City Council Meeting
10 N. Public Square
July 5, 2018
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Boy Scout Troop #12

Pledge of Allegiance led by Council Member Fox.

The City Council met in Regular Session with Calvin Cooley, Mayor Matt Santini and the following present: Jayce Stepp, Council Member Ward Two; Cary Roth, Council Member Ward Three; Calvin Cooley Council Member Ward Four; Gary Fox, Council Member Ward Five; Tamara Brock, City Manager; Meredith Ulmer, City Clerk and David Archer, City Attorney.

Absent: Kari Hodge, Ward 1 and Taff Wren Ward 6

II. Regular Agenda

A. Council Meeting Minutes

1. June 21, 2018

A motion to approve the June 21, 2018 City Council Meeting Minutes as presented was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 4-0.

B. Other

1. Property Acquisition Minutes April 19, 2018

Meredith Ulmer, City Clerk stated this is a request for approval of the property acquisition executive session minutes from April 19, 2018. Council discussed the purchase of the Dabbs Property in an amount of $200,000 an acre and for the closing to be completed by the City Attorney.

Motion to approve the property acquisition minutes from April 19, 2018 was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

2. Change in City Ordinance 3.9 (False Alarms for Home/Business Security Systems)

David Archer, City Attorney, stated the necessity of the alarm ordinance 3.9 change is to allow invoicing of excessive false alarms as opposed to issuing citations. This is accomplished by changing the wording in the current ordinance from a "fine" to a "fee." Fines indicate a citation must be issued to repetitive offenders of the ordinance. The ordinance change also identifies a flat fee for the fourth and subsequent false alarms within a 30-day period. The current ordinance has a fine ranging from $200-$500 and the new ordinance sets the rate at a flat fee of $200. The City Attorney's office concurs with this change and your support and approval is requested.

Motion to approve the Change in City Ordinance 3.9 False Alarms for Home/Business Security Systems was made by Council Member Fox and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

Ordinance no. 16-18

NOW BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, THAT THE CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 3 – ALARM SYSTEMS. SECTION 3-9. – SERVICE CHARGE RATES. IS HEREBY AMENDED BY DELETING SAID SECTION AND REPLACING IT AS FOLLOWS:

1.

Sec. 3-9. - Service charge rates.

Service charge rates for alarm systems connected pursuant to this chapter shall be as follows:

(1) For the first violation of this section at any premises in a month, there shall be no charge.

(2) For the second violation of this section at any premises in a month, there shall be a service charge of fifty dollars ($50.00).

(3) For the third violation of this section at any premises in a month, there shall be a service charge of one hundred dollars ($100.00)

(4) For the fourth and any subsequent violation of this section at any premises in a month, there shall be a service charge of two hundred dollars ($200.00).

(5) Service charges are not applicable to state, local or federal government agencies.

(6) Service charges shall be billed by the City and are payable as indicated on said invoice.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: June 21, 2018
SECOND READING: July 5, 2018

____
MATTHEW J. SANTINI, MAYOR

ATTEST: ______________________________
MEREDITH ULMER, CITY CLERK

C. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. SU18-02, Special Use Permit for Outdoor Storage. Location: 929 N. Tennessee Street. Applicant: Treasure Chest Outlet. Zoning Multi Use District

Randy Mannino, Planning and Development Department Head stated the Treasure Chest Outlet has been operating at 927 N. Tennessee St. for several years. Recently, the owner purchased 929 N. Tennessee St. immediately adjacent to the existing store for staging and outdoor storage of outdoor products. Currently, the outdoor products are being temporarily stored on an adjacent property and consist of a broad selection of concrete fountains, bird baths, statuary and clay pots. Treasure Chest Outlet wishes to store these items in the outdoor space between the 927 and 929 buildings.

Text Amendment, T18-03, approved by City Council on 5/3/18, allows outdoor storage of landscape supplies on non-residential properties in side and rear yards in the M-U district with a Special Use permit.

The floor was opened for a public hearing: Tim Garnto, applicant came forward to answer any questions.

A motion to approve SU18-02 was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

D. Resolutions

1. Time Change for Civic Youth Day, September 20, 2018

Tamara Brock, City Manager stated this is an annual occurrence allowing the City Council to accommodate Civic Youth Day. This year Civic Youth Day is scheduled for September 20, 2018, so the time of the meeting is changed from 7 PM to 9 AM.

Council Member Roth made a motion to approve the Council Meeting Time Change for Civic Youth Day on September 20, 2018. The motion was seconded by Council Member Cooley, and carried unanimously. Vote: 4-0.

E. Bid Award/Purchases

1. Cityview Software Portal/Mobile Modules

Mr. Mannino stated the department would like to respectfully request approval of the purchase of software updates: Portal and Mobile Modules of our newly implemented CityView software. The Portal Module will eventually allow our customers to make online payments for licensing and permits. The Mobile Module will allow full interface by our building inspectors and code enforcement officers from the field, eliminating duplication of effort. This is a budgeted item. Mobile grand total: $18,751 plus annual maintenance fee $2,156 and Portal grand total: $12,491 plus annual maintenance fee $1,650. Mr. Mannino stated this is over budget by approximately $600.00, but the funds will be pulled from somewhere else in the budget to make up for the deficient.

A motion to approve Cityview Software Portal/Mobile Modules was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 4-0.

2. Bid – 18-003 Park Entrance Signs

Greg Anderson, Parks and Recreation Department Head stated bid and bid specifications were legally advertised for 3-park entrance signs: 1-Dellinger Park & 2-Sam Smith Park. This project is funded with GO Park Bond funds. The low bid in the amount of $9,460.00 from New Beginning Signs, Cartersville GA is recommended for the creation of three redwood park entrance signs.

A motion to approve Bid -18-003 Park Entrance Signs was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 4-0.

3. Center Road Pump Station Fence

Ed Mullinax, Water Engineer stated on March 15, 2018, Council authorized electrical work needed to install a diesel generator to the Center Road Pump Station. The generator was installed on 6/29/2018 and now needs to be secured. Bids were requested from the following vendors to install a vinyl coated chain link fence around the generator and pump station: Cartersville Fence Company $6,325.00; ABC Fence 6,500.00; Bartow Fence $7,678.42.

Mr. Mullinax recommended approval of the Cartersville Fence Company quote in the amount of $6,325.00.

A motion to approve the Center Road Pump Station was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

Mayor Santini recused himself and exited the room.

4. Engineering & Installation for New Fiber Customer

Calvin Cooley presided over the meeting.

Dan Porta, Assistant City Manager stated FiberCom has an opportunity to serve Reicon Management locations: Booth Western Art Museum, Tellus, Corporate Office, Grand Theatre and Savoy with 1 gig of dedicated service. In order to serve Tellus, fiber must be installed along State Route 411 and the projected cost for the underground build is: NCI Underground Construction $81,800; Luffman-Byers Engineering $8,200; Fiber – existing equipment $7,200; Hand Holes – existing equipment $2,100; Inner Duct – existing equipment $9,800; Projected Total Cost $109,100.

Based on the 1 gig services being provided to Reicon Management, this will be a four year, two-month payback to install these five locations. Initially, the City looked at aerial installation along State Route 411, which would save approximately $20,000 to $25,000 and reduce the return on investment time period, however, the City's recommendation is to go with the underground fiber service, as it is less likely to be damaged. There are a number of potential customers the Fiber Department can serve along State Route 411 and if approved, the City would begin to market to these customers. Any new customers will reduce the return on investment. Funding for this build will come from the current FY 2018-19 budget and Mr. Porta recommended approval of the agreements with Luffman-Byers Engineering for $8,200 and NCI for $81,800.

If approved, the recommendation would be to authorize the Mayor and City Clerk to sign the contract documents once they have been approved by the City Manager and City Attorney.

A motion to approve Engineering & Installation for New Fiber Customer Luffman-Byers Engineering for $8,200 and NCI for $81,800 was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

Mayor Santini entered the room and continued presiding over the meeting.

5. City Fuel Station

Mr. Porta stated the City is constructing a fuel station at the new Gas Department Headquarters on Old Mill Road. Balfour Beatty included an amount of $268,655 for a fuel station in their construction costs.

A fuel station could be constructed at a lower cost and issued a request for proposal to potential bidders. The city received proposals from five bidders and the base bids are as follows: Guardian Fueling $223,888.07; SPATCO $224,113.90; United Pump and Controls $243,160.00; Jones & Frank $257,945.17; Atlanta Petroleum $262,050.00.

The best proposal was received from Guardian Fueling Technologies and is recommended for your approval. Their total quote, in the amount of $225,188.07, includes retractable hoses, total fiberglass delivery and a sump system.

A motion to approve the quote from Guardian Fueling Technologies for the City Fuel

Station was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 4-0.

F. Appointments

1. Georgia Public Web Representative

Mr. Porta stated Georgia Public Web (GPW) is a subsidiary to MEAG and the City Council needs to appoint a representative as a voting delegate. Currently, Dan serves as the voting delegate and also is a GPW Board member. Mr. Porta requested to continue as the voting delegate for the City and also requested approval to seek re-election as a GPW Board member.

A motion to approve Georgia Public Web Representative was made by Council Member Fox and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

G. Contracts/Agreements

1. USIS Workers Compensation TPA Agreement

Mr. Porta stated USIS is the third-party administrator that processes the City's workers' compensation claims and has been since the City went self-insured in 2007. The premium for this service remains at the same annual rate of $9,900 and approval of this contract renewal is recommended.

A motion to approve USIS Workers Compensation TPA Agreement was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 4-0.

2. Geo-Hydro Engineers Agreements

Mr. Porta stated the City has received two proposals from Geo-Hydro Engineers for subsurface and construction materials testing at the new Fire Station #3. The subsurface testing will cost $3,500 and the estimated total for the construction materials testing is $24,367.20. Mr. Porta recommended approval of these two proposals which are funded through 2014 SPLOST funds.

A motion to approve the Geo-Hydro Engineers Agreements was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

3. Intergovernmental Relocation Agreement

Michael Hill, Assistant Gas Department Head stated this Intergovernmental Relocation Agreement between Bartow County and the City of Cartersville would allow for the relocation of natural gas utility infrastructure outside of the existing public right-of-way in conflict with the Cassville-White Road improvements, Project 3001044. Bartow County will reimburse the

City for the cost of the facilities within the easement.

Council Member Roth made a motion to approve the Intergovernmental Relocation Agreement. The motion was seconded by Council Member Fox and carried unanimously. Vote:4-0.

4. Toyo Relocation Agreement

Mr. Hill stated Toyo has proposed a plant expansion which includes the addition of a railroad spur track. This track is in conflict with our existing high pressure natural gas line. We have estimated the relocation of the existing natural gas line to avoid the conflict to be approximately $33,000.00.

A motion to approve Toyo Relocation Agreement was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 4-0.

H. Surplus Equipment

1. Surplus and Sale of 1996 Pierce Fire Truck

Chief Carter stated with the addition of the newest fire truck, the Fire Department is looking to remove one from our fleet. Chief Carter respectfully requested to surplus the 1996 Pierce Saber – VIN #4P1CT02U6TA000756. With this potential surplus, City Fire has been asked by Haralson County Fire Department and Haralson County Board of Commissioners to consider a direct sale to their government. This truck has been valued by Ten-8 Fire Equipment, our Pierce dealer, at a price of $10,000.00. Haralson County has agreed to an asking price of $9,000.00. The sale of this vehicle would be done As Is with no warranty given or implied. Our request would be to surplus this vehicle and provide a direct sale to Haralson County for the amount and stipulations provided. The City would also request that legal counsel provide all documents to complete this transaction and that the Mayor be authorized to sign all required documents related to this surplus and sale.

A motion to approve Surplus and Sale of 1996 Pierce Fire Truck to Haralson County surplus and direct sale was made by Council Member Roth and seconded by Council Member Stepp. Motion carried unanimously. Vote: 4-0.

Announcements: The Mayor thanked City Staff for their hard work ensuring safety during the 4th of July celebration.

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote: 4-0.

Meeting Adjourned

/s/ Matthew J. Santini

Mayor

ATTEST:

/s/ Meredith Ulmer

Meredith Ulmer
City Clerk

CITY OF CARTERSVILLE
GEORGIA
SEAL
1850
CORPORATE
INCORPORATED