

City Council Meeting
10 N. Public Square
April 19, 2018
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Cary Roth.

Pledge of Allegiance led by Council Member Fox.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Cary Roth, Council Member Ward Three; Calvin Cooley Council Member Ward Four; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Dan Porta, Assistant City Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

II. Regular Agenda

A. Council Meeting Minutes

1. April 5, 2018

A motion to approve the April 5, 2018 City Council Meeting Minutes as presented was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote 6-0.

2. April 7, 2016 Correction

Keith Lovell, City Attorney stated after reviewing the April 7, 2016 minutes it was discovered ZMA16-01, the updated zoning map approval, was missing, and the City would like the corrected minutes to serve as the official minutes from that date.

Motion to approve April 7, 2016 correction was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

B. Appointments

1. Cartersville Building Authority

Dan Porta, Assistant City Manager stated the terms of Cartersville Building Authority members Sam Grove and Jerry Milam will expire on May 15, 2018. Both have agreed to continue to serve if reappointed and their new terms would expire May 15, 2022.

Motion to approve the recommended members to the Cartersville Building Authority was made by Council Member Hodge and seconded by Council Member Roth. Motion carried unanimously. Vote 6-0.

C. Second Reading of Ordinances

1. Water & Sewer Master Bond Ordinance

Mr. Porta stated as part of the proposed issuance of new Water & Sewer Revenue Bonds, a Master Bond Ordinance needs to be adopted. For prior Water & Sewer Revenue Bonds, the City has used the original Master Bond Ordinance that was issued in November 1984.

By approval of this ordinance, the City Council will be granting City staff approval to move forward on this bond issue to fund the proposed Water & Sewer Department projects. Staff recommends approval that this Master Bond Ordinance be adopted. The proposed ordinance is 80+ pages and has been reviewed by Bond Counsel, staff and the City Attorney.

Motion to approve the water and sewer master bond ordinance was made by Council Member Stepp and seconded by Council Member Cooley. Motion carried unanimously. Vote: 6-0.

2. Blocking Railroad Crossings

Mr. Lovell stated Chapter 19, Railroads, Section 19-3 of this ordinance is being amended in order to deleting the section in its entirety. The deletion is recommended to comply with federal law.

Motion to approve the deletion of recommended ordinance was made by Council Member Hodge and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

D. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. Z18-03: Rezoning of property located on Center Road from R-10 with conditions (Single Family Residential) to RA-12 (Single Family Dwelling) and R-20 (Single-Family Residential).

Randy Mannino, Planning and Development Director stated the applicant wishes to construct a 238 unit multi-family residential development, apartments, on 53 acres. Approximately 30 acres are directly impacted by the development. The 53 acre site was previously mined. Mining activities have created conditions that make it difficult to develop the entire site. The 238 units will be incorporated in eight buildings oriented around three parking lot areas primarily central and to the east of the site. The project will be accessed from the existing driveway that services Avonlea from E. Main Street. The price point for the apartments is anticipated to be set at the higher end market value, similar to Avonlea. Planning Commission recommends approval.

Mayor Santini opened the floor for a public hearing, and with no one coming forward to speak for or against Z18-03 the public hearing was closed.

A motion to approve Z18-03 was made by Council Member Wren and seconded by Council Member Hodge. Motion carried unanimously. Vote 6-0.

Ordinance
of the
City of Cartersville, Georgia

Ordinance No. 08-18

Petition No. Z18-03

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Providence Bank. Property is located on Center Road West and adjacent to I-75. Said property contains 161 +/- acres located in the 4th District, 3rd Section, Land Lots 115, 173, 174, 188, 189, and 245 as shown on the plat Exhibit A. Property is hereby rezoned from R-10 to RA12 (Single Family Dwelling District 12 units/gross acre) and R-20 (phase 2 single family residential) with the following conditions:

- 1. Maximum of 281 lots/units provided. No more than 199 lots/units shall be built in Phase 1 and 82 lots/units in Phase 2. ((360) lots approved Z04-14 – (79) lots Autumn Canyon = 281).**
- 2. No development or Finished Floor Elevation (FFE) is to occur above the 1100 ft elevation without the review and approval of the Water Department.**
- 3. Widen Center Rd out to Minor Collector standards (this includes the donation of required R/W to go from 50 ft to 60 ft or more where necessary for project related improvements)**
- 4. A 50ft. buffer must be provided between the development and the Proposed Center Road Re-alignment.**
- 5. A 50ft. buffer must be provided between the development and the Right-of-Way for Interstate 75.**
- 6. Provide/maintain a minimum of 36 acres of green space.**
- 7. Owner/developer is required to re-plat the property prior to development.**
- 8. As referenced in the letter from Commissioner Steve Taylor, the owner/developer is required to leave in place the unnamed county service road on property identified as Tax Parcel C108-0001-001 and access to Center Road from adjoining properties, identified as Tax Parcel ID Nos. 0078-0172-001 and 0078-0101-001, or to provide an alternative solution for access to Center Road for said adjoining properties.**

Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 19th day of April 2018.

ADOPTED this 3rd day of May 2018. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

See next page for Exhibit A.

2. T18-01: Text Amendment to Chapter 20, Signs and Outdoor Advertising, Article II, Sign Ordinance. The purpose of the text amendment is to address electronic signs, brightness controls, and use of Stationary Electronic Signs.

Mr. Mannino stated the purpose of the text amendment is to define electronic freestanding signs, include brightness controls and to allow the use of Stationary Electronic Signs on E. Main Street from Hwy 41 to I-75. There have been no changes since the first reading.

Mayor Santini opened the floor for a public hearing and with no one coming forward to speak for or against T18-01 the public hearing was closed.

A motion to approve T18-01 was made by Council Member Hodge and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0.

Ordinance No. 09-18

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 26. ZONING. ARTICLE IX COMMERCIAL DISTRICT REGULATIONS. SECTION 9.2 M-U MULTIPLE USE DISTRICT, PARAGRAPH 9.2. DEVELOPMENT STANDARDS, 9.2.3.R, OTHER STANDARDS, is hereby amended by deleting Sec.9.2.3R.1. and adding the following:

1.

Sec. 9.2.3 R.1. Other Standards

1. Townhouse developments shall have a minimum development area of one-half (1/2) acre. In addition to required setbacks, a fifteen (15) foot wide buffer is required along all property lines which abut a single-family district or use to provide a visual screen in accordance with section 4.17 of this chapter.

(a) *Minimum lot depth:* One hundred (100) feet

(b) No fewer than three (3) dwelling units in a row shall be allowed.

(c) Alley or private drive access required.

(d) Required parking shall be allowed in the rear yard only.

(e) Principal buildings shall front a private drive or public right-of-way.

The remaining provisions of Section 9.2.3 are to remain as is and the additional standards herein are to be made part of the standards in Section 9.2.3R.1.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: April 19, 2018

SECOND READING: May 3, 2018

MATTHEW J. SANTINI, MAYOR

ATTEST:
MEREDITH ULMER, CITY CLERK

3. T18-02: Text Amendment to Chapter 26, Article IX, Commercial Use Districts, Sec. 9.2. M-U Multiple Use District, subsection 9.2.3(R), Development Standards. The purpose of the text amendment is to correct deficiencies

Mr. Mannino stated the purpose of the text amendment is to add requirements for townhouse development found in other sections of the zoning ordinance. There has been no change since the first reading.

Mayor Santini opened the floor for public hearing and with no one coming forward to speak for or against T18-02 the public hearing was closed.

A motion to approve T18-02 was made by Council Member Roth and seconded by Council Member Hodge. Motion carried unanimously. Vote: 6-0.

Ordinance No. 10-18

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 20. SIGNS AND OUTDOOR ADVERTISING. ARTICLE II. SIGN ORDINANCE. SECTION 20-25 Freestanding signs, PARAGRAPH (2) b Electronic freestanding signs, is hereby amended by and adding the following:

1.

16. E. Main Street, Stationary Electronic Sign Only (Beginning at US 41 and running east to the east side of the I-75 interchange).

The remaining provisions of Section 20-25 are to remain as is, and the additional items herein are to be made part of the roads listed in Section 20-25 (2) b, which is to be re-alphabetized.

2.

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 20. SIGNS AND OUTDOOR ADVERTISING. ARTICLE II. SIGN ORDINANCE. SECTION 20-25 Freestanding signs, PARAGRAPH (2) Electronic freestanding signs, is hereby amended by and adding the following paragraphs after paragraph i.:

j. All new electronic freestanding sign installations are required to submit to the City a report certifying that the daytime and nighttime light levels are compliant with the brightness level requirements stated in item (k) below.

k. Each sign must have a light sensing device that will adjust the brightness of the display as the natural ambient light conditions change to ensure the brightness is decreased in low light situations. Brightness levels may not exceed more than two-tenths (0.20) foot candles above ambient light levels (at measurement conditions) as measured at a distance of one hundred twenty-five (125) feet.

l. If the sign is located in the line of sight of a residential dwelling, such sign shall not operate at brightness levels of more than one-tenth (0.1) foot candles above ambient light levels (at measurement conditions) as measured to the nearest property line of the residential dwelling from the electronic sign.

m. In the course of investigating a brightness complaint, the Planning and Development Department may request a certification of the brightness (under measurement conditions) by an independent contractor, if the sign has not been certified within the preceding twelve (12) months. If the investigation and certification indicate that the sign exceeds the brightness levels specified in this chapter, the owner of the sign shall turn off the sign until the brightness of the sign is brought into compliance with this chapter within twenty-four (24) hours of a request. Compliance with these requirements will be at the owner's expense.

The remaining provisions of Chapter 20 Section 20-25 shall remain in full force and effect:

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST:
MEREDITH ULMER, CITY CLERK

E. Public Hearing – 1st Reading of Zoning/Annexation Requests

1. T18-03, Outdoor Storage: Text Amendment to Chapter 26, Article IV, Sec. 4.25, Outdoor Storage and to Article IX, Sec. 9.2. M-U Multiple Use District, subsection 9.2.3, Development Standards

Mr. Mannino stated T18-03: Taylor Farm Supply will be relocating from Leake St. to 912/914 N. Tennessee St. The new location is in the M-U Multiple-Use District. As part of the move, Taylor's will be rebranding themselves as a Lawn and Garden retailer with a need for outdoor storage of landscape supplies such as plants, mulches and related items. The M-U district does not permit outdoor storage. The purpose of the text amendment is to allow outdoor storage of landscape supplies and materials in side and rear yards on non-residential properties in the M-U district with a Special Use permit.

Mayor Santini opened the floor for a public hearing and Ron Goss, of Cartersville, GA came forward to speak on behalf of the text amendment and answer any questions. Mr. Goss stated letters were sent out to all adjacent property owners, and to his knowledge there have not been any objections. Public hearing was closed.

This is a first reading and does not require a vote.

2. SU18-01: Special Use permit for outdoor storage. Application by Felshaw Holdings, LLC. Property is located at 912/914 N. Tennessee Street and contains approx. 1.66 acres.

Mr. Mannino stated SU18-01: Taylor Farm Supply intends to relocate from Leake St. to 912/914 N. Tennessee St. and rebrand itself as a Lawn and Garden retailer. Outdoor storage of landscape supplies will be required at the new location in the M-U zoning district. Currently, outdoor storage is not allowed in M-U district. This Special Use application is being coordinated with text amendment T18-03.

Mayor Santini opened the floor for a public hearing and Ron Goss came forward in support and to be available for any questions. Public hearing was closed.

This is first reading and does not require a vote.

F. Other

1. Approval of the GICH Letter

Mr. Mannino stated in 2017, Landbridge Development, LLC, rezoned property located at 640 N. Tennessee Street to construct 80 multi-family housing units in (3) buildings on 5.87 acres. The 55+ age restricted development will use Low-Income Housing Tax Credit (LIHTC) financing and will target low-to-modest income family households earning up to 60% of Area Median Household Income (AMHI). This project is driven by the Department of Community Affairs' Georgia Initiative for Community Housing (GICH) program. The City of Cartersville became a GICH community in 2004, and has been awarded only one GICH project. There have been no changes to the project scope since the 2017 zoning approval. No other GICH projects have been proposed.

A motion to approve the Mayor to sign the GICH letter was made by Council Member Cooley and seconded by Council Member Wren. Motion carried unanimously. Vote: 6-0.

G. Contracts/Agreements

1. GCIC Agreement

Chief Frank McCann stated The Police Department, Municipal Court, and the Bartow Cartersville Drug Task Force are required by GCIC to renew the Criminal Justice Information System Management Control Agreement every two years and Chief McCann requested that the City Council approve for the Mayor to sign these agreements. These agreements need to be signed prior to our GCIC audit which will occur on May 4, 2018.

A motion to approve the GCIC agreement prior to May 4, 2018 pending approval by the City Manager, City Attorney, and Police Chief was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

2. Raymond James Bond Investment Advisor Agreement

Mr. Porta stated as part of the proposed debt issuance for the Water & Sewer Department, Raymond James has provided the city a proposal to be our Investment Advisor to help invest the bond funds until they are needed. The attached proposal outlines the services that Raymond James will provide to the city. The services being offered by Raymond James are recommended for your approval.

A motion to approve the Raymond James Bond Investment Advisor Agreement was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

3. Land Bank Contract

Mr. Porta stated this is a contract between the Land Bank and the City of Cartersville. This supplies seed money for the land bank operation. A similar amount has been approved by

the County for this use.

A motion to approve the Land Bank Contract was made by Council Member Hodge and seconded by Council Member Wren. Motion carried unanimously. Vote: 6-0.

4. Architect & Engineer for Fire Station #3

Mr. Porta stated that Fire Chief Scott Carter, Deputy Chief Ray King and himself have reviewed proposals from two firms for the architectural and engineering services for new Fire Station #3 to be located on Village Hill Drive. After reviewing the proposals and talking with each firm, the recommendation is to go with Croft & Associates at a cost of \$149,700. This project is to be funded from 2014 SPLOST funds and this agreement is recommended for your approval.

A motion to approve Architect & Engineer services agreement for Fire Station #3 was made by Council Member Fox and seconded by Council Member Cooley. Motion carried unanimously. Vote 6-0.

H. Bid Award/Purchases

1. MCCI Training & Project Management Services

Mr. Porta stated the City has been using MCCI to store our documents electronically. These files include utility customer applications and documents from City Council meetings. One of the areas that the City has not used MCCI for is electronic workflow of City processes for example purchase orders, travel requests or permit approvals. This training from MCCI will allow City employees to learn the benefits of electronic workflows which will allow the City to track the status of items such as purchase orders, travel requests, etc. and allow us to store these documents electronically, thereby saving paper costs. Mr. Porta recommended approval of the training services.

A motion to approve the MCCI Training and Project Management Services was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

2. WPCP – Secondary #1 & #4 Screw Pump Lower Bearings

Bob Jones, Water Department Head stated the lower bearings in pumps #1 and #4 have failed, but both bearings can be rebuilt. The bearing in #1 was replaced with a spare the Water Department had in inventory and is currently operational. Pump #4 is currently inoperable. Each pump is rated at a capacity of 15 million gallons per day. The loss of #4 during the rainy season of the year is a severe operational constraint as it represents 30% of our total pumping capacity.

Evoqua Water Technologies (Evoqua) has provided a quote to rebuild both bearings and provide technical oversight for the installation of the #4 bearing. Mr. Jones requested authorization of an amount not exceed \$23,500.00 for the rebuild of two lower bearings and

installation of the #4 bearing once it is repaired. This is a budgeted item.

A motion to approve the WPCP Secondary #1 and #4 Scrw Pump Lower Bearings was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 6-0.

3. ATCO 10-inch Water Main Connection

Mr. Jones stated the ATCO Village area contains water lines that date back to the early 1900's. The City applied for a Community Development Block Grant (CDBG) in 2015 and 2016 to address deficiencies in this aging distribution system but was denied. Among the concerns in this area are undersized mains which restrict fire flow in certain areas.

Replacement of the entire water distribution system is a multimillion dollar project for which funding is currently unavailable. Various interconnection scenarios were evaluated using our hydraulic water model to determine which project would produce the greatest benefit to the ATCO area. The winning project was the connection of an existing 6-inch water main in Mayflower Street to the 10-inch main in Sugar Valley Road. Doing so doubles fire flow in the areas of Pilgrim, Defender, Puritan and Mayflower north of Goodyear Avenue. This area is exceptionally weak because it currently is a one-way feed through a section of 4-inch main.

The work consists of cutting in a 10-inch tee, installation of 80 linear feet of 10-inch main, installation of 20 linear feet of 6-inch main, the installation of 5 new valves and replacement of a non-functioning fire hydrant. Bids were taken for the work from the following three companies: WT Construction \$28,206.01; C.H. Kirkpatrick & Sons \$34,326.00; T.J. Lyle & Company \$56,375.00. It was recommended to approve the WT Construction bid in the amount of \$28,206.01.

A motion to approve ATCO 10 inch water main connection with WT Construction was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

I. Engineering Services

1. WPCP – NPDES Permit Requirement – Watershed Protection Plan

Mr. Jones stated the City received a new National Pollution Discharge Elimination System (NPDES) permit which allows discharge of treated sewage into the Etowah River. One of the many conditions/requirements of the permit is the development, approval and implementation of a Watershed Protection Plan (WPP). This plan monitors water quality in the watershed of the receiving stream in an effort to maintain or improve water quality over time. In general, the plan will monitor at least six locations during wet and dry periods, monitor fecal coliform bacteria loading, the health of certain fish species and the macroinvertebrate population.

The WPP is similar in nature to required monitoring plans for stormwater compliance. Stormwater manages the Impaired Waters Plan (IWP) which requires similar stream monitoring. Rindt McDuff and Associates (RMD) developed this plan and is currently working on implementation. RMD was selected to develop the WPP based on their work with the IWP. The City is hopeful that RMD can develop sample locations that will work for both plans, thus saving the City money on monitoring cost.

RMD has submitted a proposal for development of the plan through approval by the Environmental Protection Division (EPD). Their fee for this scope of work is \$6,230.00. Once the WPP is approved, the Water Department will compare the WPP to the IWP and see how best to implement both.

Mr. Jones recommend approval of the RMD proposal for development through plan approval in the amount of \$6,230.00.

A motion to approve WPCP NPDES Permit Requirement Watershed Protection Plan was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

2. Donn Drive Aerial Sewer Elimination

Mr. Jones stated there is an aerial sewer crossing of Pettit Creek near the CSX bridge just off of Donn Drive. This crossing has settled causing the pipe to have negative slope. Instead of being lowest on the downstream end the pipe is higher which causes water to back up in the pipe. Additionally, this crossing is a source of surface water infiltration to the sewer when the creek rises due to heavy rain.

Rindt-McDuff and Associates (RMA) has produced the proposal for project design through construction oversight. The intent is to add this to the Mission Road Sewer Project scheduled to start in early FY2018 – 2019. The work will consist of redirecting the existing sewer into the 48 inch sewer main on the west side of the creek and abandoning the entire creek crossing. RMA is requesting \$19,215.00 for the defined scope of work. It is recommended for approval.

A motion to approve the Donn Drive Aerial Elimination was made by Council Member Hodge and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

J. Bid Award/Purchases

1. Loose Equipment for New Fire Truck

Chief Ray King respectfully request permission to purchase the budgeted loose equipment such as hose, nozzles, axes, mounting brackets, forcible entry tools, etc. for the new fire truck. Low bids were sought with the identical list being sent to four vendors. The Fire

Department recommended the low bid from Municipal Emergency Services for a total price of \$18,803.49. This will be a lease pool item attached to the new fire truck.

A motion to approve the loose equipment for the new fire truck to be financed through lease pool was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

2. Interactive Displays for Electric Dispatch Center

Don Hassebrock, Electric Department Head stated the Electric Department is requesting Council authorization of an expense in the amount of \$19,389.82 to purchase and install 2 interactive displays. Some of the reasons the Electric Department would like the smart boards for better visibility of the system map, better visibility for safety and training presentations, and for the ability to note temporary abnormal conditions on our system map electronically. In addition, the boards would be beneficial because the department would have the ability to display our system information in real-time, as opposed to using post-it notes until an updated map is plotted and mounted to the wall, and as the city migrates to an AMI system, the impending outage tracking system that would be integrated would need a full-time monitoring point. In order to cut down on traffic in the small dispatch office, the 2nd display would be remotely located and enable other employees to review the system map as needed without congregating in the dispatch office.

This was a budgeted item in the amount of \$21,000. City Electric is asking for approval of the lowest comparable bid and would like to award the purchase to Unified AV Systems for \$19,389.82.

A motion to approve the interactive displays for the electric dispatch center was made by Council Member Stepp and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

3. Zero-Turn Mower

Greg Anderson, Parks and Recreation Department Head stated quotes were received for a 60" zero-turn mower for use in our parks and around our trails. The CPRD staff requested quotes with the specifications of the 300-series Grasshopper mower. CPRD recommends the quote from Franklin Tractor in amount of \$8,890.00. This is a budgeted item and funded through the lease-pool program.

A motion to approve the purchase of the zero-turn mower for the Parks and Recreation Department was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

4. Construction of Customer Service Safety Wall

Tom Rhinehart, Finance Department Head stated last year, the City Council made reference to the safety of employees and the need to make changes to enhance the safety of the

work place. With this in mind, Mr. Rhinehart requested that a safety wall, floor to ceiling, with four cubicles be constructed in customer service. A copy of the scaled drawing is included in the agenda. Currently, the customer service area is open and allows anyone to openly walk back to talk to any of the customer service representatives.

By adding the wall, the open passage will no longer be accessible and the safety of the employees will be enhanced. The wall will be made of two sheets of 1/2 inch thick sheet rock on the outside of the wall and a sheet of 5/8 inch thick sheet rock on the inside of the wall. A door will be provided in the event that a customer needs to be brought back behind the wall to conduct business. There will be four bullet proof windows installed to allow for documents to be passed back and forth between customer service representatives and customers. The windows have already been ordered as they have a four week delivery time.

The wall will be built by public works and is slated to be built in May. Estimates have been provided for the cost of the wall (including the windows) to be about \$11,000 to \$12,000. There may be some necessary electrician work for an additional estimated cost of \$2,000 to \$2,500. Funding for the wall is in the current FY 2018 budget at \$15,000. Mr. Rhinehart asked for approval of the wall to be built with a not to exceed cost of \$15,000.

A motion to approve the construction of the customer service safety wall with an estimate to include cost to build the wall to the ceiling was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 6-0.

Motion to add an item to the agenda was made by Council Member Hodge and seconded by Council Member Fox. Motion carried unanimously. Vote: 6-0.

Mr. Lovell respectfully requests approval of a right of entry agreement for Michael Degraff who resides in the Waterford at 533 Waterford Drive. The City has a drainage easement located adjacent to his property and Mr. Degraff in order for him to develop his property he needs approximately 515 cubic yards. The City would like to sell Mr. Degraff for \$2.50 per cubic yard; this is recommended for approval by City Engineer Wade Wilson.

Motion to approve the right of entry agreement with Mr. Graff was made by Council Member Stepp and seconded by Council Member Hodge. Motion carried unanimously. Vote: 6-0.

K. Monthly Financial Statement

1. February 2018 Financial Report

Mr. Rhinehart came forward gave a report comparing funds from February 2017 to February 2018. Each fund was compared between departments and the City is expecting a refund from the Georgia Municipal Association for fiber optics equipment for approximately \$142,000.00.

After announcements a motion to adjourn the meeting was made by Council Member

Stepp and needing no second. Motion carried unanimously. Vote: 6-0.

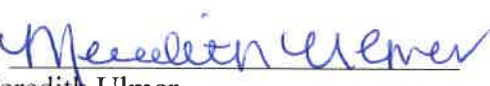
Meeting Adjourned

/s/


Matthew J. Santini
Mayor

ATTEST:

/s/


Meredith Ulmer
City Clerk

