



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCILPERSONS:

Matt Santini – Mayor
Calvin Cooley – Mayor Pro Tem
Gary Fox
Kari Hodge
Cary Roth
Jayce Stepp
Taff Wren

AGENDA

Council Chamber, Third Floor of City Hall– 7:00
PM – 6/21/2018
Work Session – 6:00PM

CITY MANAGER:
Sam Grove

CITY ATTORNEY:
David Archer

CITY CLERK:
Meredith Ulmer

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda

A. Other

1. Swearing in of New City Manager (Page 1)

[Attachments](#)

B. Council Meeting Minutes

1. June 7, 2018 (Pages 2 - 17)

[Attachments](#)

C. Contracts/Agreements

1. Rotary Club of Etowah for July 4, 2018 Celebration (Pages 18 - 27)

[Attachments](#)

2. Contracts for Performing Services (Pages 28 - 60)

[Attachments](#)

D. Bid Award/Purchases

1. Audit Firm Replacement (Pages 61 - 73)

[Attachments](#)

E. Second Reading of Ordinances

1. Amendment to Utilities Ordinance Regarding Water/Sewer Rates (Pages 74 - 79)

[Attachments](#)

2. Budget Ordinance for the Fiscal Year 2018-19 (Pages 80 - 82)

[Attachments](#)

3. Supplemental Series 2018 Bond Ordinance (Pages 83 - 88)

[Attachments](#)

F. Public Hearing - 1st Reading of Zoning/Annexation Requests

1. SU18-02, Special Use Permit for Outdoor Storage. Location: 929 N. Tennessee Street. Applicant: Treasure Chest Outlet. Zoning: Multi-Use District. (Pages 89 - 107)

[Attachments](#)

G. Other

1. Change in City Ordinance 3.9 (False Alarms for Home/Business Security Systems) (Pages 108 - 110)

[Attachments](#)

H. Bid Award/Purchases

1. Property & Casualty & Workers Compensation Insurance Renewal for FY 2018-19 (Pages 111 - 117)

[Attachments](#)

2. One Beacon Insurance Deductible Invoice (Pages 118 - 119)

[Attachments](#)

3. Travelers Insurance Deductible Invoice (Pages 120 - 121)

[Attachments](#)

4. Civic Plus Annual Fee (Pages 122 - 123)

[Attachments](#)

5. Underground Cable Fault Locator (Pages 124 - 129)

[Attachments](#)

6. WPCP Grit Auger Rebuild (Pages 130 - 133)

[Attachments](#)

7. WPCP Belt Filter Press 3 PLC (Pages 134 - 138)

[Attachments](#)

8. WPCP Tree Planting (Pages 139 - 142)

[Attachments](#)

I. Engineering Services

1. Jimmy Donn Crane Sewer Relocation (Pages 143 - 153)

[Attachments](#)

2. Waterford Sewer Relocation (Pages 154 - 164)

[Attachments](#)

J. Discussion

1. GO Bond Projects/Budget (Pages 165 - 168)

[Attachments](#)

K. Monthly Financial Statement

1. April 2018 Financial Report (Pages 169 - 173)

[Attachments](#)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.



City of Cartersville

City Council Meeting
6/21/2018 7:00:00 PM
Swearing in of New City Manager

SubCategory:	Other
Department Name:	Administration
Department Summary Recommendation:	The Cartersville City Clerk, Meredith Ulmer, will be swearing in the new City Manager, Tamara W. Brock.
City Manager's Remarks:	
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting
6/21/2018 7:00:00 PM
June 7, 2018

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	Minutes have been uploaded for your review.
City Manager's Remarks:	The minutes are recommended for Council approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 June 7, 2018
 6:00 P.M. – Work Session
 7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Cooley.

Pledge of Allegiance led by Council Member Hodge.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Cary Roth, Council Member Ward Three; Calvin Cooley Council Member Ward Four; Gary Fox, Council Member Ward Five; Sam Grove, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

Absent: Jayce Stepp, Council member Ward 2; Taff Wren, Council Member Ward 6

II. Regular Agenda

A. Council Meeting Minutes

1. June 7, 2018

A motion to approve the May 17, 2018 City Council Meeting Minutes as presented was made by Council Member Hodge and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

B. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. T18-04, Electronic Sign boundary revision for West Ave. Applicant: Trinity UMC. Text Amendment to Chapter 20, Article II, Sign Ordinance, Sec. 20-25, Freestanding Signs.

Randy Mannino, Planning and Development Department Head stated applicant Trinity United Methodist Church, 814 West Avenue, would like to replace its existing monument sign with an electronic monument sign. The new sign would be located on the western half of the West Avenue property frontage. Currently, electronic signs are not allowed east of the Henderson Drive intersection at West Avenue. The purpose of the text amendment is to extend the boundary limits 500 ft. east from the Henderson Drive intersection to allow for electronic freestanding signs on West Avenue. Planning Commission recommended approval.

Mayor Santini opened the floor for a public hearing, and with no one coming forward the hearing was closed.

Council Member Roth made a motion to approve T18-04 Electronic Sign boundary

revision. Motion was seconded by Council Member Cooley; motion carried unanimously. Vote: 4-0.

Ordinance No. 12-18__

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 20. SIGNS AND OUTDOOR ADVERTISING. ARTICLE II. SIGN ORDINANCE. SECTION 20-25 Freestanding signs, PARAGRAPH (2). b Electronic freestanding signs, 15. West Ave. is hereby amended by deleting Sec. 20-25(2.) b.15. and adding the following:

1.

15. West Ave. (beginning 500 feet northeast of the intersection with Henderson Dr. as measured from the centerline of Henderson Dr. at West Ave., and running southwest).

The remaining provisions of Section 20-25 are to remain as is and the modified location is to made part of the listed streets in Section 20-25(2.)b.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: May 17, 2018

SECOND READING: June 7, 2018

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

C. First Reading of Ordinances

1. Amendment to Utilities Ordinance Regarding Water/Sewer Rates

Tom Rhinehart, Finance Department Head stated the proposed fiscal year 2018-2019 budget includes an increase in the Water and Sewer Fund to help address the maintenance and capital issues of the water fund. The increase is as follows: a 7.5% increase in the residential water and sewer rates.

With the proposed increase in the water and sewer rates, the City of Cartersville residents will remain one of the lowest in the surrounding municipalities. The increase is needed to maintain the existing system and plan for any necessary future expansions. Mr. Rhinehart recommend approval of the proposed water and sewer rate increases to begin July 1, 2018.

This is a first reading and requires no action.

2. Budget Ordinance for the Fiscal Year 2018-19

Mr. Rhinehart stated the proposed budget is a balanced budget and increased \$15,204,655 over the fiscal year 2017-2018 budget. The budget did change slightly to reflect changes in the general fund and the addition of the Tax Allocation District Fund which was left out in error in the May meeting. With these changes being made, the total budget increase equates to a 9.05% increase over the Fiscal Year 2017-2018 budget. The proposed budget includes salary adjustments in all departments, no increase in the City's property tax millage rate, school system funding, no increase in staff, an increase in health insurance premiums for both the City and the employees, and an increase in the residential water and sewer rates.

Budget comparison by type for the FY 2019 proposed budget compared to the FY 2018 budget include: personnel expenses increase by \$783,900 (salary adjustments, increase in personnel, and health insurance premiums); operating expenses increased \$5,178,645; purchase of commodities increased by \$1,048,885; school board appropriation decreased by \$30,710; BID tax expenses increased by \$10,000; debt service expenses increased \$1,250,430 (new gas department debt, new water and sewer debt, new TAD debt); capital expenses increased \$6,963,505 (increased water and sewer capital expenses and gas capital expenses), and transfers to the general fund remain the same. Mr. Rhinehart recommended approval of the proposed FY 2018-19 budget as presented.

This is a first reading and requires no action.

D. Resolutions

1. MEAG Updates to Bonds and Auditing Procedures

Keith Lovell, City Attorney stated MEAG has determined that it is in its best interest and the interest of its members to amend the Power Sales contracts in regards to auditing provisions to save costs. This resolution authorizes the Mayor and City Clerk to sign any and all necessary and related documents in furtherance of the petition which relates to approval and/or issuance of various stated bonds.

A motion to approve MEAG Updates to Bonds and Auditing Procedures was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

RESOLUTION NO:13-18

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF

CARTERSVILLE, IN THE STATE OF GEORGIA, AUTHORIZING SIGNATURE OF DOCUMENTS FOR MEAG TRANSACTIONS

WHEREAS, MEAG has determined that it is in its best interest and the interests of its members to amend the Power Sales Contracts in regards to auditing provisions in order to save costs; and

WHEREAS, it is necessary for the Mayor and City Clerk to be authorized to execute answers and related documents and agreements after MEAG files a Petition in substantially the form as attached hereto as Exhibit “A” and the Answer as attached hereto as Exhibit “B” both of which are incorporated herein by reference; and;

WHEREAS, the Mayor and City Council have determined that it is in the best interest of the City to participate in this amendment and issuance of Power Revenue Bonds; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, IN THE STATE OF GEORGIA, AS FOLLOWS:

That the Mayor and City Council of the City of Cartersville authorize the Mayor and City Clerk to sign any and all necessary and related documents in furtherance of the Petition in substantially the form attached as Exhibit “A” and the Answer in substantially the form attached as Exhibit “B” which relate to approval and/or issuance of additional Project One Senior Bonds, additional Project One Subordinated Bonds, additional General Resolution Projects Senior Bonds, and additional General Resolution Projects Subordinated Bonds, as said documents may be amended subject to approval of the City Manager and City Attorney.

BE IT AND IT IS HEREBY RESOLVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, this ____ day of _____, 2018.

ATTEST:

/s/_____
Meredith Ulmer, City Clerk
City of Cartersville, Georgia

/s/_____
Matthew J. Santini, Mayor
City of Cartersville, Georgia

E. Contracts/Agreements

1. City Manager Employment Agreement

Mr. Lovell stated this Employment Agreement is between the City of Cartersville and Tamara W. Brock regarding the position of City Manager effective June 7, 2018 until January 2, 2020.

A motion to approve the City Manager Agreement was made by Council Member Hodge

and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

2. Leake Mounds-Etowah River Walk Link – GDOT Project Close-out

Greg Anderson, Parks and Recreation Department Head stated with construction completed for Leake Mounds-Etowah River Walk trail and all punch list items addressed by contractor, all invoices are paid and the maximum amount of GDOT TE grant money, \$1,610,000, was received or requested for the last reimbursement: \$106,891.06. Mr. Anderson submitted the Sponsor's Certification of Final Acceptance and Statement of Final Project Expenditures.

Statement of Final Project Expenditures, states:

Administrative Expenditures \$99,271.55

Invoices paid to Southland Engineering for construction administrative services & project testing agreement/change-orders with City of Cartersville.

PE Expenditures \$134,001.60

Invoices paid to Southland Engineering per agreement/change-orders with City of Cartersville for the design/engineering/permitting/bidding services.

Construction Expenditures \$2,062,238.09

Invoices paid for trail construction by Lewallen Construction per agreement/change-orders with City of Cartersville.

Total Project Expenditures \$2,295,511.24

The original agreements and approved change-orders from Southland Engineering (design/bidding/construction administration/testing) and Lewallen Construction (construction) totaled \$2,299,544.87, and final total project costs were \$2,295,511.24. GO Recreation Bond will fund \$685,511.42 remaining project costs, after \$1,610,000 TE grant.

Amount budgeted for match, \$1,070,000.00 (for Leake Mounds-Etowah RiverWalk & Pettit Creek phase III); spent \$34,690 on Pettit Creek Trail phase III, for a difference of \$349,798.76.

Mr. Anderson recommended Cartersville City Council accept Certification of Acceptance, Total Project Expenditures and other checklist items for the Leake Mounds-Etowah RiverWalk Link as submitted for this project and request that the Mayor sign any and all related documents as per GDOT requirements to close-out TE project.

A motion to approve Leake Mounds-Etowah RiverWalk Link - GDOT Project Close-Out was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

3. Soil Test Borings & Reporting for Williams/Transco Dalton Delivery Point

Michael Hill, Assistant Gas Department Head stated Williams/Transco requires soil test borings and reporting for the site of the Dalton Expansion Delivery Point. A quote was received from Geo-Hydro Engineers, Inc. of Kennesaw, Georgia in the amount of \$21,900.00. The Gas System recommends approval of this service.

A motion to approve Soil Test Borings & Reporting for Williams/Transco Dalton Delivery Point from Geo-Hydro Engineers, Inc was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

4. Site Grading & Permitting Design Services (Williams/Transco)

Mr. Hill stated this is part of our Agreement with Williams/Transco to provide the site grading for the Williams/Transco Expansion project. A quote was received from Stephenson Engineering, Inc. of Cartersville, Georgia in the amount of \$19,350.00. The Gas System recommends approval of this item.

If approved, the recommendation would be to authorize the Mayor and City Clerk to sign the contract documents once they have been approved by the City Manager and City Attorney.

A motion to approve Site Grading & Permitting Design Services was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

F. Bid Award/Purchases

1. Telenet Systems Equipment

Dan Porta, Assistant City Manager stated the current camera system that the Fiber Department uses for all of the City's cameras is from Vicon Industries. Vicon has recently upgraded their software to valerus and the City must make this same upgrade in order for City cameras to continue to be fully operational. The quote also includes additional licensing that will be needed for new cameras at the Gas Department Headquarters and City Hall. Mr. Porta recommended approval of this purchase.

A motion to approve Telenet Systems Equipment was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

2. Replacement Shell Cutters for Tapping Machine

Bob Jones, Water Department Head stated the Distribution and Collection (D&C) System crews use a Mueller tapping machine that was purchased in the late 1970's. The shell cutter looks very similar to a door knob hole saw and works the same way, but after 40 plus years, these can no longer be sharpened. The Water Department requested bids for a replacement set of shell cutters from the following vendors: Core & Main \$5,944.00; Fortiline Waterworks \$7,423.84; Pollard Water \$7,720.15. Mr. Jones recommended approval of the Core & Main bid in the amount of \$5,944.00.

A motion to approve Core & Main for the Replacement Shell Cutters for Tapping Machine was made by Council Member Hodge and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

3. Septic Receiving Pit Valve Vault

Mr. Jones stated the Water Pollution Control Plant (WPCP) receives an average of 168,000 gallons of septic tank waste every month. This waste is dumped via truck into the septic receiving pit where it is screened for objects greater than 1-inch in diameter. This gross screening allows many objects to pass through the screening rack. These objects then lodge in the two downstream plug valves that control flow from the receiving pits.

As currently constructed, we have to excavate the plug valves multiple times per year to extract items which prevent the valve from closing. In order to make servicing these valves easier, the Water Department needs to construct a concrete vault to house the valves rather than burying them each time they are worked on. Bids were requested for the construction of a vault around the valves from the following: Childers Foundation \$12,345.00; Graham Commercial Construction \$15,730.00; Womack, Lewis & Smith with no bid.

Mr. Jones recommended approval of the Childers Foundation bid in the amount of \$12,345.00.

A motion to approve Septic Receiving Pit Valve Vault was made by Council Member Roth and seconded by Council Member Hodge. Motion carried unanimously. Vote: 4-0.

4. Streaming Current Monitor

Mr. Jones the Water Treatment Plant (WTP) has been using a streaming current monitor (SCM) since 2000 to monitor raw water quality and coagulant dosage. The SCM works by analyzing the aggregate ionic and colloidal surface charge of the water. When coagulant is dosed at the optimum point, the SCM will measure a net neutral charge.

The current SCM is approaching 20 years old and is no longer supported by the manufacturer. Quotes were solicited for replacement equipment from the following vendors: Micrometrix \$6,750.00; Hydrocal \$19,300.00; HACH \$11,275.00.

After requiring a thorough vendor demonstration and talking to other plants that have been using this equipment for years, City Water is convinced the Micrometrix unit is worth the cost. Mr. Jones recommended the Micrometrix bid in the amount of \$6,750.00.

A motion to approve the Streaming Current Monitor through Micrometrix was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

5. Evoqua Service Technician

Mr. Jones stated on 4/19/2018, Council approved the rebuilding of lower bearings for the

Secondary #1 and #4 lift screws at the Water Pollution Control Plant (WPCP). The #4 lower bearing was installed last week in preparation for Subtropical Storm Alberto and its predicted 4 – 5 inches of rain. There is a small area where the screw binds and cannot be turned by hand. After working on alignment for several days, the binding has not improved.

Mr. Jones stated he would like to have the Evoqua Service Technician come out to diagnose/correct the problem prior to putting this unit in service. Evoqua has provided the attached quote for one full day of technician time onsite. I am requesting a not-to-exceed amount of \$7,550 to allow up to two full days of onsite technician time.

A motion to approve Evoqua Service Technician was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

G. Certification

1. Stormwater Management Program Certification

Mr. Jones stated the City of Cartersville Stormwater Program submitted a Notice of Intent to comply with the most recent NPDES Permit No. GAG610000 for Phase II Municipal Storm Sewer Systems (MS4) in October of 2017. As a result of this NOI, a new plan revising our Stormwater Management Program (SWMP) is to be submitted to Georgia EPD for approval. We are requesting permission for the Mayor to sign this document and any future related documents concerning this permit/program. The signature/certification plan is attached. The complete plan is on file, and available for viewing at the City of Cartersville Public Works Department.

A motion to approve Stormwater Management Program Certification was made by Council Member Hodge and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

H. Other

1. Election Results – SPLOST and Redevelopment Powers Approved

Meredith Ulmer, City Clerk stated citizens voted on whether or not to approve the continuation of SPLOST funds and Redevelopment Powers. City residents voted in favor of the SPLOST: 70% yes and 30% no; Redevelopment Powers: 67% yes and 33% no.

These numbers were acquired from Bartow Elections and are recommended for approval.

A motion to approve the Election Results was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

Council Member Hodge made a motion to add items to the agenda. The motion was seconded by Council member Roth and carried unanimously. Vote: 4-0.

Added Items:

1. Water Sewer Bond Purchase Agreement

Mr. Lovell stated there are two parts: Water Sewer Bond Purchase Agreement which authorizes the purchase of the bonds and the Supplemental Bond Ordinance. Gabe Agan from Raymond James came forward and gave a presentation regarding terms of agreement, bond rating and additional information.

Motion to approve Water Sewer Bond Purchase Agreement was made by Council Member Hodge and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

2. Supplemental Bond Ordinance

Mr. Lovell stated the following information is a supplement to the previous Water Bond adopted in April 2018. The supplement includes pricing, debt, and schedule of repayment. This is a first reading, and will be taken for a vote at the next Council meeting on June 21, 2018.

This is a first reading and requires no action at this time.

SUPPLEMENTAL SERIES 2018 BOND ORDINANCE

A SUPPLEMENTAL SERIES 2018 BOND ORDINANCE TO SET THE TERMS OF THE CITY OF CARTERSVILLE, GEORGIA'S WATER AND SEWER REVENUE BONDS, SERIES 2018, INCLUDING PRINCIPAL AMOUNTS, INTEREST RATES, MATURITY DATES, AND REDEMPTION PROVISIONS, AND FOR OTHER RELATED PURPOSES.

WHEREAS, the City of Cartersville, Georgia (the "City") adopted its Master Bond Ordinance (the "Original Ordinance") on April 19, 2018, authorizing the issuance and sale of its Water and Sewer Revenue Bonds, Series 2018 (the "Series 2018 Bonds") for the purposes of (i) refunding all of the City's Water and Sewerage Revenue Bond, Series 2012, outstanding in the principal amount of \$6,620,000, and (ii) financing the costs of making additions, extensions, and improvements to the City's existing water and sewer system; and

WHEREAS, certain capitalized terms used in this Supplemental Series 2018 Bond Ordinance (this "Supplemental Ordinance") shall have the meaning given to them in the Original Ordinance; and

WHEREAS, the Original Ordinance provides that the Series 2018 Bonds (1) shall be issued in an original aggregate principal amount to be specified in a Supplemental Ordinance to be adopted by the Governing Body, but which shall not in any event exceed a maximum aggregate principal amount of \$65,000,000; (2) shall bear interest at the rates per annum to be specified in a Supplemental Ordinance to be adopted by the Governing Body (but which shall not in any event exceed a maximum per annum rate of interest of 6.00%), computed on the basis

of a 360-day year consisting of twelve 30-day months, payable on December 1, 2018, and semiannually thereafter on each June 1 and December 1 of each year and shall mature on June 1, in the years (with a term not exceeding 40 years) and in the principal amounts to be specified in a Supplemental Ordinance to be adopted by the Governing Body (provided the principal of and interest on the Series 2018 Bonds payable in any Bond Year shall not in any event exceed a maximum amount of \$4,250,000), unless earlier called for redemption; (3) that mature on June 1 of the years to be specified in a Supplemental Ordinance to be adopted by the Governing Body will be Term Bonds; and (4) will be subject to optional and mandatory redemption prior to maturity as specified in a Supplemental Ordinance to be adopted by the Governing Body;

NOW, THEREFORE, the City Council of the City of Cartersville, Georgia hereby ordains as follows:

Ratification of Prior Actions. All actions heretofore taken by the Governing Body and the officers and agents of the City directed toward the issuance and sale of the Series 2018 Bonds be and the same are hereby ratified, approved, and confirmed.

Series 2018 Bond Details. The Series 2018 Bonds shall be issued in the original aggregate principal amount of \$57,305,000 and shall be designated “City of Cartersville, Georgia Water and Sewer Revenue Bonds, Series 2018.” The Series 2018 Bonds shall bear interest at the rates per annum set forth below, computed on the basis of a 360-day year consisting of twelve 30-day months, payable on December 1, 2018, and semiannually thereafter on each June 1 and December 1 of each year and shall mature on June 1, in the years and in the principal amounts as follows, unless earlier called for redemption:

<u>Year of Maturity</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2019	\$475,000	4.00%
2020	315,000	4.00
2021	325,000	4.00
2022	1,075,000	5.00
2023	1,180,000	5.00
2024	1,240,000	3.25
2025	1,280,000	5.00
2026	1,345,000	5.00
2027	1,410,000	5.00
2028	1,480,000	5.00
2029	1,555,000	5.00
2030	1,635,000	3.00
2031	1,685,000	5.00
2032	1,770,000	5.00
2033	1,855,000	4.00
2034	1,930,000	3.25
2035	1,995,000	4.00
2036	2,070,000	4.00
2037	2,155,000	4.00
2038	2,240,000	4.00
2043	12,620,000	4.00
2048	15,670,000	5.00

The Series 2018 Bonds that mature on June 1, 2043 and June 1, 2048 are Term Bonds.

Optional and Mandatory Redemption of Series 2018 Bonds. (a) The Series 2018 Bonds maturing on or before June 1, 2028 may not be called for optional redemption prior to maturity. The Series 2018 Bonds maturing on or after June 1, 2029 are subject to redemption prior to maturity at the option of the City on or after June 1, 2028, in whole at any time or in part on any Interest Payment Date, at the redemption price of 100% of the principal amount thereof plus accrued interest on such redemption date.

(b) In addition, the Series 2018 Bonds that are Term Bonds are subject to mandatory redemption prior to maturity on June 1 of the years, in the amounts, and at the prices provided below.

As and for a sinking fund for the retirement prior to maturity of the Series 2018 Bonds, there shall be deposited in the Principal Account from the Revenue Fund an amount sufficient to redeem the following principal amounts of the Series 2018 Bonds maturing on June 1, 2043 and June 1, 2048, on the dates (each such date being referred to as a “mandatory redemption date”) specified:

Series 2018 Bonds Maturing June 1, 2043

<u>June 1 of the Year</u>	<u>Principal Amount</u>
2039	\$2,330,000
2040	2,425,000
2041	2,520,000
2042	2,620,000
2043+	2,725,000

+ Final Maturity

Series 2018 Bonds Maturing June 1, 2048

<u>June 1 of the Year</u>	<u>Principal Amount</u>
2044	\$2,835,000
2045	2,980,000
2046	3,125,000
2047	3,285,000
2048+	3,445,000

+ Final Maturity

The City shall redeem such an aggregate principal amount of the Series 2018 Bonds at a redemption price equal to the principal amount thereof plus the interest due thereon to the mandatory redemption date.

Sale of Series 2018 Bonds. The City shall sell the Series 2018 Bonds to the Underwriter for the price of \$62,575,838.20. The Chief Officer is hereby authorized to execute and deliver, on behalf of the City, a purchase contract between the City and the Underwriter, providing for the sale of the Series 2018 Bonds. The execution and delivery of a purchase contract by the Chief Officer shall constitute conclusive evidence of the ratification, confirmation, and approval by the City of the terms and conditions of the purchase contract.

Official Statement. The use and distribution of the Preliminary Official Statement and the Official Statement with respect to the Series 2018 Bonds shall be and is hereby authorized, ratified, confirmed, and approved, and the execution and delivery of the Official Statement in final form shall be and is hereby authorized, ratified, confirmed, and approved. The Chief Officer is hereby authorized and directed to ratify, confirm, approve, execute, and deliver the Official Statement on behalf of the City, and the execution of an Official Statement by the Chief Officer shall constitute conclusive evidence of the Chief Officer's ratification, confirmation, approval, and delivery thereof on behalf of the City.

Continuance and Effect of Original Ordinance. The City hereby confirms the existence and applicability of the Original Ordinance and ratifies, restates, and reaffirms its representations, warranties, covenants, and agreements and all of the applicable terms, conditions, and provisions as set forth in the Original Ordinance and as supplemented and amended by this Supplemental Ordinance. Except where otherwise expressly indicated in this Supplemental Ordinance, the provisions of the Original Ordinance are to be read as part of this Supplemental Ordinance as though copied verbatim herein, and provisions of this Supplemental Ordinance shall be read as additions to, and not as substitutes for or modifications of (except as otherwise specifically provided herein), the provisions of the Original Ordinance. Except as expressly amended, modified, or supplemented by this Supplemental Ordinance, all of the terms, conditions, and provisions of the Original Ordinance shall remain in full force and effect. In executing and delivering this Supplemental Ordinance, the City shall be entitled to all powers, privileges, and immunities afforded to the City and shall be subject to all the duties, responsibilities, and obligations of the City under the Original Ordinance.

Effective Date. This Supplemental Ordinance shall take effect immediately upon its adoption and approval.

Repeal of Conflicting Ordinances and Resolutions. Any and all ordinances and resolutions, or parts of ordinances or resolutions, if any, in conflict with this Supplemental Ordinance are hereby repealed.

Bond Ordinance Constitutes a Contract. This Supplemental Ordinance supplements and amends a contract with the Bondholders binding the City, and therefore it is proper and appropriate for the Chief Officer to execute the same on behalf of the City and for the Attesting Officer to attest the same.

CITY OF CARTERSVILLE, GEORGIA

(SEAL)

By: _____
Mayor

Attest:

City Clerk

CITY CLERK'S CERTIFICATE

GEORGIA, BARTOW COUNTY

I, **MEREDITH ULMER**, City Clerk of the City of Cartersville, Georgia (the "City"), **DO HEREBY CERTIFY** that the foregoing pages constitute a true and correct copy of the Supplemental Series 2018 Bond Ordinance adopted by the City Council of the City at an open public meeting duly called and lawfully assembled at 7:00 p.m., on the 21st day of June 2018, in connection with the authorization, issuance, and sale of \$57,305,000 in original aggregate principal amount of revenue bonds designated "City of Cartersville, Georgia Water and Sewer Revenue Bonds, Series 2018," the original of such Supplemental Series 2018 Bond Ordinance being duly recorded in the Minute Book of the City, which Minute Book is in my custody and control.

I do hereby further certify that the following members of the City Council of the City were present at such meeting:

Matt Santini
Kari Hodge
Jayce Stepp
Cary Roth
Calvin Cooley
Gary Fox
Taff Wren

and that the following members were absent:

and that such Supplemental Series 2018 Bond Ordinance was duly adopted by a vote of:

Aye ____ Nay ____.

WITNESS my hand and the official seal of the City, this the 21st day of June 2018.

City Clerk, City of Cartersville, Georgia

(SEAL)

3. Resolution

Mr. Lovell stated that due to utility discrepancies, crediting issues, and theft/fraud the City needs to adjust the accounts that were affected. Mr. Lovell asked for a not to exceed amount of \$50,000.

Motion to approve Resolution 14-18 was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

After announcements a motion to adjourn the meeting was made by Council Member Roth and needing no second. Motion carried unanimously. Vote: 4-0.

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

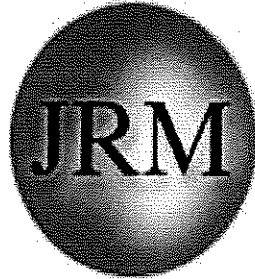
/s/ _____
Meredith Ulmer
City Clerk



City of Cartersville

City Council Meeting
6/21/2018 7:00:00 PM
Rotary Club of Etowah for July 4, 2018 Celebration

SubCategory:	Contracts/Agreements
Department Name:	Administration
Department Summary Recommendation:	This is a contract between the City of Cartersville and the Rotary Club of Etowah for the July 4th celebration at Dellinger Park. Additionally, JRM Management Services, Inc. has contracted with the Rotary Club of Etowah to coordinate this event and the contract is attached.
City Manager's Remarks:	Your approval of this contract is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	

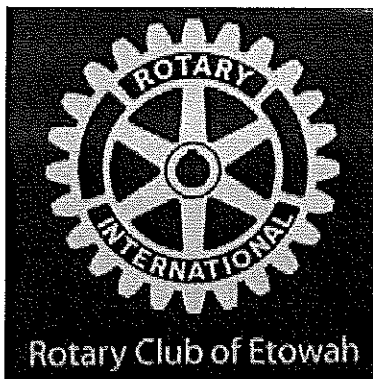


JRM Management Services, Inc.

Tod Miller and Bill Watson

**P.O. Box 777
Kennesaw, GA 30156**

770-423-1330





Management Services, Inc.

P.O. Box 777 Kennesaw, GA 30156

Phone: 770.423.1330 Fax: 770.293.0047

E-mail: (todmiller@jrmmanagement.com)

"THIS MANAGEMENT AND SERVICE AGREEMENT (herein "Agreement") is entered into this second day of February 2018 by and between the Rotary Club of Etowah as party of the first part (hereinafter "RCOE") and JRM Management Services, Inc. as party of the second part (hereinafter "JRM") upon the terms set forth below."

1. The purpose of this Agreement is to allow JRM to handle all responsibilities of sponsorship sales, retention, activation, layout, promotion, music/entertainment, kid's activities, logistics, and fireworks for the 2018 Cartersville 4th of July Celebration at Dellinger Park on July 4, 2018 (herein "Event"). JRM agrees that the Event shall be a family-oriented event suitable for children of all ages. JRM further agrees that it shall be responsible for all expenses related to this Project and RCOE shall not be responsible for any expenses of this Project."
2. JRM agrees to perform the following Services:
 - a. JRM Management Services, Inc. will work with RCOE to create a working budget associated with the successful advertising, promotion, entertainment, set-up, maintenance, and clean-up for the Event.
 - b. JRM Management Services, Inc. agrees to work in cooperation with the designated RCOE representatives (to be agreed upon) in all aspects of promoting the Event.
 - c. JRM will have on-site producers for the entire set-up, event and clean-up.
 - d. JRM will provide the RCOE a certificate of insurance that will show liability coverage in the amount of one million dollars (\$1,000,000.00) with RCOE listed as "additional insured" and also with the City of Cartersville listed as an additional insured.
 - e. JRM Management Services, Inc. will operate an office year-round in Cobb County (Kennesaw) to handle all inquires from vendors and prospective vendors and as a source of event information from the general public.
3. The parties agree to the following additional terms:
 - a. JRM is authorized to revise vendor levels, specifically revise exhibiting level sponsor to a minimum cost of \$500.00 for a 10' x 10' space and provide tent, table, and chairs in a high traffic area as part of that sponsorship. JRM is further authorized to revise sponsor levels as set forth below, provided that

Cartersville 4th of July Celebration at Dellinger Park,
Page 2 of 4

any changes to sponsor levels set forth below, or any matters of sponsorship not covered below shall be mutually agreeable to the parties. JRM understands that the City of Cartersville prohibits the sale and/or advertisement of alcoholic beverages at this Event; and sponsorship by companies that produce alcoholic beverages, in keeping with the requirement to maintain a family-oriented Event. Therefore, sponsorship by such companies is prohibited.

1. Sponsorship Levels

- i. \$500.00 Booth (includes tent, table, chairs)
- ii. \$1,500.00 - \$10,000.00 Upper level sponsors that will include advertising and specific promotions.

2. Civic / Non-profit Vendors

- i. \$75.00 - 12' x 12' Booth (space only)
- ii. \$150.00 - 12' x 12' Booth includes 10' x 10' tent

3. Arts & Crafts - Juried Vendors

- i. \$75.00 - 12' x 12' Booth (space only)
- ii. \$150.00 - 12' x 24' Booth (space only)

4. Food Vendors

- i. \$150.00 - Non-profit – 12' x 12' Booth (space only)
- ii. 20% of Gross Sales – For-profit (\$100 deposit required)

- b. JRM will meet with RCOE staff and determine on-site assets and preliminary layout the event. JRM will handle on-site logistics and set-up of all infrastructures.
- c. JRM will handle all aspects of vendors making the process completely “turn-key” and would only require the RCOE to forward any contacts received about the Event.
- d. JRM will help and facilitate in-kind sponsorships designated by the RCOE as beneficial.
- e. JRM will accept all funds in relation to all vendors (cash, check or credit card transactions) on behalf of the RCOE / Event and will meet once a month starting in April of each year with RCOE with a report of progress. JRM will also meet after the Event for any follow-up information and review of any changes to processes or procedures.

Cartersville 4th of July Celebration at Dellinger Park,
Page 3 of 4

- f. JRM will order, facilitate, layout and set all tables, tents, portable toilets associated with the activation of the Event. These items will be estimated and included in the Event budget.
- g. RCOE anticipates that Century Bank, the City of Cartersville and the County of Bartow may each donate \$4,000.00 for fireworks. Funds donated by Century Bank, the City and County to RCOE are pass-through items for payment towards the fireworks show, and upon payment of these amounts to RCOE, these funds shall be paid by RCOE to JRM as a supplement to the cost of the fireworks. Notwithstanding the payment of funds from Century Bank, City and/or County, JRM shall be exclusively responsible for the fireworks show and all costs thereof in such amounts as JRM deems appropriate; the Event budget will be at least \$12,000.00 for fireworks. If the Century Bank, City and/or County do not make donations for fireworks, the parties to this Agreement shall revisit and/or revise the budget regarding fireworks as they can mutually agree.
- h. JRM will assist the City of Cartersville in order to maintain and keep clean the event grounds (Dellinger Park) during and after the Event.
- i. JRM will work with Cartersville Parks & Recreation Department to plan and activate parking for the Event at Dellinger Park. The Event will receive \$4.00 off each car parking proceeds collected by the Cartersville Parks & Recreation Department. The City will receive \$1.00 off each car parking proceeds. The City will charge each car \$5.00 to park at Dellinger Park for the Event.
- j. The parties agree that RCOE will enter into an agreement with the City of Cartersville for the use of Dellinger Park and City services for this Event, upon such terms at least equivalent to previous year's Events, provided that the City of Cartersville shall have the authority to approve JRM as a subcontractor to this Event and to incorporate this Agreement into its agreement with RCOE. In the event the City of Cartersville does not agree to this provision for any reason, the parties to this Agreement shall amend this Agreement upon such terms as they can mutually agree.

4. COMPENSATION: All net profits shall be equally divided between JRM (50%) and RCOE (50%). In the unlikely event that the net profit is less than zero, JRM will absorb any loss and not the RCOE.

Cartersville 4th of July Celebration at Dellinger Park,
Page 4 of 4

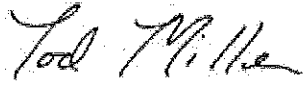
5. If for any reason beyond the control of the parties this Event cannot take place on the scheduled date of July 4, 2018, the parties agree to hold the Event on the following day of July 5, 2018, unless otherwise mutually agreed by the parties.

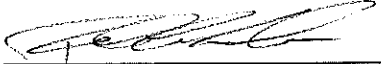
6. This Agreement shall be in effect from the date hereof through December 31, 2018, and thereafter may be continued from year to year as the parties can agree in writing.

AGREED & ACCEPTED:

JRM Management Services, Inc.

Rotary Club of Etowah


by: Tod Miller 2/2/18
President Date


Authorized Agent 3/2/18
Rotary Club of Etowah Date

Patricia Nelson
Print Name
2017/18 President

JRM Management Services, Inc. ~ P.O. Box 777 ~ Kennesaw, GA 30156
770-423-1330 ~ Fax: 770-293-0047

Item # 3

CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this ____ day of _____, 2018, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as "City" and ROTARY CLUB OF ETOWAH hereinafter referred to as "Contractee."

W I T N E S S E T H

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.05 (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

To provide a Fourth of July fireworks spectacular at Dellinger Park.

Section 1. The City and Contractee agree to the following terms and conditions for good and valuable considerably received and in exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

- (a) Twelve (12) police officers at mutually agreed upon hours;
- (b) Two (2) firefighters on a ATV Response Unit from noon to the end of the event;
- (c) Coordinate with EMS to request an ambulance on site;
- (d) One (1) fire truck at 8:30 PM to the end of the event;
- (e) The City of Cartersville shall be responsible for all costs associated with any and all of the above City employees and equipment;
- (f) The City of Cartersville has contributed to the fireworks display the sum of Four Thousand Dollars (\$4,000);

(g) The time to be spent, services performed and location of all personnel shall be approved by the City at least ten (10) days prior to the event and said information will be provided to the Optimist Club:

(h) The Five Dollar (\$5) parking charge at Dellinger Park, on July 4th, One Dollar (\$1) of which will be paid to the City by Contractee, and the balance of which shall be retained by Contractee;

Section 2. Contractee agrees to perform the described activities within the following time period, and has entered into a separate contract with JRM Management Services, Inc to operate said event on February 2, 2018:

The Contractee and its subcontractor JRM Management Services, Inc. shall operate and provide a firework display and provide the following services at Dellinger Park on July 4, 2018 or other mutually agreed upon date, weather permitting, as indicated on Exhibit "A" attached hereto.

Section 3. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 4. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 5. If Contractee fails to perform this Agreement within the time period specified in Section 2, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 6. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 7. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the

City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 8. All notices and accounting request should be sent to the following:

For the City: City Manager, City of Cartersville
 P. O. Box 1390
 Cartersville, GA 30120

For the Contractee: ROTARY CLUB OF ETOWAH
 P.O. Box 2221
 Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals
this ____ day of _____, 2018

Signed, sealed and delivered in the presence of: CITY OF CARTERSVILLE, GA

Witness

Matthew J. Santini, Mayor

Notary Public

Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this ____, day of _____,
2018.

Signed in the presence of: ROTARY CLUB OF ETOWAH

Witness

By: _____

Its: _____

Notary Public

Exhibit “A”
List of Activities Scheduled for Downtown and Dellinger Park
ROTARY CLUB OF ETOWAH 4th of July Celebration
July 4, 2018

- **Parade** – The ROTARY CLUB OF ETOWAH in cooperation with WBHF Radio will sponsor a parade through downtown Cartersville. Participants will gather in the Tabernacle Baptist Church parking lot and will step off at 9:00 AM.
- **Arts and Craft** – Various commercial, individual and church vendors will offer a variety of foods, crafts and family oriented activities through the day.
- **Entertainment** – Throughout the day, a variety of family oriented entertainment will be scheduled for the event stage, including an “Idol Contest” for adults and children. Immediately preceding the “Fireworks Show” there will be approximately 30 minutes of patriotic music.
- **Car Show** – The ROTARY CLUB OF ETOWAH in cooperation with the Cartersville Shrine Club, will sponsor a car show at the park.
- **Fireworks Show** – At dusk the ROTARY CLUB OF ETOWAH in cooperation with the City of Cartersville, will sponsor a fireworks show produced and shot by a licensed pyrotechnic company.



City of Cartersville

**City Council Meeting
6/21/2018 7:00:00 PM
Contracts for Performing Services**

SubCategory:	Contracts/Agreements
Department Name:	Administration
Department Summary Recommendation:	This item includes the Contracts for Performing Services for those agencies that are awarded funds each year as part of the annual budget. The dollar amount recommended is the same as last year. The agencies and amounts for this year are: • Cartersville-Bartow Library/ \$454,500 • Cultural Arts Alliance/ \$51,000 • Juvenile Court/ \$15,000 • Bartow Health Access/ \$2,000 • Good Neighbor Homeless Shelter/ \$2,000 • Summer Hill Learning Center/ \$1,200 • Eddie Lee Wilkins Youth Association/ \$18,000 • Bartow-Cartersville Joint Development Authority/ \$173,960
City Manager's Remarks:	Your approval of the contracts under this item is recommended.
Financial/Budget Certification:	With the exception of the EL Wilkins Foundation, these are budgeted in FY 2019. The EL Wilkins Foundation is split funded, half in FY 2018 and half in FY 2019.
Legal:	
Associated Information:	

CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this ____ day of _____, 20____, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as “City” and **Bartow Health Access** hereinafter referred to as “Contractee.”

W I T N E S S E T H

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.05 (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

Bartow Health Access, Inc. is organized exclusively for charitable and educational purposes, to provide accessible health care for those without insurance; more specifically, to create premier health status in our community by enhancing, coordinating and providing plans and partnerships which address accessibility, accountability, prevention, education and information.

Section 2. In exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

\$2000.00

Section 3. Contractee agrees to perform the above described activities within the following time period:

July 1, 2018 – June 30, 2019

Section 4(a). Contractee shall by the tenth of each month during the term of this Contract prepare and send to the City a monthly financial report of the previous month which indicates at a minimum all funds received and to whom disbursed, including methodology indicating where or to whom the funds provided by the City were disbursed to.

(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 10. All notices and accounting request should be sent to the following:

For the City: City Manager, City of Cartersville
P. O. Box 1390
Cartersville, GA 30120

For the Contractee: Bartow Health Access
C/o Gary James
31 Point North Dr #105
Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals
this ____ day of _____, 20____.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

Witness

Matthew J. Santini, Mayor

Notary Public

Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this _____, day of _____, 20____.

Signed in the presence of:

Witness

By: _____

Notary Public

Title: _____

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

20-8092710
EEV/Basic Pilot Program* User Identification Number

BY: [Signature]
Authorized Officer or Agent
(Contractor Name)

3-14-18
Date

Barton Health Access Executive Director
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

31 Pointe North Drive Cartersville, GA 30128
Contractor Address

GARY JAMES
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
14th DAY OF March, 2018

Irene Hufstetter
Notary Public

My Commission Expires:

04-03-2021



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this ____ day of _____, 20____, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as “City” and **Bartow Cartersville Joint Development Authority** hereinafter referred to as “Contractee.”

W I T N E S S E T H

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.05 (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

To operate and provide for a Cartersville-Bartow County Department of Economic Development that works to maintain a balance of industrial, commercial and residential growth while protecting resources, the environment and the quality of life in Cartersville and Bartow County.

Section 2. In exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

\$173,960.00

Section 3. Contractee agrees to perform the above described activities within the following time period:

July 1, 2018 – June 30, 2019

Section 4(a). Contractee shall by the tenth of each month during the term of this Contract prepare and send to the City a monthly financial report of the previous month which indicates at a minimum all funds received and to whom disbursed, including methodology indicating where or to whom the funds provided by the City were disbursed to.

(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 10. All notices and accounting requests should be sent to the following:

For the City: City Manager, City of Cartersville
P. O. Box 1390
Cartersville, GA 30120

For the Contractee: Cartersville-Bartow County Dept. of Economic Development
C/o Melinda Lemmon
P.O. Box 2224
Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals
this ____ day of _____, 20____.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

Witness

Matthew J. Santini, Mayor

Notary Public

Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this ____, day of _____, 20____.

Signed in the presence of:

Witness

By: _____

Notary Public

Title: _____

By: _____

Title: _____

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

409322
EEV/Basic Pilot Program* User Identification Number

Melinda Lemmon
BY: Authorized Officer or Agent
(Contractor Name)

3/28/2018
Date

Bartow-Cartersville Joint Development Authority Executive Director
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

P.O. Box 2224, Cartersville, GA 30121
Contractor Address

Melinda Lemmon
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

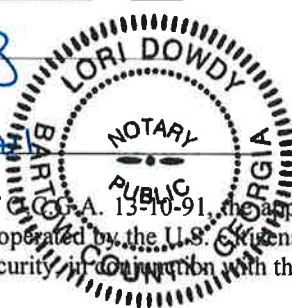
BEFORE ME ON THIS THE

28 DAY OF March, 2018

Lori Dowdy
Notary Public

My Commission Expires:

1/29/2019



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security in conjunction with the Social Security Administration (SSA).

CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this ____ day of _____, 20____, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as “City” and **Cultural Arts Alliance of Cartersville/Bartow County, Inc.** hereinafter referred to as “Contractee.”

W I T N E S S E T H

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.03 (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

Provide various cultural activities for the citizens of Cartersville, Georgia

Section 2. In exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

\$51,000.00

Section 3. Contractee agrees to perform the above described activities within the following time period:

July 1, 2018-June 30, 2019

Section 4(a). Contractee shall by the tenth of each month during the term of this Contract prepare and send to the City a monthly financial report of the previous month which indicates at a minimum all funds received and to whom disbursed, including methodology indicating where or to whom the funds provided by the City were disbursed to.

(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 10. All notices and accounting requests should be sent to the following:

For the City: City Manager, City of Cartersville
P. O. Box 1390
Cartersville, GA 30120

For the Contractee: Cultural Arts Alliance of Cartersville/Bartow County, Inc.
Meghann Humphreys
PO Box 243
Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals
this ____ day of _____, 20____.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

Witness

Matthew J. Santini, Mayor

Notary Public

Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this _____, day of _____,
20____.

Signed in the presence of:

Witness

By: _____

Notary Public

Title: _____

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

333898
EEV/Basic Pilot Program* User Identification Number

[Signature]
BY: Authorized Officer or Agent
(Contractor Name)

29 March 2018
Date

Cultural Arts Alliance of Cartersville - Bartow County President
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

101 N. Erwin Street, P.O. Box 243, Cartersville, GA 30120
Contractor Address

Meghan K. Humphreys
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

29 DAY OF March, 20 18

Melissa Crowder
Notary Public

My Commission Expires:

10-9-20



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this ____ day of _____, 20____, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as "City" and **Eddie Lee Wilkins (ELW) Youth Association** hereinafter referred to as "Contractee."

W I T N E S S E T H

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.05 (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

The ELW Youth Association, Inc. will conduct an athletic, social intervention and educational Summer Program for the youth of Cartersville and Bartow County.

Section 2. In exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

The City of Cartersville will pay a total of \$18,000.00 for the Summer Program in 2018 in two (2) installments of \$9,000.00. Prior to the following payments being made, the Contractee must provide a written contract indicating that they have the use of an approved basketball gymnasium to conduct the program. If said contract is not provided by the date of the first payment due hereunder, this Agreement shall be null and void and the City has no further obligations to Contractee. The first installment will be paid on or about June 29, 2018 and the second installment on or about July 6, 2018.

Section 3. Contractee agrees to perform the above described activities within the following time period:

July 1, 2018 – June 30, 2019

Section 4(a). Contractee shall by the tenth of each month during the term of this Contract prepare and send to the City a monthly financial report of the previous month which indicates at a minimum all funds received and to whom disbursed, including methodology indicating where or to whom the funds provided by the City were disbursed to.

(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 10. All notices and accounting request should be sent to the following:

For the City: City Manager, City of Cartersville
P. O. Box 1390
Cartersville, GA 30120

For the Contractee: Eddie Lee Wilkins, Executive Director
162 Concord Close Circle
Smyrna, GA 30082

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals this ____ day of _____, 20____.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

Witness

Matthew J. Santini, Mayor

Notary Public

Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this _____, day of _____, 20____.

Signed in the presence of:

Witness

By: _____

Notary Public

Title: _____

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

319045
EEV/Basic Pilot Program* User Identification Number

Eddie Lee Wilkins
BY: Authorized Officer or Agent
(Contractor Name)

3/8/18
Date

Eddie Lee Wilkins (ELW) Youth Assn, Inc. Vice-Pres.
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

162 Concord Close Cir Smyrna, GA 30082
Contractor Address

Dawn Wilkins
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE 8th DAY OF March, 20 18

S. Lezcano
Notary Public

My Commission Expires: September 8, 2018



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this ____ day of _____, 20____, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as “City” and **Good Neighbor House**

hereinafter referred to as “Contractee.”

W I T N E S S E T H

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.03 (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

Operate a temporary homeless shelter for homeless men, women & families in the City of Cartersville. Clients receive shelter, food, clothing, mail/phone access, and assistance in locating housing.

Section 2. In exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

\$2,000.00

Section 3. Contractee agrees to perform the above described activities within the following time period:

July 1, 2018 – June 30, 2019

Section 4(a). Contractee shall by the tenth of each month during the term of this Contract prepare and send to the City a monthly financial report of the previous month which indicates at a minimum all funds received and to whom disbursed, including methodology indicating where or to whom the funds provided by the City were disbursed to.

(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 10. All notices and accounting request should be sent to the following:

For the City: City Manager, City of Cartersville
P. O. Box 1390
Cartersville, GA 30120

For the Contractee: Good Neighbor House
Jessica Mitcham
PO Box 664
Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals this
____ day of _____, 20____.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

Witness

Matthew J. Santini, Mayor

Notary Public

Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this _____, day of _____,
20_____.

Signed in the presence of:

Witness

By: _____

Notary Public

Title: _____

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

332020
EEV/Basic Pilot Program* User Identification Number

Jess N. Mitcham
BY: Authorized Officer or Agent
(Contractor Name)

3/20/18
Date

Homeless Shelter Action Committee Inc Executive Director
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

PO Box 664 Cartersville GA 30120
Contractor Address

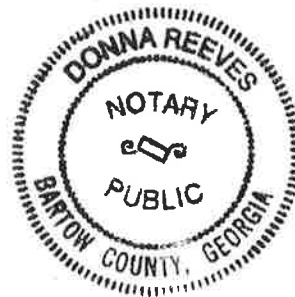
Jessica Mitcham
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
20th DAY OF March, 2018

Donna D. Reeves
Notary Public

My Commission Expires:

06-30-2018



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this ____ day of _____, 20____, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as “City” and **Bartow County Juvenile Court** hereinafter referred to as “Contractee.”

W I T N E S S E T H

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.03 (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

Provide substance abuse prevention education

Section 2. In exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

\$15,000.00

Section 3. Contractee agrees to perform the above described activities within the following time period:

July 1, 2018-June 30, 2019

Section 4(a). Contractee shall by the tenth of each month during the term of this Contract prepare and send to the City a monthly financial report of the previous month which indicates at a minimum all funds received and to whom disbursed, including methodology indicating where or to whom the funds provided by the City were disbursed to.

(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 10. All notices and accounting request should be sent to the following:

For the City: City Manager, City of Cartersville
P. O. Box 1390
Cartersville, GA 30120

For the Contractee: Juvenile Court of Bartow County
Judge Neal Brunt
135 Cherokee Avenue
Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals this _____ day of _____, 20____.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

Witness

Matthew J. Santini, Mayor

Notary Public

Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this _____, day of _____, 20____.
Signed in the presence of:

Witness

By: _____

Notary Public

Title: _____

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

137838
EEV/Basic Pilot Program* User Identification Number

BY: Steve Taylor
Authorized Officer or Agent
(Contractor Name)

3-15-18
Date

Bartow County
Contractor/Entity Name

Commissioner
Title of Authorized Officer or Agent of Contractor

135 W. Cherokee Ave., S251, Cartersville, GA 30120
Contractor Address

Steve Taylor
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
15th DAY OF March, 2018

Samuel Cox
Notary Public

My Commission Expires:

April 14, 2019

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this ____ day of _____, 20____, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as “City” and **Bartow County Library, Inc.** hereinafter referred to as “Contractee.”

WITNESSETH

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.03 (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

Provide a Learning Center for children and adults which includes resources and services to encourage learning and love for reading.

Section 2. In exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

\$1200.00 per year to be paid at \$300.00 each calendar quarter

Section 3. Contractee agrees to perform the above described activities within the following time period:

July 1, 2018 – June 30, 2019

Section 4(a). Contractee shall by the tenth of each month during the term of this Contract prepare and send to the City a monthly financial report of the previous month which indicates at a minimum all funds received and to whom disbursed, including methodology indicating where or to whom the funds provided by the City were disbursed to.

(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 10. All notices and accounting request should be sent to the following: Item # 4

For the City: City Manager, City of Cartersville
P. O. Box 1390
Cartersville, GA 30120

For the Contractee: Bartow County Library, Inc.
C/o Ann Robinson
29 Robinson Loop Road, SW
Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals this
____ day of _____, 20____.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

Witness

Matthew J. Santini, Mayor

Notary Public

Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this _____, day of _____, 20____.
Signed in the presence of:

Witness

By: _____

Notary Public

Title: _____

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

NBEA1813
EEV/Basic Pilot Program* User Identification Number

BY: _____
Authorized Officer or Agent
(Contractor Name)

3/29/18
Date

Bartow County Library Inc. Chairperson
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

Contractor Address _____

Ann E Robinson
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

29 DAY OF March, 20 18

Cheryl Jackson
Notary Public

My Commission Expires: 2/7/2021



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

CONTRACT FOR PERFORMING SERVICES

STATE OF GEORGIA

COUNTY OF BARTOW

AGREEMENT made this ____ day of _____, 20____, between the CITY OF CARTERSVILLE, GEORGIA, a municipal corporation and political subdivision of the State of Georgia, hereinafter referred to as "City" and **Cartersville-Bartow County Library System** hereinafter referred to as "Contractee."

W I T N E S S E T H

WHEREAS, pursuant to the City of Cartersville Charter Article I, Section 1.03 (h) and (x) the City desires to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the City and its inhabitants,

WHEREAS, the Mayor and City Council of the City of Cartersville deems it is in the interest of the City to enter into the following Agreement to promote and protect the safety, health, peace, security, good order, comfort convenience, morals and general welfare of the City and its inhabitants,

WHEREAS, Contractee desires to perform the following services and/or activity for the City and its inhabitants:

Provide all citizens of the city with resources and services to help met their information, educational, cultural, and recreational needs.

Section 2. In exchange for Contractee performing the above described activity and/or services the City will provide Contractee with the following:

\$454,500.00

Section 3. Contractee agrees to perform the above described activities within the following time period:

July 1, 2018 - June 30, 2019

Section 4(a). Contractee shall by the tenth of each month during the term of this Contract prepare and send to the City a monthly financial report of the previous month which indicates at a minimum all funds received and to whom disbursed, including methodology indicating where or to whom the funds provided by the City were disbursed to.

(b). If Contractee of the funds provided herein exceed 33 1/3% of their annual budget must comply with the Georgia OPEN MEETINGS ACT, O.C.G.A. § 50-14-1 et. seq. and the Georgia OPEN RECORDS ACT, O.C.G.A. § 50-18-70 et. seq.

(c). Additionally, Contractee shall provide either a notarized affidavit or certified statement from their CPA with a copy of the budget attached as to the percentage of annual funding contributed by the City.

Section 5. The City has no responsibility and/or liability for any of the activities and actions of Contractee.

Section 6. Contractee agrees to hold harmless the City against any and all claims, actions, or suits against it, relating to this Agreement or the performance of Contractee pursuant to this Agreement and agrees to defend the City in the event such claims are made against the City. In addition Contractee will reimburse the City for any and all costs incurred by the City in defending any claims against the City arising out of this Agreement or the performance of this Agreement.

Section 7. If Contractee fails to perform this Agreement within the time period specified in Section 3, Contractee upon written notification from the City must within ten (10) days make an accounting of all expenditures and costs incurred for the performance of this Agreement and refund and/or reimburse the City all costs and funds disbursed for failure to perform this Agreement within thirty (30) days from the date the service was to be performed.

Section 8. The City, upon written notice, may request a report on the progress and/or expenditures of Contractee in performing this Agreement. Upon a request by the City, Contractee will have ten (10) days to respond to said request to the appropriate official.

Section 9. Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Section 10. All notices and accounting request should be sent to the following:

For the City: City Manager, City of Cartersville
P. O. Box 1390
Cartersville, GA 30120

For the Contractee: Cartersville-Bartow County Library Systems
Carmen Sims
429 W. Main Street
Cartersville, GA 30120

IN WITNESS THEREOF, the parties hereto set their hands and affix their seals
this ____ day of _____, 20____.

Signed, sealed and delivered in the presence of: City of Cartersville, Georgia

Witness

Matthew J. Santini, Mayor

Notary Public

Meredith Ulmer, City Clerk

The above Agreement is hereby accepted this _____, day of _____, 20____.

Signed in the presence of :

Witness

By: _____

Notary Public

Title: _____

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

331040

EEV/Basic Pilot Program* User Identification Number

Carmen Sims
BY: Authorized Officer or Agent
(Contractor Name)

3-28-2018
Date

Bartow County Library System Director
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

429 W. Main St. Cartersville, GA 30120
Contractor Address

Carmen Sims
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

28th DAY OF March, 2018

Charlay Howard
Notary Public

My Commission Expires:

9-1-19

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

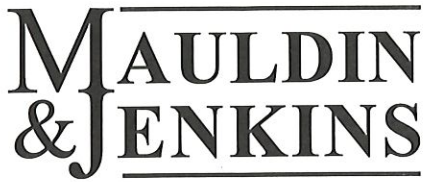


City of Cartersville

City Council Meeting
6/21/2018 7:00:00 PM
Audit Firm Replacement

SubCategory:	Bid Award/Purchases
Department Name:	Finance
Department Summary Recommendation:	On May 29, 2018, our current audit firm, Carr, Riggs, and Ingram, stated their audit fees were increasing \$20,000. Tom Carmichael stated the main reason for the increase was the “complexity of the GASB changes over the last several years”. Our audit complexities are: we have three major utility funds along with stormwater, solid waste, and fiber funds (most municipalities have only a water and sewer fund); the new single audit of the Leake Mounds Trail; our stand alone pension plan (brings in a whole new reporting aspect and disclosure/footnotes to the audit); and the newly issued water and sewer bond (will add a new layer of audit reporting and disclosures) (Tom Carmichael has been aware of all of these). Some increase was expected because it has been four (4) years without an increase, but we have had issues with this firm. We felt we were a training ground for their new hires; they were not timely issuing the CAFR (one year the City had to file for an extension); and they were not timely answering questions regarding accounting issues. Adam Fraley with Mauldin and Jenkins, LLC said their audit firm did not increase their fees and they were interested in handling our audit. Several organizations that use Mauldin and Jenkins had very positive things to say about them. Sam Grove and I discussed hiring Mauldin and Jenkins to perform the City’s audit and Keith Lovell said we were not required to go through an RFP process. Adam and I met on June 7th and discussed the City’s needs along with changes that have occurred since 2013 (the last year the city did an for auditing RFP). We received an engagement letter which covers their scope of work, the City’s responsibilities, and pricing (for multi-year audit services which is less than a one year contract). I recommend the FY 2018, FY 2019, and FY 2020 audit services be awarded to Mauldin and Jenkins in the amount of \$55,000, \$57,000, and \$59,000 respectively. Our legal counsel has reviewed the engagement letter.
	Cover Memo The previous audit firm of Carr, Riggs and Ingram informed the Item # 5

City Manager's Remarks:	City of a \$20,000 increase to perform our audit due to the complexity of the GASB changes. Tom felt that the service we were receiving was lacking and is using this as a time to explore the use of another audit firm. After several conversations with existing clients and conversations with the firm of Mauldin and Jenkins, Tom is recommending Mauldin and Jenkins for our audit services. Since this is a service and not a good, we were not required to go through the RFP process. There is an increase in the budgeted amount for the audit, therefore the additional funds will be found within the finance department budget. We are asking for approval of the FY 2018, FY 2019 and FY 2020 audit services to be awarded to Mauldin and Jenkins.
Financial/Budget Certification:	This is in the FY 2019 budget at \$50,000, and will need to be increased during the year by moving funds around within the Finance Department budget.
Legal:	
Associated Information:	



June 7, 2018

Honorable Mayor and Members of the
City Council
City of Cartersville, Georgia
P.O. Box 1390
Cartersville, Georgia 30120

Attn: Thomas Rhinehart, Finance Director

We are pleased to confirm our understanding of the services we are to provide the City of Cartersville, Georgia (the City) for the years ended June 30, 2018, 2019, and 2020. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City of Cartersville, Georgia as of and for the year then ended. These statements will include the budgetary comparison information for the General Fund. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis (MD&A).
2. Schedule of Changes in the City's Net Pension Liability and Related Ratios.
3. Schedule of City Contributions – Pension Plan.
4. Schedule of Changes in the City's Net OPEB Liability and Related Ratios.
5. Schedule of City Contributions – OPEB Plan.
6. Schedule of Pension Investment Returns.

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial

statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of expenditures of federal awards.
2. Schedule of Projects Constructed with Special Purpose Local Option Sales Tax Proceeds.
3. Combining and individual fund statements.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, we have no responsibility for determining whether such other information is properly stated, and our auditor's report will not provide an opinion or any assurance on that other information:

1. Introductory section
2. Statistical section

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on -

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

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Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Members of the City Council for the City of Cartersville, Georgia. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue reports, or may withdraw from this engagement.

Management Responsibilities

Management is responsible for the financial statements, schedule of expenditures of federal awards, and all accompanying information as well as all representations contained therein.

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected

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misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and to prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review subsequent to the start of fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with

our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to an exempt offering document with which Mauldin & Jenkins is not involved, you agree to clearly indicate in the exempt offering document that Mauldin & Jenkins is not involved with the contents of such offering document.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. You agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or

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governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to

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render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Cartersville, Georgia's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Cartersville's major programs. The purpose of these procedures will be to express an opinion on the City of Cartersville's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Audit Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form

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and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the City of Cartersville, Georgia; however, management is responsible for distribution of the reports and financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Mauldin & Jenkins and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Mauldin & Jenkins personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a regulatory body. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party (ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately September 2018 and to issue our reports no later than December 31, 2018 for the June 30, 2018 audit. Adam Fraley is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be \$55,000, \$57,000, and \$59,000 for the years ended June 30, 2018, 2019, and 2020, respectively. Our hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses and are payable upon presentation. The above fees are based on anticipated cooperation from your personnel (including complete and timely receipt by us of the information on the respective client participation listings to be prepared annually) and the assumption that unexpected circumstances (including scope changes) will not be encountered during the audit. If significant additional time is necessary, we will discuss it with management and arrive at a new fee estimate before we incur the additional costs.

As a result of our prior or future services to you, we might be requested or required to provide information or documents to you or a third party in a legal, administrative, arbitration, or similar proceeding in which we are not a party. If this occurs, our efforts in complying with such requests will be deemed billable to you as a separate engagement. We shall be entitled to compensation for our time and reasonable reimbursement for our expenses (including legal fees) in complying with the request. For all requests we will observe the confidentiality requirements of our profession and will notify you promptly of the request.

Item # 5

Our services and the terms of this engagement letter are contingent on our satisfactorily completing our client acceptance process, including communications with and reviewing the predecessor auditor's workpapers.

We appreciate the opportunity to be of service to the City of Cartersville, Georgia and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

MAULDIN & JENKINS, LLC



Adam M. Fraley

RESPONSE:

This letter correctly sets forth the understanding of the City of Cartersville, Georgia.

By: _____

Title: _____

Item # 5



Report on the Firm's System of Quality Control

To the Shareholders of Mauldin & Jenkins, LLC
and the National Peer Review Committee:

We have reviewed the system of quality control for the accounting and auditing practice of Mauldin & Jenkins, LLC (the firm), applicable to engagements not subject to PCAOB permanent inspection, in effect for the year ended May 31, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, an audit performed under FDICIA, and examinations of service organization's SOC 1 and SOC 2 engagements.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Mauldin & Jenkins, LLC applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Mauldin & Jenkins, LLC has received a peer review rating of *pass*.

PBMares, LLP

PBMares, LLP
October 30, 2017



City of Cartersville

City Council Meeting

6/21/2018 7:00:00 PM

Amendment to Utilities Ordinance Regarding Water/Sewer Rates

SubCategory:	Second Reading of Ordinances
Department Name:	Finance
Department Summary Recommendation:	The proposed fiscal year 2018-19 budget includes an increase in the Water and Sewer Fund to help address the maintenance and capital issues of the water fund. The increase is as follows: a 7.5% increase in the residential water and sewer rates. The 7.5% increase will allow the water department to continue the maintenance of the existing water and sewer system as well as update/expand the system to fulfill the needs of existing customers. For residential customers, the water and sewer rate increase equates to \$0.66 per 100 cubic feet used for city residents. The total estimated increase for a residential water and sewer customer is \$2.24 per month on 7000 gallons consumed. With the proposed increase in the water and sewer rates, the City of Cartersville residents will remain one of the lowest in the surrounding municipalities. The increase is needed to maintain the existing system and plan for any necessary future expansions. I recommend approval of the proposed water and sewer rate increases to begin July 1, 2018.
City Manager's Remarks:	City Council approval of this ordinance is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance
of the
City of Cartersville, Georgia

Ordinance No. _____

Now be it and it is hereby **ORDAINED** by the Mayor and City Council of the City of Cartersville, that the **CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 24. UTILITIES. ARTICLE IV. WATER SERVICE Section 24-64 (a), (b), (c), (d), (e), and (f) Water and Sewage Rate and Section 24-147 (a.) Sewage Rates** is hereby amended by deleting said Section 24-64 (a), (b), (c), (d), (e), and (f), and Section 24-147 (a) in their entirety and replacing them with the following:

Sec. 24-64. Water & Sewage Utility Rates.

(a.) Water Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 9.45	\$ 16.67
3/4" full flow	\$ 14.18	\$ 24.27
1"	\$ 22.06	\$ 39.43
1 ¼" or 1 ½"	\$ 44.10	\$ 72.79
2"	\$ 85.06	\$150.13
4"	\$157.51	\$293.43
6"	\$245.71	\$424.62
8"	\$315.03	\$586.88
Plus consumption as follows:		
(i) Residential Meters		
(a) 0 – 8 consumptions per month	\$1.95/100 cu. ft.	\$3.76/100 cu. ft.
(b) 9 – 14 consumptions per month	\$3.08/100 cu. ft.	\$3.86/100 cu. ft.
(c) 15 – 19 consumptions per month	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(d) 20 + consumptions per month	\$6.50/100 cu. ft.	\$6.50/100 cu. ft.
(ii) Apartments, Multiples & Commercial Meters		
	\$3.21/100 cu. ft.	\$4.57/100 cu. ft.
(iii) Irrigation System Meters		
	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(iv) Industrial and All Other Meters		
	\$1.95/100 cu. ft.	\$3.76/100 cu. ft.

(b.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		

5/8" or 3/4"	\$ 9.45	\$ 9.45
3/4" full flow	\$ 14.18	\$ 14.18
1"	\$ 22.06	\$ 22.06
1 ¼" or 1 ½"	\$ 44.10	\$ 44.10
2"	\$ 85.06	\$ 85.06
4"	\$157.51	\$157.51
6"	\$245.71	\$245.71
8"	\$315.03	\$315.03
Plus consumption	\$2.14/100 cu. ft.	\$4.15/100 cu. ft.

(c) Tap Fees—Prior to the issuance of a tap, the following fees are required:					
	(in inches)	Water Tap Inside City	Water Tap Outside City	Sewer Tap Inside City	Sewer Tap Outside City
	¾	\$1,100.00	\$1,200.00	\$950.00	\$1,200.00
	1	1,200.00	1,400.00	1,000.00	1,300.00
	1½	2,200.00	2,400.00	1,150.00	1,600.00
	2	2,500.00	2,700.00	1,200.00	1,900.00
	4	3,000.00	3,200.00	1,775.00	3,050.00
	6	3,500.00	3,700.00	2,150.00	3,800.00
	8	4,000.00	4,200.00	2,620.00	4,740.00
	Multi-unit, per unit	1,100.00	1,200.00	950.00	1,200.00

Other provisions:

For commercial taps and industrial taps (service or sprinklers and residential sprinklers) the fee shall be the cost of installation plus ten (10) percent on materials and one hundred fifty (150) percent on labor (percentages double for outside city) the estimate to be paid in advance.

If developer installs residential taps and meter settings on property to city specifications, then the fee for the city to set meter shall be the cost of metering equipment and installation

(d) Capacity fees—A capacity fee for water and/or sewer service shall be requested for each new tap or on any increase in volume with respect to an existing tap.		
	<i>Water Capacity Fee (in inches)</i>	<i>City</i>
		<i>Outside City</i>

	$\frac{3}{4}$	\$1,020.00	\$930.00
	1	\$1,700.00	\$1,540.00
	1½	\$3,500.00	\$3,090.00
	2	\$5,590.00	\$4,940.00
	3	N/A	\$7,410.00
	4	\$10,100.00	\$9,030.00
	6	\$15,600.00	\$14,450.00
	8	\$20,280.00	\$18,780.00
	multi-unit/per unit	\$1,020.00	\$930.00
	<i>Sewer Capacity Fee (in inches)</i>	<i>City</i>	<i>Outside City</i>
	$\frac{3}{4}$	\$1,300.00	\$1,260.00
	1	\$2,160.00	\$2,520.00
	1½	\$4,320.00	\$4,030.00
	2	\$6,910.00	\$8,050.00
	3	N/A	\$10,040.00
	4	\$13,470.00	\$13,050.00
	6	\$20,200.00	\$19,580.00
	8	\$26,260.00	\$25,454.00
	multi-unit/per unit	\$1,300.00	\$1,260.00

Other provisions:

Apartments and hotels per unit calculations.

All hotel and apartment units with refrigerator and stove are to be calculated as a single (1) unit ($\frac{3}{4}$ " water meter equivalent) for capacity fees.

All hotel and apartment units without refrigerator and stove are to be calculated as one-half unit ($\frac{3}{4}$ " water meter equivalent) for capacity fees. The following, if part of an apartment or hotel and served by a single meter are to be considered a separate unit for capacity fees. The capacity fee will be calculated as a single (1) unit based on meter size. If the following are served by a master meter, they are considered to be a separate unit to be calculated as a single (1) unit ($\frac{3}{4}$ " water meter equivalent):

- (a) Restaurant;**
- (b) Lounge;**
- (c) Car wash;**

- (d)Lobby;
- (e)Full kitchen (not part of restaurant);
- (f)Linen Laundry;
- (g)Guest Laundry;
- (h)Swimming Pool.

Assisted Living Facility, Nursing Home, and Hospital per unit calculations.

All resident/patient rooms with refrigerator and stove are to be calculated as a single (1) unit (¾" water meter equivalent) for capacity fees.

All patient rooms without refrigerator and stove are to be calculated as one-half unit (¾" water meter equivalent) for capacity fees. The following, if part of a nursing home, assisted living facility, or hospital and served by a single meter are to be considered a separate unit for capacity fees. The capacity fee will be calculated as a single (1) unit based on meter size. If the following are served by a master meter, they are considered to be a separate unit to be calculated as a single (1) unit (¾" water meter equivalent):

- (a)Restaurant;
- (b)Lounge;
- (c)Car wash;
- (d)Lobby/Waiting Room;
- (e)Full kitchen (not part of restaurant);
- (f)Linen Laundry;
- (g)Guest Laundry;
- (h)Swimming Pool.

(e.) Unmetered Private fire service charges – Monthly Billing	City	Outside City
In Inches:		
2	\$ 19.57	\$ 37.67
4	\$ 29.36	\$ 56.51
6	\$ 39.13	\$ 75.36
8	\$ 78.27	\$150.71
10	\$195.66	\$376.77
12	\$293.50	\$565.15

(f)	Fire hydrant flow test.	City	Outside City
		\$250.00	\$250.00

Any new or upgraded fire services will be required to install full flow meters and will pay the normal monthly minimum on meter service. This fee will be in lieu of the sprinkler charges referred in subsection (e) above.

Sec. 24-147. Sewage rates.

(a.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 9.45	\$ 9.45
3/4" full flow	\$ 14.18	\$ 14.18
1"	\$ 22.06	\$ 22.06
1 ¼" or 1 ½"	\$ 44.10	\$ 44.10
2"	\$ 85.06	\$ 85.06
4"	\$157.51	\$157.51
6"	\$245.71	\$245.71
8"	\$315.03	\$315.03
Plus consumption	\$2.14/100 cu. ft.	\$4.15/100 cu. ft.

This Ordinance shall become effective on July 1, 2017.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the ____ day of June 2017.

ADOPTED this the ____ day of June 2017. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk



City of Cartersville

**City Council Meeting
6/21/2018 7:00:00 PM
Budget Ordinance for the Fiscal Year 2018-19**

SubCategory:	Second Reading of Ordinances
Department Name:	Finance
Department Summary Recommendation:	As discussed in the budget work session held on May 1, 2018, the fiscal year 2018-19 budget ordinance is attached. The proposed budget is a balanced budget and increased \$15,204,655 over the fiscal year 2017-18 budget. The budget did change slightly to reflect changes in the general fund and the addition of the Tax Allocation District Fund (Kroger on Main Street) which was left out in error in the May meeting. With these changes being made, the total budget increase equates to a 9.05% increase over the FY 2017-18 budget. The proposed budget includes salary adjustments in all departments, no increase in the city's property tax millage rate, school system funding, no increase in staff, an increase in health insurance premiums for both the city and the employees, and an increase in the residential water and sewer rates. Budget comparison by type for the FY 2019 proposed budget compared to the FY 2018 budget include: personnel expenses increase by \$783,900 (salary adjustments, increase in personnel, and health insurance premiums); operating expenses increased \$5,178,645; purchase of commodities increased by \$1,048,885; school board appropriation decreased by \$30,710; BID tax expenses increased by \$10,000; debt service expenses increased \$1,250,430 (new gas department debt, new water and sewer debt, new TAD debt); capital expenses increased \$6,963,505 (increased water and sewer capital expenses and gas capital expenses), and transfers to the general fund remain the same. I recommend approval of the proposed FY 2018-19 budget as presented.
City Manager's Remarks:	City Council approval of the budget ordinance is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Cover Memo

Ordinance
of the
City of Cartersville, Georgia
Ordinance No. _____

NOW BE IT HEREBY ORDAINED by the Mayor and City Council that pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year 2018 – 2019 budget.

2018 - 2019 Budget Summary

<u>General Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
Revenues	\$40,710,640	
Expenditures:		
Legislative		\$17,393,885
Administration		\$ 1,070,510
Finance Dept.		\$ 1,230,705
Customer Service Dept.		\$ 802,720
Police		\$ 5,728,975
Fire		\$ 7,179,850
Municipal Court		\$ 266,795
Public Works		\$ 2,453,160
Recreation		\$ 3,235,790
Planning & Development		\$ 1,134,120
Downtown Development Authority		\$ 214,130
<u>Special Revenue Funds</u>		
GO Park Bonds Series 2014	\$ 2,175,600	\$ 2,175,600
SPLOST – 2003	\$ 200,000	\$ 200,000
SPLOST – 2014	\$ 5,439,180	\$ 5,439,180
DEA	\$ 336,190	\$ 336,190
State Forfeiture	\$ 3,000	\$ 3,000
Hotel/Motel Tax	\$ 840,000	\$ 840,000
Motor Vehicle Rental Tax	\$ 78,500	\$ 78,500
Grant Funds	\$ 0	\$ 0
Impact Fees	\$ 0	\$ 0
Business Improve Dist Tax	\$ 33,000	\$ 33,000
Development Fees	\$ 5,000	\$ 5,000
Tax Allocation District	\$ 181,200	\$ 181,200

Enterprise Funds

Fiber Optics	\$ 2,120,110	\$ 2,120,110
Electric	\$49,126,240	\$49,126,240
Gas	\$35,962,150	\$35,962,150
Solid Waste	\$ 2,649,715	\$ 2,649,715
Stormwater	\$ 1,597,000	\$ 1,597,000
Water & Sewer	\$40,113,000	\$19,271,770
Water Pollution Control Plant		\$14,991,835
Water Treatment Plant		\$ 5,849,395

Internal Service Fund

Garage	\$ 1,572,820	\$ 1,572,820
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BE IT AND IT IS HEREBY ORDAINED.

ADOPTED, this ____ day of June 2018. First Reading.

ADOPTED this ____ day of June 2018. Second Reading.

/s/_____
Matthew J. Santini
Mayor

ATTEST:

/s/_____
Meredith Ulmer
City Clerk



City of Cartersville

City Council Meeting
6/21/2018 7:00:00 PM
Supplemental Series 2018 Bond Ordinance

SubCategory:	Second Reading of Ordinances
Department Name:	Administration
Department Summary Recommendation:	This is supplemental information to the previous Water Bond adopted in April 2018 and includes pricing, debt and schedule of repayment. This is the second reading of the item.
City Manager's Remarks:	Your approval of the Supplemental Bond Ordinance is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

SUPPLEMENTAL SERIES 2018 BOND ORDINANCE

A SUPPLEMENTAL SERIES 2018 BOND ORDINANCE TO SET THE TERMS OF THE CITY OF CARTERSVILLE, GEORGIA'S WATER AND SEWER REVENUE BONDS, SERIES 2018, INCLUDING PRINCIPAL AMOUNTS, INTEREST RATES, MATURITY DATES, AND REDEMPTION PROVISIONS, AND FOR OTHER RELATED PURPOSES.

WHEREAS, the City of Cartersville, Georgia (the "City") adopted its Master Bond Ordinance (the "Original Ordinance") on April 19, 2018, authorizing the issuance and sale of its Water and Sewer Revenue Bonds, Series 2018 (the "Series 2018 Bonds") for the purposes of (i) refunding all of the City's Water and Sewerage Revenue Bond, Series 2012, outstanding in the principal amount of \$6,620,000, and (ii) financing the costs of making additions, extensions, and improvements to the City's existing water and sewer system; and

WHEREAS, certain capitalized terms used in this Supplemental Series 2018 Bond Ordinance (this "Supplemental Ordinance") shall have the meaning given to them in the Original Ordinance; and

WHEREAS, the Original Ordinance provides that the Series 2018 Bonds (1) shall be issued in an original aggregate principal amount to be specified in a Supplemental Ordinance to be adopted by the Governing Body, but which shall not in any event exceed a maximum aggregate principal amount of \$65,000,000; (2) shall bear interest at the rates per annum to be specified in a Supplemental Ordinance to be adopted by the Governing Body (but which shall not in any event exceed a maximum per annum rate of interest of 6.00%), computed on the basis of a 360-day year consisting of twelve 30-day months, payable on December 1, 2018, and semiannually thereafter on each June 1 and December 1 of each year and shall mature on June 1, in the years (with a term not exceeding 40 years) and in the principal amounts to be specified in a Supplemental Ordinance to be adopted by the Governing Body (provided the principal of and interest on the Series 2018 Bonds payable in any Bond Year shall not in any event exceed a maximum amount of \$4,250,000), unless earlier called for redemption; (3) that mature on June 1 of the years to be specified in a Supplemental Ordinance to be adopted by the Governing Body will be Term Bonds; and (4) will be subject to optional and mandatory redemption prior to maturity as specified in a Supplemental Ordinance to be adopted by the Governing Body;

NOW, THEREFORE, the City Council of the City of Cartersville, Georgia hereby ordains as follows:

Section 1. Ratification of Prior Actions. All actions heretofore taken by the Governing Body and the officers and agents of the City directed toward the issuance and sale of the Series 2018 Bonds be and the same are hereby ratified, approved, and confirmed.

Section 2. Series 2018 Bond Details. The Series 2018 Bonds shall be issued in the original aggregate principal amount of \$57,305,000 and shall be designated "City of Cartersville, Georgia Water and Sewer Revenue Bonds, Series 2018." The Series 2018 Bonds shall bear interest at the rates per annum set forth below, computed on the basis of a 360-day year

consisting of twelve 30-day months, payable on December 1, 2018, and semiannually thereafter on each June 1 and December 1 of each year and shall mature on June 1, in the years and in the principal amounts as follows, unless earlier called for redemption:

<u>Year of Maturity</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2019	\$475,000	4.00%
2020	315,000	4.00
2021	325,000	4.00
2022	1,075,000	5.00
2023	1,180,000	5.00
2024	1,240,000	3.25
2025	1,280,000	5.00
2026	1,345,000	5.00
2027	1,410,000	5.00
2028	1,480,000	5.00
2029	1,555,000	5.00
2030	1,635,000	3.00
2031	1,685,000	5.00
2032	1,770,000	5.00
2033	1,855,000	4.00
2034	1,930,000	3.25
2035	1,995,000	4.00
2036	2,070,000	4.00
2037	2,155,000	4.00
2038	2,240,000	4.00
2043	12,620,000	4.00
2048	15,670,000	5.00

The Series 2018 Bonds that mature on June 1, 2043 and June 1, 2048 are Term Bonds.

Section 3. Optional and Mandatory Redemption of Series 2018 Bonds. (a) The Series 2018 Bonds maturing on or before June 1, 2028 may not be called for optional redemption prior to maturity. The Series 2018 Bonds maturing on or after June 1, 2029 are subject to redemption prior to maturity at the option of the City on or after June 1, 2028, in whole or in part at any time, at the redemption price of 100% of the principal amount thereof plus accrued interest on such redemption date.

(b) In addition, the Series 2018 Bonds that are Term Bonds are subject to mandatory redemption prior to maturity on June 1 of the years, in the amounts, and at the prices provided below.

As and for a sinking fund for the retirement prior to maturity of the Series 2018 Bonds, there shall be deposited in the Principal Account from the Revenue Fund an amount sufficient to redeem the following principal amounts of the Series 2018 Bonds maturing on June 1, 2043 and June 1, 2048, on the dates (each such date being referred to as a “mandatory redemption date”) specified:

Series 2018 Bonds Maturing June 1, 2043

<u>June 1 of the Year</u>	<u>Principal Amount</u>
2039	\$2,330,000
2040	2,425,000
2041	2,520,000
2042	2,620,000
2043+	2,725,000

+ Final Maturity

Series 2018 Bonds Maturing June 1, 2048

<u>June 1 of the Year</u>	<u>Principal Amount</u>
2044	\$2,835,000
2045	2,980,000
2046	3,125,000
2047	3,285,000
2048+	3,445,000

+ Final Maturity

The City shall redeem such an aggregate principal amount of the Series 2018 Bonds at a redemption price equal to the principal amount thereof plus the interest due thereon to the mandatory redemption date.

Section 4. Sale of Series 2018 Bonds. The City shall sell the Series 2018 Bonds to the Underwriter for the price of \$62,575,838.20. The Chief Officer is hereby authorized to execute and deliver, on behalf of the City, a purchase contract between the City and the Underwriter, providing for the sale of the Series 2018 Bonds. The execution and delivery of a purchase contract by the Chief Officer shall constitute conclusive evidence of the ratification, confirmation, and approval by the City of the terms and conditions of the purchase contract.

Section 5. Official Statement. The use and distribution of the Preliminary Official Statement and the Official Statement with respect to the Series 2018 Bonds shall be and is hereby authorized, ratified, confirmed, and approved, and the execution and delivery of the Official Statement in final form shall be and is hereby authorized, ratified, confirmed, and approved. The Chief Officer is hereby authorized and directed to ratify, confirm, approve, execute, and deliver the Official Statement on behalf of the City, and the execution of an Official Statement by the Chief Officer shall constitute conclusive evidence of the Chief Officer's ratification, confirmation, approval, and delivery thereof on behalf of the City.

Section 6. Continuance and Effect of Original Ordinance. The City hereby confirms the existence and applicability of the Original Ordinance and ratifies, restates, and reaffirms its

representations, warranties, covenants, and agreements and all of the applicable terms, conditions, and provisions as set forth in the Original Ordinance and as supplemented and amended by this Supplemental Ordinance. Except where otherwise expressly indicated in this Supplemental Ordinance, the provisions of the Original Ordinance are to be read as part of this Supplemental Ordinance as though copied verbatim herein, and provisions of this Supplemental Ordinance shall be read as additions to, and not as substitutes for or modifications of (except as otherwise specifically provided herein), the provisions of the Original Ordinance. Except as expressly amended, modified, or supplemented by this Supplemental Ordinance, all of the terms, conditions, and provisions of the Original Ordinance shall remain in full force and effect. In executing and delivering this Supplemental Ordinance, the City shall be entitled to all powers, privileges, and immunities afforded to the City and shall be subject to all the duties, responsibilities, and obligations of the City under the Original Ordinance.

Section 7. Effective Date. This Supplemental Ordinance shall take effect immediately upon its adoption and approval.

Section 8. Repeal of Conflicting Ordinances and Resolutions. Any and all ordinances and resolutions, or parts of ordinances or resolutions, if any, in conflict with this Supplemental Ordinance are hereby repealed.

Section 9. Bond Ordinance Constitutes a Contract. This Supplemental Ordinance supplements and amends a contract with the Bondholders binding the City, and therefore it is proper and appropriate for the Chief Officer to execute the same on behalf of the City and for the Attesting Officer to attest the same.

CITY OF CARTERSVILLE, GEORGIA

(SEAL)

By: _____
Mayor

Attest:

City Clerk

CITY CLERK'S CERTIFICATE

GEORGIA, BARTOW COUNTY

I, **MEREDITH ULMER**, City Clerk of the City of Cartersville, Georgia (the "City"), **DO HEREBY CERTIFY** that the foregoing pages constitute a true and correct copy of the Supplemental Series 2018 Bond Ordinance adopted by the City Council of the City at an open public meeting duly called and lawfully assembled at 7:00 p.m., on the 21st day of June 2018, in connection with the authorization, issuance, and sale of \$57,305,000 in original aggregate principal amount of revenue bonds designated "City of Cartersville, Georgia Water and Sewer Revenue Bonds, Series 2018," the original of such Supplemental Series 2018 Bond Ordinance being duly recorded in the Minute Book of the City, which Minute Book is in my custody and control.

I do hereby further certify that the following members of the City Council of the City were present at such meeting:

Matt Santini
Kari Hodge
Jayce Stepp
Cary Roth
Calvin Cooley
Gary Fox
Taff Wren

and that the following members were absent:

and that such Supplemental Series 2018 Bond Ordinance was duly adopted by a vote of:

Aye ____ Nay ____.

WITNESS my hand and the official seal of the City, this the 21st day of June 2018.

City Clerk, City of Cartersville, Georgia

(SEAL)



City of Cartersville

City Council Meeting

6/21/2018 7:00:00 PM

SU18-02, Special Use Permit for Outdoor Storage. Location: 929 N. Tennessee Street.

Applicant: Treasure Chest Outlet. Zoning Multi Use District

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The Treasure Chest Outlet has been operating at 927 N. Tennessee St. for several years. Recently, the owner purchased 929 N. Tennessee St. immediately adjacent to the existing store for staging and outdoor storage of outdoor products. Currently, the outdoor products are being temporarily stored on an adjacent property and consist of a broad selection of concrete fountains, bird baths, statuary and clay pots. Treasure Chest Outlet wishes to store these items in the outdoor space between the 927 and 929 buildings. Text Amendment, T18-03, approved by City Council on 5/3/18, allows outdoor storage of landscape supplies on non-residential properties in side and rear yards in the M-U district with a Special Use permit.
City Manager's Remarks:	Planning Commission recommended your approval of this item.
Financial/Budget Certification:	
Legal:	
Associated Information:	

SPECIAL USE APPLICATION SYNOPSIS

Petition Number(s): **SU18-02**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **Treasure Chest Outlet**

Representative: **Tim Garnto**

Property Owner: **Tim Garnto**

Property Location: **927 Tennessee Street (C029-0013-002)**

Access to the Property: **N. Tennessee Street and Mimosa Lane**

Site Characteristics:

Tract Size: Acres: **0.16 acres** District: **4th** Section: **3rd** LL(S): **239**

Ward: **6** Council Member: **Taff Wren**

LAND USE INFORMATION

Current Zoning: **M-U (Multiple- Use District)**

Proposed Zoning: **Same**

Proposed Use: **Home furnishings store with outdoor storage of garden products.**

Current Zoning of Adjacent Property:

North: **MU (Multiple Use)**

South: **MU (Multiple Use)**

East: **MU (Multiple Use)**

West: **MU (Multiple Use)**

The Future Development Map designates the subject property as:
Tennessee Street Corridor.

SU18-02

City Department Comments:

Electric:

The Cartersville Electric System has the following comment regarding this special use application:

Our meter must be located where it is readily accessible to CES personnel at all times and should not be located inside a locked fence. The best option appears to be locating the fence further south so that our meter is located outside of the fence.

Fibercomm:

Cartersville Fiber takes no exception to the Special Use application for N Tennessee St.

Fire:

No comments received.

Gas:

The Gas System take no exception to the following as shown in the attachments.

Public Works:

No comments received.

Water and Sewer:

No comments received.

SPECIAL USE REVIEW (Revised 6-14-18)

The Treasure Chest Outlet has been operating at 927 N. Tennessee St. for several years. Recently, the owner purchased 929 N. Tennessee St. immediately adjacent to the existing store for staging and outdoor storage of outdoor products. Currently, the outdoor products are being temporarily stored on an adjacent property and consist of a broad selection of concrete fountains, bird baths, statuary and clay pots. Treasure Chest Outlet wishes to store these items in the outdoor space between the 927 and 929 buildings.

To secure the proposed outdoor storage area a fence will be installed between the front and side building facades (See sketch). The Electric Department has requested that the fence be installed in a location to allow access to the electric meter located on the rear of 929.

Text Amendment, T18-03, approved by City Council on 5/3/18, allows outdoor storage of landscape supplies on non-residential properties in side and rear yards in the M-U district with a Special Use permit.

No impacts to streets, ingress or egress areas, or parking is expected with the outdoor storage, if approved.

SU18-02

Please review the following findings, as stated in the Zoning Ordinance, which are to be utilized in determining justification for approval or denial of special use request(s).

ARTICLE XVI. SPECIAL USES

Sec. 16.1. Scope and intent.

- A. This article specifies uses which are not classified as permitted uses as a matter of right in zoning districts, and are therefore only allowed through the approval of a Special use. The standards which apply to each use are enumerated and must be met in order for an application to be granted.
- B. In granting a Special use, conditions may be attached as are deemed necessary in the particular case for the protection or benefit of neighbors in order to assimilate the proposed development or use into the neighborhood with minimal impact.

Sec. 16.2. Application of regulations and approval.

Uses allowable with a Special use and the minimum standards for such uses are listed in section 16.4 of this article.

Uses in the districts enumerated herein may be authorized by Special use only. The regulations contained in this article shall not apply to any permitted use as a matter of right in any zoning district.

Any use which may be authorized by Special use shall be approved by the Mayor and Council in accordance with section 16.1, scope and intent, provided:

- A. The standards for the Special use as specified herein can be met;
- B. Recommendations have been received from the planning and development staff and other appropriate City departments.
- C. A public hearing has been held in relation to the Special use before the Planning Commission in conformance with the advertising standards outlined in article XXIV of this chapter. The Planning Commission shall make recommendations to the Mayor and Council regarding the application for a Special use; and
- D. A public hearing has been held in relation to the Special use before the Mayor and Council in conformance with the advertising standards outlined in article XXIV of this chapter.

Sec. 16.3. Additional restrictions.

- A. In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site proposed for a use which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special Use permit:
 - 1. The effect of the proposed activity on traffic flow along adjoining streets;
 - 2. The availability, number and location of off-street parking;

SU18-02

3. Protective screening;
 4. Hours and manner of operation of the proposed use;
 5. Outdoor lighting;
 6. Ingress and egress to the property; and
 7. Compatibility with surrounding land use.
- B. Any use which may be authorized by special use shall comply with all other City regulations, zoning district regulations and other regulations contained herein, and conditions of zoning approval if applicable. Whenever a standard contained in this section is in conflict with another provision of this chapter, the more restrictive provision shall prevail.

HOW GENERAL STANDARDS ARE MET (per applicants written comments)

Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met: No change required.

Standard #2: The availability, location, and number of off-street parking.

How Standard #2 has / will be met: No change required.

Standard #3: Protective screening.

How Standard #3 has / will be met: No change required.

Standard #4: Hours and manner of operation:

How Standard #4 has / will be met: No change required.

Standard #5: Outdoor lighting

How Standard #5 has / will be met: No change required.

Standard #6: Ingress and egress to the property.

How Standard #6 has / will be met: No change required.

Standard #7: Compatibility with surrounding land use.

How Standard #7 has / will be met: No change required.

SU18-02

Additional standards from Zoning Ordinance section 16.4 for use applied for and how they are met: N/A

Staff Recommendation:

No objection.

Planning Commission Recommendation:

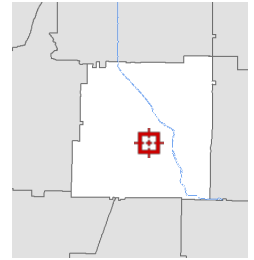
PC Recommends approval (4-0)



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Overview



Legend

- Parcels
- Roads
- City Labels

Parcel ID	C029-0013-002	Alternate ID	35599	Owner Address	ROBERSON JEREMY R
Sec/Twp/Rng	n/a	Class	Commercial		784 WEST AVE
Property Address	929 N TENNESSEE ST	Acreage	0.16		CARTERSVILLE GA 30120
	Cartersville				

District Cartersville
Brief Tax Description LL 239 D 4

(Note: Not to be used on legal documents)

Date created: 5/25/2018

Last Data Uploaded: 5/24/2018 10:45:47 PM



Developed by
The Schneider Corporation

Application for Special Use
City of Cartersville

Case Number: \$U18-02
Date Received: 5-7-18

Public Hearing Dates:

Planning Commission 6/12/18 5:30pm 1st City Council 6/21 7:00pm 2nd City Council 7/5/18 7:00pm

Applicant Treasure Chest Outlet Office Phone 770-382-4652
(printed name)
Address 927 N. Tennessee St Mobile/ Other Phone 404-925-6696
City Cartersville State GA Zip 30120 Email l-tim-59@yahoo.com
Tim Garito Phone (Rep) 404-925-6696
Representative's printed name (if other than applicant) Email (Rep) l-tim-59@yahoo.com
Representative Signature _____
Signed, sealed and delivered in presence of _____ My commission expires: 1-12-19
Notary Public _____

NOTARY PUBLIC
SAMANTHA DOVER
BARTOW COUNTY, GA

* Titleholder Treasure Chest Outlet Phone 770-382-4652
(titleholder's printed name)
Address 927 & 929 N. Tennessee St Email Treasure Chest Outlet
Signature _____
Signed, sealed, delivered in presence of _____ My commission expires: 1-12-19
Notary Public _____

NOTARY PUBLIC
SAMANTHA DOVER
BARTOW COUNTY, GA

Present Zoning District MU
Acreage .50 Land Lot(s) 239 District(s) 4 Section(s) 3rd
Location of Property: 927 & 929 N. Tennessee St
(street address, nearest intersections, etc.)
Reason for Special Use Request: outside storage of landscape supply
(attach additional statement as necessary)

* Attach additional notarized signatures as needed on separate application pages.

l-tim-59@yahoo.com
item # 9

CAMPAIGN DISCLOSURE REPORT
FOR REZONING ACTIONS

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date of Application: 5-16-18

Date Two Years Prior to Application: _____

Date Five Years Prior to Application: _____

1. Has the applicant within the five (5) years preceding the filing of the rezoning action made campaign contributions aggregating \$250.00 or more to any of the following:

	YES	NO
Mayor: Matt Santini	_____	<u>✓</u>
Council Member:		
Ward 1- Kari Hodge	_____	<u>✓</u>
Ward 2- Jayce Stepp	_____	<u>✓</u>
Ward 3- Cary Roth	_____	<u>✓</u>
Ward 4- Calvin Cooley	_____	<u>✓</u>
Ward 5- Gary Fox	_____	<u>✓</u>
Ward 6- Taff Wren	_____	<u>✓</u>
Planning Commission		
Greg Culverhouse	_____	<u>✓</u>
Harrison Dean	_____	<u>✓</u>
Lamar Pendley	_____	<u>✓</u>
Lamar Pinson	_____	<u>✓</u>
Travis Popham	_____	<u>✓</u>
Jeffery Ross	_____	<u>✓</u>
Stephen Smith	_____	<u>✓</u>

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2. If the answer to any of the above is **Yes**, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past five (5) years.

Signature

Date

Print Name

SPECIAL USE JUSTIFICATION

The Mayor and City Council, upon review, may authorize a Special Use which is not classified as a permitted use by right in a zoning district.

Zoning Ordinance section 16.3.A

In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:

1. *The effect of the proposed activity on traffic flow along adjoining streets;*
2. *The availability, number and location of off-street parking;*
3. *Protective screening;*
4. *Hours and manner of operation of the proposed use;*
5. *Outdoor lighting;*
6. *Ingress and egress to the property; and*
7. *Compatibility with surrounding land use.*

Zoning Ordinance section 16.4 states standards for specific uses – if the use you are applying for has additional standards, these must also be addressed below.

Use applied for:

Outdoor storage of Landscape material per T18-03

Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met:

no change Required

Standard #2: The availability, number, and location of off-street parking.

How Standard #2 has / will be met:

no change Required

Standard #3: Protective screening.

How Standard #3 has / will be met:

no change Required

Item # 9

Standard #4: Hours and manner of operation of the proposed use.

How Standard #4 has / will be met:

no change Required

Standard #5: Outdoor lighting.

How Standard #5 has / will be met:

no change Required

Standard #6: Ingress and egress to the property.

How Standard #6 has / will be met:

no change Required

Standard #7: Compatibility with surrounding land use.

How Standard #7 has / will be met:

no change Required

Additional standards from Zoning Ordinance section 16.4 for use applied for and how they are met:

MATERIAL TO BE
STORED IN SIDE &
REAR YARD AND
ENCLOSED BEHIND
A FENCE LINE.

Signed,

Applicant or Representative

Date

5-16-18

CARTERSVILLE NEWSPAPERS

• The Daily Tribune • The Herald-Tribune • The North Bartow News

LIST OF ADJACENT PROPERTY OWNERS

The following are all of the individuals, firms, or corporations owning property on the sides, rear, and in front of (across street from) the property sought to be rezoned:

	<u>NAME</u>	<u>ADDRESS</u>
1.	EEC LP	P.O. Box 1206 Cartersville GA 30120
2.	Cartersville Holding LLC	P.O. Box 1505 Cartersville 30120
3.	SUZANNE McCollum	P.O. Box 228 Cassville GA 30123
4.	Belly Lynn Sister LLC	P.O. Box 712 Cassville GA 30123
5.	TILLY Properties INC	917. W. Tennessee st 30120
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

Item # 9

Attach additional names if necessary.

(Indicate property owned by the above persons on plat accompanying this application.)

T18-031

Sec. 4.25. - Outdoor storage.

Outdoor storage shall be allowed in G-C, L-I, and H-I districts only. In G-C and L-I districts, outdoor storage must be located in a side or rear yard and screened from all rights-of-way, and residential districts that abut the outdoor storage area. Such storage shall be screened in accordance with the requirements under section 4.17 of this chapter. In G-C and L-I districts, the use of trucks, truck bodies, enclosed containers, campers, recreational vehicles, or other types of motor vehicles for storage is prohibited. This section does not apply to incidental outside storage on properties in residential districts.

In the G-C district, neither vehicles (whether operable or inoperable) nor trailers (whether on or off their axles) may be used as storage buildings. This shall apply to all vehicles and trailers, including commercial vehicles, recreational vehicles, panel vans, tractor-trailer rigs, railroad box-cars, etc. The storage of new or used tires on any G-C district property is prohibited unless the same are stored within an enclosed building or garage. It is illegal to discard or abandon tires on any property other than a lawful landfill.

In the MU district, outdoor storage of landscape supplies and materials may be permitted per the requirements in Sec. 9.2.3, Development Standards.

9.2 Multi-Use District

9.2.3 Development Standards

... R. Additional Townhouse Standards (T18-02)

1. Townhouse developments shall have a minimum development area of one-half (½) acre. In addition to required setbacks, a fifteen-foot wide buffer is required along all property lines which abut a single-family district or use to provide a visual screen in accordance with section 4.17 of this chapter.
2. *Minimum lot depth:* One hundred (100) feet
3. No fewer than three (3) dwelling units in a row shall be allowed.
4. Alley or private drive access required.
5. Required parking shall be allowed in the rear yard only.
6. Principal buildings shall front a private drive or public right-of-way.

S. Other standards.

1. Multifamily developments shall comply with section 7.1.3.K. and N. of this chapter.
- 1.2. Outdoor storage of landscape supplies and materials may be allowed in the side and rear yards of a non-residential property with a Special Use (SU) permit.

T. *Guest house.* In addition to standards required in this chapter, the following standards shall be met for a guest house:

1. No more than one (1) guest house structure per lot.



Item # 9

Tian Ganto
404-925-0696
Treasure Chest Outlet

Complete TA.
Process.
Go through su
Process.



qPublic.net™

Bartow County, GA



Overview



Legend

- Parcels
- Roads
- City Labels

Item # 9

Date created: 4/24/2018
Last Data Uploaded: 4/24/2018 1:12:45 AM



Developed by
The Schneider Corporation

SU18-02. 927/929 N. TENNESSEE STREET. EXISTING CONDITIONS.



VIEW FROM
TENNESSEE
STREET TO 927
AND 929
BUILDINGS.



VIEW FROM
TENNESSEE
STREET TO SIDE
YARD OF 927
BUILDINGS.

Item # 9

SU18-02. 927/929 N. TENNESSEE STREET. EXISTING CONDITIONS.



VIEW FROM
MIMOSA LANE
TO REAR OF 929
BUILDING AND
SIDE OF 927
BUILDING



VIEW FROM
MIMOSA LANE
TO REAR OF 929
BUILDING.

SU18-02. 929 N. TENNESSEE ST.



SU18-02. 929 N. TENNESSEE ST.





City of Cartersville

City Council Meeting

6/21/2018 7:00:00 PM

Change in City Ordinance 3.9 (False Alarms for Home/Business Security Systems)

SubCategory:	Other
Department Name:	Police
Department Summary Recommendation:	The necessity of the alarm ordinance (3.9) change is to allow invoicing of excessive false alarms as opposed to issuing citations. This is accomplished by changing the wording in the current ordinance from a "fine" to a "fee." Fines indicate a citation must be issued to repetitive offenders of the ordinance. The ordinance change also identifies a flat fee for the fourth and subsequent false alarms within a 30-day period. The current ordinance has a fine ranging from \$200-\$500 and the new ordinance sets the rate at a flat fee of \$200. Assistant City Attorney Keith Lovell concurs with this change and I request your support and approval.
City Manager's Remarks:	City Council approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance no. _____

NOW BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, THAT THE CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 3 – ALARM SYSTEMS. SECTION 3-9. – SERVICE CHARGE RATES. IS HEREBY AMENDED BY DELETING SAID SECTION AND REPLACING IT AS FOLLOWS:

1.**Sec. 3-9. - Service charge rates.**

Service charge rates for alarm systems connected pursuant to this chapter shall be as follows:

- (1) For the first violation of this section at any premises in a month, there shall be no charge.
- (2) For the second violation of this section at any premises in a month, there shall be a service charge of fifty dollars (\$50.00).
- (3) For the third violation of this section at any premises in a month, there shall be a service charge of one hundred dollars (\$100.00)
- (4) For the fourth and any subsequent violation of this section at any premises in a month, there shall be a service charge of two hundred dollars (\$200.00).
- (5) Service charges are not applicable to state, local or federal government agencies.
- (6) Service charges shall be billed by the City and are payable as indicated on said invoice.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____

SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK



City of Cartersville

P O L I C E D E P A R T M E N T

Memorandum

To : Sam Grove, City Manager
From : Chief Frank L. McCann
Date : June 13, 2018
Ref : Change in City Ordinance 3.9
(false alarms for home/
business security systems.

The necessity of the alarm ordinance (3.9) change is to allow invoicing of excessive false alarms as opposed to issuing citations. This is accomplished simply by changing the wording in the current ordinance from a "fine" to a "fee." Fines indicate a citation must be issued to repetitive offenders of the ordinance. The ordinance change also identifies a flat fee for the fourth and subsequent false alarms within a 30 day period. The current ordinance has a "fine" ranging from "\$200-\$500" and the new ordinance sets the rate at a flat "fee" of "\$200." Assistant City Attorney Keith Lovell concurs with this change and I request your support and approval.



City of Cartersville

City Council Meeting

6/21/2018 7:00:00 PM

Property & Casualty & Workers Compensation Insurance Renewal for FY 2018-19

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	In fiscal year 2016-17, the City made the switch to Travelers and Liberty Mutual Insurance to cover City buildings, equipment and vehicles. At renewal this year, our insurance agents, Apex Insurance and Terry Watkins Insurance, have received a renewal from Travelers and Liberty Mutual Insurance with an increase of \$89,834 or 20.6%. The reasons for the large increase are due primarily from property assets that are being added to the policy at the Water & Sewer Department. Within the past year, Liberty Mutual had a representative onsite to inspect a number of City facilities and based on this inspection, property values for city assets have increased and several assets at the Water Treatment Plant and Water Pollution Control Plant were added individually to the insurance property list, which in effect increased the property values. Also, due to increases in the City budget and the number of vehicles in the City's fleet, the insurance premium increased over the prior year. The proposed annual premium is \$525,842 and is recommended for your approval. Since July 20, 2007, the City has been self-insured with a high deductible for workers' compensation coverage. This means that the City pays the first dollar of every workers' compensation claim up to \$500,000. Through the promotion of a safe work environment and city departments conducting safety training meetings, the City has had low insurance claims. Midwest Casualty Company provides insurance coverage for any claims that may exceed the \$500,000 deductible. There is a proposed increase in premium of \$8,826 per year and is due to higher payroll costs and an increase from the insurance company. The renewal premium for Midwest Casualty Company is \$64,447 annually based on a two-year rate guarantee and is recommended for your approval.
City Manager's Remarks:	City Council approval of these items is recommended.
Financial/Budget Certification:	This is a budgeted item.
	Cover Memo
	Item # 11

Legal:
Associated Information:

**Travelers and Liberty Mutual Coverage Summary
2018 - 2019**

COVERAGE	EXPIRING PREMIUM	ANNUALIZED PREMIUM	PROPOSED PREMIUM	CARRIER	EXPIRING LIMITS	PROPOSED LIMITS	NOTES	EXPIRING DEDUCTIBLE	PROPOSED DEDUCTIBLE
GENERAL LIABILITY Products/Completed Operations Personal & Advertising Injury Damage to Premises Rented to You Failure to Supply Sexual Abuse	\$33,930 Included Included Included Included Included	\$36,292 Included Included Included Included Included	\$40,682 Included Included Included Included Included	Travelers Travelers Travelers Travelers Travelers	\$1,000,000/\$2,000,000 \$2,000,000 \$1,000,000 \$1,000,000 \$1,000,000 \$1,000,000	\$1,000,000/\$2,000,000 \$2,000,000 \$1,800,000 \$1,000,000 \$1,000,000 \$1,000,000	Each Occurrence/ General Aggregate Aggregate Each Occurrence Each Occurrence Each Occurrence Each Occurrence	\$25,000 \$25,000 \$25,000 \$25,000 \$25,000 \$25,000	\$25,000 \$25,000 \$25,000 \$25,000 \$25,000 \$25,000
PUBLIC OFFICIALS ERRORS & OMISSIONS Retro Date: 6/30/1998 Limited Special Expenses - Key Employees Defense Expenses Reimbursement for Injunctive Relief	\$20,477 Included Included Included	\$21,903 Included Included Included	\$23,594 Included Included Included	Travelers Travelers Travelers Travelers	\$1,000,000/\$2,000,000 - \$50,000 \$10,000	\$1,000,000/\$2,000,000 - \$50,000 \$10,000	Each Wrongful Act/Aggregate	\$25,000 - 10% 10%	\$25,000 - 10% 10%
EMPLOYMENT PRACTICES LIABILITY Retro Date: 6/30/1998	\$28,606 Included	\$28,606 Included	\$27,918 Included	Travelers Travelers	\$1,000,000/\$2,000,000 -	\$1,000,000/\$2,000,000 -	Each Wrongful Act/Aggregate	\$25,000 -	\$25,000 -
LAW ENFORCEMENT LIABILITY	\$32,380	\$32,380	\$33,570	Travelers	\$1,000,000/\$2,000,000	\$1,000,000/\$2,000,000	Each Wrongful Act/Aggregate	\$25,000	\$25,000
EMPLOYEE BENEFITS LIABILITY Retro Date: 6/30/1998	\$381 Included	\$381 Included	\$381 Included	Travelers Travelers	\$1,000,000/\$3,000,000 -	\$1,000,000/\$3,000,000 -	Each Offense/Aggregate	\$1,000 -	\$1,000 -
AUTOMOBILE LIABILITY Uninsured/ Underinsured Motorist Hired Auto Non-Owned Auto Medical Payments Number of Units with Liability	\$134,847 Included Included Included Included Included	\$145,321 Included Included Included Included Included	\$155,491 Included Included Included Included Included	Travelers Travelers Travelers Travelers Travelers Travelers	\$1,000,000 \$75,000 Covered Covered \$5,000 309	\$1,000,000 \$75,000 Covered Covered \$5,000 333	Any Auto Includes Trailers	\$25,000 \$25,000 \$25,000 \$25,000 \$25,000 -	\$25,000 \$25,000 \$25,000 \$25,000 \$25,000 -
AUTOMOBILE PHYSICAL DAMAGE Comprehensive/Collision	\$36,142 Included	\$39,794 Included	\$44,146 Included	Travelers Travelers	\$13,977,988	\$15,390,358		\$1,000/\$1,000	\$1,000/\$1,000
PROPERTY Blanket Real Property (Loc. 20.1-20.19, 42.1-42.41) Blanket Real Property (Loc. 1.1-19.2, 21.1-41.1, 43.1-55.1) Blanket Personal Property (Loc. 20.1-20.19, 42.1-42.41) Blanket Personal Property (Loc. 1.1-19.2, 21.1-41.1, 43.1-55.1) Blanket Business Income/Extra Expense Hardware & Media	\$121,459 Included Included Included Included Included Included	\$180,698 Included Included Included Included Included Included	\$170,989 Included Included Included Included Included Included	Liberty Mutual Liberty Mutual Liberty Mutual Liberty Mutual Liberty Mutual Liberty Mutual	\$60,963,952 \$26,939,800 Included Included \$100,000 \$3,510,000	\$53,672,000 \$53,615,697 \$17,830,000 \$7,370,800 \$100,000 \$3,510,000	Agreed Amount/Replacement Cost Agreed Amount/Replacement Cost	\$10,000 \$10,000 \$10,000 \$10,000 72 Hours \$10,000	\$10,000 \$10,000 \$10,000 \$10,000 72 Hours \$10,000
FLOOD COVERAGE EARTHQUAKE COVERAGE	Included Included	Included Included	Included Included	Liberty Mutual Liberty Mutual	\$5,000,000 \$5,000,000	\$5,000,000 \$5,000,000	Per Occurrence/Aggregate Per Occurrence/Aggregate	\$100,000 \$100,000	\$100,000 \$100,000
EQUIPMENT BREAKDOWN Expediting Expenses Hazardous Substances Perishable Goods CFC Refrigerants	Included Included Included Included	Included Included Included Included	Included Included Included Included	Liberty Mutual Liberty Mutual Liberty Mutual Liberty Mutual	\$100,000 \$100,000 \$100,000 \$100,000	\$100,000 \$100,000 \$100,000 \$100,000		\$10,000 \$10,000 \$10,000 \$10,000	\$10,000 \$10,000 \$10,000 \$10,000
CRIME Employee Theft Forgery and Alteration Inside the Premises - Theft of Money & Securities Inside the Premises - Robbery or Safe Burglary of Other Outside the Premises Computer Fraud Funds Transfer Fraud Money Order & Counterfeit Paper	\$739 Included Included Included Included Included Included Included Included	\$739 Included Included Included Included Included Included Included Included	\$739 Included Included Included Included Included Included Included Included	Travelers Travelers Travelers Travelers Travelers Travelers Travelers Travelers	\$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000	\$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000		\$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000	\$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000
INLAND MARINE Miscellaneous Scheduled/Unscheduled Contractors Equipment Newly Acquired Equipment Leased or Rented Equipment	Included Included Included Included Included	Included Included Included Included Included	Included Included Included Included Included	Liberty Mutual Liberty Mutual Liberty Mutual Liberty Mutual	\$212,190 \$3,380,731 \$100,000 \$100,000	\$212,190 \$3,757,169 \$100,000 \$100,000	Actual Cash Value Actual Cash Value	\$2,500 \$2,500 \$2,500 \$2,500	\$2,500 \$2,500 \$2,500 \$2,500
CYBER LIABILITY	\$658	\$704	\$705	Travelers	\$25,000	\$25,000	Each Wrongful Act/ Aggregate Limit	\$1,000	\$1,000
EXCESS LIABILITY	\$26,389	\$28,226	\$27,627	Travelers	\$4,000,000/\$4,000,000	\$4,000,000/\$4,000,000	Each Claim/Aggregate	\$10,000	\$10,000
TERRORISM COVERAGE	Included	Included	Included						
TOTAL PREMIUM	\$436,008	\$515,042	\$525,842						

IMPORTANT: This summary sheet is for informational purposes only and does not supersede the proposal or policy.

CYBER: Option 1	PREMIUM
\$500K Network and Information Security Liability, \$25k Ded.	\$6,805
\$50K Crisis Management Service Expenses, \$5k Ded.	Included
\$50K Security Breach Notification and Remediation Expenses, \$5k Ded.	Included
\$50K Extortion Expenses, \$2,500 Ded	Included
CYBER: Option 2	PREMIUM
\$1M Network and Information Security Liability, \$25k Ded.	\$10,060
\$100K Crisis Management Service Expenses, \$5k Ded.	Included
\$10K Security Breach Notification and Remediation Expenses, \$5k Ded.	Included
\$100K Extortion Expenses, \$5k Ded	Included



**City of Cartersville
Excess Worker's
Compensation**

	Term	Payroll	Limit (Per Occ)	Retention	Premium
Expiring Two Year	6/30/16 to 6/30/18	\$17,029,787	\$1,000,000	\$500,000	\$111,242 (\$55,621 annually)
Proposed 1 Year	06/30/18 to 06/30/19	\$19,350,879	\$1,000,000	\$500,000	\$64,447
Proposed 2 Year	06/30/18 to 06/30/20	\$19,350,879	\$1,000,000	\$500,000	\$128,894 (\$64,447 annually)
Proposed 1 Year	06/30/18 to 06/30/19	\$19,350,879	\$1,000,000	\$550,000	\$62,170
Proposed 2 Year	06/30/18 to 06/30/20	\$19,350,879	\$1,000,000	\$550,000	\$124,340 (\$62,170 annually)





Excess Workers Compensation Quotation Sheet

Insurer: Midwest Employers Casualty Company

Policy Effective Date: 06/30/2018

Insured: City of Cartersville

Quote Date: 06/13/2018

Policy #: EWC008536

Quote Expiration Date: 60 Days

POLICY TERMS	QUOTE OPTIONS						
	0216235	0216343	0216342	0216344			
Named States	GA	GA	GA	GA			
<u>SPECIFIC:</u>							
Specific Limit	STATUTORY	STATUTORY	STATUTORY	STATUTORY			
Specific Retention	\$500,000	\$500,000	\$550,000	\$550,000			
<u>EMPLOYERS LIABILITY:</u>							
Employers Liability Limit	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000			
Employers Liability Retention	See Specific	See Specific	See Specific	See Specific			
<u>AGGREGATE:</u>							
Aggregate Limit	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000			
Rate as a % of Normal Premium	396.13%	356.52%	396.13%	356.52%			
Estimated Aggregate Retention	\$2,733,349	\$4,920,069	\$2,733,349	\$4,920,069			
Minimum Aggregate Retention	\$2,678,682	\$4,821,667	\$2,678,682	\$4,821,667			
Aggregate Loss Limitation	\$500,000	\$500,000	\$500,000	\$500,000			
<u>RATING BASE:</u>							
Est. Annual Payroll	\$19,350,879	\$19,350,879	\$19,350,879	\$19,350,879			
Est. Annual Manual Premium	\$690,013	\$690,013	\$690,013	\$690,013			
Length of Policy (Years)	1.000000	2.000000	1.000000	2.000000			
Est. Policy Normal Premium	\$690,013	\$1,380,026	\$690,013	\$1,380,026			
Rate as a % of Normal Premium	9.34%	9.34%	9.01%	9.01%			
<u>PREMIUM:</u>							
Total Est Policy Prd Premium (including Flat Charges)	\$64,447	\$128,894	\$62,170	\$124,340			
Policy Minimum Premium	\$58,002	\$116,005	\$55,953	\$111,906			
Deposit Premium	\$64,447	\$64,447	\$62,170	\$62,170			
Deposit Flat Charge(s)	NA	NA	NA	NA			
Total Deposit Due*	\$64,447	\$64,447	\$62,170	\$62,170			
Terrorism Risk Ins Act of 2002 (incl in Total Deposit Due above)	\$1,933	\$1,933	\$1,865	\$1,865			

* The following states are subject to a premium surcharge: GA. The amount of the surcharge is not included in any premium amount shown above; it is in addition to the premium amount(s) above. The amount of the surcharge is subject to change as directed by the Department of Insurance and other agencies.

CONDITIONS / COMMENTS:

- * MECC must be notified of any aircraft changes occurring during the policy period.
- * A signed application must be received prior to policy issuance.
- * There is no longer a premium surcharge in GA.



Endorsement Schedule Quotation

Insurer: Midwest Employers Casualty Company

Policy Effective Date: 06/30/2018

Insured: City of Cartersville

Quote Date: 06/13/2018

Policy #: EWC008536

Quote Expiration Date: 60 Days

Quote Option(s) 216343, 216344 Include(s) the following Endorsements:

CMB-187	Two Year Policy Short Rate Table
ISI-285	More Than One Premium Adjustment

The following endorsements apply to all quote options:

CMB-1	Amendment to Schedule Item 1
CMB-11	Amendment to Schedule Item 11
CMB-197	Policyholder Disclosure Notice of Terrorism Insurance
ISI-254-EXC	Aircraft Exclusion
ISI-GA (11-16)	Georgia



Policyholder Disclosure Notice of Terrorism Insurance Coverage

Coverage for acts of terrorism, as defined in the Terrorism Risk Insurance Act as amended, (the "Act"), is included in the quote for your policy.

As defined in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury--in consultation with the Secretary of Homeland Security, and the Attorney General of the United States--to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Under your coverage, any losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Act.

However, your policy may contain other exclusions which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government generally reimburses 85% through 2015; 84% beginning on January 1, 2016; 83% beginning on January 1, 2017; 82% beginning on January 1, 2018; 81% beginning on January 1, 2019 and 80% beginning on January 1, 2020 of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The Act contains a \$100 billion cap that limits United States Government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds \$100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced.

The portion of your annual premium that is attributable to coverage for acts of terrorism, as defined in the Act, is shown below and does not include any charges for the portion of losses covered by the United States Government under the Act.

	<u>0216235</u>	<u>0216343</u>	<u>0216342</u>	<u>0216344</u>
TRIA Charge	<u>\$1,933</u>	<u>\$1,933</u>	<u>\$1,865</u>	<u>\$1,865</u>

Name of Insurer: Midwest Employers Casualty Company
 Name of Insured: City of Cartersville



City of Cartersville

City Council Meeting
6/21/2018 7:00:00 PM
One Beacon Insurance Deductible Invoice

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	The city has received an invoice from One Beacon Insurance related to a January 2016 lawsuit against the city. The deductible invoice amount that is due is \$6,084.82 and is recommended for your approval.
City Manager's Remarks:	City Council approval of this item is recommended.
Financial/Budget Certification:	This is an unbudgeted item to be paid from the property and casualty insurance fund.
Legal:	
Associated Information:	



GOVERNMENT RISKS DEDUCTIBLE BILLING
CITY OF CARTERSVILLE
791000672

6/9/2018
 Item # 12

POLICY TERM	CLAIM NUMBER	CLAIMANT	LOSS	ALAE	TOTAL	RECOVERY	DED AMOUNT	TOTAL DUE
6/30/15-6/30/16	0AB-162843-01-EB	Miller, Barney	\$0.00	\$6,084.82	\$6,084.82	\$0.00	\$25,000.00	\$6,084.82
Total Due								\$6,084.82

If you have any questions regarding this statement,
 please contact your OneBeacon account representative.

PLEASE REMIT PAYMENT BY: 6/9/18

Sharon Nagelski
 Phone 800-321-2721 ext. 7733
 Fax 877-662-7527
snagelski@onebeacon.com

OneBeacon Insurance Group
 751 Arbor Way
 Suite 260
 Blue Bell, PA 19422



City of Cartersville

City Council Meeting
6/21/2018 7:00:00 PM
Travelers Insurance Deductible Invoice

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	The City has received an invoice from Travelers Insurance related to three auto accidents involving City vehicles. The deductible invoice amount due is \$12,201.85 and is recommended for your approval.
City Manager's Remarks:	City Council approval of this item is recommended.
Financial/Budget Certification:	This is an unbudgeted item and will be paid from the property and casualty insurance fund.
Legal:	
Associated Information:	

DEDUCTIBLE / SELF-INSURED INVOICE

POLICY NUMBER	ACCOUNT NUMBER	BILL DATE	BILL NUMBER	PAYMENT DUE	TOTAL DUE
1H538911-810	5001C3085	05/31/2018	000539601	06/15/2018	12,201.85

MAIL PAYMENT TO:
TRAVELERS
13607 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

PAYER:
CITY OF CARTERSVILLE
P.O. BOX 1390
CARTERSVILLE GA 30120

RETURN THIS PORTION WITH YOUR CHECK MADE PAYABLE TO TRAVELERS.
PLEASE WRITE THE POLICY & ACCOUNT NUMBER ON YOUR CHECK.

POLICY NUMBER	ACCOUNT NUMBER	BILL DATE	BILL NUMBER	PAYMENT DUE	TOTAL DUE
1H538911-810	5001C3085	05/31/2018	000539601	06/15/2018	12,201.85

CURRENT CHARGES

CLAIM#: E7C7014 DATE OF LOSS: 10/19/2017
DESCRIPTION: IV FAILED TO YIELD RIGHT OF WAY, OV1 GOING THROUGH THE
INTERSECTION, O

CLAIMANT: JENNIFER CLARK

LOSS
CLAIM TOTAL 4,855.12
4,855.12

CLAIM#: FAD6442 DATE OF LOSS: 11/16/2017
DESCRIPTION: IV REARENDED OV.

CLAIMANT: MELISSA LOGAN

LOSS
CLAIM TOTAL 6,832.56
6,832.56

CLAIM#: FBL4587 DATE OF LOSS: 04/16/2018
DESCRIPTION: ID OFFICER V. HAWLEY REAR-ENDED CV.

CLAIMANT: ALEXANDER PAVLOV

LOSS
CLAIM TOTAL 514.17
514.17

TOTAL CLAIM(S) DUE

\$12,201.85



City of Cartersville

City Council Meeting
6/21/2018 7:00:00 PM
Civic Plus Annual Fee

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	This is the annual fee for Civic Plus, the City of Cartersville website host, in the amount of \$13,873.73. It is a budgeted item and is recommended for your approval.
City Manager's Remarks:	City Council approval of this item is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	



Remit to:
302 S 4th St. Suite 500
Manhattan, KS 66502
P 888-228-2233 ext 291
F 785-587-8951

Invoice

Bill To

Rebecca Bohlander
CITY OF CARTERSVILLE
PO BOX 1390
CARTERSVILLE GA 30120

Invoice # 172189
Date 7/1/2018
Terms Net 30
Due Date 7/31/2018
PO #
Contract Start Date 7/1/2018
Contract End Date 6/30/2019
Shipping Code (2)

Qty	Description	Rate	Amount	Start Date	End Date
1	Annual Fee for Hosting and Support	13,873.73	13,873.73	7/1/2018	6/30/2019

Total 13,873.73
Amount Due \$13,873.73

Did you know? We now accept ACH payments.
If you are interested, please email accounting@civicplus.com or call (785) 370-7830.

A Finance Charge of 1.5% Per Month Will Be Added To Past Due Accounts.

PAYMENT POLICY: Payments received will be applied first to finance charges, then to the oldest outstanding invoice(s).

Item # 14



City of Cartersville

**City Council Meeting
6/21/2018 7:00:00 PM
Underground Cable Fault Locator**

SubCategory:	Bid Award/Purchases
Department Name:	Electric Department
Department Summary Recommendation:	The Electric Department needs to purchase a Cable Fault Locator to replace the one that recently failed. Due to the age of the locator, it is not economically feasible to rebuild this unit. Because of the Locators unexpected failure, we do not have this expenditure in our capital budget. We are proposing to use the funds that are budgeted for another piece of equipment to purchase the locator. The purchase of the original budgeted piece of equipment will be postponed one year. Attached are the individual bids as well as a bid list containing all three bids. The Electric Department recommends that Council approve the purchase of the Von Company Underground Cable Fault Locator from the low cost bidder, Morgan Advanced Products, for the price of \$27,482.76.
City Manager's Remarks:	Your approval of this purchase it recommended.
Financial/Budget Certification:	The equipment discussed is not budgeted, however, the electric will postpone a budgeted piece of equipment to purchase this instead.
Legal:	
Associated Information:	

Underground Cable Fault Locator

The Electric Department needs to purchase a Cable Fault Locator to replace the one that recently failed. Due to the age of the locator it is not economically feasible to rebuild this unit. Because of the Locators unexpected failure we do not have this in our capital budget. We are proposing to use the funds that are budgeted for another piece of equipment to purchase the Locator. The purchase of the original budgeted piece of equipment will be postponed one year.

The equipment needed is the VON Underground Cable Fault Locator, Model XF25-1563v.2TB. The unit can be operated at 12.5 kv or 25kv which are our two system voltages. Three bids were received for this equipment and are shown below.

<u>Bidder (Supplier)</u>	<u>Price Of Unit</u>	<u># of Units Needed</u>	<u>Total Purchase Price</u>	Notes
Morgan Advanced Products	\$27,482.76	1	\$27,482.76	
The Von Company	\$29,534.00	1	\$29,534.00	
AERTKER Company	\$31,010.00	1	\$31,010.00	

The Electric Department recommends that council approve the purchase of the Von Underground Cable Fault Locator from the low cost bidder, Morgan Advanced Products for \$27,482.76.



Morgan Advanced Products
 340 Scooter Ridge
 Talking Rock, GA 30175
 Ph. (770) 894-1954

Quotation

Name/Address

Cartersville Electric System
 Accounts Payable
 P.O. Box 1390
 Cartersville, GA 30120

Date	Estimate No.
05/31/18	2455

FOB
Birmingham

Description	Quantity	Cost	Total
Von Corporation model XF25-1563v.2TB portable one piece 25kV fault locator system with Test & Burn feature. Includes hotline clamp, bushing and visegrip attachments for connecting to cable. Unit can be operated from the internal battery, 120v. ac or from 12v.dc external	1	27,462.76	27,462.76
Price does not include freight		Total	\$27,462.76

Item # 15



P.O. BOX 110096, 1038 LOMB AVENUE SW - BIRMINGHAM, ALABAMA 35211
 VOICE: (205) 788-2437 FAX: (205) 780-4015 e-mail: voncorp@voncorp.com

May 30, 2018

Ronnie Poston
 Cartersville Electric System
 320 South Erwin St
 Cartersville, GA 30120

29,531

Dear Mr. Poston:

We are pleased to quote our reliable VON equipment. Proposal A is our 25 kV Model XF25-1563v.2TB arc reflection system.

Proposal A: Arc reflection System Model XF25-1563v.2TB

One	VON Model XF25-1563v.2TB arc reflection system for 120-240 volts 50-500 hertz input. in one self contained unit mounted on an aluminum handtruck. The thumper can be operated at 12.5kv 20 mfd. 1563 joules or 25kv 5 mfd. 1563 joules. The unit can be operated from its own 12 volt battery, an external 12 volt car or truck battery, or 120 or 240 volts AC. The coupler and 320 x 240 pixel digital memory radar are built into the system. The impulse control gap and all high voltage switches are motor operated. The 50 foot (15m) high voltage test lead is terminated in a male MC connector. Unit includes a 15-foot (4.5m) long battery cable, a hot line clamp with female MC connector, a vice grip plier with female MC connector, and an elbow adapter with female MC connector. Unit includes test and burn functions.	\$26,900.00
-----	--	-------------

Total Proposal A – F.O.B., Birmingham, AL	\$26,900.00
---	-------------

THE FOLLOWING ACCESSORIES ARE OFTEN PURCHASED TO SPEED THE
 LOCATION OF CABLE FAULTS WITH THE ABOVE PROPOSAL.

One	Thumpphone III acoustic detector including amplifier with pickup, headphones, three spikes, carrying case, and two instruction manuals.	\$2,475.00
-----	---	------------

Ronnie Poston
May 30, 2018
Page 2

One MI-88 Magnetic Impulse Indicator

\$159.00

Our prices are firm for thirty days and unless otherwise noted, F.O.B. Birmingham, Alabama. Unless otherwise noted, the equipment will be shipped prepaid, and actual charges added to our invoice. Upon credit approval, our terms are net tenth prox with 2% interest per month on all accounts over thirty days. We also accept VISA, MasterCard and American Express. Unless provided with tax exemption documentation, we will add the appropriate sales tax for shipments to Alabama, California, Florida, Georgia, Illinois, Kentucky and Washington. Customers in all other areas assume responsibility for payment of all applicable local taxes.

We can have this equipment ready for shipment within four weeks or less after receipt of an order.

The reliability of the VON testers has made them very popular with the utility industry. In many cases a test set breakdown on the job can easily cost more than the entire cost of a new unit in lost time. Reliability features include a very simple circuit that is understandable by field personnel. All major parts are air insulated and accessible so that field repairs can be made to complete a test. When VON testers do break down, a telephone call to Birmingham for a diagnosis and course of action gets the unit back in operation in most cases. Portable D.C. test and cable fault locating equipment is our primary business.

We hope we may serve your company with reliable VON equipment.

Very truly yours,

THE VON CORPORATION

Martin von Herrmann
Vice President

MvH/am

F:\DOCUMENT\Qcombo\Cartersville Electric XF25v2TB 05-30-18.docx



City of Cartersville

**City Council Meeting
6/21/2018 7:00:00 PM
WPCP Grit Auger Rebuild**

SubCategory:	Bid Award/Purchases						
Department Name:	Water						
Department Summary Recommendation:	The grit collection auger is part of the larger grit collection system that is at the headworks of the wastewater plant. This system removes sand, grit and other abrasive material from the waste stream to prevent damage to downstream treatment systems. This equipment lives a very hard life just by the nature of what it does. The current grit auger system is in need of repair. Time and the harsh environment in which it works have taken a toll. Bids were requested for labor to install new gear boxes, chains and drive components and to fabricate a new auger tray from the following: <table><tr><td>P&W Machine</td><td>\$6,085.42</td></tr><tr><td>Southern Machine & Fabrication</td><td>\$10,750.00</td></tr><tr><td>L&L Industries</td><td>No Bid</td></tr></table> I recommend approval of the P&W Machine bid of \$6,085.42.	P&W Machine	\$6,085.42	Southern Machine & Fabrication	\$10,750.00	L&L Industries	No Bid
P&W Machine	\$6,085.42						
Southern Machine & Fabrication	\$10,750.00						
L&L Industries	No Bid						
City Manager's Remarks:	City Council approval of this item is recommended.						
Financial/Budget Certification:	This is a budgeted item and will be paid from account 505.3330.52.2361 Maintenance to WPCP						
Legal:							
Associated Information:							



Southern Machine & Fabrication

Quotation

Quote City Of Cartersville - Biosoli
 To: 102 Walnut Grove Road
 Cartersville, GA 30120

Quote Number:	48173	Contact:	
Quote Date:	06/07/18	Expires:	07/07/18
Customer:	CITY OF CAR	Inquiry:	
Salesman:	Corky Nall	Terms:	Net 30
Ship Via:	Vendor Truck	Phone:	(678) 229-7128
FOB:	Origin	FAX:	

<u>Part Number</u>				
<u>Item</u>	<u>Description</u>	<u>Revision</u>	<u>Quantity</u>	<u>Price</u>
1	FINE SCREEN AUGER Replace gear boxes, chain, drives, and screw conveyour. All gear boxes, drive motors, and chain to be purchased by customer.		1	\$10,750.0000 /EA

Total: \$10,750.00

Bart, the following price is for the work we discussed on you #2 Fine Screen Auger. Replacing Drives, Chains, Sprockets, and Auger tube case. All material to be provided by customer except Auger carrier and Bushings. All work is to be done during normal business hours. If you have any questions please call (470) 601-3720, thanks.

By Shedd, Danny
 Southern Machine & Fabrication

Item # 16

Bart,

Thank you for the offer to rebuild your Grit Auger and Drive unit, but L&L is going to "No Bid" this project at this time.

Thank you,

Scott Carter

Debbie Shinall
L & L INDUSTRIES, INC.
500 INDUSTRIAL DRIVE
WHITE, GA 30184
770-382-2861



From: Bart Sears [<mailto:bsears@cityofcartersville.org>]
Sent: Wednesday, June 06, 2018 9:53 AM
To: 'debbie@llind.com'
Subject: City of Cartersville Grit auger no bid

P & W Quality Machine Georgia

130 Allatoona Dam Rd. SE
 Cartersville, GA 30120
 Phone: 770-606-0500
 Fax: 770-606-0501

Quotation**Quote** CITY OF CARTERSVILLE WATER DEP

To: 100 WALNUT GROVE RD
 , GA
 United States

Quote Number:	3943	Contact:	
Quote Date:	05/30/18	Expires:	06/29/18
Customer:	CITYWATER	Inquiry:	
Salesman:	Jacob Parker	Terms:	Net 30 Days
Ship Via:	BW	Phone:	(770) 387-5657
		FAX:	

<u>Part Number</u>				
<u>Item</u>	<u>Description</u>	<u>Revision</u>	<u>Quantity</u>	<u>Price</u>
1	REPLACE AUGER TRAY AND GEAR BO replace auger tray and gear boxes . supplying new tray CW to supply other parts .		1	\$6,085.4200 /EA
			Total:	\$6,085.42

By Jacob Parker
 P & W Quality Machine Georgia

Item # 16



City of Cartersville

City Council Meeting
6/21/2018 7:00:00 PM
WPCP Belt Filter Press 3 PLC

SubCategory:	Bid Award/Purchases						
Department Name:	Water						
Department Summary Recommendation:	The Water Pollution Control Plant (WPCP) uses three (3) Ashbrook Simon-Hartley 2-meter belt filter presses to dewater residual solids produced as a by-product of wastewater treatment. The two oldest presses had their control systems rebuilt last year. Belt Filter Press #3 (BFP3) installed in 1999 did not. BFP#3 still uses the same relay logic system that was state of the art at the time of installation. This system is largely obsolete now. The electromechanical components (switches, sensors, wire terminals) are corroded from spending 19 years in a damp often saturated environment. The components are becoming increasingly less reliable and more difficult to work on due to age. Bids were requested from the following three companies for the installation of a Programmable Logic Controller (PLC) to monitor, manage and run this unit: <table><tr><td>Hero Electric</td><td>\$12,750.00</td></tr><tr><td>Fox Systems, Inc.</td><td>\$13,953.38</td></tr><tr><td>Pipeline & Controls</td><td>NO BID</td></tr></table> I recommend approval of the Hero Electric bid in the amount of \$12,750.00.	Hero Electric	\$12,750.00	Fox Systems, Inc.	\$13,953.38	Pipeline & Controls	NO BID
Hero Electric	\$12,750.00						
Fox Systems, Inc.	\$13,953.38						
Pipeline & Controls	NO BID						
City Manager's Remarks:	Your approval of this item is recommended.						
Financial/Budget Certification:	This is a budgeted item and will be paid from account 505.3330.52.2362 Biosolids Disposal.						
Legal:							
Associated Information:							

HERO Electric, LLC
ELECTRICAL CONTRACTORS
& ENGINEERS
P.O. BOX 1740
Adairsville, GA 30103
678.986.5840



May 29, 2018Q241-EO

City of Cartersville; Water Department
100 Walnut Grove Rd SE
Cartersville, GA 30120

Mr. Bart Sears,

HERO Electric is pleased to provide the following quote for the **Belt Press 3 PLC Integration** project at your facility in Cartersville, GA.

The scope of work is to supply and install the following for each Belt Press system:

HERO Electric will meet or exceed the National Electrical Code (NEC) requirements on all wiring installations. The materials and techniques used in the installation will comply with applicable code articles of the NEC.

1. Belt Press: Control Cabinet Modifications

- Remove all mechanical relays and timers from the main control cabinet that will not be used after PLC installation
- Existing panel notifications (indicator lights) will remain in place, but will be controlled by new PLC
- Existing field devices and terminations will remain in place but will be terminated to the new PLC inside the control cabinet.
 - Modifications to field devices can be performed upon request, but are not included in this quote. This could include the repair of damaged devices, conduit, or conductors.
- Install new hardware for PLC system
- Existing Belt press drive and speed controls will remain in place.
- Existing E-Stop system will remain in place, but can be modified/upgraded upon request.

2. New PLC System

- To be installed in the modified belt press control cabinet
- Compactlogix L3 PLC
- Up to Thirty Two (32) 120V digital inputs
- Up to Thirty Two (32) 120V digital outputs

3. Programming

- All programming functions will be based on parameters supplied by customer

4. Drawings and Documentation

- HERO Electric will provide new wiring diagrams for the belt press control cabinet
- The operating parameters will be documented to reflect the final programming
 - This will include verbiage that explains the sequence of operations and other operating procedures
 -

5. Startup and Commission

- HERO electric will be onsite with one programmer and one controls technician during the start-up and commission of the belt press.
 - This quote allows for one full day

HERO Electric, LLC
ELECTRICAL CONTRACTORS
& ENGINEERS
P.O. BOX 1740
Adairsville, GA 30103
678.986.5840



Quote:

The costs for the electrical work involved in this project is shown below. Labor rates are based on regular business hours. All pricing will be good for 30 days from the date of this proposal.

Total: \$12,750

If you need any additional information, please call.

Respectfully,

Emmanuel Olvera, P.E.
678.986.5840

FOX SYSTEMS, INC

P.O. BOX 1777
 1771 US Hwy 41 SW
 CALHOUN, GA 30703
 (706) 625-5520 FAX: (706) 602-8416
www.foxsystemsinc.com



June 5, 2018 – Quotation – Q22437ES01R00 Belt Press 3

Mr. Bart Sears,

Fox Systems is pleased to provide the following estimation for the **Belt Press 3** project at the Waste Treatment facility in Cartersville, GA.

1.0 Scope of Work

- 1.1 Fox Systems will remove existing relay logic from panel.
- 1.2 Fox Systems will supply and install a PLC to replace the relay logic.
 - a. The PLC rack will contain (2) 16-slot 120vac input cards and (2) 16-slot relay output cards.
- 1.3 Fox Systems will program the PLC to match the logic in the drawing: *BELT FILTER PRESS (KP) MAIN CONTROL PANEL SCHEMATICS*.
- 1.4 Fox Systems will perform initial I/O checkout per the drawings.
- 1.5 Any additional labor can be provided per our standard rates.

2.0 Quotation

- 2.1 The estimated cost to provide the scope of work listed above is **\$13,953.38**.
- 2.2 Price includes all applicable sales tax and freight.
- 2.3 Labor rates are based on normal business hours Monday through Thursday.
- 2.4 Invoicing will be presented upon project completion.

If you need any additional information, please call.

Respectfully,
 Ethan Sutton
 706-980-2081
esutton@foxsystemsinc.com

Fox Systems, Inc. has prepared this proposal based upon our best interpretation of the information furnished us, either written or verbal. This proposal is valid for thirty (30) days. However, due to the volatility of the raw materials market, Fox Systems will pass along any price increases in materials during the 30-day period. Please advise Fox Systems, Inc. for any need for extension of price quotation or equipment list or scope changes.

This proposal was prepared by Fox Systems, Inc. and is protected by Copyright Laws. It is to be used solely with respect to our quotation. Fox Systems, Inc. retains ownership of all drawings, equipment lists and system design. This proposal and all associated enclosures are confidential and are not to be copied or used to obtain pricing from other suppliers, contractors or sub-contractors without our prior written consent (reference AIA Document A201-1997, Article 1, General Provisions, paragraph 1.6 - 'Ownership and use of drawings, specifications and other documents').

Item # 17

Bob Jones

From: Mark Wilson <mwilson@pipecs.com>
Sent: Wednesday, June 6, 2018 7:57 AM
To: Bart Sears
Subject: RE: City of Cartersville Belt Press #3 PLC

CAUTION : This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Bart

I would like to thank you and the City of Cartersville for the opportunity to bid this work but Pipeline Controls & Services does not feel that we can offer a competitive bid on this work. Please consider us for other work you have.

Thank You

Mark Wilson Sr.
Field Service Manager
Pipeline Controls & Services, Inc
mwilson@pipecs.com
Office – 770 619-5666
Cell – 770 856-3475



From: Bart Sears [<mailto:bsears@cityofcartersville.org>]
Sent: Monday, June 04, 2018 10:05 AM
To: Mark Wilson <mwilson@pipecs.com>
Subject: City of Cartersville Belt Press #3 PLC

Item # 17



City of Cartersville

City Council Meeting
6/21/2018 7:00:00 PM
WPCP Tree Planting

SubCategory:	Bid Award/Purchases						
Department Name:	Water						
Department Summary Recommendation:	The Water Pollution Control Plant (WPCP) planted approximately 150 Green Giant Arborvitae shrubs to act as a screen of the plant from the new walking trail circa 2010, but several have died due to drought. I would like to replace the dead trees and add 15 – 20 additional plants to enhance the screen between us and the walking trail. Proposals were requested from the following to provide labor and plant stock for 60 plants: <table><tr><td>Tidwell Lawn Care</td><td>\$10,800.00</td></tr><tr><td>Pro Lawn Landscape</td><td>\$11,400.00</td></tr><tr><td>T&T Landscape</td><td>\$13,500.00</td></tr></table> I recommend approval of the Tidwell Lawn Care bid in the amount of \$10,800.00.	Tidwell Lawn Care	\$10,800.00	Pro Lawn Landscape	\$11,400.00	T&T Landscape	\$13,500.00
Tidwell Lawn Care	\$10,800.00						
Pro Lawn Landscape	\$11,400.00						
T&T Landscape	\$13,500.00						
City Manager's Remarks:	City Council approval of this item is recommended.						
Financial/Budget Certification:	This is a budgeted item and will be paid from account 505.3330.52.2361 Maintenance WPCP.						
Legal:							
Associated Information:							

TIDWELL LAWN CARE & LANDSCAPING, LLC

PO Box 4000

Cartersville, GA 30120

Phone: 770-382-1860 Fax: 770-382-7844

tidwelllawncare@comcast.net

Parker Tidwell, Owner
678-776-9018

Lee Tidwell, Owner
678-776-8716

June 13, 2018

**Water Treatment Plant
102 Walnut Grove
Cartersville, GA 30120**

Attention: Bart Sears

QUANTITY	DESCRIPTION	SIZE	COST
60	Green Giant Arbovites	15 Gallon	10,800.00
	TOTAL:		10,800.00

Item # 18

Licensed and Insured

"Serving Bartow and Surrounding Area Since 1989"



102 Walnut Grove

PLEASE RETURN THIS PORTION WITH PAYMENT

13500.00

Thank You!
Item # 18



City of Cartersville

City Council Meeting
6/21/2018 7:00:00 PM
Jimmy Donn Crane Sewer Relocation

SubCategory:	Engineering Services
Department Name:	Water
Department Summary Recommendation:	During inspection of aerial sewer crossings, a defect was found in a sewer mainline crossing Pettit Creek behind Jimmy Donn Crane's material processing yard off Peebles Valley Road. The 12-inch line has an exposed joint in the middle of the stream. The joint has been exposed due to erosion and the changing path of the stream. This joint is not restrained and could separate causing a spill into the creek. Rindt-McDuff Associates (RMA) has provided the attached task order to design a reroute of the 12-inch line into our existing 36-inch sewer main nearby. The work will require the installation of approximately 600 linear feet of new 12-inch main. Every effort will be made to install the new line below the creek bottom to prevent collection of debris and damage to the line in the future. RMA proposes a fee of \$66,340.00 to provide all design, bidding and construction oversight services for the project. I recommend approval of their proposal.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This is a budgeted project. All design and bidding expenditures will be paid from account 505.3320.52.2341 Maintenance Sewers. Construction oversight will be paid from a project construction account to be established when the project is funded.
Legal:	
Associated Information:	



Rindt-McDuff Associates, Inc.
Engineering and Environmental Consulting



**TASK WORK ORDER
TO
RINDT-McDUFF ASSOCIATES, INC.**

JIMMY DON CRANE SEWER

This Work Order is made and entered into this ____ day of _____, 2018 by and between RINDT-McDUFF ASSOCIATES, INC. (the "Engineer") and the **City of Cartersville, Georgia** (the "CLIENT").

For and in consideration of the mutual covenants, promises, and agreements set forth in the General Consulting Services Agreement, the parties hereto do execute this Work Order, which shall be incorporated into and become a part of said General Engineering Services Agreement between the parties dated 18 September 2015.

BACKGROUND

Rindt-McDuff Associates, Inc. sincerely appreciates the opportunity to submit this Task Work Order to the Cartersville Water Department. The engineering services we are proposing herein would incorporate sanitary sewer rehabilitation engineering and design in the area between Highway 411, Peoples Valley Road, and Industrial Park Road, as discussed in our 11 April 2018 meeting.

The CWD has identified a problem area in the sewer collection system as it crosses over Pettit Creek near Industrial Park Road. A disjointed 12-inch ductile iron pipe sanitary sewer line is failing and appears to be taking inflow from Pettit Creek. The periodic shifting of the pipe joint that has been observed in the middle of Pettit Creek suggest failure of the joint is imminent. Additionally, there is a shallow 12" sewer pipe that is crossing a ditch where it appears Pettit Creek has begun to naturally reroute itself during high flow events. The CWD would like to abandon this line and re-route the sewer via a new crossing of Pettit Creek (preferably subgrade installation) and tie into the existing Cartersville 36-inch interceptor sewer nearby with approximately 600-linear feet of 12" sewer main. The installation of a new line would likely reduce the amount of inflow and infiltration into the sewer system and it would greatly reduce the possibility of pipe failure causing sewage to spill into Pettit Creek.

SCOPE OF WORK

RMA proposes to perform necessary reconnaissance and data collection, and then outline the requirements for a field run survey of the existing sanitary sewer system within the target area (to be completed by a sub-consultant). We anticipate the survey will include a center-line profile of the existing grades and surface profile, manhole depths and locations, verification of existing pipe sizes and materials, and relevant property/right-of-way information. Rindt-McDuff will recommend the proposed vertical and horizontal alignments, review and confirm the alignment with CWD, and produce the required construction documents. The scope of services will include all engineering and design services for permitting, easement drawings, and construction documents which comply with all relevant Federal,

state, and local laws and requirements. Rindt-McDuff will also provide construction management and part time inspection services (to supplement the full-time inspection being conducted by CWD personnel).

In order to achieve the above, Rindt-McDuff's proposed scope of services is outlined as follows:

1. Database Development and Study Area Review

- Utilize GIS base mapping (provided by the Water Department);
- Perform a field inspection of the study area to locate and identify all pertinent existing features;
- Call locates as needed to confirm utility locations.

2. Survey and Pre-Construction Staking (Sub-consultant)

- Rindt-McDuff will retain the services of a land surveyor registered in the state of Georgia, preferably a local Cartersville business;
- The survey will establish a basis of design for the proposed sewers by establishing the best alignments and grades of the sewers taking into consideration surface and anticipated subsurface conditions, as well as environmental conditions encountered. The field surveying will include establishing horizontal and vertical controls, and gathering sufficient planimetric data to appropriately design the horizontal alignment and vertical profile of the proposed sewer. Data collection will involve the identification and location of other utilities and aboveground and underground features that may be impacted by construction activities.
- Easement drawings (assume 6 required);

3. Engineering/Design Services

- Coordinate with the CWD to identify failing and problem areas within the project area, and determine the best course of replacement or rehabilitation, including preliminary engineering / alternative analysis of alignments, methods, and materials;
- Perform engineering design services implementing CWD design standards, specifications, and guidelines in each phase of the design, as applicable;
- Attend a meeting with CWD personnel to review preliminary layout, and then proceed with the final design;
- Prepare construction documents (plan and profile);
- Prepare easement drawings as needed;
- Develop Erosion and Sediment Control Plan;
- Prepare construction cost estimate.

4. Permitting Services

- Obtain any needed State or local permits;
- Submit plans through city or county plan review;
- Environmental Protection Division, Georgia Department of Natural Resources, for vegetative stream buffer encroachment, if a variance is necessary (not anticipated);
- Utility crossings and encroachments (including gas, power, cable, electric, etc.), as necessary;
- Army Corps of Engineers permitting is not anticipated.

5. Specification Development

- Prepare and assemble contract documents and technical specifications to describe all elements of the work to be done;
- Incorporate any standard Cartersville Water Department bidding and contract requirements and specifications in the documents as appropriate;
- Prepare technical specifications in the Construction Standards Institute (CSI) format.

6. Easement Acquisition

- Facilitate Water Department with easement acquisition, as necessary;

7. Bid Phase Services

- Facilitate bid advertisement;
- Distribute plans and specifications to bidders;
- Respond to inquiries and issue addenda if necessary;
- Evaluate bids received, and provide a written recommendation of award;
- Administer pre-construction conference with successful bidder;
- Prepare conformed drawings, incorporating all changes made by addenda during the advertisement period and provide drawings in paper form and in digital form, as both a .pdf file and a CADD file, compatible with Water Department formats.

8. Construction Phase Services/Periodic Inspection/Record Drawing Submittals

- Provide construction management services, including review of shop drawing submittals; contractor pay requests, and change order requests;
- Provide part time construction inspection services, as required, to supplement the full time inspection that will be completed by CWD;
- Provide Record Drawing and attribute data for transfer to Water Department GIS.

PHOTOS



The above image depicts debris accumulation at the aerial crossing of Pettit Creek as well as a bend at the midpoint of the crossing at a flanged joint, indicating failure of the joint is imminent. A new crossing of Pettit Creek is required to eliminate this issue. The CWD has identified a preferred route that would cross Pettit Creek further upstream in a more direct route.



The bottom left corner of the above photo depicts the mouth of a ditch forming as a result of Pettit Creek naturally rerouting itself during high flow events. A shallow existing sewer line crosses below this ditch and could become a concern in the future. RMA proposes rerouting the sewer further upstream to alleviate this concern.

COMPENSATION & INVOICING

Rindt-McDuff proposes to complete the scope of services described herein based on the following work schedule:

Item No.	Item	Fee
1	Database Development and Study Area Review	\$ 750
2a	Sewer As-built and Creek Crossing Survey	\$ 5,900
2b	Topographic Survey and Property Line Resolution	\$ 3,300
3	Engineering/Design Services	\$ 5,000
4	Permitting Services	\$ 2,500
5	Specification Development	\$ 750
6	Easement Acquisition Assistance	\$ 250
7	Bid Phase Services	\$ 750
	Design Phase Subtotal (Fixed Fee)	\$ 19,200
8	Construction Phase Services	
	Construction Administration	\$ 3,000
	Construction Inspections (8 hrs/day for 8 weeks)	\$ 32,000
	Construction phase expenses/mileage (est.)	\$ 1,140
	Record Drawing Preparation	\$ 1,000
	Construction Phase Subtotal (Hourly Rates)	\$ 37,140
	Project Total Excluding Allowances	\$ 56,340
	Allowances	
A1	Additional Engineering Services Allowance	\$ 5,000
A2	Additional Survey Services Allowance	\$ 5,000
	Allowances Subtotal	\$ 10,000
	Project Total Including Allowances	\$ 66,340

Invoicing will occur monthly, and will contain a description of services provided, as follows:

Design phase work (Items 1 – 7) will be considered Fixed Fees, and will be invoiced on a percent complete basis. Our costs for all anticipated design phase project expenses (mileage, printing, etc.) are included in the fixed fee schedule.

Construction phase work (Item 8) will be considered Hourly work. Labor and construction phase project expenses (mileage, etc.) will be invoiced based on the hourly rates schedule included as Attachment “A” in our General Engineering Services Agreement.

This Task Work Order includes allowance items for additional project needs to be used only at the direction of the CLIENT. At closeout of this Task Work Order, all funds remaining in Allowance item(s) will be retained by the Owner.

SCHEDULE

The project tasks will begin immediately upon our notice to proceed. We anticipate the following Project Schedule:

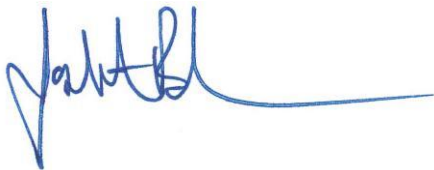
- Preliminary Design Meeting – 45 Calendar Days after NTP
- Final Submittal – 60 Calendar Days after NTP

Please note that the above dates are based on a presumed delivery time of 4 weeks from a notice to proceed for the field survey deliverables (by sub-consultant). If the survey is delayed, the work product will be delayed the same.

Thank you for your review of this Task Work Order proposal. We welcome the opportunity to discuss this project further with the Cartersville Water Department. If you have any questions concerning this proposal or would like to discuss this matter in greater detail, please call. We look forward to working together.

Sincerely,

RINDT-MCDUFF ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'Joshua A. Becker', followed by a long horizontal flourish.

Joshua A. Becker, PE
Project Manager – Municipal Services

Attachment: Surveyor Proposal

Cartersville Water Department
Task Work Order – Jimmy Don Crane Sewer
Page 7 of 8

TASK WORK ORDER ACCEPTED:

City of Cartersville

Signature

Matthew J. Santini

Print Name

Mayor – City of Cartersville

Title

Date

Cartersville Water Department
Task Work Order – Jimmy Don Crane Sewer
Page 8 of 8

ATTACHMENTS



May 17, 2018

Jacob DeWoody, EIT
Project Engineer
Rindt-McDuff Associates, Inc.
334 Cherokee Street
Marietta, GA 30060

Re: City of Cartersville - Jimmy Crane Sewer

Dear Jacob:

SPG Surveying, LLC, is pleased to submit our proposal for surveying services on the above referenced project.

Based upon our understanding of your project requirements provided by client on May 16, 2018, we will provide the following as our scope of services:

1. Sewer As-built and Creek Crossings Survey

An As-built Survey will be run to determine the location, invert elevations and pipe sizes/materials of approximately 14 manholes, along with approximately 3-5 creek cross-sections per agreed upon locations.

2. Topographic Survey and Property Line Resolution

A complete topographic survey along approximately 600'x50' wide swath, to be determined, will be run to determine the configuration of the surface of the ground and the location of natural and artificial objects thereon, and to show contour lines at a min. of two-foot (2') intervals.

Individual/specimen trees 18" and larger will be located and shown on survey.

Existing markers found (pins, pipes, etc.) or other evidence of property lines will be located.

Property and road right of way resolution for easement plat purposes.

Easement information, provided by client, will be shown.

This contract includes our search of any records for appropriate deeds, plats or other information concerning boundary lines.

Client to supply the following information

- Any information with regards to prior surveys, or surveyors who have provided previous work on the property

Deliverables

Two (2) sealed copies along with CAD files of the survey information, in accordance with the minimum standard requirements of the State of Georgia.

Fees

The surveying services described under this proposal's scope of services will be performed for the following lump sum fees and payment will be due upon delivery of the completed plat:

Phase 1. Sewer As-built and Creek Crossings Survey = 5,900

Phase 2. Topographic Survey and Property Line resolution = \$3,300

Schedule

Phase 1 work will be completed within three weeks from notice to proceed.

Phase 2 work will be completed within two weeks after alignment is determined.

We thank you for the opportunity to be of service to you on this project. If you have any questions or comments regarding this proposal, please feel free to call me.

Sincerely,

SPG Surveying, LLC

Steven Griggs, PLS

President

ACCEPTED BY:**Client**

Signature

Date

Printed Name / Title

SPG Surveying, LLC

Signature

Date

Printed Name / Title



City of Cartersville

City Council Meeting
6/21/2018 7:00:00 PM
Waterford Sewer Relocation

SubCategory:	Engineering Services
Department Name:	Water
Department Summary Recommendation:	The 36-inch sewer main which services all of downtown weaves through the Waterford Subdivision on the way to the wastewater plant. A section of the main crosses a drainage ditch between Waterford Drive and Buckingham Court at an obtuse angle. The main acts as a dam to flow in the ditch and catches debris, all of which produce lateral stress on the pipe. The condition is exacerbated by high flows due to heavy rainfall. Additionally, the banks of the ditch are eroding which exposes more pipe to these lateral stresses. Eventually, the pipe will no longer be able to resist these forces and the joint in the middle of the crossing will fail. This pipe is one of three main trunk lines that carry approximately 6 million gallons per day (MGD) of sewer. Due to its location, failure of the pipe would cause an immediate discharge to the Etowah river via the ditch crossing. Rindt-McDuff Associates were asked to provide a proposal for designing a relocation of the main to eliminate the aerial crossing. Their proposed fee of \$66,650.00 includes all design, permitting, bidding and construction oversight services for the project. I recommend approval of this proposal in the amount of \$66,650.00.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This is a budgeted project. Design, permitting and bidding services will be paid from account 505.3320.52.2341 Maintenance Sewers. Construction oversight will be paid from a project construction account to be established when the project is funded.
Legal:	
Associated Information:	



Rindt-McDuff Associates, Inc.
Engineering and Environmental Consulting



**TASK WORK ORDER
TO
RINDT-McDUFF ASSOCIATES, INC.**

WATERFORD 36-INCH SEWER INTERCEPTOR RELOCATION

This Work Order is made and entered into this ____ day of _____, 2018 by and between RINDT-McDUFF ASSOCIATES, INC. (the "Engineer") and the **City of Cartersville, Georgia** (the "CLIENT").

For and in consideration of the mutual covenants, promises, and agreements set forth in the General Consulting Services Agreement, the parties hereto do execute this Work Order, which shall be incorporated into and become a part of said General Engineering Services Agreement between the parties dated 18 September 2015.

BACKGROUND

Rindt-McDuff Associates, Inc. sincerely appreciates the opportunity to submit this Task Work Order to the Cartersville Water Department. The engineering services we are proposing herein would incorporate sanitary sewer rehabilitation engineering and design in the vicinity of Waterford Drive, as discussed in our meeting on 11 April 2018.

The CWD has identified a problem area in the sewer collection system behind the homes of Waterford Drive and Buckingham Court. The banks of an unnamed intermittent tributary to the Etowah River have eroded and continue to erode, posing a risk to the existing 36-inch sewer interceptor which traverses the tributary at an unusual angle. The existing sewer interceptor transitions from reinforced concrete pipe (RCP) to ductile iron pipe (DIP) at the exposed crossing, and the large pipe is at risk of compromise due to tributary flows as well as debris that washes down the channel and builds up against the pipe. The DIP at the existing exposed crossing was constructed using a simple push-on joint across the tributary, and the build-up of silty material was observed beneath the joint, as well as undermined portions of the pipe, both risking failure as the tributary banks continue to erode. The CWD intends to abandon the section of this interceptor at risk and re-route the sewer through the backyards of residents along Waterford Drive with the intent to cross below the tributary to eliminate the 36" exposed crossing. The installation of a new interceptor would potentially reduce the amount of inflow and infiltration into the sewer system in the existing exposed segment, and it would eliminate an unsightly obstruction to the existing tributary behind these homes. Additionally, RMA has included stream bank restoration design and permitting services in order to restore the banks of the stream to natural conditions once the existing exposed tributary crossing is removed.

SCOPE OF WORK

RMA proposes to perform necessary reconnaissance and data collection, and then outline the requirements for a field run survey of the existing sanitary sewer system within the target area (to be completed by a sub-consultant). We anticipate the survey will include a center-line profile of the existing

grades and surface profile, manhole depths and locations, verification of existing pipe sizes and materials, and relevant property/right-of-way information. Rindt-McDuff will recommend the proposed vertical and horizontal alignments, review and confirm the alignment with CWD, and produce the required construction documents. The scope of services will include all engineering and design services for permitting, easement drawings, and construction documents which comply with all relevant Federal, state, and local laws and requirements. Rindt-McDuff will also provide construction management and part time inspection services (to supplement the full-time inspection being conducted by CWD personnel).

In order to achieve the above, Rindt-McDuff's proposed scope of services is outlined as follows:

1. Database Development and Study Area Review

- Utilize GIS base mapping (provided by the Water Department);
- Perform a field inspection of the study area to locate and identify all pertinent existing features;
- Call locates as needed to confirm utility locations.

2. Survey and Pre-Construction Staking (Sub-consultant)

- Rindt-McDuff will retain the services of a land surveyor registered in the state of Georgia, preferably a local Cartersville business;
- The survey will establish a basis of design for the proposed sewers by establishing the best alignments and grades of the sewers taking into consideration surface and anticipated subsurface conditions, as well as environmental conditions encountered. The field surveying will include establishing horizontal and vertical controls, and gathering sufficient planimetric data to appropriately design the horizontal alignment and vertical profile of the proposed sewer. Data collection will involve the identification and location of other utilities and aboveground and underground features that may be impacted by construction activities.

3. Engineering/Design Services

- Coordinate with the CWD to identify failing and problem areas within the project area, and determine the best course of replacement or rehabilitation, including preliminary engineering / alternative analysis of alignments, methods, and materials;
- Perform engineering design services implementing CWD design standards, specifications, and guidelines in each phase of the design, as applicable;
- Attend a meeting with CWD personnel to review preliminary layout, and then proceed with the final design;
- Prepare construction documents (plan and profile);
- Prepare easement drawings as needed;
- Develop Erosion and Sediment Control Plan;
- Prepare construction cost estimate.

4. Permitting Services

- Obtain any needed State or local permits;
- Submit plans through city or county plan review;

- Environmental Protection Division, Georgia Department of Natural Resources, for vegetative stream buffer encroachment, if a variance is necessary;
- Utility crossings and encroachments (including gas, power, cable, electric, etc.), as necessary;
- Army Corps of Engineers permitting (not anticipated).

5. Specification Development

- Prepare and assemble contract documents and technical specifications to describe all elements of the work to be done;
- Incorporate any standard Cartersville Water Department bidding and contract requirements and specifications in the documents as appropriate;
- Prepare technical specifications in the Construction Standards Institute (CSI) format.

6. Easement Acquisition

- Facilitate Water Department with easement acquisition, as necessary;

7. Bid Phase Services

- Facilitate bid advertisement;
- Distribute plans and specifications to bidders;
- Respond to inquiries and issue addenda if necessary;
- Evaluate bids received, and provide a written recommendation of award;
- Administer pre-construction conference with successful bidder;
- Prepare conformed drawings, incorporating all changes made by addenda during the advertisement period and provide drawings in paper form and in digital form, as both a .pdf file and a CADD file, compatible with Water Department formats.

8. Construction Phase Services/Periodic Inspection/Record Drawing Submittals

- Provide construction management services, including review of shop drawing submittals; contractor pay requests, and change order requests;
- Provide part time construction inspection services, as required, to supplement the full time inspection that will be completed by CWD;
- Provide Record Drawing and attribute data for transfer to Water Department GIS.

PHOTOS



The above photo depicts the skewed tributary crossing of the existing 36" interceptor sewer and the eroding banks of the tributary. The continued erosion of these banks will likely cause failure of the interceptor sewer resulting in sewage being spilled into the tributary. RMA proposes to reroute the interceptor sewer to allow for a perpendicular crossing further upstream of the tributary. RMA will evaluate site conditions to determine if the new interceptor can cross below the bed of the tributary.



The above photo shows the accumulation of clayey material that is currently supporting the bell and spigot joint of the tributary crossing. Should the stream bed continue to erode and the support material be removed, the joint is likely to fail. In the event the new interceptor sewer is unable to be installed below the bed of the tributary, RMA will design steel casing with concrete anchors at both sides of the tributary to ensure failure of the crossing does not occur.

COMPENSATION & INVOICING

Rindt-McDuff proposes to complete the scope of services described herein based on the following work schedule:

Item No.	Item	Fee
1	Database Development and Study Area Review	\$ 500
2a	Sewer As-built and Creek Crossing Survey	\$ 3,900
2b	Topographic Survey and Property Line Resolution	\$ 2,500
3	Engineering/Design Services	\$ 4,500
4	Permitting Services	\$ 6,500
5	Specification Development	\$ 750
6	Easement Acquisition Assistance	\$ 250
7	Bid Phase Services	\$ 750
	Design Phase Subtotal (Fixed Fee)	\$ 19,650
8	Construction Phase Services	
	Construction Administration	\$ 3,000
	Construction Inspections (8 hrs/day for 8 weeks)	\$ 32,000
	Construction phase expenses/mileage (est.)	\$ 1,000
	Record Drawing Preparation	\$ 1,000
	Construction Phase Subtotal (Hourly Rates)	\$ 37,000
	Project Total	\$ 56,650
	Allowances	
A1	Additional Engineering Services Allowance	\$ 5,000
A2	Additional Survey Services Allowance	\$ 5,000
	Allowances Subtotal	\$ 10,000
	Project Total Including Allowances	\$ 66,650

Invoicing will occur monthly, and will contain a description of services provided, as follows:

Design phase work (Items 1 – 7) will be considered Fixed Fees, and will be invoiced on a percent complete basis. Our costs for all anticipated design phase project expenses (mileage, printing, etc.) are included in the fixed fee schedule.

Construction phase work (Item 8) will be considered Hourly work. Labor and construction phase project expenses (mileage, etc.) will be invoiced based on the hourly rates schedule included as Attachment “A” in our General Engineering Services Agreement.

This Task Work Order includes allowance items for additional project needs to be used only at the direction of the CLIENT. At closeout of this Task Work Order, all funds remaining in Allowance item(s) will be retained by the Owner.

SCHEDULE

The project tasks will begin immediately upon our notice to proceed. We anticipate the following Project Schedule:

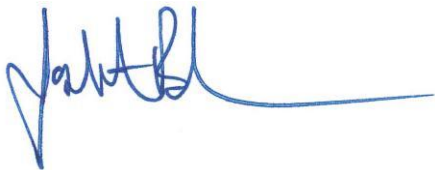
- Preliminary Design Meeting – 45 Calendar Days after NTP
- Final Submittal – 60 Calendar Days after NTP

Please note that the above dates are based on a presumed delivery time of 4 weeks from a notice to proceed for the field survey deliverables (by sub-consultant). If the survey is delayed, the work product will be delayed the same.

Thank you for your review of this Task Work Order proposal. We welcome the opportunity to discuss this project further with the Cartersville Water Department. If you have any questions concerning this proposal or would like to discuss this matter in greater detail, please call. We look forward to working together.

Sincerely,

RINDT-MCDUFF ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'Joshua A. Becker', with a long horizontal flourish extending to the right.

Joshua A. Becker, PE
Project Manager – Municipal Services

Attachment: Surveyor Proposal

Cartersville Water Department
Task Work Order – Waterford Sewer Relocation
Page 7 of 8

TASK WORK ORDER ACCEPTED:

City of Cartersville

Signature

Matthew J. Santini

Print Name

Mayor – City of Cartersville

Title

Date

Cartersville Water Department
Task Work Order – Waterford Sewer Relocation
Page 8 of 8

ATTACHMENTS



May 17, 2018

Jacob DeWoody, EIT
Project Engineer
Rindt-McDuff Associates, Inc.
334 Cherokee Street
Marietta, GA 30060

Re: City of Cartersville - Waterford Drive Sewer

Dear Jacob:

SPG Surveying, LLC, is pleased to submit our proposal for surveying services on the above referenced project.

Based upon our understanding of your project requirements provided by client on May 16, 2018, we will provide the following as our scope of services:

Phase 1. Sewer As-built and Creek Crossings Survey

An As-built Survey will be run to determine the location, invert elevations and pipe sizes/materials of approximately 9 manholes, along with approximately 6 creek cross-sections, at 100' increments, within the scope limits.

Phase 2. Topographic Survey and Property Line Resolution

A complete topographic survey along a 600'x50' wide swath, to be determined, will be run to determine the configuration of the surface of the ground and the location of natural and artificial objects thereon, and to show contour lines at a min. of two-foot (2') intervals.

Individual/specimen trees 18" and larger will be located and shown on survey.

Existing markers found (pins, pipes, etc.) or other evidence of property lines will be located.

Property and road right of way resolution for easement plat purposes.

Easement information, provided by client, will be shown.

This contract includes our search of any records for appropriate deeds, plats or other information concerning boundary lines.

Client to supply the following information

- Any information with regards to prior surveys, or surveyors who have provided previous work on the property

Deliverables

Two (2) sealed copies along with CAD files of the survey information, in accordance with the minimum standard requirements of the State of Georgia.

Fees

The surveying services described under this proposal's scope of services will be performed for the following lump sum fees and payment will be due upon delivery of the completed plat:

Phase 1. Sewer As-built and Creek Crossings Survey = \$3,900

Phase 2. Topographic Survey and Property Line resolution = \$2,500

Schedule

Phase 1 work will be completed within two weeks from notice to proceed.

Phase 2 work will be completed within two weeks after alignment is determined.

*If Jimmy Crane Sewer Project is awarded at the same time, then Phase 1 of both projects would be completed within 4 weeks and Phase 2 of both projects would be completed within 3 weeks after alignments are determined.

We thank you for the opportunity to be of service to you on this project. If you have any questions or comments regarding this proposal, please feel free to call me.

Sincerely,

SPG Surveying, LLC

Steven Griggs, PLS
President

ACCEPTED BY:**Client**

Signature

Date

Printed Name / Title

SPG Surveying, LLC

Signature

Date

Printed Name / Title



City of Cartersville

City Council Meeting
6/21/2018 7:00:00 PM
GO Bond Projects/Budget

SubCategory:	Discussion																		
Department Name:	Parks and Recreation																		
Department Summary Recommendation:	Attached is the GO Bond Project List which includes the related budget and remaining projects and funds. As of May 28, 2018, \$8,220,136.82 has been expended toward the GO Bond Park Renovation projects. These projects are funded as follows: \$7,995,000.00 (GO Bonds) \$1,710,000.00 (grants) \$9,705,000.00 Totaled spendable funds As of today, this leaves \$1,484,863.18 in GO Bond funds remaining. The total amount committed toward the following on-going projects: (these are approximate amounts) \$400K remaining payments for Phase II buildings, plus Change-Orders \$51,956.78 committed/paid for Dellinger Park Front Entrance, plus 3-signs (\$21,000) This leaves approximately \$981,004.40 in GO Bond funds for remaining projects. GO Bond Projects remaining include: (Based on original budget estimates) <table><tr><td>Dellinger Park – Trail renovation</td><td>\$200,000.00</td></tr><tr><td>Tennis/Basketball Lighting</td><td>\$100,000.00</td></tr><tr><td>Additional tennis parking</td><td>\$30,000.00</td></tr><tr><td>Tennis Court Reno/Repair</td><td>\$385,000.00</td></tr><tr><td>Outdoor Exercise Area</td><td>\$50,000.00</td></tr><tr><td>Maintenance Shop Renov.</td><td>\$100,000.00</td></tr><tr><td>Park Entrance Sign 1 (estimate)</td><td>\$7,000.00 (out to bid)</td></tr><tr><td>Park Signage (venues)</td><td>\$10,000.00</td></tr><tr><td>Sports Complex, Athletic fields</td><td>\$520,000.00 (renovation)</td></tr></table>	Dellinger Park – Trail renovation	\$200,000.00	Tennis/Basketball Lighting	\$100,000.00	Additional tennis parking	\$30,000.00	Tennis Court Reno/Repair	\$385,000.00	Outdoor Exercise Area	\$50,000.00	Maintenance Shop Renov.	\$100,000.00	Park Entrance Sign 1 (estimate)	\$7,000.00 (out to bid)	Park Signage (venues)	\$10,000.00	Sports Complex, Athletic fields	\$520,000.00 (renovation)
Dellinger Park – Trail renovation	\$200,000.00																		
Tennis/Basketball Lighting	\$100,000.00																		
Additional tennis parking	\$30,000.00																		
Tennis Court Reno/Repair	\$385,000.00																		
Outdoor Exercise Area	\$50,000.00																		
Maintenance Shop Renov.	\$100,000.00																		
Park Entrance Sign 1 (estimate)	\$7,000.00 (out to bid)																		
Park Signage (venues)	\$10,000.00																		
Sports Complex, Athletic fields	\$520,000.00 (renovation)																		

Cover Memo

Item # 21

	Sam Smith Park – Entrance signs (2) \$14,000.00 (estimate – out to bid) Total \$1,416,000.00 (remaining projects) CPRD priorities & new proposed budget – complete on-going projects 1. Already bid park Entrance Signs - \$21,000.00 estimated 2. Bid field/court lighting for Dellinger – Tennis (Ct. 6,7,14), Basketball and Sports Complex – F#2, F#3, F#4 – \$375,000.00 3. Dellinger Park Trail - \$150,000.00 4. Bid Dellinger Park Tennis & Basketball/440-yd Track – Court/Crack Repair/Striping - \$275,000.00 5. Bid Park Signage (venues) - \$10,000.00 6. Bid Dellinger Park Maintenance Shop Addition - \$75,000.00 7. Bid Sports Complex – field renovation (fencing, scoreboards) remaining amount (\$75,000+/-) 8. Outdoor Exercise Area - \$50,000.00 Drop 9. Tennis Additional parking - \$30,000.00 Drop This is an updated on-going progress report of the GO Bond projects and up-coming projects/budget plus a remaining project list as prioritized by myself, from a list compiled by staff and volunteers. I will be glad to discuss the shortage of funds needed to complete all projects on the list. I am open for suggestions and ready to complete the projects.
City Manager's Remarks:	Greg would like to discuss the GO Bond project list and budget with Council. There is no action needed on this item.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Cartersville Parks and Recreation Department Bond Projects

Progress Report: through 10/02/2017

Project	Account #	October 2013 Project Cost	Actual Bid or Cost	Bid Award Date	Projected Completion Date	Actual Cost &/or Estimates	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18 thru 05/28/18	Total Spent thru 05/28/18	Budgeted Funds Remaining	Percentage Completed	Total Project Cost or Estimated Cost	Notes
Leake Mounds-Etowah River/Walk Link Trail (\$1,610,000 Grant)	310-1518-54-1600	\$520,000		03/02/17	Spring 2018	\$204,980	-	35,086.91	762,668.53	1,414,087.84	2,211,843.28	(1,691,843.28)	100%	\$520,000	Project is complete
Dellinger Park Athletic Fields & BBC F5 Lighting	310-1518-54-1601	\$360,000	\$601,667	Dec. 2015	Spring 2016	\$601,667	-	601,667.01	46,680.12	18,464.97	666,812.10	(306,812.10)	100%	\$360,000	Project is complete
Dellinger Park: Picnic Shelter Area Replacement	310-1518-54-1602	\$400,000			Spring 2018	\$300,000	-	-	-	374,176.65	374,176.65	25,823.35	100%	\$400,000	Project is complete
Dellinger Park Fencing (#1-#6, Football,Basketball)	310-1518-54-1603	\$290,000	\$270,422	Apr. 2015	Spring 2017	\$270,422	-	-	217,400.87	-	217,400.87	72,599.13	100%	\$290,000	Project is complete
Dellinger Park Pool Covered Pavilion	310-1518-54-1604	\$70,000	\$43,600	Mar. 2016	Spring 2016	\$43,600	-	43,700.00	-	-	43,700.00	26,300.00	100%	\$70,000	Project is complete
Dellinger Park Infrastructure (Water, Electric, Fiber)	310-1518-54-1605	\$75,000			Spring 2017	\$45,000	-	33,257.67	-	960.30	34,217.97	40,782.03	80%	\$75,000	Project On-going
Dellinger Park Tennis Covered Pavilion	310-1518-54-1606	\$75,000			Spring 2018	\$75,000	-	-	-	20,484.00	20,484.00	54,516.00	30%	\$75,000	Project On-going
Dellinger Park Front Entrance - columns, signage, fencing	310-1518-54-1607	\$80,000			Spring 2018	\$80,000	-	-	-	6,804.15	6,804.15	73,195.85	35%	\$80,000	Project On-going
Dellinger Park Tennis/Basketball Lighting	310-1518-54-1608	\$100,000			Fall 2018	\$100,000	-	-	-	-	-	100,000.00	0%	\$100,000	18-19 Budget Year
Pettit Creek Trail Phase III Trail-	310-1518-54-1609	\$550,000			NA	\$583,440	1,855.20	27,862.42	20,043.55	(15,071.17)	34,690.00	515,310.00	NA	\$550,000	Project has been discontinued.
Dellinger Park Tennis Court Surfacing/Renovation	310-1518-54-1610	\$385,000			Fall 2019	\$253,626	-	-	-	-	-	385,000.00	0%	\$385,000	18-19 Budget Year
Dellinger Park Trail Renovation - lighting, border, stone	310-1518-54-1611	\$200,000			Fall 2018	\$200,000	-	-	-	-	-	200,000.00	0%	\$200,000	18-19 Budget Year
Dellinger Park Maintenance Building Renovation	310-1518-54-1612	\$100,000			Fall 2019	\$100,000	-	-	-	-	-	100,000.00	0%	\$100,000	18-19 Budget Year
Dellinger Buildings	310-1518-54-1613		\$2,389,500	July 2016		\$2,389,500	16,767.39	176,656.64	2,119,472.23	576,917.70	2,889,813.96	(2,889,813.96)		\$0	
Administrative Building - Building A		\$325,000			Summer 2017						-	-	100%	\$0	Project is complete
Concession #1 - Building B		\$700,000			Spring 2017						-	-	100%	\$0	Project is complete
Tennis Office/Restrooms - Building C		\$450,000			Summer 2017						-	-	100%	\$0	Project is complete
Back Restrooms - Building D		\$300,000			Spring 2017						-	-	100%	\$0	Project is complete
Shelter Restrooms - Building E		\$275,000			Spring 2017						-	-	100%	\$0	Project is complete
Geo-Technical Services			\$14,845		Summer 2017						-	-	100%	\$0	Project is complete
Asbestos Testing & Abatement			\$3,950		Winter 2015						-	-	100%	\$0	Project is complete
Building Projects Design/Engineering		\$125,000	\$259,000								-	-	100%	\$0	Project is complete
Cost Contingencies			\$150,000								-	-		\$0	
Dellinger Park F# 4-6 - Irrigation replacement	310-1518-54-1614	\$60,000		July 2016	Spring 2017	\$60,000	-	-	45,200.00	-	45,200.00	14,800.00	100%	\$60,000	Project is complete
Dellinger Park Scoreboard/Video Board	310-1518-54-1615	\$80,000		Mar. 2017	Spring 2017	\$80,000	-	-	86,277.00	-	86,277.00	(6,277.00)	100%	\$80,000	Project is complete
Park Play Systems:											-	-		\$0	Project is complete
Dellinger Park Large	310-1518-54-1616	\$150,000		July 2016	Fall 2016	\$130,000	-	-	126,521.16	-	126,521.16	23,478.84	100%	\$150,000	Project is complete
Dellinger Park Small	310-1518-54-1617	\$50,000		July 2016	Fall 2016	\$50,000	-	-	28,992.23	-	28,992.23	21,007.77	100%	\$50,000	Project is complete
Sports Complex	310-1518-54-1618	\$100,000		July 2016	Fall 2016	\$65,000	-	-	36,101.61	-	36,101.61	63,898.39	100%	\$100,000	Project is complete
Dellinger Park Landscaping	310-1518-54-1619	\$20,000				\$20,000	-	-	4,370.00	-	4,370.00	15,630.00	30%	\$20,000	Project On-going
Dellinger Park Outdoor Exercise Stations	310-1518-54-1620	\$50,000			Fall 2019	\$50,000	-	-	-	-	-	50,000.00	0%	\$50,000	2018-19 End of Bond Projects
Dellinger Park Security Cameras	310-1518-54-1621	\$20,000			On-Going	\$60,000	-	-	11,720.18	-	11,720.18	8,279.82	75%	\$20,000	Project On-going
Dellinger Park Paving	310-1518-54-1622	\$170,000			2017 or 2018	\$170,000	-	-	-	-	-	170,000.00	95%	\$170,000	Paving complete - Striping next
Dellinger Park Tennis Area - Additional Parking	310-1518-54-1623	\$30,000			Fall 2017	\$30,000	-	-	-	-	-	30,000.00	0%	\$30,000	2018-19 End of bond projects
Sam Smith Park Entrance Sign	310-1518-54-1624	\$35,000			Winter 2017	\$45,000	-	-	-	-	-	35,000.00	0%	\$35,000	Project On-going
Buildings Outside Dellinger Park:											-	-			
Sam Smith Park Senior Aquatic Center Restroom Addition	310-1518-54-1625	\$180,000			Spring 2018	\$230,000	-	-	2,811.18	168,781.38	171,592.56	8,407.44	60%	\$180,000	Project On-going
Aubrey St. Pool/Bathhouse Renovation	310-1518-54-1626	\$425,000			Spring 2018	\$525,000	-	-	14,084.30	673,303.26	687,387.56	(262,387.56)	98%	\$425,000	Project On-going
Hicks Park Restroom Renovation	310-1518-54-1627	\$225,000			Spring 2018	\$225,000	-	-	5,182.47	228,972.88	234,155.35	(9,155.35)	90%	\$225,000	Project On-going
Cartersville Sports Complex Restroom Renovation	310-1518-54-1628	\$200,000			Spring 2018	\$200,000	-	-	182.09	230,799.56	230,981.65	(30,981.65)	90%	\$200,000	Project On-going
Goodyear Clubhouse Renovation	310-1518-54-1629	\$300,000				\$100,000	-	-	-	-	-	300,000.00	0%	\$300,000	Removed from project list
Cartersville Sports Complex Fields #1,#2,#3,F#4 Renovation	310-1518-54-1630	\$520,000			Fall 2019	\$220,000	-	-	-	-	-	520,000.00	0%	\$520,000	2018-19 End of Bond Projects
Electrical Contractor/Supplies	310-1518-54-1631					\$36,000	-	-	5,093.39	1,800.00	6,893.39	(6,893.39)	75%	\$0	Project On-going
Dellinger Park Bleachers/Score Stands Paving	310-1518-54-1632					\$24,000	-	-	4,615.06	45,386.09	50,001.15	(50,001.15)	100%	\$0	Project is complete
Total		\$7,995,000	\$3,732,984			\$7,567,205	18,622.59	918,230.65	3,537,415.97	3,745,867.61	8,220,136.82	(225,136.82)		\$5,820,000	2018-19 End of bond projects
Total Bond Funds														\$7,567,205	
Plus: GDOT Grant Funds to date														\$1,845,423	Dan needs to update
Excess Bond Funds														\$3,392,628	Dan needs to update

Item # 21

Cartersville Parks and Recreation Department Bond Projects

September 2017 Progress Report

Project	Account #	October 2013 Project Cost	Actual Bid or Cost	Bid Award Date	Projected Completion Date	Actual Cost &/or Estimates	FY 2015-16	FY 2016-17	FY 2017-18 thru 9/14/17	Total Spent thru Sept. 14, 2017	Budgeted Funds Remaining	Percentage Completed	Total Project Cost or Estimated Cost	Notes
Dellinger Park Athletic Field Lighting	310-1518-54-1601	\$360,000	\$601,667	Dec. 2015	Spring 2016	\$601,667	\$601,667			\$601,667		100%	\$601,667	Project is complete
Cartersville Sports Complex - R. Bell Field Lighting	310-1518-54-1601			Dec. 2015	Completed February 2016							100%	\$0	Project is complete
Dellinger Park F# 4-6 - Irrigation replacement	310-1518-54-1614	\$60,000		July 2016	Spring 2017	\$60,000		\$45,200		\$45,200		100%	\$45,200	Project is complete
Park Play Systems:										\$0				
Dellinger Park Large	310-1518-54-1616	\$150,000		July 2016	Fall 2016	\$130,000		\$126,521		\$126,521		100%	\$126,521	Project is complete.
Dellinger Park Small	310-1518-54-1617	\$50,000		July 2016	Fall 2016	\$50,000		\$28,992		\$28,992		100%	\$28,992	Project is complete.
Sports Complex	310-1518-54-1618	\$100,000		July 2016	Fall 2016	\$65,000		\$36,102		\$36,102		100%	\$36,102	Project is complete.
Dellinger Park Pool Covered Pavilion	310-1518-54-1604	\$70,000	\$43,600	Mar. 2016	Spring 2016	\$43,600	\$43,700			\$43,700		100%	\$43,700	Project is complete
Asbestos Testing & Abatement			\$3,950		Winter 2015	\$3,950	\$3,950			\$3,950	\$0	100%	\$3,950	Project is complete
Leake Mounds-Etowah RiverWalk Link Trail (\$1,610,000 Grant)	310-1518-54-1600	\$520,000		03/02/17	Spring 2018	\$204,980	\$35,087	\$762,669	\$245,560	\$1,043,315	\$1,252,839	42%	\$2,296,154	On-going Expected completion end of 2017
Pettit Creek Trail Phase III Trail-	310-1518-54-1609	\$550,000			NA	\$583,410	\$27,862	\$20,044	(\$15,071)	\$32,835		NA	\$32,835	Project has been discontinued.
Dellinger Park Tennis/Basketball Lighting	310-1518-54-1608	\$100,000			Fall 2018	\$100,000				\$0	\$100,000		\$100,000	End of bond project
Dellinger Park Fencing (#1-#6, Football,Basketball)	310-1518-54-1603	\$290,000	\$270,422	Apr. 2015	Spring 2017	\$270,422		\$267,089	\$15,585	\$282,674		90%	\$282,674	Waiting on gates & dugout roofs
Dellinger Park Scoreboard/Video Board	310-1518-54-1615	\$80,000		Mar. 2017	Spring 2017	\$80,000		\$86,277		\$86,277		0%	\$86,277	Bids rec'd. Low bid of \$86,277
Dellinger Park Landscaping	310-1518-54-1619	\$20,000				\$20,000		\$4,370		\$4,370	\$15,630	30%	\$20,000	Project is on-going
Dellinger Park Infrastructure (Water, Electric, Fiber)	310-1518-54-1605	\$75,000			Spring 2017	\$45,000	\$33,258		\$960	\$34,218	\$10,782	50%	\$45,000	On-going
Dellinger Buildings	310-1518-54-1613		\$2,389,500	July 2016		\$2,389,500	\$0	\$1,851,325	\$228,289	\$2,079,614	\$309,886	60%	\$2,389,500	
Administrative Building - Building A		\$325,000			Summer 2017							12%	\$0	Sept. 2017
Concession #1 - Building B		\$700,000			Spring 2017							98%	\$0	June. 2017
Tennis Office/Restrooms - Building C		\$450,000			Summer 2017							45%	\$0	July. 2017
Back Restrooms - Building D		\$300,000			Spring 2017							75%	\$0	June. 2017
Shelter Restrooms - Building E		\$275,000			Spring 2017							100%	\$0	May. 2017
Geo-Technical Services			\$14,845		Summer 2017	\$14,845		\$6,730		\$6,730	\$8,115	90%	\$14,845	On-going
Building Projects Design/Engineering		\$125,000	\$259,000			\$259,000	\$172,707	\$44,002	\$988	\$217,697	\$70,292	75%	\$287,989	On-going
Cost Contingencies			\$150,000			\$150,000		\$10,541		\$10,541	\$139,459		\$150,000	\$10,541.00 in change-orders
Dellinger Park: Picnic Shelter Area Replacement	310-1518-54-1602	\$400,000			Spring 2018	\$300,000			\$3,500	\$3,500	\$296,500	0%	\$300,000	Will begin in Nov. 2017
Dellinger Park Tennis Covered Pavilion	310-1518-54-1606	\$75,000			Spring 2018	\$75,000				\$0	\$75,000	0%	\$75,000	Will begin in Nov. 2017
Dellinger Park Front Entrance - columns, signage, fencing	310-1518-54-1607	\$80,000			Spring 2018	\$80,000				\$0	\$80,000	0%	\$80,000	Winter/Spring 2018
Dellinger Park Outdoor Exercise Stations	310-1518-54-1620	\$50,000			Fall 2019	\$50,000				\$0	\$50,000	0%	\$50,000	End of bond project
Dellinger Park Security Cameras	310-1518-54-1621	\$20,000			On-Going	\$60,000		\$11,720		\$11,720	\$48,280	5%	\$60,000	On-going FiberCom
Dellinger Park Paving	310-1518-54-1622	\$170,000			2017 or 2018	\$170,000				\$0	\$170,000	0%	\$170,000	Fall 2017 or 2018
Dellinger Park Maintenance Building Renovation	310-1518-54-1612	\$100,000			Fall 2019	\$100,000				\$0	\$100,000	0%	\$100,000	End of bond project
Dellinger Park Trail Renovation - lighting, border, stone	310-1518-54-1611	\$200,000			Fall 2018	\$200,000				\$0	\$200,000	0%	\$200,000	Fall 2018
Dellinger Park Tennis Court Surfacing/Renovation	310-1518-54-1610	\$385,000			Fall 2019	\$253,626				\$0	\$253,626	0%	\$253,626	Fall 2019
Dellinger Park Tennis Area - Additional Parking	310-1518-54-1623	\$30,000			Fall 2017	\$30,000				\$0	\$30,000	0%	\$30,000	Spring 2018
Sam Smith Park Entrance Sign	310-1518-54-1624	\$35,000			Winter 2017	\$45,000				\$0	\$45,000	0%	\$45,000	Winter/Spring 2018
Buildings Outside Dellinger Park:										\$0				
Sam Smith Park Senior Aquatic Center Restroom Addition	310-1518-54-1625	\$180,000			Spring 2018	\$230,000		\$2,811	\$929	\$3,740	\$226,260	0%	\$230,000	Construction bids opened in Summer 2017
Aubrey St. Pool/Bathhouse Renovation	310-1518-54-1626	\$425,000			Spring 2018	\$525,000		\$14,084	\$3,588	\$17,672	\$507,328	0%	\$525,000	Construction bids opened in Summer 2017
Hicks Park Restroom Renovation	310-1518-54-1627	\$225,000			Spring 2018	\$225,000		\$5,182	\$1,203	\$6,385	\$218,615	0%	\$225,000	Construction bids opened in Summer 2017
Cartersville Sports Complex Restroom Renovation	310-1518-54-1628	\$200,000			Spring 2018	\$200,000		\$182		\$182	\$199,818	0%	\$200,000	Construction bids opened in Summer 2017
Goodyear Clubhouse Renovation	310-1518-54-1629	\$300,000				\$100,000				\$0	\$100,000	0%	\$100,000	NA
Cartersville Sports Complex Fields #1,#2,#3,F#4 Renovation	310-1518-54-1630	\$520,000			Fall 2019	\$220,000				\$0	\$220,000	0%	\$220,000	End of bond project
Electrical Contractor/Supplies	310-1518-54-1631					\$36,000		\$5,093		\$5,093	\$30,907	20%	\$36,000	On-going
Dellinger Park Bleachers/Score Stands	310-1518-54-1632					\$24,000		\$4,615	\$16,193	\$20,808	\$3,192		\$24,000	On-going
Total		\$7,205,000	\$3,083,767			\$7,040,783	\$268,914	\$3,096,735	\$501,723	\$3,867,372.44	\$4,761,628.02		\$8,628,900	

Total Bond Funds \$7,040,783
Plus: GDOT Grant Funds to date \$1,645,423
Excess Bond Funds \$57,306



City of Cartersville

City Council Meeting
6/21/2018 7:00:00 PM
April 2018 Financial Report

SubCategory:	Monthly Financial Statement
Department Name:	Finance
Department Summary Recommendation:	Attached are the financial reports for the month of April 2018.
City Manager's Remarks:	Council approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MONTHLY SUMMARY

As of April 30, 2018

22 # well		FY 2016-17 MONTH OF April-17	FY 2017-18 MONTH OF April-18	FY 2016-17 Year to Date April-17	FY 2017-18 Year to Date April-18	100.00% OF BUDGET (Year to Date)
GENERAL FUND <i>excluding SPLIT, DDA & School System Property Tax Revenue & Expenditures</i>						
REVENUE	\$1,691,594	\$1,677,603	\$19,871,461	\$20,006,532	83.40%	
EXPENDITURE	\$1,753,617	\$1,820,881	\$19,052,462	\$20,004,723	83.39%	
Gen. Fund Net Profit (Loss)	(\$62,023)	(\$143,278)	\$818,999	\$1,809		
WATER & SEWER						
REVENUE	\$1,481,007	\$1,535,895	\$15,118,882	\$15,749,068	57.23%	
EXPENDITURE	\$951,350	\$999,105	\$11,348,156	\$12,426,927	45.16%	
Wtr. & Swr. Fund Net Profit (Loss)	\$529,657	\$536,790	\$3,770,726	\$3,322,141		
GAS						
REVENUE	\$1,963,829	\$2,291,179	\$18,590,917	\$20,698,097	60.46%	
EXPENDITURES	\$1,529,606	\$1,810,745	\$17,451,704	\$18,991,400	55.47%	
Gas Fund Net Profit (Loss)	\$434,223	\$480,434	\$1,139,213	\$1,706,697		
ELECTRIC						
REVENUE	\$3,654,796	\$3,492,898	\$40,888,516	\$38,845,223	79.59%	
EXPENDITURES	\$3,728,344	\$3,556,964	\$38,141,353	\$38,533,281	78.95%	
Electric Fund Net Profit (Loss)	(\$73,548)	(\$64,066)	\$2,747,163	\$311,942		
STORMWATER						
REVENUE	\$121,950	\$155,553	\$1,213,112	\$1,278,643	70.65%	
EXPENDITURE	\$102,168	\$99,616	\$1,173,832	\$1,113,206	61.51%	
Stormwater Fund Net Profit (Loss)	\$19,782	\$55,937	\$39,280	\$165,437		
SOLID WASTE						
REVENUE	\$354,780	\$447,212	\$2,134,546	\$2,317,888	85.31%	
EXPENDITURE	\$185,437	\$205,357	\$2,004,682	\$2,308,831	84.97%	
Solid Waste Fund Net Profit (Loss)	\$169,343	\$241,855	\$129,864	\$9,057		
FIBER OPTICS						
REVENUE	\$232,687	\$268,780	\$1,763,507	\$1,935,447	81.97%	
EXPENDITURE	\$130,332	\$201,330	\$1,357,963	\$1,818,748	77.03%	
Fiber Fund Net Profit (Loss)	\$102,355	\$67,450	\$405,544	\$116,699		

	Description	4/30/2018	FY 2018 Budget	% of Monthly Totals to Budget
General Fund	Total Revenues	\$20,006,531	\$23,989,490	83.40%
	GO Bond Proceeds from School	\$0	\$0	#DIV/0!
	Property Taxes-City Portion Only	\$2,409,238	\$2,515,260	95.78%
	Local Option Sales Tax (LOST)	\$3,254,675	\$3,715,575	87.60%
	Other Taxes	\$7,294,986	\$8,314,455	87.74%
	Building Permit & Inspection Fees	\$229,813	\$390,000	58.93%
	Fines and Forfeitures	\$432,025	\$510,000	84.71%
	Operating Transfers In-City Utilities	\$2,783,787	\$3,394,605	82.01%
	Other Revenues	\$3,602,007	\$5,149,595	69.95%
	Total Expenditures	\$20,004,722	\$23,989,490	83.39%
	Personnel Expenses	\$13,947,283	\$16,639,165	83.82%
	Operating Expenses	\$4,788,603	\$6,030,125	79.41%
	Capital Expenses	\$813,136	\$864,500	94.06%
	GO Bond Proceeds from School	\$0	\$0	#DIV/0!
	Debt Pymt - JDA/CBA	\$0	\$0	#DIV/0!
	Library Appropriations	\$455,700	\$455,700	100.00%
Water & Sewer Fund	Total Revenues	\$15,749,068	\$27,517,245	57.23%
	Water Sales	\$9,879,294	\$11,411,280	86.57%
	Sewer Sales	\$5,334,126	\$6,120,000	87.16%
	Bond Proceeds	\$0	\$6,500,000	0.00%
	Use of Reserves	\$0	\$1,800,000	0.00%
	Prior Year Capacity Fees	\$0	\$960,000	0.00%
	Other Revenues	\$535,648	\$725,965	73.78%
	Total Expenditures	\$12,426,927	\$27,517,245	45.16%
	Personnel Expenses	\$2,927,027	\$3,611,665	81.04%
	Operating Expenses	\$2,456,902	\$3,986,875	61.62%
	Capital Expenses	\$2,527,620	\$14,022,500	18.03%
	Transfer To General Fund	\$1,731,517	\$2,077,820	83.33%
	Debt Payments	\$2,783,861	\$3,818,385	72.91%
Gas Fund	Total Revenues	\$20,698,097	\$34,235,980	60.46%
	Gas Sales	\$18,763,318	\$19,132,210	98.07%
	Gas Commodity Charge	\$1,247,821	\$1,300,000	95.99%
	Bond Proceeds	\$0	\$6,260,050	0.00%
	Proceeds from Capital Leases	\$0	\$130,550	0.00%
	Other Revenues	\$686,958	\$2,985,500	23.01%
	Use of Reserves	\$0	\$4,427,670	0.00%
	Total Expenses	\$18,991,400	\$34,235,980	55.47%
	Personnel Expenses	\$1,702,892	\$2,139,150	79.61%
	Operating Expenses	\$1,282,468	\$2,216,860	57.85%
	Purchase of Natural Gas	\$12,761,952	\$15,827,025	80.63%
	Transfer to General Fund	\$2,559,020	\$3,070,825	83.33%
	Capital Expenses	\$685,068	\$10,982,120	6.24%

	Description	4/30/2018	FY 2018 Budget	% of Monthly Totals to Budget
Electric Fund	Total Revenues	\$38,845,223	\$48,806,080	79.59%
	Electric Sales	\$37,625,819	\$47,372,640	79.43%
	Other Revenues	\$1,219,404	\$1,433,440	85.07%
	Total Expenses	\$38,533,281	\$48,806,080	78.95%
	Personnel Expenses	\$2,062,048	\$2,386,115	86.42%
	Operating Expenses	\$1,228,128	\$1,480,220	82.97%
	Purchase of Electricity	\$32,592,995	\$40,793,510	79.90%
	Capital Expenses	\$416,243	\$1,465,595	28.40%
	Transfer to General Fund	\$2,233,867	\$2,680,640	83.33%
Stormwater Fund	Total Revenues	\$1,278,643	\$1,809,815	70.65%
	Stormwater Revenues	\$1,224,112	\$1,433,815	85.37%
	Mitigation Grant Revenue	\$0	\$0	#DIV/0!
	Other Revenues	\$22,990	\$60,000	38.32%
	Proceeds from Capital Leases	\$31,541	\$0	#DIV/0!
	Use of Reserves	\$0	\$316,000	0.00%
	Stormwater Improvement Funds	\$0	\$0	#DIV/0!
	Total Expenses	\$1,113,206	\$1,809,815	61.51%
	Personnel Expenses	\$629,946	\$815,695	77.23%
	Operating Expenses	\$450,649	\$560,045	80.47%
	Capital Expenses	\$32,611	\$434,075	7.51%
Solid Waste Fund	Total Revenues	\$2,317,888	\$2,717,135	85.31%
	Refuse Collections Revenues	\$2,025,273	\$2,277,940	88.91%
	Other Revenues	\$49,985	\$65,195	76.67%
	Proceeds From Capital Leases	\$242,630	\$374,000	64.87%
	Total Expenses	\$2,308,831	\$2,717,135	84.97%
	Personnel Expenses	\$907,418	\$1,103,445	82.24%
	Operating Expenses	\$1,158,783	\$1,239,690	93.47%
	Capital Expenses	\$242,630	\$374,000	64.87%
Fiber Optics Fund	Total Revenues	\$1,935,447	\$2,361,120	81.97%
	Fiber Optics Revenues	\$1,587,542	\$1,812,665	87.58%
	GIS Revenues	\$89,150	\$106,800	83.47%
	Proceeds from Capital Leases	\$0	\$350,000	0.00%
	Other Revenues	\$258,755	\$91,655	282.31%
	Total Expenses	\$1,818,748	\$2,361,120	77.03%
	Personnel Expenses	\$586,667	\$709,765	82.66%
	Operating Expenses	\$671,486	\$878,855	76.40%
	MEAG Telecom Statewide Pymt	\$7,175	\$9,500	0.00%
	Debt Payment	\$0	\$64,000	0.00%
	Capital Expenses	\$553,420	\$699,000	79.17%

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Cash Position

	6/30/17	7/31/17	8/31/17	9/30/17	10/31/17	11/30/17	12/31/17
Total Unrestricted Cash Balance	\$30,209,931.06	\$28,628,880.71	\$28,022,534.61	\$28,984,930.22	\$29,799,794.83	\$29,463,014.42	\$28,718,862.88
Total Restricted Cash Balance	\$66,565,078.82	\$66,221,750.22	\$65,840,176.39	\$66,730,823.55	\$67,630,476.61	\$80,028,695.58	\$80,028,695.58

Cash Position

	1/31/18	2/28/18	3/31/18	4/30/18	5/31/18	6/30/18
Total Unrestricted Cash Balance	\$30,714,407.81	\$31,933,293.01	\$33,524,480.13	\$32,471,010.77		
Total Restricted Cash Balance	\$79,682,123.07	\$77,954,076.57	\$76,129,883.49	\$77,178,518.83		

Highlights for the Month of April 2018:

Unrestricted cash increased in the following funds: solid waste fund, fiber fund, stormwater fund, and water fund.

Restricted cash increased due to increased cash in the DEA fund, pension fund, SPLOST 2014 Fund, GO Park & Recreation Fund, Cartersville Building Authority Fund (bond payment), and the debt service fund.