City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 –www.cityofcartersville.org

AGENDA

Council Chamber, Third Floor of City Hall– 7:00 PM – 11/20/2014
Work Session – 6:00 P.M.

COUNCILPERSONS:
Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Lindsey McDaniel, Jr.
Lori Pruitt
Jayce Stepp
Louis Tonsmeire, Sr.

CITY MANAGER:
Sam Grove

CITY ATTORNEY:
David Archer

CITY CLERK:
Connie Keeling

I. Opening of Meeting

- **Invocation**
- **Pledge of Allegiance**
- **Roll Call**

II. Regular Agenda

A. Council Meeting Minutes

1. November 6, 2014 (Pages 1-8)

   Attachments

B. Public Hearing - 1st Reading of Zoning/Annexation Requests

1. File SU14-03: Special Use application by Mark Harris to allow a title pawn business at 422 N. Tennessee Street in the M-U Zoning District (Pages 9-21)

   Attachments

C. Resolutions

1. Use of Ad Valorem Taxes for East Main Street (Pages 22-30)

   Attachments

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2. EIP Grant for Sheet Metal Components (Pages 31-32)

   Attachments

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3. Freeport Tax Exemption (Pages 33-35)

   Attachments

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4. November 4, 2014 Election Results (Pages 36-43)

   Attachments

D. Grant Application/Acceptance

1. Georgia Dept. of Natural Resources Recreational Trails Grant (Pages 44-46)

   Attachments

E. Other

1. GADOT Letter - Leake Mounds and Pettit Creek Trails (Pages 47-49)

   Attachments

2. 30 Topridge Drive Lien Release (Pages 50-52)

   Attachments

3. Utilities Protection Center Invoice (Pages 53-54)

   Attachments

F. Change Order

1. Etowah Drive Water Main Engineering Services Change Order No. 1 (Pages 55-57)

   Attachments

2. US41/411 Engineering Services Change Order (Pages 58-60)

   Attachments

3. Center Road 24-inch Gravity Sewer Replacement (Pages 61-63)

   Attachments

G. Bid Award/Purchases

1. WPCP Polymer Feed System Upgrade (Pages 64-67)

   Attachments

2. Site Med Fire Fighter Physicals 2014 (Pages 68-71)

   Attachments

3. Council Chamber Sound System (Pages 72-74)

   Attachments

4. Annual Cogsdale Software Maintenance (Pages 75-78)

   Attachments

H. Monthly Financial Statement

1. September 2014 (Pages 79-83)

   Attachments

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
November 6, 2014

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recomendation:	Attached are the minutes for your review and approval.
City Manager's Remarks:	Your approval of the November 6 City Council Minutes is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
10 N. Public Square
November 6, 2014
6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Tonsmeire

Pledge of Allegiance led by Council Member Stepp

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Lori Pruitt, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and David Archer, City Attorney. Kari Hodge, Council Member Ward One was absent.

II. Regular Agenda

A. Council Meeting Minutes

1. October 16, 2014

A motion to approve the October 16, 2014 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

B. Resolutions

1. Approval of Capital Improvements Element Annual Update and Corresponding Transmittal Resolution

Randy Mannino, Planning and Development Director stated that this is the annual update to the Capital Improvements Element (CIE) of the comprehensive Plan. The update gives the impact fee receipts and expenditures for fiscal year 2014. Mr. Mannino stated that the city is required to hold a public hearing regarding the update and forward it with a transmittal resolution to the Northwest Georgia Regional Commission (RC) and Department of Community Affairs (DCA). After review from the RC and DCA the document will then need to be adopted by the council and sent to the RC and the final version will be distributed for review and comment prior to adoption. Mr. Mannino recommended approval.

Mayor Santini opened the Public Hearing and with no comments Mayor Santini closed the Public Hearing.

A motion to approve Resolution No. 22-14 was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 5-0

Resolution No. 22-14

TRANSMITTAL RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, GEORGIA.

Capital Improvements Element

WHEREAS, The City of Cartersville adopted a Capital Improvements Element as an amendment to the *Cartersville Comprehensive Plan*; and

WHEREAS, The City of Cartersville has prepared an Annual Update to the adopted Capital Improvements Element; and

WHEREAS, the Capital Improvements Element Annual Update was prepared in accordance with the "Development Impact Fee Compliance Requirements" and the "Minimum Planning Standards and Procedures for Local Comprehensive Planning" adopted by the Board of Community Affairs pursuant to the Georgia Planning Act of 1989, and a duly advertised Public Hearing was held on November 6, 2014, at 7:00 P.M. in the City Council meeting room at Cartersville City Hall;

BE IT THEREFORE RESOLVED, that the City Council of the City of Cartersville does hereby submit the draft Capital Improvements Element Annual Update to the Northwest Georgia Regional Commission for Regional and State review, as per the requirements of the Development Impact Fee Compliance Requirements.

ADOPTED this the 6th day of November 2014.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

C. Contracts/Agreements

1. Health Insurance Renewal for 2015

Dan Porta, Assistant City Manager stated that the city had received the health insurance renewal from Cigna for the calendar year 2015 and there will be a 13.8% rate increase. The city insurance claims have been higher than expected and ShawHankins went to the insurance market to see if there were other carriers with better insurance rates, however, several companies declined to quote or did not prove a quote because they were uncompetitive. Only Aetna

Insurance provided a quote and their rates were higher than Cigna. Mr. Porta also stated that due to the higher insurance premiums the city had to increase the deductible but to help offset these additional costs to employees the city offered a Health Reimbursement Account (HRA) where the city would reimburse $1,500 of the employee or $3,000 family member deductible. The HRA has been helpful to employees but has cost the city an average of $180,000 per year under its current format and the city will no longer reimburse this portion of the deductable.

Mr. Porta stated that after the initial renewal - additional changes were suggested for consideration by council:

1 – To increase the copay charges for an Emergency Room Visit from $100.00 to $150.00 or $200.00
2 – Increase in the Prescription Drug copay from $50.00 to $100.00
3 – Increase the copay for Specialty Prescription Drug from $60.00 to 10% up to $200.00.

Scott Hankins came forward to answer any questions from the council. Mr. Porta recommended approval of the insurance renewal with Cigna Insurance but to no longer offer the HRA to city employees.

A motion to approve to approve the renewal and to leave the emergency room copay at $100.00 and make prescription changes across the board and offer a voluntary gap policy from Allstate was made by Council Member Stepp and with no second the motion died.

A motion to approve the renewal with a change to increase the copay for Specialty Prescription Drugs from $60 to 10% up to $200.00 and offer a voluntary gap policy from Allstate was made by Council Member Pruitt and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

2. Asset Management Software Renewal and Training

Bob Jones, Water and Sewer Superintendent stated that the Water Department uses a software system from SEMS Technologies for asset management and work orders. The annual software user license renewal and Webinar Training subscription is due at a cost of $7,545.00 and Mr. Jones recommended approval.

A motion to approve the contract renewal with SEMS Technologies was made by Council Member Stepp and seconded by Council Member Pruitt. Motion carried unanimously. Vote 5-0

3. Inter-Governmental Agreement – Etowah Area Consolidated Housing Authority

Greg Anderson, Parks and Recreation Director stated that this is an Inter-Governmental Agreement with the Etowah Area Consolidated Housing Authority for the purpose of getting power to the outdoor tennis and basketball lights and updating the electrical system for Matthew

Hill Park. The proposed amount by the Housing Authority is $6,750.00 of which $3,375.00 would be the responsibility of the Parks and Recreation Department. Mr. Anderson recommended approval.

A motion to approve the agreement with the Housing Authority was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

D. Bid Award/Purchases

1. Fountain at Dellinger Park Lake

Greg Anderson, Parks and Recreation Director stated that the 2004 lake fountain has stopped working and is not able to be repaired. Mr. Anderson stated that this unit is necessary to keep a healthy lake, therefore quotes were received from three vendors for the same or similar unit and Mr. Anderson recommended approval of the low bid from Atlantic Fountains in the amount of $7,038.88 which includes control panel, installation, and a 5-year warranty.

A motion to approve the purchase from Atlantic Fountains was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

2. Senior Aquatics Center – Pool Re-Plastering

Greg Anderson, Parks and Recreation Director stated that bids were sent out and advertised for the Senior Aquatic Center Pool Re-plastering. Seven bids were returned and Mr. Anderson recommended approval of the low bid from Aquatic Consulting and Equipment for an amount not to exceed $13,240.00 which includes the re-plastering, replace existing lane tiles/targets, repairing deck tile, and pressure testing skimmers for leaks.

A motion to approve the repairs for an amount not to exceed $13,240.00 was made by Council Member McDaniel and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

3. Transformer Repair for Electric Department

Don Hassebrock, Electric Department Director stated that the department is in need of a spare 2500kVA transformer for the city system. The cost to repair the transformer is $9,718.80 as compared to the cost of a new transformer at approximately $33,000.00. Florida Transformer has been doing the city repair work for over 15 years and is only one of a few companies in the southeast that does repairs on transformers of this size. Mr. Hassebrock stated that the unit will be repaired and will have a three year warranty and recommended approval.

A motion to approve the repairs by Florida Transformer was made by Council Member Stepp and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

4. 2015 City of Cartersville Calendar – Printing Job

Rebecca Bohlander, Communications and Public Relations stated that bids were requested from local printers for the printing and postage for the 2015 City Calendar. Ms. Bohlander recommended the low bid from New Dimension Graphic Design & Printing for a total cost of $9,325.01.

A motion to approve the low bid from New Dimension Graphic Design & Printing was made by Council Member Pruitt and seconded by Council Member McDaniel. Motion carried unanimously. Vote 5-0

5. Delta Municipal Water Meters

Bob Jones, Water and Sewer Superintendent stated that this bid is to restock various sizes and types of meters prior to cold weather returning. Typically meter failures increase dramatically during cold weather due to damaged or missing meter lids. Mr. Jones stated that Delta Municipal Supply Company is the sole source provider for Neptune meters in Georgia and recommended approval to restock the meters at a cost of $16,507.00.

A motion to approve the purchase from Delta Municipal Supply Company was made by Council Member Stepp and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

6. Matthews Garage Vehicle Repair

Dan Porta, Assistant City Manager stated that a city vehicle was involved in an automobile accident in September and the repair cost totaled $5,195.87. Mr. Porta stated that since the other party was at fault in this accident, the city insurance company will be seeking reimbursement from the other insurance company and recommended approval of these repairs.

A motion to approve the repairs by Matthews Garage was made by Council Member Stepp and seconded by Council Member Pruitt. Motion carried unanimously. Vote 5-0

7. Vehicles for Electric, Stormwater, Public Works, Finance and Parks and Recreations Departments

Tom Rhinehart, Finance Director stated that several departments are in need of new vehicles. Bid packages were placed on the city's website along with GMA's website for a total of nine trucks to be purchased for five departments. A total of nine vendors submitted bids for the trucks and Mr. Rhinehart recommended approval of the lowest overall bid from Alan Vigil Ford of Morrow, GA for a total cost of $249,865.00.

A motion to approve the vehicle purchases from Alan Vigil Ford was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 5-0

E. Other

1. Auditor's Management Letter

Tom Rhinehart, Finance Director stated that the auditors engagement letter is a standard document for auditors that states what is expected by both parties and recommended approval for the Mayor, City Manager, and Finance Director to sign the letter as presented.

A motion to approve the Mayor, City Manager, and Finance Director to sign the letter was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

2. Request for Little Free Library

Tara Currier, Downtown Development Authority Director stated that Donna McCue-Carlson approached the DDA several weeks ago about her desire to place a Little Free Library in Founder's Oak Park near the water fountain. Mrs. Carlson and her family are committed to taking full responsibility for the structure including installation, upkeep, and maintenance. Ms. Currier stated that the DDA Board supports the action but did recommend an agreement be drawn up with the city stating that should the Little Free Library ever be found in neglect, the city has the right to remove the structure. Ms. Currier stated the DDA and Historic Preservation Commission have no objections and supported the installation.

A motion to approve the request for the Little Free Library was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

3. Stormwater Management Program Documents

Tommy Sanders, Public Works Director stated that the city is now required to file under NPDES permit for all existing point source discharges of storm water from the small MS4 Phase II. Mr. Sanders stated that there are two documents –

1 – The city's storm water plan
2 – A Notice of Intent

Mr. Sanders stated that he is requesting permission for the Mayor to sign these documents and any related documents that lay out the stormwater program for submittal to the EPD.

A motion to approve the Mayor to sign any and all documents related that lay out the stormwater program for submittal to the EPD was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 5-0

Meeting Adjourned

/s/ ____________________________
Matthew J. Santini
Mayor

ATTEST:

/s/ _______________________________
Connie Keeling
City Clerk

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
File SU14-03: Special Use application by Mark Harris to allow a title pawn business at 422 N. Tennessee Street in the M-U Zoning District

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recomendation:	The subject lot is 422 N. Tennessee Street, at the intersection with MLK Jr Drive. The property includes a freestanding single-use commercial building constructed in approximately 2000. The applicant (representing Check into Cash) proposes to operate a title pawn shop in this building. The applicant has stated in writing that there would be no outdoor storage on the property. Planning Commission recommended approval with the condition that there be no outdoor storage.
City Manager's Remarks:	This item is recommended for your approval by the Planning Commission with one condition.
Financial/Budget Certification:	
Legal:	
Associated Information:	

SPECIAL USE APPLICATION SYNOPSIS

Petition Number(s): **SU14-03**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **Mark Harris (for Check into Cash)**

Representative: **None**

Property Owner: **Dad & His Daughter LLC**

Property Location: **422 N. Tennessee Street**

Access to the Property: **Tennessee Street and MLK Jr Drive**

Site Characteristics:

Tract Size: Acres: **0.49 acres** District: **4th** Section: **3rd** LL(S): **383**

Ward: **1** Council Member: **Kari Hodge**

LAND USE INFORMATION

Current Zoning: **M-U (Multiple Use)**

Proposed Special Use: **Allow title pawn shop (applicant has stated that there would be no outdoor storage).**

Current Zoning of Adjacent Property:

North: **M-U**
South: **M-U**
East: **M-U**
West: **M-U**

The Future Development Plan designates the subject property as:
Tennessee Street Corridor, with recommended zoning districts O-C, M-U, P-S, and P-D.

ZONING ANALYSIS

City Departments Reviews

Water and Sewer:
No comments.

Public Works:
No comments.

Gas:
No comments.

Electric:
No comments.

Fire:
No comments.

Police:
No comments.

The subject lot is 422 N. Tennessee Street, at the intersection with MLK Jr Drive. The property includes a freestanding single-use commercial building constructed in approximately 2000. The applicant (representing Check into Cash) proposes to operate a title pawn shop in this building. The applicant has stated in writing that there would be no outdoor storage on the property. Planning Commission recommended approval with the condition that there be no outdoor storage.

Please review the following findings, as stated in the Zoning Ordinance, that are to be utilized in determining justification for approval or denial of special use request(s).

ARTICLE XVI. SPECIAL USES

Sec. 16.1. Scope and intent.

A. This article specifies uses which are not classified as permitted uses as a matter of right in zoning districts, and are therefore only allowed through the approval of a Special use. The standards which apply to each use are enumerated and must be met in order for an application to be granted.
B. In granting a Special use, conditions may be attached as are deemed necessary in the particular case for the protection or benefit of neighbors in order to assimilate the proposed development or use into the neighborhood with minimal impact.

Sec. 16.2. Application of regulations and approval.

Uses allowable with a Special use and the minimum standards for such uses are listed in section 16.4 of this article.

Uses in the districts enumerated herein may be authorized by Special use only. The regulations contained in this article shall not apply to any permitted use as a matter of right in any zoning district.

Any use which may be authorized by Special use shall be approved by the Mayor and Council in accordance with section 16.1, scope and intent, provided:

A. The standards for the Special use as specified herein can be met;
B. Recommendations have been received from the planning and development staff and other appropriate City departments.
C. A public hearing has been held in relation to the Special use before the Planning Commission in conformance with the advertising standards outlined in article XXIV of this chapter. The Planning Commission shall make recommendations to the Mayor and Council regarding the application for a Special use; and
D. A public hearing has been held in relation to the Special use before the Mayor and Council in conformance with the advertising standards outlined in article XXIV of this chapter.

Sec. 16.3. Additional restrictions.

A. In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site proposed for a use which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:

1. The effect of the proposed activity on traffic flow along adjoining streets;
2. The availability, number and location of off-street parking;
3. Protective screening;
4. Hours and manner of operation of the proposed use;
5. Outdoor lighting;
6. Ingress and egress to the property; and
7. Compatibility with surrounding land use.

B. Any use which may be authorized by special use shall comply with all other City regulations, zoning district regulations and other regulations contained herein, and conditions of zoning approval if applicable. Whenever a standard contained in this section is in conflict with another provision of this chapter, the more restrictive provision shall prevail.

Sec.16.4. Minimum Special use standards.

No specific standards related to allowing a pawn and/or title pawn shop in the M-U zoning district.

HOW GENERAL AND SPECIFIC STANDARDS ARE MET

General Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met: The applicant has stated that traffic flow will be minimally impacted in this area.

General Standard #2: The availability, location, and number of off-street parking.

How Standard #2 has / will be met: Applicant has stated that there are approximately 16 parking spots on the property. The applicant stated that there is adequate parking for the use.

General Standard #3: Protective screening.

How Standard #3 has / will be met: Not applicable – all adjacent properties are zoned for potential commercial M-U, and the applicant has stated in writing that there will not be any outdoor storage.

General Standard #4: Hours and manner of operation:

How Standard #4 has / will be met: Typical office use daytime business hours.

General Standard #5: Outdoor lighting

How Standard #5 has / will be met: The applicant has stated that there is already sufficient security lighting.

General Standard #6: Ingress and egress to the property.

How Standard #6 has / will be met: Applicant has stated that there is adequate Tennessee St and MLK Jr Dr access.

General Standard #7: Compatibility with surrounding land use.

How Standard #7 has / will be met: Adjacent properties are commercial and institutional.

Specific Standards:
None for pawn and/or title pawn shop.

Staff Recommendation:
No concerns.

PLANNING COMMISSION RECOMMENDATION
Approval with condition that there be no outdoor storage.

Application for Special Use

Planning and Development Department
10 North Public Square
City of Cartersville
(770) 387-5600

Application Number SU14-03

Hearing Dates 11-12 @ 5:30 PM / 11-20 @ 7:00 PM / 12-4 @ 9:00 AM

Applicant MARK HARRIS Business Phone 770-386-1400
(applicant's printed name)
Address 700 Dellinger Ferry Rd #770 Home Phone 770-314-3145
City Cartersville State GA Zip 30120

Phone ______ Fax # ______
(Representative's printed name (if other than applicant)

Representative's signature ______ Applicant's signature

Signed, sealed and delivered in presence of:

Notary Public My commission expires: 6-20-18

CATHERYN HEMBREE NOTARY PUBLIC BARTOW COUNTY GA

Titleholder DAD + H's Daughter LLC Business 770-386-1400 Home 770-314-3145
(titleholder's printed name)
*attach additional notarized signatures as needed on separate application page
Address 700 Dellinger Ferry Rd #770, Cartersville, GA 30120
Signature ______, Authorized Representative

Signed, sealed, delivered in presence of:

Notary Public My commission expires: 6-20-18

CATHERYN HEMBREE NOTARY PUBLIC BARTOW COUNTY GA

Present Zoning District(s) DT-U Requested Special Use Allow Title Pawn

Acreage 0.49 Land Lot(s) 383 District(s) 4 Section(s) 3

Location of Property 422 N. Tennessee Street
(street address, nearest intersections, etc

Reason for requested Special Use: Allow Title Pawn with no outdoor storage.
(attach additional statement as necessary)

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements and confirmation of the availability of all public utilities. Said site must meet the proposed zoning district development standards and access requirements of the City's regulations.

422 N. Tennessee St - Special Use case SU14-03

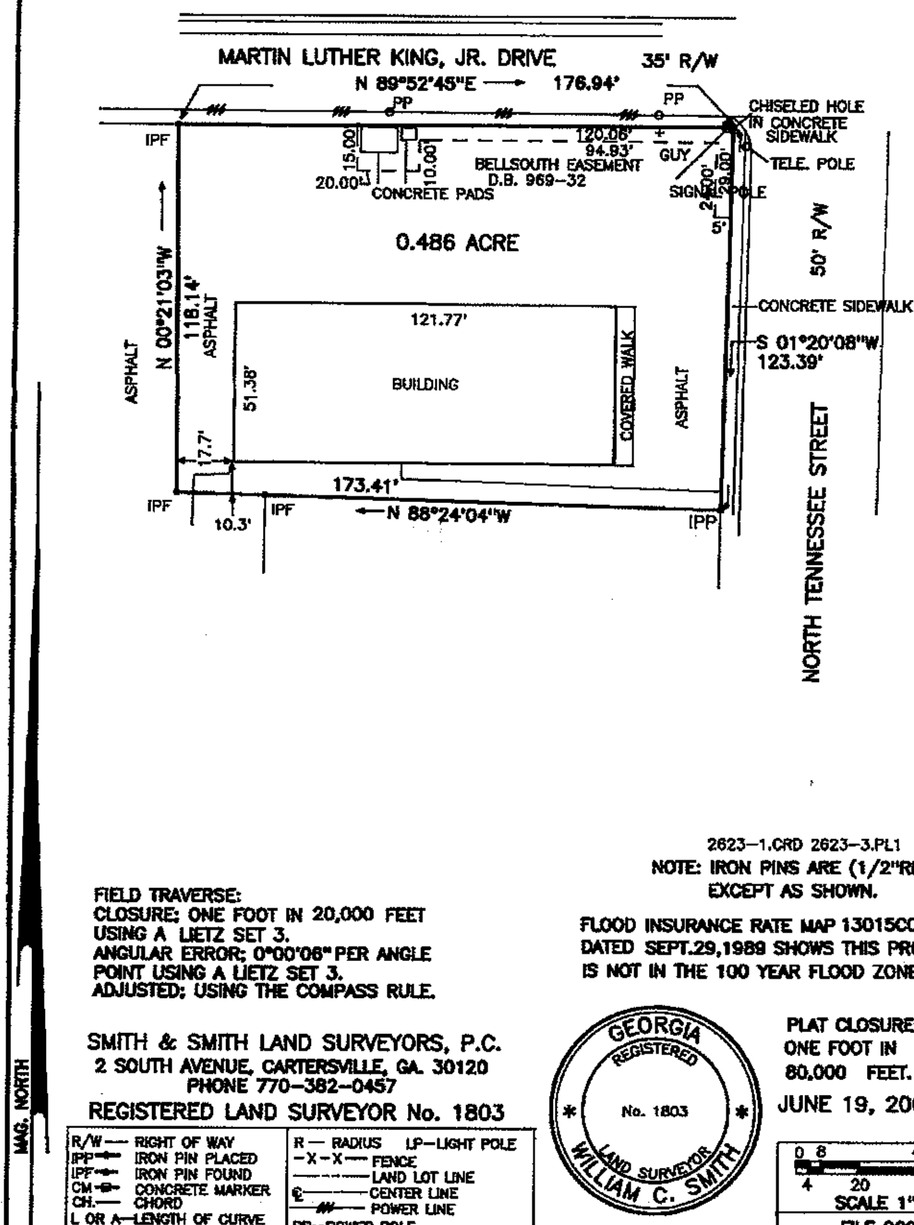
Item # 2

422 N. Tennessee St - Special Use case SU14-03

SURVEY FOR

EARL SMALL

PROPERTY IN THE CITY OF CARTERSVILLE,
IN LAND LOT 383, 4th DISTRICT,
3rd SECTION, BARTOW COUNTY, GEORGIA



2623–1.CRD 2623–3.PL1

NOTE: IRON PINS ARE (1/2"RE–BAR) EXCEPT AS SHOWN.

FIELD TRAVERSE:
CLOSURE: ONE FOOT IN 20,000 FEET USING A LIETZ SET 3.
ANGULAR ERROR: 0°00'06" PER ANGLE POINT USING A LIETZ SET 3.
ADJUSTED: USING THE COMPASS RULE.

FLOOD INSURANCE RATE MAP 13015C0089 F DATED SEPT.29,1989 SHOWS THIS PROPERTY IS NOT IN THE 100 YEAR FLOOD ZONE.

SMITH & SMITH LAND SURVEYORS, P.C.
2 SOUTH AVENUE, CARTERSVILLE, GA. 30120
PHONE 770–382–0457
REGISTERED LAND SURVEYOR No. 1803

GEORGIA REGISTERED No. 1803 LAND SURVEYOR WILLIAM C. SMITH

PLAT CLOSURE:
ONE FOOT IN 80,000 FEET.

JUNE 19, 2000

R/W— RIGHT OF WAY	R — RADIUS LP—LIGHT POLE
IPP— IRON PIN PLACED	–X–X— FENCE
IPF— IRON PIN FOUND	——— LAND LOT LINE
CM— CONCRETE MARKER	℄ —— CENTER LINE
CH.— CHORD	—W— POWER LINE
L OR A—LENGTH OF CURVE	PP—POWER POLE

0 8 40
4 20 60
SCALE 1"=40'

FILE 2623–3

SPECIAL USE JUSTIFICATION

The Mayor and City Council, upon review, may authorize a Special Use which is not classified as a permitted use as a matter of right in a zoning district.

Zoning Ordinance section 16.3.A
In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:

1. *The effect of the proposed activity on traffic flow along adjoining streets;*
2. *The availability, number and location of off-street parking;*
3. *Protective screening;*
4. *Hours and manner of operation of the proposed use;*
5. *Outdoor lighting;*
6. *Ingress and egress to the property; and*
7. *Compatibility with surrounding land use.*

Zoning Ordinance section 16.4 states standards for specific uses – if the use you are applying for has additional standards, these must also be addressed below.

Use applied for: Title pawn in M-U district

Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met:

Effect should be minimal

Standard #2: The availability, number, and location of off-street parking.

How Standard #2 has / will be met:

Approximately 15-16 paved on-site paved, striped spaces – adequate for intended use.

Standard #3: Protective screening.

How Standard #3 has / will be met:

Not applicable – not directly adjacent to residential

Standard #4: Hours and manner of operation of the proposed use.

How Standard #4 has / will be met:

Typical office use daytime business hours

Standard #5: Outdoor lighting.

How Standard #5 has / will be met:

Security lighting in place

Standard #6: Ingress and egress to the property.

How Standard #6 has / will be met:

N. Tennessee St and MLK Jr Dr access

Standard #7: Compatibility with surrounding land use.

How Standard #7 has / will be met:

Adjacent properties are commercial and institutional

Additional standards from Zoning Ordinance section 16.4 for use applied for and how they are met:

None

Signed,

[signature]

Applicant's or representative's name

10-15-14

Date

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
Use of Ad Valorem Taxes for East Main Street

SubCategory:	Resolutions
Department Name:	Administration
Department Summary Recomendation:	Attached are two resolutions regarding the TAD. The Mayor and City Council have previously approved the TAD and as such, resolutions were sent to the City Schools and County to see if they were onboard with the sharing of ad valorem taxes. Both the City Schools and County have approved, and now the City needs to consent to said approval. An intergovernmental agreement will then be drawn up between the parties to reflect same and sent around for signatures later this year. Staff recommends for your approval.
City Manager's Remarks:	Your approval of both resolutions authorizing the mayor's signature on both is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Resolution No.: ________

RESOLUTION CONSENTING TO THE INCLUSION OF CERTAIN CITY OF CARTERSVILLE SCHOOL AD VALOREM PROPERTY TAXES IN THE COMPUTATION OF THE TAX ALLOCATION INCREMENTS FOR THE CITY OF CARTERSVILLE EAST MAIN STREET TAX ALLOCATION DISTRICT-NUMBER ONE (EAST MAIN STREET)

WHEREAS, the City of Cartersville, Georgia (the "city"), by Resolution adopted on October _9_, 2014 (the "City Resolution"), a copy of which is attached hereto as Exhibit A, determined that a portion of the City of Cartersville (the "East Main Street Tad #1 Urban Redevelopment Area") be established as a "redevelopment area" pursuant to O.C.G.A. § 36-44-1, et seq. (the "Redevelopment Powers Law"); and

WHEREAS, pursuant to the City Resolution, A redevelopment Plan (attached hereto as an exhibit to the City Resolution) was adopted and approved for the East Main Street TAD #1 Urban Redevelopment Area (East Main Street TAD); and

WHEREAS, pursuant to the City Resolution, the city designated itself as redevelopment agency for purposes of implementing the Redevelopment Plan for the East Main Street TAD #1 Urban Redevelopment Area; and

WHEREAS, the City Resolution provides that the East Main Street TAD was created pursuant to the City's redevelopment powers contained in the Redevelopment Powers Law, and will become effective on December 31, 2014; and

WHEREAS, the City made certain findings with respect to the East Main Street TAD #1 Urban Redevelopment Area, including the following:

(a) that said area has not been subject to growth and development through private enterprise and would not reasonably be anticipated to be developed without the approval of the Redevelopment Plan;

(b) the improvement of said area is likely to enhance the value of a substantial portion of the real property in the district; and

WHEREAS, the City Resolution provides that the City intends to authorize the issuance of tax allocation bonds and other obligations as may be necessary to implement provisions of the Redevelopment Plan; and

WHEREAS, the Redevelopment Powers Law provides that City of Cartersville School ad valorem property taxes may be included in the computation of the tax allocation increments of the East Main Street TAD #1 if the local legislative body of the school system consents to such inclusion by resolution duly adopted; and

WHEREAS, development in the East Main Street TAD, as a result of the implementation of the Redevelopment Plan, is expected to generate further revenue increases for City of Cartersville as a result of increased property values, new development, and increased retail sales in and around the East Main Street TAD that occur because of the economic stimulus of the redevelopment; and

WHEREAS, it is in the best interest of the citizens of the City of Cartersville that the City of Cartersville participate in and encourage the development of the Redevelopment Area so as to maximize its value and therefore maximize the redevelopment potential of the East Main Street TAD;

NOW, THEREFORE, BE IT RESOLVED, that the City of Cartersville School Board, as permitted by the Redevelopment Powers Law, does hereby consent to the Redevelopment Plan for the East Main Street TAD #1 Urban Redevelopment Area and to the inclusion in the computation of the tax allocation increment for the East Main Street TAD of City of Cartersville School ad valorem taxes levied on real property within the East Main Street TAD, subject to the conditions set forth below.

BE IT FURTHER RESOLVED, that before any tax allocation bonds are issued and before any of the positive tax allocation increments attributable to the millage rate imposed by the City of Cartersville on behalf of the City of Cartersville School Board ("School Board") are used, the City and the School Board shall provide for the following;

1. School Board's participation in the East Main Street TAD shall be for a thirty (30) year period, commencing in the tax year beginning January 1, 2015 and ending in the tax year ending December 31, 2044, after which time no additional Redevelopment Costs shall be incurred, and no additional School Board tax increments shall be paid to the TAD special fund. Additionally, the School Board's tax increments pledged above may not be used as security or payment for tax allocation bonds in a total par amount of more than $2,400,000.00 (hereinafter the "Covered Bonds"); provided, however, that in the event no Covered Bonds have been issued prior to December 31, 2015, the School Board's consent contained in this Resolution shall be void and of no further effect, and all funds in the TAD special fund attributable to School Board tax increments shall immediately be repaid to the School Board.

2. In the event that the East Main Street TAD recognizes any increments in excess of that amount required to provide for debt service and coverage on the Covered Bonds (including early payment of Covered Bonds), the portion of the excess increment attributable to School Board ad valorem taxes shall revert and be paid to the School Board's General Fund.

3. The City shall provide the School Board with comprehensive annual financial reports regarding the amount and use of positive tax allocation increments within the TAD for each calendar year the TAD remains in existence, on or about June 30 of each calendar year commencing on June 30, 2015.

4. Any funds remaining in the East Main Street TAD special fund after all the redevelopment costs and tax allocation bonds of the district have been paid or provided for shall be paid over to School Board in proportion to the total contribution School Board made to the special fund.

5. In the event that costs of administration exceed 2% of the bond proceeds, no portion of the School Board's tax increment shall be used to fund the administrative costs in excess of 2%.

6. The city shall promptly notify School Board in writing of any special conditions, stipulations or requirements imposed at any time by any other taxing authority participating in the TAD (e.g. either the City of the City of Cartersville School System), whether imposed in connection with the initial creation of the TAD or at any time from time to time thereafter.

7. The City shall reimburse the School Board's reasonable transaction costs relating to the TAD, including but not limited to legal, consulting, and other fees and expenses, including such fees incurred by the Tax Assessors' Office relating to the processing of this Resolution or any future consents or approvals. Such reasonable costs shall be immediately reimbursed from the first available proceeds of positive tax allocation increments after payment of all bond-related expenses.

BE IT FURTHER RESOLVED, that the School Board is hereby authorized to execute and deliver an intergovernmental Agreement relating to the East Main Street TAD for and on behalf of School Board is hereby authorized to affix the seal of the School Board thereto, provided that the conditions precedent described above have been met and are embodied in the Intergovernmental Agreement in all material respects, and the execution of such Intergovernmental Agreement by the School Board, as herein authorized, shall be conclusive evidence of such approval.

BE IT FURTHER RESOLVED, that if any of the above Conditions Precedent to the effectiveness of this consent resolutions shall not take place, or if any court with jurisdiction over the School Board rules that the School Board's or any school district/board of education's participation in a tax allocation district is unlawful or contrary to the State's constitution, this consent resolution shall be null and void and such resolution shall have no force or effect whatsoever.

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions in conflict with this Resolution are hereby rescinded to the extent to such conflict.

PASSED AND ADOPTED by the Cartersville School Board, this 9 day of October, 2014.

CARTERSVILLE SCHOOL BOARD

CHAIRMAN, Lindi P. Benton

ATTEST:

Pat Broadway
Secretary

Approved by the Mayor and City Council of the City of Cartersville on the ______ day of ____________________, 2014.

____
Matthew J. Santini, Mayor

ATTEST:

____
Connie Keeling, City Clerk

A RESOLUTION OF THE COUNTY COMMISSIONER OF BARTOW COUNTY SITTING FOR COUNTY PURPOSES FOR THE PURPOSE OF CONSENTING TO THE INCLUSION OF CERTAIN BARTOW COUNTY AD VALOREM PROPERTY TAXES IN THE COMPUTATION OF THE TAX ALLOCATION INCREMENTS FOR THE CITY OF CARTERSVILLE EAST MAIN STREET TAX ALLOCATION DISTRICT-NUMBER ONE (EAST MAIN STREET) AND FOR OTHER PURPOSES AT A REGULAR MEETING OF THE COUNTY COMMISSIONER HELD ON NOVEMBER 5, 2014.

WHEREAS, the City of Cartersville, Georgia (the "city"), by Resolution adopted on October 2, 2014 (the "City Resolution"), a copy of which is attached hereto as Exhibit A, determined that a portion of the City of Cartersville (the "East Main Street Tad #1 Urban Redevelopment Area") be established as a "redevelopment area" pursuant to O.C.G.A. § 36-44-1, et seq. (the "Redevelopment Powers Law"); and

WHEREAS, pursuant to the City Resolution, A redevelopment Plan (attached hereto as an exhibit to the City Resolution) was adopted and approved for the East Main Street TAD #1 Urban Redevelopment Area (East Main Street TAD); and

WHEREAS, pursuant to the City Resolution, the city designated itself as redevelopment agency for purposes of implementing the Redevelopment Plan for the East Main Street TAD #1 Urban Redevelopment Area; and

WHEREAS, the City Resolution provides that the East Main Street TAD was created pursuant to the City's redevelopment powers contained in the Redevelopment Powers Law, and will become effective on December 31, 2014; and

WHEREAS, the City made certain findings with respect to the East Main Street TAD #1 Urban Redevelopment Area, including the following:

(a) that said area has not been subject to growth and development through private enterprise and would not reasonably be anticipated to be developed without the approval of the Redevelopment Plan;

(b) the improvement of said area is likely to enhance the value of a substantial portion of the real property in the district; and

WHEREAS, the City Resolution provides that the City intends to authorize the issuance of tax allocation bonds and other obligations as may be necessary to implement provisions of the Redevelopment Plan; and

WHEREAS, the Redevelopment Powers Law provides that County ad valorem property taxes may be included in the computation of the tax allocation increments of the East Main Street TAD #1 if the local legislative body of the county consents to such inclusion by resolution duly adopted; and

WHEREAS, development in the East Main Street TAD, as a result of the implementation of the Redevelopment Plan, is expected to generate further revenue increases for Bartow County as a result of increased property values, new development, and increased retail sales in and around the East Main Street TAD that occur because of the economic stimulus of the redevelopment; and

WHEREAS, it is in the best interest of the citizens of the County that the County participate in and encourage the development of the Redevelopment Area so as to maximize its value and therefore maximize the redevelopment potential of the East Main Street TAD;

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Bartow County, Georgia, as permitted by the Redevelopment Powers Law, does hereby consent to the Redevelopment Plan for the East Main Street TAD #1 Urban Redevelopment Area and to the inclusion in the computation of the tax allocation increment for the East Main Street TAD of Bartow County ad valorem taxes levied on real property within the East Main Street TAD, subject to the conditions set forth below.

BE IT FURTHER RESOLVED, that before any tax allocation bonds are issued and before any of the positive tax allocation increments attributable to the millage rate imposed by the Commissioner of Bartow County are used, the City and the Commissioner of Bartow County shall have entered into an Intergovernmental Agreement relating to the East Main Street TAD, which intergovernmental agreement shall contain, at a minimum, the following provisions which are conditions precedent to the County's consent described in the previous paragraph of this Resolution;

1. Bartow County's participation in the East Main Street TAD shall be for a thirty (30) year period, commencing in the tax year beginning January 1, 2015 and ending in the tax year ending December 31, 2044, after which time no additional Redevelopment Costs shall be incurred, and no additional County tax increments shall be paid to the TAD special fund. Additionally, the County's tax increments pledged above may not be used as security or payment for tax allocation bonds in a total par amount of more than $2,400,000.00 (hereinafter the "Covered Bonds"); provided, however, that in the event no Covered Bonds have been issued prior to December 31, 2015, the County's consent contained in this Resolution shall be void and of no further effect, and all funds in the TAD special fund attributable to County tax increments shall immediately be repaid to the County.

2. In the event that the East Main Street TAD recognizes any increments in excess of that amount required to provide for debt service and coverage on the Covered Bonds (including early payment of Covered Bonds), the portion of the excess increment attributable to Bartow County ad valorem taxes shall revert and be paid to the County's General Fund.

3. The City shall provide the Commissioner with comprehensive annual financial reports regarding the amount and use of positive tax allocation increments within the TAD for each calendar year the TAD remains in existence, on or about June 30 of each calendar year commencing on June 30, 2015.

4. Any funds remaining in the East Main Street TAD special fund after all the redevelopment costs and tax allocation bonds of the district have been paid or provided for shall be paid over to Bartow County in proportion to the total contribution Bartow County made to the special fund.

5. In the event that costs of administration exceed 2% of the bond proceeds, no portion of the County's tax increment shall be used to fund the administrative costs in excess of 2%.

6. The city shall promptly notify Bartow County in writing of any special conditions, stipulations or requirements imposed at any time by any other taxing authority participating in the TAD (e.g. either the City of the City of Cartersville School System), whether imposed in connection with the initial creation of the TAD or at any time from time to time thereafter.

7. The City shall reimburse the County's reasonable transaction costs relating to the TAD, including but not limited to legal, consulting, and other fees and expenses, including such fees incurred by the Tax Assessors' Office relating to the processing of this Resolution or any future consents or approvals. Such reasonable costs shall be immediately reimbursed from the first available proceeds of positive tax allocation increments after payment of all bond-related expenses.

BE IT FURTHER RESOLVED, that the County's participation in the East Main Street TAD shall be subject to there being no ruling by a Georgia court with jurisdiction over the County that the City of Cartersville school district/Board of Education's participation in a tax allocation district is unlawful or contrary to the State's Constitution.

BE IT FURTHER RESOLVED, that the Commissioner of Bartow County is hereby authorized to execute and deliver an intergovernmental Agreement relating to the East Main Street TAD for and on behalf of Bartow County and the Clerk of Bartow County is hereby authorized to affix the seal of Bartow County thereto, provided that the conditions precedent described above have been met and are embodied in the Intergovernmental Agreement in all material respects, and the execution of such Intergovernmental Agreement by the Commissioner and Clerk of Bartow County, as herein authorized, shall be conclusive evidence of such approval.

BE IT FURTHER RESOLVED, that if any of the above Conditions Precedent to the effectiveness of this consent resolutions shall not take place, or if any court with jurisdiction over the County rules that the County's or any school district/board of education's participation in a tax allocation district is unlawful or contrary to the State's constitution, this consent resolution shall be null and void and such resolution shall have no force or effect whatsoever.

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions in conflict with this Resolution are hereby rescinded to the extent to such conflict.

SO ADOPTED by the Commissioner of Bartow County, Georgia, this 5th day of November, 2014.

ATTEST:

Kathy Gill

Kathy Gill, County Clerk

BARTOW COUNTY, GEORGIA

Steve Taylor

Steve Taylor, Sole Commissioner

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
EIP Grant for Sheet Metal Components

SubCategory:	Resolutions
Department Name:	
Department Summary Recomendation:	Sheet Metal Components, Inc. is expanding their existing facility, the third expansion for the sheet metal company that has been in business since 1995 at the same Cartersville location. The expansion will add approximately 34,000 sq. ft. to the existing 70,000 sq. ft. facility. The project will create 35 jobs and provide $2,235,841 in private investment (expansion and equipment) over two years. As part of the EIP commitment, at least 18 of those hired (51%) will be low or moderate income individuals. To accomplish the expansion, the company needs to move a sewer line 200 feet to the end of the new property. They also need to construct a stormwater detention pond on a low area of the new site, and install a storm drain. The City of Cartersville is pursuing an Employment Incentive Program grant to fund these public infrastructure costs."
City Manager's Remarks:	Your approval of this resolution is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

STATE OF GEORGIA
COUNTY OF BARTOW

WHEREAS, the Georgia Department of Community Affairs has notified the City of Cartersville and other general purpose governments that federal funds, managed by said state agency, are available to local governmental units under the Employment Incentive Program for the purpose of economic development projects that will result in employment of low and moderate income persons; and

WHEREAS, the purpose of said grant shall be to move an existing sewer line, construct a stormwater detention pond, and install a storm drain to facilitate the expansion of Sheet Metal Components, Inc.; and

WHEREAS, the City of Cartersville is committed to working cooperatively with the Georgia Department of Community Affairs, multiple federal project participants, property owners and the citizens of Cartersville to implement the Project in accordance with federal and state guidelines as defined by Employment Incentive Program/Community Development Block Grant staff of the Georgia Department of Community Affairs in such a manner as to assure that the Project is developed, operated and maintained as a community asset designed to benefit current and future residents of the City of Cartersville; and

WHEREAS, the City of Cartersville deems the Project to be in the best interests of the citizens of Cartersville; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor of Cartersville acting in his official capacity and in behalf of the Cartersville City Council is hereby authorized to file an application with the Georgia Department of Community Affairs in order to obtain said Employment Incentive Program Grant in order to perform those activities specified within this resolution; and

BE IT FUTHER RESOLVED, that the City of Cartersville shall be committed to the operation and maintenance of infrastructure developed through the Grant resources herein specified as a part of its water/sewer inventory; and

BE IT FUTHER RESOLVED, that the Mayor of Cartersville is hereby authorized to execute any and all documents as may be required to accompany said application and to provide the Georgia Department of Community Affairs any and all Support Documentation which is considered to be part of said application process.

SO ADOPTED, this 20th day of November 2014.

ATTEST:	CITY OF CARTERSVILLE, GEORGIA
____________________________	BY: ___________________________________
Connie Keeling, City Clerk	Matthew J. Santini, Mayor

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
Freeport Tax Exemption

SubCategory:	Resolutions
Department Name:	Administration
Department Summary Recomendation:	The City of Cartersville's freeport exemption is at 60% for certain classes of inventory as allowed by law. As a way to continue to help with Economic Development the attached resolution proposes to increase the freeport tax exemption to 80% beginning in 2015. The Cartersville School Board has approved this increase and I recommend it for your approval.
City Manager's Remarks:	Your approval of this resolution is recommended.
Financial/Budget Certification:	
Legal:	The City Attorney drafted this Resolution.
Associated Information:	

Resolution No. __________

WHEREAS, on Tuesday, June 17, 2003 pursuant to the provisions of O.C.G.A. §48-5-48.2, a referendum was held in the City of Cartersville, Georgia, known as the Freeport Referendum, regarding the exemption of certain property from ad valorem taxation as described in the aforementioned provisions; and

WHEREAS, the electors of the City of Cartersville, Georgia have approved in said Referendum the exemption of all three classes of inventory described in the aforementioned provisions, namely:

a. **Inventory of goods in the process of manufacture or production which shall include all partly finished goods and raw materials held for direct use or consumption in the ordinary course of the taxpayer's manufacturing or production business in this State.**
b. **Inventory of finished goods manufactured or produce in this State in the ordinary course of the taxpayer's manufacturing or production business when held by the original manufacturer or producer of such finished goods, and**
c. **Inventory of finished goods which, on January 1, are stored in a warehouse, dock, or wharf, whether public or private, and which are destined for a shipment to a final destination outside this State and inventory of finished goods which are shipped into this State from outside this State and store for transshipment to a final destination outside this State.**

WHEREAS, the governing authority of the City of Cartersville, Georgia wishes to implement the exemptions approved by the voters as hereinbefore described.

WHEREAS, the Mayor and City Council have received a Resolution of support from the Cartersville School Board to increase the Freeport exemption by an additional twenty percent (20%).

WHEREAS, by Resolution No. 23-03 dated July 17, 2003, the Mayor and Council resolved that all three classes of inventory described above be hereby exempt from ad valorem taxation at the rate of twenty (20%) percent of the value of said property as defined in O.C.G.A. §48-5-48.2, with said exemptions commencing January 1.

WHEREAS, by Resolution No. 05-12 dated February 15, 2012, the Mayor and Council resolved to increase for all three classes of inventory as described above are to be hereby exempt from ad valorem taxation at the rate of forty (40%) percent of the value of said property as defined in O.C.G.A. §48-5-48.2, with said exemptions commencing January 1, 2013.

WHEREAS, by Resolution No. 07-13 dated February 21, 2013 the Mayor and City Council resolved to increase for all three classes of inventory as described above are to be hereby exempt from ad valorem taxation at the rate of sixty percent (60%) of the value of said property as defined in O.C.G.A. § 48-5-48.2 with said exemptions commencing January 1, 2014.

NOW THEREFORE by it hereby resolved by the Mayor and City Council that commencing January 1, 2015, said ad valorem taxation for all three classes of inventory described above is to be increased twenty percent (20%) and is to be hereby exempt at the rate of eighty percent (80%) of the value of said property as defined in O.C.G.A. § 48-5-48.2, with said exemptions commencing January 1, 2015; and the Mayor is further directed to immediately transmit a certified copy of this Resolution to the Georgia State Revenue Commissioner and the Bartow County Tax Commissioner.

BE IT AND IT IS HEREBY RESOLVED.

This the ______ day of _____________, 2014.

/s/ ____________________________
Matthew J. Santini
Mayor

ATTEST:

/s/ ______________________________
Connie Keeling
City Clerk

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
November 4, 2014 Election Results

SubCategory:	Resolutions
Department Name:	Clerk
Department Summary Recomendation:	Attached are the results/Resolution of the November 4, 2014 General Election in reference to the Park and Recreational Facility Bond for your review and approval.
City Manager's Remarks:	Your approval of this resolution is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

November 7, 2014

Honorable Mayor and City Council
City of Cartersville
Cartersville, GA 30120

This report constitutes the returns of the General Election held on November 4, 2014 to the Governing Authority of the City of Cartersville, as required by the Georgia Municipal Election Code.

The purpose of the General Election was to put forth the following question to voters:

Shall $8,200,000 in aggregate principal amount of City of Cartersville, Georgia General Obligation Park and Recreational Facilities Bonds be authorized to be issued?

Results of the November 4, 2014 General Election is as follows:

	City of Cartersville Bond	
	Total	Percentage
Number of Precincts	2	
Precincts Reporting	2	100%
Total Votes	4540	
YES	3053	67.25%
NO	1487	32.75%

The number of registered voters is 9887
The number of valid absentee ballots by mail is 163
The number of valid absentee ballots in person is 1664
The number of provisional ballots is 2.

Respectfully Submitted,

Connie Keeling
Election Superintendent

A RESOLUTION DECLARING THE RESULTS OF A BOND ELECTION HELD ON NOVEMBER 4, 2014; PROVIDING FOR NOTIFICATION OF THE DISTRICT ATTORNEY; AND FOR OTHER RELATED PURPOSES.

WHEREAS, the City Council of the City of Cartersville, Georgia (the "Governing Body"), which is charged with the duties of levying taxes, contracting debts, and managing the affairs of the City of Cartersville, Georgia (the "City"), and the Bartow County Board of Elections and Registration (the "Elections Board"), which is the Municipal Election Superintendent of the City, called an election that was held on November 4, 2014, for the purpose of submitting to the qualified voters of the City for their determination the question of whether or not $8,200,000 in aggregate principal amount of City of Cartersville, Georgia General Obligation Park and Recreational Facilities Bonds (the "Bonds") should be issued for the purpose of providing funds to pay or be applied toward the cost of acquiring, constructing, reconstructing, renovating, repairing, improving, and installing park and recreational facilities and other facilities, equipment, and property, both real and personal, useful or desirable in connection therewith, to pay capitalized interest incident thereto, and to pay expenses incident to accomplishing the foregoing; and

WHEREAS, the returns of the bond election were duly brought up by the managers of such election, as required by law, and were presented to the Governing Body and the Elections Board for consolidation and for the declaration of the result of the election; and

WHEREAS, the returns of the election were received from all of the poll officers and thereupon the Elections Board canvassed, computed, and consolidated the returns of the election and concurrent with the adoption of this resolution delivered a certified copy of the consolidated return of the election to the Governing Body, and the result of the election was as follows:

Total number of votes cast	4,540
Total number of spoiled ballots	0
Total number of votes cast **FOR** the issuance of $8,200,000 City of Cartersville, Georgia General Obligation Park and Recreational Facilities Bonds	3,053
Total number of votes cast **AGAINST** the issuance of $8,200,000 City of Cartersville, Georgia General Obligation Park and Recreational Facilities Bonds	1,487

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cartersville, Georgia, and it is hereby resolved by authority of the same, that the election resulted in favor of the issuance of the Bonds, by an affirmative vote of a majority of the qualified voters of the City voting in the election held for such purpose, that the issuance of the Bonds has been authorized as required by law, and that the results of the election are hereby declared to be as set forth above.

BE IT FURTHER RESOLVED by the authority aforesaid, and it is hereby resolved by authority of the same, that a duly certified copy of the consolidated election return of the Elections Board be attached to this resolution as Exhibit "A" and made a part hereof.

BE IT FURTHER RESOLVED by the authority aforesaid, and it is hereby resolved by authority of the same, that, after the expiration of the period provided by law for the filing of a petition in the office of the Clerk of the Superior Court of Bartow County contesting the results of the election, there shall be given to the District Attorney of the Cherokee Judicial Circuit personal notice in writing that such election was held and that the result of the election was in favor of the issuance of the Bonds, and requesting him to take immediate and proper steps to institute proceedings for the validation of the Bonds as required by law.

PASSED, ADOPTED, SIGNED, APPROVED, AND EFFECTIVE this 20th day of November 2014.

(SEAL)

CITY OF CARTERSVILLE, GEORGIA

By:______________________________
Mayor

Attest:

____
City Clerk

A RESOLUTION OF THE BARTOW COUNTY BOARD OF ELECTIONS AND REGISTRATION DECLARING THE RESULTS OF A BOND ELECTION HELD ON NOVEMBER 4, 2014; AND FOR OTHER RELATED PURPOSES.

WHEREAS, the City Council of the City of Cartersville, Georgia (the "Governing Body"), which is charged with the duties of contracting debts and managing the affairs of the City of Cartersville, Georgia (the "City"), and the Bartow County Board of Elections and Registration (the "Elections Board"), which is the Municipal Election Superintendent of the City, called an election which was held on November 4, 2014, for the purpose of submitting to the qualified voters of the City for their determination the question of whether or not $8,200,000 in aggregate principal amount of City of Cartersville, Georgia General Obligation Park and Recreational Facilities Bonds should be issued; and

WHEREAS, the returns of the bond election were duly brought up by the Managers of such election, as required by law, and were presented to the Governing Body and the Elections Board for consolidation and for the declaration of the result of the election; and

WHEREAS, the returns of the election were received from all of the poll officers and thereupon the Elections Board canvassed, computed, and consolidated the returns of the election, and the result of the election was as follows:

Total number of votes cast	4,540
Total number of spoiled ballots	0
Total number of votes cast **FOR** the issuance of $8,200,000 City of Cartersville, Georgia General Obligation Park and Recreational Facilities Bonds	3,053
Total number of votes cast **AGAINST** the issuance of $8,200,000 City of Cartersville, Georgia General Obligation Park and Recreational Facilities Bonds	1,487

NOW, THEREFORE, BE IT RESOLVED by the Bartow County Board of Elections and Registration, and it is hereby resolved by authority of the same, that the election resulted in favor of the issuance of the Bonds, by an affirmative vote of a majority of the qualified voters of the City voting in the election held for such purpose, that the issuance of the Bonds has been authorized as required by law, and that the results of the election are hereby declared to be as set forth above.

BE IT FURTHER RESOLVED by the authority aforesaid, and it is hereby resolved by authority of the same, that the election returns of the several Managers on file with the Elections Board are incorporated herein by this reference.

BE IT FURTHER RESOLVED by the authority aforesaid, and it is hereby resolved by authority of the same, that a duly certified copy of this resolution be furnished to the Governing Body so that it may declare the results of the election as provided by law.

EXHIBIT A

PASSED, ADOPTED, SIGNED, APPROVED, AND EFFECTIVE this 7th day of November 2014.

BARTOW COUNTY BOARD OF ELECTIONS AND REGISTRATION

By: Neil Hopper
Chairman

Arthur L. Coates
Member

Bobby L. Wilson
Member

Member

Janet L. Owen
Member

STATE OF GEORGIA
BARTOW COUNTY

SECRETARY'S CERTIFICATE

I, **JOSEPH KIRK,** Secretary of the Bartow County Board of Elections and Registration, **DO HEREBY CERTIFY** that the foregoing pages constitute a true and correct copy of a resolution adopted by the Bartow County Board of Elections and Registration at an open public meeting duly called and lawfully assembled at 5:05 p.m., on the 7th day of November 2014, in connection with declaring the results of an election pertaining to the issuance or non-issuance of City of Cartersville, Georgia General Obligation Park and Recreational Facilities Bonds, the original of such resolution being duly recorded in the Minute Book of the Bartow County Board of Elections and Registration, which Minute Book is in my custody and control.

I do hereby further certify that the following members of the Bartow County Board of Elections and Registration were present at such meeting:

Neil Hopper, Chairman
Janet Queen, Vice Chairman
Bobby Wilson
Arthur Carter
Mike Powell

and that the following members were absent:

____

____

and that such resolution was duly adopted by a vote of:

Aye 5 Nay 0

WITNESS my hand and the official seal of the Bartow County Board of Elections and Registration, this the 7th day of November 2014.

(SEAL)

____
Secretary

STATE OF GEORGIA
BARTOW COUNTY

CITY CLERK'S CERTIFICATE

I, **CONNIE KEELING,** City Clerk of the City of Cartersville, Georgia, **DO HEREBY CERTIFY** that the foregoing pages constitute a true and correct copy of a referendum resolution adopted by the City Council of the City of Cartersville, Georgia (the "Governing Body") at an open public meeting duly called and lawfully assembled at 7:00 p.m., on the 20th day of November 2014, in connection with declaring the results of an election pertaining to the issuance or non-issuance of City of Cartersville, Georgia General Obligation Park and Recreational Facilities Bonds, the original of such referendum resolution being duly recorded in the Minute Book of the Governing Body, which Minute Book is in my custody and control.

I do hereby further certify that the following members of the Governing Body were present at such meeting:

Matt Santini, Mayor
Dianne Tate, Mayor Pro Tempore
Kari Hodge
Lindsey McDaniel, Jr.
Lori Pruitt
Jayce Stepp
Louis Tonsmeire, Sr.

and that the following members were absent:

____

____

and that such resolution was duly adopted by a vote of:

Aye ___ Nay ___.

WITNESS my hand and the official seal of the City of Cartersville, Georgia, this the ____ day of November 2014.

(SEAL)

____
City Clerk

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
Georgia Dept. of Natural Resources Recreational Trails Grant

SubCategory:	Grant Application/Acceptance
Department Name:	Parks and Recreation
Department Summary Recomendation:	Cartersville Park and Recreation Department wishes to apply for the annual Georgia Department of Natural Resources Recreational Trails grant. This grant will be used to construct restrooms and pavilion at the canoe/kayak launch on the Etowah River Water Trail at Leake Mounds. Although the final estimated budget was not complete before agenda item was due, I do not expect project to exceed $80,000.00 which would require the city match of 20% to be $16,000.00 for this worthwhile project. The match would be budgeted in the 2015-2016 Parks and Recreation budget. I recommend acceptance of the resolution and request that Mayor Santini sign any and all related documents for the grant.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

STATE OF GEORGIA
COUNTY OF BARTOW

WHEREAS, the Georgia Department of Natural Resources has notified the City of Cartersville and other general purpose governments that federal funds, managed by said state agency, are available to local governmental units under the Georgia Recreational Trails Program for the purpose of expanding the supply of said trails in the state; and

WHEREAS, the purpose of said grant shall be to enhance the Etowah River Water Trail at Leake Mounds by enhancing the trailhead at the canoe/kayak launch along the Etowah River at Highway 61/113; and

WHEREAS, the City of Cartersville is committed to working cooperatively with the Georgia Department of Natural Resources, multiple federal project participants, property owners and the citizens of Cartersville to implement the Project in accordance with federal and state guidelines as defined by Recreation Trails Program staff of the Georgia Department of Natural Resources in such a manner as to assure that the Project is developed, operated and maintained as a community asset designed to benefit current and future residents of the City of Cartersville; and

WHEREAS, the City of Cartersville deems the Project to be in the best interests of the citizens of Cartersville; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor of Cartersville acting in his official capacity and in behalf of the Cartersville City Council is hereby authorized to file an application with the Georgia Department of Natural Resources in order to obtain said Recreation Trails Program Grant in order to perform those activities specified within this resolution; and

BE IT FUTHER RESOLVED, that the City of Cartersville shall be committed to the operation and maintenance of trailways and other facilities developed through the Grant resources herein specified as a part of its permanent parks and recreation inventory; and

BE IT FUTHER RESOLVED, that the Mayor of Cartersville is hereby authorized to execute any and all documents as may be required to accompany said application and to provide the Georgia Department of Natural Resources any and all Support Documentation which is considered to be part of said application process.

SO ADOPTED, this 20th day of November 2014.

ATTEST:	CITY OF CARTERSVILLE, GEORGIA
____________________________	BY: ___________________________________
Connie Keeling, City Clerk	Matthew J. Santini, Mayor

Section V – Grant Award Conditions

The following is a checklist of additional documentation that may be required prior to issuance of a fully executed Project Agreement by DNR. Unless otherwise noted, it is the responsibility of the Project Applicant to secure the required documentation. Please see Exhibit A for more information and check the appropriate ones only.

_____Approval to Cross Public Road
_____Approval to Cross Public Utility Rights-of-Way
_____Water Quality Certification
_____Erosion and Sedimentation Control Plan
_____Permit for Bridge over Waterway

Section VI – Signatures

1. Matthew J. Santini, Mayor
Typed Name and Title of Authorized Official

____
Original Signature of Authorized Official Date

2. Greg Anderson, Director, Cartersville Parks and Recreation
Typed Name and Title of Contact Person

____
Original Signature of Contact Person Date

3. **Service Delivery Strategy Self-Certification (to be completed by local governments only, all others please mark N/A)**

I hereby certify that the proposed project is consistent with the complete, agreed and adopted Service Delivery Strategy in accordance with the Service Delivery Strategy Law of 1997. Non-compliance with the Service Delivery Strategy Law or inconsistency with an adopted Service Delivery Strategy will result in no grant award.

April 5, 1999
Date Service Delivery Strategy Submitted to
Department of Community Affairs

Matthew J. Santini, Mayor
Print Name

____
Signature Date

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
GADOT Letter - Leake Mounds and Pettit Creek Trails

SubCategory:	Other
Department Name:	Parks and Recreation
Department Summary Recomendation:	With the passage of the Parks and Recreation bond referendum, the City of Cartersville is ready to move forward with two of the GDOT Transportation Enhancement grant projects - Leake Mounds-Etowah RiverWalk Link and Pettit Creek Trail phase III. The attached letter is in response to request for project information. I request approval from Council to allow Mayor Santini to sign this letter.
City Manager's Remarks:	Your authorization of the Mayor's signature on this letter is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City of Cartersville

P.O. Box 1390 • One North Erwin Street • Cartersville, Georgia 30120
Telephone: 770-387-5616 • Fax: 770-386-5841 • www.cityofcartersville.org

DATE: November 13, 2014

Mr. Albert Shelby, III
State Program Delivery Engineer
Georgia Department of Transportation
One Georgia Center, 600 West Peachtree Street, NW
Atlanta, Georgia 30308

RE: **Response to request for project information – Letter Dated September 9, 2014**

Dear Mr. Shelby,

The City of Cartersville has two Transportation Enhancement Projects that are listed on the letter from your office dated September 9, 2014. The two projects are CSTEE-0008-00 (067) – PI NO 0008067 Leake Mounds Trail – Etowah Riverwalk Link and CSTEE-0001-00 (700) - PI NO 0010700 – Pettit Creek Trail – Phase III both in the City of Cartersville and Bartow County. We will respond separately below as to the proposed let date.

Project No: **CSTEE-0008-00(067)**
P.I. # **0008067**
Description: **Leake Mounds-Etowah Riverwalk Link – Bartow County**

This project has a let date in your information of December 2014. The let Date has been changed to May 2015 and the plans are on schedule for the May 2015 let date.

Project No: **CSTEE-0010-00(700)**
P.I. # **0010700**
Description: **Pettit Creek Trail Phase III – Bartow County**

The Concept Report has been approved on this project. This project was placed on hold by the City of Cartersville due to budgetary constraints. The budgetary issues are resolved and this project is now underway again. Moreland Altobelli will submit a new proposed schedule and let date on the project. The let date of FY 2021, as shown in your information, will be revised to an earlier date by Moreland Altobelli.

Project Number: CSTEE – 0008-00 (067) - PI No 0008067and
CSTEE-0010-00 (700) - PI NO 0010700
Date: September 24, 2014
Page 2

We appreciate your consideration on these two important projects in the City of Cartersville.

_______________________________________ _______________________

The Honorable Matthew J. Santini, Mayor Date
City of Cartersville

Attest: _________________________________ Title City Clerk, City of Cartersville
Connie Keeling

Subscribed and sworn to me before this ______
Day of_____________, 2014

____
Notary Public/Justice of the Peace

My Commission Expires______________________

Cc: Jeff Lewis – State Transportation Board Member

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
30 Topridge Drive Lien Release

SubCategory:	Other
Department Name:	Planning and Development
Department Summary Recomendation:	The property owner of a single-family residence at 30 Topridge Drive in the Spicewood subdivision off Euharlee Road, prior to selling the property, has requested that the City release the $10,000 lien that was placed on the property in March 2011 as part of the first-time homebuyer program. Since the five-year forgivable loan period has not yet been reached, the current owner will pay the City for the remaining balance of the loan at time of closing. The City Attorney's office has reviewed the Quitclaim Deed and proposed payback method and has no objections.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

After recording, return to:
The Law Office of Ken Luther
1825 Barrett Lakes Blvd., Suite 100
Kennesaw, GA 30144

Please Cross Reference
Deed Book 2468 Page 849
Bartow County, Ga Records

STATE OF GEORGIA
COUNTY OF BARTOW

QUIT CLAIM DEED

THIS INDENTURE is made this _____ day of **November, 2014**, between **City of Cartersville** (hereinafter called "Grantor") and **Leann C. Thomas**, (hereinafter called "Grantee") (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

W I T N E S S E T H :

FOR AND IN CONSIDERATION of the sum of Ten and 00/100 dollars ($10.00) in hand paid to Grantor by Grantee at and before the execution, sealing and delivery hereof, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor has granted, bargained, sold, and does by these presents grant, bargain, sell, remise, release and forever quit claim to Grantee all the right, title, interest, claim or demand which the Grantor has or may have had in and to the following described real property, to wit:

ALL THAT TRACT OR PARCEL OF LAND LYING AND BEING IN THE CITY OF CARTERSVILLE AND BEING IN LAND LOT 638 OF THE 4TH DISTRICT, 3RD SECTION OF BARTOW COUNTY GEORGIA, AND BEING LOT 17 OF SPICEWOOD, AS PER PLAT RECORDED IN PLAT BOOK 34, PAGE 264, BARTOW COUNTY GEORGIA RECORDS. KNOWN AS 30 TOPRIDGE DRIVE, CARTERSVILLE, GA 30120.

This deed is executed for the purpose of releasing the Property from that certain Subordinate Deed to Secure Debt, Restrictive Covenant, and Security Agreement dated March 23, 2011 and filed on March 28, 2011 in Deed Book 2468, page 849, Bartow County, Georgia Records.

TO HAVE AND TO HOLD the said premises unto the Grantee, so that neither the said Grantor, nor any other person or persons claiming under Grantor shall at any time claim or demand any right, title or interest to the aforesaid described premises or its appurtenances.

IN WITNESS WHEREOF, the Grantor has signed and sealed this instrument the day and year above written.

Signed, sealed and delivered in
Presence of:

____
Unofficial Witness

____
Notary Public

My Commission Expires: _____________

CITY OF CARTERSVILLE

By: ____

Printed Name: ___________________________________

Title: ____

Item # 9

City of Cartersville
PLANNING AND DEVELOPMENT
P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120
Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

MEMO

To: Mayor Santini & Council
From: Randy Mannino and Richard Osborne
Date: November 7, 2014
Re: 30 Topridge Dr – quitclaim deed lien release (re: subordination agreement)

The purpose of this item is for Mayor & Council to approve the release of a lien from property at 30 Topridge Drive.

The current property owner purchased the property in March 2011. At the same time, she participated in the City first-time $10,000 homebuyer five-year forgivable loan program through the federal Community Housing Improvement Program (CHIP).

Since the five-year forgivable loan period has not yet been reached, the current owner will pay the City for the remaining balance of the loan at time of closing. The City Attorney's office has reviewed the Quitclaim Deed and proposed payback method and has no objections.

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
Utilities Protection Center Invoice

SubCategory:	Other
Department Name:	Gas Department
Department Summary Recomendation:	This is our annual dues for being a member of the Georgia one call system. As a facility owner/operator, we are required by state law to be a member. I recommend Council approval for the payment of our $7,869.74 2015 dues.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	N/A
Associated Information:	

Invoice

GEORGIA811 Utilities Protection Center, Inc. Know what's below. Call before you dig.

PO BOX 536434
ATLANTA, GA 30353-6434

Date	Invoice #
1/1/2015	A15154

Member Code
CTV

Bill To
CITY OF CARTERSVILLE (CTV) P.O. Box 1390 Cartersville, GA 30120

	Monthly
	Quarterly
	Annual

Remit to:
Utilities Protection Center, Inc.
PO Box 536434
Atlanta, GA 30353-6434
770-476-6037

P.O. No.	Terms
	Due on Receipt

Item	Description	Quantity	Rate	Amount
Annual	2015 Annual Membership Fee Pay your bills online at: https://www.intuitbillpay.com/utilitiesprotectioncenterinc.lwos	1	7,869.74	7,869.74

Total	$7,869.74
Payments/Credits	$0.00
Balance Due	$7,869.74

Please reference the invoice # and your member code on your check and include the top portion of this invoice with your check to ensure that proper credit is given.

In case of errors or questions about your bill; notify us on a separate piece of paper in writing to the address above. In your letter, give us the following information:

Your name, phone number & email address
Company Name
Member Code
Invoice Number

Describe the error and explain, if you can, why you believe there is an error. We must hear from you by no later than 30 days after we sent you the first bill on which the error or problem occurred.

Savina M. Hooper, CPA 770-476-6037

shooper@georgia811.com

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
Etowah Drive Water Main Engineering Services Change Order No. 1

SubCategory:	Change Order
Department Name:	Water Dept
Department Summary Recomendation:	Design for the Etowah Drive 12-inch Water Main Replacement Project was originally approved by Council on August 17, 2006 in the amount of $48,400.00. The project was suspended in 2009 due to budgetary constraints. A resurrection/redesign of the project was approved by Council on October 20, 2011 in the amount of $64,700.00. The project could not be built as designed in 2006-2009 due to construction of additional utilities and regulatory changes, so a total redesign was required. The Etowah Drive main crosses/interconnects with some of the oldest lines in the water distribution system. Records of these lines are incomplete at best. Additionally, the operational condition of valves necessary for tie-ins during construction were doubtful. This constraint was discussed at the 90% design completion stage where investigation of a line stop/insertion valve system began. This system allows either a permanent or temporary valve to be inserted in an existing line. The line stop system minimizes customer outages and reduces downtime incurred during line tie-ins. Incorporation of the line stop system into the design was approved for this reason. This change order is for the investigation and incorporation of the line stop system into the design and additional construction time for the replacement of non-operational existing valves. The total additional engineering cost is $17,400. This project is funded from bond proceeds.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This project is funded from bond proceeds.
Legal:	
Associated Information:	

JACOBS

Jacobs Engineering Group Inc.
745 South Milledge Avenue
Athens, Georgia 30605 USA
706.353.2868

October 24, 2014

Mr. Bob Jones, Director
City of Cartersville Water Department
P.O. Box 1390
Cartersville, GA 30120

Subject: Etowah Drive 12-Inch Water Main Replacement
Fee Amendment for Engineering Services

Dear Bob:

We have prepared a fee amendment for engineering services to the City of Cartersville (City) for additional design and construction administration services for the subject project. The original proposal, dated September 29, 2011, specified our scope and effort. The design effort did not include the addition of the line-stop/insertion valve system and the multiple design iterations due to the water system changes over the past three years.

These services are provided in accordance with our Novation Agreement, dated June 6, 2014, of the General Services Agreement, entitled "Agreement with Jordan, Jones and Goulding, Inc. for Engineering Services", dated October 3, 1980. In addition, we will comply with the following as required by the City of Cartersville:

Scope of Services
Jacobs has completed the design, as well as the originally scoped advertising and bidding services and the construction administration engineering services. The following were the additional services that we provided.

Design:
- Review of the line stop/insertion valve system.
- Coordination with vendor for sole-sourcing product and specifications.
- Redesigns of the water main at Etowah Drive and Tabernacle Street due to property owner's new retaining wall along sidewalk.
- Several construction sequence iterations with conceptual redesign of valve spacing to accommodate line stop/insertion valve system.
- Final redesign of valve locations and side-street connections with the addition of the line stop/insertion valve system.

Construction Administration:
- Construction duration of 150 days (5 months) was the basis for the original scope. Due to the construction activities and City directed changes, the construction schedule extended an additional 2 months.
- The contractor provided 25 submittals for review, when the scope assumed on 15 submittals.
- The changes resulted in over 10 change order requests that were incorporated to two change orders, where the scope only accounted for one request and one final closing change order.

Assumptions/Exceptions/Exclusions:
Jacobs maintains the original assumptions, exceptions, or exclusions.

Item # 11

Schedule

The project has been constructed and is complete.

Compensation

Compensation for professional services listed above will be based on hourly billing rates for the staff involved, plus direct expenses in accordance with our General Services Agreement referenced above. Charges will not exceed the total amount shown below without written authorization from the City.

Description	Cost
Added Design	$10,300.00
Added Construction Administration	$7,100.00
Total Cost	**$17,400.00**

If you concur with the proposal, please sign the space provided below and return a copy to us. We look forward to continuing our relationship with the City of Cartersville. Please feel free to call Sam Mark at 706.552.4946 with any questions.

Sincerely,
JACOBS ENGINEERING GROUP, INC.

S. Bijoy Ghosh
Vice President

Samuel H. Mark, PE
Project Manager

cc: Ed Mullinax, PE
Ray Thomson, PE

Approved by City of Cartersville

Mayor Date

City Clerk Date

Item # 11

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
US41/411 Engineering Services Change Order

SubCategory:	Change Order
Department Name:	Water Dept
Department Summary Recomendation:	On February 7, 2013 Council approved an engineering services agreement with Jacobs Engineering for the relocation of approximately 1400-feet of existing 36-inch water main in conflict with proposed Georgia Department of Transportation (GDOT) road improvements at US41/SR-3 and US 411/SR-61 in the amount of $65,100. Since that approval, the scope of work related to the project has expanded greatly (see attached for details). In 2014, new GDOT regulations required additional drainage design which conflicts with approximately 1,400-feet of existing 24-inch water main. Due to the conflict, this main will also have to be moved. The additional pipe relocation adds 90 days of construction time to the original scope. This change order is for the design, permitting and contract administration of the expanded scope of work. The total additional engineering cost is $31,900.00 This project will be (painfully) paid for from operating revenues.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This project will be (painfully) paid for from operating revenues.
Legal:	
Associated Information:	

JACOBS

Jacobs Engineering Group Inc.
745 South Milledge Avenue
Athens, Georgia 30605 USA
706.353.2868

October 24, 2014

Mr. Bob Jones, Director
City of Cartersville Water Department
P.O. Box 1390
Cartersville, GA 30120

Subject: US 41/US 411 Utility Relocation, GDOT P.I. #0002626
Fee Amendment for Engineering Services

Dear Bob:

We have prepared a fee amendment for engineering services to the City of Cartersville (City) for additional design services for utility relocation associated with the Georgia Department of Transportation (GDOT) project #STP000-0002-00(626) (P.I. #0002626) which includes interchange improvements on US 41/SR 3 and US 411/SR 61. The original proposal, dated February 4, 2013, understood that the GDOT project was to be let in April 2013. However, the GDOT project was delayed due to environmental studies into 2014. In 2014, GDOT regulations triggered additional drainage designs which conflicted with approximately 1,400-feet of the City's 24-inch water main, which was not included in the original scope.

At the request of the City, Jacobs added the relocation of the 24-inch water main to the original scope. This fee amendment is for the effort to design, permit, and construction administration services. The added design did not affect the advertisement and bidding services of the original scope.

These services are provided in accordance with our Novation Agreement, dated June 6, 2014, of the General Services Agreement, entitled "Agreement with Jordan, Jones and Goulding, Inc. for Engineering Services", dated October 3, 1980. In addition, we will comply with the following as required by the City of Cartersville:

Scope of Services

JJG has completed and proposes to perform the tasks shown below for the additional 24-inch water main.

<u>Design and Permitting</u>:

- Approximately 1,400-feet of the 24-inch water main were designed from Pettit Creek to the bridge crossing the CSX railroad tracks. GDOT cross-sections were reviewed and incorporated into the project design to determine potential alignments.
- Presented two options to the City for consideration.
- Prepared two additional plan and profile sheets and one detail sheet for bidding and constructing the 24-inch water main.
- Added associated modifications to contractual and technical specifications.
- Incorporated added design into GDOT encroachment permit using the online Georgia Utilities Permitting System (GUPS), including drawings of relocated utilities, Utility Adjustment Schedule, and project staging/sequencing.

<u>Construction Administration</u>:

- Construction duration of 90 days (3 months) was the basis for the original scope. Due to the sequence requirement to construct the 24-inch water main, an additional 90 days will be required for construction. The GDOT's Contractor will need to clear for the new access road prior to relocation of the 24-inch water main.

Item # 12

- Conduct three additional monthly progress meetings and prepare and distribute minutes of each meeting.
- Attend four GDOT coordination meetings.
- Review payment quantities for the contractor's monthly pay request on the same day as monthly progress meeting.

Assumptions/Exceptions/Exclusions:
Jacobs maintains the original assumptions, exceptions, or exclusions.

Schedule
Construction activities will be coordinated with GDOT activities.

Compensation
Compensation for professional services listed above will be based on hourly billing rates for the staff involved, plus direct expenses in accordance with our General Services Agreement referenced above. Charges will not exceed the total amount shown below without written authorization from the City.

Description	Cost
Added Design and Permitting	$15,600.00
Added Construction Administration	$16,300.00
Total Cost	**$31,900.00**

If you concur with the proposal, please sign the space provided below and return a copy to us. We look forward to continuing our relationship with the City of Cartersville. Please feel free to call Sam Mark at 706.552.4946 with any questions.

Sincerely,
JACOBS ENGINEERING GROUP INC.

S. Bijoy Ghosh
Vice President

Samuel H. Mark, PE
Project Manager

cc: Ed Mullinax, PE
Ray Thomson, PE

Approved by City of Cartersville

Mayor ____________ Date ____________

City Clerk ____________ Date ____________

Item # 12

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
Center Road 24-inch Gravity Sewer Replacement

SubCategory:	Change Order
Department Name:	Water Dept
Department Summary Recomendation:	The Center Road 24-inch Gravity Sewer Replacement was originally designed in 2006 but shelved due to budgetary constraints. In 2012, the design was revisited and amended to meet current regulatory and field conditions. An engineering services agreement from Jacobs Engineering for the project was approved by Council on January 19, 2012 in the amount of $58,800. Changes to the route of the design, additional construction and permanent easements, conflicts with existing utilities and regulatory changes all contributed to the additional cost. The new route will move a section of the line out of the ditch (waters of the state) along the west side of Center Road and relocate it to run parallel to Center Road on the east and Wansley Drive on the west. This relocation will simplify both construction and long term maintenance of the line by placing it in a more accessible location. This change order is for the design, permitting and contract administration of the revised project. The total additional engineering cost is $19,100. This project is funded from sewer capacity fees.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This project is funded from sewer capacity fees.
Legal:	
Associated Information:	

JACOBS

Jacobs Engineering Group Inc.
745 South Milledge Avenue
Athens, Georgia 30605 USA
706.353.2868

October 24, 2014

Mr. Bob Jones, Director
City of Cartersville Water Department
P.O. Box 1390
Cartersville, GA 30120

Subject: Center Road 24-inch Gravity Sewer Replacement
Fee Amendment for Engineering Services

Dear Bob:

We have prepared a fee amendment for engineering services to the City of Cartersville (City) for additional design services for permitting and redesigning the gravity sewer for the subject project. The original proposal, approved by the City on February 1, 2012, specified our scope and effort. The original design effort was to repackage the design prepared in 2006 as an amendment to the North Tennessee Gravity Sewer Replacement project. Several factors and requests by the City and permitting agencies required multiple iterations and redesign that were not in the original scope. Jacobs complied with these directives to prepare the construction documents and await the negotiations for the Novation Agreement between the City and Jacobs.

These services are provided in accordance with our Novation Agreement, dated June 6, 2014, of the General Services Agreement, entitled "Agreement with Jordan, Jones and Goulding, Inc. for Engineering Services", dated October 3, 1980. In addition, we will comply with the following as required by the City of Cartersville:

Scope of Services
Jacobs has completed the tasks shown below.

<u>Design and Permitting</u>:

- Approximately 900-feet of the 24-inch water main were redesigned to parallel the east side of Center Road.
- Review of the "revolution" manhole cover system.
- Coordination with vendor for sole-sourcing product and specifications.
- Redesign of the gravity sewer due to the Wansley Drive storm drain project.
- Resubmittal of the stream buffer variance permit due to changes in the Georgia EPD requirements.
- Redesign of the gravity sewer after preconstruction conference as directed by the City.
- Evaluation of the new alignment and effects to existing permits.
- Resubmittal of the land disturbance permit to accommodate revised design.

Assumptions/Exceptions/Exclusions:
Jacobs maintains the original assumptions, exceptions, or exclusions. Also, the City has notified Jacobs that they may have to re-bid the package due to issues with the current contractor. The services associated for re-bidding the project is not included in this fee amendment.

Schedule
Construction activities are coordinated through the City.

Item # 13

Compensation

Compensation for professional services listed above will be based on hourly billing rates for the staff involved, plus direct expenses in accordance with our General Services Agreement referenced above. Charges will not exceed the total amount shown below without written authorization from the City.

Description	Cost
Revised Design and Re-Permitting	$19,100.00

If you concur with the proposal, please sign the space provided below and return a copy to us. We look forward to continuing our relationship with the City of Cartersville. Please feel free to call Sam Mark at 706.552.4946 with any questions.

Sincerely,
JACOBS ENGINEERING GROUP INC.

S. Bijoy Ghosh
Vice President

Samuel H. Mark, PE
Project Manager

cc: Ed Mullinax, PE
Ray Thomson, PE

Approved by City of Cartersville

Mayor ____________________ Date ____________

City Clerk ____________________ Date ____________

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
WPCP Polymer Feed System Upgrade

SubCategory:	Bid Award/Purchases
Department Name:	Water Dept
Department Summary Recomendation:	The current polymer feed system in use at the Water Pollution Control Plant (WPCP) was installed in 1992. The controls for this process are a relay logic system which was state of the art at the time, but now is largely obsolete. As designed, the system resides in the basement of the Press Building which stays damp from the dewatering process. We spend an inordinate amount of time on maintenance of this system. Contacts, switches and terminals are badly corroded from spending 22 years in this damp environment. As part of the upgrade, the PLC will be relocated upstairs in the Press Building in an area where humidity can be better controlled. Additionally, malfunctions of the system waste our dewatering polymer and valuable time when needing to remove solids from the plant quickly. A typical repair takes 4 – 5 hours in addition to parts procurement which is becoming more difficult due to the age of the system. Bids were requested from the following three companies: Fox Systems $28,500.00 Southeastern Industrial $55,460.00 M.R. Systems No Bid The Water Department recommends approval of the low bid from Fox Systems, Inc. in the amount of $28,500.00. While this specific project is not a budgeted item, it is our intent to substitute it for a similar project that was budgeted at $40,000.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	While this specific project is not a budgeted item, it is our intent to substitute it for a similar project that was budgeted at $40,000.
Legal:	
Associated Information:	

WPCP Polymer System Up-grade

1) Fox System	$28,250.00
2) Southeastern Industrial	$55,460.00
3) M.R. System	No Bid

Note: David Foster from MR Systems stated this was a corporate decision.

FOX SYSTEMS, INC
P.O. BOX 1777
1771 US Hwy 41 SW
CALHOUN, GA 30701
(706) 625-5520 FAX: (706) 625-3655
www.foxsystemsinc.com

September 30, 2014 – Quote #101013RW03R116919

To: Bart Sears
City of Cartersville
Waste Water Treatment

From: Robert Wright
Subject: New Polymer Feed System PLC – Revision #2

We are pleased to offer you the following quote. Fox Systems, Inc. will meet or exceed the National Electrical Code (NEC) on all wiring installations.

The following is included in the SCOPE OF WORK:

1. 1 – Allen-Bradley PLC rack and I/O cards.
2. Rewire the control panel to the new PLC.
3. Install new contact blocks for selector switches and push buttons.
4. Program the PLC to eliminate the relay logic and maintain the ability to run the system in manual.
5. Install interconnect conduits and wiring to the relocated dry system feeder for motor and controls.
6. Remove unused components from the control panel.
7. 1 – ½ HP VFD for one dry feeder motor.
8. 6 – Ultrasonic level sensors for the batch tanks and new conduits and control wiring back to the PLC cabinet.
9. 1 – 24 Volt DC power supply for the level sensors.

The price is **$28,250.00.** We appreciate the opportunity to bid on your projects. Please let us know if you have any questions.

Respectfully,

Robert Wright
Office: 706-625-5520 Ext. 14
Mobile: 770-548-7237
Email: rwright@foxsystemsinc.com

Ownership and Use of Proposal

Fox Systems, Inc. has prepared this proposal based upon our best interpretation of the information furnished us, either written or verbal. This proposal is valid for 10 days. However, due to the volatility of the raw materials market, Fox Systems, Inc. will pass along any price increases in materials during the 10 day period. Please advise Fox Systems, Inc. for any need for extension of price quotation or equipment list or scope changes.

Southeastern Industrial Contracting Company Inc.
539 Old Grassdale Road
Cartersville, Ga. 30121
770-386-0607
Fax: 770-386-9454
E-mail: cmccoy@secontracting.net

Date: 10-6-2014
Customer: City of Cartersville
Contact: Bart

Quote No: 10614-2
Re: Polymer Control System

SIC proposes the following.

1. Label and disconnect two lower level control panels and relocate to upstairs
2. Install Al. conduits from main panel to the two remote panels
3. Re wire solenoid valves in lower level
4. Demo existing controls and replace with A-B plc control
5. Install new selector switches, push buttons, pilot lights and contactors .
6. Provide ladder logic program control along with printed and CD copy.
7. Includes one day start up assistance.
8. Furnish and install new Ultrasonic level control for two tanks.
   Note: Time settings for the PLC will have to be determined with operators.

Cost: $55,460.00

Thank you,
Cary McCoy

This proposal is good for 30 days with the exception of electrical wire and metal products. Quotes which include these items are good for only a 7 day period. All prices are based on normal working hours unless stated otherwise. Any changes to this proposal will treated as an adder to the original. General Liability and Workers Comp to be provided by Southeastern Ind. Contracting Co., Inc.

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
Site Med Fire Fighter Physicals 2014

SubCategory:	Bid Award/Purchases
Department Name:	Fire
Department Summary Recomendation:	We are seeking approval of the annual Firefighter Physical exams which are part of our program to meet requirements of NFPA 1582 and O.S.H.A. 1910.156 and provide physical fitness clearances for firefighting and emergency operations. The physicals include full blood draws, urinalysis, Submaximal Graded Treadmill Evaluations, Hand Grip strength evaluation, Leg Strength evaluation, Arm Strength evaluation, push up muscle endurance, Static Plank Core Stabilization Assessment, flexibility, hearing, PSA (For Males over 40), vision and cardiac evaluations. Each firefighter will have one on one consultation with the physician to plan a course of action to improve their health, wellness and ability to perform their job. We are requesting the approval of SiteMed from Marietta, Ga. This firm has handled the physicals for Cartersville Fire Department for at least 4 years and they have extensive experience. They provide a trend report for the overall health of the Fire Department along with recommendations for changes to improve the health and fitness of staff. In addition to the annual physicals, they provide Physician consultation to the Fire Chief and City of Cartersville Human Resources to assist with firefighters who become sick or injured during the recovery phases to bring them back to the level where they can perform the required duties of a public safety responder throughout the year. All testing is done on site at Cartersville Fire Department. There is no other local service that provides this level of testing, clearance and follow up. We respectfully request the annual renewal of their contract in an amount of $19,003.00. There has been no increase over the individual rate from last year. This is a budgeted item and all proper documents are on file.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	E-Verify Forms on file and attached to agenda.
Associated Information:	

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

364885
EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent (Contractor Name) — 11/7/14 Date

Medical Director
Title of Authorized Officer or Agent of Contractor

Gonzalo A. Fernandez, MD
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
7th DAY OF November, 20 14
Vanessa Flores Medina
Notary Public
My Commission Expires:
02/26/2019

Vanessa Flores Medina
Notary Public
Johnston County
North Carolina
My Commission Expires 2/26/19

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**AFFIDAVIT VERIFYING STATUS FOR
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Gonzalo A. Fernandez
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

SiteMed North America LLC
[Name of business, corporation, partnership]

1) X I am a United States citizen

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant: 11/7/14 Date

Gonzalo A. Fernandez
Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
7th DAY OF November 2014

Vanessa Flores Medina
Notary Public
My Commission Expires:

Vanessa Flores Medina
Notary Public
Johnston County
North Carolina
My Commission Expires 2/26/19

* ______________________
Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

SiteMed FIRE™
On-Site Firefighter Physical Exams

QUOTE

112 Donmoor Court
Garner, NC 27529
Phone/Fax (888)837-4819
Tax ID # 26-2516238

INVOICE # 306110614

Date: November 6, 2014

Bill To:
Cartersville Fire Department
19 North Erwin St.
Cartersville, GA 30120
Attn: Chief Scott Carter

Payment Due Date: Upon Receipt

DESCRIPTION		AMOUNT
Firefighter Physical Exam	(71 @ $260) minimum required	$ 18,460.00
Additional Services		
Prostate Specific Antigen (PSA)	24 @ $22	$ 528.00
Laboratory Collection Fee	2 @ $7.50	$ 15.00
1.5% Finance Charge applied to all balances over 30 days old.		
	TOTAL	$ 19,003.00

Make all checks payable to SiteMed, 112 Donmoor Ct. Garner, NC 27529

If you have any questions concerning this invoice please contact our office at (919) 661-3779

THANK YOU FOR YOUR BUSINESS!

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
Council Chamber Sound System

SubCategory:	Bid Award/Purchases
Department Name:	Clerk
Department Summary Recomendation:	The sound system in the Council Chambers has not worked properly for some time now and the radio station and Workhorse Productions have been able to get sound feed to their equipment - we have not been able to record the meetings and have relied upon Workhorse for recordings of the council meetings. I have asked the IT Department to evaluate our needs and get prices for a new system and installation and they have recommended a new system & installation from Telenet Systems for a total amount of $5,504.50. This will not include new microphones as the ones in use are sufficient.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This is an unbudgeted item and will be paid from the legislative budget.
Legal:	
Associated Information:	

TELENET SYSTEMS &
ALARM SYSTEMS

P.O. BOX 2573
CARTERSVILLE, GA 30120
PHONE: 770-606-9700

Estimate

DATE	ESTIMATE NO.
5/23/2014	26135

NAME / ADDRESS	Ship To
CITY OF CARTERSVILLE ATTN: LAMAR GREESON CARTERSVILLE, GA 30120	CITY HALL 10 NORTH PUBLIC SQUARE CARTERSVILLE, GA 30120 770-387-5600

FILE #	P.O. NO.	REP
2934		CM

QTY	ITEM	DESCRIPTION	COST	TOTAL
2	EQUIPMENT	5C-28M MIXER 8/2 W/PHANTOMPWR AND FX	567.00	1,134.00T
1	EQUIPMENT	9D-AFS224 DUAL CHANNEL ADVANCED FEED BACK SUPPRESSOR	395.00	395.00T
1	EQUIPMENT	5C-CDI 1000 P.A. 275W/80HM LIGHTWEIGHT AMP	765.00	765.00T
2	EQUIPMENT	PO-SMM10 10FT MICROPHONE CORD	9.00	18.00T
12	EQUIPMENT	PO-SSM3 XLR CABLE 3' M X F.	5.83333	70.00T
1	MISC. EQUIPME	JUMPERS AND ENDS	30.00	30.00T
1	2M LABOR	INSTALL NEW AMP AND MIXERS AND AMP WITH FEED BACK SUPPRESSOR	736.00	736.00
		Sales Tax	0.00	0.00

* PRICE INCLUDES A ONE YEAR WARRANTY PARTS AND LABOR.	**TOTAL** $3,148.00

This quote is valid for 45 days. Telenet Systems, Inc. retains ownership and right to recover all materials until full payment is received and processed. Acceptance of this quote constitutes agreement of these conditions.

SIGNATURE ______________________________

TELENET SYSTEMS &
ALARM SYSTEMS

P.O. BOX 2573
CARTERSVILLE, GA 30120
PHONE: 770-606-9700

Estimate

DATE	ESTIMATE NO.
6/6/2014	26160

NAME / ADDRESS	Ship To
CITY OF CARTERSVILLE ATTN: LAMAR GREESON CARTERSVILLE, GA 30120	CITY HALL 10 NORTH PUBLIC SQUARE CARTERSVILLE, GA 30120 770-387-5600

FILE #	P.O. NO.	REP
2934		

QTY	ITEM	DESCRIPTION	COST	TOTAL
1,000	CABLE	22g SHELDED DRAIN	0.1485	148.50T
1	2M LABOR	REPLACE THE WIRE TO 12 MICS IN BOARD ROOM	2,208.00	2,208.00
		Sales Tax	0.00	0.00

* PRICE INCLUDES A ONE YEAR WARRANTY PARTS AND LABOR.

TOTAL $2,356.50

This quote is valid for 45 days. Telenet Systems, Inc. retains ownership and right to recover all materials until full payment is received and processed. Acceptance of this quote constitutes agreement of these conditions.

SIGNATURE ______________________

Item # 16

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
Annual Cogsdale Software Maintenance

SubCategory:	Bid Award/Purchases
Department Name:	Finance
Department Summary Recomendation:	The annual software maintenance invoice from Cogsdale has been received. The invoice is $65,339.33 an increase of about 6.7% from last year's invoice. I conversed with Kelli Skinner, Director of Support for Cogsdale. I asked why the invoice increase was so much with respect to the level of support that we receive. She told me that like everywhere else, the cost of providing support service and on-going product improvements continue to rise. She informed me that every client they have was increased by the same percentage and that we were not singled out. She also assured me that Cogsdale was striving to constantly improve the level of service they are providing to their clients. I recommend your approval of the attached Cogsdale invoice for payment in the amount of $65,339.33.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	E-Verify information is on file.

Cogsdale
A division of HARRIS

Invoice	MN0001494
Date	10/31/2014
Page	1 of 1

Please remit to:
62117 Collection Center Drive
Chicago, IL 60693-0621

Item # 17

Bill To	Ship To
Cartersville, City of Dan Porta P.O. Box 1390 Cartersville, GA 30120-1390 USA	Cartersville, City of Dan Porta P.O. Box 1390 Cartersville, GA 30120-1390 USA

Purchase order No	Customer ID.	Salesperson ID	Shipping Method	Payment Terms
	CART01	CAWLEYR	LOCAL DELIVERY	Net 30

Ordered	Item Number	Description	Unit Price	Ext Price
1.00	NOTE	Maintenance for the period Jan-1-15 to Dec-31-15	US$0.00	US$0.00
1.00	MAINT	4 Digit CC (QUO-2842)	US$412.80	US$412.80
1.00	MAINT	CSM	US$26,565.00	US$26,565.00
1.00	MAINT	Customer Web	US$6,037.50	US$6,037.50
1.00	MAINT	Electric Rate Change (QUO-2992)	US$2,145.00	US$2,145.00
1.00	MAINT	Greenshades	US$424.75	US$424.75
1.00	MAINT	Microsoft Dynamics GP Software	US$29,754.28	US$29,754.28
1.00	NOTE	Payment is due upon receipt	US$0.00	US$0.00

Subtotal	US$65,339.33
Misc	US$0.00
Tax	US$0.00
Freight	US$0.00
Trade Discount	US$0.00
Total	US$65,339.33

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

Item # 17

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

401203 - # for our parent company N. Harris Computer Corporation
EEV/Basic Pilot Program* User Identification Number

BY: Kelly Dawson
Authorized Officer or Agent
(Contractor Name)

December 12, 2013
Date

Cogsdale
Contractor/Entity Name

EVP
Title of Authorized Officer or Agent of Contractor

14 MacAleer Drive, Charlottetown, PE C1E 2A1
Contractor Address

Kelly Dawson
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
13th DAY OF December, 2013

Notary Public
My Commission Expires:
n/a

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with ~~respect to my application~~ for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Kelly Dawson

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Cogsdale Corporation

[Name of business, corporation, partnership]

Item # 17

1) _____ I am a United States citizen

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Kelly Dawson — December 12, 2013

Signature of Applicant: Date

Kelly Dawson

Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
13th DAY OF December, 20 13

Notary Public
My Commission Expires:

*

Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

City of Cartersville

City Council Meeting
11/20/2014 7:00:00 PM
September 2014

SubCategory:	Monthly Financial Statement
Department Name:	Finance
Department Summary Recomendation:	Attached is the September 2014 financial report along with the supplemental financial report and the cash position report for the same time period.
City Manager's Remarks:	Tom R. will present this information.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Item # 18

MONTHLY SUMMARY
As of September 30, 2014

	FY 2013 - 14 MONTH OF September-13	FY 2014 - 15 MONTH OF September-14	FY 2013 - 14 Year to Date September-13	FY 2014 - 15 Year to Date September-14	100.00% OF BUDGET (Year to Date)
GENERAL FUND *excluding SPLOST, DDA & School System Property Tax Revenue & Expenditures*					
REVENUE	$1,624,534	$1,511,464	$4,414,996	$4,706,770	19.46%
EXPENDITURE	$1,756,246	$2,001,330	$4,920,783	$5,228,369	21.62%
Gen. Fund Net Profit (Loss)	**($131,712)**	**($489,866)**	**($505,787)**	**($521,599)**	
WATER & SEWER					
REVENUE	$1,213,674	$1,347,763	$3,700,949	$4,154,418	27.02%
EXPENDITURE	$1,171,048	$1,255,710	$3,521,494	$3,541,938	23.04%
Wtr. & Swr. Fund Net Profit (Loss)	**$42,626**	**$92,053**	**$179,455**	**$612,480**	
GAS					
REVENUE	$1,262,697	$1,270,748	$3,885,731	$3,994,050	14.92%
EXPENDITURES	$1,659,875	$1,866,424	$4,661,278	$5,391,474	20.14%
Gas Fund Net Profit (Loss)	**($397,178)**	**($595,676)**	**($775,547)**	**($1,397,424)**	
ELECTRIC					
REVENUE	$4,205,908	$4,533,207	$12,421,172	$13,309,313	27.15%
EXPENDITURES	$3,984,879	$4,301,224	$11,893,454	$12,676,220	25.86%
Electric Fund Net Profit (Loss)	**$221,029**	**$231,983**	**$527,718**	**$633,093**	
STORMWATER					
REVENUE	$143,832	$108,850	$358,416	$328,414	19.96%
EXPENDITURE	$85,414	$105,345	$277,409	$254,483	15.47%
Stormwater Fund Net Profit (Loss)	**$58,418**	**$3,505**	**$81,007**	**$73,931**	
SOLID WASTE					
REVENUE	$178,404	$180,884	$534,404	$542,949	22.18%
EXPENDITURE	$240,353	$235,861	$513,222	$487,740	19.92%
Solid Waste Fund Net Profit (Loss)	**($61,949)**	**($54,977)**	**$21,182**	**$55,209**	
FIBER OPTICS					
REVENUE	$136,530	$160,291	$442,576	$458,317	24.91%
EXPENDITURE	$103,976	$133,897	$337,872	$361,878	19.67%
Fiber Fund Net Profit (Loss)	**$32,554**	**$26,394**	**$104,704**	**$96,439**	

	Description	Through 9-30-14	FY 2015 Budget	% of Monthly Totals to Budget
General Fund	**Total Revenues**	**$4,706,771**	**$24,185,370**	**19.46%**
	GO Bond Proceeds from School	$0	$1,477,500	0.00%
	Property Taxes-City Portion Only	$110,428	$7,329,320	1.51%
	Local Option Sales Tax (LOST)	$1,040,165	$3,549,240	29.31%
	Other Taxes	$1,322,536	$5,105,690	25.90%
	Building Permit & Inspection Fees	$33,759	$105,000	32.15%
	Fines and Forfeitures	$170,950	$800,000	21.37%
	Operating Transfers In-City Utilities	$1,062,591	$4,191,560	25.35%
	Other Revenues	$966,342	$1,627,060	59.39%
	Total Expenditures	**$5,228,369**	**$24,185,370**	**21.62%**
	Personnel Expenses	$3,643,405	$15,042,030	24.22%
	Operating Expenses	$1,412,553	$5,687,565	24.84%
	Capital Expenses	$58,486	$1,544,600	3.79%
	GO Bond Proceeds from School	$0	$1,455,475	0.00%
	Debt Pymt - JDA/CBA	$0	$0	#DIV/0!
	Library Appropriations	$113,925	$455,700	25.00%
Water & Sewer Fund	**Total Revenues**	**$4,154,418**	**$15,373,335**	**27.02%**
	Water Sales	$2,546,628	$8,738,000	29.14%
	Sewer Sales	$1,444,193	$5,164,500	27.96%
	Bond Proceeds	$0	$0	#DIV/0!
	Prior Year Bond Proceeds	$0	$720,835	0.00%
	Prior Year Capacity Fees	$0	$240,000	0.00%
	Other Revenues	$163,597	$510,000	32.08%
	Total Expenditures	**$3,541,938**	**$15,373,335**	**23.04%**
	Personnel Expenses	$808,358	$3,297,270	24.52%
	Operating Expenses	$656,080	$3,280,650	20.00%
	Capital Expenses	$344,344	$2,659,700	12.95%
	Transfer To General Fund	$626,892	$2,507,570	25.00%
	Debt Payments	$1,106,264	$3,628,145	30.49%
Gas Fund	**Total Revenues**	**$3,994,050**	**$26,770,995**	**14.92%**
	Gas Sales	$3,626,966	$24,240,945	14.96%
	Gas Commodity Charge	$294,145	$1,245,000	23.63%
	Bond Proceeds	$0	$600,000	0.00%
	Proceeds from Capital Leases	$0	$25,050	0.00%
	Other Revenues	$72,939	$660,000	11.05%
	Total Expenses	**$5,391,474**	**$26,770,995**	**20.14%**
	Personnel Expenses	$422,638	$1,895,055	22.30%
	Operating Expenses	$171,566	$924,615	18.56%
	Purchase of Natural Gas	$3,855,013	$19,119,800	20.16%
	Transfer to General Fund	$881,205	$3,524,825	25.00%
	Capital Expenses	$61,052	$1,306,700	4.67%

Item # 18

	Description	Through 9-30-14	FY 2015 Budget	% of Monthly Totals to Budget
Electric Fund	**Total Revenues**	**$13,309,313**	**$49,027,080**	**27.15%**
	Electric Sales	$12,962,371	$47,723,090	27.16%
	Other Revenues	$346,942	$1,303,990	26.61%
	Total Expenses	**$12,676,220**	**$49,027,080**	**25.86%**
	Personnel Expenses	$519,079	$2,193,005	23.67%
	Operating Expenses	$340,159	$1,349,175	25.21%
	Purchase of Electrcity	$11,070,272	$42,022,965	26.34%
	Capital Expenses	$26,551	$581,295	4.57%
	Transfer to General Fund	$720,159	$2,880,640	25.00%
Stormwater Fund	**Total Revenues**	**$328,414**	**$1,645,065**	**19.96%**
	Stormwater Revenues	$324,083	$1,310,500	24.73%
	Mitigation Grant Revenue	$0	$0	#DIV/0!
	Other Revenues	$4,331	$12,565	34.47%
	Proceeds from Capital Leases	$0	$122,000	0.00%
	Prior Year Carryover	$0	$200,000	0.00%
	Stormwater Improvement Funds	$0	$0	#DIV/0!
	Total Expenses	**$254,483**	**$1,645,065**	**15.47%**
	Personnel Expenses	$129,136	$651,235	19.83%
	Operating Expenses	$123,138	$541,830	22.73%
	Capital Expenses	$2,209	$452,000	0.49%
Solid Waste Fund	**Total Revenues**	**$542,949**	**$2,448,375**	**22.18%**
	Refuse Collections Revenues	$529,812	$2,158,175	24.55%
	Other Revenues	$13,137	$50,200	26.17%
	Proceeds From Capital Leases	$0	$240,000	0.00%
	Total Expenses	**$487,740**	**$2,448,375**	**19.92%**
	Personnel Expenses	$263,980	$1,088,660	24.25%
	Operating Expenses	$223,760	$1,119,715	19.98%
	Capital Expenses	$0	$240,000	0.00%
Fiber Optics Fund	**Total Revenues**	**$458,317**	**$1,839,960**	**24.91%**
	Fiber Optics Revenues	$400,692	$1,730,215	23.16%
	GIS Revenues	$26,650	$104,000	25.63%
	Other Revenues	$30,975	$5,745	539.16%
	Total Expenses	**$361,878**	**$1,839,960**	**19.67%**
	Personnel Expenses	$148,817	$636,970	23.36%
	Operating Expenses	$131,992	$748,640	17.63%
	MEAG Telecom Statewide Pymt	$57,084	$228,335	0.00%
	Debt Payment to Electric Dept	$0	$83,015	0.00%
	Capital Expenses	$23,985	$143,000	16.77%

Item # 18

Item # 18

Cash Position	6/30/14	7/31/14	8/31/14	9/30/14	10/31/14	11/31/14	12/31/14
Total Unrestricted Cash Balance	$9,169,895.21	$6,963,150.96	$7,977,227.52	$9,858,073.71			
Total Restricted Cash Balance	$58,246,278.70	$56,814,690.09	$57,701,601.77	$54,856,911.47			

Cash Position		1/31/15	2/28/15	3/31/15	4/30/15	5/31/15	6/30/15
Total Unrestricted Cash Balance							
Total Restricted Cash Balance							

Highlights for the Month of September 2014:
The unrestricted cash increased as a result of a transfer of $1.97 million being made from the bond proceed account (restricted) to the water fund (unrestricted)
The restricted cash decreased because of the transfer from the bond proceed account along with the decrease in the pension plan assets due to the market decreasing. The decrease in the pension plan assets was $1.07 million.