



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCIL PERSONS:

Matt Santini – Mayor
Calvin Cooley – Mayor Pro Tem
Gary Fox
Kari Hodge
Cary Roth
Jayce Stepp
Taff Wren

AGENDA

Council Chamber, Third Floor of City Hall– 7:00
PM – 4/4/2019
Work Session – 6:00PM

CITY MANAGER:

Tamara Brock

CITY ATTORNEY:

David Archer

CITY CLERK:

Meredith Ulmer

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda

A. Council Meeting Minutes

1. March 21, 2019 (Pages 1 - 20)

[Attachments](#)

B. Resolutions

1. July 4th Council Meeting Date Change (Pages 21 - 22)

[Attachments](#)

2. Compliance with Georgia DCA/CDBG Initiatives (Pages 23 - 25)

[Attachments](#)

C. Other

1. Review and Approval of 2019 Goals (Pages 26 - 27)

[Attachments](#)

D. Second Reading of Ordinances

1. Historic Preservation Commission Ordinance (Pages 28 - 43)

[Attachments](#)

2. Alcohol Ordinance Revision: Cigar Bar (Pages 44 - 46)

[Attachments](#)

3. Business License Ordinance Revision (Pages 47 - 52)

[Attachments](#)

E. Public Hearing - 2nd Reading of Zoning/Annexation Requests

1. AZ19-01: De-annexation. Applicant: Bartow County (Pages 53 - 67)

[Attachments](#)

2. ZMA19-01: Adoption of zoning map. Applicant: City of Cartersville (Pages 68 - 70)

[Attachments](#)

F. Bid Award/Purchases

1. Flame Pack 400 (Pages 71 - 74)

[Attachments](#)

2. Water Treatment Plant & Water Pollution Control Plant Switchgear Preventive Maintenance (Pages 75 - 81)

[Attachments](#)

3. WPCP Security Fence (Pages 82 - 86)

[Attachments](#)

4. Bid #19-002 Field Groomer/Bunker Rake (Pages 87 - 90)

[Attachments](#)

5. Bid #19-003 60" Zero-Turn Mower (Pages 91 - 100)

[Attachments](#)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.



City of Cartersville

City Council Meeting
4/4/2019 7:00:00 PM
March 21, 2019

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	The minutes have been prepared by staff and are recommended for your approval with any modifications you may have.
City Manager's Remarks:	The minutes have been prepared by staff and are recommended for your approval with any modifications you may have.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 March 21, 2019
 6PM – Work Session
 7PM – Council Meeting

I. Opening Meeting

Invocation by Council Member Roth.

Pledge of Allegiance led by Council Member Stepp.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Cary Roth, Council Member Ward Three; Calvin Cooley Council Member Ward Four; Gary Fox, Council Member Ward Five; Tamara Brock, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

Absent: Taff Wren, Council Member Ward 6

II. Regular Agenda

A. Council Meeting Minutes

1. March 7, 2019

A motion to approve the March 7, 2019 City Council Meeting Minutes as presented was made by Council Member Hodge and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

B. First Reading of Ordinances

1. Historic Preservation Commission Ordinance

Randy Mannino, Planning and Development Director came forward and stated in 2018 and as part of the 5-year review of historic preservation commissions by the State Historic Preservation Office (SHPO), staff submitted all requested information to SHPO. SHPO identified one section in the HPC ordinance that placed stricter standards on HPC member selection than allowed by the current state ordinance. The proposed text amendment corrects the finding.

This is a first reading and does not require a vote.

Ordinance no. _____

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 9.25 – HISTORIC PRESERVATION, ARTICLE II. – HISTORIC PRESERVATION COMMISSION. SECTION 9.25-32. – HISTORIC PRESERVATION COMMISSION, PARAGRAPH (C) is hereby amended by deleting paragraph (c), Section 9.25-32, in its entirety and replacing it as follows:

1.

Sec. 9.25-32. - Historic preservation commission.

(c) *Historic preservation commission members.* Number, appointment, terms, and compensation. The commission shall consist of seven (7) members appointed by the City Council of the City of Cartersville. All members shall be residents of, own and operate a business in, or own real property in the City of Cartersville. Preference shall be given to persons who have demonstrated special interest, experience or education in history, architecture or the preservation of historic resources, but such preference is not required in making such appointments.

Members shall serve three-year terms. In order to achieve staggered terms, initial appointments shall be: two (2) members for two (2) years; and three (3) members for three (3) years. Members shall not receive a salary, although they may be reimbursed for expenses by the Cartersville City Council. The Cartersville City Council will have the authority to remove any member of the historic preservation commission appointed by it for cause, on written charges, after a public hearing.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

2. Alcohol Ordinance Revision: Cigar Bar

Mr. Mannino came forward and stated these ordinances are in regard to the Cigar Bar in downtown. These ordinances create a definition for a Retail Cigar Shop and requires 51% of its gross sales to be retail non-alcohol related items.

This is a first reading and does not require a vote.

Ordinance no. _____

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 4 – ALCOHOLIC BEVERAGES. ARTICLE I. – IN GENERAL. DIVISION 1. – GENERALLY. SECTION 4-1. – DEFINITIONS is hereby amended by deleting the definition of Retail Cigar Shop therein, and replacing it as follows:

1.

Sec. 4-1. – Definitions.

Retail Cigar Shop means a commercial establishment which has on-premises consumption and the sale of tobacco and related products as regulated and defined by Section 4-59(3) of the Code of Ordinances.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this Ordinance may be renumbered and/or alphabetized accordingly to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

Ordinance no. _____

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 4 – ALCOHOLIC BEVERAGES. ARTICLE II. – LICENSING REQUIREMENTS. DIVISION 2. – APPLICATION AND ISSUANCE. SECTION 4-59. – POURING LICENSES LIMITED TO CERTAIN ESTABLISHMENTS. is hereby amended by deleting section (3) Retail Cigar Shop in its entirety and replacing it as follows:

1.

Sec. 4-59. - Pouring licenses limited to certain establishments.

(3) *Retail cigar shops* as specifically defined in this Code, may be issued an on-premises consumption license for sales of beer, malt beverages, wine, and distilled spirits, without meeting the requirement that forty-five (45%) percent of its gross annual sales be derived from the sale of prepared meals or food, provided that at least fifty-one (51%) percent of its gross annual sales be derived from the sale of full-sized hand-rolled cigars, pipe tobaccos, briar wood pipes, humidors, lighters, cutters, and expressly excluding from the calculation of gross annual sales the sale of cigarettes, bongs, bubblers, glass pipes, water pipes, Turkish pipes, pipe screens, pipe filters, dug-outs, stash boxes, rolling papers, rolling devices, rolling trays, grinders, incense, pipe cleaners, and other smoking paraphernalia if at all allowed to be sold pursuant to this chapter. The total amount of alcohol sales for consumption on the premises shall not exceed forty-nine (49%) percent. The director of planning and development or his designee shall review the gross income figures from each establishment which shall provide such information, at the end of the third quarter of each calendar year, and at any other time requested to do so by the director of planning and development or his designee, and determine if the annual sales meet the required ratio and make appropriate recommendations to the alcohol control board.

a. In regards to seating, parking and occupancy requirements, those applicable to the cigar store shall supersede those listed in chapter 4.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this Ordinance may be renumbered and/or alphabetized accordingly to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

3. Business License Ordinance Revision

Mr. Mannino stated the proposed ordinance amendments provide for a procedure to suspend or revoke a business license if it is determined that it is being used for a purpose not intended, or it is in the public interest to revoke or suspend. The City Attorney's office recommends approval of said ordinances.

This is a first reading and does not require a vote.

Ordinance no. _____

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 10 - LICENSES, TAXATION AND MISCELLANEOUS BUSINESS REGULATIONS. ARTICLE IV. - OCCUPATION TAX. SEC. 10-110. - SUSPENSION OR REVOCATION OF LICENSE, ETC. is hereby deleted in its entirety and replaced as follows:

1.

Sec. 10-110. - Suspension or revocation of license, etc.

All licenses, permits or other grants to engage in, prosecute, or carry on any trade, business, calling, vocation or profession for which an occupational tax is levied by this article shall be subject to suspension or revocation by the Planning and Development Director and/or their designee and the council, if the council or Planning and Development Director and/or their designee may find or determine that it is being used for a purpose not intended, or that it is in the public interest of the city that it be suspended or revoked, pursuant to the procedures outlined in Sec. 10-4 of the City of Cartersville Code of Ordinances.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

Ordinance no. _____

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 10 - LICENSES, TAXATION AND MISCELLANEOUS BUSINESS REGULATIONS. ARTICLE I. – IN GENERAL. SEC. 10-3. – RESERVED AND 10.4. - RESERVED. are hereby deleted in their entirety and replaced as follows:

1.

Sec. 10-3. - Review and approval of applications.

- A. If any provision of this part of the code provides for the review and approval of an application for a license or occupation tax certificate by the Planning and Development Director and/or his designee designated therein, the Planning and Development Director and/or his designee shall act, favorably or otherwise, on the application as required by this Code.**
- B. If any provision of this part of the code provides for the review and approval of an application for a license or occupational tax certificate by the Planning and Development Director and/or his designee, the Planning and Development Director and/or his designee or his designee shall act favorably or otherwise on the application as required by this Code.**
- C. The Planning and Development Director and/or his designee shall forward the application together with a recommendation to the city council for consideration and action at its next regularly scheduled public meeting if approval by council is required by this Code. Upon the express approval of the council, when so required by this Code or otherwise upon a determination by the Planning and Development Director and/or his designee that the application is in order and all requirements have been met, the Planning and Development Director and/or his designee shall issue a business license or occupation tax certificate to the applicant therefor, which license or certificate shall state the nature of the business authorized and bear the date of issuance and the signature of the Planning and Development Director and/or his designee.**
- D. The granting of a business license or occupation tax certificate under any provisions of this Code shall be deemed a privilege only, and nothing herein contained shall be construed as granting any person whose business is subject to municipal regulation any legal right to engage in that business.**
- E. Upon completion of a satisfactory investigation of an application and where, the Planning and Development Director and/or his designee may as required by this Code, approve or disapprove and issue any city license provided for in this chapter.**

Except as hereafter provided, upon the decision of the Planning and Development Director and/or his designee or his designee to approve or deny a license under this chapter, the applicant or any aggrieved citizen may appeal the decision of the Planning and Development Director and/or his designee to the mayor and council by filing a written notice of appeal with the city clerk within five calendar days of the decision by the Planning and Development Director and/or his designee or his designee. In the event there is no written or verbal objection at or prior to the hearing described herein, the Planning and Development Director and/or his designee may issue the license immediately. In the event that written or verbal objection is made or filed at or prior to the hearing referenced herein, the Planning and Development Director and/or his designee shall hold the hearing as provided herein and shall render a decision thereon. However, the Planning and Development Director and/or his designee shall not issue any license upon which objection had been made until the appeal period has run or until a final decision has been rendered by the city council, whichever is later. Every appeal shall be in writing and identify the basis for such appeal and upon receipt of the appeal, the city clerk shall forward same to the city council which shall schedule a hearing within 45 days of receipt of such notice. The city council may sustain or overrule the decision of the Planning and Development Director

and/or his designee. No license shall be issued by the Planning and Development Director and/or his designee or designee during the appeal notification period or while an appeal is pending before the city council. The action of the mayor and council shall be final and may be appealed to Superior Court in accordance with Georgia law.

2.

10-4 - Revocation and appeal.

- A. The Planning and Development Director and/or his designee shall be authorized to suspend or revoke an occupation tax certificate or any other license previously granted by the City of Cartersville in accordance with the procedures set forth below. In the event the Planning and Development Director and/or his designee seeks to suspend or revoke an occupation tax certificate, the Planning and Development Director and/or his designee shall give written notification to the applicant of such action and such notice shall contain a specification of the violation or violations and shall be served upon the licensee at least five days prior to the notice of hearing. The applicant shall be given written notice of the time and place of the hearing.**
- B. The Planning and Development Director and/or his designee shall be authorized to suspend or revoke an occupation tax certificate in the event of any one or more of the following:**
 - 1. An applicant gave false or misleading information in the original application process;**
 - 2. An applicant has knowingly allowed possession, use, or sale of controlled substances on the premises and/or knowingly allowed possession, use or sale of controlled substances to a minor on the premises;**
 - 3. An applicant has knowingly allowed the violation of an ordinance of the city or a violation of any criminal law of the State of Georgia (a misdemeanor or a felony) to occur on the premises; and that such violation is materially related to the operation of said business;**
 - 4. An applicant (or licensee) has been convicted of any drug related, alcohol-related or sex-related crime by the State of Georgia or the City of Cartersville regarding an offense which was committed on the premises or which would otherwise violate the provisions of this chapter;**
 - 5. An applicant fails to pay any fee, occupation tax, fine or other amount of money due to the City of Cartersville under this chapter or any other taxing ordinance of the City of Cartersville; and**
 - 6. An applicant or the owner alters or allows to be altered, the business license or occupation tax certificate (license document) or the applicant or the owner changes the information, defaces, destroys, misuses, abuses, or improperly alters or misrepresents the business license or occupation tax certificate.**
- C. The Planning and Development Director and/or his designee shall approve any proposed action prior to proceeding toward any suspension or revocation of any occupation tax certificate and/or business license.**

- D. In the event the Planning and Development Director and/or his designee shall suspend or revoke any occupation tax certificate hereunder, the suspension or revocation shall be for a period of not less than one day nor more than 365 days, within the discretion of the Planning and Development Director and/or his designee. Any suspension or revocation shall be sent by the city by certified mail, return receipt requested. For the first offense, the suspension shall be for a period of one to 90 days; second offense, suspension for one to 180 days and third offense, suspension for one to 365 days. Provided, however, that the applicant shall be authorized to continue its business operations until that date of the hearing scheduled in accordance with Subsection E., of this section. No applicant may apply for an occupation tax certificate during any period of suspension or revocation. In any hearing conducted, the Planning and Development Director and/or his designee shall consider, among other things, the severity of the allegations, the evidence submitted and the testimony presented, in making any decision on suspension or revocation and the duration of either.**
- E. In the event of a suspension or revocation by the business license manager, the applicant may appeal the decision of the Planning and Development Director and/or his designee to the mayor and city council for the city of Cartersville by filing a written notice of appeal within ten days from the date of the decision of the Planning and Development Director and/or his designee. Thereafter, a hearing shall be scheduled before mayor and council for the applicant. After the hearing by the mayor and city council, the mayor and city council may take such action as it deems appropriate, including the upholding of the action of the Planning and Development Director and/or his designee or the imposition of such action as the mayor and city council may deem appropriate under the facts. The decision of mayor and council shall be final. Appeals from the decision of the mayor and city council shall be to the Superior Court of Bartow County filed within 30 days to the final action of mayor and city council. In the event the applicant does not file an appeal from any decision of the Planning and Development Director and/or his designee, as provided herein, the decision of the Planning and Development Director and/or his designee shall be final.**

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

C. Public Hearing – 1st Reading of Zoning/Annexation Requests

1. AZ19-01: Deannexation. Applicant: Bartow County

Mr. Mannino stated Bartow County has requested that two lots totaling approx. 265 acres of County-owned land be de-annexed from the City of Cartersville and back to the County. The two lots are adjoining and are generally bound by Pumpkinvine Creek to the west, the Etowah River to the north, Paga Mine Rd to the east and a 108-acre private lot, identified as C118-0840-001, to the south. The land is minimally developed with primary uses as green space and protection for a Bartow County Water Department well. Planning Commission recommends approval (4-0).

Mayor Santini opened the floor for a public hearing.

Peter Olson, Bartow County Administrator, came forward and spoke in favor of the deannexation. Mr. Olson stated he would like the land riverfront to remain public for a trail and use a portion of the land for water treatment.

2. ZMA19-01: Adaption of zoning map. Applicant: City of Cartersville

Mr. Mannino stated this is the annual re-adoption of the official zoning map of the City of Cartersville. It includes the previous 3-year zoning actions approved by City Council as well as the previous year's annexations. The last zoning map adoption was in February 2016. Planning Commission recommends approval (4-0).

D. Appointments

1. Parks and Recreation Director

Tamara Brock, City Manager stated that with Greg Anderson's retirement a new Parks and Recreation Director needed to be appointed. Mrs. Brock recommended Tom Gilliam to be appointed the new Parks and Recreation Director.

Motion to approve Tom Gilliam as the City of Cartersville Parks and Recreation Director was made by Council Member Cooley and seconded by Council Member Fox. Motion carried 4-1. Council Member Hodge voted in opposition.

Tom Gilliam was officially sworn in as Parks and Recreation Director by the City Clerk.

E. Certification

1. Good Neighbor Homeless Shelter Grant Application

Mrs. Brock stated this is the annual approval/certification requested in order for the Good Neighbor Homeless Shelter to make application for grant funds from the Georgia Department of Community Affairs. By approving Council is supporting documents that state:

- 1.The Good Neighbor Homeless Shelter is within the jurisdiction of this local government, and
- 2.They are approved for funding by DCA.

A motion to approve Good Neighbor Homeless Shelter Grant Application was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

F. Bid Award/Purchases

1. Trailer Mounted High Pressure Sewer Cleaner

Wade Wilson, City Engineer stated the Stormwater Division of Public Works is in need of a trailer mounted high pressure sewer cleaner to assist in the maintenance of our stormwater pipe system. The lowest bidder for this item was Adams Equipment Company, Inc who is offering a trailer mounted John Bean Jetter SJ704030. Our staff has called several references to verify the supplier and the performance of this product. All our references indicated very positive experiences with this product line and the supplier. The quoted price for this item is \$74,564.00. This item will be a GMA lease pool purchase and is a budgeted item.

Public Works recommends approval of this purchase.

A motion to approve Trailer Mounted High Pressure Sewer Cleaner was made by Council Member Stepp and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

2. Main Street Extension

Bob Jones, Water Department Head stated sealed bids were opened on Monday, March 11, 2019 at the Water Department Administration Office for the Main Street Sewer Extension Project. This project will construct approximately 175 feet of 8-inch PVC sewer main and install two new manholes. The project will provide additional capacity for the new Owens Security building as well as future development in the area. Additionally, the project will allow the gradual abandonment of an existing 4-inch clay line installed in the alley behind this location which cannot be maintained.

The following bids were received: WT Construction \$41,830.00 and C.H. Kirkpatrick & Sons \$72,191.20.

Mr. Jones recommended approval of the WT Construction bid in the amount of \$41,830.00.

A motion to approve Main Street Extension was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

3. Travelers Insurance Deductible Invoice

Dan Porta, Assistant City Manager stated a City employee was involved in an accident in October 2017 and our insurance company is working on this claim. The City has received an

invoice for part of our deductible in the amount of \$5,745.00 and it is recommended for Council approval.

A motion to approve Travelers Insurance Deductible Invoice was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

4. Fiduciary Insurance Coverage

Mr. Porta stated the City has received an insurance renewal policy with Philadelphia Insurance Companies for fiduciary insurance coverage in the amount of \$9,887.00. This policy was originally requested from the City's Pension Board and the policy has been in place for several years and covers all City boards. Funding for the insurance policy is paid from pension funds and is recommended for your approval.

A motion to approve Fiduciary Insurance Coverage was made by Council Member Fox and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

Mayor Santini recused himself and Mayor Pro Tem Cooley presided over the meeting.

5. HVAC for Bartow History Museum

Mr. Porta stated one of the HVAC units at the Bartow History Museum needs to be replaced as it has a freon leak. Bids were received from four companies and the best bid was from Pendley Heating and Air Conditioning in the amount of \$6,242.45 which includes an extended warranty on the parts and compressor. Council approval of this item is recommended.

A motion to approve HVAC for Bartow History Museum was made by Council Member Fox and seconded by Council Member Hodge. Motion carried unanimously. Vote: 5-0.

Mayor Santini presided over the meeting.

G. Resolutions

1. Pension Plan Resolution

Mr. Porta stated the City's Pension Plan has always been based on the calendar year, and since this reporting period is different from the City's fiscal year there is always some extra work that is necessary at the end of the City's fiscal year to report the data in the comprehensive annual financial report. The Pension Board recommends that the Pension Plan annual year be changed to coincide with the City's fiscal year and if approved the proposed resolution will change the reporting year.

A motion to approve Pension Plan Resolution was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

Resolution No. ____

WHEREAS, the City of Cartersville (the “Employer”) maintains The City of Cartersville Pension Plan (the “Pension Plan”) and The City of Cartersville 2017 Pension Plan (the “2017 Plan”) for the benefit of such of its employees as are eligible thereunder; and

WHEREAS, in accordance with the power reserved to it in Section 12.1 of each of the Pension Plan and the 2017 Plan, the Employer may amend the Pension Plan and the 2017 Plan at any time, subject to certain conditions not now relevant; and

WHEREAS, the Employer desires to amend the Pension Plan and the 2017 Plan to change the plan year from the calendar year to the Employer’s fiscal year, commencing July 1 and ending June 30;

NOW, THEREFORE, it is RESOLVED, that the Pension Plan shall be, and hereby is, amended in accordance with the Fourth Amendment to Pension Plan; and it is further

RESOLVED, that the 2017 Plan shall be, and hereby is, amended in accordance with the Second Amendment to 2017 Plan; and it is further

RESOLVED, that the proper officers of the Employer and the Pension Board are hereby authorized and directed to take all actions and to execute and deliver all agreements, instruments, indentures and other documents, as they shall deem necessary to carry out the intent of the foregoing resolutions.

ADOPTED this the ____ day of _____, 2019.

Matthew J. Santini
Mayor

Attest:

Meredith Ulmer
City Clerk

H. Other

1. Fourth Amendment to Cartersville Pension Plan

Mr. Porta stated the City's Pension Plan is based on the calendar year and since this reporting period is different from the City's fiscal year, there is always extra work required at the end of the City's fiscal year to report the data in the Comprehensive Annual Financial Report (CAFR). The Pension Board recommends that the Pension Plan annual year be changed to coincide with the City's fiscal year and if approved, the proposed Fourth Amendment to the City of Cartersville Pension Plan will change the reporting year to the original pension plan.

A motion to approve Fourth Amendment to Cartersville Pension Plan

was made by Council Member Roth and seconded by Council Member Stepp. Motion carried unanimously. Vote: 5-0.

**FOURTH AMENDMENT
TO THE
CITY OF CARTERSVILLE PENSION PLAN**

THIS FOURTH AMENDMENT to The City of Cartersville Pension Plan (hereinafter referred to as the “Plan”), which Plan was originally adopted effective January 1, 1967, and was most recently amended and restated on April 28, 2011 and subsequently amended thereafter, is made and entered into by the City of Cartersville (the “Sponsor”).

W I T N E S S E T H:

WHEREAS, Section 12.1 of the Plan permits the Sponsor to amend the Plan from time to time; and

WHEREAS, the Sponsor desires to amend the Plan to change the plan year from the calendar year to the Sponsor’s fiscal year, commencing July 1 and ending June 30.

NOW, THEREFORE, the Sponsor hereby amends the Plan as follows, effective July 1, 2019:

1. Section 1.2(r) of the Plan is amended in its entirety to read as follows:

“(r) Plan Year: The twelve-consecutive-month period for maintaining records for this Plan beginning each January 1 and ending each December 31. Notwithstanding the foregoing, effective July 1, 2019, the Plan Year shall be the twelve-consecutive-month period for maintaining records for this Plan beginning each July 1 and ending each June 30 and there shall be a short Plan Year commencing January 1, 2019 and ending June 30, 2019.”

2. Section 5.1 of the Plan is amended in its entirety to read as follows:

“5.1 Vesting Service: A year of Vesting Service will be credited upon completion of 1,000 hours of service within a 12 consecutive month vesting computational period, which aside from the first and last 12 months of employment is the calendar year. Vesting Service will include only service completed while a Participant is an Employee of the Employer.”

3. Except as specifically amended above, the Plan shall remain unchanged and, as amended herein, shall continue in full force and effect.

IN WITNESS WHEREOF, the City of Cartersville has caused this Fourth Amendment to the Plan to be executed by its duly authorized officers this _____ day of _____, 2019.

CITY OF CARTERSVILLE

Attest: _____	By: _____
Meredith Ulmer City Clerk	Matthew J. Santini Mayor

2. Second Amendment to 2017 Pension Plan

Mr. Porta stated the City's Pension Plan is based on the calendar year and since this reporting period is different from the City's fiscal year, there is always extra work required at the end of the City's fiscal year to report the data in the Comprehensive Annual Financial Report (CAFR). The Pension Board recommends that the Pension Plan annual year be changed to coincide with the City's fiscal year, and if approved, the proposed Second Amendment to the City of Cartersville 2017 Pension Plan will change the reporting year for this pension plan.

A motion to approve Second Amendment to 2017 Pension Plan was made by Council Member Hodge and seconded by Council Member Stepp. Motion carried unanimously. Vote: 5-0.

**SECOND AMENDMENT
TO THE
CITY OF CARTERSVILLE 2017 PENSION PLAN**

THIS SECOND AMENDMENT to The City of Cartersville 2017 Pension Plan (hereinafter referred to as the “Plan”), which Plan was originally adopted effective January 1, 2017, and subsequently amended thereafter, is made and entered into by the City of Cartersville (the “Sponsor”).

W I T N E S S E T H:

WHEREAS, Section 12.1 of the Plan permits the Sponsor to amend the Plan from time to time; and

WHEREAS, the Sponsor desires to amend the Plan to change the plan year from the calendar year to the Sponsor's fiscal year, commencing July 1 and ending June 30.

NOW, THEREFORE, the Sponsor hereby amends the Plan as follows, effective July 1, 2019:

1. Section 1.2(x) of the Plan is amended in its entirety to read as follows:

“(x) Plan Year: The twelve-consecutive-month period for maintaining records for this Plan beginning each January 1 and ending each December 31. Notwithstanding the foregoing, effective July 1, 2019, the Plan Year shall be the twelve-consecutive-month period for maintaining records for this Plan beginning each July 1 and ending each June 30 and there shall be a short Plan Year commencing January 1, 2019 and ending June 30, 2019.”

2. Section 5.1 of the Plan is amended in its entirety to read as follows:

“5.1 Vesting Service: A year of Vesting Service will be credited upon completion of 1,000 hours of service within a 12 consecutive month vesting computational period, which aside from the first and last 12 months of employment is the calendar year. Vesting Service will include only service completed while a Participant is an Employee of the Employer.”

3. Except as specifically amended above, the Plan shall remain unchanged and, as amended herein, shall continue in full force and effect.

IN WITNESS WHEREOF, the City of Cartersville has caused this Second Amendment to the Plan to be executed by its duly authorized officers this _____ day of _____, 2019.

CITY OF CARTERSVILLE

Attest: _____
Meredith Ulmer, City Clerk

By: _____
Matthew J. Santini, Mayor

I. Bid Award/Purchases

1. **Additional CSM Locations**

Tom Rhinehart, Finance Department Head stated Customer service needs to purchase additional locations which are used to open accounts and bill utility usage. With the growth that Cartersville has experienced in the last year, we are close to using all of the existing locations that are on file. I have purchased 1500 locations because Cogsdale is scheduled to go up in pricing as of 3-1-19 (from \$5/unit to \$6/unit). The maintenance cost associated with the locations is also scheduled to increase beginning 3-1-19 (from \$1.25/unit to \$1.50/unit). The City has to purchase the locations in blocks of 500 so there was a \$625 per block savings by purchasing them before 3-1-19. This should last the City about 3 to 5 years before additional locations are needed. Cogsdale is a sole source provider.

Mr. Rhinehart recommend approval of the purchase of the additional locations and associated maintenance cost from Cogsdale in a total amount of \$9,375.

A motion to approve Additional CSM Locations was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

J. Budget

1. FY 2019 Budget Amendment for Pension Contributions

Mr. Rhinehart stated a budget amendment needs to be made to increase and fund the fiscal year 2019 City contributions. The current budgeted amount is \$2,751,005 and needs to be increased to \$3,655,400 (difference of \$904,395). In addition, the City did not fund the last six months of fiscal year 2018 properly which resulted in a \$225,670 shortfall. When the shortfall of \$225,670 is combined with the 2019 budgeted difference (\$904,393), the total FY 2019 budget amendment for the City pension contribution is \$1,130,065. The audit firm has been briefed on this and has said that the \$225,670 can be combined with the 2019 contributions. The breakdown for the amendment is as follows: General Fund increase \$689,790; Electric Fund increase \$104,420; Fiber Fund increase \$29,945; Garage Fund increase \$20,340; Gas Fund increase \$87,695; Solid Waste Fund increase \$29,835; Stormwater Fund increase \$22,715; Water Fund increase \$145,325.

To fund this increase, the offset will be a use of reserves for all funds. The breakdown by department for the budget increase is attached. Also, see number 1 on attached Old Pension Plan Sheet. Mr. Rhinehart recommended approval of the attached FY 2019 pension budget amendment in the amount of \$1,130,065.

Mayor Santini requested this be an emergency hearing.

Council Member Hodge made a motion to hear FY 2019 Budget Amendment for Pension Contributions as an emergency hearing. Motion was seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

A motion to approve FY 2019 Budget Amendment for Pension Contributions was made by Council Member Hodge and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

Mayor stated he would like the following 2 items to be heard as emergencies too.

Council Member Hodge made a motion for the next 2 items to be heard as an emergency reading and the motion was seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

K. Other

1. Prior Year Pension Lump Sum Payment

Mr. Rhinehart stated for several years, the pension plan was underfunded creating a liability in all funds. The liability has been recorded in the financial reports as of 6-30-18. The total liability for all funds is \$1,486,713. This amount needs to be deposited into the pension fund to make the plan whole. The breakdown for the prior year's adjustment is as follows:

General Fund \$892,473.82; Electric Fund \$137,818.30; Fiber Fund \$40,438.59; Garage Fund \$27,652.86; Gas Fund \$112,990.18; Solid Waste Fund \$45,790.76; Stormwater Fund \$34,194.40; Water Fund \$195,354.09. To fund this contribution amount, the offset will be a use of reserves from all funds, with the exception of the General Fund. Mr. Rhinehart recommended the approval of the payment to the pension plan for the prior years underfunding in the amount of \$1,486,713 to be funded as shown above by fund.

Motion to approve the prior year pension lump sum payment was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

2. Loan from Electric Fund to General Fund for Pension Plan Prior Year Underfunding

Mr. Rhinehart stated to fund the General Fund portion of the prior year's underfunding, a loan in the amount of \$892,473.82 will be made from the Electric Fund to the General Fund. The General Fund needs to maintain part of the current reserve on hand in case unplanned expenses occur. Therefore, to pay the General Fund portion of the prior year's pension liability (\$892,473.82), I am requesting that the General Fund borrow these funds from the Electric Fund. The loan will be paid back to the Electric Fund within a 5-year period (our target pay back is 3 years or less) pending the availability of cash. The City Manager and the Finance Director have met with the Electric Fund Director to discuss borrowing the necessary cash from the Electric Fund for the purpose stated above. The Electric Fund Director has given his approval for the loan to occur. Mr. Rhinehart recommended approval of the loan from the Electric Fund to the General Fund in the amount of \$892,473.82 for the purpose of paying the General Fund's pension liability for the prior years.

A motion to approve Loan from Electric Fund to General Fund for Pension Plan Prior Year Underfunding was made by Council Member Hodge and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

L. Monthly Financial Report

Mr. Rhinehart went over the financial report from January 2019 and compared it to January 2018.

Motion to add 2 items to the agenda was made by Council Member Roth and seconded by Council Member Hodge. Motion carried unanimously. Vote: 5-0.

•Added Items:

1. Ante Litem Notice

Keith Lovell City Attorney stated an ante litem notice has been filed with the City again from Foy and Associates on behalf of Larry Martin. Mr., Lovell recommends Council deny this notice as well.

Motion to deny the ante litem notice was made by Council Member Fox and seconded by Council Member Cooley. Vote: 5-0.

2. Dellinger Pool

Tamara Brock, City Manager stated she requests approval for repairs to the Dellinger Park Pool. The repairs cost approximately \$5,900 from Aqua Design Systems which is the company that did the original work. This repair is recommended for Council approval.

Motion to approve the Dellinger Park Pool Repair was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

Mayor Santini asked if there was anyone in the audience who would like to come forward and speak before Council this evening.

Rosanna Shaw of 320 Jackson Street came forward and stated the following concerns:

- wants improvements for the community, there are visibility issues on Jackson Street near the Civic Center
- Granger Hill on the rear side is overgrown into the street
- resident uses a burn barrel daily in the neighborhood and the play loud music, this is a nuisance.

Mayor Santini made the announcement to anyone who did not know – Judge Carey Nelson passed away. Mayor Santini gave his condolences to friends and family.

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote: 5-0.

Meeting Adjourned

/s/ _____
Matthew J. Santini, Mayor

ATTEST:

/s/ _____
Meredith Ulmer, City Clerk



City of Cartersville

City Council Meeting
4/4/2019 7:00:00 PM
July 4th Council Meeting Date Change

SubCategory:	Resolutions
Department Name:	July 4th Council Meeting Date Change
Department Summary Recommendation:	It is recommended that Council reschedule the July 4th meeting to Tuesday, July 2nd as stated in the attached resolution, because of the City holiday.
City Manager's Remarks:	Your approval of the date change to July 2nd is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Resolution No.

WHEREAS, The Mayor and City Council have determined that it is in the best interest of the City of Cartersville and it's inhabitants and their general health, safety and welfare to reschedule the below referenced meetings of the Mayor and City Council pursuant to the authority provided by the CODE OF ORDINANCES, CITY OF CARTERSVILLE, GEORGIA; and

THEREFORE, NOW BE IT RESOLVED, by the Mayor and City Council of the City of Cartersville that the meeting of the Mayor and City Council scheduled on the 4th day of July, 2019 at 7 PM in pursuant to Section 2-17 of the City of Cartersville Code of Ordinances is hereby rescheduled to the 2nd day of July, 2019 at 7 PM.

NOW BE IT AND IT IS HEREBY RESOLVED.

ADOPTED this 4th day of April, 2019.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk



City of Cartersville

City Council Meeting
4/4/2019 7:00:00 PM
Compliance with Georgia DCA/CDBG Initiatives

SubCategory:	Resolutions
Department Name:	Administration
Department Summary Recommendation:	This is to acknowledge the City's compliance efforts with the Georgia Department of Community Affairs (DCA) and the Community Development Block Grant Program (CDBG) initiatives. The City is committed to affirmatively furthering fair housing; promoting nondiscrimination and accessibility and providing meaningful language access to its grant programs, activities and/or services provided by these organizations.
City Manager's Remarks:	Your approval of the resolution is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ARCHER & LOVELL, P.C.

ATTORNEYS AT LAW
336 S. TENNESSEE STREET
P. O. BOX 1024
CARTERSVILLE, GEORGIA 30120

David G. Archer
E. Keith Lovell

(770) 386-1116
Fax (770) 382-7484

MEMORANDUM

TO: Mayor & City Council
CC: Mrs. Tamara Brock, City Manager
FROM: E. Keith Lovell, Assistant City Attorney
DATE: February 22, 2019
RE: Agenda - Resolution

The attached Resolution is needed according to the Grant Writers, because the City of Cartersville will be submitting an application for funding to DCA/CDBG in April. The purpose of this resolution is to demonstrate compliance with state laws so we can (hopefully) receive state money. The State will be monitoring local actions undertaken by grant fund recipients to comply with local/state/federal laws... one specific local action they are looking for is that the local government has passed a resolution supporting State/Federal Fair Housing Laws. This resolution accomplishes that and will gives us something to show the state when they come to monitor our grant files.

If you have any questions, please let me know, or you may contact Valerie Gilreath or Brielle Shinall directly.

Resolution No. ??-???

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARTERSVILLE SITTING FOR CITY PURPOSES INCLUDING **ACKNOWLEDGING THE CITY OF CARTERSVILLE'S ONGOING COMPLIANCE EFFORTS WITH GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS/COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (DCA/CDBG) INITIATIVES**; AND FOR OTHER PURPOSES AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF HELD ON MARCH 7, 2019.

WHEREAS; The City of Cartersville is committed to Affirmatively Furthering Fair Housing; Complying with Section 3, Promoting Nondiscrimination and Accessibility; and Providing meaningful Language Access to its grant programs, activities, and/or services provided by DCA/CDBG programs; and the City of Cartersville is committed to complying with state, local and federal laws, statutes, regulations, executive orders and administrative requirements as required by said agencies;

NOW THEREFORE BE IT RESOLVED AND IT IS HEREBY RESOLVED by the Mayor of the City of Cartersville that the City of Cartersville will continue to support and comply with DCA/CDBG initiatives through the City's grant programs, activities, or services provided by those program;

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to sign all documents necessary for compliance efforts associated with said initiatives, such as documents to identify impediments, documents to give understandings or assurances, or documents to provide additional information, as may be required.

SO ADOPTED this 7th day of March 2019.

CITY OF CARTERSVILLE

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____

City Clerk



City of Cartersville

City Council Meeting
4/4/2019 7:00:00 PM
Review and Approval of 2019 Goals

SubCategory:	Other
Department Name:	Administration
Department Summary Recommendation:	The report from the City's visioning session is attached. A significant amount of time was devoted to team building and a hot topic session was included as well. The attachment includes a list of goals submitted by the Department heads and staff that are important to each of them. This report is submitted for discussion and/or Council approval. Approving the attached will serve as a guide for the City in the year ahead.
City Manager's Remarks:	Council discussion/approval of the attached is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



Mayor and Council's Goals for 2019

Priority	Goal	Cost	Funding Source	Time Line
	Mandated funding pension - Pension board and Management team met in Feb. to begin looking at options to refund the pension fund to present to Council.	\$	Department Reserves/General Fund	March 2019 approval of Council to pay mandated funding. Going forward City will budget for the state mandated contribution level.
	Fiber to JDA Park/Cass White Rd	\$250K	Fiber Revenue	6-9 months
	Increasing the rotation of Resurfacing Plan (10% per year)	\$1.34M/year	SPLOST, State and Local Funds	Annually (Potential Start FY 20/21)
	Begin a pilot program to work closely for beautification of property in Wards 1 corridors (TN Street),4 (MLK),6 and ATCO.	TBD	SPLOST TAD State Grants	12 months
	Development with a consultant getting to project identification and cost of AMI	\$13M	General Fund, Dept Share Cost, SPLOST	Kick off meeting with consultant April 2019 (3-4 year project)
	Host a Development Regulations summit of open dialogue with stakeholders, planners, builders, developers, engineers to understand process and roles of each during the collaborating process. Lean Peak Academy offers approach to study process looking for waste, financial savings, process improvement & efficiencies.	TBD	General Fund	9-12 months
	Council will begin the process/discussion of lowering the food % in restaurants that serve alcohol – Joint Meeting with ACB			3-6 months
	Council will begin the process of creating a DBD sales percentage for businesses which wish to serve as a non-restaurant – Joint Meeting with ACB			3-6 months

Other Priority Goals Suggested to add to list that did not make discussion

Priority	Goal	Cost	Funding Source	Time Line
	Attract, retain, improve employee benefits			Ongoing
	Website Design and Refresh	\$8-15K/yr		In Process
	Upgrade Traffic Signals – Electric will budget for 3 signals a year at a cost of \$30k per signal. (10 total to replace)	\$90K/year	Electric	3.5 years
	Add Code Enforcement Officer, Wards 1&4	\$60K/yr	General Fund	Potential FY 20/21



City of Cartersville

City Council Meeting
4/4/2019 7:00:00 PM
Historic Preservation Commission Ordinance

SubCategory:	Second Reading of Ordinances
Department Name:	Planning and Development
Department Summary Recommendation:	In 2018 and as part of the 5-year review of historic preservation commissions by the State Historic Preservation Office (SHPO), staff submitted all requested information to SHPO. SHPO identified one section in the HPC ordinance that placed stricter standards on HPC member selection than allowed by the current state ordinance. The proposed text amendment corrects the finding.
City Manager's Remarks:	This helps us stay in compliance with the State. Your approval of the ordinance is recommended. This is the second reading.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MEMO

To: Historic Preservation Commission, Mayor Santini & City Council
From: Randy Mannino and David Hardegree
Date: February 18, 2019
Re: *Text Amendment T18-01. Chapter 9.25-32. Historic Preservation Commission.*

In 2018 and as part of the 5 year review of historic preservation commissions by the State Historic Preservation Office (SHPO), staff submitted all requested information pertaining to the City's Historic Preservation ordinance, Design Standards, property information and HPC members to SHPO.

SHPO reviewed the submittals and identified one section in the HPC ordinance that placed stricter standards on HPC member selection than allowed by the current state ordinance. The corrective action is to remove the one sentence with the stricter standard.

The proposed text amendment corrects the SHPO finding. See attached documents.

Application for Text Amendment(s)
To Zoning Ordinance
City of Cartersville

Case Number: T19-01
Date Received: 2-14-19

Public Hearing Dates:

~~Planning Commission~~ HPC 2/19/19 5:30pm 1st City Council 3/21/19 7:00pm 2nd City Council 4/4/19 7:00pm

APPLICANT INFORMATION

Applicant (printed name) <u>CITY OF CARTERSVILLE</u>	Office Phone <u>PEP 770-387-5600</u>
Address <u>10 N. PUBLIC SQ.</u>	Mobile/ Other Phone _____
City <u>CARTERSVILLE</u> State <u>GA</u> Zip <u>30144</u>	Email <u>dhardegreek@cityofcartersville.org</u>
Representative's printed name (if other than applicant) <u>DAVID HARDEGREE</u>	Phone (Rep) <u>770-387-5614</u>
_____	Email (Rep) _____
Representative Signature _____	Applicant Signature _____
Signed, sealed and delivered in presence of: _____	My commission expires: _____
Notary Public _____	

Item #5

1. Existing Text to be Amended:

Article _____, Section Chapter 9.25-32, Subsection PARAG. 4

Existing Text Reads as Follows: See Attached

2. Proposed Text:

Proposed Text Reads as Follows: Remove PARAGRAPH 4 PEP
2018 CLG Evaluation Report. Letter dtd 10/30/18.

(Continue on additional sheets as needed)

Application for Text Amendment(s)
To Zoning Ordinance
City of Cartersville

3. Reason(s) for the Amendment Request: SHPO Request to maintain
CLG status

(Continue on additional sheets as needed)

REQUIREMENTS FOR FILING
AN APPLICATION FOR TEXT AMENDMENT(S)
CITY OF CARTERSVILLE, GA

Completed applications must be submitted to the City of Cartersville Planning & Development Department, located at 10 N. Public Square, 2nd Floor. Cartersville, GA 30120.

Requirements

1. **Completed Application:** Include all signatures. Complete items 1, 2 and 3.
2. **Filing Fee:** A non-refundable filing fee of **\$400.00** must accompany the completed application.
3. **Public Notice Fee (Optional):** The applicant may choose to have city staff prepare and manage the public notification process outlined in **Requirement 4** below. If this option is requested, there is an additional, non-refundable fee of **\$30.00** which covers the cost of the newspaper ad.
4. **Public Notification:** The applicant is responsible for the following **public notification** process unless the applicant has requested that staff manage this process as outlined in **item 4** above:
 - a. Not less than fifteen (15) days and not more than forty-five (45) days prior to the scheduled date of the public hearing being the final action by the City Council and not less than ten (10) days prior to the Planning Commission meeting, a **notice of public hearing** shall be published in the legal notice section of the Daily Tribune newspaper within the City of Cartersville. Such notice shall state the application file number, and shall contain the location of the property, its area, owner, current zoning classification, and the proposed zoning classification. Such notice shall include both the Planning Commission and the City Council meeting dates. (See attached Notice of Public Hearing).



HISTORIC PRESERVATION DIVISION

MARK WILLIAMS
COMMISSIONER

DR. DAVID CRASS
DIVISION DIRECTOR

October 30, 2018

City of Cartersville
C/O David Hardegree
PO Box 1390
Cartersville, GA 30120

RE: 2018 Certified Local Government Evaluation Review

Dear Mr. Hardegree:

Thank you for providing all the documentation requested for the 2018 Certified Local Government Evaluation Report. Cartersville continues to grow and develop its historic preservation program and I look forward to working with you on those endeavors. I encourage City staff and members of the Historic Preservation Commission to continue to take advantage of training opportunities provided by the Historic Preservation Division, the Georgia Alliance of Preservation Commissions, and other preservation groups regionally and nationally.

The Georgia Historic Preservation Division (HPD) is required to periodically evaluate the Certified Local Governments in Georgia to verify their continued compliance with the requirements of the program. At the time of your 2018 evaluation report, Cartersville was found to be out of compliance with the *Georgia Certified Local Government Program: Application and Procedures*.

Attached is the evaluation rubric for the Georgia CLG program with your community's results; Cartersville will need to address the issue related to the historic preservation ordinance noted in the form. HPD is committed to working with you throughout the process to make the changes that will bring your community's procedures in line with the CLG program requirements. We understand the challenges in making the necessary changes and HPD will be a resource to you during this process.

Please do not hesitate to reach out if I can ever be of help to you and your community. I want to see your preservation program succeed and I'm happy to help ensure that it does. I can be reached at 770-389-7869 or sarah.rogers@dnr.ga.gov.

Sincerely,

Sarah Rogers
Certified Local Government Coordinator
Georgia Historic Preservation Division

cc: Kevin McAuliff, Northwest Georgia Regional Commission

Pursuant to the Terms of the Certification of this Local Government by the US Department of the Interior, National Park Service, the following minimum standards are being evaluated.

1. The CLG enforces the appropriate legislation for the designation and protection of historic properties and cooperate with the State Historic Preservation Officer (SHPO) in these matters as referenced in the "Minimum Requirements" section of the *Procedures: Georgia Certified Local Government Program*, as amended.
 - ✓ CLG observes requirements under the Georgia Historic Preservation Act (GHPA).
 - Any future ordinance amendments should be reviewed by HPD's CLG Coordinator to ensure that program requirements will be met.
 - ✓ CLG has a process for designation of landmarks and/or historic districts that requires public hearings for all designations.
2. The CLG maintains an adequate and qualified Historic Preservation Commission (HPC), as defined by GHPA
 - ✓ CLG maintains a HPC with at least three members.
 - ✓ All members of the HPC have demonstrated special interest, competence, or knowledge in historic preservation.
 - ✓ To the extent available in the community, HPC members are appointed from the disciplines of architecture, history, architectural history, planning, archaeology, or other historic preservation-related fields.
 - ✗ Requirements for HPC membership cannot be more stringent or comprehensive than the requirements for the Georgia National Register Review Board.
 - See comments below.
 - ✓ The HPC's geographic area of authority coincides with the boundaries of the local government's authority.
 - ✓ All HPC members reside in this area of authority.
 - ✓ Each Commission member, and anyone serving the Commission in a technical assistance/professional staff capacity, attended at least one informational or educational meeting every three years pertaining to historic preservation.
 - ✓ The HPC has the authorities granted to it in GHPA.
 - ✓ The CLG has designated a paid staff member or a person working under contract as a source of technical/administrative/professional assistance to be responsible for the operations of the Commission.
2. The CLG maintains a system for survey and inventory of historic properties.
 - ✓ CLG has an active survey program and a plan for re-survey.
 - HPD recommends intensive surveys be updated every 10-15 years. Cartersville's last survey occurred in 1990. Cartersville is considered a Category I CLG for grant purposes and is only eligible for survey grants until a new survey is completed.
 - A thorough description of Cartersville's system of survey an inventory was submitted with the evaluation.
 - ✓ Survey data is readily integrated into HPD's inventories.
 - ✓ CLG follows guidelines for conducting local surveys, as approved by HPD, and shall not be inconsistent with the Secretary of the Interior's "Standards for Identification and Evaluation."
 - ✓ Survey data is accessible to the public, except when disclose may cause significant invasion of privacy, risk harm to the historic resources, or impede the use of traditional religious site by practitioners.
 - ✓ Survey data is maintained in a safe and secure location.
 - ✓ Survey data is available through the duplicate or original files at HPD.

3. The CLG provides for adequate public participation in the local historic preservation programs, including the process of recommending properties for nomination to the National Register of Historic Places.
- ✓ All meetings of the HPC are publicly announced, be open to the public, and have a previously advertised agenda.
 - ✓ Commission meetings occur at regular intervals; a commission must meet as often as necessary to complete its work in a timely fashion, no less than once a year. Public notice must be provided prior to any special meetings.
 - ✓ Careful minutes of decisions and actions of the HPC, including the reasons for making the decisions, are kept on file and available for public inspection.
 - ✓ All decisions of the HPC must be made in a public forum.
 - ✓ Applicants are provided written notification of the HPC's decision.
 - ✓ The rules of procedure adopted by the HPC are available for public inspection.
 - ✓ During the process of reviewing properties for nomination to the National Register, the HPC provides an opportunity for public comments.
4. The CLG performs satisfactorily in the responsibilities delegated to it
- ✓ The CLG submitted a report of its activities to HPD when requested, not less than every four calendar years.

Item # 5

Comments:

- Ordinance: Following are HPD's comments regarding Cartersville's historic preservation ordinance and recommendations to bring the code into compliance with the Georgia Historic Preservation Act & the CLG program.
 - *Remediation:* Progress on these issues should be made within a year from the date of this letter.
 - The requirements for HPC membership cannot be more stringent than the requirements for the Georgia National Register Review Board (Georgia Certified Local Government Program: Application and Procedures, Chapter II, Section II.B.2.g.). In Cartersville's historic preservation ordinance, §9.25-32 states that "At least one (1) member should be appointed from among persons in the fields of building construction or real estate appraisal. Subsequent to making the initial appointments, upon the expiration of such members initially appointed, at least one (1) member shall be a property owner in a designated historic district." The Georgia National Register Review Board does not require a member to reside in a historic district nor does it require that a member be appointed from the building construction or real estate appraisal fields. Therefore, these requirements for Cartersville's HPC is more stringent than the Georgia National Register Review Board standards and must be removed from the ordinance. The HPC members currently satisfying these requirement are welcome to stay on the HPC.

THE GEORGIA CERTIFIED LOCAL GOVERNMENT PROGRAM

Application and Procedures

Chapter II

REQUIREMENTS AND PROCESS FOR CERTIFICATION

II. A. ELIGIBILITY

Any local government which meets the criteria set forth in this document is eligible for certification.

The National Historic Preservation Act, as amended (16 U.S.C. 470 *et seq*), contains five broad standards that must be met by a local government seeking certification. The local government must:

1. Enforce appropriate state or local legislation for the designation and protection of historic properties.
2. Establish an adequate and qualified historic preservation review commission by local legislation.
3. Maintain a system for survey and inventory of historic properties.
4. Provide for adequate public participation in the local historic preservation program, including the process of recommending properties to the National Register of Historic Places.
5. Satisfactorily perform the responsibilities delegated to it under the Act.

The minimum requirements for certification of local governments in Georgia are defined and amplified below.

II. B. MINIMUM REQUIREMENTS

1. “ENFORCE APPROPRIATE STATE OR LOCAL LEGISLATION FOR THE DESIGNATION AND PROTECTION OF HISTORIC PROPERTIES.”

In addition to the federal requirements, each local government must adopt and enforce a historic preservation ordinance for the designation and protection of historic and prehistoric resources.

- a. Historic preservation ordinances adopted before April 8, 1980 (date of the enactment of the Georgia Historic Preservation Act) must provide a mechanism for the designation and protection of historic properties and in purpose be substantially consistent with the Georgia Historic Preservation Act as amended (O.C.G.A., T.44 CH.10, Art. 2, attached).
- b. Historic preservation ordinances adopted after April 8, 1980 must be consistent with the Georgia Historic Preservation Act (O.C.G.A., T. 44, Ch. 10, Art. 2, attached).

2. “ESTABLISH AN ADEQUATE AND QUALIFIED HISTORIC PRESERVATION REVIEW COMMISSION BY STATE OR LOCAL LEGISLATION.”

Each local government must have a historic preservation commission with a minimum of three (3) members.

- a. All members of the Commission must have demonstrated special interest, competence, or knowledge in historic preservation. To the extent that such professionals are available in the community, Commission members must be appointed from the disciplines of architecture, history, architectural history, planning, archaeology, or other historic preservation-related disciplines, such as urban planning, American studies, American civilization, cultural geography, cultural anthropology, folklore, curation, conservation, real estate, law, or landscape architecture. As part of their work in a particular discipline, professionals must be positively involved in historic preservation through the active support and use of recognized preservation techniques and strategies. For example, a banker with experience in federal housing or loan programs targeted to historic neighborhoods might be an appropriate commission member. Commission members must be appointed by the chief elected official of the jurisdiction. If unable to meet the professional membership requirements, the local government must demonstrate in writing how it has made a reasonable effort to appoint commission members from these professional disciplines.
- b. The Commission’s geographic area of authority must coincide with the boundaries of the local government’s jurisdiction.
- c. The responsibilities of the Commission must be complementary to and coordinated with those of the Historic Preservation Division of the Department of Natural Resources, the state historic preservation office in Georgia as enumerated in the National Historic Preservation Act, as amended, and with state and federal preservation standards, guidelines and regulation. They must include the authority to:
 - (1) Prepare and maintain an inventory of all properties within its jurisdiction having the potential for designation as historic property;
 - (2) Recommend to the local governing body specific places, districts, sites, buildings, structures or works of art to be designated by ordinance as historic properties or historic districts;
 - (3) Review applications for Certificate of Appropriateness or some other approval/review mechanism for locally-designated historic resource protection and grant or deny the same in accordance with the provisions of the ordinance;

- (4) Conduct educational programs on historic properties located within its jurisdiction and on general historic preservation activities;
 - (5) Make investigations and studies of matters relating to historic preservation including consultation with historic preservation experts;
 - (6) Seek out local, state, federal, and private funds for historic preservation, and make recommendations to the local governing body concerning the most appropriate uses of any funds acquired;
 - (7) Review and make comments to the Historic Preservation Division of the Department of Natural Resources concerning the nomination of properties within its jurisdiction to the National Register of Historic Places;
 - (8) Participate in private, state, and federal historic preservation programs and with the consent of the local governing body, enter into agreements to do the same.
- d. In carrying out the above enumerated responsibilities, the local government may find it necessary to seek additional expertise outside its membership. For example, when a Commission reviews a National Register nomination for an archaeological site and the archaeology discipline is not represented on the Commission, the Commission must seek expertise in archaeology before rendering its decision. This requirement holds for review of National Register nominations as well as designations of local properties and other activities that are normally evaluated by a professional representing a specific discipline. This additional expertise can be obtained through:
- (1) The Commission's technical assistance/professional staff;
 - (2) Local government professional staff;
 - (3) A qualified consultant;
 - (4) The Regional Commission;
 - (5) Federal, state, local, or private preservation agencies or organizations; or
 - (6) Other adequately qualified sources as identified by the Commission and the local government.

Commissions may explore the possibility of sharing professional expertise among several communities.

- e. Each Commission member, and anyone serving the Commission in a technical assistance/professional staff capacity, shall attend at least one informational or

educational meeting per year pertaining to historic preservation. Such meetings may include those sponsored by the Historic Preservation Division, the National Trust for Historic Preservation, the Georgia Trust for Historic Preservation, the Georgia Alliance of Preservation Commissions, the National Alliance of Preservation Commissions, university programs, or a local preservation organization.

- f. The local government must designate a paid member of its staff or a person working under contract as a source of technical/administrative /professional assistance to be responsible for the operations of the Commission in keeping with the requirements of certification for participation in the Certified Local Government Program. The local government must specify the amount of time this person will devote to historic preservation activities. Although it is encouraged, the designated person need not have historic preservation as his or her sole responsibility, nor must the person have specific training or expertise in a preservation-related field. The intent of this Georgia requirement is to ensure that the local government is capable of meeting its legal responsibilities related to historic preservation. The designated person could be the director or paid staff of the Commission, the planning director or a member of the planning staff, the zoning administrator, city or county manager, or another staff member as designated by the local government. This person could also be a planner or other staff member of a county, state, regional, or private agency that provides services to the local government under the terms of the contract. This person will act as the liaison between the Historic Preservation Division and the Commission.
- g. The requirements for establishing a Commission that is eligible for certification in Georgia cannot be more stringent or comprehensive than the requirements for the Georgia National Register Review Board.

3. “MAINTAIN A SYSTEM FOR THE SURVEY AND INVENTORY OF HISTORIC PROPERTIES.”

Each Certified Local Government must prepare and maintain an inventory of all historic property within the boundaries of its jurisdiction. All inventory and survey data must:

- a. Be readily integrated into the Historic Preservation Division’s inventories, the statewide comprehensive historic preservation plan, and other appropriate state and local planning processes;
- b. Follow guidelines for conducting local surveys, as approved by the Historic Preservation Division, and shall not be inconsistent with the Secretary of the Interior’s “Standards for Identification and Evaluation;”
- c. Be recorded using the Georgia Historic Resources Survey Form as provided by the Historic Preservation Division, or on some other form approved by the

Sec. 9.25-32. - Historic preservation commission.

- (a) *Creation of the historic preservation commission.* There is hereby created a commission whose title shall be the "Cartersville Historic Preservation Commission," hereinafter "commission."
- (b) *Historic preservation commission position within the City of Cartersville.* The commission shall be considered a part of the planning and development functions of the City of Cartersville and the staff function shall be performed by the department of planning and development.
- (c) *Historic preservation commission members.* Number, appointment, terms, and compensation. The commission shall consist of seven (7) members appointed by the City Council of the City of Cartersville. All members shall be residents of, own and operate a business in, or own real property in the City of Cartersville. Preference shall be given to persons who have demonstrated special interest, experience or education in history, architecture or the preservation of historic resources, but such preference is not required in making such appointments.

~~At least one (1) member should be appointed from among persons in the fields of building construction or real estate appraisal. Subsequent to making the initial appointments, upon the expiration of such members initially appointed, at least one (1) member shall be a property owner in a designated historic district.~~ **Remove this paragraph from the ordinance.**

Members shall serve three-year terms. In order to achieve staggered terms, initial appointments shall be: two (2) members for two (2) years; and three (3) members for three (3) years. Members shall not receive a salary, although they may be reimbursed for expenses by the Cartersville City Council. The Cartersville City Council will have the authority to remove any member of the historic preservation commission appointed by it for cause, on written charges, after a public hearing.

- (d) *Statement of the commission's powers.*

The commission shall be authorized to:

- (1) Prepare and maintain an inventory of all property within the City of Cartersville having the potential for designation as a historic property;
- (2) Recommend to the city council specific places, districts, sites, buildings, structures, objects, or works of art to be designated by ordinance as historic properties or historic districts;
- (3) Review applications for certificates of preservation and approve, approve with conditions, or deny same in accordance with the provisions of this chapter;
- (4) Recommend to the city council that the designation of any place, district, site, building, structure, object or work of art as a historic property or historic district be revoked or removed;
- (5) Restore or preserve any historic properties acquired by the City of Cartersville with the approval of the city council;
- (6) Promote the acquisition by the City of Cartersville of facade easements in accordance with the provisions of "Facade and Conservation Easements Act of 1976" (O.C.G.A. §§ 44-10-1 through 5);
- (7) Conduct educational programs on historic properties located within the City of Cartersville and on general historic preservation activities;
- (8) Make such investigations and studies of matters relating to historic preservation, including consultation with historic preservation experts, as the city council or commission may, from time to time, deem necessary or appropriate for the purposes of preserving historic resources;
- (9) Seek out local, state, federal, and private funds for historic preservation, and make recommendations to the city council concerning the most appropriate uses of any funds acquired;

- (10) Submit to the office of historic preservation of the department of natural resources a list of historic properties or historic districts designated, and seek their comments and advice on said designation;
 - (11) Perform historic preservation activities as the official agency of the City of Cartersville's historic preservation program;
 - (12) Employ persons, if necessary, to carry out the responsibilities of the commission, upon approval and appropriation by the city council;
 - (13) Receive donations, grants, funds, or gifts of historic property and acquire and sell historic properties. The commission shall not obligate the City of Cartersville without prior consent;
 - (14) Review and make comments to the historic preservation office of the department of natural resources concerning the nomination of properties within its jurisdiction to the National Register of Historic Places;
 - (15) Participate in private, state and federal historic preservation programs and with the consent of the city council enter into agreements to do the same;
 - (16) Recommend to the city council such financial and/or other incentives that can be expected to encourage the preservation of the communities' historic resources and provide a positive incentive to affected property owners;
 - (17) Consult with historic preservation experts in the historic preservation office of the department of natural resources or its successor, the Georgia Trust for Historic Preservation, Inc., the National Trust for Historic Preservation, the Georgia Certified Local Government Program, and other historic commissions.
- (e) *Commission's powers to adopt rules and standards.* The historic preservation commission shall adopt rules and standards for the transaction of its business and for consideration of applications for designations and certificates of preservation, such as by-laws, removal of membership provisions and design guidelines and criteria. The commission shall have the flexibility to adopt rules and standards without amendment to this chapter. The commission shall meet monthly and shall provide for the time and place of regular meetings and a method for the calling of special meetings. The commission shall select such officers, as it deems appropriate from among its members. A quorum shall consist of a majority of the members. The latest edition of Roberts' Rules of Order shall determine the order of business at all meetings.
- (f) *Conflict of interest.* At any time the commission receives a project in which a member of the commission has ownership or other vested interest, including the involvement of relatives, that member will be forbidden from presenting, voting, or discussing the project, other than answering a direct question. Provided, however, the commission member may be excused from sitting in attendance with the commission on such matter and may then address the commission as an affected citizen.
- (g) *Records of commission meetings.* A public record shall be kept of the commission's resolutions, proceedings and actions.
- (h) *Meetings of the commission.* The commission shall meet monthly.

(Ord. No. 19-01, § II, 5-17-01; Ord. No. 47-04, §§ 1—3, 6-17-04; Ord. No. 51-08, § 1, 12-4-08)

Ordinance no. _____

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 9.25 – HISTORIC PRESERVATION, ARTICLE II. – HISTORIC PRESERVATION COMMISSION. SECTION 9.25-32. – HISTORIC PRESERVATION COMMISSION, PARAGRAPH (C) is hereby amended by deleting paragraph (c), Section 9.25-32, in its entirety and replacing it as follows:

1.

Sec. 9.25-32. - Historic preservation commission.

- (c) *Historic preservation commission members.* Number, appointment, terms, and compensation. The commission shall consist of seven (7) members appointed by the City Council of the City of Cartersville. All members shall be residents of, own and operate a business in, or own real property in the City of Cartersville. Preference shall be given to persons who have demonstrated special interest, experience or education in history, architecture or the preservation of historic resources, but such preference is not required in making such appointments.

Members shall serve three-year terms. In order to achieve staggered terms, initial appointments shall be: two (2) members for two (2) years; and three (3) members for three (3) years. Members shall not receive a salary, although they may be reimbursed for expenses by the Cartersville City Council. The Cartersville City Council will have the authority to remove any member of the historic preservation commission appointed by it for cause, on written charges, after a public hearing.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK



City of Cartersville

City Council Meeting
4/4/2019 7:00:00 PM
Alcohol Ordinance Revision: Cigar Bar

SubCategory:	Second Reading of Ordinances
Department Name:	Planning and Development
Department Summary Recommendation:	These ordinances create a definition for a Retail Cigar Shop and requires 51% of its gross sales to be retail non-alcohol related items.
City Manager's Remarks:	This ordinance revision for a retail cigar shop was recommended by the Alcohol Control Board. Your approval of the revision is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance no. _____

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 4 – ALCOHOLIC BEVERAGES. ARTICLE II. – LICENSING REQUIREMENTS. DIVISION 2. – APPLICATION AND ISSUANCE. SECTION 4-59. – POURING LICENSES LIMITED TO CERTAIN ESTABLISHMENTS. is hereby amended by deleting section (3) Retail Cigar Shop in its entirety and replacing it as follows:

1.

Sec. 4-59. - Pouring licenses limited to certain establishments.

(3) *Retail cigar shops* as specifically defined in this Code, may be issued an on-premises consumption license for sales of beer, malt beverages, wine, and distilled spirits, without meeting the requirement that forty-five (45%) percent of its gross annual sales be derived from the sale of prepared meals or food, provided that at least fifty-one (51%) percent of its gross annual sales be derived from the sale of full-sized hand-rolled cigars, pipe tobaccos, briar wood pipes, humidors, lighters, cutters, and expressly excluding from the calculation of gross annual sales the sale of cigarettes, bongs, bubblers, glass pipes, water pipes, Turkish pipes, pipe screens, pipe filters, dug-outs, stash boxes, rolling papers, rolling devices, rolling trays, grinders, incense, pipe cleaners, and other smoking paraphernalia if at all allowed to be sold pursuant to this chapter. The total amount of alcohol sales for consumption on the premises shall not exceed forty-nine (49%) percent. The director of planning and development or his designee shall review the gross income figures from each establishment which shall provide such information, at the end of the third quarter of each calendar year, and at any other time requested to do so by the director of planning and development or his designee, and determine if the annual sales meet the required ratio and make appropriate recommendations to the alcohol control board.

a. In regards to seating, parking and occupancy requirements, those applicable to the cigar store shall supersede those listed in chapter 4.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this Ordinance may be renumbered and/or alphabetized accordingly to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

Ordinance no. _____

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 4 – ALCOHOLIC BEVERAGES. ARTICLE I. – IN GENERAL. DIVISION 1. – GENERALLY. SECTION 4-1. – DEFINITIONS is hereby amended by deleting the definition of Retail Cigar Shop therein, and replacing it as follows:

1.

Sec. 4-1. – Definitions.

Retail Cigar Shop means a commercial establishment which has on-premises consumption and the sale of tobacco and related products as regulated and defined by Section 4-59(3) of the Code of Ordinances.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this Ordinance may be renumbered and/or alphabetized accordingly to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK



City of Cartersville

City Council Meeting
4/4/2019 7:00:00 PM
Business License Ordinance Revision

SubCategory:	Second Reading of Ordinances
Department Name:	Planning and Development
Department Summary Recommendation:	The proposed ordinance amendments provide for a procedure to suspend or revoke a business license if it is determined that it is being used for a purpose not intended, or it is in the public interest to revoke or suspend. The City Attorney's office recommends approval of said ordinances.
City Manager's Remarks:	Your approval of this revision to the Business License Ordinance is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance no. _____

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 10 - LICENSES, TAXATION AND MISCELLANEOUS BUSINESS REGULATIONS. ARTICLE IV. - OCCUPATION TAX. SEC. 10-110. - SUSPENSION OR REVOCATION OF LICENSE, ETC. is hereby deleted in its entirety and replaced as follows:

1.

Sec. 10-110. - Suspension or revocation of license, etc.

All licenses, permits or other grants to engage in, prosecute, or carry on any trade, business, calling, vocation or profession for which an occupational tax is levied by this article shall be subject to suspension or revocation by the Planning and Development Director and/or their designee and the council, if the council or Planning and Development Director and/or their designee may find or determine that it is being used for a purpose not intended, or that it is in the public interest of the city that it be suspended or revoked, pursuant to the procedures outlined in Sec. 10-4 of the City of Cartersville Code of Ordinances.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____

SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

Ordinance no. _____

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 10 - LICENSES, TAXATION AND MISCELLANEOUS BUSINESS REGULATIONS. ARTICLE I. – IN GENERAL. SEC. 10-3. – RESERVED AND 10.4. - RESERVED. are hereby deleted in their entirety and replaced as follows:

1.

Sec. 10-3. - Review and approval of applications.

- A. If any provision of this part of the code provides for the review and approval of an application for a license or occupation tax certificate by the Planning and Development Director and/or his designee designated therein, the Planning and Development Director and/or his designee shall act, favorably or otherwise, on the application as required by this Code.
- B. If any provision of this part of the code provides for the review and approval of an application for a license or occupational tax certificate by the Planning and Development Director and/or his designee, the Planning and Development Director and/or his designee or his designee shall act favorably or otherwise on the application as required by this Code.
- C. The Planning and Development Director and/or his designee shall forward the application together with a recommendation to the city council for consideration and action at its next regularly scheduled public meeting if approval by council is required by this Code. Upon the express approval of the council, when so required by this Code or otherwise upon a determination by the Planning and Development Director and/or his designee that the application is in order and all requirements have been met, the Planning and Development Director and/or his designee shall issue a business license or occupation tax certificate to the applicant therefor, which license or certificate shall state the nature of the business authorized and bear the date of issuance and the signature of the Planning and Development Director and/or his designee.
- D. The granting of a business license or occupation tax certificate under any provisions of this Code shall be deemed a privilege only, and nothing herein contained shall be construed as granting any person whose business is subject to municipal regulation any legal right to engage in that business.
- E. Upon completion of a satisfactory investigation of an application and where, the Planning and Development Director and/or his designee may as required by this Code, approve or disapprove and issue any city license provided for in this chapter.

Except as hereafter provided, upon the decision of the Planning and Development Director and/or his designee or his designee to approve or deny a license under this chapter, the applicant or any aggrieved citizen may appeal the decision of the Planning and Development Director and/or his designee to the mayor and council by filing a written notice of appeal with the city clerk within five calendar days of the decision by the Planning and Development Director and/or his designee or his designee. In the event there is no written or verbal objection at or prior to the

1

Review, approve, revoke
& appeal of item #7

hearing described herein, the Planning and Development Director and/or his designee may issue the license immediately. In the event that written or verbal objection is made or filed at or prior to the hearing referenced herein, the Planning and Development Director and/or his designee shall hold the hearing as provided herein and shall render a decision thereon. However, the Planning and Development Director and/or his designee shall not issue any license upon which objection had been made until the appeal period has run or until a final decision has been rendered by the city council, whichever is later. Every appeal shall be in writing and identify the basis for such appeal and upon receipt of the appeal, the city clerk shall forward same to the city council which shall schedule a hearing within 45 days of receipt of such notice. The city council may sustain or overrule the decision of the Planning and Development Director and/or his designee. No license shall be issued by the Planning and Development Director and/or his designee or designee during the appeal notification period or while an appeal is pending before the city council. The action of the mayor and council shall be final and may be appealed to Superior Court in accordance with Georgia law.

2.

10-4 - Revocation and appeal.

- A. The Planning and Development Director and/or his designee shall be authorized to suspend or revoke an occupation tax certificate or any other license previously granted by the City of Cartersville in accordance with the procedures set forth below. In the event the Planning and Development Director and/or his designee seeks to suspend or revoke an occupation tax certificate, the Planning and Development Director and/or his designee shall give written notification to the applicant of such action and such notice shall contain a specification of the violation or violations and shall be served upon the licensee at least five days prior to the notice of hearing. The applicant shall be given written notice of the time and place of the hearing.
- B. The Planning and Development Director and/or his designee shall be authorized to suspend or revoke an occupation tax certificate in the event of any one or more of the following:
 - 1. An applicant gave false or misleading information in the original application process;
 - 2. An applicant has knowingly allowed possession, use, or sale of controlled substances on the premises and/or knowingly allowed possession, use or sale of controlled substances to a minor on the premises;
 - 3. An applicant has knowingly allowed the violation of an ordinance of the city or a violation of any criminal law of the State of Georgia (a misdemeanor or a felony) to occur on the premises; and that such violation is materially related to the operation of said business;
 - 4. An applicant (or licensee) has been convicted of any drug related, alcohol-related or sex-related crime by the State of Georgia or the City of Cartersville regarding an offense which was committed on the premises or which would otherwise violate the provisions of this chapter;

5. An applicant fails to pay any fee, occupation tax, fine or other amount of money due to the City of Cartersville under this chapter or any other taxing ordinance of the City of Cartersville; and
 6. An applicant or the owner alters or allows to be altered, the business license or occupation tax certificate (license document) or the applicant or the owner changes the information, defaces, destroys, misuses, abuses, or improperly alters or misrepresents the business license or occupation tax certificate.
- C. The Planning and Development Director and/or his designee shall approve any proposed action prior to proceeding toward any suspension or revocation of any occupation tax certificate and/or business license.
- D. In the event the Planning and Development Director and/or his designee shall suspend or revoke any occupation tax certificate hereunder, the suspension or revocation shall be for a period of not less than one day nor more than 365 days, within the discretion of the Planning and Development Director and/or his designee. Any suspension or revocation shall be sent by the city by certified mail, return receipt requested. For the first offense, the suspension shall be for a period of one to 90 days; second offense, suspension for one to 180 days and third offense, suspension for one to 365 days. Provided, however, that the applicant shall be authorized to continue its business operations until that date of the hearing scheduled in accordance with Subsection E., of this section. No applicant may apply for an occupation tax certificate during any period of suspension or revocation. In any hearing conducted, the Planning and Development Director and/or his designee shall consider, among other things, the severity of the allegations, the evidence submitted and the testimony presented, in making any decision on suspension or revocation and the duration of either.
- E. In the event of a suspension or revocation by the business license manager, the applicant may appeal the decision of the Planning and Development Director and/or his designee to the mayor and city council for the city of Cartersville by filing a written notice of appeal within ten days from the date of the decision of the Planning and Development Director and/or his designee. Thereafter, a hearing shall be scheduled before mayor and council for the applicant. After the hearing by the mayor and city council, the mayor and city council may take such action as it deems appropriate, including the upholding of the action of the Planning and Development Director and/or his designee or the imposition of such action as the mayor and city council may deem appropriate under the facts. The decision of mayor and council shall be final. Appeals from the decision of the mayor and city council shall be to the Superior Court of Bartow County filed within 30 days to the final action of mayor and city council. In the event the applicant does not file an appeal from any decision of the Planning and Development Director and/or his designee, as provided herein, the decision of the Planning and Development Director and/or his designee shall be final.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK



City of Cartersville

City Council Meeting

4/4/2019 7:00:00 PM

AZ19-01: De-annexation. Applicant: Bartow County

SubCategory:	Public Hearing - 2nd Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	Bartow County has requested that two (2) lots totaling approx. 265 acres of County-owned land be de-annexed from the City of Cartersville and back to the County. The two lots are adjoining and are generally bound by Pumpkinvine Creek to the west, the Etowah River to the north, Paga Mine Rd to the east and a 108-acre private lot, identified as C118-0840-001, to the south. The land is minimally developed with primary uses as green space and protection for a Bartow County Water Department well. Planning Commission recommends approval (4-0).
City Manager's Remarks:	This is a de-annexation of City property to go back to the County. Planning Commission recommended approval. There have been no changes since the first reading.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ZONING & DE-ANNEXATION SYNOPSIS

Petition Number(s): AZ19-01

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: Bartow County Government
Representative: Same
Total Acreage: Approx. 264.799 acres

LAND USE INFORMATION

Current Zoning: City P-I (Public/Institutional)
Proposed Zoning: County A-1 (Agriculture)
Proposed Use: Agriculture/ County Government

Current Zoning of Adjacent Property:

North: City R-20 (Residential), City P-I, County A-1 & County M-1 (Mining)
South: City R-20 & City AG (Agriculture)
East: County A-1, City AG & City of Emerson MU (Mixed Use)
West: City R-20 & County A-1

For All Tracts:

District: 4th **Section:** 3rd
Land Lots: 885,915,914,886,887,843,842,841,840,839,815,816,817,818,769,768,767
Ward: 3 **Council Member:** Cary Roth

The Future Development Plan designates the subject properties as: Community Parks, Recreation, & Conservation

The Future Land Use Map designates adjacent or nearby city properties as: Community Parks, Recreation, & Conservation

ANALYSIS

City Departments Reviews

Electric: *Has no objection*

Fibercom: *Takes No Exception*

Fire: *Takes No Exception*

Gas: *Takes No Exception*

Public Works: *No comments received*

Water and Sewer: *Takes No Exception. The area is in the Bartow County Water Department jurisdiction.*

Public comments:

2/27/19: Paul Harton, 7 Galway Drive, called and was given information regarding the case.

REQUEST SUMMARY:

Bartow County has requested that two (2) lots totaling approx. 265 acres of County-owned land be de-annexed from the City of Cartersville back to the County. The two lots are adjoining and are generally bound by Pumpkinvine Creek to the west, the Etowah River to the north, Paga Mine Rd to the east and a 108 acre private lot, identified as C118-0840-001, to the south. The land is developed minimally with primary uses as green space and protection for a Bartow County Water Department well. The City-County fire training center is located to the north of these lots, but is not directly impacted by this de-annexation.

In a letter from the County Commissioner, Steve Taylor, dated 12/18/18, Mr. Taylor references a possible mixed-used development by Jacoby Development, Inc. in the Paga Mine Rd area. No further details are available. Letter attached.

A strip of land approx. 235ft. wide and 1000ft long will remain in place to connect the Fire Training Center parcel to the Etowah River (behind Waterford) and a strip of land 75ft wide and approximately 857ft long will connect parcel C118-0840-001 to C118-0912-001 and Pumpkinvine Creek (behind Rivershoals). The strips will connect the city parcels to other city parcels thereby keeping all associated parcels legal and within the incorporated city limits.

STANDARDS FOR EXERCISE OF ZONING POWERS.

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*
The A-1 district is an appropriate zoning category for the adjacent and nearby properties which are zoned R-20 or Unincorporated A-1.
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*
The proposed application will not create an isolated district.
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*
The proposed zoning should not adversely affect the existing use of adjacent property.
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*
Protection of green space and natural resources may be considered a reasonable economic use; however, additional development ideas compatible with the green space and resource protection should be considered.
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*
The zoning proposal should not result in a use that will have an excessive or burdensome use of streets, transportation facilities, utilities or schools;
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*
The de-annexation and zoning may conform to the land use plan for the area.
- G. *Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.*
The zoning proposal should not have an adverse environmental effect compared to the existing land use.
- H. *Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.*
No additional conditions are known.

RECOMMENDATION

No negative impacts have been identified. Staff recommends approval.

PLANNING COMMISSION RECOMMENDATION:

PC recommends approval (4-0).

Application for Annexation/ Zoning
City of Cartersville

Case Number: AZ19-01
Date Received: 2-6-19

Public Hearing Dates:

Planning Commission 3/12/19 5:30pm 1st City Council 3/21/19 7:00pm 2nd City Council 4/4/19 7:00pm

Applicant <u>Bartow County</u>		Office Phone <u>678-721-3237</u>
(printed name)		
Address <u>135 W. Cherokee Avenue Suite 124</u>		Mobile/ Other Phone <u>770-387-5030</u>
City <u>Cartersville</u>	State <u>GA</u>	Zip <u>30120</u>
Email <u>johnsonb@bartowga.org</u>		
Steve Taylor (Commissioner)		Phone (Rep) <u>770-387-5030</u>
Representative's printed name (if other than applicant)		Email (Rep) <u>taylors@bartowga.org</u>
Representative Signature _____		Applicant Signature <u>Steve Taylor</u>
Signed, sealed and delivered in presence of: _____		My commission expires: _____
<u>Kathy Gill</u> Notary Public		

Item # 8

* Titleholder <u>Bartow County</u>	Phone _____
(titleholder's printed name)	
Address _____	Email _____
Signature <u>Steve Taylor</u>	
Signed, sealed, delivered in presence of: _____	My commission expires: _____
<u>Kathy Gill</u> Notary Public	

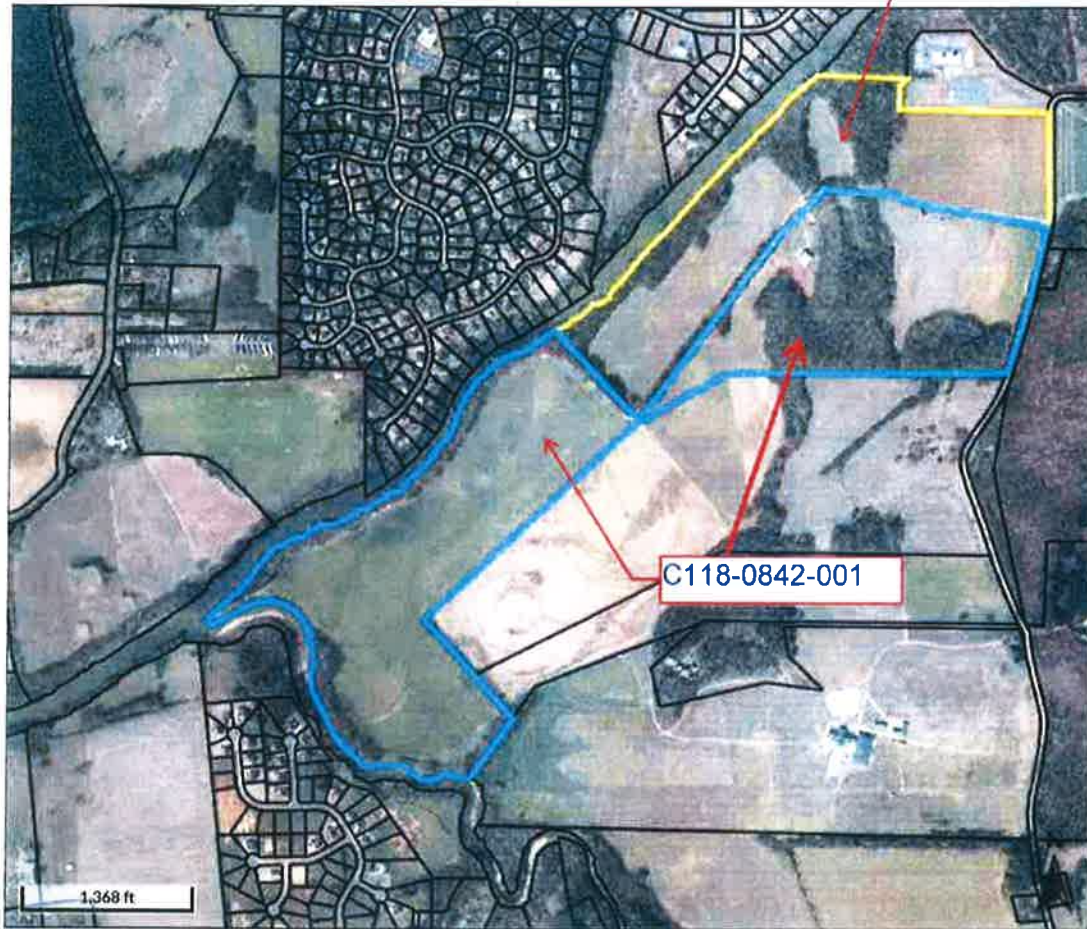
Present Zoning District <u>P-1</u>	Requested Zoning <u>A-1 (County)</u>
Acreage <u>264.799</u>	Land Lot(s) <u>Multiple (see plat)</u>
District(s) <u>4th</u>	Section(s) <u>3rd</u>
Location of Property: <u>Paga Mine Road - street nos = 178 & 200.</u>	
(street address, nearest intersections, etc.)	
Reason for Rezoning Request: <u>De-annex property from the city limits of Cartersville to</u>	
<u>unincorporated Bartow County</u>	
(attach additional statement as necessary)	

* Attach additional notarized signatures as needed on separate application pages.



Parcels to be Deannexed

C0118-0768-001



Overview

Legend

- ☐ Parcels
- ☐ Roads
- ☐ City Labels

Item # 8

Parcel ID	C118-0842-001	Alternate ID	38631	Owner Address	BARTOW COUNTY
Sec/Twp/Rng	n/a	Class	Exempt		135 W CHEROKEE AVE STE 126
Property Address	198 PAGA MINE RD	Acreage	185.58		CARTERSVILLE GA 30120
	Cartersville				
District	Cartersville				
Brief Tax Description	DOUTHIT FERRY RD. AREA,LL 816,817ETC.D4				
	(Note: Not to be used on legal documents)				

Date created: 12/18/2018

Last Data Uploaded: 12/17/2018 9:37:55 PM

Developed by Schneider
GEOSPATIAL

CAMPAIGN DISCLOSURE REPORT
FOR REZONING ACTIONS

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date of Application: Feb. 5, 2019

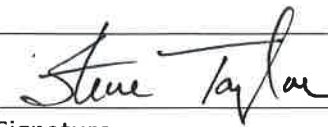
Date Two Years Prior to Application: Feb. 5, 2017

Date Five Years Prior to Application: Feb. 5, 2014

1. Has the applicant within the five (5) years preceding the filing of the rezoning action made campaign contributions aggregating \$250.00 or more to any of the following:

	YES	NO
Mayor: Matt Santini	<u> </u>	<u>x</u>
Council Member:		
Ward 1- Kari Hodge	<u> </u>	<u>x</u>
Ward 2- Jayce Stepp	<u> </u>	<u>x</u>
Ward 3- Cary Roth	<u> </u>	<u>x</u>
Ward 4- Calvin Cooley	<u> </u>	<u>x</u>
Ward 5- Gary Fox	<u> </u>	<u>x</u>
Ward 6- Taff Wren	<u> </u>	<u>x</u>
Planning Commission		
Greg Culverhouse	<u> </u>	<u>x</u>
Harrison Dean	<u> </u>	<u>x</u>
Lamar Pendley	<u> </u>	<u>x</u>
Lamar Pinson	<u> </u>	<u>x</u>
Travis Popham	<u> </u>	<u>x</u>
Jeffery Ross	<u> </u>	<u>x</u>
Stephen Smith	<u> </u>	<u>x</u>

2. If the answer to any of the above is **Yes**, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past five (5) years.


2/1/19

 Signature Date

Steve Taylor (Commissioner)

Print Name

LIST OF ADJACENT PROPERTY OWNERS

The following are all of the individuals, firms, or corporations owning property on the sides, rear, and in front of (across street from) the property sought to be rezoned:

	<u>NAME</u>	<u>ADDRESS</u>
1.	see attached list	
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

Attach additional names if necessary.

(Indicate property owned by the above persons on plat accompanying this application.)

Item # 8

BARTOW COUNTY
135 W CHEROKEE AVE STE 126
CARTERSVILLE GA 30120

BARTOW COUNTY
135 W CHEROKEE AVE STE 126
CARTERSVILLE GA 30120

BARTOW COUNTY
CITY OF CARTERSVILLE
135 W CHEROKEE ST STE 126
CARTERSVILLE GA 30120

BENOWITZ ROBERT A &
BENOWITZ JUDY M
17 GALWAY DRIVE
CARTERSVILLE GA 30120

BOONE THEODORE XAVIER & KAREN TH
28 HASTINGS DRIVE
CARTERSVILLE GA 30120

BRUMLOW MICHAEL ANDREW
BRUMLOW LESLIE COOPER
19 GALWAY DR
CARTERSVILLE GA 30120

CITY OF CARTERSVILLE
P O BOX 1390
CARTERSVILLE GA 30120

CRAVEY JOHN EDWARD JR
CRAVEY STACEY
721 WEST AVE
CARTERSVILLE GA 30120-3440

CREATE THE BASEMENT LLC
P O BOX 2307
CARTERSVILLE GA 30120

ELLIOTT RICHARD G TRUST
16 OXFORD DRIVE
CARTERSVILLE GA 30120

FAIRCHILD INMAN &
FAIRCHILD CAROLYN
20 BUCKINGHAM COURT
CARTERSVILLE GA 30120

FLOURNOY RICHARD O &
FLOURNOY LISA F
439 WATERFORD DR
CARTERSVILLE GA 30120-6457

FRIEDRICH STEPHEN C
22 HASTINGS DRIVE
CARTERSVILLE GA 30120

GASAWAY DOUG &
SHELBY
24 HASTINGS DR
CARTERSVILLE GA 30120

HARTON SUSAN M
7 GALWAY DRIVE
CARTERSVILLE GA 30120

HUNT WILLIAM P JR &
HUNT PAMELA E
26 HASTINGS DRIVE
CARTERSVILLE GA 30120

JACKS MICHAEL M &
JACKS BONNIE L
14 HASTINGS DR
CARTERSVILLE GA 30120

JENKINS JAMES HENRY
3077 OLD ALABAMA RD SW
ARAGON GA 30104

LANDRUM STEVEN E &
LANDRUM PATRICIA H
16 HASTINGS DR
CARTERSVILLE GA 30120

LEWIS WALTER JEFFREY
20 HASTINGS DRIVE
CARTERSVILLE GA 30120

MCDONALD GREGORY P
MCDONALD MARY E
11 GALWAY DRIVE
CARTERSVILLE GA 30120

PAGA MINE PROPERTIES 8 LLC
P O BOX 1715
CARTERSVILLE GA 30120

PAGA MINE PROPERTIES 8 LLC
P O BOX 1715
CARTERSVILLE GA 30120

PATEL JAYESH KUMAR
PATEL SIMA
34 RANGER RD
CARTERSVILLE GA 30121

PHILLIPS COURTLAND
9 GALWAY DRIVE
CARTERSVILLE GA 30120

POGUE MICHAEL L
POGUE KIMBERLY
10 OXFORD DRIVE
CARTERSVILLE GA 30120

POTTS JAMES B
317 W CHEROKEE DR
CARTERSVILLE GA 30120

POWERS STEVEN W &
POWERS AMELIA W
22 OXFORD DR
CARTERSVILLE GA 30120

PULLIAM PEGGY M
12 HASTINGS DR
CARTERSVILLE GA 30120

RIVER SHOALS AT ETOWAH VALLEY
HOMEOWNERS ASSOCIATION INC
P O BOX 2166
CARTERSVILLE GA 30120

Item # 8

SURVEYOR'S CERTIFICATE

That the undersigned, a Georgia Registered Land Surveyor, on behalf of the above Annexation/ zoning applicant do certify the following:

- 1) That the attached survey contains no fewer than four surveyed map regulation points and recorded with the Georgia Coordinate System of 1985.
- 2) That the attached survey shows the boundaries of the area being annexed and the existing boundaries of the area being annexed and the existing boundaries of the annexing municipality between the points at which these boundaries close, if applicable.
- 3) That the attached survey meets the requirements of O.C.G.A. 15-6-67 and Section 180-7-01 Technical Standards for Property Survey, Rules and Regulations of the State of Georgia.
- 4) That the map demarcation of the map registration points are well distributed along, within, or near the boundary of the annexed area.
- 5) That at least one-eighth of the aggregate external boundary or fifty (50) feet of the area to be annexed, whichever is less, either abuts directly on the municipal boundary or would directly abut on the municipal boundary if it were not otherwise separated from the municipal boundary by other lands owned by the municipal corporation, by lands owned by this State, or by the definite width of any street or street right of way; any creek or river; any right of way of a railroad or other public service corporation, which divides the municipal boundary from any area proposed to be annexed.

2-05-2019
Date



Georgia Registered Land Surveyor #1803
WILLIAM C. SMITH

Item # 8

ZONING ADMINISTRATOR:

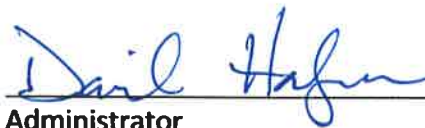
1. Case Number: AZM-01

2. Yes _____ No _____ NA

The above property complies with the City of Cartersville minimum size requirements to construct a building or structure occupiable by persons or property under the policies, ordinance, or regulations of the City of Cartersville.

3. Survey attached? Yes

2-6-19
Date



Zoning Administrator



BARTOW COUNTY

Steve Taylor, Sole Commissioner

December 18, 2018

Hon. Matthew Santini
Mayor, City of Cartersville
P.O. Box 1390
Cartersville, GA 30120

Dear Matt:

As you have seen, the County has been approached by Jacoby Development, Inc. regarding a large mixed-use development in the Paga Mine Road area. The potential property involved includes both the large 580 acre tract owned by Paga Mine Properties 8 LLC that is contained in the City of Emerson (Tax Parcel ID E009-0765-001) as well as 450 acres owned by Bartow County, contained in three tracts.

Two of the three tracts are currently within the incorporated limits of Cartersville (specifically, Tax Parcel C118-0842-001, containing 185.58 acres and C118-0768-001, 65.48 acres). As you will recall, these parcels were annexed into the City of Cartersville to assist in the joint effort to defeat the landfill proposed for the 580 acre former mining tract. Thankfully we were successful together in defeating that proposal, which is one reason why we have this good potential opportunity knocking at our door.

We would like to deannex these parcel (C118-0842-001 and C118-0768-001) from Cartersville city limits. Eventually, if we go forward with a development, we would annex the parcels into the City of Emerson, so the project would not be split between two permitting jurisdictions. Please consider this a request to deannex under OCGA Sec. 36-36-22.

Thank you for your attention to this matter. Please let me know if you need any additional documents or information.

Sincerely,

Steve Taylor
Sole Commissioner

Item # 8

A RESOLUTION OF THE COUNTY COMMISSIONER OF BARTOW COUNTY SITTING FOR COUNTY PURPOSES FOR THE PURPOSE OF **DE-ANNEXATION OF CERTAIN COUNTY OWNED REAL PROPERTY FROM THE CITY OF CARTERSVILLE BACK TO THE UNINCORPORATED BARTOW COUNTY**; AND FOR OTHER PURPOSES AT A REGULAR MEETING OF THE COUNTY COMMISSIONER HELD ON THE 6TH DAY OF FEBRUARY, 2019.

WHEREAS, Bartow County owns 264.799 acres of multiple use property on Paga Mine Road that is located within the City Limits of Cartersville; and

WHEREAS, the County wishes to de-annex its property out of the city limits for future use by the County and has submitted an application to the City requesting to de-annex said property; and

WHEREAS, upon the approval of the de-annexation by the City of Cartersville, and pursuant to O.C.G.A. Sec. 36-36-22, the de-annexation requires adoption of a Resolution by the county governing authority; and

WHEREAS, the Commissioner deems it to be in the best interest of the citizens of Bartow County to proceed with de-annexation of the identified property from the City of Cartersville to unincorporated Bartow County.

NOW THEREFORE BE IT RESOLVED by virtue of the authority vested in the Commissioner by law that the de-annexation of 264.799 acres located on Paga Mine Road and owned by Bartow County is hereby submitted to the City of Cartersville for de-annexation back into the unincorporated Bartow County.

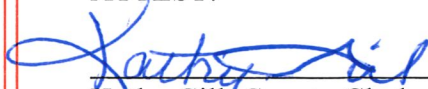
BE IT FURTHER RESOLVED, by the Bartow County Commissioner that the City is requested to proceed with the de-annexation of the identified property owned by Bartow County and described in the accompanying documents, attached hereto as Exhibit A.

IT IS FUTHER RESOLVED, that once the City de-annexes the property, the County hereby imposes an emergency moratorium on any zoning and development of the de-annexed property so that no development can occur. The County shall not issue any zoning compliance letters, issue any building permits, issue any land disturbance; or issue any other permit relating to development or use of the subject property during this moratorium; nor shall the County accept any applications for any of the foregoing. It is the intent of this moratorium to freeze the status quo until such time as the property is zoned under the County's zoning ordinance, at which point the moratorium shall lift. At the latest, the moratorium shall expire 120 days from the date of enactment unless extended.

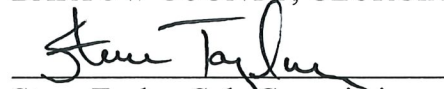
BE IT FURTHER RESOLVED pursuant to O.C.G.A. §36-1-25 and that certain resolution of the Commissioner of Bartow County adopted on July 13, 1994, the De-annexation authorized by this Resolution is incorporated herein by reference, a copy of which shall be forwarded to the Tax Assessor's Office for removal from the City of Cartersville's incorporated area and said original document shall be maintained by the Clerk of the Commissioner in the County Clerk's office or in the County's designated Record Retention area to be further maintained in accordance with the State Record Retention Schedule and applicable laws of the State of Georgia.

SO RESOLVED this 6th day of February, 2019.

ATTEST:


Kathy Gill, County Clerk

BARTOW COUNTY, GEORGIA


Steve Taylor, Sole Commissioner

SPACE FOR CLERK OF SUPERIOR COURT

AS REQUIRED BY SUBSECTION (d) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON. SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENT BODIES BY ANY PURCHASER OR USER. APPROVAL IS OF THIS PLATS TO INTENDED USE OF THE PARCEL.

SPACE FOR GOVERNMENT BODY APPROVAL

NOTE:
THIS PLAT DOES NOT REQUIRE APPROVAL OF THE
MUNICIPAL OR COUNTY PLANNING COMMISSION
OR GOVERNING AUTHORITY.

FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAN COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67.

William C Smith
 DATE: 01-31-2019
 WILLIAM C SMITH: GEORGIA REGISTERED LAND SURVEYOR No. 18033
 DATE OF LAST FIELD SURVEY WORK: 01-15-2019

NOTE: THIS PLAT WAS DRAWN FROM PREVIOUS SURVEYS BY SMITH & SMITH AS FOLLOWS:

FILE 3758-1,	FOR BARTOW COUNTY, DATED SEPT. 24, 1995, LAST REVISED 8-02-1997,
FILE 3758-3,	FOR BARTOW COUNTY, DATED MARCH 21, 1996, LAST REVISED 10-07-2004,
FOR MAHER THACKER, DATED OCTOBER 7, 2004, AND	
FOR THE CITY OF CANTERSVILLE, DATED JUNE 6, 2008,	LAST REVISED 4-23-2009.
THE BEARINGS HAVE BEEN ROTATED TO GRID NORTH.	

(MARK H. THOMPSON)
D.B. 2734-442
D.B. 2491-450

DE-ANNEXATION SURVEY FOR
BARTOW COUNTY

PROPERTY IN THE CITY OF CARTERSVILLE
IN LAND LOTS 767, 768, 769, 815, 816, 817, 818,
841, 842, 843, 844, 885, 886, 887, 914 & 915
4th DISTRICT, 3rd SECTION
BARTOW COUNTY, GEORGIA

3758-1.CRD 3758-9.DWG
FLOOD INSURANCE RATE MAP 13015C0268 H
DATED OCT. 5, 2018 SHOWS THIS PROPERTY
IS NOT IN THE 100 YEAR FLOOD ZONE.
NOTE: IRON PINS ARE (1/2"RE-BAR)
EXCEPT AS SHOWN.

ANGULAR ERROR; 0'00.06 PER ANGLE
POINT USING A LIETZ SET 3.
ADJUSTED; USING THE COMPASS RULE.

SMITH & SMITH LAND SURVEYORS, P.C.
LAND SURVEYOR FIRM No. LSF1000133
2 SOUTH AVENUE, CARTERSVILLE, GA. 30120
PHONE 770-382-0457

R/W—	RIGHT OF WAY	R—	RADIUS	LP—	LIGHT POLE
IPP—	IRON PIN FOUND	-X-X-	FENCE		
IPF—	IRON PIN FOUND			—	LAND LOT LINE
CM—	CONCRETE MARKER	€	CENTER LINE		
CH—	CHORD	W—	POWER LINE		
L OR A—	LENGTH OF CURVE	PP—	POWER POLE		

0 60 300 450
30 150
SCALE 1"=300'
FILE 3758-9

PUBLIC NOTICE SIGNS





City of Cartersville

City Council Meeting

4/4/2019 7:00:00 PM

ZMA19-01: Adoption of zoning map. Applicant: City of Cartersville

SubCategory:	Public Hearing - 2nd Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	This is the annual re-adoption of the official zoning map of the City of Cartersville. It includes the previous 3-year zoning actions approved by City Council as well as the previous year's annexations. The last zoning map adoption was in February 2016. Planning Commission recommends approval (4-0).
City Manager's Remarks:	This is the second reading. Your approval of adopting the City of Cartersville zoning map is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MEMO

To: Planning Commission, Mayor & Council
 From: Randy Mannino and David Hardegree
 Date: February 28, 2019
 Re: Zoning Map Amendment ZMA19-01

This is the annual re-adoption of the official zoning map of the City of Cartersville. It includes the previous 3 year zoning actions approved by City Council as well as the previous year's annexations. The last zoning map adoption was in February 2016.

Large zoning map to be provided at planning commission meeting.

2016 Cases

* Denotes conditions applied to zoning

AZ16-01	115 Cherokee Cir.	Zoning- R-20
AZ16-02	(De-annexation) 1261 West Ave.	Zoning- Uninc.
Z16-01	143 Douglas St.	M-U/ R-D to M-U
Z16-04	418, 420, 422 Grassdale Rd	O-C to G -C
Z16-05	155 Old Mill Rd.	R-20 to P-I

2017 Cases

AZ17-02	945 Jones Mill Rd	Zoning- R-20
AZ17-03	Hwy 20 @Hwy 411 (Savoy)	Zoning- G-C
Z17-03	150 Gentilly Blvd	M-U to O-C

2018 Cases

AZ18-01	228 E. Felton Rd	Zoning- R-20
AZ18-02	539 Rowland Springs Rd	Zoning- MF-14*
AZ18-03	36 Old Tennessee Rd (Savoy)	Zoning- G-C
Z18-01	E. Main St. (Avonlea Phs2)	MN & G-C to MF-14*
Z18-02	518 N. Gilmer St.	L-I to R-7
Z18-03	Center Rd (Etowah Preserve)	Phs 1- R-10* to RA12*
		Phs2- R-10* to R-20

Street Changes:

1. Change Village Hill Dr. to Charlie Harper Dr.
2. Change Friction Dr. to Fiber Dr.
3. Update Hwy 20 spur route at Hwy 411.
4. Update Market Place Blvd intersection at Hwy 20 spur.

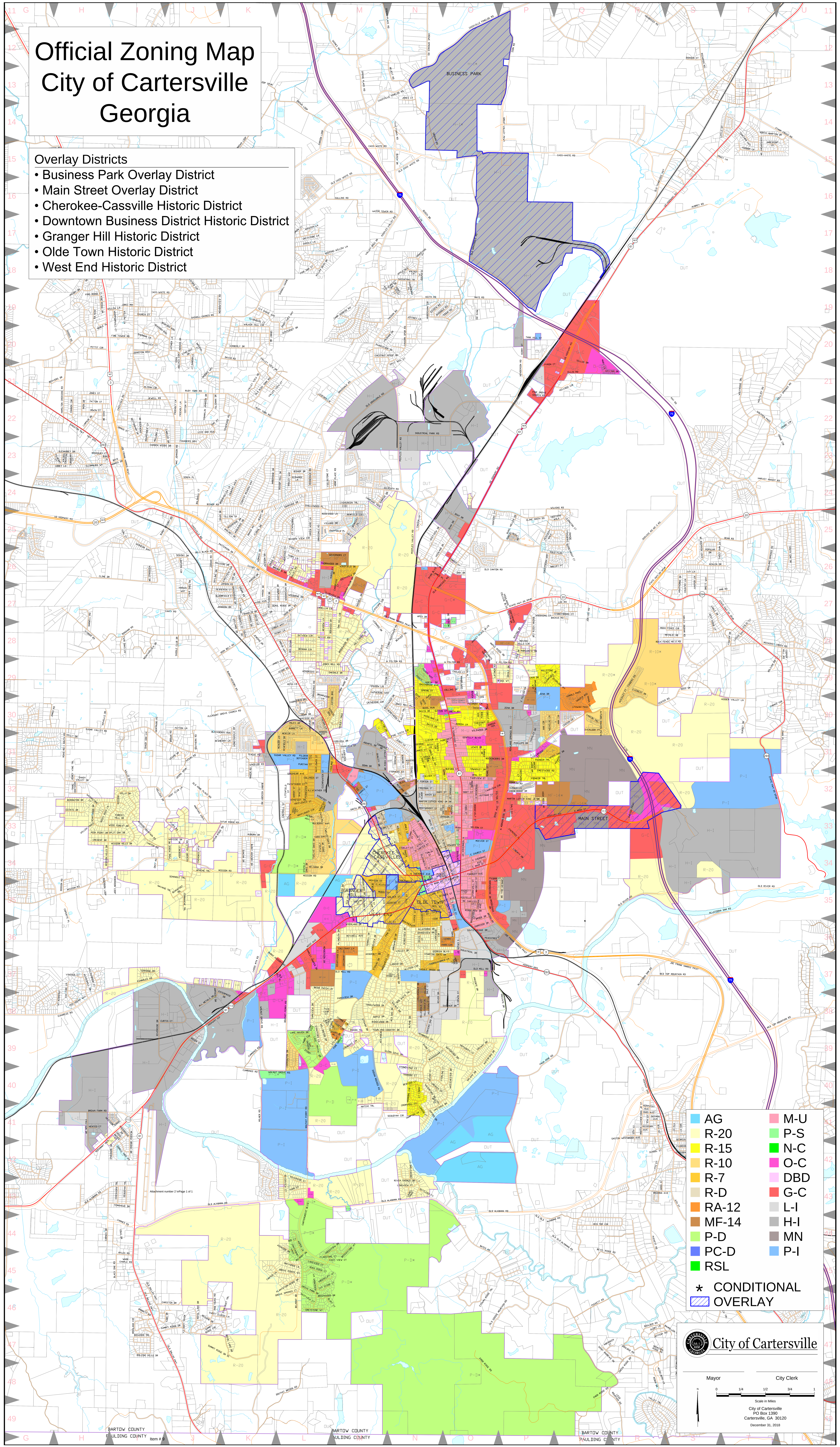
Official Zoning Map

City of Cartersville

Georgia

Overlay Districts

- Business Park Overlay District
- Main Street Overlay District
- Cherokee-Cassville Historic District
- Downtown Business District Historic District
- Granger Hill Historic District
- Olde Town Historic District
- West End Historic District



AG	M-U
R-20	P-S
R-15	N-C
R-10	O-C
R-7	DBD
R-D	G-C
RA-12	L-I
MF-14	H-I
P-D	MN
PC-D	P-I
RS	
* CONDITIONAL	
OVERLAY	

**City of Cartersville**

Mayor

City Clerk

Scale in Miles
0 1/4 1/2 3/4 1

City of Cartersville
PO Box 1590
Cartersville, GA 30120
December 31, 2018



City of Cartersville

City Council Meeting
4/4/2019 7:00:00 PM
Flame Pack 400

SubCategory:	Bid Award/Purchases
Department Name:	Gas System
Department Summary Recommendation:	Federal code mandates the Gas System survey for leaks in our system. This requires the use of a Flame Pack 400. Our current instrument is over 20 years old. The Gas System obtained a quote from Southern Cross, LLC, for a new flame pack, as they are our sole source provider. The quote for this unit is \$7,011.00. I recommend approval of this item.
City Manager's Remarks:	This is used to survey for leaks in our system. The Flame Pack is to be purchased from a sole source provider and is a budgeted item. Your approval of this purchase is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	N/A
Associated Information:	

Memorandum

To: Tamara Brock
Michael Hill

From: Greg Thacker

Date: March 21, 2019

Re: Leak survey Instrument

The Gas System has requested a quote from Southern Cross LLC, located in Norcross, for a new leak survey instrument that will assist our leak technicians in the field. This instrument will be used on a daily basis to survey for leaks in our system as per federal code. The instrument is a Flame Pack 400 Hydrocarbon Gas Detector. Southern Cross Inc. is the sole provider & only authorized distributor in the Southeastern US. The price quoted for this instrument is \$7,011.00 plus shipping.

- Replacing 20+ year old instrument.
- This is a budgeted item.



City of Cartersville, Ga

Prepared on March 19, 2019 - #20190319-102218731

City of Cartersville, GA

1 N Erwin Street
30120 Cartersville
GA United States

Deska Brown

Administrative Assistant
dbrown@cityofcartersville.org
770.387.5642

Products & Services

Flame Pack 400

1 x \$7,011.00

Product Number: SC 100.400

The Flame Pack 400 is a hydrocarbon gas detector that utilizes hydrogen flame ionization (HFI) detection mode. The Flame Pack is very compact and can be easily carried anywhere a person can walk, crawl, or climb.

The Flame Pack operates silently and can be refueled in under a minute with a readily available 40% Hydrogen, 60% Nitrogen fuel mixture.

When the Flame Pack 400's "search" range is selected, hydrocarbon gases are detected in ambient air in amounts as low as one part per million (PPM) which will trigger the audible alarm. A "center" 5000 PPM range can then be utilized to center any detected gas leaks.

The Flame Pack 400's sample intake rate of approximately 240 cubic centimeters per minute (cc/min) extends battery and filter life. This also minimizes intake of contaminants and reduces service and maintenance requirements.

One-time subtotal	\$7,011.00
-------------------	------------

Total	\$7,011.00
-------	------------

This total doesn't include any applicable taxes.

This quote expires on April 18, 2019.

Purchase Terms

Attachment number 2 \nP

Price does not include shipping and handling.

Signature

Date

Printed name

Questions? Contact me



Erin Drello

Product Sales

edrello@southerncrossinc.com

+1 (678) 775-4498



Southern Cross LLC

3175 Corners North Ct.

30071 Peachtree Corners

GA US



City of Cartersville

City Council Meeting

4/4/2019 7:00:00 PM

Water Treatment Plant & Water Pollution Control Plant Switchgear Preventive Maintenance

SubCategory:	Bid Award/Purchases						
Department Name:	Water						
Department Summary Recommendation:	Over the past five years both the Water Treatment Plant (WTP) and Water Pollution Control Plant (WPCP) have incorporated reliability centered maintenance (RCM) methods to enhance the dependability of critical systems. This involves scheduled maintenance activities, vibration analysis of rotating equipment, oil analysis of critical drive components and preventive (preemptive) maintenance of certain systems. Quotes were requested for cleaning and testing of the main power switchgear for both plants. This is recommended by all major equipment manufacturers to enhance the reliability of these systems to prevent catastrophic failure from fire and/or arcing. Quotes for the needed work were received from the following: <table><tr><td>Electrical Testing, Inc. (ETI)</td><td>\$7,800.00</td></tr><tr><td>Nixon Power Services</td><td>\$16,232.00</td></tr><tr><td>Fox Systems, Inc.</td><td>\$16,035.64</td></tr></table> I recommend approval of the ETI quote in the amount of \$7,800.00.	Electrical Testing, Inc. (ETI)	\$7,800.00	Nixon Power Services	\$16,232.00	Fox Systems, Inc.	\$16,035.64
Electrical Testing, Inc. (ETI)	\$7,800.00						
Nixon Power Services	\$16,232.00						
Fox Systems, Inc.	\$16,035.64						
City Manager's Remarks:	This is for cleaning and testing of the main power switchgear for both facilities. It will help to enhance the reliability of these systems to prevent failure from fire and/or arcing. This is a budgeted item. Your approval of this purchase is recommended.						
Financial/Budget Certification:	This is a budgeted item and will be paid from the maintenance account for each plant as follows: 505.3310.52.2361 Maintenance WTP \$4,250.00 505.3330.52.2361 Maintenance WPCP \$3,550.00						
Legal:							
Associated Information:							



ELECTRICAL TESTING, INC.

2671 Cedartown Hwy. – Rome, GA 30161

Telephone 706-234-7623 – Fax 706-236-9028

E-Mail eti@electricaltestinginc.com



November 14, 2018

City of Cartersville
Attn: Mr. Daniel Duke
102 Walnut Grove Rd.
Cartersville, GA. 30120

Dear Mr Duke,

This letter will serve as our formal proposal to perform the following for the City of Cartersville Walker Water Treatment Plant.

Main Switchgear

- Perform cleaning and maintenance testing, per NETA Maintenance Testing Specifications MTS-2011, on the following equipment.
 - 1 - Main Switchgear
 - 9 – Sets of Control and Potential Transformers
 - 9 – Sets of Protective Relays
 - 9 - Vacuum Breakers

Our quotation to perform this service is \$4,250.00.

Our terms are net 30 days after receipt of invoices. Written proof of insurance will be furnished upon request.

Thank you for allowing us to present this quotation to you and if we may assist you in the future, please call us at 706-234-7623.

Sincerely,

ELECTRICAL TESTING, INC.

Stephen C. Dodd
President

SCD/ms

APPROVED	
WATER DEPARTMENT	
WTP	
DATE APPROVED 3/21/19	
DEPT MGR <i>[Signature]</i>	
CITY MGR	
CHARGE ACCOUNT(S)	AMOUNT
505 - 3310 - 52 - 2361	4250.00
505 - 3310 - .	
505 - 3330 - 52 - 2361	3550.00
- . -	
TOTAL	7800.00

PM of Switchgear
Water + Waste Water
3/21/19
AD

Item # 11



ELECTRICAL TESTING, INC.

2671 Cedartown Hwy. – Rome, GA 30161

Telephone 706-234-7623 – Fax 706-236-9028

E-Mail eti@electricaltestinginc.com



November 8, 2018

City of Cartersville
Attn: Mr. Daniel Duke
102 Walnut Grove Rd.
Cartersville, GA. 30120

Dear Mr. Duke,

This letter will serve as our formal proposal to perform the following for the City of Cartersville James R Stafford Waste Water Treatment Plant.

Main Switchgear

- Perform cleaning and maintenance testing, per NETA Maintenance Testing Specifications MTS-2011, on the following equipment.
 - 1 - Main Switchgear
 - 8 – Sets of Control and Potential Transformers
 - 8 – Sets of Protective Relays
 - 8 - Vacuum Breakers

Our quotation to perform this service is \$3,550.00.

Our terms are net 30 days after receipt of invoices. Written proof of insurance will be furnished upon request.

Thank you for allowing us to present this quotation to you and if we may assist you in the future, please call us at 706-234-7623.

Sincerely,

ELECTRICAL TESTING, INC.

Stephen C. Dodd
President

SCD/ms

Wastewater Treatment Plant

City of Cartersville Water Department

NIXON
POWER SERVICES

RFP/RFQ:

Proposal: SWG-BT-COCWTP-110918EH-0

Attn: Daniel Duke

From: Eddie Hickerson

Phone: 404-821-6637

Phone: 615-829-9577

Email: dduke@cityofcartersville.org

Email: ehickerson@nixonpower.com

ABOUT NIXON POWER SERVICES

Nixon Power Services is the largest distributor of Kohler Power Systems in the United States, with operations in ten (10) southeastern states. As the region's premier on-site power generation company, our specialty is the design, installation and servicing of standby and prime power generation systems.

For decades, Nixon Power Services has supported our customers, satisfying all of their standby power generation needs, from design and installation, to maintenance and upgrades. We support customers through the entire lifecycle of the system. Our top priority is the reliability and safety of the standby power systems we supply and maintain.

RISK ASSESSMENT

The scope and interval of planned maintenance is determined by the type of equipment, the environment in which the equipment is operated, the criticality of the load, and the susceptibility of the system to single component failure. The proposed scope and interval was determined in consideration of all of these factors, using manufacturer's recommendations and the ANSI/NETA MTS-2015 standard.

SCOPE OF WORK



INFRARED THERMOGRAPHY - Infrared thermography is the science of measuring and mapping surface temperatures. Infrared thermography is a tool that has become more and more widely used for preventative maintenance on mechanical and electrical systems over time. It takes advantage of the infrared radiation properties to extract useful conclusions for the condition of the equipment under test. Infrared electrical testing finds hot, dangerous problems quickly. Infrared thermography is used to find areas of excess heat (caused by increased resistance) so that problems can be corrected before a component fails, causing damage to the component, creating safety hazards and productivity loss. Infrared thermography is a nondestructive, nonintrusive, noncontact mapping of thermal patterns on the surface of objects. Infrared thermography allows us to see these invisible thermal signatures of impending damage before the damage occurs.



INSPECTION & MAINTENANCE - Perform visual inspection of electrical and mechanical condition of equipment enclosures, components, anchoring, grounding and clearances to verify compliance with applicable codes and standards. Visually inspect barriers, insulators, and cable insulation for evidence of damage caused by mechanical wear, overheating, arcing, partial discharge, exposure to ultraviolet light and/or moisture. Verify acceptable torque on all bolted electrical connections, including mechanical cable lugs and bus splices. Verify appropriate component ratings for fuses, indicating lights, relays, and instrument transformers. Verify proper operation of all mechanical interlocks, electrical interlocks, and locking mechanisms. Clean and lubricate all moving/sliding parts and draw-out electrical connections in accordance with applicable standards and manufacturer's recommendations.



INSPECTION, MAINTENANCE & TESTING - In addition to inspection and maintenance, testing of electrical and mechanical systems is required to assess performance. Perform low resistance measurement of electrical power connections to verify integrity of bolted and crimped wire and cable terminations. Perform insulation resistance measurement of insulation systems to determine the health of the insulation system using dielectric absorption ratio, polarization index, and dielectric discharge ratio. For instrument transformers, verify turns ratio and winding resistance. Test elements of meters and protection relays. Test protection relay interoperability, pick-up and drop-out. Test trip, close and charging circuits, and verify minimum pick-up voltage. Measure voltage drop across make connections of switches, circuit breakers and draw-out connections.

SERVICE LOCATION



Lawrenceville, GA 800-586-4966 (After Hours 888-637-2278)



Louisville, KY 800-596-4966 (After Hours 502-267-0845)



Blountville, TN 800-972-7519 (After Hours 423-279-0357)



Charlotte, NC 866-766-4966 (After Hours 866-275-1816)



Nashville, TN 800-766-4966 (After Hours 615-244-0652)



Raleigh, NC 919-279-9191 (After Hours 866-624-1199)

Item # 11

1440 Lakes Parkway, Lawrenceville, GA 30043, 770-448-6687		1612 Highway 75, Blountville, TN 37617, 423-279-0357	
1515 JP Hennessy Drive, La Vergne, TN 37086, 615-244-0650		3101 Yorkmont Road, Charlotte, NC 28208, 704-588-1043	
11910 Carrier Court, Louisville, KY 40299, 502-267-0474		3821 Commerce Park Drive, Raleigh, NC 27610, 919-279-9191	
CUSTOMER	City of Cartersville	CONTACT	Daniel Duke
SITE NAME	Wastewater Treatment Plant	TITLE	Daniel Duke
BUILDING		EMAIL	dduke@cityofcartersville.org
STREET ADDRESS	148 Walnut Grove Road	PHONE	404-821-6637
	Cartersville, GA		

Switchgear Equipment	
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Item # 11

FOX SYSTEMS, INC

P.O. BOX 1777
1771 US Hwy 41 SW
CALHOUN, GA 30703
(706) 625-5520 FAX: (706) 602-8416
www.foxsystemsinc.com



March 12, 2019 – Quote – Q031219kb-23322

Mr. Daniel Duke,

I am pleased to provide the following quote for “**Switchgear Preventative Maintenance**” at the Water Treatment Plant and the Waste Treatment Plant in Cartersville, Georgia.

1. Scope of Work:

- 1.1 Fox Systems will perform all tasks listed below on the main switchgear for each plant.
- 1.2 Fox Systems will remove all dust and debris out of designated electrical equipment.
- 1.3 Fox Systems will wipe and clean all cables, bus bars, and insulators.
- 1.4 Fox Systems will perform secondary current injection testing on all overcurrent relays.
- 1.5 Fox Systems will perform contact resistance tests on all circuit breakers.
- 1.6 Fox systems will perform insulation resistance testing on the switchgear and each circuit breaker.
- 1.7 Fox Systems will exercise each circuit breaker.
- 1.8 Fox Systems will clean and grease all appropriate equipment.
- 1.9 Fox Systems will torque all accessible electrical connections.
- 1.10 Fox Systems will evaluate any repairs that may need to be completed.
- 1.11 Fox Systems will provide a written report on all findings.
- 1.12 Labor cost is based on regular time with an 8-hour outage for each site.

2. Quote:

- 2.1 The cost to perform “**Switchgear Preventative Maintenance**” is \$16,035.64 broken down below:
 - 2.1.1 Water Treatment Plant: \$8,017.82
 - 2.1.2 Waste Treatment Plant: \$8,017.82

If I can provide any additional information, please contact me.

Respectfully,

Bruce Bowman
Fox Systems, Inc.
(706) 537-5322



City of Cartersville

City Council Meeting
4/4/2019 7:00:00 PM
WPCP Security Fence

SubCategory:	Bid Award/Purchases
Department Name:	Water Department
Department Summary Recommendation:	The Water Pollution Control Plant (WPCP) needs to extend the perimeter security fence in order to better control access to the plant. The fence is currently a three-sided box with the side parallel to the creek open. On several occasions, operators have discovered individuals and groups of people wandering around the plant that have gained access by simply walking around the end of the fence. While this project will not “close the box”, it will make access more difficult (they will have to cross the creek to get in) and less obvious. The work includes construction of a 16-foot drive through gate to allow access to transmission power lines as well as hand digging post holes inside the stream buffer. Quotes were requested from the following to construct approximately 450 feet of 6-foot tall chain-link fence with a 1-foot three strand barbwire topper. ABC Fence Company \$6,800.00 Cartersville Fence Company \$7,574.00 Bartow Fence \$7,941.33 I recommend approval of the ABC Fence Company quote in the amount of \$6,800.00.
City Manager's Remarks:	This is for fencing around the Water Pollution Control Plant in order to secure the site during the construction at the plant. Your approval of this purchase is recommended.
Financial/Budget Certification:	This is a budgeted item and will be paid from account 505.3330.52.2361 Maintenance WPCP.
Legal:	
Associated Information:	

Cover Memo

3-7-2019

Sent 3-7-19

No. 10080



FENCE COMPANY INC.
"A Better Choice"

201 OAK LEAF DRIVE SW • CARTERSVILLE, GA 30120 • (770) 336-7020

City of Cartersville

PHONE

Water

STATE

ZIP

LOCATION Bart Sears 678-247-4069

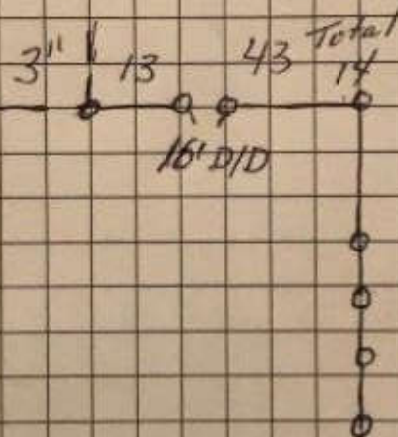
Bsears@CityofCartersville.org

NOW ACCEPTING MAJOR CREDIT CARDS

WOOD FENCE COMPONENTS, WHEN EXPOSED TO THE ELEMENTS ARE SUBJECT TO IMMEDIATE WARPAGE, SHRINKAGE, CRACKING, ETC. SPECIFIED SPACE BETWEEN PICKETS AND BOARDS IS A ROUGH APPROXIMATION WHICH WILL VARY SUBSTANTIALLY. NO WARRANTY IS OFFERED OR IMPLIED AGAINST THESE CONDITIONS.

MATERIAL SPECIFICATIONS:

TYPE ChainLink
FENCE HEIGHT 6'1"
GAUGE FABRIC 9
TOP RAIL 1 1/2 20 O.D.
LINE POST 2" 20 O.D.
END POST 3" 40 O.D.
CORNER POST 11 O.D.
WALK GATE POST H O.D.
DRIVE GATE POST 3" 40 O.D.
GATE FRAME 1 1/2 20 O.D.

**INSTALLATION SPECIFICATIONS:**

- ☐ TOP RAIL TO FOLLOW GROUND
☐ TOP RAIL AS LEVEL AS POSSIBLE
☐ BL FENCE ON GROUND
☐ LINE TO BE CLEARED BY CONTRACTOR
☐ BARS WIRE
☐ BARB UP ☐ BARB DOWN
☐ BOTTOM TENSION WIRE

446 X 6' + 1 9 ga
1-16' Double Gate
6-3" Term Post
2-4" Gate Post

CUSTOMER IS RESPONSIBLE FOR:

Location of underground utilities and pipes etc.
City identification service can be reached at:

-800-282-7411**TERMS: PAYMENT ON COMPLETION**

COUNTY _____

TAX _____ %

TOTAL PROPOSAL PRICE →

6800.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Customer is solely responsible for locating property lines. Liability insurance and workman's compensation will be furnished by the contractor.

PROPOSAL ACCEPTED BY _____

CUSTOMER SIGNATURE _____

DATE _____

5530 Hwy 20
Cartersville, GA 30121

BARTOW — FENCE —

OFFICE: 770-334-3434
FAX: 770-334-3433

Service Contract

JOB #: _____

PREPARED BY: Jay Parrozzo

DATE: 2/19/2019

CUSTOMER NAME: City of Cartersville Water Dept. Bart Sears

CUSTOMER ADDRESS: 102 Walnut Grove CITY: Cartersville STATE: Ga ZIP: 30120

PHONE: _____ FAX: _____ EMAIL: _____

DESCRIPTION OF WORK

Install 446 lineal feet of 6' tall commercial grade galv. Chain-link fence with 3 strands of barbwire. All posts will be set in concrete. Install one 16' wide double drive gate. All options will have tension wire along bottom of fence.

FENCE LAYOUT

Option #1

Chain-link will be 9 gauge core
Terminal posts will be 3" sch40
Line posts will be 2" sch40
Top-rail will be 1-5/8" sch40

Cost is \$8,966.18

Option #2

Chain-link will be 9 gauge core
Terminal posts will be 3" sch40
Line posts will be 2" sch40
Fence will have tension wire on top and bottom of chain-link with corners truss and braced

Cost is \$7,941.33

Option #3

Chain-link will be 9 gauge core
Terminal posts will be 3" sch40
Line posts will be 1-5/8" sch40
Fence will have tension wire on top and bottom of chain-link with corners truss and braced

Cost is \$7,649.72

TOTAL

See Above

THIS QUOTE IS VALID THROUGH: 30 days

DEPOSIT DUE UPON ACCEPTANCE _____

DATE OF INSTALLATION: _____

AMOUNT DUE UPON COMPLETION: _____

CUSTOMER SIGNATURE: _____ DATE ACCEPTED: _____

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND HEREBY ACCEPTED BY THE CUSTOMER. THIS PROPOSAL, WHEN SIGNED BY CUSTOMER AND ACCEPTED BY BARTOW FENCE COMPANY INC., BECOMES A CONTRACT BETWEEN THE TWO PARTIES.

IT IS THE CUSTOMERS RESPONSIBILITY TO REVIEW AND SIGN THE CUSTOMER CHECKLIST PROVIDED ON PAGE TWO OF THE PROPOSAL BEFORE BARTOW FENCE COMPANY INC. WILL PROCEED WITH THE JOB.

Item # 12

VISIT US AT:

WWW.BARTOW-FENCE.COM

5530 Hwy 20
Cartersville, GA 30121



OFFICE: 770-334-3434
FAX: 770-334-3433

Additional Terms & Conditions

CLEARING OF FENCE LINE TREES AND DEBRIS

- NO CLEARING REQUIRED ☐
- BARTOW FENCE COMPANY INC. TO CLEAR FENCE LINE ☐
- CUSTOMER TO CLEAR LINE ☐

NOTE: IT IS THE CUSTOMERS RESPONSIBILITY TO CLEAR THE FENCE LINE UNLESS NOTED OTHERWISE. IF THE FENCE LINE IS NOT CLEARED UPON DAY OF INSTALLATION, BARTOW FENCE COMPANY INC. WILL CLEAR THE LINE AT AN ADDITIONAL \$50.00/PER MAN HOUR, AND WILL ADD THE ADDITIONAL COSTS TO THE REMAINING BALANCE.

PROPERTY PINS

- IDENTIFIED AND MARKED ☐
- CUSTOMER UNABLE TO LOCATE, USE DIAGRAM ☐
- CUSTOMER TO MARK LOCATIONS OF FENCE INCLUDING: ENDS, CORNERS, GATES AND GATE POSTS PRIOR TO INSTALLATION. INSTRUCTIONS GIVEN TO CUSTOMER. ☐

CUSTOMER IS SOLEY RESPONSIBLE FOR LOCATIING ALL PROPERTY LINES AND CONFIRMING FENCE MEETS HOA RULES AND REGULATIONS

UNDERGROUND UNTILITES LOCATE



Bartow Fence will coordinate with 811 to mark underground utilities. BARTOW FENCE COMPANY INC. is not responsible for any damage to septic tank or lines, sprinkler systems, or any other private underground utilities that cannot be located with 811.

PRODUCT WEAR AND TEAR

WOOD FENCE COMPONENTS, WHEN EXPOSED TO THE ELEMENTS, ARE SUBJECT TO IMMEDIATE WARPAGE, SHRINKAGE, CRACKING, ETC. SPECIFIED SPACE BETWEEN PICKETS AND BOARDS IS A ROUGH APPROXIMATION WHICH WILL VARY SUBSTANTIALLY. NO WARRANTY IS OFFERED OR IMPLIED AGAINST THESE CONDITIONS.

MATERIAL STIPULATION

All materials remain the property of Bartow Fence Company, Inc. until paid in full, and can removed for non-payments.
INITIAL _____

Cancelation Notice

In the event that CUSTOMER cancels this contract within 48 hours of the Date of Installation on page 1 of this contract, CUSTOMER shall pay a cancellation fee equal to 20% of the total contract price or \$250, whichever is greater. BARTOW FENCE COMPANY will deduct said cancellation fee from the deposit. CUSTOMER must pay in full for all custom gates, aluminum, steel, PVC or special order materials immediately upon signing this contract and the cost of said materials is non-refundable. INITIAL _____

Payment

Payment is DUE IN FULL upon completion of insulation and / or agreed upon services. No financing available. After the date of completion, Customer agrees to pay a finance Charge of 5% interest per month on total outstanding principal amount AND interest or \$125.00, whichever is greater. Customer further agrees to pay 15% of the principal amount

I, _____ HAVE REVIEWED & HEREBY AGREE TO ALL TERMS AND CONDITIONS.

CUSTOMER SIGNATURE: _____ DATE: _____

BARTOW FENCE SIGNATURE: _____ DATE: _____

Item # 12

VISIT US AT:

WWW.BARTOW-FENCE.COM



405 OLD MILL ROAD
CARTERSVILLE, GA 30120
770-382-1223 • FAX 770-386-5922
@cartersvillefence.com

PROPOSAL

No 20722

DATE 3-7-19 INV.# _____

CELL # _____ OTHER # _____

NAME AND ADDRESS CITY OF CARTERSVILLE

BART SEARS - 678-247-4069

E-MAIL BSEARS (A) CITY OF CARTERSVILLE.ORG

PROPOSAL After Receipt of Signed Copy From Buyer, This Proposal When Accepted by Cartersville Fence Company, Inc., Becomes A Contract Between the Two Parties

WOOD FENCE COMPONENTS, WHEN EXPOSED TO THE ELEMENTS ARE SUBJECT TO IMMEDIATE WARPAGE, SHRINKAGE, CRACKING, ETC. SPECIFIED SPACE BETWEEN PICKETS AND BOARDS IS A ROUGH APPROXIMATION WHICH WILL VARY SUBSTANTIALLY. NO WARRANTY IS OFFERED OR IMPLIED AGAINST THESE CONDITIONS.

CUSTOMER CHECKLIST

☐ Clearing - None ☐
To Be Done By Customer ☐

(If area not cleared by customer at time of installation Cartersville Fence to clear line for Additional Amount listed below)

\$ _____
Cartersville Fence to Clear Line ☐

☐ Customer Is Responsible for:

Location of underground utilities and pipe, etc.
Utility identification service can be reached at:
1-800-282-7411

☐ Cartersville Fence Company, Inc. is not responsible for any unmarked underground systems (pipes, drains, wires, cabling, Sprinklers, etc.)

☐ Property Pins - Identified and Marked ☐
Customer unable to locate
-Go off diagram ☐

Customer to be present at time of initial installation to ID exact location of fence ☐

Customer to mark desired location of fence (Ends, Corners, Gate Posts) prior to installation - Instructions given. ☐

☐ Payment terms and conditions

*If all boxes are not checked, do not proceed with job.

JOB LOCATION/P.O.

446' - 6' x 1' C/L GALV 99A
1 5/8" TOP RAIL 5520
2" LINE POST 5520
3" TERM POST 5530
79A BOTTOM TERM WIRE (9010)
CLASS III BARB-WIRE
1- 16' DID GATE
2- 4" GATE POST 5530

All Dimensions And Specifications are Approximate

⊗ = OBSTRUCTION

THIS QUOTATION IS GOOD FOR _____ DAYS

PRICE \$	Revisions If Necessary
7574.00	
DEPOSIT \$	
BALANCE \$	

TERMS: NET _____ DAYS

ESTIMATOR VENEE DAVIS

ACCEPTED BY
C'VILLE FENCE

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions, as well as the conditions on the reverse side, are satisfactory and are hereby accepted. You are authorized to do the work as specified.

SIGNATURE _____
DATE _____ Item # 12

MATERIAL STIPULATION:
ALL MATERIALS REMAIN THE PROPERTY OF
CARTERSVILLE FENCE COMPANY, INC. UNTIL
PAID FOR AND CAN BE REMOVED FOR NON-
PAYMENT.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Customer is solely responsible for locating property lines. Liability insurance and workman's compensation will be furnished by the contractor.

SUBJECT TO CONDITIONS ON REVERSE SIDE



City of Cartersville

City Council Meeting
4/4/2019 7:00:00 PM
Bid #19-002 Field Groomer/Bunker Rake

SubCategory:	Bid Award/Purchases
Department Name:	Parks and Recreation
Department Summary Recommendation:	Bids for a 2019 Field Groomer/Bunker Rake were advertised on the City's website and on Georgia Procurement for a minimum of 28 days. Bid were received on March 12, 2019 and the low bid was from Jerry Pate Company, Atlanta, GA. Toro model 3040 Field Groomer/Bunker Rake was quoted at the low bid of \$18,422.94 and met all specifications. We recommend the purchase of the Toro Field groomer/bunker rake in the amount of \$18,422.94. This is a budgeted item.
City Manager's Remarks:	This is a budgeted item. Your approval of the field groomer/bunker rake is recommended.
Financial/Budget Certification:	This is a budgeted item to be paid from the general fund.
Legal:	
Associated Information:	



Bid # 19-002**Cartersville Parks & Recreation Department
Infield Groomer/Bunker Rake**

Cartersville Parks and Recreation Department invites your company to bid on the following equipment, One – (1) Infield Groomer/Bunker rake. Product must be delivered to the Cartersville Parks & Recreation Department; Dellinger Park; 100 Pine Grove Road; Cartersville Georgia 30120, three – (3) weeks after order is placed. Any questions, please call Britt McGill, 770-607-6175. Please return bid by 12:00 p.m., Tuesday, March 12, 2019 at 2 pm at the Dellinger Park office, 100 Pine Grove Road, Cartersville GA 30120, or mailed to Cartersville Parks & Recreation: P.O. Box 1390; Cartersville GA 30120. Bids can also be emailed to bmcgill@cityofcartersville.org

The City reserves the right to reject any or all bids or to accept only that bid which the City deems is in their best interest.

Infield Groomer/Bunker Rake

Minimum Specifications as follows:

Meets Specs. Yes/ No

Engine:	Minimum –16 HP, air cooled V-twin 4-cycle, air cooled gas engine, With electronic ignition dash mounted Complete with hour meter; & engine warning light	<u>Yes</u>
Electrical:	12 Volt battery, 15 amps, Ignition w/electric switch	<u>Yes</u>
Steering System:	Power Steering	<u>Yes</u>
Traction Drive:	Direct Driven Hydrostatic, foot pedal control With forward/reverse	<u>Yes</u>
Tire/Wheels:	3 pneumatic tubeless turf tires on demountable, Interchangeable wheels	<u>Yes</u>
Fuel:	Gasoline – minimum 5 gal. Capacity	<u>Yes</u>
Seat:	Foam padded, high back, spring cushion, heavy-duty seat w/ adjustment	<u>Yes</u>
Hydraulic Oil:	5.0-gallon system capacity w/ reservoir	<u>Yes</u>

Pg. 3 Infield Groomer/Bunker Rake

Delivered Price: 18,422.94 Delivered Date: within 4 weeks of P.O.
Name/Type Toro Sand Pro 3040 Model: 08703
Engine Model/Type/ HP: Vanguard V-Twin Cylinder, 4 cycle, 16 hp OHV
Air cooled.
Company: Jerry Pate Turf & Irrigation, Inc.
Address: 5350 Tulane Drive, Atlanta, GA 30336
Phone #: 800-700-7001

Print Name: Kelly Garrett - Golf/Grounds Sales Coordinator
Signature: Kelly Garrett Date: 02-19-19



City of Cartersville

City Council Meeting
4/4/2019 7:00:00 PM
Bid #19-003 60" Zero-Turn Mower

SubCategory:	Bid Award/Purchases
Department Name:	Parks and Recreation
Department Summary Recommendation:	Parks and Recreation advertised bid #19-003 for the purchase of a 60" Zero-turn mower for a minimum of 28 days. This mower will be used for daily mowing at Parks and Recreation facilities. We received 11 bids with the low bid coming in from Franklin Tractor of Cartersville, GA for the purchase of a Grasshopper Model 328G4EFI. All specifications were met and we are recommending the purchase of this mower in the amount of \$7,792.75. This is a budgeted item.
City Manager's Remarks:	This is a budgeted item. Your approval of the purchase of the zero-turn mower from Franklin Tractor is recommended.
Financial/Budget Certification:	This is a budgeted item to be paid for from the general fund.
Legal:	
Associated Information:	



**Bid # 19-003
2019
Cartersville Parks & Recreation Department
60" Cut, Zero-Turn
Commercial Riding Mower
Quote Request**

Cartersville Parks and Recreation Department invites your company to quote on the following equipment, one – (1) 60" Cut, Zero-Turn – Commercial Mower. Product must be delivered to the Cartersville Parks & Recreation Department; Dellinger Park; 100 Pine Grove Road; Cartersville Georgia 30120, three – (3) weeks after order is placed. Any questions, please call Britt McGill, 770-607-6175. Please return quote by 12:00 p.m., on Tuesday, March 12, 2019. Quote may be faxed (770-387-5624), e-mail bmcgill@cityofcartersville.org, or mailed to (Cartersville Parks & Recreation: P.O. Box 1390; Cartersville GA 30120) or delivered to Dellinger Park Office.

The City reserves the right to reject any or all bids or to accept only that bid which the City deems is in their best interest.

60" Cut, Zero-Turn, Commercial Mower

Minimum Specifications as follows:

Meets Specs. Yes/ No

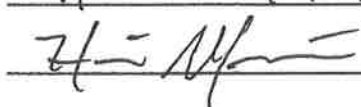
Engine:	Minimum – 27 HP, air cooled V-twin 4-cycle vertical shaft OHV Gasoline – 2 Cylinder Engine or 27 HP Diesel Liquid Cooled (3 cylinders)	<u>Yes</u>
Electrical:	12 Volt system, ignition switch w/ electric spark ignition switch; hour meter; engine warning light	<u>Yes</u>
Drive System:	Dual hydrostatic, individual pumps power 2 direct drive wheel motors Zero turning radius	<u>Yes</u>
Mower Frame:	Welded, heavy-duty steel-tubing w/ internal gusset; 1.5" x 3" x .17" tubing	<u>Yes</u>
Deck:	Floating Deck with foot operated deck height Adjustment or equivalent deck (non-scalping) w/ <u>steel side discharge that will close to make mulching mower</u> ; Heavy-duty multi- layered or stamped deck deck (min. 7/16" thickness), w/ ductile iron, w/ steel shafts & sealed ball bearings; 1" – 5.25" cutting height; 3 – hardened heavy-duty blades	<u>Yes</u>

Page 2, 60" Cut, Zero-Turn, Commercial Mower

Tires: Front: semi-pneumatic or pneumatic Yes
Rear: Turf tread
Fuel: Gasoline – minimum 12 gal. capacity Yes
Seat: Foam padded, high back, spring cushion,
heavy-duty seat with armrests w/ adjustment Yes
Safety Controls: Operator presence controls on seat, deck clutch,
& parking brake switches, roll-over protection
w/ seat belt Yes

Delivered Price: \$ 7,792.⁷⁵ Delivered Date: 3/31/19
Name/Type: Grasshopper Model: 328 G4 EFI
Engine Model: 810cc B+S Vanguard EFI Type: Gas HP: 28

Company: Franklin Tractor
Address: 2221 HWY 411 NE Cartersville, GA 30121
Phone #: 770-382-6855

Print Name: Heath Matthews
Signature:  Date: 3/11/19

Bid # 19-003
2019
Cartersville Parks & Recreation Department
60" Cut, Zero-Turn
Commercial Riding Mower
Quote Request

Cartersville Parks and Recreation Department invites your company to quote on the following equipment, one – (1) 60" Cut, Zero-Turn – Commercial Mower. Product must be delivered to the Cartersville Parks & Recreation Department; Dellinger Park; 100 Pine Grove Road; Cartersville Georgia 30120, three – (3) weeks after order is placed. Any questions, please call Britt McGill, 770-607-6175. Please return quote by 12:00 p.m., on Tuesday, March 12, 2019. Quote may be faxed (770-387-5624), e-mail bmcgill@cityofcartersville.org, or mailed to (Cartersville Parks & Recreation: P.O. Box 1390; Cartersville GA 30120) or delivered to Dellinger Park Office.

The City reserves the right to reject any or all bids or to accept only that bid which the City deems is in their best interest.

60" Cut, Zero-Turn, Commercial Mower

Minimum Specifications as follows:

Meets Specs. Yes/ No

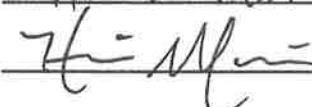
Engine:	Minimum – 27 HP, air cooled V-twin 4-cycle vertical shaft OHV Gasoline – 2 Cylinder Engine or 27 HP Diesel Liquid Cooled (3 cylinders)	<u>Yes</u>
Electrical:	12 Volt system, ignition switch w/ electric spark ignition switch; hour meter; engine warning light	<u>Yes</u>
Drive System:	Dual hydrostatic, individual pumps power 2 direct drive wheel motors Zero turning radius	<u>Yes</u>
Mower Frame:	Welded, heavy-duty steel-tubing w/ internal gusset; 1.5" x 3" x .17" tubing	<u>Yes</u>
Deck:	Floating Deck with foot operated deck height Adjustment or equivalent deck (non-scalping) w/ <u>steel side discharge that will close to make mulching mower</u> ; Heavy-duty multi- layered or stamped deck deck (min. 7/16" thickness), w/ ductile iron, w/ steel shafts & sealed ball bearings; 1" – 5.25" cutting height; 3 – hardened heavy-duty blades	<u>Yes</u>

Page 2, 60" Cut, Zero-Turn, Commercial Mower

Tires: Front: semi-pneumatic or pneumatic Yes
 Rear: Turf tread
 Fuel: Gasoline – minimum 12 gal. capacity Yes
 Seat: Foam padded, high back, spring cushion, heavy-duty seat with armrests w/ adjustment Yes
 Safety Controls: Operator presence controls on seat, deck clutch, & parking brake switches, roll-over protection w/ seat belt Yes

Delivered Price: \$11,539.⁷⁰ Delivered Date: 3-31-19
 Name/Type: Grasshopper Model: 325D
 Engine Model: Kubota Max Torque^{898cc} Type: Diesel HP: 25

Company: Franklin Tractor
 Address: 2221 HWY 411 NE Cartersville, GA 30121
 Phone #: 770-382-6855

Print Name: Heath Matthews
 Signature:  Date: 3/11/19

**Bid # 19-003
2019
Cartersville Parks & Recreation Department
60" Cut, Zero-Turn
Commercial Riding Mower
Quote Request**

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The City reserves the right to reject any or all bids or to accept only that bid which the City deems is in their best interest.

60" Cut, Zero-Turn, Commercial Mower

Minimum Specifications as follows:

Meets Specs. Yes/ No

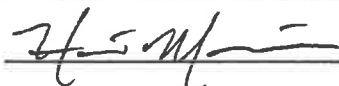
Engine:	Minimum – 27 HP, air cooled V-twin 4-cycle vertical shaft OHV Gasoline – 2 Cylinder Engine or 27 HP Diesel Liquid Cooled (3 cylinders)	<u>Yes, Horizontal shaft</u>
Electrical:	12 Volt system, ignition switch w/ electric spark ignition switch; hour meter; engine warning light	<u>Yes</u>
Drive System:	Dual hydrostatic, individual pumps power 2 direct drive wheel motors Zero turning radius	<u>Yes</u>
Mower Frame:	Welded, heavy-duty steel-tubing w/ internal gusset; 1.5" x 3" x .17" tubing	<u>Yes</u>
Deck:	Floating Deck with foot operated deck height Adjustment or equivalent deck (non-scalping) w/ <u>steel side discharge that will close to make mulching mower</u> ; Heavy-duty multi- layered or stamped deck deck (min. 7/16" thickness), w/ ductile iron, w/ steel shafts & sealed ball bearings; 1" – 5.25" cutting height; 3 – hardened heavy-duty blades	<u>Yes</u>

Page 2, **60" Cut, Zero-Turn, Commercial Mower**

Tires: Front: semi-pneumatic or pneumatic Yes
 Rear: Turf tread
 Fuel: Gasoline – minimum 12 gal. capacity Yes
 Seat: Foam padded, high back, spring cushion, heavy-duty seat with armrests w/ adjustment Yes
 Safety Controls: Operator presence controls on seat, deck clutch, & parking brake switches, roll-over protection w/ seat belt Yes

Delivered Price: \$8,930.40 Delivered Date: 3/31/19
 Name/Type: Grasshopper Model: 329B 61" Deck
 Engine Model: B+S Vanguard Big Block ^{896cc} Type: Gas HP: 29

Company: Franklin Tractor
 Address: 2221 HWY 411 NE Cartersville, GA 30121
 Phone #: 770-382-6855

Print Name: Heath Matthews
 Signature:  Date: 3/11/19

3/4/2019

Grasshopper QuikQuote™



Grasshopper QuikQuote

#23293N00052

Quoted by

FRANKLIN TRACTOR
2221 HIGHWAY 411 NE
CARTERSVILLE, GA 30121
P: (770) 382-6855

DANIEL TEAL
SALESMAN

E: DTEAL88@GMAIL.COM
P: 770-584-2965

Quoted for

**CITY OF CARTERSVILLE/PARKS
AND REC**
tbd
cartersville, ga 30153
P: tbd

**Model 328G4EFI with 61" deck***Quoted: Mar 4, 2019***Power Unit & Deck****Model 328G4EFI with 61" deck (534217)**

810cc Vanguard EFI Engine; Hydro-Gear ZT-4400
Hydrostatic Transmission; heavy-duty extra-deep 61"
cutting deck; sliding seat with foldable armrests and
shock-absorbing footrest

List	Bid
\$10,280.00	\$7,504.40

List Total: \$10,675.00**Bid Price: \$7,792.75****Grand Total: \$7,792.75****Wholegoods****533554 – Foldable ROPS w/ Seatbelt****504210 – Side Discharge Control Kit ✓**

List	Bid
\$140.00	\$102.20
\$255.00	\$186.15

Cartersville Parks and Recreation Department

Bid # 19-003

Bidder	Engine	Electrical	Drive System	Mower Frame	Deck	Tires	Fuel	Seat	Safety Controls	Name	Model	Delivered Price	Delivery Date
1 Franklin Tractor- Cartersville	Y	Y	Y	Y	Y	Y	Y	Y	Y	Grasshopper	328 G4 EFI	7,792.75	3/31/2019
2 Towne Lake Outdoor Power Equipment	Y	Y	Y	N	Y	Y	N	Y	Y	Scag	Tiger Cat II	8,528.00	3/19/2019
3 Franklin Tractor- Cartersville	Y	Y	Y	Y	Y	Y	Y	Y	Y	Grasshopper	329B	8,930.40	3/31/2019
4 Ariens Company-Wisconsin	Y	Y	Y	Y	Y	Y	Y	Y	Y	Gravely Pro Turn 260	992269	8,990.24	10 days
5 Ag-Pro- Cartersville	Y	Y	Y	Y	Y	Y	N	Y	Y	John Deere	Z950 M	9,499.99	4/2/2019
6 Parker Sales & Service - Dallas, Ga	Y	Y	Y	Y	Y	Y	N	Y	Y	Ferris	2100Z	9,700.00	4/4/2019
7 Taylor Outdoor Power Equipment-Cville	N	Y	Y	Y	Y	Y	Y	Y	Y	exmark	LZX801GKA 604A1	9,989.20	1 week
8 Action Outdoor Power - Rome, Ga	Y	Y	Y	Y	Y	Y	Y	Y	Y	exmark	LZX801GKA 60600	10,269.00	1 week
9 Arrowhead Tool & Equipment -Perry, Ga	Y	Y	Y	Y	Y	Y	Y	Y	Y	Hustler Super Z	936989	10,800.00	3/15/2019
10 Franklin Tractor-Cartersville	Y	Y	Y	Y	Y	Y	Y	Y	Y	Grasshopper	325D	11,539.70	3/31/2019
11 Lawn Equipment Enterprise-Cartersville	Y	Y	Y	N, exceeds	Y, rear	Y	N	Y	Y	Walker Mfg	MH27I/DR64-3	13,220.90	5 days