



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCILPERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Lindsey McDaniel, Jr.
Jayce Stepp
Louis Tonsmeire, Sr.
Taff Wren

AGENDA

Council Chamber, Third Floor of City Hall– 7:00
PM – 8/18/2016
Work Session – 6:00 PM

CITY MANAGER:
Sam Grove

CITY ATTORNEY:
David Archer

CITY CLERK:
Connie Keeling

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda**A. Council Meeting Minutes**

1. August 4, 2016 (Pages 1-7)

[Attachments](#)

B. Public Hearing

1. City of Cartersville M&O Property Tax Millage Rate (Pages 8-10)

[Attachments](#)

C. First Reading of Ordinances

1. Amendment to Existing Area Lighting Ordinance 59-12. (Pages 11-16)

[Attachments](#)

2. Amendment to Existing City Governmental Lighting Ordinance 61-12 (Pages 17-22)

[Attachments](#)

D. Contracts/Agreements

1. Hotel Feasibility Study (Pages 23-28)

[Attachments](#)

E. Bid Award/Purchases

1. Copier for City Administration (Pages 29-31)

[Attachments](#)

2. Garbage Truck (Pages 32-33)

[Attachments](#)

3. Replacement Air Conditioning for Gymnastics Center (Pages 34-37)

[Attachments](#)

F. Monthly Financial Statement

1. June 2016 Financial Report (Pages 38-42)

[Attachments](#)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.



City of Cartersville

City Council Meeting
8/18/2016 7:00:00 PM
August 4, 2016

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	Attached are the minutes for your review and approval.
City Manager's Remarks:	Minutes are recommended for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 August 4, 2016
 6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Tonsmeire.

Pledge of Allegiance led by Council Member Stepp.

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Dianne Tate, Council Member Ward Five; Sam Grove, City Manager; Connie Keeling, City Clerk and David Archer, City Attorney.

Absent: Lindsey McDaniel and Taff Wren.

II. Regular Agenda

A. Council Meeting Minutes

1. July 21, 2016

A motion to approve the July 21, 2016 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0.

B. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. File Z16-02: Rezoning application by William Wright for property located at 118 Old Mill Road (approximately 65 acres) from R-20 (Single Family Residential) to L-I (Light Industrial with conditions).

David Hardegree, City Planner, stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Hardegree requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Hardegree stated that this property is located at 118 Old Mill Road. The applicant seeks to rezone a 63.5 acre portion of this property from R-20 (single family residential) to L-I (light industrial) with conditions “to allow uses consistent with the neighboring and nearby properties”. Because the application noted that they are seeking up to a million square feet, the request met the threshold for requiring it to proceed through the States Development Regional Impact (DRI) review process. The Northwest Georgia Regional Commission (NWGRC) did return a favorable recommendation noting that the proposed project is consistent with local and regional plans. Mr. Hardegree stated that there have been no

additions or corrections since the first reading and the Planning Commission recommended denial of application.

Mayor Santini opened the floor for a public hearing. David Flint and Harris Robertson spoke in favor of the rezoning. Robert Carroll, David Hayes, and Fred Genrich spoke in opposition of the proposed rezoning.

With no further comments Mayor Santini closed the public hearing

A motion to deny the application was made by Council Member Stepp and seconded by Council Member Tate. Vote 3-1 with Council Member Hodge voting against the denial. Mayor Santini voted to deny the application. Motion carried 4-1.

C. Second Reading of Ordinances

City Attorney David Archer stated that this is an amendment to the Alcohol Ordinance as it pertains to Supermarkets over 100,000 square feet. Mr. Archer stated that there have been no additions or corrections since the first reading and the Alcohol Control Board has recommended approval.

Mayor Santini opened the floor for a public hearing.
With no public comments Mayor Santini closed the public hearing

A motion to approve was made by Council Member Stepp and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0.

D. Appointments

1. Historic Preservation Commission

The terms of the Historic Preservation Commission appointments have expired or are expiring soon. These are three year appointments on staggered terms and are appointed at large. All member are willing to continue to serve.

2. Cartersville Building Authority

The terms of Cartersville Building Authority members Mike Fields, John F. (Jack) Clayton, and Ralph (Sonny) Miller have expired. All have agreed to continue to serve. If approved the their terms would expire May 15, 2020.

3. Ethics Committee

Members Stan Tilley, David Caswell, and Joy Hill are in need of reappointment. If reappointed their terms would expire February 7, 2017.

4. Airport Authority

Cartersville- Bartow Airport Authority Chairman Hans Lutjens term expired June 19, 2016 and has expressed desire to continue to serve. If reappointed his term would expire June 19, 2020.

A motion to approve all appointments in one motion was made by Council Member Tonsmeire and seconded by Council Member Hodge.

E. Contracts/Agreements

1. Grant for Cartersville-Bartow Airport

Assistant City Manager Dan Porta stated that the Cartersville-Bartow Airport Authority has received a tentative allocation of funding assistance from the Federal Aviation Administration in the amount of \$2.2 million to assist in the construction of the runway safety area, storm drainage system which is part of the Old Alabama Road realignment, land acquisition. The local match is approximately 5% and is estimated at \$124,025 which will be funded by the Airport Authority. The grant will flow through the city, therefore, needs the approval of the Mayor and City Council. If approved, the Airport Authority will submit a letter requesting State funding assistance which will be approximately \$124,025. Mr. Porta recommended approval.

A motion to approve was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 4-0.

F. Change Order

1. Douthit Ferry Engineering Change Order

Public Works Director Tommy Sanders stated that Southland Engineering is requesting a change order on the Douthit Ferry Road Widening agreement for engineering services. This change order covers redesign and project modifications due to GDOT policy changes and directives, and the environmental archeology issues due to a project corridor very rich in archeological features. The total for this change order is not to exceed \$197,738.48 and Mr. Sanders recommended approval.

A motion to approve the change order and to not exceed \$197,738.48 was made by Council Member Stepp and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0.

G. Bid Award/Purchases

1. 4 Inch Tap & Stop

Gas Department Head Gary Riggs stated that they are relocating a section of 4 inch pipe for a turn lane on Highway 411 in White. The cost of the tapping and stopping work for the relocation is \$5,956.00. Mr. Riggs recommended approval of the bid from S.J. Patterson as a

sole source supplier. This cost will be reimbursed by the developer.

A motion to approve S.J. Patterson was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0.

2. Soil Compactor for Electric Department

Electric Department Head Don Hassebrock has received bids for a Soil Compactor for all sites where there is trenching or excavation of dirt which require a soil compaction rate of 95% before leaving the work site. This is a DOT requirement that must be met. Mr. Hassebrock recommended the low bid from Action Rent-All in the amount of \$30,988.85.

A motion to approve purchase from Action Rent-All was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 4-0.

3. Postage Machine

Finance Director Tom Rhinehart stated Customer Service is in need of a new postage machine to replace the current machine purchased in 1997. After review of bids staff has recommended approval of the purchase of a Pitney Bowes postage machine in the amount of \$20,061.00.

A motion to approve purchase was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0.

4. Folder and Stuffing Machine

Finance Director Tom Rhinehart stated that his department is in need of a new folding and stuffing machine to replace the current machine purchased in 2000 and has not been able to be serviced in several years. After review of bids staff has recommended approval of the purchase from Pitney Bowes in the amount of \$20,565.90.

A motion to approve the purchase was made by Council Member Tonsmerie and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0.

5. 6 Police Vehicle

Police Chief Frank McCan stated that bids were received for five (5) patrol cars and an undercover truck. After consideration of bids Mr. McCann recommended approval of the best bid from Robert Loehr Dodge for all vehicles at a not to exceed cost of \$240,000 for all six (6) vehicles and equipment.

A motion to approve the purchase was made by Council Member Tonsmerie and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0.

H. Surplus Items

1. Surplus Equipment – Parks and Recreation

Parks and Recreation Department Head Greg Anderson stated that his department wishes to surplus items which include athletic field lighting systems, chain-link fencing, 4 putt-putt figurines and 3 play systems. Mr. Anderson stated that most of the fencing has been claimed by other city departments and all this is remaining will be placed on the list for GovDeals. The 3 play systems would be sent to the scrap yard as they would not be safe to reuse as play systems. Mr. Anderson recommended approval.

A motion to approve was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0.

Mayor Santini stated that there were 5 items to be added to the agenda. A motion to add the items to the agenda was made by Council Member Tate and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0.

I. Added Items

1. Hand Dryers Change Order – Parks & Recreation

Parks and Recreation Department Head Greg Anderson stated his department requested a change order for the installation of hand dryers instead of paper towel dispensers for all restrooms being built at Dellinger Park. Mr. Anderson recommended the approval of the change order of \$8,400.00 for a total of 13 hand dryers and installation.

A motion to approve was made by Council Member Hodge and seconded by Council Member Tonsmeire. The motion carried unanimously. Vote 4-0.

2. Additional Easement between Pine Mountain Komatsu – Parks & Recreation

Parks and Recreation Department Head Greg Anderson stated his department requests approval for the additional easement 1. approval of the lease for Komatsu equipment to be used on their property and Public Works equipment to be used on City property to expand the parking lot and 2. the license agreement stating the City of Cartersville can use the Komatsu parking lot. Mr. Anderson stated his department requests the approval of both parts of the agreement.

A motion to approve both parts of the agreement was made by Council Member Tonsmeire and seconded by Council member Stepp. Motion carries unanimously. Vote 4-0.

3. WPCP – Falk Coupling

Water Department Head Bob Jones stated that the WPCP needs to purchase a FALK Coupling to repair the Secondary #2 lift screw. The coupling joins the reduction gear drive to screw drive shaft. Currently two of the four screws are down due to reduction gear failures. Mr. Jones stated that it is imperative that the two screws be kept functional at all times to deal with return activated sludge flow and increased flow from rain. Motor and Gear has the coupling in

stock and ready for shipment in the amount of \$6,410 and Mr. Jones recommended approval.

A motion to approve was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0.

4. WPCP – Aerator Adaptor Material

Water Department Head Bob Jones stated that due to failures of both the #2 and #5 aerators on Polishing Tank #2, the SPCP needs to move a functional aerator from another basin to the #5 position. The remaining aerators are of a different manufacture and will require adaptor pieces to be fabricated in order to install. Southern Machine and Fabrication has provided a quote in the amount of \$7,168.00. Mr. Jones recommended approval.

A motion to approve was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0.

5. WPCP – Aerator #5 Rebuild

Water Department Head Bob Jones stated that the WPCP needs to rebuild a failed aerator gearbox in order to restore aeration capacity to the plant. Bids were received from the two vendors, both quotes are based on a basic rebuild and does not include any replacement of any hard parts. In order to expedite the repair Mr. Jones recommended approval of the low bid from Motor and Gear in the amount of \$30,748 with authorization up to \$80,000 in the event that hard parts have been damaged and will need to be replaced.

A motion to approve and not exceed \$80,000 was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0.

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 4-0.

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting
8/18/2016 7:00:00 PM
City of Cartersville M&O Property Tax Millage Rate

SubCategory:	Public Hearing
Department Name:	Finance
Department Summary Recommendation:	Since an incorrect advertisement was placed in the local paper, the third public hearing has been rescheduled for 8/23/16 at 6:30 PM. Any interested citizens may attend the meeting on that evening to let their voice be heard regarding the city m&o millage rate. City attorney recommended that this be announced during this meeting.
City Manager's Remarks:	This is to correct the notice that was out on property tax. No action is necessary this is just to inform the public.
Financial/Budget Certification:	
Legal:	
Associated Information:	

PT32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES - 2016

COUNTY **BARTOW**

TAXING JURISDICTION **CARTERSVILLE M&O**

2nd PRELIMINARY

INFORMATION FOR THE SHADED PORTIONS OF THIS SECTION MUST BE ENTERED

This information will be the actual values and millage rates certified to the Department of Revenue for the applicable tax years.

DESCRIPTION	2015 DIGEST	REASSESSMENT OF EXISTING REAL PROP	OTHER CHANGES TO TAXABLE DIGEST	2016 DIGEST
REAL	656,025,957	14,297,413	12,820,608	683,143,978
PERSONAL	287,912,148		-11,662,257	276,249,891
MOTOR VEHICLES	28,221,434		-6,889,534	21,531,900
MOBILE HOMES	42,312		-25,732	16,580
TIMBER -100%	0		22,403	22,403
HEAVY DUTY EQUIP	41,200		-37,908	3,292
GROSS DIGEST	972,243,051	14,297,413	-5,572,420	980,968,044
EXEMPTIONS	64,497,507	0	2,889,640	67,387,147
NET DIGEST	907,745,544	14,297,413	-8,462,060	913,580,897
FLPA Reimbursement Value	0		0	0
Adjusted NET DIGEST	907,745,544	14,297,413	-8,462,060	913,580,897
	(PYD)	(RVA)	(NAG)	(CYD)
2015 MILLAGE RATE >>>	1.380	2016 PROPOSED MILLAGE RATE >>>		2.380

DESCRIPTION	ABBREVIATION	AMOUNT	FORMULA
2015 Net Digest	PYD	907,745,544	
Net Value Added-Reassessment of Existing Real Property	RVA	14,297,413	
Other Net Changes to Taxable Digest	NAG	-8,462,060	
2016 Net Digest	CYD	913,580,897	(PYD+RVA+NAG)
2015 Millage Rate	PYM	1.380	
Millage Equivalent of Reassessed Value Added	ME	0.022	(RVA/CYD) * PYM
Rollback Millage Rate for 2016	RR	1.358	PYM - ME

COMPUTATION OF PERCENTAGE INCREASE IN PROPERTY TAXES

If the 2016 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. Section 48-5-32.1(c) (2)	Rollback Millage Rate	1.358
	2016 Millage Rate	2.380
	Percentage Increase	75.26%

CERTIFICATIONS

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

Chairman, Board of Tax Assessors

Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

Tax Collector or Tax Commissioner

Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. Section 48-5-32.1 for the taxing jurisdiction for tax year 2016 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2016 is _____

CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2016 exceeds the rollback rate, I further certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. Sections 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published five year history and current digest advertisement, the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2016 does not exceed the rollback rate, I further certify that the required five year history and current digest advertisement have been published in accordance with O.C.G.A. Section 48-5-32 as evidenced by the attached copy of such advertised report.

Signature of Responsible Party

Title

Date

**CITY OF CARTERSVILLE M & O
NOTICE OF PUBLIC HEARING**

Tax Digest and M&O and Capital Levy History for Current and Past Five Years

The City of Cartersville City Council hereby announces that the M&O and Capital millage rate for the City of Cartersville for fiscal year 2016 will be established at the Council meeting on August 18, 2016 at 7:00 p.m. in the City Council Chambers located on the Third Floor, City Hall, 10 North Public Square. The 2016 tax digest figures are preliminary at the present time. Pursuant to the requirements of O.C.G.A. 48-5-32, the city hereby publishes the following schedule of the current year's tax digest and levy, in addition to the past five years' tax digest and levy. The information only applies to the operations of the city government.

Current 2016 Tax Digest and 5-Year History of Levy

	2011	2012	2013	2014	2015	Preliminary 2016
City Digest and Levy						
Real & Personal	\$886,351,912	\$867,188,750	\$822,121,509	\$860,199,975	\$943,938,105	\$959,393,869
Motor Vehicle	\$40,419,370	\$42,338,234	\$47,371,852	\$39,332,530	\$28,221,434	\$21,531,900
Mobile Homes	\$24,399	\$43,178	\$43,178	\$43,178	\$42,312	\$16,580
Timber - 100%	\$0	\$0	\$0	\$5,176	\$0	\$22,403
Heavy Duty Equipment	\$33,200	\$53,655	\$51,048	\$79,200	\$41,200	\$3,292
Public Utilities	\$9,574,680	\$9,809,398	\$10,310,714	\$10,833,821	\$9,837,474	\$11,762,499
Gross Digest	\$936,403,561	\$919,433,215	\$879,898,301	\$910,493,880	\$982,080,525	\$992,730,543
Less: M&O Exemptions	\$13,594,461	\$14,968,555	\$60,395,409	\$40,184,393	\$64,497,507	\$67,387,147
Net M&O Digest	\$922,809,100	\$904,464,660	\$819,502,892	\$870,309,487	\$917,583,018	\$925,343,396
M&O Millage	1.38	1.38	1.38	1.38	1.38	2.38
Dollars Generated	\$1,273,477	\$1,248,161	\$1,130,914	\$1,201,027	\$1,266,265	\$2,202,317
Total \$ Increase/(Decrease)	(\$39,408)	(\$25,315)	(\$117,247)	\$70,113	\$65,237	\$936,053
% Increase/Decrease(-)	-3.00%	-1.99%	-9.39%	6.20%	5.43%	73.92%
Total Millage Rate	1.38	1.38	1.38	1.38	1.38	2.38



City of Cartersville

**City Council Meeting
8/18/2016 7:00:00 PM
Amendment to Existing Area Lighting Ordinance 59-12**

SubCategory:	First Reading of Ordinances
Department Name:	Electric Department
Department Summary Recommendation:	The Electric Department is now offering LED lighting as an option for Area Lighting customers. Because this is a new type of lighting we are requesting this type of lighting be added to the existing ordinance. This will enable this type of lighting be added to Cogsdale for proper billing and for inventory management. There are no proposed changes to the dollar amounts for the items already covered previously in this ordinance. The monthly cost over time for the LED lights is no more expensive than the equivalent, traditional fixtures that we offer. The goal of this change is to accurately track the lights on our system, and to make sure our ordinance accurately reflects the lighting options provided by the city. For the above reasons we are asking that council approve the modification of the existing Area Lighting Ordinance 59-12.
City Manager's Remarks:	Your approval of this ordinance is recommended.
Financial/Budget Certification:	
Legal:	The updated ordinance has been reviewed by Keith Lovell.
Associated Information:	

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 24. UTILITIES. ARTICLE X. ELECTRIC SYSTEM. SECTION 24-301. GENERALLY is hereby amended by adding a new subsection (d)(4) in its entirety and renumbering the current subsection (d)(4) to subsection (d)(5) with the following:

1.

Sec. 24-301. - Generally.

- (a) *Effective date:* Bills rendered on or after September 2, 2016.
- (b) *Availability:* Available in all areas served by the City of Cartersville Electric System (CES) and subject to CES's service rules and regulations.
- (c) *Applicability:* Applicable only to outdoor lighting by ballast-operated vapor lamp fixtures with high pressure sodium (HPS), metal halide (MH), mercury vapor (MV), light-emitting diode (LED) lamps, and poles conforming to CES specifications. Service will be rendered only at locations that, in the sole opinion of CES, are readily accessible for maintenance. This tariff is applicable only to outdoor lighting installed, owned and maintained by CES for residential, commercial or industrial use.
- (d) *Monthly rates:*
 - (1) *High pressure sodium.*

Size	Type	Rate
100W	Open Bottom	\$10.00
100W	Cobrahead	11.00
150W	Cobrahead	13.00
150W	Post Top	13.00
250W	Cobrahead	16.00
250W	Directional Flood	18.50
250W	Parking Lot	24.50
400W	Cobrahead	18.00

400W	Directional Flood	23.50
400W	Parking Lot	30.50
1,000W	Directional Flood	38.50
1,000W	Parking Lot	38.50

(2) *Mercury vapor.**

Size	Type	Rate
175W	Open Bottom	\$10.00
175W	Cobrahead	11.50
400W	Cobrahead	18.50

* These rates are for existing mercury vapor lights only. No new mercury vapor lights will be installed.

(3) *Metal halide.*

Size	Type	Rate
250W	Directional Flood	\$28.50
250W	Parking Lot	28.50
400W	Directional Flood	34.00
400W	Parking Lot	34.00
1,000W	Directional Flood	40.00
1,000W	Parking Lot	40.00

(4) *LED*

SIZE	TYPE	RATE
1	LED OPEN-BOTTOM	\$10.00
1	LED COBRAHEAD	\$13.00
2	LED COBRAHEAD	\$16.00
3	LED COBRAHEAD	\$18.00
1	LED PARKING LOT	\$28.50
2	LED PARKING LOT	\$34.00
3	LED PARKING LOT	\$40.00
1	LED DIRECTIONAL FLOOD	\$28.50
2	LED DIRECTIONAL FLOOD	\$34.00
3	LED DIRECTIONAL FLOOD	\$40.00

(5) *Poles.*

Size	Type	Rate
14'	Acorn Decorative	\$2.00
20'	Acorn Decorative	2.00
20'	Salem Aluminum	1.50
30'	Wood	1.50
35'	Wood	2.00
40'	Wood	2.50
30'	Shoebox Decorative	1.50
35'	Shoebox Decorative	2.00
40'	Shoebox Decorative	2.50
40'	Cobrahead Decorative	2.50

(e) *Pole installation charge:* A nonrefundable contribution to construction will be required if it is necessary for CES to set a pole or poles in providing leased lighting.

Size	Type	Rate
14'	Acorn Decorative	\$1,000.00
20'	Acorn Decorative	1,000.00
20'	Salem Aluminum	200.00
30'	Wood	150.00
35'	Wood	150.00
40'	Wood	150.00
30'	Shoebox Decorative	600.00
35'	Shoebox Decorative	750.00
40'	Shoebox Decorative	900.00
40'	Cobrahead Decorative	1,000.00

If the customer requires CES to install light fixtures on other CES poles, the customer may be required to pay a contribution to construction to meet a 3 to 1 annual revenue ratio.

(f) *Outdoor lighting service installed beyond the billing meter:*

Size	Discount Per Fixture
100W	\$1.81
150W	2.66
175W	2.84
250W	4.65

400W	6.71
1,000W	16.35

(g) *Term of contract:* The term is a minimum of three (3) years. CES may, at its option, require an advance payment of up to one-half of the estimated maximum annual revenue expected to occur during the term of the contract.

(h) *Mandatory riders:* This tariff is not subject to the future construction charge rider, environmental compliance charge rider, or power cost adjustment rider.

(i) *Optional riders:* The amount calculated in this tariff is subject to increase or decrease under the provisions of any applicable rider that may be approved by the City Council of the City of Cartersville.

(Ord. No. 59-12, § 1, 11-1-12)

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
CONNIE KEELING, CITY CLERK



City of Cartersville

City Council Meeting

8/18/2016 7:00:00 PM

Amendment to Existing City Governmental Lighting Ordinance 61-12

SubCategory:	First Reading of Ordinances
Department Name:	Electric Department
Department Summary Recommendation:	The Electric Department is now offering LED lighting as an option for City Government Lighting customers. Because this is a new type of lighting we are requesting this type of lighting be added to the existing ordinance. This will enable this type of lighting be added to Cogsdale for proper billing and for inventory management. There are no proposed changes to the dollar amounts for the items already covered previously in this ordinance. The monthly cost over time for the LED lights is no more expensive than the equivalent, traditional, fixtures that we offer. The goal of this change is to accurately track the lights on our system, and to make sure our ordinance accurately reflects the lighting options provided by the city. For the above reasons we are asking council to approve the amending of Ordinance No 61-12.
City Manager's Remarks:	Your approval of this ordinance is recommended.
Financial/Budget Certification:	
Legal:	The changes to the existing ordinance has been reviewed and approved by Keith Lovell.
Associated Information:	

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 24. UTILITIES. ARTICLE X. ELECTRIC SYSTEM. SECTION 24-306. GENERALLY is hereby amended by adding a new subsection (d)(4) in its entirety and renumbering the current subsection (d)(4) to subsection (d)(5) and renumbering the current subsection (d)(5) to subsection (d)(6) with the following:

1.

Sec. 24-306. - Generally.

- (a) *Effective date:* Bills rendered on or after September 2, 2016.
- (b) *Availability:* Available in all areas served by the City of Cartersville Electric System (CES) and subject to CES's service rules and regulations.
- (c) *Applicability:* Applicable only to outdoor lighting by ballast-operated vapor lamp fixtures with high pressure sodium (HPS), metal halide (MH), mercury vapor (MV), or light-emitting diode (LED) lamps, and poles conforming to CES specifications. Service will be rendered only at locations that, in the sole opinion of CES, are readily accessible for maintenance. This tariff is applicable only to public street lighting and traffic signals.
- (d) *Monthly rates:*
 - (1) *High pressure sodium:*

Size	Type	Rate
100W	Open Bottom	\$9.00
100W	Cobrahead	\$9.00
150W	Cobrahead	\$11.00
150W	Post Top	\$11.00
250W	Cobrahead	\$13.50
250W	Directional Flood	\$15.50
250W	Parking Lot	\$17.50
400W	Cobrahead	\$17.00
400W	Directional Flood	\$19.00

400W	Parking Lot	\$21.00
1,000W	Directional Flood	\$27.00
1,000W	Parking Lot	\$27.00

(2) *Mercury vapor**:

Size	Type	Rate
175W	Open Bottom	\$9.50
175W	Cobrahead	\$10.00
400W	Cobrahead	\$16.00

* These rates are for existing mercury vapor lights only. No new mercury vapor lights will be installed.

(3) *Metal halide***:

Size	Type	Rate
250W	Directional flood	\$25.00
250W	Parking Lot	\$25.00
400W	Directional Flood	\$30.00
400W	Parking Lot	\$30.00
1,000W	Directional flood	\$37.00
1,000W	Parking lot	\$37.00
1,500W	Sports lighting	\$43.00

** Not approved for roadway use.

(4) *LED:*

SIZE	TYPE	RATE
1	LED OPEN-BOTTOM	\$7.00
1	LED COBRAHEAD	\$9.00
2	LED COBRAHEAD	\$11.50
3	LED COBRAHEAD	\$15.00
1	LED PARKING LOT	\$23.00
2	LED PARKING LOT	\$28.00
3	LED PARKING LOT	\$35.00
1	LED DIRECTIONAL FLOOD	\$23.00
2	LED DIRECTIONAL FLOOD	\$28.00
3	LED DIRECTIONAL FLOOD	\$35.00
4	SPORTS LIGHT	\$41.00

(5) *Poles:*

Size	Type	Rate
14'	Acorn decorative	\$2.00
20'	Acorn decorative	\$2.00
20'	Salem aluminum	\$1.50
30'	Wood	\$1.50
35'	Wood	\$2.00
40'	Wood	\$2.50

30'	Shoebox decorative	\$1.50
35'	Shoebox decorative	\$2.00
40'	Shoebox decorative	\$2.50
40'	Cobrahead decorative	\$2.50

(6) *Traffic signals:*

	Traffic signal	Traffic flasher	School flasher
Basic service charge per head (CES provides relamping)	\$1.75	\$2.75	\$4.75
Basic service charge per head (Customer provides relamping)	\$1.00	\$1.75	\$2.50

(e) *Pole installation charge:* A nonrefundable contribution to construction will be required of developers/subdividers for CES to set a pole or poles in providing city street lighting.

Size	Type	Rate
14'	Acorn decorative	\$1,400.00
20'	Acorn decorative	1,400.00
20'	Salem aluminum	400.00
30'	Wood	300.00

35'	Wood	300.00
40'	Wood	300.00
30'	Shoebox decorative	600.00
35'	Shoebox decorative	750.00
40'	Shoebox decorative	900.00
40'	Cobrahead decorative	1,000.00

- (f) *Term of contract:* The term is a minimum of five (5) years.
- (g) *Mandatory riders:* This tariff is not subject to the future construction charge rider, environmental compliance charge rider, or power cost adjustment rider.
- (h) *Optional riders:* The amount calculated in this tariff is subject to increase or decrease under the provisions of any applicable rider that may be approved by the City Council of the City of Cartersville.

(Ord. No. 61-12, § 1, 11-1-12)

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
CONNIE KEELING, CITY CLERK



City of Cartersville

**City Council Meeting
8/18/2016 7:00:00 PM
Hotel Feasibility Study**

SubCategory:	Contracts/Agreements
Department Name:	Administration
Department Summary Recommendation:	One of the goals of the 2016 Visioning Session was to look at the old city Police Station on Main Street and one of the possibilities is to see if this location will be a good location for a hotel. After receiving proposals from three firms that can conduct Hotel Feasibility Studies, I am recommending that the City Council enter into an agreement with The Highland Group Hotel Investment Advisors. This firm has previously done work for the city when a study was done to attract the Hilton Garden Inn. The proposal is broken down into three phases: 1st phase is \$9,700 includes Market Analysis and a presentation to the City Council regarding their findings. 2nd phase is \$2,800 for a Written Report for the Hotel. This is only necessary if phase 1 shows that a hotel in downtown will be profitable for a company to invest in. Phase 3 is \$1,500 for Projection of Income and Expense for the Hotel. I recommend approval of this agreement with The Highland Group Hotel Investment Advisors.
City Manager's Remarks:	Your approval of this agreement is recommended.
Financial/Budget Certification:	This is not a budgeted item.
Legal:	
Associated Information:	



August 15, 2016

Mr. Dan Porta
Asst. City Manager
City of Cartersville
PO Box 1390
Cartersville, GA 30120

By email: maureen@hotelmeetingmatch.com

Dear Mr. Porta,

We are pleased to present this proposal for a feasibility study and consulting services for a proposed hotel to be located in downtown Cartersville, Georgia. We understand that you are considering sites and buildings in downtown Cartersville including former bank and police station buildings. This proposal assumes we have full access to buildings under consideration for a hotel. Following the feasibility study, if needed, we are available to advise you on strategies to attract a hotel developer to downtown Cartersville.

The feasibility study would be structured as follows:

Market Analysis

The market analysis would include the following:

- *Meeting with you and/or your representatives to discuss your plans for a hotel, inspect the sites and buildings and tour downtown Cartersville*
- *Analysis of the site(s) and location in terms of access, visibility, convenience and marketability*
- *Identifying a competitive set of hotels for inclusion in a Smith Travel Research Trend Report*

1266 West Paces Ferry Rd. #148
Atlanta, Georgia 30327
(404) 872-4691
FAX (404) 592-4692

Item # 5

- *Analysis of historical trends in competitive hotel supply, demand and room revenues*
- *Telephone interviews with 15 to 20 potential users of the hotel. Potential users would include area businesses, civic groups, churches, sports facilities and other entities that generate demand for hotels. The interviews would focus on their hotel usage and requirements including brand preference, meeting space and food and beverage services, as well as the desirability of downtown Cartersville as a hotel location.*
- *Interviews with Cartersville Economic Development Authority, Convention & Visitors Bureau and the Clarence Brown Conference Center*
- *Interviews with competitive hotels to determine mix of business, sources of demand, room rates, operating performance and other relevant information*
- *Physical inspection of competitive hotels and evaluation of their quality, services and amenities*
- *Researching new competitors that may be planned and/or under construction and evaluating their competitiveness with the proposed hotel*
- *Evaluation of area economic and demographic data as relevant to the current and future hotel market*
- *Recommendations about facilities, room mix, brand, meeting space and services in light of our findings*
- *Five-year projection of competitive hotel supply and demand*
- *Estimate of the market potential for the hotel expressed in terms of occupancy and average daily room rate for the first five operating years*

At the conclusion of the research and analysis, we would discuss the market and our conclusions with you by phone. Barring unforeseen circumstances, we would expect to report back to you within two weeks of beginning the fieldwork.

Presentation of Conclusions and Recommendations

We will present our initial findings and recommendations to you and your group via conference call. Supporting data and other information will be provided to you for the call. At your option we are also available to make an in-person presentation of our conclusions and recommendations to

you and the City of Cartersville. This would include a power point demonstration of key findings and recommendations.

Projection of Income and Expense for the Hotel

As an option, if requested, we will prepare a five-year statement of income and expense projected for a proposed hotel. The statement will be organized by department including, rooms, telephone, administrative and general, marketing, property operations and maintenance, and energy. This projection will be based on average performance of a sample of comparable hotels drawn from Smith Travel Research's "Host" database among other sources. Sample figures will be adjusted for local market and wage conditions, the facilities and such relevant factors. The projection and a discussion of the underlying assumptions will be included as a separate section in the report described in the following.

Written Report for the Hotel

A full written report is designed for presentation to select investors, developers, franchisors and potential lending institutions. A full report is usually 35 to 45 pages and includes the following:

- *Description of recommended facilities and services*
- *Summary conclusions regarding market feasibility and projection of occupancy and average daily room rate by year for five years*
- *Conclusions regarding competitiveness of the location*
- *Overview of the community as it relates to demand for lodging*
- *Analysis of hotel demand generators and their potential for growth or risk of decline*
- *Summary of the results of interviews with potential users of the hotel*
- *Profile of the competitive hotels and commentary on their competitiveness*
- *Information collected on any proposed competitors*
- *Basis for the projection of occupancy and average rate*
- *Basis for the projection of income and expense, if included*

Full reports will include pictures and maps for illustration. We will issue a draft of the report for review about two weeks from your authorization to prepare the report.

Fees, Timetable and Limitations

We will do our best to obtain accurate data. However, some information may vary from actual. Since we will be relying on interviews as well as other assumptions, we do not warrant that projections will be achieved. The liability of The Highland Group Hotel Investment Advisors, Inc. and its employees is limited to the amount of the fee paid as liquidated damages. Opinions expressed are rendered by The Highland Group, Hotel Investment Advisors, Inc., not its employees as individuals. Any responsibility of The Highland Group Hotel Investment Advisors, Inc. is limited to the client, and use of our product by third parties is not permitted without the express authority of The Highland Group Hotel Investment Advisors, Inc. This agreement is governed by the laws of the State of Georgia. By accepting this agreement, you agree that (a) except for the gross negligence or willful misconduct of The Highland Group Hotel Investment Advisors, Inc., you covenant not to sue The Highland Group Hotel Investment Advisors, Inc. for any opinions, recommendations and conclusions contained in any report or projection we prepare; and (b) any actions brought pursuant to this agreement shall be maintained exclusively in Bartow County, Georgia.

Fees are based on the services provided, beginning with the market research and analysis, and adding report and financial projection services at your discretion. Fees including all expenses are:

Market research, analysis and presentation of findings	\$9,700
<i>Report Options</i>	
Full report	\$2,800
Statement of income and expense, if included	\$1,500

Should you decide to discontinue the project for any reason, we will bill only for fees and expenses incurred to that date.

We request a retainer of \$8,500 and a signed copy of this engagement letter to commission the assignment. The balance of fees and expenses will be billed and payable on conclusion of each phase of the engagement. Late payment will incur interest and collection charges.

Based on our current schedule, we could start the assignment within two weeks of receiving the signed engagement letter and retainer. The study would take an additional two weeks to complete and the written report another week or two. We will confirm dates when we have this executed agreement.

Please call as you have questions.

Sincerely,



The Highland Group, Hotel Investment Advisors, Inc.
Mark Skinner, ISHC
Partner

Accepted: /s/ _____
Matthew J. Santini, Mayor

Date: _____

Attest: /s/ _____
Connie Keeling, City Clerk

Date: _____

Our acceptance hereof is with the full knowledge of the limitations of liability of The Highland Group Hotel Investment Advisors, Inc. and our right to bring suit against The Highland Group Hotel Investment Advisors, Inc. for matters arising out of this agreement.



City of Cartersville

City Council Meeting
8/18/2016 7:00:00 PM
Copier for City Administration

SubCategory:	Bid Award/Purchases
Department Name:	Administrative
Department Summary Recommendation:	The current copy machine used by the Administrative Department staff is over 8 years old. In the past year, more and more maintenance has had to be done on the machine. This machine is used by Administrative personnel to print City Council agendas, the annual audits, budgets and numerous other copy projects. It is also the fax and scanner for the office. Since 2002 the city has been purchasing our copy machines, and has a master maintenance contract with Canon Solutions America which saves on citywide machine maintenance costs. I recommend the approval to purchase the Canon IRADVC5250 copier from Canon Solutions America for \$13,500. A new machine has been budgeted in the fiscal year 2016-17 budget.
City Manager's Remarks:	Your approval of this purchase is recommended.
Financial/Budget Certification:	
Legal:	N/A
Associated Information:	N/A



CANON SOLUTIONS AMERICA
 Canon Solutions America, Inc. ("CSA")
 One Canon Park, Melville, NY 11747
 (800)-613-2228

PURCHASE AND MAINTENANCE AGREEMENT

PMAS# S0586198.01

Salesperson: Anne Kathryn Reissing

Order Date: 8/12/2016

Customer ("You"):		Customer Account:	Ship To:	
Company: CARTERSVILLE, CITY OF		Company: CARTERSVILLE, CITY OF		
Address: 1 N ERWIN ST PO BOX 1390		Address: 1 N ERWIN ST PO BOX 1390		
City: CARTERSVILLE		County: BARTOW		
State: GA	Zip: 30120-3121	Phone: 770.387.5686	State: GA	Zip: 30120-3121
Contact: Judy Jones		Fax:	Contact: Judy Jones	
E-Mail: jjones@cityofcartersville.org		E-Mail: jjones@cityofcartersville.org		

Equipment, Supplies and Licenses of Application Software with listed third party support contracts: See Schedule A

Payment Terms		Other Requirements	Subtotal	\$13,500.00
☐ Check with Order Check # _____ ☒ Net 30 ☐ Other _____ ☐ Credit Card Requires submission of secure credit card authorization form.		☒ Purchase P.O. Required P.O.# _____ ☐ Maintenance P.O. Required P.O.# _____ ☒ Tax Exempt (Attach Certificate)	Delivery/Install	\$0.00
			Sales Tax	
			Total	
			Deposit	\$0.00
			Balance Due	

EQUIPMENT MAINTENANCE	Select 1 option: ☒ Included for all Equipment ☐ Included, except for Equipment excluded on Schedule A ☐ Decline ☐ Under separate agreement
Base Charge Billing Cycle ☒ Monthly ☐ Quarterly ☐ Other _____	
Coverage Plan ☒ Per Unit ☐ Fleet ☐ Aggregate If adding to existing fleet, applicable contract # _____ If adding to existing Aggregate, provide either a contract # or serial # _____	
Excess Per Image Charge Billing Cycle ☐ Monthly ☒ Quarterly ☐ Other _____	Initial Term 36 Months (min. 12)
Consumables Inclusive ☒ Toner (excludes Clear) ☐ Other _____	

CUSTOMER SATISFACTION POLICY

If you are not satisfied with the performance of your Canon or Océ brand product, upon your written request, CSA in its sole discretion will repair or replace the product with a like unit with equivalent capabilities. Prior to replacement, CSA shall have had the opportunity to return the product to good working order in accordance with the terms of this agreement. This policy shall apply for 3 years from the date of installation or for the initial term of any CFS Lease, if longer, provided you are not in default of this Agreement and such maintenance services have not been canceled or terminated.

BY YOUR SIGNATURE BELOW, YOU AGREE TO PURCHASE THE ITEMS LISTED AND MAINTENANCE IF SELECTED ABOVE, IN SCHEDULE A OR IN ANY ADDENDUM(S) TO THIS AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS AGREEMENT, CONSISTING OF THIS FACE PAGE, THE ADDITIONAL TERMS AND CONDITIONS ON PAGE 2, SCHEDULE A AND ANY ADDENDUM(S) ATTACHED HERETO.

Customer's Authorized Signature _____

Printed Name _____

Title _____

Date _____



CANON SOLUTIONS AMERICA
 Canon Solutions America, Inc. ("CSA")
 One Canon Park, Melville, NY 11747
 (800) 613-2228

Purchase and Maintenance Agreement Schedule A

#PMAS S0586198.01

Page 1 of 1

Customer Name: CARTERSVILLE, CITY OF

Item # 9

Key to Meter Read Method: ImageWARE Remote unless noted below (or) W = eManage web

Ship To Information

Delivery Address: 1 N ERWIN ST PO BOX 1390

City: CARTERSVILLE

County: BARTOW

State: GA Zip: 30120-3121

Phone #: 770.387.5686

Delivery Contact: Judy Jones

Fax #:

E-Mail: jones@cityofcartersville.org

Equipment Information

Equipment Maintenance Information

Complete the following information. If Maintenance is selected on the face page, Maintenance is automatically selected herein unless you choose the option to exclude Maintenance by checking box(es) below.

☐ Equipment excluded from Maintenance

Alternate Meter Read Method: _____

Base Charge

Covered Imaged Included

B & W Color

Start Meter

Excess per Image Charge

Color

B & W

0.00900

0.06500

Base Charge

Covered Imaged Included

B & W Color

Start Meter

Excess per Image Charge

Color

B & W

0.00900

0.06500

☐ Equipment excluded from Maintenance

Alternate Meter Read Method: _____

Base Charge

Covered Imaged Included

B & W Color

Start Meter

Excess per Image Charge

Color

B & W

0.00900

0.06500

Base Charge

Covered Imaged Included

B & W Color

Start Meter

Excess per Image Charge

Color

B & W

0.00900

0.06500

Maintenance Base Charge

Schedule Page Total

Customer Initials: _____

Date: _____



City of Cartersville

City Council Meeting
8/18/2016 7:00:00 PM
Garbage Truck

SubCategory:	Bid Award/Purchases
Department Name:	Public Works
Department Summary Recommendation:	We would like to purchase a 20 YD Rear Loader Garbage Truck to replace truck #6237 a 1991 rear loader with terminal engine issues. We opened bids in January 2016 for a 20yd rear loader for last fiscal year and the low bidder has committed to honoring all terms and conditions for the same purchase this fiscal year, we believe if we rebid that the price would go up. Rear Loaders are versatile and can be used for multiple functions such as residential garbage, yard waste, or recycling if necessary. We have a total of 16 trucks in our fleet, so it is necessary to replace 1 or 2 trucks per year to keep our fleet road worthy and serviceable. Our fleet consist of 2 Grapple Trucks, 2 Yard Waste Rear Loaders, 2 bulk leaf trucks, 2 back door service trucks, 4 residential garbage trucks, 3 Commercial Front Loaders and 1 recycle truck. The lowest bidder that met our specifications was Carolina Environmental Systems, INC., 500 Lee Industrial Blvd, Austell, GA for a Heil PT-1000 20 CY Rear Loader on a 2017 Kenworth T370 for \$140,332.88. This is a budgeted item that will be a lease pool purchase and we recommend approval.
City Manager's Remarks:	Your approval of this purchase is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

CITY OF CARTERSVILLE REAR LOADER BID TAB
January 8, 2016

VENDOR	BODY	CHASIS	DELIVERY	PRICE
Consolidated Disposal Systems, Inc.	NEW WAY COBRA 20RL	2016 FREIGHTLINER M2-106	30-45 dys	\$130,623.00
	NEW WAY VIPER 20RL	2017 KENWORTH T-370	150 dys	\$131,885.00
Rush Truck Center	HEIL PT-1000	2016 INTERNATIONAL 7500	120 dys	\$142,247.66
TransPro	LOADMASTER LEGACY	2017 KENWORTH T-370	150 dys	\$129,765.00
Carolina Environmental	HEIL PT-1000	2017 KENWORTH T-370	80-105 dys	\$140,332.88
Peterbuilt of Atlanta	NEW WAY VIPER	2017 PETERBUILT 348	150 dys	\$139,382.00
	MCNEILUS 2010	2017 PETERBUILT 348	130 dys	\$144,328.00
	PAK MOR R-120B	2017 PETERBUILT 348	135 dys	\$129,317.00
McNeilus	MCNEILUS 2010	2016 FREIGHTLINER M2-106	150 dys	\$139,500.00
Peachstate Freightliner	NEW WAY VIPER	2017 FREIGHTLINER M2-106	180-210 dys	\$128,713.00



City of Cartersville

**City Council Meeting
8/18/2016 7:00:00 PM
Replacement Air Conditioning for Gymnastics Center**

SubCategory:	Bid Award/Purchases
Department Name:	Parks and Recreation
Department Summary Recommendation:	Quotes were solicited for installation of new replacement air conditioning unit for the Cartersville Gymnastics Center. The existing unit (1 of 7) has been in use for 21 years and is no longer feasible to repair. I recommend the quote from Chastain Plumbing, Heating and Cooling, LLC at a cost of \$5,648.00 for 5-ton unit, materials and installation. This will be paid for out of Parks and Recreation HVAC maintenance budget. All required documentation has been received. <u>Contractor Price Warranty</u> Pendley Heat & Air \$5,845.75 (Trane 5-ton) 5-year Compressor 1-parts 1-year labor Meadows Heat & Air \$6,390.00 (Currier 5-ton) 5-year Compressor 1-year parts 1-year labor Chastain Plumbing, Heating and Cooling LLC \$5,648.00 (Bryant 5-ton) 10-year All Parts 1 – year labor
City Manager's Remarks:	I recommend approval of the low bid from Chastain Plumbing, Heating and Cooling.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Chastain Plumbing, Heating and Cooling, LLC
 800 Burnt Hickory Rd, Ste, D
 Cartersville, GA 30120

Office

FAX

770-386-9567

770-607-3924

Estimate

Date	Estimate #
8/12/2016	10561

Name / Address

David Weldon
 City of Cartersville
 100 Pine Grove Rd.
 P.O.Box1390
 Cartersville Ga 30120

Project

			Project
Description	Qty	Rate	Total
We are pleased to quote the following labor and material to install all listed equipment.		0.00	0.00
Bryant M/N;114CNAO60 Condenser.M/N;FB4CNP061L00		5,648.00	5,648.00
Airhandler with drain pan and outdoor pad with safety switch for drain pan. 14 SEER,10 YR WARRANTY ON ALL PARTS WITH 1 YR LABOR			
IN GOD WE TRUST		Total	Item #8 \$5,648.00



162 W Main St Suite 305
 Cartersville, GA 30120
 (770) 387-0266
 www.meadowsheatingandair.com

DATE:	8/11/2016
CUSTOMER NAME:	City of Cartersville Gymnastics Center
CUSTOMER ADDRESS:	2 Lee Street Cartersville, GA 30120
DAYTIME PHONE:	
EVENING PHONE:	
JOB:	

We, the Contractor, propose to furnish the following equipment, materials and labor:

Install:

Carrier 208/230v 3 Phase 5-Ton Air Conditioner
 Carrier 5-Ton Air Handler
 New Drain Pan
 New Condenser Pad
 New Thermostat

Equipment, Labor and Materials: \$6,390.00

Warranty: 5 Year Compressor / 1 Year Parts / 1 Year Labor

Attn: David Weldon

Net due upon completion. **Payments to be made by:** Cash Check Credit Card Other

I have the authority to order the above work and do so order as outlined above. It is agreed that the seller will retain title to any equipment or materials furnished until final and complete payment is made, and if settlement is not made as agreed, the seller shall have the right to remove same and the seller will be held harmless for any damages resulting from the removal thereof. I also authorize Meadows Heating and Air, Inc. to make inquiries to verify my creditworthiness as needed.

Customer Signature _____ Date _____

Item # 8

Proposed By _____ Date _____

"Pendley People Care"



Pendley
Heating & Air Conditioning, Inc.

526 Old Alabama Road
Cartersville, Georgia 30120

Page No. _____ of 1 Pages.

PROPOSAL AND ACCEPTANCE

Phone: 770.382.1221
Fax: 770.382.8223
Emergency Phone : 770.655.2068
Email: penhtgac61@aol.com
Georgia License: CN002212

TO: City of Cartersville	PHONE	DATE	7/15/16
	JOB NAME/LOCATION Gymnastics Annex 2 Lee St. Cartersville, GA 30120		
	JOB NUMBER	JOB PHONE	
We hereby submit specification and estimates for:			
Install Trane XB13, 5 Ton A/C (3ph. 208/230v) TAM4A0C60 Air Handler----- \$5,845.75			
Install unit with secondary drain pan with safety switch, a/c pad, seal connections and start up.			
Includes labor and materials			
Warranty: 5 year compressor/1 year parts/1 year labor			
Terry.woodring@pendleyhvac.com www.pendleyheatingandair.com			
TERMS: DUE UPON COMPLETION			
I have the authority to order the above work and do so order as outlined above. It is agreed that the seller will retain title to any equipment or material furnished until final & complete payment is made, and if settlement is not made as agreed, the seller shall have the right to remove same and the seller will be held harmless for any damages resulting from the removal thereof.			
We Propose hereby to furnish material and labor – complete in accordance with the above specification for the sum of:		SEE ABOVE	Dollars
Payment to be made as follows:	DUE UPON COMPLETION		
All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.		Authorized Signature: TERRY WOODRING	
		Note: This proposal may be withdrawn by us if not accepted within: Days 30	
Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Date of Acceptance: _____		Signature: _____	
		Signature: _____	

Proudly serving you for over 50 years

Item # 8



City of Cartersville

**City Council Meeting
8/18/2016 7:00:00 PM
June 2016 Financial Report**

SubCategory:	Monthly Financial Statement
Department Name:	Finance
Department Summary Recommendation:	Attached are the financial reports for June 2016. These are on a cash basis and will change as the year-end close progresses.
City Manager's Remarks:	Tom R. will present this info. at the meeting Thursday.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MONTHLY SUMMARY

As of June 30, 2016

		FY 2014-15 MONTH OF June-15	FY 2015-16 MONTH OF June-16	FY 2014-15 Year to Date June-15	FY 2015-16 Year to Date June-16	100.00% OF BUDGET (Year to Date)
GENERAL FUND <i>excluding SLOST, DDA & School System Property Tax Revenue & Expenditures</i>						
REVENUE		\$1,979,037	\$1,667,769	\$23,960,313	\$33,383,078	137.29%
EXPENDITURE		\$2,066,380	\$1,341,511	\$24,378,663	\$32,317,873	132.91%
Gen. Fund Net Profit (Loss)		(\$87,343)	\$326,258	(\$418,350)	\$1,065,205	
WATER & SEWER						
REVENUE		\$1,426,227	\$1,562,551	\$14,076,909	\$16,492,929	105.89%
EXPENDITURE		\$1,467,452	\$1,372,468	\$13,225,046	\$13,614,244	87.41%
Wtr. & Swr. Fund Net Profit (Loss)		(\$41,225)	\$190,083	\$851,863	\$2,878,685	
GAS						
REVENUE		\$1,439,375	\$1,494,532	\$23,654,605	\$19,618,154	84.71%
EXPENDITURES		\$1,570,201	\$1,416,454	\$21,643,851	\$18,671,009	80.62%
Gas Fund Net Profit (Loss)		(\$130,826)	\$78,078	\$2,010,754	\$947,145	
ELECTRIC						
REVENUE		\$4,408,107	\$4,398,443	\$48,561,802	\$49,454,733	99.19%
EXPENDITURES		\$4,054,019	\$3,995,018	\$47,063,953	\$46,539,319	93.34%
Electric Fund Net Profit (Loss)		\$354,088	\$403,425	\$1,497,849	\$2,915,414	
STORMWATER						
REVENUE		\$149,150	\$120,105	\$1,431,960	\$1,410,691	101.56%
EXPENDITURE		\$136,291	\$199,477	\$1,604,603	\$1,276,086	91.87%
Stormwater Fund Net Profit (Loss)		\$12,859	(\$79,372)	(\$172,643)	\$134,605	
SOLID WASTE						
REVENUE		\$451,641	\$349,378	\$2,486,163	\$2,535,846	106.16%
EXPENDITURE		\$186,903	\$125,735	\$2,312,066	\$2,296,306	96.14%
Solid Waste Fund Net Profit (Loss)		\$264,738	\$223,643	\$174,097	\$239,540	
FIBER OPTICS						
REVENUE		\$372,127	\$185,817	\$2,121,798	\$2,059,942	109.84%
EXPENDITURE		\$364,703	\$153,256	\$1,851,624	\$1,689,292	90.07%
Fiber Fund Net Profit (Loss)		\$7,424	\$32,561	\$270,174	\$370,650	

				% of Monthly Totals to Budget
General Fund	Description	6/30/2016	FY 2016 Budget	
	Total Revenues	\$33,383,078	\$24,315,565	137.29%
	GO Bond Proceeds from School	\$9,879,375	\$1,448,125	682.22%
	Property Taxes-City Portion Only	\$1,590,878	\$1,570,235	101.31%
	Local Option Sales Tax (LOST)	\$3,585,163	\$3,916,000	91.55%
	Other Taxes	\$7,808,196	\$7,719,290	101.15%
	Building Permit & Inspection Fees	\$239,870	\$140,000	171.34%
	Fines and Forfeitures	\$511,861	\$700,000	73.12%
	Operating Transfers In-City Utilities	\$4,646,497	\$4,603,245	100.94%
	Other Revenues	\$5,121,238	\$4,218,670	121.39%
	Total Expenditures	\$32,317,873	\$24,315,565	132.91%
	Personnel Expenses	\$16,041,113	\$15,730,045	101.98%
	Operating Expenses	\$5,362,590	\$5,988,545	89.55%
	Capital Expenses	\$184,446	\$298,500	61.79%
	GO Bond Proceeds from School	\$9,879,375	\$1,448,125	682.22%
	Debt Pymt - JDA/CBA	\$394,649	\$394,650	100.00%
	Library Appropriations	\$455,700	\$455,700	100.00%
Water & Sewer Fund	Total Revenues	\$16,492,929	\$15,575,145	105.89%
	Water Sales	\$10,143,366	\$9,432,605	107.54%
	Sewer Sales	\$5,722,751	\$5,424,540	105.50%
	Bond Proceeds	\$0	\$0	#DIV/0!
	Prior Year Bond Proceeds	\$0	\$0	#DIV/0!
	Prior Year Capacity Fees	\$0	\$305,000	0.00%
	Other Revenues	\$626,812	\$413,000	151.77%
	Total Expenditures	\$13,614,243	\$15,575,145	87.41%
	Personnel Expenses	\$3,440,099	\$3,465,290	99.27%
	Operating Expenses	\$3,255,479	\$3,346,775	97.27%
	Capital Expenses	\$806,490	\$2,630,500	30.66%
Gas Fund	Transfer To General Fund	\$2,507,570	\$2,507,570	100.00%
	Debt Payments	\$3,604,605	\$3,625,010	99.44%
	Total Revenues	\$19,618,154	\$23,159,760	84.71%
	Gas Sales	\$17,159,267	\$20,350,660	84.32%
	Gas Commodity Charge	\$1,389,838	\$1,245,000	111.63%
	Bond Proceeds	\$0	\$653,100	0.00%
	Proceeds from Capital Leases	\$0	\$76,000	0.00%
	Other Revenues	\$1,069,049	\$835,000	128.03%
	Total Expenses	\$18,671,009	\$23,159,760	80.62%
	Personnel Expenses	\$1,855,870	\$1,925,315	96.39%
	Operating Expenses	\$673,206	\$1,469,350	45.82%
	Purchase of Natural Gas	\$11,896,368	\$14,808,320	80.34%
	Transfer to General Fund	\$3,874,824	\$3,420,825	113.27%
	Capital Expenses	\$370,741	\$1,535,950	24.14%

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	Description	6/30/2016	FY 2016 Budget	% of Monthly Totals to Budget
Electric Fund	Total Revenues	\$49,454,733	\$49,860,820	99.19%
	Electric Sales	\$48,089,781	\$47,909,705	100.38%
	Other Revenues	\$1,364,952	\$1,308,030	104.35%
	Use of Reserves		\$643,085	0.00%
	Total Expenses	\$46,539,319	\$49,860,820	93.34%
	Personnel Expenses	\$2,279,916	\$2,326,270	98.01%
	Operating Expenses	\$1,202,443	\$1,353,135	88.86%
	Purchase of Electricity	\$38,974,315	\$42,211,805	92.33%
	Capital Expenses	\$1,202,002	\$1,088,970	110.38%
	Transfer to General Fund	\$2,880,643	\$2,880,640	100.00%
Stormwater Fund	Total Revenues	\$1,410,691	\$1,389,000	101.56%
	Stormwater Revenues	\$1,370,879	\$1,340,000	102.30%
	Mitigation Grant Revenue	\$0	\$0	#DIV/0!
	Other Revenues	\$12,532	\$13,000	96.40%
	Proceeds from Capital Leases	\$27,280	\$36,000	75.78%
	Prior Year Carryover	\$0	\$0	#DIV/0!
	Stormwater Improvement Funds	\$0	\$0	#DIV/0!
	Total Expenses	\$1,276,086	\$1,389,000	91.87%
	Personnel Expenses	\$643,748	\$698,585	92.15%
	Operating Expenses	\$527,511	\$579,695	91.00%
	Capital Expenses	\$104,827	\$110,720	94.68%
Solid Waste Fund	Total Revenues	\$2,535,846	\$2,388,600	106.16%
	Refuse Collections Revenues	\$2,247,730	\$2,177,450	103.23%
	Other Revenues	\$55,833	\$41,150	135.68%
	Proceeds From Capital Leases	\$232,283	\$170,000	136.64%
	Total Expenses	\$2,296,306	\$2,388,600	96.14%
	Personnel Expenses	\$947,667	\$1,081,240	87.65%
	Operating Expenses	\$1,116,164	\$1,137,360	98.14%
	Capital Expenses	\$232,475	\$170,000	136.75%
Fiber Optics Fund	Total Revenues	\$2,059,942	\$1,875,465	109.84%
	Fiber Optics Revenues	\$1,806,370	\$1,765,720	102.30%
	GIS Revenues	\$105,675	\$104,000	101.61%
	Other Revenues	\$147,897	\$5,745	2574.36%
	Total Expenses	\$1,689,292	\$1,875,465	90.07%
	Personnel Expenses	\$715,387	\$785,395	91.09%
	Operating Expenses	\$765,613	\$752,880	101.69%
	MEAG Telecom Statewide Pymt	\$94,416	\$115,795	0.00%
	Debt Payment to Electric Dept	\$0	\$92,395	0.00%
	Capital Expenses	\$113,876	\$129,000	88.28%

6 # wa1

Cash Position		6/30/15	7/31/15	8/31/15	9/30/15	10/31/15	11/30/15	12/31/15
Total Unrestricted Cash Balance		\$14,730,500.90	\$14,002,158.95	\$15,198,260.99	\$15,972,077.87	\$16,484,083.63	\$19,021,850.36	\$15,759,976.71
Total Restricted Cash Balance		\$64,560,610.64	\$63,821,933.72	\$62,696,702.71	\$61,893,236.40	\$63,988,695.78	\$64,773,390.76	\$64,534,515.97
Cash Position			1/31/16	2/28/16	3/31/16	4/30/16	5/31/16	6/30/16
Total Unrestricted Cash Balance			\$16,602,948.78	\$18,667,017.27	\$20,266,629.57	\$19,829,049.12	\$20,662,587.18	\$22,615,527.41
Total Restricted Cash Balance			\$61,460,594.02	\$60,788,055.46	\$62,705,244.47	\$63,318,966.69	\$63,922,987.30	\$63,449,827.06

Highlights for the Month of June 2016:

At the time of this posting, the cash for June has not been allocated (transferred from fund to fund). As a result, the totals for June 2016 may change in the future. Unrestricted cash increased due mainly to increase in cash balances in the water fund, the gas fund, the solid waste fund, the electric fund, and the fiber fund.

Restricted cash decreased due mainly to the market value of the pension fund and spending in the GO Park and Recreation Bond fund.