



P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCIL PERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Lindsey McDaniel, Jr.
Jayce Stepp
Louis Tonsmeire, Sr.
Taff Wren

AGENDA

Council Chamber, Third Floor of City Hall– 7:00
PM – 11/17/2016
Work Session – 6:00 P.M.

CITY MANAGER:
Sam Grove

CITY ATTORNEY:
David Archer

CITY CLERK:
Connie Keeling

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda

A. Council Meeting Minutes

1. November 3, 2016 (Pages 1-13)

[Attachments](#)

B. Proclamations

1. Pancreatic Cancer Awareness (Pages 14-15)

[Attachments](#)

C. Public Hearing - 2nd Reading of Zoning/Annexation Requests

1. File Z16-05: Rezoning application by The City of Cartersville for property located on Old Mill RD from R-20 (Single Family Residential) to P-I (Public Institutional). Approximately 22.0 acres. (Pages 16-19)

[Attachments](#)

2. File T16-02: Applicant- Thomas and Lindsay Menerey. Text Amendment to the Zoning Ordinance, Section 9.4.2A, Downtown Business District (DBD) Permitted Uses. (Pages 20-22)

[Attachments](#)

3. File T16-03: Applicant- City of Cartersville. Text amendment to Zoning Ordinance, Article XI. Public Institutional District, Section 11.1.2.A Permitted Uses. (Pages 23-25)

[Attachments](#)

D. Second Reading of Ordinances

1. Ordinance Revision to Add School Zone to Church Street at Cartersville High School (Pages 26-35)

[Attachments](#)

2. Erosion and Sediment Control Ordinance Revision (Page 36)

[Attachments](#)

E. Public Hearing

1. Annual update to Capital Improvement Element and Short Term Work Program (Pages 37-38)

[Attachments](#)

F. Other

1. Utility Protection Center Annual Dues for Locate Services within the City of Cartersville (Pages 39-40)

[Attachments](#)

G. Contracts/Agreements

1. Consulting Services for Water Dept. (Pages 41-49)

[Attachments](#)

H. Bid Award/Purchases

1. Blue Cross Blue Shield Insurance Renewal for 2017 (Pages 50-54)

[Attachments](#)

2. Telecommunications & Security Infrastructure for Dellinger Park Buildings (Page 55)

[Attachments](#)

3. Annual Cogsdale Software Maintenance Invoice (Pages 56-57)

[Attachments](#)

I. Monthly Financial Statement

1. September 2016 (Pages 58-62)

[Attachments](#)

**PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN
ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES**

**OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT
770-387-5616.**



City of Cartersville

City Council Meeting
11/17/2016 7:00:00 PM
November 3, 2016

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	Attached are the minutes for your review and approval.
City Manager's Remarks:	Minutes from November 3rd Council Meeting are recommended for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 November 3, 2016
 6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Tonsmeire

Pledge of Allegiance led by Council Member Tate

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Taff Wren, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and Keith Lovell, Assistant City Attorney. Kari Hodge, Council Member Ward One and David Archer, City Attorney were absent.

II. Regular Agenda

A. Council Meeting Minutes

1. October 20, 2016

A motion to approve the October 20, 2016 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

B. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. File Z16-04: Rezoning application by Howren Family Properties LLP for properties located at 418, 420, and 422 Grassdale Road from O-C (Office Commercial) to G-C (General Commercial). Approximately 1.51 acres.

Randy Mannino, Direct of Planning and Development, stated that this Zoning and Annexation request had no conflicts with the other City Departments and all adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino stated that this is approximately 1.51 acres located at 418, 420, and 422 Grassdale Road. The three properties have previously been used as rental properties with single-family detached homes on site. The applicant is requesting rezoning from O-C (Office Commercial) to G-C (General Commercial). The properties are located in an area that is a transition zone between Heavy Industrial, Commercial, and Residential. A self-storage warehouse operation is, generally, a low impact site use that may be appropriate for the location. Mr. Mannino stated that if the rezoning is granted, the applicant would likely construct two brick buildings with tin roofs similar to the self-storage unit fronting the highway at 1310 Highway 411. Mr. Mannino

stated that there have been no corrections or additions since the first reading and the Planning Commission had recommended approval.

Mayor Santini opened the floor for a public hearing. Michelle Favero and Lavonna Underwood came forward with concerns about the rezoning. Mike Howren came forward to answer questions from the Mayor and Council. With no further comments Mayor Santini closed the public hearing.

A motion to approve Ordinance No. 22-16 was made by Council Member Stepp and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 22-16

Petition No. Z16-04

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Howren Family Properties, LLC. Property is located at 418, 420, and 422 Grassdale Road. Said property contains 1.51 acres located in the 4th District, 3rd Section, Land Lot(s) 17 as shown on the attached plat Exhibit "A". Property is hereby rezoned from O-C (Office-Commercial) to G-C (General-Commercial) with the following conditions. Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading the 20th day of October 2016.

ADOPTED this 3rd day of November 2016. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

C. Public Hearing – 1st Reading of Zoning/Annexation Requests

1. File Z16-05: Rezoning application by the City of Cartersville for property located on Old Mill Road from R-20 (Single Family Residential) to P-I (Public Institutional). Approximately 22.0 acres

Randy Mannino, Direct of Planning and Development, stated that this Zoning and Annexation request had no conflicts with the other City Departments and all adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino stated that the subject property is approximately 22 acres and is located in LL627 & 628, 4th District, 3rd Section on Old Mill Rd across from the Hillendale community. This property has been owned by the City since 2011 and must be rezoned to P-I (Public– Institutional) to reflect the city’s ownership. As part of the rezoning application, the property is proposed to be the new location for the City of Cartersville Gas Department. In 2015, the current gas department property on Cook Street was impacted by a series of sinkholes that opened up. The property has been deemed uninhabitable and the city needs to locate the gas department facilities to a new location. In addition to the gas facilities, the city proposes a new greenspace with walking trails on the western half of the property. The property will also be used for local stormwater management. Mr. Mannino stated that the Planning Commission had recommended approval.

Mayor Santini opened the floor for a public hearing. Jennifer Wiggins Matthews came forward with concerns about the zoning. With no further comments the Mayor closed the public hearing.

NO ACTION REQUIRED

(Insert Ordinance)

2. File T16-02: Applicant – Thomas and Lindsay Menerey. Tex Amendment to the Zoning Ordinance, Section 9.4.2A, Downtown Business District (DBD) Permitted Uses.

Randy Mannino, Direct of Planning and Development, stated that this Zoning and Annexation request had no conflicts with the other City Departments and all adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino stated that the proposed applicant initiated text amendment is for the purpose of expanding residential use in the Downtown Business District (DBD). Presently apartments and/or condominiums are allowed above, behind, and below commercial uses in the district. Part of the intent is to allow residential uses while not eliminating the viable commercial opportunities in the area which help the district thrive. The applicant’s proposal is to allow residential uses by right in the district without having to be above, behind, or below a commercial use, but only on streets that are not primary shopping or commercial corridors.

This proposal will allow residential living along Noble Street and Thompson Street. Neither street should detract from the viable commercial activity in the DBD. In the future staff will be looking at additional options to bring more residential opportunities into the downtown area. As seen in other thriving downtown areas, having close by and intermingled residential options contributes to the success and attraction of a downtown district. The proposal has been

reviewed and endorsed by the Downtown Development Authority (DDA) and the DDA manager. Mr. Mannino stated that the Planning Commission had recommended approval.

Mayor Santini opened the floor for a public hearing. TJ Menerey came forward to speak in favor of the application. With no further comments Mayor Santini closed the public hearing.

NO ACTION REQUIRED

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

File T16-02

Now be it and it is hereby **ORDAINED** by the Mayor and City Council of the City of Cartersville, that the **CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 26. ZONING. ARTICLE IX COMMERCIAL DISTRICT REGULATIONS. SECTION 9.4 DBD DOWNTOWN BUSINESS DISTRICT, PARAGRAPH 9.4.2. USE REGULATIONS, SUBPARAGRAPH (A) PERMITTED USES**, is hereby amended by adding the following use:

1.

Sec. 9.4. - DBD Downtown business district.

9.4.2. *Use regulations.* Within the DBD district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Apartments and condominiums (without having to be above, below, or behind commercial uses in the same building) along Noble Street and Thompson Street

2.

The remaining provisions of Section 9.4.2A are to remain as is and the additional uses herein are to be made part of the permitted uses in Section 9.4.2A, which is to be re-alphabetized.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 3rd day of November 2016.

ADOPTED this the 17th day of November 2016. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

3. File T16-03: Applicant City of Cartersville. Text amendment to Zoning Ordinance, Article XI. Public Institutional District, Section 11.1.2A Permitted Uses.

Randy Mannino, Direct of Planning and Development, stated that this Zoning and Annexation request had no conflicts with the other City Departments and all adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino stated that the proposed staff/City initiated text amendment is for the purpose of expanding the allowed uses in the Public Institutional (P-I) zoning district. Some typical institutional uses are not presently in the ordinance, and we are recommending the inclusion of Nursing Homes, Retirement Centers, Medical Offices/Clinics, Hospitals, and Hospice Facilities. Mr. Mannino stated that the Planning Commission had recommended approval.

NO ACTION REQUIRED

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

File T:16-03

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 26. ZONING. ARTICLE XI. – PUBLIC INSTITUTIONAL DISTRICT. SECTION 11.1. –

P-I PUBLIC/INSTITUTIONAL DISTRICT, PARAGRAPH 11.1.2. USE REGULATIONS, SUBPARAGRAPH (A) PERMITTED USES, is hereby amended by adding the following uses:

1.

Sec. 11.1. - P-I Public/institutional district.

11.1.2. *Use regulations.* Within the P-I district, land and structures shall be used in accordance with the standards herein. Any use not specifically designated as allowed shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Hospice Facilities.
- Medical Offices, clinic.
- Nursing Home.
- Retirement Center.
- Hospitals

2.

The remaining provisions of Section 11.1.2A are to remain as is and the additional uses herein are to be made part of the permitted uses in Section 11.1.2A, which is to be re-alphabetized.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 3rd day of November 2016.

ADOPTED this the 17th day of November 2016. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling

Connie Keeling
City Clerk

D. First Reading of Ordinances

1. Ordinance Revision to Add School Zone to Church Street at Cartersville High School.

Tommy Sanders, Public Works Director stated that this proposed Ordinance Revision was requested by the Cartersville School System to add a school zone on Church Street in front of Cartersville High School. This will allow citations to be written for 1 MPH over the posted speed of 25 MPH during the posted school zone times at the start and end of each school day. Mr. Sanders stated that staff had conducted a speed study and found that of the 5194 vehicles that crossed our counter, only 672 were compliant with the posted speed (4522 were speeding) and 944 vehicles were going more than 10 MPH over the posted speed in a 24 HR period.

GDOT requires all City Council member's signatures as well as the Mayor's signature. Mr. Sanders recommend approval, this item will not affect the budget other than installing two sign arrays indicating the school zone.

NO ACTION REQUIRED

(Ordinance is on file in the City Clerk's Office)

2. Erosion and Sediment Control Ordinance Revision

Tommy Sanders, Public Works Director stated as per the Georgia Erosion and Sedimentation Act, Local Issuing Authorities must amend their ordinances within 12 months of any amendment of the Act. Since the act has been revised, the City of Cartersville must revise our erosion and sedimentation ordinance by December 31, 2016.

This ordinance reflects minor changes that involves additions of definitions and changes to technical terms that are found in the model ordinance that is issued by the Georgia Soil and Water Conservation Commission. Mr. Sanders recommended approval of this ordinance replacement.

NO ACTION REQUIRED

(Insert Ordinance)

E. Bid Award/Purchases

1. Telescopic Handler Purchase

Tommy Sanders, Public Works Director stated that he would like to purchase a GEHL RS6-34 Telescopic Handler from Franklin Tractor for \$81,853.51. Franklin Tractor was the only

local vendor that could meet our specifications and Mr. Sanders recommended approval.

A motion to approve the purchase through lease pool was made by Council Member Wren and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

**2. HP Design Jet Printer Scanner
(This item was removed from the agenda)**

3. Ingles Water Main

Bob Jones, Water and Sewer Superintendent stated that the Ingles located at 879 Joe Frank Harris Parkway (corner of JFH Pkwy and Felton Rd) is currently building a fuel center in their parking lot. As a part of that construction, Ingles is extending an 8-inch water main from Felton Road across their property in order to get sufficient fire service. The Water Department would like to construct an additional 400-feet from the fire hydrant in front of Sonic to the end of the Ingles line extension so that 1,000-feet of 1950's vintage 6-inch cast iron main (cyan line) can be abandoned. The old line is unlined cast iron pipe. This pipe is brittle and prone to breaks. Mr. Jones stated that because it is unlined, it is more sensitive to changes in water velocity which cause discolored water in the area. Additionally, the line is located under pavement in the DOT right of way and would be difficult/expensive to work on. Mr. Jones stated that bids were solicited and recommended approval of the low bid from T. J. Lyle & Company bid in the amount of \$14,020.00.

A motion to approve the low bid from T. J. Lyle & Company was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote 5-0

4. Smart Cover Sewer Monitoring System

Bob Jones, Water and Sewer Superintendent stated that the Smart Cover system is a proprietary satellite sewer monitoring system that allows 24/7 real-time monitoring of sewer flows from under a manhole lid. The system can be configured with set points that when triggered will send a message directly to service personnel greatly reducing the response time to a surcharge event. With additional equipment (sensors) the system can be used to survey sewer lines for inflow and infiltration. The system can monitor and record flow levels to track how a sewer system responds to a rain event. Sewers that show a direct response to rain events can be identified and further evaluated for repair. Mr. Jones state that he was requesting an initial purchase of three smart covers to be initially located in areas of concern to study sewer flow patterns. This information will aid in prioritizing sewer rehabilitation work and understanding the remaining capacity in existing lines. Mr. Jones stated that this is a sole source bid and recommended approval for this purchase from Templeton and Associates at a cost for three smart cover sewer lids of \$15,477.00.

A motion to approve the purchase from Templeton and Associates was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

5. UHC Retiree Medicare Supplement Renewal

Dan Porta, Assistant City Manager stated that staff has met with Shaw Hankins Insurance Brokers to discuss the annual insurance renewal for city retirees covered under the Medicare supplement insurance plan. Retirees have been covered under United Healthcare (UHC) Medicare Supplement Insurance for the past several years. The 2017 insurance renewal premium with UHC is proposed to increase by 7.2%. Shaw Hankins provided us with another option for our retirees, however, staff recommends to continue coverage with UHC.

A motion to approve the UHC Retiree Medicare Supplement Renewal was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

F. Contracts/Agreements

1. American Red Cross Emergency Public Sheltering Facility Use

Greg Anderson, Parks and Recreation Superintendent stated that this agreement with the American Red Cross allows the Cartersville Civic Center to be used by Red Cross during disaster situations for “emergency public sheltering”. Mr. Anderson recommend approval of the agreement

A motion to approve American Red Cross Emergency Public Shelter at the Cartersville Civic Center was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote 5-0

2. Tupelo Ecological Aspects, Inc.

Gary Riggs, Gas Superintendent stated that the city has two locations where gas pipe is exposed in the bottom of a creek bed. This contract is to determine if we need to get a permit from the Corps of Engineers in order to remediate the cover over our pipelines. Mr. Riggs recommended approval at a cost not to exceed \$2,500..

A motion to approve the agreement with Tupelo Ecological Aspects, Inc. at a cost not to exceed \$2,500 was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

Mayor Santini stated that there were 4 items to be added to the agenda. A motion to add an item to the agenda was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

G. Resolutions

1. Bond Resolution for East Main Street TAD

Keith Lovell, Assistant City Attorney stated that the East Main Street TAD was

previously approved by the City Council to allow for the redevelopment of property along Main Street that once was a city landfill and now is the site of the new Kroger Marketplace and several other tenants. Due to this redevelopment taking a couple of years, the original approved numbers in the Bond Resolution has to be updated. The City Attorney, Financial Advisor Gabe Agan and city staff have been working with the developer to update the original approved documents and recommended approval.

A motion to approve the bond Resolution No. 23-16 for East Main Street TAD was made by Council Member Tate and seconded by Council Member McDaniel. Motion carried unanimously. Vote 5-0

Bond Resolution No. 23-16 is on file at the City Clerk's Office

H. Added Items

1. Amendment to Raymond James agreement

Keith Lovell, Assistant City Attorney stated that this is an amendment to the agreement with Gabe Agan of Raymond James associated with the bond item. Due to changes in security regulations this agreement is necessary for the city to make payment to Mr. Agan. Mr. Lovell recommended approval.

A motion to approve amendment to the agreement with Raymond James was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

2. Easement with MEAG

Keith Lovell, Assistant City Attorney stated that this is an easement with MEAG for the transmission line right of way to install a new substation at Aquafil. Mr. Lovell recommended approval.

A motion to approve the easement with MEAG was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote 5-0

3. Deed of Dedication

Keith Lovell, Assistant City Attorney stated that this is a deed of dedication for Pugmire Ford for additional right of way for the Gas Department. Mr. Lovell recommended approval.

A motion to approve the Deed of Dedication was made by Council Member Stepp and seconded by Council Member McDaniel. Motion carried unanimously. Vote 5-0

4. Anti Litem Notice

Keith Lovell, Assistant City Attorney stated that in July 2016 Thomas Allen Jordan was

driving a motorcycle near Zaxbys at Old Mill Road and Walnut Grove when he lost control of his motorcycle and died. The insurance company has denied the claim. Mr. Lovell recommended approval of the Anti Litem Notice to deny the claim against the City.

A motion to approve Resolution No. 22-16 was made by Council Member Stepp and seconded by Council Member McDaniel. Motion carried unanimously. Vote 5-0

RESOLUTION NO. 22-16

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, GEORGIA

WHEREAS, on or about September 27, 2016, the City of Cartersville received an Ante Litem Notice from Ryan A. Johnson, P.C. concerning Leah Jordan and the Estate of Thomas Allan Jordan's alleged claim against the City relating to injuries resulting from an incident which occurred on or about July 7, 2016.

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and City Council that the City of Cartersville denies the Ante Litem Notice claim submitted as referenced above based on the information currently available to it, and directs the City Attorney's Office to inform Ryan A. Johnson, P.C. of said denial.

BE IT AND IT IS HEREBY RESOLVED this 3rd day of November, 2016.

**/s/ Matthew J. Santini
Matthew J. Santini
Mayor**

ATTEST:

**/s/ Connie Keeling
Connie Keeling
City Clerk**

Mayor Santini wanted to send condolences on behalf of the City to the family of Battalion Chief Tim McClung with the passing of his mother. After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 5-0

Meeting Adjourned

**/s/ _____
Matthew J. Santini
Mayor**

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting
11/17/2016 7:00:00 PM
Pancreatic Cancer Awareness

SubCategory:	Proclamations
Department Name:	Administration
Department Summary Recommendation:	Proclamation supporting the observance of November 17 as World Pancreatic Cancer Day in the City of Cartersville to help raise awareness in our community.
City Manager's Remarks:	This is an item to raise public awareness on this issue. It is recommended for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

CITY of CARTERSVILLE

Proclamation



WHEREAS, in 2016, an estimated 53,070 people in the United States will be diagnosed with pancreatic cancer, one of the deadliest cancers, and 41,780 will die from the disease; and

WHEREAS, pancreatic cancer surpassed breast cancer this year to become the third leading cause of cancer death in the United States and it is projected to become the second leading cause by 2020; and

WHEREAS, pancreatic cancer is the only major cancer with a five-year relative survival rate in the single digits at just eight percent; and

WHEREAS, when symptoms of pancreatic cancer present themselves, it is generally in later stages, and 71 percent of pancreatic cancer patients die within the first year of their diagnosis; and

WHEREAS, approximately 1,090 deaths will occur in Georgia in 2016; and

WHEREAS, pancreatic cancer is the seventh most common cause of cancer-related death in men and women across the world; and

WHEREAS, there will be an estimated 418,451 new pancreatic cancer cases diagnosed worldwide in 2020; and

WHEREAS, the good health and well-being of the residents of the City of Cartersville are enhanced as a direct result of increased awareness about pancreatic cancer and research into early detection, causes and effective treatments.

NOW, THEREFORE, I, Matthew J. Santini, Mayor of the City of Cartersville, do hereby proclaim November 17, 2016 as “World Pancreatic Cancer Day” in our community.

*In Witness whereof I have hereunto set my
hand and caused this seal to be affixed*

Mayor

Attest: _____
City Clerk
Item # 2



City of Cartersville

City Council Meeting
11/17/2016 7:00:00 PM

File Z16-05: Rezoning application by The City of Cartersville for property located on Old Mill RD from R-20 (Single Family Residential) to P-I (Public Institutional). Approximately 22.0 acres.

SubCategory:	Public Hearing - 2nd Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The subject property is approximately 22 acres and is located in LL627 & 628, 4th District, 3rd Section on Old Mill Rd across from the Hillendale community. This property has been owned by the City since 2011 and must be rezoned to P-I (Public-Institutional) to reflect the city's ownership. As part of the rezoning application, the property is proposed to be the new location for the City of Cartersville Gas Department. In 2015, the current gas department property on Cook Street was impacted by a series of sinkholes that opened up. The property has been deemed uninhabitable and the city needs to locate the gas department facilities to a new location. In addition to the gas facilities, the city proposes a new greenspace with walking trails on the western half of the property. The property will also be used for local stormwater management.
City Manager's Remarks:	This is recommended for your approval by the Planning Commission.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ZONING & DE-ANNEXATION SYNOPSIS

Petition Number(s): **Z16-05**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: City of Cartersville

Representative: Randy Mannino

Property Owner: City of Cartersville

Property Location: LL 627 & 628, 4th District, 3rd Section

Access to the Property: Old Mill Rd

Site Characteristics:

Tract Size: Acres: 22.0 +/- **District:** 4th **Section:** 3rd **LL(S):** 627 & 628

Ward: 2 **Council Member:** Jayce Stepp

LAND USE INFORMATION

Current Zoning: R-20 (Single Family Residential)

Proposed Zoning: P-I (Public Institutional)

Proposed Use: Combination City Gas Facilities and Greenspace/ Trail

Current Zoning of Adjacent Property:

North: R-20 (Single Family Residential)

South: R-20 (Single Family Residential) & MF-14 (Multi-Family Residential)

East: L-1 (Light Industrial)

West: R-20 (Single Family Residential)

The Future Development Plan designates the subject property as: Neighborhood Living

ANALYSIS

City Departments Reviews:

Any comments will be made available at the Planning Commission meeting

Water and Sewer:

Public Works:

Gas:

Electric:

Fire:

REQUEST SUMMARY:

The subject property is approximately 22 acres and is located in LL627 & 628, 4th District, 3rd Section on Old Mill Rd across from the Hillendale community. This property has been owned by the City since 2011 and must be rezoned to P-I (Public– Institutional) to reflect the city’s ownership. As part of the rezoning application, the property is proposed to be the new location for the City of Cartersville Gas Department. In 2015, the current gas department property on Cook Street was impacted by a series of sinkholes that opened up. The property has been deemed uninhabitable and the city needs to locate the gas department facilities to a new location. In addition to the gas facilities, the city proposes a new greenspace with walking trails on the western half of the property. The property will also be used for local stormwater management.

STANDARDS FOR EXERCISE OF ZONING POWERS.

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*
The proposed P-I zoning may permit a use that is suitable to the mix of zonings in the area and the proposed uses identified on future development map.

- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*
The proposed P-I zoning will create an isolated district, but will serve as a buffer and transitional district between the light industrial and residential districts adjacent to said property.

- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*
The P-I zoning proposal may not adversely affect the existing use of adjacent properties.
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*
Since the property is owned by the City, the current zoning, R-20, does not have a reasonable economic use.
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*
The zoning proposal may not cause an excessive use of existing streets and facilities. There should be no impact to the school system or on utilities
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*
The proposal is in conformity with the Future Development Map.
- G. *Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.*
The P-I zoning proposal and proposed site use may not result in a use which could adversely affect the environment. The City proposes introducing site design elements that could help alleviate storm water issues in adjacent neighborhoods. All regulations for fuel tanks will be enforced for the refueling station.
- H. *Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.*
There are no other conditions affecting the use of the property.

RECOMMENDATION

Staff has no objections.

PLANNING COMMISSION RECOMMENDATION:



City of Cartersville

City Council Meeting

11/17/2016 7:00:00 PM

File T16-02: Applicant- Thomas and Lindsay Meneroy. Text Amendment to the Zoning Ordinance, Section 9.4.2A, Downtown Business District (DBD) Permitted Uses.

SubCategory:	Public Hearing - 2nd Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	MEMO To: Planning Commission, Mayor & Council From: Randy Mannino and David Hardegree Date: October 21, 2016 Re: Text Amendment T16-02 The proposed applicant initiated text amendment is for the purpose of expanding residential use in the Downtown Business District (DBD). Presently apartments and/or condominiums are allowed above, behind, and below commercial uses in the district. Part of the intent is to allow residential uses while not eliminating the viable commercial opportunities in the area which help the district thrive. The applicant's proposal is to allow residential uses by right in the district without having to be above, behind, or below a commercial use, but only on streets that are not primary shopping or commercial corridors. This proposal will allow residential living along Noble Street and Thompson Street. Neither street should detract from the viable commercial activity in the DBD. In the future staff will be looking at additional options to bring more residential opportunities into the downtown area. As seen in other thriving downtown areas, having close by and intermingled residential options contributes to the success and attraction of a downtown district. The proposal has been reviewed and endorsed by the Downtown Development Authority (DDA) and the DDA manager.
City Manager's Remarks:	This is recommended for your approval by the Planning Commission.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 26. ZONING. ARTICLE IX COMMERCIAL DISTRICT REGULATIONS. SECTION 9.4 DBD DOWNTOWN BUSINESS DISTRICT, PARAGRAPH 9.4.2. USE REGULATIONS, SUBPARAGRAPH (A) PERMITTED USES, is hereby amended by adding the following use:

1.

Sec. 9.4. - DBD Downtown business district.

9.4.2. *Use regulations.* Within the DBD district, land and structures shall be used in accordance with standards herein. Any use not specifically designated as permitted shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Apartments and condominiums (without having to be above, below, or behind commercial uses in the same building) along Noble Street and Thompson Street

2.

The remaining provisions of Section 9.4.2A are to remain as is and the additional uses herein are to be made part of the permitted uses in Section 9.4.2A, which is to be re-alphabetized.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____

SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
CONNIE KEELING, CITY CLERK



City of Cartersville

City Council Meeting
11/17/2016 7:00:00 PM

File T16-03: Applicant- City of Cartersville. Text amendment to Zoning Ordinance, Article XI. Public Institutional District, Section 11.1.2.A Permitted Uses

SubCategory:	Public Hearing - 2nd Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	MEMO To: Planning Commission, Mayor & Council From: Randy Mannino and David Hardegree Date: October 21, 2016 Re: Text Amendment T16-03 The proposed staff/City initiated text amendment is for the purpose of expanding the allowed uses in the Public Institutional (P-I) zoning district. Some typical institutional uses are not presently in the ordinance, and we are recommending the inclusion of Nursing Homes, Retirement Centers, Medical Offices/Clinics, Hospitals, and Hospice Facilities.
City Manager's Remarks:	This is recommended for your approval by the Planning Commission.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES, CHAPTER 26. ZONING, ARTICLE XI. – PUBLIC INSTITUTIONAL DISTRICT. SECTION 11.1. – P-I PUBLIC/INSTITUTIONAL DISTRICT, PARAGRAPH 11.1.2. USE REGULATIONS, SUBPARAGRAPH (A) PERMITTED USES, is hereby amended by adding the following uses:

1.

Sec. 11.1. - P-I Public/institutional district.

11.1.2. *Use regulations.* Within the P-I district, land and structures shall be used in accordance with the standards herein. Any use not specifically designated as allowed shall be prohibited.

A. *Permitted uses.* Structures and land may be used for only the following purposes:

- Hospice Facilities.
- Medical Offices, clinic.
- Nursing Home.
- Retirement Center.
- Hospitals

2.

The remaining provisions of Section 11.1.2A are to remain as is and the additional uses herein are to be made part of the permitted uses in Section 11.1.2A, which is to be re-alphabetized.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
CONNIE KEELING, CITY CLERK



City of Cartersville

City Council Meeting
11/17/2016 7:00:00 PM

Ordinance Revision to Add School Zone to Church Street at Cartersville High School

SubCategory:	Second Reading of Ordinances
Department Name:	Public Works
Department Summary Recommendation:	This proposed Ordinance Revision was requested by the Cartersville School System to add a school zone on Church Street in front of Cartersville High School. This will allow citations to be written for 1 MPH over the posted speed of 25 MPH during the posted school zone times at the start and end of each school day. We conducted a speed study and found that of the 5194 vehicles that crossed our counter, only 672 were compliant with the posted speed (4522 were speeding) and 944 vehicles were going more than 10 MPH over the posted speed in a 24 HR period. GDOT requires all City Council member's signatures as well as the Mayor's signature. We recommend approval, this item will not effect the budget other than installing two sign arrays indicating the school zone.
City Manager's Remarks:	The addition of the school zone on Church Street will allow for safety during school drop off and pick up times and is recommended for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 12 – MOTOR VEHICLES AND TRAFFIC. ARTICLE XI. – TRAFFIC SCHEDULES. Section 12-1002. – SPEED LIMITS, is hereby deleted in its entirety and replaced with the following:

1.

“Sec. 12-1002. – Speed limits.

(CONTINUED ON NEXT PAGE)

**LIST OF ROADS
CITY OF CARTERSVILLE
NUMBER 10-11-16**

ON SYSTEM

STATE ROUTE	WITHIN THE CITY/ TOWN LIMITS OF and/or SCHOOL NAME	FROM	MILE POINT	TO	MILE POINT	LENGTH IN MILES	SPEED LIMIT
3 US 41	CARTERSVILLE	0.22 mile south of CS 786 Peachtree Street (South Cartersville City Limit)	7.48	0.20 mile south of CS 791 Postelle Street	7.89	0.41	50
3 US 41	CARTERSVILLE	0.20 mile south of CS 791 Postelle Street	7.89	0.01 mile north of CS 701 Zena Drive (North Cartersville City Limit)	10.08	2.19	45
61	CARTERSVILLE	0.15 mile north of State Route 113 (South Cartersville City Limit)	3.62	0.23 mile north of CS 875 Henderson Drive	6.25	2.63	45
61	CARTERSVILLE	0.23 mile north of CS 875 Henderson Drive	6.25	0.04 mile south of CS 842 West Main Street	7.23	0.98	35
61	CARTERSVILLE	0.04 mile south of CS 842 West Main Street	7.23	State Route 113	7.68	0.45	25
61	CARTERSVILLE	State Route 113	7.68	0.02 mile south of CS 727 Mary Street	8.48	0.80	30
61	CARTERSVILLE	0.02 mile south of CS 727 Mary Street	8.48	0.05 mile south of CS 707 Mockingbird Drive	8.82	0.34	35
61	CARTERSVILLE	0.05 mile south of CS 707 Mockingbird Drive	8.82	State Route 20	10.28	1.46	45
61 US 411	CARTERSVILLE	State Route 20	10.28	0.01 mile north of CR 1273 Apex Drive	10.35	0.07	45
61 US 411	CARTERSVILLE	0.01 mile north of CR 1273 Apex Drive	10.35	0.04 mile north of CR 226 Cline Smith Road	11.63	1.28	50
61 US 411	CARTERSVILLE	0.04 mile north of CR 226 Cline Smith Road	11.63	0.02 mile south of CR 765 Ellis Road	13.05	1.42	55
61 US 411	CARTERSVILLE	0.02 mile south of CR 765 Ellis Road	13.05	0.09 mile north of CR 264 Aubrey Lake Road (North Cartersville City Limit)	13.97	0.92	50
113	CARTERSVILLE	<i>This segment of roadway runs common with State Route 61 from M.P. 8.45 to M.P. 12.73</i>					

**LIST OF ROADS
CITY OF CARTERSVILLE
NUMBER 10-11-16**

STATE ROUTE	WITHIN THE CITY/ TOWN LIMITS OF and/or SCHOOL NAME	FROM	MILE POINT	TO	MILE POINT	LENGTH IN MILES	SPEED LIMIT
113	CARTERSVILLE	State Route 61	12.73	State Route 3/ US 41	13.03	0.30	35
113	CARTERSVILLE	State Route 3/US 41	13.03	I-75 North Bound On/Off Ramps	14.88	1.85	45
293	CARTERSVILLE	0.08 mile north of CR 336 Old Mill Road (South Cartersville City Limit)	3.18	0.02 mile south of CS 789 McCanless Street	3.93	0.75	35
293	CARTERSVILLE	0.02 mile south of CS 789 McCanless Street	3.93	State Route 61	4.26	0.33	30
293	CARTERSVILLE	<i>This segment of roadway runs common with State Route 61 from MP 4.26 to MP 4.64</i>					
293	CARTERSVILLE	State Route 61	4.64	0.02 mile south of CR 450 Cherokee Avenue	4.91	0.27	30
293	CARTERSVILLE	0.02 mile south of CR 450 Cherokee Avenue	4.91	0.03 mile south of CS 772 St Francis Place	5.23	0.32	35
293	CARTERSVILLE	0.03 mile south of CS 772 St Francis Place	5.23	0.05 mile north of CS 963 Sugar Valley Road (North Cartersville City Limit)	6.29	1.06	40
401 I-75	CARTERSVILLE	CR 360 River Road (South Cartersville City Limit)	286.79	0.88 mile north of CR 632 Center Road (North Cartersville City Limit)	289.68	2.89	70

SIGNS TO BE ERECTED BY THE GEORGIA DEPARTMENT OF TRANSPORTATION

**LIST OF ROADS
CITY OF CARTERSVILLE
NUMBER 10-11-16**

OFF-SYSTEM

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or School Name	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Arrowhead Drive (CS 813)	CARTERSVILLE	CS 961 Etowah Drive	CS 853 Allison Circle	0.32	30
Arrowhead Drive (CS 854)	CARTERSVILLE	CS 853 Allison Circle	CS 844 Old Mill Road	0.26	30
Aubrey Street (CS 764)	CARTERSVILLE	CS 769 Jones Street	State Route 293	0.28	25
Bartow Street (CS 818)	CARTERSVILLE	State Route 293	CS 769 Jones Street	0.43	30
Bartow Street (CS 857)	CARTERSVILLE	State Route 61	CS 822 Cook Street	0.38	30
Bartow Street (CS 847)	CARTERSVILLE	CS 822 Cook Street	CS 847 Georgia Blvd	0.29	30
Buford Street (CR 332)	CARTERSVILLE	State Route 61	CS 747 Jones Mill Road	0.24	30
Carter Street (CS 759)	CARTERSVILLE	CS 746 Douglas Street	CS 818 Bartow Street	0.44	30
Cherokee Avenue (CR 450)	CARTERSVILLE	0.24 mile west of CS 802 Jackson Street (Cartersville City Limit)	CS 802 Jackson Street	0.24	35
Cherokee Avenue (CR 450)	CARTERSVILLE	CS 802 Jackson Street	State Route 293	0.44	30
Cherokee Avenue (CS 845)	CARTERSVILLE	State Route 293	CS 785 Dixie Avenue	0.69	25
Church Street (CS 778)	CARTERSVILLE	CS 818 Bartow Street	State Route 3/US 41	0.74	25
Church Street (CS 778) **** School Zone ****	CARTERSVILLE HIGH SCHOOL	0.05 mile north of SR 61 (Tennessee Street)	0.08 mile south of SR 3/US 41	0.18	25
Cook Street (CS 822)	CARTERSVILLE	State Route 293	CS 857 Bartow Street	0.34	30
Crestwood Drive (CS 709)	CARTERSVILLE	CS 953 Rowland Springs Road	CS 710 Pioneer Trail	0.46	30
Dixie Avenue (CS 785)	CARTERSVILLE	CS 791 Postelle Street	CS 975 Dixie Avenue	0.61	30
Dixie Avenue (CS 975)	CARTERSVILLE	CS 785 Dixie Avenue	CS 841 Martin Luther King, Jr. Drive	0.42	30
Dixie Avenue (CS 722)	CARTERSVILLE	CS 841 Martin Luther King, Jr. Drive	CS 722 Opal Street	0.28	30
Dogwood Drive (CS 894)	CARTERSVILLE	CS 747 Jones Mill Road	CS 894 Camelia Lane	0.53	30
Douglas Street (CS 746)	CARTERSVILLE	CS 778 Church Street	CS 714 Porter Street	0.79	30

**LIST OF ROADS
CITY OF CARTERSVILLE
NUMBER 10-11-16**

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or <i>School Name</i>	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Douthit Ferry Road (CR 343)	CARTERSVILLE	State Route 61	0.10 mile north of CR 465 Pine Grove Road	1.00	45
Douthit Ferry Road (CR 343)	CARTERSVILLE	0.10 mile north of CR 465 Pine Grove Road	0.15 mile south of CR 465 Pine Grove Road (Cartersville City Limit)	0.38	35
Douthit Ferry Road (CR 343) *** School Zone ***	CARTERSVILLE MIDDLE SCHOOL	0.13 mile north of CR 465 Pine Grove Road	0.25 mile south of CR 465 Pine Grove Road	0.38	25
Erwin Street (CS 890)	CARTERSVILLE	CS 992 South Bridge Drive	CS 830 Leake Street	0.47	35
Erwin Street (CS 890)	CARTERSVILLE	CS 830 Leake Street	CS 778 Church Street	0.23	25
Erwin Street (CS 890)	CARTERSVILLE	CS 778 Church Street	CS 764 Aubrey Street	0.55	35
Erwin Street (CS 890)	CARTERSVILLE	CS 764 Aubrey Street	State Route 293	0.59	30
Etowah Drive (CS 961)	CARTERSVILLE	0.02 mile south of CS 908 Glen Cove Drive (Cartersville City Limit)	State Route 61	1.65	35
Etowah Drive (CS 961) *** School Zone ***	CARTERSVILLE ELEMENTARY SCHOOL	0.13 mile south of CR 465 Pine Grove Road	0.13 mile north of CS 844/876 Old Mill Road	0.45	25
Euharlee Road (CR 628)	CARTERSVILLE	State Route 61	0.21 mile west of CS 958 Old Chulio Road	0.32	35
Euharlee Road (CR 628)	CARTERSVILLE	0.21 mile west of CS 958 Old Chulio Road	0.22 mile west of CS 959 Topridge Drive (Cartersville City Limit)	1.08	45
Friction Drive (CS 923)	CARTERSVILLE	State Route 113	CR 533 Brown Farm Road	0.42	35
Georgia Boulevard (CS 847)	CARTERSVILLE	CS 992 South Bridge Drive	CS 856 Bartow Street	0.31	30
Gilmer Street (CS 747)	CARTERSVILLE	Church Street Bridge	CS 749 Johnson Street	0.51	30
Goodyear Avenue (CS 729/730/731)	CARTERSVILLE	State Route 293	CS 733 Litchfield Road	0.54	25
Highland Lane (CS 705)	CARTERSVILLE	State Route 61	CS 706 Davis Drive	0.30	30

**LIST OF ROADS
CITY OF CARTERSVILLE
NUMBER 10-11-16**

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or School Name	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Industrial Park Road (CR 532)	CARTERSVILLE	CR 629 Peoples Valley Road	Pettit Creek Bridge	1.07	35
Johnson Street (CS 749)	CARTERSVILLE	CS 725 Roosevelt Street	CS 747 Gilmer Street	0.36	30
Jones Mill Road (CR 332/CS 747)	CARTERSVILLE	CS 714 Porter Street	CSX Railroad Underpass	0.60	30
Leake Street (CS 830)	CARTERSVILLE	State Route 61	State Route 293	0.46	25
Luckie Street (CS 815)	CARTERSVILLE	CS 853 Valley Drive	CS 846 West Avenue	0.45	30
Main Street (CS 842)	CARTERSVILLE	CS 804 Lee Street	State Route 61	0.37	30
Martin Luther King, Jr. Drive (CS 841)	CARTERSVILLE	CS 747 Gilmer Street	State Route 3/US 41	0.68	30
Mayflower Street (CS 737)	CARTERSVILLE	CS 731 Pilgrim Street	CS 732 Wingfoot Trail	0.44	25
Meadow Lane (CS 896)	CARTERSVILLE	CS 747 Jones Mill Road	CS 894 Camelia Lane	0.52	30
Mineral Museum Road (CS 934)	CARTERSVILLE	State Route 61/US 411	0.27 mile south of State Route 61/US 411	0.27	25
Mission Hills Drive (CS 924)	CARTERSVILLE	CR 450 Mission Road	CS 925 Forest Hills	0.55	25
Mitchell Avenue (CS 868)	CARTERSVILLE	CS 807 Terrell Drive	CS 866 Plymouth Drive	0.26	30
Morningside Drive (CS 795)	CARTERSVILLE	CS 841 Martin Luther King Jr. Drive	0.20 mile south of CS 796 Forrest Hill Drive	1.31	30
Nelson Street (CS 753)	CARTERSVILLE	CS 785 Dixie Avenue	State Route 61	0.32	30
Old Mill Road (CS 844/876)	CARTERSVILLE	0.31 mile west of CR 336 Erwin Street (Cartersville City Limit)	CR 347 Walnut Grove Rd	1.82	35
Old Mill Road (CS 844) *** School Zone ***	CARTERSVILLE ELEMENTARY SCHOOL	CS 961 Etowah Drive	500 feet west of school Drive	0.32	25
Pine Grove Road (CR 465)	CARTERSVILLE	CR 343 Douthitt Ferry Road	0.21 mile south of CR 344 Cummings Road (Cartersville City Limit)	0.90	30

**LIST OF ROADS
CITY OF CARTERSVILLE
NUMBER 10-11-16**

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF and/or School Name	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Pine Grove Road (CR 465) *** School Zone ***	CARTERSVILLE ELEMENTARY SCHOOL	CR 343 Douthit Ferry Road	0.13 mile south of CR 343 Douthit Ferry Road	0.13	25
Plymouth Drive (CS 866)	CARTERSVILLE	State Route 61	CS 807 Terrell Drive	0.44	30
Porter Street (CR 334/CS 714)	CARTERSVILLE	CS 890 Erwin Street	State Route 61	0.73	30
Ridge View Drive (CS 817)	CARTERSVILLE	CS 816 Boatner Avenue	CS 853 Allision Circle	0.42	30
River Drive (CS 858)	CARTERSVILLE	CS 844 Old Mill Road	CS 992 River Drive	0.27	35
Riverside Drive (CS 922)	CARTERSVILLE	State Route 61	0.62 mile north of State Route 61	0.62	35
Rowland Springs Road (CS 953)	CARTERSVILLE	CS 841 Martin Luther King, Jr. Drive	CR 632 Center Road	0.45	30
Sugar Valley Road (CS 963)	CARTERSVILLE	State Route 293	CR 243 Burnt Hickory Road	0.79	35
Terrell Drive (CS 807)	CARTERSVILLE	State Route 61	CS 876 Old Mill Road	0.57	30
Thoroughbred Lane (CS 936)	CARTERSVILLE	CS 992 Erwin Street	CS 855 Georgia Boulevard	0.38	30
Wansley Drive (CS 943)	CARTERSVILLE	CR 632 Center Road	CS 701 Zena Drive	0.46	30
West Avenue (CS 846)	CARTERSVILLE	State Route 293	State Route 61	0.51	25
Woodland Drive (CS 806/867)	CARTERSVILLE	CS 805 Pine Street	CS 866 Plymouth Drive	0.49	30
Zena Drive (CS 701)	CARTERSVILLE	State Route 3/US 41	CR 229 East Felton Road	0.33	30

***LIST OF ROADS
CITY OF CARTERSVILLE
NUMBER 10-11-16***

ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE ARE HEREIN REPEALED.

APPROVED:

MAYOR

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

ATTESTED:

CLERK

DATE

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____

SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
CONNIE KEELING, CITY CLERK



City of Cartersville

City Council Meeting
11/17/2016 7:00:00 PM
Soil Erosion and Sediment Control Ordinance Revision

SubCategory:	Second Reading of Ordinances
Department Name:	Public Works
Department Summary Recommendation:	As per the Georgia Erosion and Sedimentation Act, Local Issuing Authorities must amend their ordinances within 12 months of any amendment of the Act. Since the act has been revised, the City of Cartersville must revise our erosion and sedimentation ordinance by December 31, 2016. This ordinance reflects minor changes that involves additions of definitions and changes to technical terms that are found in the model ordinance that is issued by the Georgia Soil and Water Conservation Commission. A full document can be provided at 330 S. Erwin Street at the office of Public Works. Public Works recommends approval of this ordinance replacement.
City Manager's Remarks:	This ordinance amendment will allow the city to remain in compliance with State law and to continue as a Local Issuing Authority and is recommended for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting
11/17/2016 7:00:00 PM

Annual update to Capital Improvement Element and Short Term Work Program

SubCategory:	Public Hearing
Department Name:	Planning and Development
Department Summary Recommendation:	As you are aware, Cartersville adopted Impact Fees in 2006. Said fees became effective starting in January of 2007. In accordance with the Development Impact Fee Regulations as outlined by the State, we are required to file an annual update to the Capital Improvements Element (CIE) of the Comprehensive Plan. The update gives the impact fee receipts and expenditures for fiscal year 2016 (July 1, 2015 through June 30, 2016). Since we revised the impact fee schedule back in 2010 to \$0, there are no longer any receipts and expenditures. We are required to hold a public hearing regarding the update and forward it with a transmittal resolution to the Northwest Georgia Regional Commission (RC) and the Department of Community Affairs (DCA). After review from the RC and DCA, the document then needs to be adopted by the Council, and a copy sent to the RC (just like the Comp Plan process). At this time, the document is in "Draft" form and the final version will be distributed for review and comment prior to adoption. RECOMMENDATION: Staff recommends that Council approve this resolution to allow us to forward the update to the RC and DCA for their review. These documents are on file and may be viewed in the Office of the City Clerk.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Resolution No.

**TRANSMITTAL RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF
CARTERSVILLE, GEORGIA.**

Capital Improvements Element

WHEREAS, The City of Cartersville adopted a Capital Improvements Element as an amendment to the *Cartersville Comprehensive Plan*; and

WHEREAS, The City of Cartersville has prepared an Annual Update to the adopted Capital Improvements Element; and

WHEREAS, the Capital Improvements Element Annual Update was prepared in accordance with the “Development Impact Fee Compliance Requirements” and the “Minimum Planning Standards and Procedures for Local Comprehensive Planning” adopted by the Board of Community Affairs pursuant to the Georgia Planning Act of 1989, and a duly advertised Public Hearing was held on November 17, 2016, at 7:00 P.M. in the City Council meeting room at Cartersville City Hall;

BE IT THEREFORE RESOLVED, that the City Council of the City of Cartersville does hereby submit the draft Capital Improvements Element Annual Update to the Northwest Georgia Regional Commission for Regional and State review, as per the requirements of the Development Impact Fee Compliance Requirements.

ADOPTED this the day of .

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting
11/17/2016 7:00:00 PM

Utility Protection Center Annual Dues for Locate Services within the City of Cartersville

SubCategory:	Other
Department Name:	Gas Department
Department Summary Recommendation:	We are required by state law to be a member of the UPC. This is our annual membership dues invoice in the amount of \$9,537.86. I recommend council approval of this invoice.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	N/A
Associated Information:	



Know what's below.
Call before you dig.

PO BOX 536434
ATLANTA, GA 30353-6434

Invoice

Date	Invoice #
01/01/2017	A17153

Member Code

CTV

Bill To

CITY OF CARTERSVILLE (CTV)
P.O. Box 1390
Cartersville, GA 30120

☐	Monthly
☐	Quarterly
☐	Annual

Remit to:
Utilities Protection Center, Inc.
PO Box 536434
Atlanta, GA 30353-6434
770-476-6037

P.O. No.

Terms

Due on Receipt

Item	Description	Quantity	Rate	Amount
Annual	2017 Annual Membership Fee	1	9,537.86	9,537.86

Please reference the invoice # and your member code on your check and include the top portion of this invoice with your check to ensure that proper credit is given.

In case of errors or questions about your bill; notify us on a separate piece of paper in writing to the address above. In your letter, give us the following information:

Your name, phone number & email address
Company Name
Member Code
Invoice Number

Describe the error and explain, if you can, why you believe there is an error. We must hear from you by no later than 30 days after we sent you the first bill on which the error or problem occurred.

Savina M. Hooper, CPA 770-476-6037

Total \$9,537.86

Payments/Credits \$0.00

Balance Due \$9,537.86

SHOOPER@GEORGIA811.COM

Item # 9

Handwritten: C/Gas
NOV - 7 2016



City of Cartersville

City Council Meeting
11/17/2016 7:00:00 PM
Consulting Service for Water Dept.

SubCategory:	Contracts/Agreements
Department Name:	Administration
Department Summary Recommendation:	This agreement will authorize Hawksley to explore various water billing structures throughout the US. The research conducted by Hawksley will show how systems throughout the country generate revenue to cover the additional expenses of increasingly stringent water quality requirements. As the City becomes subject to these additional requirements, the information will be used to understand all options for cost recovery that are available. Keith has reviewed the agreement and made the necessary changes. We ask for your approval of the agreement between the City and Hawksley.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	N/A
Legal:	Reviewed by Keith Lovell
Associated Information:	N/A

Hawksley 10.06.16

STATE OF GEORGIA
CITY OF CARTERSVILLE
Bartow County, GA

AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT, made and entered into by and between CITY OF CARTERSVILLE, Georgia, hereinafter called the "OWNER" and Hawksley Consulting, Inc., duly authorized to conduct business in the State of Georgia, hereinafter called the "CONSULTANT".

W I T N E S S E T H:

WHEREAS, the OWNER has periodic need of professional consulting services;

NOW, THEREFORE, for and in consideration of the covenants and promises to be carried out by each party herein, it is agreed by and between the parties that the OWNER shall and does hereby employ said CONSULTANT to perform certain consulting services as follows:

ITEM A - CONSULTANT'S SERVICES

The specific services which the CONSULTANT agrees to furnish and the terms the CONSULTANT agrees to follow are set forth herein:

1. For each major project or task, the OWNER shall provide to the CONSULTANT a detailed description of the services to be performed. The CONSULTANT shall respond describing its proposed work procedure, schedule and estimated fee to complete the described services. If this response is acceptable, the OWNER shall issue a written Task Order to the CONSULTANT containing the agreed upon description of the work and consulting services fee estimate. Each Task Order shall be assigned a project number, shall reference this Agreement, and shall be deemed an authorization for the CONSULTANT to proceed with the work when signed by the OWNER, unless otherwise stated. The provisions of this Agreement shall control with respect to each Task Order. Each Task Order, after execution by both parties to this Agreement, shall be incorporated into and become a part to this Agreement.
2. Signature by a representative of the OWNER on each Task Order shall constitute authorization to proceed by the CONSULTANT for services defined by that Task Order.

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ITEM B - COMPENSATION

1. The OWNER shall compensate the CONSULTANT for providing the services enumerated in Item A in accordance with the Compensation Method identified in each Task Order. The compensation method shall be one of the following:

- a. Lump Sum

The OWNER agrees to pay and the CONSULTANT agrees to accept a lump sum amount, which constitutes compensation for all of the CONSULTANT'S salary costs, general and administrative overhead, direct project expenses, and profit. The OWNER agrees to pay the CONSULTANT monthly based on the estimated percentage of total work completed through the billing period as certified by the CONSULTANT.

- b. Standard Billing Rates

The OWNER agrees to pay the CONSULTANT monthly, for work completed, on the basis of the standard billing rates of those principals and employees engaged directly on the work. CONSULTANT'S current billing rate schedule is listed in Exhibit A. Billing rate schedule may be adjusted on an annual basis.

Direct project expenses including, but not limited to, travel, subsistence, printing, toll telephone calls, specialized equipment rental, and professional services are also reimbursable at actual cost. Outside professional services shall have prior approval of the OWNER.

2. OWNER shall make payment of invoices to CONSULTANT within thirty (30) days from the date of CONSULTANT's monthly invoice. If the OWNER does not make monthly payments in full to the CONSULTANT, the CONSULTANT may suspend services on the basis of non-performance on the part of the OWNER, except when payment is withheld by terms of Federal or State contracts. When such progress payments are restored, the CONSULTANT will continue services.

ITEM C - GENERAL TERMS AND CONDITIONS

1. **COMMENCEMENT OF WORK.** This Agreement shall have an effective date of October 6, 2016 and shall remain in effect until December 31, 2018 unless terminated earlier pursuant to this Agreement. The performance of consulting services described in Item A shall be commenced upon receipt by the CONSULTANT of written authorization from the OWNER.
2. **PROFESSIONAL STANDARDS; WARRANTY.** CONSULTANT shall be responsible, to the level of care and skill ordinarily used by practicing professional consultants in the same type of work, for the professional and technical soundness, accuracy, and adequacy of all services and materials furnished under each Task Order. CONSULTANT will comply with Federal and State laws, regulations, codes

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and standards that apply to a Task Order project at the time the services are provided. CONSULTANT makes no other warranty, express or implied, with regard to its capacity, the work performed under this Agreement, or the ultimate performance or compliance of a Task Order project.

3. **PROJECT PROGRESS.** CONSULTANT's services and compensation under this Agreement have been agreed to in anticipation of the orderly and continuous progress of each Task Order project through completion.
4. **PROJECT TIME.** Should completion of the services be delayed for cause(s) beyond CONSULTANT's responsible control, including force majeure, the time for performance shall be extended for a period at least equal to the delay and the parties will mutually agree on the terms and conditions upon which the services may be continued.
5. **PROJECT DELAYS.** The CONSULTANT will perform its services in a timely manner, but it is agreed between the parties to this Agreement that the CONSULTANT cannot be responsible for delays occasioned by factors beyond CONSULTANT's control, nor by factors which could not reasonably have been foreseen at the time this Agreement and/or a Task Order was prepared and executed.
6. **CONFIDENTIALITY.** The CONSULTANT shall not disclose nor permit disclosure of any information designated by the OWNER as confidential, except to its employees and other consultants who need such information in order to properly execute the services of this Agreement.
7. **ASSIGNMENTS.** The OWNER and CONSULTANT each binds himself and his partners, administrators and assigns to the other party of this Agreement, and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement. Neither the OWNER nor the CONSULTANT shall assign his interest in this Agreement without the written consent of the other. CONSULTANT may enter into subcontracts with respect to the services required by this Agreement but shall remain fully responsible to the OWNER in connection therewith. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be a party hereto.
8. **PERSONNEL.** The CONSULTANT, an Equal Opportunity Employer, now has or will secure at his own expense, personnel required to perform the services under this Agreement⁵. Such personnel are not employees of, nor have any contractual relationship with the OWNER.
9. **INSURANCE.** The CONSULTANT shall, during the performance of the Agreement, keep in force insurance with the following minimum coverage: Item # 10 Workmen's Compensation Insurance, including Employer's Liability Insurance for its employees; Commercial General Liability Insurance covering bodily injury and

Hawksley 10.06.16

property damage with a combined single limit of \$1,000,000 per accident; Comprehensive Automobile Liability Insurance, including operation of owned, non-owned and hired automobiles, covering bodily injury and property damage limits to \$1,000,000; Professional Liability Insurance with limits to \$1,000,000.

10. **INDEMNIFICATION.** The CONSULTANT agrees to indemnify and hold harmless the OWNER from claims, losses, costs and expenses arising out of, and to the extent caused by, the CONSULTANT's negligent performance of services.

To the fullest extent possible under the applicable law, CONSULTANT's total liability under a Task Order (whether in contract, tort or otherwise and including on termination) is limited to the amount of the compensation paid. CONSULTANT shall not be liable for any loss of profit, loss of business or any incidental, special, indirect or consequential loss.

11. **TERMINATION.** The OWNER may terminate this Agreement at any time by giving thirty days' notice to the CONSULTANT. If this Agreement is terminated, the CONSULTANT shall be compensated for work actually performed and expense incurred up to date of termination. Notice of termination shall be given by the terminating party by hand delivery or mailing certified mail, return receipt requested, to the principal office of the other. The effective date of termination shall be 33 days after the postmark, if mailed, or 30 days after date of receipt of notice, if hand delivered.

12. [NOT USED]

13. **LIMITATION OF PROFESSIONAL SERVICES.** Unless expressly stated to the contrary, the professional services to be provided by the CONSULTANT do not include meetings and consultations in anticipation of litigation or arbitration or attendance as an expert witness in any deposition, hearing or arbitration. If requested, these services will be provided at the normal rates in effect at the time of service.

14. **PRECEDENCE.** These GENERAL TERMS AND CONDITIONS shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding CONSULTANT's services absent CONSULTANT's express written agreement.

15. **OWNERSHIP OF DOCUMENTS.** Original documents, whether paper or electronic media, such as reports, plans, drawings, specifications, designs and survey notes developed in connection with the services performed hereunder belong to and remain the property of OWNER. CONSULTANT may retain reproducible copies of such documents. OWNER hereby releases CONSULTANT from all damages, claims, and losses arising out of any use of such original documents by OWNER other than for information and reference in connection with the use, operating and occupancy of the relevant Task Order project by OWNER and others. OWNER further agrees that OWNER will not hereafter disseminate any of such original documents or copies thereof for use by parties in connection with consulting services relating to any facilities not owned by OWNER. Nothing stated herein

Hawksley 10.06.16

shall prevent CONSULTANT from using its copies of such documents in connection with rendering professional services to other clients provided that in so doing no confidential information of OWNER is disclosed to such other client or any other party.

Methodologies, process know-how and other instruments of service used to prepare documents and task order deliverables shall remain the property of Consultant, including (without limitation) the financial analysis and management modelling system known as FAMS-XL®."

CONSULTANT agrees that any electronic documents provided to CONSULTANT by the OWNER for the CONSULTANT'S use on a Task Order project belong to and remain the property of the OWNER. The CONSULTANT will not disseminate any such documents to third parties without the OWNER'S written approval and will not make use of any such documents in connection with rendering professional services for other clients. The CONSULTANT acknowledges and agrees to comply with the Georgia Open Records Act, O.C.G.A. § 50-18-71 et. seq. in regards to all documents.

ITEM D - THE OWNER'S RESPONSIBILITIES

The OWNER shall:

1. Assist CONSULTANT by placing at his disposal all known information available pertinent to the project including previous reports and any other data relative to design or construction of the project, which may be in possession of the OWNER. CONSULTANT is entitled to reasonably rely upon the information, data and documents provided by the OWNER, its representatives or from generally accepted sources without independent verification.
2. Acquire all real estate interests and provide right-of-entry to all property necessary to perform this project.
3. Examine all studies, reports and other documents presented by the CONSULTANT to the OWNER, and promptly render in writing the decisions pertaining thereto, provided however, CONSULTANT agrees that OWNER is relying on CONSULTANT's expertise for consulting services and is not rendering an opinion as to the accuracy or efficiency thereof, provided further that the CONSULTANT will indemnify and hold harmless the OWNER for any negligent error or omission from said studies, reports or other documents for which a claim for damages arises out of same.
4. Designate in writing a person to act as the OWNER's representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define the OWNER's policies and decisions with respect to materials, equipment, elements and systems pertinent to the CONSULTANT's services and to bind item # 10 OWNER with respect to these items.

Hawksley 10.06.16

5. Give prompt written notice to the CONSULTANT whenever the OWNER observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's services, provided, however, nothing herein shall relieve the CONSULTANT of his responsibilities.
6. Furnish all required approvals and permits from all governmental authorities having jurisdiction over the project, and such approvals and consents from others as may be necessary for completion of the project.
7. Bear all costs incident to compliance with the requirements of this item.

Hawksley 10.06.16

ITEM E - EXTENT OF AGREEMENT

This Agreement represents the entire and integrated agreement between the OWNER and the CONSULTANT and supersedes all prior negotiations, representations or agreements, either written or oral, for this project.

ITEM F - GOVERNING LAW

The terms of this Agreement shall be construed and interpreted under, and all respective rights and duties of the parties shall be governed by, the laws of the State of Georgia. Venue and jurisdiction for any disputes or litigation related thereto shall be the Bartow County Superior Court.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this, the _____ day of _____, 20____.

WITNESS:

Hawksley Consulting, Inc.

By: _____

By: _____

Title: _____

Title: _____

ATTEST

CITY OF CARTERSVILLE

By: _____

By: _____

Title: City ClerkTitle: Mayor

Seal:

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**Hawksley Consulting,
Inc. Standard Billing Rate
Schedule
January 1, 2016 through December 31, 2016**

Hawksley Consulting
Standard Billing Rates
For 2016

Labor Category	Standard Hourly Rate	
Technical Advisor	\$	290.00
Project Manager	\$	190.00
Project Consultant	\$	140.00

Hourly rates are subject to a yearly escalation factor not to exceed 5%, unless an alternate factor is approved by both parties.

Expenses are reimbursed cost. Included are printing, travel, long distance telephone, and other job-related expenses. Cost is either commercial invoice or the prevailing commercial rate for printing in-house by photocopy, commercial copier, or CADD plotter. Automobile mileage is reimbursed at \$0.52 per mile without markup.



City of Cartersville

City Council Meeting
11/17/2016 7:00:00 PM
Blue Cross Blue Shiled Insurance Renewal for 2017

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	Shaw Hankins Insurance Brokers met with staff to review the health insurance renewal from Blue Cross & Blue Shield (BC/BS) for 2017. The good news is that BC/BS has offered a renewal at the same rates as the current year with no changes in plan design. Shaw Hankins also showed us proposals received from some other insurance carriers, but BC/BS is still our best option. Even better news is that you will recall that due to the fact we left Cigna at the end of 2016, we had to pay them \$637,315 for terminal (run-out) insurance premiums. This amount was added to the current 2016 BC/BS insurance premiums and paid for by the city and our employees. Due to the fact that we do not need to pay the \$637,315 again, this means for 2017 we can reduce the insurance premiums by this amount which equates to an 11.5% decrease in premiums to the city and our employees. During our meeting, we asked Shaw Hankins to check with BC/BS to see what the increase would be to reduce the insurance deductibles from the current \$3,000 single/\$6,000 family to something lower and to look at increasing the emergency room co-pay which is currently at \$100. The premium options are on the attached documents and also includes an additional savings if the voluntary vision plan is offered with BC/BS for 2017. Due to the fact that employees are concerned with the high deductibles which makes the cost to seek medical treatment unaffordable, it is recommended that deductibles be reduced to a lower amount and that the city stay with BC/BS for 2017.
City Manager's Remarks:	Based on the renewal number from BC/BS it is recommended that the city stay with them for coverage in 2017.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Cover Memo

The following chart provides a summary of the 2017 health insurance options with Blue Cross & Blue Shield along with city employees' bi-weekly deductions under each option. The third option highlighted in green is staff's recommendation.

Current Bi-Weekly Deductions			
Single	Emp/ Spouse	Emp/ Child(ren)	Family
\$60.65	\$199.85	\$198.12	\$222.00

				Bi-weekly Deductions with Combined Premium Reduction			
BC/BS Fully Insured Plan Options	BC/BS Premium Change from Current Year	Savings from Cigna Terminal Premium paid in 2016	Combined Reduction in Premium	Single	Emp/ Spouse	Emp/ Child(ren)	Family
No Plan Changes - leave deductibles at \$3,000 single/\$6,000 family; plus \$100 Emergency Room Co-Pay	0%	-11.50%	-11.50%	\$53.67	\$176.86	\$175.33	\$196.47
Reduce deductibles to \$1,500 single/\$3,000 family; increase \$200 Emergency Room Co-Pay	4.3%	-11.50%	-7.70%	\$55.94	\$184.32	\$182.73	\$204.76
Reduce deductibles to \$1,500 single/\$3,000 family; increase \$200 Emergency Room Co-Pay, plus replace EyeMed Vision Plan with BC/BS Vision Plan - this is a voluntary employee product	3.2%	-11.50%	-8.6%	\$55.38	\$182.50	\$180.92	\$202.73

The following table provides a history of the last few years of the city's health insurance coverages and premium increases or decreases:

Calendar Year	Insurance Provider	Plan Type	% of Increase over Prior Year	Major Plan Changes
2012	United Healthcare	Self-Insured		
2013	Cigna	Minimum Premium Alternative	- 0.9%	City purchased a "Bridge Product" to cover large claims over \$100,000.
2014	Cigna	Minimum Premium Alternative	+ 3.97%	Change in out of pocket costs: Individual from \$1,500 to \$5,000. Family from \$3,000 to \$10,000.
2015	Cigna	Minimum Premium Alternative	+ 13.8%	City dropped Health Reimbursement Account, no longer reimbursing up to the \$1,500 of deductible expenses. Annual cost for this averaged approximately \$180,000.
2016	BC/BS	Fully Insured	- 4.1%	
			Estimate + 9.4% Increase	City will have to pay Cigna \$637,315 Supplemental Premium to cover run-out insurance claims.
2017	BC/BS	Fully Insured	0.0%	
			Estimate + 11.5% Decrease	Supplemental Premium paid to Cigna in 2016 is no longer applicable.

City of Cartersville

Medical Renewal Analysis - BCBS Fully Insured Alternate Plans

January 1, 2017

Package Rates						
BlueCross BlueShield						
Current		Alternate 1		Alternate 1 w/Vision		
Plan Name	Non-standard Plan Blue Open Access POS		Non-standard Plan Blue Open Access POS		Non-standard Plan Blue Open Access POS	
Provider Network						
	In-Network	Out of Network	In-Network	Out of Network	In-Network	Out of Network
Office Visits (PCP/Specialist)	\$25 / \$40	70%	\$25 / \$40	70%	\$25 / \$40	70%
Preventive Care	100%	70%	100%	70%	100%	70%
Policy or Calendar Year Deductible	Calendar Year		Calendar Year		Calendar Year	
Deductible						
Single	\$3,000	\$3,500	\$1,500	\$3,500	\$1,500	\$3,500
Family	\$6,000	\$7,000	\$3,000	\$7,000	\$3,000	\$7,000
Coinsurance	90%	60%	90%	60%	90%	60%
Out-of-Pocket Maximum	Includes Deductible		Includes Deductible		Includes Deductible	
Single	\$5,000	\$13,000	\$5,000	\$13,000	\$5,000	\$13,000
Family	\$10,000	\$39,000	\$10,000	\$39,000	\$10,000	\$39,000
Annual Maximum	Unlimited		Unlimited		Unlimited	
Inpatient Hospital Copay	N/A	N/A	N/A	N/A	N/A	N/A
Inpatient Hospital Coinsurance	90%	60%	90%	60%	90%	60%
Outpatient Hospital Copay	N/A	N/A	N/A	N/A	N/A	N/A
Outpatient Hospital Coinsurance	90%	60%	90%	60%	90%	60%
Urgent Care	\$40	\$40	\$40	\$40	\$40	\$40
Emergency Room	\$100		\$200		\$200	
Prescription Drugs						
Rx Deductible	\$50 family		\$50 family		\$50 family	
Tier 1 (Preferred Value/Generic)	\$15		\$15		\$15	
Tier 2 (Preferred Brand)	\$40		\$40		\$40	
Tier 3 (Non-preferred)	\$60		\$60		\$60	
Tier 4 (Preferred Specialty)	10% to \$200		10% to \$200		10% to \$200	
Mail Order	2 x retail		2 x retail		2 x retail	
Increment			1.0425		1.0425	
Rates by Plan	Lives	Current	Alternate 1		Alternate 1 w/Vision	
Employee	181	\$666.00	\$694.31		\$687.43	
Employee + Spouse	42	\$1,398.61	\$1,458.05		\$1,443.61	
Employee + Child(ren)	18	\$1,298.72	\$1,353.92		\$1,340.51	
Family	89	\$2,031.32	\$2,117.65		\$2,096.68	
Monthly Premium by Plan		\$383,452	\$399,749		\$395,791	
Annual Premium by Plan		\$4,601,425	\$4,796,985		\$4,749,490	
		Current	Alternate 1		Alternate 1 w/Vision	
Combined Annual Plan Totals		\$4,601,425	\$4,796,985		\$4,749,490	
Combined Annual Cost Difference (\$)		\$0	\$195,561		\$148,066	
Combined Annual Cost Difference (%)		0.0%	4.3%		3.2%	

This comparison is intended to illustrate the carrier's proposed services and rates and should not be relied upon to fully determine benefits and rates. Refer to carrier's renewal/proposal for a complete representation of coverage terms and conditions.

BCBS rates include \$30,000 wellness budget.

Rates shown are approximate and based on increments from BCBS underwriters as outlined above. Rates shown with vision package sale are approximate pending underwriting approval.

Employees who elect vision coverage will pay a slight increase in premium by moving Vision from EyeMed to BCBS.

Item # 11

City of Cartersville

Medical Renewal Analysis - BCBS Fully Insured Alternate Plans

January 1, 2017

Package Rates						
BlueCross BlueShield						
Current		Alternate 2		Alternate 2 w/Vision		
Plan Name	Non-standard Plan Blue Open Access POS		Non-standard Plan Blue Open Access POS		Non-standard Plan Blue Open Access POS	
Provider Network	In-Network	Out of Network	In-Network	Out of Network	In-Network	Out of Network
Office Visits (PCP/Specialist)	\$25 / \$40	70%	\$25 / \$40	70%	\$25 / \$40	70%
Preventive Care	100%	70%	100%	70%	100%	70%
Policy or Calendar Year Deductible	Calendar Year		Calendar Year		Calendar Year	
Deductible	Single	\$3,000	\$3,500	\$1,500	\$1,500	\$3,500
	Family	\$6,000	\$7,000	\$3,000	\$3,000	\$7,000
Coinsurance	90%	60%	90%	60%	90%	60%
Out-of-Pocket Maximum	Includes Deductible		Includes Deductible		Includes Deductible	
	Single	\$5,000	\$13,000	\$3,500	\$3,500	\$13,000
	Family	\$10,000	\$39,000	\$7,000	\$7,000	\$39,000
Annual Maximum	Unlimited		Unlimited		Unlimited	
Inpatient Hospital Copay	N/A	N/A	N/A	N/A	N/A	N/A
Inpatient Hospital Coinsurance	90%	60%	90%	60%	90%	60%
Outpatient Hospital Copay	N/A	N/A	N/A	N/A	N/A	N/A
Outpatient Hospital Coinsurance	90%	60%	90%	60%	90%	60%
Urgent Care	\$40	\$40	\$40	\$40	\$40	\$40
Emergency Room	\$100		\$200		\$200	
Prescription Drugs						
Rx Deductible	\$50 family		\$50 family		\$50 family	
Tier 1 (Preferred Value/Generic)	\$15		\$15		\$15	
Tier 2 (Preferred Brand)	\$40		\$40		\$40	
Tier 3 (Non-preferred)	\$60		\$60		\$60	
Tier 4 (Preferred Specialty)	10% to \$200		10% to \$200		10% to \$200	
Mail Order	2 x retail		2 x retail		2 x retail	
Increment			1.0575		1.0575	
Rates by Plan	Lives	Current	Alternate 2		Alternate 2 w/Vision	
Employee	181	\$666.00	\$704.30		\$697.32	
Employee + Spouse	42	\$1,398.61	\$1,479.03		\$1,464.39	
Employee + Child(ren)	18	\$1,298.72	\$1,373.40		\$1,359.80	
Family	89	\$2,031.32	\$2,148.12		\$2,126.85	
Monthly Premium by Plan		\$383,452	\$405,501		\$401,486	
Annual Premium by Plan		\$4,601,425	\$4,866,007		\$4,817,828	
		Current	Alternate 2		Alternate 2 w/Vision	
Combined Annual Plan Totals		\$4,601,425	\$4,866,007		\$4,817,828	
Combined Annual Cost Difference (\$)		\$0	\$264,582		\$216,404	
Combined Annual Cost Difference (%)		0.0%	5.8%		4.7%	

This comparison is intended to illustrate the carrier's proposed services and rates and should not be relied upon to fully determine benefits and rates. Refer to carrier's renewal/proposal for a complete representation of coverage terms and conditions.

BCBS rates include \$30,000 wellness budget.

Rates shown are approximate and based on increments from BCBS underwriters as outlined above. Rates shown with vision package sale are approximate pending underwriting approval.

Employees who elect vision coverage will pay a slight increase in premium by moving Vision from EyeMed to BCBS.



City of Cartersville

City Council Meeting

11/17/2016 7:00:00 PM

Telecommunications & Security Infrastructure for Dellinger Park Buildings

SubCategory:	Bid Award/Purchases
Department Name:	Parks and Recreation Department
Department Summary Recommendation:	As construction continues on the new buildings at Dellinger Park, material and equipment such as data infrastructure for computers, phones, etc., alarm security equipment, access control equipment, wireless access points, IP phones and indoor and outdoor cameras need to be purchased. These items will be installed at the new Administration, Tennis and Concession buildings as well as additional cameras around the park. The estimated cost for the above items is \$58,000 and is a budgeted item within the Parks & Recreation Bond Project Budget and is recommended for your approval.
City Manager's Remarks:	Your approval of these purchases is recommended.
Financial/Budget Certification:	This are budgeted items to be paid for with the GO Parks and Recreation bond funds.
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting
11/17/2016 7:00:00 PM
Annual Cogsdale Software Maintenance Invoice

SubCategory:	Bid Award/Purchases
Department Name:	Finance
Department Summary Recommendation:	The annual software maintenance invoice from Cogsdale has been received. The invoice is \$68,808.98 and represents an increase of about 2.71% from last year's invoice. The increase, like last year, will cover the increasing cost that Cogsdale has to pass on to its customers for providing support service and on-going product improvements. I was assured by Cogsdale that all of their clients have had an increase of the 2.7% along with Cogsdale's assurance that they are striving to constantly improve the level of support service they provide to their existing customers. This is a budgeted item and I recommend your approval of the Cogsdale invoice for payment in the amount of \$68,808.98.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	



Invoice **MN0002209**
 Date **10/31/2016**
 Page **1 of 1**

Please remit to:
 62117 Collection Center Drive
 Chicago, IL 60693-0621

Bill To
Cartersville, City of Dan Porta P.O. Box 1390 Cartersville, GA 30120-1390 USA

Ship To
Cartersville, City of Dan Porta P.O. Box 1390 Cartersville, GA 30120-1390 USA

Purchase order No	Customer ID	Salesperson ID	Shipping Method	Payment Terms
	CART01	CAWLEYR	LOCAL DELIVERY	

Ordered	Item Number	Description	Unit Price	Ext Price
1.00	NOTE	Maintenance for the period Jan-1-17 to Dec-31-17	US\$0.00	US\$0.00
1.00	MAINT	4 Digit CC (QUO-2842)	US\$433.44	US\$433.44
1.00	MAINT	CSM	US\$29,287.91	US\$29,287.91
1.00	MAINT	Customer Web	US\$6,656.35	US\$6,656.35
1.00	MAINT	Electric Rate Change (QUO-2992)	US\$2,252.25	US\$2,252.25
1.00	MAINT	Greenshades	US\$424.75	US\$424.75
1.00	MAINT	Microsoft Dynamics GP Software	US\$29,754.28	US\$29,754.28
1.00	NOTE	Please note that payment is due on or before the maintenance period start date.	US\$0.00	US\$0.00
1.00	NOTE	Therefore, please allow 10 business days prior to the due date to mail your payment.	US\$0.00	US\$0.00
			Subtotal	US\$68,808.98
			Misc	US\$0.00
			Tax	US\$0.00
			Freight	US\$0.00
			Trade Discount	US\$0.00
			Total	US\$68,808.98

[Handwritten signature]
 NOV 2 2016

Invoice Questions? Please call Morgan Russell at 613-226-5511 ext 2502 OR e-mail
 mrussell@harriscomputer.com

13



City of Cartersville

City Council Meeting
11/17/2016 7:00:00 PM
September 2016

SubCategory:	Monthly Financial Statement
Department Name:	Finance
Department Summary Recommendation:	Attached is the September 2016 financial report along with the supplemental financial information report and the cash position report for the same time period.
City Manager's Remarks:	Tom R. will present this information at the Council meeting.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MONTHLY SUMMARY

As of September 30, 2016

		FY 2015-16 MONTH OF September-15	FY 2016-17 MONTH OF September-16	FY 2015-16 Year to Date September-15	FY 2016-17 Year to Date September-16	100.00% OF BUDGET (Year to Date)
GENERAL FUND <i>excluding SPLOST, BDA & School System Property Tax Revenue & Expenditures</i>						
REVENUE		\$1,676,862	\$1,417,315	\$4,935,034	\$4,525,945	19.51%
EXPENDITURE		\$1,928,273	\$2,660,237	\$5,215,862	\$6,018,827	25.94%
Gen. Fund Net Profit (Loss)		(\$251,411)	(\$1,242,922)	(\$280,828)	(\$1,492,882)	
WATER & SEWER						
REVENUE		\$1,466,441	\$1,784,277	\$4,416,824	\$4,987,967	23.94%
EXPENDITURE		\$1,140,286	\$1,371,449	\$332,084	\$3,533,184	16.96%
Wtr. & Swr. Fund Net Profit (Loss)		\$326,155	\$412,828	\$4,084,740	\$1,454,783	
GAS						
REVENUE		\$1,408,019	\$1,402,346	\$3,971,063	\$4,066,659	13.41%
EXPENDITURES		\$1,641,919	\$1,708,698	\$4,413,507	\$4,543,448	14.98%
Gas Fund Net Profit (Loss)		(\$233,900)	(\$306,352)	(\$442,444)	(\$476,789)	
ELECTRIC						
REVENUE		\$4,510,248	\$5,092,446	\$14,015,382	\$14,956,674	30.09%
EXPENDITURES		\$4,298,697	\$4,052,998	\$12,551,456	\$12,234,050	24.61%
Electric Fund Net Profit (Loss)		\$211,551	\$1,039,448	\$1,463,926	\$2,722,624	
STORMWATER						
REVENUE		\$113,310	\$119,735	\$339,177	\$359,567	24.86%
EXPENDITURE		\$115,404	\$171,545	\$281,347	\$333,889	23.09%
Stormwater Fund Net Profit (Loss)		(\$2,094)	(\$51,810)	\$57,830	\$25,678	
SOLID WASTE						
REVENUE		\$184,171	\$191,028	\$553,439	\$571,084	23.99%
EXPENDITURE		\$213,665	\$271,895	\$472,277	\$531,671	22.33%
Solid Waste Fund Net Profit (Loss)		(\$29,494)	(\$80,867)	\$81,162	\$39,413	
FIBER OPTICS						
REVENUE		\$201,405	\$169,251	\$506,134	\$515,896	27.22%
EXPENDITURE		\$173,929	\$189,357	\$436,403	\$391,899	20.68%
Fiber Fund Net Profit (Loss)		\$27,476	(\$20,106)	\$69,731	\$123,997	

				% of Monthly Totals to Budget
General Fund	Description	9/30/2016	FY 2017 Budget	
	Total Revenues	\$4,525,945	\$23,203,830	19.51%
	GO Bond Proceeds from School	\$0	\$0	#DIV/0!
	Property Taxes-City Portion Only	\$83,440	\$2,578,225	3.24%
	Local Option Sales Tax (LOST)	\$898,247	\$3,694,800	24.31%
	Other Taxes	\$1,466,926	\$7,993,365	18.35%
	Building Permit & Inspection Fees	\$109,495	\$220,000	49.77%
	Fines and Forfeitures	\$120,558	\$675,000	17.86%
	Operating Transfers In-City Utilities	\$793,496	\$3,571,700	22.22%
	Other Revenues	\$1,053,783	\$4,470,740	23.57%
	Total Expenditures	\$6,018,826	\$23,203,830	25.94%
	Personnel Expenses	\$4,382,495	\$16,338,895	26.82%
	Operating Expenses	\$1,451,702	\$6,042,510	24.02%
	Capital Expenses	\$70,704	\$366,725	19.28%
	GO Bond Proceeds from School	\$0	\$0	#DIV/0!
	Debt Pymt - JDA/CBA	\$0	\$0	#DIV/0!
	Library Appropriations	\$113,925	\$455,700	25.00%
Water & Sewer Fund	Total Revenues	\$4,987,967	\$20,836,040	23.94%
	Water Sales	\$3,184,964	\$9,903,000	32.16%
	Sewer Sales	\$1,671,656	\$5,770,000	28.97%
	Bond Proceeds	\$0	\$3,608,040	0.00%
	Prior Year Bond Proceeds	\$0	\$0	#DIV/0!
	Prior Year Capacity Fees	\$0	\$690,000	0.00%
	Other Revenues	\$131,347	\$865,000	15.18%
	Total Expenditures	\$3,533,184	\$20,836,040	16.96%
	Personnel Expenses	\$927,676	\$3,542,720	26.19%
	Operating Expenses	\$758,359	\$3,411,295	22.23%
	Capital Expenses	\$204,571	\$8,002,000	2.56%
	Transfer To General Fund	\$541,931	\$2,077,820	26.08%
	Debt Payments	\$1,100,647	\$3,802,205	28.95%
Gas Fund	Total Revenues	\$4,066,659	\$30,336,305	13.41%
	Gas Sales	\$3,508,979	\$18,739,235	18.73%
	Gas Commodity Charge	\$363,258	\$1,300,000	27.94%
	Bond Proceeds	\$0	\$5,449,230	0.00%
	Proceeds from Capital Leases	\$0	\$153,050	0.00%
	Other Revenues	\$194,422	\$1,765,000	11.02%
	Use of Reserves	\$0	\$2,929,790	0.00%
	Total Expenses	\$4,543,448	\$30,336,305	14.98%
	Personnel Expenses	\$495,659	\$2,038,330	24.32%
	Operating Expenses	\$275,542	\$1,821,270	15.13%
	Purchase of Natural Gas	\$2,979,884	\$13,232,770	22.52%
	Transfer to General Fund	\$749,100	\$3,070,825	24.39%
	Capital Expenses	\$43,263	\$10,173,110	0.43%

Item # 14

				% of Monthly Totals to Budget
Electric Fund	Description	9/30/2016	FY 2017 Budget	
	Total Revenues	\$14,956,674	\$49,703,855	30.09%
	Electric Sales	\$14,631,769	\$48,255,720	30.32%
	Other Revenues	\$324,905	\$1,448,135	22.44%
	Total Expenses	\$12,234,050	\$49,703,855	24.61%
	Personnel Expenses	\$625,483	\$2,411,910	25.93%
	Operating Expenses	\$367,030	\$1,397,270	26.27%
	Purchase of Electricity	\$10,432,644	\$41,900,900	24.90%
	Capital Expenses	\$107,510	\$1,313,135	8.19%
	Transfer to General Fund	\$701,383	\$2,680,640	26.16%
Stormwater Fund	Total Revenues	\$359,567	\$1,446,250	24.86%
	Stormwater Revenues	\$356,965	\$1,340,000	26.64%
	Mitigation Grant Revenue	\$0	\$0	#DIV/0!
	Other Revenues	\$2,602	\$11,250	23.13%
	Proceeds from Capital Leases	\$0	\$95,000	0.00%
	Prior Year Carryover	\$0	\$0	#DIV/0!
	Stormwater Improvement Funds	\$0	\$0	#DIV/0!
	Total Expenses	\$333,889	\$1,446,250	23.09%
	Personnel Expenses	\$196,462	\$616,720	31.86%
	Operating Expenses	\$137,427	\$579,465	23.72%
	Capital Expenses	\$0	\$250,065	0.00%
Solid Waste Fund	Total Revenues	\$571,084	\$2,380,750	23.99%
	Refuse Collections Revenues	\$557,702	\$2,181,550	25.56%
	Other Revenues	\$13,382	\$44,200	30.28%
	Proceeds From Capital Leases	\$0	\$155,000	0.00%
	Total Expenses	\$531,671	\$2,380,750	22.33%
	Personnel Expenses	\$295,054	\$1,086,565	27.15%
Fiber Optics Fund	Operating Expenses	\$236,617	\$1,139,185	20.77%
	Capital Expenses	\$0	\$155,000	0.00%
	Total Revenues	\$515,896	\$1,895,220	27.22%
	Fiber Optics Revenues	\$462,822	\$1,785,475	25.92%
	GIS Revenues	\$26,700	\$104,000	25.67%
	Other Revenues	\$26,374	\$5,745	459.08%
	Total Expenses	\$391,899	\$1,895,220	20.68%
	Personnel Expenses	\$202,221	\$751,885	26.90%
	Operating Expenses	\$174,664	\$924,900	18.88%
	MEAG Telecom Statewide Pymt	\$2,358	\$9,435	0.00%
	Debt Payment to Electric Dept	\$0	\$0	0.00%
	Capital Expenses	\$12,656	\$209,000	6.06%

71 # wai

Cash Position

	6/30/16	7/31/16	8/31/16	9/30/16	10/31/16	11/30/16	12/31/16
Total Unrestricted Cash Balance	\$22,580,760.97	\$23,043,518.48	\$24,400,752.42	\$24,852,012.13			
Total Restricted Cash Balance	\$63,414,957.28	\$63,140,439.64	\$63,887,043.37	\$64,526,787.10			

Cash Position	1/31/17	2/28/17	3/31/17	4/30/17	5/31/17	6/30/17
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Total Unrestricted Cash Balance
Total Restricted Cash Balance

Highlights for the Month of September 2016:

Unrestricted cash increased due to decreased cash in the general fund and increased cash in the water fund, electric fund, gas fund, workers comp fund, and property and casualty insurance fund

Restricted cash increased due to increased cash in the SPLOST 2014 account, increased cash in debt service accounts, and the increase in market value of the pension fund.