



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCILPERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Calvin Cooley
Taff Wren
Jayce Stepp
Louis Tonsmeire, Sr.

AGENDA

Council Chamber, Third Floor of City Hall– 7:00
PM – 12/21/2017
Work Session – 6:00 PM

CITY MANAGER:
Sam Grove

CITY ATTORNEY:
David Archer

CITY CLERK:
Meredith Ulmer

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda

A. Council Meeting Minutes

1. December 7, 2017 (Pages 1 - 11)

[Attachments](#)

B. Proclamations

1. Proclamation - 12 & Under GRPA State Champs (Pages 12 - 13)

[Attachments](#)

C. Appointments

1. Convention and Visitors Bureau (Page 14)

[Attachments](#)

2. Bartow-Cartersville Second Joint Development Authority (Page 15)

[Attachments](#)

D. Second Reading of Ordinances

1. Amendment to Building Permit Ordinance (Page 16 - 18)

[Attachments](#)

E. Bid Award/Purchases

1. New World Software Annual Maintenance Invoice (Pages 19 - 21)

[Attachments](#)

2. Transformer Purchase (Pages 22 - 27)

[Attachments](#)

3. Sugar Valley Road Bridge Repair (Pages 28 - 29)

[Attachments](#)

F. Contracts/Agreements

1. Lose & Associates - Construction Administration Services (Pages 30 - 32)

[Attachments](#)

2. November 7 General Election Invoice (Pages 33 - 37)

[Attachments](#)

G. Public Hearing - 1st Reading of Zoning/Annexation Requests

1. Z17-03: Rezoning of Tax parcel ID #C030-0002-028 (Gentilly Blvd). MU (Multi-Use) to OC (Office-Commercial) for the construction of a medical office. (Pages 38 - 40)

[Attachments](#)

2. T17-01: Text Amendment to the Alcohol Ordinance. Chapter 26, Zoning, Article II- Interpretations and Definitions; Article IX- Commercial District Regulations; and, Article X- Commercial District Regulations. (Pages 41 - 44)

[Attachments](#)

H. Monthly Financial Statement

1. October 2017 Financial Report (Pages 45 - 49)

[Attachments](#)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.



City of Cartersville

City Council Meeting
12/21/2017 7:00:00 PM
December 7, 2017

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	The December 7, 2017 minutes have been attached for your review and approval.
City Manager's Remarks:	Minutes for the December 7, 2017 City Council Meeting are recommended for City Council approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
10 N. Public Square
December 7, 2017
8:00 AM. – Work Session
9:00 AM. – Council Meeting

I. Opening Meeting

Invocation by Council Member Tonsmeire.

Pledge of Allegiance led by Council Member Wren.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Calvin Cooley Council Member Ward Four; Dianne Tate, Council Member Ward Five; Taff Wren, Council Member Ward Six; Sam Grove, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

II. Regular Agenda

A. Council Meeting Minutes

1. November 16, 2017 City Council Minutes

A motion to approve the November 16, 2017 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

B. Appointments

1. Appointment and Swearing in of Assistant Municipal Court Judge and Municipal Court Judge

Council Member Wren made a motion to reappoint Jay Choate as Assistant Municipal Court Judge and Harry White as Municipal Court Judge. The motion was seconded by Council Member Hodge. Motion carried unanimously. Vote: 6-0.

Mr. Choate and Mr. White were sworn in by the City Clerk.

3. Development Authority of Cartersville

City Manager Sam Grove stated the Terms for Development Authority of Cartersville members Tommy Strickland, Walter Mahone and Ralph "Sonny" Miller will expire on January 6, 2018. Each of these members have agreed to continue serving if reappointed by Council. Their new term would expire on January 6, 2022.

Council Member Tonsmeire made a motion to approve the reappointments of Tommy Strickland, Walter Mahone and Ralph “Sonny” Miller to the Development Authority of Cartersville. The motion was seconded by Council Member Hodge, and the motion carried unanimously. Vote: 6-0.

C. Commendation/Recognition

1. Daneise Archer Historic Preservation Commission Recognition

Council Member Tate acknowledged the accomplishments, hard work and years served by Daneise Archer. Ms. Archer served 15 years on the City Historic Preservation Commission. Mayor Santini and Council Member Tate awarded Ms. Archer for her dedicated service.

D. Second Reading of Ordinances

1. Alcohol Ordinance Amendment New Year’s Sunday Sales

Randy Mannino, Planning and Development Department Head stated the ordinance would allow business owners with an alcohol pouring license, without a Sunday Sales license, the opportunity to apply for a permit free of charge to serve alcohol on Sunday, New Year’s Eve. Each business would have to submit a qualified 3rd Quarter Report signifying their food sales are over 50% of their gross receipts which is a State requirement for Sunday Alcohol Sales. There are currently 8 pouring establishments within the City that may qualify. This ordinance was recommended unanimously by the Alcohol Control Board.

A motion to approve the Alcohol Ordinance Amendment for New Year’s Sunday Sales was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried with a of vote 4-2. Council Member Stepp and Council Member Hodge were in opposition.

ORDINANCE NO. 35-17

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the City of Cartersville Code of Ordinances, **CHAPTER 4 – ALCOHOLIC BEVERAGES, ARTICLE II. – LICENSING REQUIREMENTS, DIVISION 1. – GENERALLY. SEC. 4-36- 4-49. – RESERVED** is hereby amended by deleting said section it in its entirety and replacing it as follows:

Sec. 4-36. – New Year’s Eve.

- (1) When New Year’s Eve is on a Sunday, licensed establishments may apply for a special pouring license upon compliance with the following conditions:
 - (a) The establishment’s third quarter profits for the current year indicate that they had over fifty (50%) percent in food sales.
- (2) The conditions of the permit shall be as follows:

- (a) Hours for consumption on the premises shall be from 12:30 pm Sunday to 1:30 am on Monday.
- (b) No alcohol is allowed to be open in containers or on tables or other areas of the premises after 2:00 am Monday.
- (c) The establishment must have submitted third quarter reports and said reports must verifiably indicate that food sales were over fifty (50%) percent of sales.
- (d) The establishment cannot have been cited or charged with selling to a minor within the then current year.
- (e) All other requirements of the City of Cartersville Code shall be met.
- (f) There is no fee for said permit.

2.

Sections 4-37 through 4-49 are reserved. -

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: November 16, 2017

SECOND READING: December 7, 2017

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

E. Resolutions

1. February 15th Council Meeting Date Change

Mr. Grove requested that the February 15, 2018 Council Meeting be changed to Tuesday, February 13, 2018 because City Council Members will be at Georgia Municipal Association training.

Motion to approve the Resolution changing the City Council date of February 15, 2018 to February 13, 2018 was made by Council Member Stepp and seconded by Council Member Cooley. Motion carried unanimously. Vote: 6-0.

F. Contracts/Agreements

1. Renewal of Probation Services

Keith Lovell, City Attorney stated he recommended the renewal contract for the City's service contract with Professional Probation Services for probation services offered through the Municipal Court. The Chief Judge, Harry B. White, and the City Attorney have approved of said contract. It is requested Council approval the contract with Profession Probation Services.

Motion to approve the contract for probation services with Professional Probation Services was made by Council member Cooley and seconded by Council Member Tate. Motion carried unanimously. Vote: 6-0.

2. Joint Consent Agreement

Gary Riggs, Gas Department Head presented the Consent Agreement for the Floyd County County-Wide Safety Plan. Mr. Riggs recommended Council approval of this agreement and authorization for the Mayor and City Clerk to sign the agreement.

A motion to approve Gas Department Joint Consent Agreement was made by Council Member Tonsmeire and seconded by Council Member Wren. Motion carried unanimously. Vote 6-0.

Council Member Tonsmeire made motion to add items to the agenda, and the motion was seconded by Council Member Tate. Motion carried unanimously. Vote: 6-0.

G. Other

1. Utilities Protection Center 2018 Annual Membership Fee

Mr. Riggs stated the Gas Department is required by State Law to be a member of the Utilities Protection Center (UPC). This is the annual membership dues invoice in the amount of \$9,714.69. Mr. Riggs recommended Council approval of this invoice.

Council Member Hodge made a motion to approve to the membership dues invoice for the UPC. The motion was seconded by Council Member Tonsmeire and carried unanimously. Vote: 6-0.

2. Bienville Parish Taxes

Mr. Riggs stated he is requesting approval for the payment a tax bill, in the amount of \$5,782.95. The tax bill is for property taxes on the gas the City has in storage in Bienville Parish. Mr. Riggs recommended Council approval of this amount.

Motion to approve the payment of the tax bill to Bieville Parish in the amount of \$5,782.95 was made by Council Member Tonsmeire and seconded by Council Member Cooley. Motion carried unanimously. Vote: 6-0.

3. GDOT Southeast Rome Bypass

Mr. Riggs stated Georgia Department of Transportation (GDOT) wants to purchase 9/10 of an acre of City property for an easement for the construction of the Southeast Rome Bypass in the amount of \$5,500.00. It is recommended for Council approval of this item.

Council Member Tonsmeire made a motion to approve the sale of City property to GDOT, and Council Member Cooley seconded. Motion carried unanimously. Vote: 6-0.

4. Floyd County Property Tax

Mr. Riggs stated the City has a tax bill from Floyd County in the amount of \$6,845.86 for Cartersville facilities located in Floyd County. Payment of this invoice is recommended.

Motion to approve the payment of property tax to Floyd County in the amount of \$6,845.86 was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote: 6-0.

Added Item:

Mr. Riggs stated he would like to request Council approval for an appraisal needed in order for the City to purchase some property. It costs \$4,000 and the company recommended can complete the appraisal under 30 days.

Motion to approve the appraisal was made by Council member Tonsmeire and seconded by Council member Cooley. Motion carried unanimously. Vote: 6-0.

H. Change Order

1. HSPS No. 2 Throttling Valve

Bob Jones, Water Department Head stated on June 6, 2016 Council approved a design services bid for Wiedeman and Singleton Engineers (WSE) to stabilize the Number 2 High Service Pump Building Number 2 foundation. The approved amount was \$271,425.00.

During design of this project the Water Department began experiencing intermittent operational problems with the Number 3 High Service Pump throttling valve. The valve was rebuilt which repaired the problem for a short period of time. The valve failed again. Rather than continue to dump money into a 25 year old valve for which manufacturer support is closing, City Water asked WSE to design a new throttling valve to be installed during reinstallation of pipe. In order to properly design and specify a new valve WSE has requested additional funds in the amount of \$19,210.40.

Mr. Jones stated he believes this work is needed and their request is reasonable considering the change in scope. Mr. Jones recommended the requested amount be added to the

existing WSE contract for incorporation into the larger project. This is a budgeted item and will be paid from account: HSPB #2 Stabilization.

Motion to approve the requested amount of \$19,210.40 for Wiedeman and Singleton Engineers to design a new throttling valve to be installed during reinstallation of pipe was made by Council Member Cooley and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote: 6-0.

Added Item:

Mr. Jones stated it has been discovered there are several manholes in dire need of repair and/or replacement. It would be best to complete this task before the end of year in order to prevent Southern Yard Dyers from shutting down during normal hours. It is recommended to pay for a holiday premium in order to work while the business is closed. Mr. Jones requested a not to exceed amount relative to what Council thinks would be best, but would of course get the lowest price possible for the work.

Council Member Tate made a motion to approve a not to exceed amount of \$50,000 to the Water Department in order to accomplish the repair and maintenance of manholes near Southern Yard Dyers. The motion was seconded by Council Member Tonsmeire and the motion carried unanimously. Vote: 6-0.

I. Bid Award/Purchases

1. Truck Shed Expansion

Derek Hampton, Assistant Electric Department Head stated the Electric Department needs to build an addition onto the Department's existing truck shed to keep some City vehicles and equipment out of the weather. Mr. Hampton requested for bids on the City website and received 4 bids. The low bidder was AB Construction & Development, LLC with a bid of \$51,351. AB Construction & Development, LLC have been in business for approximately a year and a half and have not done any comparable projects. Because of these reasons, the Electric Department would like to request Council approve the second lowest bidder: Womack, Lewis & Smith with a bid of \$55,849.00. The Electric Department would also request Council preapprove City Attorney, Keith Lovell to finalize the contract with Womack, Lewis and Smith.

A motion to approve the Truck Shed Expansion for the Electric Department was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote: 6-0.

2. Cogsdale Software Maintenance Invoice

Tom Rhinehart, Finance Department Head stated the annual Cogsdale software maintenance invoice has been received in the amount of \$72,249.53. It represents an increase of about 5.0% from last year's invoice and will cover the increasing cost that Cogsdale has to pass on to its customers for providing support service and on-going product improvements. Mr.

Rhinehart stated he was assured by Cogsdale that all of their clients have had an increase of the 5.0% and that they are striving to constantly improve the level of support service they provide to existing customers. This invoice was a 5% increase versus a 2.71% increase for last year, but again Cogsdale offered reassurance they are doing everything they can to keep the cost down. This is a budgeted item and is recommended for approval of the Cogsdale invoice for payment in the amount of \$72,249.53.

A motion to approve the Cogsdale invoice for payment in the amount of \$72,249.53 was made by Council Member Tate and seconded by Council Member Cooley. Motion carried unanimously. Vote:6-0.

3. Street Sweeper

Tommy Sanders, Public Works Department Head stated the Stormwater Division of Public Works is requesting the purchase of a new street sweeper to replace an aging street sweeper that has exceeded its viable life expectancy. This Crosswind Single Engine Regenerative Air Sweeper is made by Elgin and will be mounted on a 2018 Freightliner chassis. Public Works recommended the purchase of this street sweeper from Environmental Products-Georgia via a State contract of \$234,940.00. This is a budgeted item.

Council Member Tonsmeire made a motion to approve the purchase of a Street Sweeper from Environmental Products-Georgia via a State Contract in the amount of \$234,940.00. Motion was seconded by Council Member Cooley. Motion carried unanimously. Vote 6-0.

4. Bid 17-012 – Dellinger Tennis Covered Pavilion

James Gordy, Assistant Parks and Recreation Director stated Bid 17-012 Dellinger Park Tennis Covered Pavilion Construction was legally advertised on the City website and a bid document was emailed to 8 local contractors. The City received 2 bids and have received 2 outstanding references for the low bidder. Parks and Recreation recommended the low bid of \$48,041.00 which includes the metal standing seam roof from AB Construction and Development, LLC, Dallas GA. Parks and Recreation requested permission for Mayor Santini to sign any and all related documents. This project is budgeted and funded by GO Bonds.

Motion to approve Bid 17-02 Dellinger Tennis Covered Pavilion and allow Mayor Santini to sign any and all related documents was made by Council Member Tonsmeire. Motion was seconded by Council Member Stepp, and carried unanimously. Vote: 6-0.

5. Bid 17-012 Aubrey St. Pool Fencing

Mr. Gordy stated Bid 17-013 was legally advertised and a bid document was emailed to 2 local contractors. This project is for fencing around the new Aubrey St. bathhouse, pool and splash pad. It was recommended to the low bid: Bartow Fence Company in the amount of \$13,433.67. It was also requested that Mayor Santini be approved to sign any and all related documents. This is budgeted item and will be funded by GO Bond.

Motion to approve Bid17-012 Aubrey St. Pool Fencing and allow Mayor Santini to sign any all related documents was made by Council Member Cooley. Motion was seconded by Council Member Tate. Vote carried unanimously. Vote: 6-0.

6. Guardrail Repair

Dan Porta, Assistant City Manager stated on November 8th, an individual had an accident on N. Erwin Street adjacent to the Oak Hill Cemetery that damaged the guardrail along the right of way. The cost to repair the damaged guardrail is \$5,168.64 and the other party's insurance has been contacted and has taken responsibility for the repair costs. Mr. Porta recommended approval of this repair quote that will be reimbursed by the other party's insurance.

Motion to approve the Guardrail repair quote in the amount of \$5,168.64 to be reimbursed by the other party's insurance company was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote: 6-0.

7. Firefighters Cancer Insurance

Mr. Porta stated Georgia House Bill 146, which was passed earlier this year, requires municipalities to cover firefighter personnel with lump sum cancer benefits and long-term disability insurance. The City received proposals from three companies to provide the minimum insurance coverage as required by State law. The proposals were Chubb Insurance from Watkins Insurance/Apex Insurance \$14,688.00 per year, GMA - GIRMA \$15,028.00 per year, and Standard Insurance from Peachtree Planning/Standard- estimated \$21,008.00 per year. The Chubb Insurance and GMA-GIRMA proposals have a three-year rate guarantee. Chief Carter has reviewed the two best proposals and stated either proposal would be sufficient as both meet the State mandated coverages. It is recommended for approval of the Chubb Insurance proposal of \$14,688 per year with a three-year rate guarantee.

Council Member Tonsmeire made a motion to approve Chubb Insurance for \$14,688 per year with a three-year rate guarantee. Motion was seconded by Council Member Hodge. Motion carried unanimously. Vote: 6-0.

J. First Reading of Ordinances

1. Amendment to Building Permit Ordinance

Dan Porta, Assistant City Manager stated in June 2017, the City Council approved an amendment to the Building Permit Fee Ordinance. As the City began to apply the new Building Permit Fees with the new CityView Permitting Software, staff noticed that permit fees for remodeling of existing structures was not addressed. The permit fees are being amended to address building remodels and staff recommended approval of the ordinance amendment.

K. Other

1. Donation of Equipment

Mr. Porta stated The Federal Aviation Administration (FAA) has contacted the City in an attempt to donate a motor grader, boring machine and vacuum trailer. The estimated value of the items being donated based on their present condition are: 2000 Case Horizontal Boring Machine for \$8,000; 2001 VT500 Vacuum Trailer for \$8,000; and 1971 Gallon Motor Grader for \$10,000.

City staff has looked at the equipment and recommends approval of these items as the minor costs to get the equipment fully operational outweighs the potential savings from the donated equipment.

Motion to approve the acceptance of the donated items from the FAA was made by Council Member Hodge and seconded by Council Member Wren. Motion carried unanimously. Vote: 6-0.

L. Discussion

1. Discussion of Downtown Development Authority (DDA) Communities Grant

Lillie Read, Downtown Development Manager came forward and stated the Downtown Development Authority (DDA) has received a grant award from Georgia Council for the Arts in the amount of \$5,000 with a requirement of a \$5,000 match from DDA. DDA has the funds from the Business Improvement District (BID) to pay the matching requirement. The funds from the grant are proposed to be used to bring a rotating sculpture walk in the downtown area. The DDA has three locations that they wish to place the sculptures: 1. City Hall – at Cherokee Ave. and N. Public Square 2. Founders Oak parking area and/or 3. In or near Friendship Plaza.

The DDA has a Steering Committee made up of nearby residents, downtown business owners and members at the Booth Western Museum. The committee is working on a proposal for potential artists to see what kind of art sculptures these artists would like to display at the three proposed downtown sites. The goal is to have artists display sculptures on a rotating basis, approximately every 2 years, so new sculptures will be displayed with the goal of attracting visitors to the downtown area. The Steering Committee is using the City of Suwanee as a guideline as they have had this type of program in place for a few years. DDA has released a public art survey to gain input from our citizens on what they think of art in the downtown. This survey is being used to help gather information for the Steering Committee. City Council has been made aware of the grant and potential art sculptures being place in downtown. The estimated timeframe for completion is April 2018.

Mayor Santini asked if there was any additional business that needed to be heard before City Council and Mr. Clay Bennett came forward.

Clay Bennett, of Rockmart GA stated he is the Condominium Association President at 1010 N Tennessee Street in Cartersville, GA. Mr. Bennett expressed his thoughts about previous citations issued to Los Arcos and himself. Mr. Bennett inquired about City Ordinances in regards to dumpster location and screening requirements. Mr. Bennett wanted to know how and when a

screen would be enforced at Los Arcos. Council and staff stated they could not presently give him a definite timeframe, but would have Code Enforcement investigate and enforce City Ordinance. Code Enforcement can determine a timeframe and Council will receive a report update.

Announcements:

Christmas parade is this evening, and pictures with Santa Claus will be available. The City is prepared for the parade and clean up. All efforts are appreciated to keep City streets clean.

After announcements, a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote: 6-0.

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk



City of Cartersville

City Council Meeting
12/21/2017 7:00:00 PM
Proclamation - 12 & Under GRPA State Champs

SubCategory:	Proclamations
Department Name:	Parks and Recreation
Department Summary Recommendation:	Cartersville Parks and Recreation Department is an agency member of Georgia Parks and Recreation Association. Our youth all-star teams participate in 5th District tournaments for the opportunity to qualify for State GRPA and an opportunity to vie for a state championship against other Recreation Agency's All-Star teams. Cartersville sent 3-Football All-Stars teams and the 12 & Under team was one of the teams that travelled to Savannah and won a GRPA State Football Championship. Cartersville Parks and Recreation Department would like to have Cartersville City Council recognize this "TEAM Championship" for the 12 & Under team and express our gratitude to all the players, coaches and parents for representing the City of Cartersville with great sportsmanship and community pride.
City Manager's Remarks:	This is a ceremonial item to recognize the 12 & Under champs.
Financial/Budget Certification:	
Legal:	
Associated Information:	



CITY of CARTERSVILLE

Proclamation

WHEREAS, the Cartersville 12 & Under All-Star Football Team went undefeated in their season; and

WHEREAS, their wins included 2 Championships, which awarded them the titles of North Georgia 5th District, Georgia Parks and Recreation Association Champions and Georgia Parks and Recreation Class A State Champions; and

WHEREAS, in the GRPA 5th District Tournament, they won 45 - 0 over Gordon County, 28-16 over Calhoun, and 36 - 0 over Dalton in the Championship Game; and

WHEREAS, they traveled to Savannah for the GRPA State Tournament to play the South Georgia GRPA Champions and won against the Savannah Whippers by 12 - 8; and

WHEREAS, the players on this winning team are Bobby Campbell, Dylan Carver, Tae Cochran, Devan Curtis, Jayden Curtis, Trevor Harris, KJ Johnson, Khristian Landon, Larrion Nash, Braden Pittman, Brayden Pope, McKaiden Reece, Ayden Rodriguez, Stephen Rowser, Luke Surret, Garrett Thomas, Christian Vera, Brelace Williams, Christian Woods and Logan Woods; and

WHEREAS, the Head Coach Adam Williams and the Assistants Lee Miles, Sid Rowser and Brett Williams are to be commended for giving unselfishly of their time and effort in the development of these talented young players.

NOW, THEREFORE, I, Matthew J. Santini, Mayor of the City of Cartersville, along with the City Council, use this means to encourage all residents to acknowledge the outstanding season of the Cartersville 12 & Under All-Star Football Team.

*In Witness whereof I have hereunto set my
hand and caused this seal to be affixed*

Mayor

Attest: _____ City Clerk

December 21, 2017



City of Cartersville

City Council Meeting
12/21/2017 7:00:00 PM
Convention and Visitors Bureau

SubCategory:	Appointments
Department Name:	Administration
Department Summary Recommendation:	Jeff Watkins' current term will expire 12/31/17, but he will continue serving on the CVB Board. Tom Shinall is willing to serve on the CVB Board to replace Kathy Lyles, whose current term expires 12/31/17. The new terms will expire 12/31/19. The re-appointment and appointment are recommended.
City Manager's Remarks:	Appointment of the persons listed above to the CVB, for terms through 12/31/19, is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting
12/21/2017 7:00:00 PM
Bartow-Cartersville Second Joint Development Authority

SubCategory:	Appointments
Department Name:	Administration
Department Summary Recommendation:	Greg Frisbee and Lamar Pendley are willing to continue serving on the Bartow-Cartersville Second Joint Development Authority if Council chooses to reappoint them. Their new term would expire 12/31/21.
City Manager's Remarks:	City Council approval of the reappointments above is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

**City Council Meeting
12/21/2017 7:00:00 PM
Amendment to Building Permit Ordinance**

SubCategory:	Second Reading of Ordinances
Department Name:	Administration
Department Summary Recommendation:	In June, the City Council approved an amendment to the Building Permit Fee ordinance. As we began to apply the new Building Permit Fees with the new CityView Permitting software, we noticed that we did not address permit fees for remodeling of existing structures. Therefore, the permit fees are being amended to address building remodels and we recommend approval of the ordinance amendment.
City Manager's Remarks:	City Council approval of this ordinance is recommended. It remains unchanged since first reading.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance
of the
City of Cartersville, Georgia
Ordinance No.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendment to **CHAPTER 17. PLANNING AND DEVELOPMENT. ARTICLE V. PERMIT FEES.** Section 17-77 – Building Permits in its entirety and replacing it as follows:

Sec. 17-77. – Building Permits.

- (a) The following fees shall be assessed prior to the issuance of a building permit as follows:
 - 1) Moving fee \$100.00
 - 2) Demolition fee \$50.00
 - 3) Fire Sprinkler fee \$100.00
- (b) All other building permit fees are as follows:
 - 1) Residential Building Permit – New Construction - International Code Council (ICC) Rate for Residential Construction as shown in following table dated August 2017, as amended from time to time by the ICC, multiplied by Residential Heated Square Footage multiplied by .0035. Shell only buildings will be calculated as shown less 20%.
 - 2) Commercial Building Permit – New Construction – ICC Rate as shown in the following table dated August 2017, as amended from time to time by the ICC for all Commercial Groups multiplied by Commercial Building Square Footage multiplied by .003. Shell only buildings will be calculated as shown less 20%.
 - 3) Permit Fee for Remodeling of Existing Residential and/or Commercial Buildings will be \$6.50 per \$1,000.00 of valuation/construction costs.

Group (2015 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	233.95	225.89	220.42	211.39	198.92	193.15	204.70	181.63	174.97
A-1 Assembly, theaters, without stage	214.40	206.35	200.88	191.84	179.53	173.76	185.16	162.23	155.58
A-2 Assembly, nightclubs	182.86	177.56	173.06	166.05	156.54	152.22	160.22	141.73	136.94
A-2 Assembly, restaurants, bars, banquet halls	181.86	176.56	171.06	165.05	154.54	151.22	159.22	139.73	135.94
A-3 Assembly, churches	216.47	208.41	202.95	193.91	181.79	176.02	187.23	164.50	157.85
A-3 Assembly, general, community halls, libraries, museums	180.57	172.51	166.04	158.00	144.89	140.11	151.32	127.59	121.94
A-4 Assembly, arenas	213.40	205.35	198.88	190.84	177.53	172.76	184.16	160.23	154.58
B Business	186.69	179.79	173.86	165.19	150.70	145.02	158.70	132.31	126.48
E Educational	197.52	190.73	185.77	177.32	165.32	156.97	171.23	144.39	140.26
F-1 Factory and industrial, moderate hazard	111.86	106.71	100.58	96.68	86.77	82.81	92.61	72.75	68.09
F-2 Factory and industrial, low hazard	110.86	105.71	100.58	95.68	86.77	81.81	91.61	72.75	67.09
H-1 High Hazard, explosives	104.68	99.53	94.40	89.50	80.80	75.84	85.43	66.78	N.P.
H234 High Hazard	104.68	99.53	94.40	89.50	80.80	75.84	85.43	66.78	61.12
H-5 HPM	186.69	179.79	173.86	165.19	150.70	145.02	158.70	132.31	126.48
I-1 Institutional, supervised environment	187.63	181.26	176.01	168.60	155.33	151.11	168.69	139.15	134.82
I-2 Institutional, hospitals	314.17	307.27	301.34	292.67	277.18	N.P.	286.18	258.79	N.P.
I-2 Institutional, nursing homes	217.67	210.77	204.84	196.17	182.68	N.P.	189.68	164.29	N.P.
I-3 Institutional, restrained	212.42	205.52	199.59	190.92	177.93	171.25	184.43	159.54	151.71
I-4 Institutional, day care facilities	187.63	181.26	176.01	168.60	155.33	151.11	168.69	139.15	134.82
M Mercantile	136.25	130.95	125.45	119.44	109.43	106.11	113.60	94.63	90.83
R-1 Residential, hotels	189.35	182.99	177.74	170.33	156.80	152.58	170.42	140.62	136.29
R-2 Residential, multiple family	158.84	152.48	147.23	139.81	127.05	122.83	139.91	110.87	106.54
R-3 Residential, one- and two-family	148.17	144.14	140.42	136.90	131.89	128.41	134.60	123.40	116.15
R-4 Residential, care/assisted living facilities	187.63	181.26	176.01	168.60	155.33	151.11	168.69	139.15	134.82
S-1 Storage, moderate hazard	103.68	98.53	92.40	88.50	78.80	74.84	84.43	64.78	60.12
S-2 Storage, low hazard	102.68	97.53	92.40	87.50	78.80	73.84	83.43	64.78	59.12
U Utility, miscellaneous	80.38	75.90	71.16	67.61	60.99	57.00	64.60	48.23	45.92
N.P. means Not Permitted									

(c) Re-inspection fee of \$25.00 for each site visit.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become effective on December 22, 2017 and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered or alphabetized to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

First Reading this the 7th day of December 2017.

ADOPTED this the 21st day of December 2017.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk



City of Cartersville

City Council Meeting
12/21/2017 7:00:00 PM
New World Software Annual Maintenance Invoice

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	As part of the 2014 SPLOST, Bartow County, Cartersville and other local municipalities selected New World Systems for the public safety software. The new software went "live" in February 2017 and as part of the software agreement, annual maintenance coverage has been agreed to by all users. Prior to using the New World Software, Cartersville Police used USA Software and the Fire Department used Firehouse Software and had paid a couple of thousand dollars more for annual maintenance for these software than the \$34,751.77 for the New World Software maintenance. The 2018 annual maintenance cost to the city by Bartow County for New World Software is recommended for your approval.
City Manager's Remarks:	City Council approval of the New World Software Maintenance agreement is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	

**STEVE TAYLOR, COMMISSIONER
BARTOW COUNTY
P.O. BOX 543
135 W. CHEROKEE AVE., SUITE 251
CARTERSVILLE, GEORIGIA 30120
770-387-5030**

Invoice Date: November 14, 2017

Due Date: December 15, 2017

TO: City of Cartersville
PO Box 1390
Cartersville, GA 30120

Please mail payment
Attn: Alecia Hendrix

To bill for **New World (Tyler Technologies)** maintenance cost for calendar year 2018
City of Cartersville Share (19.3% of \$180,061) \$ 34,751.77

Total Due: \$ 34,751.77

NOV 17 2017



MEMORANDUM

TO: City Managers, City Clerks
 FROM: Peter Olson, County Administrator
 RE: New World (Tyler Technologies) Maintenance Costs for Calendar 2018
 DATE: January 3, 2017

This is an update on the maintenance costs for the New World/Tyler Aegis MSP public safety software. I had previously sent a memo in April of 2016 detailing expected maintenance costs for 2017 calendar year, which were billed to the County in December. That total was \$193,402. Because of the delayed implementation, and because we know that everyone is still paying maintenance on their existing public safety software, we are using SPLOST funds one more time to cover that maintenance cost, which covers calendar year 2017.

We also negotiated a reduction in future maintenance costs as a result of the delays in getting the project implemented. The bill for calendar 2018 maintenance will be \$180,061 rather than \$198,020 (and we will continue to receive similar discounts for the life of the software). That bill will be sent to the County payable December 31, 2017. We will send a bill to each city in late November 2017 to seek your city's share and then we will pay the entire bill.

You will also recall it was agreed this maintenance would be split by SPLOST percentages, which is a very close approximation to the prior maintenance costs each community was already paying on the software that Aegis MSP replaces, and the most logical way to split the costs. Therefore, the bill coming due in late 2017 of \$180,061 will split up as follows:

Bartow County	68.05%	\$122,531.51
Cartersville	19.3%	\$34,751.77
Adairsville	4.64%	\$8,354.83
Euharlee	4.13%	\$7,436.52
Emerson	1.97%	\$3,547.20
Kingston	.955%	\$1,719.58
White	.955%	\$1,718.58

For future planning purposes, the maintenance bill increases by 3% each year.



City of Cartersville

City Council Meeting
12/21/2017 7:00:00 PM
Transformer Purchase

SubCategory:	Bid Award/Purchases
Department Name:	Electric Department
Department Summary Recommendation:	The Electric Department needs to purchase a transformer to replace the one used for Coosa Valley Credit Union. We received four bids (see attached bid tabulation sheet) and are recommending Council approval to purchase the ERMCO transformer from Gresco for \$6,165.00. This is a budgeted item in the FY17-18 Budget.
City Manager's Remarks:	The transformer purchase listed above from Gresco is recommended for City Council approval.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	

Transformer Purchase

The Electric Department needs to purchase a transformer to replenish our stock for the transformer used at Coosa Valley Credit Union.

See the Individual Bid Sheet attachment for the three (3) bids considered.

Transformer Spec: One (1) 150 KVA. High Voltage = 12470GY/7200, Low Voltage = 208/120, Dead Front, Loop Feed, Bayonet fused, Per City of Cartersville Specifications.

<u>Bidder (Supplier)</u>	<u>Manufacturer</u>	<u>Price Of Unit</u>	<u># of Units Needed</u>	<u>Total Purchase Price</u>	<u>Total Ownership Cost (TOC)</u>	<u>Delivery Time</u>	<u>Notes</u>
Gresco	Ermco	\$6,165.00	1	\$6,165.00	\$11,789.00	8 -10 Weeks	Lowest Purchase Price and TOC Cost
Anixter	ABB	\$6,789.50	\$1.00	\$6,789.50	\$12,218.00	20-22 Weeks	
Irby	General Electric	\$7,616.00	1	\$7,616.00	\$13,010.00	9 Weeks	
Eaton Power Systems	Cooper	\$7,980.25	1	\$7,980.25	\$13,074.75	11-13 Weeks	

This is a Budgeted item in the FY17-18 budget.

The Electric Department recommends that council approve the low bid purchase of the Ermco transformer for \$6,165.00.

12/04/17 13:11:54

ERMCO QUOTE

PAGE 1

RE-PRINT

CUSTOMER COPY

QUOTE # 484426-00
QUOTED DATE 12/01/17BILL TO:
GRESKO UTILITY SUPPLY, INC.
1135 RUMBLE ROADSHIP TO:
CITY OF CARTERSVILLE
320 S ERWIN STREETATTN= ACCOUNTS PAYABLE
FORSYTH GA31029

CARTERSVILLE GA30120

DESCRIPTION	PRODUCT NUMBER	QTY	UNIT PRICE
TRANSFORMER LOSS DATA IS BASED ON ANSI C57.12.00:			
LOSS GRT: AVE VOLT% : 100			
NL TEMP BASIS: 85 LL TEMP BASIS: 85			
FOB CARTERSVILLE, GA. FREIGHT PREPAID & ALLOWED.			
LEAD TIME 8-10 WEEKS.			
*QUOTED PER SPECIFICATION FOR THREE-PHASE PAD			
MOUNT TRANSFORMERS MARCH 2006			
-REFERENCE IV.D.: IN ORDER TO MEET THE 6" SPACE			
REQUIREMENT ERMCO WILL PROVIDE TWO(2) ADDITIONAL			
SPADE HOLES.			
-REFERENCE V.C.: IF CLF IS REQUIRED PER PURCHASE			
ORDER PRICING MUST BE ADJUSTED.			

PRICING IS FIRM ON AN ORDER RECEIVED WITHIN			
30 DAYS FROM BID DATE AND SHIPMENT WITHIN			
THE QUOTED THE LEAD TIME			
PRICING IS SUBJECT TO ESCALATION/DESCALATION			
FOR ORDERS PLACED AFTER THE 30 DAY BID VALIDITY			
OR FOR SHIPMENTS DELAYED BEYOND THE QUOTED			
LEADTIME AT THE CUSTOMERS REQUEST. ESCALATION IS			
CALCULATED ON THE DIFFERENCE IN THE ERMCO			
MATERIAL COST FROM TIME OF QUOTE VERSUS			
REQUESTED TIME OF SHIPMENT. THE BASE INDEX FOR			
THIS QUOTE IS 4TH QTR 2017 MATERIAL COSTS. PLEASE			
NOTE:LEADTIME IS SUBJECT TO CHANGE WITHOUT			
NOTICE!!			
LEAD TIME IS 8-10 WEEKS			

ITEM 1
ERMCO 3 PHASE PAD TRANSFORMER 3PH-PAD
ITEM# : 1.00
NL= 271 LL= 1545 IZ=3.800 TL= 1816

OPTIONS BEGIN.....

ERMCO	ERMCO STD 3PH TRANSFORMER
0150	150 KVA
G	GRDY
001G	12470GY/7200 95 BIL
X	H0/X0 GROUND
001	NO TAPS
112	208Y/120
S5	ANSI SPECIFIC K DIM=5.0
L	LOOP FEED
000	ERMCO STD FIXED STUD WELL

1

\$ 6165.00

Toc = \$ 11,789.00

Item # 7



6525 BEST FRIEND RD SUITE 100
NORCROSS, GA 30071

150KVA

www.anixterpowersolutions.com

Phone: 404.691.2605
Fax: 770.798.1309

Quotation: U00525920.02

To: **CITY OF CARTERSVILLE**
ELECTRIC DEPT.
320 SOUTH ERWIN ST
CARTERSVILLE, GA 30120

Attn:
Phone:
Fax:

Issued Date:
Expiration Date: **Jan 04, 2018**

Sales Contact: **Debbie Livengood**
(P) 470.415.5851
(F) 770.852.9461
debbie.livengood@anixter.com

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
1		150KVA 3PH PAD 12470GRDY/7200, 208Y/120, DEAD FRONT, LOOP FEED PER SPEC ABB, NL 289, LL 1420, IMP 3.26 DEL: 20-22 WKS	1	6,789.500	EA	6,789.50

SECTION TOTAL: \$6,789.50

QUOTE TOTAL: \$6,789.50

Special Notes

- 1) All items are In Stock unless otherwise noted.
- 2) All item pricing on this quote is valid for thirty days unless otherwise specified.
- 3) All applicable taxes apply.

For the latest terms & conditions please visit: <https://www.anixterpowersolutions.com/site/legal/purchase-terms.html>

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.



STUART C IRBY BR743 KENNESAW
1025-A COBB INTERNATIONAL PLACE
SUITE A
KENNESAW GA 30152
770-422-1005 Fax 770-427-8455

Quotation

QUOTE DATE	ORDER NUMBER
12/04/17	S010513536
REMIT TO: STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30384	PAGE NO. 1

SOLD TO:
CITY OF CARTERSVILLE
PO BOX 1390
CARTERSVILLE, GA 30120-1390

SHIP TO:
CITY OF CARTERSVILLE
ATTN: ELECTRICAL DEPARTMENT
320 S. ERWIN STREET
CARTERSVILLE, GA 30120-3914

ORDERED BY:

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
129337						James A Narmore	
INSIDE SALESPERSON		REQD DATE		FRGHT ALLWD		SHIP VIA	
Neil Godfrey		12/04/17		Yes			
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UOM	Ext Amt
1EA		1	*GE HG37G70A1 150KVA 3-PH PADMOUNT TRANSFMR HV: 12470GRDY/7200 LV: 208Y/120 VOLTS DEAD FRONT, LOOP FEED, BAYONET FUSED, 16-HOLE SECONDARY SPADES, IFD NL= 261 LL= 1479 * DELIVERY 9 WEEKS A.R.O.			7616.000EA	7616.00
TBC = \$13,010.00							

* This is a quotation *

Prices firm for acceptance within 30 days with the exception of commodity prices which are subject to change daily. Quotation is void if changed. Complete quote must be used unless authorized in writing.

For Terms and Conditions, Please See our website.

Subtotal	7616.00
S&H CHGS	0.00
Sales Tax	0.00
TOTAL	7616.00

** Reprint ** Reprint ** Reprint **

Item # 7

Eaton's Power Systems Division
 Proposal Number: BRDN742109
 Revision 00

Date: December 04, 2017
 Proposal Valid Through: January 03, 2018

Item Details

Item Number: 00001

Customer RFQ Information: Specification: 3PH PAD; Dated: 3/1/2006
 Email: Dated: 11/29/2017

Quantity	Unit Price
1	\$ 7980.25

Lead-time (Per Lead-time definition in Proposal Details):

Product Lead-time (X): 11-13 weeks ex-factory

Optional Approval Drawing Lead-time (Y): 4 weeks plus time for customer review.

Description:

kVA	150 kVA 3 Phase Pad-Mounted Transformer
Temperature Rise	65 degree average winding rise
Cooling Class	ONAN
Insulating fluid	Mineral Oil
Efficiency Standard	DOE 2016
High Voltage	12470GY/7200 Volts, 95 kV BIL
kV Class	15 kV
High Voltage Configuration	Dead Front, Loop Feed
Taps	No Taps
High Voltage Bushings	200 amp Cooper bushing wells (Qty: 6)
Inserts	15 kV, 95 kV BIL Cooper load-break inserts (Qty: 6)
Expulsion fuses	Bayonet fuses (Qty: 3)
Bayonet Holder	Copper Bayonet Fuse Holder (Qty: 3)
Low Voltage	208Y/120 Volts, 30 kV BIL
Low Voltage kV Class	1.2 kV
LV Bushing Arrangement	Staggered
Low Voltage Bushings	5/8" copper stud with 12-hole screw-on spade bushing(s) (Qty: 4)
Bushing Supports	Standard LV Bushing Support Assembly
Cabinet hardware	Penta-head cabinet door bolts
IEEE K-Dimension	Loop feed per IEEE C57.12.34-2015 Figure 16 specific dimensions (without bails)
Coatings	Munsell Green (Munsell 7GY 3.29/1.5) topcoat
Notifications	Additional Nameplate (Outside LV Door)
Notifications	Mr. Ouch Decal Assembly--English
Notifications	Non-PCB decal
Notifications	Stenciling -- 1 line
Gauges & Fittings	Liquid level gauge
Gauges & Fittings	Drain valve (1") with sampler in LV compartment
Gauges & Fittings	Pressure relief device, 35 SCFM
Tank accessories	IEEE standard one-hole ground pads (Qty: 3)
Tank accessories	Ground connectors/lugs (#8 solid - 2/0 stranded) (Qty: 2)
Packaging	Pallet
Cover	Bolted cover

Toc = \$13,074.25

PERFORMANCE DATA:

Target Impedance
 No Load Losses @85 C
 Load Losses @85 C

****Losses are Guaranteed Average****
 3.25 % +/- 7.5%
 93 Watts
 1796 Watts

1319 Lincoln Avenue Waukesha, WI 53186
 Phone: (262) 524-3221 Fax: (770)268-7534 E-Mail: USWA1-UtilityISRSoutheastRegion@Eaton.com

This bid contains protected, proprietary and confidential material that constitutes either (1) trade secrets and (2) commercial or financial information, the disclosure of which would cause substantial competitive harm to Eaton.



City of Cartersville

City Council Meeting
12/21/2017 7:00:00 PM
Sugar Valley Road Bridge Repair

SubCategory:	Bid Award/Purchases
Department Name:	Public Works
Department Summary Recommendation:	Public Works is seeking approval for bridge repairs from Quality Time Construction of Cartersville for a not to exceed price of \$32,000. This work consists of cleaning rust, rewelding bridge joints, and repairing beams that have section loss by welding plates on these areas. Earlier this year, we bid out a bridge replacement at this location and the bids were in excess of \$500,000, which was significantly higher than the budgeted amount in the 2014 SPLOST. We looked at repair instead of replacement as this contractor has specific bridge experience and is someone that has done very high quality work for us in the past. We recommend approval of award to Quality Time Construction for a not to exceed price of \$32,000. Funding will be from 2014 SPLOST.
City Manager's Remarks:	City Council approval of the bid from Quality Time to repair the Sugar Valley Road bridge is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	

QUALITY TIME CONSTRUCTION

PO BOX 1618
CARTERSVILLE, GA 30120
PHONE (770) 548-6843
FAX (770) 334-8073

DATE: December 13, 2017
TO: Darrel Elrod
FAX: 770-387-5697
RE: Quote: Bridge Repair
SENDER: Kathy B. Black: Office Administrator Quality Time Construction
kathy.qtc@att.net

YOU SHOULD RECEIVE 1 PAGE(S) INCLUDING THIS COVER SHEET.
IF YOU DO NOT RECEIVE ALL THE PAGE(S) PLEASE CALL (770) 548-6843.

To: Darrel Elrod c/o City of Cartersville
From: Roger D. Black c/o Quality Time Construction

Description Of Work
Quote: Bridge Repair

- (1) Weld All Joints
- (2) Add Gussets where Needed
- (3) Quality Time to Furnish Labor Only
- (4) City to Furnish Welding Machine and Gas
- (5) City to Furnish all Materials and Misc.
- (6) Approximately To Cost **\$32,000.00**
- (7) Bid Can Be Adjusted

WE APPRECIATE YOUR BUSINESS AT QUALITY TIME CONSTRUCTION!
LET US KNOW OF ANY OTHER NEEDS WE CAN ASSIST YOU WITH.

Roger D. Black
(770) 548-6843



City of Cartersville

City Council Meeting
12/21/2017 7:00:00 PM
Lose & Associates - Construction Administration Services

SubCategory:	Contracts/Agreements
Department Name:	Parks and Recreation
Department Summary Recommendation:	Cartersville Parks and Recreation is currently under contract with Lose and Associates for construction administration services for our current building project, Phase II Recreation Buildings for \$37,500. A letter was requested from Lose & Assoc. stating a per hour charge for specific administration services. I would like to take over construction administrative services for the remainder of these building projects as this would provide cost savings to the City. I recommend approval of Lose and Associates proposed hourly service agreement, with a not to exceed price of \$15,000 and request that Mayor Santini be approved to sign any related documents.
City Manager's Remarks:	City Council approval of the Construction Services Contract listed above is recommended.
Financial/Budget Certification:	This is a budgeted item to be paid for with the GO Parks and Rec Bonds.
Legal:	
Associated Information:	



Member

American Society of
Landscape Architects

American Institute of
Architects

American Society of
Civil Engineers

American Planning
Association

12/5/17

Greg Anderson,
Director of Parks and Recreation

Dellinger Park; 100 Pine Grove Rd.
P.O. Box 1390
Cartersville, Georgia 30120

Dear Greg:

As we begin Phase 2 Construction Administration Services, we wanted to confirm our scope and services for this Phase 2 work. We understand that the City will have a project manager who will perform more regular site visits.

We are happy to provide any services as requested and approved by yourself. These services can include but are not limited to the following:

- Review and approve the contractor's applications for payment
- Review shop drawings and material submittals
- Respond to requests for information
- Review change order requests (both from owner and contractor), etc.
- Attend monthly Owner-Architect-Contractor progress meeting and prepare minutes of the meeting's discussions and findings.
- Perform Inspections
- Prepare Punch list at building completions

We will provide Phase 2 Construction Administration Services on an hourly basis per the attached hourly rate schedule.

The Terms and Conditions per original contract apply to these services.

We thank you for the opportunity to present our services to you and look forward to a successful project.

Sincerely,

Whit Alexander, ASLA, LEED AP
Vice President

Approved by Client:

Signed and dated

Mayor Matthew J. Santini

Title

City Clerk + Seal

If this request is acceptable, please sign and scan back a copy for our records.

Tennessee Offices: 2809 Foster Avenue • Nashville, Tennessee 37210 • Phone: 615-242-0040 • Fax: 615-242-1405
9724 Kingston Pike, Suite 1404 • Knoxville, Tennessee 37922 • Phone: 865-409-1424 • Fax: 615-242-1405
Georgia Office: 220 W Ogan Street, Suite 100 • Lawrenceville, Georgia 30046 • Phone: 770-335-0017 • Fax: 770-335-0397

Item # 9



Professional Services Hourly Rate

Senior Principal/President	\$230.00
Principal I/Vice President.....	\$210.00
Principal II/Vice President	\$190.00
Division Director I, President Emeritus, Associate	\$185.00
Division Director II	\$140.00
Sr. Environmental Biologist	\$125.00
Senior Landscape Architect, Architect, and Engineer	\$120.00
Certified Park & Recreation Specialist.....	\$110.00
Engineer Specialist/Project Coordinator	\$110.00
L A I, Architect I, Engineer I, Project Manager I.....	\$110.00
LA II, Architect II, Engineer II, Project Manager II	\$105.00
Land Planner I, Intern Architect I, Engineer in Training I BIM Specialist, GIS Specialist I, Assistant Graphic Designer I.....	\$90.00
Land Planner II, Intern Architect II, Engineer in Training II GIS Specialist II, Assistant Graphic Designer II.....	\$85.00
Technician	\$70.00
Corporate Controller.....	\$95.00
Marketing Director	\$65.00
Assistant Accounts Manager, Administrative Assistant I	\$45.00
Administrative Assistant II.....	\$35.00

Reimbursable Expenses

Prints	cost
Postage and Shipping	cost
Mileage and Travel Expenses	cost
Copies	cost

NOTE:

All the above-stated fees and expenses are to be billed monthly, and the invoices are due and payable upon receipt. Other reimbursable expenses not shown hereon will be invoiced at our cost plus 10%.

Tennessee Offices: 2808 Foster Avenue • Nashville, Tennessee 37210 • Phone: 615-242-0040 • Fax: 615-242-1405
 9724 Kingston Pike, Suite 1404 • Knoxville, Tennessee 37922 • Phone: 865-409-1424 • Fax: 615-242-1405
 Georgia Office: 220 W Crogan Street, Suite 100 • Lawrenceville, Georgia 30046 • Phone: 770-338-0017 • Fax: 770-338-0397

Item # 9



City of Cartersville

City Council Meeting
12/21/2017 7:00:00 PM
November 7 General Election Invoice

SubCategory:	Contracts/Agreements
Department Name:	Planning and Development
Department Summary Recommendation:	The Bartow County invoice for the Nov 7 th General Municipal Election is attached in the amount of \$10,566.13. The Resolution and original estimated amount of \$9,146.00 was approved by the City Council on October 5, 2017. Details explaining invoice differences is attached.
City Manager's Remarks:	Approval/payment of the election invoice by City Council is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	

**STEVE TAYLOR, COMMISSIONER
BARTOW COUNTY
P.O. BOX 543
135 W. CHEROKEE AVE., SUITE 251
CARTERSVILLE, GEORGIA 30120
770-387-5030**

November 30, 2017

**To: City of Cartersville
Meredith Ulmer
10 N. Public Square
Cartersville, GA 30120**

Intergovernmental Contract with Bartow County for November 7, 2017 General
Municipal Election:

Personnel	\$9,282.03
Ballots	\$200.00
Postage	\$9.10
Miscellaneous Supply Fee	\$75.00
County Fee for Election Services	\$1,000.00
Total	\$10,566.13

APPROVED		DATE APPROVED 12/11/2017
COMMUNITY DEVELOPMENT DEPT		DEPT HEAD: <i>[Signature]</i>
CHARGE ACCOUNT(S)		CITY MGR <i>[Signature]</i>
100 - 6100 - 1 -		AMOUNT
100 - 6100 -		
100 - 1100 - 52 - 1310		10,566.13
- - -		
TOTAL		10,566.13

Resolution No. 15-17

CITY OF CARTERSVILLE

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF CARTERSVILLE FOR THE PURPOSE OF AMENDING THE INTERGOVERNMENTAL AGREEMENT WITH THE BARTOW COUNTY BOARD OF ELECTIONS AND REGISTRATION AND BARTOW COUNTY FOR THE CONDUCT OF ELECTIONS; AND FOR OTHER PURPOSES AT THE REGULAR MEETING OF THE CITY COUNCIL HELD ON THE 5th DAY OF October, 2017.

WHEREAS, on or about August of 2015, Bartow County entered into an Intergovernmental Agreement with the Bartow County Board of Elections and Registration and also the City of Cartersville (“City”), which Agreement governed the conduct of city elections by the staff of the Board, which Agreement is authorized by OCGA Sec. 2-2-45 and the Georgia Constitution; and

WHEREAS, the parties desire to amend the terms of the Intergovernmental Agreement, to update pay scales and pay practices and make other changes to improve the delivery of services to the City; and

WHEREAS, the City Council has determined it is in the best interests of the public health, safety and welfare to adopt the amendments set forth below;

NOW THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, by virtue of the authority vested in the City Council by law, that the “Agreement for the Conduct of Elections Between the Bartow County Board of Elections and Registration, Bartow County, Georgia and the City of Cartersville” adopted on or about August 2015 is amended as follows:

- A. The Board will no longer submit timesheets to the City for payment of certain employees of the Board acting solely on behalf of the City. The Board will pay all employees directly and the City will reimburse the Board as part of final invoice from the county. This amends the provisions of Paragraph 13.
- B. The Board shall utilize permanent as well as temporary staff for all preparation, absentee, and consolidation tasks which occur at the Board’s Office at the Election Supervisor’s discretion. The City will reimburse the Board for these employees through the County Fee. This amends provisions of Paragraphs 12 and 13.
- C. In the event that there is a regular or special election which requires the Board to open both the Cartersville East and West Polling Places (the Civic Center and the Chamber) to receive voters, the Board will not charge the City for services rendered. In the event that the Board is only required to open one of the two polling places, the Board will only

charge the City for the actual cost of employees who are only acting on behalf of the City. This amends provisions of Paragraphs 12 and 13.

- D. Each temporary employee of the Board shall receive the Board's standard training pay rate of \$20 plus \$10 per hour for legally required training. This amends the provisions of Paragraph 13.
- E. All references to poll worker pay rates shall be changed to the following. This amends the provisions of Paragraph 13.

Position	Old Pay Rate	New Pay Rate
Advance Voting Poll Manager	\$150 / Day	\$200 / Day
Advance Voting Assistant Manager	\$100 / Day	\$120 / Day
Election Day Poll Manager	\$200 / Day	\$250 / Day
Election Day Assistant Manager	\$150 / Day	\$200 / Day
Clerk	\$8.50 / Hour	\$12.00 / Hour

- F. The Cost Estimate Worksheet, as set forth in Paragraph 14, shall be changed to the following:

Item	Old Estimate	New Estimate
Personnel		
Absentee in Person (Board's Office)	\$2,160	\$2,280
Absentee in Person (Civic Center)	\$2,090	\$2,680
Election Day	\$1,388	\$1,786
Absentee Poll Crew	\$50	\$100
Training	\$100	\$300
Supplies		
Postage	\$25	\$25
Miscellaneous Supplies	\$75	\$75
Ballots	\$300	\$300
County Fee	\$1,000	\$1,000
Total	\$7,188	\$9,146

If there is any conflict between the language of the original Agreement and this Amendment, the Amendment shall control.

SO RESOLVED AND ADOPTED this 5th day of October, 2017.

ATTEST:

CITY OF CARTERSVILLE

City Clerk
Meredith Ulmer

Mayor
Matt Santini

Cost difference from Joseph Kirk, Bartow Elections Superintendent

The big difference was the cost of Advance Voting at Bartow Elections office (JFH PKWY). Two things factored into this cost being higher. One was that my original estimate neglected to account for the daily opening and closing procedures that must occur by law and that increased your cost by \$428. The other was that the estimate was based on 50% of the voters that showed up at my office and the actual percentage was 65.57%. That cost is computed based on how many voters actually show up from each municipality and while the turnout for your election was low – the turnout from everyone else’s election at my office was even lower. Out of the 122 ballots that were cast at my office only 42 were for other municipalities. This increased your cost by \$1,030.03.

There are a few other differences in the cost as well although they are minor. While I included the crew that counts absentee ballots on the estimate the contract says that will be paid out of the county fee so I didn’t charge you for that. The election day cost was slightly higher than anticipated because the Civic Center had a higher turnout than we expected and we were forced to send them an additional clerk. Also, training was \$100 more than we anticipated because the training classes ran a little longer than they usually do.

Item	2017 Estimate	Actual Cost
Personnel		
Absentee in Person (Board’s Office)	\$2,880	\$4,338.03
Absentee in Person (Civic Center)	\$2,680	\$2,680.00
Election Day	\$1,786	\$1,864.00
Absentee Poll Crew	\$100	\$0
Training	\$300	\$400.00
Supplies		
Postage	\$25	\$9.10
Miscellaneous Supplies	\$75	\$75.00
Ballots	\$300	\$200.00
County Fee	\$1,000	\$1,000
Total	\$9,146	\$10,566.13



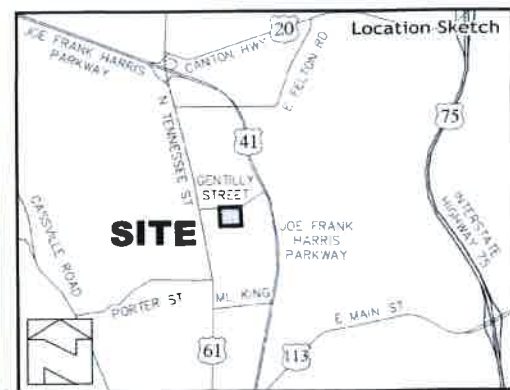
City of Cartersville

City Council Meeting
12/21/2017 7:00:00 PM

Z17-03: Rezoning of Tax parcel ID #C030-0002-028 (Gentilly Blvd). MU (Multi-Use) to OC (Office-Commercial) for the construction of a medical office.

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	On August 2, 2007, the current Harbin Clinic site, 150 Gentilly Blvd was rezoned from M-U to OC per Z07-1, to allow for a larger building than that allowed in the MU district. Site plans were approved for a 3-story, 75,000sf building on 10-9-07. Construction was completed in 2008. Harbin Clinic wishes to expand their operations to the West of the current location to include a new building with parking on an approximate 5.3 acre parcel. The applicant, Tilley Properties Inc, is requesting that this parcel be rezoned from M-U to O-C to allow for a multi-story building approximately 34,000 square feet in size. The current zoning, M-U, prohibits buildings larger than 20,000 sq. ft. Staff recommends approval. Planning Commission recommends approval. (6-0)
City Manager's Remarks:	City Council approval of this zoning change is recommended by the Planning Commission.
Financial/Budget Certification:	
Legal:	
Associated Information:	

LINE	BEARING	LENGTH
1	N89°02'17"W	56.73



- IRON PIN FOUND - CONCRETE MONUMENT - IRON PIN PLACED - SEAL MARK - PHOTO REFERENCE - EXCEPTIONS - PARKING BOLLARD	- DOUBLE WING DITCH BASIN - SINGLE WING DITCH BASIN - JUNCTION BOX - CURB INLET - YARD INLET - DROP INLET - HEADWALL	- GAS VALVE - GAS METER - WATER VALVE - ELECTRIC MANHOLE - TELEPHONE MANHOLE - TELEPHONE PEDESTAL - SIGN	- SEWER MANHOLE - CLEAN OUT - WATER METER - FIRE HYDRANT - IRRIGATION CONT. VALVE - WELL	- POWER POLE 5" WIRE - ELECTRIC METER - TRANSFORMER - LIGHT POLE - FLOW ARROW - WALL BOX
---	--	--	---	--

SOUTHLAND ENGINEERING
CIVIL ENGINEERS - LAND SURVEYORS - LAND PLANNERS
114 OLD HILL ROAD, CARTERSVILLE, GA 30120 PH: 770.387.0440 FAX: 770.607.5151
DATE: OCTOBER 4, 2017 REV: JOB NO.: 17-135
DATE OF FIELDWORK: OCTOBER 4, 2017 DR: CWW II CH: KNC APP: KNC

ALTA/NSPS LAND TITLE SURVEY FOR:
**HARBIN PROPERTIES, LLC, A GEORGIA LIMITED LIABILITY COMPANY
& COMMONWEALTH LAND TITLE INSURANCE COMPANY**

LOCATED IN LAND LOT 265,
4TH DISTRICT, 3RD SECTION,
CITY OF CARTERSVILLE, BARTOW COUNTY, GEORGIA



Flood Statement

THE F.I.R.M. (FLOOD INSURANCE RATE MAP) SHOWS THE REFERENCED PARCEL TO BE IN ZONE X AND IS NOT IN AN AREA HAVING SPECIAL FLOOD HAZARDS ACCORDING TO PANEL NO. 13015 C 0007 P, DATED SEPTEMBER 29, 1999.

Parking Requirements

NOTE: NO PARKING SPACES, HANDICAPPED SPACES OR PARK STRIPS OF ANY KIND WERE FOUND ON THE PROPERTY.

Zoning Notes

ZONED: (MU) PER BARTOW Q.P.2002 GIS WEBSITE
NO ZONING REPORT OR LETTER PROVIDED TO THE SURVEYOR BY THE CLIENT

Legal Description - 3.002 Acres

ALL THAT TRACT OR PARCEL OF LAND SITUATED, LYING AND BEING IN LAND LOT 265, 4TH DISTRICT, 3RD SECTION CITY OF CARTERSVILLE, BARTOW COUNTY, GEORGIA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EASTERLY RIGHT OF WAY LINE OF TENNESSEE STREET (80' RIGHT OF WAY) AND THE SOUTHERLY RIGHT OF WAY LINE OF GENTILLY STREET (80' RIGHT OF WAY); THENCE EAST ALONG THE SOUTHERLY RIGHT OF WAY A DISTANCE OF 944.72 TO AN IRP (#4 REBAR); AND THE TRUE POINT OF BEGINNING.

FROM SAID TRUE POINT OF BEGINNING AS THUS ESTABLISHED THENCE CONTINUING ALONG SAID RIGHT OF WAY WITH A BEARING OF SOUTH 89°34'31" EAST A DISTANCE OF 271.65 FEET TO AN IRP (#4 REBAR); THENCE LEAVING SAID RIGHT OF WAY WITH A BEARING OF SOUTH 00°55'17" WEST A DISTANCE OF 481.25 FEET TO AN IRP (#4 REBAR); THENCE WITH A BEARING OF NORTH 89°02'17" WEST A DISTANCE OF 56.73 FEET TO AN IRP (#4 REBAR); THENCE WITH A BEARING OF NORTH 89°02'17" WEST A DISTANCE OF 143.63 FEET TO AN IRP (#4 REBAR); THENCE WITH A BEARING OF NORTH 00°55'17" EAST A DISTANCE OF 172.24 FEET TO AN IRP (#4 REBAR); THENCE WITH A BEARING OF NORTH 00°55'17" EAST A DISTANCE OF 313.01 FEET TO AN IRP (#4 REBAR) ON THE RIGHT OF WAY OF GENTILLY STREET AND THE TRUE POINT OF BEGINNING.

Legal Description - Option Property - 2.299 Acres

ALL THAT TRACT OR PARCEL OF LAND SITUATED, LYING AND BEING IN LAND LOT 265, 4TH DISTRICT, 3RD SECTION CITY OF CARTERSVILLE, BARTOW COUNTY, GEORGIA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EASTERLY RIGHT OF WAY LINE OF TENNESSEE STREET (80' RIGHT OF WAY) AND THE SOUTHERLY RIGHT OF WAY LINE OF GENTILLY STREET (80' RIGHT OF WAY); THENCE EAST ALONG THE SOUTHERLY RIGHT OF WAY A DISTANCE OF 763.33 TO AN IRP (#4 REBAR); AND THE TRUE POINT OF BEGINNING.

FROM SAID TRUE POINT OF BEGINNING AS THUS ESTABLISHED THENCE CONTINUING ALONG SAID RIGHT OF WAY WITH A BEARING OF SOUTH 89°34'31" EAST A DISTANCE OF 181.39 FEET TO AN IRP (#4 REBAR); THENCE LEAVING SAID RIGHT OF WAY WITH A BEARING OF SOUTH 00°55'17" WEST A DISTANCE OF 481.25 FEET TO AN IRP (#4 REBAR); THENCE WITH A BEARING OF NORTH 89°02'17" WEST A DISTANCE OF 56.73 FEET TO AN IRP (#4 REBAR); THENCE WITH A BEARING OF NORTH 89°02'17" WEST A DISTANCE OF 143.63 FEET TO AN IRP (#4 REBAR); THENCE WITH A BEARING OF NORTH 00°55'17" EAST A DISTANCE OF 172.24 FEET TO AN IRP (#4 REBAR); THENCE WITH A BEARING OF NORTH 00°55'17" EAST A DISTANCE OF 313.01 FEET TO AN IRP (#4 REBAR) ON THE RIGHT OF WAY OF GENTILLY STREET AND THE TRUE POINT OF BEGINNING.

Commitment no: 10145.0243

Effective Date: August 11, 2017

- RIGHT OF WAY DEED DATED MAY 25, 1931 TO THE STATE HIGHWAY BOARD OF GEORGIA AS RECORDED IN DEED BOOK 68, PAGE 567 IN THE BARTOW COUNTY GEORGIA DEED RECORDS.
- SANITARY SEWER UTILITY EASEMENT TO THE CITY OF CARTERSVILLE DATED APRIL 25, 1966 AS RECORDED IN DEED BOOK 189, PAGE 433 IN THE AFORESAID RECORDS.
- SANITARY SEWER UTILITY EASEMENT TO THE CITY OF CARTERSVILLE DATED APRIL 22, 1966 AS RECORDED IN DEED BOOK 189, PAGE 435 IN THE AFORESAID RECORDS.
- SANITARY SEWER UTILITY EASEMENT TO THE CITY OF CARTERSVILLE DATED APRIL 22, 1966 AS RECORDED IN DEED BOOK 189, PAGE 437 IN THE AFORESAID RECORDS.
- SANITARY SEWER UTILITY EASEMENT TO THE CITY OF CARTERSVILLE DATED APRIL 22, 1966 AS RECORDED IN DEED BOOK 189, PAGE 441 IN THE AFORESAID RECORDS.
- RIGHT OF WAY DEED DATED JANUARY 27, 1961 TO THE STATE HIGHWAY DEPARTMENT OF GEORGIA AS RECORDED IN DEED BOOK 384, PAGE 287 IN THE AFORESAID RECORDS.
- RIGHT OF WAY DEED TO THE DEPARTMENT OF TRANSPORTATION OF GEORGIA DATED AUGUST 11, 1966 AS RECORDED IN DEED BOOK 511, PAGE 183 IN THE AFORESAID RECORDS.
- RIGHT OF WAY DEED TO THE DEPARTMENT OF TRANSPORTATION OF GEORGIA DATED OCTOBER 10, 1966 AS RECORDED IN DEED BOOK 525, PAGE 420 IN THE AFORESAID RECORDS.
- RIGHT OF WAY DEED TO THE DEPARTMENT OF TRANSPORTATION OF GEORGIA DATED AUGUST 11, 1966 AS RECORDED IN DEED BOOK 519, PAGE 73 IN THE AFORESAID RECORDS.
- RIGHT OF WAY DEED TO THE DEPARTMENT OF TRANSPORTATION OF GEORGIA DATED JUNE 3, 1969 AS RECORDED IN DEED BOOK 422, PAGE 364 IN THE AFORESAID RECORDS.
- QUIT CLAIM DEED FROM GEORGIA POWER TO TULLEY PROPERTIES, INC. AS RECORDED IN DEED BOOK 1498, PAGE 362, IN THE AFORESAID RECORDS.
- RECIPROCAL EASEMENT AND OPERATION AGREEMENT DATED OCTOBER 17, 2000 AS RECORDED IN DEED BOOK 1333, PAGE 685 IN THE AFORESAID RECORDS.
- EASEMENT AGREEMENT BETWEEN TULLEY PROPERTIES, INC. AND JAMES REEDS DATED SEPTEMBER 26, 2000 AS RECORDED IN DEED BOOK 1333, PAGE 745 IN THE AFORESAID RECORDS.
- GEORGIA POWER TRANSMISSION LINE EASEMENT DATED FEBRUARY 15, 2002 AS RECORDED IN DEED BOOK 1496, PAGE 644 IN THE AFORESAID RECORDS.
- ENCROACHMENT AGREEMENT BETWEEN TULLEY PROPERTIES, INC. AND GEORGIA POWER DATED SEPTEMBER 22, 2000 AS RECORDED IN DEED BOOK 1308, PAGE 315 IN THE AFORESAID RECORDS.
- RESTRICTION AS STATED IN DEED BOOK 1111, PAGE 493 IN THE AFORESAID RECORDS.
- ASSIGNMENT OF RIGHTS, PROFITS AND LEASES FROM HARBIN PROPERTIES, LLC TO SUNTRUST BANK DATED OCTOBER 11, 2007, RECORDED IN DEED BOOK 2242, PAGE 21 IN THE AFORESAID RECORDS.
- SECURITY DEED BETWEEN SUNTRUST BANK AND HARBIN PROPERTIES, LLC RECORDED IN DEED BOOK 2242, PAGE 10 IN 20 IN THE AFORESAID RECORDS.
- MEMORANDUM OF LEASE BETWEEN HARBIN PROPERTIES, LLC AND HARBIN CLINIC, LLC RECORDED IN DEED BOOK 2242, PAGE 26 IN THE AFORESAID RECORDS.
- SUBORDINATION, NON DISTURBANCE & ATTORNEY AGREEMENT BETWEEN HARBIN CLINIC, LLC, HARBIN PROPERTIES, LLC AND SUNTRUST BANK DATED OCTOBER 11, 2007 RECORDED IN DEED BOOK 2242, PAGE 29 IN THE AFORESAID RECORDS.
- JOINT FINANCING STATEMENT BY HARBIN PROPERTIES, LLC IN FAVOR OF SUNTRUST BANK RECORDED ON OCTOBER 16, 2007 IN DEED BOOK 2242, PAGE 34 IN THE AFORESAID RECORDS.
- MODIFICATION OF COMMERCIAL DEED TO SECURE DEBT AND SECURITY AGREEMENT BETWEEN HARBIN PROPERTIES, LLC AND SUNTRUST BANK RECORDED ON OCTOBER 23, 2009 IN DEED BOOK 2335, PAGE 307 IN THE AFORESAID RECORDS.
- JOINT FINANCING STATEMENT AMENDMENT BY HARBIN PROPERTIES, LLC IN FAVOR OF SUNTRUST BANK RECORDED ON APRIL 20, 2012 IN DEED BOOK 2330, PAGE 104 IN THE AFORESAID RECORDS.
- DEED BOOK 2015 AND RECORDED IN DEED BOOK 2807, PAGE 53 IN THE AFORESAID RECORDS.
- EASEMENT BETWEEN GEORGIA POWER COMPANY AND TULLEY PROPERTIES, INC. RECORDED ON JUNE 13, 2007 IN DEED BOOK 2202, PAGE 367 IN THE AFORESAID RECORDS.

Surveyor's Certification

I, KYLE H. COOPER, A REGISTERED LAND SURVEYOR IN THE STATE OF GEORGIA OF THE FIRM OF SOUTHLAND ENGINEERING, INC., CITY OF CARTERSVILLE, BARTOW COUNTY, GEORGIA 30120 (PHONE: 770.387.0440); HEREBY CERTIFY TO HARBIN PROPERTIES, LLC A GEORGIA LIMITED LIABILITY COMPANY & COMMONWEALTH LAND TITLE INSURANCE COMPANY THAT THE PREVIOUS SHOWN HEREON IS A TRUE AND CORRECT COPY OF THE PROPERTY DESCRIBED HEREON, THAT THE BUILDINGS THEREON ARE LOCATED WITH RESPECT TO PROPERTY BOUNDARIES AS SHOWN; THIS SURVEY WAS PREPARED TO INCLUDE 2016 ALTA TABLE A ITEMS 2 - 4, 6(B), 7(A), 7(B)(1), 7(C), 8, 10(A), 11(A), 11(B), 13, 14, 18, 22(A), 11 PART OR CERTAIN THAT I HAVE CONSULTED THE FEDERAL INSURANCE ADMINISTRATION FLOOD HAZARD BOUNDARY MAPS AS APPLICABLE CURRENTLY AVAILABLE AND HAVE FOUND THAT THE SUBJECT PROPERTY DOES NOT LIE IN A SPECIAL FLOOD HAZARD AREA.

WITNESS MY HAND AND THE SEAL OF THE STATE OF GEORGIA THIS DAY OF November, 2017.

KYLE H. COOPER, S.E.
GA REG. NO. 29400

General Notes

- THE FIELD DATA UPON WHICH THIS PLAN IS BASED HAS A CLOSURE PRECISION OF 1 IN 36,000 FEET, AND AN ANGULAR ERROR OF 2" PER ANGLE POINT, AND WAS ADJUSTED USING THE COMPASS RULE.
- THIS PLAN HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN 1/16" (1.562 FEET).
- EQUIPMENT USED: TOPCON 203, TOTAL STATION, WITH DATA COLLECTOR.
- RIGHTS OF WAY ARE BASED UPON THIS SURVEY AND/OR CRITERIAL RECORDS OF PATHS OF TRAVEL.
- THE SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP TITLE EVIDENCE, OR ANY OTHER FACTS.
- DISTANCES SHOWN ON THIS PLAN ARE GROUND DISTANCES.
- THE PRELIMINARY DIRECT ACCESS TO GENTILLY STREET, A PUBLIC ROAD MAINTAINED BY THE STATE OF GEORGIA.
- UTILITIES SHOWN ON THIS SURVEY ARE BASED UPON ABOVE GROUND OBSERVATIONS. ACTUAL LOCATIONS OF UNDERGROUND UTILITIES MAY VARY AND UTILITIES NOT SHOWN ON THIS SHEET MAY EXIST ON THIS SITE.
- THERE WAS NO OBSERVED EVIDENCE OF SITE USE AS A SOLID WASTE DUMP, SUMP, OR SANITARY LAND FILL.

Utility Notes

WITH REGARD TO TABLE A, ITEM 11(B), SOURCE INFORMATION FROM PLANS, GIS MAPS AND MAPPINGS WERE COMBINED WITH OBSERVED EVIDENCE OF UTILITIES TO DEVELOP A VIEW OF UNDERGROUND UTILITIES. HOWEVER, LACKING OCCUPATION, THE EXACT LOCATION OF UNDERGROUND UTILITIES CANNOT BE ACCURATELY, COMPLETELY AND RELIABLY DEPICTED. WHERE ADDITIONAL OR MORE DETAILED INFORMATION IS REQUIRED, THE CLIENT IS ADVISED THAT OCCUPATION MAY BE NECESSARY.

Item # 11

Ordinance
of the
City of Cartersville, Georgia

Ordinance No.

Petition No. Z17-03

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Tilley Properties. Property is located 150 Gentilly Boulevard, Cartersville, GA. Said property contains 5.3 acres located in the 4th District, 3rd Section, Land Lot 265 _____ as shown on the attached plat Exhibit "A". Property is hereby rezoned from Multi-Use (MU) to Office-Commercial (OC). Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this 21st day of December 2017.

ADOPTED this 4th day of January 2017. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk



City of Cartersville

City Council Meeting
12/21/2017 7:00:00 PM

T17-01: Text Amendment to the Alcohol Ordinance. Chapter 26, Zoning, Article II- Interpretations and Definitions; Article IX- Commercial District Regulations; and, Article X- Commercial District Regulations.

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The Zoning Ordinance must now be amended to accommodate said use to different non-residential zoning categories. The changes are as follows: Specify such facilities to the H-I, L-I, G-C, O-C, M-U, & DBD districts. Staff recommends approval and Planning Commission recommends approval, (6-0), with the following condition: Brewpubs may be located not less than one hundred (100) yards from the property line of a Daycare Facility.
City Manager's Remarks:	The change listed above to the Zoning Code is recommended for City Council approval by the Planning Commission.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance No. _____

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville that City of Cartersville Code of Ordinances, Chapter 26. Zoning, Article II- INTERPRETATIONS AND DEFINITIONS, Article IX-COMMERCIAL DISTRICT REGULATIONS and Article X-INDUSTRIAL DISTRICT REGULATIONS are revised as follows:

1.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia that the **City of Cartersville Code of Ordinances, CHAPTER 26 ZONING, ARTICLE II- INTERPRETATIONS AND DEFINITIONS Section 2.2.2 DEFINITIONS** is hereby amended by adding the following definition; the remaining provisions of Chapter 26 Section 2.2.2 shall remain in full force and effect:

“2.2.2. B

Brewpub. Any restaurant in which beer or malt beverages are manufactured or brewed, subject to the requirements of O.C.G.A. § 3-5-35 through § 3-5-38, except package sales do not count towards the required point of alcohol sales at said restaurant.”

2.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia that the **City of Cartersville Code of Ordinances, CHAPTER 26 ZONING, ARTICLE IX-COMMERCIAL DISTRICT REGULATIONS Section 9.2.2** is hereby amended by adding the following use; the remaining provisions of Chapter 26 Section 9.2.2 shall remain in full force and effect:

“9.2.2. *Use regulations.* Within the M-U district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Brewpub.”

3.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia that the **City of Cartersville Code of Ordinances, CHAPTER 26 ZONING, ARTICLE IX-COMMERCIAL DISTRICT REGULATIONS Section 9.4.2** is hereby amended by adding the following use; the remaining provisions of Chapter 26 Section 9.4.2 shall remain in full force and effect:

“9.4.2. *Use regulations.* Within the DBD district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Brewpub.”

4.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia that the **City of Cartersville Code of Ordinances, CHAPTER 26 ZONING, ARTICLE IX-COMMERCIAL DISTRICT REGULATIONS Section 9.5.2** is hereby amended by adding the following use; the remaining provisions of Chapter 26 Section 9.5.2 shall remain in full force and effect:

“9.5.2. *Use regulations.* Within the O-C district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Brewpub.”

5.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia that the **City of Cartersville Code of Ordinances, CHAPTER 26 ZONING, ARTICLE IX-COMMERCIAL DISTRICT REGULATIONS Section 9.6.2** is hereby amended by adding the following use; the remaining provisions of Chapter 26 Section 9.6.2 shall remain in full force and effect:

“9.6.2. *Use regulations.* Within the G-C district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Brewpub.”

6.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia that the **City of Cartersville Code of Ordinances, CHAPTER 26 ZONING, ARTICLE X-COMMERCIAL DISTRICT REGULATIONS Section 10.1.2** is hereby amended by adding the following use; the remaining provisions of Chapter 26 Section 10.1.2 shall remain in full force and effect:

“10.1.2. *Use regulations.* Within the L-I district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Brewpub.”

7.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia that the **City of Cartersville Code of Ordinances, CHAPTER 26 ZONING, ARTICLE X-COMMERCIAL DISTRICT REGULATIONS Section 10.2.2** is hereby amended by adding the following use; the remaining provisions of Chapter 26 Section 10.2.2 shall remain in full force and effect:

“10.2.2. *Use regulations.* Within the H-I district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Brewpub.”

8.

The remaining provisions of all sections stated are to remain as is and the additional uses herein are to be made part of the permitted uses in sections stated, which are to be re-alphabetized.

9.

It is the intention of the City Council, and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK



City of Cartersville

City Council Meeting
12/21/2017 7:00:00 PM
October 2017 Financial Report

SubCategory:	Monthly Financial Statement
Department Name:	Finance
Department Summary Recommendation:	Attached is the financial report, the supplement financial information report, and the cash position report for October 2017.
City Manager's Remarks:	Tom R. will present this info. Thursday.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MONTHLY SUMMARY

As of October 31, 2017

GENERAL FUND excluding SPLOST, DDA & School System Property Tax Revenue & Expenditures	FY 2016-17		FY 2017-18		FY 2016-17		FY 2017-18		100.00% OF BUDGET (Year to Date)
	MONTH OF October-16	MONTH OF October-17	MONTH OF October-17	MONTH OF October-17	Year to Date October-16	Year to Date October-16	Year to Date October-17	Year to Date October-17	
REVENUE	\$3,159,896	\$3,076,825	\$3,076,825	\$3,076,825	\$7,671,150	\$7,671,150	\$7,644,327	\$7,644,327	31.87%
EXPENDITURE	\$1,853,172	\$1,993,987	\$1,993,987	\$1,993,987	\$7,789,462	\$7,789,462	\$8,507,015	\$8,507,015	35.46%
Gen. Fund Net Profit (Loss)	\$1,306,724	\$1,082,838	\$1,082,838	\$1,082,838	(\$118,312)	(\$118,312)	(\$862,688)	(\$862,688)	
WATER & SEWER									
REVENUE	\$1,531,639	\$1,612,766	\$1,612,766	\$1,612,766	\$6,537,894	\$6,537,894	\$6,674,611	\$6,674,611	24.26%
EXPENDITURE	\$915,827	\$1,615,629	\$1,615,629	\$1,615,629	\$4,449,011	\$4,449,011	\$5,049,090	\$5,049,090	18.35%
Wtr. & Swr. Fund Net Profit (Loss)	\$615,812	(\$2,863)	(\$2,863)	(\$2,863)	\$2,088,883	\$2,088,883	\$1,625,521	\$1,625,521	
GAS									
REVENUE	\$1,321,732	\$1,392,325	\$1,392,325	\$1,392,325	\$5,388,484	\$5,388,484	\$5,655,506	\$5,655,506	16.52%
EXPENDITURES	\$1,916,570	\$2,083,339	\$2,083,339	\$2,083,339	\$6,460,018	\$6,460,018	\$6,944,173	\$6,944,173	20.28%
Gas Fund Net Profit (Loss)	(\$594,838)	(\$691,014)	(\$691,014)	(\$691,014)	(\$1,071,534)	(\$1,071,534)	(\$1,288,667)	(\$1,288,667)	
ELECTRIC									
REVENUE	\$4,212,864	\$3,868,228	\$3,868,228	\$3,868,228	\$19,170,215	\$19,170,215	\$17,258,485	\$17,258,485	35.36%
EXPENDITURES	\$3,769,221	\$3,729,724	\$3,729,724	\$3,729,724	\$16,003,270	\$16,003,270	\$15,811,146	\$15,811,146	32.40%
Electric Fund Net Profit (Loss)	\$443,643	\$138,504	\$138,504	\$138,504	\$3,166,945	\$3,166,945	\$1,447,339	\$1,447,339	
STORMWATER									
REVENUE	\$124,193	\$123,428	\$123,428	\$123,428	\$483,760	\$483,760	\$505,798	\$505,798	27.95%
EXPENDITURE	\$160,439	\$105,248	\$105,248	\$105,248	\$494,328	\$494,328	\$430,686	\$430,686	23.80%
Stormwater Fund Net Profit (Loss)	(\$36,246)	\$18,180	\$18,180	\$18,180	(\$10,568)	(\$10,568)	\$75,112	\$75,112	
SOLID WASTE									
REVENUE	\$194,998	\$201,636	\$201,636	\$201,636	\$766,082	\$766,082	\$805,085	\$805,085	29.63%
EXPENDITURE	\$140,338	\$176,968	\$176,968	\$176,968	\$672,009	\$672,009	\$767,821	\$767,821	28.26%
Solid Waste Fund Net Profit (Loss)	\$54,660	\$24,668	\$24,668	\$24,668	\$94,073	\$94,073	\$37,264	\$37,264	
FIBER OPTICS									
REVENUE	\$165,808	\$178,986	\$178,986	\$178,986	\$681,704	\$681,704	\$748,118	\$748,118	31.68%
EXPENDITURE	\$122,832	\$169,172	\$169,172	\$169,172	\$514,731	\$514,731	\$720,529	\$720,529	30.52%
Fiber Fund Net Profit (Loss)	\$42,976	\$9,814	\$9,814	\$9,814	\$166,973	\$166,973	\$27,589	\$27,589	

	Description	10/31/2017	FY 2018 Budget	% of Monthly Totals to Budget
General Fund	Total Revenues	\$7,644,326	\$23,989,490	31.87%
	GO Bond Proceeds from School	\$0	\$0	#DIV/0!
	Property Taxes-City Portion Only	\$413,120	\$2,515,260	16.42%
	Local Option Sales Tax (LOST)	\$1,270,232	\$3,715,575	34.19%
	Other Taxes	\$3,293,104	\$8,314,455	39.61%
	Building Permit & Inspection Fees	\$75,455	\$390,000	19.35%
	Fines and Forfeitures	\$181,194	\$510,000	35.53%
	Operating Transfers In-City Utilities	\$1,109,929	\$3,394,605	32.70%
	Other Revenues	\$1,301,292	\$5,149,595	25.27%
	Total Expenditures	\$8,507,015	\$23,989,490	35.46%
	Personnel Expenses	\$5,825,905	\$16,639,165	35.01%
	Operating Expenses	\$1,850,432	\$6,030,125	30.69%
	Capital Expenses	\$602,828	\$864,500	69.73%
	GO Bond Proceeds from School	\$0	\$0	#DIV/0!
	Debt Pymt - JDA/CBA	\$0	\$0	#DIV/0!
	Library Appropriations	\$227,850	\$455,700	50.00%
Water & Sewer Fund	Total Revenues	\$6,674,611	\$27,517,245	24.26%
	Water Sales	\$4,156,744	\$11,411,280	36.43%
	Sewer Sales	\$2,293,710	\$6,120,000	37.48%
	Bond Proceeds	\$0	\$6,500,000	0.00%
	Use of Reserves	\$0	\$1,800,000	0.00%
	Prior Year Capacity Fees	\$0	\$960,000	0.00%
	Other Revenues	\$224,157	\$725,965	30.88%
	Total Expenditures	\$5,049,090	\$27,517,245	18.35%
	Personnel Expenses	\$1,223,496	\$3,611,665	33.88%
	Operating Expenses	\$1,124,012	\$3,986,875	28.19%
	Capital Expenses	\$671,691	\$14,022,500	4.79%
	Transfer To General Fund	\$692,608	\$2,077,820	33.33%
	Debt Payments	\$1,337,283	\$3,818,385	35.02%
Gas Fund	Total Revenues	\$5,655,506	\$34,235,980	16.52%
	Gas Sales	\$4,977,818	\$19,132,210	26.02%
	Gas Commodity Charge	\$478,729	\$1,300,000	36.83%
	Bond Proceeds	\$0	\$6,260,050	0.00%
	Proceeds from Capital Leases	\$0	\$130,550	0.00%
	Other Revenues	\$198,959	\$2,985,500	6.66%
	Use of Reserves	\$0	\$4,427,670	0.00%
	Total Expenses	\$6,944,172	\$34,235,980	20.28%
	Personnel Expenses	\$699,640	\$2,139,150	32.71%
	Operating Expenses	\$397,664	\$2,216,860	17.94%
	Purchase of Natural Gas	\$4,562,776	\$15,827,025	28.83%
	Transfer to General Fund	\$1,023,608	\$3,070,825	33.33%
	Capital Expenses	\$260,484	\$10,982,120	2.37%

	Description	10/31/2017	FY 2018 Budget	% of Monthly Totals to Budget
Electric Fund	Total Revenues	\$17,258,485	\$48,806,080	35.36%
	Electric Sales	\$16,750,770	\$47,372,640	35.36%
	Other Revenues	\$507,715	\$1,433,440	35.42%
	Total Expenses	\$15,811,146	\$48,806,080	32.40%
	Personnel Expenses	\$870,259	\$2,386,115	36.47%
	Operating Expenses	\$477,226	\$1,480,220	32.24%
	Purchase of Electricity	\$13,360,101	\$40,793,510	32.75%
	Capital Expenses	\$210,012	\$1,465,595	14.33%
	Transfer to General Fund	\$893,548	\$2,680,640	33.33%
Stormwater Fund	Total Revenues	\$505,798	\$1,809,815	27.95%
	Stormwater Revenues	\$488,160	\$1,433,815	34.05%
	Mitigation Grant Revenue	\$0	\$0	#DIV/0!
	Other Revenues	\$17,638	\$60,000	29.40%
	Proceeds from Capital Leases	\$0	\$0	#DIV/0!
	Use of Reserves	\$0	\$316,000	0.00%
	Stormwater Improvement Funds	\$0	\$0	#DIV/0!
	Total Expenses	\$430,686	\$1,809,815	23.80%
	Personnel Expenses	\$262,658	\$815,695	32.20%
	Operating Expenses	\$168,028	\$560,045	30.00%
	Capital Expenses	\$0	\$434,075	0.00%
Solid Waste Fund	Total Revenues	\$805,085	\$2,717,135	29.63%
	Refuse Collections Revenues	\$785,024	\$2,277,940	34.46%
	Other Revenues	\$20,061	\$65,195	30.77%
	Proceeds From Capital Leases	\$0	\$374,000	0.00%
	Total Expenses	\$767,821	\$2,717,135	28.26%
	Personnel Expenses	\$382,529	\$1,103,445	34.67%
	Operating Expenses	\$385,292	\$1,239,690	31.08%
	Capital Expenses	\$0	\$374,000	0.00%
Fiber Optics Fund	Total Revenues	\$748,118	\$2,361,120	31.68%
	Fiber Optics Revenues	\$624,015	\$1,812,665	34.43%
	GIS Revenues	\$35,750	\$106,800	33.47%
	Proceeds from Capital Leases	\$0	\$350,000	0.00%
	Other Revenues	\$88,353	\$91,655	96.40%
	Total Expenses	\$720,529	\$2,361,120	30.52%
	Personnel Expenses	\$236,415	\$709,765	33.31%
	Operating Expenses	\$242,117	\$878,855	27.55%
	MEAG Telecom Statewide Pymt	\$2,872	\$9,500	0.00%
	Debt Payment	\$0	\$64,000	0.00%
	Capital Expenses	\$239,125	\$699,000	34.21%

CT # wa1

Cash Position

	6/30/17	7/31/17	8/31/17	9/30/17	10/31/17	11/30/17	12/31/17
Total Unrestricted Cash Balance	\$30,209,931.06	\$28,628,880.71	\$28,022,534.61	\$28,984,930.22	\$29,799,794.83		
Total Restricted Cash Balance	\$66,565,078.82	\$66,221,750.22	\$65,840,176.39	\$66,730,823.55	\$67,630,476.61		

Cash Position	1/31/18	2/28/18	3/31/18	4/30/18	5/31/18	6/30/18
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Total Unrestricted Cash Balance
Total Restricted Cash Balance

Highlights for the Month of October 2017:

Unrestricted cash increased in the water fund, the electric fund, the general fund, the stormwater fund, the solid waste fund, and the fiber fund, and was offset by a decrease in the gas fund.

Restricted cash increased due to increased cash in the SPLOST 2014 fund, the debt service funds, and the pension fund.