



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCIL PERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Lindsey McDaniel, Jr.
Lori Pruitt
Jayce Stepp
Louis Tonsmeire, Sr.

AGENDA

Council Chamber, Third Floor of City Hall– 7:00
PM – 9/18/2014
Work Session – 6:00 P.M.

CITY MANAGER:

Sam Grove

CITY ATTORNEY:

David Archer

CITY CLERK:

Connie Keeling

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda**A. Council Meeting Minutes**

1. September 4, 2014 (Pages 1-9)

[Attachments](#)

B. Proclamations

1. Purple Heart City Designation (Pages 10-12)

[Attachments](#)

2. National POW/MIA Recognition Day (Pages 13-14)

[Attachments](#)

C. Second Reading of Ordinances

1. Amendment to Retirement Board Ordinance (Pages 15-17)

[Attachments](#)

D. Public Hearing - 1st Reading of Zoning/Annexation Requests

1. File AZ14-04: Annexation and zoning application by Anthony Linley (City annexation initiative) for property at 119 Dogwood Drive (approximately 0.5 acres) from Bartow County jurisdiction to R-20 (Single-family residential).(Pages 18-30)

[Attachments](#)

2. File AZ14-05: Annexation and zoning application by B.I.G. USA Inc. (Burr & Forman, rep.) for property on the south side of Cass-White Road, east of the intersection with Old Grassdale Road (approximately 50 acres) from Bartow County jurisdiction to H-I (Heavy Industrial) and Business Park Overlay District. (Pages 31-48)

[Attachments](#)

3. File ZMA14-02: Zoning Map Amendment by City of Cartersville to revise the Business Park Overlay District map. (Pages 49-52)

[Attachments](#)

E. Public Hearing

1. East Main Street TAD - #1 Urban Redevelopment Plan (Pages 53-54)

[Attachments](#)

F. Bid Award/Purchases

1. UHC Senior Supplement Insurance Renewal (Pages 55-56)

[Attachments](#)

2. Pension Plan IRS Determination Letter (Pages 57-63)

[Attachments](#)

3. Macro Air HVLS Fans (Pages 64-66)

[Attachments](#)

4. 2 MG Clearwell External Repair WTP - Phase I (pages 67-71)

[Attachments](#)

5. Front Loader Containers (Page 72)

[Attachments](#)

6. Compact Track Loader with Attachments (Pages 73-74)

[Attachments](#)

G. Certification

1. Community Rating System Annual Recertification (Pages 75-78)

[Attachments](#)

H. Contracts/Agreements

1. Professional Services Proposal-Fox Environmental (Pages 79-83)

[Attachments](#)

2. Historic Tour of Oak Hill Cemetery (Pages 84-88)

[Attachments](#)

3. SEGAS Agreement (Pages 89-93)

[Attachments](#)

I. Other

1. Floyd County Taxes (Pages 94-96)

[Attachments](#)

J. Resolutions

1. Special Event Application Festival Zone (Pages 97-103)

[Attachments](#)

2. Downtown Festival Zone Proposal (Pages 104-107)

[Attachments](#)

K. Monthly Financial Statement

1. July 2014 Financial Report (Pages 108-112)

[Attachments](#)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.



City of Cartersville

City Council Meeting
9/18/2014 7:00:00 PM
September 4, 2014

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	Attached are the minutes for your review and approval
City Manager's Remarks:	Minutes have been developed and reviewed by staff and are recommended for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 September 4, 2014
 6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Pruitt

Pledge of Allegiance led by Council Member McDaniel

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Lori Pruitt, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and Keith Lovell, Assistant City Attorney. David Archer, City Attorney and Jayce Stepp, Council Member Ward Two were absent.

II. Regular Agenda

A. Council Meeting Minutes

1. August 21, 2014

A motion to approve the August 21, 2014 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

B. First Reading of Ordinances

1. Amendment to Retirement Board

Dan Porta, Assistant City Manager stated that the Retirement Board is currently comprised of five Board members, three of which are elected by city employees. Each elected Board member currently serves a three year term. This past spring, several members of the Retirement Board attended a Pension Trustee Certification Program which takes two years to complete. Mr. Porta stated that due to the fiduciary responsibility of each Board Member, it is important that members become Certified Pension Trustees, therefore, the ordinance amendment recommends changing the term of Board members to six years and requires that they become certified Pension Trustees within a few years of being elected to the board. The Retirement Board recommends approval.

NO ACTION REQUIRED

Ordinance

of the
City of Cartersville, Georgia

Ordinance No. -14

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances City of Cartersville, Georgia
CHAPTER 16. PERSONNEL. ARTICLE II EMPLOYEE BENEFITS. DIVISION 2. RETIREMENT PLAN. SECTION 16-55. RETIREMENT BOARD – GENERALLY is hereby amended by deleting said sections in there entirety and replacing it as follows:

- (a) The general administration of the plan and the responsibility for carrying out the provisions of this division are hereby vested in a retirement board. Such board shall be composed of five (5) members; three (3) of whom shall be participating employees whom shall be elected as follows one (1) from the Police and Fire Departments, one (1) from the Gas, Electric and Water and Sewer Departments and one (1) from the Community Development, Public Works, Customer Service, Garage, Parks and Recreation, Finance, Municipal Court and Administration Departments. The elected participating employees shall serve six-year staggered terms or until their successors are elected. The other two (2) members shall be the city manager and the city finance director whose terms shall be equivalent to their employment in those capacities. Current board members terms will expire at the end of their existing term and at the next regularly scheduled election the elected board member will serve a six-year term. Elections for regularly expiring board member terms will be held on the Tuesday after the first Monday in November.
- (b) The board shall elect a chairman from among its members. The board shall also appoint a secretary who shall keep all records of its meetings and actions and execute in behalf of the board any paper or instrument when so required by the board.
- (c) The board members shall serve without pay but shall be entitled to reimbursement for all reasonable and necessary disbursements made or expenses incurred by them in the performance of their duties. The board may be authorized to compensate the secretary in an amount approved by the mayor and council.
- (d) No member shall be personally liable by virtue of any contract, agreement, bond or other instrument or undertaking made or executed by him as a member of the board, nor for honest mistakes of judgment, nor for any loss unless resulting from his own willful misconduct; and no member shall be liable for the act of neglect, omission or wrongdoing of any other member, or for those of agents or counsel of the board.
- (e) The city shall hold the retirement board harmless from and shall indemnify the members for the consequences of their acts or omissions and conduct in their official

capacity, including the cost of litigation and counsel fees, except for such act, omission or conduct for which such member is liable under subsection (d).

- (f) Meetings of the board shall be held at such times and places as the majority of the members shall from time to time determine. A majority of the membership shall constitute a quorum, and all decisions, acts and resolutions of the board shall be by an affirmative vote of at least three (3) members.
- (g) When a vacancy occurs or exists on the board, the remaining members, provided that they are not less than three (3), are authorized to perform all functions of the board. However, vacancies on the board shall be filled as expeditiously as possible.
- (h) Newly elected board members must begin Pension Trustee training through the Georgia Association of Public Pension Trustees within one (1) year of being elected to the Pension Board and become a certified Pension Trustee within three (3) years of being elected to the Retirement Board. Failure to meet any of these requirements will mean termination from the Retirement Board.
- (i) The city attorney is the legal advisor to the board.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 4th day of September 2014.
ADOPTED this the day of. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

C. Certification

1. Equitable Sharing Agreement and Certification

Tommy Culpepper, Police Chief stated that this is the Equitable Sharing Annual Report and Certification on behalf of the City. This report is required by the Department of Justice to report all expenditures made from seized assets for the fiscal year ending June 30, 2014. Chief Culpepper recommended that Council approve and authorize the Mayor to sign all documents pertaining to this report.

A motion to approve the Equitable Sharing Agreement and Certification and authorize the Mayors signature on all related documents was made by Council Member Tonsmeire and

seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0

D. Bid Award/Purchases

1. Taser Purchase

Tommy Culpepper, Police Chief stated that currently only eight police officers are equipped with a CEW (Conducted Energy Weapons) better known as a Taser. This piece of equipment provides officers with an alternative to the use of deadly force in many instances. Until now funds have not been available to permit the equipping of all officers with Taser's. Chief Culpepper stated that he had researched the effects on humans and research substantiates that 99.75% of suspects received no significant injury directly from the use of a Taser. Chief Culpepper recommended approval to purchase 30 CEW's from Phazzer at a cost of \$26,069.72 to be funded with seized assets (DEA).

A motion to approve the purchase from Phazzer was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

2. Automatic Electronic Defibrillators for Police Department

Tommy Culpepper, Police Chief stated that the Police Department is quite often the first responder on the scene in many incidents and as such must be prepared to meet the needs and demands of the community. One of the tasks often required of an officer is to administer medical assistance, including CPR. Presently the police department does not have any AED's (Automatic Electronic Defibrillators) available to the responding officer. Chief Culpepper recommended approval to purchase 35 AED's from Cardiac Science at \$1,000.00 each for a total of \$35,000.00 to be funded with seized assets (DEA).

A motion to approve the purchase from Cardiac Science was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0

3. Vehicle Purchase

Tom Rhinehart, Finance Director stated that the city manager is in need of a vehicle. Bids were posted on the city's website along with GMA's website advertising for a Honda Pilot. Only one bid was received from Honda of Cartersville for a 2015 Honda Pilot EX-L in the amount of \$30,989.54 and Mr. Rhinehart recommended approval.

A motion to approve the purchase from Honda of Cartersville was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 5-0

4. Firehouse Software Annual Maintenance

Dan Porta, Assistant City Manager stated that this is the annual maintenance support fee for the Firehouse software used to manage their building inspections, maintain building plans,

fire hydrant locations, etc. Mr. Porta recommended approval.

A motion to approve the Firehouse Software Annual Maintenance Agreement was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

5. Automated Side Loader Residential Garbage Truck

Tommy Sanders, Public Works Director stated that bids were requested for a new automated side loader residential garbage truck and received nine (9) bids from five vendors. After review of all bids, the selection committee recommended approval to purchase a Mack Truck with a Heil DuraPack Python combo from CES, Inc. in the amount of \$237,486.00.

A motion to approve the purchase from CES, Inc. was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 5-0

6. Contract/Payment Agreement for DDA (This item was removed from the agenda.)

E. Proposals

1. Downtown Festival Zone Proposal

Tara Currier, Downtown Development Director stated that the DDA would like to propose a Festival Zone for the October 3, 2014 First Friday event being sponsored by Academy Sports. Ms. Currier stated that all requirements have been addressed and the alcohol will be served by the City Cellar. Ms. Currier recommended approval of the Festival Zone and resolution.

A motion to approve the October 3, 2014 Festival Zone and Resolution No. 15-14 was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

Resolution No. 15-14

WHEREAS, the Cartersville City Council approved a Festival Ordinance in June 2014.

WHEREAS, the Downtown Development Authority (DDA) wishes to establish a Festival Zone for their October 3, First Friday event, with Beer and Wine provided by The City Cellar and loft.

WHEREAS, the DDA Board recommends that Public Square and Friendship Plaza be designated a controlled Festival Zone, allowing those of 21 years and older, who show proof of identification and receive a festival cup and wristband, be allowed to consume purchased beer or wine within the Festival Zone.

WHEREAS, DDA board and staff have completed Crowd Management training and will, in conjunction with two law enforcement officers, ensure the safety of all guests, and keep those with alcoholic beverages within the allotted Festival Zone, which is also boarded with white fencing, and ample signage.

WHEREAS, the Director of Planning and Development has received the proposal and application and approved the event with the understanding alcoholic beverages would only be sold from 5:30 – 8:30 PM on Friday, October 3, and that all plans, drawings and safety as outlined in Exhibit “A” will be adhered.

NOW, THEREFORE BE IT RESOLVED by the City of Cartersville that the August 1 First Friday event, planned and implemented by the DDA, with Beer and Wine provided by The City Cellar and Loft and approval by the Director of Planning and Development, be designated a Community Festival.

ADOPTED this the 17th day of July 2014.

**/s/ Matthew J. Santini
Matthew J. Santini
Mayor**

ATTEST:

**/s/ Connie Keeling
Connie Keeling
City Clerk**

F. Contracts/Agreements

1. Bartow County School System – Facility Usage Agreement

Greg Anderson, Parks and Recreation Director stated that this is a facility agreement with the Bartow County School System for the use of the Adairsville High School Aquatic Center to allow the Cobias swim team to be year-round swimmers. Mr. Anderson stated that the affordable month rental fee (\$500.00 per month for 7 months) allows the indoor swim program to operate near budget neutral and recommended approval.

A motion to approve the agreement with the Bartow County School system was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

G. Resolutions

1. Date/Time Change for December 4, 2014, January 1 & 15, 2015 Council Meetings

Sam Grove, City Manager stated that resolution will change the time of the December 4, 2014 City Council Meeting from 7:00 p.m. to 9:00 a.m. because of a conflict with the Christmas Parade. It further changes the dates of the January City Council Meetings from January 1 and 15, 2015 to January 8 and 22, 2015 to accommodate the New Years Day holiday and still allow two weeks between meetings. Mr. Grove recommended approval.

A motion to approve Resolution No. 16-14 was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

Resolution No. 16-14

WHEREAS, The Mayor and City Council has determined that it is in the best interest of the City of Cartersville and it's inhabitants and their general health, safety and welfare to reschedule the below referenced meetings of the Mayor and City Council pursuant to the authority provided by the CODE OF CODE OF ORDINANCES, CITY OF CARTERSVILLE, GEORGIA; and

THEREFORE, NOW BE IT RESOLVED, by the Mayor and City Council of the City of Cartersville that the meetings listed below of the Mayor and City Council are hereby rescheduled pursuant to Section 217 of the City of Cartersville Code of Ordinances:

- **December 4, 2014 at 7 PM rescheduled to December 4, 2014 at 9 AM**
- **January 1, 2015 at 7 PM rescheduled to January 8, 2015 at 7 PM**
- **January 15, 2015 at 7 PM rescheduled to January 22, 2015 at 7 PM**

NOW BE IT AND IT IS HEREBY RESOLVED.

ADOPTED this the 4th day of September 2014.

**/s/ Matthew J. Santini
Matthew J. Santini
Mayor**

ATTEST:

**/s/ Connie Keeling
Connie Keeling
City Clerk**

After announcements a motion to adjourn the meeting was made by Council Member Tonsmeire and needing no second. Motion carried unanimously. Vote 5-0

Meeting Adjourned

/s/ _____

Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting
9/18/2014 7:00:00 PM
Purple Heart City Designation

SubCategory:	Proclamations
Department Name:	
Department Summary Recommendation:	On March 17, 2014, the Georgia House of Representatives passed Senate bill 276, designating Georgia a Purple Heart state. This designation serves to honor our veterans who were wounded while serving to keep our country free for future generations. Joining the ranks of cities across the nation, our local American Legion Carl Boyd Post 42 is requesting that Cartersville be proclaimed a Purple Heart City in like recognition of our veterans wounded in combat.
City Manager's Remarks:	Don't know that approval is necessary but I certainly encourage your endorsement of this.
Financial/Budget Certification:	
Legal:	
Associated Information:	



CITY of CARTERSVILLE

Proclamation

WHEREAS, the people of the city of Cartersville have great admiration and the utmost gratitude for all the men and women who have selflessly served their Country and this community in the Armed Forces; and

WHEREAS, veterans have paid the high price of freedom by leaving their families and communities and placing themselves in harm's way for the good of all; and

WHEREAS, the contributions and sacrifices of the men and women from Cartersville who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, many men and women in uniform have given their lives while serving in the Armed Forces; and

WHEREAS, on April 26, 2014, Governor Nathan Deal officially designated August 7, 2014 as Purple Heart Day in Georgia to remember and recognize veterans who are recipients of the Purple Heart Medal.

NOW, THEREFORE, Matthew J. Santini, Mayor of the City of Cartersville, do hereby proclaim the city of Cartersville as a **Purple Heart City**, honoring the service and sacrifice of our nation's men and women in uniform wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans.

*In Witness whereof I have hereunto set my
hand and caused this seal to be affixed*

Mayor

Attest: _____ City Clerk

Date





City of Cartersville

City Council Meeting
9/18/2014 7:00:00 PM
National POW/MIA Recognition Day

SubCategory:	Proclamations
Department Name:	
Department Summary Recommendation:	This is a request from our local American Legion Carl Boyd Post 42 to honor former and present American prisoners of war and members of the Armed Forces whose fate has never been resolved. National POW/MIA Recognition Day is September 19, 2014.
City Manager's Remarks:	This recognition is placed on the Council agenda with Council taking any public action it deems appropriate as part of this recognition.
Financial/Budget Certification:	
Legal:	
Associated Information:	



CITY of CARTERSVILLE

Proclamation

WHEREAS, throughout our Nation's history, the men and women of America's Armed Forces have preserved our freedom, protected our security, and upheld our democratic values. From the battles of the American Revolution through the crucible of two world wars to the challenging peacekeeping and humanitarian missions of today's post-Cold War era, our men and women in uniform have stood proudly in defense of the United States and in the cause of liberty. In the two centuries since our Nation's birth, more than a million have paid the price of that liberty with their lives; and

WHEREAS, joining the ranks of these heroes are the thousands who have been held as prisoners of war or whose fate has never been resolved. Many have been lost in the chaos of battle, the grief of their loss made more acute for their families and their fellow Americans because of the inability to determine whether they perished or survived. Captive Americans, cruelty stripped of their freedom, treated with contempt and brutality, or used as pawns by their captors in a larger political struggle, have fought long, lonely battles against despair, physical and psychological torture, and the ultimate fear of being forgotten; and

WHEREAS, Americans will never forget those who have borne the indignities and sufferings of captivity in service to our country, those missing in action, or those who died as prisoners of war, far from home and family. On National POW/MIA Recognition Day, we reaffirm our commitment to those still missing and renew our pledge to make every effort to obtain the answers to their fate. We can do no less for these American heroes and for their families, who have endured such profound loss and whose suffering continues as long as their loved ones' fate remains unknown.

NOW, THEREFORE, I Matthew J. Santini do hereby proclaim September 19, 2014 Official POW/MIA Recognition Day. I ask all citizens of Cartersville, Ga. to join me in honoring former and present American prisoners of war. I also encourage the American people to remember with special sympathy and concern the courageous families who maintain their steadfast vigil and who persevere in their search for answers and for the peace that comes only with certainty. Finally, I call upon local officials and private organizations to observe this day with appropriate ceremonies and activities.

*In Witness whereof I have hereunto set my
hand and caused this seal to be affixed*

Mayor

Attest: _____ City Clerk

September 18, 2014



City of Cartersville

**City Council Meeting
9/18/2014 7:00:00 PM
Amendment to Retirement Board Ordinance**

SubCategory:	Second Reading of Ordinances
Department Name:	Administration
Department Summary Recommendation:	The Retirement Board is currently made of five Board members, three of which are elected by city employees. Each elected Board member currently serves a three year term. This past Spring, several members of the Retirement Board attended a Pension Trustee certification program which takes two years to become certified. Do to the time it takes to become a certified Pension Trustee, a Retirement Board member that becomes certified may serve a short period of time before being replaced on the Board. Do to the fiduciary responsibility of each Board member, it is important that members become certified Pension Trustees, therefore, the ordinance amendment recommends changing the term of Board members to six years and requires that they become certified Pension Trustees within a few years of being elected to the Board. The Retirement Board recommends approval of the ordinance amendment.
City Manager's Remarks:	This item is unchanged since first reading and is recommended for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance
of the
City of Cartersville, Georgia

Ordinance No. -14

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances City of Cartersville, Georgia **CHAPTER 16. PERSONNEL. ARTICLE II EMPLOYEE BENEFITS. DIVISION 2. RETIREMENT PLAN. SECTION 16-55. RETIREMENT BOARD – GENERALLY** is hereby amended by deleting said sections in there entirety and replacing it as follows:

- (a) The general administration of the plan and the responsibility for carrying out the provisions of this division are hereby vested in a retirement board. Such board shall be composed of five (5) members; three (3) of whom shall be participating employees whom shall be elected as follows one (1) from the Police and Fire Departments, one (1) from the Gas, Electric and Water and Sewer Departments and one (1) from the Community Development, Public Works, Customer Service, Garage, Parks and Recreation, Finance, Municipal Court and Administration Departments. The elected participating employees shall serve six-year staggered terms or until their successors are elected. The other two (2) members shall be the city manager and the city finance director whose terms shall be equivalent to their employment in those capacities. Current board members terms will expire at the end of their existing term and at the next regularly scheduled election the elected board member will serve a six-year term. Elections for regularly expiring board member terms will be held on the Tuesday after the first Monday in November.**
- (b) The board shall elect a chairman from among its members. The board shall also appoint a secretary who shall keep all records of its meetings and actions and execute in behalf of the board any paper or instrument when so required by the board.**
- (c) The board members shall serve without pay but shall be entitled to reimbursement for all reasonable and necessary disbursements made or expenses incurred by them in the performance of their duties. The board may be authorized to compensate the secretary in an amount approved by the mayor and council.**
- (d) No member shall be personally liable by virtue of any contract, agreement, bond or other instrument or undertaking made or executed by him as a member of the board, nor for honest mistakes of judgment, nor for any loss unless resulting from his own willful misconduct; and no member shall be liable for the act of neglect, omission or wrongdoing of any other member, or for those of agents or counsel of the board.**

- (e) The city shall hold the retirement board harmless from and shall indemnify the members for the consequences of their acts or omissions and conduct in their official capacity, including the cost of litigation and counsel fees, except for such act, omission or conduct for which such member is liable under subsection (d).
- (f) Meetings of the board shall be held at such times and places as the majority of the members shall from time to time determine. A majority of the membership shall constitute a quorum, and all decisions, acts and resolutions of the board shall be by an affirmative vote of at least three (3) members.
- (g) When a vacancy occurs or exists on the board, the remaining members, provided that they are not less than three (3), are authorized to perform all functions of the board. However, vacancies on the board shall be filled as expeditiously as possible.
- (h) Newly elected board members must begin Pension Trustee training through the Georgia Association of Public Pension Trustees within one (1) year of being elected to the Pension Board and become a certified Pension Trustee within three (3) years of being elected to the Retirement Board. Failure to meet any of these requirements will mean termination from the Retirement Board.
- (i) The city attorney is the legal advisor to the board.

BE IT AND IT IS HEREBY ORDAINED.

ADOPTED this the 4th day of September 2014. First Reading.

ADOPTED this the ___ day of September 2014. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting

9/18/2014 7:00:00 PM

File AZ14-04: Annexation and zoning application by Anthony Linley (City annexation initiative) for property at 119 Dogwood Drive (approximately 0.5 acres) from Bartow County jurisdiction to R-20 (Single-family residential).

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The subject tract is approximately 0.5 acres of residential property in the Country Club Estates subdivision that includes a single-family ranch house built in approximately 1964. This property is part of a “donut hole” of properties surrounding by land in the City limits of Cartersville, and is eligible for the City annexation initiative in which staff handles the annexation procedures for the applicant. The property would be, if annexed, zoned R-20 (Single-family residential), which is similar to the current R-1 Residential zoning district in Bartow County. County officials have no objections to this request. Planning Commission recommended approval.
City Manager's Remarks:	This annexation and rezoning is recommended for your approval by the Planning Commission.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ZONING & ANNEXATION SYNOPSIS

Petition Number(s): **AZ14-04**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **Anthony Linley (City annexation initiative)**

Representative: **None**

Property Owner: **Anthony Linley**

Property Location: **119 Dogwood Drive**

Access to the Property: **Dogwood Drive**

Site Characteristics:

Tract Size: Acres: **0.5 acres** District: **4th** Section: **3rd** LL(S): **115**

Ward: **6** Council Member: **Lori Pruitt**

LAND USE INFORMATION

Current Zoning: **County R-1 (Single-family residential)**

Proposed Zoning: **R-20 (Single-family residential)**

Proposed Use: **Annex for City schools**

Current Zoning of Adjacent Property:

North: **City R-20**

South: **City R-20**

East: **City R-20**

West: **Bartow County jurisdiction**

The Future Development Plan designates the subject property as: **Suburban Living with recommended zoning districts R-20 and R-15**

ZONING ANALYSIS

City Departments Reviews

Water and Sewer:

No objections.

Public Works:

No objections.

Gas:

No objections.

Electric:

No objections.

Fire:

No objections.

Police:

No comments.

Bartow County government has also received information regarding the annexation request and finds no objection to the application. The property is currently zoned R-1 (Mining) and is identified on the County's Future Land Use Map as Residential.

The subject tract is approximately 0.5 acres of residential property in the Country Club Estates subdivision that includes a single-family ranch house built in approximately 1964. This property is part of a "donut hole" of properties surrounding by land in the City limits of Cartersville, and is eligible for the City annexation initiative in which staff handles the annexation procedures for the applicant. The property would be, if annexed, zoned R-20 (Single-family residential), which is similar to the current R-1 Residential zoning district in Bartow County. County officials have no objections to this request. Planning Commission recommended approval.

STANDARDS FOR EXERCISE OF ZONING POWERS.

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*
The proposed R-20 zoning may permit a use that is suitable in view of the existing single-family residential use and development of adjacent properties.
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*
The proposed R-20 zoning may not create an isolated district since there are adjacent and nearby properties that are zoned R-20 in the City.
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*
The R-20 zoning proposal may not adversely affect the existing use of adjacent properties.
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*
As currently zoned R-1 (Residential) in unincorporated Bartow County, it may have a reasonable economic use. However, the proposed zoning and annexation into the City limits may be reasonable for a more consistent public safety coverage area.
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*
The zoning proposal may not cause an excessive use of existing streets and facilities. Utility, Public Works, and Planning & Development staff would review any future development based on possible use on roads, utilities, and other factors.
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*
The zoning proposal is in conformity with the Future Development Map.

- G. Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.

The R-20 zoning proposal may not result in a use which could adversely affect the environment. Utility, Public Works, and Planning & Development staff would review any future development based on possible environmental factors related to use.

- H. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

Based on the annexations based on property owner requests that have occurred in the last five years in the Country Club Estates subdivision and adjacent neighborhoods as part of the City annexation initiative, it may be appropriate for this property to be in the City limits.

STAFF RECOMMENDATION: Staff has no objections.

PLANNING COMMISSION RECOMMENDATION: Approval

Application for Annexation/Zoning

Planning and Development Department

10 North Public Square

City of Cartersville

(770) 387-5600

City Annex Initiative

Application Number

A214-04

Hearing Date

9-9-14

Applicant

Anthony Linley

(applicant's printed name)

Address

119 Dogwood Dr.

City

Cartersville

State

GA

Business Phone

Home Phone

770-905-2184 (cell)

Zip

30120

(Representative's printed name (if other than applicant))

Business Phone

Cell or Fax #

Representative's signature

Applicant's signature

linley.anthony@yahoo.com

Signed, sealed and delivered in presence of:

Notary Public

My commission expires:

6/21/15

Titleholder

Anthony Linley

Business Phone

Home Phone

770-905-2184

*attach additional notarized signatures as needed on separate application page

Address 119 Dogwood Dr. Cartersville GA 30120

Signature

Signed, sealed, delivered in presence of:

Notary Public

My commission expires:

6/21/15

County Zoning District(s)

R-1

Proposed City Zoning District(s)

R-20

Acreage

± 0.50

Land Lot(s)

115

District(s)

4

Section(s)

3

Location of Property

119 Dogwood Dr

(street address, nearest intersections, etc)

Utility Providers: Water

City

Gas

City

Sewer

City

Electric

GA Power

Reason for annexation:

City annex initiative for grandchild in City schools

(attach additional statement as necessary)

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements.

Planning Commission Recommendation:

Approved:

Disapproved:

Conditions:

Date

City Council Decision:

Approved:

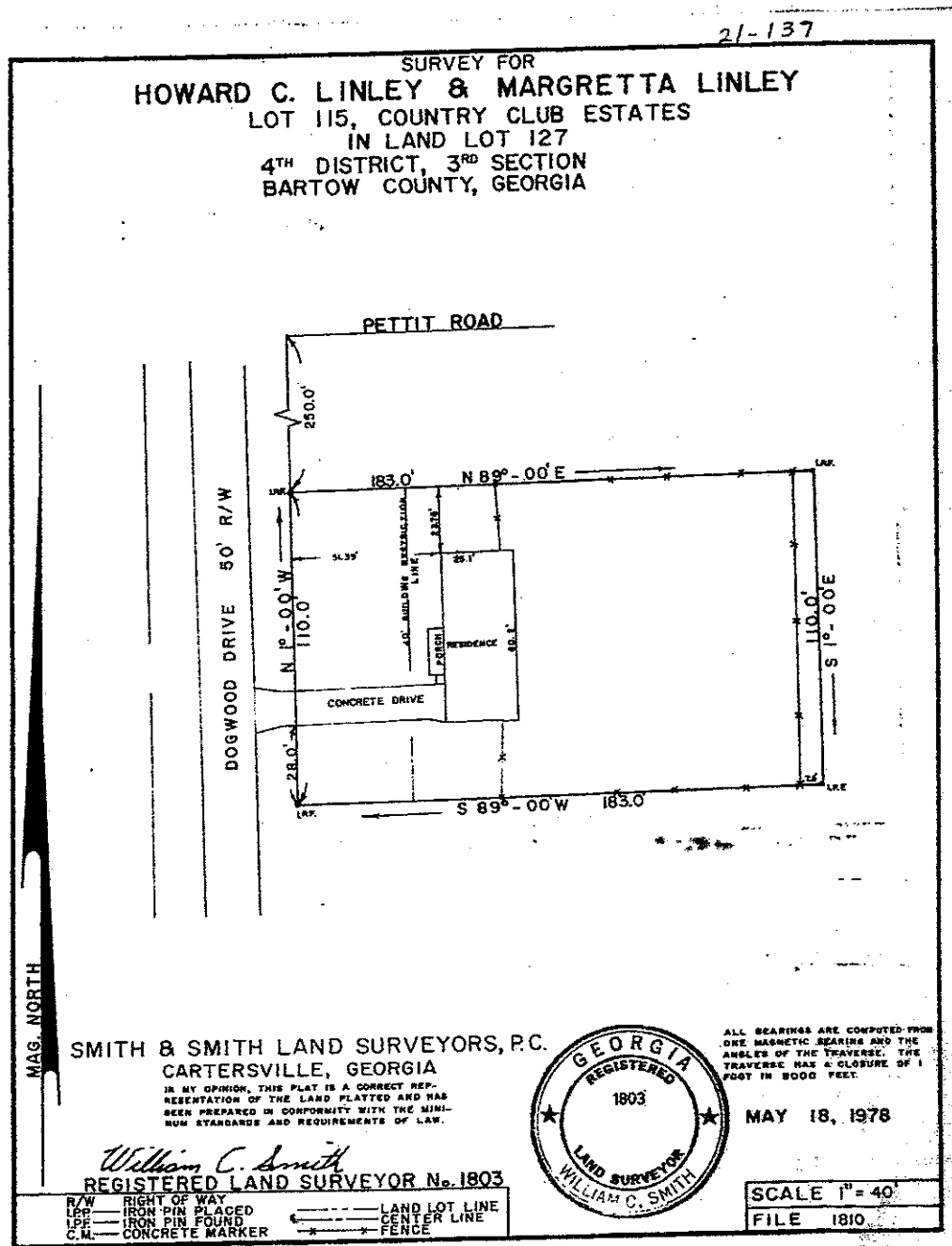
Disapproved:

Conditions:

Date

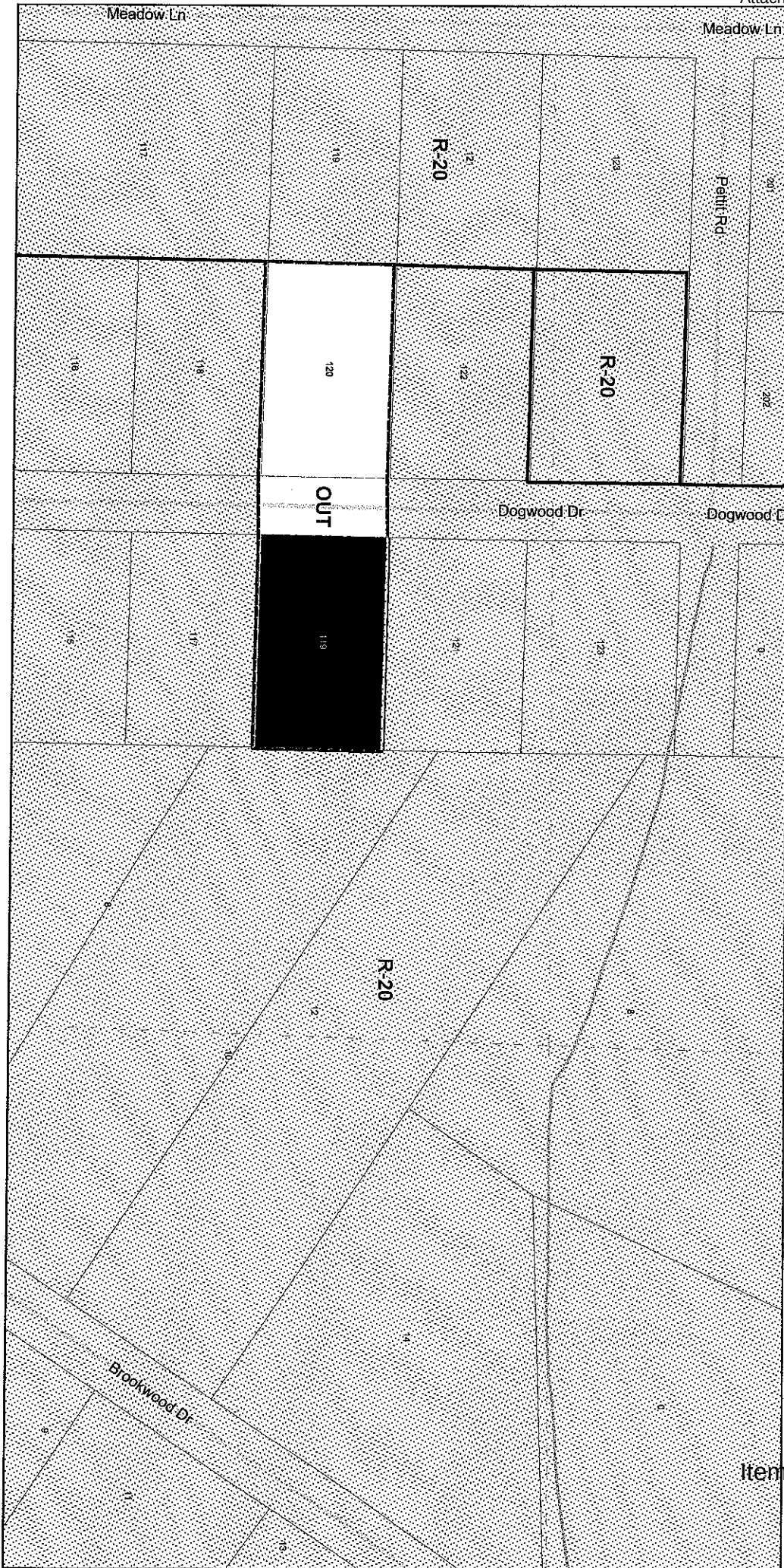
Item # 5

City schools (patterson@cartersville.k12.ga.us)



Recorded June 1
 Gladys Jaffer

119 Dogwood Dr - annexation case AZ14-04



119 Dogwood Dr - annexation case AZ14-04



Item # 5





08/13/2014

CITY OF CARTERSVILLEZONING / ANNEXATION ANALYSISPETITION NUMBER AZ14-04APPLICANT INFORMATION AND PROPERTY DESCRIPTIONPROPERTY OWNER (S) Anthony Linley PHONE NUMBER 770-905-2184PETITIONER same OWNER'S ADDRESS 119 Dogwood Dr.Cartersville, GA 30120PROPERTY LOCATION 119 Dogwood Dr TRACT SIZE 0.5 acDISTRICT 4 SECTION 3 LL(S) 115TAX MAP # 007160004001 PARCEL (S) 1 WARD (S) 6CURRENT LAND USE single family residence PROPOSED LAND USE single family residenceCURRENT ZONING R-1 PROPOSED ZONING R-20SPECIFICS OF PROPOSED USENUMBER OF DWELLING UNITS 1 NUMBER OF OCCUPANTS 6RACIAL COMPOSITION African-AmericanNUMBER OF SCHOOL AGED CHILDREN 1GRADE LEVEL (S) OF SCHOOL AGE CHILDREN 1st gradeSCHOOL SYSTEM TO BE ATTENDED Cartersville CityOWNER OCCUPIED: YES X NO UTILITY SERVICE (CITY, COUNTY, GEORGIA POWER, ATLANTA GAS)

1. WATER City
2. SEWER City
3. GAS City
4. ELECTRICITY GA Power



BARTOW COUNTY

Steve Taylor, Sole Commissioner

CERTIFIED MAIL # 7006 3450 0001 5974 6526

July 30, 2014

Mr. Richard Osborne
Planning Department
City of Cartersville
P.O. Box 1390
Cartersville, GA 30120

RE: AZ14-04
Request by Anthony Linley
to annex approximately .5 acres
located at 119 Dogwood Drive

Dear Richard:

This office has reviewed the above referenced annexation request and finds no objection to the application. The property is currently zoned R-2 and is identified on the County's Future Land Use Map as Low Density Residential.

Please be advised that, pursuant to O.C.G.A. §36-36-7, there may exist county water and/or sewer lines within the area proposed to be annexed.

Also, be advised that the City will be responsible for maintenance of that portion of the roadway, where as a result of this annexation, property on both sides of the road is now within the city limits.

Sincerely,

STEVE TAYLOR
Commissioner
Bartow County

CB/kg

- c. Zoning Department
- Bartow County Road Department
- Voter Registration
- Tax Assessor
- GIS Department

Item # 5



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120

Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

File # **AZ14-04**

DISCLOSURE OF INTERESTS BY LOCAL OFFICIAL

(To be completed by Mayor, City Council, and Planning Commission)

Anthony Linley has made an annexation and zoning request on the following property:
Approximately 0.5 acres located at 119 Dogwood Drive in Land Lot 115, 4th District, 3rd Section,
to annex and zone property from Bartow County to City R-20 (Single-family residential).

Pursuant to O.C.G.A § 36-67A-2 any local government official considering a rezoning request must disclose if he has any of the following interest:

1. A Property interest in any real property affected by a rezoning request.
 Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

2. A financial interest in any business entity which has a property interest in any real property affected by a rezoning action.
 Yes _____ No _____
 If the answer is Yes, please disclose the nature and extent of such interest.

3. A spouse, mother, father, brother, sister, son, or daughter with either of the above interests.
 Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

TITLE: _____

DATE: _____



City of Cartersville

City Council Meeting

9/18/2014 7:00:00 PM

File AZ14-05: Annexation and zoning application by B.I.G. USA Inc. (Burr & Forman, rep.) for property on the south side of Cass-White Road, east of the intersection with Old Grassdale Road (approximately 50 acres) from Bartow County jurisdiction to H-I (H

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	
Department Summary Recommendation:	The two subject tracts include approximately 50 acres of industrial property on the south side of Cass-White Road and a small tract with a single-family residential structure built in approximately 1952. These tracts are proposed to be annexed into the City limits to be incorporated into the larger adjoining property to the west. On the land currently in the City limits as well as the proposed 50 acres to be annexed, the applicant, B.I.G. USA, proposes to construct a campus of multiple buildings dedicated to producing intermediate goods for flooring solutions and engineered products. The property would be, if annexed, zoned H-I (Heavy Industrial) and Business Park Overlay District, which is similar to the current Business Park zoning district in Bartow County. County officials have no objections to this request. Planning Commission recommended approval.
City Manager's Remarks:	Your approval of this annexation and rezoning is recommended by the Planning Commission.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ZONING & ANNEXATION SYNOPSIS

Petition Number(s): **AZ14-05**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **B.I.G. USA, Inc., a Georgia corporation**
 Representative: **Burr & Forman LLP**
 Property Owner: **Two adjoining parcels - Anheuser-Busch LLC and Jack Nally**
 Property Location: **South side of Cass-White Rd, east of Old Grassdale Rd**
 Access to the Property: **Cass-White Rd**

Site Characteristics:

Tract Size: Acres: **Approximately 50 acres** District: **5th** Section: **3rd** LL(S): **227**
 Ward: **6** Council Member: **Lori Pruitt**

LAND USE INFORMATION

Current Zoning: **County Business Park zoning district**
 Proposed Zoning: **H-I (Heavy Industrial) and Business Park Overlay District**
 Proposed Use: **Annex for consistency in development and permitting with adjoining property already in City limits.**
 Current Zoning of Adjacent Property:
 North: **Bartow County jurisdiction**
 South: **City H-I (Heavy Industrial) and Business Park Overlay District**
 East: **Bartow County jurisdiction**
 West: **City H-I (Heavy Industrial) and Business Park Overlay District**

The Future Development Plan designates the subject property as: **Not designated.**

ZONING ANALYSIS

City Departments Reviews

Water and Sewer:

No objections.

Public Works:

No objections.

Gas:

No objections.

Electric:

No objections.

Fire:

No objections.

Police:

No comments.

Bartow County government has also received information regarding the annexation request and finds no objection to the application. The property is currently zoned Business Park and is identified on the County's Future Land Use Map as Industrial.

The two subject tracts include approximately 50 acres of industrial property on the south side of Cass-White Road and a small tract with a single-family residential structure built in approximately 1952. These tracts are proposed to be annexed into the City limits to be incorporated into the larger adjoining property to the west. On the land currently in the City limits as well as the proposed 50 acres to be annexed, the applicant, B.I.G. USA, proposes to construct a campus of multiple buildings dedicated to producing intermediate goods for flooring solutions and engineered products. The property would be, if annexed, zoned H-I (Heavy Industrial) and Business Park Overlay District, which is similar to the current Business Park zoning district in Bartow County. County officials have no objections to this request. Planning Commission recommended approval.

STANDARDS FOR EXERCISE OF ZONING POWERS.

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*
The proposed H-I and Business Park Overlay zoning may permit a use that is suitable in view of the existing industrial use and development of adjacent properties.
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*
The proposed H-I and Business Park Overlay zoning may not create an isolated district since there are adjacent and nearby properties that are zoned H-I and Business Park Overlay in the City.
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*
The H-I and Business Park Overlay zoning proposal may not adversely affect the existing use of adjacent properties.
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*
As currently zoned Business Park in unincorporated Bartow County, it may have a reasonable economic use. However, the proposed zoning and annexation into the City limits may be reasonable for more consistent jurisdictional review, permitting, and public safety coverage area for this development.
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*
The zoning proposal may not cause an excessive use of existing streets and facilities. Utility, Public Works, and Planning & Development staff would review any future development based on possible use on roads, utilities, and other factors.
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*
The property is not designated on the Future Development Map.

- G. Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.

The zoning proposal may not result in a use which could adversely affect the environment. Utility, Public Works, and Planning & Development staff would review any future development based on possible environmental factors related to use.

- H. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

It may be appropriate for this property to be in the City limits so that all construction and building plan review, permitting, and public safety coverage area of the overall development may be within one jurisdiction.

STAFF RECOMMENDATION: Staff has no objections.

PLANNING COMMISSION RECOMMENDATION: Approval

Application for Annexation / Zoning

Planning and Development Department
10 North Public Square
City of Cartersville
(770) 387-5600

Application Number AZ14-05

Hearing Dates 9/9/14, 9/18/14, 10/2/14

Applicant B.I.G.USA, Inc., a Georgia corporation
 (applicant's printed name)

Business/Cell Phone 404-815-3000

Address c/o BURR & FORMAN LLP
171 17th Street, Suite 1100

Home Phone _____ N/A _____

City Atlanta State GA Zip 30363

Email rfishman@burr.com

BURR & FORMAN LLP

Phone 404-685-4307 Fax # 404-214-7389

(Representative's printed name (if other than applicant))

[SEE ATTACHED SIGNATURE PAGE]

Representative's signature

 N/A
 Applicant's signature

Signed, sealed and delivered in presence of:

 Notary Public

My commission expires: _____

Titleholder ANHEUSER-BUSCH, LLC,
a Missouri limited liability company
 (titleholder's printed name)

Business 314-765-2708

Home _____ N/A _____

*attach additional notarized signatures as needed on separate application page Address One Busch Place, St. Louis, MO 63118

Signature [SEE ATTACHED SIGNATURE PAGE] _____

Signed, sealed, delivered in presence of:

 Notary Public

My commission expires: _____

Titleholder JACK NALLY

Business 770-337-7305

Home 770-386-0032

(titleholder's printed name)

*attach additional notarized signatures as needed on separate application page Address 204 Nally Road, Rydal, GA 30171

Signature [SEE ATTACHED SIGNATURE PAGE] _____

Signed, sealed, delivered in presence of:

 Notary Public

My commission expires: _____

Requested City Zoning HEAVY INDUSTRIAL (H-I) and BUSINESS PARK OVERLAY DISTRICT

Acreage 50+/- Land Lot(s) 227 District(s) 5TH Section(s) 3RD

Location of Property

CASS-WHITE ROAD, SOUTHEAST OF INTERSECTION OF GREAT VALLEY PARKWAY

(street address, nearest intersections, etc)

Reason for requested Annexation / Zoning: [SEE ATTACHED STATEMENT]
(attach additional statement as necessary)

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements and confirmation of the availability of all public utilities. Said site must meet the proposed zoning district development standards and access requirements of the City's regulations.

[SIGNATURE PAGE OF REPRESENTATIVE OF APPLICANT]

Signed, sealed and delivered

BURR & FORMAN LLP

Virginia Lynn Kane
Notary Public

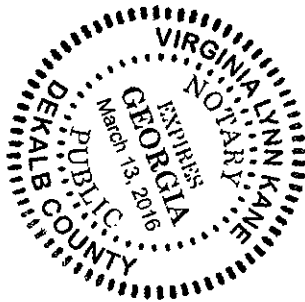
By: _____

Name: Richard A. Fishman

Title: Partner

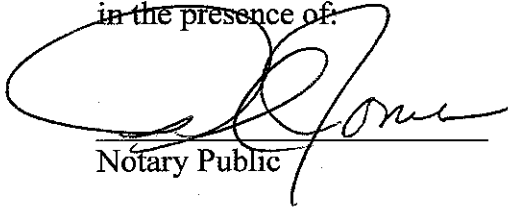
My commission expires: 3-13-2016

[NOTARIAL SEAL]



[SIGNATURE PAGE OF TITLEHOLDER]

Signed, sealed and delivered
in the presence of:


Notary Public

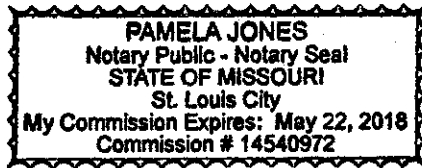
ANHEUSER-BUSCH, LLC, a Missouri
limited liability company

By: 
Name: Michael B. Taylor

Title: Vice-President, Corp Real Estate

My commission expires: 5/22/2014

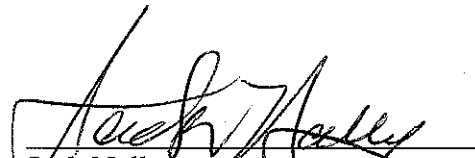
[NOTARIAL SEAL]



[SIGNATURE PAGE OF TITLEHOLDER]

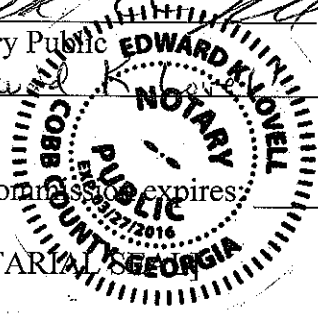
Signed, sealed and delivered
in the presence of:


Notary Public Edward K. Lovell


Jack Nally

My commission expires: _____

[NOTARY]



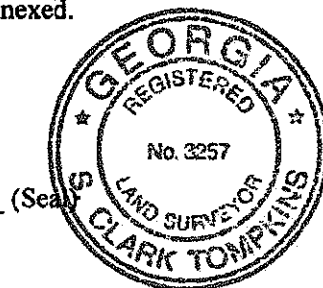
SURVEYOR'S CERTIFICATE

That the undersigned a Georgia Registered Land Surveyor on behalf of the above annexation applicant do certify the following:

- 1) That the attached survey contains no fewer than four surveyed map regulation points and recorded with the Georgia Coordinate System of 1985.
- 2) That the attached survey shows the boundaries of the area being annexed and the existing boundaries of the area being annexed and the existing boundaries of the annexing municipality between the points at which these boundaries close, if applicable.
- 3) That the attached survey meets the requirements of O.C.G.A. 15-6-67 and Section 180-7-01 Technical Standards for Property Survey, Rules and Regulations of the State of Georgia.
- 4) That the map demarcation of the map registration points are well distributed along, within, or near the boundary of the annexed area.
- 5) That at least one-eighth of the aggregate external boundary or fifty (50) feet of the area to be annexed, whichever is less, either abuts directly on the municipal boundary or would directly abut on the municipal boundary if it were not otherwise separated from the municipal boundary by other lands owned by the municipal corporation, by lands owned by this State, or by the definite width of any street or street right-of-way; any creek or river; any right-of-way of a railroad or other public service corporation, which divides the municipal boundary from any area proposed to be annexed.

8/28/2014
Date

Clark Tompkins
Georgia Registered Land Surveyor



ZONING ADMINISTRATOR:

1. Annexation number: AZ14-05
2. Yes ☒ No ☐

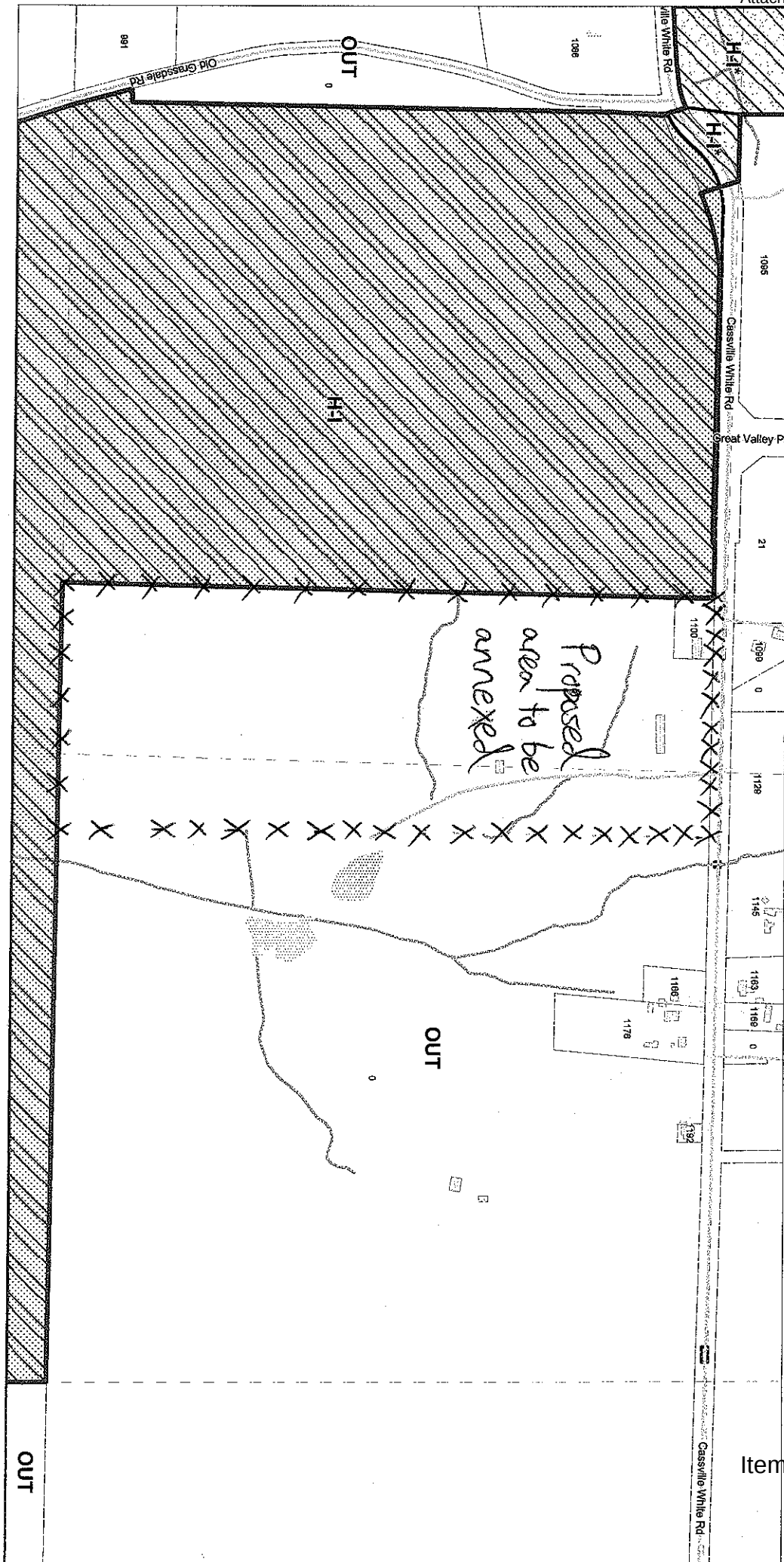
The above property complies with the City of Cartersville minimum size requirements to construct a building or structure occupiable by persons or property under the policies, ordinance, or regulations of the City of Cartersville.

3. Survey attached.

8-29-14
Date

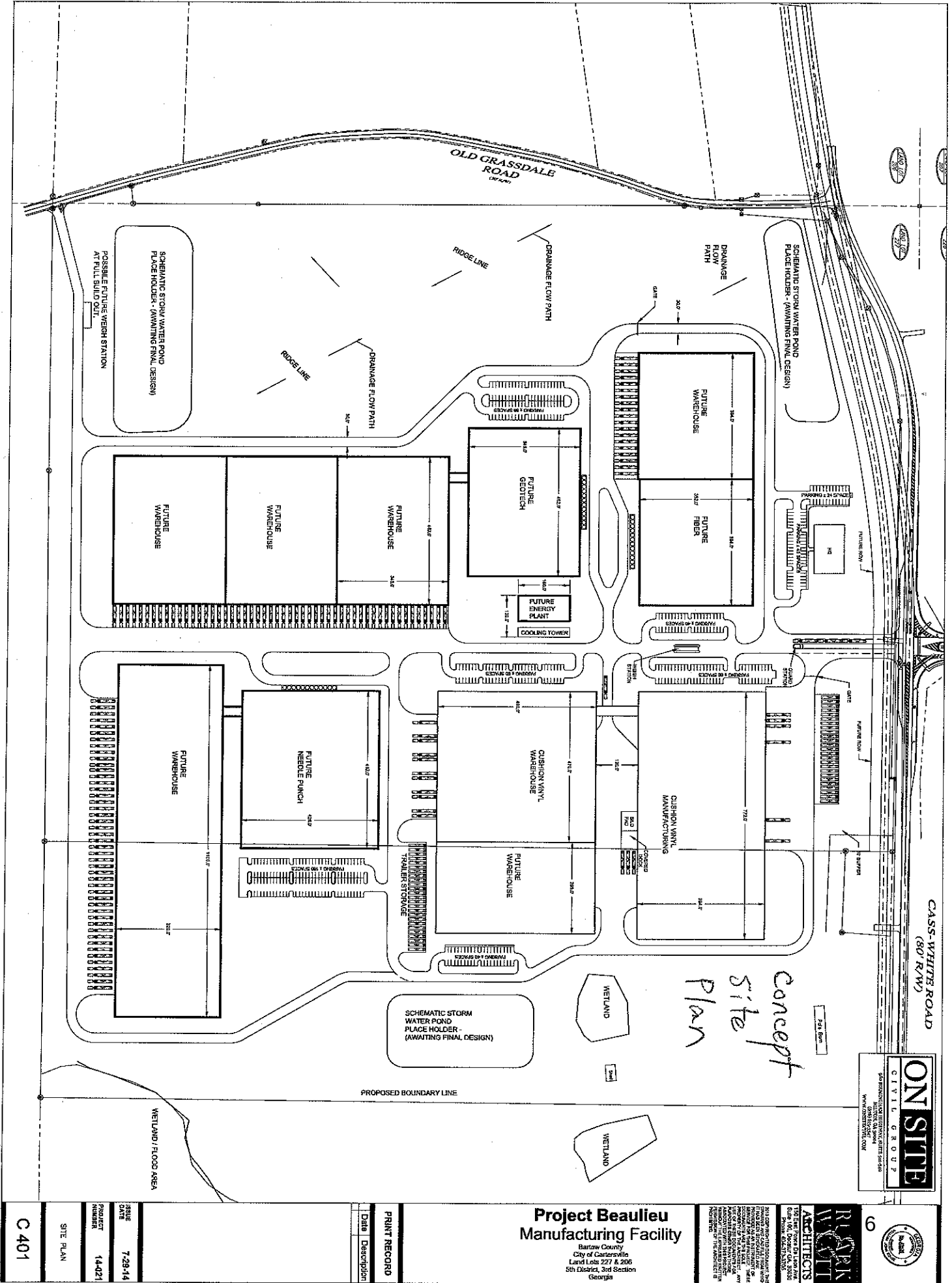
[Signature]
Zoning Administrator

Annexation case AZ14-05 south side Cass-White Rd



Item # 6

C:\Documents and Settings\B... Rows\My Documents\Dropbox\OnSite\Project\2014\Project CACAD-14-423 TOPO.dwg 7/21/2014 3:42:18 PM EDT



concept
site
Plan

ON SITE
CIVIL GROUP
FOR PRELIMINARY DESIGN AND CONSTRUCTION
1400 N. W. 10th Ave., Suite 100
Fort Lauderdale, FL 33304
www.on-site.com



Project Beaulieu
Manufacturing Facility
Bartow County
City of Cartersville
Land Lots 227 & 206
5th District, 3rd Section
Georgia

PRINT RECORD
Date Description

DATE 7-29-14
PROJECT NUMBER 14-423
SITE PLAN

C 401

REASON FOR REQUESTED ANNEXATION / ZONING:

APPLICANT IS CURRENTLY UNDER CONTRACT TO PURCHASE THE ADJACENT 119 ACRE PARCEL LOCATED IN THE CITY OF CARTERSVILLE (ZONED HI) FOR THE DESIGN, ACQUISITION, CONSTRUCTION, EQUIPPING AND OPERATION OF STATE-OF-THE-ART FACILITIES DEDICATED TO PRODUCING INTERMEDIATE GOODS FOR FLOORING SOLUTIONS AND ENGINEERED PRODUCTS. THE SUBJECT PROPERTY IS PROPOSED FOR ANNEXATION AND REZONING TO PROVIDE ADDITIONAL LAND FOR THE ABOVE-REFERENCED FACILITIES.

Petition number AZ14-05

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Property Owner(s) ANHEUSER-BUSCH, LLC Phone number 314-765-2708

Property Owner(s) JACK NALLY Phone number 770-337-7305

Petitioner B.I.G. USA, LLC Owner's address ONE BUSCH PLACE
ST. LOUIS, MO 63118

Property Location CASS-WHITE ROAD, SE OF INTERSECTION OF GREAT VALLEY PARKWAY

Tract Size 50+/- ACRES

District 5TH Section 3RD LL(s) 227

Tax Map #0080-0242-001, 0081A-0007-002 Parcel(s) 2 Ward(s) 6

Current Land Use AGRICULTURAL Proposed Land Use [SEE ATTACHED STATEMENT]

Current Zoning BARTOW COUNTY A-1 Proposed Zoning HEAVY INDUSTRIAL

Specifics of Proposed Use

Number of Dwelling Units N/A Number of Occupants N/A

Racial Composition N/A

Number of school-aged children N/A

Grade Level(s) of school-aged children N/A

School System to be Attended N/A

Owner-Occupied: Yes X No

Utility Service (City, County, Georgia Power, Atlanta Gas, etc)

1. Water COUNTY

2. Sewer COUNTY

3. Gas CITY OF CARTERSVILLE

4. Electricity CUSTOMER CHOICE

Item # 6



BARTOW COUNTY

Steve Taylor, Sole Commissioner

CERTIFIED MAIL # 7006 3450 0001 5974 6533

August 27, 2014

Mr. Richard Osborne
Planning Department
City of Cartersville
P.O. Box 1390
Cartersville, GA 30120

RE: AZ14-05
Request by B.I.G. USA, Inc.
to annex approximately 55 acres
located at Cass White Road & Old Grassdale Road

Dear Richard:

This office has reviewed the above referenced annexation request and finds no objection to the application. The property is currently zoned as the Business Park District and is identified on the County's Future Land Use Map as Industrial.

Please be advised that, pursuant to O.C.G.A. §36-36-7, there may exist county water and/or sewer lines within the area proposed to be annexed.

Also, be advised that the City will be responsible for maintenance of that portion of the roadway, where as a result of this annexation, property on both sides of the road is now within the city limits.

Sincerely,

STEVE TAYLOR
Commissioner
Bartow County

■/kg

- c. Zoning Department
- Bartow County Road Department
- Voter Registration
- Tax Assessor
- GIS Department



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120

Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

File # **AZ14-05**

DISCLOSURE OF INTERESTS BY LOCAL OFFICIAL

(To be completed by Mayor, City Council, and Planning Commission)

B.I.G. USA Inc., a Georgia corporation (Burr & Forman LLP, rep.) has made an annexation and zoning request on the following property: Approximately 50 acres located on the south side of Cass-White Road east of the intersection with Old Grassdale Road in Land Lot 227, 5th District, 3rd Section, to annex and zone property from Bartow County to City H-I (Heavy Industrial) and Business Park Overlay District.

Pursuant to O.C.G.A § 36-67A-2 any local government official considering a rezoning request must disclose if he has any of the following interest:

1. A Property interest in any real property affected by a rezoning request.
Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

2. A financial interest in any business entity which has a property interest in any real property affected by a rezoning action.
Yes _____ No _____
If the answer is Yes, please disclose the nature and extent of such interest.

3. A spouse, mother, father, brother, sister, son, or daughter with either of the above interests.
Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

TITLE: _____

DATE: _____



City of Cartersville

City Council Meeting

9/18/2014 7:00:00 PM

File ZMA14-02: Zoning Map Amendment by City of Cartersville to revise the Business Park Overlay District Map

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	
Department Summary Recommendation:	Case ZMA14-02 is an application by the City of Cartersville to revise the Business Park Overlay District Map. This process will update the map to show approximately 50 acres on the south side of Cass-White Rd east of the intersection with Old Grassdale Rd proposed to be annexed and zoned for H-I (Heavy Industrial) and incorporated into the existing Business Park Overlay District adopted by Mayor & Council in 2010. Planning Commission recommended approval.
City Manager's Remarks:	This zoning map amendment is recommended for your approval by the Planning Commission.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120
Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

MEMO

TO: Mayor & Council
FROM: Randy Mannino and Richard Osborne
DATE: September 10, 2014
SUBJECT: Revision to Business Park Overlay District Map

Case ZMA14-02 is an application by the City of Cartersville to revise the Business Park Overlay District Map. This process will update the map to show approximately 50 acres on the south side of Cass-White Rd east of the intersection with Old Grassdale Rd proposed to be annexed and zoned for H-I (Heavy Industrial) and incorporated into the existing Business Park Overlay District adopted by Mayor & Council in 2010. Planning Commission recommended approval.

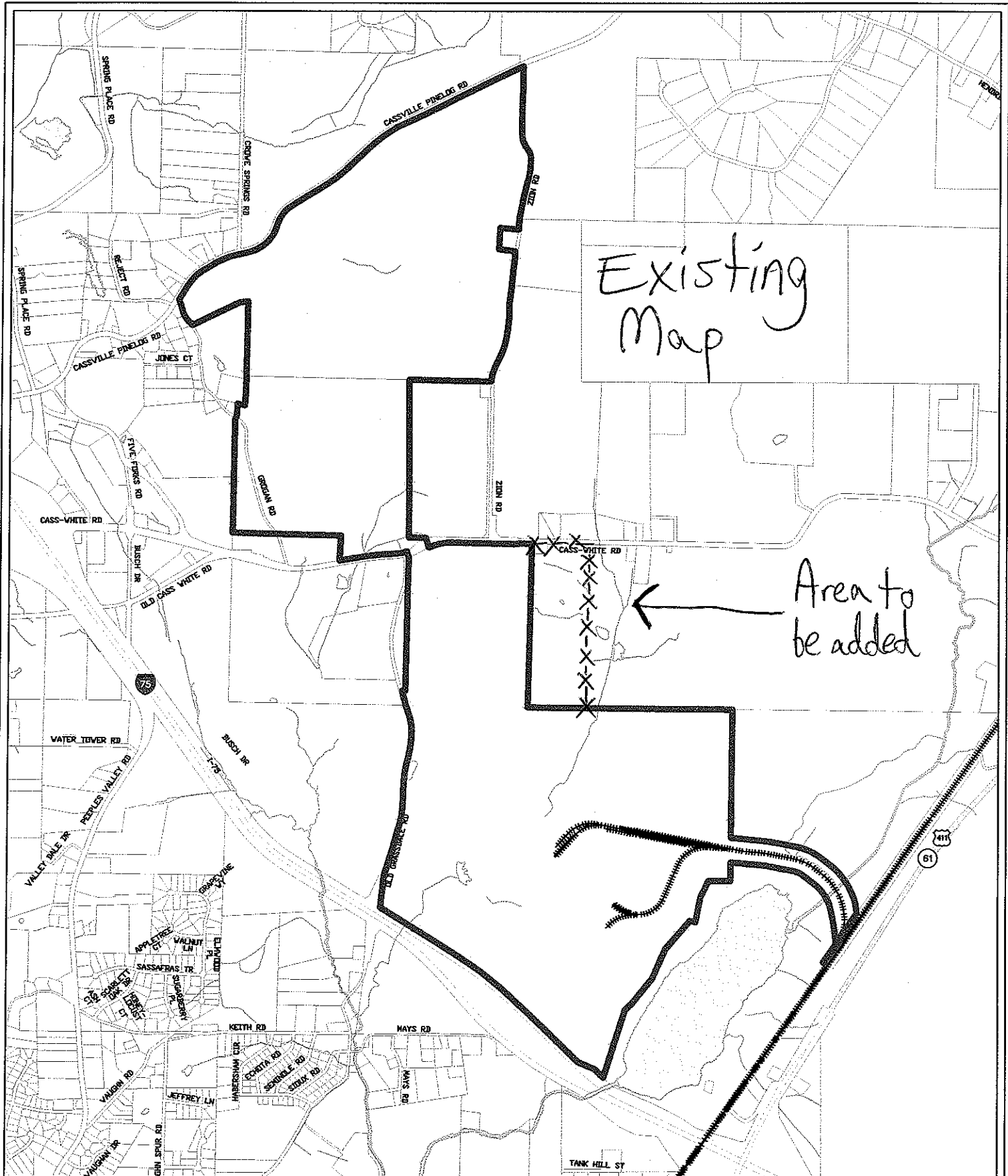


Exhibit "B"
Business Park Overlay District

Item # 7

August 2010

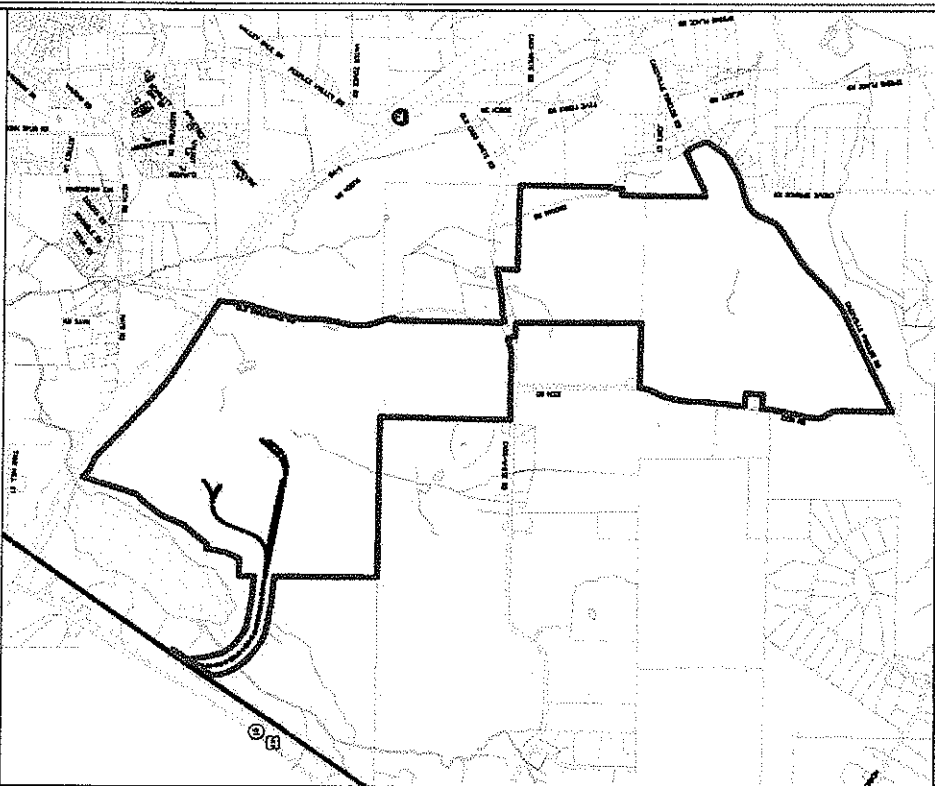


Cartersville

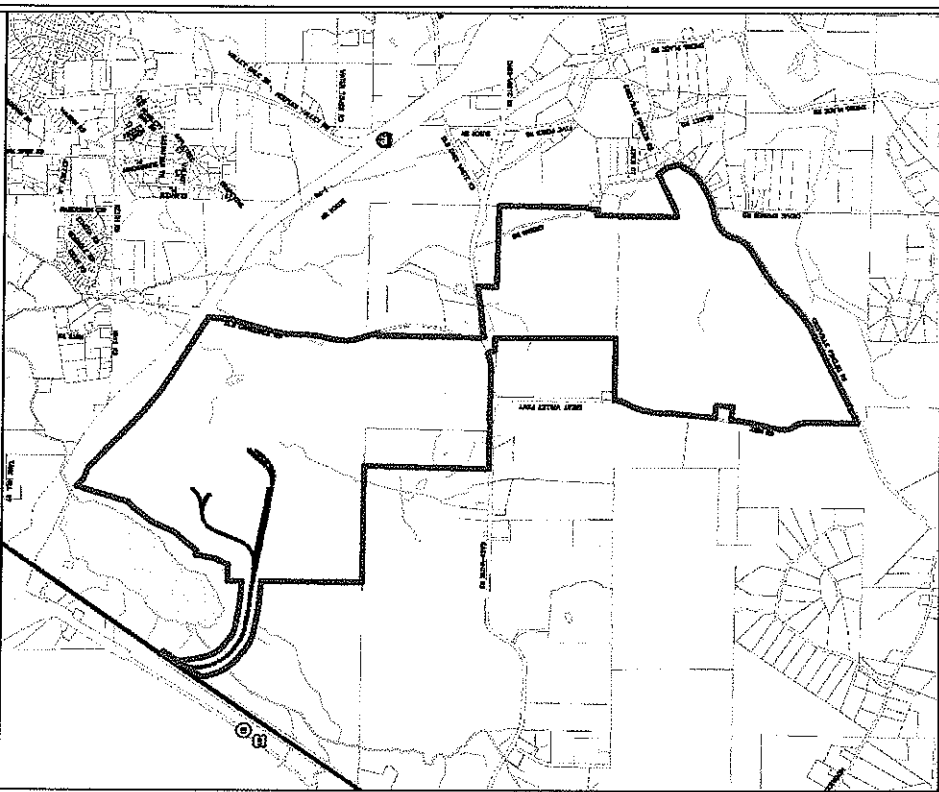
Be Charmed • Be Prosperous • Belong

Zoning Map Amendment ZMA14-02

Item # 7



Old
vs.
New





City of Cartersville

**City Council Meeting
9/18/2014 7:00:00 PM
East Main Street TAD - #1 Urban Redevelopment Plan**

SubCategory:	Public Hearing				
Department Name:	Administration				
Department Summary Recommendation:	MEMORANDUM TO: Mayor and City Council FROM: E. Keith Lovell, Asst.. City Attorney RE: Urban Redevelopment Plan Public Hearing DATE: Sept. 11, 2014 CC: Sam Grove, Randy Mannino As you are aware, the City is proposing an urban redevelopment plan for East Main Street for the new proposed Kroger and related commercial improvements. The property is eligible under Georgia law due to its previous use as a landfill and mining property. The proposed urban redevelopment plan, called East Main Street TAD #1, basically provides that the property will be developed as a commercial node centered on a Kroger. Along with it, they are requesting a tax allocation district. A tax allocation district is essentially an area whereby the increase in the tax digest above the current value is taxed, but instead of those funds going to the taxing jurisdiction, they are used to pay for various infrastructure. The details of the project are as follows: Size: 53 acres Commercial Square Footage: 231,013 Current Assessed Value: \$455,412.66 Total Assessed Value of Proposed Redevelopment Phase I and Phase II: \$7,529,992 Net Taxable Value Increase: \$7,074,579.39 The Potential Projects: <table border="1"><thead><tr><th><u>Eligible Redevelopment</u></th><th><u>Estimated Cost</u></th></tr></thead><tbody><tr><td><u>Costs</u></td><td></td></tr></tbody></table>	<u>Eligible Redevelopment</u>	<u>Estimated Cost</u>	<u>Costs</u>	
<u>Eligible Redevelopment</u>	<u>Estimated Cost</u>				
<u>Costs</u>					

Cover Memo

Item # 8

	• Public Access to Main Street Including New Traffic Signal \$460,767 • New Connecting Road on East Side \$276,674 • Landfill Excavation & Disposal \$856,748 • Site Work on 155,301 Cubic Yards of Rock \$1,777.661 A bond issue of approximately \$2.3 million is anticipated to be issued. The City will have no liability except to assess ad valorem taxes on the TAD to pay it off. The purpose of this hearing is to solicit input from the public on the issue. There is no requirement that the Council take action or participate, just conduct the hearing.
City Manager's Remarks:	Council is to hold a public hearing for this item in order to take public input. No other action is required.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

**City Council Meeting
9/18/2014 7:00:00 PM
UHC Senior Supplement Insurance Renewal**

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	City retirees over the age of 65 or disabled have been covered with a Medicare insurance supplement for several years through United Healthcare. The insurance renewal for calendar year 2015 is approximately 9% higher than the current year rates. I recommend approval of the UHC Senior Supplement Insurance renewal for 2015.
City Manager's Remarks:	Your approval of this renewal is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



Joy Crump
ShawHankins, Inc.
201 West Main Street
Cartersville, GA 30120

July 22, 2014

Dear Joy,

Thank you for the opportunity to serve the City of Cartersville Medicare eligible retirees. We know you and the client have a choice and we sincerely appreciate your selection of UnitedHealthcare as your insurance partner for the Medicare-eligible retirees.

UnitedHealthcare remains committed to providing its clients with high-quality, cost-effective coverage plans, and an experience for retirees that is simple, personal and caring. In 2014 we initiated a number of different programs designed to simplify retirees' health care experience. One of those programs is Advocate4Me, an enhancement to our customer service model. While still focused on resolving a member's question or issue with a single call, the Advocate4Me model over time will incorporate claims and other clinical information so that the customer care professional has a full view of the member and can start to have more meaningful conversations with members and help close gaps in care.

Choosing a health insurance partner is an important decision. As you consider the enclosed 2015 renewal information, we hope our commitment to quality, service, affordability, and helping retirees lead healthier lives will help make the decision easy. Enclosed you will find:

- A renewal checklist

Our 2015 proposed rate, based on the current 2014 plan design, is:

Senior Supplement:	\$170.96
PDP (RX):	\$117.81

Please see the Benefit Summary tab for plan details. We would be happy to discuss other alternative plan designs that could lower your rates.

I sincerely thank you for your continued trust in UnitedHealthcare. I look forward to working with you to complete the 2015 renewal. Please let me know if you have questions, I am here to help.

Sincerely,

A handwritten signature in cursive script that reads 'Patty Brown'.

Patty Brown
Strategic Account Executive



City of Cartersville

City Council Meeting
9/18/2014 7:00:00 PM
Pension Plan IRS Determination Letter

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	In April 2013 the Retirement Board approved for the actuary to submit the Cartersville Pension Plan to the Internal Revenue Service (IRS) for approval of the plan document. The Pension Plan Document defines the plan, e.g. the length of time an employee must work to be vested, retirement benefit options, disability options, etc. During the course of the review by the IRS additional information was requested to document when amendments to the Pension Plan were approved by the Pension Board. The IRS agent that the city was assigned to has been very thorough and has applied a charge of \$15,000 to bring the Pension Plan Document into compliance. This charge seems to be high, however, given the fact that the city has not had to pay an ERISA attorney over the past 16 years to keep the plan in compliance, the charge seems reasonable. The Retirement Board has approved the charge and recommends approval to pay the charge to bring the Pension Plan into compliance and receive an IRS Determination Letter.
City Manager's Remarks:	Your approval of this payment is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

**FIRST AMENDMENT
TO THE
CITY OF CARTERSVILLE PENSION PLAN**

THIS FIRST AMENDMENT to the City of Cartersville Pension Plan (hereinafter referred to as the "Plan"), which Plan was originally adopted effective January 1, 1967, has been amended and restated in 2003 (the "2003 Plan"), in 2007 (the "2007 Plan"), in 2009 (the "2009 Plan"), in 2010 (the "2010 Plan") and was most recently amended and restated on April 28, 2011 (the "2011 Plan"), is made and entered into by the City of Cartersville (the "Sponsor").

W I T N E S S E T H:

WHEREAS, Section 12.1 of each of the Plans permits the Sponsor to amend the Plan from time to time; and

WHEREAS, the Sponsor desires to amend the 2011 Plan and in some instances the earlier Plans to include certain requests by the Internal Revenue Service as part of a determination letter request for the Plan.

NOW, THEREFORE, the Sponsor hereby amends the Plan as follows:

1. Plan Section 1.1 in the 2007 Plan shall be deleted and the following new Section 1.1 inserted in lieu thereof:

“1.1 Introduction: The city of Cartersville, Georgia, a municipal corporation, adopted an ordinance to provide a pension and retirement system for eligible Employees of the City and related governmental entities effect January 1, 1967 which has been amended from time to time. This restatement of the City of Cartersville Pension Plan is effective January 1, 2007.”

All references on the cover page and in the 2007 Plan document that the amendment and restatement is effective January 1, 1989 are replaced with January 1, 2007.

2. Plan Section 1.1 in the 2009 Plan shall be deleted and the following new Section 1.1 inserted in lieu thereof:

- “1.1 Introduction: The city of Cartersville, Georgia, a municipal corporation, adopted an ordinance to provide a pension and retirement system for eligible Employees of the City and related governmental entities effect January 1, 1967 which has been amended from time to time. This restatement of the City of Cartersville Pension Plan is effective January 1, 2009.”

All references on the cover page and in the 2009 Plan document that the amendment and restatement is effective January 1, 1989 are replaced with January 1, 2009.

3. Plan Section 1.1 in the 2010 Plan shall be deleted and the following new Section 1.1 inserted in lieu thereof:

- “1.1 Introduction: The city of Cartersville, Georgia, a municipal corporation, adopted an ordinance to provide a pension and retirement system for eligible Employees of the City and related governmental entities effect January 1, 1967 which has been amended from time to time. This restatement of the City of Cartersville Pension Plan is effective January 1, 2010.”

All references on the cover page and in the 2010 Plan document that the amendment and restatement is effective January 1, 1989 are replaced with January 1, 2010.

4. Plan Section 1.1 in the 2011 Plan shall be deleted and the following new Section 1.1 inserted in lieu thereof:

- “1.1 Introduction: The city of Cartersville, Georgia, a municipal corporation, adopted an ordinance to provide a pension and retirement system for eligible Employees of the City and related governmental entities effect January 1, 1967 which has been amended from time to time. This restatement of the City of Cartersville Pension Plan is effective January 1, 2011.”

All references on the cover page and in the 2011 Plan document that the amendment and restatement is effective January 1, 1989 are replaced with January 1, 2011.

5. Section 1.2(b) of each of the Plans is amended by adding the following language at the end thereof:

“For purposes of determining the applicability and amount of any lump sum payment of a Participants’ Accrued Benefit from the Plan, and for all purposes measuring Accrued Benefits for purposes of the maximum benefit limitations of Code Section 415 and Article IX, the following mortality tables shall be used: (1) for Plan Years beginning January 1, 2003 through December 31, 2007, the applicable mortality table shall be the table designated in Rev. Rul. 2001-62; (2) for Plan Years beginning January 1, 2008, the applicable mortality table shall be the table designated in Rev. Rul. 2007-67.”

6. The second and third paragraphs of the definition of Compensation under Section

1.2 of the Plan are deleted in their entirety and the following new paragraph inserted in lieu thereof:

“Notwithstanding anything in this Section to the contrary, a Participant’s Compensation for any Plan Year will not exceed the limitation set forth in Code §401(a)(17) in effect for that Plan Year. For Plan Years beginning on or after January 1, 1994 and before January 1, 2002, the Compensation of each Participant taken into account under the Plan shall not exceed \$150,000, as adjusted for cost of living increases under Code Section 401(a)(17)(B). For Plan Years beginning on or after January 1, 2002, the Compensation of each Participant taken into account under the Plan shall not exceed \$200,000, as adjusted for cost of living increases under Code Section 401(a)(17)(B). If a Plan Year consists of fewer than 12 months, the Code Section 401(a)(17) limitation will be multiplied by a fraction, the numerator of which is the number of months in that Plan Year, and the denominator of which is 12. The cost of living adjustment in effect for a calendar year applies to determine Compensation for the Plan Year that begins with or within the calendar year.”

7. Section 3.4(b)b. is amended in each of the Plans by deleting paragraph b. in its entirety and inserting the following new paragraph b. in lieu thereof:

“b. Effective January 1, 2002, an “eligible retirement plan” is an individual retirement account described in Section 408(a) of the Code, an individual retirement annuity described in Section 408(b) of the Code, an annuity plan described in Section 403(a) of the Code, a qualified trust described in Section 401(a) of the Code, an annuity plan described in Section 403(b) of the Code, and a deferred compensation plan described in Section 457(b) of the Code.”

8. Section 3.4(b) is amended in each of the Plans by adding the following new paragraph e. immediately following paragraph d.:

“Effective for distributions made on or after January 1, 2007, a non-spouse beneficiary (as defined in Section 401(a)(9)(E) of the code) may elect to directly roll over an eligible rollover distribution to an individual retirement account under Section 408(a) of the Code or an individual retirement annuity under Section 408(b) of the Code. To be a non-spouse beneficiary rollover, the distribution must otherwise satisfy the definition of an eligible rollover distribution. A non-spouse direct rollover will not be subject to the direct rollover requirements of Section 401(a)(31) of the Code, the rollover notice requirements of Section 402(1) of the Code or the mandatory withholding requirements of Section 3405(c) of the Code.”

9. Article IX of the Plans is amended by adding the following language at the end thereof:

“Effective for limitation years beginning on and after January 1, 2000, the combined plan limitation set forth above with respect to this Plan and any qualified defined contribution plan shall not apply. For these purposes, the term “limitation year” is the calendar year, and any change to the limitation year must be accomplished through an amendment which designates a new 12-month limitation year that begins during the limitation year begin amended.”

10. A new Section 4.8 is added to the Plans immediately following Section 4.7:

“4.8 Termination of the Plan: In the case of a termination or partial termination of the Plan, the Accrued Benefit of each Participant shall become 100% vested and non forfeitable.”

11. Section 6.9 is amended by adding the following new paragraph at the end thereof:

“Buyback Benefits purchased by a Participant shall be part of the Participant’s Normal Retirement Benefit calculated under Section 6.1, and shall be subject to the benefit distribution and accrual limitations of Article IX which incorporates the limits of Section 415 of the Code.”

12. New Section 6.11 regarding Qualified Military Service shall be added to the Plans immediately following Section 6.10:

“6.11 Qualified Military Service. The rules of this Section are effective beginning January 1, 2007.

- (a) In the case of a Participant who dies while performing Qualified Military Service (as defined in Section 414(u) of the Code), the survivor of the Participant is entitled to any additional survivor benefits (other than benefit accruals relating to the period of Qualified Military Service) provided under the Plan as though the Participant resumed employment and then terminated on account of death. This provision is effective with respect to deaths occurring on or after January 1, 2007.
- (b) In the case of a Participant who becomes disabled (as defined in Section 1.2(g)) or dies while performing Qualified Military Service (as defined in Section 414(u) of the Code), the Participant shall be treated for purposes of benefit accruals under the Plan during the period of Qualified Military Service as if the Participant had remained employed by the Employer and then terminated employment due to disability or death. This provision is effective with respect to disability or death occurring on or after January 1, 2007.
- (c) Effective for taxable years beginning on or after January 1, 2009, in the case of an individual who receives Differential Pay from the Employer:

- (1) such individual will be treated as an Employee of the Employer making the payment; and
- (2) the Differential Pay shall be treated as wages and will be included in calculating the Employee's Compensation under the Plan.

If all Employees performing service in the Uniformed Services are entitled to receive Differential Pay on reasonably equivalent terms and are eligible to make contributions based on the payments on reasonably equivalent terms, the Plan shall not be treated as failing to meet the requirements of any provision described in Section 414(u)(1)(C) of the Code by reason of any benefit based on Differential Pay. However, for purposes of applying this Item, the provisions of Section 410(b)(3), (4) and (5) of the Code shall be taken into account.

For purposes of this Section 6,11, "Differential Pay" means any payment which is made by an Employer to an individual while the individual is performing service in the Uniformed Services while on active duty for a period of more than 30 days, and represents all or a portion of the wages the individual would have received from the Employer if the individual were performing services for the Employer. In applying the provisions of this Section, "Uniformed Services" are services as described in Section 3401(h)(2)(A) of the Code."

13. The effective date of this First Amendment of the Plans shall be the dates indicated in the provisions above, or if no date is indicated, January 1, 2002.

14. Except as specifically amended above, the Plan shall remain unchanged and, as amended herein, shall continue in full force and effect.

[Signatures on Next Page]

IN WITNESS WHEREOF, City of Cartersville has caused this First Amendment to the Plan to be executed by its duly authorized officers this _____ day of September, 2014.

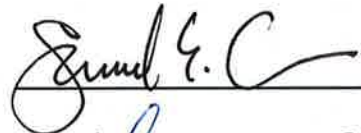
CITY OF CARTERSVILLE

Attest: _____
City Clerk

By: _____
Mayor

PENSION BOARD

By:  _____

By:  _____

By:  _____

By:  _____

By:  _____



City of Cartersville

City Council Meeting
9/18/2014 7:00:00 PM
Macro Air HVLS Fans

SubCategory:	Bid Award/Purchases
Department Name:	Garage
Department Summary Recommendation:	The Garage Department has received bids for two large ceiling fans to be installed in the garage bay area. The large ceiling fans will be particularly beneficial in the summer months to "cool" the garage bay area which becomes extremely hot during this period. It will also circulate the heat in the winter months. Three bids were received and the lowest bid was from Allied Materials Handling in the amount of \$8,415.00. I recommend approval of this purchase.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This is not a budgeted item. However, it is being substituted for the tire balancer that was budgeted with a budgeted cost of \$10,000. The purchase of the fans will be less than the tire balancer.
Legal:	
Associated Information:	

ALLIED MATERIALS HANDLING, INC.

4370 SHALLOWFORD INDUSTRIAL PARKWAY

MARIETTA GA 30066-1134

770-924-8395 FAX: 770-924-0545

QUOTATION

HVLS FANS

CITY OF CARTERSVILLE, Ga.

CARTERSVILLE, Ga.

Date: 9/10/2014

TO: CITY OF CARTERSVILLE, Ga.
 CARTERSVILLE, Ga.
 ATTN: BILL TROTT

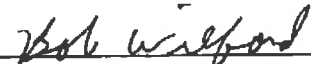
F.O.B. Point: FACTORY
 Delivery: 15 DAYS
 TERMS: NET 30 DAYS
 Prices Valid: 60 DAYS

Quantity		Unit Price	Total
	HVLS FANS		
2	MACRO AIR HVLS FANS, MODEL MA16XL066, 16 'fan Air Elite series	\$3,210.00	\$6,420.00
	NOTES: FANS MUST BE INSTALLED WITH BLADES ON HORIZONTAL PLANE WITH FLOOR		

WORK EXCLUDED

ALL ELECTRICAL
 CUSTOMER MUST PROVIDE LIFTING PLATFORM

Freight	\$570.00
Subtotal	\$6,990.00
Sales Tax	
Installation	\$1,425.00
TOTAL	\$8,415.00



Robert L. Wilford

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

329506
EEV/Basic Pilot Program* User Identification Number

BY: Robert L. Wilford
Authorized Officer or Agent
(Contractor Name)

9/10/14
Date

Allied materials handling, inc Logistics mgr
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

4370 Shallowford Road Pkwy, Marietta, GA 30066
Contractor Address

Robert L. Wilford
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

10 DAY OF September, 2014

Sandra S Sinclair
Notary Public

My Commission Expires: Sandra S Sinclair
Notary Public, Cherokee County, Georgia
My Comm. Expires 6/15/18

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



City of Cartersville

City Council Meeting
9/18/2014 7:00:00 PM
2 MG Clearwell External Repair WTP - Phase I

SubCategory:	Bid Award/Purchases					
Department Name:	Water Dept					
Department Summary Recommendation:	The 2 million gallon Clearwell has been cracked and leaking since construction (see photos attached). This is the large concrete structure at the water treatment plant (WTP) with the lightning bolt cracks and leak stains that was highlighted during FY 14-15 budget discussion. Bids were taken for exterior crack/leak repair from two reputable companies that specialize in this type repair. Both companies were asked to bid the exact same repair process using the exact same repair materials and quantities. Bids were as follows:					
	Description	Est. Quantity	Units	Precon Unit Rate	Precon Total	Eng Restor Unit Rate
	Mobilization	1	LS	2000	2000	3500
	Inject Active Leaks at Routed Concrete Sections	500	LF	32.80	16,400.00	55.00
	Inject Leaking Cracks/Joints at non-routed locations	500	LF	31.70	15,850.00	43.00
	Patch existing routed concrete at non-leaking locations	1000	LF	4.90	4,900.00	12.00
	Total Proposal with quantities provided				39,150.00	64,500.00
						Cover Memo Item # 12

The lowest unit cost was submitted by Precon. During the bid process both companies inspected the tank and advised us on estimated quantities of each type repair. Those estimates ranged from as little as 500 linear feet to as much as 3000 linear feet. Because the exact quantity of cracks and the type of repair needed is unknown, I am asking for a not to exceed amount of \$75,000 (approximately 1000 linear feet) to allow for significant additional leak repair over the base estimate of 500 linear feet. This repair is intended to greatly improve the leakage of the tank and stabilize further external deterioration. In no way does this guarantee a complete repair of the structure. In fact it is likely that another round of this type repair in addition to internal repairs will be necessary in the future.

This is a budgeted item to be paid with bond proceeds.

**City Manager's
Remarks:**

Your approval of this bid is recommended.

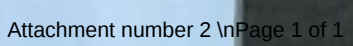
**Financial/Budget
Certification:**

This is a budgeted item to be paid with bond proceeds.

Legal:

**Associated
Information:**







Attachment number 3 in Page 1 of 3



City of Cartersville

City Council Meeting
9/18/2014 7:00:00 PM
Front Loader Containers

SubCategory:	Bid Award/Purchases
Department Name:	Public Works
Department Summary Recommendation:	Public Works solicited bids for front loader containers for our commercial garbage service. We requested bids for (15) 8yd High Tops, (10) 8yd Slant Tops, and (5) 4 yds. The following bids were received: Lewis Steel \$22,200, Nu-Life \$23,785, Consolidated Disposal \$24,220 Transpro Equip \$24,999 and BWE \$25,174. After soliciting quotes we had several 4yd container requests from customers, therefore we would like to add (10) 4yd containers to the low bidders unit price quote. We request approval of the low bidder, Lewis Steel Works, INC for \$ \$27,675.00 which includes the 10 additional units and freight. This is a budgeted item.
City Manager's Remarks:	Approval of bid award as outlined above is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting
9/18/2014 7:00:00 PM
Compact Track Loader with Attachments

SubCategory:	Bid Award/Purchases
Department Name:	Public Works
Department Summary Recommendation:	Public Works opened sealed bids for a Compact Track Loader for our Stormwater Division. We opened 6 bids ranging from \$54,181.00 to \$68,548.00. The lowest bidder that met all the required specifications was Rhinehart Equipment Company, Rome GA. They bid a 2014 Bobcat T750 with 80" heavy duty construction bucket and CID X-Treme Hi-Flo Brush Cutter for \$60,855.00. Bobcat has been making compact track loaders since 1999, the second bidder that met specifications bid a Manufacturer that is in their first year producing a compact tract loader. We recommend award to Rhinehart Equipment Company for \$60,855.00. This is a budgeted item, the budget was \$75,000.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This is a budgeted item to be paid with leasepool proceeds.
Legal:	
Associated Information:	

Bidder		Make	Model	Hydraulic Power Reqd = 40/70 HP	Bucket	Cutter	Counterweight	Operating Weight Reqd = 10,000 LB
Franklin Tractor, Cartersville	\$ 54,181.00	Gehl	RT210	38.2/62.8*	yes*	mid-flo*	yes*	9890
Bobcat of Atlanta, Marietta	\$ 54,649.00	Bobcat	T650	47.0/62.3	yes	mid-flo	yes	10195
Snead Ag, Cartersville	\$ 60,550.42	John Deere	329E	42.1/65.8	yes	mid-flo	yes	11500
Rhinehart Equipment, Rome	\$ 60,855.00	Bobcat	T750	47/74.4	yes	hi-flo	yes	10,327
Action Rent-all, Cartersville	\$ 60,908.00	Wacker-Neusen	ST35	43.8/70.1	yes	lo-flo	yes	9827
Yancy Bros, Calhoun	\$ 68,548.00	Catipillar	279D	44/76	yes	yes	yes	10193
Kubota, Marietta	Walked in late, did not open bids.							

* information not provided with bid package



City of Cartersville

**City Council Meeting
9/18/2014 7:00:00 PM
Community Rating System Annual Recertification**

SubCategory:	Certification
Department Name:	Public Works
Department Summary Recommendation:	The City of Cartersville participates in the Community Rating System in order to qualify for a reduced flood insurance rates from the National Flood Insurance Program. We are requesting the mayor's signature for the attached annual recertification to continue participation in this on-going program.
City Manager's Remarks:	Your approval of the Mayor's signature for the attached recertification is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

Section 1- Community Data:

If there are any changes or corrections to the information in this section, please line out the old item and write in the correction.

Community: Cartersville, City of State: GA NFIP Number: 130209

Recertification Date: 10/01/2014

Chief Executive Officer:

Name: Honorable Matthew J. Santini Title: Mayor

Address: P.O. Box 1390, Cartersville, GA 30120

CRS Coordinator:

Name: Wade Wilson, PE, Title: City Engineer

Address: 330 South Erwin Street, Cartersville, GA 30120

Coordinator's Phone: (770) 387 - 5602 Fax:

E-Mail Address: wwilson@cityofcartersville.org

We are maintaining, to the best of my knowledge and belief, in force all flood insurance policies that have been required of us as a condition of federal financial assistance for insurable buildings owned by us and located in the Special Flood Hazard Area shown on our Flood Insurance Rate Map.

Section 2 – Certification:

I hereby certify that this community is continuing to implement the activities noted below as credited under the Community Rating System and described in our original application and subsequent modifications.

Signed: _____
 Honorable Matthew J. Santini, Mayor

Date: _____

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

Section 3 - Community Activities:

Your community has been verified as receiving CRS credit for the following activities. If your community is still implementing these activities the CRS Coordinator needs to put his or her initials in the blank and attach the appropriate items. The numbers refer to the activity number which is found in the CRS Coordinator's Manual.

Dww 310 We are maintaining Elevation Certificates on all new and substantially improved buildings in our Special Flood Hazard Area.

Dww 310 We have issued 1 (insert number) permits for new construction and substantial improvements in the Special Flood Hazard Area in the last year.

Dww 310 Attached are 5 Elevation Certificates for new or substantially improved structures that have been completed in the last year.

Dww 310 We continue to make copies of Elevation Certificates on newer properties available at our present office location. ☐ Initial here if your office address has changed in the past year. Please provide new .

Dww 320 We are providing Flood Insurance Rate Map information and information on the flood insurance purchase requirement to inquirers. ☐ Initial here if the office address or the manner in which requests may be submitted has changed in the last year. Please provide the new office address or manner of submittal with this form.

Dww 320 Attached is a copy of the document that told lenders, insurance agents, and real estate offices about this service this year, including informing insurance agents about the availability of elevation certificates. ☐ Initial here if the information is included in your annual outreach project to the community or is part of your community's outreach projects strategy. Mark the attachment to Activity 330 to show where this service is publicized.

Dww 320 Attached is a copy of one page of the log, a letter, or other record that we kept on this service this year.

Dww 320 We are continuing to keep our FIRM updated and maintain old copies of our FIRM.

Dww 340 People looking to purchase flood prone property are being advised of the flood hazard through our credited hazard disclosure measures.

Dww 420 We continue to preserve our open space in the floodplain.

Dww 430 We continue to enforce the floodplain management provisions of our zoning, subdivision and building code ordinances for which we are receiving credit. ☐ Initial here if you have amended your floodplain regulations. Attach a copy of the amendment.

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

- DWW 430 We continue to enforce our current building code. [] Initial here if you have amended your building code. Attach a copy of the amendment.
- DWW 440 We continue to use and update our flood data maintenance system on an annual basis as needed.
- DWW 450 We continue to enforce the provisions of our zoning, subdivision and building codes as they pertain to erosion and sediment control and water quality.
- DWW 502 Attached is a copy of this year's notice on property protection that we sent to our repetitive loss areas.
- DWW 502 We currently have 2 repetitive loss properties and send our notice to 2 properties in the repetitive loss areas.

NFIP Number: 130209



City of Cartersville

City Council Meeting
9/18/2014 7:00:00 PM
Professional Services Proposal

SubCategory:	Contracts/Agreements
Department Name:	Public Works
Department Summary Recommendation:	Public Works request approval of a proposal from Fox Environmental to provide continuing technical support services to facilitate compliance with our new GA EPD Phase II MS4 permit. Their professional service will be provided over a two year period. This service is a budgeted stormwater item.
City Manager's Remarks:	Your approval of this proposal is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	



September 10, 2014

Mr. Wade Wilson, P.E.
City Engineer
City of Cartersville
Public Works Department
330 S. Erwin Street
Cartersville, GA 30120

RE: PROPOSAL TO PROVIDE CONTINUING TECHNICAL SUPPORT SERVICES TO FACILITATE COMPLIANCE WITH GA EPD STORMWATER PHASE II PERMIT

Dear Wade:

Thank you for the opportunity to assist the City of Cartersville in understanding and complying with various environmental regulations of the GA Environmental Protection Division (EPD) NPDES Stormwater Phase II Permit and Metropolitan North Georgia Water Planning District (MNGWPD). The purpose of this proposal is to describe how FOX Environmental, LLC will continue to provide high quality technical support to assist with planning and implementation of the various requirements of the City's current NPDES MS4 Permit. Below is a list of proposed tasks.

I. SCOPE OF WORK

TASK	HOURS
1. <u>Program Planning</u> – Assist in the evaluation of current projects and schedules, and/or coordination with EPD representatives and others, as needed, to ensure compliance with the City's NPDES Phase II Permit and MNGWPD Stormwater requirements. Activities include helping secure approval of the SWMP.	15
2. <u>Stormwater Web Page</u> – Work with City staff to design and update the City's Stormwater Web Page to include an overview of the MS4 program as well as BMPs for the general public, development sector and businesses in the City to increase awareness, and/or links to other useful websites to help educate the public about prevention of stormwater pollution.	10
3. <u>Dry-weather Outfall Screening Program</u> – Perform stream walks and dry-weather screening of 20% of current inventory of stormwater outfalls, document all results; and work with the City's Code Enforcement Officer to prepare follow-up correspondence, (e.g., Notice to Comply, Notice of Violations), as needed, to eliminate all identified illicit discharges. This task includes field testing of pH, conductivity and temperature but does not include the cost of laboratory testing.	20

Continued on next page

4. <u>Stormwater Facility Inspections and Maintenance Program</u> – Work closely with City staff to finalize Stormwater Inspections, Operations and Maintenance Procedures. Conduct field inspections of public and private stormwater maintenance facilities (e.g., ponds) and associated infrastructure, and assist in the preparation of work orders for City-owned structures and correspondence to owners of private stormwater management facilities requesting maintenance.	25
5. <u>Geodatabase and Mapping</u> – Continue field inspections and update of the City’s storm sewer system geodatabase. Also perform analyses and produce maps of the storm sewer system and mapping tools for use by City staff and reports to EPD.	100
6. <u>Municipal Inspections and Training</u> – Perform inspections of 20% of municipal facilities and operations with potential to cause stormwater pollution. Document all results for use in the MS4 Annual Report. Plan and conduct one Employee Stormwater Training Session to promote pollution prevention activities at City facilities/operations.	25
7. <u>Preparation of an Enforcement Response Plan</u> – The new SWMP requires preparation of an Enforcement Response Plan that describes the actions to be taken for violations of the Storm Water Management Program.	15
8. <u>Preparation of an Impaired Waters Monitoring and Implementation Plan</u> – The new SWMP requires preparation and submittal of an Impaired Waters Monitoring and Implementation Plan that describes what the City will do to ensure the health of local streams.	15
9. <u>2014 NPDES Annual Report</u> – Work closely with City staff to coordinate, compile data and prepare the MS4 NPDES Annual Report for submittal to EPD in February 2015. Revise and resubmit report, as needed, to ensure approval by EPD.	25
TOTAL	250 Hours*

* Note the above hourly estimates may be adjusted depending upon expressed need by the City Engineer and/or EPD requirements.

II. CONTRACT RATES FOR PROPOSED SERVICES

POSITION	FEE
Principal/Senior Environmental Scientist	\$105/hr
Senior GIS Analyst/Senior Field Biologist	\$70/hr
Field Intern	\$45/hr

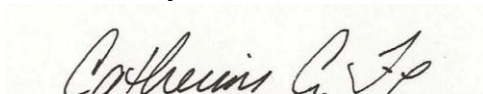
III. COST ESTIMATE

TASK	COST
COST ESTIMATE	Not to Exceed \$25,850*

* *Assumptions: Proposed effort may not be sufficient to meet EPD's requirements on all listed tasks without additional funding and/or assistance from City staff. If the effort required completing the above tasks is greater than the amount listed above, additional work will be billed at the specified contract rates. No additional work will be completed without prior approval from the City Engineer.*

Thank you for the opportunity to provide these services to you. If you have any questions or require any additional information regarding this cost estimate, please call me at your convenience. You may indicate your acceptance of this proposal by signing below and returning this letter to me. FOX Environmental is prepared to initiate these services immediately upon receipt of the following notice to proceed.

Sincerely,



Catherine A. Fox, Principal
FOX Environmental, LLC

III. AUTHORIZATION

PROPOSAL TO PROVIDE CONTINUING TECHNICAL SUPPORT SERVICES TO FACILITATE COMPLIANCE WITH GA EPD STORMWATER PHASE II PERMIT REQUIREMENTS

Signature: _____

Title: _____

Date: _____

TERMS & CONDITIONS

Billings/Payment: FOX Environmental, LLC shall perform the services outlined in this agreement for the stated fee arrangement. Invoices for FOX Environmental's services shall be submitted, at FOX Environmental's option, either upon completion of such services or on a monthly basis (unless noted otherwise and are due when rendered. Invoices shall be considered "Past Due" if not paid within 30 days after the invoice date. If the invoice is not paid within 30 days, FOX Environmental may, without waiving any claim or right against the Owner, and without liability whatsoever to the Owner, terminate the performance of the service. Unpaid accounts shall be subject to a monthly service charge of 1.5% on the unpaid balance at the sole election of FOX Environmental. In the event any portion or all of an account remains unpaid 90 days after billing, the Owner shall pay all costs of collection, including attorney's fees.

Additional Services: Additional services include increase or change in scope of project, major revisions when such revisions are inconsistent with written approvals or instructions previously given, services after award of contract in evaluation of substitutions proposed by the construction contractor, and other services that are not included under professional services; provided, however, that additional services shall not be classified as reimbursable expenses and will be billed at FOX Environmental's cost incurred or normal prevailing rate. FOX Environmental will only perform additional services when authorized in writing by the Owner.

Reimbursable Expenses: Any expenses that are required beyond those identified under professional services will be billed at a multiple of 1.2 times the cost incurred (including laboratory testing).

Compliance with State and Federal Immigration Laws: During the duration of this agreement, FOX Environmental, LLC and its subcontractors will remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia Code 13-10-91 and O.C.G.A. Section 50-36-1.

Termination of Services: This agreement may be terminated by written notice by either the Client or FOX Environmental, LLC should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay FOX Environmental for all services rendered to the date of termination and all reimbursable expenses.

Ownership of Documents: All documents produced by FOX Environmental, LLC under this agreement shall remain the property of FOX Environmental and may not be used by the Client for any other endeavor without the written consent of FOX Environmental. Any unauthorized use or distribution shall be at Client's and Recipient's sole risk and without liability to FOX Environmental. Client further agrees that documents produced by FOX Environmental pursuant to this agreement will not be used at any location or for any project not expressly provided for in this agreement without FOX Environmental's written approval.

Client Initial _____

FOX Environmental, LLC Initial **CAF**



City of Cartersville

City Council Meeting
9/18/2014 7:00:00 PM
Historic Tour of Oak Hill Cemetery

SubCategory:	Contracts/Agreements
Department Name:	Administration
Department Summary Recommendation:	The Bartow History Museum would like permission to use the Oak Hill Cemetery on September 27, 2014 for an event titled "An Evening in Oak Hill". Museum staff will sell tickets to this event, and will lead event participants on a tour of the cemetery, stopping at pre-selected historical figures where a customized interpreter awaits to tell the audience that person's story. They have provided the city a certificate of insurance naming the city as an additional insured.
City Manager's Remarks:	
Financial/Budget Certification:	
Legal:	
Associated Information:	

City of Cartersville Special Events Permit

Page 1 of 3

Applicant and Sponsoring Organization Information

NAME (of individual completing application): Trey Gaines

STREET ADDRESS: 4 East Church St

CITY / STATE / ZIP CODE: Cartersville, GA 30120

DAY PHONE: 770-382-3818 x6286

FAX NO.: 770-383-9314

E-MAIL ADDRESS: treyg@bartowhistorymuseum.org

SPONSORING ORGANIZATION: Bartow History Museum

☒ NON-PROFIT

☐ GOVT.

☐ OTHER

STREET ADDRESS: 4 East Church St, Cartersville, GA 30120

DAY PHONE: 770-382-3818 x6286

ORGANIZATION WEBSITE: www.bartowhistorymuseum.org

CONTACT PERSON "ON SITE" DAY OF EVENT: Trey Gaines

CELL PHONE 678-986-0306

IS THIS A FIRST TIME EVENT? ☐ YES ☒ NO IF YES, HOW MANY YEARS:

IF HELD BEFORE, WHERE AND WHEN? This will be the 11th year for this event.

Event Information

TYPE OF EVENT (CHECK ALL THAT APPLY): ☐ PARADE ☐ FESTIVAL ☐ CONCERT/MUSIC ☒ OTHER

IF "OTHER," PLEASE SPECIFY: Historic tour of Oak Hill Cemetery

EVENT LOCATION AND TITLE: Oak Hill Cemetery

DATE: 9/27/14

EVENT HOURS: START: 5 p.m. END: 9 p.m.

EXPECTED ATTENDANCE: PARTICIPANTS: 125 SPECTATORS:

Event Description

BRIEFLY EXPLAIN EVENT AND ACTIVITIES; INCLUDE PURPOSE OF THE EVENT. "An Evening in Oak Hill" is a historic tour of the cemetery produced by the Bartow History Museum. Museum staff lead a group of 20-25 participants per tour through the cemetery stopping at pre-selected historical figures where a costumed interpreter awaits to tell the audience that person's story.

Item # 17

City of Cartersville Special Events Permit

Page 2 of 3

Insurance

A certificate of insurance must be filed with the City of Cartersville ten working days before the event. The city requires all certificates to be submitted on a standard ACORD form. The City of Cartersville must be listed as additional insured with respect to general liability. A minimum of \$1,000,000 liability insurance is required.

☒ Insurance form attached.

Agreement and Signature

I, THE UNDERSIGNED REPRESENTATIVE, HAVE READ THE RENTAL GUIDELINES INCLUDING ALL RULES AND REGULATIONS WITH REFERENCE TO THIS APPLICATION AND AM DULY AUTHORIZED BY THE ORGANIZATION TO SUBMIT THIS APPLICATION ON ITS BEHALF. THE INFORMATION HEREIN IS COMPLETE AND ACCURATE.

NAME (PRINTED): Trey Gaines

SIGNATURE:



Date: 9/12/14

SEND YOUR COMPLETED APPLICATION TO:

City of Cartersville
1 N. Erwin Street, Cartersville, GA 30120
Office: 770-387-5616
Fax: 770-386-5841

Special Instructions per Fire Chief:

Special Instructions per Police Chief:

City of Cartersville Special Events Permit

Page 3 of 3

Indemnification and Hold Harmless

Subject to the granting of all permits required by the City of Cartersville, the City of Cartersville authorizes

(Special Events Applicant) Bartow History Museum

to utilize the site(s) known as Oak Hill Cemetery

for the purposes of conducting the activities described in the special events permit application.

The Special Events Applicant agrees that the City of Cartersville assumes no responsibility or liability for any defects or other conditions of the site(s), whether the conditions are known or unknown to either party, and/or discoverable by either party. The Special Events Applicant agrees to assume the risk for any and all defects and/or other conditions, whether these defects or other conditions are dangerous and/or whether these defects or other conditions are discoverable by either party, and/or known or unknown to either party.

Indemnification. Bartow History Museum (the "Indemnifying Party") agrees to indemnify, hold harmless and defend City of Cartersville, Georgia, and their officers, directors, agents, servants and employees ("Indemnities") from and against all liabilities, damages, actions, costs, losses, claims and expenses (including attorney's fees), on account of personal injury, death or damage to or loss of property or profits arising out of or resulting, in whole or in part, from any act, omission, negligence, fault or violation of law, ordinance or regulation of or by any of the Indemnifying Party's employees, agents, officers, invitees and/or representatives. Such indemnification by the Indemnifying Party shall apply unless such damage or injury results solely from the negligence, gross negligence or willful misconduct of City of Cartersville.

I, the undersigned representative, have read the Indemnification and Hold Harmless and am duly authorized to sign this clause on behalf of Special Events Applicant

BY:

Trey Daines

TITLE: Director, Bartow History Museum

DATE: 9/12/14

Office Use Only:

Date Received: _____

Approved By: _____ Date: _____

Insurance Accord Form Received: _____ Police & Fire Approval: _____ Date: _____

Item # 17

141056



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 9/10/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Commercial Lines - (404) 923-3700 Wells Fargo Insurance Services USA, Inc. 3475 Piedmont Road NE, Suite 800 Atlanta, GA 30305-2886	CONTACT NAME: Cindy Archer PHONE (A/C, No, Ext): 404-923-3666 FAX (A/C, No): 877-362-9069 E-MAIL ADDRESS: cindy.a.archer@wellsfargo.com														
INSURED Georgia Museums, Inc. P.O. Box 3248 Cartersville GA 30120	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Federal Insurance Company</td> <td>20281</td> </tr> <tr> <td>INSURER B : Great Northern Insurance Company</td> <td>20303</td> </tr> <tr> <td>INSURER C : Chubb National Insurance Company</td> <td>10052</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Federal Insurance Company	20281	INSURER B : Great Northern Insurance Company	20303	INSURER C : Chubb National Insurance Company	10052	INSURER D :		INSURER E :		INSURER F :	
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INSURER E :															
INSURER F :															

COVERAGES **CERTIFICATE NUMBER:** 8142274 **REVISION NUMBER:** See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:			36011732	7/1/2014	7/1/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS			73580868	7/1/2014	7/1/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000			79875006	7/1/2014	7/1/2015	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	71750109	7/1/2014	7/1/2015	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Event Date: September 27th, 2014- Bartow History Museum-Event in Oak Hill Cemetery.

City of Cartersville is named as Additional Insured as respects General Liability in accordance with the terms and conditions of the above policy.

CERTIFICATE HOLDER

CANCELLATION

City of Cartersville
 Mr. Dan Porta
 P O Box 1390 (1 North Erwin Street)
 Cartersville, GA 30120

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

The ACORD name and logo are registered marks of ACORD

© 1988-2014 ACORD CORPORATION. Item # 17

ACORD 25 (2014/01)

(This certificate replaces certificate # 8142263 issued on 9/10/2014)



City of Cartersville

City Council Meeting
9/18/2014 7:00:00 PM
SEGAS Agreement

SubCategory:	Contracts/Agreements
Department Name:	Gas Department
Department Summary Recommendation:	This is a new agreement with SEGAS. It increases the rate we pay from \$.03 to \$.035 per decatherm. I recommend approval of this agreement.
City Manager's Remarks:	Your approval of this agreement is recommended.
Financial/Budget Certification:	N/A
Legal:	This agreement has been approved by the City Attorney's office.
Associated Information:	Everify and SAVE are attached.

STATE OF ALABAMA)

JEFFERSON COUNTY)

AGREEMENT

This Agreement made and entered into on the date set forth herein between Southeast Gas Acquisition & Supply Association (hereinafter referred to as "SEGAS"), a non-profit corporation and the City of Cartersville (hereinafter referred to as "Member") as follows:

WHEREAS, SEGAS is a non-profit corporation of which Member is a member; and

WHEREAS, Member operates a gas system and/or gas facility;

NOW, THEREFORE, in order to set forth their respective duties, obligations and responsibilities, the parties hereby agree as follows.

1. Member hereby appoints SEGAS as its agent to purchase, sell and resell gas, and arrange for the storage and transportation of gas on behalf of Member.

2. Member hereby authorizes SEGAS to buy, sell, transport, store, and resell gas on behalf of Member. SEGAS shall use its best judgment in acting on behalf of Member. Member shall have the right to specifically direct SEGAS to purchase, sell, store, and deliver gas on specific terms and conditions. If Member elects to specifically direct SEGAS, it shall confirm such direction immediately in writing by mail, electronic mail, or facsimile transmittal to SEGAS.

3. Member shall pay SEGAS for its services at the monthly rate of the greater of \$300 or the system metered volumes delivered from pipeline(s) multiplied by \$.035 for the initial term of this agreement plus fifteen percent (15%) of capacity release gross revenue. Thereafter the monthly fee will be rate established by the SEGAS Board of Directors.

4. Member shall be billed directly by the gas producer/marketer, pipeline(s), and Member shall pay such producer/marketer and pipeline(s). SEGAS shall not be responsible or liable for any charges or expenses incurred by Member from any such producer/marketer or pipeline(s).

5. During the entire duration of this Agreement, SEGAS must remain in compliance with the Georgia Security and Immigration Compliance Act of 2007 and O.C.G.A. §§ 13-10-91 and 50-36-1, as applicable.

6. This agreement shall remain in effect for the longer period of either (a) three years from the date this agreement is entered into or (b) for such length of time as Member is under contract to purchase natural gas supplies sourced from prepaid transactions arranged for the Member by SEGAS. After the initial term, this Agreement shall automatically renew, unless either Member or SEGAS notifies the other in writing at least thirty (30) days prior to the expiration date.

7. The signatories hereto certify their authority to execute this Agreement, which is executed with duplicate originals.

Dated and entered into effective _____

Southeast Gas Acquisition and Supply Association

Scott Marlow
Witness

By

[Signature]

Its

General Manager

City of Cartersville

Witness

By

Its _____

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

THOMAS D DOWLING
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

SEAS
[Name of business, corporation, partnership]

- 1) X I am a United States citizen
- 2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Thomas D Dowling 9/9/2014
Signature of Applicant: Date

Thomas D Dowling _____
Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
9th DAY OF September 2014

Dawn S. Smith
Notary Public

My Commission Expires: 5-24-2015

X _____
* Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

812379 701795
EEV/Basic Pilot Program* User Identification Number

Roman D Dowling
BY: Authorized Officer or Agent
(Contractor Name)

9/9/2014
Date

SEGAS
Contractor/Entity Name

General Manager
Title of Authorized Officer or Agent of Contractor

P.O. Box 819 Trussville, AL 35173
Contractor Address

Thomas D Dowling
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

9th DAY OF September, 2014

Ruthie J. Smith
Notary Public

My Commission Expires:

5-24-2015



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



City of Cartersville

City Council Meeting
9/18/2014 7:00:00 PM
Floyd County Taxes

SubCategory:	Other
Department Name:	Gas Department
Department Summary Recommendation:	This is the 2014 Tax bill from Floyd County for our facilities there.
City Manager's Remarks:	Your approval of payment of the \$5720.75 tax bill to Floyd County is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	N/A
Associated Information:	N/A

Kevin Payne
Floyd County Tax Commissioner
P.O. Box 26
Rome, GA 30162-0026
706-291-5148

2014 Ad Valorem Tax Notice

4297 12 *****AUTO**SCH 5-DIGIT 30120



Cartersville City Gas Co
Attn: Gary W Riggs-Director
PO Box 1390
Cartersville, GA 30120-1390

Bill Number	Due Date	Total Due
0008817	11/17/2014	\$ 5,720.75
Map Number : 999 - -022 -		
Property Address : PUBLIC UTILTIY		
Property Description : PUBLIC UTILITY OPERATING-UNINC (REAL ESTATE)		
Taxes may be paid online at www.floydcountytax.com Bill includes city tax for City of Rome residents.		

2014 Ad Valorem Taxes

Bill Number	Account Number	Fair Market Value	Assessed Value	Tax District	Acreage	Exemption Code
0008817	0052904	\$ 480,267.00	\$ 192,107.00	02	0.00	S0
MILLAGE RATES FOR PROPERTY LOCATED IN:						
Additional financial information is available at www.romefloyd.com		Tax Entity	Exemption	Net Taxable Value	Tax Rate	Tax Amount
Cave Spring:		State	\$ 0.00	\$ 192,107.00	0.000100	\$ 19.21
		County M & O	\$ 0.00	\$ 192,107.00	0.011481	\$ 2,205.58
		Floyd County	\$ 0.00	\$ 0.00	0.000000	\$ 0.00
		Countywide School	\$ 0.00	\$ 0.00	0.000000	\$ 0.00
		Total	\$ 0.00	\$ 192,107.00	0.018580	\$ 3,569.35
Floyd County:		State	\$ 0.00	\$ 0.00	0.000000	\$ 0.00
		Floyd County	\$ 0.00	\$ 192,107.00	0.000664	\$ 127.56
		Fire	\$ 0.00	\$ 192,107.00	0.001668	\$ 320.43
		Solid Waste				\$ 0.00
		Countywide School				\$ 0.00
		Total	\$ 0.00	\$ 0.00	0.000000	\$ 0.00
City of Rome:		State	\$ 0.00	\$ 192,107.00	0.002714	-\$ 521.38
		Floyd County	\$ 0.00	\$ 0.00	0.000000	\$ 0.00
		City of Rome			Total Taxes	\$ 5,720.75
		City School			Due Date	11/17/2014
		Total				

Please detach here and return this portion in the envelope provided
****Make checks payable to Floyd County Tax Commissioner**

Barcode Field



Cartersville City Gas Co
Attn: Gary W Riggs-Director
PO Box 1390
Cartersville, GA 30120-1390

Kevin Payne
Floyd County Tax Commissioner
P.O. Box 26
Rome, GA 30162-0026

Please place this bill number on your check.

Bill Number 2014 : 0008817
Account Number : 0052904
Map Number : 999 - -022 -
Property Address : PUBLIC UTILTIY

Total Tax : \$ 5,720.75
Due Date : 11/17/2014

Pay online at www.floydcountytax.com

If a receipt is desired, please furnish a stamped, self addressed envelope with your payment.

If back taxes are due, please call 706-291-5148 for correct amount.

Item # 19

IF YOU HAVE SOLD THIS PROPERTY, PLEASE FORWARD THIS BILL TO THE NEW OWNER

1. YOU ARE REQUIRED TO FILE A TAX RETURN ON YOUR PROPERTY BETWEEN JANUARY 1 AND APRIL 1, IN THE YEAR FOLLOWING THE PURCHASE OF THE PROPERTY.
2. IF OWNERSHIP HAS CHANGED PLEASE FORWARD THIS STATEMENT TO CURRENT OWNER.
3. IF MORTGAGE PAYMENTS INCLUDE A TAX ESCROW AMOUNT SEND STATEMENT TO YOUR **LENDING INSTITUTION** BEFORE THE DUE DATE.
4. NOTE : ADDITIONAL CHARGES WILL BE ADDED IF NOT PAID BY THE DUE DATE SHOWN ON TAX NOTICE.
5. IF THERE IS A QUESTION CONCERNING THE ASSESSMENT OF YOUR PROPERTY PLEASE CONTACT THE BOARD OF ASSESSORS OFFICE.
6. FAILURE TO RECEIVE TAX NOTICE WILL NOT RELEASE TAXPAYER OF PENALTY AND INTEREST CHARGES.
7. PAID RECEIPT BY REQUEST ONLY.
8. EACH FISCAL AUTHORITY ISSUING AN AD VALOREM PROPERTY TAX BILL SHALL PLACE A PROMINENT NOTICE ON EACH TAXPAYER'S AD VALOREM TAX BILL IN SUBSTANTIALLY THE FOLLOWING FORM: ***"This gradual reduction and elimination of the state property tax and the reduction in your tax bill this year is the result of property tax relief passed by the Governor and the House of Representatives and the Georgia State Senate."***

"Certain persons are eligible for certain homestead exemptions from ad valorem taxation. In addition to regular homestead exemption authorized for all homeowners, certain elderly persons are entitled to additional homestead exemptions. The full law relating to each exemption must be referred to in order to determine eligibility for the exemption **If you are eligible for one of these exemptions and are not now receiving the benefit of the exemption, you must apply for the exemption no later than April 1st** in order to receive the exemption in future years. For more information on eligibility for exemptions or on the proper method of applying for an exemption, you may contact the office of the Board of Assessors, which is located at 101 West 5th Ave. and which may be contacted by telephone at (706)291-5143.

If you feel that your property has been assigned too high a value for tax purposes by the Board of Assessors, you should file a tax return no later than April 1st in order to have an opportunity to appeal the valuation. Information on filing a return can be obtained from the Board of Assessors office at the above address and telephone number."



City of Cartersville

City Council Meeting
9/18/2014 7:00:00 PM
Special Event Application Festival Zone

SubCategory:	Resolutions
Department Name:	Parks and Recreation
Department Summary Recommendation:	Cartersville Parks and Recreation Department wishes to apply for a "Festival Zone" permit at Dellinger Park for the purpose of having beer/wine served at the Dog Disc Banquet. The banquet is scheduled for Saturday October 11, from 6:30 – 10:30pm. The "Festival Zone" will be located at Picnic Shelter #2 and #3. Although Parks & Recreation is applying for "Festival Zone" permit, Woof Sports is sponsoring the banquet for the sponsors, dog disc participants and spouses associated with the 15th annual Dog Disc Championship at Dellinger Park. The banquet is for the invited guests only and is not open to the general public. Cartersville Parks and Recreation will be following all requirements of the City of Cartersville Special Event "Festival Zone". The area will be fenced in with only 1-entrance/exit, a Cartersville Police Department Off-Duty Office will be on-site, CPRD staff will be checking ID and issuing a wrist band for individuals (sponsors/participants/spouses) that meets age requirements (21 & Over). Johnny Mitchell's Smokehouse will be catering and serving at the event and per requirements of the festival ordinance will provide the Certificate of Liability Insurance and the special event permit from the State of Georgia. I recommend approval of this application for the Cartersville Parks and Recreation related to the City of Cartersville Special Event Festival Zone.
City Manager's Remarks:	Your approval of this special event application is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



Applicant and Sponsoring Organization Information

NAME (of individual completing application):

Greg Anderson

STREET ADDRESS:

P O Box 1390, 100 Pine Grove Road

CITY / STATE / ZIP CODE:

Cartersville GA 30120

DAY PHONE:

770-607-6173

FAX NO.:

770-387-5624

E-MAIL ADDRESS:

ganderson@cityofcartersville.org

SPONSORING ORGANIZATION:

Cartersville Parks & Recreation

☐ NON-PROFIT☒ GOVT.☐ OTHER

STREET ADDRESS:

P O Box 1390, 100 Pine Grove Road

DAY PHONE:

770-607-6173

ORGANIZATION WEBSITE:

www.cityofcartersville.org

CONTACT PERSON "ON SITE" DAY OF EVENT:

Greg Anderson

CELL PHONE

770-655-1216

IS THIS A FIRST TIME EVENT? ☐ YES ☒ NO

IF YES, HOW MANY YEARS:

10 +

IF HELD BEFORE, WHERE AND WHEN?

This is the first year for the banquet, however, the Dog Disc Championship has been held 10+ years

Event Information

TYPE OF EVENT (CHECK ALL THAT APPLY): ☐ PARADE ☐ FESTIVAL ☐ CONCERT/MUSIC ☒ OTHER

IF "OTHER," PLEASE SPECIFY:

Dog Disc Championship Sponsor's Banquet

EVENT LOCATION AND TITLE:

Dog Disc Championship Sponsor's Banquet

DATE:

Saturday, October 11, 2014

EVENT HOURS: START:

6:30 pm

END:

10:30pm

SET-UP:

DATE:

10/11/14

TIME:

5:00pm

BREAK DOWN:

DATE:

10/11/14

TIME:

10:30-11:00pm

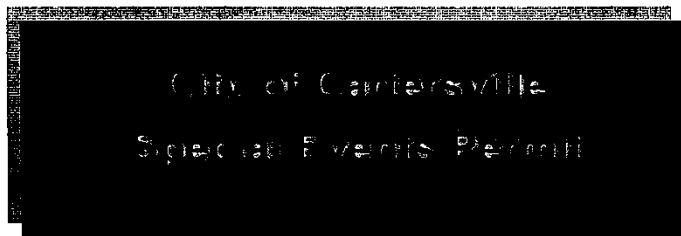
EXPECTED ATTENDANCE:

PARTICIPANTS:

75-100

SPECTATORS:

0



Event Description

BRIEFLY EXPLAIN EVENT AND ACTIVITIES; INCLUDE PURPOSE OF THE EVENT. ATTACH SITE PLAN INCLUDING LOCATION OF STAGE, PORTOLETS, VENDOR BOOTHS, ETC.

EVENT WEBSITE:

Event Details

ATTACH A SCHEDULE OR BROCHURE OF ALL ACTIVITIES ASSOCIATED WITH THE EVENT:

WILL ITEMS OR SERVICES BE SOLD AT THE EVENT? ☐ YES ☒ NO

PROVIDE A LIST OF ALL VENDORS:

Johnny Mitchell's Smokehouse will cater event

WILL EVENT HAVE AMPLIFIED SOUND? ☐ YES ☒ NO

IF YES, PLEASE DESCRIBE: _____

WILL VENDORS BE COOKING OR HEATING FOOD? ☒ YES ☐ NO

IS THIS EVENT FOR PROFIT _____ NOT FOR PROFIT ☒ OR CHARITABLE _____

WILL THERE BE ANY FENCED AREAS? ☒ YES ☐ NO IF YES, PLEASE DESCRIBE:

The City of Cartersville does not rent or provide fencing. If posts are needed that require digging, applicant is responsible for calling 811 (Call before you dig, locate services) *Portable fencing will be installed around Shelter 243*

Cleanup/Sanitation

What is your clean-up plan during and after the event?

Area will be cleaned by CPRD staff & caterer

Contact the City of Cartersville to arrange for trash and recycling collection at 770-387.5602. Pick-up and disposal fees may be applicable.

Portolets

The event must provide restroom facilities.

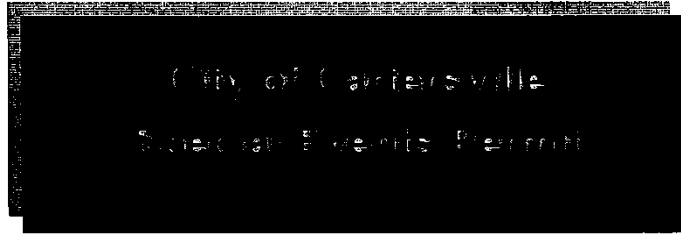
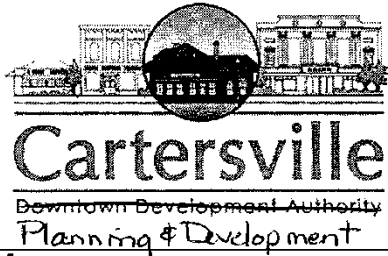
The city recommends one toilet and one handicap unit for every 250 attendees, or portion thereof. At least one handicap unit is required.

WILL YOU USE/RENT THE DDA RESTROOM FACILITIES: ☐ YES ☒ NO

Dellinger Park Shelter Restrooms will be available.

IF USING A PORTOLET COMPANY, WHICH COMPANY IS BEING USED:

N/A



Insurance

A certificate of insurance must be filed with the City of Cartersville ten working days before the event. The city requires all certificates to be submitted on a standard ACORD form. The City of Cartersville must be listed as additional insured with respect to general liability. A minimum of \$1,000,000 liability insurance is required.

☒ Insurance form attached.

Street Closure Information

NAMES OF STREETS TO BE CLOSED: N/A

BETWEEN

AND

BETWEEN

AND

BETWEEN

AND

BETWEEN

AND

ATTACH PARADE ROUTE:

ARE YOU REQUESTING A COMPLETE OR ROLLING STREET CLOSURE? ☐ COMPLETE ☐ ROLLING

WHY ARE YOU REQUESTING THIS STREET CLOSURE?

TIME OF STREET CLOSURE: ____

ASSEMBLY AREA: ____

DISBANDING AREA: ____

The event organizer is responsible for notifying affected businesses and residents of street closures.

DESCRIBE YOUR NOTIFICATION PLAN AND ATTACH A COPY TO THIS APPLICATION:

Security Needs

PLEASE DESCRIBE YOUR SECURITY NEEDS FOR THE EVENT.

Final determination on officer needs will be determined by the City of Cartersville. (Cartersville Police Security is \$30 per hour, for a 4 hour minimum).

1 officer

☒ I WILL HIRE CITY OF CARTERSVILLE OFFICERS FOR THIS EVENT.

The rate for City of Cartersville officers is \$30 per hour per officer, minimum of four hours per officer. Please call 770.382.2526 to arrange for police security.



City of Cartersville
Special Events Permit

Page 4 of 5

Return of Damage/Cleanup Deposit

After event, rental area(s) will be inspected and if cleaned and deemed to be in pre-event condition, the damage/clean-up deposit fee will be returned via a mailed check. Please list who the check should be made out to, and the address it is to be mailed:

N/A - CPRD

Agreement and Signature

Your damage/cleanup deposit is required at the time the application is submitted to the City of Cartersville. (Please see the rental guidelines form for all fee and rental prices). Applications may be submitted a maximum of one year in advance and **must** be made a minimum of 30 business days in advance. Note: Subject to road closings and unexpected circumstances. Only one application will be approved per requested date.

I, THE UNDERSIGNED REPRESENTATIVE, HAVE READ THE RENTAL GUIDELINES INCLUDING ALL RULES AND REGULATIONS WITH REFERENCE TO THIS APPLICATION AND AM DULY AUTHORIZED BY THE ORGANIZATION TO SUBMIT THIS APPLICATION ON ITS BEHALF. THE INFORMATION HEREIN IS COMPLETE AND ACCURATE.

NAME (PRINTED):

Greg Anderson

SIGNATURE:

Greg Anderson

DATE:

09/03/14

☐ \$50/\$100 DAMAGE/CLEANUP DEPOSIT IS ENCLOSED.

SEND YOUR COMPLETED APPLICATION TO:

City of Cartersville

Attn: ~~Tara Currier~~ *Connie Keeling*

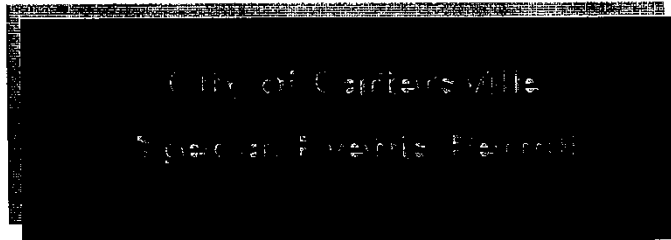
1 ~~Friendship Plaza~~ Cartersville, GA 30120

~~770-607-3480~~ *Planning & Development*

Special Instructions per Fire Chief:

Special Instructions per Police Chief:

1- off duty officer (6:30-10:30pm)



Indemnification and Hold Harmless

Subject to the granting of all permits required by the City of Cartersville, the City of Cartersville authorizes

(Special Events Applicant)

Greg Anderson

to utilize the site(s) known as

Dellinger Park: Shelter 2, 3 & surrounding area

for the purposes of conducting the activities described in the special events permit application.

The Special Events Applicant agrees that the City of Cartersville assumes no responsibility or liability for any defects or other conditions of the site(s), whether the conditions are known or unknown to either party, and/or discoverable by either party. The Special Events Applicant agrees to assume the risk for any and all defects and/or other conditions, whether these defects or other conditions are dangerous and/or whether these defects or other conditions are discoverable by either party, and/or known or unknown to either party.

Indemnification. Greg Anderson (the "Indemnifying Party") agrees to indemnify, hold harmless and defend City of Cartersville, Georgia, and their officers, directors, agents, servants and employees ("Indemnities") from and against all liabilities, damages, actions, costs, losses, claims and expenses (including attorney's fees), on account of personal injury, death or damage to or loss of property or profits arising out of or resulting, in whole or in part, from any act, omission, negligence, fault or violation of law, ordinance or regulation of or by any of the Indemnifying Party's employees, agents, officers, invitees and/or representatives. Such indemnification by the Indemnifying Party shall apply unless such damage or injury results solely from the negligence, gross negligence or willful misconduct of City of Cartersville.

I, the undersigned representative, have read the Indemnification and Hold Harmless and am duly authorized to sign this clause on behalf of Special Events Applicant

BY:

TITLE:

Director Parks & Recreation

DATE:

09/03/14

Office Use Only:

Date Received: _____ Damage/Cleanup Deposit Amount: _____

Approved By: _____ Date: _____

Insurance Accrd Form Received: _____ Police & Fire Approval: _____ Date: _____

Damage/Cleanup Deposit Returned: _____ Yes _____ No Total Fee to be paid: _____

Resolution_____

City of Cartersville, Georgia

WHEREAS, the Cartersville City Council approved a Festival Ordinance in June 2014

WHEREAS, the Cartersville Parks and Recreation Department wishes to establish a Festival Zone at Dellinger Park for a banquet sponsored by Woof Sports for the 15th annual Dog Disc Championship on Saturday October 11, 2014 from 6:30 – 10:30pm. The banquet is open to Dog Disc sponsors, participants and their spouses and is closed to the general public.

WHEREAS, the Parks and Recreation Department recommends that Picnic Shelter #2 and Picnic Shelter #3 be established as the Festival Zone and where only invited guests 21 years and older that show proof of identification and receive a wristband, which will allow them to consume beer or wine within the Festival Zone.

WHEREAS, the Parks and Recreation Department will install a fence around the Festival Area and Cartersville Police will provide an Off-Duty police officer who will be stationed at the sole entrance and exit and Parks and Recreation Department staff will check identification and issue the wristband. Signage will be placed at the entrance that states “NO ALCOHOLIC BEVERAGES OUTSIDE THE FESTIVAL ZONE”.

WHEREAS, Johnny Mitchell’s Smokehouse will be catering the banquet and is to provide a “Certificate of Liability Insurance”, Special Event pouring permit from City of Cartersville and Special Event pouring permit from the State of Georgia which will allow them to serve beer and wine.

WHEREAS, the Director of Planning and Development has received the proposal and application and approved the event with the understanding alcoholic beverages will be served from 6:30 – 10:30pm on Saturday October 11 and that all plans, drawings and safety as outlined in Exhibit “A” will be adhered.

NOW, THEREFORE BE IT RESOLVED by the City of Cartersville that the October 11 event, planned, implemented by Cartersville Parks and Recreation Department, with sponsorship from Woof Sports and approved by Director of Planning and Development be designated as a Festival Zone.

ADOPTED this the 18th day of September 2014.

/s/_____
 Matt Santini
 Mayor

ATTEST:

/s/_____
 Connie Keeling
 City Clerk



City of Cartersville

**City Council Meeting
9/18/2014 7:00:00 PM
Downtown Festival Zone Proposal**

SubCategory:	Resolutions
Department Name:	DDA
Department Summary Recommendation:	Downtown Development Authority Board would like to propose a Festival Zone for the Cartersville Bluegrass & Folk Festival, held on Saturday, October 18. Additional details about the proposed Festival Zone, including a map of the Festival Zone, overview of event activities and time frame, and details about how the sale of alcohol will be handled, are enclosed. Your approval of the event via the signed Resolution enclosed is recommended.
City Manager's Remarks:	Your approval of this request is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Resolution No. -14

of the

City of Cartersville, Georgia

WHEREAS, the Cartersville City Council approved a Festival Ordinance in June 2014.

WHEREAS, the Downtown Development Authority (DDA) wishes to establish a Festival Zone for the Cartersville Bluegrass & Folk Festival, held downtown on Saturday, October 18, 2014.

WHEREAS, the DDA Board recommends that the area from Main Street to Church Street, and Museum Drive to Erwin Street, be designated a controlled Festival Zone, allowing those of 21 years and older, who show proof of identification and receive a festival cup and wristband, be allowed to consume purchased beer or wine within the Festival Zone.

WHEREAS, DDA board and staff have completed Crowd Management training and will, in conjunction with a minimum of four law enforcement officers, ensure the safety of all guests, and keep those with alcoholic beverages within the allotted Festival Zone, which is also boarded with white fencing, and ample signage.

WHEREAS, the Director of Planning and Development has received the proposal and application and approved the event with the understanding alcoholic beverages would only be sold from 1-7 PM on Saturday, October 18, by the approved downtown alcohol-license holding businesses, and that all plans, drawings and safety as outlined in Exhibit "A" will be adhered.

NOW, THEREFORE BE IT RESOLVED by the City of Cartersville that the Cartersville Bluegrass & Folk Festival event, planned and implemented by the DDA, and approval by the Director of Planning and Development, be designated a Community Festival.

ADOPTED this the 18th day of September 2014.

**/s/ _____
Matt Santini
Mayor**

ATTEST:

**/s/ _____
Connie Keeling
City Clerk**

Festival Zone Proposal:

When: Saturday, October 18, 2014 (part of Cartersville Bluegrass & Folk Festival)

What: Musical festival featuring 13 bands; various food, craft and business vendors; kids' area

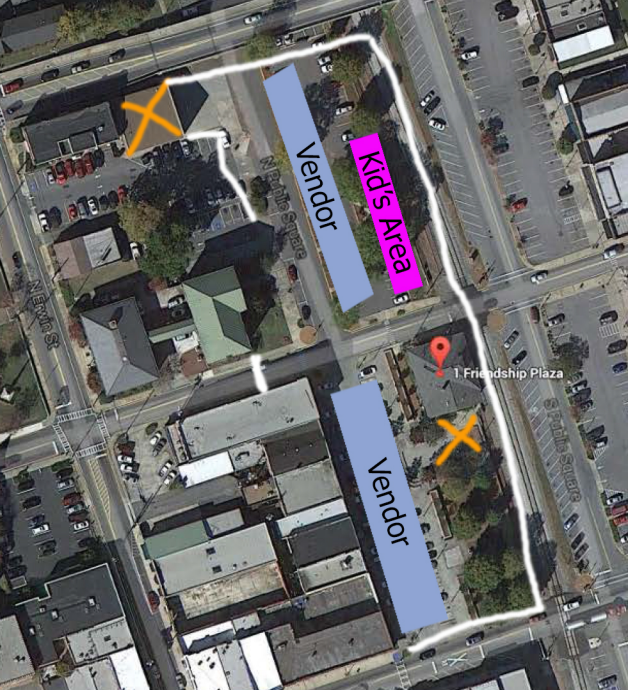
Why: To offer the community a free, family-friendly event

Details: The second annual Cartersville Bluegrass & Folk Festival is the largest event planned and implemented by Cartersville DDA. It's inaugural year, it drew approximately 2,000 people to downtown Cartersville, and featured a variety of bluegrass and folk musical performances, as well as a kid's area. This year, the event will add 25 vendors consisting of food, arts/crafts, and business. Enclosed is an aerial view of the Festival layout, noting where each area shall be located. The orange X's show where each of the two stages will be located; the light blue areas indicated where the various vendors will be set up; and the purple area shows where our kid's activities will be located. The white line around the perimeter shows what DDA Board would like to designate as the boundaries of the Festival Zone.

The official time of the Cartersville Bluegrass & Folk Festival is 11:30 AM to 9:00 PM. The entire Festival Zone, with or without the sale of alcohol, would be closed to vehicular traffic from 10 AM to 9 PM (pending approval of other city departments). DDA board would like to designate this area, already closed off to vehicular traffic, as a Festival Zone to accommodate the sale of beer and wine from the hours of 1 PM to 7 PM.

As done with First Friday events downtown, DDA board would staff 'ID Check' tables in which those wishing to consume alcoholic beverages would need to stop at first, before purchasing beer or wine. In addition to checking IDs, the individuals of age 21 years or older would pay \$5 to receive a Festival Cup and a bright, yellow wristband. From there, those wishing to purchase an alcoholic beverage may visit one of the alcoholic beverage providers, have their ID checked, and obtain a beer or wine in their Festival Cup.

In addition to DDA board and staff, volunteers will be recruited for crowd management, and to ensure that those walking about the Festival Zone consuming alcohol have on a wristband, and are only consuming alcohol from the approved, event cup. They will also ensure that people consuming stay within the Festival Zone with their beverages. The festival zone will be noted by large, white panels, and will also have signage noting that "NO BEER/WINE IS ALLOWED OUTSIDE AREA." A minimum of four Cartersville City Police Officers will be in attendance at the event.



Vendor

Kid's Area

1 Friendship Plaza

Vendor



City of Cartersville

City Council Meeting
9/18/2014 7:00:00 PM
July 2014 Financial Report

SubCategory:	Monthly Financial Statement
Department Name:	Finance
Department Summary Recommendation:	Attached is the July 2014 financial report along with the supplemental financial information and the cash position for the same time period.
City Manager's Remarks:	Tom R. will present this info. at the Council meeting.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MONTHLY SUMMARY

As of July 31, 2014

22 # water

		FY 2013 - 14 MONTH OF July-13	FY 2014 - 15 MONTH OF July-14	FY 2013 - 14 Year to Date July-13	FY 2014 - 15 Year to Date July-14	100.00% OF BUDGET (Year to Date)
GENERAL FUND <i>excluding SPLST, DDA & School System Property Tax Revenue & Expenditures</i>						
REVENUE		\$1,360,370	\$1,478,457	\$1,360,370	\$1,478,457	6.11%
EXPENDITURE		\$1,674,118	\$1,703,402	\$1,674,118	\$1,703,402	7.04%
Gen. Fund Net Profit (Loss)		(\$313,748)	(\$224,945)	(\$313,748)	(\$224,945)	
WATER & SEWER						
REVENUE		\$1,331,050	\$1,399,432	\$1,331,050	\$1,399,432	9.10%
EXPENDITURE		\$1,259,975	\$1,270,062	\$1,259,975	\$1,270,062	8.26%
Wtr. & Swr. Fund Net Profit (Loss)		\$71,075	\$129,370	\$71,075	\$129,370	
GAS						
REVENUE		\$1,374,330	\$1,406,524	\$1,374,330	\$1,406,524	5.25%
EXPENDITURES		\$1,402,764	\$1,758,596	\$1,402,764	\$1,758,596	6.57%
Gas Fund Net Profit (Loss)		(\$28,434)	(\$352,072)	(\$28,434)	(\$352,072)	
ELECTRIC						
REVENUE		\$4,056,291	\$4,325,016	\$4,056,291	\$4,325,016	8.82%
EXPENDITURES		\$3,968,909	\$4,209,257	\$3,968,909	\$4,209,257	8.59%
Electric Fund Net Profit (Loss)		\$87,382	\$115,759	\$87,382	\$115,759	
STORMWATER						
REVENUE		\$107,232	\$110,360	\$107,232	\$110,360	6.71%
EXPENDITURE		\$65,489	\$64,741	\$65,489	\$64,741	3.94%
Stormwater Fund Net Profit (Loss)		\$41,743	\$45,619	\$41,743	\$45,619	
SOLID WASTE						
REVENUE		\$180,147	\$181,751	\$180,147	\$181,751	7.42%
EXPENDITURE		\$118,599	\$108,065	\$118,599	\$108,065	4.41%
Solid Waste Fund Net Profit (Loss)		\$61,548	\$73,686	\$61,548	\$73,686	
FIBER OPTICS						
REVENUE		\$133,835	\$139,338	\$133,835	\$139,338	7.57%
EXPENDITURE		\$83,027	\$99,274	\$83,027	\$99,274	5.40%
Fiber Fund Net Profit (Loss)		\$50,808	\$40,064	\$50,808	\$40,064	

	Description	Through 7-31-14	FY 2015 Budget	% of Monthly Totals to Budget
General Fund	Total Revenues	\$1,478,458	\$24,185,370	6.11%
	GO Bond Proceeds from School	\$0	\$1,477,500	0.00%
	Property Taxes-City Portion Only	\$11,267	\$7,329,320	0.15%
	Local Option Sales Tax (LOST)	\$344,409	\$3,549,240	9.70%
	Other Taxes	\$412,835	\$5,105,690	8.09%
	Building Permit & Inspection Fees	\$9,127	\$105,000	8.69%
	Fines and Forfeitures	\$72,924	\$800,000	9.12%
	Operating Transfers In-City Utilities	\$357,065	\$4,191,560	8.52%
	Other Revenues	\$270,831	\$1,627,060	16.65%
	Total Expenditures	\$1,703,402	\$24,185,370	7.04%
	Personnel Expenses	\$1,192,920	\$15,042,030	7.93%
	Operating Expenses	\$398,107	\$5,687,565	7.00%
	Transfer to SPLOST 2007 (TANs Payment)	\$0	\$0	
	Capital Expenses	(\$1,550)	\$1,544,600	-0.10%
	GO Bond Proceeds from School	\$0	\$1,455,475	0.00%
	Debt Pymt - JDA/CBA	\$0	\$0	#DIV/0!
	Library Appropriations	\$113,925	\$455,700	25.00%
Water & Sewer Fund	Total Revenues	\$1,399,432	\$15,373,335	9.10%
	Water Sales	\$859,886	\$8,738,000	9.84%
	Sewer Sales	\$493,533	\$5,164,500	9.56%
	Bond Proceeds	\$0	\$0	#DIV/0!
	Prior Year Bond Proceeds	\$0	\$720,835	0.00%
	Prior Year Capacity Fees	\$0	\$240,000	0.00%
	Other Revenues	\$46,013	\$510,000	9.02%
	Total Expenditures	\$1,270,062	\$15,373,335	8.26%
	Personnel Expenses	\$248,651	\$3,297,270	7.54%
	Operating Expenses	\$162,788	\$3,280,650	4.96%
	Capital Expenses	\$16,251	\$2,659,700	0.61%
	Transfer To General Fund	\$208,964	\$2,507,570	8.33%
Gas Fund	Total Revenues	\$1,406,524	\$26,770,995	5.25%
	Gas Sales	\$1,300,943	\$24,240,945	5.37%
	Gas Commodity Charge	\$86,516	\$1,245,000	6.95%
	Bond Proceeds	\$0	\$600,000	0.00%
	Proceeds from Capital Leases	\$0	\$25,050	0.00%
	Other Revenues	\$19,065	\$660,000	2.89%
	Total Expenses	\$1,758,596	\$26,770,995	6.57%
	Personnel Expenses	\$130,994	\$1,895,055	6.91%
	Operating Expenses	\$25,158	\$924,615	2.72%
	Purchase of Natural Gas	\$1,282,342	\$19,119,800	6.71%
	Transfer to General Fund	\$293,735	\$3,524,825	8.33%
	Capital Expenses	\$26,367	\$1,306,700	2.02%

				% of Monthly Totals to Budget
	Description	Through 7-31-14	FY 2015 Budget	
Electric Fund	Total Revenues	\$4,325,016	\$49,027,080	8.82%
	Electric Sales	\$4,209,112	\$47,723,090	8.82%
	Other Revenues	\$115,904	\$1,303,990	8.89%
	Total Expenses	\$4,209,257	\$49,027,080	8.59%
	Personnel Expenses	\$162,334	\$2,193,005	7.40%
	Operating Expenses	\$78,728	\$1,349,175	5.84%
	Purchase of Electricity	\$3,715,816	\$42,022,965	8.84%
	Capital Expenses	\$12,326	\$581,295	2.12%
	Transfer to General Fund	\$240,053	\$2,880,640	8.33%
Stormwater Fund	Total Revenues	\$110,360	\$1,645,065	6.71%
	Stormwater Revenues	\$107,914	\$1,310,500	8.23%
	Mitigation Grant Revenue	\$0	\$0	#DIV/0!
	Other Revenues	\$2,446	\$12,565	19.47%
	Proceeds from Capital Leases	\$0	\$122,000	0.00%
	Prior Year Carryover	\$0	\$200,000	0.00%
	Stormwater Improvement Funds	\$0	\$0	#DIV/0!
	Total Expenses	\$64,741	\$1,645,065	3.94%
	Personnel Expenses	\$36,614	\$651,235	5.62%
	Operating Expenses	\$27,396	\$541,830	5.06%
	Capital Expenses	\$731	\$452,000	0.16%
Solid Waste Fund	Total Revenues	\$181,751	\$2,448,375	7.42%
	Refuse Collections Revenues	\$176,519	\$2,158,175	8.18%
	Other Revenues	\$5,232	\$50,200	10.42%
	Proceeds From Capital Leases	\$0	\$240,000	0.00%
	Total Expenses	\$108,065	\$2,448,375	4.41%
	Personnel Expenses	\$75,807	\$1,088,660	6.96%
	Operating Expenses	\$32,258	\$1,119,715	2.88%
	Capital Expenses	\$0	\$240,000	0.00%
Fiber Optics Fund	Total Revenues	\$139,338	\$1,839,960	7.57%
	Fiber Optics Revenues	\$129,775	\$1,730,215	7.50%
	GIS Revenues	\$8,650	\$104,000	8.32%
	Other Revenues	\$913	\$5,745	15.89%
	Total Expenses	\$99,274	\$1,839,960	5.40%
	Personnel Expenses	\$47,496	\$636,970	7.46%
	Operating Expenses	\$31,106	\$748,640	4.16%
	MEAG Telecom Statewide Pymt	\$19,028	\$228,335	0.00%
	Debt Payment to Electric Dept	\$0	\$83,015	0.00%
	Capital Expenses	\$1,644	\$143,000	1.15%

Item # 22

22 # wai

Cash Position	6/30/14	7/31/14	8/31/14	9/30/14	10/31/14	11/31/14	12/31/14
Total Unrestricted Cash Balance	\$9,169,895.21	\$6,963,150.96					
Total Restricted Cash Balance	\$58,246,278.70	\$56,814,690.09					
Cash Position	1/31/15	2/28/15	3/31/15	4/30/15	5/31/15	6/30/15	
Total Unrestricted Cash Balance							
Total Restricted Cash Balance							