



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120

Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCIL PERSONS:

Matt Santini – Mayor
Calvin Cooley – Mayor Pro Tem
Gary Fox
Kari Hodge
Cary Roth
Jayce Stepp
Taff Wren

AGENDA

Council Chamber, Third Floor of City Hall– 7:00
PM – 11/15/2018
Work Session – 6:00PM

CITY MANAGER:

Tamara Brock

CITY ATTORNEY:

David Archer

CITY CLERK:

Meredith Ulmer

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda

A. Council Meeting Minutes

1. November 1, 2018 (Pages 1 - 12)

[Attachments](#)

B. Other

1. Award-Recognition (Page 13)

[Attachments](#)

C. Public Hearing - 1st Reading of Zoning/Annexation Requests

1. AZ18-03: 36 Old Tenn. Road & 36 Oak Drive. Applicant: Highlands Development Associates, LLC (Pages 14 - 34)

[Attachments](#)

2. SU18-06: 306 Johnson Street. Applicant: John C. Waters (Pages 35 - 60)

[Attachments](#)

3. SU18-07: 7 Dixie Avenue, Applicant: Amit Patel (Pages 61 - 76)

[Attachments](#)

D. First Reading of Ordinances

1. T18-06: Brewery, Microbrewery, & Distillery Definitions. Applicant: City of Cartersville

(Pages 77 - 85)

[Attachments](#)

E. Resolutions

1. Resolution for 2019 Events (Pages 86 - 88)

[Attachments](#)

2. Library Grant (Pages 89 - 96)

[Attachments](#)

F. Bid Award/Purchases

1. UPC 2019 Annual Membership (Pages 97 - 98)

[Attachments](#)

2. Transformer Purchase - 300 kVA (Pages 99 - 113)

[Attachments](#)

3. New World Software Annual Maintenance (Pages 114 - 116)

[Attachments](#)

G. Contracts/Agreements

1. Amendment to Standard Group Insurance Policy (Pages 117 - 118)

[Attachments](#)

H. Monthly Financial Statement

1. September 2018 Financial Report (Pages 119 - 123)

[Attachments](#)

III. Tabled

A. Bid Award/Purchases

1. 2019 Employee Wellness Program (Pages 124 - 146)

[Attachments](#)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.



City of Cartersville

City Council Meeting
11/15/2018 7:00:00 PM
November 1, 2018

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	The minutes have been prepared by staff and are recommended for your approval with any modifications you may have.
City Manager's Remarks:	The minutes are recommended for your approval with any modifications you may have.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 November 1, 2018
 6:00 P.M. – Work Session
 7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Cooley.

Pledge of Allegiance led by Council Member Fox.

The City Council met in Regular Session with Mayor Matt Santini presiding and the following present: Jayce Stepp, Council Member Ward Two; Cary Roth, Council Member Ward Three; Calvin Cooley Council Member Ward Four; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Tamara Brock, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

Absent: Kari Hodge, Council Member Ward 1

II. Regular Agenda

A. Council Meeting Minutes

1. October 18, 2018

A motion to approve the October 18, 2018 City Council Meeting Minutes as presented was made by Council Member Roth and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

B. Proclamations

1. National Hospice Month

The Mayor recognized hospice month and the services they provide through a proclamation.

C. Appointments

1. Gas Department Appointment

Tamara Brock, City Manager stated Michael Hill has served as interim superintendent. With the Mayor and Council's approval, it is recommended to appoint Michael Hill to be the permanent superintendent of the gas department.

A motion to approve Gas Department Appointment was made by Council Member Wren

and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

Michael Hill was officially sworn in as the Gas Department Head by the City Clerk.

D. Resolutions

1. Creation of Festival Zone

Lillie Read, Downtown Manager stated Patty Richardson, owner of Periwinkle Under the Bridge, would like to create a festival zone for their holiday open house shopping event on November 8 so that shoppers can easily eat, shop, and socialize under the bridge.

A motion to approve the creation of the festival zone was made by Council Member Fox and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

Resolution No. - _____

of the

City of Cartersville, Georgia

WHEREAS, the Cartersville City Council approved a Festival Ordinance in 2014; and

WHEREAS, the Downtown Development Authority (DDA) wishes to establish a Festival Zone for the following events to be held downtown:

November 8 Under the Bridge Holiday Shopping Open House 4pm-10pm

WHEREAS, the DDA Board recommends that these events be designated a controlled Festival Zone in the area known as Under the Bridge; and

WHEREAS said Festival Zone will allow those of 21 years and older, who show proof of identification and receive a wristband or some other means of identification, be allowed to consume purchased alcoholic beverages within the Festival Zone; and

WHEREAS, DDA board and staff, or event staff and volunteers, will keep those with alcoholic beverages inside the allotted Festival Zone; and

WHEREAS, the Director of Planning and Development will receive all necessary proposals and applications prior to each event with the understanding that alcoholic beverages will only be sold by an approved alcohol-license holding businesses.

NOW, THEREFORE BE IT RESOLVED by the City of Cartersville that the aforementioned events, as planned and implemented by the DDA, and approved by the Director of Planning and Development, be designated a Community Festival Zone.

ADOPTED this the 1st day of November, 2018

/s/ _____
Matt Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

E. Second Reading of Ordinances

1. T18-05 State Route 113 Billboard Revisions. Applicant: Tilley Properties, Inc. Text Amendment to Chapter 20, Article II, Sign Ordinance, Sec. 20-29, Billboards.

Randy Mannino, stated billboards are not allowed on E. Main Street. The only existing billboard, and focus of this amendment, was approved prior to the current sign ordinance adoption. This amendment would allow static and LED billboards along E. Main St within 2700ft of the centerline of I-75. Revisions to the Main Street Overlay District ordinance are not required.

The Mayor called for a public hearing to anyone wishing to speak for or against T18-05.

Jeff Watkins, attorney representing the case came forward to speak for T18-05. Mr. Watkins recommended approval of the text amendment with a change included in tonight's motion in order to save the applicant time from going back before the Planning Commission and then an additional two readings. Mr. Watkins asked for additional language to be added in the motion. Mr. Watkins stated the addition to be made to subsection 5 in the text amendment to read as follows: "that this ordinance shall supersede any conditions placed on billboards in this geographic location."

A motion to approve T18-05 with the added language from Jeff Watkins stating "this ordinance shall supersede any conditions placed on billboards in this geographic location" was made by Council Member Wren and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 20. SIGNS AND OUTDOOR ADVERTISING. ARTICLE II. SIGN ORDINANCE. SECTION 20-29 BILLBOARDS, PARAGRAPHS (a) AND (b)(2)(a) are revised as follows:

1.

Paragraph (a) is hereby revised by adding Sec. 20-29(a) 5 per the following:

5. State Route 113 (beginning at the centerline of the I-75 Right of Way intersection with the GA Hwy 113 centerline and continuing west a distance of 2,700 feet radially; provided however, that this ordinance shall supersede any conditions placed on billboards in this geographic location.).

Paragraph (b)(2)(a) is hereby revised by adding Sec. 20-29(b)(2)(a) 5 per the following:

5. State Route 113 (beginning at the centerline of the I-75 Right of Way intersection with the GA Hwy 113 centerline and continuing west a distance of 2,700 feet radially; provided however, that this ordinance shall supersede any conditions placed on billboards in this geographic location.).

3.

The remaining provisions of Section 20-29 are to remain as is and the revised locations are to be made part of the listed streets in Section 20-29(a) and Section 20-29(b)(2)(a).

4.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

**_____
MATTHEW J. SANTINI, MAYOR**

ATTEST: _____
MEREDITH ULMER, CITY CLERK

2. FY 2017-18 Budget Amendment

Tom Rhinehart, Finance Department Head stated after completion of the Fiscal Year 2017-18 close, the General Fund, Special Revenue funds, and the SPLOST Fund's budgets need to be amended. The process of amending these budgets is done annually before the year-end close and will bring the city General Fund, Special Revenue Funds, and SPLOST Funds into compliance with Generally Accepted Accounting Principles (GAAP) standards. These adjustments reflect the necessary changes needed to bring the budgets back into balance where the revenues equal expenses and mirror the actual year-to-date revenues and expenses in each of

the funds. Mr. Rhinehart recommended approval of the ordinance amendment.

A motion to approve the Fiscal Year 2017 – 2018 Budget Amendment was made by Council Member Wren and seconded by Council Member Stepp. Motion carried unanimously. Vote: 5-0.

Ordinance
of the
City of Cartersville, Georgia

Ordinance No. _____

NOW BE IT HEREBY ORDAINED by the Mayor and City Council that pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year 2018 – 2019 budget.

2018 - 2019 Budget Summary

<u>General Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
Revenues	\$40,749,045	
Expenditures:		
Legislative		\$17,393,885
Administration		\$ 1,070,510
Finance Dept.		\$ 1,230,705
Customer Service Dept.		\$ 802,720
Police		\$ 5,728,975
Fire		\$ 7,218,255
Municipal Court		\$ 266,795
Public Works		\$ 2,453,160
Recreation		\$ 3,235,790
Planning & Development		\$ 1,134,120
Downtown Development Authority		\$ 214,130
 <u>Special Revenue Funds</u>		
GO Park Bonds Series 2014	\$ 2,175,600	\$ 2,175,600
SPLOST – 2003	\$ 200,000	\$ 200,000
SPLOST – 2014	\$ 5,439,180	\$ 5,439,180
DEA	\$ 336,190	\$ 336,190
State Forfeiture	\$ 3,000	\$ 3,000
Hotel/Motel Tax	\$ 840,000	\$ 840,000
Motor Vehicle Rental Tax	\$ 78,500	\$ 78,500
Grant Funds	\$ 0	\$ 0

Impact Fees	\$ 0	\$ 0
Business Improve Dist Tax	\$ 33,000	\$ 33,000
Development Fees	\$ 5,000	\$ 5,000
Tax Allocation District	\$ 181,200	\$ 181,200

Enterprise Funds

Fiber Optics	\$ 2,120,110	\$ 2,120,110
Electric	\$49,126,240	\$49,126,240
Gas	\$35,962,150	\$35,962,150
Solid Waste	\$ 2,649,715	\$ 2,649,715
Stormwater	\$ 1,597,000	\$ 1,597,000
Water & Sewer	\$40,113,000	\$19,271,770
Water Pollution Control Plant		\$14,991,835
Water Treatment Plant		\$ 5,849,395

Internal Service Fund

Garage	\$ 1,572,820	\$ 1,572,820
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Be it and it is hereby ordained.

ADOPTED, this ____ day of September 2018. First Reading.

ADOPTED this ____ day of September 2018. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

F. Bid Award/Purchases

1. 2019 Calendar Printing

Rebecca Bohlander, Public Relations and Communications Manager recommended approval of the only bid from A New Dimension Graphic Design & Printing for \$9,029.84.

A motion to approve the 2019 Calendar Printing by A New Dimension Graphic Design & Printing was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

2. Historic Downtown Water Main Replacement

Bob Jones, Water Department Head stated Phase I will construct approximately 1,800-

feet of 12-inch ductile iron water main. The project will run from the Chamber of Commerce, behind Young Brothers Pharmacy, cross Main Street at the railroad tracks and continue to Cherokee Street.

Installation of these lines will allow the City to abandon approximately 1,200-feet of 1880's era 10-inch cast iron main, dramatically increase fire flow capabilities, and improve water quality in the area. Two bids were received for this project on October 4, 2018 from the following contractors: RDJE, Inc. – Newnan, GA; \$1,397,102.40; Site Engineering, Inc. – Atlanta, GA; \$1,494,299.04.

The design engineer, G. Ben Turnipseed, has certified the bids and recommended award to RDJE in the amount indicated above. \$1,250,000 was allocated for this project in our FY18-19 budget, to be funded with \$950,000 in bond proceeds and \$300,000 from an ARC Grant. \$1,200,000 was borrowed for this project because of rising material prices and increased infrastructure workload between the March budget submission and the June issuance of debt. Adding the \$300,000 ARC Grant, there is \$1,500,000 in available funds for the project. For this reason, the approval of the RDJE bid is recommended despite being over our budgeted amount. The Water Department has adequate funds to cover those changes despite the higher than expected bids.

A motion to approve the Historic Downtown Water Main Replacement was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

3. Bartow County Purchase Meter – Grassdale Road

Mr. Jones stated the Bartow County Water Department (BCWD) plans to construct a new purchase point on the Cartersville Water Department (CWD) system along Grassdale Road. As has been the case with other wholesale purchase points, the cost of construction will be borne by the BCWD. The new purchase point presents an opportunity for the CWD to install and test a new type of meter system. The new system can be compared to the conventional system installed by BCWD for accuracy and reliability.

The new system will be capable of sending real time meter readings from the purchase point. This capability, if deployed to other high-volume purchase points, would allow better operation of the Water Treatment Plant (WTP) as well as quicker response to increases in demand. Pricing for an 8-inch Master Meter Octave Mag Meter was requested from Consolidated Pipe and Supply (Consolidated), a sole source provider. They provided a price of \$13,213.31 for the meter, vault and all fittings needed for installation.

Mr. Jones would like to request a not to exceed authorization of \$20,000 to include purchase of material from Consolidated and any additional installation cost. This project will be paid through account 505.3320.54.1513 – Meters and Settings. This account is a capital improvement account and has a zero balance in the current budget because this project was unknown at the time of budget preparation.

Motion to approve the Bartow County Purchase Meter – Grassdale Road with a not to

exceed authorization of \$20,000 to include purchase of material from Consolidated and any additional installation cost was made by Council Member Stepp and seconded by Council Member Wren. Motion unanimously. Vote: 5-0.

Motion to add an item to the agenda was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

Added Item: GPS Unit

Mr. Jones requested authorization to purchase a GPS unit for the Water Department. The current unit has internal hardware issues, is over 12 years old, and it would be most cost effective to purchase a new one instead of repairing the old one. \$8,200 is repair cost and \$10,149 is the new purchase price.

Motion to approve the purchase of a new GPS Unit for the Water Department was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

4. Purchase of Copier/Printer for Administrative Services

Chief Frank McCann requested approval to purchase a copier/printer for Administrative Services of the Police Department. Our current copier/printer is old and is constantly in need of repair.

The Police Department sent a request for bids (RFB) for a copier/printer to three companies and received three bids. The following are the bids for the copier/printer from each company that met the specifications: Canon \$5,397.00; Toshiba \$5,019.40; Xerox \$4,867.86.

Chief McCann recommended the best bid, Toshiba, for \$5,019.40, because of the better warranty at no monthly cost. This is a budgeted item and the E-Verify and E-Save documents have been submitted to the Police Department and are on file. Chief McCann requested Council support and recommendation for this purchase.

A motion to approve Purchase of Copier/Printer for Administrative Services was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

5. 2019 Health Insurance Renewal

Dan Porta, Assistant City Manager stated for calendar year 2018, the City changed to United Healthcare (UHC) from Blue Cross and Blue Shield (BC/BS) and are covered under a fully insured plan. We offered 3 plans for employees to choose from, as follows:

The first UHC plan was a "Motion Plan" where employees can wear a fitness tracking device which can help them reduce (offset) their deductible and copays. The Motion Plan offered

\$25 copays to primary physicians and \$40 copays to specialists, along with our \$1,500 single deductible/ \$3,000 family deductible. Employees were not mandated to wear the fitness tracking devices and only approximately 118 employees/spouses signed up for the tracking devices. A majority of City employees signed up for this plan.

The second UHC plan that was offered provided some changes in copays and deductibles, so if an employee chose this plan they could pay a lower monthly premium but be subject to higher copay and deductibles. The City did not have any employees sign up for this plan in 2018. The third plan offered for 2018 was an HSA and we had 6 employees sign up for this plan.

Unfortunately, our health insurance claims have been running higher and UHC came in with a 25.9% rate increase. Shaw Hankins has shopped the market and received proposals back from a few other insurance carriers as follows:

- Aetna – declined to quote
- BC/BS – fully insured: 10.5% premium increase over current year. Also, submitted self-insured plan at 22.8% increase over current year.
- Cigna – fully insured: 7.5% premium increase over current year
- Meritain – self-funded plan with 29.5% premium increase over current year
- Humana – proposal received, but uncompetitive

As our overall employee health insurance claims increase, the cost for health insurance continues to rise. A brief history of recent health insurance providers is as follows:

- 2017 – BC/BS – one-year term. Renewal for 2018 came in with a 21% rate increase, so we switched providers.
- 2018 – UHC – Renewal for 2019 came in with 25.9% rate increase.

Out of the proposals received between BC/BS and Cigna, staff recommendation would be to go with BC/BS because of the following:

1. BC/BS provider network includes Children's Healthcare at Egleston which has been used by employees previously and this hospital is not in the Cigna network.
2. Cigna Insurance was a previous provider for the City and we had some issues with insurance claims being processed correctly.

A motion to approve Blue Cross Blue Shield was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

6. 2019 Medicare Supplement Insurance Renewal

Mr. Porta stated United HealthCare (UHC) has provided the Medicare supplement insurance for City retirees for several years and the insurance premium renewal for 2019 is 0.6% less than the current year premiums.

UHC current premium rate is: Sr. Supp: \$191.87; PDP: \$162.21; Total: \$354.08. 2019 proposed rate, based on the current 2018 plan design, is: Sr. Supp: \$191.68; PDP: \$160.25; Total: \$351.93. Mr. Porta recommended renewal of the Medicare supplement insurance with UHC for 2019.

A motion to approve 2019 Medicare Supplement Insurance Renewal was made by Council Member Cooley and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

7. 2019 Employee Wellness Program

Council Member Stepp made a motion to table the item in order to gather more information. Motion was seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

8. Fire Station #3 Guaranteed Maximum Price Agreement

Mr. Porta stated that he and Chief Carter met with representatives from Abuck, Inc., Construction Manager at Risk, and Croft & Associates, Architect, to discuss the guaranteed maximum price (GMP) for Fire Station #3 which initially came in at \$3,563,044 and ways to possibly reduce that cost. Based on our meeting, Abuck has made changes to the GMP which is now \$3,326,978, a reduction of \$236,066 from their original proposal. However, some of the items that were deducted from the GMP were items that the City was going to directly contract for like the generator, low voltage installation including data drops and the access control readers.

A new estimated project costs for Fire Station #3 based on the revised GMP is attached. Therefore, based on the revised GMP and ancillary project costs, Fire Station #3 is estimated to cost \$3,659,978.

Keep in mind that Fire Station #3 was budgeted from 2014 SPLOST funds and our projected cost was \$2,600,000 which is \$1,059,978 over the projected SPLOST budget. The good news is that the 2014 SPLOST collections through October 2018 have improved and it is projected that the City may have an additional \$990,302 in SPLOST funds available. This projection is based on the average revenue collections for the 57 months that have been collected, and using this average to estimate for the remaining 15 months left to collect.

A motion to approve the City to move forward on Fire Station #3 with the revised GMP from ABuck was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

Motion to add an item to the agenda was made by Council Member Stepp and seconded by Council Member Roth.

Added Item: Ante Litem Notice

Mr. Lovell stated he recommended a motion for denial of the ante litem notice due to lack of information.

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, GEORGIA

WHEREAS, on or about October 15, 2018, the City of Cartersville received an Ante Litem Notice from Yates Law Group concerning Christopher Spencer and family's alleged claims against the City relating to violations of civil rights and anguish resulting from the arrest of Mr. Spencer on May 7, 2018.

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and City Council that the City of Cartersville denies the Ante Litem Notice claim submitted as referenced above, based on the information currently available to it, and directs the City Attorney's Office to inform Yates Law Group of said denial.

BE IT AND IT IS HEREBY RESOLVED this ____ day of _____, 2018.

/s/ _____
Matthew J. Santini, Mayor
City of Cartersville, Georgia

ATTEST:

/s/ _____
Meredith Ulmer, City Clerk
City of Cartersville, Georgia

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote: 5-0.

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk



City of Cartersville

City Council Meeting
11/15/2018 7:00:00 PM
Award-Recognition

SubCategory:	Other
Department Name:	Fire
Department Summary Recommendation:	I-75 is critical to the economic welfare for our community and the State of Georgia. Over 10% of the call volume for Cartersville Fire Department is generated on I-75. By far, working traffic accidents on the interstate is one of the dangerous duties performed by public safety. Clearing these incidents quickly and safely is a high priority. At the annual Georgia Traffic Incident Management Enhancement (T.I.M.E.) task force conference, Cartersville Deputy Fire Chief Ray King was recognized for his efforts as a leader in Traffic Incident Management (TIM) for Cartersville, Bartow County and around the State of Georgia and was awarded the TIM Champion of the Year. The award will be presented to Chief King by Rory Howe of the Parsons Group who is a Retired Captain from the Roswell Police Department and a lead instructor of Traffic Incident Management in Georgia.
City Manager's Remarks:	A representative from the Parsons Group will be on hand to present the award to Chief Ray King. Chief Carter will introduce the representative and then the presentation will be made. We are very proud of Chief Ray King, his accomplishments and his dedication to the City of Cartersville.
Financial/Budget Certification:	N/A
Legal:	N/A
Associated Information:	N/A



City of Cartersville

City Council Meeting
11/15/2018 7:00:00 PM

AZ18-03: 36 Old Tenn. Road & 36 Oak Drive. Applicant: Highlands Development Associates, LLC

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The request is to annex two (2) parcels located at 36 Old Tennessee Road and 36 Oak Drive and consisting of 2.35 acres. The applicant requests the property to be annexed for additional space and use by the Savoy Automobile Museum. G-C (General Commercial) zoning is requested for the two (2) parcels in order to be consistent with the current museum property. The existing zoning is County A-1 (Agriculture). The Planning Commission recommends approval.
City Manager's Remarks:	This is the first reading. The Planning Commission did recommend your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ZONING & ANNEXATION SYNOPSIS

Petition Number(s): AZ18-03

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: Highlands Development Associates, LLC
 Representative: Dale Baumann
 Location: 36 Old Tenn. Road (0079B-0002-003) & 36 Oak Drive (0079B-0002-002)
 Total Acreage: Approx. 2.353 Acres

LAND USE INFORMATION

Current Zoning: County A-1 (Agriculture)
 Proposed Zoning: G-C (General Commercial)
 Proposed Use: Savoy Auto Museum

Current Zoning of Adjacent Property:

North: County A-1 (Agriculture)
 South: G-C (General Commercial)
 East: County A-1 (Agriculture)
 West: County A-1 (Agriculture) & G-C (General Commercial)

For All Tracts:

District: 4th Section: 3rd LL(S): 23
 Ward: 6 Council Member: Taff Wren

The Future Development Map designates the subject property as: Highlands

The Future Land Use Map designates adjacent or nearby city properties as: Commercial

ANALYSIS

City Departments Reviews

Electric: Takes no exception

Fibercom: Takes no exception

Fire: *No comments received*

Gas: Takes no exception

Public Works: *No comments received*

Water and Sewer: Takes no exception

Public comments: No comments received

Cartersville School District: Takes no exception

Bartow County: Takes No Exception

REQUEST SUMMARY:

The request is to annex two (2) parcels located at 36 Old Tennessee Road and 36 Oak Drive and consisting of 2.35 acres. The applicant requests the property to be annexed for additional space and use by the Savoy Automobile Museum.

G-C (General Commercial) zoning is requested for the two (2) parcels in order to be consistent with the current museum property. The existing zoning is County A-1 (Agriculture).

STANDARDS FOR EXERCISE OF ZONING POWERS.

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*
The G-C zoning district is appropriate for the museum.
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*

The proposed application will not create an isolated district.

- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*

The proposed zoning should not adversely affect the existing use of adjacent property. Buffers will be required adjacent to residential land uses.

- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*

The current A-1 zoning has a reasonable economic use as a residential use.

- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*

The zoning proposal should not result in a use that will have an excessive or burdensome use of streets, transportation facilities, utilities or schools. Ingress/Egress from the Museum property will be controlled from Hwy 411 and from Old Tennessee Rd.

- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*

The annexation and zoning would conform to the city's land use plan for the area.

- G. *Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.*

The zoning proposal should not have an adverse environmental effect compared to the existing land use.

- H. *Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.*

No additional conditions are known.

RECOMMENDATION: Staff recommends approval

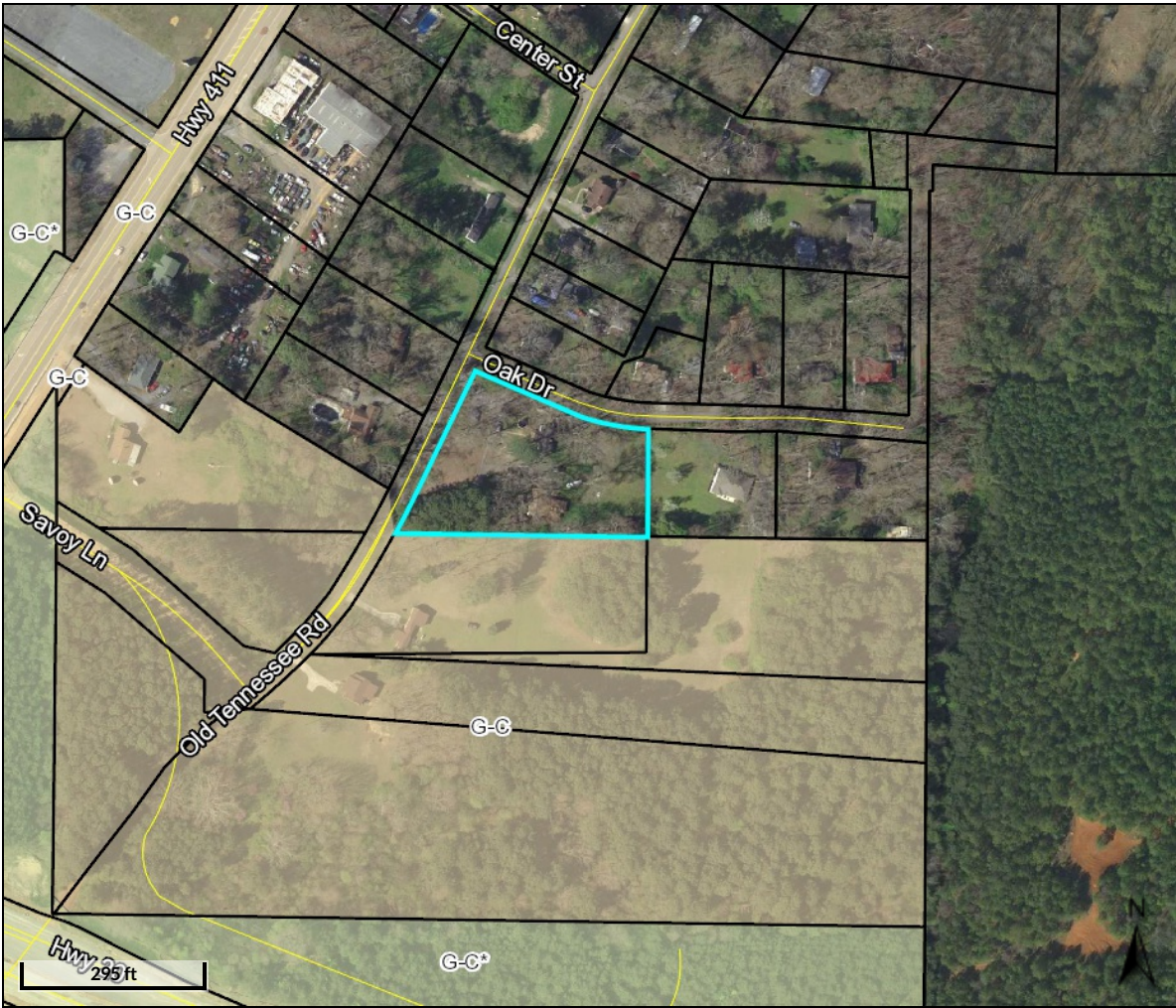
PLANNING COMMISSION RECOMMENDATION:

Recommends approval of the annexation (6-0)

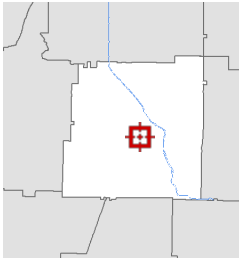
Recommends approval of the proposed zoning (6-0)



Bartow County, GA



Overview



Legend

Parcels

Roads

City Labels

Cartersville Zoning

- AG
- DBD
- G-C
- G-C*
- H-I
- H-I*
- L-I
- L-I*
- M-U
- M-U*
- MF-14
- MF-14*
- MN
- O-C
- O-C*
- P-D
- P-D*
- P-I
- P-S
- P-S*
- R-10
- R-10*
- R-15
- R-15*
- R-20
- R-20*
- R-7
- R-7*
- R-D
- RA-12
- RA-12*

Parcel ID 0079B-0002-003 Alternate ID 20218 Owner Address HIGHLANDS DEVELOPMENT ASSOCIATES LLC
Sec/Twp/Rng n/a Class Commercial PO BOX 3248

Item # 3

Property Address	36 OLD TENNESSEE RD Bartow County	Acreage	1.86	CARTERSVILLE GA 30120
District	Bartow County			
Brief Tax Description	LL99 LD5 LTS1-11 BLOCK I OAKLAND HEIGHTS (Note: Not to be used on legal documents)			

Date created: 10/18/2018

Last Data Uploaded: 10/17/2018 9:10:53 PM

Developed by  **Schneider**
GEOSPATIAL

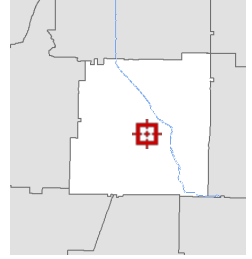


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Bartow County, GA



Overview



Legend

Parcels

Roads

City Labels

Cartersville Zoning

AG

DBD

G-C

G-C*

H-I

H-I*

L-I

L-I*

M-U

M-U*

MF-14

MF-14*

MN

O-C

O-C*

P-D

P-D*

P-I

P-S

P-S*

R-10

R-10*

R-15

R-15*

R-20

R-20*

R-7

R-7*

R-D

RA-12

RA-12*

Parcel ID 0079B-0002-002
Sec/Twp/Rng n/a

Alternate ID 20217
Class Commercial

Owner Address HIGHLANDS DEVELOPMENT ASSOCIATES LLC
PO BOX 3248

Item # 3

Property Address	36 OAK DR Bartow County	Acreage	0.76	CARTERSVILLE GA 30120
District	Bartow County			
Brief Tax Description	LL 199 LD 5 LTS 12 & 13 BLOCK I OAKLAND HEIGH (Note: Not to be used on legal documents)			

Date created: 10/18/2018

Last Data Uploaded: 10/17/2018 9:10:53 PM

Developed by  **Schneider**
GEOSPATIAL



BARTOW COUNTY

Steve Taylor, Sole Commissioner

AZ1803

CERTIFIED MAIL # 7006 3450 0001 5974 6625

October 22, 2018

Mayor and Council
City of Cartersville
P.O. Box 1390
Cartersville, GA 30120

RE: Request by Highlands Development Associates
to annex two parcels located at 36 Oak Drive
and 36 Old Tennessee Road
Cartersville, Georgia

Item # 3

Bartow County has reviewed the above referenced annexation request and finds no objection to the application. The property is currently zoned A-1 (Agriculture) and is identified on the County's Future Land Use Map as Commercial Mixed Use.

Please be advised that, pursuant to O.C.G.A. §36-36-7, there may exist county water and/or sewer lines within the area proposed to be annexed.

Also, be advised that the City will be responsible for maintenance of that portion of the roadway, where as a result of this annexation, property on both sides of the road is now within the city limits.

Sincerely,

STEVE TAYLOR
Commissioner
Bartow County

ST/kg

- c. Zoning Department
- Bartow County Road Department
- Voter Registration
- Tax Assessor
- GIS Department

**REICON MANAGEMENT, LLC
P.O. BOX 3248
CARTERSVILLE, GA 30120**

September 26, 2018

Mr. David Hardegree, AICP
City of Cartersville
Planning and Zoning Department
2nd Floor, City Hall
10 N. Public Square
Cartersville, GA 30120

RE: Annexation/Re-Zoning Application

Dear Mr. Hardegree:

Thank you again for your assistance with the Annexation and Re-Zoning Application concerning the property located at 36 Old Tennessee Road and 36 Oak Drive. Enclosed please find the following:

1. Completed Application for Annexation / Zoning
2. Copy of a survey covering 36 Old Tennessee Road and a copy of the deed which has the legal description for the property.
3. Copy of a subdivision plat indicating the two lots which make up 36 Oak Drive and a copy of the deed which has the legal description for the property. Note – as we discussed, we are in the process of getting an updated boundary survey for the property and will provide that to you under separate cover as soon as we receive it.
4. A check in the amount of \$450.00 made out to the City of Cartersville for the filing fee of \$400 and \$50 for the Public Notice Fee for the city staff to assist us in preparing and managing the required public notification process.

Once we receive the new survey for the property located 36 Oak Drive, we will have the appraiser also complete the Surveyor's Certificate for both properties.

Thank you again for your help. If you need any additional information, please contact me at (404) 717-3219.

Sincerely,



Dale R. Baumann

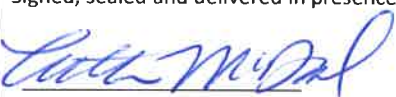
Item # 3

Application for Annexation/ Zoning
City of Cartersville

Case Number: _____
Date Received: _____

Public Hearing Dates:

Planning Commission 11/6/18 5:30pm 1st City Council 11/15/18 7:00pm 2nd City Council 12/6/18 7:00pm 9:00 Am

Applicant <u>Highlands Development Associates, LLC</u> (printed name)		Office Phone <u>(678) 721-2288</u>	
Address <u>P.O. Box 3248</u>		Mobile/ Other Phone <u>(404) 717-3219</u>	
City <u>Cartersville</u>	State <u>GA</u>	Zip <u>30120</u>	Email <u>dbaumann@reicon.org</u>
Representative's printed name (if other than applicant) <u>Dale R. Baumann</u>		Phone (Rep) <u>(404) 717-3219</u>	
		Email (Rep) <u>dbaumann@reicon.org</u>	
 Representative Signature		 Applicant Signature	
Signed, sealed and delivered in presence of:  Notary Public		My commission expires: <u>April 27, 2021</u>	

Item # 3

* Titleholder <u>Highlands Development Associates, LLC</u> (titleholder's printed name)		Phone <u>404-717-3219</u>	
Address <u>P.O. Box 3248</u> <u>Cartersville, GA 30120</u>		Email <u>dbaumann@reicon.org</u>	
Signature 			
Signed, sealed, delivered in presence of:  Notary Public		My commission expires: <u>April 27, 2021</u>	

Present Zoning District <u>A1 / A1</u>		Requested Zoning <u>GC / GC</u>	
Acreage <u>1.53 / .76</u>	Land Lot(s) <u>199 / 199</u>	District(s) <u>4th / 4th</u>	Section(s) <u>3rd / 3rd</u>
Location of Property: <u>36 Old Tennessee Rd and 36 Oak Drive</u> (street address, nearest intersections, etc.)			
Reason for Rezoning Request: <u>We own adjacent property which was previously annexed into city and zoned GC. We are building a museum which may be on some of land.</u> (attach additional statement as necessary)			

* Attach additional notarized signatures as needed on separate application pages.

Zoning Analysis for Annexation/ Zoning

Specifics of Proposed Use

Case Number: _____

Tax Map Parcel(s) # 00798-0002-003 Voting Ward(s) 6

00798-0002-002

Current Land Use Single Family Residential Current Zoning A1

Proposed Land Use General Commercial Proposed Zoning GC

Number of Dwelling Units 1 Number of Occupants N/A

Owner Occupied? Yes _____ No ☒

Racial Composition N/A

Number of School-aged Children N/A Grade Level(s) of School-aged Children N/A

School(s) to be attended: N/A

Current Utility Service Providers (Check Service provider or list if Other)

Water: _____ City ☒ County _____ Well/ Other

Sewer: _____ City ☒ County _____ Septic/ Other

Natural Gas: _____ City _____ Other (List) _____

Electricity: _____ City ☒ GA Power _____ Greystone

_____ Other (List) _____

Item # 3

CAMPAIGN DISCLOSURE REPORT
FOR REZONING ACTIONS

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date of Application: 9/27/18

Date Two Years Prior to Application: 9/27/16

Date Five Years Prior to Application: 9/27/13

1. Has the applicant within the five (5) years preceding the filing of the rezoning action made campaign contributions aggregating \$250.00 or more to any of the following:

made
Item # 3

	YES	NO
Mayor: Matt Santini	☐	☒
Council Member:		
Ward 1- Kari Hodge	☐	☒
Ward 2- Jayce Stepp	☐	☒
Ward 3- Cary Roth	☐	☒
Ward 4- Calvin Cooley	☐	☒
Ward 5- Gary Fox	☐	☒
Ward 6- Taff Wren	☐	☒
Planning Commission		
Greg Culverhouse	☐	☒
Harrison Dean	☐	☒
Lamar Pendley	☐	☒
Lamar Pinson	☐	☒
Travis Popham	☐	☒
Jeffery Ross	☐	☒
Stephen Smith	☐	☒

2. If the answer to any of the above is Yes, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past five (5) years.

NIA

 9/27/18
Signature Date
Marty Sonenshine
Print Name

**REICON MANAGEMENT, LLC
P.O. BOX 3248
CARTERSVILLE, GA 30120**

October 4, 2018

Mr. David Hardegree, AICP
City of Cartersville
Planning and Zoning Department
2nd Floor, City Hall
10 N. Public Square
Cartersville, GA 30120

RE: Annexation/Re-Zoning Application

Dear Mr. Hardegree:

Please find the following to be added to our Annexation and Re-Zoning Request package:

1. A survey which covers both pieces of property (36 Old Tennessee Road and 36 Oak Drive) that we are requesting to be annexed into the city.
2. A signed Surveyor's Certificate

Thank you again for your help. If you need any additional information, please contact me at (404) 717-3219.

Sincerely,



Dale R. Baumann

Item # 3

SURVEYOR'S CERTIFICATE

That the undersigned, a Georgia Registered Land Surveyor, on behalf of the above Annexation/ zoning applicant do certify the following:

- 1) That the attached survey contains no fewer than four surveyed map regulation points and recorded with the Georgia Coordinate System of 1985.
- 2) That the attached survey shows the boundaries of the area being annexed and the existing boundaries of the area being annexed and the existing boundaries of the annexing municipality between the points at which these boundaries close, if applicable.
- 3) That the attached survey meets the requirements of O.C.G.A. 15-6-67 and Section 180-7-01 Technical Standards for Property Survey, Rules and Regulations of the State of Georgia.
- 4) That the map demarcation of the map registration points are well distributed along, within, or near the boundary of the annexed area.
- 5) That at least one-eighth of the aggregate external boundary or fifty (50) feet of the area to be annexed, whichever is less, either abuts directly on the municipal boundary or would directly abut on the municipal boundary if it were not otherwise separated from the municipal boundary by other lands owned by the municipal corporation, by lands owned by this State, or by the definite width of any street or street right of way; any creek or river; any right of way of a railroad or other public service corporation, which divides the municipal boundary from any area proposed to be annexed.

10-08-18

Date



Georgia Registered Land Surveyor No. 1803
WILLIAM C. SMITH



ZONING ADMINISTRATOR:

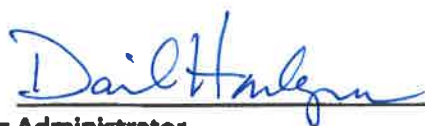
1. Case Number: AZ1803

2. Yes ☒ No ☐

The above property complies with the City of Cartersville minimum size requirements to construct a building or structure occupiable by persons or property under the policies, ordinance, or regulations of the City of Cartersville.

3. Survey attached?

10/31/18
Date


Zoning Administrator

SPACE FOR CLERK OF SUPERIOR COURT

Σ # wəll

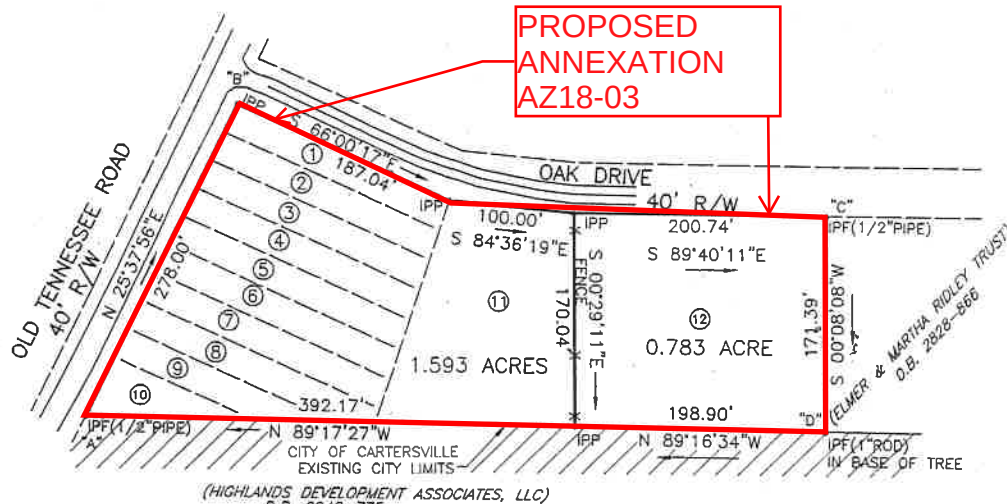
STATE PLANE COORDINATE TABLE

Point	Northing	Easting
"A"	1531866.247	2106409.571
"B"	1532116.889	2106529.831
"C"	1532030.267	2107001.003
"D"	1531858.879	2107000.597

SURVEY FOR
ANNEXATION TO THE CITY OF CARTERSVILLE
PROPERTY OF
HIGHLANDS DEVELOPMENT ASSOCIATES, LLC
LOTS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 & 12, BLOCK 1
OAKLAND HEIGHTS
IN LAND LOT 23
4th DISTRICT, 3rd SECTION
BARTOW COUNTY, GEORGIA
TOTAL AREA = 2.373 ACRES

This plat is a retracement of an existing parcel or parcels of land and does not subdivide or create a new parcel or make any changes to any real property boundaries. The recording information of the documents, maps, plats, or other instruments which create the parcel or parcels are stated hereon. RECORDATION OF THIS PLAT DOES NOT IMPLY APPROVAL OF ANY LOCAL JURISDICTION, AVAILABILITY OF PERMITS, COMPLIANCE WITH LOCAL REGULATIONS OR REQUIREMENTS, OR SUITABILITY FOR ANY USE OR PURPOSE OF THE LAND. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 15-6-67.

William C. Smith
DATE: 10-04-2018
WILLIAM C. SMITH: GEORGIA REGISTERED LAND SURVEYOR No. 1803
DATE OF LAST FIELD SURVEY WORK: 10-04-2018



THIS AREA ANNEXED IN 2017 PER AZ17-03

CLOSURE; ONE FOOT IN 20,000 FEET
USING A LIETZ SET 3.
ANGULAR ERROR; 0'00'06" PER ANGLE
POINT USING A LIETZ SET 3.
ADJUSTED; USING THE COMPASS RULE.

SMITH & SMITH LAND SURVEYORS, P.C.
LAND SURVEYOR FIRM No. LSF1000133
2 SOUTH AVENUE, CARTERSVILLE, GA. 30120
PHONE 770-382-0457

REGISTERED LAND SURVEYOR No. 1803

R/W — RIGHT OF WAY	R — RADIUS LP — LIGHT POLE
IPP — IRON PIN PLACED	-X-X- FENCE
IPF — IRON PIN FOUND	— LAND LOT LINE
CM — CONCRETE MARKER	— CENTER LINE
CH — CHORD	— POWER LINE
L OR A — LENGTH OF CURVE	PP — POWER POLE

D.B. — DEED BOOK & PAGE
SP — SERVICE POLE
LP — LIGHT POLE

6647.CRD 6647-11.DWG
FLOOD INSURANCE RATE MAP 13015C0060 F
DATED SEPT.29,1989 SHOWS THIS PROPERTY
IS NOT IN THE 100 YEAR FLOOD ZONE.

NOTE: IRON PINS ARE (1/2"RE-BAR)
EXCEPT AS SHOWN.



PLAT CLOSURE;
ONE FOOT IN
341,000 FEET.

MARCH 16, 2018
REVISED 10-04-2018

0 20 100 150
10 50
SCALE 1"=100'
FILE 6647-11

GEORGIA ZONE WEST
GRID NORTH

RETRACEMENT SURVEY FOR
HIGHLANDS DEVELOPMENT ASSOCIATES, LLC
PROPERTY IN THE CITY OF CARTERSVILLE
IN LAND LOTS 22, 23, 50 & 51
4th DISTRICT, 3rd SECTION
BARTOW COUNTY, GEORGIA

FIELD TRAVERSE:
CLOSURE; ONE FOOT IN 20,000 FEET
USING A LIETZ SET 3.
ANGULAR ERROR; 0°00'06"PER ANGLE
POINT USING A LIETZ SET 3.
ADJUSTED; USING THE COMPASS RULE.

SMITH & SMITH LAND SURVEYORS, P.C.
LAND SURVEYOR FIRM No. LSF1000133
2 SOUTH AVENUE, CARTERSVILLE, GA. 30120
PHONE 770-382-0457
REGISTERED LAND SURVEYOR No. 1803

R/W	RIGHT OF WAY	R	RADIUS	LP	LIGHT POLE
IPP	IRON PIN PLACED	-X-X-	FENCE		
IPF	IRON PIN FOUND	---	LAND LOT LINE		
CM	CONCRETE MARKER	⊙	CENTER LINE		
CH	CHORD	---	POWER LINE		
L OR A	LENGTH OF CURVE	PP	POWER POLE		

D.B. - DEED BOOK & PAGE
SP - SERVICE POLE
LP - LIGHT POLE

6647.CRD 6647-6.DWG
FLOOD INSURANCE RATE MAP 13015C0060 F
DATED SEPT.29,1989 SHOWS THIS PROPERTY
IS NOT IN THE 100 YEAR FLOOD ZONE.

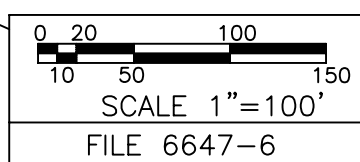
NOTE: IRON PINS ARE (1/2"RE-BAR)
EXCEPT AS SHOWN.



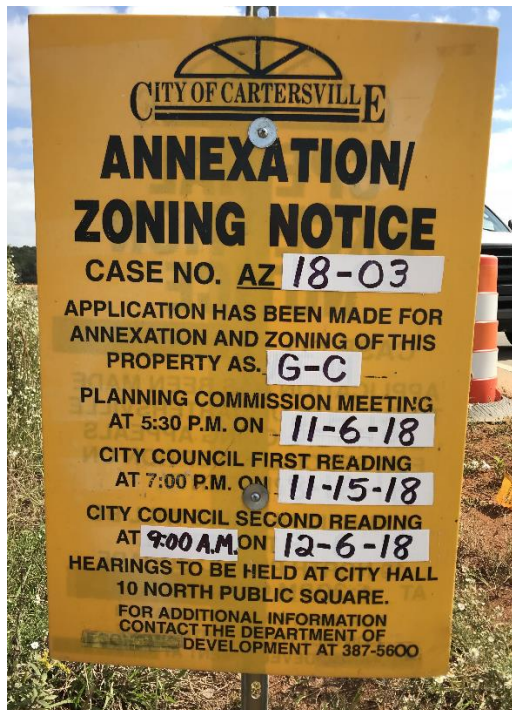
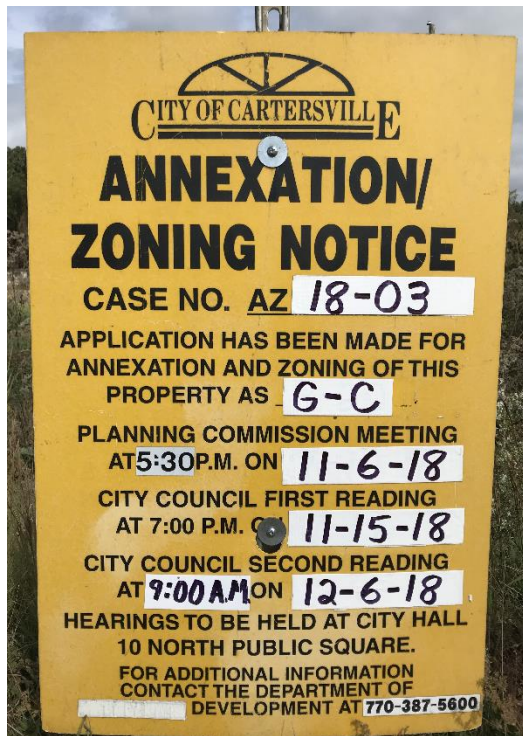
PLAT CLOSURE;
ONE FOOT IN
58,000 FEET.

AUGUST 22, 2017

APPROX. 20 ACRES
ANNEXED INTO CITY FOR SAVOY AUTO MUSEUM IN 2017
AZ17-03



PUBLIC NOTICE



SITE PICS TAKEN: 10/3/18



SITE PICS TAKEN: 10/3/18



Item # 3

SITE PICS TAKEN: 10/3/18



Item # 3



City of Cartersville

City Council Meeting
11/15/2018 7:00:00 PM
SU18-06: 306 Johnson Street. Applicant: John C. Waters

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The applicant, J.C. Waters, owns the property located on 401 North Tennessee Street where the existing used car lot resides (Duncan Auto Sales). Mr. Waters also owns the 306 and 308 Johnson Street lots and would like to extend the used car lot onto the adjacent 306 Johnson Street lot to allow Duncan Auto Sales to expand. The special use permit is required because used car lots are not allowed in the M-U district, but expanding an existing used car lot is considered an expansion of a nonconforming use and may be allowed with the SUP. The Planning Commission recommends approval.
City Manager's Remarks:	This is the first reading. Planning Commission recommended your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

SPECIAL USE APPLICATION SYNOPSIS

Petition Number(s): **SU18-06**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **John C. Waters**

Representative: **John C. Waters**
 Property Owner: **John C. Waters**

Property Location: **306-308 Johnson Street (C004-0001-014)**

Access to the Property: **Tennessee Street and Johnson Street**

Site Characteristics:

Tract Size: Acres: **0.12 acres** District: **4th** Section: **3rd** LL(S): **384**

Ward: **4** Council Member: **Calvin Cooley**

LAND USE INFORMATION

Current Zoning: **M-U (Multiple- Use District)**

Proposed Zoning: **Same**

Proposed Use: **Extend the existing used car lot onto the 306 Johnson Street lot.**

Current Zoning of Adjacent Property:

North: **MU (Multiple Use)**
 South: **MU (Multiple Use)**
 East: **MU (Multiple Use)**
 West: **MU (Multiple Use)**

The Future Development Map designates the subject property as:
Tennessee Street Corridor.

The Future Land Use Map designates the subject property as: **Mixed Use Commercial**

SU18-06

City Department Comments:

Electric: Takes no exception

Fibercomm: Takes no exception

Fire: Takes no exception

Gas: Takes no exception

Public Works: Please advise the applicant that an expansion of a commercial lot will require that Chapter 7.5 of our [Development Standards]Code of Ordinance will need to be addressed prior to permitting.

Water and Sewer: Takes no exception

SPECIAL USE REVIEW

The applicant, J.C. Waters, owns the property located on 401 North Tennessee Street where the existing used car lot resides (*Duncan Auto Sales*). Mr. Waters also owns the 306 and 308 Johnson Street lots. Mr. Waters would like to extend the used car lot onto the adjacent 306 Johnson Street lot (recently subdivided) to allow Duncan Auto Sales to expand.

The special use permit is required because used car lots are not allowed in the M-U district, but expanding an existing used car lot is considered an expansion of a nonconforming use.

SU13-04 was approved in 2013 and allowed the expansion of a used car lot along Tennessee Street.

Few or no impacts to Johnson and Tennessee Streets, property ingress or egress, or parking is expected. However, the expansion would be required to meet all development standards and be reviewed by all city departments as part of the Plan Review process. A landscape buffer would be required adjacent to the 102 Ford Street Quad-plex and the 308 Johnson St. property. Both locations are residential uses.

SU18-06

Please review the following findings, as stated in the Zoning Ordinance, which are to be utilized in determining justification for approval or denial of special use request(s).

ARTICLE XVI. SPECIAL USES

Sec. 16.1. Scope and intent.

- A. This article specifies uses which are not classified as permitted uses as a matter of right in zoning districts, and are therefore only allowed through the approval of a Special use. The standards which apply to each use are enumerated and must be met in order for an application to be granted.
- B. In granting a Special use, conditions may be attached as are deemed necessary in the particular case for the protection or benefit of neighbors in order to assimilate the proposed development or use into the neighborhood with minimal impact.

Sec. 16.2. Application of regulations and approval.

Uses allowable with a Special use and the minimum standards for such uses are listed in section 16.4 of this article.

Uses in the districts enumerated herein may be authorized by Special use only. The regulations contained in this article shall not apply to any permitted use as a matter of right in any zoning district.

Any use which may be authorized by Special use shall be approved by the Mayor and Council in accordance with section 16.1, scope and intent, provided:

- A. The standards for the Special use as specified herein can be met;
- B. Recommendations have been received from the planning and development staff and other appropriate City departments.
- C. A public hearing has been held in relation to the Special use before the Planning Commission in conformance with the advertising standards outlined in article XXIV of this chapter. The Planning Commission shall make recommendations to the Mayor and Council regarding the application for a Special use; and
- D. A public hearing has been held in relation to the Special use before the Mayor and Council in conformance with the advertising standards outlined in article XXIV of this chapter.

Sec. 16.3. Additional restrictions.

- A. In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site proposed for a use which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special Use permit:
 - 1. The effect of the proposed activity on traffic flow along adjoining streets;
 - 2. The availability, number and location of off-street parking;
 - 3. Protective screening;
 - 4. Hours and manner of operation of the proposed use;

Item # 4

SU18-06

5. Outdoor lighting;
 6. Ingress and egress to the property; and
 7. Compatibility with surrounding land use.
- B. Any use which may be authorized by special use shall comply with all other City regulations, zoning district regulations and other regulations contained herein, and conditions of zoning approval if applicable. Whenever a standard contained in this section is in conflict with another provision of this chapter, the more restrictive provision shall prevail.

HOW GENERAL STANDARDS ARE MET (per applicants written comments)

Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met: Minimal effect anticipated

Standard #2: The availability, location, and number of off-street parking.

How Standard #2 has / will be met: Customer parking will be provided on site.

Standard #3: Protective screening.

How Standard #3 has / will be met: Buffer will be required adjacent to residential land uses. 102 Ford St and 308 Johnson St.

Standard #4: Hours and manner of operation:

How Standard #4 has / will be met: No changes expected to current operating hours. 9:30 – 6:00pm, M-F. Closed, Sat-Sun.

Standard #5: Outdoor lighting

How Standard #5 has / will be met: If needed, will be required to meet development and zoning standards.

Standard #6: Ingress and egress to the property.

How Standard #6 has / will be met: From Johnson St and Tennessee St.

SU18-06

Standard #7: Compatibility with surrounding land use.

How Standard #7 has / will be met: Possible conflict with residential land uses, but landscape buffers will be required.

Additional standards from Zoning Ordinance section 16.4 for use applied for and how they are met: N/A

Staff Recommendation:

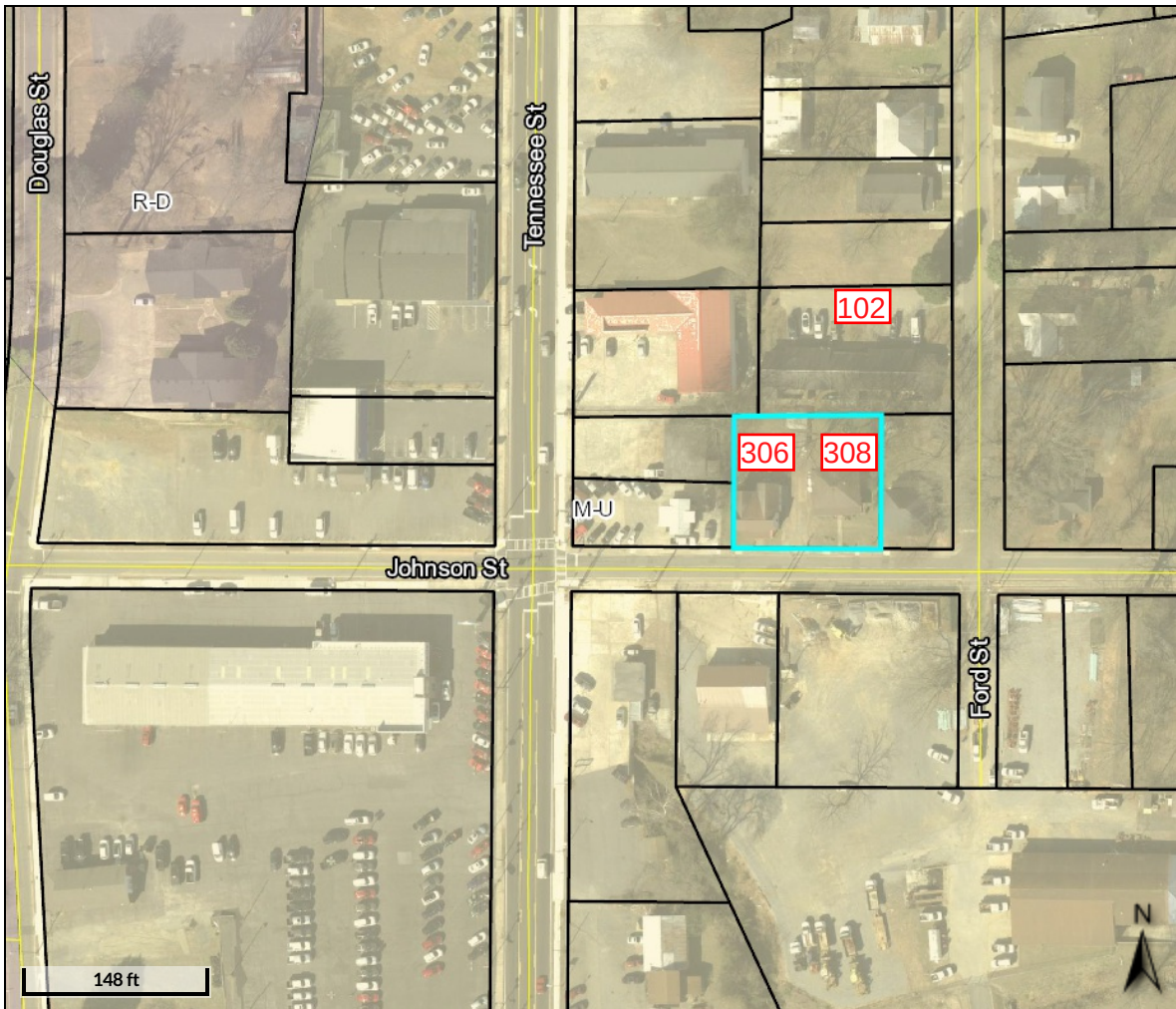
An approval should be conditional on a finding of little or no impact to adjacent residential uses and to the goals and vision for the Tennessee Street Corridor and Transitional Use Area of the Future Development Map and Mixed-Use Commercial category of the Future Land Use Map. The expansion will require departmental plan review.

Planning Commission Recommendation:

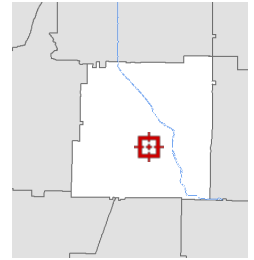
Recommends approval (6-0)



Bartow County, GA



Overview



Legend

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City Labels

Cartersville Zoning

- AG
- DBD
- G-C
- G-C*
- H-I
- H-I*
- L-I
- L-I*
- M-U
- M-U*
- MF-14
- MF-14*
- MN
- O-C
- O-C*
- P-D
- P-D*
- P-I
- P-S
- P-S*
- R-10
- R-10*
- R-15
- R-15*
- R-20
- R-20*
- R-7
- R-7*
- R-D
- RA-12
- RA-12*

Parcel ID C004-0001-014
Sec/Twp/Rng n/a

Alternate ID 32602
Class Residential

Owner Address JOHN & CAROLYN WATERS TRUST
P O BOX 1672

Item # 4

Property Address 308 JOHNSON ST
Cartersville
Acreage 0.26
District Cartersville
Brief Tax Description 308 JOHNSON ST LL 384 LD4
(Note: Not to be used on legal documents)

CARTERSVILLE GA 30120-1672

Date created: 10/18/2018

Last Data Uploaded: 10/17/2018 9:10:53 PM

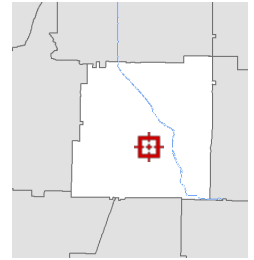
Developed by  **Schneider**
GEOSPATIAL



Bartow County, GA



Overview



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City Labels

Cartersville Zoning

- AG
- DBD
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- G-C*
- H-I
- H-I*
- L-I
- L-I*
- M-U
- M-U*
- MF-14
- MF-14*
- MN
- O-C
- O-C*
- P-D
- P-D*
- P-I
- P-S
- P-S*
- R-10
- R-10*
- R-15
- R-15*
- R-20
- R-20*
- R-7
- R-7*
- R-D
- RA-12
- RA-12*

Parcel ID C004-0001-013
Sec/Twp/Rng n/a

Alternate ID 32601
Class Commercial

Owner Address JOHN & CAROLYN WATERS TRUST
P O BOX 1672

Item # 4

Property Address	401 N TENNESSEE ST Cartersville	Acreage	n/a	CARTERSVILLE GA 30120-1672
District	Cartersville			
Brief Tax Description	LL384 LD4			

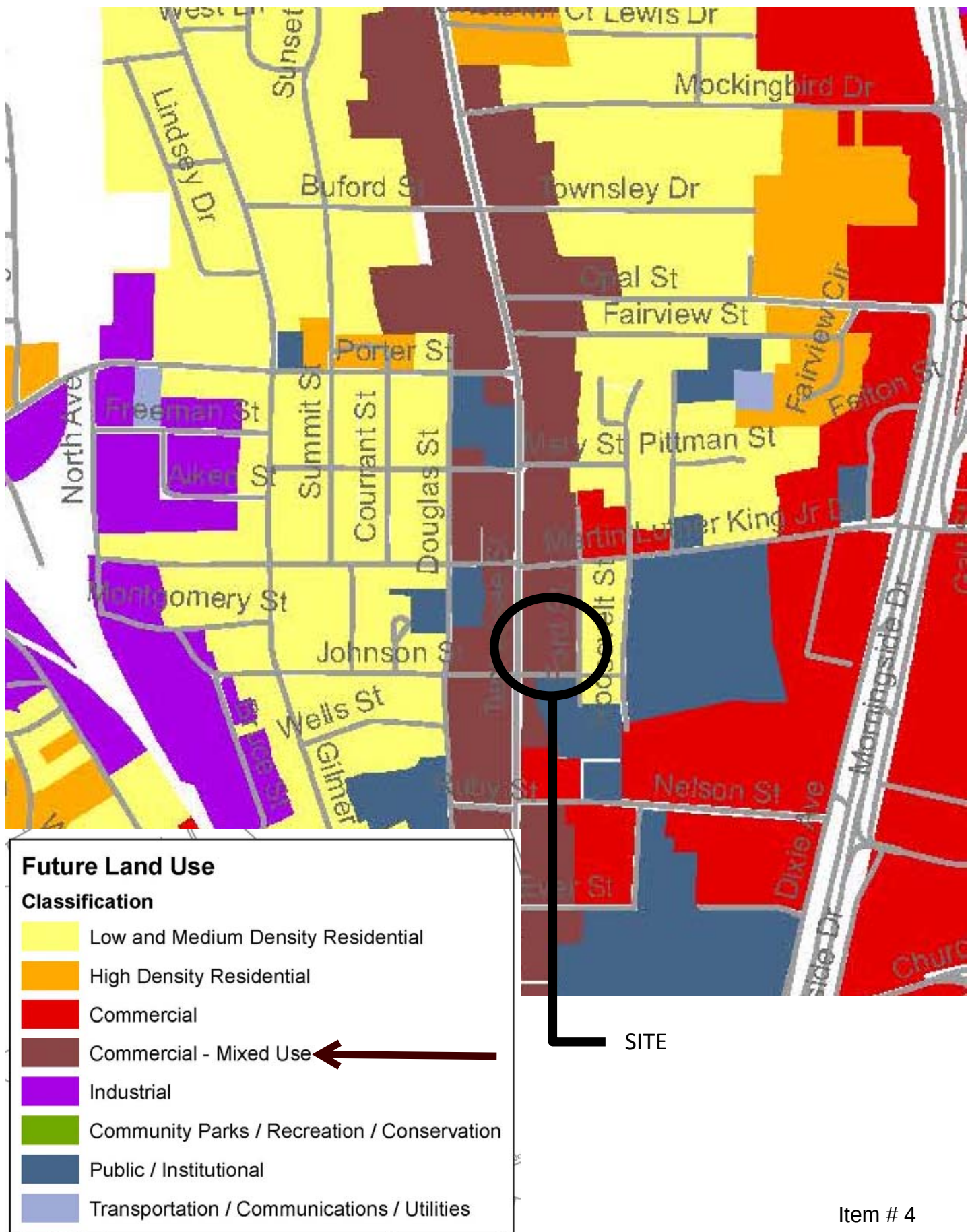
(Note: Not to be used on legal documents)

Date created: 10/18/2018

Last Data Uploaded: 10/17/2018 9:10:53 PM

Developed by  **Schneider**
GEOSPATIAL

FUTURE LAND USE MAP 2018



Future Land Use Category: Mixed Use CommercialFound in: Bartow County, Adairsville, Cartersville, Emerson

This includes Zoning Districts predominantly General Commercial, Neighborhood Commercial, or Office/Institutional, while allowing for a range of residential densities. All residential districts are allowed, from single-family conventional, manufactured and industrialized housing, townhomes, multi-family housing ranging from duplexes to apartment buildings, and manufactured home parks (minimum size of 10 acres and only in specific districts as well as all permitted commercial and office uses.



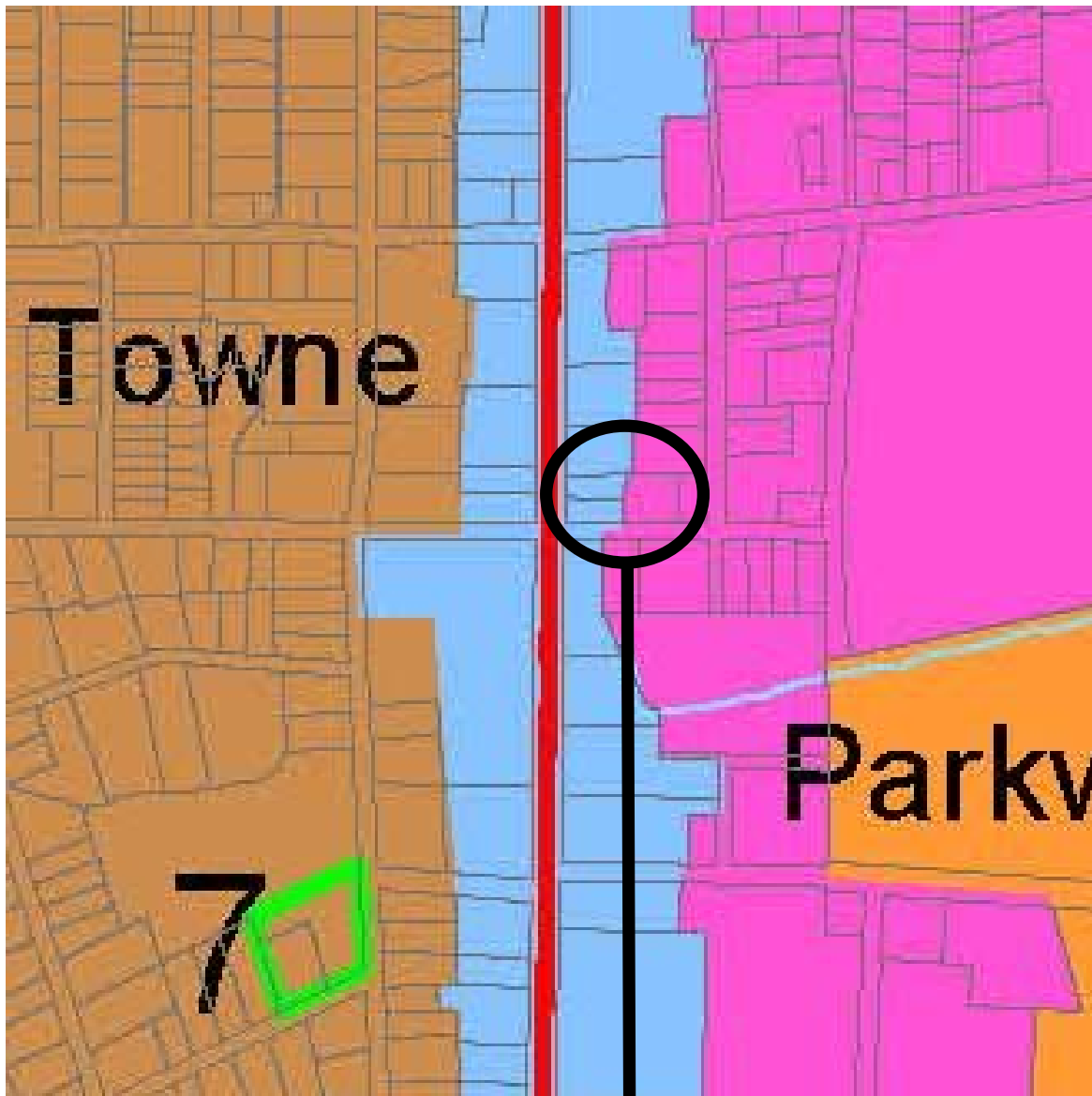
Highway 41 commercial and residential areas, Adairsville

The Commercial/Mixed Use area is used to delineate areas where commercial and residential uses occur side by side. The use allows residential character to remain. However, this is primarily a commercial oriented land use, with overall 60% of the developments being of a commercial or office nature and 40% being residential in nature. Development or redevelopment should be consistent in the overall 60% commercial/ 40% residential balance of uses, even if one development or parcel is predominantly commercial or residential. This is a car-oriented land use category; efforts should be undertaken using Complete Streets policies to increase safe pedestrian access from the home to the store, office, or school. Land use within the Lake Allatoona-Glade Road Urban Redevelopment Area includes mixed use commercial areas encouraging balanced growth.



Tennessee St. Mixed Use Corridor, Cartersville

FUTURE DEVELOPMENT MAP 2018



- Main Street Overlay District
- Mining
- Mixed-Use Activity Center
- Neotraditional Neighborhood
- Neighborhood Living
- North Towne Revitalization Area
- Parkway Corridor
- Suburban Living
- Summer Hill
- Tellus Interchange Commercial
- Tennessee Street Corridor ←
- Transitional Use Area ←
- Workplace Center

- **Infill Development** - Communities should maximize the use of existing infrastructure and minimize the conversion of undeveloped land at the urban periphery by encouraging development or redevelopment of sites closer to the downtown or traditional urban core of the community.
- **Housing Choices** – A range of housing size, cost, and density should be provided in each community to make it possible for all who work in the community to also live in the community (thereby reducing commuting distances), to promote a mixture of income and age groups in each community, and to provide a range of housing choice to meet market needs.
- **Traditional Neighborhoods** – Traditional neighborhood development patterns should be encouraged, including the use of more human scale development, compact development, mixing of uses within easy walking distance of one another, and facilitating pedestrian safety.
- **Transportation Alternatives** – Alternatives to transportation by automobile, including mass transit, bicycle routes, and pedestrian facilities, should be made available in each community. Greater use of alternate transportation should be encouraged.
- **Growth Preparedness** – Each community should identify and put in place the pre-requisites for the type of growth it seeks to achieve. These might include infrastructure (roads, water, sewer) to support new growth, appropriate training of the workforce, ordinances and regulations to manage growth as desired, or leadership capable of responding to growth opportunities and managing new growth when it occurs.

Implementation

- Implementation requirements will vary based on location and availability of public infrastructure and utilities.

■ **Tennessee Street Corridor**

The Tennessee Street Corridor is a predominantly commercial corridor which connects downtown to the north side of Cartersville. The corridor is generally defined as all parcels fronting Tennessee Street on either side of the right-of-way. Streetscape improvements, signage, non-vehicular circulation options, development guidelines for consistent setbacks, implementation of traffic controlling measures, pedestrian enhancements, underground utilities, and targeted infill and redevelopment strategy will be utilized to create an attractive commercial corridor with multiple circulation alternatives. Social Intersections should be established, which are activity areas for social interaction and retail corresponding to intersections along Tennessee Street. Consider the cross sections of Church Street, Nelson and Ruby Streets, Martin Luther King, Jr. Drive, Opal Street, Buford Street, Mockingbird Drive, Gentilly Boulevard, Quail Run, and Pointe North Drive.

A study was performed by DCA between 2005-2008 to create an overlay district for this corridor. The recommendations of the study should be reviewed and implemented, if still feasible. Tennessee Street is a State Highway, Hwy 61. GA DOT will need to be included in projects impacting the Right-of way.

Development Strategies

- Encourage compatible architecture styles and materials that maintain the local character;
- Wherever possible, connect to regional network of greenspace and trails, available to pedestrians, and bicyclists.
- Create small public spaces at pre-identified nodes to serve as meeting points, focal points or landmarks.
- Design for greater pedestrian orientation and access, more character with attractive clustering of buildings, leaving pocket parks with benches, fountains, and meeting spots within the center;
- Convert the Corridor to an attractive boulevard with signage guiding visitors to downtown and scenic areas around the community;
- Mechanical equipment should be screened from public view and sited so as not to cause noise impacts on adjacent properties. Trash and garbage enclosures should be restricted to rear yard areas;
- Provide basic access for pedestrians and bicycles, consider vehicular safety measures including driveway consolidation and raised medians (which also improve safety for bike/pedestrians); and
- Coordinate land uses and bike/pedestrian facilities with transit stops, where applicable.

Community Quality Objectives

The following Quality Community Objectives, or elements thereof, as established by the Georgia Department of Community Affairs, are achieved by implementation of this Character Area:

- ***Regional Identity*** – Each region should promote and preserve a regional “identity” or regional sense of place, defined in terms of traditional architecture, common economic linkages that bind the region together, or other shared characteristics.
- ***Heritage Preservation*** – The traditional character of the community should be maintained through preserving and revitalizing historic areas of the community, encouraging new development that is compatible with the traditional features of the community, and protecting other scenic or natural features that are important to defining the community’s character.
- ***Infill Development*** – Communities should maximize the use of existing infrastructure and minimize the conversion of undeveloped land at the urban periphery by encouraging development or redevelopment of sites closer to the downtown or traditional urban core of the community.
- ***Sense of Place*** – Traditional downtown areas should be maintained as the focal point of the community, or, for newer areas where this is not possible, the development of activity centers that serves as community focal points should be encouraged. These community focal points should be attractive, mixed-use, pedestrian friendly places where people choose to gather for shopping, dining, socializing and entertainment.
- ***Traditional Neighborhoods*** – Traditional neighborhood development patterns should be encouraged, including the use of more human scale development, compact development, mixing of uses within easy walking distance of one another, and facilitating pedestrian safety.

- **Appropriate Businesses** – The businesses and industries encouraged to develop or expand in a community should be suitable for the community in terms of job skills required, long term sustainability, linkages to other economic activities in the region, impact on the resources of the area, and future prospects for expansion and creation of higher skill job opportunities.
- **Employment Options** – A range of job types should be provided in each community to meet the diverse needs of the local workforce.
- **Transportation Alternatives** – Alternatives to transportation by automobile, including mass transit, bicycle routes, and pedestrian facilities, should be made available in each community. Greater use of alternate transportation should be encouraged.

Implementation

- Identify infrastructure and utility issues or deficiencies and develop a corrective action plan.
- Review, revise and implement the Overlay District study recommendations completed in 2008.
- Create usable, landscaped sidewalks; drainage improvements; pedestrian lighting (interspersed w/ overhead); traffic calming devices; uniform architectural design standards; underground design and placement of utilities; pedestrian miniparks; and curb-cut guidelines;
- Establish the Tennessee Street Garden District Overlay and associated development of the following standards: greenspace; minimal setbacks; improved appearance standards; architectural and building materials; site specific buffer requirements; landscape; shielded parking; density; signage; underground utilities; interconnectivity; pervious surface area; and lighting;
- Expand the number of zoning districts permitted within the Tennessee Street Corridor;
- Provide incentives to stimulate redevelopment;
- Promote interconnectivity between commercial uses throughout the district to minimize curb cuts;
- Develop the following ordinances: architectural and design; sign; and outdoor storage;
- Identify funding opportunities/develop incentives to encourage neighborhood business owners to hire from neighborhood work force through the creation of a Neighborhood Employment Program.

■ **Transitional Use Area**

Areas suitable for designation as Transitional Use Areas are those originally developed for single-family homes that have or will become impacted by adjacent thoroughfares and commercial encroachment and may no longer be suitable primarily for residential use. In the past, individual properties have been rezoned and converted in a way that has often been disruptive from an urban design sense: parking lots have replaced front lawns; houses have been remodeled unprofessionally, resulting in structures with incoherent design elements; and signage has often been out of proportion to the structure and use advertised.

In order to propose an orderly, safe and aesthetic transition, properties within designated Transitional Use Area corridors can be considered for nonresidential use at an intensity compatible with

surrounding residential areas that maintain the essential residential “look” and feel of the area. Designation of this corridor is meant to encourage public and private investment that will promote vitality, activity and safety in the area, by controlling aesthetics, site planning and limiting nonresidential uses that will not overly impact existing residential neighborhoods adjacent to the site.

Transitional Use Areas are, generally, located along or adjacent to arterial or collector thoroughfares.

Development Strategies

- A new use should be compatible with the adjoining neighborhood and not attract a high volume of traffic or visitors, have late night or early morning hours of operation, produce outdoor sound or other distractions, or serve a market area that extends beyond the adjacent neighborhoods and passers-by. Generally, professional and business office uses, personal services and local-serving retail sales establishments, small-scale religious and other non-profit institutions, and other low-intensity neighborhood services are compatible with houses;
- The conversion’s remodeling should be architecturally compatible with the neighborhood and must upgrade or at least be consistent with the basic architecture of the structure. Architectural integrity and compatibility considerations include siting of the building, massing, proportion, scale, materials, colors, details, façade treatment, lighting and signage;
- New building design should take into consideration the unique qualities and the dominant character of the surrounding area;
- New occupancies in converted houses should be limited to one business enterprise (with one business entrance) for structures under 2,000 square feet of gross leasable area;
- Signs should be consistent with the form and materials of the building. Illuminated signs would not be permitted when adjacent to existing residential uses;
- Mechanical equipment should be screened from public view and sited so as not to cause noise impacts on adjacent properties. Trash and garbage enclosures should be restricted to rear yard areas; and
- Landscaping must be installed in areas not designated for parking and circulation.

Community Quality Objectives

The following Quality Community Objectives, or elements thereof, as established by the Georgia Department of Community Affairs, are achieved by implementation of this Character Area:

- ***Heritage Preservation*** – The traditional character of the community should be maintained through preserving and revitalizing historic areas of the community, encouraging new development that is compatible with the traditional features of the community, and protecting other scenic or natural features that are important to defining the community’s character.
- ***Infill Development*** - Communities should maximize the use of existing infrastructure and minimize the conversion of undeveloped land at the urban periphery by encouraging development or redevelopment of sites closer to the downtown or traditional urban core of the community.
- ***Transportation Alternatives*** – Alternatives to transportation by automobile, including mass transit, bicycle routes, and pedestrian facilities, should be made available in each community. Greater use of alternate transportation should be encouraged.

- **Housing Choices** – A range of housing size, cost, and density should be provided in each community to make it possible for all who work in the community to also live in the community (thereby reducing commuting distances), to promote a mixture of income and age groups in each community, and to provide a range of housing choice to meet market needs.
- **Growth Preparedness** – Each community should identify and put in place the prerequisites for the type of growth it seeks to achieve. These might include infrastructure (roads, water, sewer) to support new growth, appropriate training of the workforce, ordinances and regulations to manage growth as desired, or leadership capable of responding to growth opportunities and managing new growth when it occurs.
- **Regional Identity** – Each region should promote and preserve a regional “identity” or regional sense of place, defined in terms of traditional architecture, common economic linkages that bind the region together, or other shared characteristics.
- **Regional Cooperation** – Regional cooperation should be encouraged in setting priorities, identifying shared needs, and finding collaborative solutions, particularly where it is critical to success of a venture, such as protection of natural resources or development of a transportation network.

Implementation

- Adopt design and use requirements to guide new construction and adaptive reuse and conversion of existing structures that will assure compatibility with remaining residences on the road and with surrounding neighborhoods;
- Develop design guidelines for Lower Hwy 41; and
- Develop design guidelines for any large area targeted for redevelopment.

■ **Summer Hill**

Summer Hill is an historic African American community located northwest of downtown Cartersville. The community continues today to serve as an authentic area of character with a mix of residences, churches, civic facilities, and small-scale commercial. A variety of housing, including small lot single family housing as well as small apartment buildings may be accommodated.

The Summer Hill School was built in 1954 and closed in the 1980s, abandoned and left to decay. In 2001 the Etowah Area Consolidated Housing Authority (EHA) took over ownership of the former Summer Hill School and the adjacent 17 acre recreational complex located on Aubrey Street, and facilities have been renovated. The 2006 Summer Hill Project, partially supported by a grant from the Anheuser Busch Corporation, is a partnership between Kennesaw State, the Etowah Valley Consolidated Housing Foundation and the Summer Hill Foundation to assist the neighborhood in recovering and preserving its history.

Primary Land Uses

- A mix of residential with limited small scale commercial.

Case Number: SV18-06
Date Received: 9/28/18

Planning Commission 11/6/18 1st City Council 11/15/18 2nd City Council 12/6/18
5:30pm 7:00pm 7:00pm

SCOTT HITE
NOTARY
PUBLIC
BARTOW COUNTY, GA
Exp. July 23, 2023

*** Attach additional notarized signatures as needed on separate application pages.**

tem # 4

SPECIAL USE JUSTIFICATION

The Mayor and City Council, upon review, may authorize a Special Use which is not classified as a permitted use by right in a zoning district.

Zoning Ordinance section 16.3.A

In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:

1. *The effect of the proposed activity on traffic flow along adjoining streets;*
2. *The availability, number and location of off-street parking;*
3. *Protective screening;*
4. *Hours and manner of operation of the proposed use;*
5. *Outdoor lighting;*
6. *Ingress and egress to the property; and*
7. *Compatibility with surrounding land use.*

Zoning Ordinance section 16.4 states standards for specific uses – if the use you are applying for has additional standards, these must also be addressed below.

Use applied for:

Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met:

No! effect

Standard #2: The availability, number, and location of off-street parking.

How Standard #2 has / will be met:

None!

Standard #3: Protective screening.

How Standard #3 has / will be met:

Buffer beside residential lot

Item # 4

Standard #4: Hours and manner of operation of the proposed use.

How Standard #4 has / will be met:

9: A.M. to 5: P.M.

Standard #5: Outdoor lighting.

How Standard #5 has / will be met:

None

Standard #6: Ingress and egress to the property.

How Standard #6 has / will be met:

Standard #7: Compatibility with surrounding land use.

How Standard #7 has / will be met:

extender car-lot

Additional standards from Zoning Ordinance section 16.4 for use applied for and how they are met:

Signed,

John C. Waters Jr.

Applicant or Representative

09-28-2018

Date

CARTERSVILLE NEWSPAPERS

• The Daily Tribune • The Herald-Tribune • The North Bartow News

SPACE FOR CLERK OF SUPERIOR COURT

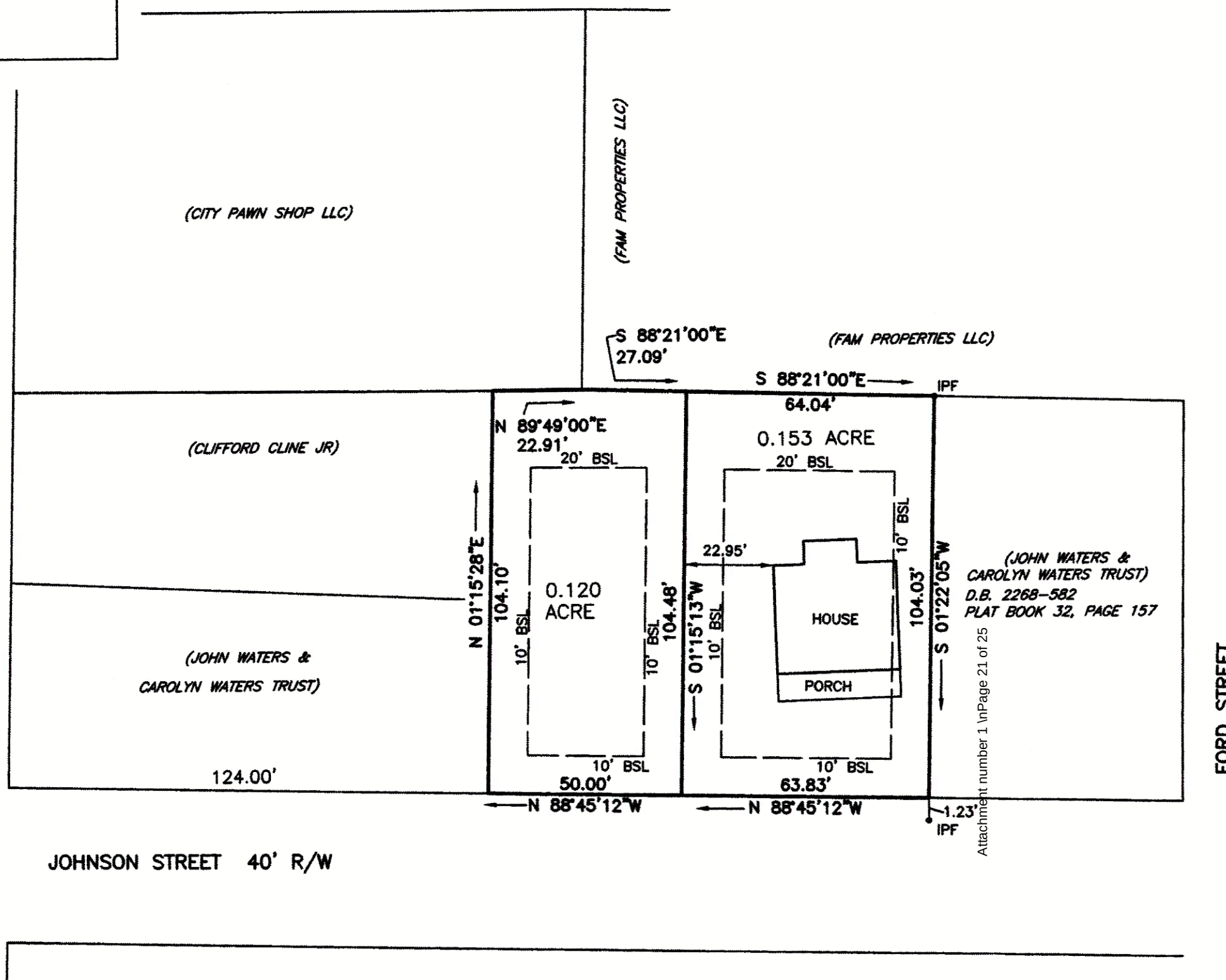
BK:2018 PG:254-254

P2018000250

FILED IN OFFICE
CLERK OF COURT
08/23/2018 06:55 AM
MELBA SCOGGINS, CLERK
SUPERIOR COURT
BARTOW COUNTY, GA

Melba Scoggins

2670507172
PARTICIPANT ID



SURVEY FOR
PROPOSED LOT SPLIT FOR
**JOHN WATERS &
CAROLYN WATERS**
PROPERTY IN THE CITY OF CARTERSVILLE
IN LAND LOT 384
4th DISTRICT, 3rd SECTION
BARTOW COUNTY, GEORGIA

SMITH & SMITH LAND SURVEYORS, P.C.
LAND SURVEYOR FIRM No. LSF1000133
2 SOUTH AVENUE, CARTERSVILLE, GA. 30120
PHONE 770-382-0457

REGISTERED LAND SURVEYOR No. 1803

R/W — RIGHT OF WAY
IPP — IRON PIN PLACED
IPF — IRON PIN FOUND
CM — CONCRETE MARKER
CH — CHORD
L OR A — LENGTH OF CURVE
R — RADIUS LP — LIGHT POLE
X — X — FENCE
— — LAND LOT LINE
— — CENTER LINE
— — POWER LINE
PP — POWER POLE

FIELD TRAVERSE:
CLOSURE; ONE FOOT IN 20,000 FEET
USING A LIETZ SET 3.
ANGULAR ERROR: 0'00'06" PER ANGLE
POINT USING A LIETZ SET 3.
ADJUSTED; USING THE COMPASS RULE.

1025.CRD 1025-4.DWG
FLOOD INSURANCE RATE MAP 13015C0266 G
DATED SEPT.28, 2007 SHOWS THIS PROPERTY
IS NOT IN THE 100 YEAR FLOOD ZONE.

NOTE: IRON PINS ARE (1/2" RE-BAR)
EXCEPT AS SHOWN.



PLAT CLOSURE;
ONE FOOT IN
288,000 FEET.
JULY 20, 2018
REVISED 08-13-2018

SCALE 1"=30'
FILE 1025-4

ZONING NOTE
THIS PROPERTY IS ZONED "M-U"
MULTIPLE USE DISTRICT
SET BACKS ARE AS FOLLOWS
FRONT 10 FEET
SIDE 10 FEET
REAR 20 FEET

OWNER'S CERTIFICATE

The owner of the land shown on this plat and whose name is subscribed hereto, in person or through a duly authorized agent, certifies that this plat was made from an actual survey, that all state, city and county taxes or other assessments now due on this land have been paid, that all streets, water systems, drains and drainage easements, and public places shown are dedicated to the use of the public forever.

John C. Waters
Owner

08-15-2018
Date

SURVEYOR'S CERTIFICATE

It is hereby certified that this plat is true and correct and was prepared from an actual survey of the property by me or under my supervision, that all monuments shown hereon actually exist and their location, size, type and material are correctly shown, and that all requirements of the development and zoning regulations have been fully complied with.

William C. Smith
Surveyor

AUGUST 13, 2018
Date

CITY OF CARTERSVILLE CERTIFICATE:

In accordance to the City of Cartersville Development Regulations and the City's Zoning Ordinance, all requirements of approval having been fulfilled, this plat was given final approval by the following City personnel on behalf of the City of Cartersville:

David Hahn 8-13-18
Zoning Administrator Date

W. C. Smith 8-22-18
Water Superintendent Date

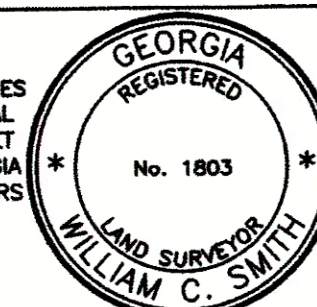
City Engineer Date?

AS REQUIRED BY SUBSECTION (d) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON. SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENT BODIES BY ANY PURCHASER OR USER APPROVAL IS OF THIS PLAT AS TO INTENDED USE OF THE PARCEL.

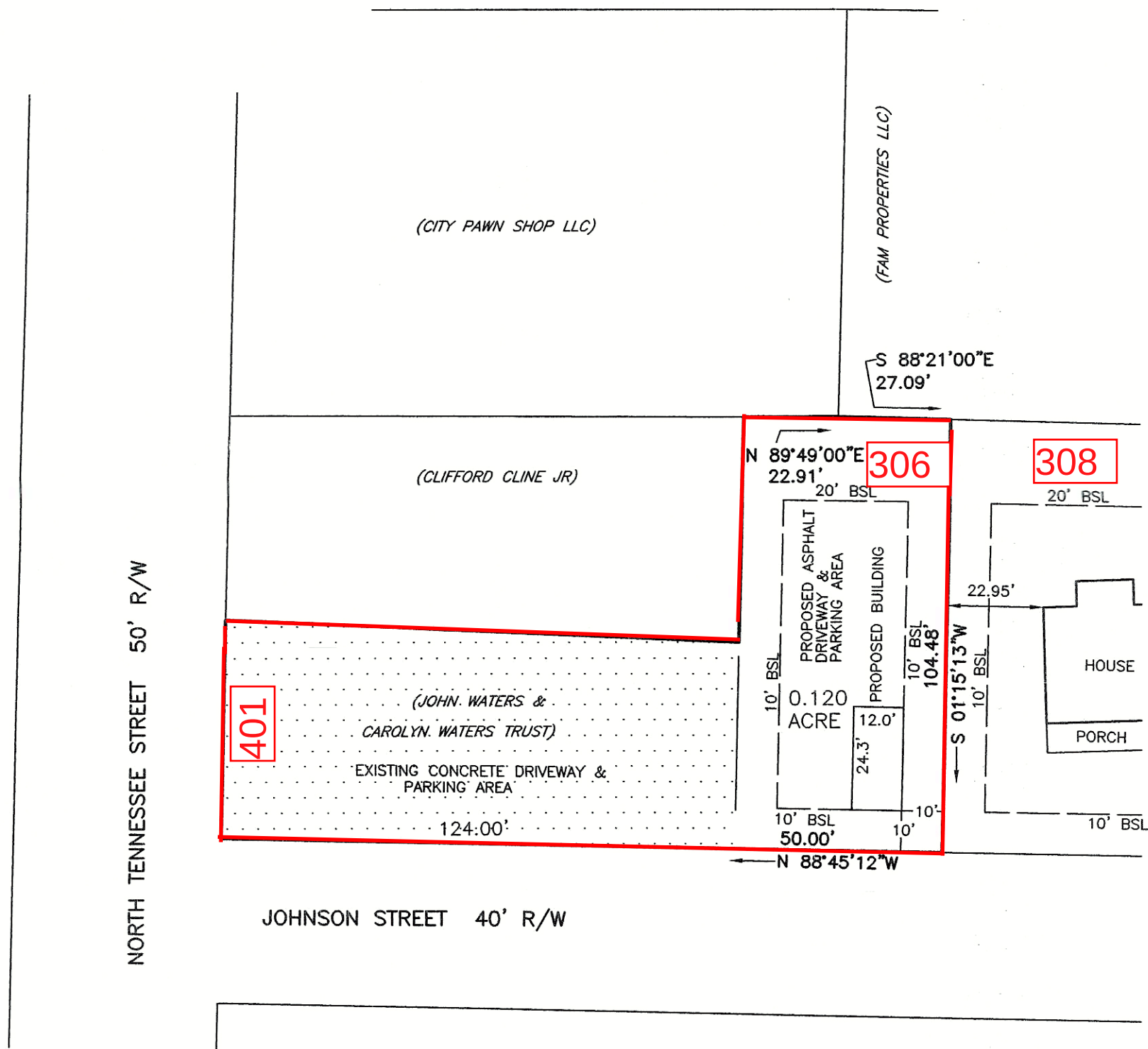
SPACE FOR GOVERNMENT BODY APPROVAL

FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67. TO BE PROPERLY

William C. Smith
WILLIAM C. SMITH: GEORGIA REGISTERED LAND SURVEYOR No. 1803
DATE OF LAST FIELD SURVEY WORK: 8-11-2018



ZONING NOTE
THIS PROPERTY IS ZONED "M-U"
MULTIPLE USE DISTRICT
SET BACKS ARE AS FOLLOWS
FRONT 10 FEET
SIDE 10 FEET
REAR 20 FEET



Item # 4

SURVEY FOR
PROPOSED SITE LAYOUT FOR
**JOHN WATERS &
CAROLYN WATERS**
PROPERTY IN THE CITY OF CARTERSVILLE
IN LAND LOT 384
4th DISTRICT, 3rd SECTION
BARTOW COUNTY, GEORGIA

FIELD TRAVERSE:
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ADJUSTED; USING THE COMPASS RULE.

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DATED SEPT.28, 2007 SHOWS THIS PROPERTY
IS NOT IN THE 100 YEAR FLOOD ZONE.

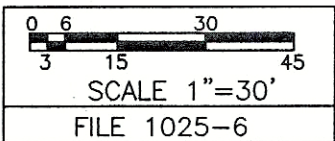
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SMITH & SMITH LAND SURVEYORS, P.C.
LAND SURVEYOR FIRM No. LSF1000133
2 SOUTH AVENUE, CARTERSVILLE, GA. 30120
PHONE 770-382-0457
REGISTERED LAND SURVEYOR No. 1803



PLAT CLOSURE;
ONE FOOT IN
288,000 FEET.
SEPTEMBER 28, 2018

R/W — RIGHT OF WAY	R — RADIUS LP — LIGHT POLE
IPP — IRON PIN PLACED	-X-X- FENCE
IPF — IRON PIN FOUND	— LAND LOT LINE
CM — CONCRETE MARKER	— CENTER LINE
CH — CHORD	— POWER LINE
L OR A — LENGTH OF CURVE	PP — POWER POLE



SU18-06. 401 N. Tennessee St.



Item # 4

SU18-06. Images taken 10-26-18



Item # 4

SU18-06. Images taken 10-26-18





City of Cartersville

City Council Meeting
11/15/2018 7:00:00 PM
SU18-07: 7 Dixie Avenue, Applicant: Amit Patel

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The applicant wishes to construct a fast food restaurant with a drive thru. The property is in the M-U (Multiple Use) zoning district where restaurants are allowed by right; however, restaurants with drive thru windows require a special use permit per the M-U zoning regulations. The Planning Commission recommends approval.
City Manager's Remarks:	This is a request for a special use permit in order for the restaurant to have a drive thru that is currently not allowed due to zoning regulations in the area. Planning Commission did recommend approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

SPECIAL USE APPLICATION SYNOPSIS

Petition Number(s): **SU18-07**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **Amit Patel**
 Representative: **Jeffrey Watkins**
 Property Owner: **FORR, LLC**
 Property Location: **7 Dixie Avenue (C001-0016-016)**
 Access to the Property: **Dixie Avenue**

Site Characteristics:

Tract Size: Acres: **1.55** District: **4th** Section: **3rd** LL(S): **456**
 Ward: **4** Council Member: **Calvin Cooley**

LAND USE INFORMATION

Current Zoning: **M-U (Multiple Use)**
 Proposed Zoning: **M-U (Multiple Use)**
 Proposed Use: **Fast Food Restaurant w/ Drive Thru**
 Current Zoning of Adjacent Property:
 North: **M-U (Multiple Use)**
 South: **M-U (Multiple Use)**
 East: **G-C (General Commercial)**
 West: **M-U (Multiple Use)**

The Future Development Map designates the subject property as: **Parkway Corridor.**

The Future Land Use Map designates the subject property as: **Commercial.**

SU18-07

2. City Department Comments:**Electric:** Takes No Exception**Fibercomm:** Takes No Exception**Fire:** Takes No Exception**Gas:** Takes No Exception**Public Works:** *No comments received***Water and Sewer:** Takes No Exception**3. Public Comments:**

Date uncertain: Linda Brooker, property owner, 8 and 12 Maybelle St., visited the planning office in person and spoke to Randy Mannino. The discussion involved the effect of this development on property values.

4. Special Use Review

The applicant wishes to construct a fast food restaurant with a drive thru. A special use permit is required because the property is in the M-U district.

5. Zoning Ordinance Findings

Please review the following findings, as stated in the Zoning Ordinance, which are to be utilized in determining justification for approval or denial of special use request(s).

B) Article XVI. Special Uses**Sec. 16.1. Scope and intent.**

- A. This article specifies uses which are not classified as permitted uses as a matter of right in zoning districts, and are therefore only allowed through the approval of a Special use. The standards which apply to each use are enumerated and must be met in order for an application to be granted.
- B. In granting a Special use, conditions may be attached as are deemed necessary in the particular case for the protection or benefit of neighbors in order to assimilate the proposed development or use into the neighborhood with minimal impact.

Sec. 16.2. Application of regulations and approval.

Uses allowable with a Special use and the minimum standards for such uses are listed in section 16.4 of this article.

SU18-07

Uses in the districts enumerated herein may be authorized by Special use only. The regulations contained in this article shall not apply to any permitted use as a matter of right in any zoning district.

Any use which may be authorized by Special use shall be approved by the Mayor and Council in accordance with section 16.1, scope and intent, provided:

- A. The standards for the Special use as specified herein can be met;
- B. Recommendations have been received from the planning and development staff and other appropriate City departments.
- C. A public hearing has been held in relation to the Special use before the Planning Commission in conformance with the advertising standards outlined in article XXIV of this chapter. The Planning Commission shall make recommendations to the Mayor and Council regarding the application for a Special use; and
- D. A public hearing has been held in relation to the Special use before the Mayor and Council in conformance with the advertising standards outlined in article XXIV of this chapter.

Sec. 16.3. Additional restrictions.

- A. In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site proposed for a use which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special Use permit:
 - 1. The effect of the proposed activity on traffic flow along adjoining streets;
 - 2. The availability, number and location of off-street parking;
 - 3. Protective screening;
 - 4. Hours and manner of operation of the proposed use;
 - 5. Outdoor lighting;
 - 6. Ingress and egress to the property; and
 - 7. Compatibility with surrounding land use.
- B. Any use which may be authorized by special use shall comply with all other City regulations, zoning district regulations and other regulations contained herein, and conditions of zoning approval if applicable. Whenever a standard contained in this section is in conflict with another provision of this chapter, the more restrictive provision shall prevail.

Sec. 17.6 Number of Parking Spaces

17.6.23 Restaurant or place dispensing food, drink, or refreshments which provides seating indoors. One (1) space for each four (4) seats provided for patron use.

6. How General Standards Are Met:

Item # 5

SU18-07

Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met: No negative effect to traffic along adjoining streets.

Standard #2: The availability, location, and number of off-street parking.

How Standard #2 has / will be met: Property will have onsite parking

Standard #3: Protective screening.

How Standard #3 has / will be met: Not required.

Standard #4: Hours and manner of operation:

How Standard #4 has / will be met: Normal business hours

Standard #5: Outdoor lighting

How Standard #5 has / will be met: Standard outdoor lighting as required by the ordinance

Standard #6: Ingress and egress to the property.

How Standard #6 has / will be met: Via Dixie Avenue

Standard #7: Compatibility with surrounding land use.

How Standard #7 has / will be met: Adjacent properties are in the M-U district

7. Additional standards from Zoning Ordinance section 16.4 for use applied for and how they are met:

8. Staff Recommendation: No objection to special use request

9. Planning Commission Recommendation:

Recommends Approval (6-0)

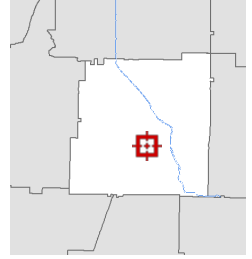


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Bartow County, GA



Overview



Legend

Parcels

Roads

City Labels

Cartersville Zoning

AG

DBD

G-C

G-C*

H-I

H-I*

L-I

L-I*

M-U

M-U*

MF-14

MF-14*

MN

O-C

O-C*

P-D

P-D*

P-I

P-S

P-S*

R-10

R-10*

R-15

R-15*

R-20

R-20*

R-7

R-7*

R-D

RA-12

RA-12*

Parcel ID
Sec/Twp/Rng

C001-0016-016
n/a

Alternate ID 31929
Class Commercial

Owner Address FORR LLC
PO BOX 1312

Item # 5

Property Address	7 DIXIE AV Cartersville	Acreage	1.55	CARTERSVILLE GA 30120
District	Cartersville			
Brief Tax Description	LL456 LD4			

(Note: Not to be used on legal documents)

Date created: 10/18/2018

Last Data Uploaded: 10/17/2018 9:10:53 PM

Developed by  **Schneider**
GEOSPATIAL

Application for Special Use
City of Cartersville

Case Number: 501807
Date Received: 9/28/18

Public Hearing Dates:

Planning Commission 11/6/18 5:30pm 1st City Council 11/15 7:00pm 2nd City Council 12/6 7:00pm
9:00am

Applicant AMIT PATEL (printed name) Office Phone _____
Address 4626 N. OAK OVERLOOK W. Mobile/ Other Phone 423-605-4123
City MARIETTA ACWORTH State GA Zip 30101 Email apatel17@hotmail.com
JEFFREY A. WATKINS
Representative's printed name (if other than applicant) Phone (Rep) (770) 382-7017
Email (Rep) jeff@jeffwatkinslaw.com
Representative Signature _____ Applicant Signature _____
Signed, sealed and delivered in presence of: My commission expires: 4/23/22
Notary Public _____

ELIZABETH KELLY
NOTARY PUBLIC
CHEROKEE COUNTY, GEORGIA
APRIL 23, 2022

Item # 5

* Titleholder FORR, LLC (titleholder's printed name) Phone (770) 382-8708
Address P.O. BOX 1312, CARTERSVILLE, GA Email tommys@raintree-properties.com
Signature _____
Signed, sealed, delivered in presence of: My commission expires: Nov. 27, 2021
Notary Public _____

BRANDI JACKSON
NOTARY PUBLIC
BARTOW COUNTY, GEORGIA
NOVEMBER 27, 2021

Present Zoning District M-U
Acreage 1.55 Land Lot(s) 456 District(s) 4 Section(s) 3
Location of Property: 7 DIXIE AVENUE, CARTERSVILLE, GEORGIA
(street address, nearest intersections, etc.)
Reason for Special Use Request: To allow for a drive-thru window for the proposed Fazoli's restaurant.
(attach additional statement as necessary)

* Attach additional notarized signatures as needed on separate application pages.

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date Five Years Prior to Application: 09/28/2013

- Item # 5

2. If the answer to any of the above is Yes, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past five (5) years.

K:\Planning General Info\City Forms_apps_mailing labels\Forms and Applications\Annexation Rezoning Special Use Variance apps\Special Use application_updated 3-20-18.doc

LIST OF ADJOINING PROPERTY OWNERS

FORR, LLC
P.O. Box 1312
Cartersville, Georgia 30120

The Amelia Wyatt Group, LLC
Attn: Lee Perkins Law Group
327 East Main Street
Cartersville, Georgia 30120

Donna N. Jones
274 Nally Road
Rydal, Georgia 30171

MWM Rentals, LLC
290 Bowen Road
White, Georgia 30184

Elizabeth C. Shadburn Irrevocable Trust
Attn: Linda S. Brooker
414 Wallis Farm Way
Marietta, Georgia 30064

Joseph T. Watters, III
P.O. Box 470
Adairsville, Georgia 30103

Richard H. Tumlin
9951 Lodestone Drive
Brentwood, TN 37027-3727

Regency Outlet, Inc.
9951 Lodestone Drive
Brentwood, TN 37027-3727

Salmon Property Investments, LLC
506 Turner McCall Blvd, SW
Rome, Georgia 30165

Attic Self Storage, Inc.
P.O. Box 2747
Dallas, Georgia 30132

Taco Bell of America, Inc.
c/o Taco Bell #3779
P.O. Box 80615
Indianapolis, IN 46280

SPECIAL USE JUSTIFICATION

The Mayor and City Council, upon review, may authorize a Special Use which is not classified as a permitted use by right in a zoning district.

Zoning Ordinance section 16.3.A

In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:

1. *The effect of the proposed activity on traffic flow along adjoining streets;*
2. *The availability, number and location of off-street parking;*
3. *Protective screening;*
4. *Hours and manner of operation of the proposed use;*
5. *Outdoor lighting;*
6. *Ingress and egress to the property; and*
7. *Compatibility with surrounding land use.*

Zoning Ordinance section 16.4 states standards for specific uses – if the use you are applying for has additional standards, these must also be addressed below.

Use applied for:

To allow for a drive-thru window for the proposed Fazoli's restaurant.

Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met:

There will be no negative effect to traffic flow along adjoining streets.

Standard #2: The availability, number, and location of off-street parking.

How Standard #2 has / will be met:

The subject property will have sufficient onsite parking.

Standard #3: Protective screening.

How Standard #3 has / will be met:

No protective screening is needed.

Item # 5

Standard #4: Hours and manner of operation of the proposed use.

How Standard #4 has / will be met:

The proposed restaurant will have normal business hours.

Standard #5: Outdoor lighting.

How Standard #5 has / will be met:

The subject property shall have standard lighting for a restaurant as required under
the ordinance.

Standard #6: Ingress and egress to the property.

How Standard #6 has / will be met:

The subject property shall access Dixie Avenue.

Standard #7: Compatibility with surrounding land use.

How Standard #7 has / will be met:

The subject property is adjacent to commercial and retail uses.

Additional standards from Zoning Ordinance section 16.4 for use applied for and how they are met:

N/A

Signed,

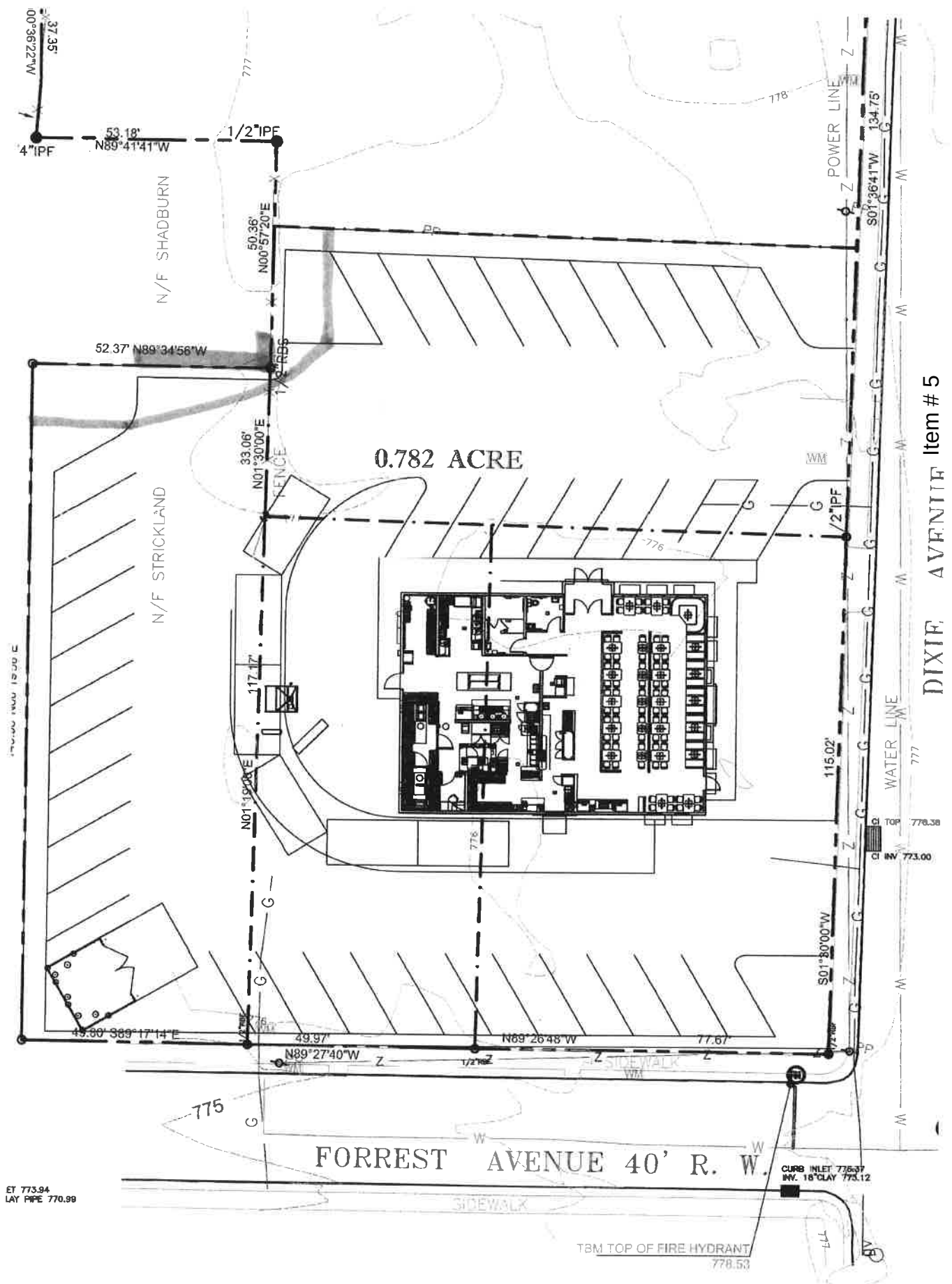

Applicant or Representative

Date

9-28-18

CARTERSVILLE NEWSPAPERS

• The Daily Tribune • The Herald-Tribune • The North Bartow News



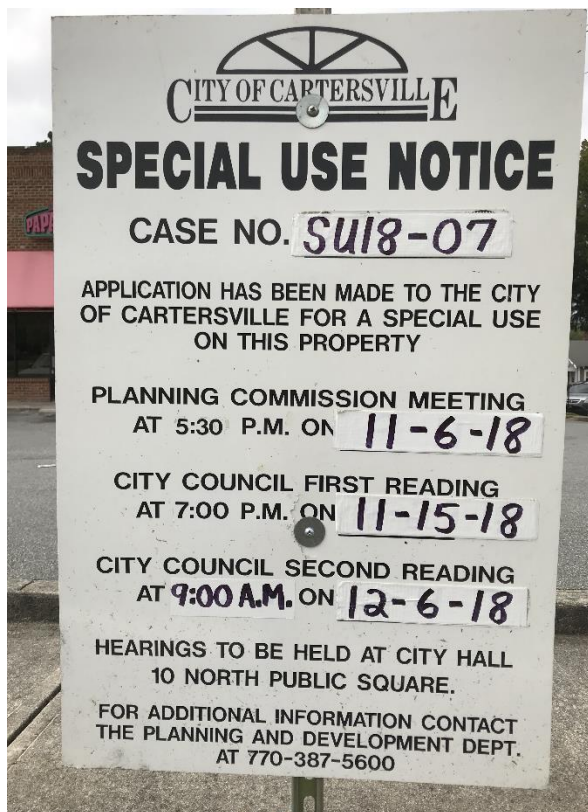
ET 773.94
LAY PIPE 770.99

FORREST AVENUE 40' R. W.

TBM TOP OF FIRE HYDRANT
778.53

CURB INLET 775.37
INV. 18" CLAY 773.12

PUBLIC NOTICE



SITE PICS TAKEN: 10/5/18



Item # 5





City of Cartersville

City Council Meeting
11/15/2018 7:00:00 PM

T18-06: Brewery, Microbrewery, & Distillery Definitions. Applicant: City of Cartersville

SubCategory:	First Reading of Ordinances
Department Name:	Planning and Development
Department Summary Recommendation:	The proposed text amendments to the zoning and alcohol ordinances are driven by the 2018 Visioning Session, and requests by citizens and the Downtown Development Authority. The text amendments involve ordinance changes to support changes in State law and requests for breweries, distilleries and microbreweries. Currently, there are two (2) potential projects for microbreweries in or adjacent to the DBD. Alcohol related text amendments to the zoning ordinance include updates to the Definitions, Zoning Districts and Special Use Standards sections per the attached.
City Manager's Remarks:	This text amendment involves ordinance changes to support changes in the State law and makes requests for breweries, distilleries and microbreweries. The alcohol related text amendments to the zoning ordinance does include updates to the Definitions, Zoning Districts and Special Use Standards.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance no. _____

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES, CHAPTER 26 – ZONING, ARTICLE II. – INTERPRETATIONS AND DEFINITIONS. SECTION 2.2 – DEFINITIONS is hereby amended by adding the following definitions thereto:

1.

Sec. 2.2. - Definitions.

For the purposes of this chapter, certain terms or words used herein shall be defined as follows:

2.2.2. B

Brewery. An establishment that manufactures malt beverages.

2.2.4. D

Distillery. An establishment that manufactures distilled spirits.

2.2.13. M

Microbrewery. *Microbrewery* means an establishment in which not more than 15,000 barrels of beer or malt beverages are manufactured or brewed on the licensed premises in a calendar year and in which such manufactured or brewed beer or malt beverages may be sold for consumption on the premises and consumption off premises, subject to the limitations prescribed in O.C.G.A. § 3-5-24.1. As used in this definition, the term “barrel” shall be defined as set forth in O.C.G.A. § 3-5-1.

2.

The additional definitions added to Section 2-2 are to be alphabetized accordingly and included in said Section 2-2, and the remainder of said section shall be unaltered.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____

SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

Ordinance no. _____

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES, CHAPTER 26 – ZONING. ARTICLE IX. - COMMERCIAL DISTRICT REGULATIONS AND ARTICLE X. - INDUSTRIAL DISTRICT REGULATIONS are hereby amended by adding microbreweries, brewery and distillery as an allowed use as indicated below:

1.

Sec. 9-2. – M-U Multiple use district.

9.2.2. *Use regulations.* Within the M-U district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as a permitted use in this section shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Distillery (SU)*
- Microbreweries (SU)*

2.

Sec. 9-3. - N-C Neighborhood commercial district.

9.3.2. *Use regulations.* Within the N-C district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as a permitted use in this section shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Distillery (SU)*
- Microbreweries (SU)*

3.

Sec. 9.4. - DBD Downtown business district.

9.4.2. *Use regulations.* Within the DBD district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Distillery (SU)*
- Microbreweries (SU)*

4.

Sec. 9.5. - O-C Office/commercial district.

9.5.2. *Use regulations.* Within the O-C district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as a permitted use in this section shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Distillery (SU)*
- Microbreweries (SU)*

5.

Sec. 9.6. - G-C General commercial district.

9.6.2. *Use regulations.* Within the G-C district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes

- Distillery (SU)*
- Microbreweries (SU)*

6.

Sec. 10.1. - L-I Light industrial district.

10.1.2. *Use regulations.* Within the L-I district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as allowed shall not be permitted.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Brewery (SU if accessory tasting room is included)*
- Distillery (SU if accessory tasting room is included)*
- Microbreweries (SU)*

7.

Sec. 10.2. - H-I Heavy industrial district.

10.2.2. *Use regulations.* Within the H-I district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as allowed shall not be permitted.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Brewery (SU if accessory tasting room is included)*
- Distillery (SU if accessory tasting room is included)*
- Microbreweries (SU)*

8.

The additional permitted uses added to Sections 9.2, 9.3, 9.4, 9.5, 9.6, 10.1 and 10.2 are to be made a part of the permitted uses and alphabetized accordingly in each section as referenced herein. The remainder of said sections shall be unaltered.

9.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

Ordinance no. _____

Now be it and it is hereby ordained by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES, CHAPTER 26 – ZONING, ARTICLE XVI. – SPECIAL USES, SECTION 16.4. – MINIMUM SPECIAL USE STANDARDS is amended by adding Section 16.4.18, 16.4.19, 16.4.20 and 16.4.21 as follows:

1.

Sec. 16.4.18. Brew Pubs.

- (a) Production shall be in a wholly-enclosed building.
- (b) Production space shall be limited subject to state law.

2.

Sec. 16.4.19. Microbreweries.

Microbreweries, including accessory tasting rooms.

- (a) Production shall be in a wholly-enclosed building.
- (b) Any building or structure established in connection with such use shall be set back not less than 50 feet from any property with a residential land use.

3.

Sec. 16.4.20. Breweries.

Breweries, including accessory tasting rooms.

- (a) Production shall be in a wholly-enclosed building.
- (b) Any building or structure established in connection with such use shall be set back not less than 50 feet from any property with a residential land use.

4.

Sec. 16.4.21. Distilleries.

Distilleries, including accessory tasting rooms.

(a) Production shall be in a wholly-enclosed building.

(b) Any building or structure established in connection with such use shall be set back not less than 50 feet from any property with a residential land use.

5.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____

SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK



City of Cartersville

**City Council Meeting
11/15/2018 7:00:00 PM
Resolution for 2019 Events**

SubCategory:	Resolutions
Department Name:	Downtown Development Authority
Department Summary Recommendation:	In previous years, it has been the practice to have Council approve the known Festival Zone dates in one resolution, rather than to make multiple appearances for events every month throughout the year. This resolution submits all of the known rental and DDA events for 2019 for festival zone approval, although others may be presented to Council as they are requested. This schedule has been approved by the DDA Board and staff recommends approval of the requested festival zones.
City Manager's Remarks:	This is a list of 10 events that are requesting a festival zone for 2019. At this time, all permits and documents for the events have not been received. There is still ample time to receive the proper documentation to ensure the events are permitted etc., and meet the requirements. Your approval of the festival zones is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Resolution No. - _____

of the

City of Cartersville, Georgia

WHEREAS, the Cartersville City Council approved a Festival Ordinance in 2014; and

WHEREAS, the Downtown Development Authority (DDA) wishes to establish a Festival Zone for the following events to be held downtown in 2019:

April 6 – Saturday – BBQ & Brews (downtown square, 11am-11pm)
 May 4 – Saturday – Rotary Taste of Cartersville (downtown square, 11am-11pm)
 May 18 – Saturday – Music by the Tracks (Friendship Plaza, 4-10pm)
 June 15 – Saturday – Music by the Tracks (Friendship Plaza, 4-10pm)
 July 20 – Saturday – Music by the Tracks (Friendship Plaza, 4-10pm)
 August 17 – Saturday – Music by the Tracks (Friendship Plaza, 4-10pm)
 August 24 – Saturday – Backpack Buddies 5K (Friendship Plaza, 8am-12pm)
 September 21 – Saturday – Music by the Tracks (Friendship Plaza, 4-10pm)
 October 19 – Saturday – Bluegrass & Folk Festival (Depot side of downtown square, 11am-9pm)
 December 21 – Saturday – Christmas Karaoke (Friendship Plaza, 4-8pm); and

WHEREAS, the DDA Board recommends that these events be designated a controlled Festival Zone; and

WHEREAS said Festival Zone will allow those of 21 years and older, who show proof of identification and receive a wristband or other means of identification, be allowed to consume purchased alcoholic beverages within the Festival Zone; and

WHEREAS, DDA board, staff, or an approved festival manager will, in conjunction with event staff and volunteers, place signage around each event to identify the boundaries of the allotted Festival Zone; and

WHEREAS, the Director of Planning and Development will receive all necessary proposals and applications prior to each event with the understanding that alcoholic beverages will only be sold by an approved alcohol-license holding businesses.

NOW, THEREFORE BE IT RESOLVED by the City of Cartersville that the Downtown Cartersville 2019 Events Calendar, as planned and implemented by the DDA, and approved by the Director of Planning and Development, be designated a Community Festival Zone.

ADOPTED this the 15th day of November 2018.

/s/ _____
Matt Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

Proposed areas for 2019 festival zones



To include:

Yellow box – BBQ and Brews (April 6) & Rotary Taste of Cartersville (May 4)

Blue box – Bluegrass and Folk Festival (October 19)

Green box – All other festival zone events



City of Cartersville

City Council Meeting
11/15/2018 7:00:00 PM
Library Grant

SubCategory:	Resolutions
Department Name:	Administration
Department Summary Recommendation:	The Cartersville-Bartow Public Library has been experiencing some roof leaks. The quote received to replace the old library roof which is 20 years old, and the flat portions of the newer library roof is \$203,460. The Library is applying for a Georgia Public Libraries Major Repair and Preservation Grant which requires a commitment from the City of Cartersville to provide matching funds. The attached resolution states the City would commit to provide matching funds, if required, up to \$100,000 and would authorize the Mayor and City Clerk to execute any and all documents required in the grant process.
City Manager's Remarks:	Carmen Sims with the library was able to secure the roof project on a state project waiting list through the library system. If we are awarded the grant, funding will not be available till July 2020 so we have plenty of time to budget accordingly. As you know, the City is responsible for the library building and repair work. This is a resolution authorizing the Mayor and Clerk to sign any and all documents required in the grant process. Your approval of the resolution is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

RESOLUTION NO: _____**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, STATE OF GEORGIA, AUTHORIZING APPLICATION FOR GRANT FOR LIBRARY**

WHEREAS, the City of Cartersville supports the Cartersville-Bartow County Library (“Library”); and

WHEREAS, in the past, the City of Cartersville has applied for or participated with the Library in obtaining grants for facility improvements, Library projects, and other matters; and

WHEREAS, some grants require the City of Cartersville to provide matching funds in order for the Library to be awarded said grant; and

WHEREAS, it is the City of Cartersville’s understanding that the Library is filing for a grant for roof repair and other purposes (“Project”) under the Georgia Public Libraries Major Repair and Preservation Grant Program, which grant requires a commitment from the City of Cartersville to provide matching funds; and

WHEREAS, the City of Cartersville deems the Project to be in the best interests of the citizens of Cartersville; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of Cartersville acting in their official capacity, are hereby authorized to file and/or execute any and all documents or application in order to obtain said Georgia Public Libraries Major Repair and Preservation Grant and to perform those activities specified within this Resolution in support of the Library; and

BE IT FURTHER RESOLVED, that the City of Cartersville shall be committed to Library to fulfill the Georgia Public Libraries Major Repair and Preservation Grant Program and to provide matching funds, if required, up to \$100,000.00; and

BE IF FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to execute any and all documents as may be required to accompany said application to the Georgia Public Libraries Major Repair and Renovation Grant Program and any and all Support Documentation which is considered to be part of said application process.

BE IT AND IT IS HEREBY RESOLVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, this ____ day of _____, 2018.

/s/ _____
Matthew J. Santini, Mayor
City of Cartersville, Georgia

ATTEST:

/s/ _____
Meredith Ulmer, City Clerk
City of Cartersville, Georgia

Georgia Public Library Service Major Repair and Renovation Grant Program

FY19 Application

Date 11/6/18

Library System Bartow County Library System

Library Facility Cartersville Public Library

Facility Address 429 West Main Street

City Cartersville County Bartow

Facility Status (check one)

☒ Main Library

☐ Branch Library

Facility Ownership Status (list the owner of the library facility)

City of Cartersville

Project Priority (check one)

☐ Re-Purpose

☐ Structural repairs

☒ Roof replacements and/or repairs

☐ HVAC replacements and/or repairs

☐ Life Safety/Facility Integrity/Hazardous Conditions

Describe _____

☐ Accessibility and Code Compliance Conditions

Describe _____

Local Matching Funds will be provided by

☐ Library funds

☒ Local Taxing Agency: City of Cartersville

Cost of Project

Contract Cost	\$	
Design Fees	\$	
Other Costs	\$	
Other Costs	\$	
Other Costs	\$	
Subtotal	\$	0.00
10% Contingency	\$	0.00
Total Cost of Project	\$	203,500.00

Describe how these costs were determined?

Are the actual costs from a bid process?

Yes

☐ No

☒

Are the estimates from a design professional?

Yes

☒ No

☐

Item # 8

Description of Project - what will be accomplished with the funds?

Removal of the old roof and replacement with a new roofing system.

Need for the Project - why are funds needed for this project and how will it benefit your library?

The funds are needed because the existing roof on the older section of Cartersville-Bartow Library is over twenty years old and we have experienced leaks in our facility. We are concerned that if the roof is not replaced soon that additional leaks will occur and could damage library books and equipment.

Project Schedule - provide a proposed project implementation schedule.

If funding is secured, we will issue a request for proposal for the roof replacement and select the best qualified company to complete this project.

Contact Information for Project Manager:

Name		
Phone Number	(work)	(cell)
E-Mail Address		

Certification of Matching Funds Availability:

Library Director: _____

signature

Library System Board Chair: _____

signature

Official(s) of Local Taxing Agency Providing the Funds:

1

signature

typed name, position, agency

2

signature

typed name, position, agency

3

signature

typed name, position, agency

Required Attachments

- ☐ Supporting documentation for project costs
- ☒ Professional estimate of repair
- ☐ Copies of reports documenting code violations, if applicable

Optional Attachments

- ☐ Plans and specifications
- ☐ Photographs
- ☐ Other

ESTIMATE - PROPOSAL**ALLTOP ROOFING & Restoration Services LLC.**P.O. Box 1463 • 251 River Drive
Cartersville, GA 30120**ALLTOP ROOFING
&
Restoration
Services**

Office: (770) 382-7008

Fax: (770) 382-3402

DATE 08/28/18**SUBMIT TO:**NAME: City of CartersvilleADDRESS: 1 N. Erwin StreetCITY: CartersvilleSTATE: Georgia 30120BLDG LOCATED: Cartersville LibrarySTREET: 429 W. Main StreetCITY: CartersvilleSTATE: Georgia

We hereby propose to furnish materials and labor necessary for the completion of:

Remove old EPDM roofing system and insulation on the oldest sections of roof. Install 1" Poly ISO insulation new retro fit drains. Then install new 60 mil Firestone TPO Roofing System. Other sections that have a Modified Bitumen roof on them. Install a 1" Poly ISO insulation and a mechanically attached 60 mil Firestone TPO Roofing System. Drains, metal copings, expansion joints and all associated flashings included.

Clean premises during and after completion. Thank you for letting us submit this proposal. All applicable safety standards will be followed.

Total cost of above described proposal will be \$ 203,460.00 (dollars) TERMS: _____

All material is guaranteed to be as specified. All work to be complete in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. Equity in this property acts as collateral for this contract until paid in full. AFTER 90 DAYS PRICE SUBJECT TO CHANGE

Authorized Signature _____

ACCEPTANCE OF ESTIMATE

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

ACCEPTED:

Date _____

Signature _____

Signature _____

- Our Guarantees are Not Transferable -

Item # 8

CONNECTEXPLORER



Old Library Roof

* - Flat roof also included in quote from Alltop Roofing



City of Cartersville

City Council Meeting
11/15/2018 7:00:00 PM
UPC 2019 Annual Membership

SubCategory:	Bid Award/Purchases
Department Name:	Gas System
Department Summary Recommendation:	We are required by state law to be a member of the UPC. This is our annual membership dues invoice in the amount of \$9,390.68. I recommend Council approval of this invoice.
City Manager's Remarks:	This is a budgeted item and is part of our annual membership dues to help us perform locate tickets for the City. Your approval of this invoice from UPC, Underground Protection Center, is recommended for approval.
Financial/Budget Certification:	This is a budgeted item.
Legal:	N/A
Associated Information:	



PO BOX 536434
ATLANTA, GA 30353-6434
770-623-4332, Option #4

Invoice

Date	Invoice #
1/1/2019	A19158

Member Code
CTV

Bill To
CITY OF CARTERSVILLE (CTV) P.O. Box 1390 Cartersville, GA 30120

☐	Monthly
☐	Quarterly
☐	Annual

Remit to: Utilities Protection Center, Inc. PO Box 536434 Atlanta, GA 30353-6434

P.O. No.	Terms
	Due on Receipt

Item	Description	Quantity	Rate	Amount
Annual	2019 Annual Membership Fee		9,390.68	9,390.68
CJ Gas OCT 26 2018				

Total	\$9,390.68
Payments/Credits	\$0.00
Balance Due	\$9,390.68

If paying by check, please include your invoice number and member code, if applicable, to ensure payment is applied correctly.

Thank you!



City of Cartersville

City Council Meeting
11/15/2018 7:00:00 PM
Transformer Purchase - 300 kVA

SubCategory:	Bid Award/Purchases
Department Name:	Electric Department
Department Summary Recommendation:	The Electric Department needs to purchase a 300 kVA transformer for inventory. We have a spare coming that could be used for the Taco Bell & Wendy's at Village Hills but this project moved quicker than anticipated and Acworth has agreed to loan us a transformer until this unit arrives. We will have two of this size transformers on order, with one going to Acworth and the other one to go into inventory. For more detail, see attached Bid Talley Sheet and separate bids from each vendor. Cartersville Electric Dept recommends that council approve the purchase of the ERMCO transformer from Gresco for the price of \$8,765.00. This is a budgeted Capital Item in FY18-19 budget.
City Manager's Remarks:	Your approval of this transformer purchase is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	

Transformer Purchase

The Electric Department needs to purchase a 300 kVA transformer that was used for the Taco Bell & Wendys at Village Hills. We have a spare coming but this project moved quicker than we anticipated and Acworth has agreed to loan us a transformer until this unit comes in. We have two of this size transformer ordered , with one going to Acworth and the other one will be our spare.

Transformer Spec: 300 Kva, High Voltage = 12470 GRDY/7200, Low Voltage = 208Y/120, Dead Front, Loop Feed, Per City of Cartersville Specifications.

<u>Bidder (Supplier)</u>	<u>Manufacturer</u>	<u>Price Of Unit</u>	<u>Total Ownership Cost (TOC) per unit</u>	<u># of Units Needed</u>	<u>Total Purchase Price</u>	<u>Delivery Time</u>	<u>Notes</u>
Gresco	Ermco	\$8,765.00	\$13,272.50	1	\$8,765.00	10-12 Weeks	Lowest purchase price and TOC Cost
Irby	GE	\$9,103.00	\$13,780.50	1	\$9,103.00	9-10 Weeks	
Wesco	Eaton/Cooper	\$9,183.55	\$12,292.05	1	\$9,183.55	13-14 Weeks	
Solomon	Solomon	\$9,751.00	\$14,565.50	1	\$9,751.00	10-12 Weeks	
Anixter	ABB	\$10,890.00	15,791.00	1	\$10,890.00	10-14 Weeks	

This is a Budgeted item in the FY18-19 budget.

The Electric Department recommends that council approve the purchase of the ERMCO Transformer from Gresco for the amount of \$ 8,765.00. This transformers has the lowest Purchase Price and TOC cost.

Eaton's Power Systems Division
 Proposal Number: BRDO885629
 Revision 00

Date: November 02, 2018
 Proposal Valid Through: December 02, 2018

Item Details

Item Number: 00001

Customer RFQ Information: Specification: 3ph Pad; Dated: 3/1/2006

Quantity	Unit Price
1	\$9,132.58/EACH

Lead-time (Per Lead-time definition in Proposal Details):

Product Lead-time (X): 13-14 weeks ex-factory

Description:

kVA	300 kVA 3 Phase Pad-Mounted Transformer
Temperature Rise	65 degree average winding rise
Cooling Class	ONAN
Insulating fluid	Mineral Oil
Efficiency Standard	DOE 2016
High Voltage	12470GY/7200 Volts, 95 kV BIL
kV Class	15 kV
High Voltage Configuration	Dead Front, Loop Feed
Taps	No Taps
High Voltage Bushings	200 amp Cooper bushing wells (Qty: 6)
Inserts	15 kV, 95 kV BIL Cooper load-break inserts (Qty: 6)
Expulsion fuses	Bayonet fuses (Qty: 3)
Bayonet Holder	Copper Bayonet Fuse Holder (Qty: 3)
Low Voltage	208Y/120 Volts, 30 kV BIL
Low Voltage kV Class	1.2 kV
LV Bushing Arrangement	Staggered
Low Voltage Bushings	1" copper stud with 12-hole screw-on spade bushing(s) (Qty: 4)
Bushing Supports	Standard LV Bushing Support Assembly
Cabinet hardware	Penta-head cabinet door bolts
IR Windows	No Window Required
IEEE K-Dimension	Loop feed per IEEE C57.12.34-2015 Figure 16 specific dimensions (without bails)
Coatings	Munsell Green (Munsell 7GY 3.29/1.5) topcoat
Notifications	Additional Nameplate (Inside LV Door)
Notifications	Mr. Ouch Decal Assembly--English
Notifications	Non-PCB decal
Gauges & Fittings	Liquid level gauge
Gauges & Fittings	Drain valve (1") with sampler in LV compartment
Gauges & Fittings	Pressure relief device, 35 SCFM
Tank accessories	IEEE standard one-hole ground pads (Qty: 3)
Tank accessories	Ground connectors/lugs (#8 solid - 2/0 stranded) (Qty: 2)
Packaging	Pallet
Cover	Bolted cover
Gauges Location	Inside Main Cabinet on Front Plate

This bid contains protected, proprietary and confidential material that constitutes either (1) trade secrets and (2) commercial or financial information, the disclosure of which would cause substantial competitive harm to Eaton.

Eaton's Power Systems Division
Proposal Number: BRDO885629
Revision 00

Date: November 02, 2018
Proposal Valid Through: December 02, 2018

Item Number: 00001

PERFORMANCE DATA:	**Losses are Guaranteed Average**
Target Impedance	5.22 % +/- 7.5%
No Load Losses @85 C	141 Watts
Load Losses @85 C	3134 Watts

This bid contains protected, proprietary and confidential material that constitutes either (1) trade secrets and (2) commercial or financial information, the disclosure of which would cause substantial competitive harm to Eaton.

Item # 10

Eaton's Power Systems Division
 Proposal Number: BRDO885629
 Revision 00

Date: November 02, 2018
 Proposal Valid Through: December 02, 2018

Item Details

Item Number: 00002

Customer RFQ Information: Specification: 3ph Pad; Dated: 3/1/2006

Quantity	Unit Price
1	\$9,183.55/Each

Lead-time (Per Lead-time definition in Proposal Details):

Product Lead-time (X): 13-14 weeks ex-factory

Description:

kVA	300 kVA 3 Phase Pad-Mounted Transformer
Temperature Rise	65 degree average winding rise
Cooling Class	ONAN
Insulating fluid	Mineral Oil
Efficiency Standard	DOE 2016
High Voltage	12470GY/7200 Volts, 95 kV BIL
kV Class	15 kV
High Voltage Configuration	Dead Front, Loop Feed
Taps	No Taps
High Voltage Bushings	200 amp Cooper bushing wells (Qty: 6)
Inserts	15 kV, 95 kV BIL Cooper load-break inserts (Qty: 6)
Expulsion fuses	Bayonet fuses (Qty: 3)
Bayonet Holder	Copper Bayonet Fuse Holder (Qty: 3)
Low Voltage	208Y/120 Volts, 30 kV BIL
Low Voltage kV Class	1.2 kV
LV Bushing Arrangement	Staggered
Low Voltage Bushings	1" copper stud with 12-hole screw-on spade bushing(s) (Qty: 4)
Bushing Supports	Standard LV Bushing Support Assembly
Cabinet hardware	Penta-head cabinet door bolts
IR Windows	No Window Required
IEEE K-Dimension	Loop feed per IEEE C57.12.34-2015 Figure 16 specific dimensions (without bails)
Coatings	Munsell Green (Munsell 7GY 3.29/1.5) topcoat
Notifications	Additional Nameplate (Inside LV Door)
Notifications	Mr. Ouch Decal Assembly--English
Notifications	Non-PCB decal
Gauges & Fittings	Liquid level gauge
Gauges & Fittings	Drain valve (1") with sampler in LV compartment
Gauges & Fittings	<u>Internal Fault Detector (IFD)</u>
Tank accessories	IEEE standard one-hole ground pads (Qty: 3)
Tank accessories	Ground connectors/lugs (#8 solid - 2/0 stranded) (Qty: 2)
Packaging	Pallet
Cover	Bolted cover
Gauges Location	Inside Main Cabinet on Front Plate

This bid contains protected, proprietary and confidential material that constitutes either (1) trade secrets and (2) commercial or financial information, the disclosure of which would cause substantial competitive harm to Eaton.

Eaton's Power Systems Division
Proposal Number: BRDO885629
Revision 00

Date: November 02, 2018
Proposal Valid Through: December 02, 2018

Item Number: 00002

PERFORMANCE DATA:	**Losses are Guaranteed Average**
Target Impedance	5.22 % +/- 7.5%
No Load Losses @85 C	141 Watts
Load Losses @85 C	3134 Watts

This bid contains protected, proprietary and confidential material that constitutes either (1) trade secrets and (2) commercial or financial information, the disclosure of which would cause substantial competitive harm to Eaton.

Item # 10

Eaton's Power Systems Division
 Proposal Number: BRDO885629
 Revision 00

Date: November 02, 2018
 Proposal Valid Through: December 02, 2018

Proposal Details

Terms of Sale: FOB Plant - Freight Prepaid and Allowed

Payment Terms: Within 45 Days Due Net

Proposal Valid Through: December 02, 2018

Orders must be issued to "Cooper Power Systems, LLC" and are subject to Eaton's Terms and Conditions of Sale that are included or have been provided previously to the buyer.

The following are the purchase order requirements for Eaton's Power Systems Division

All purchase orders must have the following clearly identified to be accepted by Power Systems. If a purchase order is missing any one of the requirements, it will be returned for revision prior to entering the order.

- Legal entity – Cooper Power Systems
- PO number
- Sold to number or address
- Ship to number or address ('will advise' acceptable temporarily)
- Price per line item
- Quantity per line item
- Catalog number, customer material number, or quote number with identified item numbers
- Freight Terms
- Currency if international
- Payment Terms

Listing any of the following additional requirements on your purchase order will assist in the speed and accuracy of processing your order and preventing orders from being placed on hold:

- Valid and current contract or quote number
- Shipping Notes (if required)
 - If shipping collect an account number must be provided
 - If shipping third party a payer address is needed
 - If shipping direct to the end user, provide an address, contact name and contact number
 - If shipping complete, this must be noted
- Please note any special instructions, including special billing and customer witness tests. It is preferred that they are highlighted.
- Lead-times
 - Please note when the customer needs the material
 - If expedited lead-times have been committed please note who you received the lead-time from and what the commitment was

Proposal number and item number should be referenced on purchase order.

Quoted lead-times are based on current factory loading and are subject to change.

Lead-time: Shipment is based on receipt of all required order information at Cooper Power Systems. X and Y (where applicable) are defined in the Item Details for each line item on this proposal.

We now offer complete services for all your power distribution and automation needs. We have the industry's largest Electrical Power Equipment Manufacturer's Service Team, which provides 24 hour service. We provide start-up and commissioning; power system analysis including Arc Flash, Harmonics

Eaton's Power Systems Division
 Proposal Number: BRDO885629
 Revision 00

Date: November 02, 2018
 Proposal Valid Through: December 02, 2018

and other studies; preventive maintenance, testing and field trouble-shooting; multi-year service contracts; power system automation engineering, monitoring and training; aftermarket life extension solutions; as well as turnkey project capabilities. In addition to the services that we can provide for the equipment contained within this proposal, our Service Team is experienced on all manufacturers' electrical power distribution equipment, so please contact us about any electrical system problem. If you need immediate service, you can contact the Representative who provided this proposal.

The prices on this quote are valid per the Proposal Validity listed in the Proposal Details section of this proposal unless extended explicitly by Eaton. Prices quoted are for shipment per lead-time shown on this Eaton proposal. If there is a need to schedule the shipment later than the quoted lead-time, such as the use of the Approval drawing process, the price will be adjusted per the Commodity Price Index (CPI) in effect at the time of shipment. The CPI is available for your review on the Eaton web site: www.cooperindustries.com/content/public/en/power_systems/resources/cpi.html

If FOB destination is required there will be a 2% price adder per unit.

Lead times quoted are based on accurate and complete information from the customer. If additional information or clarifications are required, a delayed response from the customer may affect the ship date(s) of the unit(s). The manufacturer cannot be held accountable for such delays.

In the event Buyer cancels this agreement after award, the following will be charged as a percentage of the order price of each item cancelled: After award, before engineering has begun: 20%. After engineering has begun, before production firm schedule date: 50%. After production firm schedule date, before fabrication: 70%. After fabrication has begun: 100%

Only routine tests as defined per IEEE C57.12.00-2015, Table 17 shall be performed on all transformers. Additional design tests can be provided at additional cost. Short circuit testing shall not be performed.

Design tests such as temperature rise, short circuit, and audible sound tests shall not be performed on all transformers as specified in the specification. Certification tests have been previously performed on like transformers that show the design passes the requirements listed in IEEE C57.12.90. These certification reports can be furnished upon request.

All 3 phase padmount transformers will be designed and manufactured in accordance with the latest revision of IEEE Standards C57.12.34 and C57.12.28.

Three Phase Specification - Clarifications / Exceptions:

II.L Coatings and surface preparation system shall be Eaton's standard, which is in compliance with IEEE C57.12.28 performance requirements. First coating of metal parts shall be a high-build electro-coat formulation, applied with an electrostatic dip process, over a zinc phosphate pretreatment. Inside cabinet surfaces and tank front shall be light gray. The second coating, a urethane overcoat applied for exterior ultraviolet protection with a color of Munsell 7GY3.29/1.5 Green, shall be applied to the external tank and cabinet surfaces. Total dry film paint thickness shall be a minimum of 3 mils.

II.K.4 IFD shall act as pressure relief device

IV.D Transformers 300 kVA and below, and 500 kVA @ 480Y/277 secondary will have two piece low voltage bushings with studs and screw on spades, in lieu of the one-piece bushings as specified. Transformers 500 kVA @ 208Y/120 secondary and above will have one-piece bushings. To meet the 6" requirement we will be supplying 10 and 16 hole spades in lieu of 8 and 12 respectively. All transformers will come standard with supports.

Eaton's Power Systems Division
Proposal Number: BRDO885629
Revision 00

Date: November 02, 2018
Proposal Valid Through: December 02, 2018

IV.F Eaton shall provide Mylar decals, with black characters on a clear background, for terminal designations in lieu of stenciling these on the frontplate with paint.

V.B Eaton shall supply RTE dual element bayonet fuses per Eaton catalog section 240-48 for Rating 45-750 kVA. These have a 4038108C.. part number series and are equivalent to the Kearney fuses listed in the specification.

Thank you,
Laura Marshall



Laura Marshall
Inside Sales

6108 Bohannon Rd
Fairburn, GA 30213
Main (770) 477-3860
Toll Free (866) 320-7650
Fax (770) 477-3880
lhaynes@wesco.com



When it's on the line.

To: Jeff Nalli
Cartersville Electric System
320 S. Erwin St.
Cartersville, Georgia 30120
United States

From: Charlie Williams
+1 8504281091
cwilliams@solomoncorp.com

Quote: Q-08525
Date: 10/29/2018

QTY	DESCRIPTION	EACH (USD)
1	New Three Phase Pad Mount - 300 KVA	\$9,751.00
Engineering Quote Number: NA HV: 12470GrdY/7200 LV: 208Y/120 Taps: NA Primary Bushings: Wells & Inserts Secondary Bushings: 12-Hole Spades w/Supports Degree Rise: 65° C Frequency: 60 Hz Impedance: 5.2% Additional Specs: Dead Front, Loop Feed, Bayonet Fusing, 1" Fill Plug, Mineral Oil Filled. Losses, NL - 477, FL - 2668		

Built per Quoted Specifications
Shipment: 10-12 Weeks ARO
FOB Allowed To: Georgia
Warranty: 3 Years
Terms: Net 30 with approved credit

Prices valid for 30 days. Units subject to availability. Please see attached Terms and Conditions.

Price does not include tax. If applicable, tax will be added to the invoice. If order is tax exempt, please provide a copy of your exemption certificate.

Unit(s) quoted are for normal service conditions as defined by ANSI/IEEE Standards.

Notify Solomon Corporation at time of quotation should the unit(s) be subject to harmonics, motor starting, shovel duty, or other special service conventions.



6525 BEST FRIEND RD SUITE 100
NORCROSS, GA 30071

300KVA

www.anixterpowersolutions.com

Phone: 404.691.2605
Fax: 770.798.1309

Quotation: U00564357.00

To: **CITY OF CARTERSVILLE**
ELECTRIC DEPT.
320 SOUTH ERWIN ST
CARTERSVILLE, GA 30120

Issued Date:
Expiration Date: **Dec 01, 2018**

Sales Contact: **Debbie Livengood**

Attn: **(P) 470.415.5851**
Phone: **(F) 770.852.9461**
Fax: **debbie.livengood@anixter.com**

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
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1		300KVA 3PH PADMOUNT 12470GRDY/7200, 208Y/120, PER SPEC. CLARIFICATION: TANK WILL BE PRIMED BUT NO TOP COAT ON THE INTERIOR.	1	10,890.000	EA	10,890.00
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DEL: 8-12 WKS

SECTION TOTAL: \$10,890.00

QUOTE TOTAL: \$10,890.00

Special Notes

- 1) All items are In Stock unless otherwise noted.
- 2) All item pricing on this quote is valid for thirty days unless otherwise specified.
- 3) All applicable taxes apply.

For the latest terms & conditions please visit: <https://www.anixterpowersolutions.com/site/legal/purchase-terms.html>

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.

CUSTOMER COPY

QUOTE # 519425-00
QUOTED DATE 10/31/18BILL TO:
GRESO UTILITY SUPPLY, INC.
1135 RUMBLE ROADSHIP TO:
CITY OF CARTERSVILLE
320 S ERWIN STREETATTN= ACCOUNTS PAYABLE
FORSYTH GA31029

CARTERSVILLE GA30120

DESCRIPTION	PRODUCT NUMBER	QTY	UNIT PRICE
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TRANSFORMER LOSS DATA IS BASED ON ANSI C57.12.00:

LOSS GRT: AVE VOLT% : 100

NL TEMP BASIS: 85 LL TEMP BASIS: 85

FOB CARTERSVILLE, GA. FREIGHT PREPAID & ALLOWED.

LEAD TIME 10-12 WEEKS.

*QUOTED PER SPECIFICATION FOR THREE-PHASE PAD

MOUNT TRANSFORMERS MARCH 2006.

-REFERENCE IV.D.: IN ORDER TO MEET THE 6" SPACE
REQUIREMENT ERMCO WILL PROVIDE TWO(2) ADDITIONAL
SPADE HOLES.-REFERENCE V.C.: IF CLF IS REQUIRED PER PURCHASE
ORDER PRICING MUST BE ADJUSTED.-ITEM 1 QUOTED WITH IFD, ITEM 2 WITH STANDARD
PRESSURE RELIEF VALVE.PRICING IS FIRM ON AN ORDER RECEIVED WITHIN
30 DAYS FROM BID DATE AND SHIPMENT WITHIN LEADTIME

PRICING IS SUBJECT TO ESCALATION/DESCALATION

FOR ORDERS PLACED AFTER THE 30 DAY BID VALIDITY

OR FOR SHIPMENTS DELAYED BEYOND THE QUOTED

LEADTIME AT THE CUSTOMERS REQUEST. ESCALATION IS

CALCULATED ON THE DIFFERENCE IN THE ERMCO

MATERIAL COST FROM TIME OF QUOTE VERSUS REQUESTED

TIME OF SHIPMENT. THE BASE INDEX FOR THIS QUOTE

IS 4TH QTR 2018 MATERIAL COSTS. NOTE: LEADTIME

IS SUBJECT TO CHANGE WITHOUT NOTICE! 4TH QTR INDEX

2018.

ITEM 1			
ERMCO 3 PHASE PAD TRANSFORMER	3PH-PAD	1	8765.00

ITEM# : 1.00

NL= 477 LL= 2631 IZ=5.100 TL= 3108

OPTIONS BEGIN.....

ERMCO ERMCO STD 3PH TRANSFORMER

0300 300 KVA

G GRDY

001G 12470GY/7200 95 BIL

X H0/X0 GROUND

001 NO TAPS

112 208Y/120 LH

S5 ANSI SPECIFIC K DIM=5.0

L LOOP FEED

000 ERMCO STD FIXED STUD WELL

G15 STD INSERT SYSTEM SELECT

Item # 10

CUSTOMER COPY

QUOTE # 519425-00
QUOTED DATE 10/31/18BILL TO:
GRESO UTILITY SUPPLY, INC.
1135 RUMBLE ROADSHIP TO:
CITY OF CARTERSVILLE
320 S ERWIN STREETATTN= ACCOUNTS PAYABLE
FORSYTH GA31029

CARTERSVILLE GA30120

DESCRIPTION	PRODUCT NUMBER	QTY	UNIT PRICE
000	ELBOW ARRESTERS NOT SELECTED		
S	STAGGERED LV BUSHING ARRANGEMENT		
514	HJ INTG 14H SPD		
1	LV BUSHING SUPPORTS REQUIRED		
925	FUSE, KEARNEY 124080-25 DE25AMP		
A00	STD ISOLATION LINK BY CONFIGURATOR		
000	MILD STEEL TANK & PEDESTAL		
000	MILD STEEL CABINET & SILL		
0	STD CABINET PARTITION		
0	PADMOUNT GREEN FINISH		
0	STANDARD HARDWARE.		
11	SILICON BRONZE PENTABOLT		
1	#10-1 1-WAY TIN PLATED 19-01		
0	GROUND BOSS IN PRIMARY & SECONDARY		
00	STANDARD AIR SPACE		
N1	IFD AND .25 PLUG ON FRONT PANEL		
Z	ERMCO STD DRAIN VALVE W/ SAMPLER		
0	1"NPT FILL PLUG		
Z	SEC ERMCO STD LEVEL GAUGE		
0	NO VACUUM GAGE SELECTED		
0	NO TEMPERATURE GAGE SELECTED		
0	STD TX OIL		
A	STANDARD TWO NAMEPLATES		
00	STD KVA DECAL OUTSIDE		
01	"NON PCB" 1X2 (ERMCO STD) 7-15		
11	DANGER "MR OUCH" GENERIC (3-52-02)		
00	NO WARNING DECALS		
99	STD PRIMARY DECAL INSIDE (HV)		
00	NO SECONDARY VOLTAGE DECALS		
16	STENCIL HV & LV BU PER CM71 NOTES		
N	NO SPECIAL TEST NEEDED		
OPTIONS END.....			

ITEM 2			
ERMCO 3	PHASE PAD TRANSFORMER	3PH-PAD	1 8685.00
ITEM# :	2.00		
	NL= 456 LL= 2758 IZ=3.700 TL= 3214		
OPTIONS BEGIN.....			
ERMCO	ERMCO STD 3PH TRANSFORMER		
0300	300 KVA		
G	GRDY		
001G	12470GY/7200 95 BIL		
X	H0/X0 GROUND		

CUSTOMER COPY

QUOTE # 519425-00
QUOTED DATE 10/31/18BILL TO:
GRESKO UTILITY SUPPLY, INC.
1135 RUMBLE ROADSHIP TO:
CITY OF CARTERSVILLE
320 S ERWIN STREETATTN= ACCOUNTS PAYABLE
FORSYTH GA31029

CARTERSVILLE GA30120

DESCRIPTION	PRODUCT NUMBER	QTY	UNIT PRICE	EXT PRICE
001	NO TAPS			
112	208Y/120 LH			
S5	ANSI SPECIFIC K DIM=5.0			
L	LOOP FEED			
000	ERMCO STD FIXED STUD WELL			
G15	STD INSERT SYSTEM SELECT			
000	ELBOW ARRESTERS NOT SELECTED			
S	STAGGERED LV BUSHING ARRANGEMENT			
514	HJ INTG 14H SPD			
1	LV BUSHING SUPPORTS REQUIRED			
925	FUSE, KEARNEY 124080-25 DE25AMP			
A00	STD ISOLATION LINK BY CONFIGURATOR			
000	MILD STEEL TANK & PEDESTAL			
000	MILD STEEL CABINET & SILL			
0	STD CABINET PARTITION			
0	PADMOUNT GREEN FINISH			
0	STANDARD HARDWARE.			
11	SILICON BRONZE PENTABOLT			
1	#10-1 1-WAY TIN PLATED 19-01			
0	GROUND BOSS IN PRIMARY & SECONDARY			
00	STANDARD AIR SPACE			
00	GENERIC PR VALVE .25 10PSI 35SCFM			
Z	ERMCO STD DRAIN VALVE W/ SAMPLER			
0	1"NPT FILL PLUG			
Z	SEC ERMCO STD LEVEL GAUGE			
0	NO VACUUM GAGE SELECTED			
0	NO TEMPERATURE GAGE SELECTED			
0	STD TX OIL			
A	STANDARD TWO NAMEPLATES			
00	STD KVA DECAL OUTSIDE			
01	"NON PCB" 1X2 (ERMCO STD) 7-15			
11	DANGER "MR OUCH" GENERIC (3-52-02)			
00	NO WARNING DECALS			
99	STD PRIMARY DECAL INSIDE (HV)			
00	NO SECONDARY VOLTAGE DECALS			
16	STENCIL HV & LV BU PER CM71 NOTES			
N	NO SPECIAL TEST NEEDED			

OPTIONS END.....

100% CTR W/ SHIPMENT

48 HOUR NOTICE

FLAT BED SIDE UNLOAD



STUART C IRBY BR743 KENNESAW
1025-A COBB INTERNATIONAL PLACE
SUITE A
KENNESAW GA 30152
770-422-1005 Fax 770-427-8455

Quotation

QUOTE DATE	ORDER NUMBER
10/30/18	S011015601
REMIT TO:	PAGE NO.
STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30384	1

SOLD TO:
 CITY OF CARTERSVILLE
 PO BOX 1390
 CARTERSVILLE, GA 30120-1390

SHIP TO:
 CITY OF CARTERSVILLE
 ATTN: ELECTRICAL DEPARTMENT
 320 S. ERWIN STREET
 CARTERSVILLE, GA 30120-3914

ORDERED BY:

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
129337						James A Narmore	
INSIDE SALESPERSON				REQD DATE	FRGHT ALLWD	SHIP VIA	
Neil Godfrey				10/30/18	Yes		
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/Uom	Ext.Amt
1EA		1	*GE HG39G70A1 GE 300KVA 3-PH PADMOUNT TRANSFMR 12470GRDY/7200 TO 208Y/120 VOLTS DEAD FRONT, LOOP FEED, PER CITY OF CARTERSVILLE SPEC NL= 503 LL= 2414 * IF ORDERED WITHOUT IFD- DEDUCT \$182.00 FROM COST OF TRANSFORMER * DELIVERY 9-10 WEEKS A.R.O.			9103.000EA	9103.00

*** This is a quotation ***

Prices firm for acceptance within 30 days with the exception of commodity prices which are subject to change daily. Quotation is void if changed. Complete quote must be used unless authorized in writing.

For Terms and Conditions, Please See our website.

Subtotal	9103.00
S&H CHGS	0.00
Sales Tax	0.00
TOTAL	Item # 9103.00

** Reprint ** Reprint ** Reprint **



City of Cartersville

City Council Meeting
11/15/2018 7:00:00 PM
New World Software Annual Maintenance

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	Our Cartersville Police and Fire Departments are connected to the New World Software that is used by the Bartow County 911, Sheriff's office and other local jurisdictions. This is an annual budgeted item that we expected to cost \$35,794.36. Some additional modules were added and all agencies share in these costs, so the 2019 annual maintenance for the City is \$38,207.82 and is recommended for your approval.
City Manager's Remarks:	This software is beneficial to the Fire and Police Department. This is a budgeted item, however; it is over budget due to additional modules. Your approval of this purchase is recommended.
Financial/Budget Certification:	This is a budgeted item, but will cost more than what was budgeted due to some additional software being added per the vendor. The additional software is being checked to make sure we have received it and are using it.
Legal:	
Associated Information:	

**STEVE TAYLOR, COMMISSIONER
BARTOW COUNTY
P.O. BOX 543
135 W. CHEROKEE AVE., SUITE 251
CARTERSVILLE, GEORIGIA 30120
770-387-5030**

Invoice Date: October 17, 2018

Due Date: December 1, 2018

TO: City of Cartersville
PO Box 1390
Cartersville, GA 30120

Please mail payment
Attn: Alecia Hendrix

To bill for **New World (Tyler Technologies)** maintenance cost for calendar year 2019
City of Cartersville Share (19.3% of \$197,968) \$ 38,207.82

Total Due: \$ 38,207.82



BARTOW COUNTY

Steve Taylor, Sole Commissioner

Memo

To: City Managers, City Clerks

From: Alecia Hendrix, Accountant

Date: October 16, 2018

Re: New World (Tyler Technologies) Maintenance Costs for Calendar 2019

The maintenance costs for the New World/Tyler Aegis MSP public safety software will be \$197,968.00 for the 2019 Calendar Year. The cost increased from our previous estimate due to added modules.

I have included an invoice for your portion of the maintenance cost based on your SPLOST percentage. Please let me know if you have any questions. My contact information is below. Thank you!

Alecia Hendrix

Accountant

Hendrixa@bartowga.org

(770) 607-6220



City of Cartersville

City Council Meeting
11/15/2018 7:00:00 PM
Amendment to Standard Group Insurance Policy

SubCategory:	Contracts/Agreements
Department Name:	Administration
Department Summary Recommendation:	The City has coverage through Standard Insurance for short-term (STD) and long-term disability (LTD) for employees. The contract language currently does not agree with how the City handles reimbursement for any employee who are on short-term or long-term disability, which allows employees to make up the difference in the reduction in pay from STD or LTD by using their sick or vacation pay. The proposed amendment will allow employees to use their sick or vacation time to make up this short fall and is recommended for your approval.
City Manager's Remarks:	This amendment allows employees to use their sick and vacation time to make up the short fall in pay while on short-term or long-term disability. Your approval of the amendment to the Standard Group Insurance Policy is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



Request for Group Insurance Amendment

Standard Insurance Company
900 SW Fifth Avenue
Portland, OR 97204-1282

Employee Benefits Consultant: Elisabeth Pannell
Employee Benefits Service Representative: Taree Murphy
Employee Benefits Sales and Service Office: Atlanta

Policyholder: City of Cartersville
Group Number: 163524

As an authorized representative of the Employer, I request that Standard Insurance Company ("The Standard") amend the above Employer's coverage under the Group Policy to make the following change(s):

Applicable to STD and LTD: Change sick leave integration to 100% backdoor.

I request that the amendment become effective on 01/01/2019. I understand that the amendment will not become effective unless approved and issued by The Standard.

I request that the amendment be approved by The Standard subject to The Standard's usual underwriting requirements, including, if applicable, Evidence of Insurability or a Pre-existing Condition provision.

I understand that the amendment, if approved by The Standard, will be issued in the policy language customarily used by The Standard.

I understand that any increase in Insurance for a Member who is not Actively At Work all day on the Member's last regular work day before the scheduled effective date of the amendment will be deferred until the first day after the Member completes one full day of Active Work.

I request that the amendment, if approved and issued by The Standard, become effective by its terms without any further acceptance by the Employer, and that a copy of this Request for Group Insurance Amendment form be attached to and made a part of the amendment.

Sign Name: _____ Title: Mayor
Authorized Representative

Print Name: Matthew Santini Date: _____

Attest Name: _____ Title: City Clerk
Authorized Representative

Print Name: Meredith Ulmer Date: _____

Item # 12



City of Cartersville

City Council Meeting
11/15/2018 7:00:00 PM
September 2018 Financial Report

SubCategory:	Monthly Financial Statement
Department Name:	Finance
Department Summary Recommendation:	Attached are the financial reports for September 2018.
City Manager's Remarks:	Tom R will present this information at Thursday's meeting.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MONTHLY SUMMARY

As of September 30, 2018

CT # and MONTH OF	FY 2017-18	FY 2018-19	FY 2017-18	FY 2018-19	100.00% OF BUDGET (Year to Date)
	September-17	September-18	Year to Date September-17	Year to Date September-18	
GENERAL FUND - excluding SPLOST, DDA & School System Property Tax Revenue & Expenditures					
REVENUE	\$1,506,589	\$1,509,352	\$4,567,497	\$4,755,228	19.40%
EXPENDITURE	\$2,002,915	\$2,175,487	\$6,435,131	\$6,285,617	25.64%
Gen. Fund Net Profit (Loss)	(\$496,326)	(\$666,135)	(\$1,867,634)	(\$1,530,389)	
WATER & SEWER					
REVENUE	\$1,740,868	\$2,169,552	\$5,063,286	\$5,947,639	14.83%
EXPENDITURE	\$1,073,866	\$1,838,965	\$3,433,461	\$4,567,040	11.39%
Wtr. & Swr. Fund Net Profit (Loss)	\$667,002	\$330,587	\$1,629,825	\$1,380,599	
GAS					
REVENUE	\$1,467,984	\$1,523,114	\$4,263,178	\$4,645,968	12.92%
EXPENDITURES	\$1,714,934	\$1,922,738	\$4,849,647	\$5,274,130	14.67%
Gas Fund Net Profit (Loss)	(\$246,950)	(\$399,624)	(\$586,469)	(\$628,162)	
ELECTRIC					
REVENUE	\$4,556,853	\$4,800,876	\$13,390,260	\$13,915,821	28.33%
EXPENDITURES	\$4,020,228	\$4,097,846	\$12,081,422	\$12,130,796	24.69%
Electric Fund Net Profit (Loss)	\$536,625	\$703,030	\$1,308,838	\$1,785,025	
STORMWATER					
REVENUE	\$123,334	\$124,198	\$382,370	\$374,115	23.43%
EXPENDITURE	\$124,400	\$134,385	\$325,438	\$397,472	24.89%
Stormwater Fund Net Profit (Loss)	(\$1,066)	(\$10,187)	\$56,932	(\$23,357)	
SOLID WASTE					
REVENUE	\$202,543	\$204,381	\$603,449	\$617,040	23.29%
EXPENDITURE	\$265,501	\$278,857	\$590,853	\$679,430	25.64%
Solid Waste Fund Net Profit (Loss)	(\$62,958)	(\$74,476)	\$12,596	(\$62,390)	
FIBER OPTICS					
REVENUE	\$200,513	\$176,651	\$569,131	\$559,797	26.40%
EXPENDITURE	\$177,175	\$175,844	\$551,357	\$574,552	27.10%
Fiber Fund Net Profit (Loss)	\$23,338	\$807	\$17,774	(\$14,755)	

	Description	9/30/2018	FY 2018 Budget	% of Monthly Totals to Budget
General Fund	Total Revenues	\$4,755,227	\$24,516,865	19.40%
	GO Bond Proceeds from School	\$0	\$0	#DIV/0!
	Property Taxes-City Portion Only	\$113,335	\$2,600,910	4.36%
	Local Option Sales Tax (LOST)	\$1,050,903	\$3,860,000	27.23%
	Other Taxes	\$1,479,105	\$8,463,870	17.48%
	Building Permit & Inspection Fees	\$130,523	\$390,000	33.47%
	Fines and Forfeitures	\$109,994	\$560,000	19.64%
	Operating Transfers In-City Utilities	\$740,632	\$3,322,395	22.29%
	Other Revenues	\$1,130,735	\$5,319,690	21.26%
	Total Expenditures	\$6,285,617	\$24,516,865	25.64%
	Personnel Expenses	\$4,658,518	\$17,103,135	27.24%
	Operating Expenses	\$1,478,155	\$6,561,830	22.53%
	Capital Expenses	\$35,019	\$396,200	8.84%
	GO Bond Proceeds from School		\$0	#DIV/0!
	Debt Pymt - JDA/CBA		\$0	#DIV/0!
	Library Appropriations	\$113,925	\$455,700	25.00%
Water & Sewer Fund	Total Revenues	\$5,947,639	\$40,113,000	14.83%
	Water Sales	\$3,775,264	\$11,535,000	32.73%
	Sewer Sales	\$1,931,072	\$6,365,000	30.34%
	Bond Proceeds		\$20,675,000	0.00%
	Use of Reserves		\$0	#DIV/0!
	Prior Year Capacity Fees		\$810,000	0.00%
	Other Revenues	\$241,303	\$728,000	33.15%
	Total Expenditures	\$4,567,040	\$40,113,000	11.39%
	Personnel Expenses	\$978,517	\$3,752,260	26.08%
	Operating Expenses	\$730,024	\$7,821,745	9.33%
	Capital Expenses	\$1,293,389	\$23,030,000	5.62%
	Transfer To General Fund	\$519,456	\$2,077,820	25.00%
	Debt Payments	\$1,045,654	\$3,431,175	30.48%
Gas Fund	Total Revenues	\$4,645,968	\$35,962,150	12.92%
	Gas Sales	\$3,851,832	\$20,512,960	18.78%
	Gas Commodity Charge	\$371,888	\$1,300,000	28.61%
	Bond Proceeds	\$0	\$0	#DIV/0!
	Proceeds from Capital Leases	\$0	\$132,500	0.00%
	Other Revenues	\$422,248	\$2,325,000	18.16%
	Use of Reserves	\$0	\$1,840,375	0.00%
	Use of Borrowed Funds	\$0	\$9,851,315	0.00%
	Total Expenses	\$5,274,130	\$35,962,150	14.67%
	Personnel Expenses	\$568,193	\$2,182,270	26.04%
	Operating Expenses	\$291,170	\$2,340,740	12.44%
	Purchase of Natural Gas	\$3,205,419	\$16,757,775	19.13%
	Transfer to General Fund	\$767,706	\$3,070,825	25.00%
	Capital Expenses	\$441,642	\$11,610,540	3.80%

	Description	9/30/2018	FY 2018 Budget	% of Monthly Totals to Budget
Electric Fund	Total Revenues	\$13,915,821	\$49,126,240	28.33%
	Electric Sales	\$13,547,733	\$47,679,830	28.41%
	Other Revenues	\$368,088	\$1,446,410	25.45%
	Total Expenses	\$12,130,796	\$49,126,240	24.69%
	Personnel Expenses	\$658,069	\$2,504,675	26.27%
	Operating Expenses	\$358,432	\$1,602,575	22.37%
	Purchase of Electricity	\$10,285,910	\$40,911,645	25.14%
	Capital Expenses	\$158,224	\$1,426,705	11.09%
	Transfer to General Fund	\$670,161	\$2,680,640	25.00%
Stormwater Fund	Total Revenues	\$374,115	\$1,597,000	23.43%
	Stormwater Revenues	\$369,156	\$1,466,000	25.18%
	Mitigation Grant Revenue	\$0	\$0	#DIV/0!
	Other Revenues	\$4,959	\$11,000	45.08%
	Proceeds from Capital Leases	\$0	\$120,000	0.00%
	Use of Reserves	\$0	\$0	#DIV/0!
	Stormwater Improvement Funds	\$0	\$0	#DIV/0!
	Total Expenses	\$397,472	\$1,597,000	24.89%
	Personnel Expenses	\$195,675	\$757,185	25.84%
	Operating Expenses	\$137,536	\$605,860	22.70%
	Capital Expenses	\$64,261	\$233,955	27.47%
Solid Waste Fund	Total Revenues	\$617,040	\$2,649,715	23.29%
	Refuse Collections Revenues	\$600,697	\$2,405,515	24.97%
	Other Revenues	\$16,343	\$52,200	31.31%
	Proceeds From Capital Leases	\$0	\$192,000	0.00%
	Total Expenses	\$679,430	\$2,649,715	25.64%
	Personnel Expenses	\$347,821	\$1,149,185	30.27%
	Operating Expenses	\$255,034	\$1,308,530	19.49%
	Capital Expenses	\$76,575	\$192,000	39.88%
Fiber Optics Fund	Total Revenues	\$559,797	\$2,120,110	26.40%
	Fiber Optics Revenues	\$513,983	\$1,871,000	27.47%
	GIS Revenues	\$28,650	\$113,200	25.31%
	Proceeds from Capital Leases	\$0	\$35,000	0.00%
	Other Revenues	\$17,164	\$100,910	17.01%
	Total Expenses	\$574,552	\$2,120,110	27.10%
	Personnel Expenses	\$209,285	\$729,540	28.69%
	Operating Expenses	\$175,635	\$859,080	20.44%
	MEAG Telecom Statewide Pymt	\$0	\$0	0.00%
	Debt Payment	\$2,148	\$9,650	0.00%
	Capital Expenses	\$187,484	\$521,840	35.93%

CT # waji

Cash Position

	6/30/18	7/31/18	8/31/18	9/30/18	10/31/18	11/30/18	12/31/18
Total Unrestricted Cash Balance	\$27,699,226.98	\$26,571,134.06	\$26,389,847.12	\$27,032,966.13			
Total Restricted Cash Balance	\$186,916,760.41	\$187,377,463.67	\$189,028,383.61	\$189,456,699.01			

Cash Position	1/31/19	2/28/19	3/31/19	4/30/19	5/31/19	6/30/19
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Total Unrestricted Cash Balance
Total Restricted Cash Balance

Highlights for the Month of September 2018:
Unrestricted cash increased due to increases in the water, stormwater, electric, and property and casualty funds. The following funds cash decreased: general, gas, solid waste, and garage funds.

Restricted cash increased due to increases in cash in the following funds: Federal DEA, SPLOST 2014, and Debt Service funds, while the pension fund decreased.



City of Cartersville

City Council Meeting
11/15/2018 7:00:00 PM
2019 Employee Wellness Program

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	For calendar year 2018, the City Council approved an agreement with Corporate Health Partners (CHP) to offer a voluntary wellness program where employees could have a biometric screening done and meet with a Health Coach one time to go over their results. We had approximately 90 out of 285 total employees (fire personnel were not included because they have a more comprehensive mandated program) to participate. The cost for the CHP program for calendar year 2018 was about \$10,500 out of \$30,000 provided by UHC. For calendar 2019, Blue Cross & Blue Shield (BCBS) is offering \$50,000 for wellness. Corporate Health Partners has provided two quotes for a more comprehensive wellness program that could be implemented in 2019 if the City Council would like. The proposals are attached and the proposed cost for the entire program under each option is as follows: Option 1 – Prima Worksite Wellness Services - \$103,876 Option 2 – Health Awareness Program and Culture Building - \$59,042 These two programs proposed by CHP are more extensive than the base program that was offered in calendar year 2018. If the City Council elects to go with the base program of biometric screening, Health Risk Assessment plus 30 minutes of results coaching per participant, the total cost will be approximately \$29,000. This is for all city employees except for the Fire Department personnel who are already being tested under the SiteMed comprehensive program. If the City Council would like us to move forward on one of these programs, the cost could be offset by the wellness dollars from BC/BS, and any remaining balance could be covered by the City or added to the insurance premiums which are shared by the City and employees. Note that since wellness programs are voluntary some companies incentivize their insurance plan by offering wellness participants a discounted insurance premium. Those who

	elect not to participate will pay a higher premium and help fund the wellness program.
City Manager's Remarks:	<i>You now have three options. The first two listed above are more extensive than some of your discussion included. The base program, which I believe was the direction the Mayor and Jayce recommended would include a biometric screening, health risk assessment and a coaching session. This option would run about \$29,000 and would allow the additional funding that is available through BCBS to be used for wellness related purchases for the City. As before, your direction on the wellness program is needed. There was not a significant amount of participation with the previous program but if Council wishes, those who elect to participate in the wellness program can be incentivized. This could include a \$20 per pay period (or whatever amount Council recommends) reduction to their monthly insurance cost while those who elect to not participate would pay \$20 more per pay period. Again, we cannot make participation in the wellness program mandatory but we can incentivize those who do participate.</i>
Financial/Budget Certification:	The wellness plan for 2019 is not a budgeted item. However, the cost, if approved, will need to be covered by either the city or a combination of the city and the employees.
Legal:	
Associated Information:	

Opt.1 Prima Worksite Wellness Services for



CLIENT: City of Cartersville

DELIVERED ON: October 12, 2018

SUBMITTED BY: Jack Curtis



Corporate
Health Partners
Cultivating a Healthier Workforce

Item # 14

Dear Scott,

Thank you for the opportunity to propose our wellness services to the City of Cartersville. Our systematic, year-round Prima Program is the most comprehensive, standalone program that achieves significant results, with minimal strain on internal staff to administer. The goals of the program are multi-faceted:

- engage the majority of employees
- help build a culture of health into the organization
- identify health risks within the population
- reduce health risks for high and moderate risk participants
- increase compliance with care plans for high risk members
- maintain healthy status for low risk participants
- provide positive encouragement and accountability to participants for lasting behavior change
- decrease turnover within the employee population
- reward good participation and satisfactory health outcomes

The attached proposal outlines our flagship "Prima" program option to consider. The planning and design, communications, activities, implementation, management and reporting are all part of the program. We're confident that our >16 year experience delivering onsite, customized, results-focused programs is a tremendous option for the programming needs of City of Cartersville and its wellness participants.

Sincerely,

Jack Curtis, CEO

WHO IS CORPORATE HEALTH PARTNERS?

CHP is a full-service worksite wellness company with a human touch. Unlike many impersonal virtual programs, CHP offers hands-on health improvement solutions-designed to create lasting behavior change. We build - and manage - an infrastructure and culture of health, creating an 'ecosystem' for corporate wellness that is participation-based and results-focused.

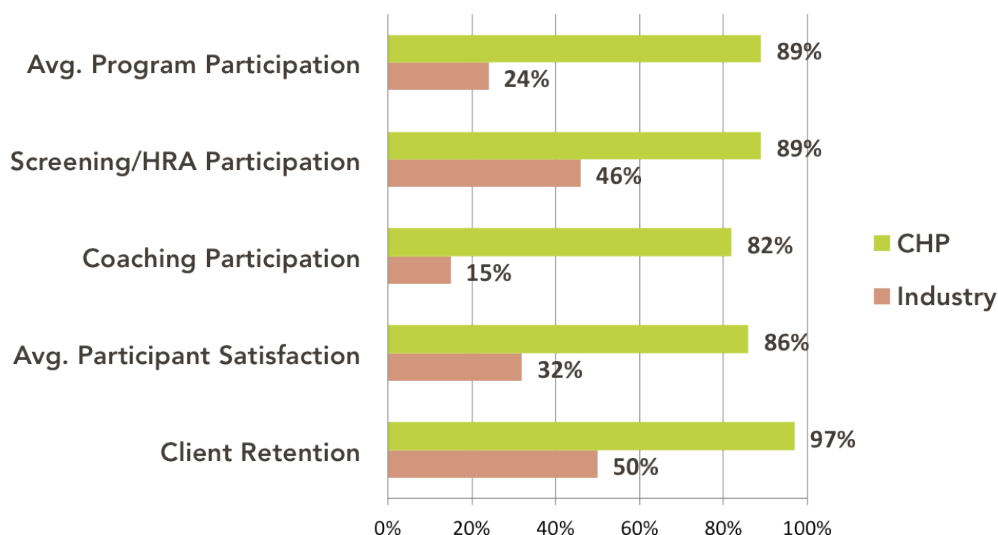
OUR BELIEFS

- Employees are a company's most important asset
- Health is an employee's most important asset
- Having health insurance doesn't always equal having healthy staff
- Employee health risks should be measured and managed
- Employee health risks are largely the result of lifestyle choices that can be changed
- Behaviors are influenced significantly by the culture at work, home, and in the community
- It takes an exceptional wellness program to effectively improve employee health

OUR IMPACT

CHP's programs outperform the industry in each category:

CHP ENGAGEMENT



Item # 14



Health Improvement | Ecosystem

Our "Prima" Program combines all the elements of best practices into one seamless program that's proven to reduce risks, time and time again. Our year-round Health Improvement Ecosystem utilizes a corporate wellness assessment and plan, assessments, benchmarks, onsite and virtual health coaching, and worksite culture building to transform organizations from the inside out.



SCOPE & OBJECTIVES

Your company is unique, so when it comes to wellness planning, CHP does not take a "one size fits all" approach. We begin by meeting with your leadership team to gain an understanding of your needs; we'll develop strategies, set goals, design incentives, and establish communication processes. From there, we'll implement engaging programs designed to make your employees, and your company, healthier, happier and more productive.

Corporate Health Partners' proposal for **City of Cartersville** will provide tactics to achieve the following objectives:

- Assess and address health risks for individuals and the company
- Give workers and their families tools and support to make better lifestyle choices
- Measurably improve the health of employees and encourage work-life balance
- Create a healthier, more vibrant workforce that contributes to overall productivity
- Contain costs related to health insurance and health-related absences
- Integrate wellness into the corporate culture for the long term

INDIVIDUAL ASSESSMENTS | BENCHMARKING

STEP 1

You can't manage what you don't measure. That's why Corporate Health Partners facilitates biometric screenings and Health Risk Assessments (HRA) to measure and establish baseline metrics for all aspects of wellness programs. Continued measurement enables all parties to track progress and measure VOI-for the health of employees and the health of the company. To ensure thorough, meaningful measurements, CHP provides:

- Health Risk Assessments (HRA) - questionnaire to identify the risky lifestyle choices that drive current and future health risks, including preventable chronic disease. *[For our participants' convenience, our HRA's are available on desktop and mobile devices.]*
- Biometric Screenings - blood tests (lipids, blood sugar+A1C for know diabetics), blood pressure, BMI calculation, and waist circumference. Other measurements, including tobacco use are available.

Item # 14

Corporate Health Partners

Prima Program



"Partnering with CHP, who are experts in the industry, have allowed us to be creative, and find programs that our employees respond to."

CHP becomes a part of the organization and structures programs that work for your company. Every year our successes are material and measurable. It is an investment that we continue to make for the future of the lives of our employees and the continued success of our company."

- Coeur, Inc.

Pam Pippin,
Corporate Director of HR

Jaccie Wheeler,
Chief Financial Officer



HEALTH COACHING

STEP 2

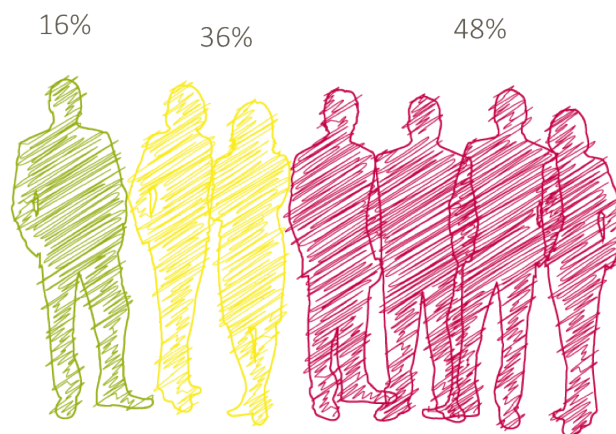
After analyzing the assessments, we triage participants into levels of High, Moderate, and Low Risk. We begin with an initial 30 minute "Results" coaching session, followed by a series of 15 minute sessions to review goals, establish accountability, motivation, and problem solving. Coaching is primarily **onsite**, but also available by video conference, phone, or secure messaging where needed.

COACHING TIERS

HIGH RISK | ~6 - 11 SESSIONS PER YEAR

MODERATE RISK | ~4 - 6 SESSIONS PER YEAR

LOW RISK | ~1 - 2 SESSIONS PER YEAR



AVERAGE PERCENTAGE OF RISK IN THE WORKPLACE

CULTURE BUILDING

STEP 3

CHP keeps wellness top-of-mind by conducting quarterly competitions, monthly Healthy Breaks, wellness team involvement (charter or integration with existing), community events, group classes, implementing aligned policy change, and more - - directly to the workplace.

These programs elevate an office's health collectively, regardless of each individual's size, age, or gender.

Note: See "CB Program Overview" for more details.

Item # 14

Corporate Health Partners

Prima Program



REPORTING

STEP 4

Clients are provided monthly progress reports, de-identified participant success stories, program compliance, and incentive reports to manage programming.

Annual Executive Summaries, Aggregate, and Cohort reports are provided to display year-over-year improvements in risk levels.

We use this collected information to make our programs more effective.

Unlike many wellness program that only give "points" for exercise, CHP's reporting system transparently shows objective data to prove or disprove our success.

Program Timetable Illustration

PRIMA WORKFLOW

Below is a customizable outline illustration of participant requirements and deadlines for CHP's Prima Program



CONCLUSION

Real value on investment

What investment is needed? Two perspectives produce the same recommendation:

1. How to flatten the trend?

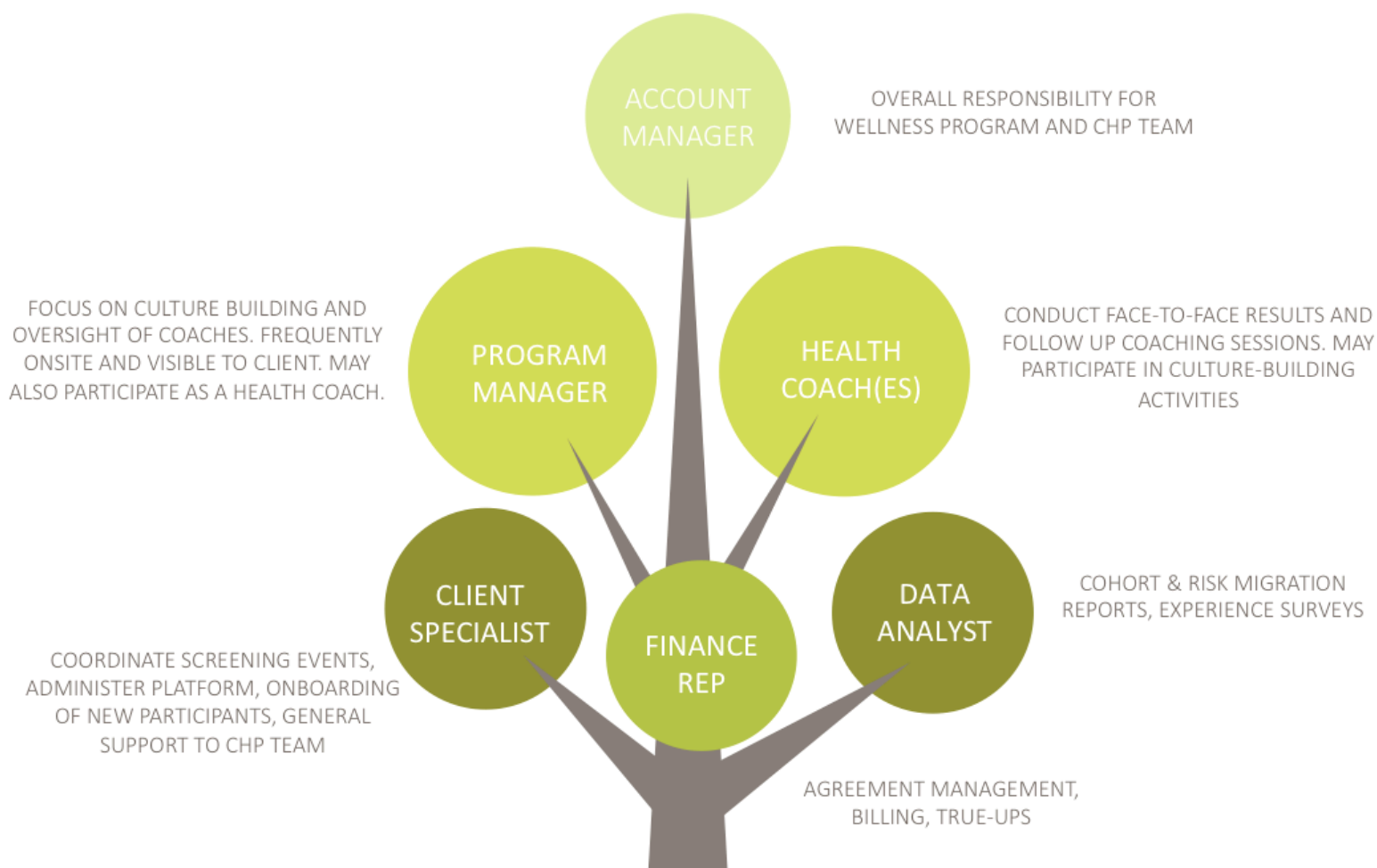
Healthcare costs for U.S. employers averages over \$10,000 pepy. An increase of 10% annually is \$1000 pepy. Wellness should earn at least \$2 per \$1 invested, so to offset \$1000 pepy increases, you'd need \$500 pepy investment in wellness.

2. Doing your fair share?

Only 5% of the national expenditure for healthcare in the USA goes towards wellness. Employers also reap productivity returns from wellness, which are 3 times the direct medical savings, so employers should at least match that 5%.. So, 5% x \$10,000/year also yields \$500 pepy. Dee Edington, the wellness guru from the University of Michigan, recommends that in the future employers should increase the wellness investment from 5% to 20%.

Every CHP account is assigned a team of passionate industry professionals, each with specific responsibilities, working seamlessly to keep your program running continuously and effectively, while minimizing strain on your internal staff.

CHP DELIVERY TEAM



Eligible Employees: 264

ITEM:		Price Per Unit	# of Units	Subtotal
Management Fee		\$2,500 / year	1	\$2,500
CHP Healthytrax® Portal		NA	NA	Included
☒ PRIMA Program Coaching 10-6-1 Prima Program \$32 PEPM		\$384	264	\$101,376
OPTIONAL SERVICES BELOW				
☐ INCENTIVES for Healthy Culture Activities		\$100	12	\$1,200
☐ Omni-Mobile Enhanced Coaching Series For Diabetes & Hypertension PPPY		\$240	30	\$7,200
☐ Weight Management Program 12 sessions onsite		\$1,250	1	\$1,250
☐ Diabetes Prevention Program 26 sessions (year long program)		\$5,000	1	\$5,000
☐ Tobacco Cessation Program 8 sessions onsite		\$1,000	1	\$1,000
Total				\$103,876

Item # 14

Corporate Health Partners

"Prima" Services Included



Program Management + Culture Building

These activities, which will be determined through collaboration between Client and CHP may include the following:

- **Program Management** - Overall management of wellness program
- **Review & Planning Session** - CHP Team meets with Client to familiarize themselves with company culture, determine best locations, dates, and times for screenings and results coaching, discuss communication of the program to employees (kick-off meetings), schedule additional meetings with department heads if necessary, discuss time-line and other aspects of the program (healthy breaks, wellness committee, etc.)
- **Culture Building** - The CHP Program Manager will provide consultation, activities, and a road map for building a supportive culture in the workplace for the wellness program. This will include aspects such as creating a wellness team, conducting challenges (gamification) and education sessions (Healthy Breaks and/or Lunch & Learns), establishing a communication plan, consultation on incentive plans and recognition, and other culture-building activities.

Reporting

- **Aggregate Management Report** - To the extent CHP is provided with employee biometric data, CHP will provide the client with a comprehensive Health Management Aggregate Report. This report will contain valuable information including the number of employees who are in a chronic disease state or at risk for future chronic disease.
- **Cohort Report** - Beginning with the second program year (following the second screening) and every year thereafter, CHP will prepare and present a comprehensive Cohort Report that will provide a comparison of risk levels and risk factors for those employees that participated in each of the screenings for each of the program years.
- **Incentive Management** - The CHP team will track and report on participant compliance and provide Client with timely and accurate information for related payroll adjustments or account contributions.
- **Monthly Progress Report** - provided by the CHP Program Manager, this report provides the client with updates on key initiatives, past accomplishments, calendar of events, coaching metrics, participant success stories, etc.

Wellness Information

- **Weekly Meal Plan** - A simple, nutritious weekly dinner meal plan suitable for the whole family and developed by a registered dietitian to make healthy eating easy. Includes links to 5 healthy recipes with suggested side items and a grocery list.
- **Health Newsletter** - Monthly Electronic Newsletter with hand-picked articles and features designed to help individuals live a healthy and active life.

Health Portal + Assessments

- **Participant Web Portal** - Used for collection and storage of individual participant data, completion of the Wellness Assessment/Health Risk Assessment (HRA), scheduling of health screening, appointment reminders, reporting of aggregate information, etc.
- **HRA** - Online Wellness Assessment/Health Risk Assessment - A census of client employees is imported into our web portal and assigned a unique Member ID to complete and access their Wellness Assessment/HRA
- **Biometric Screening** - CHP Screening Team collects body measurements (height, weight, waist circumference, % body fat, and blood pressure) and blood draw (Total Cholesterol, HDL, LDL, Triglycerides, and fasting glucose or A1C). CHP staff will confirm that all paperwork and the Wellness Assessment/HRA have been completed. *There is generally no more than one onsite health screening event per 50 employees.*
- **Individual Risk Assessment Report** - A comprehensive report of the participant's overall health will be available for review on the web portal within five business days of the screening.

Health Coaching

- **Results Coaching** - 30 minute one-on-one Results Coaching Session with CHP Health Coach - Participants will be scheduled post- screening for a session with a CHP Health Coach to review in detail and answer any questions they may have regarding their health risk report. Participants will also work out health goals with action plans and discuss how to overcome obstacles.
- **Follow-up Coaching** - Ongoing 15 minute one-on-one Follow-Up Coaching Sessions with CHP Health Coach - In Follow Up Coaching Sessions, the CHP Health Coach reviews progress, addresses barriers, and revises the individual's plan and goals. The frequency of coaching sessions is based on the risk level of each participant. While we can modify frequency to the needs of the Client, we recommend the following:

Item # 14

Corporate Health Partners

Culture Building Program



*"The part can never be well,
unless the whole is well." ~ Plato*

If your wellness program *virtually* exists, but is never seen or heard at the worksite, CHP can help. We understand that a culture of wellness cannot be commanded - it must be cultivated. That's where Onsite Culture-Building comes in. By bringing Health Coaches, challenges, awareness classes and more directly to your workplace, CHP makes the health of the whole organization a priority and keeps wellness top-of-mind. The year-round programming helps produce lasting changes, making your company stronger as employees become healthier.



CULTURE BUILDING INITIATIVES

PLAN DESIGN - Incentives, time and resources for wellness are valuable. We ensure none are wasted through a customized calendar of events and implementation timelines.

WELLNESS TEAM - Employee participation increases when they're given a voice. We'll charter a new wellness team or nurture an existing one through structured onsite guidance.

HEALTH COACHING - Educate, inspire, and hold participants accountable to goals set during "mini" sessions.

CHALLENGES - Feed the competitive spirit! Backed by team coaches, employees will engage in results-inspiring challenges like "The Biggest Loser" and "Maintain Don't Gain" to bring about lasting change.

EDUCATION/AWARENESS CLASSES - There's a lot of health information out there - but it can be inaccurate or even downright wrong. Our educational sessions give employees real information they can use, from Stress Management to Tobacco Cessation, Fitness 101 to Nutrition Basics.

COMMUNITY HEALTH EVENT PARTICIPATION - When people get involved, they get inspired. We'll lead organized employee involvement in community/citywide health events such as heart walks, 5Ks, marathons and more.

HEALTH INFORMATION - Keep wellness top-of-mind! Through emails, breakroom bulletins and templates, you'll receive targeted health information to distribute individually or to post where people congregate.

SURVEYS - Good ideas can come from anywhere - sometimes you just need to ask. Your employees will be heard as we conduct surveys to collect thoughts while gauging interest and satisfaction.

PERIODIC CHECKS - Culture change happens when care is ongoing. Through weigh-ins, waist measurement and blood pressure testing, CHP will continue to emphasize the importance of wellness long after implementation.

TOBACCO CESSATION - Many smokers want to quit - they just don't know how. Group or individual cessation classes provide the information they need, the motivation they want and the benefits that can be achieved.

HEALTH FAIR COORDINATION - Health fairs are no longer a hassle with CHP. Our team will coordinate vendors, create a theme and take care of the onsite logistics.

PROGRESS REPORTS - Monthly and annual reports on objectives, accomplishments, concerns and requests. Also included are participant testimonials and success stories.

POLICY AUDIT - You could be undermining efforts to create a healthy company culture without even knowing it. We'll conduct a workplace audit to determine tobacco, food and facility policies to ensure you're working toward wellness.

HIPAA/PRIVACY - Add important layer of insulation between employee/participant health information and company involvement in Personal Health Information (PHI) by using a confidential 3rd party while building trust with employees.

Item # 14

Opt. 2 Health Awareness Program + Culture Building for



CLIENT: City of Cartersville

DELIVERED ON: October 12, 2018

SUBMITTED BY: Jack Curtis



Corporate
Health Partners
Cultivating a Healthier Workforce

Item # 14

Dear Scott,

Thank you again for the opportunity to propose wellness services for your client, City of Cartersville.

Please see the Option 2 proposal for our Health Awareness Program plus onsite, year-round Culture Building.

The Health Awareness Program includes onsite Biometric Screenings, HRA and a 30 minute "results" coaching session to review results & set goals for each employee that participates in the screening and/or Lab Corp, PCP.

In addition to the Health Awareness program you will see the Culture Building program details including monthly educational sessions, quarterly challenges, weekly meal plan and monthly healthy newsletter.

The planning and design, communications, activities, implementation, management and reporting are all part of the program. We're confident that our >16 year experience delivering onsite, customized, results-focused programs is a tremendous option for the programming needs of City of Cartersville and its wellness participants.

Sincerely,

Jack Curtis, CEO

WHO IS CORPORATE HEALTH PARTNERS?

CHP is a full-service worksite wellness company with a human touch. Unlike many impersonal virtual programs, CHP offers hands-on health improvement solutions-designed to create lasting behavior change. We build - and manage - an infrastructure and culture of health, creating an 'ecosystem' for corporate wellness that is participation-based and results-focused.

Our Mission

To integrate preventative health and wellbeing into the culture to help the members and the organization thrive.

WE BELIEVE

- Employees are a company's most important asset
- Health is an employee's most important asset
- Having health insurance doesn't always equal having healthy staff
- Employee health risks should be measured and managed
- Employee health risks are largely the result of lifestyle choices that can be changed
- Behaviors are influenced significantly by the culture at work, home, and in the community
- It takes an exceptional wellness program to effectively improve employee health



Item # 14

Corporate Health Partners

Health Awareness Program



CHP's "Health Awareness Program" is not your average standalone screening event that only identifies problems, and walks away leaving the majority of participants feeling disheartened and exposed, nor does it move the needle on improving the out-of-range clinical values themselves. Out "HAP" program is a significant step towards improving the underlying cause of out-of-range clinical values; behavior change. Participants and Employers walk away with knowledge, support, and a road map to long-term success. CHP will provide the following:

Health Portal + Assessments

- **Participant Web Portal** - Used for collection and storage of individual participant data, completion of the Wellness Assessment/Health Risk Assessment (HRA), scheduling of health screening, appointment reminders, reporting of aggregate information, etc.
- **Biometric Screening** - One on-site biometric screening at main location. Other off site employees can use Lab Corp. or a physical exam from their doctor. CHP Screening Team collects body measurements (height, weight, waist circumference, % body fat, and blood pressure) and blood draw (Total Cholesterol, HDL, LDL, Triglycerides, and fasting glucose or A1C). CHP staff will confirm that all paperwork and the Wellness Assessment/HRA have been completed. *There is generally no more than one onsite health screening event per 50 employees.*

Coaching

- **Results Coaching** - One 30-minute session with a professional CHP Health Coach to review biometric & HRA results, set realistic goals for maintenance or improvement, and create an appropriate action plan for long-term success.

Reporting

- **Aggregate Management Report** - To the extent CHP is provided with employee biometric data, CHP will provide the client with a comprehensive Health Management Aggregate Report. This report will contain valuable information including the number of employees who are in a chronic disease state or at risk for future chronic disease.
- **Incentive Management** - The CHP team will track and report on participant compliance and provide Client with timely and accurate information for related payroll adjustments or account contributions.
- **Monthly Progress Report** - provided by the CHP Program Manager, this report provides the client with updates on key initiatives, past accomplishments, calendar of events, coaching metrics, participant success stories, etc.

Wellness Information

- **Weekly Meal Plan** - A simple, nutritious weekly dinner meal plan suitable for the whole family and developed by a registered dietitian to make healthy eating easy. Includes links to 5 healthy recipes with suggested side items and a grocery list.
- **Health Newsletter** - Monthly Electronic Newsletter with hand-picked articles and features designed to help individuals live a healthy and active life.



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Examples of CHP Culture Building Challenges

Maintain Don't Gain	Maintain your weight during the holiday season!
Lose for Health	8-week weight loss challenge
Hydrate to Beat the Heat	Rethink your drink! Are you consuming enough water?
No Soda September	Eliminate sodas and other sweet drinks from your diet
Walktober	Walk every day during October, National Walking Month!
Drop the Drive Thru	4-week challenge saying "No!" to the drive-thru
Strive for Five	Pile on the nutrients and boost your fresh fruit & vegetable intake
No Junk Food	Remove all processed foods for 12 days
Add One, Drop One	Remove one unhealthy habit and add one healthy habit into your routine
Spring Into Motion	Get moving! By increasing your Cardio, Strength Training, Flexibility and Balance Exercises, the team with the largest percentage of increase wins!
Sweet Surrender	Cut out the sweet tooth and lower sugar intake
Couch to 5K	Start from sitting on the couch to running a 5K!

Culture Building Healthy Break Options

Know Your Numbers	Learn what your biometrics really mean, why are they important?
How Sweet It Is	Where all is sugar in our diet? Learn about natural versus artificial sugars
Ergonomically Correct	Education on correct posture and movement to prevent injury
Healthy Grilling	Food tasting and demo for how and what to put on the grill
Beat the Heat: Summer Safety	Hydration information, sunscreen and skin cancer, infused water tastings
Dental Hygiene	How taking care of your teeth and gums effects other areas of healthy; Includes tobacco cessation information
Fad Diets	Getting to the bottom of trending diets; supporting a healthy lifestyle
Smart Snacks	What are the best options for in between meals?
Sitting is the New Smoking	How to incorporate activity and movement throughout your day
Shop to Drop: Grocery Store Tour	Go off site for a field trip to the local grocery; Learn how to navigate the aisles to make the best selections for you and your family
Clean Cleaning	Learn about the how to avoid common chemicals in household cleaners
Controlling your Blood Pressure	What do those numbers mean? How daily choices can improve your BP readings and reduce hypertension
Stress Management	How stress effects your health, identify stressors and reduce them, tips for immediate stress relief and long term stress relief
Passport to Wellness	Tips and tricks to stay healthy while you travel
Heart of the Matter	Cardiovascular information, lifestyles habits that support a health heart
Read Well to Eat Well	Label reading information and guidance
Building your Own Exercise Routine	Learn what works for you and how to bring exercise into your daily routine
Effects of Tobacco	Learn how tobacco usage effects your health, loved ones, and pocket book; Encouraging participants to set a quit date and begin practicing methods of cessation

Dietitian Weekly Meal Plan

Corporate Health Partners proudly presents... [View this email in your browser](#)

Corporate Health Partners

**The Dietitian's Meal Plan
for the Week of June 19, 2017**

Meal One

Pork and Slaw Sandwiches, Fruit



Slow cooker meals are perfect for hot summer days when you don't want to heat up your kitchen. Serve with whole grain buns and fruit to add more fiber to the meal.

[Click here to explore this recipe...](#)

Meal Two

Vegetable Pot Pie with Parmesan Black Pepper Biscuits, Green Salad



Pot pie is one of the most requested meals in my house so I am always looking for healthy versions. Feel free to substitute whatever vegetables that you prefer or have on hand.

[Click here to explore this recipe...](#)

Grocery List

Produce

- ☐ Leafy greens for salad
- ☐ Onions
- ☐ Garlic
- ☐ Avocados
- ☐ Tomatoes
- ☐ Carrots
- ☐ Green bell pepper
- ☐ Celery
- ☐ Mushrooms
- ☐ Parsnips
- ☐ Green beans
- ☐ Coleslaw, packaged
- ☐ Fresh herbs - cilantro, thyme, parsley, oregano
- ☐ Fruit
- ☐ Potatoes, baking
- ☐ Limes
- ☐ Corn

Meat

- ☐ Pork loin roast, boneless, 3 lb
- ☐ Catfish, 4 fillets
- ☐ Grouper, 1.5 lbs

Meal Three

Easy Baked Fish Fillets, Green Beans, Brown Rice



Use this recipe with any firm white fish. For sustainably fished cod, choose U.S. Pacific cod or Atlantic cod from Iceland and the northeast Arctic. For more information, visit Monterey Bay Aquarium Seafood Watch at seafoodwatch.org.

[Click here to explore this recipe...](#)

Meal Four

Catfish with Corn Hash, Sliced Cucumbers and Tomatoes



You could also use tilapia if you don't like catfish. Adjust the seasoning to your liking.

[Click here to explore this recipe...](#)

Other

- ☐ Bacon
- ☐ Rotisserie chicken
- ☐ Olive oil/Canola oil
- ☐ Chicken broth, reduced sodium
- ☐ Vegetable broth
- ☐ Salsa verde
- ☐ Jalapeno peppers, pickled, sliced
- ☐ Brown rice
- ☐ Vinegar, white
- ☐ Bread/crumb(s) parmesan
- ☐ Cumin, ground
- ☐ Red pepper, ground
- ☐ Paprika
- ☐ Onion powder
- ☐ Barbecue sauce
- ☐ Mayonnaise, canola
- ☐ Brown sugar
- ☐ Flour, all purpose
- ☐ Baking powder
- ☐ Baking soda
- ☐ Hamburger buns, whole wheat
- ☐ Corn tortillas

Refrigerated Section

- ☐ Milk
- ☐ Buttermilk
- ☐ Butter
- ☐ Parmesan cheese
- ☐ Cheddar cheese, shredded
- ☐ Sour cream
- ☐ Green peas, frozen
- ☐ Pearl onions, frozen



Jackie Warren is a registered dietitian and a nutrition and wellness consultant for Corporate Health Partners. She develops weekly dinner meal plans that are kid-friendly to take the guesswork out of healthy eating.

[Click here to explore this recipe...](#)

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Disclaimer: The information provided in this newsletter is for informational purposes only. You should consult your doctor before starting any fitness or nutrition program.

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- **Weekly Meal Plan** - A simple, nutritious weekly dinner meal plan suitable for the whole family and developed by a registered dietitian to make healthy eating easy. Includes links to 5 healthy recipes with suggested side items and a grocery list.



Wellness Information

- **Health Newsletter** - Monthly Electronic Newsletter with hand-picked articles and features designed to help individuals live a healthy and active life.

Eligible Employees: 264

ITEM:		Price Per Unit	# of Units	Subtotal
Management Fee		\$2,500 / year	1	\$2,500
CHP Healthytrax® Portal		NA	NA	Included
☒ Health Awareness Program		\$89	238	\$21,182
Biometric screening + HRA + 30 min. results coaching session Per Participant 90%=238				
☒ Culture Building Program		\$85	416	\$35,360
Est. 8 hours per week				
OPTIONAL SERVICES BELOW				
☐ INCENTIVES for Healthy Culture Activities		\$100	12	\$1,200
☐ Omni-Mobile Enhanced Coaching Series For Diabetes & Hypertension PPPY		\$240	30	\$7,200
☐ Weight Management Program 12 sessions onsite		\$1,250	1	\$1,250
☐ Diabetes Prevention Program 26 sessions (year long program)		\$5,000	1	\$5,000
☐ Tobacco Cessation Program 8 sessions onsite		\$1,000	1	\$1,000
Total				\$59,042

Item # 14

Every CHP account is assigned a team of passionate industry professionals, each with specific responsibilities, working seamlessly to keep your program running continuously and effectively, while minimizing strain on your internal staff.

CHP DELIVERY TEAM

