

City Council Meeting
10 N. Public Square
January 2, 2020
8:00 A.M. – Work Session
9:00 A.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Cooley.

Pledge of Allegiance led by Council Member Wren.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Calvin Cooley Council Member Ward Four; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Tamara Brock, City Manager; Meredith Ulmer, City Clerk and David Archer, City Attorney.

Absent: Cary Roth, Council Member Ward Three

II. Regular Agenda

A. Council Meeting Minutes

1. December 19, 2019

A motion to approve the December 19, 2019 City Council Meeting Minutes as presented was made by Council Member Cooley and seconded by Council Member Stepp. Motion carried unanimously. Vote: 5-0.

Motion to add three items to the agenda was made by Council Member Stepp and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

Added Items:

1. Swearing in of Officials

Matt Santini, Jayce Stepp, Calvin Cooley and Taff Wren were sworn in by Meredith Ulmer, City Clerk.

2. Mayor Pro Tem

Council Member Stepp made a motion to nominate Calvin Cooley to be Mayor Pro Tem. The motion was seconded by Council Member Wren and was carried unanimously. Vote: 5-0.

3. City Manager Contract Renewal

Council Member Fox made a motion to renew the City Manager contract for Tamara Brock. The motion was seconded by Council Member Stepp and carried unanimously. Vote: 5-0.

B. Resolutions

1. Annual Update of CIE & STWP in Accordance with Impact Fee Requirements

Randy Mannino, Planning and Development Department Head stated Cartersville adopted Impact Fees in the last quarter of 2006 which went into effect in January 2007. In accordance with the Development Impact Fee Regulations as outlined by the State, we are required to file an annual update to the Capital Improvements Element (CIE) of the Comprehensive Plan as we collect said impact fees and/or have an adopted impact fee ordinance. As you are aware, we held the required public hearing for the updated information on November 7, 2019, and Council approved a resolution allowing this item to be transmitted to the Northwest Georgia Regional Commission (NWGRC) and the Department of Community Affairs (DCA) for their review and approval. They approved the document, and we are required to formally adopt it.

Staff recommends that Council approve this resolution adopting the Annual Update.

Motion to approve Annual Update of CIE & STWP in Accordance with Impact Fee Requirements was made by Council Member Fox and seconded by Council Member Stepp. Motion carried unanimously. Vote: 5-0.

Resolution No.

ADOPTION RESOLUTION

Capital Improvements Element

WHEREAS, The City of Cartersville adopted a Capital Improvements Element as an amendment to the *Cartersville Comprehensive Plan*; and

WHEREAS, The City of Cartersville has prepared an Annual Update to the adopted Capital Improvements Element and Short Term Work Program; and

WHEREAS, the Capital Improvements Element Annual Update was prepared, submitted, and reviewed in accordance with the “Development Impact Fee Compliance Requirements” and the “Minimum Planning Standards and Procedures for Local Comprehensive Planning” adopted by the Board of Community Affairs pursuant to the Georgia Planning Act of 1989, and an advertised Public Hearing was held on November 7, 2019 at 7:00 P.M. in the City Council meeting room at Cartersville City Hall; and

BE IT THEREFORE RESOLVED, that the City Council of the City of Cartersville does hereby approve and adopt the Capital Improvements Element Annual Update attached

hereto and incorporated herein as Exhibit "A" as per the requirements of the Development Impact Fee Compliance Requirements.

ADOPTED THIS DAY, THE 2nd OF JANUARY, 2020.

Mayor, City of Cartersville, Georgia

ATTEST:

City Clerk

2. Transfer of Old Fire Station, 19 North Erwin St

David Archer, City Attorney stated this resolution authorizes the transfer of the old fire station at 19 North Erwin Street to the Cartersville Building Authority as the Authority is willing to coordinate the rehabilitation of the property. The resolution states that an intergovernmental agreement be entered between the City and the Authority in regard to the City's and Authority's responsibilities for the property.

Motion to approve the transfer of Old Fire Station, 19 North Erwin St was made by Council Member Stepp and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

C. Other

1. ROW Deed of Dedication Havenwood Project

Tommy Sanders, Public Works Department Head stated the right of way deed of dedication is to dedicate a 0.041 acre right of way to the City for the Havenwood project. This request is for Council to approve the deed of dedication and approval of the Mayor and City Clerk to sign the same.

A motion to approve the ROW Deed of Dedication Havenwood Project as presented was made by Council Member Stepp and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

2. Endorsement Addendum for Water Maintenance Bond, Havenwood Project

Bob Jones, Water Department Head stated the endorsement is an addendum to the maintenance bond for this project. The original maintenance bond only listed water and the endorsement corrects the maintenance bond to read both "water & sewer". This endorsement needs to be approved by Council and signed by the Mayor.

Motion to approve Endorsement Addendum for Water Maintenance Bond, Havenwood Project was made by Council Member Fox and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

D. Change Order

1. Historic Downtown Water Main Replacement Final Change Order

Mr. Jones stated on November 1, 2018, Council authorized the construction of the Historic Downtown Water Main Replacement Project and that project is now complete. The original construction contract was awarded to RDJE Inc. in the amount of \$1,397,102.40. This final change order will reduce the contract amount by \$338,552.61 for a final construction cost of \$1,057,473.79.

Mr. Jones recommended approval of the change order.

Motion to approve Historic Downtown Water Main Replacement Final Change Order was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

E. Contracts/Agreements

1. ARC MOA Amendment

Mr. Jones stated on August 2, 2018, Council approved a Memorandum of Agreement (MOA) with the Atlanta Regional Commission (ARC) to represent the City in legal action against the Corps of Engineers (original MOA attached). If successful, this action could result in the allocation of an additional ten (10) million gallons per day (MGD) of raw water to the City. This action represents the best chance we have had in the past 25 years to acquire additional water from the lake.

The original agreement contains language that requires an annual payment of \$200,000 (Paragraph 2d). ARC notified us two weeks ago that they have a funding balance and do not need to charge the full \$200,000 this year. Per ARC lawyers, the contract does not allow them to charge more or less thus the need for the amendment. The proposed amendment would change the MOA verbiage to allow charges up to \$200,000 per year.

The proposed change would allow us to pay less than anticipated for 2019. I recommend approval of amendment.

Motion to approve the ARC MOA Amendment was made by Council Member Fox and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

2. Floyd County Corrections

Tom Gilliam, Parks and Recreation Department Head stated this is an agreement with Floyd County Corrections to furnish three (3) full-time work details and one (1) part-time work detail to the City of Cartersville's Parks & Recreation and Public Works Departments. This agreement will be in force until December 31, 2022. The contracted price is \$237,777.99 and this is a budgeted item for both the Parks & Recreation and Public Works Departments.

Motion to approve Floyd County Corrections was made by Council Member Stepp and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

3. Poolside Inc.

Mr. Gilliam stated the Parks and Rec Department is requesting approval of the listed work necessary at the Senior Aquatic Center.

Below is the scope of tile work quoted by Poolside Inc.

- Removal of all existing white 1" X 1" tile from deck, waterline, steps, benches, walls, and diamond swim lanes.
- Removal of all existing C-701/S-812 blue trim tile on benches, steps, and deck coping edge.
- Installation of new 1" X 1" tile in Color Blend approved by City staff to deck, waterline, and swim lane diamonds.
- Installation of C-701/S-812 trim tile in approved color A43-Light Smoke on bench, step, and coping edges.
- Benches and Steps will be plastered with S-812 trim only along edge.
- Peninsula will be plastered with C-701 trim only at top edge. Step walls will be plastered.

Scope of replaster work:

- Prep pool, cut and chip around fittings and underneath tile.
 - Clean pool and apply a full coverage bond coat.
 - Apply new marcite plaster, color white. Includes new white goods and main drain grates.
- Contractor will balance the water and instruct on brushing procedures and maintenance which will be handled by CPRD.

Scope of deck work:

- Remove existing coating from deck, flood entire area and check drainage, and apply leveling material if needed to facilitate proper drainage.
 - Apply (2) coats of ICT Pro Color Seal with the final coat to receive a non-slip additive.
- Includes two new caulk joints, one between tile and deck and the other between the deck and the wall.

Motion to approve Poolside Inc was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

F. First Reading of Ordinances

1. Tennis Court Reservations

Mr. Gilliam stated the Parks and Rec Department is requesting that the ordinance regarding payments for reservations of its tennis courts be updated as follows:

(1) The City of Cartersville shall allow for reservations of its tennis court, through physical, electronic, and/or web-based applications.

(2) The following fees are authorized:

a) two (2) hour court rental – Five and No/100 (\$5.00) Dollars;

b) a point of sale fee of 2.3% per court transaction, and a fee between 0.10 to 0.20 cents per transaction shall be assessed depending on the current vendor contract, if a web-based application is being used.

This is a first reading and does not require a vote.

Ordinance No. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 15. PARKS AND RECREATION. ARTICLE I. IN GENERAL. SEC. 15-16 – 15-30. RESERVED. is hereby amended by deleting said sections in their entirety and replacing them as follows:

1.

Sec. 15-16. Tennis Court Reservations.

(1) The City of Cartersville shall allow for reservations of its tennis court, through physical, electronic, and/or web-based applications.

(2) The following fees are authorized:

a) two (2) hour court rental – Five and No/100 (\$5.00) Dollars;

b) a point of sale fee of 2.3% per court transaction, and a fee between 0.10 to 0.20 cents per transaction shall be assessed depending on the current vendor contract, if a web-based application is being used.

Sec. 15-17 – 15-30. Reserved.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

G. Change Order

1. Fabric Duct Sock for Senior Aquatic Center

Mr. Gilliam stated this is a Change Order through Arrow Mechanical Inc. to replace the Fabric Duct Sock located in the pool area of the Senior Aquatic Center. When the current duct sock is running, disintegrated insulation is blowing out of the duct sock causing blockages of the supply outlets and that disintegrated insulation is falling onto the pool deck. The current duct sock will not allow the air to be evenly distributed resulting in an increase in dead spots to air flow, growth of corrosion and condensation, and will create poor air quality for our patrons. There is also evidence of wear and tear which has occurred due to the quick restart the current dehumidifier unit creates when started up. The duct sock quickly inflates after being deflated and this has caused the sock to completely detach from the duct work connected to the current dehumidifier unit a number of times. With the new system, a VFD (Variance Frequency Drive) will be installed creating a slow/gradual restart, which will alleviate this issue.

The functions of the duct sock are as follows:

- Prevents condensation
- Prevents corrosion
- Prevents temperature and humidity stratification
- Removes airborne disinfectant by-products such as chloramines (chemical by-product of chlorine binding to water contaminates, by-product is the “chlorine smell” which is hazardous to breathe and corrosive to the dehumidification system)
- Provides effective mixing throughout the space
- Delivers fresh, outdoor air to the swimmers’ breathing zone (right above the water), to the breathing zone of people on the deck and to spectators.

I recommend the purchase of this Fabric Duct Sock through Arrow Mechanical Inc. in the amount of \$38,750.00.

A motion to approve Fabric Duct Sock for Senior Aquatic Center was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote 5-0.

H. Other

1. Elections Invoice from Bartow County

Meredith Ulmer, City Clerk stated this is our elections invoice from Bartow County in the amount of \$11,298.94.

Motion to approve the Elections Invoice from Bartow County was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

I. Bid Award/Purchases

1. Highway 411 Bore Approval

Todd Jesse, GIS Manager stated the Fiber Department was contacted by Savoy Car Museum (Anverse, Inc.) about getting electrical and communication conduits placed underground on Highway 411 to service this facility. Staff has received pricing from a contractor to conduct this work which will include three 4" conduits for power, and two 4" conduits for communications. If approved, the city will own one of the 4" communication conduits.

The proposed cost for this project is as follows:

NCI, Inc - Boring and conduits	\$17,772.00
Luffman-Byers Engineering & Permitting	\$ 2,500.00
FiberCom - Construction Management	\$ 520.00
Total Proposed Cost	\$20,792.00

I recommend approval for this Highway 411 bore that will be reimbursed by Anverse, Inc.

Motion to approve the Highway 411 Bore Approval was made by Council Member Hodge and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

J. Other

1. Approval for RFP for Automated Metering Infrastructure System

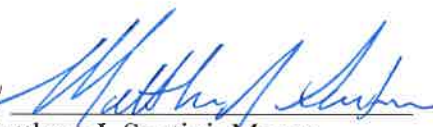
Tamara Brock, City Manager stated City staff from several departments have met numerous times with members of UMS, Inc. who the city contracted with to prepare a Request for Proposal (RFP) on an automated metering infrastructure program. The proposed RFP has

been prepared after reviewing the existing city utility meter database and discussing current and future uses of a meter reading system with City staff. Since this project is estimated to be approximately \$11 million dollars, we are seeking City Council approval before the RFP is issued.

Motion to for the Approval for RFP for Automated Metering Infrastructure System was made by Council Member Fox and seconded by Council Member Stepp. Motion carried unanimously. Vote: 5-0.

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 5-0.

Meeting Adjourned

/s/ 
Matthew J. Santini, Mayor

ATTEST:

/s/ 
Meredith Ulmer, City Clerk
Amended by Julia Drake
City Clerk 11-21-2021

