City Council Meeting
10 N. Public Square
January 18, 2018
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Roth.

Pledge of Allegiance led by Council Member Hodge.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Cary Roth, Council Member Ward Three; Calvin Cooley Council Member Ward Four; Gary Fox, Council Member Ward Five; Taff Wren, Council Member Ward Six; Sam Grove, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

II. Regular Agenda

A. Council Meeting Minutes

1. January 4, 2018 City Council Minutes

A motion to approve the January 4, 2018 City Council Meeting Minutes as presented was made by Council Member Cooley and seconded by Council Member Hodge. Motion carried unanimously. Vote 4-0.

B. Proclamations

1. Proclamation – 10 & Under GRPA State Champs

Greg Anderson stated Cartersville Parks and Recreation Department is an agency member of Georgia Parks and Recreation Association. The City's youth all-star teams participate in 5th District tournaments for the opportunity to qualify for State GRPA and an opportunity to vie for a state championship against other Recreation Agencies All-Star teams.

Cartersville sent 3-Football All-Stars teams and the 10 & Under team was one of the teams that travelled to Savannah and won a GRPA State Football Championship. Cartersville Parks and Recreation Department had the Cartersville City Council recognize this "TEAM Championship" for the 10 & Under team and express our gratitude to all the players, coaches and parents for representing the City of Cartersville with great sportsmanship and community pride. Mayor Santini presented the proclamation to the team.

C. Appointments

1. Planning Commission Appointments/Reappointments for Wards 1, 3, 5 and the Mayor.

Randy Mannino, Planning and Development Department Head stated City Councilperson appointments for Wards 1, 3, and 5 will expire 1/31/18. The Mayor's appointment, Lamar Pendley, is willing to serve another two year term which will expire 1/31/20. Travis Popham, the Ward 1 appointment, Lamar Pinson, the Ward 3 appointment, and Greg Culverhouse, the Ward 5 appointment, who will replace Sandra Cline, will have terms expiring 1/31/22. Appointments or re-appointments to the Planning Commission from the Mayor and respective Council Member are recommended.

A motion to approve all recommended appointments and reappointments was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote 4-0.

D. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. Z17-03: Rezoning of Tax parcel ID #C030-0002-028 (Gentilly Blvd). MU (Multi-Use) to OC (Office-Commercial) for the construction of a medical office.

Randy Mannino, Planning & Development Director stated On August 2, 2007, the current Harbin Clinic site, 150 Gentilly Blvd was rezoned from M-U to O-C per Z07-1, to allow for a larger building than that allowed in the MU district. Site plans were approved for a 3-story, 75,000sf building on 10-9-07. Construction was completed in 2008. Harbin Clinic wishes to expand their operations to the West of the current location to include a new building with parking on an approximate 5.3 acre parcel. The applicant, Tilley Properties Inc, is requesting that this parcel be rezoned from M-U to O-C to allow for a multi-story building approximately 34,000 square feet in size. The current zoning, M-U, prohibits buildings larger than 20,000 sq. ft. Staff recommends approval. Planning Commission recommends approval: 6-0

Mayor Santini opened the floor for a public hearing to anyone wishing to speak for or against Z17-03. With no one coming forward Mayor Santini closed the public hearing.

Motion to approve Z17-03 was made by Council Member Fox and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

Petition No. Z17-03

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Tilley Properties. Property is located 150 Gentilly Boulevard, Cartersville, GA. Said property contains 5.3 acres located in the 4th District, 3rd Section, Land Lot 265 as shown on the attached plat Exhibit "A". Property is hereby rezoned from Multi-Use (MU) to Office-Commercial (OC). Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

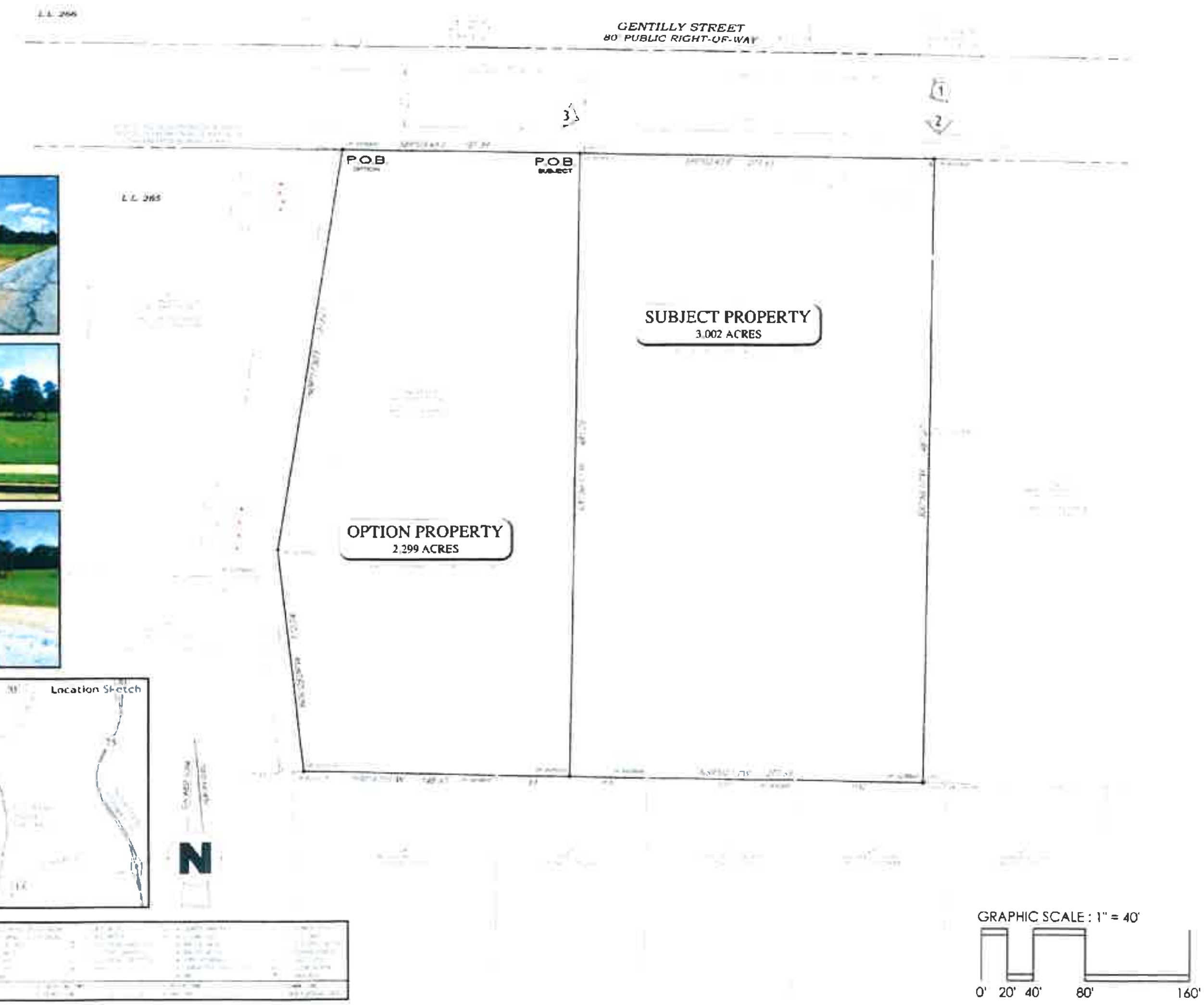
BE IT AND IT IS HEREBY ORDAINED.

First Reading this 21st day of December 2017.
ADOPTED this 4th day of January 2017. Second Reading.

/s/______________________
Matthew J. Santini
Mayor

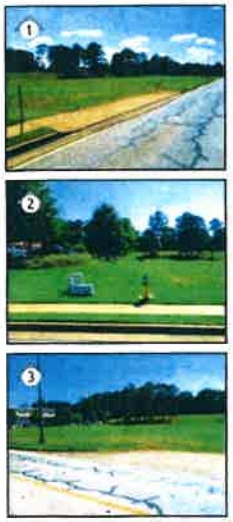
ATTEST:

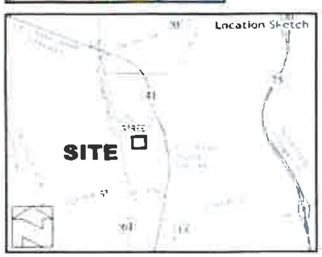
/s/______________________
Meredith Ulmer
City Clerk



LINE TABLE

LINE	BEARING	LENGTH





Legal Description - 3.002 Acres

Legal Description - Option Property - 2.299 Acres

ALTA/NSPS LAND TITLE SURVEY FOR:

HARBIN PROPERTIES, LLC, A GEORGIA LIMITED LIABILITY COMPANY & COMMONWEALTH LAND TITLE INSURANCE COMPANY

LOCATED IN LAND LOT 265,
4TH DISTRICT, 3RD SECTION,
CITY OF CARTERSVILLE, BARTOW COUNTY, GEORGIA

SOUTHLAND ENGINEERING
CIVIL ENGINEERS - LAND SURVEYORS - LAND PLANNERS
114 OLD MILL ROAD, CARTERSVILLE, GA 30120 PH: 770.387.0440 FAX: 770.607.5151

2. T17-01: Text Amendment to the Alcohol Ordinance. Chapter 26, Zoning, Article II- Interpretations and Definitions; Article IX- Commercial District Regulations; and, Article X- Commercial District Regulations.

Mr. Mannino stated The Zoning Ordinance must now be amended to accommodate said use to different non-residential zoning categories. The changes are as follows: Specify such facilities to the H-I, L-I, G-C, O-C, M-U, & DBD districts. Staff recommends approval and Planning Commission recommends approval, (6-0), with the following condition: Brewpubs may be located not less than one hundred yards from the property line of a Daycare Facility. Staff recommends the condition be taken care of through the Alcohol Control Board.

Mayor Santini opened the floor for a public hearing for anyone who wants to come forward to speak for or against T17-01; with no one coming forward Mayor Santini closed the public hearing.

Motion to approve T17-01 was made by Council Member Hodge and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

Ordinance No. 03-18

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville that City of Cartersville Code of Ordinances, Chapter 26. Zoning, Article II- INTERPRETATIONS AND DEFINITIONS, Article IX-COMMERCIAL DISTRICT REGULATIONS and Article X-INDUSTRIAL DISTRICT REGULATIONS are revised as follows:

1.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia that the City of Cartersville Code of Ordinances, CHAPTER 26 ZONING, ARTICLE II- INTERPRETATIONS AND DEFINITIONS Section 2.2.2 DEFINITIONS is hereby amended by adding the following definition; the remaining provisions of Chapter 26 Section 2.2.2 shall remain in full force and effect:

"2.2.2. B
***Brewpub.* Any restaurant in which beer or malt beverages are manufactured or brewed, subject to the requirements of O.C.G.A. § 3-5-35 through § 3-5-38, except package sales do not count towards the required point of alcohol sales at said restaurant."**

2.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia that the City of Cartersville Code of Ordinances, CHAPTER 26 ZONING, ARTICLE IX-COMMERCIAL DISTRICT REGULATIONS Section 9.2.2 is hereby amended by adding the following use; the remaining provisions of Chapter 26 Section 9.2.2 shall remain in full force and effect:

"9.2.2. *Use regulations.* Within the M-U district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.
A. *Permitted uses.* Structures and land may be used for only the following purposes:
- **Brewpub."**

3.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia that the City of Cartersville Code of Ordinances, CHAPTER 26 ZONING, ARTICLE IX-COMMERCIAL DISTRICT REGULATIONS Section 9.4.2 is hereby amended by adding the following use; the remaining provisions of Chapter 26 Section 9.4.2 shall remain in full force and effect:

"9.4.2. *Use regulations.* Within the DBD district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.
A. *Permitted uses.* Structures and land may be used for only the following purposes:
- **Brewpub."**

4.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia that the City of Cartersville Code of Ordinances, CHAPTER 26 ZONING, ARTICLE IX-COMMERCIAL DISTRICT REGULATIONS Section 9.5.2 is hereby amended by adding the following use; the remaining provisions of Chapter 26 Section 9.5.2 shall remain in full force and effect:

"9.5.2. *Use regulations.* Within the O-C district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.
A. *Permitted uses.* Structures and land may be used for only the following purposes:
- **Brewpub."**

5.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia that the City of Cartersville Code of Ordinances, CHAPTER 26 ZONING, ARTICLE IX-COMMERCIAL DISTRICT REGULATIONS Section 9.6.2 is hereby amended by adding the following use; the remaining provisions of Chapter 26 Section 9.6.2 shall remain in full force and effect:

"9.6.2. *Use regulations.* Within the G-C district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.

A. ***Permitted uses.*** **Structures and land may be used for only the following purposes:**
- **Brewpub."**

6.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia that the City of Cartersville Code of Ordinances, CHAPTER 26 ZONING, ARTICLE X-COMMERCIAL DISTRICT REGULATIONS Section 10.1.2 is hereby amended by adding the following use; the remaining provisions of Chapter 26 Section 10.1.2 shall remain in full force and effect:

"10.1.2. ***Use regulations.*** **Within the L-I district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.**

A. ***Permitted uses.*** **Structures and land may be used for only the following purposes:**
- **Brewpub."**

7.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia that the City of Cartersville Code of Ordinances, CHAPTER 26 ZONING, ARTICLE X-COMMERCIAL DISTRICT REGULATIONS Section 10.2.2 is hereby amended by adding the following use; the remaining provisions of Chapter 26 Section 10.2.2 shall remain in full force and effect:

"10.2.2. ***Use regulations.*** **Within the H-I district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.**

A. ***Permitted uses.*** **Structures and land may be used for only the following purposes:**
- **Brewpub."**

8.

The remaining provisions of all sections stated are to remain as is and the additional uses herein are to be made part of the permitted uses in sections stated, which are to be re-alphabetized.

9.

It is the intention of the City Council, and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: ____________________
SECOND READING: ____________________

____
MATTHEW J. SANTINI, MAYOR

ATTEST: ____________________
MEREDITH ULMER, CITY CLERK

E. Public Hearing – 1st Reading of Zoning/Annexation Requests

1. Z18-02: Rezoning of 518 N Gilmer St from L-I (Light Industrial) to R-7 (Single Family Residential).

Mr. Mannino stated the applicant/owner wishes to construct a home on the approximately 0.174 acre site that has been vacant since 2010. Despite being rezoned to Light Industrial many years ago, date is undetermined, a house was present until it was demolished in 2010. If granted, the rezoning to R-7 would allow a home appropriate in size for the North Towne area. Changing the zoning would also maintain compliance with the goals and initiatives of the North Towne area outlined in the 2010 Urban Redevelopment Plan. Planning Commission recommends approval: 5-0.

Mayor Santini opened the floor for a public hearing and invited anyone wishing to speak for or against Z18-02 to come forward and with no one coming forward the public hearing was closed.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

Petition No. Z18-02

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Christopher Brock. Property is located at 518 N Gilmer Street. Said property contains 0.174 acres located in the 4th District, 3rd Section, Land Lot 339 as shown on the attached plat Exhibit "A". Property is hereby rezoned from L-I (Light Industrial) to R-7 (Single Family Residential with 7,000 square foot lot minimum). Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this January 18, 2018.
ADOPTED this the day of. Second Reading.

/s/______________________
Matthew J. Santini
Mayor

ATTEST:

/s/______________________
Meredith Ulmer
City Clerk

F. Contracts/Agreements

1. Service Delivery Strategy Extension Request

Sam Grove, City Manager stated the deadline for submittal of a Service Delivery Strategy to the Georgia Department of Community Affairs (DCA) is February 28, 2018. An extension until June 30, 2018 is being requested in order to have the time necessary to receive updates from all jurisdictions within Bartow County. The City requests Council authorize Mayor Santini to sign the Department of Community Affairs Form 4 and Form 5 on behalf of the City of Cartersville.

Motion to approve the Service Delivery Strategy Extension Request was made by Council Member Cooley and seconded by Council Member Fox. Motion carried unanimously. Vote: 4-0.

G. Resolutions

1. Intent to Finance Resolution

Bob Jones, Water Department Head stated the City passed an Intent to Finance Resolution on June 2, 2016 to allow the refunding of money spent on certain capital improvement projects prior to issuing debt. Due to the change in Council, time and list of projects, it is necessary to reconsider the resolution.

Approval of the resolution will allow the Water Department to move up the schedule of stabilizing the building foundation for High Service Pump Building Number 2 HSPB #2. If approved, the project will be advertised for bid in late January and construction would hopefully start in March.

A motion to approve the Intent to Finance Resolution was made by Council Member Hodge and seconded by Council Member Roth. Motion carried unanimously. Vote 4-0.

Resolution No.02-18

OFFICIAL INTENT RESOLUTION

WHEREAS, the City of Cartersville, Georgia (the "City") expects to issue tax-exempt obligations in one or more series (collectively the "Obligations") in an aggregate principal amount not presently expected to exceed $60,000,000 to finance the costs of acquiring, constructing, and installing various capital improvements to the City's water and sewer system (the "Project"); and

WHEREAS, the City has used or will use, before the issuance of the Obligations, moneys from any or all of its General Fund, and Water and Sewer System Fund (collectively the "Funds") to pay expenditures related to the Project and reasonably expects that a portion of the proceeds of the Obligations will be used to reimburse each such fund for these expenditures; and

WHEREAS, Treasury Regulation Section 1.150-2 requires the City to declare its intent to cause the proceeds of the Obligations to be used to reimburse the City for moneys from any or all of the Funds that were or will hereafter be used to pay expenditures related to the Project;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cartersville, Georgia and it is hereby resolved by authority of the same, as follows:

1. The City declares its intent to cause the proceeds of the Obligations to be used to reimburse the City for moneys from any or all of the Funds that were or will hereafter be used to pay expenditures related to the Project.

2. This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED this 18th day of January 2018.

/s/ ____________________________
Matthew J. Santini, Mayor

Attest:

/s/ ________________________
Meredith Ulmer
City Clerk

H. Bid Award/Purchases

1. Distribution & Collection System Material Restock

Mr. Jones stated the Distribution and Collection Division needs to restock various meter setting and repair material that has been depleted during the past year. Bids were received from the following three vendors: Kendall Supply $6,883.50; Core & Main $7,734.40; Ferguson Waterworks $7,760.55. Mr. Jones recommended approval of the Kendall Supply quote in the amount of $6,883.50. This is a budgeted item and will be paid through account Maintenance to Meters and Settings account.

A motion to approve the Distribution & Collection System Material Restock was made by Council Member Cooley and seconded by Council Member Hodge. Motion carried unanimously. Vote 4-0.

2. Water Tank Cleaning and Inspection

Mr. Jones stated quotes were requested from three vendors for in service underwater storage tank inspection and cleaning. This is done on a regular basis to assess and maintain our four water storage tanks in the distribution system. The cleaning step is critical this year in advance of installing tank mixers in the AB Tank and Center Road Tank. If not clean, the mixers will suspend sediment in the tanks which will cause water quality issues. The following quotes were received: SE Diving Services, LLC $14,100.00; Underwater Marine Services, LLC $18,900.00; Pittsburg Tank & Tower Group $40,500.00. Mr. Jones recommended approval of the SE Diving Service, LLC quote in the amount of $14,100.00. This is a budgeted item and will be paid through account 505.3320.52.2380 – Maintenance to Mains.

A motion to approve SE Diving Service in the amount of $14,100.00 was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote 4-0.

3. Water Storage Tank Mixers

Mr. Jones stated thermal stratification in water storage tanks is common and leads to reduced water quality and taste/odor complaints. While it is not a regulatory issue, the Water Department needs to begin installing tank mixers to combat stratification and the THM formation it promotes. Bids were requested from the two major tank mixing equipment companies for all necessary equipment and installation for one five million gallon and one three million gallon tank. The first tanks which will receive mixers are the Anheuser Busch Tank and the High Pressure System Tank located on Center Road. The bids received were as follows: Southeastern Tank / Medora Grid Bee Mixers $23,728.00 and USGI Solutions/ Pax Water Technologies Mixers $89,900.00.

Mr. Jones recommended approval of the Southeastern Tank / Medora bid in the amount of $23,728.00. This project is a budgeted item which will be paid through the following two accounts: AB Tank Mixing Account and the Center Road Tank Mixing Account.

A motion to approve purchase of water storage tank mixers was made by Council Member Fox and seconded by Council Member Cooley. Motion carried unanimously. Vote 4-0.

4. Commercial Mowers for Grounds Crew

Tommy Sanders, Public Works Department Head stated the City obtained three local bids for a 60" riding and 36" walk-behind mower. The low bidder was Ag Pro providing prices on John Deere mowers for a total of $14,574.99 for the two mowers.

Public Works recommends an award to the low bidder. These mowers will replace a 2000 and 2001 model mower, this is a budgeted lease pool purchase item.

A motion to approve the purchase of Commercial Mowers for the Grounds Crew from Ag Pro was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote 4-0.

5. Barracuda Mail Archive Yearly Support

Dan Porta, Assistant City Manager stated the annual maintenance for the City's email archive with Barracuda is due in the amount of $7,716.00. The email archive provides archiving of emails for 5 years as required by Georgia law. Mr. Porta recommended approval of this invoice.

Motion to approve the payment for the Barracuda Mail Archive Yearly Support in the amount of $7,716.00 was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

6. Payment for Snow/Ice Storm Assistance

Don Hassebrock, Electric Department Head stated due to the severity of the snow/ice storm that occurred on December 8, 2017, the Electric Department knew we could not restore power within 24 hours and asked for assistance. The Cities of Calhoun, Griffin, and Newnan as well as Trees Unlimited assisted our city. The total invoices were $58,992.30. Mr. Hassebrock asked Council to approve the payment of the invoices totaling $58,992.30. This is not a budgeted item, but the Electric Department typically uses revenue accrued from previous years to pay for this assistance.

Motion to approve payment for the Snow/Ice Storm Assistance was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

7. Bid 17-011 Dellinger Park Entrance Sign Base and Columns

Greg Anderson, Parks and Recreation Department Head stated all required documentation was received the bid. Mr. Anderson recommended the low bid in the amount of $31,365.00 from Steve Dutton Masonry. This project is funded by a GO Bond. Mr. Anderson requested Mayor Santini be authorized to sign all related documents.

Motion to approve Bid17-011 was made by Council Member Roth and seconded by Council Member Fox. Motion carried unanimously. Vote: 4-0.

8. Bid 17-014 Dellinger Shelter Area Drive and Sidewalks

Mr. Anderson stated bid documents for Bid 17-014, Dellinger Park Shelter Area Concrete Drive and Sidewalks were legally advertised and distributed. This project consists of forming/pouring/finishing concrete drive and sidewalks for the new covered pavilions. Cartersville Parks and Recreation Department will be providing the concrete for this project. Covered pavilions replacement is a GO Bond project, plus it will be partly funded with a $100,000.00 Land, Water Conservation Fund grant.

All required documentation was received. Mr. Anderson recommended the low bid in the amount of $6,300.00 from Elements of Construction, Inc. and requested Mayor Santini be authorized to sign all related documents.

Motion to approve Elements of Construction for Bid17-014 was made by Council Member Hodge and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

I. Change Order

1. Leake Mounds Trail

Mr. Anderson stated this request is for 2 areas of the Leake Mounds – Etowah RiverWalk Trail construction project. The first area is the entrance to the trailhead from State Highway 113/61. GADOT requires a minimum 25' turning radius at the entrance to the trailhead. Costs for entrance modification is referenced in Contract Modification #6, total amount of $9,848.42, from Lewallen Construction.

The second area requiring contract modification is the pedestrian bridge. Costs for this is referenced in Contract Modification #5 in the amount of $30,035.74 from Lewallen Construction. This change is required because of additional helical piers and an increase in size of the abutments.

There are additional testing costs for the pedestrian bridge from NOVA through Southland Engineering in the amount of $7,252.40. Mr. Anderson recommended acceptance of Contract Modification #5 & #6, from Lewallen Construction totaling $39,884.16, the Change-Order request from Southland Engineering in amount of $7,252.40 and request Mayor Santini be allowed to sign all related documents.

Motion to approve the change orders for the Leake Mounds Trail – Etowah River Walk Trail was made by Council Member Roth and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

J. Contracts/Agreements

1. Anheuser Busch

Keith Lovell, City Attorney stated this contract is for operations and maintenance of their biogas line under the interstate. The City will be reimbursed for their costs.

Motion to approve the Anheuser Busch contract subject to approval of the Gas Department Head, City Manager and City Attorney was made by Council Member Hodge and seconded by Council Member Fox. Motion carried unanimously. Vote: 4-0.

K. Other

1. Monroe County Taxes

Gary Riggs, Gas Department Head stated the attached bill in the amount of $6,464.33, is for our gas in storage in Monroe County. Mr. Riggs recommended Council approval of this item.

Motion to approve payment of the Monroe County Taxes was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

2. State Fire Marshall Letter Authorization

Chief Scott Carter stated he respectfully requests authorization for Mayor to sign a letter to the Georgia State Fire Marshal. This letter verifies the request of our City to have our Fire Marshal and Assistant Fire Marshal deputized for fire scene investigations. This is an annual process that will occur the first Tuesday in February at the State Capitol during Firefighter Recognition Day. Our staff has been deputized each year since 2009. The Georgia Fire Marshal's office has changed procedures this year resulting in the need for this letter. Your positive consideration is appreciated.

Motion to approve the State Fire Marshall Letter Authorization was made by Council Member Roth and seconded by Council Member Hodge. Motion carried unanimously. Vote: 4-0.

L. Bid Award/Purchases

1. Tower Truck Repair, by City Garage

Chief Carter stated work to be done by City Garage includes extensive engine repair, brakes and tires on vehicle #414 Tower Truck in the amount up to and not to exceed $21,000.00. This is a budgeted item in vehicle maintenance.

Motion to approve the Tower Truck Repair by the City Garage was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

Council Member Hodge made a motion to add 3 items to the agenda. The motion was seconded by Council Member Cooley and carried unanimously. Vote: 4-0.

Added Items:

1. Green Energy Certificates

Mr. Hassebrock stated green energy certificates are provided by Sterling Planet. Rates to purchase the certificates is increasing soon, but the current has been extended for 14 days to allow Aquafil to purchase the green energy certificates at the current price. Mr. Hassebrock requested the purchase be approved tonight in order to sell the certificates to Aquafil at the lower rate before the extension ends.

Motion to approve the purchase of the Green Energy Certificates from Sterling Planet for Aquafil was made by Council Member Fox and seconded by Council Member Roth. Motion carried unanimously. Vote: 4-0.

2. The Mercer Group Contract

Mr. Lovell stated he recommended approval of a contract for $18,000 with The Mercer Group in order for them to provide services to the City. The Mercer Group will work to find City Manager candidates to be interviewed prior to the current City Manager's retirement.

Motion to approve the contract with The Mercer Group was made by Council Member Hodge and seconded by Council Member Cooley. Motion carried unanimously. Vote: 4-0.

3. City Charter Amendment

Mr. Lovell stated the City is recommended a Charter Amendment to change the position of City Manager to a contract employee. If this change is approved it will be advertised to meet all legal requirements.

Motion to approve the advertisement of amending the City Charter was made by Council Member Cooley and seconded by Council Member Roth. Motion carried unanimously. Vote:4-0.

M. Monthly Financial Statement

1. November 2017 Financial Report

Tom Rhinehart, Finance Department Head gave an overview of the monthly budget comparing November 2017 to November 2016.

A motion to adjourn the meeting was made by Council Member Cooley and needing no second. Motion carried unanimously. Vote: 4-0.

Meeting Adjourned

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Meredith Ulmer

Meredith Ulmer
City Clerk