

City Council Meeting
10 N. Public Square
June 15, 2017
6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Tonsmeire. _____

Pledge of Allegiance led by Council Member Cooley.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Calvin Cooley; Council Member Ward Four; Dianne Tate, Council Member Ward Five; Taff Wren, Council Member Ward Six; Sam Grove, City Manager; Meredith Ulmer, City Clerk and David Archer, City Attorney.

II. Regular Agenda

A. Council Meeting Minutes

1. June 1, 2017

A motion to approve the June 1, 2017 City Council Meeting Minutes as presented was made by Council Member Wren and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0.

B. Appointments

1. Cartersville-Bartow Library Board

Sam Grove, City Manager stated the City would like to recommend Karen Barnhart to be appointed to the Cartersville-Bartow Library Board.

A motion to approve Karen Barnhart to the Cartersville-Bartow Library Board was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

2. Land Bank Board

Sam Grove stated the Land Bank Board is a City-County board and the City would like to recommend the following to be appointed: Antwuan Hill, Scott Panter, Greg Frisbee, and Jessica Mitcham.

A motion to approve all candidates Antwuan Hill, Scott Panter, Greg Frisbee, and Jessica

Mitcham to the Land Bank Board was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote 6-0.

C. Second Reading of Ordinances

1. Amendment to Permit Ordinance

Dan Porta, Assistant City Manager came forward and stated as part of the annual budget process, staff began to review our current building permit fees and the staff hours necessary to review and approve residential and commercial building permits. Mr. Porta displayed several comparisons to other jurisdictions in regards to how the permit is calculated and what the rates would be if approved. From the data displayed, the City of Cartersville using information from the International Code Council would still have some of the most economically priced permits in the region.

For a Commercial Building Permit, staff from Planning and Development, Public Works and Stormwater, Fire, Electric, Gas, Water and Sewer, and Fiber Departments spend many hours as follows: construction review meetings, submittal reviews, review comments and a signoff meeting. Some plans require concept meetings, multiple review meetings, multiple submittal reviews and multiple review comments. Others may only require a single construction meeting, submittal review and review comment. Some plans may also require site visits and/or the preparation of a relocation agreement or encroachment agreement which also requires Council approval. Therefore, the hours spent on reviewing and approving a Commercial Building Permit are extensive and ensure that our citizens are protected.

Staff recommends the changes to formula to allow the City to have contractors submit a permit application online with our new CityView Software. The last change to the building permit fee was in July 2005. The proposed ordinance change is recommended by staff.

A motion to approve/deny the amendment to the permit ordinance was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote: 6-0.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 18-17

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendment to CHAPTER 17. PLANNING AND

DEVELOPMENT. ARTICLE V. PERMIT FEES. Section 17-77 – Building Permits in its entirety and replacing it as follows:

Sec. 17-77. – Building Permits.

(a) The following fees shall be assessed prior to the issuance of a building permit as follows:

- 1) Moving fee \$100.00
- 2) Demolition fee \$50.00
- 3) Fire Sprinkler fee \$100.00

(b) All other building permit fees are as follows:

- 1) Residential Building Permit - International Code Council (ICC) Rate for Residential Construction, as amended from time to time by the ICC, multiplied by Residential Heated Square Footage multiplied by .0035.
- 2) Commercial Building Permit – ICC Average Rate, as amended from time to time by the ICC, for all Commercial Groups multiplied by Commercial Building Square Footage multiplied by .003.

(c) Re-inspection fee of \$25.00 for each site visit.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become effective on July 1, 2017 and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered or alphabetized to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

First Reading this the 1st day of June 2017.

ADOPTED this the 15th day of June 2017.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

2. Amendment to Utilities Ordinance Regarding Water/Sewer Rates

Tom Rhinehart, Finance Department Head stated the proposed fiscal year 2017 to 2018 budget includes a couple of increases in the Water and Sewer Fund to help address the maintenance and capital issues of the water fund. They are a 7.5% increase in the residential water and sewer rates; and a 7.5% increase in the base monthly water and sewer rates.

The 7.5% increase will allow the Water Department to continue the maintenance of the existing water and sewer system as well as update/expand the system to fulfill the needs of

existing customers. For residential customers, the water and sewer rate increase equates to \$0.61 per 100 cubic feet used for city residents and \$1.12 per 100 cubic feet water used for outside the city residents. The total estimated increase for a residential water and sewer customer is \$4.09 per month on 7,500 gallons consumed.

The Water and Sewer Fund also proposed a 7.5% increase in the base monthly water and sewer rates. Currently, the base rate is \$8.18 and the proposed base rate will increase to \$8.79 a month. This equates to an increase of \$0.61 a month.

With these proposed increases in the water and sewer rates, the City of Cartersville residents will remain one of the lowest in the surrounding municipalities. These increases are needed to maintain the existing system and plan for any necessary future expansions. Approval of the proposed water and sewer rate increases to begin July 1, 2017 is recommended.

A motion to approve the Amendment to Utilities Ordinance Regarding Water/Sewer Rates was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 19-17

Now be it and it is hereby **ORDAINED** by the Mayor and City Council of the City of Cartersville, that the **CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 24. UTILITIES. ARTICLE IV. WATER SERVICE Section 24-64 (a), (b), (c), (d), (e), and (f) Water and Sewage Rate and Section 24-147 (a.) Sewage Rates** is hereby amended by deleting said Section 24-64 (a), (b), (c), (d), (e), and (f), and Section 24-147 (a) in their entirety and replacing them with the following:

Sec. 24-64. Water & Sewage Utility Rates.

(a.) Water Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 8.79	\$ 16.11
3/4" full flow	\$ 13.19	\$ 23.45
1"	\$ 20.52	\$ 38.10
1 ¼" or 1 ½"	\$ 41.02	\$ 70.33
2"	\$ 79.13	\$145.05
4"	\$146.52	\$283.51
6"	\$228.57	\$410.26
8"	\$293.05	\$567.03

Plus consumption as follows:		
(i) Residential Meters		
(a) 0 – 8 consumptions per month	\$1.81/100 cu. ft.	\$3.63/100 cu. ft.
(b) 9 – 14 consumptions per month	\$2.97/100 cu. ft.	\$3.73/100 cu. ft.
(c) 15 – 19 consumptions per month	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(d) 20 + consumptions per month	\$6.50/100 cu. ft.	\$6.50/100 cu. ft.
(ii) Apartments, Multiples & Commercial Meters		
	\$2.99/100 cu. ft.	\$4.42/100 cu. ft.
(iii) Irrigation System Meters		
	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(iv) Industrial and All Other Meters		
	\$1.81/100 cu. ft.	\$3.63/100 cu. ft.

(b.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 8.79	\$ 8.79
3/4" full flow	\$ 13.19	\$ 13.19
1"	\$ 20.52	\$ 20.52
1 ¼" or 1 ½"	\$ 41.02	\$ 41.02
2"	\$ 79.13	\$ 79.13
4"	\$146.52	\$146.52
6"	\$228.57	\$228.57
8"	\$293.05	\$293.05
Plus consumption	\$1.99/100 cu. ft.	\$4.01/100 cu. ft.

(c) Tap Fees—Prior to the issuance of a tap, the following fees are required:					
	(in inches)	Water Tap Inside City	Water Tap Outside City	Sewer Tap Inside City	Sewer Tap Outside City
	¾	\$1,100.00	\$1,200.00	\$950.00	\$1,200.00
	1	1,200.00	1,400.00	1,000.00	1,300.00
	1½	2,200.00	2,400.00	1,150.00	1,600.00
	2	2,500.00	2,700.00	1,200.00	1,900.00
	4	3,000.00	3,200.00	1,775.00	3,050.00
	6	3,500.00	3,700.00	2,150.00	3,800.00
	8	4,000.00	4,200.00	2,620.00	4,740.00
	Multi-unit, per unit	1,100.00	1,200.00	950.00	1,200.00

Other provisions:

For commercial taps and industrial taps (service or sprinklers and residential sprinklers) the fee shall be the cost of installation plus ten (10) percent on materials and one hundred fifty (150) percent on labor (percentages double for outside city) the estimate to be paid in advance.

If developer installs residential taps and meter settings on property to city specifications, then the fee for the city to set meter shall be the cost of metering equipment and installation

(d)	Capacity fees—A capacity fee for water and/or sewer service shall be requested for each new tap or on any increase in volume with respect to an existing tap.		
	<i>Water Capacity Fee (in inches)</i>	<i>City</i>	<i>Outside City</i>
	$\frac{3}{4}$	\$1,020.00	\$930.00
	1	\$1,700.00	\$1,540.00
	1½	\$3,500.00	\$3,090.00
	2	\$5,590.00	\$4,940.00
	3	N/A	\$7,410.00
	4	\$10,100.00	\$9,030.00
	6	\$15,600.00	\$14,450.00
	8	\$20,280.00	\$18,780.00
	multi-unit/per unit	\$1,020.00	\$930.00
	<i>Sewer Capacity Fee (in inches)</i>	<i>City</i>	<i>Outside City</i>
	$\frac{3}{4}$	\$1,300.00	\$1,260.00
	1	\$2,160.00	\$2,520.00
	1½	\$4,320.00	\$4,030.00
	2	\$6,910.00	\$8,050.00
	3	N/A	\$10,040.00
	4	\$13,470.00	\$13,050.00
	6	\$20,200.00	\$19,580.00
	8	\$26,260.00	\$25,454.00
	multi-unit/per unit	\$1,300.00	\$1,260.00

Other provisions:

Apartments and hotels per unit calculations.

All hotel and apartment units with refrigerator and stove are to be calculated as a single (1) unit ($\frac{3}{4}$ " water meter equivalent) for capacity fees.

All hotel and apartment units without refrigerator and stove are to be calculated as one-half unit ($\frac{3}{4}$ " water meter equivalent) for capacity fees. The following, if part of an apartment or hotel and served by a single meter are to be considered a separate unit for capacity fees. The capacity fee will be calculated as a single (1) unit based on meter size. If the following are served by a master meter, they are considered to be a separate unit to be calculated as a single (1) unit ($\frac{3}{4}$ " water meter equivalent):

- (a) Restaurant;
- (b) Lounge;
- (c) Car wash;
- (d) Lobby;
- (e) Full kitchen (not part of restaurant);
- (f) Linen Laundry;
- (g) Guest Laundry;
- (h) Swimming Pool.

Assisted Living Facility, Nursing Home, and Hospital per unit calculations.

All resident/patient rooms with refrigerator and stove are to be calculated as a single (1) unit ($\frac{3}{4}$ " water meter equivalent) for capacity fees.

All patient rooms without refrigerator and stove are to be calculated as one-half unit ($\frac{3}{4}$ " water meter equivalent) for capacity fees. The following, if part of a nursing home, assisted living facility, or hospital and served by a single meter are to be considered a separate unit for capacity fees. The capacity fee will be calculated as a single (1) unit based on meter size. If the following are served by a master meter, they are considered to be a separate unit to be calculated as a single (1) unit ($\frac{3}{4}$ " water meter equivalent):

- (a) Restaurant;
- (b) Lounge;
- (c) Car wash;
- (d) Lobby/Waiting Room;
- (e) Full kitchen (not part of restaurant);
- (f) Linen Laundry;
- (g) Guest Laundry;
- (h) Swimming Pool.

(e.) Unmetered Private fire service charges – Monthly Billing	City	Outside City
In Inches:		

2	\$ 18.20	\$ 36.40
4	\$ 27.31	\$ 54.60
6	\$ 36.40	\$ 72.81
8	\$ 72.81	\$145.61
10	\$182.01	\$364.03
12	\$273.02	\$546.04

(f)	Fire hydrant flow test.	City	Outside City
		\$250.00	\$250.00

Any new or upgraded fire services will be required to install full flow meters and will pay the normal monthly minimum on meter service. This fee will be in lieu of the sprinkler charges referred in subsection (e) above.

Sec. 24-147. Sewage rates.

(a.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 8.79	\$ 8.79
3/4" full flow	\$ 13.19	\$ 13.19
1"	\$ 20.52	\$ 20.52
1 ¼" or 1 ½"	\$ 41.02	\$ 41.02
2"	\$ 79.13	\$ 79.13
4"	\$146.52	\$146.52
6"	\$228.57	\$228.57
8"	\$293.05	\$293.05
Plus consumption	\$1.99/100 cu. ft.	\$4.01/100 cu. ft.

This Ordinance shall become effective on July 1, 2017.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the ____ day of June 2017.

ADOPTED this the ____ day of June 2017. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

3. Budget Ordinance for the Fiscal Year 2017-18

Tom Rhinehart stated the proposed budget is a balanced budget and increased \$10,930,305 over the fiscal year 2016 to 2017 budget. The increase equates to a 6.96% increase. The proposed budget includes salary adjustments in all departments, no increase in the city's property tax millage rate, school system funding, an increase in staff, an increase in health insurance premiums for both the city and the employees, an increase in the residential water and sewer rates, and an increase in the basic monthly water and sewer rate. Budget comparison by type for the FY 2018 proposed budget compared to the Fiscal year 2017 budget include: personnel expenses increase by \$636,640; operating expenses increased \$142,880; purchase of commodities increased by \$1,486,865; school board appropriation decreased by \$253,960; BID tax expenses remained the same; debt service expenses decreased \$7,250; capital expenses increased \$8,888,130 and transfers to the general fund remain the same. Since the budget presentation on 5/23/17, solid waste has changed their capital amount to include a front-loading garbage truck instead of a recycling truck. This added an additional \$30,000 to the solid waste budget and will be absorbed through additional leasepool funding. An additional change is \$37,000 to storm water capital expenses for a prison work van. The van's engine has locked up and the City Garage has stated it is not worth fixing. Both of these changes, the front loading garbage truck and the prison van, were not known during the budget preparation process.

Approval of the proposed Fiscal year 2017 to 2018 budget is recommended.

A motion to approve the Budget Ordinance for the Fiscal Year 2017-2018 as amended was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 20-17

NOW BE IT HEREBY ORDAINED by the Mayor and City Council that pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year 2017 - 2018 budget.

2017 - 2018 Budget Summary

General Fund**Revenues****Expenditures**

Revenues **\$40,213,975**

Expenditures:

Legislative	\$17,422,630
Administration	\$ 1,113,670
Finance Dept.	\$ 1,194,515
Customer Service Dept.	\$ 771,960
Police	\$ 5,394,525
Fire	\$ 7,269,555
Municipal Court	\$ 260,855
Public Works	\$ 2,360,735
Recreation	\$ 3,110,525
Planning & Development	\$ 1,129,450
Downtown Development Authority	\$ 185,555

Special Revenue Funds

GO Park Bonds Series 2014	\$ 5,634,000	\$ 5,634,000
SPLOST – 2003	\$ 257,940	\$ 257,940
SPLOST – 2014	\$ 2,347,550	\$ 2,347,550
DEA	\$ 343,390	\$ 343,390
State Forfeiture	\$ 3,000	\$ 3,000
Hotel/Motel Tax	\$ 761,000	\$ 761,000
Motor Vehicle Rental Tax	\$ 71,000	\$ 71,000
Grant Funds	\$ 0	\$ 0
Impact Fees	\$ 0	\$ 0
Business Improve Dist Tax	\$ 23,000	\$ 23,000
Development Fees	\$ 5,000	\$ 5,000

Enterprise Funds

Fiber Optics	\$ 2,361,120	\$ 2,361,120
Electric	\$48,806,080	\$48,806,080
Gas	\$34,235,980	\$34,235,980
Solid Waste	\$ 2,717,135	\$ 2,717,135
Stormwater	\$ 1,772,815	\$ 1,772,815
Water & Sewer	\$27,517,245	\$16,444,125
Water Pollution Control Plant		\$ 4,401,430
Water Treatment Plant		\$ 6,671,690

Internal Service Fund

Garage

\$ 831,460

\$ 831,460

BE IT AND IT IS HEREBY ORDAINED.

ADOPTED, this ____ day of June 2017. First Reading.

ADOPTED this ____ day of June 2017. Second Reading.

**/s/ _____
Matthew J. Santini
Mayor**

ATTEST:

**/s/ _____
Meredith Ulmer
City Clerk**

D. Contracts/Agreements

1. Optimists July 4, 2017 Celebration

Sam Grove, City Manager stated this is the annual contract between the City of Cartersville and the Optimist Club for the festivities at Dellinger Park for the July 4th celebration. Additionally, JRM Management Services, Inc. has contracted with the Optimists to coordinate this event.

A motion to approve the contract with the Optimists was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0.

2. Contract for Performing Services

Sam Grove stated this item includes the Contracts for Performing Services for those agencies that are awarded funds each year as part of the annual budget. The dollar amount recommended is similar to last year. The agencies and amounts for this year are Cartersville-Bartow Library \$454,500, Cultural Arts Alliance \$51,000, Juvenile Court \$15,000, Bartow Health Access \$2,000, Good Neighbor Homeless Shelter \$2,000, Summer Hill Learning Center \$1200, Bartow-Cartersville Joint Development Authority \$173,960, and Eddie Lee Wilkins Youth Association \$9,000.

It was discussed by Council that each of the recipients need to meet all requirements established in the contract in order to receive funds. \$9,000 will be designated for the Eddie Lee Wilkins Youth Association with another \$9,000 set aside for another summer youth program.

Attorney David Archer stated there was a typographical error in the Eddie Lee Wilkins contract. Mr. Archer stated “per month” needs to be changed to two installments of \$9,000. City Council discussed funding stating Eddie Lee Wilkins Youth Association could receive \$9,000 in order to set aside \$9,000 for a summer youth program.

Motion to approve the contracts for services pending the fulfillment of the organization’s obligations required in order to receive funds, and to amend the Eddie Lee Wilkins contract as directed by the City Attorney paying \$9,000 and setting aside \$9,000 for a summer youth program was made by Council Member Tate. This motion was seconded was Council Member Stepp. Motion carried unanimously. Vote: 6-0.

3. Maddox M&R Testing, Inc.

Michael Hill, Assistant Director of the Gas System stated the Gas System uses an outside source for all commercial and industrial meter testing and calibration. The previous calibration technician, Ronnie Roberts has retired. The Gas System interviewed three different companies and chose Maddox M&R Testing, Inc. It is recommended to approve the contract for Maddox M&R Testing, Inc.

A motion to approve Maddox M&R Testing, Inc was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0.

4. Southern Soccer Academy

Greg Anderson, Parks and Recreation Department Head stated Cartersville Parks and Recreation has had a partnership with CLASH Soccer since 1997 when soccer was played on the fields of the Cartersville Baseball Complex. CLASH has struggled getting volunteers to keep the non-profit organization viable. CLASH is now joining Southern Soccer Academy with a 3-year plan for CLASH administrative duties and monies remaining. Southern Academy, CLASH board members, Bill McMullen and Monica Laldin, discussed field usage, the recreational and competitive youth soccer program, and a possible agreement with City of Cartersville. Southern Soccer Academy has agreements with several neighboring government agencies on field usage and soccer programs. City staff has spoken with counterparts in some of these agencies in Paulding and Cobb Counties and Southern Soccer Academy received high marks from each.

It is recommended for approval of this field usage and program agreement with Southern Soccer Academy. The City Attorney has reviewed and edited the agreement.

A motion to approve the Southern Soccer Academy Agreement was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote 6-0.

Motion to add three items to the agenda was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried away unanimously. Vote:6-0.

Added Item:

Greg Anderson stated he would like to respectfully request two change in regards to the Leake Mounds Etowah Rover Walk. The first change order, in the amount of \$10,000, is for the reengineering of the bridge by Southland Engineering. The change order, in the amount of \$2,413.76, is for galvanized pip handrails and pervious concrete pavement with Lewallen Construction. Mr. Anderson stated these change orders are recommended for approval.

Motion to approve both the Southland Engineering and Lewallen Construction change orders was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote: 6-0.

E. Bid Award

1. WPCP – UTV For Operators

Bob Jones, Water Department Head stated in 2010 a Kawasaki Mule UTV was purchased for the WPCP. The mule is used by plant operators to travel around the plant every two hours to perform routine plant checks and minor maintenance. This machine has been used for seven years and is worn out. City Water has replaced multiple sets of tires, multiple starters, the flywheel and various other switches and mechanical components in the last two years. This is an instrumental vehicle for operations staff and has been very reliable until recently. Prices were solicited for a replacement machine from Honda & Suzuki of Rome for \$13,120.00, Kawasaki Sports Center of Rome for \$14,429.00, Easy Living Yamaha & Polaris for \$15,090.00. The low bid from Honda & Suzuki of Rome in the amount of \$13,120.00 is recommended. This will be paid through the Machinery Account.

A motion to approve Water Department UTV For Operators was made by Council Member Tonsmeire and seconded by Council Member Wren. Motion carried unanimously. Vote 6-0.

2. WPCP – Crane Rental

Bob Jones stated on May 17, 2017 the WPCP rented at crane from Southway Crane & Rigging to remove the damaged aerator gearbox from Polishing Basing #2: Aerator #2, install a repaired gearbox into the P2A2 position and install a new Flygt mixer into Sludge Conditioning Tank #5. Crane rental is a time and material job thus the Water Department only had an estimate of what the cost of the job would cost.

The final cost for two full days was \$7,266.00. The cost is consistent with previous crane rental cost. The job went as planned with no delays or problems during installation.

It is recommended for your approval of the Southway invoice. This is to be paid from Maintenance to Vehicle and Equipment Account.

A motion to approve Water Department Crane Rental was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0.

3. WPCP – Aerator Gearbox Repair

Bob Jones stated the Water Department is continuing to rebuild aerator gearboxes at the Water Pollution Control Plant. The next unit was pulled during the May 17, 2017 crane rental for tear down and evaluation by Motor & Gear Engineering. Motor & Gear has performed all of the aerator gearbox rebuilds thus far and two screw pump gearbox rebuilds. This unit experienced catastrophic failure of the low speed gear set. Repair will require replacement of low speed gearing, pinions, gearing bores and case heaters.

Motor & Gear has provided a quote of \$66,981.00 to repair this gearbox with a 12 week turnaround time. Mr. Jones recommended approval of the Motor & Gear quote as a sole source provider given their unique ability to both repair existing and manufacture new gear components as needed. This item will be paid through the Maintenance to WPCP Account.

A motion to approve Aerator Gearbox Repair was made by Council Member Stepp and seconded by Council Member Hodge. Motion carried unanimously. Vote 6-0. _____

4. Distribution & Collection Rubber Tire Backhoe

Bob Jones stated the Distribution and Collection Division uses a 2001 John Deere 410G with 2,370 hours of operation. In addition to being 16 years old, the tractor began having intermittent transmission and brake lockup issues in December 2016. These would render the machine immobile under its own power and was a safety hazard to the operator and motorists when the brakes locked up during road transport.

A repair quote was provided by Flint Equipment, the local John Deere Commercial Dealer, in the amount of \$15,000 to \$20,000 depending on what was wrong with the tractor. It was decided that this transaction was not worth investing into a 16 year old machine. The tractor has far exceeded our expected 10 year useful life.

Bids were opened at the Water Department office on June 8, 2017 at 1:00pm for a new rubber tire backhoe for use by Distribution and Collection. Bidders were asked to provide pricing on an open cab tractor as well as an enclosed cab tractor. Additionally, they were asked to provide a trade-in value for the 2001 machine. The bids for an enclosed cab tractor less the allowed trade-in value are Flint Equipment Company with \$65,488.47, Yancey Brothers Caterpillar for \$83,667.00, and Franklin Tractor did not bid.

It is recommended for approval of the Flint Equipment Company bid of \$65,488.47 which consists of a new tractor price of \$80,488.47 minus the \$15,000 trade value. This will be paid through the Machinery account.

A motion to approve Distribution & Collection Rubber Tire Backhoe was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

5. New Fiber Optic Building

Dan Porta, Assistant City Manager stated due to the sink holes at the City Cook Street property and particularly the void that is located under the existing Fiber Optics Building that is located at 6 Cook Street, staff issued requests for proposals to construct a new Fiber Optics building inside the Public Works Department facility. Proposals were received for the building, two HVAC units, generator and conduit installation.

An invitation to bid was placed for the construction of an approximately twenty-four foot by thirty-six foot by ten foot by ten foot six inches (24' wide x 36' long x 10'-10'-6" height) concrete building. The building will be fiber reinforced concrete with a hollow-core concrete roof. Two bids were received. After reviewing the bids, the City recommends Full Circle Concrete Construction at \$73,184.07.

An invitation to bid was placed for conduit installation at the location of the new communications building. The design calls for banks of six conduits running from the building to three different power poles (eighteen total conduits) and for two larger conduits to run from a power pole to the transfer switch on the building. We received one bid. After reviewing the bid, we recommend Network Cabling Infrastructures at \$19,962.93.

An invitation to bid was placed for delivery and installation of a Kohler Model 100REZGD generator and 400 Amp Automatic Transfer Switch. The City received two bids. After reviewing the bids, we recommend Nixon Power Services at \$29,900.

An invitation to bid was placed for delivery and installation of two Bard model W60A2 air conditioning units. We received three bids. After reviewing the bids, the City recommends Signal Point Systems at \$9,350. The cost to replace this building is being paid for through insurance funds from One Beacon Insurance. It is recommended to approve the four bids.

A motion to approve all four vendors recommended was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

6. Welding Machine

Dan Porta stated the Garage Department received proposals for a 300amp portable welding machine with a AC generator which will allow them to fix city equipment in the field as well as at the city shop. Bids were received from NexAir for \$8,525.97, Reliable for \$13,400.00, Snap-on for \$22,292.08, and Matco did not bid.

It is recommended for approval of the lowest and best bid from NexAir in the amount of \$8,525.97.

A motion to approve the purchase of a Welding Machine for the City Garage was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

7. Property & Casualty Insurance Renewal

Dan Porta stated in fiscal year 2016 to 2017 the City made the switch to Travelers and Liberty Mutual Insurance to cover city buildings, equipment and vehicles. At renewal this year, our insurance agents, Apex Insurance and Terry Watkins Insurance, have received a renewal from Travelers and Liberty Mutual Insurance with a small increase. Mr. Porta stated he received a call this afternoon from Terry Watkins with another potential insurance policy which could save the City \$15,000 with a smaller automobile deductible of \$1,000. Mr. Porta recommended approval of a property and casualty insurance policy, but to be reviewed by the City Manager, Assistant City Manager and City Attorney.

A motion to approve a Property & Casualty Insurance Renewal pending review of the City Manager, Assistant City Manager and City Attorney was made by Council Member Tate and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0.

8. Telephone System

Dan Porta stated the Fiber Department has been working with Bartow County IT on the replacement options for the existing City/County Telephone System that was installed in 1996. The existing AT&T system is at the end of life and city and county staff have been working with AT&T on a replacement system. Staff had hoped to continue with the existing system until the 2020 SPLOST so funding would be available for replacement. Due to the sinkholes that developed on the Cook Street property and the pending move of the Fiber Department Node Building, it makes sense for a new system to be installed during this time as all city and county facilities will be out of service during the move. If the City moves the existing AT&T system during 2017 and delay the purchase of a new system until a later date, then when a new system is eventually installed, all facilities will again be out of service while the new telephone system is installed. Therefore, it makes more sense to only have one telephone outage while we move to a new facility.

The cost for the system and maintenance is based on the number of telephones countywide, and is estimated at 65% for Bartow County and 35% for the City. City and County staff have received two proposals for the same ShoreTel Voice over IP telephone system.

Staff has negotiated a 90-day delay in maintenance costs until October 1, 2017 when it is anticipated to be closer to system implementation. If approved, the city will have funding for this new system through the GMA lease pool and is budgeted item for the Fiber Department in Fiscal Year 2017 to 2018 budget. In addition, Peter Olson is in agreement with the new telephone purchase and the 65% share of the telephone system costs. Mr. Porta recommended approval of the telephone system from CNP Technologies with the five-year prepaid maintenance.

A motion to approve Intergovernmental Agreement for the Telephone System was made

by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 6-0.

F. Proposals

1. Creation of Business Improvement District

Dan Porta stated the Downtown Development Authority has received approval from over 51% of the downtown business owners to create a Business Improvement District (BID) and assess a property tax millage rate in this district. The property taxes collected in the BID will be spent according to the Management Plan.

Per Georgia law the Downtown Development Authority formally requests the City Council to review the proposed Business Improvement District and Management Plan. If approved, then the City Council would ask city staff to review the proposal and if approved by city staff, then an advertisement will be placed in the newspaper announcing a public hearing at a future City Council meeting. At this time, it is requested that the City Council approve the proposed Business Improvement District and Management Plan and submit it to city staff for their review and approval.

A motion to approve the Business Improvement District Management Plan for review by Staff was made by Council Member Tate and seconded by Council Member Tonsmeire. Vote carried unanimously. Vote: 6-0.

Added Items

Sam Grove, City Manager stated the City has received notice to pay membership dues from the Georgia Municipal Association in the amount of \$6,570.40. These dues need to be renewed and it is recommended for Council approval.

Motion to approve the payment of the Georgia Municipal Association dues was made by Council Member Wren and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0.

Michael Hill, Gas Department Assistant Director came forward and stated he is requesting approval of a confidentiality agreement with Southern Natural Gas Company, LLC. The purpose of this agreement is to allow the City to do rate case pre-filing settlement negotiations with Southern Natural Gas Company, LLC. It is recommended for Council approval.

Motion to approve the confidentiality agreement with Southern Natural Gas Company, LLC was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote: 6-0.

G. Discussion

1. Gas Department Building Concept Plan

Dan Porta stated City staff has been working with Pond & Company Architectural Firm on the design of the new Gas Department, Maintenance Building, Fuel Island and Recreational Pond to be located on Old Mill Road. This information was presented to residents and received minimal feedback on the look of the buildings. Most of the discussion centered around fencing of the property and traffic on Old Mill Road.

Before moving forward on the project, the City would like approval from the City Council on the look of the buildings and the entire site. Mr. Porta displayed 3 different building concept plan options of the new Gas Department. City Council and staff discussed which images they preferred and the majority stated they liked the first building concept plan best.

2. Detention Pond Fencing

Sam Grove stated the discussion is about the ordinance relative to detention pond fencing. Currently, it states there needs to be a 6 foot fence around detention ponds, but there are some proposed changes which would allow a 4 foot requirement, or give the developer the option to install a 4 foot fence or meet the slope standards as designated by the Georgia Stormwater Management Manual. After thorough discussion of the available options it was determined that Council prefers the option to allow the developer to choose what is best for the project by either installing a 4 foot fence or meeting slope requirements designated by the Georgia Stormwater Management Manual. This matter will be discussed as a first reading at a future Council meeting.

H. Presentations

1. Citizen Survey Results

Sam Grove presented a portion of the results from the recently completed Citizen Survey regarding Quality of Life, Community Characteristics, Governance, Participation and Special Topics. Results are posted on www.cityofcartersville.org for review.

I. Monthly Financial Statement

Tom Rhinehart displayed information for each fund comparing April 2017 to April 2016. Mr. Rhinehart gave explanation for each increase and/or decrease for the funds, and went over the City's current financial status.

Mayor Santini stated he has received some information from the Government Finance Officer Association. It was a letter stating that once again the City's comprehensive financial report for the fiscal year 2016 qualifies for the GFO certificate of achievement for excellence of financial reporting. Mayor Santini stated this achievement has been met every year since Mr. Rhinehart has been employed by the City of Cartersville. Mayor Santini presented the award to Mr. Rhinehart for his excellent work in financial reporting.

After announcements, a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 6-0.

Meeting Adjourned



/s/

Dianne Tate

~~Matthew J. Santini~~

Dianne Tate

Mayor

Pro-tem

Meredith Ulmer
Meredith Ulmer
City Clerk