City Council Meeting
10 N. Public Square
July 19, 2018
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Roth.

Pledge of Allegiance led by Council Member Hodge.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Cary Roth, Council Member Ward Three; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Tamara Brock, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

Absent: Jayce Stepp, Ward 2; Calvin Cooley, Ward 4

II. Regular Agenda

A. Council Meeting Minutes

1. July 5, 2018

A motion to approve the July 5, 2018 City Council Meeting Minutes as presented was made by Council Member Hodge and seconded by Council Member Wren. Motion carried unanimously. Vote: 4-0.

B. Resolutions

1. Resolution to Create Festival Zone for Rotary Event

Lillie Read, Downtown Development Authority Manager stated the Rotary Club of Bartow County would like to create a festival zone for the entire downtown square to host the first annual Cartersville Beer Festival with all proceeds going to local charities/causes. They want to create a family-friendly event to include kid's activities, music, and vendors in addition to the festival. Staff recommends approval of this request.

Motion to approve the Resolution to Create Festival Zone for Rotary Event was made by Council Member Fox and seconded by Council Member Wren. Motion carried unanimously. Vote: 4-0.

Resolution No. 17-18

of the

City of Cartersville, Georgia

WHEREAS, the Cartersville City Council approved a Festival Ordinance in June 2014; and

WHEREAS, the Downtown Development Authority (DDA) wishes to establish a Festival Zone for the Rotary Club of Bartow County to host the first annual Cartersville Beer Festival, to be held downtown on Saturday, March 30, 2019; and

WHEREAS, the DDA Board recommends for the Cartersville Beer Festival that the downtown square from Church Street to Main Street and Gilmer Street to Erwin Street be designated a controlled Festival Zone allowing those of 21 years and older, who show proof of identification and receive a wristband, be allowed to consume purchased alcoholic beverages within the Festival Zone; and

WHEREAS, a designated festival manager, in conjunction with law enforcement officers, will ensure the safety of all guests, and keep those with alcoholic beverages within the allotted Festival Zone, which will be denoted with ample signage; and

WHEREAS, the Director of Planning and Development will receive the proposal and application and approve the events with the understanding that alcoholic beverages will only be sold by an approved and permitted entity;

NOW, THEREFORE BE IT RESOLVED by the City of Cartersville that the first annual Cartersville Beer Festival, planned and implemented by the Rotary Club of Bartow County, be designated a Community Festival.

ADOPTED this the 19th day of July 2018.

/s/__________________
Matt Santini
Mayor

ATTEST:

/s/____________________
Meredith Ulmer
City Clerk

C. Grant Application/Acceptance

1. Local Maintenance and Improvement Grant Application

Tommy Sanders, Public Works Department Head stated Public Works is seeking permission for the Mayor to sign the Local Maintenance and Improvement Grant (LMIG) application and cover letter to GDOT for FY 2019. The grant is for $258,179.24 and requires a 30% match which is budgeted. The proposed projects include resurfacing Riverside Drive, Curtis Court and Waterford Drive. The match will be provided with the Cook Street Culvert Project which is funded with SPLOST and Stormwater.

Motion to approve the local maintenance and improvement grant application was made by Council Member Roth and seconded by Council Member Wren. Motion carried unanimously. Vote: 4-0.

D. Public Hearing – 1st Reading of Zoning/Annexation Requests

1. AZ18-01: 228 E Felton Rd. Annexation/Zoning. Applicant: Janice Wynn. Lots 14 and 21 in the Roving Hills Subdivision. Approximately 0.5 acres each. Zoning: A-1 to City R-20.

Randy Mannino, Planning and Development Department Head stated the annexation and zoning request is to include the two residential properties, Lots 14 (228 E. Felton Rd) and 21(undeveloped), in the City Limits so future owners may utilize the Cartersville School System. This is an important selling point for the owner. The owner recently purchased both lots and is renovating the house on Lot 14 with the intention to sell both lots when the renovation is complete. Each lot is approximately 0.5 acres. All Unincorporated lots are zoned A-1 which allows for large lot, single family detached homes. The proposed R-20 city zoning is compatible with A-1 and should have no effect on the development or character of the neighborhood.

Mayor Santini opened the floor for a zoning public hearing, no one came forward and the hearing was closed.
Mayor Santini opened the floor for an annexation public hearing, no came forward and the hearing was closed.

This is a first reading and will be heard again for a vote on August 3, 2018.

E. Bid Award/Purchases

1. Harris Invoice for Cityview Annual Software Maintenance

Mr. Mannino stated this is the Harris Invoice for the Cityview Annual Software Maintenance in an amount of $13,027.87. This is a budgeted item and is recommended for approval.

A motion to approve payment of the Cityview Software Maintenance Invoice was made by Council Member Hodge and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

F. Engineering Services

1. Center Road Sewer Replacement Inspection

Ed Mullinax, Water Department Engineer stated on 2/13/2018, Council authorized construction of the Center Road Sewer Replacement Project by Wade Coots Construction in the amount of $849,005.00. The project began in early May and has reached the most difficult stage of construction. From this point forward, bypass pumping and reconnection of the sewer will take place every day. Additionally, there is a stream crossing and very tight construction limits for the remainder of the job. For these reasons, it is necessary to have a resident inspector onsite daily until the job is completed.

Sweitzer Engineering is the design engineer for the project and was asked to provide pricing for the necessary services. Per their attached proposal dated July 10, 2018, they have given a not to exceed price of $58,000 for construction administration and onsite inspection. Mr. Mullinax recommended approval of this proposal.

A motion to approve the Center Road Sewer Replacement Inspection was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 4-0.

G. Bid Award/Purchases

1. Water Treatment Plant Freight Elevator Repair

Mr. Mullinax stated in 2011, City Council authorized a major overhaul of the WTP freight elevator which was installed during the original construction of the plant in 1971. The project included a rebuild of control systems, pumps and hydraulic cylinders but did not address the elevator car. The car has become increasingly problematic with the elevator shutting down and/or alarming because the doors will not close or remain closed during operation.

During a recent inspection, as part of the City's maintenance agreement with ThyssenKrupp, they observed the issues with the elevator car and have provided the attached Repair Work Order. The total repair cost is $20,662.00 with 50 percent to be paid upfront and the balance is due upon completion. This same scope of work was quoted to us in February at almost double this amount.

Mr. Mullinax recommended approval of this work order in the amount of $20,662.00.

A motion to approve Water Treatment Plant Freight Elevator Repair was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

2. Cartersville High School Water Meter Vault

Mr. Mullinax stated during review of plans for the new Field House under construction on the Cartersville High School Campus, a proposal was made to the School to abandon approximately 2,000 linear feet of existing 6-inch and 10-inch cast iron water main along McEver Street. The Water Department will install a new 6-inch water meter vault off of Nelson Street and lay approximately 400 feet of new line to feed the campus. In return, the Field House contractor will abandon the existing 10-inch main in areas designated by the Water Department and run all necessary new lines to the new meter vault.

This project will allow the school to expand in any direction they choose in the future without having to work around publicly owned water infrastructure. The City benefits by no longer maintaining a very old line in an increasingly congested area. Quotes were requested in May for the vault and associated equipment from the following: Fortiline $20,817.95; Kendall Municipal $20,959.00; Core & Main $21,450.00.

Mr. Mullinax recommended approval of the Fortiline quote in the amount of $20,817.95. Additionally, because time is short before school starts back, I would like to request a not to exceed authorization of $30,000.00 to allow for potential unknowns.

A motion to approve Cartersville High School Water Meter Vault was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

3. Barracuda Software Renewal

Dan Porta, Assistant City Manager stated the City's yearly support from Barracuda for our Web Filter and our SSL VPN appliance that provides secure remote connections for employees working outside the office is due in the amount of $8,292. This is a budgeted item and Mr. Porta recommended approval.

A motion to approve the purchase of the Barracuda Software Renewal was made by Council Member Hodge and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

4. Fiber Splicing by NCI

Mr. Porta stated FiberCom recently contracted with NCI to provide fiber splicing work along Sugar Valley Road where the new Georgia Power transmission lines were being moved. While NCI was helping FiberCom with this project, we had them repair some splice closures at Erwin and Cassville Road, near the city cemetery and on Gilreath Road. This was a budgeted item and totaled $14,233.00. Mr. Porta recommended approval of these charges.

A motion to approve the Fiber Splicing by NCI was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

5. Martin Robbins Fence Company

Mr. Porta stated the guardrail by the city cemetery was hit recently and the cost to repair it is $5,187.00. The city is submitting these charges to the driver's insurance company and we expect to be reimbursed. Mr. Porta recommended approval of this item.

A motion to approve Martin Robbins Fence Company was made by Council Member Roth and seconded by Council Member Wren. Motion carried unanimously. Vote: 4-0.

2. Camera Upgrade for Customer Service

Tom Rhinehart, Finance Department Head the Fiber Department reviewed the existing cameras and have stated they are old and out of date. They are currently a 1 mega pixel and 2 mega pixel camera and do not always bring objects into clear focus. The replacements will be 4 mega pixel cameras, twelve indoor and five outdoor. The quote also includes more video storage (Upgrade NVR). Mr. Rhinehart recommended the camera upgrade for the customer service area and outside parking lot in the amount of $19,400.39.

Motion to approve the Camera Upgrade for Customer Service was made by Council Member Wren and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

H. Other

1. Kohl's Irrevocable Stand By Letter of Credit No. 632954-30 Amendment No. 2

Keith Lovell, City Attorney stated Customer Service received an amended Irrevocable Standby Letter of Credit for Kohl's which decreases the amount of the Letter of Credit and updates their address. Legal has reviewed the amended Letter of Credit and noted that it needs to be signed by a City official. Mr. Lovell requested the City accept the Letter of Credit and the Mayor be authorized to sign the amendment on behalf of the City.

Motion to approve the Kohl's Irrevocable Stand by Letter of Credit No. 632954-30 Amendment No. 2 was made by Council Member Wren and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

Council Member Wren made a motion to add an item to the agenda. Council Member Hodge seconded the motion, and it carried unanimously. Vote: 4-0.

Added Item: Brunch Bill Discussion

Mr. Lovell stated the logistics of putting the brunch bill on the ballot with several options for Council to consider. November 2018: voters would have to vote in separate locations with separate locations. November 2019: the brunch bill question would be on the ballot for a regularly scheduled election, and the cost would be legal fees. March 2019: this would be an election with the same cost as a regular election per contract. Council Member Fox stated he thought November 2019 was the best option. Council discussed November 2019 being the best option.

I. Monthly Financial Statement

1. May 2018 Financial Report

Mr. Rhinehart stated revenues have increased, and expenditures have increased. The City will be reimbursed for firetruck from leasepool.

After announcements a motion to adjourn the meeting was made by Council Member Roth and needing no second. Motion carried unanimously. Vote: 4-0.

Meeting Adjourned

/s/ Matthew J. Santini
Mayor

ATTEST:

/s/ Meredith Ulmer
Meredith Ulmer
City Clerk