City Council Meeting
10 N. Public Square
January 7, 2016
6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Stepp

Pledge of Allegiance led by Council Member Hodge

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Dianne Tate, Council Member Ward Five; Taff Wren, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and David Archer, City Attorney. Louis Tonsmeire, Sr., Council Member Ward Three and Lindsey McDaniel Council Member Ward Four were absent.

II. Regular Agenda

A. Council Meeting Minutes

1. December 17, 2015

A motion to approve the December 17, 2015 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Hodge. Motion carried unanimously. Vote 4-0

B. Swearing in of Elected Officials

1. Swearing in of Elected Officials

Mayor Santini stated that this is the swearing in of the officials elected in the November 3, 2015 General Election.

Connie Keeling, City Clerk swore in Matt Santini as Mayor and Jayce Stepp, and Taff Wren as City Council.

Mayor Santini stated that there was one item to be added to the agenda. A motion to add an item to the agenda was made by Council Member Stepp and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0

C. Added Item – Ordinance

1. Term Limits on Boards

David Archer, City Attorney stated that on the Recreation Board the ordinance had placed term limits on those serving. This is the only board in the city with such limits. To be uniform on all boards Mr. Archer proposed removing the term limits from all boards. This ordinance corrects the term limits and Mr. Archer recommended approval.

NO ACTION REQUIRED

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia CHAPTER 15. PARKS AND RECREATION, ARTICLE II. ADVISORY BOARD. Section 15-33 – Membership (b) is hereby deleted paragraph (b) in its entirety and replacing it as follows:

1.

Sec. 15-33. - Membership.

> **(b) Terms. Six (6) members shall be appointed on a staggered basis for terms of four (4) years. The seventh member to be appointed by the mayor shall serve a two-year term. Terms of the charter members shall be determined by lot of terms of three (3) members for four (4) and four (4) members for two (2) years. The mayor's appointee shall be one (1) of the four (4) members serving two (2) years. There are no term limits.**

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 7th day of January 2016.
ADOPTED this the day of. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

D. Appointments

1. Recreation Advisory Board

Greg Anderson, Parks and Recreation Superintendent stated that he had four nominees to the Recreation Advisory Board that he was recommending for approval. Patrick Jones; Ward 2, Joy Hill, Ward 4; Ty Mitcham, Ward 6; and Rick Kollhoff as the Mayors appointee. These terms, with the exception of the Mayor's appointee which is a two year term, are four year terms and will expire December 31, 2019.

A motion to approve the nominees as recommended with the Ward 2 candidate subject to the second reading of the term limit ordinance was made by Council Member Tate and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0

2. Planning Commission Appointments/Reappointments for Wards 2, 4, 6, and the Mayor

Randy Mannino, Planning and Development Director stated that there were four board members whose terms expire January 31, 2016. They are as follows: Lamar Pendley, Mayor's nominee – a two year term. Ward 2 – Steven Smith; Ward 4 - Harrison Dean; and Ward 6 – Jeffery Ross all of which are four year terms. Mr. Mannino recommended approval.

A motion to approve the nominees as recommended was made by Council Member Hodge and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0

E. Resolutions

1. Annual Update Adoption of CIE in Accordance with the Impact Fee Requirements

Randy Mannino, Planning and Development Director stated that Cartersville adopted Impact Fees in the last quarter of 2006 which became effective in January 2001. In accordance with the Development Impact Fee Regulations as outlined by the State, the city is required to file an annual update to the Capital Improvements Element of the comprehensive Plan. A public hearing was held on November 5, 2013 and Council approved a resolution allowing this item to be transmitted for review and approval. The document has been approved and Mr. Mannino recommended that the City formally adopt the Resolution.

A motion to approve Resolution No. 01-16 with the addition of the Parks and Recreation portion was made by Council Member Tate and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0

Resolution No. 01-16

ADOPTION RESOLUTION
Capital Improvements Element

WHEREAS, The City of Cartersville adopted a Capital Improvements Element as an amendment to the *Cartersville Comprehensive Plan*; and

WHEREAS, The City of Cartersville has prepared an Annual Update to the adopted Capital Improvements Element; and

WHEREAS, the Capital Improvements Element Annual Update was prepared, submitted, and reviewed in accordance with the "Development Impact Fee Compliance Requirements" and the "Minimum Planning Standards and Procedures for Local Comprehensive Planning" adopted by the Board of Community Affairs pursuant to the Georgia Planning Act of 1989, and an advertised Public Hearing was held on November 5, 2015 at 7:00 P.M. in the City Council meeting room at Cartersville City Hall; and

BE IT THEREFORE RESOLVED, that the City Council of the City of Cartersville does hereby approve and adopt the Capital Improvements Element Annual Update attached hereto and incorporated herein as Exhibit "A" as per the requirements of the Development Impact Fee Compliance Requirements.

ADOPTED this the 7th day of January 2016.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

F. Contracts/Agreements

1. Pettit Creek Trail – Updated GADOT MOU

Greg Anderson, Parks and Recreation Superintendent stated that the Georgia Department of Transportation is requesting an updated Memorandum of Understanding and affidavit for E-Verify. Previous MOU had trail project scheduled for bid in 2014, but dealing with the CSX Railroad has been a challenge as the city is on its second requested trail route. Mr. Anderson recommended approval of the MOU and asked that the Mayor be approved to sign any and all documents related to the Pettit Creek Trail Phase III.

A motion to approve the updated GA DOT MOU was made by Council Member Tate and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0

G. Bid Award/Purchases

1. Shottenkirk Honda Lighting Project

Don Hassebrock, Electric Department Director stated that this is a bid for lighting at Shottenkirk Honda. Mr. Hassebrock stated that the standard lighting design for commercial projects has been Metal Halide Lighting; however Shottenkirk Honda has requested the installation of a Light Emitting Diode (LED) system. Even though the LED lighting system is costlier to purchase there are some major advantages over the current system in energy costs, life of the fixture and a 10 year warranty. The customer has paid an upfront contribution of $20,400 to offset the cost of installation and materials. Mr. Hassebrock recommended approval to purchase from Stuart Irby Company in the amount of $91,724.75.

A motion to approve the Shottenkirk Honda Lighting was made by Council Member Hodge and seconded by Council Member Wren. Motion carried unanimously. Vote 4-0

2. Electrical Cable for Kroger Main Street Project

Don Hassebrock, Electric Department Director stated that this bid is to purchase 21,740 feet of electrical cable to provide service to the Kroger Main Street Project. The cable is an item on the ECG Master Bid List and Mr. Hassebrock recommended approval to purchase from Stuart C. Irby Company at a cost of $2.37 per foot for a total cost of $51,523.80.

A motion to approve the purchase from Stuart C. Irby Company was made by Council Member Stepp and seconded by Council Member Hodge. Motion carried unanimously. Vote 4-0

III Tabled

A. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. File Z15-04: Rezoning application by TPA Group (Jeff Watkins, representative) for property located at 118 Old Mill Road (approximately 63.5 acres) from R-20 to H-I.

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 4-0

Meeting Adjourned

/s/ ___________________________
Matthew J. Santini
Mayor

ATTEST:

/s/ ______________________________
Connie Keeling
City Clerk