

City Council Meeting
10 N. Public Square
April 6, 2017
6:00 P.M. – Work Session
7:00 P.M. – Council Meeting

I. Opening Meeting

Invocation by Council Member Tonsmeire.

Pledge of Allegiance led by Council Member Tate.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Louis Tonsmeire, Sr., Council Member Ward Three; Dianne Tate, Council Member Ward Five; Taff Wren, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and David Archer, City Attorney.

Absent: Jayce Stepp, Council Member Ward Two; Lindsey McDaniel Council Member Ward Four

II. Regular Agenda

A. Council Meeting Minutes

1. March 16, 2017

A motion to approve the March 16, 2017 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Wren. Motion carried unanimously. Vote 5-0.

B. Certification

1. Good Neighbor Homeless Shelter Grant Application

Sam Grove, City Manager stated this is the annual approval requested in order for the Good Neighbor Homeless Shelter to make application for grant funds from the Georgia Department of Community Affairs. By approving you are saying that based on a review of the application and supporting documents that the Good Neighbor Homeless Shelter is within the jurisdiction of this local government, and they are approved for funding by Department of Community Affairs.

A motion to approve the Good Neighbor Homeless Shelter Grant Application was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 4-0.

C. Public Hearings – 2nd Reading of Zoning/Annexations Requests

1. Z17-01 Victoria Village Case

Randy Mannino, Planning and Development Department Head came forward and stated this project is located in the Victoria Village subdivision on Old Mill Rd between Terrell Drive and Henderson Drive. Prior to May 2006, several iterations of development and zoning conditions were discussed and adopted. However, on May 4th 2006, per zoning case Z06-02, Ordinance 22-06, eleven final zoning conditions were adopted by City Council. In 2007, the final plat for 96 residential lots was approved. The site was partially developed prior to the recession. Twenty single family homes, a community clubhouse and pool were constructed. The purposes of this rezoning case is to modify condition No. 11 in zoning case Z06-02, Ordinance 22-06. Condition 11.

Mr. Mannino stated the applicant is proposing to reduce the square footage from 1,800sf. to 1,500 square feet for all undeveloped lots. This is being requested to provide a housing product that will appeal to older home buyers wishing to have one story homes. The existing homes are 2 stories. No other modifications are proposed to the remaining conditions.

There was discussion about road maintenance in Victoria Village; they are City roads and would have to be maintained by the City. It is expected to see wear and tear as there will be more construction and traffic as homes are built.

Mayor Santini opened the floor and asked if anyone would like to speak for or against Z17-01 Victoria Village. Mr. Mike Howren of Cartersville came forward on behalf of H&H Developers. Mr. Howren spoke in favor of the case.

A motion to approve Z17-01 was made by Council Member Wren and seconded by Council Member Hodge. Motion carried unanimously. Vote 4-0.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 08-17

Petition No. Z17-01

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all certain tract of land owned by H & H Developers. Property is located on Old Mill Road in Victoria Village subdivision. Said property

contains 6.5 acres located in the 4th District, 3rd Section, Land Lots 594-595 as shown on the attached plat Exhibit "A". Property is hereby rezoned from R12 with conditions to R12 with 1 change in conditions. The change being in Condition 11 to reduce the minimum square footage for new homes from 1,800 square feet to 1,500 square feet. Zoning condition changes will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this 16th day of March 2017.

ADOPTED this 6th day of April. Second Reading.

/s/ _____

Matthew J. Santini

Mayor

ATTEST:

/s/ _____

Meredith Ulmer

2. SU17-01 Taylor Farm Supply

Mr. Mannino continued and stated Taylor Farm Supply has been operating at the current location for many years and was recently purchased by Tony Felshaw. The lot at the northeast corner of Leake Street and S. Erwin Street was originally developed as a drive through banking center. For many years it has been used for outdoor staging and storage of various inventory and supplies. New storage lots are not allowed in the Downtown Business District; however, this lot was used as a storage lot by Taylor Farm Supply before the current zoning code was adopted, thereby establishing a continuous, non-conforming use, by current zoning standards.

In 2016, Mr. Felshaw purchased Taylor Farm Supply without interruption to the continuous, non-conforming use. Mr. Felshaw is requesting the non-conforming use be expanded to include a Garden Center on this corner lot. Mr. Felshaw has presented a two phase expansion concept for the Garden Center. No structural improvements are proposed for Phase 1 which will include general clean-up, fence replacement, and display and storage of garden product and supplies including, but not limited to, plants, bags of soil, soil amendments and mulches. A modified driveway internal to the site would provide pull-through contractor loading and unloading capabilities. All parking lot and on street parking spaces will remain for phase 1. Mulch or soil products will not be sold in bulk. Only bagged products will be sold.

Phase 2 would include the addition of a small retail center and checkout point for the garden center operation, a possible greenhouse and other accessory structures for display and storage. This phase could include the reuse of the banking structure or the addition of a new structure based on flood plain development requirements. Modifications to the existing on-street parking may be required. No changes to the adjacent public parking lot are anticipated. Mr. Mannino stated the Special Use Application may be reviewed in the City Clerk's office, 10 N. Public Square.

Mayor Santini opened the floor to anyone who would like to come forward and speak for or against SU17-01. Mr. Jeff Felshaw of Marietta, GA came forward and stated he is the new owner of this property. Mr. Felshaw spoke in favor of SU17-01.

A motion to approve SU17-01 was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 09-17

Petition No. SU17-01

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Jeffrey Felshaw. Property is located 12 Leake Street. Said property contains 0.62 acres located in the 4th District, 3rd Section, Land Lot 482 as shown on the attached plat Exhibit "A". Property is zoned Downtown Business District with the following change in use to include Garden Center with outdoor storage. Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this 16th day of March 2017 .

ADOPTED this 6th day of April. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Meredith Ulmer
City Clerk

D. First Reading of Ordinances

1. Commercial Excess Flow Valve and or Curb Valve Rate

Gary Riggs, Gas Department Head came forward and stated as of April 14, 2017, federal regulations will require us to install an excess flow valve and/or curb valve on new or replaced commercial service lines. We are proposing a \$5.00 per month maintenance charge to cover installation and maintenance costs. This is the same charge residential customers with an excess flow valve pay.

First readings do not require any action at this time.

Ordinance no. _____

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia **CHAPTER 24 – UTILITIES, ARTICLE IX. – GAS SYSTEMS, DIVISION 2. – RATES. , SECTION 24-222 SAME-COMMERCIAL.** is hereby amended by adding new paragraphs (d) and (e) as follows:

1.

Sec. 24-222. - Same—Commercial.

(d) Code 41A - firm - commercial (excess flow valve and/or curb valve)- year-round (Water heater).

Applicability. This rate is applicable to all commercial customers with year-round consumption and an excess flow valve and/or curb valve installed on their service line. No gas may be resold or transported to other premises.

Monthly service charge	\$ 15.00
Monthly Maintenance charge	5.00
1st 25 therms @	0.175
Next 175 therms @	0.111
Over 200 therms @	0.083
Plus PGCI	

(e) Code 48A - Firm - Commercial (excess flow valve and/or curb valve) Heat Only.

Applicability. This rate is applicable to all commercial customers that do not have year-round consumption and have an excess flow valve and/or curb valve installed on their service line. No gas may be resold or transported to other premises.

Monthly service charge	\$15.00
Monthly Maintenance charge	5.00

All consumption @		0.20
Plus PGC		

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

2. Media Ordinance

Keith Lovell, Assistant City Attorney stated this item sets up an approval process for companies that come to Cartersville to film. It regulates related traffic and pedestrian disruption, related parking requirements, and addresses Police, Fire, and Public Works concerns and coordination. The ordinance also requires submission of an application, sets a permit fee, requires related insurance coverage, outlines hours of filming in residential areas and requires clean up. This sets up a process that outlines what film companies can do without being unreasonable in the requirements while minimizing the impact on quality of life concerns.

Ordinance no. _____

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia CHAPTER 10. LICENSES, TAXATION AND MISCELLANEOUS BUSINESS REGULATIONS creating a new ARTICLE XVI. MEDIA PRODUCTIONS AND PERMITS as follows:

1.

Article XVI. MEDIA PRODUCTIONS AND PERMITS

Sec. 10-560 - Definitions.

Film, filming or film activity shall mean and include all activity attendant to staging or shooting commercial motion pictures, television shows or programs, commercials, and student films produced to satisfy a post-secondary school course requirement at an educational institution in any medium including film, tape or digital format, including but not limited to, motion pictures, television, or commercial still photography.

Low Impact Film Activities. In general, low impact activities are defined as those which: (1) Allow uninterrupted flow of pedestrian traffic; (2) Hold vehicular traffic for no more than one minute intervals; (3) Utilize no more than four on-street parking spaces in any linear block containing businesses dependent on on-street parking; (4) Have minimal impact on normal business activities; (5) Take place in the downtown business district outside normal business hours; (6) Utilize no more than fifty percent (50%) of the on-street parking spaces in any linear block containing business not dependent on on-street parking; (7) Utilize no on-street parking where there are no marked on-street parking spaces; (8) Utilize no parking in alleys without prior approval by the abutting businesses and the Fire Department; (9) Provide parking for cast, crew, extras and other nonessential vehicles in off-street lots, as well as alternate parking for those displaced from these lots; (10) Provide a private holding area for extras; and (11) Conduct prep and wrap activities in accordance with the above.

High Impact Film Activities. In general, high impact film activities are those that fall outside two or more of the criteria for a low impact activity. Additional criteria that classify a film activity as high impact include: (1) High speed chases or crashes; (2) Use of pyrotechnics or explosives; or (3) Use of aircraft.

Charitable films shall mean commercials, motion pictures, television, videotapes, digital recording or still photography produced by a nonprofit organization, which qualifies under Section 501(c)(3) of the Internal Revenue Code as a charitable organization. No person, directly or indirectly, shall receive a profit from the marketing and production of the film or from showing the films, tapes or photos.

News Media shall mean the photographing, filming or videotaping for the purpose of spontaneous, unplanned television news broadcast or reporting for print media by reporters, photographers or camerapersons.

Studio shall mean a fixed place of business where filming activities (motion or still photography) are regularly conducted upon the premises.

Sec. 10-561 - Permit and exemptions.

A. Permit required. No person shall use any public or private property, facility or residence for the purpose of taping without first applying for and receiving a permit pursuant to this Chapter.

B. Exemptions.

1. **News Media.** The provisions of this Chapter shall not apply to or affect reporters, photographers or camerapersons in the employ of a newspaper, news service, or similar entity engaged in on-the-spot print media, publishing or broadcasting, of news events concerning those persons, scenes or occurrences which are in the news and of general public interest.

2. **Personal/Family Video.** The recording of visual images (motion or still photography) solely for private personal use, and not for commercial use.

3. **Studio Filming.** Filming activities (motion or still photography) conducted at a studio.

4. **Staging only on private property** does not require a permit.

Sec. 10-562 - Administration.

A. The Planning and Development Director may designate a Film Liaison for the City who shall be responsible for administering the provisions of this Chapter, as well as the issuance of any and all filming permits. If no Film Liaison is designated, then the Planning and Development Director shall serve as the Film Liaison.

B. Issuance of permits and other decisions rendered pursuant to the terms of this Chapter shall be based upon:

1. The health and safety of all persons.
2. Mitigation of disruption to all persons within the affected area.
3. The safety of property within the City.
4. Traffic congestion at particular locations within the City.

Sec. 10-563 - Applications and issuance of permits.

A. Applications shall be made on a form prescribed by the Film Liaison and shall include the following information:

1. The representative of the property, the address, email address and telephone number of the place at which the activity is to be conducted.
2. The specific location at such address or place.
3. The inclusive hours and dates such activity will occur.
4. A general statement of the character or nature of the proposed filming activity.
5. The name, address, email address, and telephone number of the person or persons in charge of such filming activity.
6. The anticipated number of personnel to be involved.
7. Activity that may cause public alarm such as the use of any animals, gunfire or pyrotechnics and low flying aircraft.
8. The anticipated amount/type of vehicles/equipment to be employed along with a parking plan.

9 Deadline for applications. Applications must be submitted a minimum of ten days in advance

10. Change of Date. Upon the request of the applicant, the Film Liaison shall have the power, upon a showing of good cause, to change the date for which a film permit has been issued, provided established limitations are complied with in respect to time and location.

Sec. 10-564 - Application fee, reimbursement for costs, waiver.

A. Application Fee. The application fee for any filming permit is \$100.00 and must be submitted together with the application required in section 10-563, above. No fee is required in the event the permit is for filming only on private property and cast and crew is less than 100 people.

B. Reimbursement for Personnel. The production company shall reimburse the City for any personnel provided to the company (e.g., police, fire, traffic) for the purpose of assisting the production.

C. Waiver. Any fee or reimbursement required by this section may be waived upon advance written request to the Film Liaison and for good cause shown. Decisions rendered by the Film Liaison in connection with requests for waiver shall be final and are not subject to appeal.

D. The Film Liaison shall approve/deny or return for more information, all applications within ten (10) business days from receipt, thereof.

Sec.10-565 - Filming Regulations.

A. Downtown Business District.

(1) Downtown Business District Defined: The Downtown Business District is defined as that area in the Downtown Business District (DBD) zoning classification.

(2) Permitting and Notification Procedure For High Impact Filming In The Downtown Business District.

a. A completed Application for Permit shall be submitted to the City's representative for review as soon as possible.

b. The Production Company shall distribute copies of the completed application, at minimum, to all businesses and residents within a full block in each direction from the planned activity no less than ten (10) business days prior to the planned activity. The Production Company shall have each recipient initial for receipt of the application, and shall submit the sign-off sheet to the Film Liaison.

c. Businesses shall have one (1) business day in which to notify the City of any concerns/objections in reference to the proposed film activities.

d. The City representative shall attempt to resolve concerns or objections reported in consultation with the business, the Production Company, and the Film Liaison.

e. If the permit is issued, the Production Company will notify businesses and resident of the finalized plans, no less than five (5) business days in advance of the planned activities.

(3). Restrictions.

a. We discourage filming in the downtown business district during the period from Thanksgiving Day through December 31 and during special events utilizing Pedestrian Plaza. If filming is necessary during these times, it should be planned for Sunday or outside normal business hours. Even low impact filming permits may be denied near merchants whose businesses are highly dependent on sales during these times, or during special events.

b. Filming will not be allowed within two (2) blocks of planned event if the event is an annual event or if expenses have already been incurred prior to notification of planned film activities. Exceptions may be made for low impact filming.

c. Nor more than two (2) film permits shall be issued within the downtown business district for any given time/date. Exceptions may be made for low impact filming.

B. Residential Locations. Filming in residential neighborhoods shall be limited to the hours between 7:00 a.m. and 10:00 p.m. Unless written authorization is provided from all adjacent property owners.

C. Notification. Permittees must provide all residents and merchants within a 200-foot radius of the film location notice of the dates, times, location addresses and production company contact at least 24 hours prior to the first film activity. If a permittee requires on-street parking for production vehicles, residents and merchants impacted by the parking requirements must receive notice at least 24 hours prior to the arrival of the vehicles.

D. Clean up. The permittee shall conduct operations in an orderly fashion with continuous attention to the storage of equipment not in use and the clean up of trash and debris. The area used shall be cleaned of trash and debris upon completion of shooting at the scene and restored to the original condition before leaving the site.

E. Filming on private property. A permittee must obtain permission, consent and/or secure a lease for any use of property not owned or controlled by the City.

F. Public works department (road and streets). If a permittee desires to park equipment, trucks and/or cars in restricted parking zones, temporary "No Parking" signs must be posted, subject to the prior approval of the City's Film Liaison. In addition, authorization is required to lay and safely mat cable across sidewalks, or from generator to service point.

G. Traffic control.

1. In the event any filming impairs traffic flow, permittees may be required to use local law enforcement personnel for traffic control purposes and comply with other traffic control requirements as deemed necessary by the City's Film Liaison.

2. Permittees shall furnish and install advance warning signs and any other traffic control devices in conformance with the National Manual on Uniform Traffic Control Devices ("MUTCD"). All appropriate safety precautions must be taken.

3. For any lane closure or intermittent traffic control, the period of time that traffic may be restricted will be determined by the Chief of Police of the City of Cartersville, based on traffic volumes for location and time of day.

4. Traffic shall not be detoured across a double line without prior authorization of the Chief of Police.

5. Unless authorized by the Film Liaison, after consultation with the Chief of Police, any camera cars must be driven in the direction of traffic and must observe all traffic laws.

6. Any emergency roadwork by City crews and/or private contractors, under permit or contract to the City, shall have priority over filming activities.

H. Fireworks, explosives, etc. No film activity which involves the use of explosives, pyrotechnics, fire, smoke-making machines or other special effects may be undertaken unless specifically approved by the City of Cartersville Fire Department.

Sec. 10-566 - Liability.

A. **Liability Insurance.** Before a permit is issued, a certificate of insurance will be required in a minimum amount of \$1,000,000.00 and for activities covered in Section 10-565 (H), a minimum amount of \$5,000,000.00 naming the City as an additional insured for protection against claims of third persons for personal injuries, wrongful deaths, and property damage. The City officers and employees also shall be named as additional insured. The certificate shall not be subject to cancellation or modification until after thirty days written notice to the City. A copy of the certificate shall remain on file.

B. **Worker's Compensation Insurance.** An applicant shall conform to all applicable Federal and State requirements for Worker's Compensation Insurance for all persons operating under a permit.

C. **Hold Harmless Agreement.** An applicant shall execute a hold harmless agreement as provided by the City prior to the issuance of a permit under this chapter.

D. **Security Deposit.** To ensure cleanup and restoration of the site, an applicant may be required to submit a refundable deposit (amount to be determined). Upon completion of filming and inspection of the site by the City, if no verifiable damage has occurred, the security deposit should be returned to the applicant.

Sec. 10-567 - Violation.

The penalty for any violation of this Chapter is revocation of a filming permit. In the event of any such violation, the Film Liaison or other City official shall provide the permittee with

verbal or written notice of such violation. If the permittee fails to correct the violation, the City may revoke the permit and all filming activity must cease. Additionally, a fine of up to \$1,000.00 per day per violation may be assessed by the Municipal Court of the City of Cartersville.

Sec. 10-568 – 575. Reserved.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MEREDITH ULMER, CITY CLERK

3. Speed Limit Ordinance

This item was removed from the agenda.

E. Contracts/Agreements

1. ALDI – Certification of Dedication

Mr. Grove stated this is the standard deed of dedication relative to the public infrastructure installed at the new Aldi store at Martin Luther King Drive and Highway 41. This certificate of dedication is related to sidewalk, drainage, storm water, road and water and sewer improvements constructed by the developer. The certificate of dedication also dedicates the right of way and provides a maintenance bond. Mr. Grove recommended approval of all related documents.

A motion to approve the ALDI Certification of Dedication was made by Council Member

Tate and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0.

F. Bid Award/Purchases

1. Electric Department – Emergency Truck Repair

Don Hassebrock, Electric Department Head came forward and stated Electric Department Vehicle # 555 required emergency repair to the upper boom. This vehicle was manufactured by Altec Industries. With the garages consent we normally have the manufacturer do the major repair necessary to maintain our fleet of larger vehicles. Altec Industries made the necessary repairs to Vehicle #555, a Bucket Truck, for \$5,198.92. Mr. Hassebrock stated the Electric Department is asking Council to approve the invoiced amount of \$5,198.92 to repair vehicle #555.

A motion to approve the emergency repair to the Electric Department Bucket Truck #555 was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0.

2. Vehicle Purchases

Tom Rhinehart, Finance Director came forward and stated the Gas Department needs to replace two vehicles that are in their fleet. They need to purchase a three-quarter ton truck with a bed and a half-ton pick-up truck. The Water Department needs to replace a three-quarter ton truck with a bed. The Planning Department needs to add a vehicle to its fleet that was loaned to another department during the downturn in the economy. The truck loaned to the other department is no longer in the fleet as the engine went out several years ago and it was declared surplus.

Bids were posted on the City's website and the City received bids back from six vendors. Not all of the responding vendors bid on all of the vehicles posted on the website. The bid document for the Gas Department half ton pick-up truck posted on the website was conflicting. The bid for this vehicle should have been for a regular cab truck, but part of the document mentioned to bid on a regular cab truck and part of the document mentioned an extended cab truck. There was only one vendor that sent in a bid for a regular cab truck and five vendors who sent in bids for the extended cab truck.

After communication with the Gas Department, it was decided there were enough funds budgeted to purchase the extended cab truck, so the bids for the extended cab trucks were accepted. The overall low bidder for all four vehicles was Wade Ford located in Smyrna, Georgia. Wade Ford's bid for all four vehicles was \$113,758.00. All specs were met by Wade Ford and reviewed by the City Garage. The next low bidder on all four vehicles was Prater Ford located in Calhoun, Georgia at \$115,555.36. We have purchased vehicles from both of these bidders and have had no issues with either vendor. Mr. Rhinehart recommended that all four vehicles be purchased from Wade Ford located in Smyrna, Georgia at the bid price of \$113,758.00.

A motion to approve the bid from Wade Ford for all vehicles was made by Council Member Tonsmeire and seconded by Council Member Wren. Motion carried unanimously. Vote 4-0.

3. Fiber Installation

Dan Porta, Assistant City Manager came forward and stated the Fiber Department had to contract out for installation of fiber optic cable to Telenet Systems for new service at the MEAG substation at a cost of \$6,960. Mr. Porta recommended approval of this invoice.

A motion to approve the cost of Fiber Installation by Telenet Systems was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0.

4. Lab Fume Hood

Bob Jones, Water Department Head came forward and stated a fume hood is used to control hazardous gasses produced in the analysis of water and wastewater samples. It vents hazardous fumes produced by boiling concentrated nitric, sulfuric and hydrochloric acids used in the process of digesting samples. The current hood was installed during the plant upgrade of 2000.

The hood is in daily use and exposed to a very harsh environment produced by the corrosive fumes it is meant to control. Our current hood is severely corroded causing outlets to not work and leaks that allow rain to enter the hood from the roof vent. Bids were taken for a replacement hood from the following companies: Mark Products of Georgia for \$12,575.00; Cole-Parmer for \$12,722.27; and Labconco for \$16,557.00. Mr. Jones recommended approval of the low bid from Mark Products of Georgia in the amount of \$12,575.00. This is not a budgeted item.

A motion to approve the bid for a Lab Fume Hood from Mark Products was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 4-0.

5. Flygt Mixer for Sludge Conditioner #5

Bob Jones stated settled solids are pumped into sludge conditioners for final stabilization prior to processing for land application. The solids are allowed to digest and consolidate over a period of several weeks in the digesters. Mixing equipment was removed from Conditioner #5 several years ago due to design issues that did not allow proper operation of the conditioner. A new Flygt mixer will be installed in Conditioner #5 on a vertical control rail that will allow mixing at any tank level. The actual mixer being installed is the spare mixer Council authorized for use in the pre-mix basin on October 20, 2016.

A goal for the Water Pollution Control Plant is to standardize equipment where possible. Using the same mixer in Conditioner #5 as the mixers in the pre-mix will simplify maintenance,

reduce needed parts inventory and allow equipment to be moved should a critical need arrive. Because we are using our spare mixer in Conditioner #5, we requested a bid from Flygt for a replacement spare. This is a sole source item because the mounting hardware and controls are specific to this brand of mixer. Flygt has submitted a price of \$16,606.92 for one SR-4650 submersible mixer. Mr. Jones recommended approval of the bid.

A motion to approve the bid for the Flygt Mixer for Sludge Conditioner #5 was made by Council Member Tonsmeire and seconded by Council Member Wren. Motion carried unanimously. Vote 4-0.

6. ATCO Sewer Point Repair

Bob Jones stated there have been repeated blockages in the sewer main that services Ohio Street over the past year. Video inspection of the line shows that the line has partially collapsed and will need to be excavated for repair. The line is approximately 15 feet deep and is located very close to the back of the house.

Bids were requested from the following to make the needed repair: WT Construction, Inc. for \$6,489.90; TJ Lyle & Company for \$7,800.00; and Kam Contracting for \$10,570.00. Mr. Jones recommended approval of the WT Construction bid in the amount of \$6,489.90.

A motion to approve the bid for the ATCO Sewer Point Repair was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0.

G. Surplus Equipment

Bob Jones stated the Water Department would like to have two 1972 Fruehauf 5500 Gal. tank trailers declared surplus. The trailers have not been used in over 15 years. Prior to about 1986 we hauled and spread liquid sludge. These trailers were used for that task. In the 1986 plant expansion, belt presses were installed to dewater the sludge making sludge disposal more efficient. Because the trailers are not roadworthy, Mr. Jones stated he would like to allow scrap vendors to bid on the two units and dispose as scrap to the highest bidder.

A motion to approve the surplus items was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0.

Council Member Hodge made a motion to add an item to the agenda. Council Member Tonsmeire seconded the motion. It carried unanimously. Vote: 4-0.

H. Added Items

Randy Mannino came forward and stated a lien needed to be lifted from 19 Georgia Boulevard. This home was purchased by a first time home buyer through the CHIP Program. Mr. Mannino stated the homeowner has met his 5 year obligation and recommended the lien be released.

Motion to approve the release of the Quitclaim Deed at 19 Georgia Boulevard was made by Council Member Wren and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote: 4-0.

After announcements a motion to adjourn the meeting was made by Council Member Wren and needing no second. Motion carried unanimously. Vote 4-0.

Meeting Adjourned



/s/ Meredith Ulmer
Meredith Ulmer
City Clerk

/s/ Dianne Tate
~~Matthew J. Santini~~ Dianne Tate
Mayor Pro tem