

City Council Meeting
10 N. Public Square
December 3, 2015
8:00 A.M. – Work Session 9:00 A.M.

I. Opening Meeting

Invocation by Council Member Pruitt

Pledge of Allegiance led by Council Member Hodge

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Dianne Tate, Council Member Ward Five; Lori Pruitt, Council Member Ward Six; Dan Porta, Assistant City Manager; Connie Keeling, City Clerk; and Keith Lovell, Assistant City Attorney. Lindsey McDaniel Council Member Ward Four; Sam Grove, City Manager and David Archer, City Attorney were absent.

II. Regular Agenda

A. Council Meeting Minutes

1. November 19, 2015

A motion to approve the November 19, 2015 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0

Mayor Santini stated that two items needed to be added to the agenda. A motion to add two items to the agenda was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

B. Swearing in of Police Chief

Mayor Santini stated that with the retirement of Chief Culpepper, Frank McCann had been appointed Police Chief and needed to be officially sworn in. Connie Keeling administered the oath of office to Chief McCann.

C. Contracts/Agreements

1. B.I.G. USA Gas Service Agreement

Gary Riggs, Gas Superintendent stated that this is the standard agreement to provide gas service to B.I.G. USA. Mr. Riggs recommended approval.

A motion to approve the Gas Service Agreement with B.I.G. USA was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

D. Other

1. Floyd County Taxes

Gary Riggs, Gas Superintendent stated that this is the 2015 tax bill from Floyd County in the amount of \$5,868.13. Mr. Riggs recommended approval.

A motion to approve the Floyd County Tax Bill was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

E. Bid Award/Purchases

1. One Beacon Accident Insurance Deductibles

Dan Porta, Assistant City Manager stated that the city had received an invoice from our property and casualty insurance carrier, One Beacon, in the amount of \$7,195.04. This amount is from four automobile accidents where the city was at fault and payment is due to close the insurance claims. Mr. Porta recommended approval.

A motion to approve the insurance payment was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

2. GMA Telecommunications Management Services

Dan Porta, Assistant City Manager stated that GMA currently provides assistance to the city through their Cable and Telecommunications Services. The annual fee to the city for this service for 2016 is \$8,000 and Mr. Porta recommended approval.

A motion to approve the annual fee for Cable and Telecommunications Services was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

3. Water Distribution System Hydraulic Model

Ed Mullinax, Assistant Water and Sewer Superintendent stated that proposals were requested for development of a hydraulic model of the water distribution system. Mr. Mullinax recommended approval of the best bid from Sweitzer Engineering in the amount of \$65,000.

A motion to approve the bid from Sweitzer Engineering was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

4. Water Treatment Plant SCADA System Data Archival

Ed Mullinax, Assistant Water and Sewer Superintendent stated that the Water Treatment Plant SCADA (Supervisory Control and Data Acquisition) system is the computer system used to operate, control and monitor various equipment parameters both locally and at remote pump stations. The Wonderware program is the SCADA software in use at the plant currently. The Wonderware Historian software package is the companion software used to archive data from the SCADA system and is a necessary part of modeling the City's water system. Mr. Mullinax recommended approval to purchase the Wonderware Historian software and hardware package and be installed by M/R Systems in the amount of \$13,220.

A motion to approve the software purchase was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

Added Item

5. Fire Service Line Repair

Ed Mullinax, Assistant Water and Sewer Superintendent stated that this was an emergency repair on the 6/8" Fire Service Line on Joe Frank Harris Parkway near Shaw Plant 12. Per record drawings the line may be up to 18 feet deep due to a DOT turn lane that now covers the main. Mr. Mullinax stated that the city does not have equipment capable of digging this deep and Kirkpatrick and Sons was the only bid received on this project. Mr. Mullinax recommended approval of an amount not to exceed \$15,000.

A motion to approve the repairs by Kirkpatrick and Sons for an amount not to exceed \$15,000 was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

6. Pre-Cast Vaults for Main Street Kroger Project

Derek Hampton, Assistant Electric Department Director stated that his department needs to purchase pre-cast concrete vaults for the Main Street Kroger Project and recommended approval to purchase 4 concrete vaults from the Irby Company in the amount of \$24,154.

A motion to approve the vault purchase from Irby Company was made by Council Member Tate and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

7. Pad Mounted Transformer Purchase

Derek Hampton, Assistant Electric Department Director stated that his department needs to purchase a 150kVA transformer for a system spare. Mr. Hampton recommended approval of the next to lowest Total Ownership Cost and the shortest delivery time from Gresco in the amount of \$6,260.

A motion to approve the transformer purchase from Gresco was made by Council Member Stepp and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0

Dan Porta, Assistant City Manager gave a report on the Cook Street Sinkholes. After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 5-0

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk