

City Council Meeting
10 N. Public Square
February 2, 2017
6:00 P.M. – Work Session
7:00 P.M. – City Council Meeting

I. Opening Meeting

Invocation by Council Member Tonsmeire

Pledge of Allegiance led by Council Member Stepp.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Taff Wren, Council Member Ward Six; Sam Grove, City Manager; Meredith Ulmer, City Clerk and Keith Lovell, Assistant City Attorney.

II. Regular Agenda

A. Council Meeting Minutes

1. January 19, 2017 Minutes

A motion to approve the January 19, 2017 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Wren. Motion carried unanimously. Vote 6-0.

B. Appointments

1. Ethics Committee

Sam Grove, City Manager came forward and stated this request is to renew the term of long standing member Stan Tilley and reappoint the newest members David Caswell and Joy Hill to the City of Cartersville Ethics Committee. All members shall be residents of the City of Cartersville and shall serve a two year term. If approved, these appointments would expire February 7, 2019. It was discussed that the City has never had to use their Ethics Committee before.

A motion to approve Ethics Committee members was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0.

C. First Reading of Ordinances

1. Distributed Generation Ordinance – Electric

John Dooley, Key Accounts Manager came forward and stated due to the rise of distributed generation interconnection requests, solar power, the electric department is proposing to replace our current distributed generation riders with one that will recover our fixed cost that are associated with delivering power to the distributed generation customers. Council discussed cost for electricity for residents with and without solar power.

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 24. UTILITIES. ARTICLE X. ELECTRIC SYSTEM. DIVISION 2. RESERVED is hereby amended by deleting said Division in its entirety and replacing them with the following:

DIVISION 2. DISTRIBUTED GENERATION RIDER.

Sec. 24-261. Distributed Generation Rider, DGR-1.

1.

(a) *Effective Date:* Bills rendered on or after January 19, 2017.

(b) *Availability:* Applicable to Customers in all areas served by the Cartersville Electric System (the Utility) and subject to its service rules, regulations, terms, policies and procedures, as amended from time to time, which are incorporated herein by this reference, and desiring to install a distributed generation facility. Customer account(s) must be in good standing.

(1) A distributed generation facility must:

(i) Be owned (or leased) and operated by an existing Customer for production of electric energy, and

(ii) Be connected to and/or operate in parallel with the Utility's distribution facilities, and

(iii) Be intended primarily to offset part or all of the Customer's generator's requirement for electricity, and

(iv) Have peak generating capacity of not more than 10 kW for residential applications and not more than 125% of actual or expected maximum annual peak demand of the premise for commercial applications.

(v) Be installed on the customer side of the meter.

(c) ***Monthly Metering Charge:***

(1)..... **Bi-Directional Metering Charge - \$2.50 per month**
OR

(2)..... **Single Directional**

(i) **Single-Phase \$4.50 per month**

(ii) **Poly-phase.....\$11.00 per month**

- (3) The City of Cartersville Electric System will install single directional metering or bi-directional metering depending on the Customer's method of installation. All installed costs for metering and associated equipment will be paid by the Customer at the time service is initiated under this policy.
 - (4) Bi-directional metering is defined as measuring the amount of electricity supplied by the Utility and the amount fed back to the Utility by the Customer's distributed generation facility during the billing period using the same meter. Bi-directional metering shall be used where distributed generation facilities are connected to the Utility on the Customer's side of the Customer's meter.
 - (5) Single directional metering shall be defined as measuring electricity produced or consumed during the billing period, in accordance with normal metering practices. Single directional metering shall be used where distributed generation facilities are connected to the Utility's distribution system on the Utility's side of the Customer's meter.
- (d) **Monthly Capacity Cost:** The Utility requires each Customer with a distributed generation facility to pay the monthly Stand-By Capacity charges based on the installed Nameplate Capacity Rating (in kW) of the Customer's system.
- | | | |
|----------|------------------------------------|---------------------------------|
| (1)..... | Residential | \$8.02 per kW per month |
| (2)..... | Commercial Non-Demand- | \$11.13 per kW per month |
| (3)..... | Small Power | \$13.44 per kW per month |
| (4)..... | Medium Power | \$13.59 per kW per month |
| (5)..... | Large Power .. | \$14.29 per kW per month |
| (6)..... | Extra Large Power | \$15.53 per kW per month |
| (7)..... | Medium Economic Development | \$17.51 per kW per month |

(e) **Payment for Energy:**

- (1) Bi-directional metering
 - (i) When electricity supplied by the Utility exceeds electricity generated by the Customer's distributed generation, the electricity shall be billed by the Utility in accordance with the applicable tariff(s).
 - (ii) When electricity generated by the Customer's distributed generation system exceeds electricity supplied by the Utility, the Customer shall be billed for the customer charges as described in the standard rate for that billing period and credited for excess kWh generated during the billing period at the Utility's avoided energy cost.
- (2) Single directional metering
 - (i) For kWh's generated by Customer's distributed generation facility, Customer shall be compensated at the Utility's avoided cost of energy (kWh) as determined by the Utility. The Utility will only compensate Customer for avoided energy kWh's as determined by metered energy delivered to the Utility's distribution system.

- (ii) The Customer's net bill will be calculated using the Utility calculation for avoided energy cost (as described below) credited to the Customer, netted against the billing period charges for the Customer's regular service (according to the applicable tariff) based on actual metered energy.
- (3) Avoided Energy Cost
Payments by the Utility to the Customer for the billing period metered avoided energy kWh's will be computed by the Utility in its sole discretion based on the average monthly wholesale market price as determined by the Municipal Electric Authority of Georgia (MEAG Power), the Utility's Wholesale Energy provider.
- (f) ***Safety, Power Quality, and Interconnection Requirements:***
 - (1) The Customer shall be responsible for ensuring a safe and reliable interconnection with the Utility and all costs incurred therein. The Utility has available, upon request, the following documents that must be completed and approved in their entirety prior to interconnection by the Customer to the Utility's distribution system:
 - (i) Application for Interconnection of Distributed Generation Facility
 - (ii) Interconnection Agreement
 - (iii) Electrical Power Exchange Agreement
 - (2) The provisions in all documents outlined above are incorporated into this Tariff in their entirety. For the avoidance of doubt, Customer shall be deemed to have agreed to such provisions by applying for service under this Tariff.
 - (3) The Utility will only be required to purchase energy from eligible distributed generation facilities on a first-come, first-served basis until the cumulative generating capacity of all renewable energy sources from all Customers equals the percentage of the Utility's annual peak demand in the previous year as set forth in O.C.G.A. § 46-3-56(a). Additional energy may be purchased by the Utility at its sole discretion at a cost agreed to by it and the Customer provider. The Utility shall at no time be required to purchase energy from Customers in excess of amounts required by the DG Act.
 - (4) The Utility reserves the right to separate the Customer generator's equipment from City lines and facilities when, in the Utility's judgment, the continued parallel operation is unsafe or may cause damage to persons or property. Upon such separation, the Utility shall promptly notify the Customer generator so that any unsafe condition can be corrected.

Sections 24-262-265 Reserved.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
MERIDITH ULMER, CITY CLERK

D. Bid Award/Purchases

1. Computer Server Room Air Conditioner – Fibercom

Dan Porta, Assistant City Manager came forward and stated the computer server room air conditioner is 13 years old and over the past few months has not been able to keep the server room at a consistent temperature. If the air conditioner fails and the computer server room gets too hot, then the servers will overheat and begin to shut down or fail. Mr. Grier stated the City has received three proposals for a new Mitsubishi P Series 3 Ton cooling system for the computer server room. Mr. Porta stated he recommended approval of the bid from Mike Jones HVAC for \$6,377.00

A motion to approve the air conditioner system from Mike Jones HVAC was made by Council Member Wren and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0.

2. Oakhill Cemetery Landscape Maintenance – Public Works

Tommy Sanders, Public Works Department Head came forward and stated the Landscape Maintenance Contract had been renewed the maximum number of times, therefore bids were solicited on the City website and an ad for bid ran in the newspaper. Mr. Sanders stated the City had three bidders, the low bid was Seasons Landscape from Decatur, GA for \$3250 per work event for a total of \$84,500 based on 26 work events. After being advised that Seasons Landscape was the apparent low bidder, they asked to withdraw from consideration. The second bidder was approximately \$30,000 more than the amount budgeted for this service contract. Mr. Sanders stated he recommended the City exercise the right to reject all bids, waive formalities and re-advertise

A motion to approve the rejection of all bids for the Oakhill Cemetery Landscape Maintenance Contract was made by Council Member Stepp and seconded by Council Member Hodge. Motion carried unanimously. Vote 6-0.

3. Crossmatch Fingerprint Scanner – Police

Chief Frank McCann came forward and requested the approval to purchase a new Crossmatch fingerprint scanner. This equipment is used to transmit arrestee's fingerprints to NCIC/GCIC for identification and to establish a criminal history. Chief McCann stated the current fingerprint scanner is not supported by the company any longer and the police are having difficulties with it now. Chief McCann stated he did not bid this item to any other companies because the Police Department has already paid for an interface between Crossmatch and the new Records Management Software, New World; the cost for this system is \$5,346.95. Chief McCann stated this is a budgeted item and this would be paid out of asset forfeiture money. Chief McCann recommended approval.

A motion to approve the purchase of the Crossmatch Fingerprint Scanner was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

4. Center Road Erosion Plan – Gas

Gary Riggs, Gas Department Head came forward and stated the Gas Department has received a bid of \$3,500.00 from the Corp of Engineers for the design of the Center Road Erosion Control Plan to cover the City's exposed line on Center Road. Mr. Riggs stated he recommends approval.

A motion to approve the bid from the Corp of Engineers for the Center Road Erosion Plan was made by Council Member Wren and seconded by Council Member Hodge. Motion carried unanimously. Vote 6-0.

5. Fiber Optic Cable – Fibercom

Dan Porta, Assistant City Manager came forward and stated the Fiber Department needs to purchase some additional 60 count fiber cable that is used when adding new fiber customers or replace existing fiber cable. The cost of the 60 count fiber spool is \$13,617.12 and is part of inventory and will last for several years. Fiber Department also needs to purchase two spools of 12 count fiber at a total cost of \$10,259.04. This fiber cable is used on a more frequent basis and is needed as we have been adding additional customers to the fiber network. Mr. Porta recommends approval of the purchase of fiber cable from OFS.

A motion to approve the bid from OFS for the Fiber Optic Cable was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote 6-0.

6. Install Access Control at Public Works – Fibercom

Dan Porta stated as part of the review of security access at the Public Works Department, it was determined that additional access control was needed on several doors and the cost of materials, supplies and labor to install these devices is \$5,224.96 from Telenet Systems. The purchase and installation of these new security access devices is recommended for your approval.

A motion to approve the bid from Telenet Systems to Install Access Control at Public Works was made by Council Member Tonsmeire and seconded by Council Member Wren. Motion carried unanimously. Vote 6-0.

7. Vehicle Repair - Water

Dan Porta stated a city vehicle was involved in an accident and the cost to repair the vehicle by Matthews Garage is \$5,365.32. The city's insurance company will reimburse the repair costs less our \$1,000 deductible. I recommend approval of this vehicle repair.

A motion to approve the vehicle repair was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0.

E. Engineering Services

1. Mission Road Sewer Replacement – Phase III/IV – Water

Bob Jones stated a request for proposal was made to Rindt-McDuff and Associates for design of Phase III / IV of the Mission Road Sewer Replacement Project. This phase of work would replace approximately 4,000 feet of clay pipe. Rindt-McDuff and Associates was selected because they were the design engineers for Mission Road Sewer Replacement Phase II which was authorized by Council on October 15, 2015. Mr. Jones stated because these projects are contiguous, it is most efficient for them to be designed by the same firm. Rindt-McDuff and Associates has proposed: Design for \$69,935.00, Construction Oversight for \$50,810.00, Engineering Allowance for \$10,000.00, Survey Allowance for \$7,500.00 and a Geotech / Material Testing Allowance of \$10,000.00 which is \$148,245.00 total. Mr. Jones stated this will complete the Mission Road Sewer Replacement that began in 2013. Mr. Jones recommended your approval of the bid from Rindt-McDuff and Associates as stated.

A motion to approve the Rindt-McDuff and Associates bid for the Mission Road Sewer Replacement was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0.

F. Other

1. Review and Approval of 2017 Goals

Sam Grove stated the goals from the 2017 Visioning Session. The goals are: 1. Automated Metering Infrastructure 2. Review personnel wage, benefit, and incentive program for employee recruitment and retention 3. Water Infrastructure 4. Hotels and Motels within the City in compliance with all state and local ordinances 5. Identify redevelopment opportunities for blighted properties and Land Bank 6. SPLOST opportunities 7. Review Development Regulations, Sign, Building Code, Alcohol, and Zoning, specifically to construction of new business 8. Aesthetics 9. TSPLOST Exploration and 10. Determine costs to run Fiber to

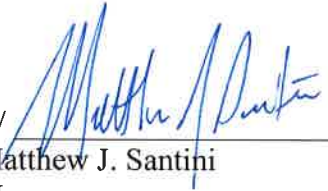
Highlands 75.

A motion to approve the 2017 Visioning Session Goals of the City was made by Council Member Stepp and seconded by Council Member Hodge. Motion carried unanimously. Vote 6-0.

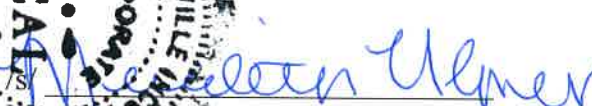
Mayor Santini announced that he looked forward to listening to Cartersville resident Wes Durham to the radio and hearing the Falcons win the Super Bowl.

Council Member Stepp made a motion to adjourn and needing no second the motion carried unanimously. Vote 6-0.

Meeting Adjourned

/s/ 
Matthew J. Santini
Mayor




Meredith Palmer
City Clerk