



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120

Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCILPERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Calvin Cooley
Taff Wren
Jayce Stepp
Louis Tonsmeire, Sr.

AGENDA

Council Chamber, Third Floor of City Hall– 7:00
PM – 10/19/2017
Work Session – 6:00 PM

CITY MANAGER:
Sam Grove

CITY ATTORNEY:
David Archer

CITY CLERK:
Meredith Ulmer

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda

A. Council Meeting Minutes

1. October 5, 2017

[Attachments](#)

B. Proclamations

1. Red Ribbon Week

[Attachments](#)

C. Change Order

1. Mission Road Gravity Sewer Phase II – Final Adjustment Change Order

[Attachments](#)

2. North Erwin Street Water Main – Final Adjustment Change Order

[Attachments](#)

D. Resolutions

1. Cartersville Building Authority Debt Issue

[Attachments](#)

E. Bid Award/Purchases

1. Employee Health Insurance Renewal for 2018

[Attachments](#)

2. Retiree Medicare Supplement Renewal

[Attachments](#)

3. Property & Casualty Insurance Deductible Invoices

[Attachments](#)

4. Midwest Employers Casualty Workers Comp Invoice

[Attachments](#)

5. 2018 Calendar - Printing and Postage

[Attachments](#)

6. Geo-Technical Services - Phase II Recreation Buildings, Aubrey St. Pool and Dellinger Pavilions

[Attachments](#)

7. Wheel Mounted Hydraulic Excavator Repair

[Attachments](#)

F. Certification

1. MS4 Notice of Intent

[Attachments](#)

G. Second Reading of Ordinances

1. FY 2016-17 Budget Amendment

[Attachments](#)

H. Monthly Financial Statement

1. August 2017 Financial Report

[Attachments](#)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.



City of Cartersville

City Council Meeting
10/19/2017 7:00:00 PM
October 5, 2017

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	The minutes have been attached for your review and approval.
City Manager's Remarks:	Minutes from the October 5th City Council meeting are recommended for City Council approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
October 5, 2017
10 N. Public Square
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Tonsmeire.

Pledge of Allegiance led by Council Member Hodge.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Calvin Cooley Council Member Ward Four; Dianne Tate, Council Member Ward Five; Taff Wren, Council Member Ward Six; Sam Grove, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

II. Regular Agenda

A. Council Meeting Minutes

1. September 21, 2017

A motion to approve the September 21, 2017 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

B. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. AZ17-03 – Annexation and Zoning Application

Randy Mannino, Planning and Development Director stated there have been no changes made to the application since the last meeting. The annexation and zoning request is for 5 abutting properties located along Old Tennessee Rd. Zoning A-1 Agriculture, R-2 Residential, C-1 Commercial to G-C General Commercial. This is approximately 19.55 acres. The annexed parcels combined with the existing incorporated parcel along Hwy 20, approximately 24 acres. Planning Commission recommends approval 5-0.

The Mayor opened the floor to anyone wishing to speak for or against the zoning request, and with no one coming forward the public hearing closed.

The Mayor opened the floor to anyone wishing to speak for or against the annexation request. No one came forward and the Mayor closed the public hearing.

A motion to approve the annexation request was made by Council Member Wren and

seconded by Council Member Tate. Motion carried unanimously. Vote 6-0.

A motion to approve the zoning request was made by Council Member Wren and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

**Ordinance
of the**

City of Cartersville, Georgia

Ordinance No. 30-17

Petition No. AZ17-03

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Barry Henderson. Property is located along Old Tennessee Road. Said property contains 19.55 acres located in the 4th District, 3rd Section, Land Lot 23 as shown on the attached plat Exhibit "A". Annexation will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading: September 21, 2017

ADOPTED Second Reading: October 5, 2017

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

Item # 1

Ordinance
of the
City of Cartersville, Georgia

Ordinance No. 31-17

Petition No. AZ17-03

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Barry Henderson. Property is located along Old Tennessee Road. Said property contains 19.55 acres located in the 4th District, 3rd Section, Land Lot 23 as shown on the attached plat Exhibit "A". Property is hereby rezoned from Zoning A-1(Agriculture), R-2(Residential), C-1(Commercial) to G-C (General Commercial). Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 21st day of September 2017.

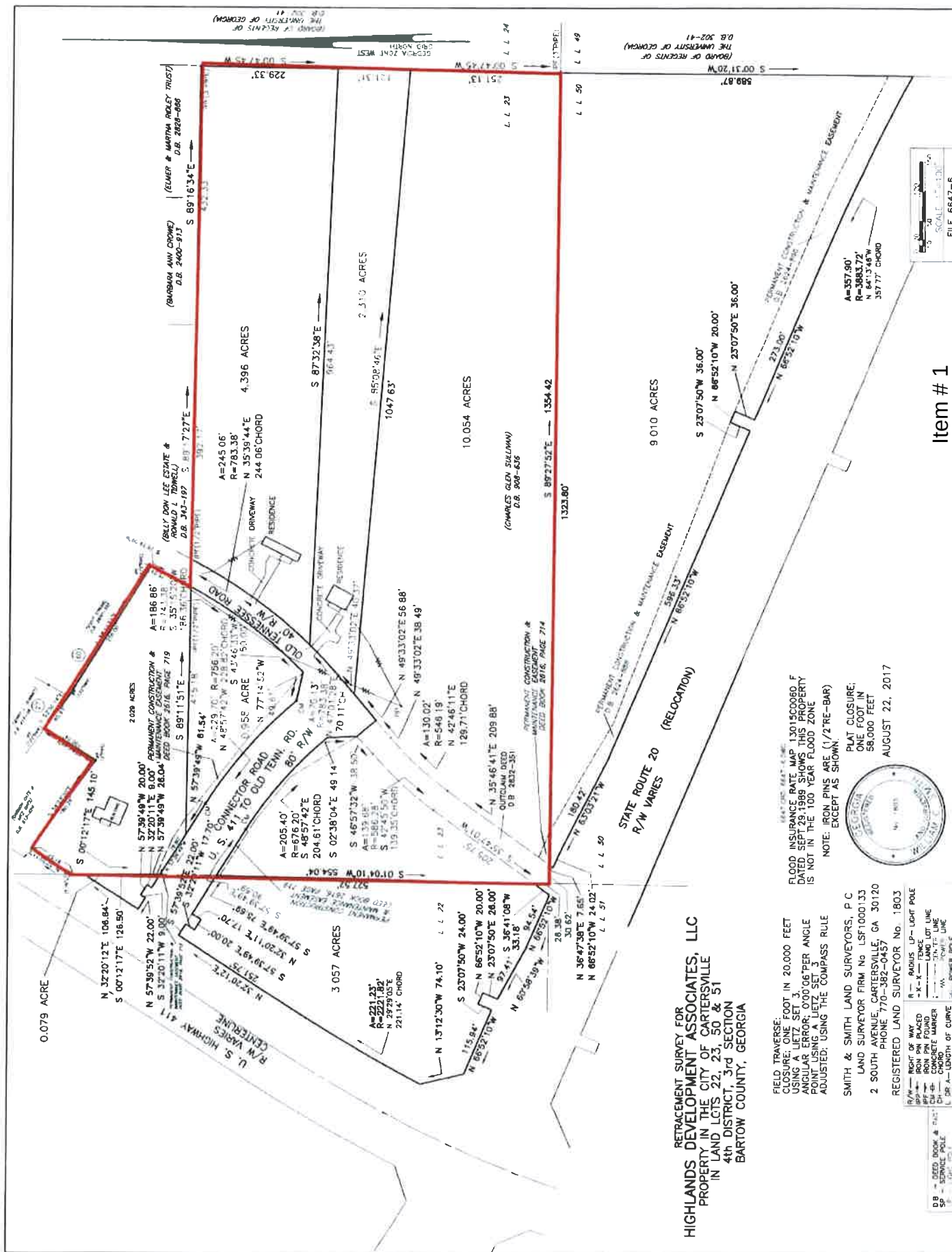
ADOPTED this October 5th, 2017. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

Item # 1



C. Other

1. Chip Program Lien Release – 19 Oakdale Dr and 705 Rowland Springs Rd

Mr. Mannino stated both properties have met the requirements to have the liens lifted. Mr. Mannino recommended approval for both the Hannah's at 19 Oakdale Dr and Mr. Andrew Sexton at 705 Rowland Springs Rd.

A motion to approve the removal of liens at 19 Oakdale Dr and 705 Rowland Springs Rd was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0.

2. APGA Annual Membership Dues

Gary Riggs, Gas Department Director stated he is requesting approval for the Gas Department annual membership dues for the American Public Gas Association. Mr. Riggs requests approval of the \$8,184.12 invoice.

A motion to approve the payment for the APGA Annual Membership Dues was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

D. First Reading of Ordinances

1. FY 2016-17 Budget Amendment

Tom Rhinehart, Finance Director stated after completion of the Fiscal Year 2016-17 close, the General Fund, Special Revenue funds, and the SPLOST Fund's budgets need to be amended. The process of amending these budgets is done annually before the year end close and will bring the city General Fund, Special Revenue Funds, and SPLOST Funds into compliance with Generally Accepted Accounting Principles standards. These adjustments reflect the necessary changes needed to bring the budgets back into balance where the revenues equal expenses and mirror the actual year-to-date revenues and expenses in each of the funds. Mr. Rhinehart recommended approval of the ordinance amendment.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. _____

NOW BE IT HEREBY ORDAINED by the Mayor and City Council that pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year 2016 - 2017 budget.

2016 - 2017 Budget Summary

<u>General Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
Revenues	\$39,579,235	
Expenditures:		
Legislative		\$16,777,440
Administration		\$ 1,185,210
Finance Dept.		\$ 1,215,420
Customer Service Dept.		\$ 774,265
Police		\$ 5,585,570
Fire		\$ 6,938,240
Municipal Court		\$ 255,650
Public Works		\$ 2,498,730
Recreation		\$ 3,104,060
Planning & Development		\$ 1,044,735
Downtown Development Authority		\$ 199,915
<u>Special Revenue Funds</u>		
GO Park Bonds Series 2014	\$ 4,441,550	\$ 4,441,550
SPLOST – 2003	\$ 387,415	\$ 387,415
SPLOST – 2014	\$ 2,150,760	\$ 2,150,760
DEA	\$ 266,970	\$ 266,970
State Forfeiture	\$ 23,930	\$ 23,930
Hotel/Motel Tax	\$ 819,275	\$ 819,275
Motor Vehicle Rental Tax	\$ 73,600	\$ 73,600
Grant Funds	\$ 286,675	\$ 286,675
Impact Fees	\$ 0	\$ 0
Business Improve Dist Tax	\$ 25,245	\$ 25,245
Development Fees	\$ 23,165	\$ 23,165
Cartersville Building Auth	\$ 2,276,400	\$ 2,276,400
Supplemental Disaster Rec	\$ 190	\$ 190
<u>Enterprise Funds</u>		
Fiber Optics	\$ 1,895,220	\$ 1,895,220
Electric	\$49,703,855	\$49,703,855
Gas	\$30,336,305	\$30,336,305
Solid Waste	\$ 2,380,750	\$ 2,380,750
Stormwater	\$ 1,446,250	\$ 1,446,250
Water & Sewer	\$20,836,040	\$12,036,130
Water Pollution Control Plant		\$ 3,555,690
Water Treatment Plant		\$ 5,244,220
<u>Internal Service Fund</u>		
Garage	\$ 850,480	\$ 850,480

BE IT AND IT IS HEREBY ORDAINED.

ADOPTED, this 5th day of October 2017. First Reading.

ADOPTED this 19th day of October 2017. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

Item # 1

E. Contracts/Agreements

Council Member Stepp made a motion to add 3 items to the agenda. This motion was seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

1. Dellinger Park Scoreboard Sponsorship –Appendix A Revised– Fee Schedule

Greg Anderson, Parks and Recreation Director stated Council approved the Dellinger Park – Scoreboard - Operation, Sponsorship and Maintenance Agreement and Appendix A at the August 17, 2017 Council meeting. Appendix A was the associated fee schedule for the agreement. Staff has been unsuccessful selling any scoreboard sponsorships and the fee schedule will be reduced. The Revised Appendix A – Fee Schedule is recommended for Council approval.

A motion to approve the Dellinger Park Scoreboard Sponsorship – Appendix A Revised Fee Schedule was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 6-0.

F. Bid Award/Purchases

1. Bid 17-010 – Dellinger Park Covered Pavilions Construction

Mr. Anderson stated all legal advertisements have been published. This project is funded by the GO Park Bond, \$300,000.00, and a Land, Water and Conservation Fund grant, \$100,000.00, that was awarded to Cartersville Parks and Recreation Department in 2016. Eight bids were returned for this project. As of October 2nd, staff has spoken with 2 of the 4

references for the low bidder and both stated that there were no reports of problems with the company. The company's COO and staff reviewed bid specifications to insure project requirements will be met as stated.

Recreation staff recommends approval of the low base bid of \$347,900.00 from Elements of Construction, of Cartersville GA. All required documentation was received. Staff is also requesting City Council approve Mayor Santini to sign all required documents related to Bid 17-010.

A motion to approve Bid 17-010 – Dellinger Park Pavilions Construction was made by Council Member Cooley and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

2. Dellinger Park GO Bond Projects

Mr. Anderson stated the first project was for concrete used for the bleacher pads for Fields 4, 5 & 6. The invoice from Wayne Davis Concrete totaled \$6,367.60. The second project was for gravel used for the base around concession and softball fields 1,2 & 3. The invoice from Vulcan Materials totaled \$5,021.92. Mr. Anderson recommended City Council approve payment of these invoices.

A motion to approve the Dellinger Park GO Bond Projects was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

Added Item 1: Parks and Recreation Advisory Board

Mr. Anderson stated he recommended approval of Monique Hall to be the next Parks and Recreation Advisory Board member. Mr. Anderson stated she has previous experience working in the Parks and Recreation Department and Mr. Anderson stated she would make a great addition.

Motion to approve Monique Hall to the Parks and Recreation Advisory Board was made by Council Member Wren and seconded by Council Member Cooley. Motion carried unanimously. Vote 6-0.

3. Towable Air Compressor

Don Hassebrock, Electric Department Director stated the Electric Department requests permission to purchase a towable air compressor to replace a 1994 compressor purchased years ago from an Army surplus sale and passed on to our department. It is used frequently to power jack hammers and other compression tools and the garage said parts for this model are no longer available. The Electric Department requests Council approval for the purchase of a towable air compressor from Action Rent All, in Cartersville, for the purchase price of \$19,900.66.

A motion to approve the purchase of a Towable Air Compressor for the Electric

Department was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

4. Itron Metering Software

Mr. Hassebrock stated the department requests approval of the annual renewal invoice from Itron for Single Copy License, Software Maintenance and Support for the MV-90 metering system. The department uses this system to remotely collect, tabulate and provide billing data from our industrial meters for our Cogsdale billing system. Itron is the sole source provider of this software and we are asking Council to approve this budgeted item with the invoice amount of \$10,783.98.

A motion to approve the Itron Metering Software purchase was made by Council Member Tonsmeire and seconded by Council Member Cooley. Motion carried unanimously. Vote 6-0.

5. Security Cabinets for IT

Dan Porta, Assistant City Manager stated the Fiber Department requests approval to purchase security cabinets for the new Fiber Node Building that will allow the City to have lockable cabinets to secure assets. The new security cabinets will be an upgrade to what we currently have and protect the City and some of our tenants in the building. Mr. Porta requested approval in the amount of \$10,282 to purchase these security cabinets from Accu-Tech.

A motion to approve the purchase of IT Security Cabinets was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

6. Internet Service Agreement

Mr. Porta stated the Fiber Department has an existing contract with Appalachian Valley Fiber Network (AVFN) to purchase 400 megs of Internet service at \$2,500 per month. Due to additional customers being added, Steven Grier, the City Systems Administrator has renegotiated the Internet service agreement with AVFN to purchase 1 gig of Internet service at \$2,500 per month. Mr. Porta requested approval to move forward on the new 3 year agreement with AVFN at the same price the city has been paying with a higher bandwidth.

A motion to approve the Internet Service Agreement with Appalachian Valley Fiber Network was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

Added Item #2: Solid Waste Truck Repair

Mr. Porta stated a City Solid Waste truck needs to be repaired by the City Garage. The Garage needed to purchase some parts in order to fully repair it. Parts were ordered from Peterbilt of Atlanta. The invoice is \$6,456.16 which includes front leaf springs, leaf pins and other related parts. Mr. Porta recommended approval for payment of this invoice.

Motion to approve the purchase of Solid Waste Truck parts from Peterbilt of Atlanta was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously 6-0.

7. WPCP Grit Chamber #2 Repair

Bob Jones, Water Department Director stated Council was advised of this issue in the 9/24/17 work session. As discussed, the chain and drive system of the #2 Grit Chamber failed on 9/23/17. In order to repair it, City Water will need to purchase a new drive chain, repair any damaged sprockets and replace the guide angle along the chain path at the bottom of the basin. The repair consists of two components each supplied by a different vendor.

In regards to chain, Mr. Jones stated he would like to sole source the chain to WSG Solutions. Chain is a normal wear item and has been replaced multiple times over 40 years. The WSG chain installed in 2012 shows little to no visible signs of wear. The links are completely worn through in places and extremely thin everywhere else. WSG Solutions quoted \$15,660.00 for 123-feet of chain and the required installation hardware.

In regards to Guide Angle Replacement, Mr. Jones stated Southern Machine and Fabrication (SMF) quoted \$12,975.00 to remove the worn guide angle and replace with a 304 stainless steel guide angle. Some providers were not considered due to poor work quality in the past and others were eliminated due to lack of manpower needed for expedited repair. SMF has done this job before, has the required manpower to start immediately and has never presented an issue with work quality.

Mr. Jones recommended approval of the WSG Solutions bid of \$15,660.00 for chain and the SMF bid of \$12,975.00 for guide angle replacement.

A motion to approve the Grit Chamber Repair was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

G. Engineering Services

1. WTP Filter Backwash Design

Mr. Jones stated an inspection and cleaning of the tank was budgeted and performed in August. The inspection revealed spalling of the concrete dome on the inside of the tank and large piles of gunite on the interior floor. Additionally, there were numerous exterior cracks and a large area of settlement visible on the roof of the tank. In order to repair the tank, the top will have to be cut off and a new dome formed and cast. This will require taking the tank out of service for 45 – 60 days at a minimum.

The City cannot operate the WTP without this tank for that period of time. In order to continue operations, the City will design and construct a means of washing filters with high pressure system water provided by our high service pumps. Wiedeman and Singleton Engineers

(WSE) has provided a proposal to design a high-pressure backwash system for \$20,672.00. Mr. Jones recommended approval of the WSE bid and request that this amount be added as a change order to our existing contract with WSE for design of the High Service Pump Station #2 Stabilization Project.

A motion to approve WTP Filter Backwash Design was made by Council Member Tonsmeire and seconded by Council Member Cooley. Motion carried unanimously. Vote 6-0.

H. Certification

1. Community Rating System Annual Recertification

Wade Wilson, City Engineer stated the City of Cartersville continues to participate in the Community Rating System in order to qualify for reduced flood insurance rates from the National Flood Insurance Program for properties within the city limits. The City is requesting the Mayor's signature to the annual recertification application with CRS to continue participation in this on-going program.

A motion to approve Community Rating System Annual Recertification was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

Add On #3: Bartow County Elections Resolution Agreement

Meredith Ulmer, City Clerk stated she recommended approval of a resolution agreement which would allow Bartow County Elections to continue holding Elections for the City. The cost is \$9,146.00. The agreement has been reviewed by the City Attorney and is a budgeted item.

Motion to approve the Bartow County Elections Resolution Agreement was made by Council Member Tonsmeire and seconded by Council Member Cooley. Motion carried unanimously 6-0.

Resolution No. 15-17

CITY OF CARTERSVILLE

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF CARTERSVILLE FOR THE PURPOSE OF AMENDING THE INTERGOVERNMENTAL AGREEMENT WITH THE BARTOW COUNTY BOARD OF ELECTIONS AND REGISTRATION AND BARTOW COUNTY FOR THE CONDUCT OF ELECTIONS; AND FOR OTHER PURPOSES AT THE REGULAR MEETING OF THE CITY COUNCIL HELD ON THE 5th DAY OF October, 2017.

WHEREAS, on or about August of 2015, Bartow County entered into an Intergovernmental Agreement with the Bartow County Board of Elections and Registration and also the City of Cartersville (“City”), which Agreement governed the conduct of city elections by the staff of the Board, which Agreement is authorized by OCGA Sec. 2-2-45 and the Georgia Constitution; and

WHEREAS, the parties desire to amend the terms of the Intergovernmental Agreement, to update pay scales and pay practices and make other changes to improve the delivery of services to the City; and

WHEREAS, the City Council has determined it is in the best interests of the public health, safety and welfare to adopt the amendments set forth below;

NOW THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, by virtue of the authority vested in the City Council by law, that the “Agreement for the Conduct of Elections Between the Bartow County Board of Elections and Registration, Bartow County, Georgia and the City of Cartersville” adopted on or about August 2015 is amended as follows:

- A. The Board will no longer submit timesheets to the City for payment of certain employees of the Board acting solely on behalf of the City. The Board will pay all employees directly and the City will reimburse the Board as part of final invoice from the county. This amends the provisions of Paragraph 13.**
- B. The Board shall utilize permanent as well as temporary staff for all preparation, absentee, and consolidation tasks which occur at the Board’s Office at the Election Supervisor’s discretion. The City will reimburse the Board for these employees through the County Fee. This amends provisions of Paragraphs 12 and 13.**
- C. In the event that there is a regular or special election which requires the Board to open both the Cartersville East and West Polling Places (the Civic Center and the Chamber) to receive voters, the Board will not charge the City for services rendered. In the event that the Board is only required to open one of the two polling places, the Board will only charge the City for the actual cost of employees who are only acting on behalf of the City. This amends provisions of Paragraphs 12 and 13.**
- D. Each temporary employee of the Board shall receive the Board’s standard training pay rate of \$20 plus \$10 per hour for legally required training. This amends the provisions of Paragraph 13.**
- E. All references to poll worker pay rates shall be changed to the following. This amends the provisions of Paragraph 13.**

Position	Old Pay Rate	New Pay Rate
Advance Voting Poll Manager	\$150 / Day	\$200 / Day
Advance Voting Assistant Manager	\$100 / Day	\$120 / Day

Election Day Poll Manager	\$200 / Day	\$250 / Day
Election Day Assistant Manager	\$150 / Day	\$200 / Day
Clerk	\$8.50 / Hour	\$12.00 / Hour

F. The Cost Estimate Worksheet, as set forth in Paragraph 14, shall be changed to the following:

Item	Old Estimate	New Estimate
Personnel		
Absentee in Person (Board's Office)	\$2,160	\$2,280
Absentee in Person (Civic Center)	\$2,090	\$2,680
Election Day	\$1,388	\$1,786
Absentee Poll Crew	\$50	\$100
Training	\$100	\$300
Supplies		
Postage	\$25	\$25
Miscellaneous Supplies	\$75	\$75
Ballots	\$300	\$300
County Fee	\$1,000	\$1,000
Total	\$7,188	\$9,146

Item # 1

If there is any conflict between the language of the original Agreement and this Amendment, the Amendment shall control.

SO RESOLVED AND ADOPTED this 5th day of October, 2017.

ATTEST:

CITY OF CARTERSVILLE

City Clerk
Meredith Ulmer

Mayor
Matt Santini

Announcements:

Mayor Santini asked there was anything else to come before Council, and if so please come forward.

Mr. Anderson came forward and stated on October 19th at 4:30pm there will be a ribbon

cutting at the Dellinger Park buildings for anyone who would like to attend.

Mr. Joseph Bolduc of 14 Allison Circle, Cartersville, GA came forward and asked about the status of the new gas department building project. Mr. Porta came forward and addressed the question and gave an update on the construction process. Mr. Porta stated he would be happy to exchange contact information to keep Mr. Bolduc updated.

Mr. Bolduc stated he wanted to bring attention to the trucks on Old Mill Rd, the noise from the truck brakes are loud and he wanted to voice his concern about it. Wade Wilson, City Engineer addressed his concern and stated the Public Works Department would look into it.

Council Member Stepp made a motion to adjourn, and needing no second City Council adjourned.

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk



City of Cartersville

City Council Meeting
10/19/2017 7:00:00 PM
Red Ribbon Week

SubCategory:	Proclamations
Department Name:	Administration
Department Summary Recommendation:	This proclamation is at the request of YM/Private Arena, who is involved with the Etowah Valley Young Marines organization.
City Manager's Remarks:	No formal action is required on the part of City Council.
Financial/Budget Certification:	
Legal:	
Associated Information:	



CITY of CARTERSVILLE

Proclamation

WHEREAS, communities across America have been plagued by the numerous problems associated with illicit drug use and those that traffic in them; and

WHEREAS, there is hope in winning the war on drugs and that hope lies in education and drug demand reduction, coupled with the hard work and determination of organizations such as the Young Marine of the Marine Corps League to foster a healthy drug-free lifestyle; and

WHEREAS, governments and community leaders know that citizen support is one of the most effective tools in the effort to reduce the use of illicit drugs in our communities; and

WHEREAS, the red ribbon has been chosen as a symbol commemorating the work of Enriqu  “Kiki” Camarena, a Drug Enforcement Administration agent who was murdered in the line of duty and represents the belief that one person can make a difference; and

WHEREAS, the Red Ribbon Campaign was established by Congress in 1988 to encourage a drug-free lifestyle and involvement in drug prevention and reduction efforts; and

NOW, THEREFORE, I, Matthew J. Santini, Mayor of the City of Cartersville, do hereby recognize October 23 - 31, 2017 as **RED RIBBON WEEK** and urge all my fellow citizens to join me in showing their support for a drug-free environment.

*In Witness whereof I have hereunto set my
hand and caused this seal to be affixed*

Mayor

Attest: _____ City Clerk



City of Cartersville

City Council Meeting
10/19/2017 7:00:00 PM
Mission Road Gravity Sewer Phase II – Final Adjustment Change Order

SubCategory:	Change Order
Department Name:	Water Department
Department Summary Recommendation:	The Mission Road Gravity Sewer Replacement Phase II Project was awarded to the Wade Coots Company, Inc. on 06/17/2016 in the amount of \$399,154.00. This final change order reconciles actual quantities used to bid quantities. The result for this project is a <u>reduction of \$36,444.20</u> to the contract amount. I recommend approval of this final adjustment change order. After applying this change, the project was delivered for \$362,709.80 which is 9.1% less than the approved contract.
City Manager's Remarks:	Your approval of this <u>deduct</u> is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Date of Issuance:	Effective Date:
Owner: City of Cartersville	Owner's Contract No.: <u>5405 3320 54 1331</u>
Contractor: Wade Coots Company, Inc.	Contractor's Project No.:
Engineer: Rindt-McDuff Associates, Inc.	Engineer's Project No.: <u>R2015-120</u>
Project: Mission Road Gravity Sewer Replacement – Phase II	Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: Final Change Order to revise Contract amount to equal final quantities installed (refer to Pay Application No. 3). Contractor was granted a time extension to be able to implement sodding per Owner easement acquisition agreement. The additional time was necessitated by having to wait for the proper growing season for the specific sod required. Additional time was also granted to conduct a storm sewer repair within the project area.

Attachments: Wade Coots Pay Application No. 3 dated July 11, 2017.

Attachment: Waiver Costs Form Application No. 3 dated July 11, 2017.

Item # 3

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ 399,154.00	Original Contract Times: Substantial Completion: 7 October 2016 (60 days) Ready for Final Payment: 7 November 2016 (90 days) days or dates
Decrease from previously approved Change Orders No. ____ to No. ____: \$ N/A	[Increase] [Decrease] from previously approved Change Orders No. ____ to No. ____: Substantial Completion: (N/A) Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ 399,154.00	Contract Times prior to this Change Order: Substantial Completion: 7 October 2016 (60 days) Ready for Final Payment: 7 November 2016 (90 days) days or dates
Decrease of this Change Order: \$ 36,444.20	Increase of this Change Order: Substantial Completion: 10 October 2016 (+3 days) Ready for Final Payment: 30 June 2017 (+235 days) days or dates
Contract Price incorporating this Change Order: \$ 362,709.80	Contract Times with all approved Change Orders: Substantial Completion: 10 October 2016 (63 days) Ready for Final Payment: 30 June 2017 (326 days) days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>[Signature]</u>	By: <u> </u>	By: <u>[Signature]</u>
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>PROJECT MANAGER</u>	Title: <u> </u>	Title: <u>Pilot. Manager</u>
Date: <u>30 SEPT 2017</u>	Date: <u> </u>	Date: <u>8-28-17</u>

Approved by Funding Agency (if applicable)

By: (N/A) Date:

Title:



City of Cartersville

City Council Meeting
10/19/2017 7:00:00 PM
North Erwin Street Water Main – Final Adjustment Change Order

SubCategory:	Change Order
Department Name:	Water Department
Department Summary Recommendation:	The North Erwin Street Water Main Replacement project was awarded to Georgia Development Partners on 02/16/17 in the amount of \$395,364.80 and the project is now complete. The final change order reconciles bid quantities to actual quantities used. The result of that exercise is a <u>reduction of \$33,433.08</u>. This reduction was made possible by field changes suggested by both the engineer and contractor as well as Public Works allowing us to open cut Erwin Street rather than boring under. With the exception of a time delay caused by the railroad bore drifting out of alignment, the job went very smooth and was a success. I recommend approval of this final adjustment change order in the amount of \$33,433.08. After applying this change, the delivered cost of the project is \$361,725.61 which is <u>8.5% less</u> than the approved contract amount.
City Manager's Remarks:	Your approval of this <u>deduct</u> is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Change Order No. 2

RECEIVED
9/27/17
mm

Date of Issuance: September 13, 2017

Effective Date: September 13, 2017

Project/Contract: North Erwin Street 12-inch Water Main Extension	Date of Contract: Mar 28, 2017
Owner: CITY OF CARTERSVILLE, GA	Owner's Project No. 505.3320.54-1539
Contractor: GEORGIA DEVELOPMENT PARTNERS, LLC.	Engineer's Project No.: 338-105

The Contract Documents are modified as follows upon execution of this Change Order:

1. CONTRACT PRICE is modified to reflect final, as-constructed, unit quantities in the Work and a \$2500 deduction for additional easement acquired for the RR bore.

Attachments (list documents supporting change):

Contractor's Application for Payment No. 5 - FINAL.

Item # 4

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

Original Contract Times: ☐ Working days ☒ Calendar days

\$ 395,364.80

Substantial completion (days or date): 135

Ready for final payment (days or date): 195

[Increase] [Decrease] from previously approved
Change Orders No. - to No. - :

[Increase] [Decrease] from previously approved Change Orders
No. - to No. - :

\$ (206.11)

Substantial completion (days): 0

Ready for final payment (days): 0

Contract Price prior to this Change Order:

Contract Times prior to this Change Order:

\$ 395,158.69

Substantial completion (days or date): 135

Ready for final payment (days or date): 195

Decrease of this Change Order:

Increase of this Change Order:

\$ (33,433.08)

Substantial completion (days or date): 0

Ready for final payment (days or date): 0

Contract Price incorporating this Change Order:

Contract Times with all approved Change Orders:

\$ 361,725.61

Substantial completion (days or date): 8/16/17

Ready for final payment (days or date): 10/16/17

RECOMMENDED:

ACCEPTED:

ACCEPTED:

SWEITZER ENGINEERING, INC.

CITY OF CARTERSVILLE, GA

**GEORGIA DEVELOPMENT
PARTNERS, LLC.**

By: [Signature]
Engineer (Authorized Signature)

By: [Signature]
Owner (Authorized Signature)

By: [Signature]
Contractor (Authorized Signature)

Date: 9/13/17

Date: 9-21-17

Date: 9/27/17

APPLICATION FOR PAYMENT

Application No. 5-11241
 Application Date 9/12/2017
 Engineer's Project No. 338-105

Owner: City of Cartersville	Contractor: Georgia Development Partners, LLC	Period of Application From: <u>8/25/2017</u> To: <u>9/12/2017</u>
Project Name: North Erwin Street 12-Inch Water Main Extension #505.3320.54.1539 Aprv. 2/16/17		Amount Earned This Period: (\$2,500.00) ✓

CHANGE ORDER SUMMARY					
No.	C.O. Approval Date	Amount			
		Add	Delete		
1	05/25/17	-	206.11	1. Original Contract Sum	\$395,364.80 ✓
2	07/18/17	\$ 10,691.02		2. Change Orders	\$ 33,639.19 7,984.91 ✓
3	09/12/17		2500	3. Revised Contract Sum	\$ 403,349.71
2	9/13/17	-	33,433.08	4. Total Work Completed	\$ 361,725.61 ✓
				5. Stored Materials	\$
				6. Subtotal (4 + 5)	\$ 361,725.61 ✓
				7. Retainage	\$
				8. Previous Payments	\$ 343,933.12 ✓
Totals \$ 10,691.02 \$ 2706.11				9. Amount Due	\$ 17,792.50 ✓
Net Change \$ 7,984.91 \$ 33,639.19					

CONTRACT TIME

(To be completed by Contractor)

Original Time 195 days Revised Schedule Attached? X Yes No Contract Starting Date 04/03/2017
 Revisions days Work on Schedule? Substantial Completion Date 08/16/2017
 Remaining 180 days X Yes No Projected Completion Date 10/16/2017

CONTRACTOR'S CERTIFICATION: I certify that this estimate is a true and accurate representation of the Work, and the Work has been performed in accordance with the Contract Documents. Further, I hereby certify and affirm that all previous progress payments received on account of the Work have been applied to discharge in full all of the Contractor's obligations reflected in prior applications for payment. The person signing below has authority to sign this document and bind the Contractor.

Georgia Development Partners Contractor
 By: [Signature] Project Manager
 Signature Title
 Printed Name: Lee Henley Date: 9/12/17

ENGINEER'S CERTIFICATION: I hereby certify that, to the best of my knowledge and belief, that quantities shown on this estimate are correct and have not been shown on previous estimates and the Work has been performed substantially in accordance with the Contract Documents. These determinations have been based upon on-site observations of the Work by me or by a project representative under my direct supervision.

SWEITZER ENGINEERING, INC.
 By: [Signature] Pres.
 Signature Title
 Date: 9/13/17

APPROVED BY OWNER:

By:
 Signature Title
 Date:

COPY

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

Page 2 of 2 Pages

APPLICATION NUMBER 4

PROJECT: 09.01.2016

PHIPPS ROAD SIDEWALK IMPROVEMENTS 29-AUG-17

PERIOD TO: 338-105

ARCHITECT'S PROJECT NO:

A Line No.	Item Number	B Description of Work	Quantity	Unit	Price per Unit	C Scheduled Value	D Work Completed Application (D + E)		F Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)	H Balance To Finish (C - G)	I Retainage
							Units	Units				
1	1	Mobilization and Insurance	1.00	LS	\$7,900.00	\$7,900.00	1.0000			\$ 7,900.00	100%	790.00
2	2	Cleaning	1.00	LS	\$1,725.00	\$1,725.00	1.00			\$ 1,725.00	100%	172.50
3	3	Erosion Control	1.00	LS	\$1,725.00	\$1,725.00	1.00			\$ 1,725.00	100%	172.50
4	4	Temporary Silt Fence, Type A, Single Row	1600.00	LF	\$1.73	\$2,768.00	969.00	1,676.37		\$ 1,676.37	61%	167.64
5	5	Temporary Silt Fence, Type C, Single Row, if required	100.00	LF	\$3.45	\$345.00				\$ -		
6	6	Temporary Silt Fence, Type C, Double Row	50.00	LF	\$6.90	\$345.00	48.00	331.20		\$ 331.20	96%	33.12
7	7	Temporary Matting, if required	50.00	SY	\$5.75	\$287.50				\$ -		
8	8	Stone Rip Rap, DOT Type 3, for Channel Stabilization, if required	50.00	SY	\$5.75	\$287.50				\$ -		
9	9	Temporary Construction Exit	3.00	EA	\$1,437.50	\$4,312.50	2.00	2,875.00		\$ 2,875.00	67%	287.50
10	10	Final Restoration and Permanent Grassing	2100.00	LF	\$1.73	\$3,633.00	2,015.00	3,485.95		\$ 3,485.95	96%	348.60
11	11	Install Owner-Furnished Griffin Pipe 12" DIP	1825.00	LF	\$41.50	\$75,737.50	1,722.00	71,463.00		\$ 71,463.00	94%	7,146.30
12	12	Furnish and Install 6-inch D.I. Pipe	195	LF	\$57.01	\$11,116.95	161.20	9,190.01		\$ 9,190.01	83%	919.00
13	13	Furnish and Install 6-inch D.I. Pipe	30.00	LF	\$53.49	\$1,604.70	37.00	1,979.13		\$ 1,979.13	123%	197.91
14	14	Furnish and Install 2-inch PVC Pipe, Class 200, if required	100.00	LF	\$17.25	\$1,725.00				\$ -		
15	15	12" Restrained Joint (RJ) Locking Gaskets, if required	10.00	EA	\$230.00	\$2,300.00				\$ -		
16	16	8-inch Restrained Joint (RJ) Locking Gaskets, if required	4.00	EA	\$230.00	\$920.00				\$ -		
17	17	6-inch Restrained Joint (RJ) Locking Gaskets, if required	2.00	EA	\$172.50	\$345.00				\$ -		
18	18	12-inch Nitrile Gaskets, if required and directed by the Engineer	10.00	EA	\$115.00	\$1,150.00				\$ -		
19	19	12-inch Megalug Gland	50.00	EA	\$230.00	\$11,500.00	59.00	13,570.00		\$ 13,570.00	118%	1,357.00
20	20	8-inch Megalug Gland	10.00	EA	\$172.50	\$1,725.00	22.00	3,795.00		\$ 3,795.00	220%	379.50
21	21	6-inch Megalug Gland	5.00	EA	\$115.00	\$575.00	3.00	345.00		\$ 345.00	60%	34.50
22	22	D.I. Fittings, including thrust blocking and additional anchoring	6000.00	LBS	\$4.60	\$27,600.00	7,495.00	34,477.00		\$ 34,477.00	125%	3,447.70
23	23	Fire Hydrant Assembly, including 6-inch Valve	4.00	EA	\$3,220.00	\$12,880.00	5.00	16,100.00		\$ 16,100.00	125%	1,610.00
24	24	F.H. Vertical Extension, if required and directed by engineer	5.00	LF	\$322.00	\$1,610.00				\$ -		
25	25	Remove Existing Fire Hydrant, Deliver to Owner	2.00	EA	\$1,831.95	\$3,663.90	1.00	1,831.95		\$ 1,831.95		183.20
26	26	12" Resilient Seal Gate Valve, Incl. Box & Concrete Collar	5	EA	\$2,415.00	\$12,075.00	5.00	12,075.00		\$ 12,075.00		1,207.50
27	27	8" Resilient Seal Gate Valve, Incl. Box & Concrete Collar	1	EA	\$1,725.00	\$1,725.00	5.00	8,625.00		\$ 8,625.00	500%	862.50
28	28	6" Resilient Seal Gate Valve, Incl. Box & Conc Collar	1	EA	\$1,390.00	\$1,390.00				\$ -		
29	29	2-inch Brass Ball Valve	4	EA	\$862.50	\$3,450.00	1.00	862.50		\$ 862.50	25%	86.25
30	30	1/2" Jaws Marker (Only as location directed by Owner's Representative)	8	EA	\$172.50	\$1,380.00				\$ -		
31	31	12" x 12" Connection to Existing 12" Water Main	2	EA	\$2,875.00	\$5,750.00	2.00	5,750.00		\$ 5,750.00	100%	575.00
		SUBTOTALS PAGE 2				\$205,841.55		199,782.11		\$ 199,782.11	97%	19,978.21

Item # 4

CONTINUATION SHEET
ATTACHMENT TO FAY APPLICATION

Page 3 of 2 Pages
APPLICATION NUMBER 5
PERIOD TO: 09/12/17
PERIOD TO: 09/01/2017
ARCHITECT'S PROJECT NO. 339-105

PROJECT:
North Erwin Street 12-Inch Water Main Extension

A Item No.	B Description of Work	C Quantity	D Unit	E Price per Unit	F Scheduled Value	G Units	H From Previous Application (D + E)	I Work Completed Units	J This Period	K Materials Presently Stored (Not in D or E)	L Total Completed And Stored To Date (D + E + F)	M % (G/L)	N Balance To Finish (C - G)	O Retainage
32	8" x 8" Connection to Existing 8" Water Main	1	EA	\$2,300.00	\$2,300.00				2.00		\$ 4,600.00	200%	\$ (2,300.00)	460.00
33	6" x 6" Connection to Existing 6" Water Main	1	EA	\$2,012.50	\$2,012.50						\$ -		\$ 2,012.50	
34	Cut and Plug Existing 3/4" Water Service Line to be abandoned	3	EA	\$287.50	\$862.50						\$ -		\$ 862.50	
35	1" Fill Valve Assembly	1	EA	\$1,380.00	\$1,380.00		1.00	1,380.00			\$ 1,380.00			138.00
36	Polyethylene Encasement of all Ductile Iron Pipe, Valves, and Fittings	2000	LF	\$3.45	\$6,900.00	1,883.20	6,457.04				\$ 6,457.04		\$ 402.96	649.70
37	20-inch Steel Casing for Highway Crossing, Bored in Place	90	LF	\$247.25	\$22,252.50	90.00	32,602.50				\$ 32,602.50			3,260.25
38	20-inch Steel Casing for Railroad Crossing, Bored in Place	180	LF	\$289.23	\$52,061.40	180.00	52,061.40				\$ 52,061.40			5,206.14
39	Cut-in Connection of 2" Poly to Existing 2" or smaller svc. Line	4	EA	\$575.00	\$2,300.00						\$ -		\$ 2,300.00	
40	12-inch x 3/4-inch Double Strap Saddle and 3/4-inch Corp Stop	2	EA	\$287.50	\$575.00	1.00	267.50				\$ 287.50		\$ 287.50	28.75
41	3/4-inch Copper Service Tubing	50	LF	\$11.50	\$575.00	69.00	733.50				\$ 733.50	138%	\$ (218.50)	79.35
42	3/4-inch or 1-inch SDR9 Poly Service Tubing, if required	100	LF	\$9.20	\$920.00						\$ -		\$ 920.00	
43	2-inch Poly DR9 Service Tubing	60	LF	\$11.50	\$690.00						\$ -		\$ 690.00	
44	3/4-inch Commercial Water Service Assembly Replacement, per the Detail, standard boxes	1	EA	\$1,380.00	\$1,380.00	1.00	1,380.00				\$ 1,380.00	100%		138.00
45	3/4-inch Commercial Water Service Assembly Replacement, with H-20 Traffic-Rated Boxes	3	EA	\$1,725.00	\$5,175.00	2.00	3,450.00				\$ 3,450.00	67%	\$ 1,725.00	345.00
46	Reconnect New 3/4" Commercial Water Service Assembly to Customer's Existing Service Line	3	EA	\$345.00	\$1,035.00	3.00	1,035.00				\$ 1,035.00	100%		103.50
47	1" Testing Tap	2	EA	\$977.50	\$1,955.00	1.00	977.50				\$ 977.50	50%	\$ 977.50	97.75
48	1" Combination Air/Vacuum Valve and H-20 Traffic-Rated Man	1	EA	\$2,300.00	\$2,300.00	1.00	2,300.00				\$ 2,300.00	100%		230.00
49	Concrete Encasement of 12-inch or smaller pipe	1	EA	\$345.00	\$345.00						\$ -		\$ 345.00	
50	Concrete Encasement of Pipe, if required	20	CY	\$230.00	\$4,600.00						\$ -		\$ 4,600.00	
51	Remove and Dispose of existing 6" CIP Pipe after abandonment	500	LF	\$17.25	\$8,625.00	77.22	2,886.48				\$ 2,886.48	154%	\$ (1,017.48)	288.65
52	Special Bedding or Special Backfill	50	TON	\$37.38	\$1,869.00	10.00	1,725.00				\$ 1,725.00	333%	\$ (1,207.50)	172.50
53	Concrete Sidewalk Restoration	3	SY	\$172.50	\$517.50	10.00	1,725.00				\$ -		\$ 862.60	
54	Concrete Curb & Gutter Restoration	20	LF	\$43.13	\$862.60						\$ -		\$ 862.60	
55	Public Street Trench Pavement Replacement	94	LF	\$48.30	\$4,540.20	24.50	1,183.35				\$ 1,183.35	26%	\$ 3,356.85	118.34
56	Parking Lot and Driveway Pavement Replacement	150	LF	\$44.39	\$6,658.50	689.80	30,620.22				\$ 30,620.22	513%	\$ (27,512.92)	3,417.14
57	Removal and Disposal of petroleum-contaminated soil and rock	300	TON	\$99.19	\$29,757.00						\$ -		\$ 29,757.00	
58	Rock Excavation and Disposal (Paid ONLY if measured by er	100	CY	\$86.25	\$8,625.00						\$ -		\$ 8,625.00	
59	SUBTOTALS PAGE 3				\$387,265.25		338,981.61		8,151.20		\$ 347,112.81	90%	\$ 40,152.44	

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

PROJECT:
North Erwin Street 12-Inch Water Main Extension

APPLICATION NUMBER:
09.01.2015
PERIOD TO:
02.29.2016
ARCHITECT'S PROJECT NO:
338-105

A Item No.	B Description of Work	C Quantity	D Unit	E Price per Unit	F Scheduled Value	G Work Completed		H Materials Presently Stored (Not in D or E)	I Total Completed And Stored To Date (D + E + F)	J % (I/C)	K Balance To Finish (C - I)	L Release
						From Previous Application (D + E)	Units					
61	CO#1											
62	Traffic Control for Road Crossing:											
63	1-inch Air Release Valve in H-20 Traffic Rated Manhole, per	1	LS	\$4,378.00	\$4,378.00	1.00			\$	100%		437.80
64	CO#2											
65	1-inch Air Release Valve in H-20 Traffic Rated Manhole, per	1	LS	\$2,043.79	\$2,043.79	1.00			\$	100%		204.38
66	CO#3											
67	Mobilization, Grading, and GAB	136.04	TN	\$67.72	\$9,212.63				\$	100%		921.28
68	Relocate Fire Hydrant at North End of Project	1	LS	\$1,478.39	\$1,478.39				\$	100%		147.84
69	CO#3											
70	Deduction for Purchase of Easement	1	LS	-\$2,500.00	-\$2,500.00				\$	100%		(250.00)
71												
72												
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81												
82												
83												
84												
85												
86												
87												
SUBTOTALS PAGE 4					\$401,878.06	345,383.40		16,342.21	\$	361,725.61	90%	40,152.45



City of Cartersville

**City Council Meeting
10/19/2017 7:00:00 PM
Cartersville Building Authority Debt Issue**

SubCategory:	Resolutions
Department Name:	Administration
Department Summary Recommendation:	In order to fund the construction cost of the new Gas Department facility and the Transco Pipeline connection, City staff has been working with our Financial Advisor Gabe Agan on funding options. At present we estimate the new facility will cost approximately \$9 million and the Transco Pipeline estimate is \$6.1 million for a total of \$15.1 million. One Beacon Insurance will be paying for approximately \$1 million of the new facility bringing the estimated total to \$14.1 million. Based on our construction timeline and financing options, it was determined that our best option was to issue a \$10 million debt issue (the maximum calendar year tax exempt amount government's can issue) to help finance a majority of these costs. Depending on the final costs of these projects and Gas Department revenue stream, the City may have to issue a smaller debt issue in 2018. As for this debt issue, the Financial Advisor has bids due back on Tuesday, October 17th, and the CBA Board will meet to approve the best bid on the morning of Thursday, October 19th. At this time, the only attachment is the timetable for this debt issue. The City Attorney has been involved in these meetings and along with Bond Counsel will be reviewing an Authorizing Bond Resolution that will be available on Thursday, October 19th. If approved, the debt issue is then recommended to approve the Authorizing Bond Resolution and related debt issuance documents.
City Manager's Remarks:	Your approval of the resolution relative to issuance of \$10 million in bonds for work in the Gas Dept. is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Cover Memo

Cartersville Building Authority (Georgia)
Revenue Bonds (Cartersville Gas System Project), Series 2017
Private Placement Financing Timetable (October 11, 2017)

September 2017							October 2017							November 2017						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30		

Regular City Council meetings are 1st and 3rd Thursdays at 7:00 P.M.

Date	Task
Thursday, September 28	Finalize plan of finance for Series 2017 Bonds.
Friday, September 29	Distribute first draft of Timetable and Working Group Distribution List.
Monday, October 2	Distribute Term Sheet to potential private placement purchasers.
Week of October 9 th	Bond Counsel to distribute draft Bond Resolution, Authorizing Resolution, Bond Placement Agreement, Bond Purchase Agreement, Intergovernmental Contract, legal opinions, etc. (the "Bond Documents").
Tuesday, October 17	<i>Price Series 2017 Bonds.</i> Bond Counsel to distribute revised Bond Documents.
Thursday, October 19	10:30 A.M. Special Called Meeting of the Cartersville Building Authority to adopt Bond Resolution. 7:00 P.M. Regular City Council Meeting to adopt authorizing resolution and other required documents.
Week of October 23 rd	File Validation Papers and Submit Validation Ad.
Thursday, November 2	1 st Validation Notice is published.
Friday, November 3	Distribute drafts of 2017 Closing Documents. Distribute draft Closing Wire Memorandum.
Thursday, November 9	2 nd Validation Notice is published.
Friday, November 10	Provide <u>final</u> comments on all closing documents. Final closing documents (and wire instructions) distributed.
Wednesday, November 15	Bond Validation Hearing in Superior Court. Pre-Close Series 2017 Bonds. Distribute Final Closing Wire Memorandum.
Thursday, November 16	Close Series 2017 Bonds, reimburse eligible project expenses to date, and invest proceeds.



City of Cartersville

**City Council Meeting
10/19/2017 7:00:00 PM
Employee Health Insurance Renewal for 2018**

SubCategory:	Bid Award/Purchases
Department Name:	Administration
	Shaw Hankins Insurance Brokers met with staff to review the health insurance renewal from Blue Cross & Blue Shield (BC/BS) for 2018. Due to some large insurance claims, the renewal came in at 24% over the current year. Shaw Hankins went out to the market and received proposals back from other insurance carriers with the best proposal coming from United HealthCare (UHC). After receiving the proposals, ShawHankins went back to BC/BS to see if they wanted to make a final adjustment in their proposal and BC/BS came back with only a 21% rate increase. The first option being presented is between BC/BS and UHC with almost the same plan design. If this type of coverage is selected, the 2018 BC/BS premium would be 21% higher than the current year and the UHC comparable proposal would be 0.2% higher than the current BC/BS 2017 rates. Based on a meeting we had earlier this year with the Mayor and Councilmember Jayce Stepp, we had ShawHankins provide us some alternative insurance plans with 3 UHC plans that employees could choose from. There are some differences in benefits between the 3 UHC plans which gives employees some choices. The first plan option titled "Option 12" on the attached document is similar to the existing plan benefits with some minor differences and the premium is 4.0% less than the 2017 BC/BS insurance rate. The second plan option titled "Option 13" on the attached document has some higher copays and deductibles than the current plan and is 12.8% less than the current rate. The third plan option labeled "Option 14" is a Health Savings Account (HSA) which requires the employee to meet their deductible and coinsurance prior to the insurance paying for claims is 17.2% less than the current rate. After reviewing the insurance options provided by United Healthcare, the recommendation is to provide employees the

Cover Memo

Item # 6

three UHC insurance plans and have them decide which plan is best for them.

The following table provides a history of the last few years of the city's health insurance coverages and premium increases or decreases:

Calendar Year	Insurance Provider	Plan Type	% of Increase over Prior Year	Major Plan Changes
2012	United HealthCare	Self-Insured		
2013	Cigna	Minimum Premium Alternative	- 0.9%	City purchased a "Bridge Product" to cover large claims over \$100,000.
2014	Cigna	Minimum Premium Alternative	+ 3.97%	Change in out of pocket costs: Individual from \$1,500 to \$5,000. Family from \$3,000 to \$10,000.
2015	Cigna	Minimum Premium Alternative	+ 13.8%	City dropped Health Reimbursement Account, no longer reimbursing up to the \$1,500 of deductible expenses. Annual cost for this averaged approximately \$180,000.
2016	BC/BS	Fully Insured	- 4.1%	City will have to pay Cigna \$637,315 Supplemental Premium to cover run-out insurance claims. Cover Memo
2017	BC/BS	Fully Insured	0.0%	Item # 6

Department Summary Recommendation:

			Estimate + 11.5% Decrease	Supplemental Premium paid to Cigna in 2016 is no longer applicable.
2018	United HealthCare	Fully Insured	+ 0.2%	This is based on similar plan design.
			-4.0% to -17.2%	Three alternative insurance plans with lower monthly premiums.
City Manager's Remarks:		Your approval of the employee health insurance renewal with United HealthCare, with the options available to employees as outlined above, is recommended.		
Financial/Budget Certification:				
Legal:				
Associated Information:				

City of Cartersville

Medical Renewal Analysis

January 1, 2018

BlueCross BlueShield				
		Current		Renewal
Plan Name		Non-standard Plan		Non-standard Plan
Provider Network		Blue Open Access POS		Blue Open Access POS
		In-Network	Out of Network	In-Network Out of Network
Office Visits (PCP/Specialist)		\$25 / \$40	70%	\$25 / \$40 70%
Preventive Care		100%	70%	100% 70%
Policy or Calendar Year Deductible		Calendar Year		Calendar Year
Deductible	Single	\$1,500	\$3,500	\$1,500 \$3,500
	Family	\$3,000	\$7,000	\$3,000 \$7,000
Coinsurance		90%	60%	90% 60%
Out-of-Pocket Maximum		Includes Deductible		Includes Deductible
	Single	\$5,000	\$13,000	\$5,000 \$13,000
	Family	\$10,000	\$39,000	\$10,000 \$39,000
Annual Maximum		Unlimited		Unlimited
Inpatient Hospital Copay		N/A	N/A	N/A N/A
Inpatient Hospital Coinsurance		90%	60%	90% 60%
Outpatient Hospital Copay		N/A	N/A	N/A N/A
Outpatient Hospital Coinsurance		90%	60%	90% 60%
Urgent Care		\$40	\$40	\$40 \$40
Emergency Room		\$200		\$200
Wellness Budget		\$30,000		\$30,000
Prescription Drugs				
Rx Deductible		\$50 family		\$50 family
Tier 1 (Preferred Value/Generic)		\$15		\$15
Tier 2 (Preferred Brand)		\$40		\$40
Tier 3 (Non-preferred)		\$60		\$60
Tier 4 (Preferred Specialty)		10% to \$200		10% to \$200
Mail Order		2 x retail		2 x retail
Rates by Plan	Lives	Current		Renewal
Employee	197	\$687.36		\$831.71
Employee + Spouse	44	\$1,443.47		\$1,746.61
Employee + Child(ren)	17	\$1,340.38		\$1,621.87
Family	87	\$2,096.49		\$2,536.77
Monthly Premium by Plan		\$404,104		\$488,968
Annual Premium by Plan		\$4,849,244		\$5,867,622
		Change From Current		Change From Current
		\$	%	\$ %
Employee		\$0.00	0.0%	\$144.35 21.0%
Employee + Spouse		\$0.00	0.0%	\$303.14 21.0%
Employee + Child(ren)		\$0.00	0.0%	\$281.49 21.0%
Family		\$0.00	0.0%	\$440.28 21.0%
Total Cost Difference-Monthly		\$0	0.0%	\$84,865 21.0%
		Current		Renewal
Combined Annual Plan Totals		\$4,849,244		\$5,867,622
Combined Annual Cost Difference (\$)		\$0		\$1,018,378
Combined Annual Cost Difference (%)		0.0%		21.0%

This comparison is intended to illustrate the carrier's proposed services and rates and should not be relied upon to fully determine benefits and rates. Refer to carrier's renewal/proposal for a complete representation of coverage terms and conditions.

BCBS rates include \$30,000 wellness budget.

Item # 6

City of Cartersville

Medical Marketing Analysis - UnitedHealthcare

January 1, 2018

			Single Option		
BlueCross BlueShield of Georgia			UnitedHealthcare		
Current			Option 1		
Plan Name	Non-standard Plan		ZR-H MOD (2017 Balanced) Rx VU		
Provider Network	Blue Open Access POS		Choice+ Legacy Insurance		
	In-Network	Out of Network	In-Network	Out of Network	
Office Visits (PCP/Specialist)	\$25 / \$40	70%	\$25 / \$40	60%	
Preventive Care	100%	70%	100%	Well child only	
Policy or Calendar Year Deductible	Calendar Year		Calendar Year		
Deductible	Single	\$1,500	\$3,500	\$1,500	\$3,500
	Family	\$3,000	\$7,000	\$3,000	\$7,000
Coinsurance		90%	60%	90%	60%
Out-of-Pocket Maximum	Includes Deductible		Includes Deductible		
	Single	\$5,000	\$13,000	\$5,000	\$13,000
	Family	\$10,000	\$39,000	\$10,000	\$39,000
Annual Maximum	Unlimited		Unlimited		
Inpatient Hospital Copay*	N/A	N/A	N/A	N/A	
Inpatient Hospital Coinsurance	90%	60%	90%	60%	
Outpatient Hospital Copay*	N/A	N/A	N/A	N/A	
Outpatient Hospital Coinsurance	90%	60%	90%	60%	
Urgent Care	\$40	\$40	\$40	60%	
Emergency Room	\$200		\$200		
Wellness Budget	\$30,000		\$30,000		
Prescription Drugs					
Rx Deductible	\$50 family		None		
Tier 1 (Preferred Value/Generic)	\$15		\$15		
Tier 2 (Preferred Brand)	\$40		\$40		
Tier 3 (Non-preferred)	\$60		\$60		
Tier 4 (Preferred Specialty)	10% to \$200		NA		
Mail Order	2 x retail		2.5 x retail		
Rates by Plan	Lives	Current	Option 1		
Employee	197	\$687.36	\$688.91		
Employee + Spouse	44	\$1,443.47	\$1,446.73		
Employee + Child(ren)	17	\$1,340.38	\$1,343.40		
Family	87	\$2,096.49	\$2,101.22		
Monthly Premium by Plan		\$404,104	\$405,015		
Annual Premium by Plan		\$4,849,244	\$4,860,184		
Change From Current			Change From Current		
	\$	%	\$	%	
Employee	\$0.00	0.0%	\$1.55	0.2%	
Employee + Spouse	\$0.00	0.0%	\$3.26	0.2%	
Employee + Child(ren)	\$0.00	0.0%	\$3.02	0.2%	
Family	\$0.00	0.0%	\$4.73	0.2%	
Total Cost Difference-Monthly	\$0	0.0%	\$912	0.2%	
Current			Option 1		
Combined Annual Plan Totals	\$4,849,244		\$4,860,184		
Combined Annual Cost Difference (\$)	\$0		\$10,940		
Combined Annual Cost Difference (%)	0.0%		0.2%		

This comparison is intended to illustrate the carrier's proposed services and rates and should not be relied upon to fully determine benefits and rates. Refer to carrier's renewal/proposal for a complete representation of coverage terms and conditions.

UHC rates assume no OOA, no retirees and no part-time employees.

Item # 6

City of Cartersville

Medical Marketing Analysis - UnitedHealthcare Dual Option

January 1, 2018

Motion Plan (HRA)

		Dual Option		Dual Option	
		BlueCross BlueShield of Georgia		UnitedHealthcare	
		Current		Option 4 (current)	
				Option 5 (low)	
Plan Name		Non-standard Plan		AR-WL MOD (2017 Balanced) Rx VU	
Provider Network		Blue Open Access POS		Choice+ Legacy HMO	
		In-Network	Out of Network	In-Network	Out of Network
Office Visits (PCP/Specialist)		\$25 / \$40	70%	\$25 / \$40	60%
Preventive Care		100%	70%	100%	Well child only
Policy or Calendar Year Deductible		Calendar Year		Calendar Year	
Deductible	Single	\$1,500	\$3,500	\$1,500	\$3,500
	Family	\$3,000	\$7,000	\$3,000	\$7,000
Coinsurance		90%	60%	90%	60%
Out-of-Pocket Maximum		Includes Deductible		Includes Deductible	
	Single	\$5,000	\$13,000	\$5,000	\$13,000
	Family	\$10,000	\$39,000	\$10,000	\$39,000
Annual Maximum		Unlimited		Unlimited	
Inpatient Hospital Copay*		N/A	N/A	N/A	N/A
Inpatient Hospital Coinsurance		90%	60%	90%	60%
Outpatient Hospital Copay*		N/A	N/A	N/A	N/A
Outpatient Hospital Coinsurance		90%	60%	90%	60%
Urgent Care		\$40	\$40	\$40	60%
Emergency Room		\$200		\$200	
Wellness Budget		\$30,000		\$30,000	
Prescription Drugs					
Rx Deductible		\$50 family		None	
Tier 1 (Preferred Value/Generic)		\$15		\$15	
Tier 2 (Preferred Brand)		\$40		\$40	
Tier 3 (Non-preferred)		\$60		\$60	
Tier 4 (Preferred Specialty)		10% to \$200		NA	
Mail Order		2 x retail		2.5 x retail	
Rates by Plan	Lives	Current		Option 4 (current)	
Employee	197	\$687.36		\$661.08	
Employee + Spouse	44	\$1,443.47		\$1,388.28	
Employee + Child(ren)	17	\$1,340.38		\$1,289.13	
Family	87	\$2,096.49		\$2,016.33	
Monthly Premium by Plan		\$404,104		\$388,653	
Annual Premium by Plan		\$4,849,244		\$4,663,836	
		Change From Current		Change From Current	
		\$	%	\$	%
Employee		\$0.00	0.0%	(\$26.28)	-3.8%
Employee + Spouse		\$0.00	0.0%	(\$55.19)	-3.8%
Employee + Child(ren)		\$0.00	0.0%	(\$51.25)	-3.8%
Family		\$0.00	0.0%	(\$80.16)	-3.8%
Total Cost Difference-Monthly		\$0	0.0%	(\$15,451)	-3.8%
		Current		Option 4 (current)	
Combined Annual Plan Totals		\$4,849,244		\$4,663,836	
Combined Annual Cost Difference (\$)		\$0		(\$185,408)	
Combined Annual Cost Difference (%)		0.0%		-3.8%	

This comparison is intended to illustrate the carrier's proposed services and rates and should not be relied upon to fully determine benefits and rates. Refer to carrier's renewal/proposal for a complete representation of coverage terms and conditions.

UHC rates assume no OOA, no retirees and no part-time employees.

Motion plan offers up to 6% rate cap in second year with 60% of participants meeting Motion goal.

City of Cartersville

Medical Marketing Analysis - UnitedHealthcare Triple Option with HSA
January 1, 2018

		Motion Plan (HRA)		Triple Option		Triple Option		Motion Plan (HSA)	
		Triple Option		Triple Option		Triple Option		Triple Option	
		BlueCross BlueShield of Georgia		UnitedHealthcare		UnitedHealthcare		UnitedHealthcare	
		Current		Option 12 (current)		Option 13		Option 14	
Plan Name		Non-standard Plan		AR-WL MOD (2017 Balanced) Rx VU Mod		AR-10 (2017 Choice+ Advanced) Rx VU Mod		AR-YG (2017 HSA) Rx IU-HSA	
Provider Network		Blue Open Access POS		Choice+ Legacy HMO		Choice+ Legacy HMO		Choice+ Legacy HMO	
		In-Network	Out of Network	In-Network	Out of Network	In-Network	Out of Network	In-Network	Out of Network
Office Visits (PCP/Specialist)		\$25 / \$40	70%	\$25 / \$40	60%	\$25 / \$50/\$75	60%	Ded+Coins	60%
Preventive Care		100%	70%	100%	Well child only	100%	Well Child only	100%	Well Child only
Policy or Calendar Year Deductible		Calendar Year		Calendar Year		Calendar Year		Calendar Year	
Deductible	Single	\$1,500	\$3,500	\$1,500	\$3,500	\$1,500	\$3,000	\$1,500	\$4,000
	Family	\$3,000	\$7,000	\$3,000	\$7,000	\$3,000	\$6,000	\$3,000	\$8,000
Coinsurance		90%	60%	90%	60%	80%	60%	80%	60%
Out-of-Pocket Maximum		Includes Deductible		Includes Deductible		Includes Deductible		Includes Deductible	
	Single	\$5,000	\$13,000	\$5,000	\$13,000	\$4,500	\$9,000	\$4,000	\$8,000
	Family	\$10,000	\$39,000	\$10,000	\$39,000	\$9,000	\$18,000	\$8,000	\$16,000
Annual Maximum		Unlimited		Unlimited		Unlimited		Unlimited	
Inpatient Hospital Copay*		N/A	N/A	N/A	N/A	\$500/\$1000+ ded/coins	\$1000 + ded/coins	N/A	N/A
Inpatient Hospital Coinsurance		90%	60%	90%	60%	80%	60%	80%	60%
Outpatient Hospital Copay*		N/A	N/A	N/A	N/A	\$500 + ded/coins	\$500 + ded/coins	N/A	N/A
Outpatient Hospital Coinsurance		90%	60%	90%	60%	80%	60%	80%	60%
Urgent Care		\$40	\$40	\$40	60%	\$100	60%	Ded+Coins	60%
Emergency Room			\$200		\$200		\$350		Ded+Coins
Wellness Budget		\$30,000		\$30,000		\$30,000		\$30,000	
Prescription Drugs									
Rx Deductible		\$50 family		None		None		Subject to Medical Deductible	
Tier 1 (Preferred Value/Generic)		\$15		\$15		\$15		\$15	
Tier 2 (Preferred Brand)		\$40		\$40		\$40		\$40	
Tier 3 (Non-preferred)		\$60		\$60		\$60		\$75	
Tier 4 (Preferred Specialty)		10% to \$200		\$100		\$100		NA	
Mail Order		2 x retail		2.5 x retail		2.5 x retail		2.5 x retail	
Rates by Plan	Lives	Current		Option 12 (current)		Option 13		Option 14	
Employee	197	\$687.36		\$659.90		\$599.62		\$569.01	
Employee + Spouse	44	\$1,443.47		\$1,385.80		\$1,259.21		\$1,194.93	
Employee + Child(ren)	17	\$1,340.38		\$1,286.83		\$1,169.28		\$1,109.59	
Family	87	\$2,096.49		\$2,012.74		\$1,828.88		\$1,735.52	
Monthly Premium by Plan		\$404,104		\$387,960		\$352,521		\$334,525	
Annual Premium by Plan		\$4,849,244		\$4,655,520		\$4,230,248		\$4,014,302	
		Change From Current		Change From Current		Change From Current		Change From Current	
		\$	%	\$	%	\$	%	\$	%
Employee		\$0.00	0.0%	(\$27.46)	-4.0%	(\$87.74)	-12.8%	(\$118.35)	-17.2%
Employee + Spouse		\$0.00	0.0%	(\$57.67)	-4.0%	(\$184.26)	-12.8%	(\$248.54)	-17.2%
Employee + Child(ren)		\$0.00	0.0%	(\$53.55)	-4.0%	(\$171.10)	-12.8%	(\$230.79)	-17.2%
Family		\$0.00	0.0%	(\$83.75)	-4.0%	(\$267.61)	-12.8%	(\$360.97)	-17.2%
Total Cost Difference-Monthly		\$0	0.0%	(\$16,144)	-4.0%	(\$51,583)	-12.8%	(\$69,579)	-17.2%
		Current		Option 12 (current)		Option 13		Option 14	
Combined Annual Plan Totals		\$4,849,244		\$4,655,520		\$4,230,248		\$4,014,302	
Combined Annual Cost Difference (\$)		\$0		(\$193,724)		(\$618,996)		(\$834,942)	
Combined Annual Cost Difference (%)		0.0%		-4.0%		-12.8%		-17.2%	

This comparison is intended to illustrate the carrier's proposed services and rates and should not be relied upon to fully determine benefits and rates. Refer to carrier's renewal/proposal for a complete representation of coverage terms and conditions.

UHC rates assume no OOA, no retirees and no part-time employees. UHC confirmed that pre-65 retirees are covered.

Motion plan offers up to 6% rate cap in second year with 60% of participants meeting Motion goal for plans with Motion.

Item # 6

City of Cartersville

Voluntary Vision Renewal and Marketing Analysis

January 1, 2018

Plan Name	BCBSGA		Avesis		NVA		UnitedHealthcare	
	In Network	Out-of-Network	In Network	Out-of-Network	In Network	Out-of-Network	In Network	Out-of-Network
Network	Blue View Vision Plan		120/120		Fixed Rate Insured Plan		VL077	
Exam	EyeMed Access Network		Avesis Network		NVA Network		Flex Network	
Frame Allowance	Up to \$35		Up to \$35		Up to \$35		Up to \$40	
Retail*	\$100		\$120		\$100		\$100	
Wholesale	N/A		N/A		N/A		N/A	
Standard Plastic Lenses	Up to \$25		Up to \$25		Up to \$25		Up to \$40	
Single Vision	Up to \$40		Up to \$40		Up to \$40		Up to \$60	
Bifocal	Up to \$65		Up to \$50		Up to \$65		Up to \$80	
Trifocal								
Contact Lenses	Up to \$92		Up to \$102		Up to \$92		Up to \$125	
Conventional	Up to \$200		Up to \$250		Up to \$200		Up to \$210	
Medically Necessary	No benefit		No benefit		Paid in Full		pending	
Contact Lens Fit and Follow Up	Up to \$40 Std or 10% off premium		\$50/\$75		\$115 allowance Paid in Full		\$125 allowance Paid in Full	
Frequency	Once every 12 months		Once every 12 months		Once every 12 months		Once every 12 months	
Examination	Once every 12 months		Once every 12 months		Once every 12 months		Once every 12 months	
Lenses	Once every 24 months		Once every 24 months		Once every 24 months		Once every 24 months	
Frame	15% Discount on Retail or 5% on Promotional		\$150 one time / lifetime		Extensive discounts in network		15% Discount on Retail or 5% on Promotional	
Lasik Surgery	10 employees Until 2020		4 Years		51 enrolled 4 Years		None 3 Years	
Participation Requirement	Current / Renewal		Option 1		Option 2		Option 3	
Rate Guarantee	Census		4 Years		4 Years		3 Years	
EE	113	\$6.31	\$5.74		\$5.09		\$5.78	
EE + Spouse	74	\$11.97	\$10.21		\$9.65		\$10.97	
EE + Child(ren)	15	\$12.57	\$12.13		\$10.14		\$11.52	
Family	59	\$18.48	\$15.10		\$14.90		\$16.94	
Monthly Premium	\$2,878	\$2,878	\$2,477		\$2,320		\$2,637	
Annual Premium	\$34,532	\$34,532	\$29,724		\$27,846		\$31,646	
Annual Difference from Current (\$)	-	-	-\$4,808		-\$6,687		-\$2,886	
Annual Difference from Current (%)	-	-	-13.9%		-19.4%		-8.4%	

This comparison is intended to illustrate the carrier's proposed services and rates and should not be relied upon to fully determine benefits and rates. Refer to carrier's renewal/proposal for a complete representation of coverage terms and conditions.

**68 allowance at Walmart and Sam's Club.



City of Cartersville

City Council Meeting
10/19/2017 7:00:00 PM
Retiree Medicare Supplement Renewal

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	ShawHankins Insurance has shopped our Medicare insurance supplement coverage for city retirees over 65 or disabled for calendar year 2018. Our current coverage is with United HealthCare (UHC) and has been for several years. UHC has submitted a renewal proposal with a rate reduction of 0.8% for 2018 over the existing insurance rates. It is recommended that the city renew our Medicare Supplement policy for retirees with UHC for 2018.
City Manager's Remarks:	Your approval of the Medicare Supplement outlined above, at a slight reduction below present, is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City of Cartersville
UHC Retiree Medicare Supplement Renewal
January 1, 2018

Benefits		UnitedHealthcare	
Plan Name		2017 Medicare Supplement	
Underwritten by		Renewal - Plan M (rate relief)	
		UnitedHealthcare	
		2017	2018
Part A - Annual Deductible		\$1,288	\$1,288
Part B - Annual Deductible		\$166	\$166
Out-of-Pocket Maximum		Unlimited	Unlimited
Part A - Hospitalization		Medicare Pays	You Pay
Part A Deductible	Not Covered	50%	50%
Inpatient Hospital (Days 1-60)	Not Covered	\$0	\$0
Inpatient Hospital (Days 61-90)	Allowable Amount Except for Published Copays Per Day Rate	\$0	\$0
Inpatient Hospital (Days 91-150)	Allowable Amount Except for Published Copays Per Day Rate	\$0	\$0
Inpatient Hospital (Days 151+) (These are 365 Additional Lifetime Reserve)	Not Covered	\$0	\$0
Beyond 365 Additional Reserve	Not Covered	100%	100%
Skilled Nursing Facility Care			
Skilled Nursing Facility (Days 1-20)	100% Allowable Amounts	\$0	\$0
Skilled Nursing Facility (Days 21-100)	Allowable Amount Except for Published Copays Per Day Rate	\$0	\$0
Skilled Nursing Facility (Days 101+)	Not Covered	100%	100%
Hospice Care	Generally 100% Allowable Amounts	\$0	\$0
Home Health Care	Generally 100% Allowable Amounts	\$0	\$0
Part B - Doctor			
Medicare Part B Deductible	Not Covered	100%	100%
Primary Care Physician Office Visit	80% Allowable Amounts	\$0	\$0
Specialist Office Visit	80% Allowable Amounts	\$0	\$0
Emergency Room	80% Allowable Amounts	\$0	\$0
Ambulance	80% Allowable Amounts	\$0	\$0
Medical & Surgical Services	80% Allowable Amounts	\$0	\$0
Part D - Prescription Drugs			
Rx Calendar Year Deductible	Current	Renewal	Negotiated Renewal
Tier 1	None	None	None
Tier 2	\$10	\$10	\$10
Tier 3	\$45	\$45	\$45
Tier 4	\$75	\$75	\$75
Mail Order Maintenance Drugs	2 x retail	2 x retail	2 x retail
Initial Coverage Limit (GAP Threshold)*	\$3,700	\$3,750	\$3,750
GAP Coverage Period	Normal Copays Apply	Normal Copays Apply	Normal Copays Apply
Catastrophic Coverage OOP	\$4,950	\$5,000	\$5,000
Catastrophic Generic Drugs	Greater of \$3.30 or 5%	Greater of \$3.35 or 5%	Greater of \$3.35 or 5%
Catastrophic Brand Drugs	Greater of \$8.25 or 5%	Greater of \$8.35 or 5%	Greater of \$8.35 or 5%
		UnitedHealthcare	UnitedHealthcare
Monthly Rates		Current	Renewal
Medical Plan Premium	Census	\$197.09	\$191.87
Part D Premium		\$159.75	\$177.21
Total Monthly Rate	87	\$356.84	\$369.08
Total Monthly Premium		\$31,045	\$30,805
Total Annual Premium		\$372,541	\$385,320
Annual Difference (\$)			\$12,779
Annual Difference (%)			3.4%

This comparison is intended to illustrate the carrier's proposed services and rates and should not be relied upon to fully determine benefits and rates. Refer to carrier's renewal/proposal for a complete representation of coverage terms and conditions.

CMS (Center for Medicare Services) changes are highlighted in blue.

*Part B Deductible to be satisfied prior to any benefits paid under any plan.

This is a preliminary quote effective 1/1/2018. UHC reserves the right to change these rates and/or plan designs quoted based on approval of its 2018 bid filing by CMS and the actual National average Part D bid.

Item # 7



City of Cartersville

**City Council Meeting
10/19/2017 7:00:00 PM
Property & Casualty Insurance Deductible Invoices**

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	The City has had a couple of accidents recently that have exceeded \$5,000 in deductible expenses. The first accident involved a police vehicle and the amount due to Travelers Insurance for the accident was \$10,481.81. The second accident involved damage to a local restaurant by a solid waste vehicle. This claim has not yet been settled by the contractors. The invoice to repair the building was \$19,035 which is the amount the City will ultimately have to pay. I recommend approval to pay Travelers Insurance for the amount of both invoices.
City Manager's Remarks:	City Council approval of payment of these invoices is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



DEDUCTIBLE / SELF-INSURED INVOICE

POLICY NUMBER	ACCOUNT NUMBER	BILL DATE	BILL NUMBER	PAYMENT DUE	TOTAL DUE
1H538911-810	5001C3085	08/31/2017	000525980	09/15/2017	14,366.20

MAIL PAYMENT TO:
TRAVELERS
13607 COLLECTIONS CENTER DRIVE
CHICAGO, IL 60693

PAYER:
CITY OF CARTERSVILLE
P.O. BOX 1390
CARTERSVILLE GA 30120

RETURN THIS PORTION WITH YOUR CHECK MADE PAYABLE TO TRAVELERS.
PLEASE WRITE THE POLICY & ACCOUNT NUMBER ON YOUR CHECK.



THE TOTAL DUE INCLUDES PAST DUE CHARGES.
PLEASE REVIEW YOUR ACCOUNT IMMEDIATELY.

POLICY NUMBER	ACCOUNT NUMBER	BILL DATE	BILL NUMBER	PAYMENT DUE	TOTAL DUE
1H538911-810	5001C3085	08/31/2017	000525980	09/15/2017	14,366.20

CURRENT CHARGES

CLAIM#: E7C4289 DATE OF LOSS: 08/22/2017
DESCRIPTION: ID CORPORAL J.M. WILLINGHAM WAS IN PURSUIT TO ASSIST
OFFICER DOWNER W

CLAIMANT: /GA POWER

LOSS 8,081.81

CLAIMANT: /WINSLOW CO

LOSS 2,400.00
CLAIM TOTAL 10,481.81

PAST DUE CHARGES

CLAIM#: E8D9359 DATE OF LOSS: 08/30/2017
DESCRIPTION: DRAGON GARDEN - INSD GARBAGE TRUCK DRIVER WAS ON HIS
ROUTE EMPTYING GA

CLAIMANT: /DRAGON GARDEN RESTAURANT - Solid Waste

LOSS 3,884.39
CLAIM TOTAL 3,884.39



INVOICE
#372091317-1

218 East Main Street
 Cartersville, Georgia 30120
 Phone (770) 382-9565
 Fax (770) 382-5567
 gcc@grahamcommercial.org
 www.grahamcommercial.org

September 13, 2017

TO Dragon Garden

JOB	DUE DATE
Corner Repair	Upon Receipt

ITEM	DESCRIPTION		TOTALS
1	RCI Roll off dumpster		395.00
	Williams Construction Services		
	- Removal and replacement for new structural steel corner column		
	- Removal and replacement of interior bench along wall and exterior window so the exterior wall could be reconstructed back plumb. These items were put back as original		
	- Cut and replace damaged exterior sheathing which was approx. 8' each way of the corner and from ground to roof of building		
2	- Cut and replace interior corner sheetrock from window to corner and from bar to corner		14,525.00
	- Remove and replace a section of drop ceiling		
	- Run new interior wood trims		
	- *****NOTE: During this particular work, we were requested to work earlier and longer hours outside of their operation hours to reduce the amount of disruption to their customers. In order to meet a quick deadline more labor was brought in to complete the project.		
3	Helm Exterior - Stucco		1,175.00
	Wade Painting		
	- Interior		
	o (2) Walls from corner to corner		
	o Wood trim		
	o 2 nd Color on bottom panel		
4	- Exterior		1,440.00
	o Due to the fading of the original paint, touch up could not be done. The left and front wall had to be painted and it was 2 different colors		
SUBTOTAL			17,535.00
COST +8.6%			1,500.00
TOTAL			19,035.00

Make all checks payable to GRAHAM COMMERCIAL CONTRACTORS
THANK YOU FOR YOUR BUSINESS!

Item # 8



City of Cartersville

**City Council Meeting
10/19/2017 7:00:00 PM
Midwest Employers Casualty Workers Comp Invoice**

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	Midwest Employers Casualty Company who provides our workers compensation insurance sets our premium based on estimated payroll that is provided by the City. Midwest has come in and audited our payroll records for fiscal year 2015-16 and determined additional premium of \$5,871 is due. I recommend approval of this insurance premium.
City Manager's Remarks:	Your approval of the additional premium is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



SEP 26 2017
RECEIVED BY
PUBLIC RISK UNDERWRITERS

09/20/2017

Apex Insurance Agency, Inc
4725 Peachtree Corners Circle
Suite 370
Norcross, GA 30092-

Insurer: Midwest Employers Casualty Company

Re: City of Cartersville
Policy Number: EWC008536
Audit Period: 06/30/2015 - 06/30/2016

The above account has been audited according to the actual payrolls received. Please find enclosed an invoice showing the amount due after deducting your commission (if applicable). Also enclosed is a final audit statement showing the final earned premium and charges after audit.

If your statement reflects a credit, please contact me to receive a refund check.

If you have any questions or if anything additional is needed, please contact us.

Sincerely,

MIDWEST EMPLOYERS CASUALTY

A handwritten signature in black ink, appearing to read 'Daniel Erker'.

Daniel Erker
Premium Audit Associate

Enclosures

Midwest Employers Casualty Company

Audit Statement

Insured: City of Cartersville
Policy No.: EWC008536
Policy Term: 06/30/2014 to 06/30/2016
Audit Period: 06/30/2015 – 06/30/2016

State	Code	Classification	Audited Payroll	Rate per \$100 of Payroll	Audited Premium
GA	0042	LANDSCAPE CARDENING & DRIVERS	\$219,999	10.05	\$22,110
GA	7500	GAS WORKS – ALL OPERATIONS	\$1,156,766	3.77	\$43,610
GA	7520	WATERWORKS OPERATION	\$1,011,773	4.17	\$42,191
GA	7539	ELECTRIC LIGHT OR POWER CO	\$1,446,886	2.86	\$41,381
GA	7580	SEWAGE DISPOSAL PLANT OPER	\$645,490	3.63	\$23,431
GA	7710	FIREFIGHTERS & DRIVERS	\$3,344,186	6.61	\$221,051
GA	7720	POLICE OFFICERS & DRIVERS	\$2,520,077	3.46	\$87,195
GA	8380	AUTO SERVICE OR REPAIR CENTER	\$248,085	4.44	\$11,015
GA	8742	SALESPERSONS	\$193,676	.46	\$891
GA	8810	CLERICAL OFFICE OR LIBRARIES	\$4,266,299	.25	\$10,666
GA	8831	HOSPITAL-VETERINARY	\$34,533	2.14	\$739
GA	9102	PARK-ALL EMPLOYEES & DRIVERS	\$1,133,722	4.42	\$50,111
GA	9402	STREET OR SEWER CLEANING	\$449,974	7.35	\$33,073
GA	9403	GARBAGE/REFUSE/DEBRIS REMOVAL	\$536,374	11.61	\$62,273
GA	9410	MUNICIPAL EMPLOYEE NOC	\$292,802	4.10	\$12,005
		Total Payroll:	\$17,500,642		
		Total Audited Premium:			\$661,742

(a) Experience Modification Factor: 1.000000000
 (b) Other Modification Factor: 1.000000000
 Audited Normal Premium: \$661,742
 Rate as a Percentage of Normal Premium Multiplied By: 8.43%
 Earned Premium: \$55,785
 Minimum Premium: \$44,984
 Flat Charges: \$0
 Earned Premium & Charges after Audit: \$55,785
 Less Deposit Premiums Collected: \$49,914
 Additional (Return) Premium Due: \$5,871



City of Cartersville

City Council Meeting
10/19/2017 7:00:00 PM
2018 Calendar - Printing

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	Recommend low bid by A New Dimension of \$10,635.66.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting
10/19/2017 7:00:00 PM

Geo-Technical Services - Phase II Recreation Buildings, Aubrey St. Pool and Dellinger Pavilions

SubCategory:	Bid Award/Purchases
Department Name:	Parks and Recreation
Department Summary Recommendation:	Cartersville City Council approved bid from Geo-Hydro Engineers, Inc. for Bid 16-003 at the June 2, 2016 Council meeting. The bid amount was \$14,845.00 and Council approved a price not to exceed \$16,000.00. The final amount paid to Geo-Hydro Engineers, Inc. was \$6,730.00. I have requested another quote from Geo-Hydro Engineers, Inc. for Bid 17-006 Phase II: Aubrey St. Pool Bathhouse, Senior Aquatic Center Women's Restroom Expansion, Hicks Park and Sports Complex Restroom buildings, Bid 17-007 Aubrey St. Pool Renovations and Bid 17-010 Dellinger Park Covered-Pavilions. I have included testing for Bid 17-012 Dellinger Park Tennis Covered-Pavilion (which is now out to bid and expected to come before Council in November/December). Geo-Hydro Engineers, Inc. schedule of fees remains the same as previous fee schedule. I recommend estimated proposal from Geo-Hydro Engineers, Inc. of Kennesaw GA, in the amount of \$15,095.00 for projects 17-006, 17-007, 17-010 and 17-012. I would request a not to exceed amount of \$16,000.00 for testing of these projects. I also request Mayor Santini to sign all related documents.
City Manager's Remarks:	Your approval of this agreement is recommended.
Financial/Budget Certification:	This will be paid from the GO Park and Recreation bonds and is a budgeted item.
Legal:	
Associated Information:	

Mr. Greg Anderson
 City of Cartersville
 P.O. Box 1390
 Cartersville, Georgia 30120

October 10, 2017

**Proposal to Provide
 Construction Materials Testing and
 Special Inspection Services
 Dellinger Park Additions
 Cartersville, Georgia
 Geo-Hydro Proposal Number 19138.1**

Dear Mr. Anderson:

Geo-Hydro Engineers appreciates the opportunity to provide this proposal to perform continued Construction Materials Testing, and Special Inspections Services for the multiple park additions and modifications. We have been providing services for the recent Dellinger Park building additions under Cartersville Recreation project number 16-005.

You have requested a revised proposal to include additional services for the following list of projects at multiple park locations. We have included a cost estimate which shows an estimated anticipated amount of additional cost beyond the remaining budget.

- Senior Aquatic Center Women's Restroom expansion, located at 1151 Douthit Ferry Rd.
- Aubrey St. Pool Bathhouse; located at 133 Aubrey St.
- Hicks Park Restroom; located at 51 Clearwater St.
- Cartersville Sports Complex Restroom; located at 11 Sugar Valley Rd.
- Aubrey St. Pool & Splash Pad; located at 133 Aubrey St. (Concrete Testing only)
- Dellinger Park, 5-Covered-Pavilions; located at 100 Pine Grove Rd. (Concrete Testing only)

Our scope of work is based on review of the provided documents and on our experience with similar projects.

SCOPE OF WORK

Subgrade Evaluations and Field Density Testing

Our representative will be on site to obtain bulk samples of proposed fill and backfill soils and conduct laboratory testing to determine the standard Proctor maximum dry density. We will perform requested field density testing of any fill and backfill soils. The frequency of our testing will be dictated by the requirements of the project specifications.

Foundation Bearing Surface Evaluations

Our representative will be on site to perform foundation bearing surface testing. The foundation system will consist of shallow foundations. Geo-Hydro's recommended approach to the testing of shallow foundation excavations bearing in soil is to perform hand auger and dynamic cone penetrometer testing at

select locations. We will perform these tests in accordance with the general guidelines established in ASTM STP-399. If the required bearing capacity is not available based on our evaluations, remedial recommendations will be provided in a timely manner so as not to unnecessarily delay the construction process.

Observation of Reinforcing Steel

Our representatives will be present to observe that concrete reinforcing steel is in compliance with the project documents for quantity, size, and location. Typically, our site representative will compare the as-built condition of the reinforcing steel to the approved structural and shop drawings. If any discrepancies are observed, they will be immediately brought to the attention of the field personnel so that appropriate corrections can be implemented.

Concrete Testing

Geo-Hydro's technicians will be present to sample and test structurally significant concrete. Typically, for each sampling event we will perform physical tests to determine the slump, air content, and temperature, and we will cast test cylinders for subsequent compressive strength testing. We will transport cylinders to our laboratory for moist-curing and compressive strength testing which will be performed at the required test interval. Please note that continuous monitoring of concrete placement is required to be in compliance with the IBC.

Structural Steel Inspection and Testing

We will perform inspections and testing of the welded and bolted connections in accordance with appropriate codes and the requirements of the AISC 360, Chapter N. We will observe welding operations and perform visual inspections of the completed welds to confirm that the materials, procedures, and workmanship are in conformance with the construction documents. We will observe bolting operations to confirm conformance with the construction documents and the provisions of the RCSC specification.

Wood Framing Attachments

We will inspect the wood framing connections in accordance with appropriate codes and the requirements of the project specifications. Our proposed scope of work does not include inspection of wood fabricators. However, we will be prepared to perform inspection of the wood fabricator, if requested.

Reinforced Unit Masonry Testing

We will sample and test the masonry in accordance with the project specifications and applicable ASTM standards. We will also observe the installation of reinforcing steel during masonry construction and perform observation of structural masonry grouting as required by the IBC. We will coordinate the preparation of the specified masonry prism assemblages with the mason and perform the specified CMU block, mortar, and grout testing. For purposes of this proposal we have assumed that the masons will prepare all masonry prism assemblages. Test specimens will be transported to the laboratory for the specified curing and testing.

Project Administration and Miscellaneous Consultation

We will provide our professional staff as necessary for project administration, data review and transmittal, preparation of letters, attending meetings, etc.

Limitations of Services

- Our presence at the job site and our performance of construction materials testing must not be construed as relieving the contractor of its responsibility to comply with the plans and specifications.
- Construction materials testing consists of a representative sampling of the construction materials. One must not interpret the test results as a guarantee that the entire work product is represented by the results.
- Our services and any observations or recommendations we make must not be construed in any way as relieving the contractor from his responsibilities relating to job site safety.
- Our representatives do not have the authority to supervise the work nor to direct the contractor's personnel.

FEE

We have included an estimated budgetary increase beyond the original scope of work for construction materials testing and special inspections services. We have based the cost estimate on each of the projects being constructed separately.

There is no precise way of determining our final costs since they will depend on the actual construction schedule, weather, and other factors beyond our control. Therefore, we will bill for all of our services on a unit-rate basis in accordance with the attached Schedule of Fees.

* * * * *

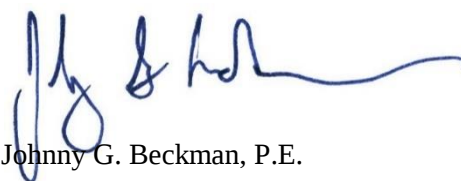
If this proposal is acceptable, please authorize our additional services by executing and returning the attached agreement or by providing us your professional services contract. We look forward to working with you on this project. Please contact us if you have any questions.

Respectfully,

Geo-Hydro Engineers, Inc.



Michael C. Woody, P.E.
 Kennesaw CMT Manager
mwoody@geohydro.com



Johnny G. Beckman, P.E.
 Senior Project Manager
jbeckman@geohydro.com

JGB\MCW\19138.1R Cartersville Multiple Park Additions Proposal

**Revised Proposal to Provide Construction Materials Testing and
Special Inspection Services
Cartersville Recreation Multiple Park Additions
Cartersville, Georgia
Geo-Hydro Proposal Number 19138.1R**

CONSTRUCTION MATERIALS TESTING AND SPECIAL INSPECTIONS COST ESTIMATE
ADDITIONAL SERVICES

SUBGRADE EVALUATIONS & SOIL DENSITY TESTING

Compaction Testing of Mass Fill and Subgrade Evaluation (Based on 8 trips @ 5 hours each)					
32 hours	Senior Engineering Technician	at	\$45.00 per hour		\$1,440.00
Laboratory Testing					
2 tests	Standard Proctor (ASTM D698)	at	\$110.00 each		\$220.00
Project Management					
4 hours	Senior Project Manager	at	\$95.00 per hour		\$380.00
Mileage					
8 trips	No charge for mileage	at	\$0.00 per mile		\$0.00
Subtotal					\$2,040.00

FOUNDATION BEARING EVALUATION

Footing Evaluations (Based on 4 trips at 4 hours each)					
16 hours	Senior Engineering Technician	at	\$45.00 per hour		\$720.00
Project Management					
4 hours	Senior Project Manager	at	\$95.00 per hour		\$380.00
Mileage					
4 trips	No charge for mileage	at	\$0.00 per mile		\$0.00
Subtotal					\$1,100.00

CAST-IN-PLACE CONCRETE TESTING AND REINFORCING STEEL OBSERVATION

Concrete Pours Senior Aquatic Center (Based on 2 pours @ average of 5 hours each)					
10 hours	Senior Engineering Technician	at	\$45.00 per hour		\$450.00
Concrete Pours Aubrey Street Pool (Based on 8 pours @ average of 5 hours each)					
40 hours	Senior Engineering Technician	at	\$45.00 per hour		\$1,800.00
Concrete Pours Hicks Park Restroom (Based on 2 pours @ average of 5 hours each)					
10 hours	Senior Engineering Technician	at	\$45.00 per hour		\$450.00
Concrete Pours Cartersville Sports Complex (Based on 2 pours @ average of 5 hours each)					
10 hours	Senior Engineering Technician	at	\$45.00 per hour		\$450.00
Concrete Pours Dellinger Park (Based on 10 pours @ average of 5 hours each)					
50 hours	Senior Engineering Technician	at	\$45.00 per hour		\$2,250.00
Sample Pickups (24 trips @ 2 hours each)					
48 hours	Senior Engineering Technician	at	\$45.00 per hour		\$2,160.00
Laboratory Testing					
120 specimens	Compressive Strength	at	\$6.00 each		\$720.00
Project Management					
24 hours	Senior Project Manager	at	\$95.00 per hour		\$2,280.00
Mileage					
48 trips	No charge for mileage	at	\$0.00 per mile		\$0.00
Subtotal					\$7,410.00

Item # 11

**Revised Proposal to Provide Construction Materials Testing and
Special Inspection Services
Cartersville Recreation Multiple Park Additions
Cartersville, Georgia
Geo-Hydro Proposal Number 19138.1R**

MASONRY INSPECTION

Masonry Construction (Based on 8 trips @ 4 hours each)					
40 hours	Senior Engineering Technician	at	\$45.00 per hour		\$1,800.00
Laboratory Testing					
12 specimens	Grout Comp. Strength (ASTM C1019)	at	\$15.00 each		\$180.00
Project Management					
4 hours	Senior Project Manager	at	\$95.00 per hour		\$380.00
Mileage					
8 trips	No charge for mileage	at	\$0.00 per mile		\$0.00
Subtotal					\$2,360.00

WOOD FRAMING AND STRUCTURAL STEEL INSPECTION

Inspection of Steel Connections and Wood Framing Connections (Based on 4 visits at 5 hours per visit)					
20 hours	Structural Steel Inspector	at	\$95.00 per hour		\$1,900.00
Project Management					
3 hours	Senior Project Manager	at	\$95.00 per hour		\$285.00
Mileage					
4 trips	No charge for mileage	at	\$0.00 per mile		\$0.00
Subtotal					\$2,185.00

TOTAL MATERIALS TESTING AND SPECIAL INSPECTIONS COST ESTIMATE	\$15,095.00
REMAINING BUDGET FROM DELLINGER PARK PROJECT 16-005	\$8,115.00
TOTAL ESTIMATED ADDITIONAL COST FOR ADDITIONAL WORK	\$6,980.00

Additional Projects Covered in This Revised Estimate

Sam Smith Senior Aquatic Center Women's Restroom expansion, 1151 Douthitt Ferry Rd.
Aubrey St. Pool Bathhouse, 133 Aubrey St.
Hicks Park Restroom, 51 Clearwater St.
Cartersville Sports Complex Restroom, 11 Sugar Valley Rd.
Aubrey St. Pool & Splash Pad, 133 Aubrey St. (Concrete Testing only)
Dellinger Park, 5-Covered-Pavilions, 100 Pine Grove Rd. (Concrete Testing only)

Geotechnical Engineering Construction Materials Testing, Special Inspections, and NPDES Compliance Services Schedule of Fees

Multiple Park Additions

Cartersville, Georgia

Geo-Hydro Proposal Number 19138.1R

FIELD TESTING SERVICES

Soil, Concrete, and Miscellaneous Testing

Engineering Technician, per hour.....	\$ 35.00
Senior Engineering Technician, per hour.....	\$ 45.00
Special Inspection Technician, per hour.....	\$ 50.00

Steel Testing

Structural Steel Inspector, per hour	\$ 95.00
Skidmore-Wilhelm Bolt Tension Calibrator., per day	\$ 75.00
Ultrasonic Flaw Detector, per day	\$ 120.00

Coring - Pavement or Concrete

Equipment Rental (generator & coring machine), per day.....	\$ 100.00
Diamond Bit Usage, per inch diameter, per lineal inch.....	\$ 1.50
Coring Technician, per hour	\$ 55.00

Special Field Test Equipment

Floor Flatness Test Equipment, per day	\$250.00
“Profometer 4” rebar locator, per day.....	\$150.00
Windsor Probe, per shot	\$ 35.00
Nuclear Density Gauge, per day	\$ 40.00
Pavement Quality Indicator (PQI) Non-Nuclear Density Gauge, per day.....	\$ 40.00
StructureScan Mini all-in-one high-resolution GPR, per day.....	\$300.00
Thermal Imaging Camera, per day	\$250.00

NOTE: Above special field test equipment requires an operator billed at the appropriate hourly rate.

StructureScan Mini all-in-one high-resolution GPR, half day.....	\$800.00
<i>(Includes travel, operator, and report)</i>	
StructureScan Mini all-in-one high-resolution GPR, full day	\$1,500.00
<i>(Includes travel, operator, and report)</i>	

NPDES SERVICES

NPDES Inspection, per trip	\$ 170.00
Monthly Monitoring Report, each.....	\$ 115.00
Automatic Storm Water Sampler, per month	\$ 150.00
Turbidity Analysis, each	\$ 20.00

PROFESSIONAL CONSULTING SERVICES

Principal Engineer/Geologist, per hour	\$ 120.00
Senior Project Manager/Senior Registered Engineer, per hour.....	\$ 95.00
Project Manager/Registered Engineer, per hour.....	\$ 90.00
Special Inspection Engineer, per hour.....	\$ 75.00
Staff Engineer/Geologist, per hour.....	\$ 70.00
Engineering Aide, per hour	\$ 60.00
Administrative Assistant, per hour	\$ 40.00

Geotechnical Engineering Construction Materials Testing, Special Inspections, and NPDES Compliance Services Schedule of Fees

Multiple Park Additions

Cartersville, Georgia

Geo-Hydro Proposal Number 19138.1R

LABORATORY TESTING SERVICES

Soil & Graded Aggregate Base Material

Proctor Compaction Tests

Standard (ASTM D-698), each	\$ 110.00
Modified (ASTM D-1557), each	\$ 150.00
Atterberg Limits (ASTM D-4318), each	\$ 85.00
Soil Particle Size Analysis with Hydrometer (ASTM D-422), each	\$ 125.00
Particle Size Analysis of Coarse Aggregate (ASTM C-136), each	\$ 110.00

Concrete, Grout, Mortar, and Masonry

Cylinders, Compressive Strength (ASTM C-39) (6x12), per cylinder	\$ 10.00
Cylinders, Compressive Strength (ASTM C-39) (4x8), per cylinder	\$ 6.00
Beams, Flexural Strength (ASTM C-78), each	\$ 25.00
Concrete Cores, Lab Preparation and Compressive Strength Testing, (ASTM C-42), each	\$ 60.00
Cube Specimens (2" x 2"), Lab Preparation and Compressive Strength Testing (ASTM C-109), each	\$ 15.00
Masonry Grout Compressive Strength, Lab Preparation and Compressive Strength Testing, (ASTM C-1019), each	\$ 30.00
Masonry Prisms, Lab Preparation and Compressive Strength Testing, (ASTM C 1314), each	\$ 150.00
Concrete Masonry Unit (CMU) Lab Preparation and Compressive Strength Testing, (ASTM C 140), each	\$ 140.00

Bituminous Materials

Bitumen Content & Gradation (ASTM D-2172; GDT-83), each	\$ 300.00
Core Density and Thickness Determination, each	\$ 35.00
For cores which require splitting add, each	\$ 10.00
Theoretical Voidless Density Determination (AASHTO T-209), each	\$ 175.00

MISCELLANEOUS

Mileage, per mile	\$ 0.58
Authorized Ancillary Expenses	Cost + 15%

- Hourly rates are portal to portal. -All prices are quoted for services performed during a normal 8:00 a.m. to 5:00 p.m. work day (Monday through Friday). For services required outside of these hours (or on Saturday, Sundays and holidays), multiply unit rates by 1.5. A minimum charge of 4 hours will apply to all necessary weekend or holiday work
- Expert witness testimony will be billed at a multiplier of 2.0 times the appropriate unit rate for all time spent in preparation, depositions, court appearances, etc.
- Prices are valid for 90 days from date of schedule.

AGREEMENTProject Name: Multiple Park AdditionsProject Location: Cartersville, GeorgiaProposal Number: 19138.1R Date: October 10, 2017

The Client, as identified and defined below, engages Geo-Hydro Engineers, Inc. to provide the services on the Project as detailed in the proposal previously provided to the Client, the terms of which are incorporated herein and made a part of this Agreement. The general terms and conditions on the following pages are likewise incorporated herein and are explicitly made part of this Agreement.

This Agreement is entered into this _____ day of _____, _____ between

Geo-Hydro Engineers, Inc. ("Consultant") and _____
("Client").

GEO-HYDRO ENGINEERS, INC._____
Client Firm Name_____
Signature of Authorized Agent_____
Signature of Authorized Agent_____
Print Name_____
Print Name_____
Title_____
Title

Please complete information in box

Billing Entity Name _____

Individual to Receive Invoices _____

Email address _____ Phone No. _____

Street Address _____

City and State: _____

TERMS AND CONDITIONS OF SERVICE

A. STANDARD OF CARE.

Services under this contract will be performed by Consultant in accordance with that degree of care and skill ordinarily exercised under similar conditions by members of Consultant's profession practicing in the same locality.

B. CERTIFICATION.

Consultant may employ sampling procedures during the course of the work. Client acknowledges that such procedures indicate actual conditions only at the precise locations and elevations from which samples were taken. Client further acknowledges that, in accordance with the generally accepted construction practice, Consultant shall make certain inferences based on the results of sampling and any related testing to form a professional opinion of conditions in areas beyond those from which samples were taken. Client acknowledges that despite proper implementation of sampling and testing procedures, and despite proper interpretation of their results, Consultant cannot guarantee the existence or absence of conditions which it may infer to exist. Client further acknowledges and agrees that Client shall not cause any resolution of a dispute, including, but not limited to, payment or settlement, contingent upon Consultant's certification of certain conditions, without first receiving Consultant's written certification regarding those conditions.

C. WARRANTIES.

EXCEPT AS OTHERWISE EXPRESSLY SET FORTH HEREIN, CONSULTANT MAKES NO WARRANTIES, GUARANTEES, OR REPRESENTATIONS OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO CONSULTANT'S WRITTEN REPORTS, FINDINGS, OPINIONS, OR SERVICES PROVIDED HEREUNDER, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

D. EXISTING CONDITIONS.

Client agrees that subsurface explorations and geotechnical or environmental engineering evaluations are subject to naturally occurring and/or man-made soil and other conditions which cannot always be discovered or anticipated and that a potential exists for such phenomena to impact the Project in ways for which Consultant cannot be responsible. Client shall disclose, at least 7 days before any scheduled inspections by Consultant, the presence and location of all known man-made or naturally occurring objects which could be affected by or affect field tests or borings to be performed by Consultant.

Client acknowledges and agrees that Consultant has neither created nor contributed to the creation or existence of any irritant, pollutant, or hazardous, radioactive, toxic, otherwise dangerous or harmful substance that may exist at the site, or dangerous conditions resulting therefrom. Client further acknowledges that Consultant's sole role is to provide a service intended to benefit Client and that Consultant is performing no function at or association with the site that would classify Consultant as a generator, disposer, treater, storer, coordinator, handler, or transporter of hazardous materials.

(i) SAMPLING OR TEST LOCATION.

Unless otherwise stated, the fees in this proposal do not include costs associated with surveying of the site for the accurate horizontal and vertical locations of tests. Field tests described in a report or shown on sketches are based upon information furnished by others or estimates made in the field by Consultant's representatives. Such dimensions, depths or elevations should be considered as approximations unless otherwise stated.

(ii) HAZARDOUS SUBSTANCES.

Client agrees to advise Consultant, in writing, of any hazardous substances on or near the site within 24 hours after Client learns about the presence of such hazardous substances. In the event that test samples obtained contain substances hazardous to health, safety, or the environment, these samples shall remain the property of the Client. Likewise, any equipment which becomes contaminated and cannot be reasonably decontaminated shall become the property and responsibility of Client. Such samples or equipment will be delivered to Client. Client agrees to pay transportation costs for samples and equipment and the fair market value of such contaminated equipment upon request. Exploratory activities may expose soil and/or ground water considered to be hazardous by local and/or state and/or federal agencies. Consultant agrees to contain such materials in a manner approved by Consultant both during and at the completion of Consultant's field activities. Client understands and agrees that Client, and not Consultant, is responsible for the storage or disposal of hazardous materials or suspected hazardous materials brought to the surface during Consultant's exploratory activities.

(iii) DISCOVERY OF UNANTICIPATED HAZARDOUS MATERIALS.

Hazardous materials may exist at a site where there is no reason to believe they could or should be present. Client agrees that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work or termination of services. Client also agrees that the discovery of unanticipated hazardous materials could make it necessary for Consultant to take immediate measures to protect human health, safety, or the environment. Consultant agrees to notify Client as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials be encountered. Client encourages Consultant to take any and all measures that in Consultant's professional opinion are justified to preserve and protect the health and safety of Consultant's personnel, and Client agrees to compensate Consultant for the additional cost of such work. In addition, Client waives any claim against Consultant, and agrees to indemnify, defend, and hold Consultant harmless from any claim or liability for injury, loss or perceived loss arising from Consultant's encountering of unanticipated hazardous materials or suspected hazardous materials. Client acknowledges that discovery of hazardous materials or suspected hazardous materials may lead to a temporary or permanent diminution of property value, and/or may cause delays in or otherwise affect completion of the real estate transaction Client now contemplates.

E. AQUIFER CONTAMINATION.

Subsurface sampling may result in unavoidable contamination of certain subsurface areas, as when a probe or boring device moves through a contaminated area, linking it to an aquifer, underground stream, or other hydrous body not previously contaminated and capable of spreading hazardous materials off-site. Because nothing can be done to eliminate the risk of such an occurrence, and when subsurface sampling is a part of the work which Consultant will perform on Client's behalf, Client hereby waives any claim against Company, and agrees to defend, indemnify and hold Consultant harmless from any claim or liability for injury or loss which may arise as a result of alleged cross-contamination caused by sampling. Client further agrees to compensate Consultant for any time spent or expenses incurred by Consultant in defense of such claim, including, but not limited to, any attorneys' fees and expenses incurred by Consultant, in accordance with Consultant's prevailing fee schedule and expense reimbursement policy.

F. SAMPLES, DATA AND RECORDS.

Consultant shall be the sole owner of any and all data gathered by Consultants or reports prepared by Consultant. No entity or individual, other than Consultant, its representatives, or Client, may use or rely upon any data collected by Consultant or reports prepared by Consultant. Except as expressly set forth in this Agreement, Consultant and Client do not intend the benefits of this Agreement, including, but not limited to, the samples, data, and records created by Consultant, to inure to any third party, and nothing contained herein shall be construed as creating any right, claim or

cause of action in favor of any such third party, against either Consultant or Client.

Routine test specimens will be discarded immediately upon completion of tests. Consultant shall retain drilling samples of soil or rock for a period of ninety (90) days following submission of Consultant's report to Client. If Client requests a longer period of storage, Consultant will retain test specimens or drilling samples for an agreed upon time period and fee. Records relating to services hereunder shall be maintained by Consultant for at least three (3) years following completion of Consultant's services.

G. ENTRY.

Client shall provide Consultant, its representatives, and equipment with right of entry on to the Project site. Consultant will endeavor to minimize damage to the land upon which the project is located, however Consultant shall not be under any duty or responsibility whatsoever to restore the Project site to its condition prior to performance of any tests or borings unless a separate agreement to do so is acknowledged in writing with Client. Unless otherwise indicated, Consultant's scope of service contains no provision for backfilling boreholes, test pits, or other exploration holes created to facilitate testing. Client hereby acknowledges that, unless some other arrangement is made in writing between Client and Consultant, Consultant cannot be held liable for any injuries or damages that may occur for Consultant's failure to perform services not included in the Proposal or this Agreement. Client further acknowledges that testing operations may result in damage to certain landscaping or improvements, due to the tests themselves, disposal of cuttings or ground water, movement of equipment, or due to other cause(s) that can commonly occur and are outside Consultant's control. Consultant will attempt to avoid causing damage, but Client understands and acknowledges that Consultant cannot guarantee damage will not occur and, accordingly, Client agrees to waive any claim against Consultant and to hold harmless, indemnify, and defend Consultant for any claim alleging injury or damage as a consequence of unfilled exploration holes on the site or any other disturbance to natural conditions of or any improvements on the site. Any costs of such restoration shall be added to our compensation pursuant to an agreed-upon price and terms set forth in a separate written agreement entered into between Consultant and Client.

H. FIELD MONITORING AND TESTING.

Whenever Consultant's personnel make on-site observations of materials and/or services provided by a contractor engaged by Client (the "Contractor"), Client agrees that Consultant is not responsible for the Contractor's means, methods, techniques, sequences or procedures of construction. Client acknowledges and agrees that the field services provided by Consultant shall not relieve the Contractor of his responsibilities for performing the work in accordance with the plans and specifications. The words "monitoring," "supervision," "inspection," or "control" mean the periodic observation of the work and the conducting of tests by Consultant to verify substantial compliance with the plans, specifications, and design concepts for the Project. Continuous or full-time monitoring does not mean that our personnel are observing placement of all materials or that we assume any responsibility or liability for placing or directing placement of materials.

I. SAFETY.

During the provision of observations or monitoring services at the job site during construction, Client agrees that in accordance with the generally accepted construction practice, the contractor will be solely and completely responsible for working conditions on the job site, including safety of all persons and property during the performance of the work and compliance with OSHA regulations. These requirements will apply continuously and are not limited to normal working hours. Any monitoring of the contractor's procedures conducted by

Consultant does not include review of the adequacy of the contractor's safety measures in, on, adjacent to, or near the construction site.

J. FREEDOM TO REPORT.

It is contemplated that, during the course of this engagement, Consultant may be required to report on the past or current performance of others engaged or being considered for engagement directly or indirectly by Client and to render opinions and advice in that regard. Those about whom reports and opinions are rendered may, as a consequence, initiate claims of libel or slander against Consultant and its present or former principals, officers, shareholders, directors, agents, representatives, consultants, successors, insurers, and attorneys (the "Consultant Representatives"). To help create an atmosphere in which Consultant's personnel feel free to express themselves candidly, Client agrees (1) to waive any claim against the Consultant Representatives and (2) to defend, indemnify, and hold harmless the Consultant Representatives from any claim or liability for injury or loss allegedly arising from professional opinions rendered by Consultant to Client or Client's agents, including, but not limited to, claims for slander or libel. Client further agrees to compensate the Consultant Representatives for any time spent or expenses incurred by the Consultant Representatives in defense of any such claim, in accordance with Consultant prevailing fee schedule and expense reimbursement policy. Client acknowledges that Client and/or Consultant may be required by local, state, and/or federal statute and/or regulations to report the discovery of hazardous materials to a government agency, and that Consultant, when practical, will do so only after notifying Client. Client waives any cause of action, claim, suit, or demand associated with Consultant's compliance with its duties to report as required by local, state, and/or federal laws and regulations.

K. PAYMENT.

Client agrees to pay Consultant in full for all services provided by Consultant to Client. Time is of the essence regarding payment of Consultant's invoices. Client's obligation to pay Consultant is not dependent upon Client's ability to obtain financing, approval of any governmental or regulatory agency, or upon Client's successful completion of the Project. Consultant reserves the right to submit progress invoices to Client on a monthly basis and a final invoice upon completion of Consultant's work. Each invoice is due and payable to Consultant, by Client, immediately upon presentation. All amounts due to Consultant and not paid within thirty (30) days of the presentation of the invoice shall bear interest at the rate of eighteen percent (18%) per annum (or the maximum permissible rate allowed by law) until paid in full.

If any obligation of Client hereunder is collected by legal proceeding, including, but not limited to, a demand letter, lawsuit, arbitration, and/or mediation, Client shall pay to Consultant, in addition to the amount due, all Costs of Collection (as defined below), including, but not limited to, fifteen percent (15%) of the total amount due by Client to Consultant as reasonable attorney's fees as well as all costs incurred by Consultant if the legal proceeding does not result in a lawsuit or arbitration proceeding, and thirty percent (30%) of the total amount due by Client to Consultant as reasonable attorneys' fees as well as all court costs incurred by Consultant if the legal proceeding results in a lawsuit or arbitration proceeding. "Costs of collection" shall include, but are not limited to, the hourly cost to Consultant for employee's time expended in collection efforts.

L. TERMINATION.

In the event that Client requests termination of the work prior to completion, Consultant reserves the right to complete such analysis and records as are necessary to place Consultant's files in order and to complete a report on the work performed to date. Client acknowledges and agrees that the amount of damages that Consultant will sustain in the event Client terminates this Agreement prior to Consultant's completion of its work required by the proposal and this Agreement will be uncertain or difficult to ascertain. As such, Client agrees that in the event Client terminates this Agreement prior to Consultant's completion of the work required by the proposal and this Agreement, Client shall be liable to Consultant for liquidated damages in the amount equal to thirty percent (30%) of all charges incurred as of the date of Client's termination of the Agreement (the "Liquidated Damages"). Client

acknowledges and agrees that the foregoing Liquidated Damages do not represent a penalty, but rather, represent a good faith pre-estimation by the parties of the damages that would be incurred by Consultant.

M. PROFESSIONAL LIABILITY.

Client agrees that the liability of Consultant and its principals, officers, shareholders, directors, agents, representatives, consultants, successors, insurers, and attorneys, to Client due to any negligent professional acts, errors or omissions, or breach of contract will be limited to an aggregate of \$50,000.00 or Consultant's total fee, whichever is greater. If Client prefers to have higher limits of professional liability, Consultant agrees to increase the limit up to a maximum of the available professional liability insurance proceeds at the time of judgment or settlement upon Client's written request at the time of accepting Consultant's proposal, providing that Client agrees to pay an additional consideration of ten percent of Consultant's total fee, or \$500.00, whichever is greater. The additional charge for the higher liability limit is because of the greater risk assumed by Consultant and is not a charge for additional professional liability insurance.

Consultant does not assume any responsibilities, duties, or obligations of Client or any other entity or individual. Consultant's performance shall not be considered to reduce, eliminate, abridge, or abrogate, any responsibilities, duties, or obligations of any other party. Consultant is not responsible for the design or construction of the project or the failure of any party to perform in accordance with the plans and specifications for the Projects or any of Consultant's recommendations or instructions.

N. INDEMNIFICATION.

Client shall indemnify and hold harmless Consultant and its officers, directors, agents, and employees from any loss, damage, or liability, including, but not limited to, Consultants' attorneys' fees and costs, resulting from, relating to, or arising out of the following: (i) subsurface conditions, damage to subsurface structures, whether owned by Client or any third party, the presence or location of which were not revealed to Consultant by Client in writing at least 7 days prior to the commencement of Consultant's performance; (ii) any alleged cross-contamination caused by Consultant's sampling; (iii) unanticipated hazardous materials discovered during the course of Consultant's work; (iv) any damage to Consultant's equipment or personnel as a result of actions engaged in by the Contractor; or (v) any alleged aquifer cross-contamination caused by Consultant's sampling.

O. CONFIDENTIALITY.

Consultant agrees to keep confidential and not to disclose to any person or entity, other than Consultant's principals and employees, any data or information not previously known to and generated by Consultant or furnished to Consultant and marked CONFIDENTIAL by Client ("Confidential Information"). These provisions shall not apply to information in whatever form that is in the public domain, nor shall it restrict Consultant from giving notices required by law or complying with an order to provide information or data when such order is issued by a court, administrative agency, arbitrator, or other legitimate authority, or if disclosure is reasonably necessary for Consultant to defend itself from any legal action or claim.

P. NON-CIRCUMVENTION.

Each party agrees that the information disclosed pursuant to this Agreement, including, but not limited to, any Confidential Information, will be used solely and exclusively for the purpose of Consultant providing the services on the Project as detailed in the proposal. Each party agrees that it shall not seek to circumvent the other or make use of the other's Confidential Information or trade secrets, including, but not limited to, its relationships with any third-party service providers to enhance their own business in any way. Any

Confidential Information disclosed pursuant to this Agreement will not be used by the receiving party to generate revenues nor to create other commercial arrangements without the prior written consent of the disclosing party.

Q. GOVERNING LAW; VENUE.

The validity of this Agreement and any of its terms or provisions, as well as the rights and duties of the parties to this Agreement, shall be governed and construed by the laws of the State of Georgia, and Venue shall lie in the State of Georgia, Cobb County, for all causes of action under this Agreement.

R. SEVERANCE; SURVIVAL.

If any provision of this Agreement is held to be illegal, invalid or unenforceable under any present or future law, and if the rights or obligations of any party hereto under this Agreement will not be materially and adversely affected thereby, (a) such provision will be fully severable, (b) this Agreement will be construed and enforced as if such illegal, invalid, or unenforceable provision had never comprised a part hereof, (c) the remaining provisions of this Agreement will remain in full force and effect and will not be affected by the illegal, invalid, or unenforceable provision or by its severance here from and (d) in lieu of such illegal, invalid or unenforceable provision, there will be added automatically as a part of this Agreement a legal, valid, and enforceable provision as similar in terms to such illegal, invalid, or unenforceable provision as may be possible.

S. EXECUTION.

This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall together constitute one document. In the event one or more of the parties intends to sign and deliver this Agreement by facsimile transmission, ".pdf", or "jpeg," each party agrees that the delivery of the Agreement by facsimile, ".pdf", or "jpeg" shall have the same force and effect as delivery of original signatures, and each party may use such facsimile, ".pdf", or "jpeg" signatures as evidence of the execution and delivery of the Agreement by all parties to the same extent that an original signature could be used.

T. REPRESENTATIONS.

Client represents and warrants that it has full authority to enter into this Agreement and to consummate the transactions contemplated herein, and that this Agreement is not in conflict with any other Agreement to which Client is a party or by which it may be bound.

U. MISCELLANEOUS.

This instrument constitutes the entire agreement of the parties. There are no terms or conditions except those set forth herein. This Agreement may not be modified, altered, or amended except in a subsequent written instrument executed by each of the parties which refers to this Agreement and specifies the amendment made. No waiver of any breach of this Agreement shall be deemed or considered a waiver of any other or subsequent breach. Paragraph headings are used to facilitate reference to the various provisions and do not affect the meaning or construction of any provision. This Agreement is governed by the laws of the State of Georgia.



City of Cartersville

City Council Meeting
10/19/2017 7:00:00 PM
Wheel Mounted Hydraulic Excavator Repair

SubCategory:	Bid Award/Purchases
Department Name:	Public Works
Department Summary Recommendation:	Stormwater Division's wheel mounted hydraulic excavator (Gradall) had a significant oil leak due to pressure loss. The repair was attempted several times by our garage, but eventually it was recommended to be taken to Tractor & Equipment Company for repair. They are a local (Calhoun, Ga) sole source for Gradall equipment. The cost to trouble shoot and repair this item is \$7,904.15. This is a budgeted repair item and Public Works recommends approval of this work.
City Manager's Remarks:	Your approval of this repair is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	



TRACTOR & EQUIPMENT COMPANY

5336 AIRPORT HIGHWAY • BIRMINGHAM, ALABAMA 35212

PLEASE REMIT TO:
P.O. BOX 12326
B'HAM, AL 35202-2326



STATEMENT/INVOICE QUESTIONS
TOLL FREE 866-591-2131

TRACTOR & EQUIPMENT COMPANY

Calhoun (706) 879-6200

Ship to:

SAME AS BELOW

Invoice to:

CITY OF CARTERSVILLE
500 SOUTH TENNESSEE ST
P.O. BOX 1390
CARTERSVILLE GA 30120-1390

Branch Calhoun		*REPRINT*	
Date 10/10/17	Time 19:07:47 (B)	Page 01	
Account No. CITY0003	Phone No. 7703875673	Invoice No. W08009	
Ship Via 006057	Purchase Order 6489		
			Salesperson JH2

SERVICE INVOICE

STK#/FLEET#
T0043410

XL3100 EXCAVATORS
XL3100

HRS PIN/EIN
X 140185
X

WARRANTY DATE
10/20/05

HRS

SEGMENT# 1 C 1404 NA

09/27/17 09/27/17

DRIVE BELT
CORRECTION:

9-27-17 CR: REMOVE ROTATE MOTOR CLEAN BOTH SURFACES AND RESEAL WITH LOCTITE 518 FLANGE SEALANT THEN REMOVED ENGINE BELT FOR REPLACEMENT

9-29-17 DM: TEST UNIT FOR LEAKS AT MOTOR DRIVE UNIT AND THEN RAN PRESSURE TEST AND ALL PRESSURES ARE IN SPEC, BOTH DIRECTIONS RUN TIME TEST FOR FORWARD AND REVERSE AND BOTH ARE OK AND THEN PLUGGED BRAKE LINE AND TESTED AND IT WAS OK. OIL IS LEAKING FROM VENT ON MAIN DRIVE BOX WHEN THE MOTOR IS STALLED, POSSIBLE BRAKE LEAK SO PLUGGED BRAKE LINE AND OIL IS STILL COMING OUT SO REMOVED THE MOTOR AND OIL AND THAT IS WHERE THE LEAK IS COMING FROM SO IT NEEDS NOW MOTOR AND DRIVE UNIT

10-3-17 DM: PULL THE UNIT IN THE SHOP AND REMOVE THE TILT TRANSMISSION

10-6-17 CR: INSTALL ROTATE MOTOR

10-9-17 JL: CHANGE BELT ON ENGINE AND ADD FLUID TO TILT MOTOR AND INSTALLED GUARDS

C80425007S

FRT-TRK-IN

N061021

tilt trans
Truck Inbound
BELT

1 N 4914.90
1 98.76
1 N 38.61
PARTS
LABOR

4914.90
98.76
38.61
5052.27
2851.88
7904.15

12000001

SEGMENT TOTAL==>

***** WORK ORDER TOTALS *****

CONTINUED ON PAGE 02

Item # 12

TERMS NET 10th

A SERVICE CHARGE OF 1 1/2 % PER MONTH WILL BE CHARGED ON ALL ACCOUNT BALANCES OUTSTANDING THIRTY (30) DAYS OR MORE. BUYER SHALL PAY ALL COLLECTION COSTS, INCLUDING A REASONABLE ATTORNEY'S FEE INCURRED BY SELLER IF BUYER FAILS TO PAY ALL AMOUNTS HEREUNDER WHEN DUE. NO CLAIMS WILL BE ACCEPTED UNLESS NOTICE IN WRITING IS MADE WITHIN 10 DAYS FROM RECEIPT OF GOODS. NO CREDIT CAN BE ALLOWED ON PARTS RETURNED AFTER 30 DAYS.



City of Cartersville

City Council Meeting
10/19/2017 7:00:00 PM
MS4 Notice of Intent

SubCategory:	Certification
Department Name:	Public Works
Department Summary Recommendation:	Georgia EPD requires the City to submit the 2017 Notice of Intent for Phase II Small MS4's at least 30 days prior to the current 2012 Phase II Small MS4 permit expiration date of December 5, 2017. This document allows the City to continue its MS4 status. Our associated permit with the EPD will be submitted in 2018. Public Works recommends approval of the Mayor's signature for this document.
City Manager's Remarks:	Your approval of the Mayor's signature on this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



Richard E. Dunn, Director

Watershed Protection Branch

2 Martin Luther King, Jr. Drive
Suite 1152, East Tower
Atlanta, Georgia 30334
404-463-1511

GEORGIA NOTICE OF INTENT (GaNOI)

General NPDES Permit No. GAG610000 for
Phase II Municipal Separate Storm Sewer Systems (MS4)

1. General Information

- A. Name of small MS4: City of Cartersville
- B. If the MS4 is a City, provide the County where located: Bartow
- C. Provide the river basin(s) to which your MS4 discharges: Etowah River Basin
- D. Name of responsible official: Matt Santini
Title: Mayor
Mailing Address: P.O. Box 1390
City: Cartersville State: Georgia Zip Code: 30120
Telephone Number: (770) 387-5617
Email Address: msantini@cityofcartersville.org
- E. Designated stormwater management program contact:
Name: Wade Wilson, PE, CFM
Title: City Engineer
Mailing Address: P.O. Box 1390, 330 S. Erwin Street
City: Cartersville State: Georgia Zip Code: 30120
Telephone Number: (770) 383-7432
Email Address: wwilson@cityofcartersville.org

2. Sharing Responsibility

- A. Has another entity agreed to implement a control measure or BMP on your behalf? Yes _____ No ✓ (If No, skip to Part 3)

Control Measure #1:

1. Name of entity _____
2. Control measure or component of control measure to be implemented by entity on your behalf:

- B. Attach an additional page if necessary to list additional shared responsibilities. **It is mandatory that you submit a copy of a written agreement between your MS4 and the other entity demonstrating written acceptance of responsibility.**

3. **Certification Statement**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Printed Name: _____ Date: _____

Signature: _____ Title: _____



City of Cartersville

City Council Meeting
10/19/2017 7:00:00 PM
FY 2016-17 Budget Amendment

SubCategory:	Second Reading of Ordinances
Department Name:	Finance
Department Summary Recommendation:	After completion of the Fiscal Year 2016-17 close, the General Fund, Special Revenue funds, and the SPLOST Fund's budgets need to be amended. The process of amending these budgets is done annually before the year-end close and will bring the city General Fund, Special Revenue Funds, and SPLOST Funds into compliance with Generally Accepted Accounting Principles (GAAP) standards. These adjustments reflect the necessary changes needed to bring the budgets back into balance where the revenues equal expenses and mirror the actual year-to-date revenues and expenses in each of the funds. I recommend your approval of the attached ordinance amendment.
City Manager's Remarks:	This is the standard year end close out budget amendment. It is recommended for City Council approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance
of the
City of Cartersville, Georgia

Ordinance No. _____

NOW BE IT HEREBY ORDAINED by the Mayor and City Council that
pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year
2016 - 2017 budget.

2016 - 2017 Budget Summary

<u>General Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
Revenues	\$39,579,235	
Expenditures:		
Legislative		\$16,777,440
Administration		\$ 1,185,210
Finance Dept.		\$ 1,215,420
Customer Service Dept.		\$ 774,265
Police		\$ 5,585,570
Fire		\$ 6,938,240
Municipal Court		\$ 255,650
Public Works		\$ 2,498,730
Recreation		\$ 3,104,060
Planning & Development		\$ 1,044,735
Downtown Development Authority		\$ 199,915
 <u>Special Revenue Funds</u>		
GO Park Bonds Series 2014	\$ 4,441,550	\$ 4,441,550
SPLOST – 2003	\$ 387,415	\$ 387,415
SPLOST – 2014	\$ 2,150,760	\$ 2,150,760
DEA	\$ 266,970	\$ 266,970
State Forfeiture	\$ 23,930	\$ 23,930
Hotel/Motel Tax	\$ 819,275	\$ 819,275
Motor Vehicle Rental Tax	\$ 73,600	\$ 73,600
Grant Funds	\$ 286,675	\$ 286,675
Impact Fees	\$ 0	\$ 0
Business Improve Dist Tax	\$ 25,245	\$ 25,245
Development Fees	\$ 23,165	\$ 23,165
Cartersville Building Auth	\$ 2,276,400	\$ 2,276,400
Supplemental Disaster Rec	\$ 190	\$ 190

Enterprise Funds

Fiber Optics	\$ 1,895,220	\$ 1,895,220
Electric	\$49,703,855	\$49,703,855
Gas	\$30,336,305	\$30,336,305
Solid Waste	\$ 2,380,750	\$ 2,380,750
Stormwater	\$ 1,446,250	\$ 1,446,250
Water & Sewer	\$20,836,040	\$12,036,130
Water Pollution Control Plant		\$ 3,555,690
Water Treatment Plant		\$ 5,244,220

Internal Service Fund

Garage	\$ 850,480	\$ 850,480
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BE IT AND IT IS HEREBY ORDAINED.

ADOPTED, this ____ day of October 2017. First Reading.

ADOPTED this ____ day of October 2017. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting
10/19/2017 7:00:00 PM
August 2017 Financial Report

SubCategory:	Monthly Financial Statement
Department Name:	Finance
Department Summary Recommendation:	Attached are the financial reports for August 2017.
City Manager's Remarks:	Tom R. will present this information to you on the 19th.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MONTHLY SUMMARY

As of August 31, 2017

51 # wa	FY 2016-17 MONTH OF August-16	FY 2017-18 MONTH OF August-17	FY 2016-17 Year to Date August-16	FY 2017-18 Year to Date August-17	100.00% OF BUDGET (Year to Date)
GENERAL FUND <i>excluding SPLOST, DBA & School System Property Tax Revenue & Expenditures</i>					
REVENUE	\$1,705,444	\$1,412,919	\$3,087,505	\$3,060,908	12.76%
EXPENDITURE	\$1,623,444	\$2,272,000	\$3,358,589	\$4,432,173	18.48%
Gen. Fund Net Profit (Loss)	\$82,000	(\$859,081)	(\$271,084)	(\$1,371,265)	
WATER & SEWER					
REVENUE	\$1,659,819	\$1,722,830	\$3,205,282	\$3,322,418	12.07%
EXPENDITURE	\$1,349,987	\$1,521,373	\$2,161,735	\$2,359,596	8.57%
Wtr. & Swr. Fund Net Profit (Loss)	\$309,832	\$201,457	\$1,043,547	\$962,822	
GAS					
REVENUE	\$1,422,909	\$1,308,247	\$2,664,337	\$2,795,194	8.16%
EXPENDITURES	\$1,431,032	\$1,848,977	\$2,834,750	\$3,165,039	9.24%
Gas Fund Net Profit (Loss)	(\$8,123)	(\$540,730)	(\$170,413)	(\$369,845)	
ELECTRIC					
REVENUE	\$5,013,697	\$4,613,199	\$9,864,396	\$8,833,407	18.10%
EXPENDITURES	\$4,194,495	\$4,156,560	\$8,181,051	\$8,061,194	16.52%
Electric Fund Net Profit (Loss)	\$819,202	\$456,639	\$1,683,345	\$772,213	
STORMWATER					
REVENUE	\$120,193	\$136,193	\$239,832	\$259,036	14.31%
EXPENDITURE	\$87,029	\$116,259	\$162,344	\$201,038	11.11%
Stormwater Fund Net Profit (Loss)	\$33,164	\$19,934	\$77,488	\$57,998	
SOLID WASTE					
REVENUE	\$190,554	\$201,593	\$380,056	\$400,906	14.75%
EXPENDITURE	\$160,388	\$224,914	\$259,776	\$325,352	11.97%
Solid Waste Fund Net Profit (Loss)	\$30,166	(\$23,321)	\$120,280	\$75,554	
FIBER OPTICS					
REVENUE	\$177,047	\$170,629	\$346,645	\$368,618	15.61%
EXPENDITURE	\$139,334	\$218,735	\$202,542	\$374,182	15.85%
Fiber Fund Net Profit (Loss)	\$37,713	(\$48,106)	\$144,103	(\$5,564)	

	Description	8/31/2017	FY 2017 Budget	% of Monthly Totals to Budget
General Fund	Total Revenues	\$3,060,908	\$23,989,490	12.76%
	GO Bond Proceeds from School	\$0	\$0	#DIV/0!
	Property Taxes-City Portion Only	\$28,117	\$2,515,260	1.12%
	Local Option Sales Tax (LOST)	\$638,861	\$3,715,575	17.19%
	Other Taxes	\$927,254	\$8,314,455	11.15%
	Building Permit & Inspection Fees	\$47,665	\$390,000	12.22%
	Fines and Forfeitures	\$104,770	\$510,000	20.54%
	Operating Transfers In-City Utilities	\$550,929	\$3,394,605	16.23%
	Other Revenues	\$763,312	\$5,149,595	14.82%
	Total Expenditures	\$4,432,172	\$23,989,490	18.48%
	Personnel Expenses	\$3,099,148	\$16,639,165	18.63%
	Operating Expenses	\$697,952	\$6,030,125	11.57%
	Capital Expenses	\$521,147	\$864,500	60.28%
	GO Bond Proceeds from School	\$0	\$0	#DIV/0!
	Debt Pymt - JDA/CBA	\$0	\$0	#DIV/0!
	Library Appropriations	\$113,925	\$455,700	25.00%
Water & Sewer Fund	Total Revenues	\$3,322,418	\$27,517,245	12.07%
	Water Sales	\$2,058,808	\$11,411,280	18.04%
	Sewer Sales	\$1,156,249	\$6,120,000	18.89%
	Bond Proceeds	\$0	\$6,500,000	0.00%
	Use of Reserves	\$0	\$1,800,000	0.00%
	Prior Year Capacity Fees	\$0	\$960,000	0.00%
	Other Revenues	\$107,361	\$725,965	14.79%
	Total Expenditures	\$2,359,596	\$27,517,245	8.57%
	Personnel Expenses	\$627,820	\$3,611,665	17.38%
	Operating Expenses	\$383,390	\$3,986,875	9.62%
	Capital Expenses	\$136,580	\$14,022,500	0.97%
	Transfer To General Fund	\$346,304	\$2,077,820	16.67%
Gas Fund	Total Revenues	\$2,795,194	\$34,235,980	8.16%
	Gas Sales	\$2,465,923	\$19,132,210	12.89%
	Gas Commodity Charge	\$231,357	\$1,300,000	17.80%
	Bond Proceeds	\$0	\$6,260,050	0.00%
	Proceeds from Capital Leases	\$0	\$130,550	0.00%
	Other Revenues	\$97,914	\$2,985,500	3.28%
	Use of Reserves	\$0	\$4,427,670	0.00%
	Total Expenses	\$3,165,038	\$34,235,980	9.24%
	Personnel Expenses	\$358,356	\$2,139,150	16.75%
	Operating Expenses	\$134,038	\$2,216,860	6.05%
	Purchase of Natural Gas	\$2,131,101	\$15,827,025	13.46%
	Transfer to General Fund	\$511,804	\$3,070,825	16.67%
	Capital Expenses	\$29,739	\$10,982,120	0.27%

	Description	8/31/2017	FY 2017 Budget	% of Monthly Totals to Budget
Electric Fund	Total Revenues	\$8,833,407	\$48,806,080	18.10%
	Electric Sales	\$8,549,240	\$47,372,640	18.05%
	Other Revenues	\$284,167	\$1,433,440	19.82%
	Total Expenses	\$8,061,194	\$48,806,080	16.52%
	Personnel Expenses	\$451,252	\$2,386,115	18.91%
	Operating Expenses	\$195,399	\$1,480,220	13.20%
	Purchase of Electricity	\$6,882,597	\$40,793,510	16.87%
	Capital Expenses	\$85,172	\$1,465,595	5.81%
	Transfer to General Fund	\$446,774	\$2,680,640	16.67%
Stormwater Fund	Total Revenues	\$259,036	\$1,809,815	14.31%
	Stormwater Revenues	\$243,543	\$1,433,815	16.99%
	Mitigation Grant Revenue	\$0	\$0	#DIV/0!
	Other Revenues	\$15,493	\$60,000	25.82%
	Proceeds from Capital Leases	\$0	\$0	#DIV/0!
	Use of Reserves	\$0	\$316,000	0.00%
	Stormwater Improvement Funds	\$0	\$0	#DIV/0!
	Total Expenses	\$201,038	\$1,809,815	11.11%
	Personnel Expenses	\$137,998	\$815,695	16.92%
	Operating Expenses	\$63,040	\$560,045	11.26%
	Capital Expenses	\$0	\$434,075	0.00%
Solid Waste Fund	Total Revenues	\$400,906	\$2,717,135	14.75%
	Refuse Collections Revenues	\$390,726	\$2,277,940	17.15%
	Other Revenues	\$10,180	\$65,195	15.61%
	Proceeds From Capital Leases	\$0	\$374,000	0.00%
	Total Expenses	\$325,352	\$2,717,135	11.97%
	Personnel Expenses	\$174,282	\$1,103,445	15.79%
	Operating Expenses	\$151,070	\$1,239,690	12.19%
	Capital Expenses	\$0	\$374,000	0.00%
Fiber Optics Fund	Total Revenues	\$368,618	\$2,361,120	15.61%
	Fiber Optics Revenues	\$308,836	\$1,812,665	17.04%
	GIS Revenues	\$17,800	\$106,800	16.67%
	Proceeds from Capital Leases	\$0	\$350,000	0.00%
	Other Revenues	\$41,982	\$91,655	45.80%
	Total Expenses	\$374,182	\$2,361,120	15.85%
	Personnel Expenses	\$120,525	\$709,765	16.98%
	Operating Expenses	\$115,178	\$878,855	13.11%
	MEAG Telecom Statewide Pymt	\$1,436	\$9,500	0.00%
	Debt Payment	\$0	\$64,000	0.00%
	Capital Expenses	\$137,043	\$699,000	19.61%

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Cash Position

	6/30/17	7/31/17	8/31/17	9/30/17	10/31/17	11/30/17	12/31/17
Total Unrestricted Cash Balance	\$30,209,931.06	\$28,628,880.71	\$28,022,534.61				
Total Restricted Cash Balance	\$66,565,078.82	\$66,221,750.22	\$65,840,176.39				

Cash Position	1/31/18	2/28/18	3/31/18	4/30/18	5/31/18	6/30/18
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Total Unrestricted Cash Balance
Total Restricted Cash Balance

Highlights for the Month of August 2017:

Unrestricted cash had slight increases in the general fund and the electric fund, but was offset by larger decreases in the gas fund, the water fund, the solid waste fund, the stormwater fund, and the fiber fund.

Restricted cash decreased due to decreased cash in the GO Parks and Recreation Bond Fund and the SPLOST 2014 funds (debt service payment).