



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCILPERSONS:

Matt Santini – Mayor
Calvin Cooley – Mayor Pro Tem
Gary Fox
Kari Hodge
Cary Roth
Jayce Stepp
Taff Wren

AGENDA

Council Chamber, Third Floor of City Hall– 7:00
PM – 8/2/2018
Work Session – 6:00PM

CITY MANAGER:

Tamara Brock

CITY ATTORNEY:

David Archer

CITY CLERK:

Meredith Ulmer

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda**A. Council Meeting Minutes**

1. July 19, 2018 (Pages 1 - 8)

[Attachments](#)

B. Public Hearing - 2nd Reading of Zoning/Annexation Requests

1. AZ18-01: 228 E Felton Rd. Annexation/Zoning. Applicant: Janice Wynn. Lots 14 and 21 in the Roving Hills Subdivision. Approximately 0.5 acres each. Zoning: A-1 to City R-20. (Pages 9 - 29)

[Attachments](#)

C. Resolutions

1. Updated Resolution for Utility Credits (Pages 30 - 31)

[Attachments](#)

2. Update LGIP Resolution for Water and Sewer Bond Series 2018 Proceeds (Pages 32 - 35)

[Attachments](#)

D. Bid Award/Purchases

1. Purchase of Remington Shotguns (Pages 36 - 38)

[Attachments](#)

2. Electric Department Tree Trimming Contract (Pages 39 - 44)

[Attachments](#)

3. Transformer Purchase (Pages 45 - 62)

[Attachments](#)

4. Cogsdale Training (Pages 63 - 67)

[Attachments](#)

E. Contracts/Agreements

1. GDOT Airport Grant Approval (Pages 68 - 69)

[Attachments](#)

2. Southern Natural Rate Schedule Extensions (Pages 70 - 78)

[Attachments](#)

3. Annual EPD Water Testing Contract (Pages 79 - 82)

[Attachments](#)

F. Other

1. MOA Between Atlanta Regional Commission and City of Cartersville (Pages 83 - 91)

[Attachments](#)

2. Festival Area - Sam Smith Park (Page 92)

[Attachments](#)

3. Annual Assessment for Membership in the Northwest Georgia Regional Commission (Pages 93 - 95)

[Attachments](#)

G. Grant Application/Acceptance

1. Grassdale Road Pedestrian/Bicycle TAP Grant (Pages 96 - 99)

[Attachments](#)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.



City of Cartersville

City Council Meeting
8/2/2018 7:00:00 PM
July 19, 2018

SubCategory:	Council Meeting Minutes
Department Name:	July 19, 2018
Department Summary Recommendation:	Minutes have been attached for your review.
City Manager's Remarks:	Your approval of the minutes is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 July 19, 2018
 6:00 P.M. – Work Session
 7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Roth.

Pledge of Allegiance led by Council Member Hodge.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Cary Roth, Council Member Ward Three; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Tamara Brock, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

Absent: Jayce Stepp, Ward 2; Calvin Cooley, Ward 4

II. Regular Agenda

A. Council Meeting Minutes

1. July 5, 2018

A motion to approve the July 5, 2018 City Council Meeting Minutes as presented was made by Council Member Hodge and seconded by Council Member Wren. Motion carried unanimously. Vote: 4-0.

B. Resolutions

1. Resolution to Create Festival Zone for Rotary Event

Lillie Read, Downtown Development Authority Manager stated the Rotary Club of Bartow County would like to create a festival zone for the entire downtown square to host the first annual Cartersville Beer Festival with all proceeds going to local charities/causes. They want to create a family-friendly event to include kid's activities, music, and vendors in addition to the festival. Staff recommends approval of this request.

Motion to approve the Resolution to Create Festival Zone for Rotary Event was made by Council Member Fox and seconded by Council Member Wren. Motion carried unanimously. Vote: 4-0.

Resolution No. 17-18

of the

City of Cartersville, Georgia

WHEREAS, the Cartersville City Council approved a Festival Ordinance in June 2014; and

WHEREAS, the Downtown Development Authority (DDA) wishes to establish a Festival Zone for the Rotary Club of Bartow County to host the first annual Cartersville Beer Festival, to be held downtown on Saturday, March 30, 2019; and

WHEREAS, the DDA Board recommends for the Cartersville Beer Festival that the downtown square from Church Street to Main Street and Gilmer Street to Erwin Street be designated a controlled Festival Zone allowing those of 21 years and older, who show proof of identification and receive a wristband, be allowed to consume purchased alcoholic beverages within the Festival Zone; and

WHEREAS, a designated festival manager, in conjunction with law enforcement officers, will ensure the safety of all guests, and keep those with alcoholic beverages within the allotted Festival Zone, which will be denoted with ample signage; and

WHEREAS, the Director of Planning and Development will receive the proposal and application and approve the events with the understanding that alcoholic beverages will only be sold by an approved and permitted entity;

NOW, THEREFORE BE IT RESOLVED by the City of Cartersville that the first annual Cartersville Beer Festival, planned and implemented by the Rotary Club of Bartow County, be designated a Community Festival.

ADOPTED this the 19th day of July 2018.

/s/ _____
Matt Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

C. Grant Application/Acceptance

1. Local Maintenance and Improvement Grant Application

Tommy Sanders, Public Works Department Head stated Public Works is seeking permission for the Mayor to sign the Local Maintenance and Improvement Grant (LMIG) application and cover letter to GDOT for FY 2019. The grant is for \$258,179.24 and requires a 30% match which is budgeted. The proposed projects include resurfacing Riverside Drive, Curtis Court and Waterford Drive. The match will be provided with the Cook Street Culvert Project which is funded with SPLOST and Stormwater.

Motion to approve the local maintenance and improvement grant application was made by Council Member Roth and seconded by Council Member Wren. Motion carried unanimously. Vote: 4-0.

D. Public Hearing – 1st Reading of Zoning/Annexation Requests

1. AZ18-01: 228 E Felton Rd. Annexation/Zoning. Applicant: Janice Wynn. Lots 14 and 21 in the Roving Hills Subdivision. Approximately 0.5 acres each. Zoning: A-1 to City R-20.

Randy Mannino, Planning and Development Department Head stated the annexation and zoning request is to include the two residential properties, Lots 14 (228 E. Felton Rd) and 21(undeveloped), in the City Limits so future owners may utilize the Cartersville School System. This is an important selling point for the owner. The owner recently purchased both lots and is renovating the house on Lot 14 with the intention to sell both lots when the renovation is complete. Each lot is approximately 0.5 acres. All Unincorporated lots are zoned A-1 which allows for large lot, single family detached homes. The proposed R-20 city zoning is compatible with A-1 and should have no effect on the development or character of the neighborhood.

Mayor Santini opened the floor for a zoning public hearing, no one came forward and the hearing was closed.

Mayor Santini opened the floor for an annexation public hearing, no came forward and the hearing was closed.

This is a first reading and will be heard again for a vote on August 3, 2018.

E. Bid Award/Purchases

1. Harris Invoice for Cityview Annual Software Maintenance

Mr. Mannino stated this is the Harris Invoice for the Cityview Annual Software Maintenance in an amount of \$13,027.87. This is a budgeted item and is recommended for approval.

A motion to approve payment of the Cityview Software Maintenance Invoice was made by Council Member Hodge and seconded by Council Member Roth. Motion carried

unanimously. Vote: 4-0.

F. Engineering Services

1. Center Road Sewer Replacement Inspection

Ed Mullinax, Water Department Engineer stated on 2/13/2018, Council authorized construction of the Center Road Sewer Replacement Project by Wade Coots Construction in the amount of \$849,005.00. The project began in early May and has reached the most difficult stage of construction. From this point forward, bypass pumping and reconnection of the sewer will take place every day. Additionally, there is a stream crossing and very tight construction limits for the remainder of the job. For these reasons, it is necessary to have a resident inspector onsite daily until the job is completed.

Sweitzer Engineering is the design engineer for the project and was asked to provide pricing for the necessary services. Per their attached proposal dated July 10, 2018, they have given a not to exceed price of \$58,000 for construction administration and onsite inspection. Mr. Mullinax recommended approval of this proposal.

A motion to approve the Center Road Sewer Replacement Inspection was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 4-0.

G. Bid Award/Purchases

1. Water Treatment Plant Freight Elevator Repair

Mr. Mullinax stated in 2011, City Council authorized a major overhaul of the WTP freight elevator which was installed during the original construction of the plant in 1971. The project included a rebuild of control systems, pumps and hydraulic cylinders but did not address the elevator car. The car has become increasingly problematic with the elevator shutting down and/or alarming because the doors will not close or remain closed during operation.

During a recent inspection, as part of the City's maintenance agreement with ThyssenKrupp, they observed the issues with the elevator car and have provided the attached Repair Work Order. The total repair cost is \$20,662.00 with 50 percent to be paid upfront and the balance is due upon completion. This same scope of work was quoted to us in February at almost double this amount.

Mr. Mullinax recommended approval of this work order in the amount of \$20,662.00.

A motion to approve Water Treatment Plant Freight Elevator Repair was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

2. Cartersville High School Water Meter Vault

Mr. Mullinax stated during review of plans for the new Field House under construction on the Cartersville High School Campus, a proposal was made to the School to abandon approximately 2,000 linear feet of existing 6-inch and 10-inch cast iron water main along McEver Street. The Water Department will install a new 6-inch water meter vault off of Nelson Street and lay approximately 400 feet of new line to feed the campus. In return, the Field House contractor will abandon the existing 10-inch main in areas designated by the Water Department and run all necessary new lines to the new meter vault.

This project will allow the school to expand in any direction they choose in the future without having to work around publicly owned water infrastructure. The City benefits by no longer maintaining a very old line in an increasingly congested area. Quotes were requested in May for the vault and associated equipment from the following: Fortiline \$20,817.95; Kendall Municipal \$20,959.00; Core & Main \$21,450.00.

Mr. Mullinax recommended approval of the Fortiline quote in the amount of \$20,817.95. Additionally, because time is short before school starts back, I would like to request a not to exceed authorization of \$30,000.00 to allow for potential unknowns.

A motion to approve Cartersville High School Water Meter Vault was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

3. Barracuda Software Renewal

Dan Porta, Assistant City Manager stated the City's yearly support from Barracuda for our Web Filter and our SSL VPN appliance that provides secure remote connections for employees working outside the office is due in the amount of \$8,292. This is a budgeted item and Mr. Porta recommended approval.

A motion to approve the purchase of the Barracuda Software Renewal was made by Council Member Hodge and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

4. Fiber Splicing by NCI

Mr. Porta stated FiberCom recently contracted with NCI to provide fiber splicing work along Sugar Valley Road where the new Georgia Power transmission lines were being moved. While NCI was helping FiberCom with this project, we had them repair some splice closures at Erwin and Cassville Road, near the city cemetery and on Gilreath Road. This was a budgeted item and totaled \$14,233.00. Mr. Porta recommended approval of these charges.

A motion to approve the Fiber Splicing by NCI was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

5. Martin Robbins Fence Company

Mr. Porta stated the guardrail by the city cemetery was hit recently and the cost to repair

it is \$5,187.00. The city is submitting these charges to the driver's insurance company and we expect to be reimbursed. Mr. Porta recommended approval of this item.

A motion to approve Martin Robbins Fence Company was made by Council Member Roth and seconded by Council Member Wren. Motion carried unanimously. Vote: 4-0.

2. Camera Upgrade for Customer Service

Tom Rhinehart, Finance Department Head the Fiber Department reviewed the existing cameras and have stated they are old and out of date. They are currently a 1 mega pixel and 2 mega pixel camera and do not always bring objects into clear focus. The replacements will be 4 mega pixel cameras, twelve indoor and five outdoor. The quote also includes more video storage (Upgrade NVR). Mr. Rhinehart recommended the camera upgrade for the customer service area and outside parking lot in the amount of \$19,400.39.

Motion to approve the Camera Upgrade for Customer Service was made by Council Member Wren and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

H. Other

1. Kohl's Irrevocable Stand By Letter of Credit No. 632954-30 Amendment No. 2

Keith Lovell, City Attorney stated Customer Service received an amended Irrevocable Standby Letter of Credit for Kohl's which decreases the amount of the Letter of Credit and updates their address. Legal has reviewed the amended Letter of Credit and noted that it needs to be signed by a City official. Mr. Lovell requested the City accept the Letter of Credit and the Mayor be authorized to sign the amendment on behalf of the City.

Motion to approve the Kohl's Irrevocable Stand by Letter of Credit No. 632954-30 Amendment No. 2 was made by Council Member Wren and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

Council Member Wren made a motion to add an item to the agenda. Council Member Hodge seconded the motion, and it carried unanimously. Vote: 4-0.

Added Item: Brunch Bill Discussion

Mr. Lovell stated the logistics of putting the brunch bill on the ballot with several options for Council to consider. November 2018: voters would have to vote in separate locations with separate locations. November 2019: the brunch bill question would be on the ballot for a regularly scheduled election, and the cost would be legal fees. March 2019: this would be an election with the same cost as a regular election per contract. Council Member Fox stated he thought November 2019 was the best option. Council discussed November 2019 being the best option.

I. Monthly Financial Statement**1. May 2018 Financial Report**

Mr. Rhinehart stated revenues have increased, and expenditures have increased. The City will be reimbursed for firetruck from leasepool.

After announcements a motion to adjourn the meeting was made by Council Member Roth and needing no second. Motion carried unanimously. Vote: 4-0.

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk



City of Cartersville

City Council Meeting

8/2/2018 7:00:00 PM

AZ18-01: 228 E Felton Rd. Annexation/Zoning. Applicant: Janice Wynn. Lots 14 and 21 in the Roving Hills Subdivision. Approximately 0.5 acres each. Zoning: A-1 to City R-20.

SubCategory:	Public Hearing - 2nd Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The annexation and zoning request is to include the two residential properties, Lots 14 (228 E. Felton Rd) and 21(undeveloped), in the City Limits so future owners may utilize the Cartersville School System. This is an important selling point for the owner. The owner recently purchased both lots and is renovating the house on Lot 14 with the intention to sell both lots when the renovation is complete. Each lot is approximately 0.5 acres. All Unincorporated lots are zoned A-1 which allows for large lot, single family detached homes. The proposed R-20 city zoning is compatible with A-1 and should have no effect on the development or character of the neighborhood.
City Manager's Remarks:	No negative impacts have been identified with this request. This annexation will help fill holes within the city limits. Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ZONING & ANNEXATION SYNOPSIS

Petition Number(s): AZ18-01

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: Janice Wynn, owner, Trade Wynn Custom Homes, LLC.
 Representative: Same
 Total Acreage: Approx. 1.05 (0.5 acres/ each lot)

LAND USE INFORMATION

Current Zoning: County A-1 (Agriculture)
 Proposed Zoning: R-20 (Single Family Residential)
 Proposed Use: Residential- Single Family detached

Current Zoning of Adjacent Property:

North: County A-1 (Agriculture)
 South: County A-1 (Agriculture) and R-20 (Single Family Residential)
 East: County A-1 (Agriculture)
 West: County A-1 (Agriculture)

For All Tracts:

District: 4th Section: 3rd LL(S): 119 Ward: 6 Council Member: Taff Wren

The Future Development Plan designates the subject properties as: Undesignated. Adjacent properties are designated as Suburban Living

The Future Land Use Map designates adjacent or nearby city properties as: Low- Medium Density Residential.

ANALYSIS

City Departments Reviews

Electric:

Takes no exception.

Fibercom:

Takes no exception.

Fire:

Takes no exception.

Gas:

Takes no exception.

Public Works:

No comments received

Water and Sewer:

Cartersville Water Dept currently serves the water to this location. However, the sewer is served by the Bartow County Water Dept. Cartersville Water has no plans to extend sewer, and this location will have to continue using Bartow County for sewer service.

Once annexation is complete, the owner can contact Cartersville Water Dept to have rates adjusted to City of Cartersville rates.

Public comments:

No comments received

REQUEST SUMMARY:

The annexation and zoning request is to include the two residential properties, Lots 14 (228 E. Felton Rd) and 21(undeveloped), in the City Limits so future owners may utilize the Cartersville School System. This is an important selling point for the owner. The owner recently purchased both lots and is renovating the house on Lot 14 with the intention to sell both lots when the renovation is complete. Each lot is approximately 0.5 acres.

Approximately 59 lots, 0.5 +/- acres in area, were platted in 1964 for the development of the Rolling Hills residential subdivision, including Lots 14 and 21. Twenty-eight (28) lots are currently in the City Limits and seven (7) lots are undeveloped. All of the developed lots are single family detached homes.

All Unincorporated lots are zoned A-1 which allows for large lot, single family detached homes. The proposed R-20 city zoning is compatible with A-1 and should have no effect on the development or character of the neighborhood.

STANDARDS FOR EXERCISE OF ZONING POWERS.

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*
The R-20 district is an appropriate zoning category for the adjacent and nearby properties which are zoned R-20 or Unincorporated A-1.
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*
The proposed application will not create an isolated district.
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*
The proposed zoning should not adversely affect the existing use of adjacent property.
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*
As currently zoned, the property would continue to be used for single family detached residential.
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*
The zoning proposal should not result in a use that will have an excessive or burdensome use of streets, transportation facilities, utilities or schools; however, comments, if any, from the Cartersville school superintendent have not been received.
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*
The annexation and zoning would conform to the city's land use plan for the area.
- G. *Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.*
The zoning proposal should not have an adverse environmental effect compared to the existing land use.

- H. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.
No additional conditions are known.

RECOMMENDATION

No negative impacts have been identified. The proposed annexations will help to fill “holes” within the city limits. Staff recommends approval.

PLANNING COMMISSION RECOMMENDATION:

**Planning Commission recommends Approval
(4-0)**

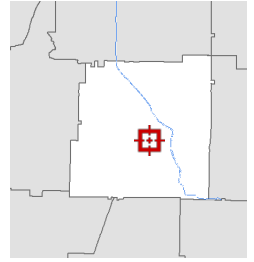


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Bartow County, GA



Overview



Legend

Parcels

Roads

City Labels

Cartersville Zoning

- AG
- DBD
- G-C
- G-C*
- H-I
- H-I*
- L-I
- L-I*
- M-U
- M-U*
- MF-14
- MF-14*
- MN
- O-C
- O-C*
- P-D
- P-D*
- P-I
- P-S
- P-S*
- R-10
- R-10*
- R-15
- R-15*
- R-20
- R-20*
- R-7
- R-7*
- R-D
- RA-12
- RA-12*

Parcel ID 0078B-0003-043
Sec/Twp/Rng n/a

Alternate ID 19603
Class Residential

Owner Address CRUMLEY MARTHA LEIGH ANN
26 WELLS DR

Item # 2

Property Address	228 FELTON RD Bartow County	Acreage	n/a	KINGSTON GA 301452401
District	Bartow County			
Brief Tax Description	LL 119 D 4 LOT 14 FELTON & 21 ROVING HILLS (Note: Not to be used on legal documents)			

Date created: 6/22/2018

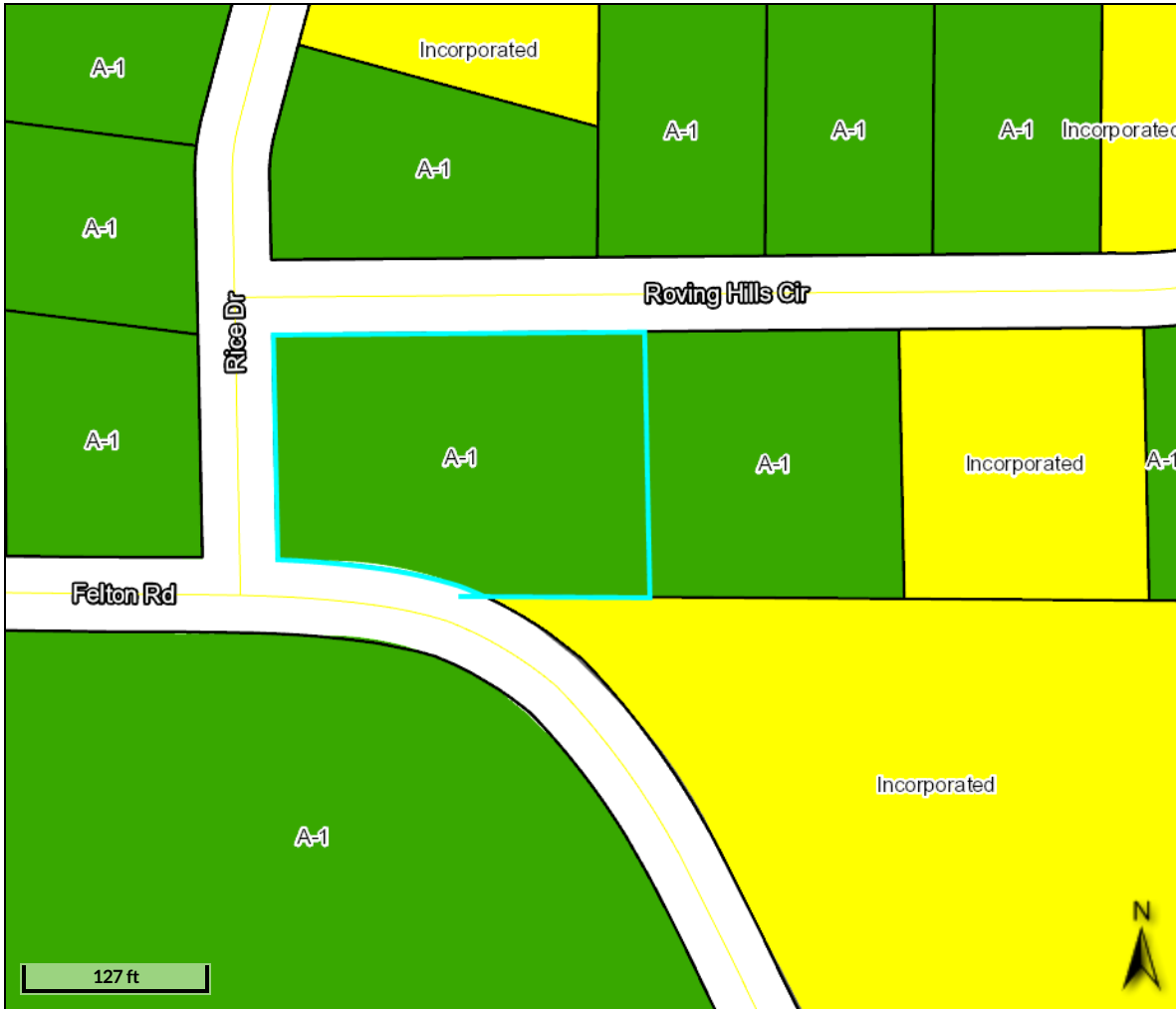
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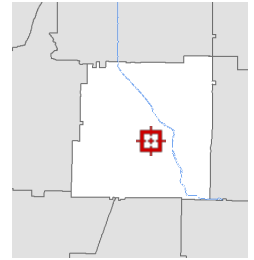




Bartow County, GA



Overview



Legend

- Parcels
- Roads
- City Labels
- Bartow County Zoning
 - BPD (wC)
 - Unknown
 - R7 (wC)
 - R-7
 - A-1
 - A1CU
 - A1 (wC)
 - BPD
 - C-1
 - C1CU
 - C1 (wC)
 - CN
 - CNCU
 - CN (wC)
 - Conditional Use
 - I-1
 - I-2
 - I1CU
 - I1 (wC)
 - I2CU
 - I2 (wC)
 - Incorporated
 - M-1
 - M1CU
 - M1 (wC)
 - O/I
 - OICU
 - OI (wC)
 - PUD
 - PUDCU
 - PUD (wC)
 - R-1
 - R-2

Item # 2

	R-3
	R-4
	R1CU
	R1 (wC)
	R2CU
	R2 (wC)
	R3CU
	R3 (wC)
	R4CU
	R4 (wC)
	RE-1
	RE-2
	RE1CU
	RE1 (wC)
	RE2CU
	RE2 (wC)
	Zoning with Conditions

Parcel ID	0078B-0003-043	Alternate ID	19603	Owner Address	CRUMLEY MARTHA LEIGH ANN
Sec/Twp/Rng	n/a	Class	Residential		26 WELLS DR
Property Address	228 FELTON RD	Acreage	n/a		KINGSTON GA 301452401
	Bartow County				
District	Bartow County				
Brief Tax Description	LL 119 D 4 LOT 14 FELTON & 21 ROVING HILLS				
	(Note: Not to be used on legal documents)				

Date created: 6/22/2018

Last Data Uploaded: 6/22/2018 1:36:01 PM

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Application for Annexation/ Zoning
City of Cartersville

Case Number: AZ 18-01
Date Received: 6-7-18

Public Hearing Dates:

Planning Commission 7/10/18 5:30pm 1st City Council 7/19 7:00pm 2nd City Council 8/2 7:00pm

TRAE-WYNN CUSTOM HOMES, LLC

Applicant JANICE WYNN Office Phone 770 834-8484
(printed name)
Address 143 Cass-White Rd Mobile/ Other Phone 404-392-4657
City Cartersville State Ga. Zip 30121 Email janicewynn@comcast.net
Representative's printed name (if other than applicant) _____ Phone (Rep) _____
Email (Rep) _____
Representative Signature Janice B. Wynn
Signed, sealed and delivered in presence of: _____ My commission expires: _____
Samantha Dover Notary Public BARTOW COUNTY, GA 12-19

Item # 2

* Titleholder JANICE WYNN Phone 404-392-4657
(titleholder's printed name)
Address 143 Cass-White Rd Email janicewynn@comcast.net
Signature Janice Wynn
Signed, sealed, delivered in presence of: _____ My commission expires: _____
Samantha Dover Notary Public BARTOW COUNTY, GA 12-19

Present Zoning District Bartow County Requested Zoning City of Cartersville
Acreage 0.50 +/- Land Lot(s) 21-14 District(s) 4th Section(s) 3rd
Location of Property: 228 E. Telton Rd Cartersville, Ga. 30121
(street address, nearest intersections, etc.)
Reason for Rezoning Request: city school system. Some of the homes in this neighborhood are already in city
(attach additional statement as necessary)

* Attach additional notarized signatures as needed on separate application pages.

Zoning Analysis for Annexation/ Zoning

Specifics of Proposed Use

Case Number: _____

Tax Map Parcel(s) # 00 788-0003-043 Lot 14 Voting Ward(s) 6 - where

Current Land Use A-1 Residential Current Zoning R-3 Residential

Proposed Land Use ~~A-1~~ R-20 & Residential Proposed Zoning R-20

Number of Dwelling Units 1 (Existing) Number of Occupants UNK

Owner Occupied? Yes _____ No ☒

Racial Composition UNK

Number of School-aged Children UNK Grade Level(s) of School-aged Children UNK

School(s) to be attended: City

Current Utility Service Providers (Check Service provider or list if Other)

Water: ☒ City _____ County _____ Well/ Other _____

Sewer: _____ City ☒ County _____ Septic/ Other _____

Natural Gas: ☒ City _____ Other (List) _____

Electricity: _____ City ☒ GA Power _____ Greystone _____

_____ Other (List) _____

Item # 2

Zoning Analysis for Annexation/ Zoning

Specifics of Proposed Use

Case Number: _____

Tax Map Parcel(s) # 00 788-0003-043 Lot 21 Voting Ward(s) 6- WREN

Current Land Use A-1 Residential Current Zoning R-3 Residential

Proposed Land Use R-20 Residential Proposed Zoning R-20

Number of Dwelling Units 1

Number of Occupants UNK

Owner Occupied? Yes _____ No ☒

Racial Composition UNK

Number of School-aged Children UNK

Grade Level(s) of School-aged Children UNK

School(s) to be attended: City

Current Utility Service Providers (Check Service provider or list if Other)

Water: ☒ City _____ County _____ Well/ Other _____

Sewer: _____ City ☒ County _____ Septic/ Other _____

Natural Gas: ☒ City _____ Other (List) _____

Electricity: _____ City ☒ GA Power _____ Greystone _____

_____ Other (List) _____

Item # 2

SURVEYOR'S CERTIFICATE

That the undersigned, a Georgia Registered Land Surveyor, on behalf of the above Annexation/ zoning applicant do certify the following:

- 1) That the attached survey contains no fewer than four surveyed map regulation points and recorded with the Georgia Coordinate System of 1985.
- 2) That the attached survey shows the boundaries of the area being annexed and the existing boundaries of the area being annexed and the existing boundaries of the annexing municipality between the points at which these boundaries close, if applicable.
- 3) That the attached survey meets the requirements of O.C.G.A. 15-6-67 and Section 180-7-01 Technical Standards for Property Survey, Rules and Regulations of the State of Georgia.
- 4) That the map demarcation of the map registration points are well distributed along, within, or near the boundary of the annexed area.
- 5) That at least one-eighth of the aggregate external boundary or fifty (50) feet of the area to be annexed, whichever is less, either abuts directly on the municipal boundary or would directly abut on the municipal boundary if it were not otherwise separated from the municipal boundary by other lands owned by the municipal corporation, by lands owned by this State, or by the definite width of any street or street right of way; any creek or river; any right of way of a railroad or other public service corporation, which divides the municipal boundary from any area proposed to be annexed.

Date

N/A Lot of Reapto 1964. (Seal)
Georgia Registered Land Surveyor
See Attached

ZONING ADMINISTRATOR:

1. Case Number: _____

2. Yes ☒ No ☐

The above property complies with the City of Cartersville minimum size requirements to construct a building or structure occupiable by persons or property under the policies, ordinance, or regulations of the City of Cartersville.

3. Survey attached? Yes

Date

6-7-18

Dail Hulegan
Zoning Administrator

CAMPAIGN DISCLOSURE REPORT
FOR REZONING ACTIONS

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date of Application: June 6, 2018

Date Two Years Prior to Application: _____

Date Five Years Prior to Application: _____

1. Has the applicant within the five (5) years preceding the filing of the rezoning action made campaign contributions aggregating \$250.00 or more to any of the following:

	YES	NO
Mayor: Matt Santini	_____	☒
Council Member:		
Ward 1- Kari Hodge	_____	☒
Ward 2- Jayce Stepp	_____	☒
Ward 3- Cary Roth	_____	☒
Ward 4- Calvin Cooley	_____	☒
Ward 5- Gary Fox	_____	☒
Ward 6- Taff Wren	_____	☒
Planning Commission		
Greg Culverhouse	_____	☒
Harrison Dean	_____	☒
Lamar Pendley	_____	☒
Lamar Pinson	_____	☒
Travis Popham	_____	☒
Jeffery Ross	_____	☒
Stephen Smith	_____	☒

2. If the answer to any of the above is **Yes**, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past five (5) years.

Jayce Wynn 6/6/18
 Signature Date
Jayce Wynn
 Print Name

Item # 2

NOTICE OF PUBLIC HEARING

The City of Cartersville Planning Commission will hold a public meeting on _____ at 5:30 p.m. in the City Hall Council Chambers, 3rd Floor, City Hall at 10 North Public Square, Cartersville, GA 30120.

The Planning Commission will review an application by Janice Wilson requesting rezoning for property located at 228 E. Felton Rd. in Land Lot(s) 14 & 21 of the 4th District, 3rd Section, from the _____ zoning district to the _____ zoning district.

Said property contains _____ acres.

The Cartersville City Council will hold the first reading on _____ at 7:00 p.m. in the City Hall Council Chambers to consider the recommendation of the Planning Commission on the above mentioned application. The Cartersville City Council will have a second reading and final action on said application on _____ at 7:00 p.m. in the City Hall Council Chambers.

Please contact the City of Cartersville Planning & Development at City Hall, 2nd Floor, 10 North Public Square, Cartersville, Georgia 30120 or (770) 387-5600 to receive information on the filing thereof.

If you have interest in the proposed rezoning as stated above, you are encouraged to attend the meetings as stated herein.

CITY OF CARTERSVILLE

Case # _____

Item # 2

JUNE 27, 1964
SCALE 1"=100'

SECTION "C"
OF THE
WILLIAM H. FELTON
SUBDIVISION
IN LAND LOTS 119 & 120
4TH DISTRICT, 3RD SECTION
BARTOW COUNTY, GEORGIA

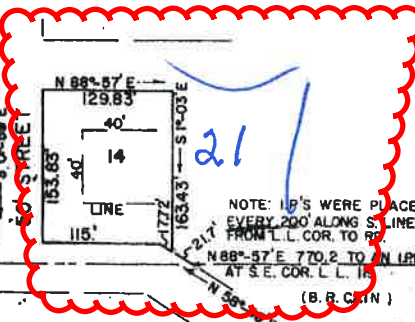
NOTE: A COPY OF THIS PLAT IS RECORDED
IN PLAT BOOK 5 PAGE 53.

NOTE: ALL LOT CORNERS AND BENDS ARE
MARKED WITH IRON PINS

RESTRICTIVE COVENANTS

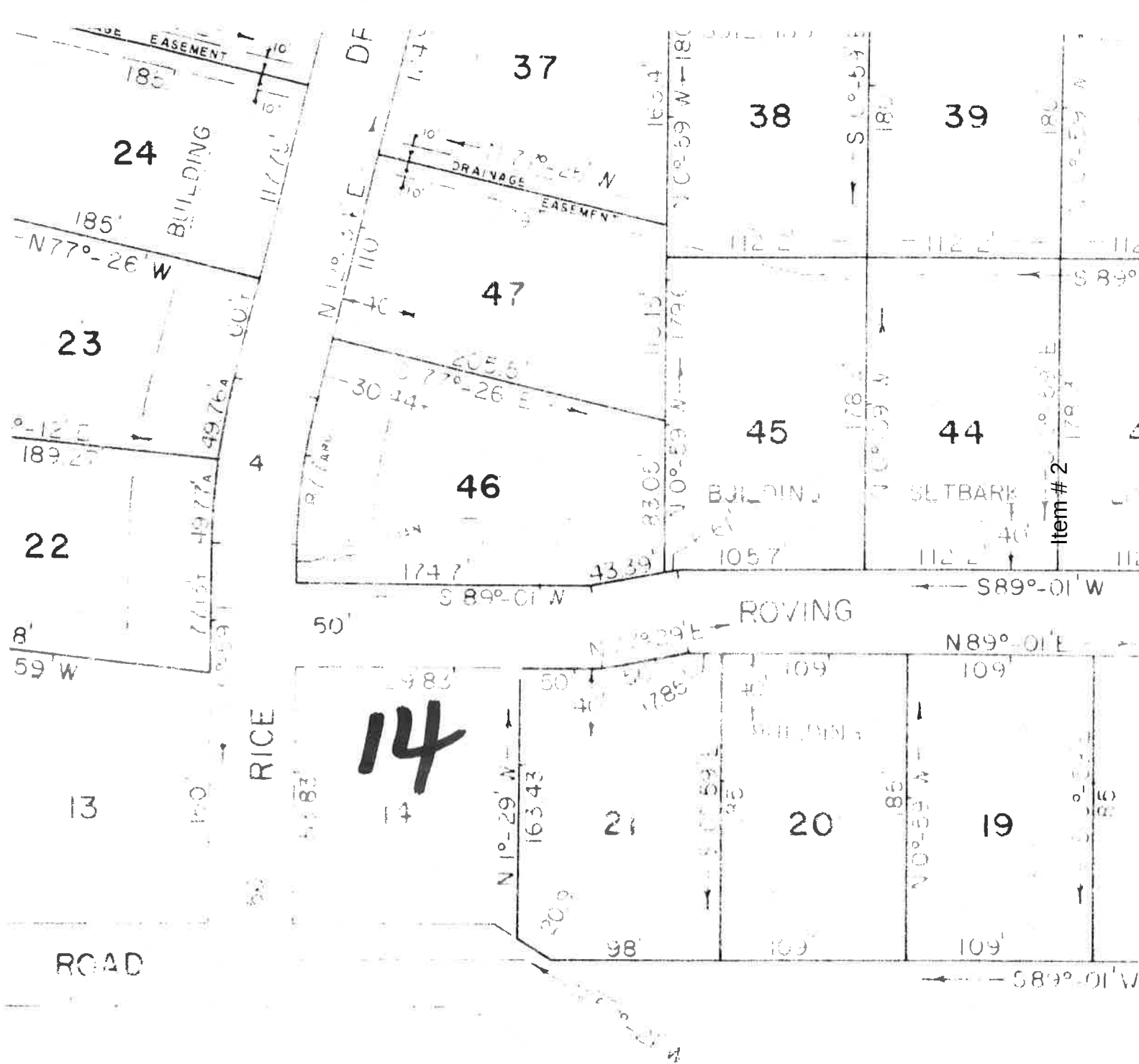
- 1- THIS PROPERTY TO BE USED FOR RESIDENTIAL PURPOSES ONLY.
- 2- THE MINIMUM FRONT BUILDING LINE SHALL BE 40 FEET AND SIDE LINE 15 FEET.
- 3- ONLY ONE-FAMILY DWELLING UNITS WITH MINIMUM OF 1000 SQUARE FEET OF FLOOR SPACE WILL BE CONSTRUCTED ON EACH LOT.
- 4- EACH UNIT SHALL HAVE A MINIMUM MARKET VALUE OF \$10,000 WHEN COMPLETED.
- 5- APPROVED OUTSIDE DISPOSAL AND INSIDE SANITARY FACILITIES WILL BE COMPLETE WITH EACH RESIDENCE.
- 6- OUTSIDE OF EACH UNIT WILL BE BRICK OR BRICK VENEER, ROCK OR ROCK VENEER, FRAME OR CEDAR SIDING.

A. Lee Smith
REGISTERED LAND
SURVEYOR No. 1309
CARTERSVILLE, GA.



FELTON
(FELTON
SECTION "A"
SUBDIVISION)

RECORDED JULY 5, 1964 - W.H. Bradley, C.S.S.



Recorded Aug 11, 1972 Brady St.

AZ18-01. 228 E Felton Rd. Images taken 7-5-18



AZ18-01. 228 E Felton Rd. Images taken 7-5-18



228 E. Felton
Rd. (LOT 14).
View from
Roving Hills
Cir and Rice
Dr.

Item # 2

AZ18-01. 228 E Felton Rd. Images taken 7-5-18



228 E. Felton Rd. (LOT 14).
View from E. Felton Rd.
and Rice Dr.



228 E. Felton Rd. (LOT 14).
View from E. Felton Rd.

AZ18-01. 228 E Felton Rd. Images Taken 6-18-18.





City of Cartersville

City Council Meeting
8/2/2018 7:00:00 PM
Updated Resolution for Utility Credits

SubCategory:	Resolutions
Department Name:	Finance Department
Department Summary Recommendation:	Resolution 14-18 will authorize the City Finance Director to make adjustments of up to \$60,000 as the amount of previous discrepancies from the pending criminal investigations totaled \$58,879.98.
City Manager's Remarks:	The updated resolution for utility credits is recommended for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

RESOLUTION NO: _____**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, IN THE STATE OF GEORGIA, AUTHORIZING CREDITS TO UTILITY ACCOUNTS**

WHEREAS, on the 7th day of June, Resolution 14-18 was adopted; and

WHEREAS, this Resolution 14-18 authorized up to \$50,000.00 in utility account adjustments; and

WHEREAS, the Finance Department has discovered additional discrepancies in the collection and accounting of utility bills subject to the pending criminal investigations; and

WHEREAS, said discrepancies include but are not limited to improper crediting of accounts, failure to credit payments, and other errors, and or possibly theft or fraud; and

WHEREAS, after review, the City Finance Director has determined that the amount of discrepancies should have been \$58,879.98; and

WHEREAS, the Finance Director, is requesting the amount of the previous Resolution 14-18, be increased \$10,000.00 to \$60,000.00; and

WHEREAS, the City Finance Director shall now have the authority to make adjustments of up to \$60,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, IN THE STATE OF GEORGIA, AS FOLLOWS:

That the Finance Director, subject to approval by the City Manager, is authorized to adjust and credit the accounts and any future accounts which may be discovered which are determined to be part of the pending criminal investigation up to the amount of \$60,000.00, which is an increase of \$10,000.00 from the authority granted pursuant to Resolution 14-18.

BE IT AND IT IS HEREBY RESOLVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, this ____ day of _____, 2018.

/s/ _____
Matthew J. Santini, Mayor
City of Cartersville, Georgia

ATTEST:

/s/ _____
Meredith Ulmer, City Clerk
City of Cartersville, Georgia



City of Cartersville

City Council Meeting

8/2/2018 7:00:00 PM

Update LGIP Resolution for Water and Sewer Bond Series 2018 Proceeds

SubCategory:	Resolutions
Department Name:	Finance
Department Summary Recommendation:	On 6-21-18, Council approved updating an LGIP account (see attached) designated for the water and sewer bond proceeds. Recently while trying to transfer funds from US Bank to the GA Fund 1 account, I discovered that US Bank must be on the resolution since they were listed as custodian in the bond documents. I am asking for approval of the Mayor to sign the documents for US Bank to be added to the LGIP resolution.
City Manager's Remarks:	Your approval to add US Banks to the LGIP Resolution is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

For Customer Use:

XXX I have an existing Acct. # _____

This resolution is for:

____ New Account

____ Change to Existing Acct. # _____

For OTFS Use Only:

____ Acct Approved _____ Auth Entered _____

____ Audit _____ Wire Instructions _____

____ Addr Entered _____ Wire Templates _____

Approval: _____

____ AD1 _____ AD2

Res. form 2000A

GEORGIA FUND 1
(local government investment pool)
RESOLUTION TO AUTHORIZE INVESTMENT

WHEREAS, Ga. Code Ann. §§36-83-1 to 36-83-8 authorizes Georgia local governments and other authorized entities to invest funds through the local government investment pool, and

WHEREAS, from time to time it may be advantageous to the City of Cartersville

_____ to deposit funds available for
 (Name of Local Government, Political Subdivision or State Agency)
 investment in Georgia Fund 1 (hereinafter referred to as the local government investment pool) as it may deem appropriate; and

WHEREAS, to provide for the safety of such funds deposited in the local government investment pool, investments are restricted to those enumerated by Ga. Code Ann. §36-83-8 under the direction of the State Depository Board, considering first the probable safety of capital and then the probable income to be derived; and WHEREAS, such deposits must first be duly authorized by the governing body of the local government or authorized entity and a certified copy of the resolution authorizing such investment filed with the Treasurer of the Office of the State Treasurer; and

WHEREAS, such resolution must name the official(s) authorized to make deposits or withdrawals of funds in the local government investment pool; and

WHEREAS, Ga. Code Ann. §36-83-8 requires a statement of the approximate cash flow requirements of the participating government pertaining to the funds to accompany the authorization to invest such funds at the time such deposits are duly authorized;

NOW, THEREFORE BE IT RESOLVED by the City Council for the City of Cartersville

(Board, Council or other Governing Body)

that funds of the City of Cartersville Water and Sewer Bond Proceeds may be deposited from time to

(Local Government, Political Subdivision, or State Agency)

time in the manner prescribed by law and the applicable policies and procedures for the local government investment pool.

BE IT FURTHER RESOLVED THAT:

- Any one of the following individuals shall be authorized to deposit and/or withdraw funds from the local government investment pool on behalf of such government or other authorized entity (if a listed individual is employed by an entity other than the depositor, indicate employer):

Tamara Brock, City Manager	770	607-2111
Name, Title, (Employer, if applicable)	(Area Code) Phone Number	
Email: <u>tbrock@cityofcartersville.org</u>		
Dan Porta, Assistant City Manager	770	387-5672
Email: <u>dporta@cityofcartersville.org</u>		
Thomas C Rhinehart, Finance Director	770	387-5615
Email: <u>trhinehart@cityofcartersville.org</u>		
Renee Faunce, Accountant	770	387-5618
Email: <u>rfauce@cityofcartersville.org</u>		
see attached page for additional information		
Email: _____		

All withdrawals from the local government investment pool shall be wired to the following participant's demand deposit account: *(Many banks have separate instructions for wires and ACH deposits. Please verify both sets of instructions with your bank and provide them below. This will ensure accurate delivery of your funds to the designated bank account).*

(For ACH)	BB&T	City of Cartersville, Purchasing Account
	(Local Bank Name)	(Account Title)
<u> </u>	<u> </u>	Cartersville, GA
(ABA Number)	(Account Number)	(City, State)
(For WIRE)	BB&T	City of Cartersville, Purchasing Account
	(Local Bank Name)	(Account Title)
<u> </u>	<u> </u>	Cartersville, GA
(ABA Number)	(Account Number)	(City, State)

(If applicable) Our local bank prefers to receive credit for wire transfers at the following Correspondent Bank:

Item # 4

(Bank Name) (City) (ABA Number) (Account Number)

Additional Bank Account (if applicable):

(For ACH) US Bank NA US Bank Corp Trust
(Local Bank Name) (Account Title)
[REDACTED] Milwaukee, WI
(ABA Number) (Account Number) (City, State)

(For WIRE) US Bank NA US Bank Corp Trust
(Local Bank Name) (Account Title)
[REDACTED] Milwaukee, WI
(ABA Number) (Account Number) (City, State)

Correspondent Bank (if applicable):

(Bank Name) (City) (ABA Number) (Account Number)

3. The local government investment pool monthly statements of account to:
City of Cartersville

(Attention)

Attn: Tom Rhinehart

(Address)

PO Box 1390, Cartersville, GA 30120

(City, State & Zip Code)

4. Changes in the above authorization shall be made by cancellation or replacement resolution delivered to the Office of the State Treasurer. Until such a replacement resolution is received by the Office of the State Treasurer, the above authorized individuals, local government demand account instructions and statement mailing address(es) shall remain in full force and effect.

5. The following schedule represents the period in which existing balances are currently expected to remain invested in the local government investment pool:

5 % 30 days or less;
5 % more than 30 days but less than 90 days;
90 % 90 days or longer.
100 %

Entered at _____, Georgia this _____ day of _____ 20__.

NOTARY SEAL

(Signature of Head of Governing Authority)

Matthew Santini

(Please Print or Type - Head of Governing Authority)

Mayor

(Title)

Sworn to and subscribed before me this _____ day of _____ 20__.

(Notary Public)

Please complete and return an original copy to:

Georgia Fund 1
Office of the State Treasurer
200 Piedmont Avenue
Suite 1204, West Tower
Atlanta, GA 30334-5527

Telephone: (404) 651-8964 or (404) 656-2993
Toll Free: (800) 222-6748
Fax: (404) 656-9048

Georgia Fund 1 (local government investment pool) deposits are not guaranteed or insured by any bank, the Federal Deposit Insurance Corporation (FDIC), the Federal Reserve Board, the State of Georgia or any other agency.

Item # 4



City of Cartersville

P.O. Box 1390 • One North Erwin Street • Cartersville, Georgia 30120
Telephone: 770-387-5616 • Fax: 770-386-5841 • www.cityofcartersville.org

Office of the State Treasurer
200 Piedmont Avenue
Suite 1201 West Tower
Atlanta, GA 30034

August 2, 2018

To Whom It May Concern:

In order to be able to transact business with US Bank, I am attaching an additional sheet with the US Bank representatives' names and contact confirmation. Please see below for the additional information to be added to our existing account number xxxx:

Item # 4

BE IT FURTHER RESOLVED THAT:

1. Any one of the following individuals shall be authorized to deposit and/or withdraw funds from the local government investment pool on behalf of such government or other authorized entity (if a listed individual is employed by an entity other than the depositor, indicate employer):

Name, Title, name of Employer

Erik Magnuson, Assistant Vice President, US Bank erik.magnuson@usbank.com	651-466-6128
Benjamin Saarion, Officer, US Bank benjamin.saarion@usbank.com	651-466-6025
Steffanie Nelson, Assistant Vice President, US Bank steffanie.nelson@usbank.com	651-466-6132
Michelle Deyo, Vice President, US Bank michelle.deyo@usbank.com	651-466-6160
Kristin Vail, Vice President, US Bank kristin.vail@usbank.com	651-466-6135

Approved this 2nd day of August, 2018.

Matthew Santini, Mayor

Sworn to and subscribed before me this 2nd day of August 2018.

(Notary Public)



City Council Meeting
8/2/2018 7:00:00 PM
Purchase of Remington Shotguns

SubCategory:	Bid Award/Purchases
Department Name:	Police
Department Summary Recommendation:	I am requesting approval to purchase 51 Remington model #870P 12 GA. shotguns. This purchase would replace our current Shotguns (Mossberg model #500 12GA.) which were purchased in 2002. I plan on trading some of our current shotguns to the vendor who will hold a federal firearms license so the price will be reduced for each shotgun. The police department sent a request for bids (RFB) for 51 Remington model #870P shotguns to local venders. We subsequently received only one bid from a federal firearms license holder qualified to sell and purchase a class three weapon (Mossberg model #500 14.5” barrel). The bid for the shotguns from the company that met the specifications is as follows: Smyrna Police Distributors \$24,735.00-\$6,025.00 (45 working Mossberg model # 500 shotguns and 8 non-functioning Mossberg model #500 traded) = \$18,710.00 Total for 51 shotguns \$18,710.00 I recommend the only bid, Smyrna Police Distributors, for \$18,710.00. This is not a budgeted item, however we will use abandoned forfeited funds and state forfeited funds to pay for these weapons. The E-Verify and E-Save documents have been submitted to the Police Department and are on file. I am requesting your support and recommendation for this purchase.
City Manager's Remarks:	The purchase of the Remington Shotguns for the Police Department is recommended for your approval.
Financial/Budget Certification:	This is not a budgeted item, but funding for the purchase has been identified from two sources.
Legal:	
Associated Information:	

Cover Memo



City of Cartersville

P O L I C E D E P A R T M E N T

Memorandum

To : Tamara Brock, City Manager
From : Chief Frank L. McCann
Date : July 20, 2018
Ref : Purchase of Remington model
 # 870P shotguns.

I am requesting approval to purchase 51 Remington model #870P 12 GA. shotguns. This purchase would be a replacement for our current Shotguns (Mossberg model #500 12GA.) which were purchased in 2002. I plan on trading some of our current shotguns to the vendor who will hold a federal firearms license so the price will be reduced for each shotgun.

The police department sent a request for bids (RFB) for 51 Remington model #870P shotguns to local vendors. We subsequently received only one bid from a federal firearms license holder qualified to sell and purchase a class three weapon (Mossberg model #500 14.5" barrel). The bid for the shotguns from the company that met the specifications is as follows:

Smyrna Police Distributors	\$24,735.00-\$6,025.00(45 working Mossberg model # 500 shotguns and 8 non-functioning Mossberg model #500 traded)=\$18,710.00
Total for 51 shotguns	\$18,710.00

I recommend the only bid, Smyrna Police Distributors, for \$18,710.00.00; this is not a budgeted item, however we will use abandoned forfeited funds and state forfeited funds to pay for these weapons. The E-Verify and E-Save documents have been submitted to the police department and are on file. I am requesting your support and recommendation for this purchase.

Quote # 34484

Smyrna Police Distributors

From: SMYRNA POLICE DISTRIBUTORS
 2295 SOUTH COBB DRIVE
 SMYRNA GA. 30080
 770-434-1986

To: CARTERSVILLE POLICE DEPARTMENT
 P.O. BOX 1390
 ATTN ACCOUNTS PAYABLE
 CARTERSVILLE, GA 30120

Bill To: 770-387-5645

Mail #: 7703875645

6/14/2018 10:10:48 AM

AR Acct #: CAPD20

Clerk # 100

Page 1

Fold Here

Item #	Description 1	Style	Order Qty	Price	Ext Disc	Net Sale
24443DS	REMINGTON 870P 12GA., 18" IC LPS, SYN PG STOCK	24443*	51	485.00	0.00	24735.00
DEPARTMENT-TRAD	DEPARTMENT TRADE IN DEPARTMENT TRADE IN	DEPARTMENT TRAD	45	-125.00	0.00	-5625.00
NOTE	DEPT TRADE INS ARE MOSSBERG 500 12 GA SHOTGUNS 14.5" BBLS	NOTE	1	0.00	0.00	0.00
NOTE	DROP SHIPPED FROM REMINGTON	NOTE	1	0.00	0.00	0.00
DEPARTMENT-TRAD	DEPARTMENT TRADE IN DEPARTMENT TRADE IN	DEPARTMENT TRAD	8	-50.00	0.00	-400.00
NOTE	DEPT TRADE INS ARE MOSSBERG 590A1 14" BBL BROKEN SHOTGUNS	NOTE	1	0.00	0.00	0.00
NOTE	CREDIT APPLIED UPON APPROVAL OF TRANSFER BY BATF	NOTE	1	0.00	0.00	0.00

Total 7

Subtotal 18710.00
Sales Tax 0.00

Item # 5

Total Charge 18710.00



City of Cartersville

City Council Meeting
8/2/2018 7:00:00 PM
Electric Department Tree Trimming Contract

SubCategory:	Bid Award/Purchases
Department Name:	Electric Department
Department Summary Recommendation:	Electric Cities of Georgia (ECG) bids out the Tree Trimming and Right-Of-Way clearing service contract and awards a three year contract to the lowest, qualified bidder. The contract with Trees Unlimited is entering its third and final year. Trees Unlimited is located in Cave Springs, GA and has been doing good work for Cartersville for over ten years with few customer complaints. They dedicated extra tree trimmers to Cartersville during the snow and ice storm of December 2017. The Electric Department has budgeted \$98,900 in FY18-19 for Tree Trimming and Right-Of-Way Clearing is recommending that Council approve this contract.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	

AGREEMENT

THIS AGREEMENT, made and entered into by and between the CITY OF CARTERSVILLE, GEORGIA, hereinafter referred to as "CITY" and W. E. HICKS, INC. d/b/a/ TREES UNLIMITED, a Georgia corporation existing under the laws of the State of Georgia, hereinafter referred to as "CONTRACTOR."

WITNESSETH:

WHEREAS, the CITY desires to have right of way clearing and maintenance services performed on behalf of its Electric System,

WHEREAS, the Electric Cities of Georgia, of which the CITY is a member, has prepared a request for proposal, Instructions to Contractors, and General Conditions for Right of Way Clearing and Maintenance Services, attached hereto and incorporated herein as Exhibit "A".

WHEREAS, Electric Cities of Georgia, on behalf of its members, has solicited bids and proposals from various contractors on behalf of its members;

WHEREAS, based upon said proposals, the CITY has decided to employ as an independent contractor, the CONTRACTOR to perform the right of way clearing and maintenance outlined herein.

WHEREAS, CONTRACTOR has agreed to accept said work on the terms and conditions outlined herein.

NOW, THEREFORE, for and in consideration of the covenants and promises to be carried out by each party herein, it is agreed by and between the parties that the CITY shall and does engage the services of CONTRACTOR to perform certain right of way clearing and maintenance.

I. CONTRACT TERMS

The contractual terms as outlined in the Request for Proposal, Instructions to Contractors and General Conditions of the ECG Contract and Agreement Specification and Proposal Forms, for Electric Right of Way clearing and maintenance services attached hereto as Exhibit "A", is hereby agreed to and adopted by reference, except as specifically stated herein. Specifically, Division I, II, III, IV and V, and addendums related thereto, their terms and conditions contained therein are hereby adopted and included herein. This is hereafter referred to as ECG CONTRACT.

II. SPECIFICATIONS

The Addendum to Specifications attached hereto as Exhibit "B" which are to be referred to as part of Division IV of the ECG CONTRACT as outlined therein.

III. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this Agreement, CONTRACTOR agrees as follows: (1) CONTRACTOR will not discriminate against any employee or applicant for employment because of race, creed, color, sex or national origin; (2) CONTRACTOR will, in all solicitations or advertisements for employees, qualified applicants will receive consideration for employment without regard to race, creed, color, sex or national origin; (3) CONTRACTOR will cause the foregoing provisions to be inserted in all subcontracts for any work covered by the Agreement so that such provision will be binding upon each subcontractor, provided that the foregoing provision shall not apply to contracts or subcontracts for standard commercial supplies of raw materials.

IV. AUDITS AND INSPECTIONS

At any time during normal business hours and as often as CITY may deem necessary, the CONTRACTOR shall make available to CITY and/or representatives of CITY for examination, all of its records with respect to all matters covered by the Agreement. It shall also permit CITY and/or representatives to audit, examine, and make copies, excerpts or transcripts from such records of personnel, conditions of employment and other data relating to all matters covered by this Agreement.

CONTRACTOR shall maintain all books, documents, papers, accounting records and other evidence pertaining to costs incurred on the Project and used in support of its proposal and shall make such material available at all reasonable times during the period of the Agreement, and for three years from the date of final payment under the Agreement, for inspection by CITY of any reviewing agencies, and CONTRACTOR agrees that the provisions of this Article shall be included in any Agreements it may make with any subcontractor, assignee, or transferee.

V. INDEPENDENT CONTRACTOR

CONTRACTOR shall perform the services under this Agreement as an independent contractor and nothing contained herein shall be construed to be inconsistent with this relationship or status. Nothing in the Agreement shall be interpreted or construed to constitute CONTRACTOR or any of its agents or employees to be the agent, employee, or representative of CITY.

VI. MISCELLANEOUS PROVISIONS

A. ASSIGNMENT: This Agreement is binding on the heirs, successors, and permitted assigns of the parties hereto. This Agreement may not be assigned by CITY or CONTRACTOR without prior written consent of the other.

B. INTEGRATION: This Agreement represents the entire understanding of CITY and CONTRACTOR as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered herein. This Agreement may not be modified or altered except in writing and signed by both parties.

C. JURISDICTION: This Agreement shall be construed, administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in Georgia. Venue for any litigation shall be in Bartow County, Georgia. If any part of this Agreement is found to conflict with applicable laws, such part shall be inoperative, null, and void insofar as it conflicts with said laws, but the remainder of this Agreement shall be in full force and effect.

D. NOTICES: All notices shall be in writing and delivered in person or transmitted by certified mail, postage prepaid. Notices shall be addressed as follows:

CITY:

City of Cartersville
P. O. Box 1390
1 North Erwin Street
Cartersville, GA 30120
Attention: Don Hassebrock, Electric Director

CONTRACTOR:

Trees Unlimited
P. O. Box 10
Cave Springs, GA 30124

E. CAPTIONS: All captions, headings and paragraph numbers are solely for the purpose of facilitating references to this Agreement and shall not supplement, limit or otherwise vary the text of the Agreement in any respect.

F. REFERENCES: All references in this Agreement to Articles shall be deemed to refer to the appropriate Article of this Agreement. Use of pronouns or adjectives of one gender shall include the other gender, use of this singular shall include the plural, and use of the plural shall include the singular, all as the context of this Agreement requires. Unless otherwise specified in this Agreement, the terms "herein," "hereof," "hereunder," and other terms of similar import, shall be deemed to refer to this Agreement as a whole, and not to any particular Article hereof.

G. LEGAL PROCEEDINGS: In the event of legal proceedings in connection with this Agreement, the party prevailing therein shall be entitled to recover the costs and expenses incurred in connection therewith, including, without limitation, reasonable attorneys' fees.

H. INTERPRETATION: Both parties have participated fully in the negotiation and preparation hereof; and, accordingly, this Agreement shall not be more strictly construed against any one of the parties.

I. IMMIGRATION REFORM COMPLIANCE REQUIREMENT. During the entire duration of this contract, Contractor and all Subcontractors must remain in compliance with the Georgia Security and Immigration Compliance Act of 2007 and Georgia Code §13-10-91 and §50-36-1.

J. EXHIBITS: The exhibits referred to in and attached to this Agreement are incorporated herein in full by reference.

K. AMENDMENT: This Agreement may only be modified or supplemented by written agreement, approved and executed by both parties hereto.

L. TIME OF ESSENCE: Time is of the essence in this Agreement.

M. EXTENT OF AGREEMENT: This Agreement represents the entire and integrated agreement between the CITY and the CONTRACTOR and supersedes all prior negotiations, representations of agreements, either written or oral.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the

20th day of June, 2016.

W.E. HICKS, INC. d/b/a TREES UNLIMITED

Wendell Hicks
President

Bill Morris Jr.
Secretary

CITY OF CARTERSVILLE, GEORGIA

Matthew J. Santini
Matthew J. Santini, Mayor

Connie Keeling

ATTEST:

Connie Keeling, City Clerk

(SEAL)

2016 Recommendations

Right-of-Way and Clearing and Maintenance Service

Recommendation	Primary Award	Alternate Award
Georgia	Trees Unlimited	Asplundh
Albany	\$ 89.53	\$ 98.48
Calhoun	\$ 89.53	\$ 98.48
Cartersville	\$ 89.53	\$ 98.48
College Park	\$ 89.53	\$ 98.48
Commerce	\$ 89.53	\$ 98.48
Douglas	\$ 89.53	\$ 98.48
East Point	\$ 89.53	\$ 98.48
Fitzgerald	\$ 89.53	\$ 98.48
Forsyth	\$ 89.53	\$ 98.48
Fort Valley	\$ 89.53	\$ 98.48
Grantville	\$ 89.53	\$ 98.48
Griffin	\$ 89.53	\$ 98.48
LaFayette	\$ 89.53	\$ 98.48
Monroe	\$ 89.53	\$ 98.48
Norcross	\$ 89.53	\$ 98.48
Oxford	\$ 89.53	\$ 98.48
Quitman	\$ 89.53	\$ 98.48
Sandersville	\$ 89.53	\$ 98.48
Sylvester	\$ 89.53	\$ 98.48
Thomaston	\$ 89.53	\$ 98.48
West Point	\$ 89.53	\$ 98.48

*Hourly rate, 3 Man Crew as specified

Contact Info:

Trees Unlimited	Wendell Hicks	(706) 252-5339
Asplundh	Wilmer McWhirter	(404) 661-0769



City of Cartersville

**City Council Meeting
8/2/2018 7:00:00 PM
Transformer Purchase**

SubCategory:	Bid Award/Purchases
Department Name:	Electric Department
Department Summary Recommendation:	The Electric Department needs to purchase two transformers for projects at Aquafil and Piedmont Resin. For bid proposals we contacted known vendors, posted the bid on the city website and on the Georgia Procurement Registry. See attached Bid Tabulation Sheet as well as the separate bid proposals from each bidder. The Electric Department recommends that council approve the purchase of the Ermco transformers from Gresco for both units at a total price of \$62,940.00. These transformers have the lowest unit price, the lowest TOC and shortest delivery time.
City Manager's Remarks:	Your approval of the purchase of these transformers is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	

Transformer Purchase							
The Electric Department needs to purchase transformers for two projects, one at Aquafil and one at Piedmont Resin Supply. Both transformers have identical specifications.							
Transformer Spec: (Both transformers): 25000 Kva, High Voltage = 12470 GRDY/7200, Low Voltage = 480Y/277, Dead Front, Loop Feed, Per City of Cartersville Specifications.							
<u>Bidder (Supplier)</u>	<u>Manufacturer</u>	<u>Price Of Unit</u>	<u>Total Ownership Cost (TOC) per unit</u>	<u># of Units Needed</u>	<u>Total Purchase Price</u>	<u>Delivery Time</u>	Notes
Gresco	Ermco	\$31,470.00	\$55,398.00	2	\$62,940.00	8-10 Weeks	Lowest price per unit, lowest TOC and shortest delivery time.
Irby	WEG	\$36,460.00	\$61,338.00	2	\$72,920.00	10 - 12 Weeks	
B&S	ABB	\$42,997.00	\$67,939.00	2	\$85,994.00	12 - 16 Weeks	Unit price is 36 % greater than lowest bid.
Irby	GE	\$51,244.00	75,347.50	2	\$102,488.00	13 - 14 Weeks	
Anixter							No Bid
Technology International	Larson	\$112,045.00	Not Submitted	2	\$224,090.00	14-18 Weeks	Not Considered valid bid due to all information not supplied.
Bah Legal	Not Submitted	225,320.32	Not Submitted	2	\$450,640.64	Not Submitted	Not Considered valid bid due to all information not supplied.
This is a Budgeted item in the FY18-19 budget.							
The Electric Department recommends that council approve the purchase of the Ermco transformers from Gresco for both units at a total price of \$62,940.00 These transformers have the lowest price per unit, the lowest TOC and shortest delivery time.							

CUSTOMER COPY

QUOTE # 507121-00
QUOTED DATE 7/12/18BILL TO:
GRESO UTILITY SUPPLY, INC.
1135 RUMBLE ROADSHIP TO:
CITY OF CARTERSVILLE
320 S ERWIN STREETATTN= ACCOUNTS PAYABLE
FORSYTH GA31029

CARTERSVILLE GA30120

DESCRIPTION	PRODUCT NUMBER	QTY	UNIT PRICE
-------------	----------------	-----	------------

TRANSFORMER LOSS DATA IS BASED ON ANSI C57.12.00:

LOSS GRT: AVE VOLT% : 100

NL TEMP BASIS: 85 LL TEMP BASIS: 85

FOB CARTERSVILLE, GA. FREIGHT PREPAID & ALLOWED

LEAD TIME 8-10 WEEKS.

*QUOTED PER SPECIFICATION FOR THREE-PHASE PAD

MOUNT TRANSFORMERS MARCH 2006

-REFERENCE IV.D.: IN ORDER TO MEET THE 6" SPACE
REQUIREMENT ERMCO WILL PROVIDE TWO(2) ADDITIONAL
SPADE HOLES.-REFERENCE FIGURE 1: ERMCO WILL PROVIDE 35.5" LV
COMPARTMENT WIDTH (DIMENSION C) ON THE 2500 KVA.
PLEASE SEE ATTACHED DRAWINGS FOR THE DIMENSIONS
ERMCO WILL PROVIDE.

3RD QTR 2018 INDEX

PRICING IS FIRM ON AN ORDER RECEIVED WITHIN

30 DAYS FROM BID DATE AND SHIPMENT WITHIN

THE QUOTED THE LEAD TIME

PRICING IS SUBJECT TO ESCALATION/DESCALATION

FOR ORDERS PLACED AFTER THE 30 DAY BID VALIDITY

OR FOR SHIPMENTS DELAYED BEYOND THE QUOTED

LEADTIME AT THE CUSTOMERS REQUEST. ESCALATION IS

CALCULATED ON THE DIFFERENCE IN THE ERMCO

MATERIAL COST FROM TIME OF QUOTE VERSUS

REQUESTED TIME OF SHIPMENT. THE BASE INDEX FOR

THIS QUOTE IS 3RD QTR 2018 MATERIAL COSTS. PLEASE

NOTE:LEADTIME IS SUBJECT TO CHANGE WITHOUT

NOTICE!! LEADTIME 8-10 WEEKS ARO

ITEM 1

ERMCO 3 PHASE PAD TRANSFORMER 3PH-PAD 2 \$31,470.00/ea

ITEM# : 1.00

NL= 2586 LL=12291 IZ=5.100 TL=14877

OPTIONS BEGIN.....

ERMCO ERMCO STD 3PH TRANSFORMER

2500 2500 KVA

G GRDY

001G 12470GY/7200 95 BIL

X H0/X0 GROUND

003 2 TAPS 2.5% ABOVE & BELOW

127 480Y/277

S5 ANSI SPECIFIC K DIM=5.0

L LOOP FEED

Item # 7

CUSTOMER COPY

QUOTE # 507121-00
QUOTED DATE 7/12/18BILL TO:
GRESO UTILITY SUPPLY, INC.
1135 RUMBLE ROADSHIP TO:
CITY OF CARTERSVILLE
320 S ERWIN STREETATTN= ACCOUNTS PAYABLE
FORSYTH GA31029

CARTERSVILLE GA30120

DESCRIPTION	PRODUCT NUMBER	QTY	UNIT PRICE
000	ERMCO STD FIXED STUD WELL		
G15	STD INSERT SYSTEM SELECT		
000	ELBOW ARRESTERS NOT SELECTED		
S	STAGGERED LV BUSHING ARRANGEMENT		
514	HJ INTG 14H SPD		
1	LV BUSHING SUPPORTS REQUIRED		
NOF	NO INTERNAL FUSING		
NOF	NO BACKUP FUSING SELECTED		
000	MILD STEEL TANK & PEDESTAL		
000	MILD STEEL CABNET & SILL		
0	STD CABINET PARTITION		
0	PADMOUNT GREEN FINISH		
0	STANDARD HARDWARE.		
11	SILICON BRONZE PENTABOLT		
1	#10-1 1-WAY TIN PLATED 19-01		
1	S.S. 2HOLE GRD PAD IN PRI & SEC		
00	STANDARD AIR SPACE		
N1	IFD AND .25 PLUG ON FRONT PANEL		
Z	ERMCO STD DRAIN VALVE W/ SAMPLER		
0	1"NPT FILL PLUG		
Z	SEC ERMCO STD LEVEL GAUGE		
0	NO VACUUM GAGE SELECTED		
0	NO TEMPERATURE GAGE SELECTED		
0	STD TX OIL		
A	STANDARD TWO NAMEPLATES		
00	STD KVA DECAL OUTSIDE		
01	"NON PCB" 1X2 (ERMCO STD) 7-15		
11	DANGER "MR OUCH" GENERIC (3-52-02)		
00	NO WARNING DECALS		
99	STD PRIMARY DECAL INSIDE (HV)		
00	NO SECONDARY VOLTAGE DECALS		
16	STENCIL HV & LV BU PER CM71 NOTES		
N	NO SPECIAL TEST NEEDED		

OPTIONS END.....

100% CTR W/ SHIPMENT

48 HOUR NOTICE

FLAT BED SIDE UNLOAD



STUART C IRBY BR743 KENNESAW
1025-A COBB INTERNATIONAL PLACE
SUITE A
KENNESAW GA 30152
770-422-1005 Fax 770-427-8455

Quotation

QUOTE DATE	ORDER NUMBER
07/09/18	S010837510
REMIT TO:	PAGE NO.
STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30384	1

SOLD TO:
 CITY OF CARTERSVILLE
 PO BOX 1390
 CARTERSVILLE, GA 30120-1390

SHIP TO:
 CITY OF CARTERSVILLE
 ATTN: ELECTRICAL DEPARTMENT
 320 S. ERWIN STREET
 CARTERSVILLE, GA 30120-3914

ORDERED BY:

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
129337						James A Narmore	
INSIDE SALESPERSON				REQD DATE	FRGHT ALLWD	SHIP VIA	
Neil Godfrey				07/09/18	Yes		
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UOM	Ext Amt
1EA		1	***** Shipping Instructions ***** * DELIVERY=10-12WEEKS * ----- ***** ^*WEG HG47G70A2 3PH PAD-MT 2500KVA HV: 12470GRDY/7200 LV: 480Y/277 ----- PER CITY OF CARTERVILLE SPECS ----- NL=2018 LL=15797 -----			36460.000EA	36460.00

*** This is a quotation ***

Prices firm for acceptance within 30 days with the exception of commodity prices which are subject to change daily. Quotation is void if changed. Complete quote must be used unless authorized in writing.

For Terms and Conditions, Please See our website.

Subtotal	36460.00
S&H CHGS	0.00
Sales Tax	0.00
TOTAL	36460.00

** Reprint ** Reprint ** Reprint **



B&S Electric Supply

Expiration Date: 08/19/18

Quotation

TO:

City of Cartersville
Attn: Jeff Nalli
320 S Erwin St
Cartersville, Ga 30120

Project Info:

Project: Pad Mounted Transformers
Job #: #G1-072018-10560
Bid Date: 07/20/18
Bid Time: 02:00 PM EDT
Quoter: TOM BARE

#7

Type	Quantity	Vendor	Description	Unit or Lot#	Unit Price	Ext Price
	2		2500kVA Mineral Oil Filled Padmounted Transformer 12470Y/7200 480Y/277	Unit	42,997.000/EA	85,994.00

Includes Full Load Loss (LL) in Watts at 85C and No Load Loss (NL) in Watts at 85C *See Page 3 of 10 in ABB Specifications*

See attached pages 3 of 10 through 7 of 10 for specifications and lead times.

The attached **ABB General Terms and Conditions of Sale Apply**

From:

B & S ELECTRIC SUPPLY CO.
Phone 404-696-8284
4505 Mills Place SW
ATLANTA, GA 30336
Printed By: Fred Kittle
Thank You for Your Business!

Total

85,994.00

Notes

Freight Terms are Prepaid and Allowed



Neg #: QT-18-01279434

ITEM	QTY	kVA	EACH (USD)	NL	LL	TL	Conductor	%Z
2	2	2500	37,630	944 @ 85	20694 @ 85	21637	Al/Al	5.75

Quoted loss values are guaranteed maximum values.

Description:

Type : Liquid-Filled MTR Padmounted Transformer
Fluid : Mineral Oil
Core : Amorphous Metal
Phase : 3 Phase
Frequency : 60 Hz
Average Winding Rise : 65 °C
Ambient Temperature : 30 °C
High Voltage : 12470GrdY/7200
High Voltage Taps : +2 -2 2.5%
High Voltage BIL : 95kV BIL
Low Voltage : 480Y/277
Low Voltage BIL : 30kV BIL
Neutral : H0X0 bushing with ground strap
Feed Configuration : Loop feed
Color : Green (Munsell 7GY 3.29/1.5)

Features (included in price):

TANK & CABINET

- 6 parking stands
- Penta-head cabinet handle bolt

GROUNDING

- 2 Stainless Steel Ground Pads

BUSHINGS

- ANSI C57.12.34 Fig 9&11 HV bushing pattern (minimum)
- 200 amp HV bushing wells x 6
- 12-hole integral spade bushings x 4
- Spade Supports
- ANSI C57.12.26 Fig 3&4a minimum stgrd LV bushing pattern

FUSES

- Bayonet with integral cartridge fuse x 3
- Parallel oil-immersed partial range current limiting fuse x 6

MONITORING

- Liquid level gauge
- Pressure vacuum gauge
- Dial type thermometer
- Pressure Relief Valve

FITTINGS

- Drain valve and sampler

MARKINGS

- UL Listed on Nameplate

OTHER

Item # 7



Neg #: QT-18-01279434	
-----------------------	--

- 9.5" x 17.5" Tank Handhole Cover
- 24" deep cabinet
- DOE Efficiency (2016)

Lead Times:

Drawing Submittal	: 4-5 Weeks after receipt of order.
Approval Order (Shipment)	: 12-16 Weeks after return of approved drawings.
Firm Order (Shipment)	: 12-16 Weeks after receipt of order.

Quoted lead times are based on current production levels. Actual lead times are dependent on available production space at time of firm order entry and/or release to manufacturing.

Item # 7



Neg #: QT-18-01279434

**** GENERAL TERMS AND CONDITIONS OF SALE ****

This quotation is effective for 30 days from 7/19/2018, unless otherwise authorized by ABB.

Unless stated otherwise in the quotation, the following terms and conditions of sale will apply.

1. **Payment Terms:** Payment is due Due in 30 days invoice date from invoice date..
2. **Freight Terms:** Shipment is FCA - Free Carrier.
3. **Warranty:** 18 months from delivery or 12 months from commissioning, whichever occurs first.
4. **Terms and conditions of sale** are based upon ABB Inc. General Terms and Conditions of Sale.
5. **Approval order price validity:** Prices are valid for 60 days from the initial mailing date of approval drawings. Orders on hold pending drawing approval beyond 60 days of initial drawing date are subject to price adjustment every 30 days.
6. **Lead times** for orders subject to drawing approval will be confirmed upon receipt of approval and release to manufacturing.
7. **Transformers** are designed, built, and tested to ANSI/IEEE C57 Transformer Standards for distribution class transformers. No other Codes/Standards apply unless noted on quote.

Item # 7

Delivery

If scheduled delivery of Equipment is delayed by the Purchaser for more than fifteen (15) days, ABB may move the Equipment to a storage facility for the account of and at the risk of Purchaser whereupon it shall be deemed to be delivered. Purchaser shall reimburse seller for all costs of storage and handling incurred by seller. Storage and handling fees will be invoiced for payment on a monthly basis, until the Purchaser is able to accept delivery of the Equipment. Storage and handling fees are shown below.

Storage Fees

Transformer Rating	Weekly Storage Fee
750KVA and below	\$100 per week per transformer
Above 750KVA	\$200 per week per transformer

Handling Fees

Transformer Rating	Crane Charge Per Move
750KVA and below	\$100
Above 750KVA	\$200

Factory Acceptance Testing (FAT)

- Witness Testing can be added for \$5,000 per transformer. Only two (2) transformers can be witness tested per day.
- Final Inspection can be added for \$2,000 per day of inspection. Dependent upon availability of product at time of inspection.
- Please confirm intent to witness testing and/or perform final inspection by the time of release to manufacture otherwise FAT services will be considered waived.

Cancellation

Fees for cancellation of an accepted order are as follows:

- 10% of total order value after approval order entry.
- 20% of total order value after initial issuance of approval drawings.
- 35% of total order value after release to manufacture or entry of firm order.
- 50% of total order value if cancelled within 6 weeks from scheduled ship date.
- 100% of total order value if cancelled 4 weeks from scheduled ship date or later.

We appreciate the opportunity to quote on this business. ABB has had many years of experience building reliable, high quality transformers and we look forward to supplying this equipment.



Neg #: QT-18-01279434	
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Item # 7

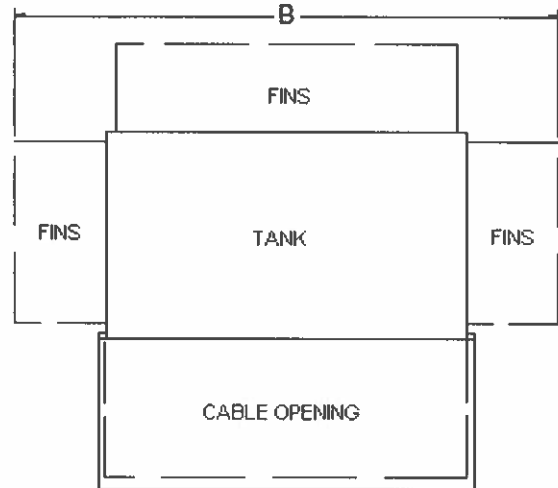
Neg #: QT-18-01279434

KVA	FEED	A	B	C	D	E	F	WT
2500	Loop (Dead)	72	100	84.8	68.8	70	24	14100

**All weights and dimensions are approximate.
Dimensions may change to meet specific customer
requirements. Weights are in pounds. Dimensions are
in inches.**

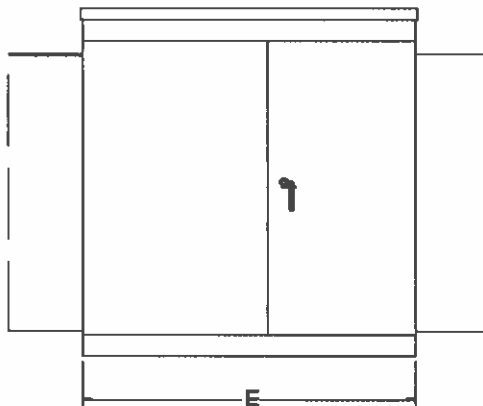
**Cooling fins may be required on the back and/or side of
the tank if necessary. Maximum cooling fin depth is 16".**

Top View

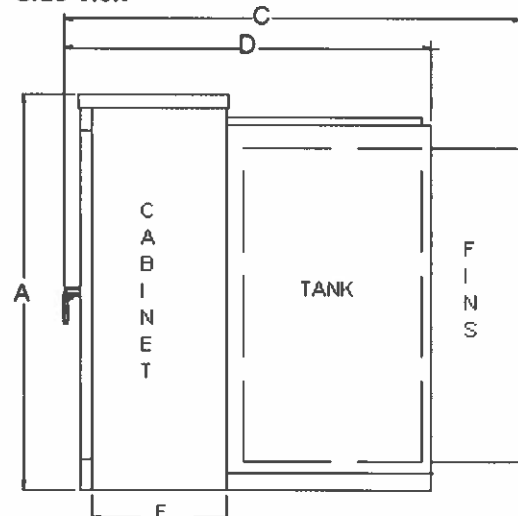


Item # 7

Front View



Side View



	State of GA	
7/19/2018	3-Phase Padmounted Transformer	ABB Inc, Jefferson City, MO



STUART C IRBY BR743 KENNESAW
1025-A COBB INTERNATIONAL PLACE
SUITE A
KENNESAW GA 30152
770-422-1005 Fax 770-427-8455

Quotation

QUOTE DATE	ORDER NUMBER
07/09/18	S010837503
REMIT TO:	PAGE NO.
STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30384	1

SOLD TO:
 CITY OF CARTERSVILLE
 PO BOX 1390
 CARTERSVILLE, GA 30120-1390

SHIP TO:
 CITY OF CARTERSVILLE
 ATTN: ELECTRICAL DEPARTMENT
 320 S. ERWIN STREET
 CARTERSVILLE, GA 30120-3914

ORDERED BY:

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
129337						James A Narmore	
INSIDE SALESPERSON				REQD DATE	FRGHT ALLWD	SHIP VIA	
Neil Godfrey				07/09/18	Yes		
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UOM	Ext Amt
1EA		1	***** Shipping Instructions **			*****	51244.00
			* DELIVERY=13-14WEEKS			*	
			* -----			*	
			*****			*****	
			*GE HG47G70A2 3PH PAD-MT 2500KVA			51244.000EA	
HV: 12470GRDY/7200 LV: 480Y/277							

PER CITY OF CARTERSVILLE SPECS							

NL=2541							
LL=12669							

*** This is a quotation ***

Prices firm for acceptance within 30 days with the exception of commodity prices which are subject to change daily. Quotation is void if changed. Complete quote must be used unless authorized in writing.

For Terms and Conditions, Please See our website.

Subtotal	51244.00
S&H CHGS	0.00
Sales Tax	0.00
TOTAL	51244.00

** Reprint ** Reprint ** Reprint **



Technology International, Inc.
 1349 South International Pkwy, Suite 2411
 Lake Mary, FL 32746
 Tel: (407) 359-2373
 Fax: (407) 359-2372
 E-mail: tii@tii-usa.com
 Website: www.tii-usa.com

Equipment Proposal

Title: Pad Mounted Transformers - 2500kVA; 12,470 GRDY/7

Bid #: E100

Attention: Jeff Nalli
 City of Cartersville
 1 North Erwin St.
 Cartersville, GA 30120
 Phone: 770-387-5631
 Email: jnalli@cityofcartersville.org

Our Ref: TII/GA/0718/9289

Date: 07/19/2018

In response to your quote request for Pad Mounted Transformers - 2500kVA; 12,470 GRDY/7, Technology International, Inc. is pleased to submit the following for consideration:

ITEM NO.	QTY	DESCRIPTION/ MODEL NO.	UNIT PRICE	EXTD. PRICE
1	2	Part # MT-PMO-3P-12470GRDY.7200-2500KVA-480GRDY.277-N3R 2500kVA Padmount Transformer • 12470GRDY/7200 Grounded Wye Primary • 480GRDY/277 Grounded Wye Secondary	\$112,045.00	\$224,090.00
See attached data sheets				
<u>Total price for all above.....\$224,090.00</u>				

Exclusions: Any item not included in our offer.

Warranty: Manufacturer's Standard warranty applies.

Delivery:

- Estimated delivery is **14-18 WEEKS** ARO from customer and approved submittal
- All delivery dates quoted are tentative, based on current factory production schedule, subject to confirmation at time of order
- Submittal data, if applicable, will be provided for approval ARO

Freight: Freight included to Cartersville, GA 30120

Payment Terms: 1/4% 10 days; NET 30

Validity of Quote: This quotation is valid for 30 days from date of quote.

***** Notes:**

- Quoted price is an offer for a lump sum contract.
- Confirmation of price required prior to placing order of quantities other than listed.

Technology International, Inc. Corporate data:

We are a small business and our Tax Payer Identification Number (TIN): 650342335. The above price quoted does not include any sales, excise or similar taxes. If applicable agency must accrue and remit it directly.

We trust that this proposal will meet your requirements and we look forward to hearing from you.

If you have any questions or need more information, please contact us by phone at 407-359-2373, fax at 407-359-2372 or email us at tii@tii-usa.com

Respectfully submitted,



Rifat Habib
Business Development Executive
Technology International, Inc.

2500kVA Padmount Transformer - 12470GRDY/7200 Grounded Wye Primary - 480GRDY/277 Grnd. Wye Secondary

Part #: [MT-PMO-3P-12470GRDY.7200-2500KVA-480GRDY.277-N3R](#)



The MT-PMO-3P-12470GRDY.7200-2500KVA-480GRDY.277-N3R 12470GRDY/7200 3 Phase Energy Efficient Pad Mount Dead Front Loop Feed Transformer from Larson Electronics is powerful, reliable and designed with the environment in mind. Suitable for both indoor and outdoor applications, the MT-PMO-3P-12470GRDY.7200-2500KVA-480GRDY.277-N3R provides increased reliability and protection against critical equipment failures. The lower operating costs, lower heat emissions and lower cost of ownership make this transformer ideal for a wide range of applications and businesses.

Transformer Features: With a transformer rating of 2500kVA, the MT-PMO-3P-12470GRDY.7200-2500KVA-480GRDY.277-N3R transformer is a three phase unit with a primary voltage of 12470GRDY/7200 Grounded Wye. It also provides a secondary voltage of 480GRDY/277 Grounded Wye. Featuring robust construction, this unit`s cores are manufactured with non-aging, cold-rolled silicon steel laminations using state of the art technology. The MT-PMO-3P-12470GRDY.7200-2500KVA-480GRDY.277-N3R is a grounded wye connection transformer and therefore must be connected phase-to-ground on a grounded wye system.

This unit boasts a low cost of ownership and is highly energy efficient. Lower heat emissions mean less cooling is needed as well. The Standard NEMA Type 3R enclosure makes the unit suitable for both indoor and outdoor applications and it can be pad mounted. The unit also features non-PCB mineral oil cooling, a 65°C temperature rise and is rated IP24. The MT-PMO-3P-12470GRDY.7200-2500KVA-480GRDY.277-N3R is designed so that no excess oil heating occurs from unbalanced loads or phase loss on the primary side.

Benefits: The MT-PMO-3P-12470GRDY.7200-2500KVA-480GRDY.277-N3R pad mount dead front loop feed transformer offers many benefits to the consumer. Precision cut aluminum transformer winding material help to improve performance. The close tolerances used during manufacturing also eliminates burrs which hinder performance. Each core is specially coated to prevent the ingress of moisture and are electrically balanced to minimize axial forces during short circuit situations.

This transformer provides owners with significant energy savings as well as offering environmental benefits. Higher efficiency not only extends the life of the transformer, but also turn into cost savings for owners in the form of lower energy bills and decreased cost of ownership.

Nameplate/Stickers: The MT-PMO-3P-12470GRDY.7200-2500KVA-480GRDY.277-N3R is equipped with a nameplate located within the low voltage side of the cabinet. The included nameplate complies with ANSI Standard C57.12.07 and lists the following information: high voltage current, low voltage current, kVA rating, transformer weight, date of manufacture, serial number, oil type used, and impedance. This nameplate also states non-PCB. The MT-PMO-3P-12470GRDY.7200-2500KVA-208GRDY.120 also includes NEMA Standard 260, Figure 2 safety labels.

Specifications / Additional Information

MT-PMO-3P-12470GRDY.7200-2500KVA-480GRDY.277-N3R Pad Mount Transformer

- Phase: Three Phase
- Frequency: 60Hz
- kVA: 2500
- Primary Voltage: 12470GRDY/7200 Grounded Wye
- Primary Connection: Grounded Wye
- Primary kV Class: 15kV
- Primary BIL: 95kV
- Primary FCAN: 2 x 2.5%
- Primary FCBN: 2 x 2.5%
- Secondary Voltage: 480GRDY/277 Grounded Wye
- Secondary Connection: Grounded Wye
- Secondary kV Class: 1.2kV

Ratings

- Listed for United States and Canada
- ONAN Cooling Class
- IP24 Rated
- Mineral Oil Filled
- Dead Front
- Loop Feed
- ANSI Standard C57.12.70

Secondary BIL: 30kV

Secondary Phase Angle: 0°

Primary Termination (NPL): (6) 200 Amp Bushing Wells w/ (6) Screw-Out Loadbreak Inserts

Secondary Termination (NPL): 12 Hole Supported Spade Bushings

Accessories: Non-PCB Label

Accessories: 1" Filling Provision

Accessories: 1" Drain Valve w/ Sampler

Accessories: Liquid Level Indicator

Accessories: Pressure Relief Valve

Accessories: Grounding Lugs

Tap Changer: Tap Changer Handle in Primary Compartment

Winding Material: Aluminum

Cooling Class: ONAN

Insulating Fluid: Non-PCB Mineral Oil

Temperature Rise: 65°C

Impedance (Std): 1.5% - 5.75%

Sound Level: NEMA TR1 Standard

Enclosure Features: Welded Cover w/ Bolted, Tamper Resistant Handhole

Enclosure Features: ANSI Compliant Lifting Lugs

Enclosure Features: Jacking Provisions

Enclosure Features: Rolling Provisions

Enclosure Features: Steel HV-LV Barrier

Enclosure Features: Provisions For Arresters

Enclosure Features: H0X0 Bushing w/ Removable Ground Strap

Tank Grounding Provisions: (2) 1/2 - 13 UNC Tapped Holes 1/2" Deep

Nameplate: EPS Standard Located in LV Compartment

Cabinet Hardware: Corrosion Resistant Penta-Head Locking Bolts; 1/2" Shackles for Padlocks

Finish: Munsell Green (Munsell 7GY 3.29/1.5) Topcoat

Dimensions: -

Weight: -

Mounting: Pad Mount

Hello Mr. Nalli,

I am writing on behalf of Bah Legal and Consulting, LLC. We wish to submit a quote for the solicitation for the Three-Phase Pad Mount Transformers.

Our quote for both is \$450,640.64.

Thanks and we look forward to your response.

http://ssl.doas.state.ga.us/PRSapp/PR_bid_notice.jsp?bid_op=1960899E100

--

Alpha Bah, Esq., MBA

CONFIDENTIALITY: This communication, including attachments, is for exclusive use of the addressee(s) and may contain proprietary, confidential or privileged information. If you are not the intended recipient, any use, copying, disclosure, or distribution or the taking of any action in reliance upon this information is strictly prohibited. If you are not the intended recipient, please notify the sender immediately and delete this communication and destroy all copies.



City of Cartersville

City Council Meeting
8/2/2018 7:00:00 PM
Cogsdale Training

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	With some recent changes in the Fiber Department staff, we need to have Cogsdale, our utility billing and accounting software provider, provide training to our new personnel. The proposed training will cost \$13,440 plus travel, lodging and meal expenses. Additional existing City staff will also take part in this training. I recommend approval of the Cogsdale training proposal with a not to exceed price of \$17,000.
City Manager's Remarks:	This training is very important for our staff. Your approval of this item is recommended.
Financial/Budget Certification:	This is an unbudgeted item, but is needed for the IT department.
Legal:	
Associated Information:	



Quote

Client	City of Cartersville	Client Contact	Tamara Brock
Project Manager		Prepared By	Jeffrey Eldridge
Reference Number	QUO-05677	Case Number	
Quote Effective Date	July 16, 2018	Client PO	
Description	CSM Refresher Training		

Pricing

Professional Services	56	\$	210	\$	11,760.00
Project Management	8	\$	210	\$	1,680.00
Sub-Total				\$	13,440.00
Total				\$	13,440.00

Payment Terms

Upon execution of this quote the following payment terms will apply.

Services

- 50% due on signing
- 25% due on delivery of training agenda or 90 days after quote signing, whichever occurs first.
- 25% due on delivery of "CSM Refresher" training or 90 days after quote signing, whichever occurs first.

Maintenance and Support

As a result of signing this quote your annual maintenance and support will increase by \$0.00/year. The first payment is due in full on quote signing. We will subsequently prorate the first renewal of this quote to align it with your standard renewal date.

Cogsdale Quote QUO-05677

Expenses

Expenses related to the above services (e.g., travel) will be invoiced to the client. Expenses include, but are not limited to hotel, airfare, car rental, tolls, parking and airline and travel agent fees. A per diem rate of \$55.00 for week days and a \$110.00 for weekends and statutory holidays that includes all meal, food and telecommunications expenses (no receipts will be provided); a mileage charge based on the current Internal Revenue Service recommended rate per mile; and all other reasonable expenses incurred in the performance of Cogsdale's duties including courier services and documentation copying or production. In addition to said expenses, a travel cost of \$75/hr will be incurred based on flight duration between airports (not including stopovers) to compensate for consultant downtime during flights. These costs are excluded from the total consulting fees amount.

Notes

- This quote is valid for 30 days from the quote effective date. Failure to sign this quote within this time period may result in changes to timelines, estimates and consultant availability.
- This quote is fixed based on the current information available. If a scope change occurs Cogsdale will work with the client to come to a mutually acceptable adjustment to the original quote
- Cogsdale will consider alternative meeting options such as; LiveMeeting, Remote Desktop and conference calls in an effort to reduce travel costs and expenses.
- Charges may be incurred if scheduled work is cancelled within 10 days of scheduled services.
- Clients must be current with their annual Maintenance and Support Contract during the life of the project.
- Overview of training particulars in the section following the authorization.

*Cogsdale Quote QUO-05677***Authorization**

Signature indicates the parties have read, understood and agreed to all the contents of this quote.

Authorized by Client:	Authorized by Cogsdale:
	
Name/Date	Jeffrey Eldridge July 16, 2018

Cogsdale Quote QUO-05677

Client Description

City of Cartersville has requested assistance in the form of structured CSM Refresher training.

Statement of Work

Cogsdale will draft a training agenda for the City of Cartersville to perform training based on the following criteria:

Training	Hours
Review of all applications and environment configuration	3
GP Forms and Reports Customizations	3
User account creation and security overview	2
Backups and Maintenance Plans	4
General troubleshooting	2
Web Server and CW2	2
CSM Upgrade Process	4
GP Upgrade Process	4
EMR	8
Q&A - additional items	4
Sub-total	36
PS Prep time	
Review and restore (if needed) of client's current environment, customizations and setup	12
Preparation of Training Material	8
Sub-total	20
Project Management Time	8
Total	64



City of Cartersville

City Council Meeting
8/2/2018 7:00:00 PM
GDOT Airport Grant Approval

SubCategory:	Contracts/Agreements
Department Name:	Administration
Department Summary Recommendation:	GDOT has announced a tentative allocation of federal funding assistance for the Cartersville-Bartow Airport for FY 2019 in the amount of \$1,597,251 with a local match of 2.5% or \$79,863. The current proposed use of these funds is for land/easement acquisition; design terrain encroachment removal and lighting; and DBE Plan update. Note that due to the delay in the Old Alabama Road Project, which impacts the airport, the Airport Authority is checking on the runway and having it core drilled. If it is determined that the runway rehabilitation needs to be done sooner than planned, the Airport Authority may request that the proposed land/easement acquisition funds be moved to runway rehabilitation. Even though these funds are for the Cartersville-Bartow Airport, the City is the entity that grant funds flow through and must approve the grant application. I recommend approval of this grant application and request that the Mayor be approved to sign any and all documents related to this grant.
City Manager's Remarks:	Your approval of the GDOT Airport Grant is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



Russell R. McMurry, P.E., Commissioner
One Georgia Center
600 West Peachtree NW
Atlanta, GA 30308
(404) 631-1990 Main Office

July 9, 2018

The Honorable Matt Santini, Mayor
City of Cartersville
1 North Erwin Street
Cartersville, GA 30120

Dear Mayor Santini:

The Department is pleased to announce a tentative allocation of federal funding assistance in the amount of \$1,437,525 and state funding assistance in the amount of \$79,863 for the following projects at the Cartersville Airport:

Project Description	Total Funds	Federal Funds	State Funds	Local Funds
Land/Easement Acquisition for RSA	\$1,500,000.00	\$1,350,000.00	\$75,000.00	\$75,000.00
Design Terrain Encroachment Removal And Lighting For Runway 1 Approach	\$85,000.00	\$76,500.00	\$4,250.00	\$4,250.00
DBE Plan Update 3-Years (FY2018-2020)	\$12,251.00	\$11,025.00	\$613.00	\$613.00
Project Totals	\$1,597,251.00	\$1,437,525.00	\$79,863.00	\$79,863.00

Please confirm, by letter, no later than **August 13, 2018**, your intent to proceed with and fund these projects in the state's Fiscal Year 2019, which ends June 30, 2019. State and/or federal funding for the projects if unconfirmed by this date may be reassigned.

State funding assistance must be formally requested by letter to the Department's Commissioner. See attached sample letter. State funding participation is 50% of the nonfederal share of the federally eligible project. **This project will require matching funds from City of Cartersville estimated in the amount of \$79,863.00.** This is a tentative allocation of funds, the actual contract amount will be based on preapproved design, planning and engineering costs and/or competitive bids received to accomplish the project. Any projects in which you are seeking reimbursement with federal funds must have been reviewed and approved by the Department prior to work commencing in order to be considered eligible for federal funding participation. State funding participation is not allowed for reimbursement projects.

The Department has scheduled these projects to be ready for contract in **March 2019**. Please provide a schedule to meet this contract date or submit a revised contract date and schedule for consideration. Please note if the projects do not meet the agreed upon scheduled contract date the Department will consider moving the projects in order to accommodate other projects or consider deferring the projects to the next fiscal year. Joseph Robinson has been assigned from our Aviation Programs office as project manager to assist in this tentative allocation award, including but not limited to, overall project coordination, federal and state guidance, and project review and scheduling. Please communicate with your project manager by the 5th of each month regarding your project's status and schedule.

As acknowledgement to this tentative allocation award, please provide a letter with the following: (see attachment)

- Confirmation of intent to proceed with and fund this project in the state's Fiscal Year 2019
- Formal request for state funding assistance
- A schedule to meet this contract date or submit a revised contract date and schedule for consideration

Please contact Joseph Robinson, Aviation Project Manager at (404) 631-1788 if you have any questions. We look forward to the successful completion of this project.

Sincerely,


Carol L. Comer, Director
Division of Intermodal

CLC:cew

cc: Jeff Lewis, State Transportation Board
Hans Lutjens, Chairman, Airport Authority
Dan Porta, Assistant City Manager

Item # 9



City of Cartersville

**City Council Meeting
8/2/2018 7:00:00 PM
Southern Natural Rate Schedule Extensions**

SubCategory:	Contracts/Agreements
Department Name:	Gas System
Department Summary Recommendation:	This is the agreement between the City of Cartersville Gas System and Southern Natural for the finalized rate schedule. These rates will go into effect September 1, 2018 and will be effective until August 31, 2021. Portion one rate discounts will be effective September 1, 2018 with additional discounts effective September 2019.
City Manager's Remarks:	Your approval of the schedule extension is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	This has been approved by the City attorney.
Associated Information:	

EXHIBIT A
RECEIPT POINTS

Receipt Points			
Package No.	Point Code	Point Name	MDRO (Dth) by Month
450788-FNSNG	677777	SNG STORAGE	8,065
Total Transportation Demand: 1/		<u>8,065 Dth</u>	

CARTERSVILLE, CITY OF

SOUTHERN NATURAL GAS COMPANY, L.L.C.

CARTERSVILLE, CITY OF

Effective Date: September 1, 2018

1/ (Specify monthly variations if applicable)

EXHIBIT B
DELIVERY POINTS

Package No.	Start Date	Primary Term	Primary Term Notice	Evergreen Term	Evergreen Term Notice	Delivery Points		MDDQ (Dth) By Month	Contract Pressure	Hourly Flow Rate	
						Point Code	Point Name			Entitlement %	Dth
450788-FNSNG	11/01/1997	08/31/2021	365	YEAR	365	940039	CARTERSV/SNG CARTERSVILLE AREA FLOY	8,065			

Total Transportation Demand: 1/ 8,065 Dth

CARTERSVILLE, CITY OF

SOUTHERN NATURAL GAS COMPANY, L.L.C.

CARTERSVILLE, CITY OF

Effective Date: September 1, 2018

1/ (Specify monthly variations if applicable)

This supplement to Exhibit B details the meter station restrictions, hourly flow rate entitlements, and firm contract pressure underlying each Delivery Point MDDQ with multiple measurement stations to this Exhibit B.

Point Name	Point Code	Meter Station Code	MDDQ (Dth)	Daily Delivery Capacity (Dth)	Contract Pressure	Hourly Flow Rate Entitlement	
						%	Dth
CARTERSV/SNG CARTERSVILLE AREA FLOY	940039		8,065			6	484
CARTERSV/SNG CARTERSVILLE #1 FLOYD		905600		3,322	290	6	199
CARTERSV/SNG CARTERSVILLE #2 FLOYD		905700		4,743	300	6	285

EXHIBIT A

Package No.	Point Code	Receipt Points Point Name	MDRQ (Dth) by Month
450793-FTSNG	502710	TRUNKLNE/SNG SHADYSIDE ST MARY	500
	606400	EGT/SNG SESH RICHLAND	1,983
	640000	HIGH PT/SNG TOCA ST BERNARD	1,276
	650075	ETC FS/SNG UDP LOGANSPOUT METER STA	1,346
457273-FTSNG	502710	TRUNKLNE/SNG SHADYSIDE ST MARY	3,793
	606400	EGT/SNG SESH RICHLAND	4,554
	640000	HIGH PT/SNG TOCA ST BERNARD	2,145

Total Transportation Demand: 1/

15,597 Dth_____
CARTERSVILLE, CITY OF_____
SOUTHERN NATURAL GAS COMPANY, L.L.C._____
CARTERSVILLE, CITY OF

Effective Date: September 1, 2018

1/ (Specify monthly variations if applicable)

EXHIBIT B
DELIVERY POINTS

Package No.	Start Date	Primary Term	Primary Term Notice	Evergreen Term	Evergreen Term Notice	Delivery Points		MDDQ (Dth) By Month	Contract Pressure	Hourly Flow Rate Entitlement	
						Point Code	Point Name			%	Dth
450793-FTSNG	11/01/2005	08/31/2021	730	YEAR	365	940039	CARTERSV/SNG CARTERSVILLE AREA FLOY	5,105			
457273-FTSNG	03/01/2016	08/31/2021	365	YEAR	365	940039	CARTERSV/SNG CARTERSVILLE AREA FLOY	10,492			

Total Transportation Demand: 1/ 15,597 Dth

CARTERSVILLE, CITY OF SOUTHERN NATURAL GAS COMPANY, L.L.C.

CARTERSVILLE, CITY OF

Effective Date: September 1, 2018

1/ (Specify monthly variations if applicable)

This supplement to Exhibit B details the meter station restrictions, hourly flow rate entitlements, and firm contract pressure underlying each Delivery Point MDDQ with multiple measurement stations to this Exhibit B.

Point Name	Point Code	Meter Station Code	MDDQ (Dth)	Daily Delivery Capacity (Dth)	Contract Pressure	Hourly Flow Rate Entitlement	
						%	Dth
CARTERSV/SNG CARTERSVILLE AREA FLOY	940039		15,597			6	935
CARTERSV/SNG CARTERSVILLE #1 FLOYD		905600		6,424	290	6	385
CARTERSV/SNG CARTERSVILLE #2 FLOYD		905700		9,173	300	6	550

Service Agreement No.450786-MFTSNG

Exhibit E
Discount Information

Discounted Transportation Rate:

The Reservation Charge applicable to 2,042 Dth/day of Transportation Demand under Package No. 457273-FTSNG shall be the lesser of (i) \$11.03 per Dth per month or (ii) Southern's maximum Zone 3 Tariff rate applicable to Rate Schedule FT. The Reservation Charge for the remaining 8,450 Dth/day of Transportation Demand shall be Southern's maximum Zone 3 Tariff rate applicable to Rate Schedule FT.

All other transportation charges, surcharges and fuel retention percentages shall be assessed at the maximum applicable rates set forth in Southern's currently effective FERC Gas Tariff applicable to Rate Schedule FT.

Discounted rate effective from September 1, 2018 to August 31, 2021.

EXHIBIT A

Storage Point	Package No.	MSQ (Dth)	MDIQ (Dth) (1)	MDWQ (Dth) (1)	Start Date	Primary Term	Primary Term Notice	Evergreen Term	Evergreen Term Notice
677777	450795-CSSNG	399,386	3,072	8,065	7/1/1997	8/31/2021	365	YEAR	365

Total Maximum Storage Quantity: 399,386 Dth

By: _____
CARTERSVILLE, CITY OF

By: _____
SOUTHERN NATURAL GAS COMPANY, L.L.C.

By: _____
CARTERSVILLE, CITY OF

Effective Date: September 1, 2018

(1) Shipper's MDIQ and MDWQ shall be subject to adjustment each day based on the quantity of gas Shipper has in Storage pursuant to the ratchet percentages set forth in Rate Schedule CSS.



City of Cartersville

**City Council Meeting
8/2/2018 7:00:00 PM
Annual EPD Water Testing Contract**

SubCategory:	Contracts/Agreements
Department Name:	Water Department
Department Summary Recommendation:	The attached invoice is for water quality testing performed by the Department of Natural Resources Environmental Protection Division (EPD) Drinking Water Program. The EPD laboratory has performed this testing for the City annually for years. The fee is based on the population served by a water system and has been \$9,200 for past five years. Using the EPD laboratory has the benefit of streamlined reporting and being 100% method compliant. I recommend payment of the attached invoice and authorization to contract with EPD for drinking water analysis for the period 7/1/2018 to 6/30/2019.
City Manager's Remarks:	The annual EPD Water Testing Contract is recommended for your approval.
Financial/Budget Certification:	This is a budgeted item and will be paid through account 505.3310.52.1600 Other Services and Fees.
Legal:	
Associated Information:	

April 24, 2018

RE: Drinking Water Laboratory and Related Services

To whom it may concern:

The Georgia Environmental Protection Division (EPD) will soon begin a new service period for Drinking Water Laboratory and Related Services. The updated Drinking Water Terms and Conditions Agreement ("Agreement") will become effective July 1, 2018, and extend for a period of one (1) year. The Agreement will automatically renew each year unless a water system provides written notice of termination by June 1st of each year.

Payments are based on annual installments for laboratory services to be provided through the upcoming fiscal year. Invoices will be sent in July 2018 for laboratory testing provided July 1, 2018 through June 30, 2019, and owners will have thirty (30) business days from the invoice date to pay before a late penalty of 1.5% is applied to the account. Please be aware that the invoice in July of each year will be based on information EPD has on record for your water system in the Drinking Water Watch during the preceding month.

The Coliform/*E. coli* analyses are only available to public systems serving a population up to 12,900 people. If your public water system exceeds the 12,900 population threshold, Coliform/*E. coli* testing will need to be performed by another certified laboratory and the results provided to the EPD. Included with this letter are the current Laboratory Fee Schedules for both the Chemical/*Cryptosporidium* -and- Coliform/*E. coli* laboratory testing. The fee schedules may be subject to price changes in future years.

For your convenience, annual fee payments can be made using Automated Clearing House (ACH) payment processing to automatically debit a checking or savings account through an electronic check transaction. To utilize this service, you must first "Create a new account" on the Georgia EPD's Online System (GEOS) at: <https://geos.epd.georgia.gov/GA/GEOS/Public>. For step by step instructions on setting up a new account or making ACH electronic payments, please refer to the GEOS "System User Guide" on EPD's website at:

<https://geos.epd.georgia.gov/GA/GEOS/Public/GovEnt/Shared/Pages/Main/Login.aspx>.

Please note that traditional payment options will still be available for those that prefer those methods. However, the EPD encourages customers to consider transitioning to this quick and easy payment method. The EPD will continue to enhance its customer payment options and will inform users as other options become available in the future. Should you have any questions regarding payment options, please contact the EPD's Finance Department at epdfinance@dnr.ga.gov or (404) 463-1989. See back for further information.

Item # 11



ENVIRONMENTAL PROTECTION DIVISION
DRINKING WATER INVOICE

FIMS Account ID:

45

Customer Name:

CARTERSVILLE

Water System ID:

GA0150002

Invoice Number:

DW-2019-004923

Total Due : \$ 9,200.00

Bill To:

CARTERSVILLE

JONES, BOB

POB 1390

CARTERSVILLE, GA 30120

Notification:

Check Water System Information
gadinkingwater.net

Account Information:
TOTAL AMOUNT DUE ON 08/21/2018

BILLING SUMMARY

Invoice Period	Invoice Date	Current Invoice Amount	Previous Balance	Adjustment	Amount Paid	Total Due
07/01/2018 - 06/30/2019	7/10/2018	\$ 9,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,200.00

EXPLANATION OF CHARGES

Population	TCR	Entry Point	Water System Type	Source Type	Analysis Type	Fee
24,830	300	1	C	SW	Chemical	\$ 9,200.00
Total :						\$ 9,200.00

PAST DUE SUMMARY

# of Days Past Due	Due	≤ 30	> 30 and ≤ 60	> 60 and ≤ 90	> 90 and ≤ 120	> 120
Past Due Amount	\$ 9,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Late Fee	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

PLEASE RETURN THIS PORTION OF YOUR INVOICE WITH YOUR PAYMENT.

MAKE CHECK(S) PAYABLE TO : EPD - Drinking Water Fees

FIMS ACCOUNT ID	TOTAL DUE	INVOICE #
45	\$ 9,200.00	DW-2019-004923

DUE DATE:	08/21/2018
TOTAL AMOUNT DUE:	\$ 9,200.00
TOTAL AMOUNT PAID:	

CARTERSVILLE
JONES, BOB
POB 1390
CARTERSVILLE, GA 30120

MAIL PAYMENT TO:
DRINKING WATER FEES
P.O. BOX 101788
ATLANTA, GA 30392

**Georgia EPD Drinking Water Laboratory and Related Services Schedule for:
Chemical / Cryptosporidium Analysis**

Water System	Population Served	Annual Fee 0 or 1 Entry Point	Annual Fee 2 Entry Points	Annual Fee 3 or more Entry Points
CWS and NTNCWS	100,001 or More	\$ 17,600	\$ 24,800	\$ 32,500
CWS and NTNCWS	50,001 – 100,000	\$ 14,700	\$ 17,000	\$ 19,600
CWS and NTNCWS	10,001 – 50,000	\$ 9,200	\$ 10,700	\$ 12,200
CWS and NTNCWS	3,301 – 10,000	\$ 6,600	\$ 7,600	\$ 8,700
CWS and NTNCWS	1,001 – 3,300	\$ 3,900	\$ 4,600	\$ 5,400
CWS and NTNCWS	751 – 1,000	\$ 1,820	\$ 2,250	\$ 2,700
CWS and NTNCWS	501 – 750	\$ 1,150	\$ 1,590	\$ 2,040
CWS and NTNCWS	101 – 500	\$ 640	\$ 780	\$ 880
CWS and NTNCWS	100 or Fewer	\$ 300	\$ 390	\$ 440
TNCWS	Any Population	\$ 45	\$ 45	\$ 45

**Georgia EPD Drinking Water Laboratory and Related Services Schedule for:
Coliform / *E. coli* Analysis**

Water System	Population Served	Number Routine TCR Samples	Annual TCR Monitoring Fee
CWS and NTNCWS	10,001 – 12,900	10 / month or 120 / year	\$ 1,440
CWS and NTNCWS	8,501 – 10,000	10 / month or 120 / year	\$ 1,440
CWS and NTNCWS	7,601 – 8,500	9 / month or 108 / year	\$ 1,300
CWS and NTNCWS	6,701 – 7,600	8 / month or 96 / year	\$ 1,160
CWS and NTNCWS	5,801 – 6,700	7 / month or 84 / year	\$ 1,010
CWS and NTNCWS	4,901 – 5,800	6 / month or 72 / year	\$ 870
CWS and NTNCWS	4,101 – 4,900	5 / month or 60 / year	\$ 720
CWS and NTNCWS	3,301 – 4,100	4 / month or 48 / year	\$ 580
CWS and NTNCWS	2,501 – 3,300	3 / month or 36 / year	\$ 440
CWS and NTNCWS	1,001 – 2,500	2 / month or 24 / year	\$ 290
CWS and NTNCWS (SW)	751 – 1,000	1 / month or 12 / year	\$ 150
CWS and NTNCWS (SW)	501 – 750	1 / month or 12 / year	\$ 150
CWS and NTNCWS (SW)	101 – 500	1 / month or 12 / year	\$ 150
CWS and NTNCWS (SW)	100 or Fewer	1 / month or 12 / year	\$ 150
NTNCWS (GW)	1,000 or Fewer	1 / quarter or 4 / year	\$ 50
TNCWS	Any Population	1 / quarter or 4 / year	\$ 50

CWS = Community Public Water System
NTNCWS = Non-Transient Non-Community Public Water System
TNCWS = Transient Non-Community Public Water System
TCR = Total Coliform Rule
GW = Groundwater
SW = Surface Water



City of Cartersville

City Council Meeting

8/2/2018 7:00:00 PM

MOA Between Atlanta Regional Commission and City of Cartersville

SubCategory:	Other
Department Name:	Water Department
Department Summary Recommendation:	In 2014, the Atlanta Regional Commission (ARC), Cobb County – Marietta Water Authority and the State of Georgia sued the Army Corps of Engineers (Corps) for failing to address outstanding water supply requests dating back as far as 1981 (State of Georgia v. U.S. Army Corps of Engineers, Civil Action No. 1:14-cv-3593-RWS (N.D. Ga.)). The court found the Corps delay in responding was unreasonable and ordered all parties to determine a schedule for addressing the outstanding requests. The result of that meeting is an agreement the Corps will address the issue(s) in the next 36 months. Although not a party in the lawsuit, Cartersville did have a request that is covered by the Court’s ruling. In order to be included in attorney client privileged meetings/discussions regarding the order, the City needs to execute the attached Memorandum of Agreement (MOA) and contribute to the legal fund going forward. Bartow County is included as well and will share the cost of entry equally with the City. Each party will contribute \$100,000 which will allow full rights within the working group. In my opinion this represents the best opportunity for the City to receive additional water supply from Allatoona in decades. It should not be considered a “sure thing” by any means. Should the Corps study and determination be in our favor, there will likely be some legal action by either Alabama or Florida or both to challenge their decision. Additional raw water supply from Allatoona is critical to long range planning for both the City and Bartow County. The water from Allatoona is of much higher quality than water from the Etowah or groundwater. Should we be forced to rely on either of those sources or be forced to fund and construct a private reservoir, the impact on rates and water quality will be significant. I recommend approval of the attached MOA with the ARC.
City Manager's Remarks:	This is important is helping us potentially receiving more water from Allatoona. Your approval of this item is recommended.
Financial/Budget	The \$100,000 fee is a budgeted item and will be paid from account Cover Memo Item #12

Certification:	505.3310.54.2336 Allatoona Water Supply Expansion.
Legal:	
Associated Information:	

MEMORANDUM OF AGREEMENT

**Between the Atlanta Regional Commission,
the City of Cartersville, Georgia and Bartow County, Georgia**

Regarding matters related to water supply issues in the Apalachicola-Chattahoochee-Flint River Basin and the Alabama-Coosa-Tallapoosa River Basin

This Memorandum of Agreement (this “Agreement”) is made and entered into on _____, 2018, by and between the City of Cartersville, Georgia (the “City”), Bartow County, Georgia (the “County”), and the Atlanta Regional Commission (“ARC”).

WITNESSETH:

WHEREAS, ARC and the City of Atlanta, Cobb County-Marietta Water Authority, DeKalb County, Gwinnett County, and the Atlanta-Fulton County Water Resources Commission (the “Participants”), are parties to a Technical Assistance Agreement in which the Participants and ARC collectively address issues of water supply in the Apalachicola-Chattahoochee-Flint River Basin (the “ACF Basin”) and the Alabama-Coosa-Tallapoosa River Basin (the “ACT Basin”); and

WHEREAS, the City of Gainesville, Georgia and Forsyth County, Georgia, by separate agreements, have joined the Participants in the effort to address water supply issues and are providing financial support to the effort (collectively with the Participants, the “Water Supply Providers”); and

WHEREAS, the Water Supply Providers, the City of Cartersville (the “City”) and Bartow County (the “County”) are responsible for providing drinking water to their customers in the Metropolitan Atlanta Area, and ARC is responsible for long-range planning and coordinating the activities of counties and cities in the Metropolitan Atlanta Area; and

WHEREAS, in accordance with O.C.G.A. 50-8-35, ARC may carry out certain technical assistance activities in cooperation with affected units of local government; and

WHEREAS, the Water Supply Providers, the City of Cartersville and Bartow County use the Chattahoochee River, Lake Lanier and/or Allatoona Lake as sources of water supply provided to their customers; and

WHEREAS, the States of Alabama, Florida and Georgia, the U. S. Army Corps of Engineers, and other parties are involved in disputes regarding water rights in the ACT and ACF Basins and the use of the Chattahoochee River, Lake Lanier, and Allatoona Lake to meet water supply needs in metropolitan Atlanta; and

WHEREAS, successful participation in the dispute process will involve appropriate legal representation and a high level of technical assistance, including work by consulting and testifying experts conducted at the direction of counsel related to the ongoing and anticipated disputes over the use of the Chattahoochee River, Lake Lanier, and Allatoona Lake to meet water

supply needs in metropolitan Atlanta; and

WHEREAS, the Water Supply Providers, the City of Cartersville and Bartow County agree it is important to cooperate in the technical and legal effort and that appropriate consultants and legal representatives must be obtained; and

WHEREAS, the Water Supply Providers are currently involved in litigation related to the use of the Chattahoochee River, Lake Lanier, and Allatoona Lake for water supply; and

WHEREAS, from time to time, other water suppliers may contribute funding to this coordinated effort by executing a technical services agreement with ARC; and

WHEREAS, the City and County wish to join the Water Supply Providers to support the litigation and technical study work regarding these matters; and

WHEREAS, the Water Supply Providers have agreed to invite the City and County into this effort:

NOW, THEREFORE, in consideration of the premises and of the mutual covenants herein contained, and for other good and valuable consideration, the parties hereto agree as follows:

1. Coordination and Direction of Work.

- a. All work and legal representation performed under this Agreement will be directed by the Coordinating Committee made up of the Water Supply Providers, the City, the County, and other parties that may provide financial support (the "Coordinating Committee or Committee").
- b. The Coordinating Committee shall have the authority to contract through ARC with other parties which they deem necessary or helpful in the conduct of the work and legal representation.
- c. Whenever consensus of the Coordinating Committee cannot be reached on the issues described above, a vote will be taken among the Coordinating Committee members, with each represented entity on the Committee having a single vote. A simple majority vote by the Committee members in attendance will carry.

2. Duties of the City and County.

- a. Cooperate at all times with ARC and those other members of the Coordinating Committee in furtherance of the objectives of this agreement.
- b. Name an appropriate representative to the Coordinating Committee and grant such representative the authority to make decisions on technical and policy matters regarding water resources issues and the hiring of consultants and attorneys.
- c. Attend all Coordinating Committee meetings after reasonable prior notice.
- d. Pay an annual payment of \$200,000 to ARC, either as one \$200,000 annual payment from either entity or as a \$100,000 annual payment from the City and a \$100,000 annual payment from the County.

3. Duties of ARC.

- a. Monitor the progress of the litigation and provide information on such progress to the Coordinating Committee.
- b. Make recommendations to the Coordinating Committee on the nature of services needed and the work needed.
- c. Call, schedule, and chair meetings and provide meeting notices and working agendas.
- d. Contract with consultants and legal representatives selected by the Coordinating Committee to render technical and professional services.
- e. Coordinate and communicate with consultants and legal representatives on a continuous basis and act as coordinator between consultants and the Coordinating Committee.
- f. Monitor consultant's activities.
- g. Receive bills from and pay consultants.
- h. Maintain billing accounts and financial records for three years after the completion of this agreement.

4. Monetary Contributions by the City and County.

Any funds paid in advance for which ARC does not actually incur the estimated costs will be refunded to the City and County once the project is complete. The expenses for conducting the work shall include, but are not necessarily limited to, amounts due any engineering or consulting firm and attorney's fees. Other expenses as well as costs incurred by ARC for performing ARC's duties may be paid from time to time as the Coordinating Committee shall specifically authorize. The City and County acknowledge that the annual payment may change in the future, at which point additional authorization will be required by the City and County.

Payment of \$200,000 shall ensure the City and County have a membership position on the Committee for a period of twelve months from the date of this Agreement. Each subsequent \$200,000 payment ensures an additional twelve months on the Committee.

5. Term.

This Agreement shall continue in full force and effect until annual payments are terminated. Notwithstanding the previous sentence, ARC, the City and the County shall have the right to terminate for convenience at anytime.

6. Nondiscrimination. In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and all other provisions of Federal law, the ARC agrees that, during performance of this Agreement, ARC, for itself, its assignees and successors in interest, will not discriminate against any employee or applicant for employment, any subcontractor, or any supplier because

of race, color, creed, national origin, gender, age or disability.

IN WITNESS WHEREOF the Parties have hereto executed this Agreement as of the date first above written.

Counterpart 1 of 3 to Technical Assistance Agreement.

Atlanta Regional Commission

Doug Hooker, Executive Director

Attested, Assistant Secretary

Kerry Armstrong, Chair

Counterpart 2 of 3 to Technical Assistance Agreement.

CITY OF CARTERSVILLE, GEORGIA

By: _____
Matt Santini
Mayor

ATTEST:

Meredith Ulmer
City Clerk

(Seal)

RECOMMENDED:

Bob Jones
Director, City of Cartersville Water Department

Counterpart 3 of 3 to Technical Assistance Agreement.

BARTOW COUNTY, GEORGIA

By: _____
Steve Taylor
County Commissioner

ATTEST:

Kathy Gill
County Clerk

(Seal)

RECOMMENDED:

Gene Camp
Superintendent, Bartow County Water Department



City of Cartersville

City Council Meeting
8/2/2018 7:00:00 PM
Festival Area - Sam Smith Park

SubCategory:	Other
Department Name:	Parks and Recreation
Department Summary Recommendation:	On Saturday September 22, 2018, Atlanta Track Club (ATC) is staging the 4th annual Wing-Foot Classic at Sam Smith Park. There will be an estimated 5,000+ runners that day. With the last race being a community race, ATC wishes to conclude the day with entertainment/food and beer/wine for the community race participants and volunteers. A local caterer (Johnny Mitchell's Smokehouse) is providing the Certificate of Liability Insurance and obtaining the Special Event permit as required by State of GA and City of Cartersville's festival area ordinance. ATC has agreed to enclose an area for the festival event, provide 6-Off-Duty Cartersville Police Officers and 2-Recreation Staff for security/gate. I recommend approval of Festival Area status for Cartersville Parks and Recreation Department at Sam Smith Park provided Johnny's Mitchell's Smokehouse submits Certificate of Liability Insurance and Special Event Permit to Cartersville Parks and Recreation, 2-weeks prior to event.
City Manager's Remarks:	Your approval of this item is recommended providing that proper documentation is received prior to the event.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting

8/2/2018 7:00:00 PM

Annual Assessment for Membership in the Northwest Georgia Regional Commission

SubCategory:	Other
Department Name:	City Manager
Department Summary Recommendation:	This is the annual dues request for membership and participation in the Northwest Georgia Regional Commission. This is for fiscal year July 1, 2018 through June 30, 2019.
City Manager's Remarks:	This is our share of payment toward the Northwest Georgia Regional Commission. This invoice is above \$5,000 and therefore requires Council authorization.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	

NWGRC

NORTHWEST GEORGIA REGIONAL COMMISSION

A Region With A Bright Future

Rome Office: P.O. Box 1798, Rome, Georgia 30162-1798 Phone (706) 295-6485 www.nwgrc.org
RC Fax (706) 295-6665 AAA Fax (706) 802-5508 WIA Fax (706) 802-5567

Dalton Office: 503 West Waugh Street, Dalton, Georgia 30720 Phone (706) 272-2300 Fax (706) 272-2253

July 11, 2018

Honorable Matt Santini
Mayor of Cartersville
P. O. Box 1390
Cartersville, GA 30120-1390

Dear Matt:

As we chart a course for the future, we realize that there are many challenges facing county and city governments. In coming together and pooling our resources, we unite to resolve the hard and complex issues that affect us. We see regional cooperation and strong, local government leadership effectively at work in the Northwest Georgia Region.

Your Northwest Georgia Regional Commission (NWGRC) has been recertified as a **“Georgia Certified Organization of Ethics”** by the Georgia Municipal Association. As such, the NWGRC embraces the ethics principles to *serve others—not ourselves, use resources with efficiency and economy, treat all people fairly, use the power of our position for the well-being of our constituents, and create an environment of honesty, openness and integrity.* The NWGRC pledges to conduct its affairs accordingly.

Now that we have entered into a new fiscal year, and just as the work of the NWGRC is ongoing, so are our financial needs, which means that it is again time to send out statements for annual dues. **THANK YOU!** for your continued faithful support. Please call upon us whenever we can be of any assistance.

Sincerely,



H. Allen Poole, Chairperson



Lloyd Frasier, Executive Director

HAP:LF:bs

Enclosure

cc: Mr. Thomas C. Rhinehart, City Finance Officer

Item # 14

Regional Planning Economic Development Area Agency on Aging Workforce Investment Program

*An Equal Opportunity Employer / Programs
Auxiliary Aids / Services Available Upon Request to Individuals with Disabilities*

Northwest Georgia Regional Commission**INVOICE****PO Box 1798****Rome, Georgia 30162-1798****(706) 295-6485****DATE : 7/02/2018****NUMBER : 1352****TO:**

City of Cartersville

PO Box 1390

Cartersville, GA 30120

FOR:

Membership and participation in the

Northwest Georgia Regional Commission

Description	Amount
Annual Assessment for the Fiscal Year July 1, 2018 through June 30, 2019 Population x Dues Rate 20,978 x 1.00 Source: U.S. Census Bureau, Population Division Population Estimates as of July 1, 2017 Please make payment to: Northwest Georgia Regional Commisison P.O. Box 1798 Rome, GA 30162-1798	20,978.00
Invoice Total Amount Paid Balance Due DUE UPON RECEIPT	20,978.00 0.00 20,978.00 Item # 14



City of Cartersville

City Council Meeting
8/2/2018 7:00:00 PM
Grassdale Road Pedestrian/Bicycle TAP Grant

SubCategory:	Grant Application/Acceptance
Department Name:	Public Works
Department Summary Recommendation:	We are seeking to have Rindt-McDuff Engineers prepare a concept report with typical sections, need and purpose statements, and cost estimates to use in the application for a TAP (Transportation Alternatives Program) Grant. This work would be done at the hourly rates in the Engineering Services Agreement and would not exceed \$9,900. We also seek permission for the Mayor to sign all related TAP Grant application documents necessary for the August 31, 2018 grant submittal. The proposed project would add pedestrian/bicycle facilities to Grassdale Road from Cassville Road (SR 293) to Joe Frank Harris Parkway (SR 3/US 41).
City Manager's Remarks:	Your approval of the engineering services agreement with Rindt McDuff is recommended for approval as well as authorizing the Mayor to sign all TAP Grant application documents.
Financial/Budget Certification:	
Legal:	
Associated Information:	



Rindt-McDuff Associates, Inc.
Engineering and Environmental Consulting



**TASK WORK ORDER
TO
GENERAL ENGINEERING SERVICES AGREEMENT
WITH RINDT-McDUFF ASSOCIATES, INC.**

Grassdale Road – Sidewalk & Pedestrian Connectivity Concept Report

This Work Order is made and entered into this ____ day of _____, 2018 by and between RINDT-McDUFF ASSOCIATES, INC. (the “Engineer”) and the City of Cartersville, Georgia (the “CLIENT”).

For and in consideration of the mutual covenants, promises, and agreements set forth in the General Consulting Services Agreement, the parties hereto do execute this Work Order, which shall be incorporated into and become a part of said General Engineering Services Agreement between the parties dated 18 September 2015.

BACKGROUND

Rindt-McDuff Associates, Inc. sincerely appreciates the opportunity to submit this Task Work Order to the Cartersville Public Works Department. The services we are proposing herein would provide a concept report and cost estimate for a future sidewalk and bike path improvement project along Grassdale Road, bounded by Cassville Road to the south and Joe Frank Harris Parkway (Highway 41) to the north (approximately 1.1 miles). RMA concepts would be developed using publicly available information and background GIS, supplied by the City.

SCOPE OF WORK

This scope has been compiled from our discussions with you and our familiarity with similar projects for other municipalities. Please review this proposal and contact us for any clarification or adjustments that may be needed to efficiently accomplish your project. It is assumed that the City of Cartersville will supply any owner criteria if there are any special concerns to address that we are unaware of. The following tasks have been developed to outline the proposed scope of work.

The scope of services will include support services necessary for the development of a concept report and budgetary cost estimate to accompany the Transportation Alternatives Program (TAP) grant. In order to achieve the above, Rindt-McDuff’s proposed scope of services for the work is outlined as follows:

TASK 1 – TAP Grant Support Services for Grassdale Road:

This task is for the purposes of supporting the City of Cartersville in their joint effort with Bartow County for TAP Grant funds for a future pedestrian connectivity project along Grassdale Road. Our understanding of deliverables for this effort include:

- Concept Report (w/typical sections)
- Budgetary Cost Estimate

This report and estimate will be based on developing a new corridor along Grassdale Road that would include; curb and gutter, sidewalks, bike paths, stormwater sewer systems, retaining walls, and any other related design items that would be desired.

COMPENSATION & INVOICING

RMA proposes to complete the work described above on a time and expense basis. Based on the above scope of work and assumptions, RMA estimates the cost of the proposed services will be approximately **\$8,800.00**.

Invoicing will occur monthly, and will contain a description of services provided.

EXCLUSIONS

Rindt-McDuff can provide many other services that may be beneficial to you; essentially all of the excluded services. Please contact us if you have any questions or needs that we have not anticipated.

The following tasks are excluded from the scope of work for this contract:

- Survey services
- Geotechnical services
- Project funding assistance and grant writing
- Public meetings
- Multiple concept iterations and modifications
- Detailed design
- GDOT Coordination
- Permitting

SCHEDULE

The project tasks will begin immediately upon our notice to proceed. We anticipate the following Project Schedule:

- A. Concept Report & Budgetary Cost Estimate – August 17, 2018

ACCEPTANCE

Thank you for your review of this Task Work Order proposal. We welcome the opportunity to discuss this project further with the City of Cartersville. If you have any questions concerning this proposal or would like to discuss this matter in greater detail, please call. We look forward to working together.

Sincerely,

RINDT-MCDUFF ASSOCIATES, INC.



Roger Cox, PE
Department Manager - Civil/Site Engineering

**GRASSDALE ROAD – SIDEWALK & PEDESTRIAN CONNECTIVITY CONCEPT REPORT
TASK ORDER ACCEPTED:**

City of Cartersville

WITNESS:

Signature

Matthew J. Santini

Print Name

Mayor – City of Cartersville

Title

Date

Signature

Meredith Ulmer

Print Name

City Clerk

Title

Date