



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCILPERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Lindsey McDaniel, Jr.
Jayce Stepp
Louis Tonsmeire, Sr.
Taff Wren

AGENDA

Council Chamber, Third Floor of City Hall– 6:00
PM – 6/16/2016
Work Session – 6:00 P.M.

CITY MANAGER:
Sam Grove

CITY ATTORNEY:
David Archer

CITY CLERK:
Connie Keeling

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda

A. Council Meeting Minutes

1. June 2, 2016 (Pages 1-17)

[Attachments](#)

B. Second Reading of Ordinances

1. Budget Ordinance for the Fiscal Year 2016-17 (Pages 18-20)

[Attachments](#)

2. Amendment to the Utilities Ordinance Regarding Water/Sewer Rates (Pages 21-25)

[Attachments](#)

3. Hotel/Motel Tax Ordinance Amendment (Pages 26-29)

[Attachments](#)

C. Other

1. Emergency Reading of City Ordinance in relation to Fireworks (Pages 30-35)

[Attachments](#)

D. Resolutions

1. Resolution for Creation of Downtown Festival Zone (Pages 36-42)

[Attachments](#)

E. Contracts/Agreements

1. Floyd County Inmate Work Crews (Page 43)

[Attachments](#)

F. Bid Award/Purchases

1. Dellinger Park Athletic Field Irrigation #16-004 (Pages 44-55)

[Attachments](#)

2. Workers Compensation Insurance Renewal (Page 56)

[Attachments](#)

3. Property & Casualty Insurance for FY 2016-17 (Pages 57-58)

[Attachments](#)

4. Mission Road Sewer Replacement – Phase II (Pages 59-61)

[Attachments](#)

5. Hydrologic Analysis (Pages 62-65)

[Attachments](#)

6. PE Pipe (Page 66)

[Attachments](#)

G. Monthly Financial Statement

1. April 2016 (Pages 67-71)

[Attachments](#)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.



City of Cartersville

City Council Meeting
6/16/2016 6:00:00 PM
June 2, 2016

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	Attached are the minutes for your review and approval.
City Manager's Remarks:	Minutes from June 2nd are recommended for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 June 2, 2016
 6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Tonsmeire

Pledge of Allegiance led by Council Member Wren

The City Council met in Regular Session with Diane Tate, Mayor Pro-Tem presiding and the following present: Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Taff Wren, Council Member Ward Six; Sam Grove, City Manager; Catheryn Hembree, Deputy City Clerk and David Archer, City Attorney. Absent: Kari Hodge, Council Member Ward One; Matt Santini, Mayor and Connie Keeling, City Clerk.

II. Regular Agenda

A. Council Meeting Minutes

1. May 19, 2016

A motion to approve the May 19, 2016 City Council Meeting Minutes as presented was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote 4-0

B. Proclamations

1. Blood Assurance Day – June 14, 2016

Louis Tonsmeire, Council Member Ward Three read the Proclamation declaring June 14, 2016 to be Blood Assurance Day in the City of Cartersville. No one was present to accept the Proclamation.

C. Appointments

1. Planning Commission

Randy Mannino, Planning and Development Director, stated that Council Member Tonsmeire has nominated Lamar Pinson to fill the unexpired term of Planning Commission Member and Ward 3 appointment, Sonny Miller. This term will expire January 31, 2018. Mr. Mannino recommends approval.

A motion to approve the Planning Commission Appointments as presented was made by

Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote 4-0

2. Board of Zoning Appeals

Randy Mannino, Planning and Development Director, stated that the terms of the Appointments of the Mayor (Lamar Pendley), Jayce Stepp Ward 2 (Hans Lutjens), and Taff Wren Ward 6 (Ken Frasier) all expire in June. All members are willing to continue to serve if re-appointed. Taff Wren will be nominating John Clayton to fill the Ward 6 spot. These are four year appointments. Mr. Mannino recommends approval.

A motion to approve the Board of Zoning Appeals Appointments as presented was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0

3. Alcohol Control Board

Randy Mannino, Planning and Development Director, stated that the terms of all five Alcohol Control Board members expire in June. These are at large appointments with 3 and 4 year terms. Ric Napps (3 year term), Robby Stewart (4 year term), Rick Kohloff (3 year term), Dan Heilman (4 year term), and Christine Brown (3 year term). All members are willing to continue to serve if re-appointed. Mr. Mannino recommends approval.

A motion to approve the Alcohol Control Board Appointments as presented was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

D. First Reading of Ordinances

1. Budget Ordinance for the Fiscal Year 2016-17

Tom Rhinehart, Finance Director, stated that this ordinance is the Fiscal Year 2016-17 budget. The proposed budget is a balanced budget and increased \$11,392,105 over the Fiscal Year 2015-16 budget. The increase equates to a 7.82% increase. The proposed budget includes salary adjustments in all departments, an increase of 1 mill in the City's property tax rate, school system funding, an increase in staff, increase in health insurance premiums for both the City and the employees, and an increase in water and sewer rates. Mr. Rhinehart recommends approval.

This being a first reading, no motion is needed.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. _____

NOW BE IT HEREBY ORDAINED by the Mayor and City Council that pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year 2016 - 2017 budget.

2016 - 2017 Budget Summary

<u>GeneralFund</u>	<u>Revenues</u>	<u>Expenditure</u>
Revenues	\$39,682,275	
Expenditures:		
Legislative		\$17,673,575
Administration		\$ 963,340
Finance Dept.		\$ 1,198,915
Customer Service Dept.		\$ 793,185
Police		\$ 5,423,780
Fire		\$ 6,608,305
Municipal Court		\$ 253,295
Public Works		\$ 2,469,270
Recreation		\$ 3,090,260
Planning & Development		\$ 1,018,310
Downtown Development Authority		\$ 190,040
<u>SpecialRevenueFunds</u>		
GO Park Bonds Series 2014	\$ 5,675,600	\$ 5,675,600
SPLOST – 2003	\$ 323,400	\$ 323,400
SPLOST – 2014	\$ 2,065,000	\$ 2,065,000
DEA	\$ 313,210	\$ 313,210
State Forfeiture	\$ 3,000	\$ 3,000
Hotel/Motel Tax	\$ 656,000	\$ 656,000
Motor Vehicle Rental Tax	\$ 63,000	\$ 63,000
Grant Funds	\$ 750,000	\$ 750,000
Impact Fees	\$ 0	\$ 0
Business Improve Dist Tax	\$ 23,000	\$ 23,000
Development Fees	\$ 5,000	\$ 5,000
<u>EnterpriseFunds</u>		
Fiber Optics	\$ 1,895,220	\$ 1,895,220
Electric	\$49,703,855	\$49,703,855
Gas	\$30,336,305	\$30,336,305
Solid Waste	\$ 2,380,750	\$ 2,380,750
Stormwater	\$ 1,446,250	\$ 1,446,250
Water & Sewer	\$20,836,040	\$12,036,130

Water Pollution Control Plant	\$ 3,555,690
Water Treatment Plant	\$ 5,244,220

Internal Service Fund

Garage	\$ 850,480	\$ 850,480
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BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 2nd day of June 2016

ADOPTED this __ day of June 2016. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

2. Amendment to the Utilities Ordinance Regarding Water/Sewer Rates

Tom Rhinehart, Finance Director, stated that the Fiscal Year 2016-17 budget includes a couple of increases in the Water and Sewer Fund to help address the maintenance and capital issues of the water fund. The changes are as follows: 7.5% increase in the residential water and sewer rates; and a 7.5% increase in the base monthly water and sewer rates. The increases will allow the Water Department to continue the maintenance of the existing water and sewer system as well as update and expand the system. For residential customers the increase equates to \$.57 per 100 cubic feet used for City Residents and \$1.05 per 100 cubic feet used for outside the City residents. The total estimated increase will be \$3.38 per month on 7,500 gallons consumed. The 7.5% increase on the base monthly rate will be an increase of \$.57 a month. With these proposed changes, the City of Cartersville Residents will remain one of the lowest paying in the surrounding municipalities. These increases are needed to maintain the existing system and plan for the necessary future expansions. Mr. Rhinehart recommends approval.

This being a first reading, no motion is needed.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. _____

Now be it and it is hereby **ORDAINED** by the Mayor and City Council of the City of Cartersville, that the **CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 24. UTILITIES. ARTICLE IV. WATER SERVICE Section 24-64 (a), (b), (c), (d), (e), and (f) Water and Sewage Rate and Section 24-147 (a.) Sewage Rates** is hereby amended by deleting said Section 24-64 (a), (b), (c), (d), (e), and (f), and Section 24-147 (a) in their entirety and replacing them with the following:

Sec. 24-64. Water & Sewage Utility Rates.

(a.) Water Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 8.18	\$ 14.99
3/4" full flow	\$ 12.27	\$ 21.81
1"	\$ 19.09	\$ 35.44
1 ¼" or 1 ½"	\$ 38.16	\$ 65.42
2"	\$ 73.61	\$134.93
4"	\$136.30	\$263.73
6"	\$212.62	\$381.64
8"	\$272.60	\$527.47
Plus consumption as follows:		
(i) Residential Meters		
(a) 0 – 8 consumptions per month	\$1.68/100 cu. ft.	\$3.38/100 cu. ft.
(b) 9 – 14 consumptions per month	\$2.76/100 cu. ft.	\$3.48/100 cu. ft.
(c) 15 – 19 consumptions per month	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(d) 20 + consumptions per month	\$6.50/100 cu. ft.	\$6.50/100 cu. ft.
(ii) Apartments, Multiples & Commercial Meters	\$2.78/100 cu. ft.	\$4.11/100 cu. ft.
(iii) Irrigation System Meters	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(iv) Industrial and All Other Meters	\$1.68/100 cu. ft.	\$3.38/100 cu. ft.

(b.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 8.18	\$ 8.18
3/4" full flow	\$ 12.27	\$ 12.27
1"	\$ 19.09	\$ 19.09
1 ¼" or 1 ½"	\$ 38.16	\$ 38.16
2"	\$ 73.61	\$ 73.61
4"	\$136.30	\$136.30
6"	\$212.62	\$212.62
8"	\$272.60	\$272.60

Plus consumption	\$1.85/100 cu. ft.	\$3.73/100 cu. ft.
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(c)	Tap Fees—Prior to the issuance of a tap, the following fees are required:				
	(in inches)	Water Tap Inside City	Water Tap Outside City	Sewer Tap Inside City	Sewer Tap Outside City
	$\frac{3}{4}$	\$1,100.00	\$1,200.00	\$950.00	\$1,200.00
	1	1,200.00	1,400.00	1,000.00	1,300.00
	1½	2,200.00	2,400.00	1,150.00	1,600.00
	2	2,500.00	2,700.00	1,200.00	1,900.00
	4	3,000.00	3,200.00	1,775.00	3,050.00
	6	3,500.00	3,700.00	2,150.00	3,800.00
	8	4,000.00	4,200.00	2,620.00	4,740.00
	Multi-unit, per unit	1,100.00	1,200.00	950.00	1,200.00

Other provisions:

For commercial taps and industrial taps (service or sprinklers and residential sprinklers) the fee shall be the cost of installation plus ten (10) percent on materials and one hundred fifty (150) percent on labor (percentages double for outside city) the estimate to be paid in advance.

If developer installs residential taps and meter settings on property to city specifications, then the fee for the city to set meter shall be the cost of metering equipment and installation

(d)	Capacity fees—A capacity fee for water and/or sewer service shall be requested for each new tap or on any increase in volume with respect to an existing tap.		
	<i>Water Capacity Fee (in inches)</i>	<i>City</i>	<i>Outside City</i>
	$\frac{3}{4}$	\$1,020.00	\$930.00
	1	\$1,700.00	\$1,540.00
	1½	\$3,500.00	\$3,090.00
	2	\$5,590.00	\$4,940.00
	3	N/A	\$7,410.00
	4	\$10,100.00	\$9,030.00
	6	\$15,600.00	\$14,450.00
	8	\$20,280.00	\$18,780.00

	multi-unit/per unit	\$1,020.00	\$930.00
	<i>Sewer Capacity Fee (in inches)</i>	<i>City</i>	<i>Outside City</i>
	$\frac{3}{4}$	\$1,300.00	\$1,260.00
	1	\$2,160.00	\$2,520.00
	1½	\$4,320.00	\$4,030.00
	2	\$6,910.00	\$8,050.00
	3	N/A	\$10,040.00
	4	\$13,470.00	\$13,050.00
	6	\$20,200.00	\$19,580.00
	8	\$26,260.00	\$25,454.00
	multi-unit/per unit	\$1,300.00	\$1,260.00

Other provisions:

Apartments and hotels per unit calculations.

All hotel and apartment units with refrigerator and stove are to be calculated as a single (1) unit ($\frac{3}{4}$ " water meter equivalent) for capacity fees.

All hotel and apartment units without refrigerator and stove are to be calculated as one-half unit ($\frac{3}{4}$ " water meter equivalent) for capacity fees. The following, if part of an apartment or hotel and served by a single meter are to be considered a separate unit for capacity fees. The capacity fee will be calculated as a single (1) unit based on meter size. If the following are served by a master meter, they are considered to be a separate unit to be calculated as a single (1) unit ($\frac{3}{4}$ " water meter equivalent):

- (a) Restaurant;**
- (b) Lounge;**
- (c) Car wash;**
- (d) Lobby;**
- (e) Full kitchen (not part of restaurant);**
- (f) Linen Laundry;**
- (g) Guest Laundry;**
- (h) Swimming Pool.**

Assisted Living Facility, Nursing Home, and Hospital per unit calculations.

All resident/patient rooms with refrigerator and stove are to be calculated as a single (1) unit (¾" water meter equivalent) for capacity fees.

All patient rooms without refrigerator and stove are to be calculated as one-half unit (¾" water meter equivalent) for capacity fees. The following, if part of a nursing home, assisted living facility, or hospital and served by a single meter are to be considered a separate unit for capacity fees. The capacity fee will be calculated as a single (1) unit based on meter size. If the following are served by a master meter, they are considered to be a separate unit to be calculated as a single (1) unit (¾" water meter equivalent):

- (a) Restaurant;
- (b) Lounge;
- (c) Car wash;
- (d) Lobby/Waiting Room;
- (e) Full kitchen (not part of restaurant);
- (f) Linen Laundry;
- (g) Guest Laundry;
- (h) Swimming Pool.

(e.) Unmetered Private fire service charges – Monthly Billing	City	Outside City
In Inches:		
2	\$ 16.93	\$ 33.86
4	\$ 25.40	\$ 50.79
6	\$ 33.86	\$ 67.73
8	\$ 67.73	\$135.45
10	\$169.31	\$338.63
12	\$253.97	\$507.94

(f) Fire hydrant flow test.	City	Outside City
	\$250.00	\$250.00

Any new or upgraded fire services will be required to install full flow meters and will pay the normal monthly minimum on meter service. This fee will be in lieu of the sprinkler charges referred in subsection (e) above.

Sec. 24-147. Sewage rates.

(a.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 8.18	\$ 8.18
3/4" full flow	\$ 12.27	\$ 12.27
1"	\$ 19.09	\$ 19.09

1 ¼" or 1 ½"	\$ 38.16	\$ 38.16
2"	\$ 73.61	\$ 73.61
4"	\$136.30	\$136.30
6"	\$212.62	\$212.62
8"	\$272.60	\$272.60
Plus consumption	\$1.85/100 cu. ft.	\$3.73/100 cu. ft.

This Ordinance shall become effective on July 1, 2016.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 2nd day of June 2016.

ADOPTED this the ____ day of June 2016. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie K. Keeling
City Clerk

3. Hotel/Motel Tax Ordinance Amendment

Dan Porta, Assistant City Manager, stated that the Council approved a resolution that was sent to the Georgia State Legislature asking for an increase in the City's Hotel/Motel tax from 6% to 8% earlier this year. The legislation was passed and submitted to the Governor of Georgia and was signed into law. Due to this approval, the next step is to amend the City's ordinance to increase our Hotel/Motel Tax. If approve this change will become effective on August 1, 2016. Mr. Porta Recommends approve.

This being a first reading, no motion is required.

Ordinance

of the

City of Cartersville, Georgia

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CODE OF ORDINANCES, CITY OF CARTERSVILLE CHAPTER 10 . LICENSES, TAXATION AND MISCELLANEOUS BUSINESS REGULATIONS.

Section 10-43 and 10-44 is hereby amended as follows to be effective August 1, 2016. Until said date the current Section 10-43 and 10-44 shall remain in full force and effect.

1.

Sec. 10-43. Imposition and rate of tax.

(a) There shall be paid a tax of eight (8) percent for the rent for every occupancy of a guest room in a hotel or motel, or occupancy of accommodations for value including, but not limited to, travel trailer spaces in the city. The tax imposed by this article shall be paid upon any occupancy on and after August 1, 2016, although such occupancy is had pursuant to a contract, lease or other arrangement made prior to such date.

(b) Prior to August 1, 2016, there shall be paid a tax of six (6) percent for the rent for every occupancy of a guest room in a hotel or motel, or occupancy of accommodations for value including, but not limited to, travel trailer spaces in the city. The tax imposed by this article shall be paid upon any occupancy on and after December 1, 1998, although such occupancy is had pursuant to a contract, lease or other arrangement made prior to such date.

(c) Proceeds of this tax shall be used in accordance with O.C.G.A. § 48-13-51.

1. In each fiscal year during which a tax is collected pursuant to paragraph (2) of subsection (b) of Code Section 48-13-51 of the O.C.G.A., an amount equal to not less than 50 percent of the total amount of taxes collected that exceed the amount of taxes that would be collected at the rate of 5 percent shall be expended for promoting tourism, conventions, and trade shows by the destination marketing organization designated by the City of Cartersville, provided however, that the City of Cartersville may exercise its option under paragraph(2) of subsection (e) of Code Section 48-13-51 of the O.C.G.A. to contract with an entity qualified under such provision; and

2. The remaining amount of taxes collected that exceed the amount of taxes that would be collected at the rate of 5 percent which are not otherwise expended under paragraph (1) of this section shall be expended for tourism product development.

(d) All taxes due and payable prior to August 1, 2016 under the previous code section shall remain due and payable pursuant to the previous provisions of the Code.

(e) Proceeds of this tax shall be used in accordance with O.C.G.A. § 48-13-51.

2.

Sec. 10-44. Collection of tax by operator.

Every operator maintaining a place of business in this city and renting guest rooms or travel trailer space in this city, not exempted, shall collect a tax of six (6) percent prior to August 1, 2016 and a tax of eight (8) percent on and after August 1, 2016 on the amount of rent from the occupant.

3.

This ordinance is to be effective as of August 1, 2016 until said date the previous provisions of Section 10-43 shall remain in full force and effect.

4.

To comply with the State of Georgia filing requirements and for the proposed ordinance to be effective as of August 1, 2016 it must be filed with the State of Georgia prior to June 30, 2016, and the City Clerk upon adoption is directed to file this ordinance with the State of Georgia

5.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

First Reading this the 2nd day of June 2016.
ADOPTED this the day of. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

E. Contracts/Agreements

1. Optimists for July 4, 2016 Celebration

Sam Grove, City Manager, stated that this is the annual contract between the City and the Optimist's Club for the festivities at Dellinger Park for the July 4th celebration. Additionally, JRM Management Service, Inc. has contracted with the Optimists to coordinate this event and the contract is attached. Mr. Grove recommends approval.

A motion to approve the Contract with the Optimists Club was made by Council Member

Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

F. Bid Award/Purchases

1. Residential Gas Meters

Gary Riggs, Gas Superintendent, stated that the Gas Department have requested and received bids for 200 residential gas meters. These meters are to replenish the department's stock. Mr. Riggs recommends accepting the low bidder, Equipment Controls, at \$79.00 per meter for a total of \$15,800.00.

A motion to approve the purchase of 200 gas meters from Equipment Control was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0

2. Storm Sewer Camera Inspection System and Software

Tommy Sanders, Director of Public Works, stated that the Stormwater Division of Public Works is in need of a stormwater inspection system that will assist in our inspection and troubleshooting of our existing storm system. As an MS4 we are required to inspect 20% of the storm pipes every year. This camera will help staff in meeting that requirement. Mr. Sanders recommends approving the purchase of a Rovver X from Environmental Products of Georgia. This product was demonstrated in the field and comes recommended. The purchase price is \$73,783.05. This is not a budgeted item, however funds are available. Mr. Sanders recommends approval.

A motion to approve the purchase of a Rovver X from Environmental Products of Georgia in the amount of \$73,783.05 was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

3. Handrail Repairs at WPCP

Bob Jones, Water Superintendent, stated that there are several sections of handrails at the WPCP that are broken or have come loose. The condition of the handrails is a safety hazard of operators and maintenance staff that work in these areas. Mr. Jones recommends the low bid of \$17,280 from Southern Machine and Fabrication.

A motion to approve the bid of \$17,280 from Southern Machine and Fabrication was made by Council Member Tonsmeire and seconded by Council Member Wren. Motion carried unanimously. Vote 4-0

4. WTP Pump Building Stabilization/Pump Replacement Design

Bob Jones, Water Superintendent, stated that a request was made to Wiedman and Singleton Engineering to provide a proposal on the stabilization of High Service Pump Building Number 2. Additionally, the requested services include design of a replacement High Service

Pump Number 1 which is original equipment from 1973. HSPB 2 houses two out of the three functional pumps. It is necessary to replace HSP #1 prior to beginning repairs on HSPB 2. Mr. Jones feels it would be negligent to operate the WTP on one pump for a period of 6 months without a backup. If the WTP worked solely on one pump it would be a single 700 HP pump that has had several pump and electrical failures in the past. The stabilization of the building has an estimated construction time of 6 months. W&S has proposed a scope of services through construction of both the pump and the building stabilization in the amount of \$271,425. Mr. Jones recommends approval.

A motion to approve the bid of \$271,425 from Wiedman and Singleton Engineering was made by Council Member Wren and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

5. New Recreation Buildings for Dellinger Park Bid #16-005

Greg Anderson, Director of Parks and Recreation, stated that bids were requested and submitted for 5 new replacement buildings at Dellinger Park. The buildings include the administrative office, concession and restrooms, tennis office, pro-shop and restrooms, restrooms at fields #4-6, and picnic shelter restrooms. Three bids were returned and City Staff followed up with the low bidder. References supplied by the low bidder gave high recommendations. Womack, Lewis, and Smith, Inc. gave a base bid of \$2,241,000.00, with additional alternatives. Bid base with alternatives comes to a total of \$2,389,500.00. Mr. Anderson recommends Womack, Lewis and Smith, Inc. to be the contractors for the new building projects at Dellinger Park at a total cost of \$2,389,500.00. This project will be paid out of the Recreation Bond Fund.

A motion to approve the bid of \$2,389,500 from Womack, Lewis, and Smith, Inc. was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0

Mr. Anderson requested an amendment to the motion to authorize the Mayor to sign the contract pending approval from the City Attorney and the City Manager. Council Member Stepp made the motion and it was seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

6. Geotechnical Services for Parks and Recreation Bid #16-003

Greg Anderson, Director of Parks and Recreation, stated that proposals were solicited for the geotechnical services related to the construction of the new recreation buildings for Dellinger Park (Park Bid #16-005). Two bids were received. One from Geotechnical Consultants of Roswell (\$30,870) and Geo-Hydro Engineers of Kennesaw (\$14,845). Mr. Anderson has reviewed the bids with the Public Works Director. Mr. Anderson recommends the low bid from Geo-Hydro Engineers of Kennesaw. Their estimated cost was \$14,845 but Mr. Anderson wishes the motion to state the price shall not exceed \$16,000. This will be paid for out of the Recreation Bond Fund.

A motion to approve the bid from Geo-Hydro Engineers of Kennesaw in an amount not

to exceed \$16,000 was made by Council Member Stepp and seconded by Council Member Louis. Motion carried unanimously. Vote 4-0

7. Park Play System Bid #16-003

Greg Anderson, Director of Parks and Recreation, stated that bids were accepted for the Park Play Systems, which includes 3 play systems, 12 spring rides, and installation. This will replace the existing play systems at Dellinger Park. All bids meet the requirements. Mr. Anderson recommends the low bid from GameTime – Dominica Recreation Products, Inc. in the amount of \$185,825.00. This project is being funding by the Park Bond Fund.

A motion to approve the bid of \$185,825.00 from GameTime – Dominica Recreation Products and authorize Mayor Santini to sign the contract when bond funds become available was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

G. Surplus Equipment

1. Surplus Vehicles and Equipment

Tom Rhinehart, Finance Director, stated that a list of equipment declared as surplus will be advertised and sold on GovDeals.com. The funds generated by the sale will be placed in the funds that purchased the equipment. Mr. Rhinehart recommends approval.

A motion to approve the placement of surplus equipment on GovDeals.com was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

H. Added Items

A motion to added three items to the agenda was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0

1. Resolution No. 10-16

Tom Rhinehart, Finance Director, stated that this resolution would allow the City to be reimbursed from any or all of the Funds that were or will be used to pay expenditures related to the Gas System and the Water and Sewer System capital improvement projects.

A motion to approve Resolution No. 10-16 was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0

Resolution No. 10-16

OFFICIAL INTENT RESOLUTION

WHEREAS, the City of Cartersville, Georgia (the “City”) expects to issue, or to request that the Cartersville Building Authority issue, tax-exempt obligations in one or more series (collectively the “Obligations”) in an aggregate principal amount not presently expected to exceed \$40,000,000 to finance the costs of acquiring, constructing, and installing various capital improvements to the City’s water and sewer system and its natural gas system (the “Project”); and

WHEREAS, the City has used or will use, before the issuance of the Obligations, moneys from any or all of its General Fund, Water and Sewer System Fund, and Gas System Fund (collectively the “Funds”) to pay expenditures related to the Project and reasonably expects that a portion of the proceeds of the Obligations will be used to reimburse each such fund for these expenditures; and

WHEREAS, Treasury Regulation Section 1.150-2 requires the City to declare its intent to cause the proceeds of the Obligations to be used to reimburse the City for moneys from any or all of the Funds that were or will hereafter be used to pay expenditures related to the Project;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cartersville, Georgia and it is hereby resolved by authority of the same, as follows:

- 1. The City declares its intent to cause the proceeds of the Obligations to be used to reimburse the City for moneys from any or all of the Funds that were or will hereafter be used to pay expenditures related to the Project.**
- 2. This Resolution shall take effect immediately upon its adoption.**

DULY ADOPTED this 2nd day of June 2016.

CITY OF CARTERSVILLE, GEORGIA

(SEAL)

**/s/ Diane Tate
Diane Tate
Mayor Pro-Tem**

Attest:

**/s/ Catheryn Hembree
Catheryn Hembree
Deputy City Clerk**

- 2. First Time Homebuyers Lien Release**

Randy Mannino, Director of Planning and Development, stated that the owners of 95 Pointe North Drive have fulfilled the agreement of the First Time Home Buyers Program and request the lien to be released. They are closing in a few weeks and would like this to be done before the closing date. Mr. Mannino stated he did not have all the paperwork yet, but everything is in order and would like Council to approve for Mayor Santini to sign the release when all the paperwork is submitted.

A motion to approve the lien release for 95 Pointe North Drive was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

3. Joint Development Authority Appointment

Sam Grove, City Manager, stated that Beth Tilley is recommended for appointment to the Joint Development Authority Board. Mr. Grove recommends approval.

A motion to approve the appointment of Beth Tilley to the JDA was made by Council Member Stepp and seconded by Council Member Wren. Motion carried unanimously. Vote 4-0

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 4-0

Meeting Adjourned

/s/ _____
Diane Tate
Mayor Pro-Tem

ATTEST:

/s/ _____
Catheryn Hembree
Deputy City Clerk



City of Cartersville

**City Council Meeting
6/16/2016 6:00:00 PM
Budget Ordinance for the Fiscal Year 2016-17**

SubCategory:	Second Reading of Ordinances
Department Name:	Finance
Department Summary Recommendation:	As discussed in the budget work session held on May 17, 2016, the fiscal year 2016-17 budget ordinance is attached. The proposed budget is a balanced budget and increased \$11,392,105 over the fiscal year 2015-16 budget. The increase equates to a 7.82% increase. The proposed budget includes salary adjustments in all departments, an increase of 1 mill in the city's property tax millage rate, school system funding, an increase in staff, an increase in health insurance premiums for both the city and the employees, an increase in the residential water and sewer rates, and an increase in the basic monthly water and sewer rate. Budget comparison by type for the FY 2017 proposed budget compared to the FY 2016 budget include: personnel expenses increase by \$782,540 (salary adjustments and health insurance premiums); operating expenses decreased \$1,530,995; purchase of commodities decreased by \$1,886,455; school board appropriation increased by \$113,085; BID tax expenses decreased \$160; debt service expenses decreased \$1,206,125; capital expenses increased \$16,099,965 (increases in GO Park Bond capital expenses, water and sewer capital expenses, and gas capital expenses), and transfers to the general fund decreased \$979,750. I recommend approval of the proposed FY 2016-17 budget as presented.
City Manager's Remarks:	Your approval of the budget as presented is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance
of the
City of Cartersville, Georgia

Ordinance No. _____

**NOW BE IT HEREBY ORDAINED by the Mayor and City Council that
pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year
2016 - 2017 budget.**

2016 - 2017 Budget Summary

<u>General Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
Revenues	\$39,682,275	
Expenditures:		
Legislative		\$17,673,575
Administration		\$ 963,340
Finance Dept.		\$ 1,198,915
Customer Service Dept.		\$ 793,185
Police		\$ 5,423,780
Fire		\$ 6,608,305
Municipal Court		\$ 253,295
Public Works		\$ 2,469,270
Recreation		\$ 3,090,260
Planning & Development		\$ 1,018,310
Downtown Development Authority		\$ 190,040
 <u>Special Revenue Funds</u>		
GO Park Bonds Series 2014	\$ 5,675,600	\$ 5,675,600
SPLOST – 2003	\$ 323,400	\$ 323,400
SPLOST – 2014	\$ 2,065,000	\$ 2,065,000
DEA	\$ 313,210	\$ 313,210
State Forfeiture	\$ 3,000	\$ 3,000
Hotel/Motel Tax	\$ 656,000	\$ 656,000
Motor Vehicle Rental Tax	\$ 63,000	\$ 63,000
Grant Funds	\$ 750,000	\$ 750,000
Impact Fees	\$ 0	\$ 0
Business Improve Dist Tax	\$ 23,000	\$ 23,000
Development Fees	\$ 5,000	\$ 5,000

Enterprise Funds

Fiber Optics	\$ 1,895,220	\$ 1,895,220
Electric	\$49,703,855	\$49,703,855
Gas	\$30,336,305	\$30,336,305
Solid Waste	\$ 2,380,750	\$ 2,380,750
Stormwater	\$ 1,446,250	\$ 1,446,250
Water & Sewer	\$20,836,040	\$12,036,130
Water Pollution Control Plant		\$ 3,555,690
Water Treatment Plant		\$ 5,244,220

Internal Service Fund

Garage	\$ 850,480	\$ 850,480
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BE IT AND IT IS HEREBY ORDAINED.

ADOPTED, this ____ day of June 2016. First Reading.

ADOPTED this ____ day of June 2016. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting

6/16/2016 6:00:00 PM

Amendment to the Utilities Ordinance Regarding Water/Sewer Rates

SubCategory:	Second Reading of Ordinances
Department Name:	Finance
Department Summary Recommendation:	The proposed fiscal year 2016-17 budget includes a couple of increases in the Water and Sewer Fund to help address the maintenance and capital issues of the water fund. They are as follows: a 7.5% increase in the residential water and sewer rates; and a 7.5% increase in the base monthly water and sewer rates. The 7.5% increase will allow the water department to continue the maintenance of the existing water and sewer system as well as update/expand the system to fulfill the needs of existing customers. For residential customers, the water and sewer rate increase equates to \$0.57 per 100 cubic feet used for city residents and \$1.05 per 100 cubic feet used for outside the city residents. The total estimated increase for a residential water and sewer customer is \$3.38 per month on 7500 gallons consumed. The Water and Sewer Fund also proposed a 7.5% increase in the base monthly water and sewer rates. Currently, the base rate is \$7.61 and the proposed base rate will increase to \$8.18 a month. This equates to an increase of \$0.57 a month. With these proposed increases in the water and sewer rates, the City of Cartersville residents will remain one of the lowest in the surrounding municipalities. These increases are needed to maintain the existing system and plan for any necessary future expansions. I recommend approval of the proposed water and sewer rate increases to begin July 1, 2016.
City Manager's Remarks:	This item is unchanged from first reading. Your approval of this ordinance is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Cover Memo

Item # 3

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 24. UTILITIES. ARTICLE IV. WATER SERVICE Section 24-64 (a), (b), (c), (d), (e), and (f) Water and Sewage Rate and Section 24-147 (a.) Sewage Rates is hereby amended by deleting said Section 24-64 (a), (b), (c), (d), (e), and (f), and Section 24-147 (a) in their entirety and replacing them with the following:

Sec. 24-64. Water & Sewage Utility Rates.

(a.) Water Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 8.18	\$ 14.99
3/4" full flow	\$ 12.27	\$ 21.81
1"	\$ 19.09	\$ 35.44
1 ¼" or 1 ½"	\$ 38.16	\$ 65.42
2"	\$ 73.61	\$134.93
4"	\$136.30	\$263.73
6"	\$212.62	\$381.64
8"	\$272.60	\$527.47
Plus consumption as follows:		
(i) Residential Meters		
(a) 0 – 8 consumptions per month	\$1.68/100 cu. ft.	\$3.38/100 cu. ft.
(b) 9 – 14 consumptions per month	\$2.76/100 cu. ft.	\$3.48/100 cu. ft.
(c) 15 – 19 consumptions per month	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(d) 20 + consumptions per month	\$6.50/100 cu. ft.	\$6.50/100 cu. ft.
(ii) Apartments, Multiples & Commercial Meters	\$2.78/100 cu. ft.	\$4.11/100 cu. ft.
(iii) Irrigation System Meters	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(iv) Industrial and All Other Meters	\$1.68/100 cu. ft.	\$3.38/100 cu. ft.

(b.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 8.18	\$ 8.18
3/4" full flow	\$ 12.27	\$ 12.27
1"	\$ 19.09	\$ 19.09
1 ¼" or 1 ½"	\$ 38.16	\$ 38.16
2"	\$ 73.61	\$ 73.61
4"	\$136.30	\$136.30
6"	\$212.62	\$212.62
8"	\$272.60	\$272.60
Plus consumption	\$1.85/100 cu. ft.	\$3.73/100 cu. ft.

(c)	Tap Fees—Prior to the issuance of a tap, the following fees are required:				
	(in inches)	Water Tap Inside City	Water Tap Outside	Sewer Tap Inside City	Sewer Tap Outside City

			City		
	³ / ₄	\$1,100.00	\$1,200.00	\$950.00	\$1,200.00
	1	1,200.00	1,400.00	1,000.00	1,300.00
	1½	2,200.00	2,400.00	1,150.00	1,600.00
	2	2,500.00	2,700.00	1,200.00	1,900.00
	4	3,000.00	3,200.00	1,775.00	3,050.00
	6	3,500.00	3,700.00	2,150.00	3,800.00
	8	4,000.00	4,200.00	2,620.00	4,740.00
	Multi-unit, per unit	1,100.00	1,200.00	950.00	1,200.00

Attachment number 1 \nPage 2

Other provisions:

For commercial taps and industrial taps (service or sprinklers and residential sprinklers) the fee shall be the cost of installation plus ten (10) percent on materials and one hundred fifty (150) percent on labor (percentages double for outside city) the estimate to be paid in advance.

If developer installs residential taps and meter settings on property to city specifications, then the fee for the city to set meter shall be the cost of metering equipment and installation

(d)	Capacity fees—A capacity fee for water and/or sewer service shall be requested for each new tap or on any increase in volume with respect to an existing tap.				
	<i>Water Capacity Fee (in inches)</i>	<i>City</i>		<i>Outside City</i>	
	³ / ₄	\$1,020.00		\$930.00	
	1	\$1,700.00		\$1,540.00	
	1½	\$3,500.00		\$3,090.00	
	2	\$5,590.00		\$4,940.00	
	3	N/A		\$7,410.00	
	4	\$10,100.00		\$9,030.00	
	6	\$15,600.00		\$14,450.00	
	8	\$20,280.00		\$18,780.00	
	multi-unit/per unit	\$1,020.00		\$930.00	
	<i>Sewer Capacity Fee (in inches)</i>	<i>City</i>		<i>Outside City</i>	
	³ / ₄	\$1,300.00		\$1,260.00	
	1	\$2,160.00		\$2,520.00	
	1½	\$4,320.00		\$4,030.00	
	2	\$6,910.00		\$8,050.00	
	3	N/A		\$10,040.00	
	4	\$13,470.00		\$13,050.00	
	6	\$20,200.00		\$19,580.00	
	8	\$26,260.00		\$25,454.00	
	multi-unit/per unit	\$1,300.00		\$1,260.00	

Other provisions:

Apartments and hotels per unit calculations.

All hotel and apartment units with refrigerator and stove are to be calculated as a single (1) unit (¾" water meter equivalent) for capacity fees.

All hotel and apartment units without refrigerator and stove are to be calculated as one-half unit (¾" water meter equivalent) for capacity fees. The following, if part of an apartment or hotel and served by a single meter are to be considered a separate unit for capacity fees. The capacity fee will be calculated as a single (1) unit based on meter size. If the following are served by a master meter, they are considered to be a separate unit to be calculated as a single (1) unit (3/4" water meter equivalent):

- (a) Restaurant;
- (b) Lounge;
- (c) Car wash;
- (d) Lobby;
- (e) Full kitchen (not part of restaurant);
- (f) Linen Laundry;
- (g) Guest Laundry;
- (h) Swimming Pool.

Attachment number 1 \nPage 3

Assisted Living Facility, Nursing Home, and Hospital per unit calculations.

All resident/patient rooms with refrigerator and stove are to be calculated as a single (1) unit (¾" water meter equivalent) for capacity fees.

All patient rooms without refrigerator and stove are to be calculated as one-half unit (¾" water meter equivalent) for capacity fees. The following, if part of a nursing home, assisted living facility, or hospital and served by a single meter are to be considered a separate unit for capacity fees. The capacity fee will be calculated as a single (1) unit based on meter size. If the following are served by a master meter, they are considered to be a separate unit to be calculated as a single (1) unit (3/4" water meter equivalent):

- (a) Restaurant;
- (b) Lounge;
- (c) Car wash;
- (d) Lobby/Waiting Room;
- (e) Full kitchen (not part of restaurant);
- (f) Linen Laundry;
- (g) Guest Laundry;
- (h) Swimming Pool.

(e.) Unmetered Private fire service charges – Monthly Billing	City	Outside City
In Inches:		
2	\$ 16.93	\$ 33.86
4	\$ 25.40	\$ 50.79
6	\$ 33.86	\$ 67.73
8	\$ 67.73	\$135.45
10	\$169.31	\$338.63
12	\$253.97	\$507.94

(f)	Fire hydrant flow test.	City	Outside City
		\$250.00	\$250.00

Any new or upgraded fire services will be required to install full flow meters and will pay the normal monthly minimum on meter service. This fee will be in lieu of the sprinkler charges referred in subsection (e) above.

Sec. 24-147. Sewage rates.

(a.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 8.18	\$ 8.18
3/4" full flow	\$ 12.27	\$ 12.27
1"	\$ 19.09	\$ 19.09
1 ¼" or 1 ½"	\$ 38.16	\$ 38.16
2"	\$ 73.61	\$ 73.61
4"	\$136.30	\$136.30
6"	\$212.62	\$212.62
8"	\$272.60	\$272.60
Plus consumption	\$1.85/100 cu. ft.	\$3.73/100 cu. ft.

This Ordinance shall become effective on July 1, 2016.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the ____ day of June 2016.
ADOPTED this the ____ day of June 2016. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie K. Keeling
City Clerk



City of Cartersville

City Council Meeting
6/16/2016 6:00:00 PM
Hotel/Motel Tax Ordinance Amendment

SubCategory:	Second Reading of Ordinances
Department Name:	Administration
Department Summary Recommendation:	Earlier this year, the City Council approved a resolution that was sent to the Georgia State Legislature asking for an increase in the city's hotel/motel tax from 6% to 8%. This legislation was passed and submitted to the Governor of Georgia and was signed into law. Due to this approval, the next step in the process is to amend the city ordinance to increase our hotel/motel tax from 6% to 8%. If approved, this change will become effective on August 1, 2016. I recommend approval of this ordinance amendment.
City Manager's Remarks:	This item is unchanged since first reading. Your approval of this ordinance is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CODE OF ORDINANCES, CITY OF CARTERSVILLE CHAPTER 10 . LICENSES, TAXATION AND MISCELLANEOUS BUSINESS REGULATIONS. Section 10-43 and 10-44 is hereby amended as follows to be effective August 1, 2016. Until said date the current Section 10-43 and 10-44 shall remain in full force and effect.

1.

Sec. 10-43. Imposition and rate of tax.

(a) There shall be paid a tax of eight (8) percent for the rent for every occupancy of a guest room in a hotel or motel, or occupancy of accommodations for value including, but not limited to, travel trailer spaces in the city. The tax imposed by this article shall be paid upon any occupancy on and after August 1, 2016, although such occupancy is had pursuant to a contract, lease or other arrangement made prior to such date.

(b) Prior to August 1, 2016, there shall be paid a tax of six (6) percent for the rent for every occupancy of a guest room in a hotel or motel, or occupancy of accommodations for value including, but not limited to, travel trailer spaces in the city. The tax imposed by this article shall be paid upon any occupancy on and after December 1, 1998, although such occupancy is had pursuant to a contract, lease or other arrangement made prior to such date.

(c) Proceeds of this tax shall be used in accordance with O.C.G.A. § 48-13-51.

1. In each fiscal year during which a tax is collected pursuant to paragraph (2) of subsection (b) of Code Section 48-13-51 of the O.C.G.A., an amount equal to not less than 50 percent of the total amount of taxes collected that exceed the amount of taxes that would be collected at the rate of 5 percent shall be expended for promoting tourism, conventions, and trade shows by the destination marketing organization designated by the City of Cartersville, provided however, that the City of Cartersville may exercise its option under paragraph(2) of subsection (e) of Code Section 48-13-51 of the O.C.G.A. to contract with an entity qualified under such provision; and

2. The remaining amount of taxes collected that exceed the amount of taxes that would be collected at the rate of 5 percent which are not otherwise expended under paragraph (1) of this section shall be expended for tourism product development.

(d) All taxes due and payable prior to August 1, 2016 under the previous code section shall remain due and payable pursuant to the previous provisions of the Code.

(e) Proceeds of this tax shall be used in accordance with O.C.G.A. § 48-13-51.

2.

Sec. 10-44. Collection of tax by operator.

Every operator maintaining a place of business in this city and renting guest rooms or travel trailer space in this city, not exempted, shall collect a tax of six (6) percent prior to August 1, 2016 and a tax of eight (8) percent on and after August 1, 2016 on the amount of rent from the occupant.

3.

This ordinance is to be effective as of August 1, 2016 until said date the previous provisions of Section 10-43 shall remain in full force and effect.

4.

To comply with the State of Georgia filing requirements and for the proposed ordinance to be effective as of August 1, 2016 it must be filed with the State of Georgia prior to June 30, 2016, and the City Clerk upon adoption is directed to file this ordinance with the State of Georgia

5.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
CONNIE KEELING, CITY CLERK

Georgia Department of Community Affairs
LIST OF GEORGIA GOVERNMENTS IMPOSING A HOTEL-MOTEL TAX
As Of: 4/4/2016

Government Tax Rate*

Acworth City 8%
Adairsville City 5%
Atlanta City 8%
Austell City 8%
Calhoun City 8%
Canton City 8%
Cedartown City 8%
Cobb County 8%
College Park City 8%
Gordon County 8%
Gwinnett County 7%
Kennesaw City 8%
Marietta City 8%
Rome City 8%
Sandy Springs City 7%
Smyrna City 8%
Whitfield County 7%
Woodstock City 8%

* Tax Rate shown is as reported by Government on their latest annual Hotel-Motel Tax Report submitted to the Department of Community Affairs. Not all governments are currently compliant with annual reporting requirements.



City of Cartersville

City Council Meeting

6/16/2016 6:00:00 PM

Emergency Reading of City Ordinance in relation to Fireworks

SubCategory:	Other
Department Name:	Fire
Department Summary Recommendation:	Respectfully request consideration of city ordinance changes that affect the sale and use of consumer fireworks within the City of Cartersville. In the 2016 session of the Georgia General Assembly there were significant changes under OCGA 25. This ordinance change reflects the new law. There are three primary changes: 1- Does away with temporary tent sales for non-profit organizations and now places those sales of full fireworks in temporary portable structures. 2- Reduces the hours that consumer fireworks may be ignited. Fireworks may be ignited from 10:00 AM to 9 PM. Between 9 pm and 11:59 they may be ignited if there if it is no violation of the City's noise ordinance. These are the year round hours except on the following holidays the times may change: On Jan. 1st, July 3rd & 4th, and Dec. 31st, may discharge until 11:59P.M. in addition on new year's eve this time is extended until 1 AM. 3- Enables our City to restrict the use of Consumer Fireworks in all City parks and on Government Property We feel that this ordinance is of a time sensitive nature due to public safety concerns and must be considered on an emergency basis. Our City Attorney has agreed with these changes. These changes will bring our City ordinances in alignment with OCGA 25. Your positive consideration is appreciated.
City Manager's Remarks:	Your approval of this item as an emergency measure is recommended.
Financial/Budget Certification:	N/A
Legal:	
Associated Information:	

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CODE OF ORDINANCES, CITY OF CARTERSVILLE CHAPTER 9. FIRE AND PREVENTION PROTECTION. ARTICLE III. FIRE AND PREVENTION CODE, Section 9-30 Fireworks and Section 9-32 Sale of consumer fireworks is hereby amended as follows:

1.

Sec. 9-30. - Fireworks.

- (a) Indoor fireworks prohibited. All fireworks and pyrotechnic devises and displays of any nature whatsoever are prohibited in any indoor or enclosed structure or any structure with a roof within the City of Cartersville city limits.
- (b) Outdoor fireworks permitted.
 - (1) Prior to any individual being issued a fireworks special use permit or a permit for a professional fireworks display by the Probate Judge of Bartow County, said person must apply for a permit to use fireworks in the city.
 - (2) Upon application for a permit on the form provided by the Cartersville Fire Department, and receipt of said form by the City of Cartersville Fire Department, the city shall review the applications and issue an approval or denial within five (5) business days of receipt of the application.
 - (3) The fire marshal or his designee shall review the application and determine its compliance with the following requirements:
 - a. All federal and State of Georgia laws, rules and regulations relating to firework displays and or the use of fireworks;
 - b. That said applicant is licensed as required by the State of Georgia to perform fireworks;
 - c. That said fireworks display as planned does not inherently place the public in danger;
 - d. That all proper safety measures and distance requirements have been complied with.
 - (4) The fees for these permits shall be determined by the mayor and city council.
 - (5) If the city approves a professional fireworks permit, the permit applicant then can file for a request from the probate court to present a fireworks display.
 - (6) If the request for a professional fireworks permit is denied, a copy of the denial will be forwarded by the Cartersville Fire Marshal or designee to the probate judge, with the recommendation that the probate judge not authorize said fireworks display.
 - (7) If the applicant makes a request of the probate judge for a professional fireworks display, he must give the city written notice of said application at least three (3) business days prior to a hearing on said application by the probate judge.
 - (8) Public displays consumer fireworks are allowed as part of public exhibitions or displays of fireworks, and the sale and transportation of fireworks for such use shall be allowed if properly

permitted according to the provisions of O.C.G.A. ch. 25, art. 10, and section 9-32 of the City of Cartersville Code of Ordinances.

- (9) It shall be unlawful for any person, firm, corporation, association, or partnership to release or cause to be released any balloon, bag, parachute, or similar device which requires fire underneath for propulsion or to release or cause to be released any floating water lantern or wish lantern which uses a flame to create a lighting effect in any public waterway, lake, pond, stream or river.
- (c) It shall be unlawful for any person, firm, corporation or other entity to sell, offer to sell or use, explode, cause to be exploded, possess, manufacture, transport or store any fireworks within the corporate limits of the city, except as may be permitted under the provisions of O.C.G.A. tit. 25, ch. 10, and the "Rules and Regulations of the Safety Fire Commissioner", Chapter 120-3-22.
- (d) No consumer fireworks are allowed to be used, ignited, or caused to ignite on any property owned by, operated by, for or under the custody and control of the City of Cartersville, except pursuant to a special use permit. Said prohibition includes, but is not limited to, City of Cartersville parks, recreation facilities, and buildings
- (e) Penalty for violation of section. Any person, firm, corporation, association, or partnership violating the provisions of this section shall be subject to a fine of up to one thousand dollars (\$1,000.00) per violation and/or six (6) months in jail per day per violation.

(Ord. No. 20-00, 6-15-00; Ord. No. 12-03, § 2, 3-6-03; Ord. No. 20-15, § 1, 6-18-15)

2.

Sec. 9-32. - Sale of consumer fireworks.

- (a) "Consumer fireworks" means any small fireworks devices containing restricted amounts of pyrotechnic composition, designed primarily to produce visible or audible effects by combustion, that comply with the construction, chemical composition, and labeling regulations of the United States Consumer Product Safety Commission, as provided for in Parts 1500 and 1507 of Title 16 of the Code of Federal Regulations, the United States Department of Transportation, as provided for in Part 172 of Title 49 of the Code of Federal Regulations, and the American Pyrotechnic Association, as provided for in the 2001 American Pyrotechnics Association Standard 87-1, and additionally shall mean Roman candles.
- (b) "Consumer fireworks retail sales facility" (CFRS facility) shall have the same meaning as provided by NFPA 1124 as defined pursuant to O.C.G.A. §25-10-1. A permanent or temporary building or structure, consumer fireworks retail stand that is used primarily for the retail display and sale of consumer fireworks.
- (c) "Consumer fireworks retail sales stand". A temporary or permanent building or structure that has a floor area not greater than eight hundred (800) square feet, other than tent, canopies or membrane structures, that is used primarily for the retail display and sales of consumer fireworks to the public.
- (d) "Consumer fireworks retail sales facility" means a permanent or temporary building or structure, stand, that is used primarily for the retail display and sale of consumer fireworks to the public. Said definition shall not apply to facilities or stores where the consumer fireworks are in packages in which the total quantity of fireworks on hand does not exceed one hundred twenty-five (125) pounds (net) [56.8 kilograms] of pyrotechnic composition or, in a building protected throughout with an approved automatic sprinkler system installed in accordance with National Fire Protection Association (NFPA) 13, Standard for the Installation of Sprinkler Systems, not to exceed two hundred fifty (250) pounds (net) [113.6 kilograms] of pyrotechnic composition.
- (e) "Consumer fireworks storage building". A building in which finished consumer fireworks are received, stored and shipped, but in which no manufacturing is performed. Said definition shall not apply to

facilities or stores where the consumer fireworks are in packages in which the total quantity of fireworks on hand does not exceed one hundred twenty-five (125) pounds (net) [56.8 kilograms] of pyrotechnic composition or, in a building protected throughout with an approved automatic sprinkler system installed in accordance with National Fire Protection Association (NFPA) 13, Standard for the Installation of Sprinkler Systems, not to exceed two hundred fifty (250) pounds (net) [113.6 kilograms] of pyrotechnic composition.

- (f) "Permanent" as applied to buildings or structures: a building or structure affixed to a foundation on a site and having fixed utility connections, that is intended to remain on the site for more than one hundred eighty (180) consecutive calendar days.
- (g) "Temporary" as applied to buildings or structures: a building or structure not meeting the definition for permanent structure. As applied to electrical power and wiring: electrical service in use or in place for a period of ninety (90) consecutive calendar days or less.
- (h) "Fireworks" means any combustible or explosive composition or any substance or combination of substances or article prepared for the purpose of producing a visible or audible effect by combustion, explosion, deflagration, or detonation, including blank cartridges, firecrackers, torpedoes, skyrockets, bombs, sparklers, and other combustibles and explosives of like construction, as well as articles containing any explosive or flammable compound and tablets and other devices containing an explosive substance.
- (i) The term "consumer fireworks" or "fireworks" shall not include:
 - (1) Model rockets and model rocket engines, designed, sold and used for the purpose of propelling recoverable aero models; toy pistol paper caps in which the explosive content does not average more than 0.25 grains of explosive mixture per paper cap; nor toy pistols, toy cannons, toy canes, toy guns, or other devices using such paper caps; nor shall the term "consumer fireworks" or "fireworks" include ammunition consumed by weapons used for sporting and hunting purposes; and
 - (2) Wire or wood sparklers of one hundred (100) grams or less of mixture per item; other sparkling items which are non-explosive and non-aerial and contain seventy-five (75) grams or less of chemical compound per tube or a total of five hundred (500) grams or less for multiple tubes; snake and glow worms; smoke devices; or trick noise makers which include paper streamers, party poppers, string poppers, snappers, and drop pops each consisting of 0.25 grains or less of explosive mixture.
- (j) It shall be unlawful for any person, firm, corporation or other entity to sell, offer to sell or use, explode, cause to be exploded, possess, manufacture, transport or store any fireworks within the corporate limits of the city, except as may be permitted under the provisions of O.C.G.A. tit. 25, ch. 10, and the "Rules and Regulations of the Safety Fire Commissioner", Chapter 120-3-22.

(Ord. No. 31-05, § 1, 5-19-05; Ord. No. 35-06, § 1, 6-15-06; Ord. No. 21-15, § 1, 6-18-15)

Editor's note— Formerly entitled "Fireworks prohibited", which was amended by Ord. No. 21-15.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

Additionally, to allow for enforcement prior to July 4, 2016, this Ordinance is deemed to be emergency in nature.

BE IT AND IT IS HEREBY ORDAINED

EMERGENCY READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
CONNIE KEELING, CITY CLERK

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CODE OF ORDINANCES, CITY OF CARTERSVILLE CHAPTER 11. MISCELLANEOUS PROVISIONS AND OFFIENSES. ARTICLE III. OFFENSES INVOLVING PUBLIC PEACE AND ORDER, DIVIION 1. GENERALLY. SECTION 11-101 LOUD, UNNECESSARY OR UNUSUAL, ETC., NOISES is hereby amended to add a new paragraph 15 as follows:

1.

(15) *Consumer Fireworks.* It shall be unlawful for any person, firm, corporation, or association to use or ignite, or cause to be ignited, any consumer fireworks on any day beginning at the time of 9:00 p.m. and up to and including the ending time of 11:59 pm, except pursuant to a special use permit and as provided for by O.C.G.A. §25-10-2(3)B(iii) on January 1, July, 3, July 4, and December 31 of each year in such a manner as to make, continue, or cause to be made or continued that results in a loud, unnecessary, or unusual noise or in noise which unreasonably or unnecessarily annoys, disturbs, injures, or endangers, the comfort, repose, health, peach or safety of others in the City.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention. Additionally, to allow for enforcement prior to July 4, 2016, this Ordinance is deemed to be emergency in nature.

BE IT AND IT IS HEREBY ORDAINED

EMERGENCY READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
CONNIE KEELING, CITY CLERK



City of Cartersville

**City Council Meeting
6/16/2016 6:00:00 PM
Resolution for Creation of Downtown Festival Zone**

SubCategory:	Resolutions
Department Name:	Downtown Development Authority
Department Summary Recommendation:	The DDA is hosting a series of Friday evening concerts for the month of July. The events will be each Friday from 7pm - 11pm and the DDA is seeking the option to set up a festival zone during these times. The festival zone would be limited to Friendship Plaza and would not require any street closures.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Resolution No. - _____

of the

City of Cartersville, Georgia

WHEREAS, the Cartersville City Council approved a Festival Ordinance in 2014; and

WHEREAS, the Downtown Development Authority (DDA) wishes to establish a Festival Zone for the following events to be held downtown:

Music Event July 1, July 8, July 15, July 22, July 29

WHEREAS, the DDA Board recommends that for the MUSIC EVENT Friendship Plaza be designated a controlled Festival Zone; and

WHEREAS said Festival Zone will allow those of 21 years and older, who show proof of identification and receive a wristband, be allowed to consume purchased alcoholic beverages within the Festival Zone; and

WHEREAS, DDA board and staff will, in conjunction with event staff and volunteers, keep those with alcoholic beverages inside the allotted Festival Zone; and

WHEREAS, the Director of Planning and Development has received the proposal and application and approved the event with the understanding that alcoholic beverages will only be sold by an approved alcohol-license holding businesses.

NOW, THEREFORE BE IT RESOLVED by the City of Cartersville that the Downtown Cartersville MUSIC EVENT, as planned and implemented by the DDA, and approval by the Director of Planning and Development, be designated a Community Festival Zone.

ADOPTED this the 17th day of June 2016.

/s/ _____

Matt Santini

Mayor

ATTEST:

/s/ _____

Connie Keeling

City Clerk

Proposed Area of Festival Zone for Music Events in July
(7/1, 7/8, 7/15, 7/22, 7/29)





City of Cartersville Special Events Permit

Page 1 of 4

Applicant and Sponsoring Organization Information

NAME (of individual completing application): Lillie Read

STREET ADDRESS: 1 Friendship Plaza

CITY / STATE / ZIP CODE: Cartersville, GA 30120

DAY PHONE: 770.607.3480

FAX NO.: 770.607.6390

E-MAIL ADDRESS: lread@downtowncartersville.org

SPONSORING ORGANIZATION: Downtown Development Authority

☐ NON-PROFIT ☒ GOVT.
☐ OTHER

STREET ADDRESS: 1 Friendship Plaza

DAY PHONE: 770-607-3576

ORGANIZATION WEBSITE: <http://www.downtowncartersville.org>

CONTACT PERSON "ON SITE" DAY OF EVENT: Daniel Koutavas

CELL PHONE: (773) 860-8838

IS THIS A FIRST TIME EVENT? ☒ YES ☐ NO IF NO, HOW MANY YEARS:

IF HELD BEFORE, WHERE AND WHEN?

Event Information

TYPE OF EVENT (CHECK ALL THAT APPLY): ☐ PARADE ☐ FESTIVAL ☒ CONCERT/MUSIC ☐ OTHER

IF "OTHER," PLEASE SPECIFY:

EVENT LOCATION AND TITLE: Friendship Plaza (locations); Trackside Tunes (title)

DATE: Friday July 1, 8, 15, 22, 29

EVENT HOURS: START: 7 PM END: 11 PM

SET-UP: DATE: TIME: 5 PM

BREAK DOWN: DATE: TIME: 11 PM

EXPECTED ATTENDANCE: 100



City of Cartersville Special Events Permit

Page 2 of 4

Event Description

BRIEFLY EXPLAIN EVENT AND ACTIVITIES; INCLUDE PURPOSE OF THE EVENT. ATTACH SITE PLAN INCLUDING LOCATION OF STAGE, PORTOLETS, VENDOR BOOTHS, ETC.

The purpose of the event is to bring more music to downtown Cartersville. There will be a rotation of local musicians playing every Friday evening in July. 7/1 (singer/songwriter night); 7/8 (country/southern rock); 7/15 (jazz, a Capella); 7/22 (indie rock); 7/29 (headliner).
Local artists will be invited to set up small art displays in the plaza as well.

Event Details

ATTACH A SCHEDULE OR BROCHURE OF ALL ACTIVITIES ASSOCIATED WITH THE EVENT:

WILL ITEMS OR SERVICES BE SOLD AT THE EVENT? X ☐ YES ☐ NO

PROVIDE A LIST OF ALL VENDORS: Artists and musicians may be selling merchandise at event.

WILL EVENT HAVE AMPLIFIED SOUND? X ☐ YES ☐ NO

IF YES, PLEASE DESCRIBE: Amplified sound from bands playing in pavilion.

WILL VENDORS BE COOKING OR HEATING FOOD? X ☐ YES ☐ NO

IS THIS EVENT FOR PROFIT ____ NOT FOR PROFIT X OR CHARITABLE ____

WILL THERE BE ANY FENCED AREAS? X ☐ YES ☐ NO IF YES, PLEASE DESCRIBE:

There will be event fencing around Friendship Plaza.

Cleanup/Sanitation

What is your clean-up plan during and after the event? Clean up will be managed by event staff and DDA committee members

Contact the City of Cartersville to arrange for trash and recycling collection at 770-387.5602. Pick-up and disposal fees may be applicable.

Portolets

The event must provide restroom facilities.

The city recommends one toilet and one handicap unit for every 250 attendees, or portion thereof. At least one handicap unit is required.

WILL YOU USE/RENT THE DDA RESTROOM FACILITIES: X ☐ YES ☐ NO

IF USING A PORTOLET COMPANY, WHICH COMPANY IS BEING USED:



City of Cartersville Special Events Permit

Page 3 of 4

Insurance

A certificate of insurance must be filed with the City of Cartersville ten working days before the event. The city requires all certificates to be submitted on a standard ACORD form. The City of Cartersville must be listed as additional insured with respect to general liability. A minimum of \$1,000,000 liability insurance is required.

☐ Insurance form attached.

Street Closure Information

NAMES OF STREETS TO BE CLOSED: No street closures for this event.

BETWEEN

AND

BETWEEN

AND

BETWEEN

AND

ATTACH PARADE ROUTE:

ARE YOU REQUESTING A COMPLETE OR ROLLING STREET CLOSURE? ☐ COMPLETE ☐ ROLLING

WHY ARE YOU REQUESTING THIS STREET CLOSURE?

TIME OF STREET CLOSURE:

ASSEMBLY AREA: _____ DISBANDING AREA: _____

The event organizer is responsible for notifying affected businesses and residents of street closures.

DESCRIBE YOUR NOTIFICATION PLAN AND ATTACH A COPY TO THIS APPLICATION:

Security Needs

PLEASE DESCRIBE YOUR SECURITY NEEDS FOR THE EVENT.

Final determination on officer needs will be determined by the City of Cartersville. (Cartersville Police Security is \$30 per hour, for a 4 hour minimum).

☐ I WILL HIRE CITY OF CARTERSVILLE OFFICERS FOR THIS EVENT.

The rate for City of Cartersville officers is \$30 per hour per officer, minimum of four hours per officer. Please call 770.382.2526 to arrange for police security.

Item # 6



**City of Cartersville
Special Events Permit**

Page 4 of 4

Special Instructions per Fire Chief:

Special Instructions per Police Chief:



City of Cartersville

**City Council Meeting
6/16/2016 6:00:00 PM
Floyd County Inmate Work Crews**

SubCategory:	Contracts/Agreements
Department Name:	Public Works
Department Summary Recommendation:	This agreement is with Floyd County for 3.5 inmate work details. Two details are for Public Works and 1.5 details are for Recreation Department. The total contract amount is for \$218,646.43 per year (\$62,470.41 per full time crew), and for \$7.50 per day per each minimum security inmate. Minimum Security inmates do not have to be escorted by a guard and can be escorted by our personnel. We usually have one for the Garage that is a mechanic and several others that we use for Solid Waste. Floyd County has provided excellent service over the term of the last contact. The service we get out of these crews far exceeds the service we obtained from the State Crews in the past. This is a budgeted item and we recommend approval for the Mayor to sign this agreement and related documents.
City Manager's Remarks:	Your approval of this agreement is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting
6/16/2016 6:00:00 PM
Dellinger Park Athletic Field Irrigation #16-004

SubCategory:	Bid Award/Purchases
Department Name:	Parks and Recreation
Department Summary Recommendation:	Bids were solicited to provide and install athletic field irrigation for softball/baseball fields #4, #5 and #6 at Dellinger Park. These irrigation systems replace systems that were installed in 1981. All required documentation have been received, I recommend the low bid of \$45,200.00 from Tidwell Lawn Care and Landscaping LLC. This project will be funded by Recreation Bond.
City Manager's Remarks:	Your approval of low bid to Tidwell is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

BID REQUEST
BID #16-004
Dellinger Park Athletic Field Irrigation

The Cartersville Parks & Recreation Department invites your company to submit a bid on the following project: Dellinger Park Athletic Field Irrigation. Softball/baseball fields #4, #5, #6 and are located in Dellinger Park; 100 Pine Grove Road; Cartersville GA 30120. It is recommended that bidder view fields site prior to submitting bid. Any questions concerning this project or to view site, please call Greg Anderson at 770-607-6173. Bids must be returned by **1:30 pm on Tuesday May 10, 2016**. Bid may be returned by email, postal mail, fax or hand delivered. Bid is expected to be awarded by Cartersville City Council on Thursday May 19, 2016 and project must be completed by July 1, 2016.

Cartersville Parks and Recreation Department (owner) will perform the following

Before installation:

- Removal of existing irrigation heads from fields
- Provide adequate water supply for irrigation design
- Provide 2-2" ball valves, off 4" water line
- Provide pull-box for contractor to bring irrigation wiring before enter new building.

During construction:

- Provide electrical wiring that terminates in electrical pull-box adjacent to new pad (within 5' of post). Wiring will include 3-20amp circuits (1-lighting & 2-receptacles). 1- Lighting circuit for 10 – recessed lighting fixtures. 2-Receptacle circuits for 6-20amp receptacles, owner will install 2-20amp GFCI breakers for receptacles.
- Will provide chain link fence/posts to be used by contractor to enclose work area daily and attach to existing fence to insure that pool and pool area is not accessible.

After construction:

- Re-install permanent fencing around new pavilion and tie into existing pool fencing.

Scope of Work for Bidder/Contractor

1. Provide quality material/installation for the construction of 1-Covered Outdoor Pavilion with gable ends. Pavilion will be 16' x 36' from outside 6"x6" posts. Pavilion will have 16" overhang, sealed ceiling and asphalt-shingle roof. Pavilion will have 6-columns/posts.
2. Columns/Posts will be 6"x6" pressure treated posts (must be ground-contact posts), each post will have 4-layers of 4-16"x8" split-faced block and 1-layer of 4-16"x4' cap split-faced block. Posts will set a minimum of 3' in concrete and minimum of 9'6" above deck. Each column will have 4-layers of split-faced block to create a 36" height block column and be approximately 24" wide block column. All exposed 6"x6" posts to be wrapped/trimmed with 3/4" cement fiber boards.

Bid #16-002, continued page 2

3. Pavilion will have pre-fab 2"x4" wood trusses set a maximum of 24" apart, with 5/12 pitch and 16" overhang. All trusses will be adequately braced. LVL's beams (1-3/4" x 16" x 18' & 16'), 2-double beams, creating at 3 1/2' wide LVL beam and will be attached to posts with "H" bracket. LVL's to be wrapped in 5/16" cement fiber boards. Soffit will be vented smooth, 1/4" x 16" cement fiber and trimmed w/ 3 1/2" cement board
4. Pavilion will have gable ends using cement fiber smooth paneling, w/ 3/4" x 2 1/2" cement fiber batten board. Pavilion to be sealed with cement fiber smooth paneling w/ seams covered w/ 3/4" x 2 1/2" cement batten board. Sealed ceiling will include 2'x2' access to attic.
5. Pavilion roof will be decked with a minimum of 7/16" OSB decking covered with roofing felt. Roof will have 3-tab asphalt shingles (minimum 25-year warranty).
6. Pavilion painting will consist of 1-coat of similar colored primer and 1-coat of paint. Pavilion will be painted to match adjacent building w/ same color for board/batten, trim and soffit. Sealed ceiling will be same color as trim.
7. All paneling/batten/trim/wrapping/fascia/soffit will be cement fiber and match adjacent building. All split-faced block will match adjacent building.
8. Electrical – Connect and install 10-outdoor recessed light fixtures, trims and lamps (all provided by owner – new construction rough-in cans) all lighting fixtures to be evenly spaced under shelter. Provide and install 6-20amp receptacles, 1-receptacle on each post, directly above block column. All conduit will be schedule 80 PVC. All receptacles/switch to be in weather-proof box. Power supply conduit from pull-box will be attached to post facing outside of pavilion. Receptacles/switch boxes/conduit will be attached facing inside pavilion.
9. Concrete pad to be a minimum of 4" thickness, except 1' around post which will be a minimum of 6" in thickness. Concrete pad to be broom finished to match existing deck. Concrete pad will be formed to allow water to drain away from existing deck. Concrete pad to include saw joint to match existing deck saw joints. Roof drip line will fall a minimum of 6" inside edge of concrete pad.
10. At end of each work day, work area must be secured with provided temporary fencing to insure pool area isn't accessible.
11. Clean-up work area daily.
12. Warranty – All workmanship will have a 1-year.

Checklist for Bidder/Contractor Requirements documents must be submitted when bids are returned at **1:30pm on Wednesday March 30, 2016**. All documents listed below must be included in returned bid to be considered. Incomplete bids will not be considered.

1. Contractor/Sub-contractor must furnish Certificate of Liability Insurance and Workman's Compensation Insurance Plan.
2. Signed and Notarized – SAVE Affidavit Verifying Status For City of Cartersville Benefit Application
3. Signed and Notarized – E-verify Contractor Affidavit and Agreement
4. Signed and Notarized – E-verify Sub-Contractor Affidavit and Agreement
5. Furnish list of three – (3) previous similar completed projects, include contacts and contact information.
6. Completed Proposal Form – Signed
7. Contract Agreement – Signed

Bid #16-002, continued page 3

Dellinger Park Pool Covered Pavilion

BID #16-002

PROPOSAL FORM

TO: Greg Anderson (Dellinger Park Pool Covered Pavilion Bid#16-002)
CITY OF CARTERSVILLE PARKS & RECREATION DEPARTMENT
P O BOX 1390
CARTERSVILLE GA 30120-1390

BIDDERS:

IN ACCORDANCE WITH SCOPE OF WORK FOR BIDDER/CONTRACTOR I, THE
UNDERSIGNED, HEREBY PROPOSE TO PROVIDE THE DELLINGER PARK
POOL COVERED PAVILION FOR MONETARY CONSIDERATIONS.

TOTAL BID PRICE: _____

BIDDER: _____ BY: _____

TITLE: _____ SIGNATURE: _____

ADDRESS: _____

PHONE NUMBER: _____ E-MAIL _____

PROPOSAL FORM
BID #16-004
Dellinger Park Athletic Field Irrigation

TO: Greg Anderson (Dellinger Park Athletic Field Irrigation Bid#16-004)
CITY OF CARTERSVILLE PARKS & RECREATION DEPARTMENT
P O BOX 1390
CARTERSVILLE GA 30120-1390

BIDDERS:

IN ACCORDANCE WITH SCOPE OF WORK FOR BIDDER/CONTRACTOR I, THE
UNDERSIGNED, HEREBY PROPOSE TO PROVIDE MATERIAL AND INSTALLATION
REFERENCED, DELLINGER PARK ATHLETIC FIELD IRRIGATION BID #16-004 FOR
MONETARY CONSIDERATIONS.

TOTAL BID PRICE: \$45,200.00

BIDDER: Tidwell Lawn Care **BY:** Parker Tidwell

TITLE: Owner **SIGNATURE:** Parker Tidwell

ADDRESS: PO Box 4000

Cartersville, GA 30120

PHONE: 678-776-9018 **E-MAIL** parkertidwell@comcast.net

SAVE AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Parker Tidwell

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Tidwell Lawn Care & Landscaping, LLC

[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Parker Tidwell
Signature of Applicant:

6/7/2016
Date

Parker Tidwell
Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

7 DAY OF June, 2016

*

Alien Registration number for non-citizens

Patricia Wain

Notary Public

My Commission Expires: December 30, 2016

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

**E-VERIFY
CONTRACTOR/VENDOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

330567

EEV/Basic Pilot Program* User Identification Number

Parker Tidwell
BY: Authorized Officer or Agent
(Contractor Name)

6/7/2016
Date

Tidwell Lawn Care & Landscaping, LLC
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

PO Box 4000
Contractor Address

Parker Tidwell
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

7 DAY OF June, 2016

Patricia Waits
Notary Public

My Commission Expires:

December 30, 2016

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

REFERENCE LIST

NAME, ADDRESS, AND CONTACT INFORMATION OF FOUR – (4) SUCCESSFUL PROJECTS THE BIDDER HAS COMPLETED AS STIPULATED ON PAGE 4.

1. COMPANY: Cartersville School System
CONTACT: James Surratt
ADDRESS: 15 Nelson St./P.O. Box 3310, Cartersville, GA. 30120
PHONE: 770-382-5880 EMAIL: jsurratt@cartersville.k12.ga.us

2. COMPANY: Bartow County School System
CONTACT: Pankaj Daiya
ADDRESS: 65 Gilreath Road, Cartersville, Ga. 30120
PHONE: 770-606-5800 EMAIL: pankaj.daiya@bartow.k12.ga.us

3. COMPANY: Pickens County Schools
CONTACT: Rick Little
ADDRESS: 159 Stegall Drive, Jasper, GA. 30143-1525
PHONE: 706-253-1700 EMAIL: rlittle@pickens.k12.ga.us

4. COMPANY: Southern General
CONTACT: Doug Roberson
ADDRESS: 26 Freeman Street, Cartersville, GA. 30120
PHONE: 770-334-3182 EMAIL: dougroberson.sgc@gmail.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/06/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Watkins Insurance Agency
P. O. Box 1179
Cartersville, GA 30120

CONTACT NAME: Josh Watkins
PHONE (A/C, No, Ext): 770-382-1972 FAX (A/C, No): 678-792-7763
E-MAIL ADDRESS: josh@watkinsinsagency.com

INSURED Tidwell Lawn Care, Inc.
P O Box 4000
Cartersville, GA 30120

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Guard Insurance Co.	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			TIBP616223	10/05/2015	10/05/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	TIWC660978	07/29/2015	07/29/2016	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Lawn Care Services

CERTIFICATE HOLDER

CANCELLATION

CITYO-6

City of Cartersville
Parks & Recreation Dept.
PO Box 1390
Cartersville, GA 30120

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Item # 8

CONTRACT AGREEMENT

THIS AGREEMENT, made this 7 day of June 2016, by and between the City of Cartersville, Georgia, hereinafter called "City", and Tidwell Lawn Care, hereinafter called "Contractor".
#Landscaping, LLC

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the City, Contractor hereby agrees to commence and complete the installation of "Dellinger Park Athletic Field Irrigation project entitled:

Bid Package
Bid#16-004
Dellinger Park
Athletic Field Irrigation

Hereinafter call the "Project", for the proposal price \$45,200.00, will include material and installation of irrigation systems for Dellinger Park Athletic Fields #4, #5 and #6 as described in work scope of Bid #16-004. Payment will be paid in 2-installments – 1st installment – 95% of bid after temporary installation of controller and testing of system; 2nd installment – remaining 5%, after permanent installation of controller and rain sensor in new restroom building.

Immigration Reform Compliance Requirement – during the entire duration of this bid and installation of irrigation systems, all parties shall remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1, as amended.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in two (2) counterparts, each of which shall be deemed on original, in the year and day first above written.

CITY OF CARTERSVILLE, GA

BY: Patricia Keeling
Bidder

(Mayor Matthew J. Santini)

ATTEST: Patricia Keeling (Seal)

ATTEST: _____ (Seal)
(Connie Keeling, City Clerk)

Bid #16-004
 Dellinger Park Athletic Field Irrigation
 Bid Tally

Contractor	Bid Price	Completed Form	Certificate of Liability Insurance	WC Insurance	SAVE	Everify	Sub Contractor Everify	References
Tidwell Lawn Care and Landscaping, LLC	\$45,200.00	✓	✓	✓	✓	✓	NA	✓
ProLawn Landscape Services, LLC	\$80,000.00	✓	✓	✓	✓	✓	✓	✓
T and T Landscaping	\$86,575.00	✓	✓	✓	✓	✓	✓	✓
Reeves Landscaping		Partnered w/ T & T						
Integrity Lawn Maint.	No Bid	Called and said they would not be able to bid						
Pruitt Landscaping	No Bid	Repeatedly called about submitting bid, didn't return calls						
Abernathy Lawn Service	No Bid	Called and said they would not be able to bid						



City of Cartersville

**City Council Meeting
6/16/2016 6:00:00 PM
Workers Compensation Insurance Renewal**

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	Since July 20, 2007, the city has been self-insured with a high deductible for workers compensation coverage. This means that the city pays the first dollar of every workers' compensation claim up to \$500,000. Midwest Casualty Company provides insurance coverage for any claims that may exceed the \$500,000 deductible. The renewal premium for Midwest Casualty Company is \$55,621 annually based on a two-year rate guarantee. The increase in premium is due to higher payroll costs and an increase from the insurance company. The third party administrator that processes the city's workers' compensation claims is USIS, and the premium for this service remains at the same annual rate of \$9,900. I recommend approval of this insurance renewal.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

**City Council Meeting
6/16/2016 6:00:00 PM
Property & Casualty Insurance for FY 2016-17**

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	For the past three years the city has been insured with One Beacon Insurance Company for our property and casualty insurance coverage. At renewal this year, One Beacon has decided to not renew us due to losses on our account. Our insurance agents Apex Insurance and Terry Watkins Insurance have received a proposal for insurance coverage from Travelers and Liberty Mutual Insurance. The proposed insurance premium based on the existing property and vehicle schedules for fiscal year 2016-17 is \$403,205. At this time I am reviewing our existing schedules and anticipate increases in insurance premiums to cover some additional property. Therefore, I recommend approval of the insurance coverage with Travelers and Liberty Mutual and request an annual premium not to exceed \$420,000.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting
6/16/2016 6:00:00 PM
Mission Road Sewer Replacement – Phase II

SubCategory:	Bid Award/Purchases
Department Name:	Water Dept
Department Summary Recommendation:	Bids were accepted for the Mission Road Sewer Replacement – Phase II Project on 5/27/2016. The project will replace approximately 900 feet of sewer that is shown on the 1916 Poindexter sewer map. A portion of this sewer runs directly beneath the residence at 633 West Avenue. The project consists of the installation of 8-inch, 10-inch and 12-inch sewer mains by open cut, 9 manholes, renewing all service laterals and restoration of all work areas. Additionally, the project will cross West Avenue, require the removal of several trees and a large deck from one residence. The following bids were received: Wade Coots Company \$399,154.00 KM Davis \$434,627.80 CH Kirkpatrick \$587,167.94 Site Engineering \$618,675.00 C & L \$783,492.49 The design engineer Rindt-McDuff has evaluated the bids and recommends award to the low bidder Wade Coots Company in the amount of \$399,154.00 (see attached “Award Recommendation”). I am in agreement with their recommendation and request your approval of the low bid from Wade Coots Construction. This is a budgeted capital project and will be paid from operating

Cover Memo

Item # 11

	revenue through account 505.3320.54.1331 – Mission Road Sewer Replacement. Please note that \$300,000 was budgeted for this project in the FY16_17 budget. The \$100,000 shortfall will be funded with revenue in excess of FY16_17 projections if available or by reallocating funds from the Indian Mounds Road – Phase III Project which was budgeted at \$200,000.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This is a budgeted capital project and will be paid from operating revenue through account 505.3320.54.1331 Mission Road Sewer Replacement. Please note that \$300,000 was budgeted for this project in the FY16_17 budget. The \$100,000 shortfall will be funded with revenue in excess of FY16_17 projections if available or by reallocating funds from the Indian Mounds Road Phase III Project which was budgeted at \$200,000.
Legal:	
Associated Information:	



Rindt-McDuff Associates, Inc.
Engineering and Environmental Consulting

1 June 2016

Mr. Ed Mullinax
Assistant Director
Cartersville Water Dept.
148 Walnut Grove Road
Cartersville, GA 30120

Re: Award Recommendation
Mission Road Gravity Sewer Replacement – Phase II

Ed:

We have evaluated the bids received and publicly opened on 27 May 2016 for the referenced project. Rindt-McDuff hereby recommends award of the construction contract to the low bidder, Wade Coots Company, Inc., for the unit price bid amount of \$399,154.00. The award would be contingent on available funds provided by the Cartersville Water Department.

Enclosed for execution you will find the Notice of Award document. Please do not hesitate to call if there are any questions.

Sincerely,

RINDT-MCDUFF ASSOCIATES, INC.

Joshua A. Becker, PE
Project Manager – Municipal Services

Attachments: Notice of Award Document



City of Cartersville

City Council Meeting
6/16/2016 6:00:00 PM
Hydrologic Analysis

SubCategory:	Bid Award/Purchases
Department Name:	Gas Department
Department Summary Recommendation:	We have received a bid of \$6,900.00 for a hydrologic analysis of the property on Old Mill Road. I recommend approval of this bid.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This is not a budgeted item.
Legal:	This has been approved by the City Attorney's office.
Associated Information:	



Matt Bailey, PE
civilogistix, llc
59 Mission Hills Drive
Cartersville, Ga 30120
(678) 925-6003
matt@civilogistix.com

June 10, 2016

Brian Friery, System Engineer
City of Cartersville Gas System
P.O. Box 1390
Cartersville, Ga 30120
Phone: 770.387.5642
Fax: 770.387.5638
Email: bfriery@cityofcartersville.org

Re: Cartersville Gas System-Old Mill Road Office
Civil Hydrologic Analysis Proposal-Phase-1

Mr. Friery,

I'm excited for the opportunity to offer Cartersville Gas System (Owner) this proposal for your project located on Old Mill Road, City of Cartersville, Ga. This appears to be a fantastic location and a great project and for long term value. I understand that the design of the 8 +/- acre parcel will be accomplished in phases. The Phase-1 scope of work will include the hydrologic analysis and flood study to evaluate potential impacts/issues on the front end prior to proceeding with the civil engineering site design. Phase-1 will include a stormwater management pond along with a flood study to evaluate the benefits for a future Gas System Office Facility and to address current flooding issues downstream of the property. Phase-1 will also include the grading associated with the future phases in anticipation of the future Gas System Facility. This proposal is for the Phase-1 scope of work only. Another proposal will be provided for the civil engineering design for the proposed Gas System Facility. The conceptual basis of design will be the attached preliminary site plan prepared by Cartersville Gas System.

Surveying services are not included in the scope of work given GIS information is available to perform the preliminary hydrologic analysis and flood study.

Limits of Work: The limits of work for this proposal are per the attached preliminary concept plan.

Scope of Services: Our scope of services includes:

Item # 12

Phase I

- Preliminary Grading Plan (Pond & Padded Gas System Site)-GIS Contours
- Hydrologic Analysis to include offsite property
- Water Quality Analysis to include offsite property
- Channel Protection Analysis (onsite only)
- Flood Study (Existing & Proposed Models)
- Evaluation of Results and Recommendation of Alternatives

Hydrologic Analysis and Design: Design includes the runoff basin and detention routing analysis. The hydrologic design will include water quality, channel protection, and water quantity for the 2-100 year storm events.

Compensation for Services: This proposal is valid for 60 days from the date of issuance by civilogistix, llc. Criteria changes requested by the Owner after construction documents preparation has begun will be billed on a time spent basis. Release on Phase I to be initiated by the Owner after the receipt of the signed proposal.

- **Hydrology Study: \$4,600**
- **Flood Study: \$2,300**

Payment: Compensation for services and reimbursable expenses are due and payable upon receipt of invoice from civilogistix.

Additional Budgeting: Additional services that are not included in this proposal and that may be budgeted include: surveys, geotechnical exploration, wetland delineation, environmental assessments, traffic studies and signal design, site electrical plans, DOT entrance modifications. Standard reimbursables such as reproductions will be billed at 110% of actual cost.

Immigration Reform Compliance Requirement. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

Hourly Rates For Additional Services: Fees for additional services shall be based on the following hourly rates:

- Principal \$150.00/hour
- Project Manager \$125.00/hour
- Civil Designer \$100.00/hour

Termination of Agreement: This Agreement may be terminated by either party upon five (5) days written notice. In this event, civilogistix shall be compensated for the services performed and reimbursable expenses up to the termination date.

I anticipate that this proposal is consistent with your desired scope and receives favorable receipt. Please indicate your acceptance of this agreement by returning a signed copy to civilogistix.

WITNESS:

By: _____

Title: _____

Civilogistix, LLC.:

By: _____

Title: Vice President

ATTEST:

By: _____

Title: _____

CITY OF CARTERSVILLE:

By: _____

Title: _____



City of Cartersville

City Council Meeting
6/16/2016 6:00:00 PM
PE Pipe

SubCategory:	Bid Award/Purchases
Department Name:	Gas Department
Department Summary Recommendation:	We have received a price from Consolidated Pipe and Supply of \$5.14/ft for 4,400 ft of 6" PE manufactured by DriscoPlex. Consolidated is the sole source supplier. I recommend approval of purchasing this pipe for a total of \$22,616.00.
City Manager's Remarks:	Your approval of the bid from Consolidated Pipe is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	N/A
Associated Information:	



City of Cartersville

City Council Meeting
6/16/2016 6:00:00 PM
April 2016

SubCategory:	Monthly Financial Statement
Department Name:	Finance
Department Summary Recommendation:	Attached is the April 2016 financial report along with the supplemental financial information report and the cash position report for the same time period.
City Manager's Remarks:	Tom R. will present this info. Thursday.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MONTHLY SUMMARY

As of April 30, 2016

VT # with		FY 2014-15 MONTH OF April-15	FY 2015-16 MONTH OF April-16	FY 2014-15 Year to Date April-15	FY 2015-16 Year to Date April-16	100.00% OF BUDGET (Year to Date)
GENERAL FUND <i>excluding SPOST, DDA & School System Property Tax Revenue & Expenditures</i>						
REVENUE		\$1,756,997	\$1,574,444	\$20,442,965	\$30,220,033	124.28%
EXPENDITURE		\$2,069,136	\$1,743,906	\$20,452,560	\$29,532,009	121.45%
Gen. Fund Net Profit (Loss)		(\$312,139)	(\$169,462)	(\$9,595)	\$688,024	
WATER & SEWER						
REVENUE		\$1,275,463	\$1,389,506	\$12,789,423	\$13,470,143	86.48%
EXPENDITURE		\$1,206,776	\$969,212	\$12,096,221	\$10,989,184	70.56%
Wtr. & Swr. Fund Net Profit (Loss)		\$68,687	\$420,294	\$693,202	\$2,480,959	
GAS						
REVENUE		\$1,916,313	\$1,559,039	\$20,632,241	\$16,618,318	71.76%
EXPENDITURES		\$1,507,027	\$1,418,253	\$18,617,973	\$15,929,652	68.78%
Gas Fund Net Profit (Loss)		\$409,286	\$140,786	\$2,014,268	\$688,666	
ELECTRIC						
REVENUE		\$3,729,906	\$3,777,940	\$40,350,248	\$41,173,770	82.58%
EXPENDITURES		\$3,804,001	\$3,687,690	\$39,162,742	\$38,927,606	78.07%
Electric Fund Net Profit (Loss)		(\$74,095)	\$90,250	\$1,187,506	\$2,246,164	
STORMWATER						
REVENUE		\$112,321	\$114,721	\$1,170,567	\$1,171,155	84.32%
EXPENDITURE		\$278,767	\$86,196	\$1,389,548	\$990,649	71.32%
Stormwater Fund Net Profit (Loss)		(\$166,446)	\$28,525	(\$218,981)	\$180,506	
SOLID WASTE						
REVENUE		\$176,281	\$193,629	\$1,835,875	\$1,994,719	83.51%
EXPENDITURE		\$406,526	\$133,825	\$1,993,429	\$1,899,313	79.52%
Solid Waste Fund Net Profit (Loss)		(\$230,245)	\$59,804	(\$157,554)	\$95,406	
FIBER OPTICS						
REVENUE		\$205,580	\$160,920	\$1,596,204	\$1,653,561	88.17%
EXPENDITURE		\$148,493	\$101,865	\$1,353,731	\$1,417,853	75.60%
Fiber Fund Net Profit (Loss)		\$57,087	\$59,055	\$242,473	\$235,708	

	Description	4/30/2016	FY 2016 Budget	% of Monthly Totals to Budget
General Fund	Total Revenues	\$28,644,249	\$24,315,565	117.80%
	GO Bond Proceeds from School	\$9,879,375	\$1,448,125	682.22%
	Property Taxes-City Portion Only	\$1,446,050	\$1,570,235	92.09%
	Local Option Sales Tax (LOST)	\$2,678,224	\$3,916,000	68.39%
	Other Taxes	\$6,335,463	\$7,719,290	82.07%
	Building Permit & Inspection Fees	\$176,249	\$140,000	125.89%
	Fines and Forfeitures	\$418,386	\$700,000	59.77%
	Operating Transfers In-City Utilities	\$3,467,272	\$4,603,245	75.32%
	Other Revenues	\$4,243,230	\$4,218,670	100.58%
	Total Expenditures	\$27,788,102	\$24,315,565	114.28%
	Personnel Expenses	\$12,727,810	\$15,730,045	80.91%
	Operating Expenses	\$4,367,659	\$5,988,545	72.93%
	Capital Expenses	\$76,834	\$298,500	25.74%
	GO Bond Proceeds from School	\$9,879,375	\$1,448,125	682.22%
	Debt Pymt - JDA/CBA	\$394,649	\$394,650	100.00%
	Library Appropriations	\$341,775	\$455,700	75.00%
Water & Sewer Fund	Total Revenues	\$12,080,637	\$15,575,145	77.56%
	Water Sales	\$7,382,800	\$9,432,605	78.27%
	Sewer Sales	\$4,313,319	\$5,424,540	79.51%
	Bond Proceeds	\$0	\$0	#DIV/0!
	Prior Year Bond Proceeds	\$0	\$0	#DIV/0!
	Prior Year Capacity Fees	\$0	\$305,000	0.00%
	Other Revenues	\$384,518	\$413,000	93.10%
	Total Expenditures	\$10,019,972	\$15,575,145	64.33%
	Personnel Expenses	\$2,713,618	\$3,465,290	78.31%
	Operating Expenses	\$2,313,616	\$3,346,775	69.13%
	Capital Expenses	\$206,770	\$2,630,500	7.86%
	Transfer To General Fund	\$1,880,677	\$2,507,570	75.00%
	Debt Payments	\$2,905,291	\$3,625,010	80.15%
Gas Fund	Total Revenues	\$15,059,279	\$23,159,760	65.02%
	Gas Sales	\$13,550,926	\$20,350,660	66.59%
	Gas Commodity Charge	\$1,023,033	\$1,245,000	82.17%
	Bond Proceeds	\$0	\$653,100	0.00%
	Proceeds from Capital Leases	\$0	\$76,000	0.00%
	Other Revenues	\$485,320	\$835,000	58.12%
	Total Expenses	\$14,511,399	\$23,159,760	62.66%
	Personnel Expenses	\$1,447,763	\$1,925,315	75.20%
	Operating Expenses	\$880,226	\$1,469,350	59.91%
	Purchase of Natural Gas	\$9,400,046	\$14,808,320	63.48%
	Transfer to General Fund	\$2,563,017	\$3,420,825	74.92%
	Capital Expenses	\$220,347	\$1,535,950	14.35%

	Description	4/30/2016	FY 2016 Budget	% of Monthly Totals to Budget
Electric Fund	Total Revenues	\$37,395,830	\$49,860,820	75.00%
	Electric Sales	\$36,328,170	\$47,909,705	75.83%
	Other Revenues	\$1,067,660	\$1,308,030	81.62%
	Use of Reserves		\$643,085	0.00%
	Total Expenses	\$35,239,916	\$49,860,820	70.68%
	Personnel Expenses	\$1,793,864	\$2,326,270	77.11%
	Operating Expenses	\$943,116	\$1,353,135	69.70%
	Purchase of Electricity	\$29,382,987	\$42,211,805	69.61%
	Capital Expenses	\$956,864	\$1,088,970	87.87%
	Transfer to General Fund	\$2,163,085	\$2,880,640	75.09%
Stormwater Fund	Total Revenues	\$1,056,434	\$1,389,000	76.06%
	Stormwater Revenues	\$1,019,608	\$1,340,000	76.09%
	Mitigation Grant Revenue	\$0	\$0	#DIV/0!
	Other Revenues	\$9,546	\$13,000	73.43%
	Proceeds from Capital Leases	\$27,280	\$36,000	75.78%
	Prior Year Carryover	\$0	\$0	#DIV/0!
	Stormwater Improvement Funds	\$0	\$0	#DIV/0!
	Total Expenses	\$904,453	\$1,389,000	65.12%
	Personnel Expenses	\$501,195	\$698,585	71.74%
	Operating Expenses	\$373,255	\$579,695	64.39%
	Capital Expenses	\$30,003	\$110,720	27.10%
Solid Waste Fund	Total Revenues	\$1,801,090	\$2,388,600	75.40%
	Refuse Collections Revenues	\$1,665,431	\$2,177,450	76.49%
	Other Revenues	\$43,709	\$41,150	106.22%
	Proceeds From Capital Leases	\$91,950	\$170,000	54.09%
	Total Expenses	\$1,765,487	\$2,388,600	73.91%
	Personnel Expenses	\$744,906	\$1,081,240	68.89%
	Operating Expenses	\$928,560	\$1,137,360	81.64%
	Capital Expenses	\$92,021	\$170,000	54.13%
	Total Revenues	\$1,492,641	\$1,875,465	79.59%
	Fiber Optics Revenues	\$1,334,012	\$1,765,720	75.55%
Fiber Optics Fund	GIS Revenues	\$79,050	\$104,000	76.01%
	Other Revenues	\$79,579	\$5,745	1385.19%
	Total Expenses	\$1,315,988	\$1,875,465	70.17%
	Personnel Expenses	\$548,806	\$785,395	69.88%
	Operating Expenses	\$584,988	\$752,880	77.70%
	MEAG Telecom Statewide Pymt	\$92,058	\$115,795	0.00%
	Debt Payment to Electric Dept	\$0	\$92,395	0.00%
	Capital Expenses	\$90,136	\$129,000	69.87%

PT # wptl

Cash Position	6/30/15	7/31/15	8/31/15	9/30/15	10/31/15	11/30/15	12/31/15
Total Unrestricted Cash Balance	\$14,730,500.90	\$14,002,158.95	\$15,198,260.99	\$15,972,077.87	\$16,484,083.63	\$19,021,850.36	\$15,759,976.71
Total Restricted Cash Balance	\$64,560,610.64	\$63,821,933.72	\$62,696,702.71	\$61,893,236.40	\$63,988,695.78	\$64,773,390.76	\$64,534,515.97
Cash Position	1/31/16	2/28/16	3/31/16	4/30/16	5/31/16	6/30/16	
Total Unrestricted Cash Balance	\$16,602,948.78	\$18,667,017.27	\$20,266,629.57	\$19,829,049.12			
Total Restricted Cash Balance	\$61,460,594.02	\$60,788,055.46	\$62,705,244.47	\$63,318,966.69			

Highlights for the Month of April 2016:

Unrestricted cash decreased due mainly to decrease in cash balances in the general fund, and increases to cash in the water fund and the gas fund.

Restricted cash increased due mainly to the market value of the pension fund, increased debt service funds, and increased DEA fund.