



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCIL PERSONS:

Matt Santini – Mayor
Calvin Cooley – Mayor Pro Tem
Gary Fox
Kari Hodge
Cary Roth
Jayce Stepp
Taff Wren

AGENDA

Council Chamber, Third Floor of City Hall– 7:00
PM – 2/13/2018
Work Session – 6:00PM

CITY MANAGER:

Sam Grove

CITY ATTORNEY:

David Archer

CITY CLERK:

Meredith Ulmer

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda**A. Council Meeting Minutes**

1. February 1, 2018 (Pages 1 - 11)

[Attachments](#)

B. Public Hearing - 1st Reading of Zoning/Annexation Requests

1. Z18-01: Rezoning of property on E. Main Street from MN (Mining) and GC (General Commercial) to MF-14 (Multi-Family Residential). Property contains approx. 53 acres. (Pages 12 - 29)

[Attachments](#)

C. First Reading of Ordinances

1. Charter Amendment (Pages 30 - 32)

[Attachments](#)

D. Discussion

1. Discussion of downtown event rental policies (Pages 33 - 43)

[Attachments](#)

E. Contracts/Agreements

1. Approval of Contracts for Downtown Sculpture Walk (Pages 44 - 50)

[Attachments](#)

F. Bid Award/Purchases

1. Fiber Optic Cable & Supplies (Pages 51 - 53)

[Attachments](#)

2. AED Defibrillators (Pages 54 - 56)

[Attachments](#)

3. Balfour Beatty GMP for New Gas Dept. Facility (Pages 57 - 58)

[Attachments](#)

4. Sewer Lift Station Safety Grates (Pages 59 - 72)

[Attachments](#)

5. Center Road Sewer Replacement Project (Pages 73 - 78)

[Attachments](#)

G. Other

1. Review and Approval of 2018 Goals (Pages 79 - 89)

[Attachments](#)

H. Presentations

1. FY 2017 Auditor's Presentation (Page 90)

[Attachments](#)

I. Monthly Financial Statement

1. December 2017 Financial Report (Pages 91 - 95)

[Attachments](#)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.



City of Cartersville

City Council Meeting
2/13/2018 7:00:00 PM
February 1, 2018

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	Minutes have been uploaded for your review.
City Manager's Remarks:	The minutes have been prepared by staff and are recommended for your approval with any modifications that you care to make.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 February 1, 2018
 6:00 P.M. – Work Session
 7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Cooley.

Pledge of Allegiance led by the Cartersville High School Senior Football Players.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two Cary Roth, Council Member Ward Three; Calvin Cooley Council Member Ward Four; Gary Fox, Council Member Ward Five; Sam Grove, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

Absent: Taff Wren, Council Member Ward 6

II. Regular Agenda

A. Council Meeting Minutes

1. January 18, 2018 City Council Minutes

A motion to approve the January 18, 2018 City Council Meeting Minutes as presented was made by Council Member Stepp and seconded by Council Member Cooley. Motion carried unanimously. Vote 5-0.

B. Proclamations

1. Cartersville High School Hurricanes

Mayor Santini recognized the Cartersville High School Senior Football Players with a proclamation. Brice Wilkins from the Cartersville High School Football team came forward to speak on behalf of his team.

C. Appointments

1. Board of Zoning Appeals Appointment

Randy Mannino, Planning and Development Department Head stated Kevin McElwee will be replacing David Caswell on the Board of Zoning Appeals and his term will expire June 30, 2019.

Motion to approve the appointment of Kevin McElwee to the Board of Zoning Appeals to replace David Caswell was made by Council Hodge and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

D. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. Z18-02: Rezoning of 518 N Gilmer St from L-I (Light Industrial) to R-7 (Single Family Residential)

Randy Mannino, Planning and Development Department Head stated the applicant/owner wishes to construct a home on the approximately 0.174 acre site that has been vacant since 2010. Despite being rezoned to Light Industrial many years ago, the date is unknown, a house was present until it was demolished in 2010. If granted, the rezoning to R-7 would allow a home appropriate in size for the North Towne area. Changing the zoning would also maintain compliance with the goals and initiatives of the North Towne area outlined in the 2010 Urban Redevelopment Plan. Planning Commission recommended approval unanimously, 5-0.

Mayor Santini opened the floor for a public hearing for anyone wishing to speak for or against Z18-02. With no one coming forward the public hearing was closed.

A motion to approve Z18-02 was made by Council Member Roth and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 04-18

Petition No. Z18-02

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Christopher Brock. Property is located at 518 N Gilmer Street. Said property contains 0.174 acres located in the 4th District, 3rd Section, Land Lot 339 as shown on the attached plat Exhibit “A”. Property is hereby rezoned from L-I (Light Industrial) to R-7 (Single Family Residential with 7,000 square foot lot minimum). Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this January 18, 2018.

ADOPTED this the day of. Second Reading.

/s/_____

Matthew J. Santini
Mayor

ATTEST:

/s/_____
Meredith Ulmer
City Clerk

E. Resolutions

1. Joint Comprehensive Plan Update

Mr. Mannino stated the Georgia Planning Act of 1989 requires local governments to update their local comprehensive plan every ten years. The City's plan was last adopted in 2007. Adoption of the plan update is required to maintain Qualified Local Government status, which is tied to eligibility for state loans, grants, and technical assistance. The Northwest Georgia Regional Commission has prepared and submitted a joint plan update for Bartow County and all cities of Bartow County, including the City of Cartersville, that was approved by the Georgia Department of Community Affairs. Bartow County held a public hearing on November 15th, and Cartersville held a public hearing on November 16th regarding the draft plan. The Plan update must be adopted by February 28, 2018. Bartow County and all the other Cities within the County have approved the adoption resolution. Staff recommends approval of said joint plan and subsequent adoption resolution.

A motion to approve the Joint Comprehensive Plan was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

Resolution No. 03-18

**A RESOLUTION
 TO ADOPT THE**

**Bartow County and Cities of Adairsville, Cartersville, Emerson, Euharlee, Kingston,
 Taylorsville and White Joint Comprehensive Plan 2018-2028**

Whereas, the Georgia Planning Act of 1989 requires local governments to develop and maintain a comprehensive plan to retain their Qualified Local Government status and eligibility for State permits, grants, and loans; and

Whereas, the Bartow County and Cities of Adairsville, Cartersville, Emerson, Euharlee, Kingston, Taylorsville and White Joint Comprehensive Plan 2018-2028 is now complete; and

Whereas, such Joint Comprehensive Plan Update is approved by the Georgia Department of Community Affairs as meeting Georgia's Minimum Planning Standards and Procedures (effective March 1, 2014); and

Whereas, the second and final public hearing on the draft plan was held on Wednesday, November 15, 2017 at 10:00 am in the Commissioner's Conference Room, 135 W. Cherokee Ave., Suite 251, Cartersville, GA 30120 and followed by a City of Cartersville Public Hearing on Thursday November 16th, 2017 at 7:00 pm in Council Chambers, 10 N. Public Square, Cartersville, GA.

Now Therefore Be It Resolved, that the Mayor and City Council of the City of Cartersville hereby officially adopt the Bartow County and Cities of Adairsville, Cartersville, Emerson, Euharlee, Kingston, Taylorsville and White Joint Comprehensive Plan 2018-2028.

Resolved, this 1st day of February, 2018.

BY:

Matt Santini
Mayor, City of Cartersville

ATTEST:

Meredith Ulmer, City Clerk
City of Cartersville

3. 2018 Festival Zones

Lille Read, Downtown Development Authority Manager stated this resolution is to establish festival zone dates for the 2018 events calendar. This format was established in 2017 to reduce the number of overall requests made to Council for festival zones. Staff recommends approval of festival zone dates pending receipt of all required permits from the City Clerk/Planning & Zoning.

A motion to approve the 2018 Festival Zones was made by Council Member Stepp and seconded by Council Member Fox. Motion carried unanimously. Vote 5-0.

Resolution No. 04-18

of the

City of Cartersville, Georgia

WHEREAS, the Cartersville City Council approved a Festival Ordinance in 2014; and

WHEREAS, the Downtown Development Authority (DDA) wishes to establish a Festival Zone for the following events to be held downtown:

February 26 – Monday – DDA Annual Meeting (Taverna patio, 6-8pm)
March 17 – Saturday – Celtic Family Festival (Bartow History Museum patio)
March 23 – Friday – Butch Walker Autumn Leaves concert (Grand Theatre, 5-9pm)
March 24 – Saturday – Butch Walker Autumn Leaves concert (Grand Theatre, 5-9pm)
April 7 – Saturday – BBQ & Brews (downtown square, all day)
May 5 – Saturday – Cartersville Cruise In (Friendship Plaza & Founders Oak, 4-8pm)
May 10 – Thursday – Art Unveiling Preview (Under the Bridge, 1-4pm)
May 12 – Saturday – Downtown Fine Art Market (Friendship Plaza, 12-7pm)
May 19 – Saturday – Music for Hope (Friendship Plaza, time TBD)
June 2 – Saturday – Cartersville Cruise In (Friendship Plaza & Founders Oak, 4-8pm)
June 16 – Saturday – Music by the Tracks (Friendship Plaza, 5-9pm)
July 7 – Saturday – Cartersville Cruise In (Friendship Plaza & Founders Oak, 4-8pm)
July 21 – Saturday – Music by the Tracks (Friendship Plaza, 5-9pm)
August 4 – Saturday – Cartersville Cruise In (Friendship Plaza & Founders Oak, 4-8pm)
August 18 – Saturday – Music by the Tracks (Friendship Plaza, 5-9pm)
August 25 – Saturday – Backpack Buddies 5K (Friendship Plaza, 8am-12pm)
September 1 – Saturday – Cartersville Cruise In (Friendship Plaza & Founders Oak, 4-8pm)
September 15 – Saturday – Fall Pub Crawl & Music by the Tracks (Friendship Plaza)
October 20 – Saturday – Bluegrass & Folk Festival (downtown square)
December 15 – Saturday – Christmas Karaoke (Friendship Plaza)

WHEREAS, the DDA Board recommends that these events be designated a controlled Festival Zone; and

WHEREAS said Festival Zone will allow those of 21 years and older, who show proof of identification and receive a wristband, be allowed to consume purchased alcoholic beverages within the Festival Zone; and

WHEREAS, DDA board and staff will, in conjunction with event staff and volunteers, keep those with alcoholic beverages inside the allotted Festival Zone; and

WHEREAS, the Director of Planning and Development will receive all necessary proposals and applications prior to each event with the understanding that alcoholic beverages will only be sold by an approved alcohol-license holding businesses.

NOW, THEREFORE BE IT RESOLVED by the City of Cartersville that the Downtown Cartersville 2018 Events Calendar, as planned and implemented by the DDA, and approved by the Director of Planning and Development, be designated a Community Festival Zone.

ADOPTED this the 1st day of February 2018.

/s/ _____

Matt Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

F. Discussion

1. Discussion of Downtown Event Rental Properties

The DDA would like to expand the current policy on rental of City property in the downtown district to include all feasible city property such as parking lots, under the bridge, etc as part of the rental agreement so that requirements for fees and insurance can be applied equally across the board no matter where an event is held downtown.

The following was discussed: Potential areas in addition to what is currently being used for rental space. When and how are City resources being used. The City already has designated rental space available to anyone who wishes to use them. Additional rental spaces along with any road closures would need to come before Council. In the next discussion a map displaying potential rental spaces in downtown would be beneficial.

G. Contracts/Agreements

1. Property Appraisal for Transco Pipeline

Michael Hill, Assistant Gas Department Head stated he requests approval of a letter of acceptance for our bid regarding two parcels at \$3,500.00 each, totaling \$7,000.00, along the path of the Transco Distribution Line.

A motion to approve the letter of acceptance for the bid totaling \$7,000 along the path of the Transco Distribution Line was made by Council Member Hodge and seconded by Council Member Roth. Motion carried unanimously. Vote 5-0.

2. Mission Road Sewer Phase III – CSX Agreement

Bob Jones, Water Department Head stated Construction of the Mission Road Sewer – Phase III will require boring under CSX facilities which cross Mission Road near the Downtown Stables. Installation of the bore requires execution of the Facility Encroachment Agreement which gives the City permission to work in and under the railroad right-of-way. The agreement requires a one-time payment not to exceed \$13,825.00. This is a budgeted item and will be paid through account: Mission Rd Sewer Replacement. It is recommended for approval.

Motion approve the Mission Road Sewer Phase III – CSX Agreement was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

H. Engineering Services

1. Goodwyn, Mills & Cawood – Engineering Services Agreement/Rogers Station Design

Mr. Jones stated the Water Department has selected Goodwyn, Mills & Cawood (GMC) to design the Rogers Station Water Main Replacement. This being our first project with GMC, the City needs to execute our standard Engineering Services Agreement (ESA) in order to begin work.

GMC has provided the Task Order outlining design, bid and construction services for the Rogers Station Water Main Replacement Project. The proposal is comprised of the following three major components: Easement & Design Survey Daniel Baker, PC \$26,575.00; Engineering & Design \$63,086.00; Bid Support & Evaluation \$5,000.00; and Construction Administration / Inspection \$25,000.00 for a total of \$119,661.00.

Mr. Jones recommended approval of the ESA with GMC and their proposed fee for the design of Rogers Station Water Main in the amount of \$119,661.00. This is a budgeted item and will be paid from the Water Main Replacement account.

A motion to approve Goodwyn, Mills & Cawood Engineering Services Agreement/Rogers Station Design was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote 5-0.

I. Bid Award/Purchases

1. 300 kVA Transformer Purchase

Don Hassebrock, Electric Department Head stated the Electric Department needs to purchase a transformer to replenish our stock for the transformer used at Jimmy John's Restaurant. City Electric has received 4 bids for the replacement unit. The Electric Department is recommending that Council approve the low bid and low Total Ownership Cost for the purchase of the CG transformer from Irby Co for \$7,481.00. This is a budgeted item in the Fiscal Year 2017-2018 Budget.

A motion to approve 300 kVA Transformer Purchase from Irby Co for \$7,481.00 was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote 5-0.

2. Finalize 2017 Green Energy Purchases

Mr. Hassebrock stated in 2017, the Electric Department entered into an agreement with Sterling Planet to buy Green Energy Certificates and then sell them to Aquafil for their use. The certificates would allow Aquafil to demonstrate they use 100 % Renewable, Green Energy. At the end of 2017, we had to match Aquafil's actual usage with the number of certificates they needed. To have the necessary number of certificates, Aquafil needs to purchase an additional 1,594,975 kWh of certificates at a price of \$.0008 per kWh for a total purchase price of \$1,275.98. The Electric Department is asking Council to approve the contracts with Sterling

Planet and Aquafil for the purchase of the additional Green Energy Certificates.

A motion to approve the final 2017 Green Energy Certificates was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote 5-0.

3. CHP Health Awareness Program

Dan Porta, Assistant City Manager stated back in November the City Council previously approved an agreement with Corporate Health Partners (CHP) to provide a health awareness program and culture building program for city employees. Essentially the health awareness program will provide our employees with onsite biometric screening with a consult on the results of that screening along with an online wellness assessment. The proposed cost of this is \$25,996.00. The proposed cost of the culture building program is \$35,360 and would provide 8 hours per week of CHP personnel to help promote wellness to our employees. At this time, the City recommends the health awareness program at a cost of \$25,996 and if additional help is required, that the City contract with CHP as needed.

A motion to approve the mandatory health awareness screenings for all employees excluding the Fire Department was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote 5-0.

Council Member Hodge made a motion to add two items to the agenda. The motion was seconded by Council Member Roth; motion carried unanimously. Vote: 5-0.

J. Contracts/Agreements

1. IGA – Service Delivery Strategy

Mayor Santini stated at the last City Council meeting, the City Council approved him to sign the Bartow County and the local municipalities Service Delivery Strategy (SDS) application to the Department of Community Affairs (DCA) which was due on February 28th. In case there are any questions from DCA or changes that are agreed to by Bartow County and the local municipalities, it is recommended that an SDS Extension is submitted which provides a 6 month extension. This extension is a backup in case changes are made to the original submitted SDS form and is recommended for your approval and the Mayor's signature.

The added item of a Resolution from Bartow County confirms his actions from the January 18, 2018 meeting with the approval of the IGA Service Delivery Strategy. The Mayor stated he would sign the Resolution tonight and wait on the agreement and sign it if needed.

A motion to approve both the IGA Service Delivery Strategy and Resolution was made by Council Member Stepp and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0.

Sam Grove, City Manager stated the second added item is a Resolution from State Representative Powell, House Resolution 158, which requires the State to spend funds for the

purpose for which they have been collected.

Motion to approve the Resolution was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

Resolution No 05-18

WHEREAS, pursuant to the provisions of O.C.G.A 36-70-20 the County of Bartow and the cities of Adairsville, Cartersville, Emerson, Euharlee, Kingston, Taylorsville, and White have agreed upon the services to be mutually and individually provided the citizens within Bartow County; and

WHEREAS, the County of Bartow and the Cities of Adairsville, Cartersville, Emerson, Euharlee, Kingston, Taylorsville, and White have mutually agreed to the services as outlined within the Service Delivery Strategy; and

WHEREAS, these agreements are codified within the Service Delivery Strategy as submitted and by the State of Georgia;

THEREFORE, the County of Bartow and the cities of Adairsville, Cartersville, Emerson, Euharlee, Kingston, Taylorsville, and White do hereby adopt this 2018 update to the Service Delivery Strategy;

AND THEREFORE, the County of Bartow and the cities Adairsville, Cartersville, Emerson, Euharlee, Kingston, Taylorsville, and White do hereby authorize the Chief Official of each local government to sign and certify its adoption.

So agreed by signature of the above-named local governments.

So agreed this 1st day of February 2018.

City of Cartersville

**By: _____
Matt Santini, Mayor**

Attest: _____

Meredith Ulmer, City Clerk

Mayor Santini asked if there was anyone who would like to speak before Council.

Simultaneously, Ms. Megan Humphries and Ms. Jane Haigler both residents of North Towne Cartersville came forward to express their concerns about a county gas tank being installed on Douglas St. They each stated they wanted the ability to give their input on future projects, and expressed frustration about the current situation.

Eric Johnson, Field Representative for Congressman Barry Loudermilk came forward to state the services provided by the Loudermilk field offices. Mr. Johnson went over the locations and encouraged anyone is welcome to express their thoughts at one of their local offices.

A motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 5-0.

Meeting Adjourned

/s/ _____
Matthew J. Santini, Mayor

ATTEST:

/s/ _____
Meredith Ulmer, City Clerk



City of Cartersville

City Council Meeting

2/13/2018 7:00:00 PM

Z18-01: Rezoning of property on E. Main Street from MN (Mining) and GC (General Commercial) to MF-14 (Multi- Family Residential). Property contains approx. 53 acres.

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The applicant wishes to construct a 238 unit multi-family residential development (apartments) on 53 acres. Approximately 30 acres are directly impacted by the development. The 53-acre site was previously mined. Mining activities have created conditions that make it difficult to develop the entire site. The 238 units will be incorporated in eight (8) buildings oriented around three (3) parking lot areas primarily central and to the east of the site. The project will be accessed from the existing driveway that services Avonlea from E. Main Street. The price point for the apartments is anticipated to be set at the higher end market value, similar to Avonlea. Planning Commission recommends approval.
City Manager's Remarks:	Your package contains information regarding the rezoning of the E. Main Street Property. This is a 238 unit, multi-family, residential development on 59 acres. The package also includes a letter from Cartersville City Schools Superintendent, Dr. Howard Hinesley, asking for consideration of the application to be delayed until the March meeting. The Planning Commission recommends Council approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ZONING SYNOPSIS

Petition Number(s): **Z18-01**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **Quintus Corporation**

Representative: **Jeff Watkins, Esq.**

Property Owner: **Forty One Connector, Ltd**

Property Location: **E. Main Street near Avonlea Apartments (950 Main Street)**

Access to the Property: **E, Main Street @ Avonlea driveway**

Site Characteristics:

Tract Size: Acres: **53.84+/-** District: **4th** Section: **3rd** LL(S): **33, 334, 387, 388**

Ward: **1** Council Member: **Kari Hodge**

LAND USE INFORMATION

Current Zoning: **MN (Mining) & GC (General Commercial)**

Proposed Zoning: **MF-14 (Multi-Family Residential. Max. 14 units/ gross acre)**

Proposed Use: **Multi- Family Residential (238 unit apartment complex)**

Current Zoning of Adjacent Property:

North: **MN, R-15 (Single Family Residential), Unincorporated R-3 (MF Residential)**

South: **G-C (General Commercial)**

East: **MN, MF-14*(Avonlea)**

West: **GC, R-10 (Single Family Residential), Unincorporated R-3**

The Future Development Plan designates the subject properties as: **Main Street & Regional Activity Center Areas**

The Future Land Use Map designates the subject properties as: **Commercial, Commercial Mixed-Use and Industrial**

ZONING ANALYSIS

Project Summary:

In 2000, AZ00-06, annexed and rezoned 8.79 acres to MF-14, for the purposes of developing Avonlea (north parcel). Congruently, Z00-12, requested the rezoning of 8.51 acres from MN (Mining) to MF-14, also for the purposes of developing Avonlea (south parcel). Both zoning cases were adopted on 11-2-00. Both zoning cases were approved with the following conditions:

Maximum # of units be 228 with only a 10% plus or minus tolerance for the final count;

Final count of (90)-1BR units, (102)- 2BR units and (36)- 3BR units.

An additional condition providing a 10ft easement along E. Main Street was included for Z00-12.

Avonlea was constructed on a combined assemblage of 16.622 acres with 10 residential buildings containing a total of 228 units.

For this application, the applicant wishes to construct a 238 unit multi-family residential development (apartments) on 53 acres. Approximately 30 acres are directly impacted by the development. The 53 acre site was previously mined. Mining activities have created conditions that make it difficult to develop the entire site. The 238 units will be incorporated in eight (8) buildings oriented around three (3) parking lot areas primarily central and to the east of the site. The project will be accessed from the existing driveway that services Avonlea from E. Main Street.

The price point for the apartments is anticipated to be set at the higher end market value, similar to Avonlea.

City Departments Reviews

Electric: Takes No Exception

Fibercom: Takes No Exception

Fire: No exceptions taken provided city development regulations are followed.

Gas: Takes No Exception

Public Works: No comments received.

Water and Sewer:

WATER SERVICE COMMENTS:

This property is located in the City of Cartersville Water Department's water service area. The Owner/Developer is advised to proceed as soon as possible with development of site plans and water demand calculations to determine if the site elevations can be served by the water system. The Owner/Developer will be responsible for all costs associated with hydraulic studies for determining

water service availability. The Owner/Developer will be responsible for all costs for water system improvements and water line extensions necessary to serve the proposed development.

SEWER SERVICE COMMENTS:

This property is located in the City of Cartersville Water Department's sewer service area. The Owner/Developer is advised to proceed as soon as possible with development of site plans and sewer flow calculations to determine if sewers adjacent to the site have sufficient capacity to serve the proposed development. The Owner/Developer will be responsible for all costs for sewer line extensions and upgrades to existing sewer lines necessary to serve the proposed development.

Cartersville School System: Per a letter received from the Superintendent, Dr. Hinesley, additional time is being requested to consider the effects of this proposed project on school system resources. See attached.

Public Comments:

As of 1/29, one inquiry was received from Ms. Patricia Henry, 738 MLK Jr Dr. She called with general questions about the project and expects to attend the planning commission meeting.

STANDARDS FOR EXERCISE OF ZONING POWERS.

1. *The existing land uses and zoning of nearby property.*
The existing land use to the East and Northeast is, generally, forested and undeveloped following the completion of the mining activities. The Avonlea apartments are also located to the east. Two Residential neighborhoods are located to the west. One neighborhood on Timber Ridge Drive is unincorporated and zoned R-3, multi-family, for townhomes. The second neighborhood is in the City and zoned R-10 along MLK Blvd and High Moon Street. A few lots on High Moon Street are unincorporated and zoned A1 (Agriculture). To the south and southwest are commercial properties.

Because of the available greenspace and natural buffers, the adjacent land uses are not expected to be adversely impacted.

2. *The suitability of the subject property for the zoned purposes.*
The site was formerly used for mining. Mining activities have ended. Rezoning the property may allow more land use options not afforded in the mining category.

3. *The relative gain to the public, as compared to the hardship imposed upon the individual property owner.*
No additional mining activities will occur, so the land as currently zoned may serve no purpose except as undeveloped, green space. The owner wishes to use the land in a manner that will return the highest and best use. Rezoning and redevelopment for a multi-family use may satisfy a need in the community by providing additional housing options.
4. *Whether the subject property has a reasonable economic use as currently zoned.*
If the land has been exhausted of its' minerals and mining interest, the property may not have a reasonable economic use as currently zoned.
5. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*
The zoning proposal may permit a use that is suitable in view of the use of the adjacent residential and commercial properties. The proposed use may not be appropriate if mining activities are occurring or may still occur on the adjacent northeast properties that shall remain zoned for Mining.
6. *Whether the proposed zoning will adversely affect the existing use or usability of adjacent or nearby property.*
The proposed zoning is not expected to have an adverse effect on the existing use or usability of the adjacent properties unless the proposed use would restrict future activities on the adjacent mining properties.
7. *Whether the zoning proposal is in conformity with the current future development plan and community agenda of the comprehensive land use plan as currently adopted or amended in the future.*
The zoning proposal generally conforms with the Future Development Map and Comprehensive Land Use Plan.
8. *Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.*
Development resulting from an approved zoning proposal would be required to meet all local, state, and federal environmental regulations. No adverse effects are anticipated if all environmental regulations are adhered to.
9. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*
The zoning proposal is not expected to create a burden on public facilities or utilities. A traffic study may be required for the project by the City of by the Georgia Department of Transportation.

10. *Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.*

There are no other known conditions affecting the use or development of the property. New development along this section of E. Main Street continues to be proposed and is expected to continue.

STAFF RECOMMENDATION:

The proposed zoning should have minimal impact on adjacent residential properties as long as all natural buffers are implemented. The proposed land use may be appropriate for the property and adjacent properties, unless mining activities continue or may continue on the adjacent properties to the east and northeast. The proposed land use is also consistent with the Future Development Map, the Future Land Use Map and the goals and policies set forth in Comprehensive Plan for E. Main Street. Utilities for residential and commercial use are available for the project along E. Main Street.

The only opposition may come from the Cartersville School District based on their previous positions on multi-family housing. Per the CCSD, apartment projects have presented challenges with accurately estimating the number of school age children and planning and budgeting for services such as transportation, meals, and class room size.

Staff recommends approval.

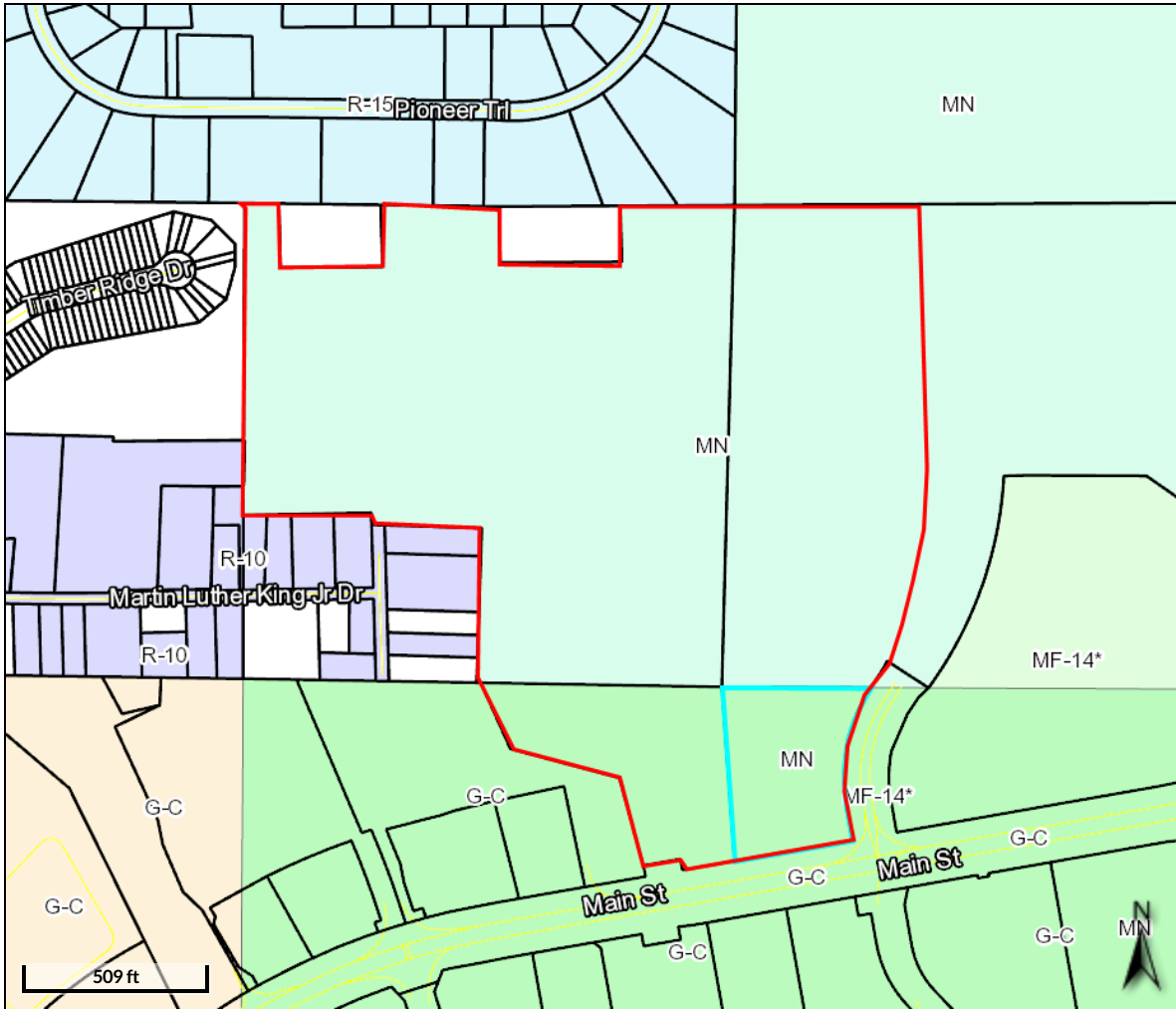
PLANNING COMMISSION RECOMMENDATION:

Recommends Approval. (Vote: 4-0).

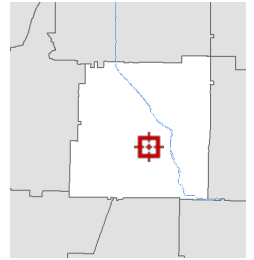


qPublic.net™

Bartow County, GA



Overview



Parcel ID	C007-0001-007	Alternate ID	43020	Owner Address	NEW RIVERSIDE OCHRE CO
Sec/Twp/Rng	n/a	Class	Industrial		P O BOX 1434
Property Address	MAIN ST	Acreage	3.84		CARTERSVILLE GA 30120
	Cartersville				
District	Cartersville				
Brief Tax Description	LL388 LD4				
	(Note: Not to be used on legal documents)				

Date created: 1/11/2018

Last Data Uploaded: 1/10/2018 11:31:03 PM

Developed by
The Schneider Corporation

Z18-01. Public Notice Images. Dtd 1-11-18





Cartersville School System

KELLEY A. DIAL, PRESIDENT
TRAVIS POPHAM, VICE-PRESIDENT
S. PAT BROADNAX, SECRETARY

FLOYD BRAID
TIM CHASON
LOUISE PANTER
CAROLYN JOHNSON

J. HOWARD HINESLEY, Ed.D.
SUPERINTENDENT

KENNETH CLOUSE, Ed.S
ASSISTANT SUPERINTENDENT

January 29, 2018

Mr. David Hardegree
City of Cartersville
Planning and Zoning Department
10 N. Public Square
P.O. Box 1390
Cartersville, GA. 30120

Dear Mr. Hardegree:

Thank you for the opportunity to review the application to rezone 53 acres on East Main Street, adjacent to Avonlea Apartments. It is my understanding the proposed rezoning is to change the current zoning of mining and general commercial to multi-family so a 238 unit apartment complex can be built.

I have serious concerns regarding the proposed rezoning. Approval of the application will have a significant impact on our school district facilities, transportation and student services. Sound practice is for a city to have a 70% ownership and 30% rental ratio. Prior to the recession in 2008, the property ownership/rental ratio in Cartersville was approximately 68% ownership and 32% rental. Since the recession, there has been a significant increase in rental property in the city causing an imbalance in the desired ownership/rental ratios. The latest city data shows a 50.1% property ownership compared to 49.9% rental property. The latest State of Georgia data shows the state with a 62.8% home ownership with 37.2% rental property. Based on this information, Cartersville is significantly out of balance and trending even more so. Therefore, we strongly oppose this project.

I would like to respectfully request consideration of this application be delayed until the March meeting so a representative of the school system can be present to make a presentation to the Planning Commission. I am requesting this continuance because of the late notice we received about this application. We do not have anyone knowledgeable of this situation available to speak to the Planning Commission at the February 6, 2018 meeting.

Thank you in advance for considering my request.

Sincerely,

J. Howard Hinesley, Ed.D.
Superintendent

cc: Board Members
Ken Clouse
Ken Paige

15 NELSON STREET • P.O. BOX 3310 • CARTERSVILLE, GA 30120 • 770-382-5880 • Fax 770-387-7476 • www.cartersvilleschools.org

Accredited by the Southern Association of Colleges and Schools & Georgia Accrediting Commission, Incorporated.

It is the policy of the Cartersville School Board not to discriminate on the basis of sex, race, marital status, age, religion, national origin or handicap in its educational programs, activities or employment practices.

Item # 2

Application for Rezoning

City of Cartersville

Case Number: 218-01

Date Received: 12/1/17

Public Hearing Dates: 2/6/18

Planning Commission 5:30pm

1st City Council Tues 2/13/18

7:00pm

2nd City Council 3/1/18

7:00pm

Applicant QUINTUS CORPORATION Office Phone 770-951-2278 EXT 304
(printed name)
Address 1827 POWERS FERRY RD, BLDG 2, STE 200 Mobile/ Other Phone 704-280-0770
City ATLANTA State GA Zip 30339 Email JEFF@QUINTUSCORP.NET
Representative's printed name (if other than applicant) JEFFREY A. WATKINS, ESQ. Phone (Rep) 770-382-7017
Representative Signature [Signature] Email (Rep) JEFF@JEFFWATKINSLAW.COM
Signed, sealed and delivered in presence of: [Signature] My commission expires: APRIL 17, 2019
Notary Public Jaren Sutton

* Titleholder FORTY ONE CONNECTOR, LTD Phone 770-386-3954
(titleholder's printed name)
Address P.O. Box 1708, Cartersville, GA 30120 Email kenarbutler@gmail.com
Signature Kena R. Butler
Signed, sealed, delivered in presence of: [Signature] My commission expires: APRIL 21, 2021
Notary Public Mary E. Keith

Present Zoning District MN and GC Requested Zoning MF-14
Acreage 53.837 Land Lot(s) 333, 334, 387, 388 District(s) 4TH Section(s) 3RD
Location of Property: MAIN STREET, CARTERSVILLE, GA (PARCELS C0007-002-003 AND C007-0002-002)
(street address, nearest intersections, etc.)
Reason for Rezoning Request: TO ALLOW FOR THE DEVELOPMENT OF AN APARTMENT COMPLEX
(attach additional statement as necessary)

* Attach additional notarized signatures as needed on separate application pages.

CAMPAIGN DISCLOSURE REPORT
FOR REZONING ACTIONS

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date of Application: November 30, 2017

Date Two Years Prior to Application: November 30, 2015

Date Five Years Prior to Application: November 30, 2012

1. Has the applicant within the five (5) years preceding the filing of the rezoning action made campaign contributions aggregating \$250.00 or more to any of the following:

	YES	NO
Mayor: Matt Santini	_____	<u>✓</u>
Council Member:		
Ward 1- Kari Hodge	_____	<u>✓</u>
Ward 2- Jayce Stepp	_____	<u>✓</u>
Ward 3- Louis Tonsmeire, Sr.	_____	<u>✓</u>
Ward 4- Lindsey McDaniel, Jr.	_____	<u>✓</u>
Ward 5- Dianne Tate	_____	<u>✓</u>
Ward 6- Taff Wren	_____	<u>✓</u>
Planning Commission		
Sandra Cline	_____	<u>✓</u>
Harrison Dean	_____	<u>✓</u>
Robert Ed Hicks	_____	<u>✓</u>
Lamar Pendley	_____	<u>✓</u>
Lamar Pinson	_____	<u>✓</u>
Travis Popham	_____	<u>✓</u>
Jeffery Ross	_____	<u>✓</u>

2. If the answer to any of the above is **Yes**, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past five (5) years.

Jeff Carter 11/30/17
Signature Date

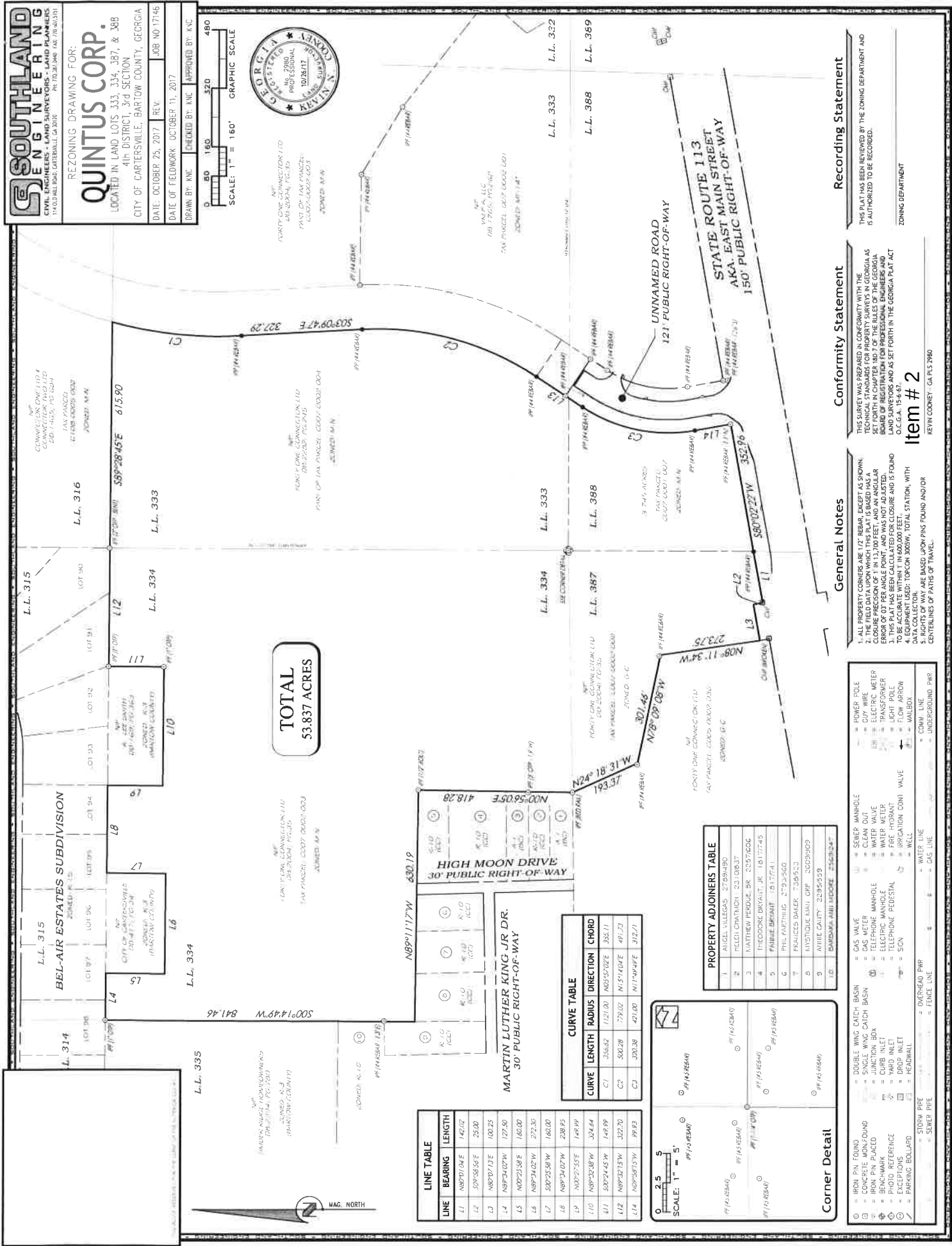
Jeff Carter
Print Name

REZONING DRAWING FOR:
QUINTUS CORP.
LOCATED IN LAND LOTS 333, 334, 387 & 388
4th DISTRICT, 3rd SECTION
CITY OF CARTERSVILLE, BARTOW COUNTY, GEORGIA
DATE: OCTOBER 25, 2017 REV: _____ JOB NO: 17146
DATE OF FIELDWORK: OCTOBER 11, 2017
DRAWN BY: KNC CHECKED BY: KNC APPROVED BY: KNC



NOT TO SCALE
FORTY-ONE CONNECTION LID
40' 200' 40' 30'
PART OF 1A1 PARCEL
CDDT 0002V 0001
ZONED M-1A

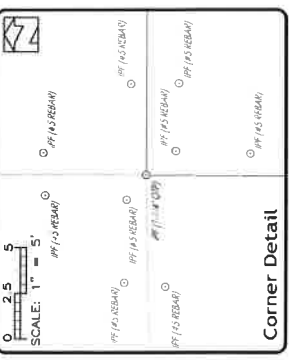
TOTAL
53.837 ACRES



LINE TABLE		
LINE	BEARING	LENGTH
L1	N89°01'17"W	430.19
L2	S00°01'49"W	841.46
L3	N89°01'17"E	100.25
L4	N89°01'42"W	127.50
L5	N00°25'58"E	160.00
L6	N89°24'02"W	272.30
L7	S00°25'58"W	160.00
L8	N89°24'02"W	238.95
L9	N00°25'58"E	149.99
L10	N89°01'42"W	324.64
L11	S00°24'45"W	149.99
L12	N89°01'17"E	322.70
L13	N00°25'58"W	99.93

CURVE TABLE		
CURVE	LENGTH	RADIUS
C1	356.62	1121.00
C2	500.28	779.02
C3	330.38	421.00

PROPERTY ADJOINERS TABLE		
NO.	NAME	ADDRESS
1	ALICE VILLEGAS	2709190
2	THELMA CHATFIELD	2310837
3	MATTHEW PERDUE SR.	2357606
4	THEODORE DUBOIS JR.	1817745
5	PHILIP BREANT	1817741
6	PHILIP BREANT	2793560
7	FRANCIS BAKER	7395523
8	MYSTIQUE NAIL GPP	25009409
9	ANTHONY GAUTY	32955559
10	SANDRA ANN MOORE	25431347



General Notes

- ALL PROPERTY CORNERS ARE 1/2" REBAR EXCEPT AS SHOWN.
- THE FIELD DATA UPON WHICH THIS PLAN IS BASED HAS A TECHNICAL STANDARD FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN CHAPTER 180.7 OF THE RULES OF THE GEORGIA SURVEYORS' BOARD. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE RULES OF THE GEORGIA SURVEYORS' BOARD AND AS SET FORTH IN THE GEORGIA LAND ACT O.C.G.A. 15-6-67.
- EQUIPMENT USED: TOPCON 300SW, TOTAL STATION, WITH DATA COLLECTOR. ALL MEASUREMENTS WERE BASED UPON PINS FOUND AND/OR CENTERLINES OF FAITS OF TRAIL.

Conformity Statement

THIS SURVEY WAS PREPARED IN CONFORMITY WITH THE TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN CHAPTER 180.7 OF THE RULES OF THE GEORGIA SURVEYORS' BOARD. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE RULES OF THE GEORGIA SURVEYORS' BOARD AND AS SET FORTH IN THE GEORGIA LAND ACT O.C.G.A. 15-6-67.

Recording Statement

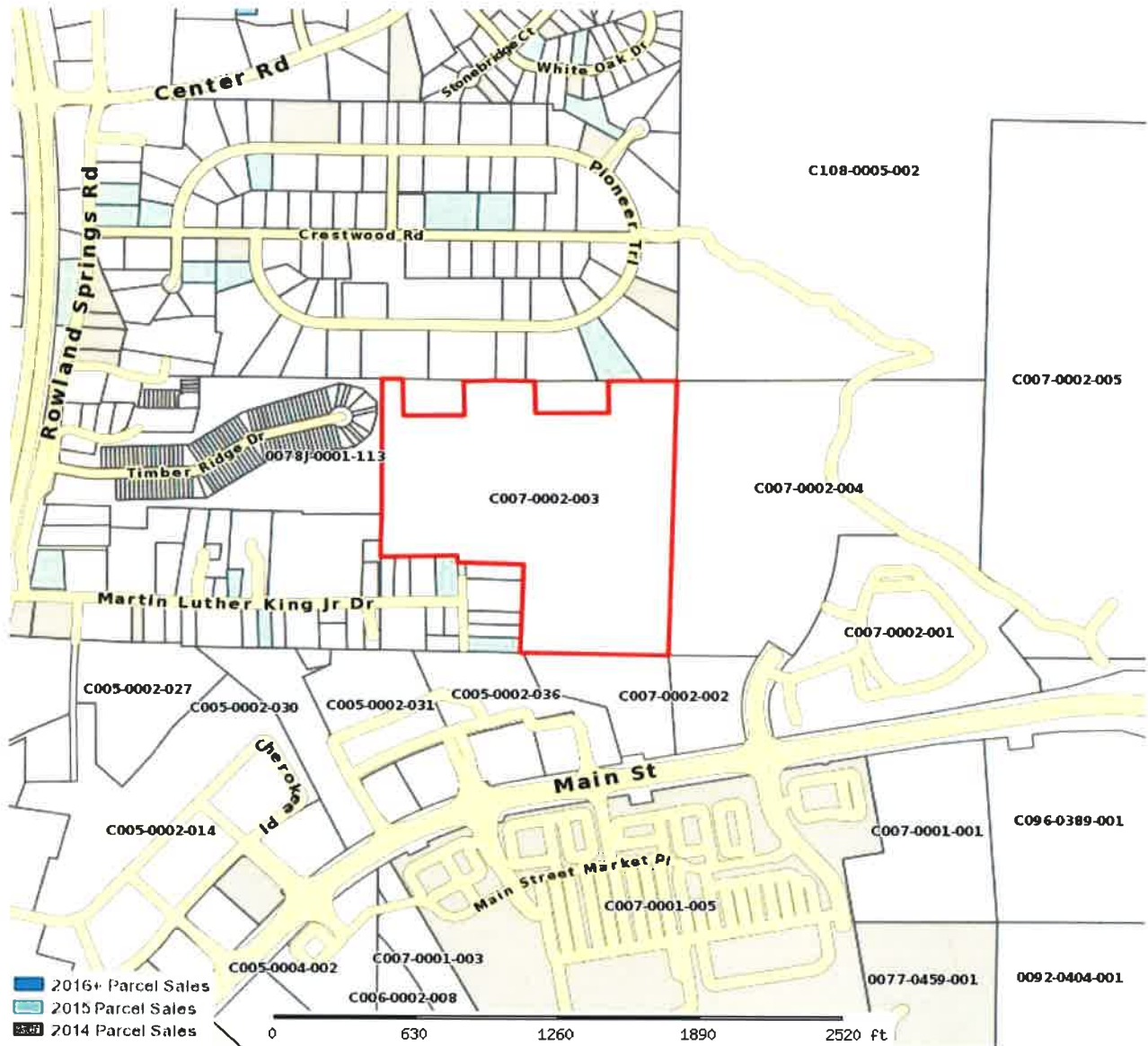
THIS PLAN HAS BEEN REVIEWED BY THE ZONING DEPARTMENT AND IS AUTHORIZED TO BE RECORDED.

ZONING DEPARTMENT

Item # 2

KEVIN COONEY - GA PLS 2980

MN



Item # 2

Bartow County Assessor

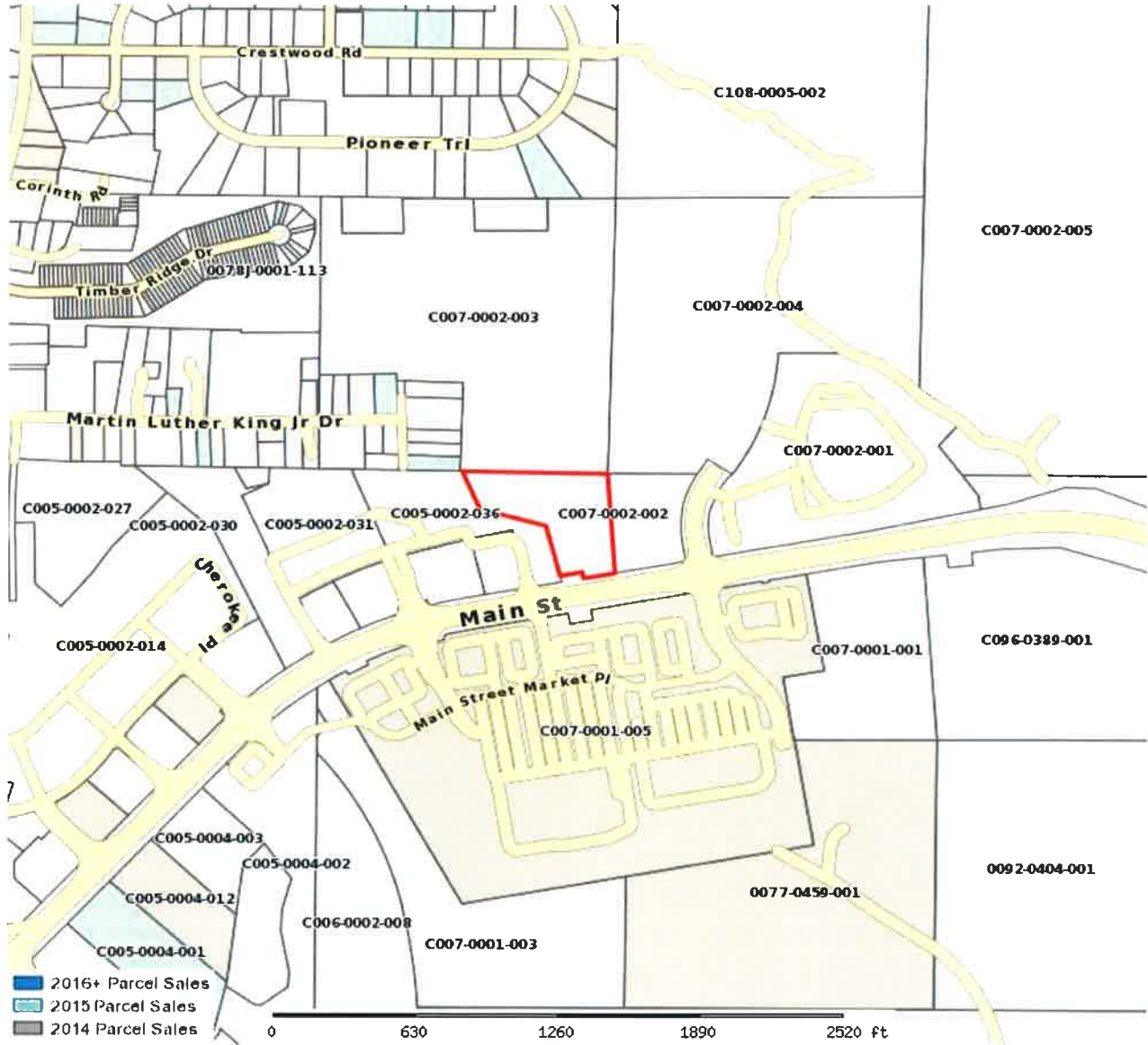
Parcel: 19480 Acres: 0

Name:	FORTY ONE CONNECTOR LTD	Land Value	\$ 35,900
Site:	MARTIN LUTHER KING DR	Building Value	0
Sale:	\$512,500 on 2005-12-01 Reason=U Qual=X	Misc Value	0
Mail:	PO BOX 1708 CARTERSVILLE, GA 30120	Total Value:	\$ 35,900



The Bartow County Assessor's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER BARTOW COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS —THIS IS NOT A SURVEY—

Date printed: 11/02/17 : 11:19:31



Item # 2

Bartow County Assessor

Parcel: 32911 Acres: 0

Name:	FORTY ONE CONNECTOR LTD	Land Value	\$ 551,400
Site:	MAIN ST	Building Value	0
Sale:	0 on 2005-12-01 Reason=U Qual=X	Misc Value	0
Mail:	PO BOX 1708	Total Value:	\$ 551,400
	CARTERSVILLE, GA 30120-1708		



The Bartow County Assessor's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER BARTOW COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS --THIS IS NOT A SURVEY--

Date printed: 11/02/17 : 12:29:20

David Hardegree

From: Jeff Watkins <jeff@jeffwatkinslaw.com>
Sent: Tuesday, February 06, 2018 5:01 PM
To: David Hardegree
Subject: Quintus Rezoning - East Main Street

David,

Per our discussion today, the Bedroom to unit count and rental price points for the proposed Apartment development are as follows:

1 Bedroom – 104 units (\$1,020 to \$1,210)
 2 Bedroom – 122 units (\$1,416 to \$1,519)
 3 Bedroom – 12 units (\$1,700 and up)

Please let me know if you have any questions regarding the above.

Regards,

Jeff

Jeffrey A. Watkins, Esq.
 Jeffrey A. Watkins, P.C.
 Attorney at Law
 128 West Cherokee Avenue
 Cartersville, Georgia 30120
 Phone: (770) 382-7017
 Fax: (770) 382-3833
www.jeffwatkinslaw.com
jeff@jeffwatkinslaw.com

NOTE: The rules imposed by IRS Circular 230 require us to state that, unless it is expressly stated below or in an attachment hereto, any opinions expressed with respect to a significant tax issue are not intended or written by the practitioner to be used, and cannot be used by the receipt, for the purpose of (i) avoiding penalties under the Internal Revenue Code or (ii) promoting, marketing or recommending to another party any transaction(s) or tax-related matter(s) that may be addressed herein.

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MAIN STREET APARTMENTS
CONCEPTUAL SITE PLAN

L.L. 315
BEL-AIR ESTATES SUBDIVISION

L.L. 314

L.L. 316

L.L. 334

L.L. 333

L.L. 334

L.L. 335

SITE DATA	
50.86	TOTAL ACRES
238	TOTAL UNITS
4.67	UNITS/ACRE
476	TOTAL PARKING
2.0	SPACES / UNIT

RESIDENTIAL
11,915 SF

RESIDENTIAL
10,194 SF

RESIDENTIAL
14,913 SF

RESIDENTIAL
14,913 SF

RESIDENTIAL
11,915 SF

RESIDENTIAL
14,913 SF

RESIDENTIAL
8,119 SF

L.L. 334

L.L. 387

L.L. 388

L.L. 333

L.L. 333

L.L. 388

L.L. 389

HIGH MOON DRIVE
30' PUBLIC RIGHT-OF-WAY

MARTIN LUTHER KING JR DR.
30' PUBLIC RIGHT-OF-WAY

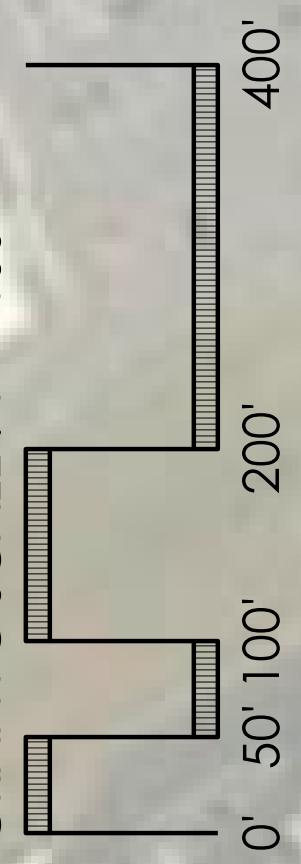
Attachment number: 1, Page 15 of 16

UNNAMED ROAD
121' PUBLIC RIGHT-OF-WAY

STATE ROUTE 113
AKA. EAST MAIN STREET
150' PUBLIC RIGHT-OF-WAY

A.K.A. MAIN STREET

GRAPHIC SCALE : 1" = 100'



G SOUTHLAND
ENGINEERING
CIVIL ENGINEERS - LAND SURVEYORS - LAND PLANNERS
114 OLD MILL ROAD, CARTERSVILLE, GA 30120
PH: 770.387.0440 FAX: 770.607.5151

Ordinance
of the
City of Cartersville, Georgia

Ordinance No.

Petition No. Z18-01

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Forty One Connector, Ltd. Property is located East Main Street near Avonlea Apartments (950 Main Street). Said property contains 53.84 acres located in the 4th District, 3rd Section, Land Lots 33,334,387, and 388 as shown on the attached plat Exhibit "A". Property is hereby rezoned from MN (Mining) to MF-14 (Multi-Family Residential. Maximum of 14 units/gross acre). Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this 13th day of February 2018.

ADOPTED Seconding Reading this _____ of _____ 2018.

/s/ _____
Matthew J. Santini, Mayor

ATTEST:

/s/ _____
Meredith Ulmer, City Clerk



City of Cartersville

City Council Meeting
2/13/2018 7:00:00 PM
Charter Amendment

SubCategory:	First Reading of Ordinances
Department Name:	Administration
Department Summary Recommendation:	The Charter Amendment has been prepared by the City attorneys with Council input. The Amendment allows Council the flexibility to hire a City Manager either at will or by a contract, which is standard for any manager. It also clears up the language in regards to Council interference with staff.
City Manager's Remarks:	This document has been prepared by our attorneys with Council input. Your approval of the charter amendment is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ORDINANCE NO. _____

WHEREAS, the Mayor and City Council have determined that due to the changing market and employment conditions, it is necessary to revise the City of Cartersville Charter to allow the Mayor and City Council, the flexibility to hire a City Manger either at will or by a contract;

WHEREAS, pursuant to O.C.G.A. § 36-35-3(b)(1) the City has published a notice containing a synopsis of the proposed City of Cartersville Charter Amendment, once a week for the three following weeks on January 25, 2018, February 1, 2018, and on February 8, 2018, in the official organ of Bartow County, Georgia, being The Daily Tribune News;

WHEREAS, the Mayor and City Council have also, pursuant to O.C.G.A. § 36-35-3(b)(1), provided a copy to the City Clerk of the City of Cartersville and the Clerk of the Superior Court of Bartow County, Georgia, for examination and inspection by the Public;

WHEREAS, additionally, the Mayor and City Council, have determined that the Charter should more clearly define the role of the City Manager, and the Mayor and City Council, in regard to the administration of the City and this proposed amendment to the Charter to define the same;

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the City of Cartersville Charter be amended by adding a new Section 2.11 Council Interference with Administration to Article II. City Government, as follows and by deleting Article III Organization and Personnel Section 3.03 – City Manager; appointment, compensation in its entirety and replacing it as follows:

1.

Sec. 2.11. – Council Interference with Administration.

Except for the purpose of inquires and investigations, the Mayor and City Council or its members shall deal with city officers and employees who are subject to the direction and supervision of the City Manager solely through the City Manager, and neither the Mayor or City Council nor its members shall give orders to any such officer or employee, either publicly or privately.

2.

Section 3.03. City Manager, appointment, compensation.

(a) the Mayor and City Council shall appoint a city manager to serve subject to the pleasure of the Mayor and City Council. If, however, the Mayor and City Council deem it necessary and in the best interests of the City of Cartersville, they are authorized to make a contract with the city manager on such terms as may be mutually agreed upon, the term of the contract not to extend beyond the term of the Mayor and City Council. The contract, however, may include provisions relative to a procedure for removal of the city manager or relative to the termination of the contract.

(b) The City Manager shall be the head of the administrative branch of the city government. The City manager shall be chosen by the Mayor and City Council on the basis of his/her administrative qualifications with special reference to his/her actual experience in, and knowledge of, the duties of the office as hereinafter prescribed. At the time of his appointment he/she need not be a resident of the City, but shall reside therein during his/her tenure of office. The City Manager shall receive such salary and benefits as the Mayor and City Council shall fix.

3.

It is the intention of the City Council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Charter of the City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____

SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

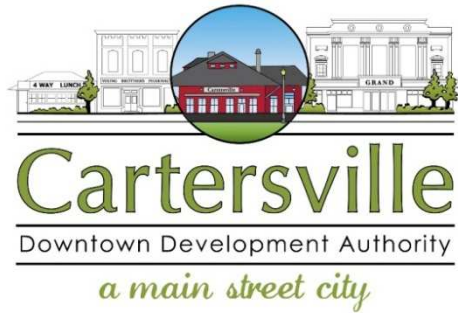
ATTEST: _____
MEREDITH ULMER, CITY CLERK



City of Cartersville

City Council Meeting
2/13/2018 7:00:00 PM
Discussion of downtown event rental policies

SubCategory:	Discussion
Department Name:	DDA
Department Summary Recommendation:	The DDA would like to expand the current policy on rental of city property in the downtown district to include all feasible city property (parking lots, under the bridge, etc) as part of the rental agreement so that requirements for fees and insurance can be applied consistently. This includes retaining free rental space under the bridge for non-profit organizations as long as those events are not scheduled during peak hours (Friday and Saturday) that would otherwise impact the event priorities of the DDA. Events held during peak hours would be required to pay per the rental guidelines.
City Manager's Remarks:	The recommendation being proposed is for DDA to manage the rental of the city owned property in the downtown business district, which will require the renter to complete the attached application and to ensure that requirements for fees and insurance can be applied consistently. It also includes retaining free rental space under the bridge for non-profits at non-peak times. Your approval of the recommendation for DDA to manage the rental of these city owned properties is recommended by staff.
Financial/Budget Certification:	
Legal:	
Associated Information:	



FACILITY RENTAL GUIDELINES

Downtown facilities are available for rent through the Downtown Development Authority. Organizations within the historic downtown district may rent downtown facilities at no cost up to four times per year. Non-profit organizations may receive 50% off rental fees with proof of 501(c)(3) or (c)(6) tax exempt status.

Available Facilities

Facility	Cost (half/full day)	Availability	Includes
DDA Board Room	\$25/50	As available	12 person board table.
Friendship Plaza	\$100/\$150	As available	24'x20' pavilion, 200 person amphitheater, entire plaza area, (can include parking lot by arrangement).
Founders Oak Lot	\$100/\$150	As available	Large 49 spot parking area with grassy verge, 2 picnic tables, and fountain.
North Wall Street Lot	\$100/\$150	By special arrangement	55 spot parking area in front of North Wall Street businesses (by Grand Theatre).
South Wall Street Lot	\$100/\$150	By special arrangement	47 spot parking area in front of South Wall Street businesses (by Mellow Mushroom).
Other areas of downtown	\$100/\$150	By special arrangement	To include, as appropriate, all side streets, parking lots, and other areas owned by the city.
Under the Bridge	Free to non-profit organizations	Weekday evenings and Sunday	Area under the bridge adjacent to Founders Oak Lot.

Add-ons

Item	Cost	Quantity Available
60 inch round tables	\$10/table	10
White folding chairs	\$2/chair	80
2x6 metal display panels for merchandise & artwork	\$5/panel	40
DDA bathroom facilities	\$25/event	N/A
Electricity	\$25/event	N/A

Deposits

Type	Cost	Refundable
Less than 100 people	\$50	Based on clean-up
More than 100 people	\$100	Based on clean-up
Key Deposit	\$100	Upon return of key

Any damage that exceeds the cost of the deposit will be charged to the sponsoring organization at the rate of material and labor costs.

In order to have the deposit refunded all trash must be placed in the lidded rolling trash cans located at end of Founder's Oak Parking lot, near the Church Street Bridge or dumpsters next to firehouse. All spills must be cleaned and all facilities, restrooms, and parking lots must be left clean and free of debris. All keys must be returned and all lights turned off.

Additional Rules and Regulations

1. All reservations are made on a first come, first served basis.
2. Reservations may be made up to 1 year in advance of event, based on availability.
3. Reservations are NOT guaranteed until ALL paperwork is approved by DDA staff and security deposit is received.
4. All rental applicants must provide a rider for liability insurance at least 30 days in advance of the event listing City of Cartersville as additional insured with at least \$1,000,000 of coverage.
5. Deposit, rental fee, and insurance MUST be paid/provided no later than 30 days before the event.
6. Events that have not produced required payment and/or rental documentation 30 days prior to event will be subject to cancellation.
7. Changes or cancellations must be made at least thirty (30) days in advance of the event in order to receive refund (less a \$10.00 processing fee).
8. The DDA Manager reserves the right to deny approval of any application provided that it is no more than one (1) week after receipt of documentation.
9. The DDA Manager reserves the right to revoke reservations for issues such as failure to comply with this policy or any determination that use of the facility presents a danger to the public or the City.
10. Any violation of this policy or any City ordinance may result in forfeit of deposit and in sponsoring organization being banned from use of downtown facilities for future events.
11. Businesses within the historic downtown district do not have to pay rental fees unless the business exceeds four (4) events in one calendar year. 501(c)(3) & (c)(6) non-profit organizations are eligible for reduced rates with proof of non-profit status.
12. All events are to end by 11:00 p.m. unless alternate arrangements are made in advance with the DDA.
13. No parking fees can be charged to attend event.
14. All trash must be placed in lidded rolling trashcans or dumpster receptacle next to old Fire Station at end of event. The open metal trash cans on site are NOT to be left full of trash.
15. There are NO storage facilities at the Cartersville Welcome Center/DDA. ALL decorations, sound equipment, food, et cetera must be brought in the day of the function and removed at the end of the rental period. The DDA accepts no responsibility for items left of premises.

The Cartersville DDA is open Monday through Saturday from 10 AM to 4 PM. If renting facilities at times other than when normally open arrangements must be made with the DDA for access to facilities.



City of Cartersville Special Events Permit

Page 1 of 5

Applicant and Sponsoring Organization Information	
NAME (of individual completing application):	
STREET ADDRESS:	
CITY / STATE / ZIP CODE:	
DAY PHONE:	FAX NO.:
E-MAIL ADDRESS:	
SPONSORING ORGANIZATION:	☐ NON-PROFIT ☐ GOVT. ☐ OTHER
STREET ADDRESS:	DAY PHONE:
ORGANIZATION WEBSITE:	
CONTACT PERSON "ON SITE" DAY OF EVENT:	CELL PHONE
IS THIS A FIRST TIME EVENT? YES NO IF NO, HOW MANY YEARS:	
IF HELD BEFORE, WHERE AND WHEN?	

Event Information		
TYPE OF EVENT (CHECK ALL THAT APPLY): FESTIVAL _____ CONCERT/MUSIC _____ OTHER _____		
IF "OTHER," PLEASE SPECIFY:		
EVENT LOCATION AND TITLE:		
DATE:		
EVENT HOURS:	START:	END:
SET-UP:	DATE:	TIME:
BREAK DOWN:	DATE:	TIME:
EXPECTED ATTENDANCE:	PARTICIPANTS:	SPECTATORS:



City of Cartersville Special Events Permit

Page 2 of 5

Event Description

BRIEFLY EXPLAIN EVENT AND ACTIVITIES. INCLUDE PURPOSE OF THE EVENT AND ATTACH SITE PLAN INCLUDING LOCATION OF STAGE, PORTOLETS, VENDOR BOOTHS, ETC.

EVENT WEBSITE:

Event Details

ATTACH A SCHEDULE OR BROCHURE OF ALL ACTIVITIES ASSOCIATED WITH THE EVENT

WILL ITEMS OR SERVICES BE SOLD AT THE EVENT? YES ☐ NO ☐

PROVIDE A LIST OF ALL VENDORS:

WILL EVENT HAVE AMPLIFIED SOUND? YES ☐ NO ☐

IF YES, PLEASE DESCRIBE:

WILL VENDORS BE COOKING OR HEATING FOOD? YES ☐ NO ☐

TYPE OF EVENT? FOR PROFIT ☐ NOT FOR PROFIT ☐ CHARITABLE ☐

WILL THERE BE ANY FENCED AREAS? YES ☐ NO ☐

IF YES, PLEASE DESCRIBE:

The City of Cartersville does not rent or provide fencing. If posts are needed that require digging, applicant is responsible for calling 811 (Call before you dig, locate services)

Cleanup/Sanitation

What is your clean-up plan during and after the event?

Contact the City of Cartersville to arrange for trash and recycling collection at 770-387.5602. Pick-up and disposal fees may be applicable.

Restroom Facilities

The event must provide restroom facilities. The city recommends one toilet and one handicap unit for every 250 attendees, or portion thereof. At least one handicap unit is required.

WILL YOU USE/RENT THE DDA RESTROOM FACILITIES: YES ☐ NO ☐

IF USING A PORTOLET COMPANY, WHICH COMPANY IS BEING USED:



City of Cartersville Special Events Permit

Page 3 of 5

Insurance

A certificate of insurance must be filed with the City of Cartersville ten working days before the event. The city requires all certificates to be submitted on a standard ACORD form. The City of Cartersville must be listed as additional insured with respect to general liability. A minimum of \$1,000,000 liability insurance is required.

Insurance form attached. ☐

Street Closure Information: Street closures must be approved by Police, Fire, and Public Works in advance of event.

NAMES OF STREETS TO BE CLOSED:

BETWEEN

AND

BETWEEN

AND

BETWEEN

AND

BETWEEN

AND

WILL ANY DOWNTOWN BUSINESSES BE IMPACTED? YES ☐ NO ☐

The event organizer is responsible for notifying affected businesses and residents of street closures.

TYPE OF STREET CLOSURE? COMPLETE ☐ ROLLING ☐

WHY ARE YOU REQUESTING THIS STREET CLOSURE?

TIME OF STREET CLOSURE:

DESCRIBE YOUR NOTIFICATION PLAN AND ATTACH A COPY TO THIS APPLICATION:

Security Needs

PLEASE DESCRIBE YOUR SECURITY NEEDS FOR THE EVENT.

Final determination on officer needs will be made by the City of Cartersville.

I WILL HIRE CITY OF CARTERSVILLE OFFICERS FOR THIS EVENT. ☐

The rate for City of Cartersville officers is \$45 per hour per officer, minimum of four (4) hours per officer. Please call 770.382.2526 to arrange for police security.

Item # 4



City of Cartersville Special Events Permit

Page 4 of 5

Return of Damage/Cleanup Deposit

After the event the rental area(s) will be inspected and if found to be in pre-event condition, the deposit fee will be returned via mail.

Deposit will be returned to applicant unless otherwise indicated.

Agreement and Signature

Your damage/cleanup deposit is required to hold your reservation and must be submitted no later than 30 days before the event. (Please see the rental guidelines form for all fee and rental prices). Applications may be submitted a maximum of one year in advance and **must** be made a minimum of 30 business days in advance. Only one application will be approved per requested date.

I, THE UNDERSIGNED REPRESENTATIVE, HAVE READ THE RENTAL GUIDELINES INCLUDING ALL RULES AND REGULATIONS WITH REFERENCE TO THIS APPLICATION AND AM DULY AUTHORIZED BY THE ORGANIZATION TO SUBMIT THIS APPLICATION ON ITS BEHALF. THE INFORMATION HEREIN IS COMPLETE AND ACCURATE.

NAME (PRINTED):

SIGNATURE:

DATE:

☐ RENTAL DEPOSIT IS ENCLOSED.

SEND YOUR COMPLETED APPLICATION TO:

Downtown Development Authority
Attn: Special Events Coordinator
1 Friendship Plaza Cartersville, GA 30120
770-607-3480

Special Instructions per Fire Chief:

Special Instructions per Police Chief:



City of Cartersville Special Events Permit

Page 5 of 5

Indemnification and Hold Harmless

Subject to the granting of all permits required by the City of Cartersville, the City of Cartersville authorizes

(Special Events Applicant)

to utilize the site(s) known as

for the purposes of conducting the activities described in the special events permit application.

The Special Events Applicant agrees that the City of Cartersville assumes no responsibility or liability for any defects or other conditions of the site(s), whether the conditions are known or unknown to either party, and/or discoverable by either party. The Special Events Applicant agrees to assume the risk for any and

all defects and/or other conditions, whether these defects or other conditions are dangerous and/or whether these defects or other conditions are discoverable by either party, and/or known or unknown to either party.

Indemnification. _____ (the "Indemnifying Party") agrees to indemnify, hold harmless and defend City of Cartersville, Georgia, and their officers, directors, agents, servants and employees ("Indemnities") from and against all liabilities, damages, actions, costs, losses, claims and expenses (including attorney's fees), on account of personal injury, death or damage to or loss of property or profits arising out of or resulting, in whole or in part, from any act, omission, negligence, fault or violation of law, ordinance or regulation of or by any of the Indemnifying Party's employees, agents, officers, invitees and/or representatives. Such indemnification by the Indemnifying Party shall apply unless such damage or injury results solely from the negligence, gross negligence or willful misconduct of City of Cartersville.

I, the undersigned representative, have read the Indemnification and Hold Harmless and am duly authorized to sign this clause on behalf of Special Events Applicant

BY:

TITLE:

DATE:

Office Use Only:

Date Received: _____ Deposit Amount: _____

Approved By: _____ Date: _____

Insurance Form Received: _____ Police & Fire Approval: _____ Date: _____

Deposit Returned: Yes _____ No _____ Remaining fee to be paid: _____ **Item # 4**

3-31-18

Application for Event or Parade Permit



FOR OFFICIAL USE ONLY - DO NOT WRITE IN THIS BOX

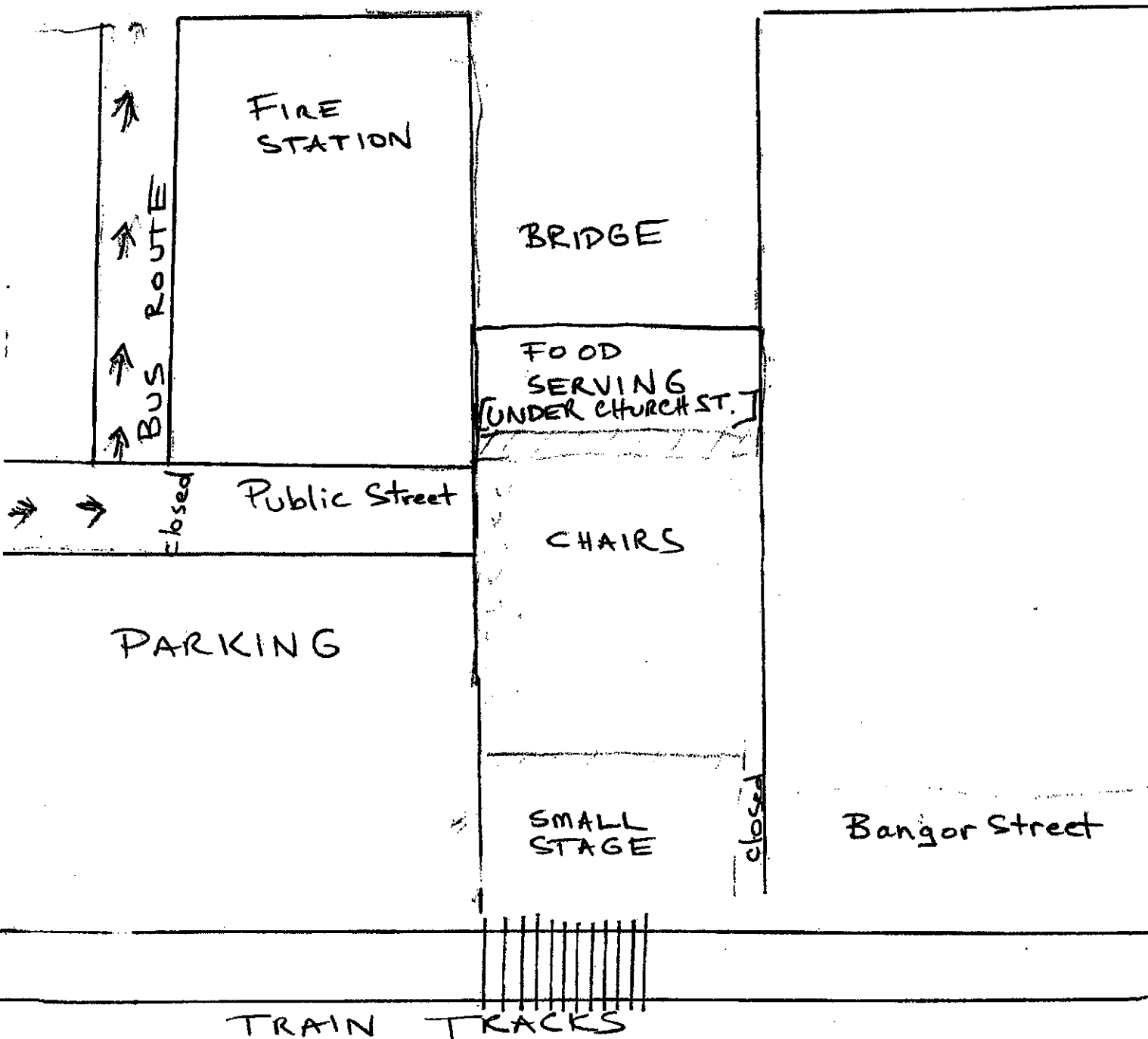
APPLICANT NAME <u>Anchor Ministries Inc.</u>		PHONE NUMBER: Work <u>770-596-3805</u>
APPLICANT ADDRESS: Street <u>P.O. Box 4193</u>		Cell <u>478-960-1480</u>
PO Box _____		Home _____
City <u>Cartersville</u> State <u>GA</u> Zip <u>30120</u>		FAX _____
EMAIL ADDRESS: <u>anchormin3tries41@gmail</u>		
ORGANIZATION, SCHOOL, CHURCH OR GROUP CONDUCTING EVENT OR PARADE		
Name of Organization _____	PHONE #: _____	
Head of Organization <u>Bobby Lawrence</u>	FAX #: _____	
Address of Organization: Street _____	WEBSITE: <u>anchormin.com</u>	
PO Box _____	City _____ State _____ Zip _____	

EVENT OR PARADE INFORMATION			
Chairperson for Event/Parade: <u>Bobby Lawrence</u>		Day Time Phone: <u>478-960-1480</u>	
		Cell Number: <u>770-596-3805</u>	
Will this event/parade require the use of:		Email: <u>anchormin3tries41@gmail</u>	
Friendship Plaza: _____	Train Depot: _____	Amphitheater: _____	*City Hall Parking Lot: _____
*City Hall parking lot is not available on Wednesday or Saturday until after Noon from April through October			
Event/Parade Name: _____		Date of Event/Parade: <u>3/31/18</u>	
Assembly Location: <u>Under the Bridge</u>			
Set Up or Assembly Time: _____ AM/PM	Start Time: _____ AM/PM	Finish Time: _____ AM/PM	
IF PARADE, please indicate if you will use: Full width of Street _____		One direction only of street _____	
Approximate number of persons, animals, or vehicles in parade: _____			
Description of animals/vehicles: _____			
Parade Route (also indicate route on attached map):			

[Sam
Jones
Church
Entrance]

ANCHOR MINISTRIES INC.
COMMUNITY GATHERING
9/30/17 ; 2017

ERWIN ST.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/14/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Church Mutual Insurance Company 3000 Schuster Lane P.O. Box 357 Merrill WI 54452		CONTACT NAME: Yvette R Chieves PHONE (A/C, Ho, Ext): 1-800-554-2842 Option 1 FAX (A/C, No.): 855-264-2329 E-MAIL ADDRESS: cs7@churchmutual.com	
INSURED ANCHOR MINISTRIES INC 121 W CHURCH ST CARTERSVILLE GA 30120-3158		INSURER(S) AFFORDING COVERAGE INSURER A: Church Mutual Insurance Company NAIC# 18767 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBR INSD / WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	0332728-02-021636	07/10/2017	07/10/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE ☐ OTH-ER ☐ EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Liability Insurance for Community Gatherings on March 31st and April 28th 2018 at 12 Public Square under the Church St. Bridge, Cartersville, GA. Commercial General Liability Additional Insured=City of Cartersville, subject to the coverage provided by the referenced policy. A220 SRAP 590

CERTIFICATE HOLDER

CANCELLATION

CITY OF CARTERSVILLE 1 FRIENDSHIP PLAZA CARTERSVILLE GA 30120-3570	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---



City of Cartersville

City Council Meeting

2/13/2018 7:00:00 PM

Approval of Contracts for Downtown Sculpture Walk

SubCategory:	Contracts/Agreements
Department Name:	DDA
Department Summary Recommendation:	In November, the DDA was awarded a Vibrant Communities Grant for the creation of a rotating sculpture walk (sculptures to be rotated out every 2 years). To start the project, the DDA secured 3 sculptures for display in the downtown district. These contracts outline the parameters of the agreements between the DDA/City and the artists/loaning entities. This project is already budgeted for out of BID District Funds and staff recommends approval of the contracts.
City Manager's Remarks:	Your approval of the contracts for the Downtown Sculpture Walk is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City of Cartersville & Cartersville Downtown Development Authority
Letter of Agreement

This Letter of Agreement is to set forth the terms of the working relationship between the City of Cartersville, the Cartersville Downtown Development Authority (herein after “DDA”) and Sculptor Przemyslaw Kordys dba Da Vinci Studio, LLC (herein after “artist”) related to the creation of a sculptural image of a quilt referred to as the Freedom Quilt designed from oral histories and folklore through efforts of the African American Quilt Documentation Project (herein after “AAQDP”) in Cartersville, GA. The name of the sculpture will be “Pathways to Freedom”.

The artist agrees to design, execute and install one metal sculpture to be developed in accordance with an approved proposal for the interpretation of the quilt. The artist shall rely on research provided by the AAQDP steering committee to determine the exact patterns to be depicted and obtain reference materials as needed to create the work of art. The Art Task Force of the DDA shall have several opportunities to inspect the work in progress and request changes or reject the work and either direct a new model to be created, or prior to casting, sever this agreement, with the artist being paid for work completed up to that point.

Representatives from The Art Task Force and the AAQDP shall inspect the work at the point a proposed composition is produced on paper with sketches used to indicate the size, scope and composition to be created. The Representatives shall then inspect and approve the sample castings & patina prior to final casting.

The City of Cartersville shall own the Artwork created by the Artist pursuant to this contract, provided, however, copyright in the Artwork, including the design, shall be owned by the Artist, subject to following restrictions:

1. City of Cartersville may display the Artwork in any place and manner, so long as the integrity of the work is not violated. Prior to the relocation of the Artwork which may become necessary during the life of the artist, Cartersville shall, to the extent practicable, first consult the Artist by sending a notice of such to him at last known address.
2. The City may use the image of the Artwork for all standard purposes including, but not limited to, displaying the work(s), lending the work(s), reproducing the work(s) by methods involving photographic, electronic and mechanical means, and displaying, distributing, selling and transmitting such reproductions or images to the general public. Reproductions and transmissions may be released through media such as catalogues, books, brochures, postcards, invitations, magazines, newspapers, journals, films, television, slides, negatives and prints. All reproductions shall bear copyright notice, as prescribed by the Copyright Law of the United States, which shall read as follows ©Przemyslaw Kordys. The effective date of this non-exclusive license shall coincide with the date of ownership of the work(s) of art itself and does not transfer ownership of the copyright to the City of Cartersville.
3. Artist shall be entitled to retain and utilize the drawings and models, including photographs of the work for their own exhibitions. The Artist shall further be entitled to reproduce such drawings, models and photographs for use in their portfolios and in books and publication about their work, and to exercise all other reproduction rights provided under the United States Copyright laws, except as otherwise restricted by this contract.

Item # 5

City of Cartersville & Cartersville Downtown Development Authority
Letter of Agreement

Artist certifies that sculpture is professionally constructed of durable material appropriate for outdoor public display for unlimited duration. Artist further certifies his work is constructed in a manner that shall not cause safety or liability issues and shall not require other than ordinary maintenance during the exhibit period. Should the sculpture fail to meet these standards, Artist agrees to work with the DDA to remedy the situation.

Artist shall install the completed work by April 17, 2018 at location specified by the DDA Art Task Force. Final Location to be selected and prepared no later than March 30, 2018.

For said services the DDA shall pay the sum of \$6,000.00. The organizations involved with the AAQDP are raising funds to help pay for this artwork. The artist shall receive payment as follows:

1. one thousand at the time the contract is signed by the DDA Manager;
2. one thousand by April 17 2018, at the time the work is completed and installed;
3. one thousand on or before July 2, 2018;
4. The balance of \$3,000 shall be due by December 31, 2018 but may be paid sooner as funds are raised.

This Letter of Agreement shall constitute the full nature of the relationship between the above mentioned parties for this commission, and is hereby agreed to by the parties listed below on behalf of their respective entities.

Lillie Read, Manager
Downtown Development Authority
City of Cartersville

Date: _____

Przemyslaw Kordys
Da Vinci Studio, LLC

Date: _____

Matt Santini, Mayor
City of Cartersville

Date: _____

Attest: Meredith Ulmer, City Clerk
City of Cartersville

Date: _____

Cartersville Sculpture Walk 2018-2020

Artist Agreement

City of Cartersville, GA

Artist Name: Eric Strauss

Sculpture Title/Name: Elements of Reason

This agreement made this _____ day of _____, 2018, for good and valuable consideration, by and between Eric Strauss, hereinafter referred to as Artist, and the City of Cartersville by and through the Cartersville Downtown Development Authority hereinafter referred to as DDA, as follows:

Artist Responsibilities

1. Artist certifies that sculpture/artwork is original and available for purchase.
2. Artist certifies that sculpture is professionally constructed of durable material appropriate for outdoor public display for the duration of the 24 month exhibit. Artist further certifies his/her work is constructed in a manner that shall not cause safety or liability issues and shall not require maintenance during the exhibit period. Should the sculpture fail to meet these standards, Artist agrees to work with the City to remedy the situation.
3. Artist certifies that sculpture can be structurally secured to a concrete or steel pad with anchor bolts or similar devices. Concrete or steel pad provided by the DDA. Anchor bolts or similar devices provided by Artist. Should sculpture be "self-based" and not require a concrete or steel pad, Artist is responsible for ensuring that the installation is stable.
4. Artist agrees that the City of Cartersville and/or the DDA may reproduce images of the sculpture for non-commercial, educational, and promotional purposes, with credit given to the artist when artwork is highlighted, to the extent practical.
5. Artist shall be responsible for timely transportation/installation and removal of his/her Sculpture(s) as per the tentative timeline set forth below:
 - April 2 through April 17, 2018 – Artwork to be installed
 - May 12, 2018-March 31, 2020 – Public art exhibition
 - April 1, 2020 through April 10, 2020 – Artwork to be removed

Cartersville DDA/City Responsibilities

1. DDA reserves the right to make all placement decisions and to make emergency repairs to piece if/when necessary.
2. DDA shall provide a concrete or steel base to hold the sculpture.
3. City of Cartersville and the DDA shall promote the sale of the sculpture to the public, either for personal/commercial use or as a permanent donation to the City and/or DDA.

4. City of Cartersville and DDA agrees to exercise the same care of the Artwork as it does in the safekeeping of its own property. The City will contact the Artist if Artwork is damaged or altered in any way to discuss responsibility for repairs. The City is not responsible for normal wear and tear which includes, but is not limited to, damage resulting from exposure to the elements or gradual deterioration.
5. The City of Cartersville shall provide insurance coverage, in an amount of 15,000.00 for liability and physical damage covering the sculpture during the exhibit. In case of loss, Artist agrees that its sole remedy against the City is reimbursement via insurance proceeds or monies in an amount not to exceed the value placed on said item for sale and that the City or its agents, employees, and officials are not liable for any indirect, incidental or consequential damages.

Compensation

1. The DDA agrees to pay a one-time stipend of \$2,000 per sculpture, of which \$1,000 shall be paid within 30 days of delivery and installation of the sculpture. The remaining \$1,000 shall be remitted to the Artist if sculpture is not ultimately purchased through the program and piece is properly and timely removed at the end of the specified display period.
2. The DDA also agrees that the Artist may sell the sculpture during the exhibition period; however, such work shall remain on-site for the duration of the exhibition, unless otherwise approved, in writing, by the DDA. Should a piece be sold, DDA shall receive 10% of the purchase price.

Eric Strauss, Artist

Date

Lillie Read, Manager
Downtown Development Authority
City of Cartersville

Date

Matt Santini, Mayor
City of Cartersville

Date

Attest: Meredith Ulmer, City Clerk
City of Cartersville

Date

Cartersville Sculpture Walk 2018-2020 Sculpture Loan Agreement

Loaning Entity: Booth Western Art GMI

Sculpture Title/Name: Mesa Man by Eric Strauss

This agreement made this ____ day of February, 2018 for good and valuable consideration, by and between Georgia Museums, Inc., hereinafter referred to as GMI, and the City of Cartersville by and through the Cartersville Downtown Development Authority, hereinafter referred to as DDA, as follows:

GMI's Responsibilities

1. GMI certifies that sculpture/artwork is original and available for loan.
2. GMI certifies that sculpture is professionally constructed of durable material appropriate for outdoor public display for the duration of the 24 month exhibit. GMI further certifies that the work has been displayed outdoors since 2007 and has not caused safety or liability issues and has not require more than routine maintenance during this period. Should the sculpture fail to continue to meet these standards, GMI agrees to work with the City to remedy the situation.
3. GMI certifies that sculpture can be structurally secured to a concrete or steel pad with anchor bolts or similar devices. Concrete or steel pad provided by the DDA. Anchor bolts or similar devices provided by DDA.
4. GMI agrees that the City of Cartersville and/or the DDA may reproduce images of the sculpture for non-commercial, educational, and promotional purposes, with credit given to the GMI when artwork is highlighted, to the extent practical.
5. DDA shall be responsible for timely transportation/installation and reinstallation of the Sculpture as per the tentative timeline set forth below:
 - April 2 through April 17, 2018 – Artwork to be installed
 - May 12, 2018 - March 31, 2020 – Public art exhibition
 - April 1, 2020 through April 10, 2020 – Artwork to be reinstalled at Booth Museum

Cartersville DDA/City Responsibilities

1. DDA reserves the right to make all placement decisions and to make emergency repairs to piece if/when necessary.
2. DDA shall provide a concrete or steel base to hold the sculpture.
3. City of Cartersville and the DDA shall promote the loan of the sculpture to the public, giving acknowledgment to GMI & the Artist for the use by the City and/or DDA. Both parties acknowledge that Eric Strauss, the artist, owns the copyright for the sculpture.

Cartersville Sculpture Walk 2018-2020 Sculpture Loan Agreement

4. City of Cartersville and DDA agrees to exercise the same care of the Artwork as it does in the safekeeping of its own property. The City will contact the GMI if the Artwork is damaged or altered in any way to discuss responsibility for repairs. The City is not responsible for normal wear and tear which includes, but is not limited to, damage resulting from exposure to the elements or gradual deterioration.
5. The City of Cartersville shall provide insurance coverage, in an amount of \$18,000.00 for physical damage covering the sculpture during the exhibit. In case of loss, GMI agrees that its sole remedy against the City is reimbursement via insurance proceeds or monies in an amount not to exceed the value placed on said item for sale and that the City or its agents, employees, and officials are not liable for any indirect, incidental or consequential damages.

Compensation

The DDA agrees to pay a one-time stipend of \$1,000 toward cost of installation on City property and \$1,000 toward cost of returning to GMI property at end of exhibition period. Payment will be made to Artist or other party responsible for moving, installing and reinstalling sculpture.

Seth Hopkins, Executive Director
Georgia Museums, INC.

Date

Lillie Read, Manager
Downtown Development Authority
City of Cartersville

Date

Matt Santini, Mayor
City of Cartersville

Date

Attest: Meredith Ulmer, City Clerk
City of Cartersville

Date



City of Cartersville

City Council Meeting
2/13/2018 7:00:00 PM
Fiber Optic Cable & Supplies

SubCategory:	Bid Award/Purchases
Department Name:	Fiber
Department Summary Recommendation:	Due to adding new customers and getting the new Fiber Node Building ready, the Fiber Optic Department needs to replenish its stock of 36 and 60 count fiber optic cable along with other inventory items. The cost to replenish the fiber inventory from Utilicom Supply Associates is \$34,434.52 and is recommended for your approval.
City Manager's Remarks:	Your approval of this purchase is recommended to replenish the fiber optic stock.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	



4400 Shackleford Road
Norcross GA 30093
P: 404-298-7700 F: 404-298-8810

Sales Quote

COPY

Attachment number \nP

Order	Date	Page
12777	02/05/18	1
Valid Until		
03/05/18		

Bill To:

City of Cartersville
PO Box 1390
Cartersville GA 30120
USA

Ship To:

City of Cartersville
1 N Erwin St
Cartersville GA 30120-3121

Customer ID	Purchase Order Number	Inside Sales	Salesperson		
C000830		Andy Nelson	Greg Duke		
Due Date	Ship Via		Terms	Currency	
03/05/18	Our Truck		Credit Card on File	US Dollars	
QUANTITY ORD	ITEM NUMBER	DESCRIPTION	UNIT PRICE	U/M	AMOUNT
5280	➡ FIBR036MMDILTOSPADSS	36 Fiber, multimode 62.5, loose tube, dielectric ADSS	0.9100	ft	\$4,804.80
40000	➡ SUP6U0123101	012Fibers Reduce Water Peak SMF, G.652D PFM gel filled tube	0.1540	ft	\$6,160.00
20000	➡ FIBR060SMLTDIOSPADSS	Oval Drop FTTP Universal MDPE Jckt, Dry Core Print in Feet, Non-toneable 60 Fiber, Single mode, loose tube, dielectric, OSP, ADSS	0.7900	ft	\$15,800.00
All Fiber to have City of Cartersville Print Lne. 12 fiber and 60 fiber on 20,000ft reels.					
Unless otherwise specified, this quote is valid for a period of 30 days. This document contains privileged and confidential information and may not be disclosed to any third party without the express written consent of Utilicom Supply Associates, LLC.					
Merchandise	Discount	Freight	Tax	Applied	Total Due
\$26,764.80	\$0.00	\$0.00	\$0.00	\$0.00	\$26,764.80

All returns subject to 15% restocking fee.

Item # 6



4400 Shackleford Road
Norcross GA 30093
P: 404-298-7700 F: 404-298-8810

Sales Quote

COPY

Attachment number 1

Order	Date	Page
12776	02/05/18	1

Valid Until

03/05/18

Bill To:

City of Cartersville
PO Box 1390
Cartersville GA 30120
USA

Ship To:

City of Cartersville
1 N Erwin St
Cartersville GA 30120-3121

Customer ID		Purchase Order Number		Inside Sales		Salesperson	
C000830				Andy Nelson		Greg Duke	
Due Date		Ship Via		Terms		Currency	
03/05/18		Our Truck		Credit Card on File		US Dollars	
QUANTITY	ITEM NUMBER	DESCRIPTION		UNIT PRICE	U/M	AMOUNT	
ORD							
50	➡ PLP4450100	ADSS Fiber Optic Support .476"-.525" OD Cable		32.6600	ea	\$1,633.00	
1000	➡ SI0956	Drop wire clamp, Stainless Steel, Removable shim, 1-2 pair, 250/bx		0.5000	ea	\$500.00	
2500	➡ THHN14GRNSTR2500	#14, THHN, Green, Stranded, 2500' Reel		0.0760	ft	\$190.00	
6	➡ PLP8006671	Coyote Runt Fiber Closure		96.6700	ea	\$580.02	
20	➡ PLPSPCOMMSCOPE	COMMSCOPE PART # 80807701		24.7100	ea	\$494.20	
50	➡ PLP2872004C1E1	DEADEND LTD TENSION W/ CLEVIS (5 Pack)		45.8500	ea	\$2,292.50	
10	➡ PLPCOY1001	PLP Coyote Buffer Tube Organizer w/ end plate with Organizer Assembly, Dome, Gasket, 8003663 Grommets, 803665 Grommet and Cable Restraint Hardware		148.0000	ea	\$1,480.00	
20	➡ PLP80808945	TRAY LITE GRIP SPLICE KIT		25.0000	ea	\$500.00	
Unless otherwise specified, this quote is valid for a period of 30 days. This document contains privileged and confidential information and may not be disclosed to any third party without the express written consent of Utilicom Supply Associates, LLC.							
Merchandise		Discount	Freight	Tax	Applied	Total Due	
\$7,669.72		\$0.00	\$0.00	\$0.00	\$0.00	\$7,669.72	

All returns subject to 15% restocking fee.

Item # 6



City of Cartersville

City Council Meeting
2/13/2018 7:00:00 PM
AED Defibrillators

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	The city's Safety Committee has been reviewing the purchase of defibrillators for several city departments and proposes to purchase 30 defibrillators. Various employees within each respective city department will be trained on how to use these devices and will maintain this certification in future years. The cost to purchase the defibrillators and accessories is \$35,280.90. These items will be funded from the Workers Compensation Insurance Fund and is recommended for your approval.
City Manager's Remarks:	This is an important purchase that will help us be better prepared throughout our departments in the event of a medical emergency. The purchase of the AED Defibrillators is recommended for your approval.
Financial/Budget Certification:	This is an unbudgeted item and will be paid from the workers compensation fund.
Legal:	
Associated Information:	

Quote



AED Brands, LLC
95 Chastain Road NW
Suite 302
Kennesaw, GA 30144
AEDbrands.com
800-580-1375

Date 2/4/2018
Quote # 26815
Sales Rep CD

Bill To

City of Cartersville

1 N Erwin Street
P.O. Box 1390
Cartersville GA 30120

Ship To

City of Cartersville

Attn: Dan Porta
1 N Erwin Street
P.O. Box 1390
Cartersville GA 30120

Item	Description	Quantity	Price Each	Total Price
M5066A	Philips OnSite AED Includes: - 8-Year Warranty - 4-Year Battery - Adult AED Pads - AED/CPR First Response Kit - AED Inspection Tag - "AED On-Site" Window Static Sticker	30	975.25	29,257.50
OPT C01	Philips OnSite Standard Carrying Case	30	0.00	0.00
147SM	Compact AED Wall Cabinet, Surface Mount	18	99.00	1,782.00
AB 1720	Small AED Protective Carry Case	12	125.00	1,500.00
AB 5088-001303	AED AccuTrack - 3 Yr License, Includes: - Tracking: Online Access for managing up to 50 AEDs, and their Accessories - Documents and forms repository - Policy and Procedure Templates - Routine alerts and notifications - Reports: Generate reports on program status and budget projections	1	0.00	0.00
Services	AED Training and Site Assessment	1	0.00	0.00
Shipping	Shipping & Handling	1	0.00	0.00

Quote good for 60 days
Prepared By Christine
Memo

Sub-Total 32,539.50
Taxes 0.00
Total 32,539.50

Quote



AED Brands, LLC
95 Chastain Road NW
Suite 302
Kennesaw, GA 30144
AEDbrands.com
800-580-1375

Date 2/5/2018
Quote # 26819
Sales Rep CD

Bill To

City of Cartersville

1 N Erwin Street
P.O. Box 1390
Cartersville GA 30120

Ship To

City of Cartersville
Attn: Dan Porta
1 N Erwin Street
P.O. Box 1390
Cartersville GA 30120

Item	Description	Quantity	Price Each	Total Price
M5072A	Philips OnSite Infant/Child AED Pads	1	91.38	91.38
Shipping	Shipping & Handling	1	0.00	0.00

Quote good for 60 days
Prepared By Christine
Memo

Sub-Total 91.38
Taxes 0.00
Total 91.38



City of Cartersville

City Council Meeting
2/13/2018 7:00:00 PM
Balfour Beatty GMP for New Gas Dept. Facility

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	Balfour Beatty is the city's Construction Manager At Risk for the new Gas Department, Fuel Site and Recreational Pond to be located at 155 Old Mill Road. At this time, Balfour Beatty has issued bids for the pre-engineered metal building (PEMB), site work package, underground utilities, asphalt paving and site fencing. The City Council had previously approved the PEMB color and company and as part of this Guaranteed Maximum Price (GMP) Phase One bid package, we have the bid for the PEMB. The current proposed GMP Phase One bid package totals \$3,878,152 and is made up of the PEMB subcontractor - Fox Building, site work and underground utilities from Dennis Taylor and Company, asphalt paving from Bartow Paving, and fencing from Cartersville Fence. Based on previous meetings, the current bid from the fence subcontractor is to fence the perimeter of the entire site, except along Old Mill Road. We will need direction from City Council to accept this proposal or provide us guidance on the location of a fence on this property. I am requesting approval of Balfour Beatty's GMP Phase One for the new facilities to be located at 155 Old Mill Road.
City Manager's Remarks:	Dan will have revised pricing for the EMP to hand out in work session on Tuesday. He anticipates the pricing to go down. Council will need to provide direction and guidance on the fencing of the property. Your approval of the Balfour Beatty GMP for the New Gas Dept. Facility is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Name: Cartersville Gas

Location:

Estimate Type: GMP ERP Sitework

Date of Estimate: 2/2/2018

Balfour Beatty

Sorted By

1) Bid Package

Category	Percent	Amount
Total Direct		\$3,379,025.00
Contractor Contingency	2.00%	\$69,994
Design Contingency	0.00%	\$0
Escalation	0.00%	\$0
Subcontractor Bonds	1.50%	\$50,685
Subtotal Direct Cost of Work		\$3,499,704
Insurance	1.04%	\$40,333
Payment & Performance Bond	0.73%	\$28,311
Builder's Risk Insurance - BY OWNER	0.00%	\$0
Preconstruction Services	\$11,000	\$11,000
General Conditions	\$176,732	\$176,732
Subtotal with Indirect Cost of Work		\$3,756,080
Fee	3.25%	\$122,073
Grand Total		\$3,878,152



City of Cartersville

City Council Meeting
2/13/2018 7:00:00 PM
Sewer Lift Station Safety Grates

SubCategory:	Bid Award/Purchases
Department Name:	Water Department
Department Summary Recommendation:	The Water Department maintains five (5) sewer lift stations at the following locations: 1. Waterford #1 2. Waterford #2 3. Brown Farm Road 4. Main Street 5. Komatsu Drive The lift stations are generally 15 – 20 feet deep with hatch access to pump wet wells. Each station requires periodic maintenance on a monthly basis which requires work in and around open hatches for extended periods of time. Safety grates are considered “standard equipment” on newly constructed lift stations, but currently, there is no safety mechanism to keep someone from falling in an open hatch at our older lift stations. In order to make these areas a safer place to work for maintenance staff, bids were requested for safety grates which will be installed to prevent falls through open hatches without obstructing access to the wet well when needed. The following bids were received for material and labor to install the grates: · Cole Pump Technology \$18,224.33 · Monumental \$18,628.00 · Lanier Contracting \$39,443.00 I recommend approval of the Cole Pump Technology bid in the amount of \$18,224.33.
City Manager's	The safety grates will ensure a safer work environment for our staff. Your approval of the bid from Cole Pump Technology is Cover Memo Item # 9

Remarks:	recommended.
Financial/Budget Certification:	This is a budgeted item which will be paid through account 505.3330.52.2361 Maintenance to WPCP.
Legal:	
Associated Information:	



ESTIMATE

DATE 11/17/2017

CUSTOMER PO

420 Thunder Rd Rest Haven , GA 30518

PH 678-765-7001

FX 678-714-8684

QUOTE # MQ11172017A

JOB #

CUSTOMER City of Cartersville

JOB NAME: Rehab Waterford Station #1

ADDRESS

LOCATION: Cartersville, GA

CONTACT Bart Sears

PHONE 678-247-4769

EMAIL bsears@cityofcartersville.org

CONTACT

PHONE

EMAIL

MODEL Flygt 3127 10HP, 460/230V

SN

PRIMARY CAUSE OF FAILURE AND SCOPE OF WORK:

REHAB WATERFORD STATION #1. INSTALL NEW SAFETY GRATE AND HATCH. INSTALL NEW GUIDE RAILS AND NEW UPPER AND INTERMEDIATE BRACKETS. INSTALL NEW LIFTING CHAINS FOR BOTH PUMPS AND INSTALL STAINLESS STEEL 6 HOOK HOLDER. ACCESSCOVER TO HAVE ANGLE FRAME, T316 SS HARDWARE, HOLD OPEN ARM, PADLOCK BAR, EMBED TAB REMOVED, LOCKABLE HINGED PROTECTIVE GRATING PANEL AND 300 PSF LOAD RATING. THE GRATING PANEL IS POWDER COATED SAFETY ORANGE.

QTY	DESCRIPTION	EACH	PRICE
1	HATCH AND SAFETY GRATE (30"x48"), 4- 25' STAINLESS STEEL GUIDE RAILS,	\$4,424.00	\$4,424.00
	UPPER AND INTERMEDIATE GUIDE RAIL BRACKETS, 70' STAINLESS STEEL		\$0.00
	LIFT CHAIN AND SHACKLES, STAINLESS STEEL 6 HOOK FLOAT HOLDER		\$0.00
1	CONFINED SPACE 1 MAN	\$580.00	\$580.00
1	FIELD SERVICE LABOR	\$1,640.00	\$1,640.00
1	CRANE TRUCK FEE	\$195.00	\$195.00
			\$0.00
			\$0.00
1	FREIGHT (ESTIMATE FOR IN-BOUND EQUIPMENT)	\$125.00	\$125.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
	TOTAL ESTIMATE		\$6,964.00

Please note, the above quote including "scope of work" includes the complete description of all work to be done. Any additional service work required to complete the job and not covered in the scope of work will be quoted and must be approved before completion.

Pickup, Delivery or Destination and Installation fee may not be covered in this estimate.

LEGAL DISCLAIMER: The contents of this document are proprietary and strictly confidential between the individual, business, association, or government agency that it is addressed to and Monumental Equipment, Inc. Forwarding, copying, sharing, or use data contained in this document other than the intended purpose is forbidden. Thank You.

Item # 9

THIS ESTIMATE IS GOOD FOR 60 DAYS

CUSTOMER PO

QUOTE # 11172017B
JOB #

CUSTOMER City of Cartersville

JOB NAME: Rehab Mainstreet Station

ADDRESS

LOCATION: Cartersville, GA

CONTACT Bart Sears

PHONE 678-247-4769

EMAIL bsears@cityofcartersville.org

CONTACT

PHONE

EMAIL

MODEL Flygt 3127 23HP, 460/230V

SN

PRIMARY CAUSE OF FAILURE AND SCOPE OF WORK:

REHAB MAINSTREET STATION. INSTALL NEW SAFETY GRATE AND HATCH. INSTALL NEW GUIDE RAILS AND NEW UPPER BRACKETS. INSTALL NEW LIFTING CHAINS FOR BOTH PUMPS AND INSTALL STAINLESS STEEL 6 HOOK HOLDER. Access cover to have angle frame, hold open arm, padlock bar, embed tab removed, lockable hinged protective grating panel and 300 psf load rating. The grating panel is powder coated safety orange.

TOTAL ESTIMATE	\$5,574.00
----------------	------------

Please note, the above quote including "scope of work" includes the complete description of all work to be done. Any additional service work required to complete the job and not covered in the scope of work will be quoted and must be approved before completion.

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Item # 9

THIS ESTIMATE IS GOOD FOR 60 DAYS

THIS ESTIMATE IS GOOD FOR 60 DAYS

DATE 11/17/2017
CUSTOMER PO

QUOTE # MQ11172017D
JOB #

CUSTOMER City of Cartersville

JOB NAME: Saftey Grate - Komastu Station

ADDRESS

LOCATION: Cartersville, GA

CONTACT Bart Sears

EMAIL bsears@cityofcartersville.org

PHONE 678-247-4769

CONTACT

PHONE

EMAIL

MODEL

SN

PRIMARY CAUSE OF FAILURE AND SCOPE OF WORK:

INSTALL NEW SAFETY GRATE AND HATCH AND STAINLESS STEEL 6 HOOK FLOAT HANGER.

QTY	DESCRIPTION	EACH	PRICE
1	HATCH AND SAFETY GRATE (76" X 57"), SS 6 HOOK FLOAT HANGER	\$2,725.00	\$2,725.00
1	FIELD SERVICE LABOR	\$820.00	\$820.00
1	CRANE TRUCK FEE	\$195.00	\$195.00
			\$0.00
	The above access coverto have angle frame, T316 SS hardware, hold open arm, padlock bar, embed tab removed, lockable hinged protective grating panel and 300 psf load rating. The grating panel is powder coated safety orange.		\$0.00
			\$0.00
			\$0.00
1	FREIGHT (ESTIMATE FOR IN-BOUND EQUIPMENT)	\$85.00	\$85.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
	TOTAL ESTIMATE		\$3,825.00

Please note, the above quote including "scope of work" includes the complete description of all work to be done. Any additional service work required to complete the job and not covered in the scope of work will be quoted and must be approved before completion.

Pickup, Delivery or Destination and Installation fee may not be covered in this estimate.

LEGAL DISCLAIMER: The contents of this document are proprietary and strictly confidential between the individual, business, association, or government agency that it is addressed to and Monumental Equipment, Inc. Forwarding, copying, sharing, or use data contained in this document other than the intended purpose is forbidden. Thank You.

Item # 9

THIS ESTIMATE IS GOOD FOR 60 DAYS



October 25, 2017

Mr. Bart Sears
City of Cartersville, GA.
Water Pollution Control Plant
P.O. Box 1390
Cartersville, GA. 30120

RE: Up Grades to Browns Farm Road, Waterford #1, Waterford #2, and Main Street Pump Stations

Dear Bart,

Our Price to make the upgrades to Browns Farm Road, Waterford #1, Waterford #2, and Main Street Pump Stations is **\$39,443.14**. The Price is based on the following scope of work.

Browns Farm Road:

1. Furnish and Install 1- new Retro- Safety Grate (A4250ACCAA) by Halliday Products.

Waterford #1:

1. Furnish and Install 1- New Retro-Safety Grate (A30A48ACAAA) by Halliday Products.
2. Furnish and Install 2- New Pump Lifting Chains.
3. Furnish and Install 2- New Cable Grips.
4. Furnish and Install New Pump Guide Rails.
5. Furnish and Install 2- New Pump Upper and 2-Mid Rail Guide Rail Brackets.

Waterford #2:

1. Furnish and Install 2- New Cable Grips.

Main Street:

1. Furnish and Install 1- New Retro- Safety Grate (A30A48ACAAA) by Halliday Products.
2. Furnish and Install New Pump Guide Rails.
3. Furnish and Install 2- New Pump Lifting Chains.
4. Furnish and Install 2- New Pump Upper Guide Rail Brackets.

Item # 9

Page Two
October 25, 2017
Mr. Bart Sears

Our Price does not include the following:

1. Any By-pass Pumping or any removal of sewage from the pump station wet wells.
2. Any Coatings or Painting.
3. Any pump repairs other than what is in our scope of work.
4. Any Permits.

If you have any questions please give me a call.

Sincerely Yours,



Duane Gauntt
Project Manager

Item # 9



Message Us 800-298-1027

Select Language ▼

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[Products](#)

[Recent Projects](#)

[News](#)

[Manuals & Warranty](#)

[ARRA Info](#)

[Contact Us](#)



RETRO GRATE - SERIES X

Applications

is left in the open position. The unit is lockable with an owner supplied padlock and incorporates a spring assisted lifting handle that positions the handle near the slab level when the existing access cover is in the open position. The Retro-Grate incorporates a T-316 stainless steel hold open arm with aluminum latch and with T-316 stainless steel mounting hardware for either concrete or frame only installations.

Item # 9

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[Manuals & Warranty](#)

[ARRA Info](#)

[Contact Us](#)

Additional Photos



Standard Features Include:

- Aluminum “I” bar construction
- T-316 stainless steel hardware
- Spring loaded lifting handle
- Lockable with owner-supplied padlock
- Easy to install regardless of cover manufacturer
- 300 lbs. per sq. ft. load rating (1468 kg. per sq. meter load rating)
- Hinged with automatic hold open arm to maintain upright position
- Viewing areas for observation and limited maintenance
- Supplied with T-316 stainless steel mounting hardware
- Safety orange powder-coating finish
- 10 year guarantee

[Download Retro-Grate Drawing \(PDF\)](#) »

[Download Retro-Grate Drawing \(DWG\)](#) »

[Download Retro-Grate Drawing \(DXF\)](#) »

[Download Retro-Grate Drawing \(DWF\)](#) »

Before Field Measuring Instructions

Please take a moment to review the attached drawings BEFORE FIELD MEASURING the access opening. Note the location of where to measure as well as the "hinge side" of the EXISTING ACCESS COVER and the depth of the slab below the framework. It may also be beneficial to note the general location of the installed Retro-Grate. This area must be clear of obstructions before the unit can be properly installed. Feel free to call our sales staff with any questions at 800-298-1027.



Have questions?

Give us a call: 800-298-1027

[Or send us a message »](#)

Item # 9

 Click image to enlarge

ADDITIONAL PRODUCTS

[Access Covers](#) »

[Debris Baskets](#) »

[Portable Hoists](#) »

[Ladders](#) »

[Mixer Mast](#) »

[Slide & Stop Gates](#) »

[Telescoping Valves](#) »

[Guide Rail Brackets](#) »

[Retro-Grate™](#) »

[Accessories](#) »

[Before Field Measuring Instructions \(PDF\) »](#)

[Required Information for Ordering \(PDF\) »](#)

[O & M Manual with Installation Details \(PDF\) »](#)



Let's make your project happen!

CUSTOMER SERVICE

1-800-298-1027 (USA)

1-407-298-4470

1-407-298-4534 (Fax)

ADDRESS

6401 Edgewater Drive
Orlando, FL 32810

DIGITAL CATALOG

To receive your free
electronic or printed catalog
register here »

ADDITIONAL CONTACTS

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Site designed by Kim Parrish Creative Services

Item # 9



Wednesday, January 24, 2018

City of Cartersville WPCP

Attention: Mr. Bart Sears
WPCP Superintendent

Reference: **Safety Grates for Lift Stations**

Bart:

In response to your request, **Cole Technology, Inc.** is pleased to offer you the following proposal for your consideration:

Cole Technology to provide the following equipment and perform the following work at the corresponding lift stations:



Browns Farm Lift Station:

- Travel to jobsite
- Furnish and install the following:
 - 1- Safety Grate

\$1,966.92

Waterford Lift Station:

- Travel to jobsite
- Furnish and install the following:
 - 1- Safety Grate
 - 2- Sets of 304 Stainless Steel Guiderails
 - 2- 316 Stainless Steel Lifting Chains
 - 2- 316 Stainless Steel Shackles
 - 1- 304 Stainless Steel Custom Bracket (to hang kellem grips for cables)

\$7,285.24

Main Street Lift Station:

- Travel to jobsite
- Furnish and install the following:
 - 1- Safety Grate
 - 2- Sets of 304 Stainless Steel Guiderails
 - 2- 316 Stainless Steel Lifting Chains
 - 2- 316 Stainless Steel Shackles
 - 1- 304 Stainless Steel Custom Bracket (to hang kellem grips for cables)

\$5,969.86

Komatsu Lift Station:

- Travel to jobsite
- Furnish and install the following:
 - 1- Safety Grate

\$3,002.31

Item # 9



Total Price \$18,224.33

Delivery: 15 days

Terms:

- **30% - Upon the receipt of approval and PO#**
- **Remainder - Net 30 days**

On behalf of **Cole Technology, Inc.**, I would like to thank you for your continued interest in our products and services. After reviewing our proposal, if any clarification or additional information is needed, do not hesitate letting us know.

Sincerely,

A handwritten signature in blue ink, appearing to read "CB", is positioned above the printed name of Chad Bouldin.

Chad Bouldin

Account Manager
 (678) 458-7115 – Cell
 (404) 472-1227 - Direct
 Cole Pump Technology
 3980 MLK Jr. Dr.
 Atlanta, Ga. 30336



City of Cartersville

**City Council Meeting
2/13/2018 7:00:00 PM
Center Road Sewer Replacement Project**

SubCategory:	Bid Award/Purchases														
Department Name:	Water Dept														
Department Summary Recommendation:	Bids for construction of the Center Road Sewer Replacement Project were received on January 17, 2018 at 3:00pm. A total of seven (7) bids were publicly opened and are summarized below: <table><tr><td>1. Wade Coots Company, Inc.</td><td>\$849,005.00</td></tr><tr><td>2. North Georgia Pipeline, Inc.</td><td>\$983,094.00</td></tr><tr><td>3. Site Engineering, Inc.</td><td>\$983,140.00</td></tr><tr><td>4. KAM Contracting Southeast, LLC</td><td>\$1,095,973.05</td></tr><tr><td>5. Cleary Construction, Inc.</td><td>\$1,186,430.00</td></tr><tr><td>6. C.H. Kirkpatrick & Sons Welding</td><td>\$1,391,232.08</td></tr><tr><td>7. Corley Contractors, Inc.</td><td>\$2,124,076.70</td></tr></table> Our design engineer, Sweitzer Engineering, has reviewed all bids and supporting documents and recommends award to the low bidder Wade Coots Company, Inc. I concur with their recommendation and ask that Council approve the Wade Coots bid. \$700,000.00 was allocated for this project in the FY 2017-2018 budget, based on the Engineer's estimate in March 2017. Bid prices for linear projects (pipe work) have increased dramatically due to increased development activity. The increased cost will be funded by additional use of sewer capacity fees which are the sole source of funding for this project. The project is necessary to increase sewer capacity due to increased home building and additional planned development along Center Road.	1. Wade Coots Company, Inc.	\$849,005.00	2. North Georgia Pipeline, Inc.	\$983,094.00	3. Site Engineering, Inc.	\$983,140.00	4. KAM Contracting Southeast, LLC	\$1,095,973.05	5. Cleary Construction, Inc.	\$1,186,430.00	6. C.H. Kirkpatrick & Sons Welding	\$1,391,232.08	7. Corley Contractors, Inc.	\$2,124,076.70
1. Wade Coots Company, Inc.	\$849,005.00														
2. North Georgia Pipeline, Inc.	\$983,094.00														
3. Site Engineering, Inc.	\$983,140.00														
4. KAM Contracting Southeast, LLC	\$1,095,973.05														
5. Cleary Construction, Inc.	\$1,186,430.00														
6. C.H. Kirkpatrick & Sons Welding	\$1,391,232.08														
7. Corley Contractors, Inc.	\$2,124,076.70														
City Manager's Remarks:	This is a crucial project for the water department to complete due to the increased demand of sewer capacity on Center Road. Your approval of the bid to Wade Coots Company Inc. is recommended. Cover Memo														
	Item # 10														

Financial/Budget Certification:	All costs will be paid through account 505.3320.54.3381 Center Rd Sewer Upgrade Cap Fees.
Legal:	
Associated Information:	

SWEITZER ENGINEERING, INC.

CONSULTING ENGINEERS

January 24, 2018

Mr. Bob Jones
Director, Cartersville Water Dept.
148 Walnut Grove Road
Cartersville, Georgia 30120

Re: Water System Improvements – Center Road Sanitary Sewer Replacement,
Project No. 338-106

Dear Mr. Jones:

A total of seven (7) contractor Bids were received for the referenced project and publicly opened on January 17, 2018 at 3:00 PM at the City Council Chambers, 1 North Erwin Street, Cartersville, Georgia 30120. A certified Bid Tabulation is enclosed.

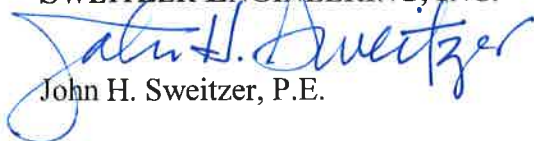
We recommend award to the low bidder, **Wade Coots Company, Inc.**, 174 Duncan Circle, Hiram, GA 30141, in the sum of **\$849,005.00**. This award amount is based upon the total sum of the 52 unit prices bid times the approximate unit quantities on the bid form for each bid item. The final Contract Amount may be more or less than the award amount, depending upon quantities actually installed, measured, and approved.

If you concur with this award recommendation, please return four (4) signed and dated originals of the enclosed Notice-of-Award to Sweitzer Engineering. We will then forward signed Notices-of-Award to the Successful Bidder accompanied by four (4) sets of Project Manuals containing the Agreement and Surety Bond forms. The Successful Bidder will then have 15 days to return the executed Construction Agreements to the City of Cartersville with required Surety Bonds. Contractor's certificates of insurance, acceptable to the City, will be required before start of Construction.

Please call if you have questions. Thank you for this opportunity to serve the City of Cartersville.

Sincerely yours,

SWEITZER ENGINEERING, INC.



John H. Sweitzer, P.E.

Enclosures: Certified Bid Tabulation- two sheets
Notice of Award forms- four copies

cc: Mr. Edmund Mullinax, P.E., Assistant Director, Cartersville Water Department
Mr. Jason Laxson, P. E., Cartersville Water Department

Item # 10



CERTIFIED BID TABULATION

Bid Opening Date: January 17, 2018

CITY OF CARTERSVILLE, GA
WATER SYSTEM IMPROVEMENTS -
CENTER ROAD SANITARY SEWER REPLACEMENT
PROJECT NO. 338-106

CENTER ROAD SANITARY SEWER REPLACEMENT					Wade Coats Company, Inc. 174 Duncan Circle Hiram, GA 30141		North Georgia Pipeline, Inc. 85 Chestatee Industrial Park Dr Dahlohega, GA 30533		Site Engineering, Inc. 7025 Best Friend Road Atlanta, GA 30340		KAM Contracting Southeast, LLC 524 Crested Hawk Ridge Canton, GA 30114		Cleary Construction, Inc. 2006 Edmonton Road Tomkinsville, KY 42167		C.H. Kirkpatrick & Sons Welding Service, Inc. 4200 Hwy 411, NE Rydal, GA 30171		Corley Contractors, Inc. dba C&L Contractors 228 Braswell Path Dallas, GA 30132	
Item No.	Description	Approx. Quantity	Unit	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	
1	Mobilization, Bonds & Insurance. (Not to exceed 3% of Base Bid.)	1	Lump Sum	\$24,000.00	\$24,000.00	\$28,000.00	\$28,000.00	\$20,000.00	\$20,000.00	\$30,088.05	\$30,088.05	\$35,000.00	\$35,000.00	\$41,152.02	\$41,152.02	\$63,722.00	\$63,722.00	
2	Clearing. (Only as required for pipe laying, manholes and silt fencing.)	1	Lump Sum	\$12,000.00	\$12,000.00	\$40,000.00	\$40,000.00	\$10,000.00	\$10,000.00	\$3,500.00	\$3,500.00	\$6,000.00	\$6,000.00	\$2,500.00	\$2,500.00	\$76,750.00	\$76,750.00	
3	Erosion Control. (See Specification Sections 01271 and 02370.)	1	Lump Sum	\$10,000.00	\$10,000.00	\$2,000.00	\$2,000.00	\$15,000.00	\$15,000.00	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00	\$34,600.00	\$34,600.00	\$107,450.00	\$107,450.00	
4	Temporary Silt Fence – Type A, Single Row.	650	L.F.	\$2.00	\$1,300.00	\$2.50	\$1,625.00	\$3.00	\$1,950.00	\$1.50	\$975.00	\$2.00	\$1,300.00	\$4.50	\$2,925.00	\$3.87	\$2,515.50	
5	Temporary Matting, if required	100	S.Y.	\$6.00	\$600.00	\$3.50	\$350.00	\$3.00	\$300.00	\$1.50	\$150.00	\$70.00	\$7,000.00	\$2.00	\$200.00	\$3.61	\$361.00	
6	Temporary Silt Fence – Type C, Double Row.	100	L.F.	\$10.00	\$1,000.00	\$7.00	\$700.00	\$7.00	\$700.00	\$4.50	\$450.00	\$10.00	\$1,000.00	\$8.75	\$875.00	\$8.28	\$828.00	
7	Type 3 Stone Rip Rap, for channel stabilization.	20	S.Y.	\$75.00	\$1,500.00	\$73.00	\$1,460.00	\$100.00	\$2,000.00	\$95.00	\$1,900.00	\$240.00	\$4,800.00	\$66.65	\$1,333.00	\$132.10	\$2,642.00	
8	Temporary Construction Exit.	2	Ea.	\$1,200.00	\$2,800.00	\$2,400.00	\$4,800.00	\$1,500.00	\$3,000.00	\$2,800.00	\$5,600.00	\$4,000.00	\$8,000.00	\$1,470.80	\$2,941.60	\$1,716.50	\$3,433.00	
9	Final Restoration & Establishment of Permanent Grassing.	600	L.F.	\$7.00	\$4,800.00	\$1.50	\$900.00	\$1.50	\$900.00	\$1.85	\$1,110.00	\$10.00	\$6,000.00	\$6.50	\$3,900.00	\$6.14	\$3,684.00	
10	4-inch PVC Service Lateral & Fittings	20	L.F.	\$60.00	\$1,200.00	\$54.00	\$1,080.00	\$60.00	\$1,200.00	\$40.00	\$800.00	\$40.00	\$800.00	\$99.09	\$1,981.80	\$53.21	\$1,064.20	
11	6-inch PVC Service Lateral & Fittings,	170	L.F.	\$65.00	\$11,050.00	\$63.00	\$10,710.00	\$70.00	\$11,900.00	\$48.00	\$8,160.00	\$55.00	\$9,350.00	\$105.40	\$17,918.00	\$55.35	\$9,409.50	
12	8-inch PVC Gravity Sewer: 6' to 8' cut.	60	L.F.	\$70.00	\$4,200.00	\$42.00	\$2,520.00	\$84.00	\$5,040.00	\$48.00	\$2,880.00	\$115.00	\$6,900.00	\$240.79	\$14,447.40	\$49.63	\$2,977.80	
13	21-inch PVC Gravity Sewer: 8' to 10' cut.	10	L.F.	\$125.00	\$1,250.00	\$371.00	\$3,710.00	\$175.00	\$1,750.00	\$125.00	\$1,250.00	\$220.00	\$2,200.00	\$293.77	\$2,937.70	\$383.46	\$3,834.60	
14	24-inch PVC Gravity Sewer: 0' to 10' cut.	150	L.F.	\$165.00	\$24,750.00	\$275.00	\$41,250.00	\$180.00	\$27,000.00	\$155.00	\$23,250.00	\$235.00	\$35,250.00	\$297.64	\$44,646.00	\$403.09	\$60,463.50	
15	24-inch PVC Gravity Sewer: 10.1' to 12' cut.	450	L.F.	\$170.00	\$76,500.00	\$290.00	\$130,500.00	\$190.00	\$85,500.00	\$175.00	\$78,750.00	\$245.00	\$110,250.00	\$302.64	\$136,188.00	\$414.16	\$186,372.00	
16	24-inch PVC Gravity Sewer: 12.1' to 14' cut.	70	L.F.	\$180.00	\$12,600.00	\$366.00	\$25,620.00	\$220.00	\$15,400.00	\$195.00	\$13,650.00	\$255.00	\$17,850.00	\$307.64	\$21,534.80	\$425.23	\$29,766.10	
PVC Pipe Manufacturer: _____				North American		North American		National Pipe		North American		JM Eagle		North American		JM Eagle		
17	24-inch DIP Gravity Sewer: 0' to 10' cut.	70	L.F.	\$240.00	\$16,800.00	\$280.00	\$19,600.00	\$220.00	\$15,400.00	\$295.00	\$20,650.00	\$320.00	\$22,400.00	\$347.45	\$24,321.50	\$454.45	\$31,811.50	
18	24-inch DIP Gravity Sewer: 10.1' to 12' cut.	270	L.F.	\$250.00	\$67,500.00	\$353.00	\$95,310.00	\$230.00	\$62,100.00	\$320.00	\$86,400.00	\$330.00	\$89,100.00	\$352.45	\$95,161.50	\$469.80	\$126,846.00	
19	24-inch DIP Gravity Sewer: 12.1' to 14' cut.	270	L.F.	\$265.00	\$71,550.00	\$365.00	\$98,550.00	\$260.00	\$70,200.00	\$340.00	\$91,800.00	\$340.00	\$91,800.00	\$357.45	\$96,511.50	\$515.15	\$139,090.50	
20	24-inch DIP Gravity Sewer: 14.1' to 16' cut.	170	L.F.	\$275.00	\$46,750.00	\$423.00	\$71,910.00	\$280.00	\$47,600.00	\$360.00	\$61,200.00	\$350.00	\$59,500.00	\$392.45	\$66,716.50	\$520.50	\$88,485.00	
21	24-inch DIP Gravity Sewer: 16.1' to 18' cut.	20	L.F.	\$300.00	\$6,000.00	\$673.00	\$13,460.00	\$300.00	\$6,000.00	\$410.00	\$8,200.00	\$360.00	\$7,200.00	\$492.45	\$9,849.00	\$545.85	\$10,917.00	
Ductile Iron Pipe Manufacturer: _____				American		U.S. Pipe		American Cast Iron Pipe		U.S. Pipe		U.S. Pipe		U.S. Pipe		McWane		
22	60-inch dia. Standard Manhole: 8.1' to 10' depth.	3	Ea.	\$6,500.00	\$19,500.00	\$5,330.00	\$15,990.00	\$5,000.00	\$15,000.00	\$6,600.00	\$19,800.00	\$8,800.00	\$26,400.00	\$11,108.50	\$33,325.50	\$8,156.50	\$24,469.50	
23	60-inch dia. Standard Manhole: 10.1' to 12' depth.	7	Ea.	\$7,000.00	\$49,000.00	\$6,025.00	\$42,175.00	\$6,000.00	\$42,000.00	\$7,200.00	\$50,400.00	\$8,900.00	\$62,300.00	\$12,575.18	\$88,026.26	\$8,881.20	\$62,168.40	
24	60-inch dia. Standard Manhole: 12.1' to 14' depth.	3	Ea.	\$8,000.00	\$24,000.00	\$6,858.00	\$20,574.00	\$7,000.00	\$21,000.00	\$7,800.00	\$23,400.00	\$9,000.00	\$27,000.00	\$14,803.38	\$44,410.14	\$9,605.90	\$28,817.70	
25	60-inch dia. Standard Manhole: 14.1' to 16' depth.	1	Ea.	\$9,000.00	\$9,000.00	\$7,985.00	\$7,985.00	\$8,000.00	\$8,000.00	\$8,400.00	\$8,400.00	\$9,100.00	\$9,100.00	\$15,952.30	\$15,952.30	\$10,830.60	\$10,830.60	
26	60-inch dia. Standard Manhole: 16.1' to 18' depth.	1	Ea.	\$10,000.00	\$10,000.00	\$9,255.00	\$9,255.00	\$10,000.00	\$10,000.00	\$9,100.00	\$9,100.00	\$9,200.00	\$9,200.00	\$16,700.00	\$16,700.00	\$12,055.30	\$12,055.30	
27	48-inch dia. Standard Manhole: 0' to 6' depth.	1	Ea.	\$3,500.00	\$3,500.00	\$3,990.00	\$3,990.00	\$4,500.00	\$4,500.00	\$2,850.00	\$2,850.00	\$7,500.00	\$7,500.00	\$5,863.06	\$5,863.06	\$6,852.75	\$6,852.75	
28	Standard Manhole Frame and Cover.	11	Ea.	\$300.00	\$3,300.00	\$773.00	\$8,503.00	\$300.00	\$3,300.00	\$600.00	\$6,600.00	\$880.00	\$9,680.00	\$954.96	\$10,504.56	\$794.25	\$8,736.75	
29	Waterproof or Bolt-down Manhole Frame and Cover.	5	L.F.	\$550.00	\$2,750.00	\$890.00	\$4,450.00	\$500.00	\$2,500.00	\$750.00	\$3,750.00	\$1,000.00	\$5,000.00	\$954.96	\$4,774.80	\$874.50	\$4,372.50	
30	Minor Creek Crossing, including 24-inch DI Pipe. (Rip Rap is paid separately.)	45	Ea.	\$475.00	\$21,375.00	\$230.00	\$10,350.00	\$280.00	\$12,600.00	\$150.00	\$6,750.00	\$1,200.00	\$54,000.00	\$430.12	\$19,355.40	\$1,374.50	\$61,852.50	
31	Connect Existing 8-inch Gravity Sewer to New Manhole.	2	Ea.	\$1,500.00	\$3,000.00	\$3,597.00	\$7,194.00	\$4,000.00	\$8,000.00	\$4,500.00	\$9,000.00	\$1,200.00	\$2,400.00	\$6,150.19	\$12,300.38	\$4,605.00	\$9,210.00	
32	Connect New 6-inch Service Lateral to New Manhole.	5	Ea.	\$1,300.00	\$6,500.00	\$2,498.00	\$12,490.00	\$2,000.00	\$10,000.00	\$4,500.00	\$22,500.00	\$1,100.00	\$5,500.00	\$5,150.19	\$25,750.95	\$4,605.00	\$23,025.00	
33	Ductile Iron Tee, 24 -inch x 6- inch for service line, ceramic epoxy lining.	2	Ea.	\$3,400.00	\$6,800.00	\$5,080.00	\$10,160.00	\$4,500.00	\$9,000.00	\$7,100.00	\$14,200.00	\$7,000.00	\$14,000.00	\$3,911.29	\$7,822.58	\$2,926.00	\$5,852.00	
34	PVC Tee, 24 -inch x 6- inch, for service line.	3	C.Y.	\$3,400.00	\$10,200.00	\$4,250.00	\$12,750.00	\$3,500.00	\$10,500.00	\$4,700.00	\$14,100.00	\$4,500.00	\$13,500.00	\$2,807.95	\$8,423.85	\$1,584.00	\$4,752.00	

Item # 10



CERTIFIED BID TABULATION
Bid Opening Date: January 17, 2018

CITY OF CARTERSVILLE, GA
WATER SYSTEM IMPROVEMENTS -
CENTER ROAD SANITARY SEWER REPLACEMENT
PROJECT NO. 338-106

CENTER ROAD SANITARY SEWER REPLACEMENT				Wade Coots Company, Inc. 174 Duncan Circle Hiram, GA 30141		North Georgia Pipeline, Inc. 85 Chestatee Industrial Park Dr Dahlohega, GA 30533		Site Engineering, Inc. 7025 Best Friend Road Atlanta, GA 30340		KAM Contracting Southeast, LLC 524 Crested Hawk Ridge Canton, GA 30114		Cleary Construction, Inc. 2006 Edmonton Road Tomkinsville, KY 42167		C.H. Kirkpatrick & Sons Welding Service, Inc. 4200 Hwy 411, NE Rydal, GA 30171		Corley Contractors, Inc. dba C&L Contractors 228 Braswell Path Dallas, GA 30132	
Item No.	Description	Approx. Quantity	Unit	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
35	Clean Out (CO), 6-inch SDR 26 PVC, per Detail, for 4-in., 6-in. or 8-in. service lateral.	10	Ea.	\$1,000.00	\$10,000.00	\$1,750.00	\$17,500.00	\$1,000.00	\$10,000.00	\$1,800.00	\$18,000.00	\$750.00	\$7,500.00	\$646.57	\$6,465.70	\$817.50	\$8,175.00
36	Plug and abandon Existing 20-inch Gravity Sewer	1	Ea.	\$2,200.00	\$2,200.00	\$2,270.00	\$2,270.00	\$3,500.00	\$3,500.00	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00	\$4,694.19	\$4,694.19	\$1,535.00	\$1,535.00
37	Plug and abandon Existing 10-inch Gravity Sewer.	3	Ea.	\$1,600.00	\$4,800.00	\$793.00	\$2,379.00	\$2,000.00	\$6,000.00	\$1,200.00	\$3,600.00	\$3,000.00	\$9,000.00	\$3,119.85	\$9,359.55	\$1,535.00	\$4,605.00
38	Demolition, Removal and Disposal of Existing Manhole, 6-ft. to 12-ft. depth.	7	Ea.	\$2,000.00	\$14,000.00	\$2,535.00	\$17,745.00	\$1,200.00	\$8,400.00	\$2,300.00	\$16,100.00	\$2,000.00	\$14,000.00	\$7,500.00	\$52,500.00	\$5,605.00	\$39,235.00
39	Abandon Existing Manhole in place, 4 ft. to 10 ft. total depth, including surface restoration, as shown on the Manhole Abandonment Detail.	1	Ea.	\$2,500.00	\$2,500.00	\$2,535.00	\$2,535.00	\$2,500.00	\$2,500.00	\$3,500.00	\$3,500.00	\$2,500.00	\$2,500.00	\$8,500.00	\$8,500.00	\$5,640.00	\$5,640.00
40	Pavement Replacement over Trenches for Private Driveways & Parking Lots, as shown on the Detail. (NOTE: Pavement replacement in "Special Restoration" area to be paid separately.)	450	L.F.	\$80.00	\$36,000.00	\$37.00	\$16,650.00	\$210.00	\$94,500.00	\$210.00	\$94,500.00	\$220.00	\$99,000.00	\$131.24	\$59,058.00	\$396.10	\$178,245.00
41	Pavement Replacement over Trenches in Public Right of Way, as shown on the Public Street Pavement Detail.	300	L.F.	\$85.00	\$25,500.00	\$79.00	\$23,700.00	\$210.00	\$63,000.00	\$255.00	\$76,500.00	\$350.00	\$105,000.00	\$176.78	\$53,034.00	\$396.10	\$118,830.00
42	Curb & Gutter Replacement, including saw-cut, removal and expansion joints. To match existing. (NOTE: Curb & Gutter in "Special Restoration" area to be paid separately.).	400	L.F.	\$35.00	\$14,000.00	\$18.00	\$7,200.00	\$50.00	\$20,000.00	\$50.00	\$20,000.00	\$50.00	\$20,000.00	\$37.00	\$14,800.00	\$46.05	\$18,420.00
43	Concrete Encasement of Sewer, if required.	20	C.Y.	\$400.00	\$8,000.00	\$160.00	\$3,200.00	\$200.00	\$4,000.00	\$215.00	\$4,300.00	\$265.00	\$5,300.00	\$280.00	\$5,600.00	\$360.50	\$7,210.00
44	Sidewalk Replacement, replace existing concrete sidewalk equal to existing.	50	S.Y.	\$40.00	\$2,000.00	\$44.00	\$2,200.00	\$60.00	\$3,000.00	\$58.00	\$2,900.00	\$115.00	\$5,750.00	\$50.00	\$2,500.00	\$98.15	\$4,907.50
45	Special Restoration from Sta. 6+23 to Sta. 9+44, per requirements on Sheet 10 of the Contract Drawings. (NOTE: Sewer pipe, manholes, service laterals and cleanouts are paid separately on unit price basis.)	1	Lump Sum	\$100,000.00	\$100,000.00	\$69,514.00	\$69,514.00	\$125,000.00	\$125,000.00	\$148,860.00	\$148,860.00	\$90,000.00	\$90,000.00	\$178,256.40	\$178,256.40	\$431,900.00	\$431,900.00
46	Rock Excavation & Disposal. Not to Exceed \$75.00 per C.Y. (Paid ONLY if measured by Engineer.)	500	C.Y.	\$60.00	\$30,000.00	\$75.00	\$37,500.00	\$75.00	\$37,500.00	\$68.00	\$34,000.00	\$1.00	\$500.00	\$75.00	\$37,500.00	\$75.00	\$37,500.00
47	Relocate Existing 3/4 or 1-inch Water Service and Meter, if required, including connections to existing water main and service line.	2	Ea.	\$750.00	\$1,500.00	\$1,105.00	\$2,210.00	\$3,000.00	\$6,000.00	\$1,800.00	\$3,600.00	\$1,000.00	\$2,000.00	\$2,797.17	\$5,594.34	\$2,035.00	\$4,070.00
48	Replace 3/4 or 1-inch Water Service Tubing, if required.	60	L.F.	\$20.00	\$1,200.00	\$18.00	\$1,080.00	\$40.00	\$2,400.00	\$20.00	\$1,200.00	\$70.00	\$4,200.00	\$30.08	\$1,804.80	\$45.35	\$2,721.00
49	Remove Existing 2-inch Galv. or PVC water main and replace with 2-inch PVC water main, including connections to existing 2-inch main, if required.	400	L.F.	\$25.00	\$10,000.00	\$13.00	\$5,200.00	\$30.00	\$12,000.00	\$28.00	\$11,200.00	\$25.00	\$10,000.00	\$51.35	\$20,540.00	\$60.70	\$24,280.00
50	RECONNECT new 3/4-inch or 1-inch Service Tubing to existing Water Service, if required. (Service Tubing paid separately.)	2	Ea.	\$240.00	\$480.00	\$620.00	\$1,240.00	\$500.00	\$1,000.00	\$1,100.00	\$2,200.00	\$700.00	\$1,400.00	\$1,300.00	\$2,600.00	\$1,767.50	\$3,535.00
51	18-inch RCP Storm Sewer Replacement, if required.	100	L.F.	\$85.00	\$8,500.00	\$46.00	\$4,600.00	\$100.00	\$10,000.00	\$52.00	\$5,200.00	\$75.00	\$7,500.00	\$56.30	\$5,630.00	\$71.40	\$7,140.00
52	15-inch RCP Storm Sewer Replacement, if required.	150	L.F.	\$75.00	\$11,250.00	\$43.00	\$6,450.00	\$100.00	\$15,000.00	\$48.00	\$7,200.00	\$70.00	\$10,500.00	\$46.30	\$6,945.00	\$71.40	\$10,710.00
BID TOTAL				\$849,005.00		\$983,094.00		\$983,140.00		\$1,095,973.05		\$1,186,430.00		\$1,391,232.08		\$2,124,076.70	
Time to Substantial Completion (Calendar days)				130		180		180		120		180		180		180	
Final completion after date of Substantial Completion (Calendar days)				40		60		60		60		60		60		60	

This is to certify that this tabulation is a true and correct abstract of the bids received.

By:

Dated:

1-18-18



NOTICE OF AWARD

TO: WADE COOTS COMPANY, INC.

174 Duncan Circle
Hiram, Georgia 30141

Attn: Mr. W. Greg Coots, Vice-President

PROJECT DESCRIPTION: WATER SYSTEM IMPROVEMENTS – CENTER ROAD SANITARY SEWER REPLACEMENT, Project No. 338-106

The OWNER considered the BID submitted by you on January 17, 2018, for the above described Work in response to its Invitation to Bid and Instructions to Bidders.

You are hereby notified that your BID has been accepted in the Total Bid amount of **\$849,005.00** for the Work on a unit price basis.

You are required by the Instructions to Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance Bond, Payment Bond, and certificates of insurance within fifteen (15) calendar days from the date of this Notice to you.

Should you fail to execute said Agreement and to furnish said BONDS within fifteen (15) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your Bid Bond. The OWNER will be entitled to such other rights as may be granted by law.

CITY OF CARTERSVILLE, GEORGIA (OWNER)

By: _____
Matt Santini, Mayor

By: _____
Meredith Ulmer, City Clerk

Dated: _____

Dated: _____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged.

WADE COOTS COMPANY, INC., (CONTRACTOR)

This the _____ day of _____, 2018.

By: _____ Title: _____

(Please return TWO acknowledged and dated copies of this NOTICE OF AWARD to the ENGINEER.)

Item # 10



City of Cartersville

**City Council Meeting
2/13/2018 7:00:00 PM
Review and Approval of 2018 Goals**

SubCategory:	Other
Department Name:	Administration
Department Summary Recommendation:	The report from the City's visioning session is attached. A significant amount of time was devoted to team building and discussing the coming transition in the manager's office. The attachment includes a list of goals submitted by the Department heads and staff that are important to each of them. Executive recruiter Alan Reddish addressed the group regarding the City Manager search. A hot topic session was included in the visioning session as well. This report is submitted for discussion and/or Council approval. It should come as no surprise that continuing the ongoing projects in Parks, Gas, Water and the planned completion of the new fire station on Old Mill Rd., in addition to budget development and passage of the 2020 SPLOST, will take a lot of Council and staff's time and focus this year. In addition, review/interview of applicants for the City Manager's position will ramp up soon. Approving the attached will serve as a guide for the City in the year ahead. Council may want to relook/review this when new management is in place.
City Manager's Remarks:	Council discussion/approval of the attached is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



2018 Visioning Session Recap





City of Cartersville Visioning Session Report

Submitted by:
Catherine Bennett
1/30/18

City of Cartersville Visioning Session Agenda
Cartersville Public Safety Headquarters
195 Cassville Road
Cartersville, GA 30120
January 26-27, 2017
8:30 am – 4:00 pm

Friday, January 26, 2018 – Mayor, Council and Staff

1. Welcome and Introductions
2. Communication Agreements
3. Team Building Activity
4. Morning Break
5. *Expectations During the Transition (next 6 months):*



Catherine breaks room into affinity groups to discuss and report out:

- What Mayor and Council need from Manager's Office?
- What Mayor and Council need from Staff?
- What Managers Office needs from Mayor and Council?
- What Manager's Office needs from Staff?
- What staff needs from Mayor and Council?
- What staff needs from Managers Office?

6. Lunch (11:45 am)
7. Alan Reddish from Mercer Executive Search Firm to explain the executive search, interview and hiring process, including Q&A (1:00 pm)
8. Afternoon Break
9. Consensus on goals for the next 12 months- Q & A from Mayor and Council to staff to seek clarification on goals
10. Break
11. Discussion on Staff Succession Plan
12. Hot Topics
13. Adjourn

Saturday, January 27, 2018 - Mayor & Council

9:00 am – 12:00 pm

1. Welcome
2. Review of Friday
3. As a Council member, what are you passionate about? Why did you run for office?
4. Prioritizing of goals, champion, time line
5. Morning Break
6. Code Update Discussion
7. Hot topics
8. Next Steps?



Expectations during the transition (next 6 months):

- What Mayor and Council need from Staff?
- What Managers Office needs from Mayor and Council?
- What Manager's Office needs from Staff?
- What staff needs from Mayor and Council?
- What staff needs from Managers Office?

What Mayor and Council need from Manager's Office:

- Continued Leadership in being the Council "Go To" person
- Continued conversations around "Who will Council interact with during the "job search?"
- Will daily communications stay the same? Will any lines of communication change?
- Internal candidates for City Manager position stay separate from outside candidates "no sharing of information"
- Any projects that need to be completed prior to Sam's departure.

What Mayor and Council need from Staff:

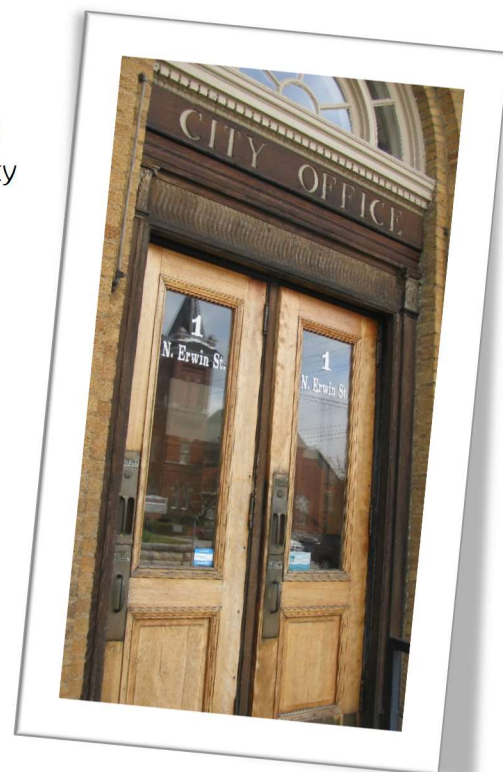
- Continued trust as we transition
- Voice consensus within Departments – Open communication
- Continued loyalty and professionalism to your job and the City

What Manager's Office Needs from Mayor and Council:

- Clear and concise communication
- Charter change and contract
- Patience during transition period
- Recognize value in current employees and support of staff
- Reassure staff
- Unified for employees and potential candidates
- Work with Alan and let him do his job

What Managers Office Needs from Staff:

- Clear and concise communication
- Residual turnover in departments during transitional time
- Patience during transitional periods
- Trust the process
- Proactive during transition with all needs
- Keep communication with City Manager's office during transition
- Work with Alan and let him do his job



What Staff Needs from Mayor and Council:

- Specific direction to be clear and concise
- Consideration of City Manager candidates experience, fair and equal consideration, focus on Cartersville culture
- Focus on employee retention, retirement, benefits
- Clear chain of communication
- Select qualified candidate, right experience with multiple utilities and Public Service
- Listen and learn- get the facts
- Ask questions- especially the new members
- Involve staff early in decision making process as needed
- Put aside personal agenda's
- Include Directors in process as needed
- Open two-way communication
- Continuance of trust relationship

What Staff need from Manager's Office:

- Clear expectations
- Continued stability
- Continuance of a trusting relationship
- Updates on the City Manager search process
- Continued regularly scheduled staff meetings with Department Heads
- Continuance of support without micro-management
- Seek department input on procedural changes
- City wide morale booster-outside work hours, family oriented
- Provide transition overlap period
- Remain focused on day-to-day operation

Alan Reddish from Mercer Executive Search Firm to explain the executive search, interview and hiring process, including Q&A.

- Mr. Reddish explained in detail the hiring process and timeline of the New City Manager. He did a Q & A after the presentation to answer all staff and Mayor and Council questions about the process.



City of Cartersville
2018 DH Suggested Goals

Water Department

<i>Goal</i>	<i>Cost</i>
1. Water Pollution Control Plan (WPCP) Nutrient Design/Bidding	\$2,500,000
2. Mission Rd Sewer Phase III Construction	\$1,800,000
3. Water Treatment Plant (WTP) High Service Pump Building Number 2 (HSPB#2) Stabilization and Filter Rehabilitation	\$4,000,000

Assistant Manager's Office

<i>Goal</i>	<i>Cost</i>
4. Construction of the new Gas Department headquarters, Storage building and city fueling station	\$9,300,000
5. TAD or Public/Private partnership to build townhomes or residential units at 178 W. Main Street (old Police Station)	Based on cost of construction- city cost minimal depending on agreement
6. TAD or Public/Private partnership to build townhomes or residential units at 101 N. Erwin St. (Cultural Arts Bldg.) and surrounding two adjacent parcels	Based on cost of construction- city cost minimal depending on agreement
7. Plan for renewed Plant Vogtle Construction and how it effects Cartersville Electric financially going forward	

Police Department

<i>Goal</i>	<i>Cost</i>
8. Change patrol schedules to account for peak call volume	None
9. More community outreach by the Police Department	None
10. Reduce theft and drug crimes in the City of Cartersville by having more officers working overtime doing special operations	\$30,000

Fire Department

<i>Goal</i>	<i>Cost</i>
11. Begin construction of Fire Station #3	\$2.4 Mil/SPLOST
12. Establish position of Administrative Captain responsible for Facility Management all building/Safety Officer	\$69,311.00- General Fund
13. Complete Fire Department 5-10-year Strategic Plan (2019-2029)	In current budget -Less than \$1,000

Clerk's Office – Continue to implement Cityview

<i>Goal</i>	<i>Cost</i>
14. Install the mobile module for inspectors/code enforcement access in field	\$11,500
15. Install portal module – customers use city website to renew license, permits, inspections	\$6,000
16. Digitizing- going paperless	\$1,430

Public Works

<i>Goal</i>	<i>Cost</i>
17. Deliver and administer 2018 resurfacing program - asphalt resurfacing of 9 streets and Dellinger Park	\$489,829.62
18. Deliver and administer I-75 Main St Interchange Landscaping Project	\$50,000
19. Deliver and administer Cook St/Railroad Ditch Culvert Project	\$235,000

Finance

<i>Goal</i>	<i>Cost</i>
20. AMI System -benefit entire City	\$6-10 million

Planning and Development

<i>Goal</i>	<i>Cost</i>
21. Update, train new Planning and Dev staff	\$20,000
22. Replace Senior Code Enforcement Officer and office assistant and Reorganize	\$45,000
23. Replace Building Official	Already funded

Gas Department

<i>Goal</i>	<i>Cost</i>
24. Construction of a new natural gas office and fueling facilities (2 votes)	\$9.1 million
25. Transco Delivery point (2 votes)	\$4.1 million
26. Transco line from delivery point to Brown Farm Rd (2 votes)	\$2 million

Parks and Recreation

<i>Goal</i>	<i>Cost</i>
27. Complete/Continue Recreation GO Bond Projects Construction - Leake Mounds-Etowah RiverWalk Trail Construction/Design – - Phase II Recreation Buildings – Aubrey St. Pool/Bathhouse, Senior Aquatic Center, Hicks Park, Sports Complex Construction – - Dellinger Park 5-Pavilions (Tennis, Picnic Area, Concrete) - Dellinger Park Front Entrance (sign/columns –) - Dellinger Park Paving – - Dellinger Park Vita Course Trail Improvements	\$2,153,462.80 \$1,767,697.00 \$406,441.00 \$51,365.00- \$145,000.00 \$200,000.00 (budgeted)
28. - Dellinger Park Tennis/Outdoor Basketball Courts - Dellinger Park Outdoor Exercise Area – - Sports Complex – Athletic field improvements – - Maintenance Shop Improvements -	\$465K budgeted \$50K budgeted \$220,000K \$100K
- Start a CPRD Trail System – Trail Club – Volunteers that patrol/maintenance Cartersville Trails – Pine Mt., Dellinger Park Vita Course, Etowah RiverWalk, Leake Mounds-Etowah RiverWalk Link, Leake Mounds Interpretive Trail Pettit Creek Trail phase II. Have group organized and started by Fall 2018	\$2,000.00



Fibercom

<i>Goal</i>	<i>Cost</i>
29. Fibercom Network Inventory	\$120,000
30. Install Fiber to the Highlands 75 Industrial Park	\$240,000
31. Back-up Central Office	\$80,000 with a reoccurring \$30,000

Electric

<i>Goal</i>	<i>Cost</i>
32. Develop AMI (Advanced Metering Infrastructure) Time Line: - Choose a consultant that will help us define the project scope and develop the cost of the project – March 31st dealing to choose consultant. - Choose a contractor to do the facility installation necessary for the project. June 30th deadline. - Develop the cost for each phase of the project. September 28th deadline. - Determine source of funding necessary to complete project. December 31, 2019 deadline. - Set up pilot to test and e-bug programs and data flow. March 31, 2019 deadline. - Start full scale implementation of the system. Start July 1, 2019.	No amount estimated
33. Build a back-up source of electricity for Main Street (2 votes) Time Line: - Determine if the current R/W on the east side of the interstate from Main Street to Center road can be used to build a distribution line. If yes then: - Build the section of line from Main Street to Center Road. Complete this by October 1, 2018. Cost is approximately \$55,000 - Reconductor the Center Road line from the interstate to Rowland Springs Road. Complete by January 31, 2019. Cost is approximately \$25,000 for materials.	\$80,000
34. Transition a new Electric Department Director due to retirement Time Line - Designate the new Electric Department Director by September 1st. - Designee to spend two months training with the existing director.	

Discussion on Staff Succession Plan

- There was a brief discussion on Cartersville's approach to Succession Planning. There is an informal program in place that has been working. Description of this approach was shared by the Manager's Office to staff and Mayor and Council.

Hot Topics Discussion Points

- Improve programs and communications with the Senior Citizens of the community and work on program ideas that would save money on Solid Waste program costs
- Consistency on Holiday Pay for ALL Cartersville employee to include Public Safety personnel
- Loud mufflers – emission regulations?
- Creation of a Youth Council
- “Trim Fat” on Development Ordinances in blighted areas
- Fiber to Highland 75
- Off-site backup
- TADS – Downtown Industrial Areas- revitalize
- Establish “Quiet Zones”
- Revisit Alcohol Permit sales
- Redundancy in water
- Main Street back up source of electricity
- Demand on water line going out to A. Busch
- Redundant Water Line

Additional Goals

<i>Goal</i>	<i>Who?</i>
35. Keith explore the context of ordinance that does not allow Public Safety to be eligible for Holiday pay?	Keith
36. Planning Department research the Alcohol Control Ordinances from other cities that has to do with all bars having to serve food. Can we create categories of licenses?	Planning
37. Schedule a systematic review of ordinances and policies	New Manager

Adjourn



City of Cartersville

City Council Meeting
2/13/2018 7:00:00 PM
FY 2017 Auditor's Presentation

SubCategory:	Presentations
Department Name:	Finance
Department Summary Recommendation:	Tom Carmichael from Carr, Riggs, and Ingram (the city's external audit firm) will present the results of the Fiscal Year 2017 audit to the Council and public.
City Manager's Remarks:	Your acceptance of the auditor's report is recommended for approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting
2/13/2018 7:00:00 PM
December 2017 Financial Report

SubCategory:	Monthly Financial Statement
Department Name:	Finance
Department Summary Recommendation:	Attached are the monthly financial reports for December 2017.
City Manager's Remarks:	Tom R. will present this information to City Council on Tuesday.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MONTHLY SUMMARY

As of December 31, 2017

CT # and Description	FY 2016-17		FY 2017-18		FY 2016-17		FY 2017-18		100.00% OF BUDGET (Year to Date)
	MONTH OF		MONTH OF		Year to Date		Year to Date		
	December-16	December-17	December-16	December-17	December-16	December-17	December-16	December-17	
GENERAL FUND excluding SPLDST, DDA & School System Property Tax Revenue & Expenditures									
REVENUE	\$2,028,127	\$2,078,681	\$12,359,180	\$12,430,799	51.82%				
EXPENDITURE	\$1,489,967	\$1,757,576	\$11,265,878	\$12,361,509	51.53%				
Gen. Fund Net Profit (Loss)	\$538,160	\$321,105	\$1,093,302	\$69,290					
WATER & SEWER									
REVENUE	\$1,400,995	\$1,437,810	\$9,483,158	\$9,658,185	35.10%				
EXPENDITURE	\$1,489,230	\$1,499,793	\$6,869,691	\$7,595,628	27.60%				
Wtr. & Svr. Fund Net Profit (Loss)	(\$88,235)	(\$61,983)	\$2,613,467	\$2,062,557					
GAS									
REVENUE	\$2,012,395	\$2,093,481	\$8,872,564	\$9,544,668	27.88%				
EXPENDITURES	\$1,960,489	\$2,294,791	\$10,159,745	\$10,666,137	31.15%				
Gas Fund Net Profit (Loss)	\$51,906	(\$201,310)	(\$1,287,181)	(\$1,121,469)					
ELECTRIC									
REVENUE	\$3,541,554	\$3,534,149	\$26,355,317	\$24,422,420	50.04%				
EXPENDITURES	\$3,773,644	\$3,609,248	\$23,367,344	\$23,134,713	47.40%				
Electric Fund Net Profit (Loss)	(\$232,090)	(\$75,099)	\$2,987,973	\$1,287,707					
STORMWATER									
REVENUE	\$120,629	\$123,436	\$726,131	\$752,625	41.59%				
EXPENDITURE	\$83,316	\$84,027	\$691,907	\$648,153	35.81%				
Stormwater Fund Net Profit (Loss)	\$37,313	\$39,409	\$34,224	\$104,472					
SOLID WASTE									
REVENUE	\$192,724	\$201,454	\$1,151,091	\$1,206,655	44.41%				
EXPENDITURE	\$277,316	\$388,146	\$1,340,291	\$1,552,773	57.15%				
Solid Waste Fund Net Profit (Loss)	(\$84,592)	(\$186,692)	(\$189,200)	(\$346,118)					
FIBER OPTICS									
REVENUE	\$159,947	\$169,208	\$1,021,045	\$1,085,584	45.98%				
EXPENDITURE	\$186,076	\$215,464	\$816,232	\$1,062,537	45.00%				
Fiber Fund Net Profit (Loss)	(\$26,129)	(\$46,256)	\$204,813	\$23,047					

				% of Monthly Totals to Budget
General Fund	Description	12/31/2017	FY 2018 Budget	
	Total Revenues	\$12,430,799	\$23,989,490	51.82%
	GO Bond Proceeds from School	\$0	\$0	#DIV/0!
	Property Taxes-City Portion Only	\$2,181,669	\$2,515,260	86.74%
	Local Option Sales Tax (LOST)	\$1,943,013	\$3,715,575	52.29%
	Other Taxes	\$4,412,428	\$8,314,455	53.07%
	Building Permit & Inspection Fees	\$121,113	\$390,000	31.05%
	Fines and Forfeitures	\$257,585	\$510,000	50.51%
	Operating Transfers In-City Utilities	\$1,713,700	\$3,394,605	50.48%
	Other Revenues	\$1,801,291	\$5,149,595	34.98%
	Total Expenditures	\$12,361,509	\$23,989,490	51.53%
	Personnel Expenses	\$8,461,906	\$16,639,165	50.86%
	Operating Expenses	\$3,036,350	\$6,030,125	50.35%
	Capital Expenses	\$635,403	\$864,500	73.50%
	GO Bond Proceeds from School	\$0	\$0	#DIV/0!
	Debt Pymt - JDA/CBA	\$0	\$0	#DIV/0!
	Library Appropriations	\$227,850	\$455,700	50.00%
Water & Sewer Fund	Total Revenues	\$9,658,185	\$27,517,245	35.10%
	Water Sales	\$6,029,745	\$11,411,280	52.84%
	Sewer Sales	\$3,311,543	\$6,120,000	54.11%
	Bond Proceeds	\$0	\$6,500,000	0.00%
	Use of Reserves	\$0	\$1,800,000	0.00%
	Prior Year Capacity Fees	\$0	\$960,000	0.00%
	Other Revenues	\$316,897	\$725,965	43.65%
	Total Expenditures	\$7,595,628	\$27,517,245	27.60%
	Personnel Expenses	\$1,701,017	\$3,611,665	47.10%
	Operating Expenses	\$1,567,658	\$3,986,875	39.32%
	Capital Expenses	\$1,478,977	\$14,022,500	10.55%
	Transfer To General Fund	\$1,038,911	\$2,077,820	50.00%
	Debt Payments	\$1,809,065	\$3,818,385	47.38%
Gas Fund	Total Revenues	\$9,544,668	\$34,235,980	27.88%
	Gas Sales	\$8,482,603	\$19,132,210	44.34%
	Gas Commodity Charge	\$727,783	\$1,300,000	55.98%
	Bond Proceeds	\$0	\$6,260,050	0.00%
	Proceeds from Capital Leases	\$0	\$130,550	0.00%
	Other Revenues	\$334,282	\$2,985,500	11.20%
	Use of Reserves	\$0	\$4,427,670	0.00%
	Total Expenses	\$10,666,136	\$34,235,980	31.15%
	Personnel Expenses	\$992,924	\$2,139,150	46.42%
	Operating Expenses	\$646,609	\$2,216,860	29.17%
	Purchase of Natural Gas	\$7,126,498	\$15,827,025	45.03%
	Transfer to General Fund	\$1,535,412	\$3,070,825	50.00%
	Capital Expenses	\$364,693	\$10,982,120	3.32%

				% of Monthly Totals to Budget
Electric Fund	Description	12/31/2017	FY 2018 Budget	
	Total Revenues	\$24,422,420	\$48,806,080	50.04%
	Electric Sales	\$23,589,620	\$47,372,640	49.80%
	Other Revenues	\$832,800	\$1,433,440	58.10%
	Total Expenses	\$23,134,713	\$48,806,080	47.40%
	Personnel Expenses	\$1,232,063	\$2,386,115	51.63%
	Operating Expenses	\$725,942	\$1,480,220	49.04%
	Purchase of Electricity	\$19,522,477	\$40,793,510	47.86%
	Capital Expenses	\$313,910	\$1,465,595	21.42%
	Transfer to General Fund	\$1,340,321	\$2,680,640	50.00%
Stormwater Fund	Total Revenues	\$752,625	\$1,809,815	41.59%
	Stormwater Revenues	\$733,039	\$1,433,815	51.13%
	Mitigation Grant Revenue	\$0	\$0	#DIV/0!
	Other Revenues	\$19,586	\$60,000	32.64%
	Proceeds from Capital Leases	\$0	\$0	#DIV/0!
	Use of Reserves	\$0	\$316,000	0.00%
	Stormwater Improvement Funds	\$0	\$0	#DIV/0!
	Total Expenses	\$648,153	\$1,809,815	35.81%
	Personnel Expenses	\$354,413	\$815,695	43.45%
	Operating Expenses	\$293,740	\$560,045	52.45%
	Capital Expenses	\$0	\$434,075	0.00%
Solid Waste Fund	Total Revenues	\$1,206,655	\$2,717,135	44.41%
	Refuse Collections Revenues	\$1,178,089	\$2,277,940	51.72%
	Other Revenues	\$28,566	\$65,195	43.82%
	Proceeds From Capital Leases	\$0	\$374,000	0.00%
	Total Expenses	\$1,552,773	\$2,717,135	57.15%
	Personnel Expenses	\$527,219	\$1,103,445	47.78%
	Operating Expenses	\$782,924	\$1,239,690	63.15%
	Capital Expenses	\$242,630	\$374,000	64.87%
Fiber Optics Fund	Total Revenues	\$1,085,584	\$2,361,120	45.98%
	Fiber Optics Revenues	\$937,839	\$1,812,665	51.74%
	GIS Revenues	\$53,300	\$106,800	49.91%
	Proceeds from Capital Leases	\$0	\$350,000	0.00%
	Other Revenues	\$94,445	\$91,655	103.04%
	Total Expenses	\$1,062,537	\$2,361,120	45.00%
	Personnel Expenses	\$339,206	\$709,765	47.79%
	Operating Expenses	\$431,777	\$878,855	49.13%
	MEAG Telecom Statewide Pymt	\$4,308	\$9,500	0.00%
	Debt Payment	\$0	\$64,000	0.00%
	Capital Expenses	\$287,246	\$699,000	41.09%

Item # 13

CT # wai

Cash Position

	6/30/17	7/31/17	8/31/17	9/30/17	10/31/17	11/30/17	12/31/17
Total Unrestricted Cash Balance	\$30,209,931.06	\$28,628,880.71	\$28,022,534.61	\$28,984,930.22	\$29,799,794.83	\$29,463,014.42	\$28,718,862.88
Total Restricted Cash Balance	\$66,565,078.82	\$66,221,750.22	\$65,840,176.39	\$66,730,823.55	\$67,630,476.61	\$70,181,686.15	\$71,027,409.13

Cash Position

	1/31/18	2/28/18	3/31/18	4/30/18	5/31/18	6/30/18
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Total Unrestricted Cash Balance

Total Restricted Cash Balance

Highlights for the Month of December 2017:

Unrestricted cash decreased in the following funds: general fund, water fund, stormwater fund, electric fund, solid waste fund, and fiber fund.
The gas fund cash was the only fund to increase.

Restricted cash increased due to increased cash in the GO park bond fund, the SPLOST 2014 fund, the debt service funds, and the pension fund.