City Council Meeting
10 N. Public Square
August 16, 2018
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Cooley.

Pledge of Allegiance led by Council Member Wren.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Cary Roth, Council Member Ward Three; Calvin Cooley, Council Member Ward Four; Taff Wren, Council Member Ward Six; Tamara Brock, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

Absent: Gary Fox, Council Member Ward Five.

II. Regular Agenda

A. Council Meeting Minutes

1. August 2, 2018 City Council Minutes

A motion to approve the August 2, 2018 City Council Meeting Minutes as presented was made by Council Member Cooley and seconded by Council Member Hodge. Motion carried unanimously. Vote: 5-0.

B. Appointments

1. Historic Preservation Commission

Randy Mannino, Planning and Development Department Head stated the terms of Vandi White and Valerie Holt who currently serve on the Historic Preservation Commission will expire on September 7, 2018. These are three-year appointments and are appointed at-large, not by council ward. Both appointees are willing to continue serving if re-appointed and will remain on the same three-year staggered terms with a new term expiration of September 7, 2021. Your approval of these appointments is recommended.

Motion to approve the recommended board members to continue their terms on the Historic Preservation Commission was made by Council Member Roth and seconded by Council Member Hodge. Motion carried unanimously. Vote: 5-0.

C. Public Hearing – 1st Reading of Zoning/Annexation Request

1. AZ18-02: 539 Rowland Springs Road, approx. 0.69 acres, County R-2 to proposed City MF14. Petitioner: Ghanayanjivani, LLC.

Mr. Mannino stated the annexation and zoning request is to annex property located at 539 Rowland Springs Rd. at the corner of Rowland Springs Rd. and Corinth Rd. The lot contains an unoccupied single family detached house that has been converted to a duplex. The lot contains approximately 0.69 acres. The owner wishes to annex into the City to take advantage of better utility rates and for easier management of other rental properties that are in the City, particularly those adjacent to this one. The current zoning is R-2. The proposed zoning is MF-14 to allow a duplex unit. The Planning Commission recommends approval with one condition: Limit the residential use to one single family detached or duplex unit. Approved (5-0)

Public Hearing- annexation: no one came forward and the public hearing was closed.

Public Hearing- zoning: no one came forward and the public hearing was closed.

This is a first reading and does not require a vote until the September 6th Council Meeting.

2. SU18-04: 280 Nelson Street, Suite: 8. Petitioner: Calvary Chapel River Oaks.

Mr. Mannino stated the applicant wishes to use an empty suite on the western end of this commercial strip mall for a church located at 280 Nelson St. Suite 8. Parking and utilities are in place and available. Religious institutions are allowed in most zoning districts, including the G-C district, with a special use permit. Planning Commission recommends approval (5-0).

Public Hearing: Freddy Clark pastor of Calvary Chapel came forward to speak in favor of the special use permit.

This is a first reading and does not a require a vote until the September 6th Council Meeting.

D. Other

1. Downtown Photo Fence Art Exhibit

Dan Porta, Assistant City Manager stated this is a citizen driven art exhibit being put on in partnership with photographers from the Booth Photography Guild. The theme of the first exhibit is "Happiness" and the photos will be chosen by a jury from the submissions entered. The chosen photos will be printed on an outdoor safe medium, framed, and hung on the railroad fence along Founders Oak parking lot for three months. The intention is to rotate the exhibit with new theme every three months, with a month between exhibits for set-up, and to run the program through the end of 2019.

Motion to approve the Downtown Photo Fence Art Exhibit was made by Council

Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

E. Contracts/Agreements

1. Main Street MOU with DCA

Hannah Surrett, Marketing and Promotions Coordinator for the Downtown Development Authority stated this is an annual agreement with the Department of Community Affairs for the use, maintenance and accreditation of our Main Street Program affiliation. Staff recommends approval.

A motion to approve the Main Street MOU with DCA was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

2. King & Spalding Engagement Letter

Bob Jones, Water Department Head stated on August 2, 2018, Council approved a Memorandum of Agreement between the City and Atlanta Regional Commission (ARC) to include the City in a working group created by order of the Court in Civil Action No. 1:14-cv-3593-RWS (N.D. Ga). King and Spalding, LLP serves as legal counsel for the group and requires execution of the attached engagement letter. The letter has been reviewed by legal recommends it for your approval.

A motion to approve the King & Spalding Engagement Letter was made by Council Member Roth and seconded by Council Member Hodge. Motion carried unanimously. Vote: 5-0.

3. IGA with Bartow County for Waste Disposal Rates

Tommy Sanders, Public Works Department Head stated this IGA with Bartow County establishes waste disposal rates through February 28, 2021. The most recent IGA was executed in June 2013 and expired on January 30, 2016. The City recommends approval of this IGA with Bartow County.

Motion to approve the IGA with Bartow County for Waste Disposal Rates was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

4. GDOT Traffic Signal Agreement

Tommy Sanders, Public Works Department Head stated GDOT notified the City of their plans to install a traffic signal at the intersection of State Route 113 and Canyon Parkway. With this agreement, the City would provide Telephone/DSL/Wireless service to the intersection at no cost to the GDOT.

Motion to approve the GDOT Traffic Signal Agreement was made by Council Member Stepp and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

5. Memorandum of Agreement – GDOT GATEway Grant

Mr. Sanders stated the City of Cartersville was a recipient of a Georgia Department of Transportation GATEway Grant that enabled Public Works to plant some native trees and plantings near the I-75/SR 113 Interchange. This is a reimbursable grant from GDOT. The work has been completed under budget for a total of $38,209.50. In order to apply for reimbursement, GDOT requires an updated Memorandum of Agreement to be signed by the City of Cartersville. Public Works recommends approval of this Memorandum of Agreement so the City can apply for reimbursement.

Motion to approve the Memorandum of Agreement – GDOT GATEway Grant was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

Council Member Stepp made a motion to add 3 items to the agenda, and the motion was seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

6. Construction Testing and Inspection Services

Michael Hill, Assistant Gas Department Head stated Williams/Transco requires site clearing and grading for the construction of the metering and regulating station. The City of Cartersville Gas System has obtained a quote from Geo-Hydro Engineers of Kennesaw in the amount of $4,349.00 for this service. Geo-Hydro has satisfactorily performed other services for many City Departments. The Gas System recommends approval of this service.

Motion to approve the Construction Testing and Inspection Services was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

7. Pond & Company Contract Modification #3

Mr. Porta stated as we were progressing through the civil plans for the new Gas Facility and Recreational Pond on Old Mill Road, some potential issues were raised regarding water flow during rainstorms. Based on meetings with City staff and with Pond & Company, it was determined that it was in the City's best interest to revise the civil plans regarding the recreational pond area, and address upstream and downstream water issues. The cost of this work was $8,000.

Additional work was also discovered regarding the electrical plans with a cost of $1,200 to modify the electrical building plans. These changes are recommended for your approval.

Motion to approve the Pond & Company Contract Modification #3 was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

F. Bid Award/Purchases

1. Worker's Compensation Subsequent Injury Trust Fund

Mr. Porta stated being self-insured for workers compensation insurance coverage means that we do not pay a premium into the Georgia Subsequent Injury Trust Fund with our annual insurance premium. Instead, we are billed annually based on the prior year's claims. The current premium due is $11,708.53 and is recommended for your approval.

Motion to approve the Worker's Compensation Subsequent Injury Fund was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

2. New Storage Appliances for Servers and Applications

Mr. Porta stated Fiber currently has two file storage appliances that are six years old and are close to being depleted on available storage space. These are the most critical pieces of hardware that is used to run our entire City server environment. These appliances hold all of our virtual servers, email, door access control, laserfiche, GIS, Cogsdale financial databases and all other City servers and databases. The new appliances will have around five times more available storage space, significantly increase server and application response times and will replace our aging server infrastructure. These servers will also increase application performance and will refresh the hardware used for disaster recovery at the EOC in the Public Safety Headquarters. These storage appliances are budgeted items, $30,000 from 2014 SPLOST for GIS and the balance of $245,707.05 are recommended for your approval.

Motion to approve the New Storage Appliances for Servers and Applications was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

3. ESRI ArcGIS Enterprise Standard

Mr. Porta stated as the number of ArcGIS users and data continues to grow, the City needs to transition to a GIS server platform. This software is also required for implementation of CityView Mobile and every AMI program. Without the software, those programs would not have a map or GIS link. By transitioning to ArcGIS Enterprise, it will allow us to centrally manage, share, and distribute our GIS data. This is funded from 2014 SPLOST funds and the purchase in the amount of $19,420 is recommended for your approval.

A motion to approve the ESRI ArcGIS Enterprise Standard was made by Council Member Hodge and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

4. Purchase from Mobile Mixer Parts

Mr. Porta stated the City cement truck was hit by another driver and received damage from this accident. A claim for damages was made to Progressive Insurance and they have issued payment to the City for the repairs. Most of the parts are from Mobile Mixer Parts in the amount of $7,681.72 and are recommended for your approval.

A motion to approve purchase from Mobile Mixer Parts was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

5. Taser Quote

Chief McCann stated he is requesting approval to purchase 50 Taser Model #X26P (Electronic control weapons). This purchase would be a replacement for our current tasers which are not supported by Taser any longer. Since they cannot be traded in, they will be destroyed. Taser is a sole source item and the price is as follows: 50 Tasers, holsters, cartridges, and download kit-$70,800.00. Taser has a payment plan for five years and it is as follows:

Year 1 (2018/2019)	$14,800.00
Year 2 (2019/2020)	$14,000.00
Year 3 (2020/2021)	$14,000.00
Year 4 (2021/2022)	$14,000.00
Year 5 (2022/2023)	$14,000.00
Total	$70,800.00

Chief McCann recommended using the stated payment plan requested to pay Taser (Axon) $14,800.00 this fiscal year. City Police will be using federal asset forfeiture funds to purchase these items. The E-Verify and E-Save documents have been submitted to the Police Department and are on file. I am requesting your support and recommendation for this purchase.

Motion to approve the taser quote as presented was made by Council Member Roth and seconded by Council Member Stepp. Motion carried unanimously. Vote: 5-0.

6. Vehicle Purchases

Chief McCann requested approval to purchase four patrol vehicles and one CID vehicle. These vehicles are replacement vehicles for our fleet and the older vehicles will be declared surplus. The vehicles are budgeted items and will be paid for out of federal asset forfeiture funds with the exception of the Animal Control truck which will be paid for out of leasepool.

The Police Department sent a request for bids (RFB) for above noted vehicles to 11 local car dealerships and also placed the RFB on the City's website. We subsequently received two bids from the dealerships. The following are the bids for the above noted vehicles from each dealership that met the specifications:

Robert Loehr Dodge	$162,296.00 (total)
Don Jackson Dodge	$163,937.72 (total)

The total amount for all of the vehicles is $162,296.00 with one Animal Control truck in an amount of $21,410.00 being paid out of the leasepool.

Chief McCann recommended the low bid Robert Loehr Dodge for above noted vehicle purchases. The purchase of the vehicles and the equipment that will not exceed $240,000.00.

This is a budgeted item (federal asset forfeiture money) and the E-Verify and E-Save documents have been submitted to the Police Department and are on file. am requesting your support and recommendation for this purchase.

A motion to approve police department vehicle purchases was made by Council Member Roth and seconded by Council Member Stepp. Motion carried unanimously. Vote: 5-0.

Added Item #1:

Chief McCann stated he would like to purchase a Cellebrite UFED Pro Series LX. This software is used to download information from electronic devices such as: tablets and cell phones. If this software is purchased prior to September 6, 2018 the City can save $6,000.00. The total is $22,755.26, and it recommended for approval.

Motion to approve the software purchase for the Police Department was made by Council Member Cooley and seconded by Council Member Stepp. Motion carried unanimously. Vote: 5-0.

7. Gymnastics Center AC Unit Replacement

Greg Anderson, Parks and Recreation Department Head stated quotes were solicited for replacement of a 5-ton air conditioning unit and air handler for one of the seven units at the Cartersville Gymnastics Center. This unit was installed in 1994 in anticipation of hosting a 1996 Olympic Team.

Mr. Anderson recommended purchase/installation of an air conditioning unit and air handler from Pendley Heating & Air Conditioning, Inc. for the amount of $5,646.85. All required documents have been received. This replacement project will be funded from Parks and Recreation maintenance and operation budget.

A motion to approve Pendley Heating and Air to replace the Gymnastics AC Unit was made by Council Member Roth and seconded by Council Member Stepp. Motion carried unanimously. Vote: 5-0.

8. Bid 18-004 Dellinger Park Tennis Courts Repair/Resurface/Strip

Mr. Anderson stated Bid 18-004, Dellinger Park Tennis Courts Repair/Resurface/Stripe documents were legally posted on the City and Georgia Procurement websites and 1 bid was received. A potential bidder emailed that his company's workload would not allow him to bid and another bidder did not follow through. The single bidder previously performed this type work for CPRD and their bid price is fair.

Dellinger Park Tennis Courts (14), Basketball Courts (2), 440-Yard Track and Hicks Park Tennis Courts (3) are venues addressed in this bid project. Work Scope 2, includes RiteWay

Crack Repair System for each venue as well as general repair/resurfacing/striping for courts/track. The total bid price amount of $251,000.00 is under the previous GO Bond Recreation Revised Budget that was presented last month.

All required documentation and the bid bond has been received. We recommend the bid from Signature Tennis Courts, Inc. in Woodstock GA and request that Mayor Santini be authorized to sign any and all related documents. This project will be paid from General Obligation Park Bonds.

A motion to approve Bid 18-004 Dellinger Park Tennis Courts Repair/Resurface/Strip was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

Added Items

2. Tower Truck Repair - Fire

Chief Carter came forward and stated a tower truck has had some mechanical issues. This truck ended up going to Matthew's Garage and Chief Carter requested a not to exceed amount of $6,500.00 in order to cover the cost.

Motion to approve a not to exceed amount of $6,500.00 for the Fire Tower Truck was made by Council Member Wren and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

3. Grading Services from Summit Grading – Gas

Mr. Lovell stated the Gas Department is in need of grading services, and this was put out for bid. The recommended bid is with Summit Grading Services in an amount of $97, 300.00. This project is several hundred thousand dollars over budget and the City was able to negotiate a lower price from the lowest bidder.

Motion to approve Summit Grading Services in the amount of $97,300.00 was made by Council Member Wren and seconded by Council Member Hodge. Motion carried unanimously. Vote: 5-0.

G. Contracts/Agreements

1. Amendment to the Annual Audit

Keith Lovell, City Attorney stated on June 21, 2018, Council approved the city's annual audit to be performed by Mauldin and Jenkins, LLC. We would like to amend the Mauldin and Jenkins, LLC contract to include an audit of the joint Drug Task Force. The agreed upon procedures to be used by Mauldin and Jenkins, LLC for the joint Drug Task Force audit is attached. Mr. Lovell recommended approval of the agreed upon procedures and ask that the Mayor be approved to sign the document.

Motion to approve the amendment to the Annual Audit was made by Council Member Wren and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

H. Other

1. Regions Bank Incumbency Certificate

Tom Rhinehart, Finance Department Head stated Regions Bank Corporate Trust, the leasepool holder, needs to have updated signatures on file for our new City Manager. The attached document will be used to update the master file for the leasepool as instructed by Regions Bank. Mr. Rhinehart asked for Council's approval for the Mayor to sign the incumbency certificate for Regions Bank Corporate Trust.

Motion to approve the Regions Bank Incumbency Certificate was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

2. City School System 2018 Millage Rate Set at 15.674 Mills

Mr. Rhinehart stated the Cartersville City School Board has approved the rollback rate of 15.674 mills for the 2018 property tax rate. The City Council approves the school board's rate for City residents where all of the property taxes collected are used by the Cartersville City School System. I recommend the approval of the Cartersville City School System property tax millage rate of 15.674 mills for 2018.

Council Member Hodge made a motion to approve the City School System 2018 Millage Rate Set at 15.674 Mills and it was seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

3. Cartersville Business Improvement District 2018 Property Tax Millage Rate to Be Set at 2.21 Mills

Mr. Rhinehart stated the Cartersville Business Improvement District (BID) is made up of the Downtown Cartersville Business District. These businesses have been self-assessing a property tax over the past several years to raise funds for the downtown area. The Downtown Development Authority (DDA) works with local downtown businesses to use the funds to improve the downtown area. The DDA requests the Council's approval to use the rollback rate of 2.21 mills. I recommend approval of the Cartersville Business Improvement District property tax millage of 2.21 mills for 2018.

Council Member Roth made a motion to approve the Cartersville Business Improvement District 2018 Property Tax Millage Rate to Be Set at 2.21 Mills and it was seconded by Council Member Cooley. Motion carried unanimously. Vote: 5-0.

4. City of Cartersville M&O Property Tax Millage Rate to Be Set at 2.259 Mills

Mr. Rhinehart stated the property taxes received from the Cartersville M&O property tax collections are used for the general city government operations which include police, fire, recreation, public works, etc. The proposed millage rate of 2.259 mills is the rollback rate. Mr. Rhinehart recommended approval of the Cartersville M&O property tax millage rate of 2.259 mills for 2018.

Council Member Stepp made a motion to approve the Cartersville Business Improvement District 2018 Property Tax Millage Rate to Be Set at 2.21 Mills and it was seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

5. Cartersville GO Recreation Bond 2018 Property Millage Rate to BE Set at 2.259 Mills

Mr. Rhinehart stated the citizens of Cartersville approved a referendum in November 2014 authorizing the city to issue bonds to be used to pay for renovations and improvements to the parks and recreation buildings and properties. The bonds were issued with a ten-year payback period. In order to make the scheduled bond payments, the city is assessing a property tax millage of 0.969 mills for 2018, and it was also approved by the citizens. The millage rate will fluctuate over the ten-year payback period and will need to be set with a millage rate large enough to cover the semi-annual bond payments. I recommend approval of the Cartersville GO Parks and Recreation Bond tax millage rate of 0.969 mills for 2018.

Motion to approve the Cartersville GO Recreation Bond 2018 Property Millage Rate to BE Set at 2.259 Mills was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

K. Monthly Financial Statement

1. June 2018 Financial Report

Mr. Rhinehart came forward and gave a financial report comparing June 2018 to June 2019. Mr. Rhinehart explained differences between all funds, expenditures and revenue increases and decreases.

Mayor Santini welcomed the new School Superintendent Mr. Feuerbach to the City of Cartersville.

Council Member Roth stated he appreciated the millage rate rollbacks and knows it helps the citizens.

After announcements a motion to adjourn the meeting was made by Council Member Wren and needing no second. Motion carried unanimously. Vote: 5-0.

Meeting Adjourned

/s/

Matthew J. Santini

Mayor

ATTEST:

/s/

Meredith Ulmer

City Clerk