City Council Meeting
10 N. Public Square
December 19, 2019
5:30 P.M. – Work Session
7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Cooley.

Pledge of Allegiance led by Council Member Roth.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Jayce Stepp, Council Member Ward Two Cary Roth, Council Member Ward Three; Calvin Cooley Council Member Ward Four; Taff Wren, Council Member Ward Six; Tamara Brock, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, Assistant City Attorney.

Absent: Kari Hodge, Council Member Ward One and Gary Fox, Council Member Ward Five

II. Regular Agenda

A. Council Meeting Minutes

1. December 5, 2019 City Council Minutes

A motion to approve the December 5, 2019 City Council Meeting Minutes as presented was made by Council Member Wren and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

B. Appointments

1. Recreation Advisory Board

Tamara Brock, City Manager stated the Recreation Advisory Board has four members whose terms are expiring this year. The terms of Patrick Jones - Ward 2, Monique Hall - Ward 4, Ty Mitcham - Ward 6 and Rick Kollhoff - Mayor's appointee, will expire on December 31, 2019. All four members have stated they would like to continue serving.

If these Board members are reappointed, the new term expiration of Wards 2, 4 and 6 members will be December 31, 2023. The new term expiration for the Mayor's appointee will be December 31, 2021.

Motion to approve the members of the recreation advisory board was made by Council

Member Roth and seconded by Council Member Stepp. Motion carried unanimously. Vote: 4-0.

2. Cartersville Development Authority

Mrs. Brock stated the Cartersville Development Authority has five members whose terms are expiring January 6, 2020. The five Authority members are Mike Fields, Tommy Strickland, Walter Mahone, Robert Dabbs and Ralph 'Sonny' Miller and have stated they would like to continue serving on the Authority.

If these Authority members are reappointed, their new term expiration would be January 6, 2025 as these are 5-year terms.

Motion to approve the Cartersville Development Authority members was made by Council Member Wren and seconded by Council Member Stepp. Motion carried unanimously. Vote: 4-0.

3. Convention and Visitors Bureau

Mrs. Brock stated Tom Shinall and the Honorable Jeffrey Watkins serve on the CVB Board and their current terms will expire on December 31, 2019. They would like to continue serving and if reappointed, their new terms will expire on December 31, 2021.

Motion to approve the Convention and Visitors Bureau members was made by Council Member Wren and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

4. Bartow-Cartersville 2nd Joint Development Authority

Mrs. Brock stated the current terms of Malcolm Cooley and David Caswell, who currently serve on the Bartow-Cartersville 2nd Joint Development Authority, will expire on December 31, 2019. They would like to continue serving and if reappointed, their new terms will expire December 31, 2023.

Motion to approve members to the Bartow -Cartersville 2nd Joint Development Authority was made by Council Member Roth and seconded by Council Member Wren. Motion carried unanimously. Vote: 4-0.

C. Commendation/Recognition

1. Award Announcement

Lille Read, Downtown Manager stated the Northwest Georgia Travel Association held their annual legislative dinner on December 2nd. The Downtown Development Authority and Keep Bartow Beautiful were jointly awarded the "Tourism Product Development of the Year" award for the creation of the African American Heritage Trail of Bartow County.

D. Contracts/Agreements

1. Statewide Mutual Aid Agreement for Georgia

Chief Carter stated he respectfully requested positive consideration for the updated version of the Statewide Mutual Aid Agreement for Georgia. This is a request of Bartow County Emergency Management on behalf of the Georgia Emergency Management Agency. All municipalities within Bartow County have been asked to execute this document. This document is updated every four years and our latest document was executed in 2016. This agreement is the basis for our ability to request aid during a time of disaster, assist others and is the vehicle used for the potential recovery of funds during mitigation and recovery if an incident is declared a disaster. There are no significant changes from our 2016 agreement. This document in no way is to be a movement away from the centralized decision authority of the Mayor during a disaster, but does provide an avenue as a backup if needed.

Your approval of this Mutual Aid Agreement is sought and to allow all required staff and City officials to sign the agreement.

A motion to approve the Statewide Mutual Aid Agreement was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

E. Resolutions

1. James R. Stafford Donation

This item was removed from the agenda.

2. Watershed Protection Plan

Bob Jones, Water Department Head stated James R. Stafford has requested that, based on the sales price of the property conveyed to the City, and the price of the property across the street, that we acknowledge that he donated the difference on per acre value. A resolution to do so is attached for your consideration.

A motion to approve the Watershed Protection Plan was made by Council Member Wren and seconded by Council Member Stepp. Motion carried unanimously. Vote: 4-0.

F. Bid Award/Purchases

1. **WTP – Filter Controls Integration**

Bob Jones, Water Department Head stated on December 6, 2018, Council approved the Water Treatment Plant (WTP) Filters 1-3 & 7 Rehabilitation Project. Work on this project is progressing according to schedule. It is now time to begin the filter control system integration. MR Systems (MR) designed the current Supervisory Control and Data Acquisition (SCADA) system that monitors and controls vital plant functions. This computer system is critical to plant functionality. MR has been our exclusive vendor for this work for decades due to their knowledge of our system and the ability to get the plant up and operational in a timely manner.

We have elected to contract directly with MR as a sole source provider for this project to avoid the subcontractor mark-up which would be added by our general contractor. On this project, that is a savings of approximately $85,000. MR has provided the attached cost proposal for $570,418. Wiedeman and Singleton Engineers (WSE) has reviewed the proposal and has provided the attached letter of recommendation. I agree with their assessment and recommend approval of the MR proposal.

Motion to approve WTP – Filter Controls Integration St was made by Council Member ________________ and seconded by Council Member ____________________. Motion carried unanimously. Vote:

2. **Geotechnical Analysis for Jimmy Don Crane Sewer**

______________________ stated the Water Department needs to conduct a subsurface geotechnical study of the proposed reroute of what is internally called the Jimmy Don Crane Sewer Project. This project will reroute an existing sewer which crosses Pettit Creek. The existing crossing has been undermined by the change in flow/route of the creek. We know from construction records of the existing sewer that there is rock in the area.

The study will delineate subsurface soil conditions along the proposed route. Knowing how much rock there is and at what depth it is located will aid in design of the project as well as preparing an accurate cost estimate. GeoHydro was asked to prepare a cost proposal for the needed work (see attached). Their proposed cost to complete the study is $12,845. I recommend approval of this proposal.

Motion to approve the Geotechnical Analysis for Jimmy Don Crane Sewer was made by Council Member __________________ and seconded by Council Member _________________. Motion carried unanimously. Vote:

3. **WTP – High Service Pump Building #2 Roof Repair**

_____________________ stated the roof of the High Service Pump Building #2 (HSPB#2) has been leaking for some time. This building houses our two largest capacity pumps and associated electrical switchgear. We have exhausted efforts to patch the roof and now need to replace it. Quotes were requested from the following for a replacement roof:

Elite Roofing	$24,000.00

All Top Roofing $31,375.00

Bartow Roofing LLC $39,890.00

It is recommended for approval the Elite Roofing bid in the amount of $24,000.00.

Motion to approve WTP – High Service Pump Building #2 Roof Repair was made by Council Member _______________ and seconded by Council Member ______________. Motion carried unanimously. Vote:

4. WPCP – Grit Chamber #1 Repair Parts

________________________ stated the Water Pollution Control Plant (WPCP) uses two aerated grit chambers to remove sand and grit prior to downstream treatment processes. Removal grit reduces wear on downstream equipment and is an essential step in proper sewage treatment. Grit Chamber Number 1 (GC1) broke two weeks ago. We have made several temporary repairs in that time which worked for a short period. Rather than continuing to make piecemeal repairs, I would like to direct our time and resources to a full rebuild of the system.

A request was made to WSG Solutions for all chain, wear shoes, buckets and associated hardware. They have provided the attached quote in the amount of $28,656.00 for these items. I recommend approval of this quote as a sole source provider for the same reasons as in 2017 when GC2 was rebuilt. The paragraph below is from the 2017 memo to Council on the same topic:

I would like to sole source the chain for this repair to WSG Solutions. Chain is a normal wear item and has been replaced multiple times over the 40+ year life of this equipment. Based on lifespan, reliability and experience with other vendors I believe that WSG provides a superior product with a longer lifespan and greater durability. This opinion is based on both chambers being rebuilt one year apart. The WSG chain installed in 2012 shows little to no visible signs of wear. A photo showing typical wear on a links of the #2 Grit Chamber chain installed in 2011 is attached. The links are completely worn through in places and extremely thin everywhere else.

Motion to approve WPCP – Grit Chamber #1 Repair Parts was made by Council Member _______________ and seconded by Council Member ________________. Motion carried unanimously. Vote:

5. WPCP – Flyt Mixer Repair

____________________ stated the ongoing Nutrient Removal Upgrade Project at the Water Pollution Control Plant (WPCP) has progressed to work upon existing structures. Any equipment that can be salvaged from these existing structures is returned to the City. Last week a Flygt 4660 submersible mixer was removed from Bioreactor #1. The mixer has been evaluated by Flygt and found to be salvageable. Flygt can rebuild the unit for $9,837.80. A new unit costs $30,557.00 by comparison.

I recommend approval of the rebuild proposal from Xylem/Flygt in the amount of $9,837.80. This unit will serve as a spare for the other six (6) submersible units currently in use throughout the plant.

Motion to approve the WPCP – Flyt Mixer Repair was made by Council Member _______________ and seconded by Council Member _______________. Motion carried unanimously. Vote:

6. Chubb Cancer Insurance Policy

____________________ stated the annual cancer insurance policy for firefighters as required by the State legislature is up for renewal. The recommended renewal is through Chubb Insurance at an annual premium of $14,688.00.

Motion to approve the Chubb Cancer Insurance Policy was made by Council Member ______________ and seconded by Council Member ____________. Motion carried unanimously. Vote:

7. GMA Membership Dues

___________________ stated the annual membership dues for the Georgia Municipal Association (GMA) are in the amount of $7,073.19 and are recommended for Council approval.

Motion to approve the GMA Membership Dues was made by Council Member _________________ and seconded by Council Member _________________. Motion carried unanimously. Vote:

8. Talon Software for Transco Pipeline

______________________ stated this was previously approved by Council on November 21, 2019, to be ordered from Equipment Controls. Since then, it has been stated that we cannot order through them, and have to go straight to Eagle Research in order for the warranties and maintenance to be handled correctly. Please rescind the previous agenda item and replace it with this one.

The Gas System's Transco Delivery point requires a specific software to control gas flowing into the system. This software can monitor the current system pressures and dispatch notifications by e-mail or text to alert Gas System employees of abnormal pressure readings. This software is available from a sole source provider, Eagle Research Corporation, at a cost of $6,675.00.

Motion to approve the Talon Software for Transco Pipeline was made by

Council Member __________________ and seconded by Council Member _____________________. Motion carried unanimously. Vote:

G. Monthly Financial Statement

1. October 2019 Financial Report

After announcements a motion to adjourn the meeting was made by Council Member _____________ and needing no second. Motion carried unanimously. Vote ___________

Meeting Adjourned

/s/ ________________________
Matthew J. Santini
Mayor

ATTEST:

/s/ ___________________________
Connie Keeling
City Clerk