City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

AGENDA

Council Chambers, Third Floor of City Hall– 7:00 PM – 4/16/2020
Work Session – 6:15PM

COUNCILPERSONS:
Matt Santini – Mayor
Calvin Cooley – Mayor Pro Tem
Gary Fox
Kari Hodge
Cary Roth
Jayce Stepp
Taff Wren

CITY MANAGER:
Tamara Brock

CITY ATTORNEY:
David Archer

CITY CLERK:
Meredith Ulmer

I. Opening of Meeting

- **Invocation**
- **Pledge of Allegiance**
- **Roll Call**

II. Regular Agenda

A. Council Meeting Minutes

1. April 2, 2020 (Pages 1 - 8)

   Attachments

B. Change Order

1. WTP Wash Water Tank Replacement (Pages 9 - 12)

   Attachments

C. Resolutions

1. Etowah Preserve Resolution (Pages 13 - 23)

   Attachments

2. Historic District Moratorium (Pages 24 - 26)

   Attachments

3. Temporary Closure of Ford Street (Pages 27 - 28)

   Attachments

4. Rescind Resolution - Meadows Heating and Air (Pages 29 - 30)

   Attachments

D. Bid Award/Purchases

1. HVAC Unit for Gymnastics Center (Pages 31 - 40)

Attachments

E. Contracts/Agreements

1. Letter to DCA for DDRLF Application (Pages 41 - 50)

Attachments

F. Other

1. Station 2 Electrical Repair (Pages 51 - 53)

Attachments

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.

City of Cartersville

City Council Meeting
4/16/2020 7:00:00 PM
April 2, 2020

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recomendation:	The minutes have been uploaded for your review and approval.
City Manager's Remarks:	Your approval of the minutes is recommended with any changes or modifications you may have.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
10 N. Public Square
April 2, 2020
6:15 P.M. – Work Session
7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Mayor Santini.

Pledge of Allegiance led by Council Member Stepp.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two Cary Roth, Council Member Ward Three; Calvin Cooley Council Member Ward Four; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Tamara Brock, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, Assistant City Attorney.

II. Regular Agenda

A. Council Meeting Minutes

1. March 19, 2020 City Council Minutes

A motion to approve the March 19, 2020 City Council Meeting Minutes as presented was made by Council Member Stepp and seconded by Council Member Cooley. Motion carried unanimously. Vote: 6-0.

B. Alcohol Text Amendment

1. Alcohol Text Amendment

Randy Mannino stated this ordinance provides a regular seating capacity for at least forty (40) persons; provided, that consistent with the definition of lounge, in no event shall the seating capacity of the lounge exceed that of its connected restaurant.

Motion to approve the Alcohol Text Amendment as presented was made by Council Member Fox and seconded by Council Member Wren. Motion carried unanimously. Vote: 6-0.

Ordinance no.______

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the <u>CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 4 –</u>

ALCOHOLIC BEVERAGES. ARTICLE II. – LICENSING REQUIREMENTS. DIVISION 2. – APPLICATION AND ISSUANCE. SECTION 4-59. – POURING LICENSES LIMITED TO CERTAIN ESTABLISHMENTS, paragraph (a)(2)b. is hereby amended by deleting said paragraph in its entirety and replacing it as follows:

1.

Sec. 4-59. - Pouring licenses limited to certain establishments.

> **b. Which provides a regular seating capacity for at least forty (40) persons; provided, that consistent with the definition of lounge, in no event shall the seating capacity of the lounge exceed that of its connected restaurant;**

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this Ordinance may be renumbered and/or alphabetized accordingly to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: ______________________
SECOND READING: ______________________

____
MATTHEW J. SANTINI, MAYOR

ATTEST: ______________________________
MEREDITH ULMER, CITY CLERK

C. Bid Award/Purchases

1. Fiber Splicer Kit

Dan Porta, Assistant City Manager stated the Fiber Department requests approval to purchase a Sumitomo Quantum Mass Fusion Splicer. This fiber splicer will allow us to splice 12 fibers at once (versus one at a time). It will allow us to splice fiber more efficiently and will save us hours each time it is used. This purchase in the amount of $15,235.72 is recommended for your approval.

Motion to approve the Fiber Splicer Kit was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

2. Fiduciary Insurance Coverage Renewal

Mr. Porta stated the city has received an insurance renewal policy with Philadelphia Insurance Companies for fiduciary insurance coverage in the amount of $10,476.00. This policy was originally requested from the city's Pension Board. The policy has been in place for several years and covers all city boards. Funding for the insurance policy is paid from pension funds and is recommended for your approval.

Motion to approve the Fiduciary Insurance Coverage Renewal was made by Council Member Hodge and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

3. Property Insurance Settlement

Mr. Porta stated Travelers Insurance has reached an agreement with Mr. Larry Martin regarding an accident that occurred on July 30, 2018, which involved a city employee on Old Mill Road. The approved settlement amount is $70,000, which the city is liable for our $25,000 deductible amount. I recommend approval of the settlement agreement and the payment of the city's $25,000 deductible.

A motion to approve the Property Insurance Settlement was made by Council Member Wren and seconded by Council Member Stepp. Motion carried unanimously. Vote: 6-0.

4. Purchase of Five Patrol Cars

Tamara Brock, City Manager stated the P.D. purchased five new patrol vehicles from Brannen Motor Company last week. These vehicles are replacement vehicles for our fleet and the older vehicles will be declared surplus. The vehicles are budgeted items and will be paid for out of federal asset forfeiture funds.

It should be noted that in August 2019, I requested to purchase five new patrol vehicles (2020 Dodge Chargers) and it was subsequently approved by the City Council. I was notified in December 2019 that Dodge would not be building the Dodge Charger police package in 2020. In December 2019, the police department opted to request bids for the Ford Explorer police package. In March 2020, the Ford Motor Company shut down the plants making the Ford Explorer police package because of COVID-19. On March 19, 2020, the P.D. found five 2020 Ford Explorers police package vehicles on the lot at Brannen Motor Company in Unadilla, Georgia and the City Manager approved the purchase on March 19, 2020. On March 23-25, 2020, Brannen Motor Company shipped the Ford Explorers to the Cartersville Police Department.

The cost of the vehicles was $33,450.00 per vehicle for a total of $167,250.00. The purchase of the vehicles and the equipment (Lights, siren, cage, computer, in-car camera, etc.) will not exceed $280,000.00. This is a budgeted item (federal asset forfeiture money) and the E-Verify and E-Save documents have been submitted to the police department and are on file.

A motion to approve the purchase of five new patrol cars was made by Council Member Cooley and seconded by Council Member Stepp. Motion carried unanimously. Vote: 6-0.

D. Change Order

1. Fire Station #3 Change Order

Mr. Porta stated during the construction of Fire Station #3, the city's Construction Manager At Risk, Abuck, Inc., had to make some changes to allow the construction to continue. Abuck discussed these changes with Chief Carter and myself before the work was done. Due to these changes, the overall project costs exceeded the Construction Manager's Guaranteed Maximum Price by $23,879. Note that $7,645 of this additional cost was due to the fence additions from the adjacent property development which the city was compensated for. I recommend approval of the $23,879 change order for Abuck, Inc. for Fire Station #3.

A motion to approve the Fire Station #3 Change Order was made by Council Member Roth and seconded by Council Member Wren. Motion carried unanimously. Vote: 6-0.

E. Other

1. Letter to GDOT – Re: Old Alabama Road

Mr. Porta stated with the pending RFP on the Old Alabama Road widening project, the Airport Authority sees that any excess dirt from the road project can benefit the airport. This letter to GDOT shows that Bartow County and the City of Cartersville are in agreement with the Old Alabama Road coordination and benefit that any excess dirt from this project will save tax dollars at the Cartersville-Bartow County Airport. I recommend approval for the Mayor to sign the attached letter.

Motion to approve the Letter to GDOT – Re: Old Alabama Road was made by Council Member Roth and seconded by Council Member Stepp. Motion carried unanimously. Vote: 6-0.

Motion to add an item the agenda was made by Council Member Wren and seconded by Council Member Hodge. Motion carried unanimously. Vote: 6-0.

Added Item: Emergency Ordinance

Mrs. Brock presented an emergency ordinance in regards to the vacation sick leave ordinance that was pasted at the last meeting. This is an updated version with a change of wording.

Motion to approve the emergency ordinance was made by Council Member Hodge and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

ORDINANCE NO. 10-20

WHEREAS, this ordinance is amending a typographical error in paragraph 1(b) below in Ordinance No. 08-20, which is corrected below and the remaining provisions shall remain in effect as originally drafted; and.

WHEREAS, the United States is currently suffering from a pandemic of COVID 19 due to the Corona virus, and Governor Kemp has declared a public health emergency in Georgia; and

WHEREAS, Corona virus is highly contagious and health authorities have advised social distancing and similar measures to avoid passing the infection to others; and

WHEREAS, the Mayor and Council desire to implement measures above and beyond their current policy of vacation leave to compensate City employees who must be out of work due to this illness ,threat of it, or to provide care for school aged children in the home, and to empower the City Manager to take appropriate measures to respond quickly to this growing health threat without further authorization, during the period of State emergency.

NOW, IT AND IT IS HEREBY ORDAINED, by the Mayor and City Council of the City of Cartersville, Georgia, that the following Ordinance be adopted by the City of Cartersville, and said Ordinance is not to be made a part of the Code of Ordinances for the City of Cartersville.

1.

Sec. 16-8. - Vacation/Sick Time Relief.

1. **All fulltime employees of the City of Cartersville are hereby granted Vacation Leave from employment in an amount of hours equal 40 hours.**
    a. **All fulltime employees who are over the maximum carry-over of 200 hours at the end of the calendar year (as required by Personnel Ordinance 16-30) shall be paid out a maximum of 40 hours vacation leave due to this public health emergency at a date determined by the City Manager.**
    b. **Emergency Service Personnel in the Police and Fire Departments will be paid their 40 hours a week equivalent pay at a date determined by the City Manager.**
2. **No doctor's excuse shall be required for use of vacation or sick (such as that required by Personnel Ordinance section 16-29 and 16-30 for certain use of sick and vacation leave) but any employee who takes vacation leave due to actual illness shall comply with the requirements for the Family and Medical Leave Act excluding the time in service requirement and will be eligible for**

donated sick leave if necessary.

3. **While taking vacation leave during this state of emergency, the employee shall self-quarantine to the extent reasonable, and shall not leave home during normal working hours except for doctor visits, pharmacy visits, shopping for necessities, caring for family and other urgent matters.**
4. **During any emergency declared by the Governor, the City Manager shall be empowered to require any employee to depart from City premises and use vacation, sick, or donated sick leave for up to two weeks, with or without the consent of the employee, even when the employee is asymptomatic of illness, for the purpose of promoting public health. Under such circumstances, the City Manager shall be further empowered to permit or require selected employees to work from home instead of at City facilities, without using leave.**
5. **During any emergency declared by the Governor, the City Manager shall have the authority to suspend public access to any City facilities normally open to the public, and to suspend the work activity of selected City employees and City departments, in whole or in part, on a temporary basis.**
6. **This ordinance shall become effective on the date after its enactment and shall stand repealed on January 1, 2021.**
7. **This ordinance may be superseded in whole or part depending upon future actions by the State of Georgia or Federal government, upon the recommendation of the City Manager and approval by the Mayor and City Council.**
8. **The provisions of this ordinance shall supersede the provisions of any conflicting ordinance.**

2.

The above ordinance is deemed an emergency ordinance only requiring one reading due to the National and State Emergencies declared for COVID-19.

SO ORDAINED, this ________ day of _____________, 2020.

____
MATTHEW J. SANTINI, MAYOR

ATTEST: ________________________________
MEREDITH ULMER, CITY CLERK

F. Financial Statement

1. January 2020 Financial Report

Mrs. Brock went over highlights from the January 2019 and 2020 financial report.

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote: 6-0.

Meeting Adjourned

/s/ ___________________________
Matthew J. Santini
Mayor

ATTEST:

/s/ ______________________________
Meredith Ulmer
City Clerk

City of Cartersville

City Council Meeting
4/16/2020 7:00:00 PM
WTP Wash Water Tank Replacement

SubCategory:	Change Order
Department Name:	Water Department
Department Summary Recomendation:	Replacement of the 500,000 gallon wash water tank at the Water Treatment Plant (WTP) was approved on June 20, 2019 in the amount of $799,000.00. Precon Corporation (Precon) has completed the project and we are ready to close the construction contract. This final adjustment change order will reduce the original contract amount by $120,472.27 for a final contract price of $678,527.43. I recommend approval of this change order and finalization of the construction contract.
City Manager's Remarks:	Your approval of the change order and finalization of the construction contract is recommended.
Financial/Budget Certification:	This project was funded with 2018 Revenue Bond proceeds. All expenses related to the project have passed through account 505.3310.54.2337 Wash Water Tank Replacement.
Legal:	
Associated Information:	

CONTRACT MODIFICATION

Item # 2

Owner: CITY OF CATERSVILLE, GEORGIA

Contractor: PRECON CORPORATION

Change Order No. 1-FINAL Date: March 26, 2020

Project: WASH WATER TANK REPLACEMENT

W&S Project No.: 027-19-120 Owners Project No.: 505-3310-54-2337

Description of Changes:

1. To adjust the contract to conform to the final adjusted quantities. This includes removing the interior tank coating from the contract.

Reason for Change:

1. To close the project out.

	Total Contract Cost
Original Contract Amount	$ 799,000.00
Final Quantity Summary, Total net Deduct	$ (120,472.57)
Revised Final Contract Amount	**$ 678,527.43**

This Change is Acceptable To: PRECON CORPORATION, Contractor

Signed: Pat Wheeler Title Vice President Date: 3/26/2020

Approval of Change Requested By: CITY OF CARTERSVILLE, GEORGIA, Owner

Signed: ______________________ Title ______________________ Date: __________

Recommended By: WIEDEMAN AND SINGLETON, INC., Engineer

Signed: Digitally signed by AHMED ANNAIM Date: 2020.03.26 17:47:17-04'00' Title Project Manager Date: 3/26/2020

Item # 2

CORRESPONDENCE RELATED TO CHANGE ORDER NO. 1-FINAL

EXHIBIT 1
FINAL QUANTITY SUMMARY

Project Nai 500,000 Gallon Wash Water Tank Replacement W&S Project Number: 027-19-120 Owner's Project No.: 505-3310-54-2337

Contractor: Precon Corporation Contract : Wash Water Tank Replacement

Project Final Close-out Change Order For Period 9/9/2019 THROUGH 3/31/2020

SECTION I - Construction of Wash Water Tank

CONTRACT LINE ITEMS		CONTRACT AMOUNTS BY LINE ITEM				COMPLETED		AMOUNT
ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	COST PER UNIT	TOTAL ITEM COST	QUANTITY	TOTAL COST	OVER/UNDER
1	Submittals/Bonds/Mobilization	1.00	LS	$ 40,000.00	$ 40,000.00	1.00	$ 40,000.00	$ -
2	Erosion Control	1.00	LS	$ 10,000.00	$ 10,000.00	1.00	$ 10,000.00	$ -
3	Temporary Work Area	1.00	LS	$ 15,000.00	$ 15,000.00	1.00	$ 15,000.00	$ -
4	Demo Existing Tank	1.00	LS	$ 20,000.00	$ 20,000.00	1.00	$ 20,000.00	$ -
5	Tank Underground Piping	1.00	LS	$ 40,000.00	$ 40,000.00	1.00	$ 40,000.00	$ -
6	Floor	1.00	LS	$ 110,000.00	$ 110,000.00	1.00	$ 110,000.00	$ -
7	Corewall	1.00	LS	$ 230,000.00	$ 230,000.00	1.00	$ 230,000.00	$ -
8	Dome	1.00	LS	$ 95,000.00	$ 95,000.00	1.00	$ 95,000.00	$ -
9	Prestress/Covercoat	1.00	LS	$ 80,000.00	$ 80,000.00	1.00	$ 80,000.00	$ -
10	Remove Dome Form	1.00	LS	$ 4,000.00	$ 4,000.00	1.00	$ 4,000.00	$ -
11	Exterior Paint/Accessories	1.00	LS	$ 22,000.00	$ 22,000.00	1.00	$ 22,000.00	$ -
12	Level Sensor	1.00	LS	$ 3,000.00	$ 3,000.00	1.00	$ 3,000.00	$ -
13	Test Tank	1.00	LS	$ 1,000.00	$ 1,000.00	1.00	$ 1,000.00	$ -
14	Finish Grade/Grassing	1.00	LS	$ 5,000.00	$ 5,000.00	1.00	$ 5,000.00	$ -
	Section I Total				**$ 675,000.00**		**$ 675,000.00**	$ -

SECTION II - Wash Water Tank Interior Coating

CONTRACT LINE ITEMS		CONTRACT AMOUNTS BY LINE ITEM				COMPLETED		AMOUNT
ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	COST PER UNIT	TOTAL ITEM COST	QUANTITY	TOTAL COST	OVER/UNDER
1	Interior Tank Coating	1.00	LS	$ 94,000.00	$ 94,000.00	0.00	$ -	$ (94,000.00)
	Section II Total				**$ 94,000.00**		$ -	$ (94,000.00)

SECTION III - Cash Allowances

CONTRACT LINE ITEMS		CONTRACT AMOUNTS BY LINE ITEM				COMPLETED		AMOUNT
ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	COST PER UNIT	TOTAL ITEM COST	QUANTITY	TOTAL COST	OVER/UNDER
1	Contingency	1.00	LS	$ 30,000.00	$ 30,000.00	0.11758	$ 3,527.43	$ (26,472.57)
	Section III Total				**$ 30,000.00**		**$ 3,527.43**	$ (26,472.57)
	Section I - III Grand Total				**$ 799,000.00**		**$ 678,527.43**	$ (120,472.57)

Item # 2

City of Cartersville

City Council Meeting
4/16/2020 7:00:00 PM
Etowah Preserve Resolution

SubCategory:	Resolutions
Department Name:	Planning and Development
Department Summary Recomendation:	In 2007, construction began on the Etowah Preserve subdivision on Center Road west of I-75. Roads, detention ponds and utilities were constructed and installed. In 2008, a final plat was approved, infrastructure was deeded to the City and maintenance/ performance bonds were submitted for the streets, stormwater infrastructure, sidewalks, and water and sewer infrastructure. Due to the recession, no lots were developed and the property was foreclosed. In 2013, the bonds were called by the City in the amount of $176,700. The new developer wishes to replace the existing bond amount with a new bond in the same amount. An approval is needed by City Council to release the existing bond funds.
City Manager's Remarks:	Your approval to release the existing bonds is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

RESOLUTION NO:_______

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, IN THE STATE OF GEORGIA,

WHEREAS, the City of Cartersville had to call the performance and maintenance bonds on September 26, 2013; and

WHEREAS, the amount of bonds called and receive by the City is as follows:

1. B-0308676 – Storm draining, sidewalks, and streets - $49,800.00
2. B0308683 – Maintenance of water and sewer - $67,000.00; and
3. B-0308667 – Final asphalt top coating at Etowah Preserve, Phase I - $59,900.00,

being a total of $176,700.00; and

WHEREAS, _________________________________(“Developer”) desires to redevelop the Etowah Preserve subdivision and repair the items covered by the previous bonds which were not completed or were not maintained; and

WHEREAS (“Developer”) desires to have the City of Cartersville release said funds to them, in exchange for providing the City of Cartersville a new performance bond for the amount being, which would be a total of $176,700.00; and

WHEREAS, the Planning and Development Department, Water Department and Public Works Department have met with the Developer and through the development review process have indicated what work needs to be completed in order for said performance bond to be; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, IN THE STATE OF GEORGIA, AS FOLLOWS:

On the prior Etowah Reserve Project, the Owner issued to the City of Cartersville, Maintenance Bonds from The Cincinnati Insurance Company referenced below:

1. B-0308676 – Storm draining, sidewalks, and streets - $49,800.00
2. B0308683 – Maintenance of water and sewer - $67,000.00; and
3. B-0308667 – Final asphalt top coating at Etowah Preserve, Phase I - $59,900.00.

The work was not completed and the City of Cartersville called said bonds and on September 26, 2013, and received $176,700.00 as a result. The City of Cartersville in exchange for a new performance bond in the amount of $176,700.00, subject to the conditions herein shall release said funds to Developer.

Upon the completion of the work activities referenced in the previous bonds, current development plans, as approved by the Water Superintendent, Public Works Director, and Planning and Development Director, and the submission of invoices to be approved by the City of Cartersville in regard to the above-referenced work, said bond may be released as follows:

1) If said work activities are completed to the City of Cartersville's satisfaction and the invoice is equal to or greater than the above-referenced bond for each work activity, then said bond may be reissued or reduced by the amount approved by the City of Cartersville.
2) Upon completion of all activities and approval of the invoices by the City of Cartersville, said performance bond may be cancelled.

3) If said activities and invoices are not completed within one (1) year, said remaining balance of the performance bond is to be paid to the City of Cartersville

BE IT AND IT IS HEREBY RESOLVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, this ____ day of __________, 2020.

ATTEST:

/s/________________________________
Matthew J. Santini, Mayor
City of Cartersville, Georgia

/s/____________________________
Meredith Ulmer, City Clerk
City of Cartersville, Georgia

THIS DOCUMENT HAS AN ARTIFICIAL WATERMARK PRINTED ON THE BACK. THE FRONT OF THE DOCUMENT HAS A MICRO-PRINT SIGNATURE LINE. ABSENCE OF THESE FEATURES WILL INDICATE A COPY.

United Community Bank
Marietta, Georgia 30064

OFFICIAL CHECK 1580787

076

09/25/13 20

5-709
110

PAY TO THE ORDER OF CITY OF CARTERSVILLE $ 176,700.00

ONE HUNDRED SEVENTY SIX THOUSAND SEVEN HUNDRED and 00/100US Dollars DOLLARS

NOTICE: An indemnity bond may be required before this check will be replaced or refunded if lost, misplaced or stolen.

DRAWER: UNITED COMMUNITY BANK

RANDALL LOWE
REMITTER

Rebecca Cameron
AUTHORIZED SIGNATURE

ISSUED BY: MONEYGRAM PAYMENT SYSTEMS, INC. P.O. BOX 9476, MINNEAPOLIS, MN 55480 DRAWEE: THE BANK OF NEW YORK MELLON, EVERETT, MA

⑈1580787⑈ ⑆011007092⑆0160010729407⑈

Recieved by EKendall 9/27/13

Recieved From: ERIC LOWE FOR RANDAL LOWE

Recieved by in 9/27/13

City of Cartersville

September 24, 2013

The Cincinnati Insurance Company
6200 S. Gilmore Road
Fairfield, OH 45014-5141

Re: Maintenance Bond #'s B-0308676, B0308683 and B-0308677

Dear Sir or Madam:

Attached are the original of the above-referenced Maintenance Bonds. The City of Cartersville has received payment from the Principal and as such hereby directs that said bonds are to be cancelled, as all requirements related thereto have been completed.

Please do not hesitate to contact me if you have any questions concerning this matter.

Very Truly Yours,

Samuel E. Grove
City Manager
City of Cartersville, Georgia

EKL/src
Enclosure

Recommended For Approval By:

E. Keith Lovell, Assistant City Attorney
City of Cartersville, Georgia

"Providing dependable service while preserving an exceptional quality of life."

P.O. Box 1390 • One North Erwin Street • Cartersville, Georgia 30120
Telephone: 770-387-5616 • Fax: 770-386-5841 • www.cityofcartersville.org

Certified City of Ethics

THE CINCINNATI INSURANCE COMPANY

MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that we BOND NO. B-0308676

Etowah Preserve LLC

as Principal and THE CINCINNATI INSURANCE COMPANY, a corporation organized under the laws of the State of Ohio, with principal office at Cincinnati, Ohio, as Surety, are held and firmly bound unto

City of Cartersville

(hereinafter called the Obligee), in the penal sum of

Forty Nine Thousand Eight Hundred

Dollars, for payment of which, well and truly to be made, we do hereby bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

DATED this 27th day of February , 2008 .

WHEREAS, the said Principal has heretofore entered into a contract with the Obligee above named for

Storm Drainage, Sidewalks and Streets

and,

WHEREAS, the work called for under said contract has now been completed and accepted by the said Obligee;

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, That if said Principal shall, for a period of 2 year(s) from and after the 27th day of February, 2008 , indemnify the Obligee against any loss or damage directly arising by reason of any defect in the material or workmanship which may be discovered within the period aforesaid, then this obligation shall be void; otherwise to be and remain in full force and virtue in law.

PROVIDED, HOWEVER, that in the event of any default on the part of said Principal, written statement of the particular facts showing such default and the date thereof shall be delivered to the Surety by registered mail, at its Home Office in the City of Cincinnati, Ohio, promptly and in any event within ten (10) days after the Obligee or his representative shall learn of such default, and that no claim, suit, or action by reason of any default of the Principal shall be brought hereunder after the expiration of thirty days from the end of the maintenance period as herein set forth.

Randal Lowe
(Principal) (Seal)

Pres
(Title)

THE CINCINNATI INSURANCE COMPANY

By Art Knight
Attorney-in-fact

S-2400 11/99

THE CINCINNATI INSURANCE COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY, a corporation organized under the laws of the State of Ohio, and having its principal office in the City of Fairfield, Ohio, does hereby constitute and appoint
James L. Silvers; James S. Mathews; Beth Goble; Sondra Hanna; Warren Craig Mashburn; Robert McGlon; Pat Knight; Sandra Miller; Joe Rowston; Cindy Howard; Kathy Brown and/or Walt Bubenheim
of Calhoun, Georgia its true and lawful Attorney(s)-in-Fact to sign, execute, seal and deliver on its behalf as Surety, and as its act and deed, any and all bonds, policies, undertakings, or other like instruments, as follows:
Any such obligations in the United States, up to
Five Million and No/100 Dollars ($5,000,000.00).

This appointment is made under and by authority of the following resolution passed by the Board of Directors of said Company at a meeting held in the principal office of the Company, a quorum being present and voting, on the 6th day of December, 1958, which resolution is still in effect:

> "RESOLVED, that the President or any Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company."

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company at a meeting duly called and held on the 7th day of December, 1973.

> "RESOLVED, that the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Secretary and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company."

IN WITNESS WHEREOF, THE CINCINNATI INSURANCE COMPANY has caused these presents to be sealed with its corporate seal, duly attested by its Senior Vice President this 1st day of August, 2004.

THE CINCINNATI INSURANCE COMPANY
Daniel J. McCurdy
Senior Vice President

STATE OF OHIO) ss:
COUNTY OF BUTLER)

On this 1st day of August, 2004, before me came the above-named Senior Vice President of THE CINCINNATI INSURANCE COMPANY, to me personally known to be the officer described herein, and acknowledged that the seal affixed to the preceding instrument is the corporate seal of said Company and the corporate seal and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporation.

MARK J. HULLER, Attorney at Law
NOTARY PUBLIC - STATE OF OHIO
My commission has no expiration date. Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Secretary of THE CINCINNATI INSURANCE COMPANY, hereby certify that the above is a true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in full force and effect.

GIVEN under my hand and seal of said Company at Fairfield, Ohio.
this 27th day of FEBRUARY, 2008.

Secretary

BN-1005 (8/04)

THE CINCINNATI INSURANCE COMPANY

MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that we

Bond # B0308683

ETOWAH PRESERVE LLC

as Principal and THE CINCINNATI INSURANCE COMPANY, a corporation organized under the laws of the State of Ohio, with principal office at Cincinnati, Ohio, as Surety, are held and firmly bound unto

CITY OF CARTERSVILLE

(hereinafter called the Obligee), in the penal sum of Sixty seven Thousand and n0/100 Dollars

$67,000.

Dollars, for payment of which, well and truly to be made, we do hereby bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

DATED this 7th day of May , 2008

WHEREAS, the said Principal has heretofore entered into a contract with the Obligee above named for

Maintenance of Water and Sewer

and,

WHEREAS, the work called for under said contract has now been completed and accepted by the said Obligee;

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, That if said Principal shall, for a period of 1 1/2 year(s) from and after the 7th day of May 2008 , , indemnify the Obligee against any loss or damage directly arising by reason of any defect in the material or workmanship which may be discovered within the period aforesaid, then this obligation shall be void; otherwise to be and remain in full force and virtue in law.

PROVIDED, HOWEVER, that in the event of any default on the part of said Principal, written statement of the particular facts showing such default and the date thereof shall be delivered to the Surety by registered mail, at its Home Office in the City of Cincinnati, Ohio, promptly and in any event within ten (10) days after the Obligee or his representative shall learn of such default, and that no claim, suit, or action by reason of any default of the Principal shall be brought hereunder after the expiration of thirty days from the end of the maintenance period as herein set forth.

Randal Lowe
(Principal) (Seal)

President
(Title)

THE CINCINNATI INSURANCE COMPANY

By
Attorney-in-fact

S-2400 11/99

THE CINCINNATI INSURANCE COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY, a corporation organized under the laws of the State of Ohio, and having its principal office in the City of Fairfield, Ohio, does hereby constitute and appoint

James L. Silvers; James S. Mathews; Beth Goble; Sondra Hanna; Warren Craig Mashburn; Robert McGlon; Pat Knight; Sandra Miller; Joe Rowston; Cindy Howard; Kathy Brown and/or Walt Bubenheim

of Calhoun, Georgia its true and lawful Attorney(s)-in-Fact to sign, execute, seal and deliver on its behalf as Surety, and as its act and deed, any and all bonds, policies, undertakings, or other like instruments, as follows:

Any such obligations in the United States, up to Five Million and No/100 Dollars ($5,000,000.00).

This appointment is made under and by authority of the following resolution passed by the Board of Directors of said Company at a meeting held in the principal office of the Company, a quorum being present and voting, on the 6th day of December, 1958, which resolution is still in effect:

> "RESOLVED, that the President or any Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company."

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company at a meeting duly called and held on the 7th day of December, 1973.

> "RESOLVED, that the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Secretary and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company."

IN WITNESS WHEREOF, THE CINCINNATI INSURANCE COMPANY has caused these presents to be sealed with its corporate seal, duly attested by its Vice President this 1st day of April, 2007.

CORPORATE SEAL

THE CINCINNATI INSURANCE COMPANY

Thomas H. Kelly

Vice President

STATE OF OHIO) ss:
COUNTY OF BUTLER)

On this 1st day of April, 2007, before me came the above-named Senior Vice President of THE CINCINNATI INSURANCE COMPANY, to me personally known to be the officer described herein, and acknowledged that the seal affixed to the preceding instrument is the corporate seal of said Company and the corporate seal and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporation.

NOTARIAL SEAL

MARK J. HULLER, Attorney at Law
NOTARY PUBLIC - STATE OF OHIO
My commission has no expiration date. Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Secretary of THE CINCINNATI INSURANCE COMPANY, hereby certify that the above a true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of torney is still in full force and effect.

GIVEN under my hand and seal of said Company at Fairfield, Ohio.
7th day of May 2008

CORPORATE SEAL

Gregory J Schlosser

Secretary

(4/07)

THE CINCINNATI INSURANCE COMPANY
CINCINNATI, OHIO

Bond No. B-0308677

KNOW ALL MEN BY THESE PRESENTS, That

Etowah Preserve, LLC

(hereinafter called "Principal"), as Principal, and THE CINCINNATI INSURANCE COMPANY, a corporation of the State of Ohio, (hereinafter called "Surety"), as Surety, are held and firmly bound unto

City of Cartersville

(hereinafter called "Owner" [or "Obligee"]) in the full and just sum of

Fifty Nine Thousand Nine Hundred

Dollars ($ 59,900.00)

to the payment of which sum, well and truly to be made, the Principal and Surety bind themselves, their and each of their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, The Principal has entered into a certain written agreement dated the 27th day of February , 2008, with the Owner (or Obligee) for

Final Asphalt Top Coating at Etowah Preserve Phase I

NOW, THEREFORE, the condition of this obligation is such that, if the Principal shall well and truly perform and carry out the covenants, terms, and conditions of said agreement, then this obligation to be void; otherwise to remain in full force and effect. Any suit under this bond must be instituted before the expiration of one (1) year from the date on which final payment under the Contract falls due.

Signed, sealed, and dated this 27th day of February, 2008.

Randal Lowe
(Principal)

(Seal)

Robin Phillips
(Witness)

By: Pres.
(Title)

THE CINCINNATI INSURANCE COMPANY

Sandra Miller
(Witness)

By: Pat Knight
(Attorney-in-Fact)

THE CINCINNATI INSURANCE COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY, a corporation organized under the laws of the State of Ohio, and having its principal office in the City of Fairfield, Ohio, does hereby constitute and appoint James L. Silvers; James S. Mathews; Beth Goble; Sondra Hanna; Warren Craig Mashburn; Robert McGlon; Pat Knight; Sandra Miller; Joe Rowston; Cindy Howard; Kathy Brown and/or Walt Bubenheim of Calhoun, Georgia its true and lawful Attorney(s)-in-Fact to sign, execute, seal and deliver on its behalf as Surety, and as its act and deed, any and all bonds, policies, undertakings, or other like instruments, as follows: Any such obligations in the United States, up to Five Million and No/100 Dollars ($5,000,000.00).

This appointment is made under and by authority of the following resolution passed by the Board of Directors of said Company at a meeting held in the principal office of the Company, a quorum being present and voting, on the 6th day of December, 1958, which resolution is still in effect:

> "RESOLVED, that the President or any Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company."

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company at a meeting duly called and held on the 7th day of December, 1973.

> "RESOLVED, that the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Secretary and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company."

IN WITNESS WHEREOF, THE CINCINNATI INSURANCE COMPANY has caused these presents to be sealed with its corporate seal, duly attested by its Senior Vice President this 1st day of August, 2004.

THE CINCINNATI INSURANCE COMPANY

Daniel T. McCurdy

Senior Vice President

STATE OF OHIO) ss:
COUNTY OF BUTLER)

On this 1st day of August, 2004, before me came the above-named Senior Vice President of THE CINCINNATI INSURANCE COMPANY, to me personally known to be the officer described herein, and acknowledged that the seal affixed to the preceding instrument is the corporate seal of said Company and the corporate seal and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporation.

Mark J. Huller

MARK J. HULLER, Attorney at Law
NOTARY PUBLIC - STATE OF OHIO
My commission has no expiration date. Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Secretary of THE CINCINNATI INSURANCE COMPANY, hereby certify that the above is a true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in full force and effect.

GIVEN under my hand and seal of said Company at Fairfield, Ohio.

this 27th day of February, 2008

Gregory J Schlemmer

Secretary

BN-1005 (8/04)

City of Cartersville

City Council Meeting
4/16/2020 7:00:00 PM
Historic District Moratorium

SubCategory:	Resolutions
Department Name:	Administration
Department Summary Recomendation:	The attached resolution will extend the current moratorium on all new applications for renovations or improvements of any properties within the Cherokee-Cassville Historic District and the West End Historic District until September 30, 2020.
City Manager's Remarks:	Your approval of the continuation of the moratorium is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

RESOLUTION NO:________

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, IN THE STATE OF GEORGIA, EXTENDING THE TEMPORARY MORATORIUM ON ALL NEW APPLICATIONS FOR RENOVATIONS OR IMPROVEMENTS OF ANY PROPERTIES WITHIN THE CHEROKEE-CASSVILLE HISTORIC DISTRICT AND THE WEST END HISTORIC DISTRICT DUE TO COVID-19

WHEREAS, on August 15, 2019, the Mayor and City Council approved a resolution placing a moratorium on the Cherokee-Cassville Historic District and the West End Historic District for one hundred twenty days (120) days, being Resolution 20-19; and

WHEREAS, on November 7, 2019, the Mayor and City Council approved a resolution to extend the moratorium on the Cherokee-Cassville Historic District and the West End Historic District until March 6, 2020, being Resolution 26-19; and

WHEREAS, on February 20, 2020, the Mayor and City Council approved a resolution to extend the moratorium on the Cherokee-Cassville Historic District and the West End Historic District until July 8, 2020, being Resolution 4-20; and

WHEREAS, due to City, County, and State of Georgia declared emergencies and stay in place orders due to COVID-19, the Mayor and City Council of the City of Cartersville have determined that it is in the best interest of the City of Cartersville, and promotes the general public welfare, health and happiness as well as the historical integrity of the Cherokee-Cassville Historic District and West End Historic District to extend the current moratorium which expires July 8, 2020 to September 30, 2020, on the issuance of demolition permits, application of variances to the Board of Zoning appeals, rezoning applications, and the application and appeal of the subdividing of any contributing property within said districts.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, GEORGIA, AS FOLLOWS:

1) Effective from the 8th day of July, 2020, the temporary moratorium currently in effect until July 8, 2020, is extended to September 30, 2020 for contributing properties as defined in City of Cartersville Code Section 4.25-33(a)3(a) located in the Cherokee-Cassville Historic District and West End Historic District be extended to prohibit the following:

a) issuance of drive cuts;
b) issuance of demolition permits;
c) filing of an application for variance from the building codes and fire codes of the City of Cartersville;
d) filing of rezoning applications;
e) application and approval of subdivision of property;
f) application and approval of preliminary or final plat; and
g) the following are exempt from the requirements of this temporary moratorium:
    i) projects with an active land disturbance permit issued by the City of Cartersville prior to the date of the adoption of this moratorium;
    ii) projects that have been granted variances or a zoning amendment prior to the date of adoption of this moratorium;
    iii) projects for Bartow County, the City of Cartersville and/or the State of Georgia;
    iv) projects for which building permits have been issued prior to the date of the adoption of this moratorium;
    v) demolition permits for buildings declared to be unfit for human habitation by order of the City of Cartersville Municipal Court Judge; and
    vi) properties that have been issued a preliminary plat prior to the date of adoption of this temporary moratorium.

The current moratorium remains in effect until July 8, 2020, and is hereby extended until September 30, 2020, but is subject to change by the Mayor and City Council.

BE IT AND IT IS HEREBY RESOLVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, THIS ____ day of ________________, 2020.

/s/________________________________
Matthew J. Santini, Mayor
City of Cartersville, Georgia

ATTEST:

/s/____________________________
Meredith Ulmer, City Clerk
City of Cartersville, Georgia

City of Cartersville

City Council Meeting
4/16/2020 7:00:00 PM
Temporary Closure of Ford Street

SubCategory:	Resolutions
Department Name:	Administration
Department Summary Recomendation:	This resolution allows for an extension of the temporary Ford Street closure resolution requested by the property owner.
City Manager's Remarks:	This extension has been requested by the property owner. Your approval of the extension of the temporary closure of Ford Street is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

RESOLUTION NO:_______

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, IN THE STATE OF GEORGIA, AUTHORIZING THE CLOSING OF FORD STREET NORTH OF MARTIN LUTHER KING JR. DRIVE FOR REHABILITATION OF THE AREA AND PROPERTIES THEREON

WHEREAS, the City of Cartersville has been requested by the adjoining property owners adjacent to Ford Street north of Martin Luther King Jr. Drive to temporarily allow for the closing of said street and the rehabilitation of the area and properties thereon; and

WHEREAS, the City Police, Fire, and Public Works Departments have reviewed said request and have no objections thereto; and

WHEREAS, in order to secure said area, the adjoining property owners will need to install a temporary gate on said portion of Ford Street; and

WHEREAS, the Mayor and City Council approved by Resolution No. 25-19 the temporary closure of Ford Street North of Martin Luther King Jr. Drive for six months, however due to the COVID-19 pandemic, said rehabilitation cannot be completed and an extension shall be necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, IN THE STATE OF GEORGIA, AS FOLLOWS:

> that the request of Tilley Holdings, LLC and Tilley Properties, Inc., being the property owners adjoining the entirety of Ford Street north of Martin Luther King Jr. Drive is authorized and that said portion of Ford Street shall be closed until December 31, 2020 for the adjoining property owners to rehabilitate said area. A gate shall be allowed to be placed across and right of way of Ford Street by the adjoining property owners, provided that provisions are made to allow for emergency access by police, fire, and EMS, and for public utilities for maintenance and repair of their existing facilities.

BE IT AND IT IS HEREBY RESOLVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, this ____ day of April, 2020.

ATTEST:

/s/___________________________
Meredith Ulmer, City Clerk
City of Cartersville, Georgia

/s/________________________________
Matthew J. Santini, Mayor
City of Cartersville, Georgia

City of Cartersville

City Council Meeting
4/16/2020 7:00:00 PM
Rescind Resolution - Meadows Heating and Air

SubCategory:	Resolutions
Department Name:	Parks and Recreation
Department Summary Recomendation:	We received bids for the purchase of two 10-ton HVAC units for $13,622 and four 5-ton HVAC units for $15,417 from Meadows Heating and Air. This purchase was approved by City Council on February 6, 2020. After consulting the City School System, we issued a bid request for installation of the approved units but the installation bids put us well over the budgeted amount for these projects. The School System informed us that their maintenance dept did their installation, so they were able to purchase their units and installation at a much lower cost. The Parks & Rec Dept has received approval from the City Attorney to request updated bids from the original contractors that responded to the initial RFP issued in Sept 2019. The Parks and Recreation Director recommends to the Mayor and City Council that the bid award approved on February 6, 2020 to Meadows Heating & Air be rescinded.
City Manager's Remarks:	Your approval to rescind the bids from Meadows Heating and Air is recommended.
Financial/Budget Certification:	
Legal:	Keith Lovell approved and wrote this resolution.
Associated Information:	

RESOLUTION NO:_______

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, IN THE STATE OF GEORGIA, AUTHORIZING THE RESCINDING OF BID AWARDS

WHEREAS, the Mayor and City Council approved the bid award/purchase of two 10-ton HVAC units from Meadows Heating & Air for the Gymnastics Center on February 6, 2020; and

WHEREAS, the Mayor and City Council approved the bid award/purchase of four 5-ton HVAC units from Meadows Heating & Air for the Aubrey Street Gymnasium on February 6, 2020; and

WHEREAS, the bids were resubmitted for HVAC for both the Gymnastic Center and Aubrey Street Gymnasium and Meadows Heating & Air was not the low bidder; and

WHEREAS, the Parks and Recreation Director recommends to the Mayor and City Council that said bid awards on February 6, 2020, to Meadows Heating & Air, as referenced above, be rescinded; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, IN THE STATE OF GEORGIA, AS FOLLOWS:

> The Mayor and City Council hereby approve that the bid award/purchase of two 10-ton HVAC units from Meadows Heating & Air for the Gymnastics Center on February 6, 2020 is hereby rescinded, and that the bid award/purchase of four 5-ton HVAC units from Meadows Heating & Air for the Aubrey Street Gymnasium on February 6, 2020, is also hereby rescinded.

BE IT AND IT IS HEREBY RESOLVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, this ____ day of __________, 20___.

ATTEST:

/s/______________________________
Matthew J. Santini, Mayor
City of Cartersville, Georgia

/s/____________________________
Meredith Ulmer, City Clerk
City of Cartersville, Georgia

City Council Meeting
4/16/2020 7:00:00 PM
HVAC Unit for Gymnastics Center

SubCategory:	Bid Award/Purchases
Department Name:	Parks and Recreation
Department Summary Recomendation:	This is for the demo and install of a new HVAC Unit through All Weather Heating & Air for the Gymnastics Center. We received 3 RFP's with another company deciding not to send in a proposal. We chose All Weather Heating & Air as they were the low bidder. I recommend the purchase of this HVAC unit from All Weather Heating & Air in the amount of $46,870.00.
City Manager's Remarks:	This is a budgeted item. Your approval of the new HVAC Unit from All Weather Heating & Air is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	Keith Lovell reviewed this and approved it.
Associated Information:	

Cartersville

PARKS AND RECREATION

Bid Tally Sheet - RFP - 20-001

HVAC Package Units (2)- Cartersville Twisters Gymnasium

Contractor	**location**	**Manufacturer**	**Meets Spec**	**Price**
All-Weather Heating and Air	Cartersville	Trane	Yes	$46,870
Pendley Heating and Air	Cartersville	Trane	Yes	$60,818
Meadows Heating and Air	Cartersville	Trane	Yes	$74,878
Weaver Heating and Air	Cartersville	N/A	No	No Bid

I recommend that we use All Weather Heating and Air out of Cartersville, GA. They meet all specs and were the low bid at $46,870. This is a turn key job for all demolition of old system, installation of all HVAC system and equipment, electrical and gas supply line, etc

Cartersville

Be Charmed • Be Prosperous • Belong

RFP # 20-001
HVAC Package Units – Twisters Gymnastics Center
February 28, 2020

Cartersville Parks and Recreation Department invites your company to propose a quote on the following equipment and installation (2) 10-ton Package HVAC units and rigid spiral duct system for the Cartersville Twisters Gymnastics Center located at 2 Lee Street, Cartersville, GA 30120. Product must be delivered to the 2 Lee Street, Cartersville, GA and installed upon agreement date to be determined between the City and the Contractor. Any questions, please call Britt McGill, 770-607-6175. Please return quote by 12:00 p.m. on Wednesday, March 4th, 2020. Only those attending one of the two previous pre-bid meetings will be allowed to bid and will be sent as invitation to bid only. There will be no mandatory pre-bid meetings or set meetings for this project. Proposal may be e-mailed to bmcgill@cityofcartersville.org, to Britt McGill or dropped off at the Dellinger Park office at 100 Pine Grove Road, Cartersville, GA 30120. The City reserves the right to reject any or all proposals or to accept only that proposals which the City deems is in their best interest.

IMMIGRATION COMPLIANCE - During the entire duration of this Agreement, PROVIDER must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code § 13-10-91 and § 50-36-1.

E-VERIFY - PROVIDER shall be required to be registered for and comply with Federal E-Verify requirements and the requirements of the Georgia Security and Immigration Compliance Act, O.C.G.A. § 13-10-91. PROVIDER shall submit the required affidavit promulgated by the Georgia Department of Labor to affirm its compliance. "E-Verify" is an internet-based employment eligibility verification program, operated by the U.S. Department of Homeland Security (DHS) in partnership with the Social Security Administration (SSA), that allows employers to electronically verify through an online government database the work eligibility of newly hired employees. E-Verify is administered by U.S. Citizenship and Immigration Services (USCIS).

Equipment

(2) 10 ton HVAC Package Units

Minimum Specifications as follows: **Brand Meets Specs [✓ Yes] No**

Output:	10 tons per unit	
Model:	Trane YSC120H3RLA	
Electrical:	208/230/60 – 3 phase	
Gas:	Heat Pumps	
Product data:	DX Cooling, gas heat, standard efficiency with convertible configuration. Micro-processor controls. Low Gas heat with manual outside air damper 0-50% (fld). 2 filters mounted on the wall no more than 12'	
Duct Work:	Rigid Spiral duct – 2 runs at 115 feet with 12 drops per run	
Warranty:	5 years All Parts, 1-year labor	

CPRD – Twisters Gymnastics Center

Scope of Work

- Demo (6) existing units and all associated ductwork. Demo (2) hanging heaters and cap exhaust above drop ceiling. Existing HVAC system above the mezzanine to remain.
- Install (2) 10-Ton Trane gas/electric package units furnished by owner.
- Provide and Install Ecobee 4 – 7 day programable thermostat with protective cage
- Pour concrete pad for each unit with reinforced wire.
- Install (2) 12-inch high frames with sheet metal skirts for equipment support.
- The exhaust louvered system on the Cherokee Street side (same side as package units) of the gymnasium must be used for the cold air return grate. All electrical components of the exhaust louvered system must be removed before the cold air return and grate are installed.
- Air distribution – gym approved heavy-duty steel return and supply grilles.
- Exterior sheet metal supply and return duct with flex connectors and 1-inch internal liner.
- Exterior sheet metal shall be insulated with 2-inch fiberglass board with ASJ jacket, fab cloth, CP9 mastic and painted. Color must be approved by CPRD.

- Interior ductwork to be new rigid spiral duct system. Ductwork will be 115-feet with 12 drops down both sides of the building for each unit. 230-feet with 24 drops total.
- Spiral to be supported with gripple cable.
- All electrical work to be included.
- All gas line to be included.

Delivery: Product must be delivered to 2 Lee Street, Cartersville, GA 30120

Delivered Price: ______________________ Delivered Date: ____________

Name/Type: ______________________ Model: ____________

Meets Specification: ________ yes/no ____________

If not please explain: ____

____

____

____

____

Company: ____

Address: ____

Phone #: ____

Print Name: ____

Signature: ______________________ Date: ____________

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Danny Weaver
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

All Weather Heating & Air LLC
[Name of business, corporation, partnership]

1) ✓ I am a United States citizen

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: Date 2/27/20

Printed Name: Danny Weaver

HEATHER L MOORE
SEPTEMBER 10, 2022

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
27th DAY OF February 2020

Heather L Moore
Notary Public
My Commission Expires: September 10, 2022

* ______________________
Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACTOR/VENDOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

1330218
EEV/Basic Pilot Program* User Identification Number

Danny Weaver 2/27/20
BY: Authorized Officer or Agent Date
(Contractor Name)

All Weather Heating & Air LLC Owner
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

333 N. Tennessee St., Cartersville, GA 30120
Contractor Address

Danny Weaver
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
27th DAY OF February, 2020
Heather L Moore
Notary Public
My Commission Expires:
September 10, 2022

HEATHER L MOORE
SEPTEMBER 10, 2022

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with All Weather Heating & Air, LLC. (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

1330218
EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent
(Subcontractor Name)

2/27/20
Date

Owner
Title of Authorized Officer or Agent of Subcontractor

Danny Weaver
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
27th DAY OF February, 2020

Heather L. Moore
Notary Public
My Commission Expires:
September 10, 2022

HEATHER L MOORE
September 10, 2022

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* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

ALL WEATHER
Heating & Air LLC
(770)315-5909

333 N. Tennessee Street
Cartersville Georgia 30120
770.315.5909 / 770.715.1813
danny@allweatherheatingandair.com

Estimate

ESTIMATE#	25425828
DATE	02/27/2020
PO#	

CUSTOMER

City Of Cartersville Parks & Recreation Department
Britt McGill
100 Pine Grove Road
Cartersville , GA 30120
(678) 758-5563

SERVICE LOCATION

City Of Cartersville Parks & Recreation Department
Britt McGill
Twisters Gymnastics Center
2 Lee Street
Cartersville, GA 30120
(678) 758-5563

DESCRIPTION Commercial Estimate

Estimate

Description	Qty	Rate	Total
Estimate Install (2) new 10 ton R-410A 208/230 3 phase Trane Gas Electric package units for $46,870.00 as per quote. Installation shall include removal of existing a/c systems, new rigid spiral duct systems, gas lines to new package units, pads for outdoor units, diffusers, necessary high voltage, necessary removal/re-install of gymnastics equipment, manual fresh air damper, 7 day programmable thermostats, smoke detectors and complete system start-ups. Systems will be installed to meet all state and local codes. Price reflects cash payment. Model Numbers: YSC120H3RLA Warranty: 5 Year All Parts 1 Year Labor	1.00	46,870.00	46,870.00

CUSTOMER MESSAGE

Estimate Total: **$46,870.00**

PRE-WORK SIGNATURE

City of Cartersville

City Council Meeting
4/16/2020 7:00:00 PM
Letter to DCA for DDRLF Application

SubCategory:	Contracts/Agreements
Department Name:	Downtown Development Authority
Department Summary Recomendation:	The property owners of 5 South Public Square (Bradley Building) are seeking a loan from the Downtown Development Revolving Loan Fund (DDRLF) through the Department of Community Affairs (DCA). This document is the Initial Project Assessment (IPA), which is a pre-application that must be submitted to DCA by the property owner in order to obtain permission to proceed with a full application. The property owners have already met with Patrick Vickers, our regional DCA representative, and he approved the property owners submittal for this IPA document. The DDA and the City must sign indicating their approval for the project as part of the pre-application. The building has a current lease with Affinis Home Health (hospice care) for the basement floor, and a lease with a new restaurant (Downtown Social) once renovations are complete. The DDA is in support of this request to DCA.
City Manager's Remarks:	This document is the Initial Project Assessment (IPA), which is a pre-application that must be submitted to DCA by the property owner in order to obtain permission to proceed with a full application. The DDA and the City must sign indicating their approval for the project as part of the pre-application. Your approval of the application is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Georgia™
Department of Community Affairs

Initial Project Assessment
for Downtown Development Revolving Loan Fund

Office of Economic Development

Thank you for your interest in the Downtown Development Revolving Loan Fund (DD RLF) of the Georgia Department of Community Affairs. Attached, please find an Initial Project Assessment (IPA) that contains several questions regarding your proposed project. Your answers to these questions will help us determine whether your project is eligible for DD RLF funding. A DCA employee will be available to assist you in understanding these questions. In most cases, both the applicant (city, county or development authority) and the proposed borrower business will need to provide information to complete this form.

Please be advised that your completion of this IPA **does not constitute submission of a DD RLF application and is not a commitment to fund or a notification of contract award, or notification that any proposed activities are eligible for DD RLF financing.** Simply, DCA needs certain information about your project before it can provide advice about the project's eligibility and competitiveness for funding.

Each DD RLF project will be subject to credit underwriting and each application must stand on its own merit and obtain sufficient points under the formal review process to be funded. **Any group or individual that secures financing and moves ahead with any portion of the project should do so under the full realization that DD RLF funding is not guaranteed** until a loan commitment has been executed by DCA. **Note that beginning the project before review by our office may make the project ineligible for funding. This can include such actions as beginning construction, acquiring property, and closing interim or permanent loans.**

1. Project Description

Describe your project. Provide sufficient detail for a clear understanding of the entire project, including the interested parties and their names and a description of any sub-recipient business. Please indicate: what activities the DD RLF proceeds will be used for; where the project will take place (please give an exact address); and the status of the project and its implementation schedule.

The project description should also address how the proposed project will assist the applicant community in its efforts to revitalize and enhance its core downtown commercial district.

2. *Sources and Uses of Funds*

In the "Source of Funds" column, indicate the amount of DD RLF financing requested and identify the sources and amounts of the balance of funding for your project (for example, bank financing, owner's cash investment). In the "Use of Funds" column please show the uses of all of the proposed sources of funding (for example, property acquisition, renovation, construction). If a particular source of funding will be used for more than one activity, please indicate so. Be sure to identify the amount of equity in the project. **Note that the DD RLF generally requires an owner's equity injection in order for the project to be competitive.**

SOURCES AND USES STATEMENT

USE OF FUNDS		SOURCE OF FUNDS	
Use	**Amount**	**Lender / Equity Investor**	**Amount**
Renovation	$ 116,298.42	BB&T	$ 116,298.42
Renovation	$ 112,000 –	DD RLF	$ 112,000
Owner	$ 81,701.58	Owner	$ 51,701.58
	$		$
	$		$
	$		$
TOTAL COSTS =	$ 310,000 –	**TOTAL SOURCES =**	$ 310,000 –

USES MUST EQUAL SOURCES

3. *Financing Structure* See attached page

Describe the principal parties in your deal and how funds will flow to the project. For example:

- Who will provide the equity?
- Who will provide the permanent financing, other than DD RLF? Has permanent financing been committed?
- Is interim financing needed? If yes, who will provide the interim financing and has it been committed?
- Who will own the assets upon completion?
- If real estate is involved, has it been acquired or is there an option on the property?

4. ***Collateral***

The DD RLF program requires that most loans be collateralized. Describe the collateral for the DD RLF loan, and, if applicable, the proposed collateral for other project debt. Examples of collateral might be:

- A first or second lien on real property;
- A first lien on machinery or equipment; or
- The pledge of marketable securities.

5. ***Time Table and Stages***

Indicate your estimated project *timetable*, including where the project stands now, the estimated completion date and at what *stage(s)* you will need DD RLF financing.

6. ***Eligible Activity***

Indicate *each* eligible DD RLF activity you will be undertaking, for example, land acquisition, building acquisition, new construction, rehabilitation, green space/parks, historic government buildings.

7. ***Public Benefit Standards***

If your project is an *eligible* downtown development activity, it must provide a certain level of *public benefit*. For example, meeting downtown development needs, meeting aesthetic or historic preservation needs, job creation or retention, etc. Therefore, indicate how your project will benefit the downtown area in which it is located.

8. ***Map of Project Location***

Please attach a map that reflects the downtown area of your community and that clearly identifies the location of the proposed project. Pictures of the proposed building or site may also be submitted if available.

9. ***Whom May We Contact***

Please provide the following information for the local government/development authority contact:

Contact Person: Teresa L Whitton (The Florida Fund)

E-mail: tWhitton@ Setrustco.com

Address: P.O. Box 11168

City: Chattanooga State: TN Zip: 37401

Phone: 423-668-3072

If final recipient of proposed DD RLF funding is a private individual, developer, business, etc., please provide the following contact information for the sub-recipient:

Contact Person: __________

E-mail: __________

Address: __________

City: __________ State: __________ Zip: __________

Phone: __________

9. *Whom May We Contact*

Please provide the following information for the local government/development authority contact:

Contact Person: Lillie Read, DDA Director

E-mail: lread@downtowncartersville.org

Address: 1 Friendship Plaza

City: Cartersville State: GA Zip: 30120

Phone: 770 · 607 · 3576

If final recipient of proposed DD RLF funding is a private individual, developer, business, etc., please provide the following contact information for the sub-recipient:

Contact Person: Teresa L. Whitton (The Florida Fund)

E-mail: twhitton@setrustco.com

Address: P.O. Box 11168

City: Chattanooga State: TN Zip: 37401

Phone: 423 · 668 · 3072

Downtown Development Revolving Loan Fund
Initial Project Assessment Signature Page

Local Government Signature

By:

Name:
(*print or type*)

Title:

Date:

Development Authority Signature

By: Cartersville DDA, Lillie Read

Name: Lillie Read
(*print or type*)

Title: Director

Date: 3 · 16 · 2020

Sub-recipient Signature

By: The Florida Fund Teresa L. Whitton

Name: Teresa L Whitton
(*print or type*)

Title: President

Company: Southeastern Trust Company

Date: 1- 14- 2020

Downtown Development Revolving Loan Fund
Initial Project Assessment Signature Page

Local Government Signature

By:

Name:

(print or type)

Title:

Date:

Development Authority Signature

By:

Name:

(print or type)

Title:

Date:

Sub-recipient Signature

By: The Florida Fund Teresa L. Whitton

Name: Teresa L Whitton

(print or type)

Title: President

Company: Southeastern Trust Company

Date: 1-14-2020

Downtown Development Revolving Loan Fund Application
Supporting Documentation List

The following is designed to give you an idea of the types of supporting documentation items that will be requested in the full DD RLF application. Items underlined are usually critical. Other documentation may not be applicable to your project or will be required prior to disbursement of DD RLF funds. DCA reserves the right to request other information. DCA's response to your Initial Project Assessment will provide a project specific list of supporting documentation needs. ***You do not need to submit these items with your completed IPA.***

I. General Project Information

A. **Synopsis of Project** - Indicate: *who* will be the primary borrower(s) of the DD RLF financing and *who* will develop the project; *what* the DD RLF proceeds will be used for and the amount of financing needed to implement the total project; *where* the project will take place; *when* the project will be implemented; and *how* the DD RLF financing will be passed through any public intermediaries and combined with other financing instruments. The synopsis should also provide a description of the downtown area and how this project will impact downtown.

B. **Downtown Feasibility/Marketing Analysis and Plan** – Existing downtown plans relevant to the project should be provided. Relevant information could include any market or feasibility studies and various analyses that examine trade areas, tenant mix, over/under supply mixes in retail markets, etc.

C. **Source and Use Statement** - Individual sources of financing and the specific uses of a particular financing source.

D. **Resumes of the principals** involved in day-to-day management of the project.

E. **Plans, Specifications, Renderings and Architectural Drawings** that have been approved by appropriate local and state regulatory and historic preservation agencies.

F. **Property Management Plan** (for real estate projects) that outlines a plan for the renting and merchandising of space in the renovated facility, the operation and maintenance of the facility and what party will be responsible for the financial and day-to-day management of the property.

II. Financial and Company Information

A. **Personal financial statement** current within 60 days for each proprietor, partner or stockholder with 20% or more ownership of the project. DCA has a form available on its web site and in the DD RLF application package; a standard form from a commercial bank may be used as well.

B. **Personal tax returns** for the previous three years for each proprietor, partner or stockholder with 20% or more ownership of the project.

C. A **year-end real estate pro-forma for the first two years** of the project with **a written explanation of assumptions**. The pro-forma should include gross rent, vacancy rate, net rent, operating expenses including taxes, utilities and maintenance, net operating income, debt service, and cash flow. For tax credit projects, an after-tax cash flow estimate should be provided.

D. A **schedule of debts** which includes the original date and amount, monthly payment, interest rate, present balance owed, maturity, to whom payable, and collateral securing any short-term and long-term loans that the project business or the developer(s) currently have outstanding or have planned for the next 12 months. Please indicate whether each loan is current or delinquent.

E. The **names of affiliated (through ownership or management control) and subsidiary businesses**. DCA may require financial statements be provided.

F. A copy of **existing or proposed lease agreement(s)**.

G. Corporate **tax returns for the previous three years** for the existing business that is the underlying DD RLF borrower.

H. Company financial statements for the previous three years for the existing business that is the underlying DD RLF borrower as well as interim financial statements within 60 days of the application.

I. A **year-end pro-forma balance sheet and income statement for the first two years** of the business that is the DD RLF borrower with **a written explanation of assumptions**.

J. A monthly cash flow analysis for the first 12 months of operation or for three months beyond the breakeven point (whichever is longer) together with a written explanation of assumptions for any new business that is the DD RLF borrower.

K. The most recent **Audited Financial Statements** of the local government *if the local government is the ultimate borrower* (e.g., a city that borrows funds to renovate a historic city hall). Interim financial statements may be required.

III. Supporting Cost Documentation, Site Control, etc.

A. A copy of **key cost documents** such as real estate purchase agreements, contractor cost estimates, vendor quotes for machinery and equipment, etc.

B. **Purchase Option, Sales Agreement, or Warranty Deed** for any real estate needed to undertake the project.

C. **Financial Commitment Letter(s)** from participating financial institution(s) and public agencies. The letter(s) should indicate the amount, rate, term, and contingencies associated with the financing.

D. **Commitment Letter(s)** from participating business(es) or tenants. The letter(s) should indicate the number of full-time jobs to be created and/or retained and the amounts of any private investment that will occur as a result of the project.

E. **List of Available Collateral** with prior liens noted.

F. **Proposed-Use Certification** from local government that certifies the project will comply with all applicable land-use, environmental and other applicable local laws as well as any special requirements involving community improvement districts, special tax districts, or redevelopment areas.

G. **Appraisal** (prepared by an appraiser with credentials acceptable to DCA and prepared on behalf of DCA) for any real estate to be financed or an **independent appraisal** on an “as completed basis”. Appraisals will not normally be required until after review by DCA. Appraisals should only be ordered after consultation with DCA.

H. An **environmental analysis** acceptable to DCA. Environmental analyses will not normally be required until after review by DCA. Environmental analyses should only be ordered after consultation with DCA.

I. If the business is a franchise, include a copy of the Franchise Agreement and the Franchisor’s Disclosure Statements that is required by the Federal Trade Commission.

City of Cartersville

City Council Meeting
4/16/2020 7:00:00 PM
Station 2 Electrical Repair

SubCategory:	Other
Department Name:	Fire
Department Summary Recomendation:	Respectfully request approval to perform a major electrical repair in Fire Station #2 on Peeples Valley Road. While doing work on the stations generator automatic transfer switch, it was found that the grounding system for the building needs an extensive repair. The quoted price for this project is $12,053.00. The vendor for this project is Complete Electrical Systems of White. This is a sole source vendor due to the nature of work, familiarity with the structure and availability. Due to the unknowns that may be encountered during this repair, we are asking for an amount up to but not to exceed $15,000.00. This will be paid for with building maintenance funds. There is not enough in the current line item to cover this, so we will redirect funds from another line item. If there are not enough available funds to cover this by the end of this fiscal year, we will seek a budget adjustment. We respectfully request your approval of this repair with an amount up to but not to exceed $15,000.00.
City Manager's Remarks:	Your approval of this electrical repair at Station 2 is recommended.
Financial/Budget Certification:	This is not a budgeted expenditure, but the repairs need to be made. Other budgeted funds can be moved from other line items to make up the shortfall in the building maintenance account.
Legal:	N/A
Associated Information:	N/A

City of Cartersville
FIRE DEPARTMENT

Project Cost Station 2 Electrical Repair

Line Item	Amount	Notes
Grounding Repair	$7,623.00	Primary repair to structure grounding
Replacement of Underground Conduits	$3870.00	Option if needed
Reroute underground service	$560.00	Option if needed
Possible Total	**$12,053.00**	Known possible total

Request an amount up to but not to exceed $15,000.00. One repairs have begun we may find additional issues that we were unaware of.

Complete Electrical Systems, Inc.
770 Brooke Rd.
White, GA 30184
Phone 770-607-5021
Fax 678-550-4413

4/9/2020

Captain Mitchell Bagley
Cartersville Fire Department

Re: Fire station #2 grounding.

Captain Bagley,

We are pleased to quote you a price of $7,623.00 to install the grounding that we discovered was missing during the transfer switch replacement project. This price includes:

1) Install water piping ground bond from the main disconnect to the water pipe entrance in the truck bay closet and install jumpers across the removable devices in the water piping.
2) Pull out the main power feeds from the main to the electrical room. Re-install the main feeds with the proper grounding conductor (this will require a power outage for the day).
3) Install proper grounding bonds in the main disconnect and on the conduits entering it.
4) Install a second 8' copper ground rod and replace the existing ground wire to the existing rod with a continuous wire that ties to both ground rods from the main disconnect.
5) Install proper grounding jumpers across the water heater components.
6) Pull out the feeders from the generator to the transfer switch and re-install with the proper grounding conductor.
7) Install the proper equipment ground and ground bars between the transfer switch and the (4) electrical panels.
8) Pull out the feeds between the electrical meter and the utility transformer. Remove the damaged metal conduits and replace them with PVC. Re-install the feeds (this will require a power outage for the day as Cartersville Electric Department will have to de-energize the transformer).

Note #1: The conduits for item #2 were observed to have considerable corrosion/rust. If we are unable to reuse this underground conduits, we would have to install new conduits and wiring over the ceiling between the main disconnect and the transfer switch at an additional cost of $3,870.00.

Note #2: For item #6, if we are unable to pull through the underground conduits at the generator, we would have to dig them up and reroute them over the generator pad at an additional cos of $560.00.

We believe this addresses the grounding safety and NEC code issues at this facility and look forward to working with you to get these issues resolved.

Thank you,

Phillip L. Bryson - President