

City Council Meeting
10 N. Public Square
February 1, 2018
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Cooley.

Pledge of Allegiance led by the Cartersville High School Senior Football Players.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Cary Roth, Council Member Ward Three; Calvin Cooley, Council Member Ward Four; Gary Fox, Council Member Ward Five; Sam Grove, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

Absent: Taff Wren, Council Member Ward 6

II. Regular Agenda

A. Council Meeting Minutes

1. January 18, 2018 City Council Minutes

A motion to approve the January 18, 2018 City Council Meeting Minutes as presented was made by Council Member Stepp and seconded by Council Member Cooley. Motion carried unanimously. Vote 5-0.

B. Proclamations

1. Cartersville High School Hurricanes

Mayor Santini recognized the Cartersville High School Senior Football Players with a proclamation. Brice Wilkins from the Cartersville High School Football team came forward to speak on behalf of his team.

C. Appointments

1. Board of Zoning Appeals Appointment

Randy Mannino, Planning and Development Department Head stated Kevin McElwee will be replacing David Caswell on the Board of Zoning Appeals and his term will expire June 30, 2019.

Motion to approve the appointment of Kevin McElwee to the Board of Zoning Appeals to replace David Caswell was made by Council Hodge and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

D. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. Z18-02: Rezoning of 518 N Gilmer St from L-I (Light Industrial) to R-7 (Single Family Residential)

Randy Mannino, Planning and Development Department Head stated the applicant/owner wishes to construct a home on the approximately 0.174 acre site that has been vacant since 2010. Despite being rezoned to Light Industrial many years ago, the date is unknown, a house was present until it was demolished in 2010. If granted, the rezoning to R-7 would allow a home appropriate in size for the North Towne area. Changing the zoning would also maintain compliance with the goals and initiatives of the North Towne area outlined in the 2010 Urban Redevelopment Plan. Planning Commission recommended approval unanimously, 5-0.

Mayor Santini opened the floor for a public hearing for anyone wishing to speak for or against Z18-02. With no one coming forward the public hearing was closed.

A motion to approve Z18-02 was made by Council Member Roth and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 04-18

Petition No. Z18-02

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Christopher Brock. Property is located at 518 N Gilmer Street. Said property contains 0.174 acres located in the 4th District, 3rd Section, Land Lot 339 as shown on the attached plat Exhibit “A”. Property is hereby rezoned from L-I (Light Industrial) to R-7 (Single Family Residential with 7,000 square foot lot minimum). Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this January 18, 2018.

ADOPTED this the day of. Second Reading.

/s/_____

Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

E. Resolutions

1. Joint Comprehensive Plan Update

Mr. Mannino stated the Georgia Planning Act of 1989 requires local governments to update their local comprehensive plan every ten years. The City's plan was last adopted in 2007. Adoption of the plan update is required to maintain Qualified Local Government status, which is tied to eligibility for state loans, grants, and technical assistance. The Northwest Georgia Regional Commission has prepared and submitted a joint plan update for Bartow County and all cities of Bartow County, including the City of Cartersville, that was approved by the Georgia Department of Community Affairs. Bartow County held a public hearing on November 15th, and Cartersville held a public hearing on November 16th regarding the draft plan. The Plan update must be adopted by February 28, 2018. Bartow County and all the other Cities within the County have approved the adoption resolution. Staff recommends approval of said joint plan and subsequent adoption resolution.

A motion to approve the Joint Comprehensive Plan was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

Resolution No. 03-18

**A RESOLUTION
TO ADOPT THE**

**Bartow County and Cities of Adairsville, Cartersville, Emerson, Euharlee, Kingston,
Taylorsville and White Joint Comprehensive Plan 2018-2028**

Whereas, the Georgia Planning Act of 1989 requires local governments to develop and maintain a comprehensive plan to retain their Qualified Local Government status and eligibility for State permits, grants, and loans; and

Whereas, the Bartow County and Cities of Adairsville, Cartersville, Emerson, Euharlee, Kingston, Taylorsville and White Joint Comprehensive Plan 2018-2028 is now complete; and

Whereas, such Joint Comprehensive Plan Update is approved by the Georgia Department of Community Affairs as meeting Georgia's Minimum Planning Standards and Procedures (effective March 1, 2014); and

Whereas, the second and final public hearing on the draft plan was held on Wednesday, November 15, 2017 at 10:00 am in the Commissioner's Conference Room, 135 W. Cherokee Ave., Suite 251, Cartersville, GA 30120 and followed by a City of Cartersville Public Hearing on Thursday November 16th, 2017 at 7:00 pm in Council Chambers, 10 N. Public Square, Cartersville, GA.

Now Therefore Be It Resolved, that the Mayor and City Council of the City of Cartersville hereby officially adopt the Bartow County and Cities of Adairsville, Cartersville, Emerson, Euahlee, Kingston, Taylorsville and White Joint Comprehensive Plan 2018-2028.

Resolved, this 1st day of February, 2018.

BY:

Matt Santini
Mayor, City of Cartersville

ATTEST:

Meredith Ulmer, City Clerk
City of Cartersville

3. 2018 Festival Zones

Lille Read, Downtown Development Authority Manager stated this resolution is to establish festival zone dates for the 2018 events calendar. This format was established in 2017 to reduce the number of overall requests made to Council for festival zones. Staff recommends approval of festival zone dates pending receipt of all required permits from the City Clerk/Planning & Zoning.

A motion to approve the 2018 Festival Zones was made by Council Member Stepp and seconded by Council Member Fox. Motion carried unanimously. Vote 5-0.

Resolution No. 04-18

of the

City of Cartersville, Georgia

WHEREAS, the Cartersville City Council approved a Festival Ordinance in 2014; and

WHEREAS, the Downtown Development Authority (DDA) wishes to establish a Festival Zone for the following events to be held downtown:

February 26 – Monday – DDA Annual Meeting (Taverna patio, 6-8pm)
March 17 – Saturday – Celtic Family Festival (Bartow History Museum patio)
March 23 – Friday – Butch Walker Autumn Leaves concert (Grand Theatre, 5-9pm)
March 24 – Saturday – Butch Walker Autumn Leaves concert (Grand Theatre, 5-9pm)
April 7 – Saturday – BBQ & Brews (downtown square, all day)
May 5 – Saturday – Cartersville Cruise In (Friendship Plaza & Founders Oak, 4-8pm)
May 10 – Thursday – Art Unveiling Preview (Under the Bridge, 1-4pm)
May 12 – Saturday – Downtown Fine Art Market (Friendship Plaza, 12-7pm)
May 19 – Saturday – Music for Hope (Friendship Plaza, time TBD)
June 2 – Saturday – Cartersville Cruise In (Friendship Plaza & Founders Oak, 4-8pm)
June 16 – Saturday – Music by the Tracks (Friendship Plaza, 5-9pm)
July 7 – Saturday – Cartersville Cruise In (Friendship Plaza & Founders Oak, 4-8pm)
July 21 – Saturday – Music by the Tracks (Friendship Plaza, 5-9pm)
August 4 – Saturday – Cartersville Cruise In (Friendship Plaza & Founders Oak, 4-8pm)
August 18 – Saturday – Music by the Tracks (Friendship Plaza, 5-9pm)
August 25 – Saturday – Backpack Buddies 5K (Friendship Plaza, 8am-12pm)
September 1 – Saturday – Cartersville Cruise In (Friendship Plaza & Founders Oak, 4-8pm)
September 15 – Saturday – Fall Pub Crawl & Music by the Tracks (Friendship Plaza)
October 20 – Saturday – Bluegrass & Folk Festival (downtown square)
December 15 – Saturday – Christmas Karaoke (Friendship Plaza)

WHEREAS, the DDA Board recommends that these events be designated a controlled Festival Zone; and

WHEREAS said Festival Zone will allow those of 21 years and older, who show proof of identification and receive a wristband, be allowed to consume purchased alcoholic beverages within the Festival Zone; and

WHEREAS, DDA board and staff will, in conjunction with event staff and volunteers, keep those with alcoholic beverages inside the allotted Festival Zone; and

WHEREAS, the Director of Planning and Development will receive all necessary proposals and applications prior to each event with the understanding that alcoholic beverages will only be sold by an approved alcohol-license holding businesses.

NOW, THEREFORE BE IT RESOLVED by the City of Cartersville that the Downtown Cartersville 2018 Events Calendar, as planned and implemented by the DDA, and approved by the Director of Planning and Development, be designated a Community Festival Zone.

ADOPTED this the 1st day of February 2018.

/s/_____

Matt Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

F. Discussion

1. Discussion of Downtown Event Rental Properties

The DDA would like to expand the current policy on rental of City property in the downtown district to include all feasible city property such as parking lots, under the bridge, etc as part of the rental agreement so that requirements for fees and insurance can be applied equally across the board no matter where an event is held downtown.

The following was discussed: Potential areas in addition to what is currently being used for rental space. When and how are City resources being used. The City already has designated rental space available to anyone who wishes to use them. Additional rental spaces along with any road closures would need to come before Council. In the next discussion a map displaying potential rental spaces in downtown would be beneficial.

G. Contracts/Agreements

1. Property Appraisal for Transco Pipeline

Michael Hill, Assistant Gas Department Head stated he requests approval of a letter of acceptance for our bid regarding two parcels at \$3,500.00 each, totaling \$7,000.00, along the path of the Transco Distribution Line.

A motion to approve the letter of acceptance for the bid totaling \$7,000 along the path of the Transco Distribution Line was made by Council Member Hodge and seconded by Council Member Roth. Motion carried unanimously. Vote 5-0.

2. Mission Road Sewer Phase III – CSX Agreement

Bob Jones, Water Department Head stated Construction of the Mission Road Sewer – Phase III will require boring under CSX facilities which cross Mission Road near the Downtown Stables. Installation of the bore requires execution of the Facility Encroachment Agreement which gives the City permission to work in and under the railroad right-of-way. The agreement requires a one-time payment not to exceed \$13,825.00. This is a budgeted item and will be paid through account: Mission Rd Sewer Replacement. It is recommended for approval.

Motion approve the Mission Road Sewer Phase III – CSX Agreement was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 5-0.

H. Engineering Services

1. Goodwyn, Mills & Cawood – Engineering Services Agreement/Rogers Station Design

Mr. Jones stated the Water Department has selected Goodwyn, Mills & Cawood (GMC) to design the Rogers Station Water Main Replacement. This being our first project with GMC, the City needs to execute our standard Engineering Services Agreement (ESA) in order to begin work.

GMC has provided the Task Order outlining design, bid and construction services for the Rogers Station Water Main Replacement Project. The proposal is comprised of the following three major components: Easement & Design Survey Daniel Baker, PC \$26,575.00; Engineering & Design \$63,086.00; Bid Support & Evaluation \$5,000.00; and Construction Administration / Inspection \$25,000.00 for a total of \$119,661.00.

Mr. Jones recommended approval of the ESA with GMC and their proposed fee for the design of Rogers Station Water Main in the amount of \$119,661.00. This is a budgeted item and will be paid from the Water Main Replacement account.

A motion to approve Goodwyn, Mills & Cawood Engineering Services Agreement/Rogers Station Design was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote 5-0.

I. Bid Award/Purchases

1. 300 kVA Transformer Purchase

Don Hassebrock, Electric Department Head stated the Electric Department needs to purchase a transformer to replenish our stock for the transformer used at Jimmy John's Restaurant. City Electric has received 4 bids for the replacement unit. The Electric Department is recommending that Council approve the low bid and low Total Ownership Cost for the purchase of the CG transformer from Irby Co for \$7,481.00. This is a budgeted item in the Fiscal Year 2017-2018 Budget.

A motion to approve 300 kVA Transformer Purchase from Irby Co for \$7,481.00 was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote 5-0.

2. Finalize 2017 Green Energy Purchases

Mr. Hassebrock stated in 2017, the Electric Department entered into an agreement with Sterling Planet to buy Green Energy Certificates and then sell them to Aquafil for their use. The certificates would allow Aquafil to demonstrate they use 100 % Renewable, Green Energy. At the end of 2017, we had to match Aquafil's actual usage with the number of certificates they needed. To have the necessary number of certificates, Aquafil needs to purchase an additional 1,594,975 kWh of certificates at a price of \$.0008 per kWh for a total purchase price of \$1,275.98. The Electric Department is asking Council to approve the contracts with Sterling

Planet and Aquafil for the purchase of the additional Green Energy Certificates.

A motion to approve the final 2017 Green Energy Certificates was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote 5-0.

3. CHP Health Awareness Program

Dan Porta, Assistant City Manager stated back in November the City Council previously approved an agreement with Corporate Health Partners (CHP) to provide a health awareness program and culture building program for city employees. Essentially the health awareness program will provide our employees with onsite biometric screening with a consult on the results of that screening along with an online wellness assessment. The proposed cost of this is \$25,996.00. The proposed cost of the culture building program is \$35,360 and would provide 8 hours per week of CHP personnel to help promote wellness to our employees. At this time, the City recommends the health awareness program at a cost of \$25,996 and if additional help is required, that the City contract with CHP as needed.

A motion to approve the mandatory health awareness screenings for all employees excluding the Fire Department was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote 5-0.

Council Member Hodge made a motion to add two items to the agenda. The motion was seconded by Council Member Roth; motion carried unanimously. Vote: 5-0.

J. Contracts/Agreements

1. IGA – Service Delivery Strategy

Mayor Santini stated at the last City Council meeting, the City Council approved him to sign the Bartow County and the local municipalities Service Delivery Strategy (SDS) application to the Department of Community Affairs (DCA) which was due on February 28th. In case there are any questions from DCA or changes that are agreed to by Bartow County and the local municipalities, it is recommended that an SDS Extension is submitted which provides a 6 month extension. This extension is a backup in case changes are made to the original submitted SDS form and is recommended for your approval and the Mayor's signature.

The added item of a Resolution from Bartow County confirms his actions from the January 18, 2018 meeting with the approval of the IGA Service Delivery Strategy. The Mayor stated he would sign the Resolution tonight and wait on the agreement and sign it if needed.

A motion to approve both the IGA Service Delivery Strategy and Resolution was made by Council Member Stepp and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0.

Sam Grove, City Manager stated the second added item is a Resolution from State Representative Powell, House Resolution 158, which requires the State to spend funds for the

purpose for which they have been collected.

Motion to approve the Resolution was made by Council Member Stepp and seconded by Council Member Roth. Motion carried unanimously. Vote: 5-0.

Resolution No 05-18

WHEREAS, pursuant to the provisions of O.C.G.A 36-70-20 the County of Bartow and the cities of Adairsville, Cartersville, Emerson, Euharlee, Kingston, Taylorsville, and White have agreed upon the services to be mutually and individually provided the citizens within Bartow County; and

WHEREAS, the County of Bartow and the Cities of Adairsville, Cartersville, Emerson, Euharlee, Kingston, Taylorsville, and White have mutually agreed to the services as outlined within the Service Delivery Strategy; and

WHEREAS, these agreements are codified within the Service Delivery Strategy as submitted and by the State of Georgia;

THEREFORE, the County of Bartow and the cities of Adairsville, Cartersville, Emerson, Euharlee, Kingston, Taylorsville, and White do hereby adopt this 2018 update to the Service Delivery Strategy;

AND THEREFORE, the County of Bartow and the cities Adairsville, Cartersville, Emerson, Euharlee, Kingston, Taylorsville, and White do hereby authorize the Chief Official of each local government to sign and certify its adoption.

So agreed by signature of the above-named local governments.

So agreed this 1st day of February 2018.

City of Cartersville

**By: _____
Matt Santini, Mayor**

**Attest: _____
Meredith Ulmer, City Clerk**

Mayor Santini asked if there was anyone who would like to speak before Council.

Simultaneously, Ms. Megan Humphries and Ms. Jane Haigler both residents of North Towne Cartersville came forward to express their concerns about a county gas tank being installed on Douglas St. They each stated they wanted the ability to give their input on future projects, and expressed frustration about the current situation.

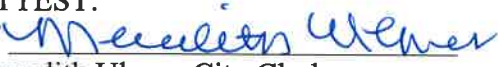
Eric Johnson, Field Representative for Congressman Barry Loudermilk came forward to state the services provided by the Loudermilk field offices. Mr. Johnson went over the locations and encouraged anyone is welcome to express their thoughts at one of their local offices.

A motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 5-0.

Meeting Adjourned

/s/ 
Matthew J. Santini, Mayor

ATTEST:

/s/ 
Meredith Ulmer, City Clerk

