City Council Meeting
10 N. Public Square
May 17, 2018
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Roth.

Pledge of Allegiance led by Council Member Fox.

The City Council met in Regular Session with Calvin Cooley, Mayor Pro Tem presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Cary Roth, Council Member Ward Three; Calvin Cooley Council Member Ward Four; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Sam Grove, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

Absent: Matt Santini, Mayor

II. Regular Agenda

A. Council Meeting Minutes

1. May 3, 2018

A motion to approve the May 3, 2018 City Council Meeting Minutes as presented was made by Council Member Fox and seconded by Council Member Hodge. Motion carried unanimously. Vote: 5-0.

B. Proclamations

1. National Safe Boating Week

Mayor Pro Tem Cooley presented the National Safe Boating Week proclamation.

2. National Foster Care Month

Mayor Pro Tem Cooley presented the National Foster Care Month proclamation.

C. Appointments

1. Board of Zoning Appeals

Randy Mannino, Planning and Development Department Head came forward and stated Board of Zoning Appeals member Lamar Pendley's term is to expire soon, and if Council approves it his position is recommended for reappointment.

Motion to reappoint Lamar Pendley to the Board of Zoning Appeals was made by Council Member Stepp and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

2. Cartersville-Bartow Library Board

Sam Grove, City Manager stated Ginny Weaver's term on the Cartersville-Bartow Library Board will expire June 30th this year. Randi Sonenshine will take Ms. Weaver's place on the Board if Council approves; her term will expire June 30, 2021.

Motion to approve Randi Sonenshine to replace Ginny Weaver on the Cartersville-Bartow Library Board was made by Council Member Roth and seconded by Council Member Stepp. Motion carried unanimously. Vote: 5-0.

D. Public Hearing – 1st Reading of Zoning/Annexation Requests

1. T18-04, Electronic Sign boundary revision for West Ave. Applicant: Trinity UMC. Text Amendment to Chapter 20, Article II, Sign Ordinance, Sec. 20-25, Freestanding Signs.

Mr. Mannino stated Trinity United Methodist Church, Applicant, 814 West Avenue, would like to replace their existing monument sign with an electronic monument sign. The new sign would be located on the western half of the West Avenue property frontage. Currently, electronic signs are not allowed east of the Henderson Drive intersection at West Avenue. The purpose of the text amendment is to extend the boundary limits 500 ft. east from the Henderson Drive intersection to allow for electronic freestanding signs on West Avenue. Planning Commission recommends approval.

This is a first reading and no action is required at this time.

E. Contracts/Agreements

1. Amendment to MEAG Power Sales Contracts

Derek Hampton, Assistant Electric Department Head stated MEAG Power, who supplies the City of Cartersville with wholesale power, is asking that the City of Cartersville approve an Amendment to Power Sales Contracts.

The changes are to eliminate the Comprehensive Engineering Report (CFR). MEAG Bond Holders had originally stated that the financial information contained in the CFR was needed to satisfy their requirements. In 2017 the Bond Holders agreed that the CFR information is no longer needed because the information in now also contained in the MEAG Annual

Information Statement (AIS). The checks and balances for completing the AIS include review and acceptance by MEAG Management and external auditors.

With the elimination of the CFR, MEAG POWER will be able to reduce their expenditures by $100,000.00. The overall savings will be passed down to its customers.

Cartersville Electric System is requesting that Council authorize the Mayor and City Clerk to sign the Amendment to Power Sales Contracts.

A motion to approve the amendment to the MEAG Power Sales Contracts was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

2. Williams/Transco Field Assessment

Michael Hill, Assistant Gas Department Head stated a field assessment for the Transco/Williams Expansion is required prior to the site completion. Tupelo Ecological Aspects, Inc. of Rome has bid this at $1,250.00. TEA has completed numerous assessments for the City and Mr. Hill recommended approval of TEA to perform this assessment.

A motion to approve the Williams/Transco Field Assessment was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

3. IGA with Bartow County

Dan Porta, Assistant City Manager stated Douthit Ferry Road between State Route 61/113 and Old Alabama Road is in need of repaving. Unfortunately, with the delay in the widening of Douthit Ferry Road, this work needs to take place before the widening project which is several years away. Since the road is in both the City and Bartow County jurisdiction, staff has talked with Bartow County about funding some of the repaving expense. Based on the linear feet that falls in the County, the City estimated the County cost to be $90,000 and the City's cost for our part of Douthit Ferry Road is $120,000.

The agreement in the Intergovernmental Agreement is for the City to pay Bartow County $120,000 from 2014 SPLOST funds and Bartow County will use their labor forces to repave this road from State Route 61/113 to Old Alabama Road. Their plans are to pave this road while schools are out for the summer. Mr. Porta recommended approval of this agreement.

A motion to approve the Intergovernmental Agreement with Bartow County was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

4. Construction Manager At Risk Agreement for Fire Station #3

Mr. Porta stated a Request for Proposal (RFP) was posted and 3 bids were received by the deadline. The Evaluation Committee of Chief Scott Carter, Deputy Chief Ray King, City Engineer Wade Wilson and Dan Porta evaluated the bids and interviewed 2 companies. Based on the information received and checking references, the Evaluation Committee recommends entering into a contract for Construction Manager At Risk services with Abuck Construction out of Mableton.

If approved, the recommendation would be to authorize the Mayor and City Clerk to sign the contract documents once they have been approved by the City Manager and City Attorney.

A motion to approve Construction Manager at Risk Agreement for Fire Station #3 was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

5. CHP Business Associates Agreement

Mr. Porta stated the City Council has previously approved an agreement with Corporate Health Partners for a wellness program for City employees. As part of the original agreement with Corporate Health Partners, an additional Business Associates Agreement needs to be signed by the Mayor and City Clerk. This agreement is recommended for your approval.

A motion to approve CHP Business Associates Agreement was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

6. Conference Center Architectural Agreement

Mr. Porta stated the Convention & Visitor's Bureau (CVB) Board has approved a quote from Lyman, Davidson & Dooley (architectural firm) to provide preliminary architectural work for future expansion at the Clarence Brown Conference Center so they can move forward with additional parking that will be necessary due to the conference center hotel. The CVB would like to use Tourism Product Development funds, but approval is needed from the City and Bartow County in order to use those funds. In order to continue to host more events, additional hotel space, especially adjacent to the Conference Center is needed, therefore, I recommend approval to use Tourism Product Development Funds from the city's hotel/motel tax collections to hire Lyman, Davidson & Dooley.

A motion to approve Conference Center Architectural Agreement was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

7. Pond & Company Construction Administration Agreement

Mr. Porta stated Pond & Company was the architectural/engineering firm that was selected in February 2017 by the seven member Review Committee (Gary R., Michael H., Brian F., Tamara B., Bill T., Wade W., Dan P.) for the new Gas Department headquarters, Storage Building, Fuel Station and Recreation Pond to be located at 155 Old Mill Road.

When the original architectural/engineering services agreement was submitted to the City Council, it included the pre-design work through completion of the building and civil plans at a cost of $472,500 plus an additional $75,000 for some construction administration services.

With the construction phase having started, a definitive agreement from Pond & Company for construction administration services is recommended for your approval in the amount of $75,000.

A motion to approve Pond & Company Construction Administration Agreement was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

F. Bid Award/Purchases

1. Travelers Insurance Invoice

Mr. Porta stated the City has received a Travelers Insurance invoice for deductibles for three different property and casualty insurance claims. The total amount due is $8,202.61 and is recommended for your approval.

A motion to approve the Traveler's Insurance Invoice was made by Council Member Stepp and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

2. GMP #2 for Gas Department, Fuel Station, & Recreational Pond

Mr. Porta stated on Wednesday evening (May 9th) Balfour Beatty emailed the Guaranteed Maximum Price (GMP) #2 in the amount of $5,517,350 for the remainder of the construction costs for the new Gas Department headquarters, fuel station, storage building and recreational pond. I have sent this email to the Committee (Gary R., Michael H., Michael D., Brian F., Tamara B., Luke J., Bill T., Wade W.) to review the GMP numbers from Balfour Beatty. This document is several hundred pages long and the City is working its way through the document to ensure that the City is receiving the best possible cost for this project. Staff has already come up with some areas that savings may be possible and will continue to review the GMP document.

Currently a breakdown of the proposed estimated project costs are:

·Balfour Beatty GMP #1 – Sitework	$ 3,870,871
·Balfour Beatty GMP #2 – Remainder	$ 5,517,350
·Pond & Company – original agreement	$ 547,500
·Pond & Company – additional services	$ 31,150
·Geo-Hydro Engineers – soil, concrete testing-est	$ 30,000
·FiberCom – low voltage/cameras estimate	$ 200,000
·Current Estimated Total Project Costs	$10,196,871

Due to the fact that Balfour Beatty needs to keep the project moving forward without further delays so the subcontractors can get under contract and scheduled for their specific trades, staff recommends approval of the GMP #2 in the amount of $5,517,350.

A motion to approve GMP #2 for Gas Department, Fuel Station, & Recreational Pond was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

3. Computer Network Upgrade

Mr. Porta stated this request is for an upgrade to our core network infrastructure as suggested by the InterDev audit. This hardware is the backbone of the FiberCom network that is responsible for all City/County network and telephone communication as well as all services provided to FiberCom internet customers. The current core infrastructure of our network is around 9 years old. This is a budgeted upgrade and the total proposal of $89,643.18 is recommended for your approval.

A motion to approve the Computer Network Upgrade was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

G. Change Order

1. High Service Pumps 1 & 2 Replacement – Final Change Order

Bob Jones, Water Department Head stated on January 19, 2017, Council approved the SOL Construction bid in the amount of $1,531,045.00 to replace two high service pumps at the Water Treatment Plant (WTP). The project was completed in February of this year and the pumps have run through their required test period.

This final adjustment change order is the first and only change order for this project. It reduces the project total to the amount actually spent. This change order reduces the final project cost by $20,062.82 to $1,510,982.18. Mr. Jones recommended approval of this change order.

A motion to approve High Service Pumps 1 & 2 Replacement – Final Change Order was made by Council Member Hodge and seconded by Council Member Hodge. Motion carried unanimously. Vote: 5-0.

H. Monthly Financial Statement

1. March 2018 Financial Report

Tom Rhinehart, Finance Department Head stated the financial report from March 2017 and comparing it to March 2018. Mr. Rhinehart went over changes in expenses, revenues, SPLOST funds, and comparison of each department.

Announcements:

Greg Anderson, Parks and Recreation Department Head came forward to announce once the inspection process is complete the Aubrey Street pool and Dellinger Park pool will be open for the summer.

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote: 5-0.

Meeting Adjourned

/s/ Matthew J. Santini
Mayor

ATTEST:

/s/ Meredith Ulmer
Meredith Ulmer
City Clerk