

City Council Meeting
10 N. Public Square
April 20, 2017
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Tonsmeire.

Pledge of Allegiance led by Council Member Hodge.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Dianne Tate, Council Member Ward Five; Taff Wren, Council Member Ward Six; Tamara Brock, Utility Accounts and Development Manager; Meredith Ulmer, City Clerk and Keith Lovell, City Attorney.

Absent: Lindsey McDaniel; Ward 4

II. Regular Agenda

A. Council Meeting Minutes

1. April 6, 2017 Minutes

A motion to approve the April 6, 2017 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Wren. Motion carried unanimously. Vote 5-0.

B. Bid Award/Purchases

1. Residential Meters

Gary Riggs, Gas Department Head came forward and stated the department requested and received a bid for 200 residential gas meters. These meters are to replenish our stock. Mr. Riggs recommended Equipment Controls at \$82.27 per meter for a total of \$16,454.00.

A motion to approve the residential gas meters bid from Equipment Controls was made by Council Member Tonsmeire and seconded by Council Member Wren. Motion carried unanimously. Vote 5-0.

C. Second Reading of Ordinances

1. Commercial Excess Flow Valve and/or Curb Valve Rate

Mr. Riggs stated as of April 14, 2017, federal regulations will require us to install an excess flow valve and/or curb valve on new or replaced commercial service lines. Mr. Riggs proposed a \$5.00 per month maintenance charge to cover installation and maintenance costs. This is the same charge residential customers with an excess flow valve pay.

A motion to approve the Commercial Excess Flow Valve and/or Curb Valve Rate was made by Council Member Tonsmeire and seconded by Council Member Wren. Motion carried unanimously. Vote 5-0.

Ordinance No. 10-17

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia **CHAPTER 24 – UTILITIES, ARTICLE IX. – GAS SYSTEMS, DIVISION 2. – RATES. , SECTION 24-222 SAME-COMMERCIAL.** is hereby amended by adding new paragraphs (d) and (e) as follows:

1.

Sec. 24-222. - Same—Commercial.

(d) *Code 41A - firm - commercial (excess flow valve and/or curb valve)- year-round (Water heater).*

Applicability. This rate is applicable to all commercial customers with year-round consumption and an excess flow valve and/or curb valve installed on their service line. No gas may be resold or transported to other premises.

Monthly service charge		\$ 15.00
Monthly Maintenance charge		5.00
1st 25 therms @		0.175
Next 175 therms @		0.111
Over 200 therms @		0.083
Plus PGCI		

(e) *Code 48A - Firm - Commercial (excess flow valve and/or curb valve) Heat Only.*

Applicability. This rate is applicable to all commercial customers that do not have year-round consumption and have an excess flow valve and/or curb valve installed on their service line. No gas may be resold or transported to other premises.

Monthly service charge		\$15.00
Monthly Maintenance charge		5.00
All consumption @		0.20
Plus PGCI		

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

2. Media Ordinance

Keith Lovell, Assistant City Attorney stated this item sets up an approval process for companies that come to Cartersville to film. Among other items, it regulates related traffic and pedestrian disruption, related parking requirements, and addresses Police, Fire, and Public Works concerns and coordination. The ordinance also requires submission of an application, sets a permit fee, requires related insurance coverage, outlines hours of filming in residential areas and requires clean up. This sets up a process that outlines what film companies can do without being unreasonable in the requirements while minimizing the impact on quality of life concerns.

A motion to approve the Media Ordinance was made by Council Member Tonsmeire and seconded by Council Member Wren. Motion carried unanimously. Vote 5-0.

Ordinance No. 11-17

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia **CHAPTER 10. LICENSES, TAXATION AND MISCELLANEOUS BUSINESS REGULATIONS** creating a new ARTICLE XVI. MEDIA PRODUCTIONS AND PERMITS as follows:

1.

Article XVI. MEDIA PRODUCTIONS AND PERMITS

Sec. 10-560 - Definitions.

Film, filming or film activity shall mean and include all activity attendant to staging or shooting commercial motion pictures, television shows or programs, commercials, and student films produced to satisfy a post-secondary school course requirement at an educational institution in any medium including film, tape or digital format, including but not limited to, motion pictures, television, or commercial still photography.

Low Impact Film Activities. In general, low impact activities are defined as those which: (1) Allow uninterrupted flow of pedestrian traffic; (2) Hold vehicular traffic for no more than one minute intervals; (3) Utilize no more than four on-street parking spaces in any linear block containing businesses dependent on on-street parking; (4) Have minimal impact on normal business activities; (5) Take place in the downtown business district outside normal business hours; (6) Utilize no more than fifty percent (50%) of the on-street parking spaces in any linear block containing business not dependent on on-street parking; (7) Utilize no on-street parking where there are no marked on-street parking spaces; (8) Utilize no parking in alleys without prior approval by the abutting businesses and the Fire Department; (9) Provide parking for cast, crew, extras and other nonessential vehicles in off-street lots, as well as alternate parking for those displaced from these lots; (10) Provide a private holding area for extras; and (11) Conduct prep and wrap activities in accordance with the above.

High Impact Film Activities. In general, high impact film activities are those that fall outside two or more of the criteria for a low impact activity. Additional criteria that classify a film activity as high impact include: (1) High speed chases or crashes; (2) Use of pyrotechnics or explosives; or (3) Use of aircraft.

Charitable films shall mean commercials, motion pictures, television, videotapes, digital recording or still photography produced by a nonprofit organization, which qualifies under Section 501(c)(3) of the Internal Revenue Code as a charitable organization. No person, directly or indirectly, shall receive a profit from the marketing and production of the film or from showing the films, tapes or photos.

News Media shall mean the photographing, filming or videotaping for the purpose of spontaneous, unplanned television news broadcast or reporting for print media by reporters, photographers or camerapersons.

Studio shall mean a fixed place of business where filming activities (motion or still photography) are regularly conducted upon the premises.

Sec. 10-561 - Permit and exemptions.

A. Permit required. No person shall use any public or private property, facility or residence for the purpose of taping without first applying for and receiving a permit pursuant to this Chapter.

B. Exemptions.

1. News Media. The provisions of this Chapter shall not apply to or affect reporters, photographers or camerapersons in the employ of a newspaper, news service, or similar entity engaged in on-the-spot print media, publishing or broadcasting, of news events concerning those persons, scenes or occurrences which are in the news and of general public interest.

2. Personal/Family Video. The recording of visual images (motion or still photography) solely for private personal use, and not for commercial use.

3. Studio Filming. Filming activities (motion or still photography) conducted at a studio.

4. Staging only on private property does not require a permit.

Sec. 10-562 - Administration.

A. The Planning and Development Director may designate a Film Liaison for the City who shall be responsible for administering the provisions of this Chapter, as well as the issuance of any and all filming permits. If no Film Liaison is designated, then the Planning and Development Director shall serve as the Film Liaison.

B. Issuance of permits and other decisions rendered pursuant to the terms of this Chapter shall be based upon:

1. The health and safety of all persons.
2. Mitigation of disruption to all persons within the affected area.
3. The safety of property within the City.
4. Traffic congestion at particular locations within the City.

Sec. 10-563 - Applications and issuance of permits.

A. Applications shall be made on a form prescribed by the Film Liaison and shall include the following information:

1. The representative of the property, the address, email address and telephone number of the place at which the activity is to be conducted.
2. The specific location at such address or place.

3. The inclusive hours and dates such activity will occur.
4. A general statement of the character or nature of the proposed filming activity.
5. The name, address, email address, and telephone number of the person or persons in charge of such filming activity.
6. The anticipated number of personnel to be involved.
7. Activity that may cause public alarm such as the use of any animals, gunfire or pyrotechnics and low flying aircraft.
8. The anticipated amount/type of vehicles/equipment to be employed along with a parking plan.
9. Deadline for applications. Applications must be submitted a minimum of ten days in advance
10. Change of Date. Upon the request of the applicant, the Film Liaison shall have the power, upon a showing of good cause, to change the date for which a film permit has been issued, provided established limitations are complied with in respect to time and location.

Sec. 10-564 - Application fee, reimbursement for costs, waiver.

A. Application Fee. The application fee for any filming permit is \$100.00 and must be submitted together with the application required in section 10-563, above. No fee is required in the event the permit is for filming only on private property and cast and crew is less than 100 people.

B. Reimbursement for Personnel. The production company shall reimburse the City for any personnel provided to the company (e.g., police, fire, traffic) for the purpose of assisting the production.

C. Waiver. Any fee or reimbursement required by this section may be waived upon advance written request to the Film Liaison and for good cause shown. Decisions rendered by the Film Liaison in connection with requests for waiver shall be final and are not subject to appeal.

D. The Film Liaison shall approve/deny or return for more information, all applications within ten (10) business days from receipt, thereof.

Sec.10-565 - Filming Regulations.

A. Downtown Business District.

(1) Downtown Business District Defined: The Downtown Business District is defined as that area in the Downtown Business District (DBD) zoning classification.

(2) Permitting and Notification Procedure For High Impact Filming In The Downtown Business District.

a. A completed Application for Permit shall be submitted to the City's representative for review as soon as possible.

b. The Production Company shall distribute copies of the completed application, at minimum, to all businesses and residents within a full block in each direction from the planned

activity no less than ten (10) business days prior to the planned activity. The Production Company shall have each recipient initial for receipt of the application, and shall submit the sign-off sheet to the Film Liaison.

c. Businesses shall have one (1) business day in which to notify the City of any concerns/objections in reference to the proposed film activities.

d. The City representative shall attempt to resolve concerns or objections reported in consultation with the business, the Production Company, and the Film Liaison.

e. If the permit is issued, the Production Company will notify businesses and residents of the finalized plans, no less than five (5) business days in advance of the planned activities.

(3). Restrictions.

a. We discourage filming in the downtown business district during the period from Thanksgiving Day through December 31 and during special events utilizing Pedestrian Plaza. If filming is necessary during these times, it should be planned for Sunday or outside normal business hours. Even low impact filming permits may be denied near merchants whose businesses are highly dependent on sales during these times, or during special events.

b. Filming will not be allowed within two (2) blocks of planned event if the event is an annual event or if expenses have already been incurred prior to notification of planned film activities. Exceptions may be made for low impact filming.

c. Nor more than two (2) film permits shall be issued within the downtown business district for any given time/date. Exceptions may be made for low impact filming.

B. Residential Locations. Filming in residential neighborhoods shall be limited to the hours between 7:00 a.m. and 10:00 p.m. Unless written authorization is provided from all adjacent property owners.

C. Notification. Permittees must provide all residents and merchants within a 200-foot radius of the film location notice of the dates, times, location addresses and production company contact at least 24 hours prior to the first film activity. If a permittee requires on-street parking for production vehicles, residents and merchants impacted by the parking requirements must receive notice at least 24 hours prior to the arrival of the vehicles.

D. Clean up. The permittee shall conduct operations in an orderly fashion with continuous attention to the storage of equipment not in use and the clean up of trash and debris. The area used shall be cleaned of trash and debris upon completion of shooting at the scene and restored to the original condition before leaving the site.

E. Filming on private property. A permittee must obtain permission, consent and/or secure a lease for any use of property not owned or controlled by the City.

F. Public works department (road and streets). If a permittee desires to park equipment, trucks and/or cars in restricted parking zones, temporary "No Parking" signs must be posted, subject to the prior approval of the City's Film Liaison. In addition, authorization is required to lay and safely mat cable across sidewalks, or from generator to service point.

G. Traffic control.

1. In the event any filming impairs traffic flow, permittees may be required to use local law enforcement personnel for traffic control purposes and comply with other traffic control requirements as deemed necessary by the City's Film Liaison.

2. Permittees shall furnish and install advance warning signs and any other traffic control devices in conformance with the National Manual on Uniform Traffic Control Devices ("MUTCD"). All appropriate safety precautions must be taken.

3. For any lane closure or intermittent traffic control, the period of time that traffic may be restricted will be determined by the Chief of Police of the City of Cartersville, based on traffic volumes for location and time of day.

4. Traffic shall not be detoured across a double line without prior authorization of the Chief of Police.

5. Unless authorized by the Film Liaison, after consultation with the Chief of Police, any camera cars must be driven in the direction of traffic and must observe all traffic laws.

6. Any emergency roadwork by City crews and/or private contractors, under permit or contract to the City, shall have priority over filming activities.

H. Fireworks, explosives, etc. No film activity which involves the use of explosives, pyrotechnics, fire, smoke-making machines or other special effects may be undertaken unless specifically approved by the City of Cartersville Fire Department.

Sec. 10-566 - Liability.

A. Liability Insurance. Before a permit is issued, a certificate of insurance will be required in a minimum amount of \$1,000,000.00 and for activities covered in Section 10-565 (H), a minimum amount of \$5,000,000.00 naming the City as an additional insured for protection against claims of third persons for personal injuries, wrongful deaths, and property damage. The City officers and employees also shall be named as additional insured. The certificate shall not be subject to cancellation or modification until after thirty days written notice to the City. A copy of the certificate shall remain on file.

B. Worker's Compensation Insurance. An applicant shall conform to all applicable Federal and State requirements for Worker's Compensation Insurance for all persons operating under a permit.

C. Hold Harmless Agreement. An applicant shall execute a hold harmless agreement as provided by the City prior to the issuance of a permit under this chapter.

D. Security Deposit. To ensure cleanup and restoration of the site, an applicant may be required to submit a refundable deposit (amount to be determined). Upon completion of filming and

inspection of the site by the City, if no verifiable damage has occurred, the security deposit should be returned to the applicant.

Sec. 10-567 - Violation.

The penalty for any violation of this Chapter is revocation of a filming permit. In the event of any such violation, the Film Liaison or other City official shall provide the permittee with verbal or written notice of such violation. If the permittee fails to correct the violation, the City may revoke the permit and all filming activity must cease. Additionally, a fine of up to \$1,000.00 per day per violation may be assessed by the Municipal Court of the City of Cartersville.

Sec. 10-568 – 575. Reserved.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

D. Contracts/Agreements

1. Amendment to Incentive Agreement

Keith Lovell stated in regard to the recent bond issue approved for the new Shaw Create Centre, Shaw erroneously failed to include 4 acres of their proposed site. This amendment corrects this error.

A motion to approve the amendment to the incentive agreement with the Shaw Create Centre was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0.

E. Public Hearing – 1st Reading of Zoning/Annexation Requests

1. Z17-02 Rezoning Application: Multi Family Housing

Randy Mannino, Planning and Development Department Head came forward and stated this is a rezoning application for property located at 640 N. Tennessee Street, zoned Multiple Use with conditions. The applicant requested a change in zoning conditions to allow multi-family residential for the construction of a multi-family housing project.

This project proposes to construct 72 multi-family housing units in 3 buildings on 5.87 acres. Greenspace and an office and clubhouse are also proposed. The project will offer one, two and three bedroom, garden style rental units within a walkup style, 3-story building unit. The project will be developed using Low-Income Housing Tax Credit financing and will target low-to-modest income family households earning up to 60% of Area Median Household Income.

This project is driven by the Department of Community Affairs's Georgia Initiative for Community Housing program. The lower rental rates generated by the Georgia Low-Income Housing Tax Credit financing creates an affordable housing component. The GICH program requires that a developer commit to a 15 year ownership period which is often followed by an additional 5 year or longer ownership commitment. The City of Cartersville became a GICH community in 2004, but has never received approval for a GICH project.

For this project to be implemented on this site, the zoning condition must be modified. In 2001, per Zoning Case Z01-01, the project site was rezoned from R-15 to M-U with conditions stating: Rezone for retail trade with grounds to be used for weddings, parties, and gatherings. Approved with the conditions of automotive specialty shops, multi-family, townhouses, and condos to be excluded. Single-family attached limited to R-15 density to not allow an increase in overall allowable density.

Mr. Mannino stated the City Planning Commission recommended denial of this application. 5-0 members voting to recommend denial.

Mayor Santini opened the floor to anyone who would like to come forward to speak for or against this case. Mr. Gary Hammon of Dunwoody, Georgia came forward to speak on behalf of the application. Mr. Hammon stated the following: this is a proposal of 72 units which would be broken in to increments of 12 one bedroom, 36 two bedroom, and 24 three bedroom. A one bedroom unit's rent would range between \$500 and \$700 per month, 2 bedroom rent would range between \$600 and \$700, and 3 bedroom units would range between \$685 and \$900 per month. There would be 14 units designated with no prohibition of household income. This multifamily housing unit will go through compliance audits administered by the GA Department of Community Affairs once every two years. Compliance encompasses physical needs assessment and an examination of rent and income restrictions. During the compliance audit if a deficiency in the structure is found then the owner is cited and the owner must pay to fix the issue.

Mr. Hammon described the market in Cartersville and stated both Etowah Village and Somerset Club were over 90% occupied. There is a real need for housing of this nature and

stated the rent would be similar between his proposal and housing that already exists in Cartersville. Traffic estimation is this multifamily housing would create is 6 trips per day per unit, 430 trips in a day which averages to 18 trips per hour. Mr. Hammon stated he did not believe a traffic study would be required based on the estimated numbers provided.

There may be capacity issues in the water line. An environmental company has been contracted out to monitor and study the northern lines. Most likely Mr. Hammon will not have the data by next council meeting. Department of Community Affairs funding will not be applied for if not approved. Mr. Hammon stated in regards to storm water they are willing to comply with all City Ordinances and could install a storm water drainage pond or connect to an existing channel.

Council discussed the other communities Mr. Hammon has been involved with and wanted to know what some of his older projects looked like presently in order to ensure they are properly maintained. Mr. Hammon described the quality of some of his previous projects and stated there is a 15 year mandatory ownership with a 5 year optional extension. There is no tax abatement for this multifamily housing. The property is 5.9 acres with roughly 30% Georgia Power easement.

With no further questions Mayor Santini closed the open public hearing.

F. First Reading of Ordinances

1. Ordinance to Amend Festival Zone

Lillie Read, Downtown Development Authority Director came forward and stated this amendment is to clean up language in our existing festival zone ordinance and to request the addition of signage as an acceptable means of festival zone boundary designation. Staff has spoken to Mayor and Council on this topic and has incorporated their comments into the language of the proposed edits.

Ordinance no. _____

NOW BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, THAT THE CITY OF CARTERSVILLE CODE OF ORDINANCES, CHAPTER 15 – PARKS AND RECREATION, ARTICLE III. – FESTIVALS, SECTION 15-54. – DESIGNATION AND MANAGEMENT OF CONTROLLED ZONE, IS HEREBY AMENDED BY DELETING PARAGRAPHS (a)(1), (2) AND (6) IN THEIR ENTIRETY AND REPLACING AS FOLLOWS:

1.

Sec. 15-54. - Designation and management of controlled zone.

- (1) *Designation of controlled Festival Zone.* Identifying designated controlled zone(s) by means of prominent signage or fencing placed around the perimeter of the event area at

entrance and exit points indicating that alcohol cannot be taken beyond the boundaries of festival zone with violators being subject to ticketing or other enforcement actions.

- (2) *Identification, entrance criteria.* Entrance criteria may include, but are not limited to, prohibiting persons from entering with weapons (if allowed under Georgia law), alcoholic beverages, pets, skates, bicycles, and other items which may be dangerous, disruptive, or inconvenient in crowded conditions, and prohibiting entry by persons appearing to be intoxicated. The designated event manager also reserves the right to remove persons from the festival zone who are deemed to be in violation of posted entrance criteria or festival zone rules.
- (6) *Designation of festival manager within controlled zone.* The mayor and city council and/or the Downtown Development Authority, acting as their agent, may designate a festival manager to organize and manage festival activities within a controlled zone, as set forth in this section 15-54. Furthermore, the designated festival manager and/or the Downtown Development Authority will be responsible for approving or not approving the vendors/establishments that seek participation in the festival. The mayor and city council retain the right to approve or deny vendors/participants as they deem fit.

2.

All other remaining provisions of Section 15-54 are to remain as is and the replacement paragraphs herein are to be made part of the permitted uses in Section 15-54.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

2. Car Wash Recycle Ordinance

Bob Jones, Water Department Head came forward and stated the City is required by the Metropolitan North Georgia Water Planning District to adopt an ordinance which requires a minimum of 50% water recycle rate for all new tunnel type car wash facilities constructed after 6/1/2017. The ordinance is required for compliance with our recently completed water, wastewater and storm water compliance audit.

ORDINANCE NO. _____

NOW BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, THAT THE CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 24 – UTILITIES, ARTICLE IV. – WATER SERVICES IS AMENDED BY ADDING SECTION 24-66

1.

Sec. 24-66. – Recycled Water - Car Washes.

(a) General Provisions

- (1) Purpose and Intent - The purpose of this ordinance is to reduce water consumption from commercial car wash facilities by requiring all new conveyor car washes to install operational recycled water systems.
- (2) Applicability - This ordinance applies to all new conveyor car washes permitted and constructed after January 1, 2011, regardless of the water source.
- (3) The provisions of this ordinance do not apply to conveyor commercial car washes that were permitted or constructed before January 1, 2011.
- (4) The provisions of this ordinance do not apply to self-service car washes or in-bay car washes.

(b) Definitions - The following words and phrases, whenever used in this ordinance, have the meaning defined in this section:

- (1) *In-bay automatic car wash* means a commercial car wash where the driver pulls into the bay and parks the car. The vehicle remains stationary while a machine moves back and forth over the vehicle to clean it, instead of the vehicle moving through the tunnel.
- (2) *Conveyor car wash* means a commercial car wash where the car moves on a conveyor belt during the wash. The driver of the vehicle can remain in the vehicle or wait outside of the vehicle.
- (3) *Recycled water system* means a water system that captures and reuses water previously used in wash or rinse cycles.
- (4) *Self-service car wash* means a commercial car wash where the customers wash their cars themselves with spray wands and brushes.

(c) Commercial Car Wash Water Recycling Requirement

- (1) All new commercial conveyor car washes, permitted and constructed after January 1, 2011 must install operational recycled water systems. A minimum of 50% of water utilized will be recycled.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____

SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

G. Bid Award/Purchases

1. Indian Mounds Road Water Main Extension – Phase II

Bob Jones, Water Department Head stated Phase I of the Indian Mounds Road Water Main Extension was completed in 2012. This project extended an 8-inch main from the rear entrance to Dellinger Park off Etowah Drive through the Bow and Arrow Mobile Home Park near the Indian Mounds Park entrance.

Phase II will connect the termination of the 8-inch line in Bow and Arrow to a 6-inch dead end line in the cul-de-sac of Hampton Lane in Waterford Subdivision. The project will improve water quality on Indian Mounds Road by loop feeding an area that has previously been served by a dead end line with very little demand. The Waterford Subdivision will also benefit by having a secondary feed on the extreme southern end of the development.

Hydraulic modeling of this connection shows a significant improvement of fire flows in the Waterford Subdivision. Additionally, the connection will provide a redundant feed to the neighborhood should the main 12-inch feed on Glen Cove be damaged or taken out of service. Currently, the only feed other than the 12-inch main is a 6-inch connection off of the old Corbitt Drive which ties in on Pembroke Lane. This connection alone would not support normal demand in Waterford should the 12-inch main be taken out of service.

Bids were received from contractors to connect the two mains: T.J. Lyle & Company for \$45,400.00; C.H. Kirkpatrick for \$59,352.96, and KAM Contractors for \$67,250.00, and Unity

Construction \$88,895.31. Mr. Jones recommended approval of the T.J. Lyle bid in the amount of \$45,400.00. Mr. Jones stated this was a budgeted project.

A motion to approve the bid from TJ Lyle & Company was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0.

2. Manhole Rehabilitation – Inceptor System

Bids were requested for rehabilitation of fifty manholes on our main interceptor sewer which follows Pettit Creek toward Anheuser Busch. These manholes are severely corroded and a source of considerable infiltration of water into the sewer system. Due to the pipe size, additional safety precautions will be required as well. If a worker were to fall during the work, they would likely be swept down the sewer line due to the size of the pipe and large volume of flow. The additional safety requirements will require additional labor and material compared to the collector system work. Mr. Jones stated bids were received from Mechanical Jobbers \$96,250.00; RDJE, Inc. \$121,500.00; and Video Industrial Services, Inc. \$151,000.00.

Mr. Jones recommended approval of the Mechanical Jobbers bid in the amount of \$96,250.00. This project is not budgeted. Funding will be provided through the reallocation of unused maintenance and capital project funds.

A motion to approve the bid from Mechanical Jobbers was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0.

3. Manhole Rehabilitation – Collector Sewers

Bids were requested for rehabilitation of fifty manholes on various reaches of collector sewer. The following submitted bids for the work: Video Industrial Services, Inc. \$37,500.00; Mechanical Jobbers \$53,500.00; RDJE, Inc. \$73,750.00.

Mr. Jones requested approval of the Video Industrial Services, Inc. bid. Additionally, Mr. Jones stated he would like to ask for a not-to-exceed authorization in the amount of \$60,000 to allow the full use of budgeted funds. Additional manholes will be added to the unit prices in the winning bid up to the full amount. This project was budgeted for \$60,000.

A motion to approve the bid from Video Industrial Services with an amount not to exceed \$60,000 was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0.

4. Aerator Gearbox Heaters

The Water Pollution Control Plant has nineteen 150 horsepower mechanical aerators. Each of these aeration units is driven by a large gearbox several of which have failed and been rebuilt in the past year. To combat condensation and the resulting corrosion inside the gearbox, the manufacturer installs two 750 watt heaters to warm the gearbox and drive off moisture. Bids were requested from the following vendors for thirty-three heating elements: Motor & Gear

Engineering \$1223 each for a total of \$40,359.00; Motion Industries \$1357 each for a total of \$44,781.00; Ovivo \$1479 each for a total of \$48,807.00.

In addition to the hardware required above, electrical circuits will need to be run to each aerator location in the plant. Fox Systems has provided a quote to run the needed circuits for a not to exceed price of \$40,000.00. Mr. Jones recommended approval of the Motor & Gear bid for heating elements and Fox Systems bid for all necessary wiring related to installation of the heaters on each aeration unit. The total authorization between the two companies is \$80,359.00.

A motion to approve the bid from Motoring & Gear for the purchase of the heating elements and hardware, and the approval of the electrical wiring and installation from Fox Systems was made by Council Member Tate and seconded by Council Member Wren. Motion carried unanimously. Vote 5-0.

5. Electric Department Cable

Don Hassebrock, Electric Department Head stated the Electric Department needs to order cable to provide a loop feed to the Highland 75 Industrial Park. This cable will also provide a backup source of feed for Beauflor and Voestalpine. Mr. Hassebrock stated the Electric Department received the attached bids for the 1000 MCM Aluminum UD Cable. This is a budgeted item in the Fiscal Year 16-17 Capital budget. The Electric Department recommends that council approve the low bid from Irby for a total price of \$95,513.59.

A motion to approve the bid from Irby was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0.

6. Electric Department Transformer

Don Hassebrock stated the Electric Department needs to purchase a transformer to replace the one used for the ALDI Grocery Store. Three bids were received. This is a budgeted item.

The Electric Department recommends that council approve the purchase of the ABB transformer for the low bid price of \$7,062.00. Not only is this the low price bid, but also the lowest Total Ownership cost and the shortest delivery time.

A motion to approve the bid from Anixer was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0.

7. Electric Department 1000 kVA

Don Hassebrock stated the Electric Department needs to purchase a 1000 kVA transformer that was taken out of stock for the Gulf Coast Recycling job. This is a budgeted item. The Electric Department recommends that council approve the purchase of the transformer from Irby for \$13,158.00. This transformer is the lowest price and has one of the lower TOC costs.

A motion to approve the bid from Irby was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0.

8. Netwrix Auditor for Exchange /SQL/Windows File Server

Dan Porta, Assistant City Manager came forward and stated Netwrix Auditor is used for monitoring configuration change in email and database servers along with watching for threat patterns. The proposal from Netwrix is for a four year software contract with a cost of \$16,524. This software was recommended as part of the InterDev Security Assessment and is recommended for your approval.

A motion to approve the bid from Netwrix was made by Council Member Tonsmeire and seconded by Council Member Wren. Motion carried unanimously. Vote 5-0.

9. Drobo b1200i Storage Array and Hard Drives

Dan Porta stated this is a storage array that will be used to hold log data for Netwrix Auditor and our other Event log management software from Solarwinds. We currently have a storage array that we, the City, use for all other data services. The storage space on that array is more critical and is held in reserve for Cogsdale, File Storage, and Email Storage. Pricing for the array itself is \$3,994.00 and 12 hard drives for the array is \$1,679.88. This is another item that came out of the InterDev Security Assessment and is recommended for your approval.

A motion to approve the purchase of a Drobo b1200i Storage Array from B&H Photo Video was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote 5-0.

10. Fortinet Firewalls and Logging Device

Dan Porta stated the City has a firewall at Cook Street that is approaching the end of life for security and firmware updates and a firewall in the City Manager Office server room that has already reached its end of life. The City also has a firewall logging device that has reached the end of its life as well. This \$70,067 quote for the firewall replacement includes replacing the firewall at Cook Street with a dual firewall deployment for protection from hardware failure as well as replacing the City Manager Office firewall and moving to a virtual firewall logging server. The quote also includes the support agreements for all devices. These items were discussed in the InterDev Security Assessment Report and are recommended for your approval.

A motion to approve the purchase of the Fortinet Firewalls and Logging Device was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0.

11. Ultraviolet Disinfection System

Greg Anderson, Parks and Recreation Department Head came forward and stated bids were solicited for the purchase and installation of an ultra-violet disinfection system for the Senior Aquatic Center. Installation of UV system will immediately provide a safer and healthier pool environment and water quality for our patrons while reducing the amount of chlorine needed to sanitize the water. Staff reviewed quotes, spoke to vendors and determined the best value for the Senior Aquatic Center is the 3-phase Neptune-Benson system.

All required documentation has been received and Mr. Anderson recommended the not-to-exceed bid of \$30,255.00 from Aquatic Consulting and Equipment, Inc. for the Neptune-Benson ETS ECF 215-6V UV System, to include installation, electrical and freight.

A motion to approve the bid from Aquatic Consulting and Equipment, Inc was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote: 5-0.

12. 3-Gang Reel Mower

Greg Anderson stated quotes were solicited for a complete ground driven 3-gang reel mower or 3-gang units to be installed on an existing frame of Cartersville Parks and Recreation. These units are used to mow all athletic fields and some common areas maintained by City Parks and Recreation. Mr. Anderson recommended Mitchell Reel Works provide 3-reel units and install on existing Parks and Recreation mowing frame at price of \$6,245.00. This is a budgeted item.

A motion to approve the bid from Mitchell Reel Works was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0.

13. Two Complete SCBAs to Replace Older, Non-Compliant Units

Scott Carter, Fire Chief came forward and stated the Fire Department respectfully requests Council approval to purchase two complete Self Contained Breathing Apparatus to replace older, non-compliant units. Cost per unit will be \$5,318.17, which includes pack, air bottles and face piece. The purchase of the two units will have a total price of \$10,636.34. This is a budgeted item.

A motion to approve the purchase of two Self Contained Breathing Apparatuses was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0.

H. Monthly Financial Statement

1. Monthly Financial Statement

Tom Rhinehart, Finance Department Head came forward and shared the finance report of the City comparing monthly budgets to the previous year. Mr. Rhinehart gave a presentation about the increases and decreases of the general fund.

I. Announcements

1. Janice Brown

Mayor Santini recognized Janice Brown, a longtime employee, who passed away about 2 weeks ago. Janice Brown was an important member of the City of Cartersville family, and she will be dearly missed. Mayor Santini gave his condolences to all family members and loved ones.

2. CSX Train Incident

Mayor Santini stated a CSX train was stopped at a standstill in downtown Cartersville for approximately 2 hours. This incident created a public safety issue, especially if a City emergency vehicle had been delayed or prevented from traveling to their destination. A fine of \$3,000.00 was issued to CSX in a unanimous decision from the Mayor and City Council.

3. City Council Member Resignation

Due to health issues, Council Member McDaniel was unable to attend tonight's meeting and gave the Mayor a letter to read aloud during the Council meeting announcing his resignation. The Mayor stated Council Member McDaniel served the City well during his time and will be missed. A new Council Member will need to be appointed and applications are available on the City of Cartersville website and in the office of the City Clerk.

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 5-0.

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk