

City Council Meeting
10 N. Public Square
November 1, 2018
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Cooley.

Pledge of Allegiance led by Council Member Fox.

The City Council met in Regular Session with Mayor Matt Santini presiding and the following present: Jayce Stepp, Council Member Ward Two; Cary Roth, Council Member Ward Three; Calvin Cooley Council Member Ward Four; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Tamara Brock, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

Absent: Kari Hodge, Council Member Ward 1

II. Regular Agenda

A. Council Meeting Minutes

1. October 18, 2018

A motion to approve the October 18, 2018 City Council Meeting Minutes as presented was made by Council Member Roth and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

B. Proclamations

1. National Hospice Month

The Mayor recognized hospice month and the services they provide through a proclamation.

C. Appointments

1. Gas Department Appointment

Tamara Brock, City Manager stated Michael Hill has served as interim superintendent. With the Mayor and Council's approval, it is recommended to appoint Michael Hill to be the permanent superintendent of the gas department.

A motion to approve Gas Department Appointment was made by Council Member Wren

and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

Michael Hill was officially sworn in as the Gas Department Head by the City Clerk.

D. Resolutions

1. Creation of Festival Zone

Lillie Read, Downtown Manager stated Patty Richardson, owner of Periwinkle Under the Bridge, would like to create a festival zone for their holiday open house shopping event on November 8 so that shoppers can easily eat, shop, and socialize under the bridge.

A motion to approve the creation of the festival zone was made by Council Member Fox and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

Resolution No. - _____

of the

City of Cartersville, Georgia

WHEREAS, the Cartersville City Council approved a Festival Ordinance in 2014; and

WHEREAS, the Downtown Development Authority (DDA) wishes to establish a Festival Zone for the following events to be held downtown:

November 8 Under the Bridge Holiday Shopping Open House 4pm-10pm

WHEREAS, the DDA Board recommends that these events be designated a controlled Festival Zone in the area known as Under the Bridge; and

WHEREAS said Festival Zone will allow those of 21 years and older, who show proof of identification and receive a wristband or some other means of identification, be allowed to consume purchased alcoholic beverages within the Festival Zone; and

WHEREAS, DDA board and staff, or event staff and volunteers, will keep those with alcoholic beverages inside the allotted Festival Zone; and

WHEREAS, the Director of Planning and Development will receive all necessary proposals and applications prior to each event with the understanding that alcoholic beverages will only be sold by an approved alcohol-license holding businesses.

NOW, THEREFORE BE IT RESOLVED by the City of Cartersville that the aforementioned events, as planned and implemented by the DDA, and approved by the Director of Planning and Development, be designated a Community Festival Zone.

ADOPTED this the 1st day of November, 2018

/s/ _____
Matt Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

E. Second Reading of Ordinances

1. T18-05 State Route 113 Billboard Revisions. Applicant: Tilley Properties, Inc. Text Amendment to Chapter 20, Article II, Sign Ordinance, Sec. 20-29, Billboards.

Randy Mannino, stated billboards are not allowed on E. Main Street. The only existing billboard, and focus of this amendment, was approved prior to the current sign ordinance adoption. This amendment would allow static and LED billboards along E. Main St within 2700ft of the centerline of I-75. Revisions to the Main Street Overlay District ordinance are not required.

The Mayor called for a public hearing to anyone wishing to speak for or against T18-05.

Jeff Watkins, attorney representing the case came forward to speak for T18-05. Mr. Watkins recommended approval of the text amendment with a change included in tonight's motion in order to save the applicant time from going back before the Planning Commission and then an additional two readings. Mr. Watkins asked for additional language to be added in the motion. Mr. Watkins stated the addition to be made to subsection 5 in the text amendment to read as follows: "that this ordinance shall supersede any conditions placed on billboards in this geographic location."

A motion to approve T18-05 with the added language from Jeff Watkins stating "this ordinance shall supersede any conditions placed on billboards in this geographic location" was made by Council Member Wren and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 20. SIGNS AND OUTDOOR ADVERTISING. ARTICLE II. SIGN ORDINANCE. SECTION 20-29 BILLBOARDS, PARAGRAPHS (a) AND (b)(2)(a) are revised as follows:

1.

Paragraph (a) is hereby revised by adding Sec. 20-29(a) 5 per the following:

5. State Route 113 (beginning at the centerline of the I-75 Right of Way intersection with the GA Hwy 113 centerline and continuing west a distance of 2,700 feet radially; provided however, that this ordinance shall supersede any conditions placed on billboards in this geographic location.).

Paragraph (b)(2)(a) is hereby revised by adding Sec. 20-29(b)(2)(a) 5 per the following:

5. State Route 113 (beginning at the centerline of the I-75 Right of Way intersection with the GA Hwy 113 centerline and continuing west a distance of 2,700 feet radially; provided however, that this ordinance shall supersede any conditions placed on billboards in this geographic location.).

3.

The remaining provisions of Section 20-29 are to remain as is and the revised locations are to be made part of the listed streets in Section 20-29(a) and Section 20-29(b)(2)(a).

4.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

2. FY 2017-18 Budget Amendment

Tom Rhinehart, Finance Department Head stated after completion of the Fiscal Year 2017-18 close, the General Fund, Special Revenue funds, and the SPLOST Fund's budgets need to be amended. The process of amending these budgets is done annually before the year-end close and will bring the city General Fund, Special Revenue Funds, and SPLOST Funds into compliance with Generally Accepted Accounting Principles (GAAP) standards. These adjustments reflect the necessary changes needed to bring the budgets back into balance where the revenues equal expenses and mirror the actual year-to-date revenues and expenses in each of

the funds. Mr. Rhinehart recommended approval of the ordinance amendment.

A motion to approve the Fiscal Year 2017 – 2018 Budget Amendment was made by Council Member Wren and seconded by Council Member Stepp. Motion carried unanimously. Vote: 5-0.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. _____

NOW BE IT HEREBY ORDAINED by the Mayor and City Council that pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year 2018 – 2019 budget.

2018 - 2019 Budget Summary

<u>General Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
Revenues	\$40,749,045	
Expenditures:		
Legislative		\$17,393,885
Administration		\$ 1,070,510
Finance Dept.		\$ 1,230,705
Customer Service Dept.		\$ 802,720
Police		\$ 5,728,975
Fire		\$ 7,218,255
Municipal Court		\$ 266,795
Public Works		\$ 2,453,160
Recreation		\$ 3,235,790
Planning & Development		\$ 1,134,120
Downtown Development Authority		\$ 214,130
<u>Special Revenue Funds</u>		
GO Park Bonds Series 2014	\$ 2,175,600	\$ 2,175,600
SPLOST – 2003	\$ 200,000	\$ 200,000
SPLOST – 2014	\$ 5,439,180	\$ 5,439,180
DEA	\$ 336,190	\$ 336,190
State Forfeiture	\$ 3,000	\$ 3,000
Hotel/Motel Tax	\$ 840,000	\$ 840,000
Motor Vehicle Rental Tax	\$ 78,500	\$ 78,500
Grant Funds	\$ 0	\$ 0

Impact Fees	\$ 0	\$ 0
Business Improve Dist Tax	\$ 33,000	\$ 33,000
Development Fees	\$ 5,000	\$ 5,000
Tax Allocation District	\$ 181,200	\$ 181,200

Enterprise Funds

Fiber Optics	\$ 2,120,110	\$ 2,120,110
Electric	\$49,126,240	\$49,126,240
Gas	\$35,962,150	\$35,962,150
Solid Waste	\$ 2,649,715	\$ 2,649,715
Stormwater	\$ 1,597,000	\$ 1,597,000
Water & Sewer	\$40,113,000	\$19,271,770
Water Pollution Control Plant		\$14,991,835
Water Treatment Plant		\$ 5,849,395

Internal Service Fund

Garage	\$ 1,572,820	\$ 1,572,820
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Be it and it is hereby ordained.

ADOPTED, this ___ day of September 2018. First Reading.

ADOPTED this ___ day of September 2018. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

F. Bid Award/Purchases

1. 2019 Calendar Printing

Rebecca Bohlander, Public Relations and Communications Manager recommended approval of the only bid from A New Dimension Graphic Design & Printing for \$9,029.84.

A motion to approve the 2019 Calendar Printing by A New Dimension Graphic Design & Printing was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

2. Historic Downtown Water Main Replacement

Bob Jones, Water Department Head stated Phase I will construct approximately 1,800-

feet of 12-inch ductile iron water main. The project will run from the Chamber of Commerce, behind Young Brothers Pharmacy, cross Main Street at the railroad tracks and continue to Cherokee Street.

Installation of these lines will allow the City to abandon approximately 1,200-feet of 1880's era 10-inch cast iron main, dramatically increase fire flow capabilities, and improve water quality in the area. Two bids were received for this project on October 4, 2018 from the following contractors: RDJE, Inc. – Newnan, GA; \$1,397,102.40; Site Engineering, Inc. – Atlanta, GA; \$1,494,299.04.

The design engineer, G. Ben Turnipseed, has certified the bids and recommended award to RDJE in the amount indicated above. \$1,250,000 was allocated for this project in our FY18-19 budget, to be funded with \$950,000 in bond proceeds and \$300,000 from an ARC Grant. \$1,200,000 was borrowed for this project because of rising material prices and increased infrastructure workload between the March budget submission and the June issuance of debt. Adding the \$300,000 ARC Grant, there is \$1,500,000 in available funds for the project. For this reason, the approval of the RDJE bid is recommended despite being over our budgeted amount. The Water Department has adequate funds to cover those changes despite the higher than expected bids.

A motion to approve the Historic Downtown Water Main Replacement was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

3. Bartow County Purchase Meter – Grassdale Road

Mr. Jones stated the Bartow County Water Department (BCWD) plans to construct a new purchase point on the Cartersville Water Department (CWD) system along Grassdale Road. As has been the case with other wholesale purchase points, the cost of construction will be borne by the BCWD. The new purchase point presents an opportunity for the CWD to install and test a new type of meter system. The new system can be compared to the conventional system installed by BCWD for accuracy and reliability.

The new system will be capable of sending real time meter readings from the purchase point. This capability, if deployed to other high-volume purchase points, would allow better operation of the Water Treatment Plant (WTP) as well as quicker response to increases in demand. Pricing for an 8-inch Master Meter Octave Mag Meter was requested from Consolidated Pipe and Supply (Consolidated), a sole source provider. They provided a price of \$13,213.31 for the meter, vault and all fittings needed for installation.

Mr. Jones would like to request a not to exceed authorization of \$20,000 to include purchase of material from Consolidated and any additional installation cost. This project will be paid through account 505.3320.54.1513 – Meters and Settings. This account is a capital improvement account and has a zero balance in the current budget because this project was unknown at the time of budget preparation.

Motion to approve the Bartow County Purchase Meter – Grassdale Road with a not to

exceed authorization of \$20,000 to include purchase of material from Consolidated and any additional installation cost was made by Council Member Stepp and seconded by Council Member Wren. Motion unanimously. Vote: 5-0.

Motion to add an item to the agenda was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

Added Item: GPS Unit

Mr. Jones requested authorization to purchase a GPS unit for the Water Department. The current unit has internal hardware issues, is over 12 years old, and it would be most cost effective to purchase a new one instead of repairing the old one. \$8,200 is repair cost and \$10,149 is the new purchase price.

Motion to approve the purchase of a new GPS Unit for the Water Department was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

4. Purchase of Copier/Printer for Administrative Services

Chief Frank McCann requested approval to purchase a copier/printer for Administrative Services of the Police Department. Our current copier/printer is old and is constantly in need of repair.

The Police Department sent a request for bids (RFB) for a copier/printer to three companies and received three bids. The following are the bids for the copier/printer from each company that met the specifications: Canon \$5,397.00; Toshiba \$5,019.40; Xerox \$4,867.86.

Chief McCann recommended the best bid, Toshiba, for \$5,019.40, because of the better warranty at no monthly cost. This is a budgeted item and the E-Verify and E-Save documents have been submitted to the Police Department and are on file. Chief McCann requested Council support and recommendation for this purchase.

A motion to approve Purchase of Copier/Printer for Administrative Services was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

5. 2019 Health Insurance Renewal

Dan Porta, Assistant City Manager stated for calendar year 2018, the City changed to United Healthcare (UHC) from Blue Cross and Blue Shield (BC/BS) and are covered under a fully insured plan. We offered 3 plans for employees to choose from, as follows:

The first UHC plan was a "Motion Plan" where employees can wear a fitness tracking device which can help them reduce (offset) their deductible and copays. The Motion Plan offered

\$25 copays to primary physicians and \$40 copays to specialists, along with our \$1,500 single deductible/ \$3,000 family deductible. Employees were not mandated to wear the fitness tracking devices and only approximately 118 employees/spouses signed up for the tracking devices. A majority of City employees signed up for this plan.

The second UHC plan that was offered provided some changes in copays and deductibles, so if an employee chose this plan they could pay a lower monthly premium but be subject to higher copay and deductibles. The City did not have any employees sign up for this plan in 2018. The third plan offered for 2018 was an HSA and we had 6 employees sign up for this plan.

Unfortunately, our health insurance claims have been running higher and UHC came in with a 25.9% rate increase. Shaw Hankins has shopped the market and received proposals back from a few other insurance carriers as follows:

- Aetna – declined to quote
- BC/BS – fully insured: 10.5% premium increase over current year. Also, submitted self-insured plan at 22.8% increase over current year.
- Cigna – fully insured: 7.5% premium increase over current year
- Meritain – self-funded plan with 29.5% premium increase over current year
- Humana – proposal received, but uncompetitive

As our overall employee health insurance claims increase, the cost for health insurance continues to rise. A brief history of recent health insurance providers is as follows:

- 2017 – BC/BS – one-year term. Renewal for 2018 came in with a 21% rate increase, so we switched providers.
- 2018 – UHC – Renewal for 2019 came in with 25.9% rate increase.

Out of the proposals received between BC/BS and Cigna, staff recommendation would be to go with BC/BS because of the following:

1. BC/BS provider network includes Children's Healthcare at Egleston which has been used by employees previously and this hospital is not in the Cigna network.
2. Cigna Insurance was a previous provider for the City and we had some issues with insurance claims being processed correctly.

A motion to approve Blue Cross Blue Shield was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

6. 2019 Medicare Supplement Insurance Renewal

Mr. Porta stated United HealthCare (UHC) has provided the Medicare supplement insurance for City retirees for several years and the insurance premium renewal for 2019 is 0.6% less than the current year premiums.

UHC current premium rate is: Sr. Supp: \$191.87; PDP: \$162.21; Total: \$354.08. 2019 proposed rate, based on the current 2018 plan design, is: Sr. Supp: \$191.68; PDP: \$160.25; Total: \$351.93. Mr. Porta recommended renewal of the Medicare supplement insurance with UHC for 2019.

A motion to approve 2019 Medicare Supplement Insurance Renewal was made by Council Member Cooley and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

7. 2019 Employee Wellness Program

Council Member Stepp made a motion to table the item in order to gather more information. Motion was seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

8. Fire Station #3 Guaranteed Maximum Price Agreement

Mr. Porta stated that he and Chief Carter met with representatives from Abuck, Inc., Construction Manager at Risk, and Croft & Associates, Architect, to discuss the guaranteed maximum price (GMP) for Fire Station #3 which initially came in at \$3,563,044 and ways to possibly reduce that cost. Based on our meeting, Abuck has made changes to the GMP which is now \$3,326,978, a reduction of \$236,066 from their original proposal. However, some of the items that were deducted from the GMP were items that the City was going to directly contract for like the generator, low voltage installation including data drops and the access control readers.

A new estimated project costs for Fire Station #3 based on the revised GMP is attached. Therefore, based on the revised GMP and ancillary project costs, Fire Station #3 is estimated to cost \$3,659,978.

Keep in mind that Fire Station #3 was budgeted from 2014 SPLOST funds and our projected cost was \$2,600,000 which is \$1,059,978 over the projected SPLOST budget. The good news is that the 2014 SPLOST collections through October 2018 have improved and it is projected that the City may have an additional \$990,302 in SPLOST funds available. This projection is based on the average revenue collections for the 57 months that have been collected, and using this average to estimate for the remaining 15 months left to collect.

A motion to approve the City to move forward on Fire Station #3 with the revised GMP from ABuck was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

Motion to add an item to the agenda was made by Council Member Stepp and seconded by Council Member Roth.

Added Item: Ante Litem Notice

Mr. Lovell stated he recommended a motion for denial of the ante litem notice due to lack of information.

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, GEORGIA

WHEREAS, on or about October 15, 2018, the City of Cartersville received an Ante Litem Notice from Yates Law Group concerning Christopher Spencer and family's alleged claims against the City relating to violations of civil rights and anguish resulting from the arrest of Mr. Spencer on May 7, 2018.

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and City Council that the City of Cartersville denies the Ante Litem Notice claim submitted as referenced above, based on the information currently available to it, and directs the City Attorney's Office to inform Yates Law Group of said denial.

BE IT AND IT IS HEREBY RESOLVED this ____ day of _____, 2018.

/s/ _____
Matthew J. Santini, Mayor
City of Cartersville, Georgia

ATTEST:

/s/ _____
Meredith Ulmer, City Clerk
City of Cartersville, Georgia

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote: 5-0.

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk