City Council Meeting
10 N. Public Square
July 7, 2016
6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Tonsmeire

Pledge of Allegiance led by Council Member McDaniel

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Taff Wren, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and David Archer, City Attorney. Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two were absent.

II. Regular Agenda

A. Council Meeting Minutes

1. June 16, 2016

A motion to approve the June 16, 2016 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

B. Appointments

1. Deputy City Clerk

Randy Mannino, Planning and Development Director stated with the departure of Catheryn Hembree, a new Deputy City Clerk needed to be appointed. Meredith Ulmer has recently moved from Code Enforcement to the Planning/Clerk position and Mr. Mannino stated that he felt she was the best candidate for the job and recommended approval.

A motion to approve the appointment of Meredith Ulmer as Deputy City Clerk was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0

Connie Keeling, City Clerk administered the oath of office to Meredith Ulmer.

C. Bid Award/Purchases

1. Network Switches

Dan Porta, Assistant City Manager stated that the Fiber Department is working with the Bartow County Sheriff's Office to upgrade some network switches to allow better internet access and communication at the jail. This is part of the New World Systems software improvement and the $6,000 cost will be reimbursed by Bartow County. Mr. Porta recommended approval.

A motion to approve the Fiber Network Switches was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

2. Traffic Signal Maintenance

Don Hassebrock, Electric Department Director stated that his department is responsible for the maintenance of traffic signals that are in the city and not on a DOT designated road. Currently the city maintains 12 traffic signals and 5 caution flashers. Bids were requested for the traffic signal maintenance and Mr. Hassebrock recommended the low bid from CBK Mechanical.

A motion to approve to approve the low bid from CBK Mechanical was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0

3. Electric Department Right-of Way Clearing Contract

Don Hassebrock, Electric Department Director stated that Electric Cities of Georgia bids out the Right-of-Way clearing and Maintenance Service Contract. The low bidder for this contract was awarded to Trees Unlimited from Cave Springs Georgia. Mr. Hassebrock stated that Trees Unlimited has been doing the city's tree work for the past 10 years, they require a minimum amount of supervision, and do quality work with few customer complaints. Mr. Hassebrock stated that this is a budgeted item and recommended approval.

A motion to approve the agreement with Trees Unlimited was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0

4. Leaf Collection Body

Tommy Sanders, Public Works Director stated that bids had been requested for a Leaf Collection Body to be installed on a current truck whose chassis is in excellent condition but the existing leaf collection body manufacturer went out of business. The Garage recommended replacing the body instead of continuing repairs for this vehicle. Mr. Sanders recommended approval of the low bid from Carolina Environmental Systems for a Pac Mac LV25 Series Vacuum Body in the amount of $65,550.00.

A motion to approve the low bid from Carolina Environmental Systems was made by Council Member Wren and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

5. PE Pipe Fusion Equipment

Michael Hill, Assistant Gas Superintendent stated that bids were requested for fusion equipment capable of joining 6 inch PE Pipe to replace a 20 year old piece of equipment. Mr. Hill recommended approval of the low bid from HD Supply Fusible Piping in the amount of $8,146.48.

A motion to approve the low bid from HD Supply was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0

6. Gas Department Civil Work

Michael Hill, Assistant Gas Superintendent stated that this agreement is for the civil engineering site design for the Old Mill Property by Civilogistic. This work will be performed after the hydrologic and geotech work is done and the results are satisfactory. Mr. Hill stated that the cost for this work is $28,500.00 and recommended approval.

A motion to approve the agreement with Civilogistic was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

7. Gas Department Copier

Michael Hill, Assistant Gas Superintendent stated that his staff had requested information to replace the current copier in their department which is 13 years old. Mr. Hill recommended approval of the bid for a Canon Copier Image Runner with maintenance agreement in the amount of $7,495.00.

A motion to approve the purchase as presented was made by Council Member Wren and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

D. Contracts/Agreements

1. Transco Service Agreement

Michael Hill, Assistant Gas Superintendent stated that this agreement is for 5,000 Decatherms per day on Transco's Dalton Lateral. Mr. Hill recommended approval.

A motion to approve the Transco Service Agreement was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

2. Annual Firehouse Software License Agreement

Scott Carter, Fire Chief stated that this is the annual Firehouse Software license agreement for record management utilized by his department for all incidents, inspections, and record management needs. Chief Carter recommended approval of this renewal in the amount of $6,850.00.

A motion to approve Firehouse Software License Agreement was made by Council Member Wren and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

E. Other

1. Georgia Municipal Association Membership Dues

Sam Grove, City Manager stated that this is the invoice for the annual Georgia Municipal Association 2016-2017 membership dues in the amount of $6,462.04 and recommended approval.

A motion to approve the GMA Membership Dues was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0

2. Expenditure of SPLOST 2003 Funds

Dan Porta, Assistant City Manager stated that currently there is $373,097 in the 2003 SPLOST funds bank accounts with only a small portion of these funds allocated for expenditure. Staff is recommending the remaining funds be expended on roadway infrastructure some of which would be the FY2016-17 LMIG match. If council approves of this, staff will bring before city council at future meetings roadway infrastructure projects for approval until funds are depleted.

A motion to approve the Expenditure of SPLOST 2003 Funds as presented was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0

3. Pension Prepayment

Dan Porta, Assistant City Manager stated that city retirees are paid their monthly pension benefit on the first of every month and in order to fund these payments Benefit Trust, who holds city's pension assets, must sell some of the pension assets monthly to make these payments. Benefit Trust normally sells these assets within the last few days of each month. Due to the recent referendum in Britain to leave the European Union, U.S. Stock markets have declined around 5%. This quick decline in the stock market meant that the city's pension assets were worth less in just a matter of days. The Pension Plan Investment Advisor called and felt that the stock markets may be overreacting and that if the city could pre-fund the July payroll pension contributions the city could save money by not having to sell pension assets due to the quick downturn in the stock market. Mr. Porta stated that this was a time sensitive matter and requested council approval of this pension payment prefunding.

A motion to approve Pension Prepayment was made by Council Member Wren and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0

4. Invoice – Bartow County Landfill

Greg Anderson, Parks and Recreation Superintendent stated that this invoice from the Bartow County Solid Waste in the amount of $5,630.70 is for material resulting from the demolition of Dellinger Park buildings. Mr. Anderson recommended approval.

A motion to approve Invoice from Bartow County Landfill was made by Council Member Tonsmeire and seconded by Council Member Wren. Motion carried unanimously. Vote 4-0

Council Member Tate wanted to congratulate Fire Chief Scott Carter for his appointment to the Georgia State Indemnification Commission. Mayor Santini wanted to thank all those who worked to make the 4th of July Celebration a success.

After announcements a motion to adjourn the meeting was made by Council Member Tonsmeire and needing no second. Motion carried unanimously. Vote 4-0

Meeting Adjourned

/s/ ___________________________
Matthew J. Santini
Mayor

ATTEST:

/s/ ______________________________
Connie Keeling
City Clerk