

City Council Meeting
10 N. Public Square
April 3, 2014
8:00 A.M. – Work Session 9:00 A.M.

I. Opening Meeting

Invocation by Seth Plimpton

The National Anthem was sung by Morgan and Maya Jones of Cartersville High School

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Lori Pruitt, Council Member Ward Six; Sam Grove, City Manager; Catheryn Hembree, Deputy City Clerk and Keith Lovell, Assistant City Attorney. David Archer, City Attorney and Connie Keeling, City Clerk were absent.

II. Regular Agenda

A. Council Meeting Minutes

1. March 20, 2014

A motion to approve the March 20, 2014 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

B. Swearing in of Civic Youth Day Officials

Mayor Santini welcomed the students from Cartersville High and Excel Academy to the City Council Meeting and called them forward for Catheryn Hembree, Deputy City Clerk to administer the oath of office to the Civic Youth Day Officials.

C. Appointments

1. Historic Preservation Commission

Randy Mannino, Planning and Development Director stated that there are three vacancies to the Historic Preservation Commission and recommended the appointment of Ron Goss, Lynn Pritchett, and Vandi White to fill the expired terms of past members Floyd Braid, Susan McLeod, and Leila Johnson. HPC members serve three-year terms with staggered terms; therefore the term for Vandi White would expire September 2015 and the terms for Ron Goss and Lynne Pritchett would expire September 2016. Mr. Mannino recommended approval of the appointments.

A motion to approve the candidates as presented was made by Council Member Hodge and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0

D. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. 1. File ZMA14-1: Zoning Map Amendment application by City of Cartersville to re-adopt the Official Zoning Map of the City of Cartersville

Randy Mannino, Planning and Development Director stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that this is an application by the City of Cartersville to re-adopt the Official Zoning Map. This process will update the map to show changes in zoning for properties that have occurred since the map was last adopted in January 2013 and the Planning Commission has recommended

approval.

Mayor Santini opened the floor for a public hearing and with no comments he closed the public hearing.

A motion to approve the changes to the zoning map was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 6-0

2. 2. File Z14-01: Rezoning application by Kimberly Johnston to rezone property at 7 South Bartow Street (approximately 0.17 acres) from R-7 (Single Family Residential) to P-S (Professional Services).

Randy Mannino, Planning and Development Director stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that the subject tract includes a single-family residence built in approximately 1940, located at 7 South Bartow Street. The property is currently zoned R-7 (Single Family Residential) and is also in the Cherokee-Cassville Historic District. The applicant proposes to rezone the property to P-S (Professional Services) so that she could use the structure as a mortgage office. Mr. Mannino stated that staff has no objections, there have been no changes or additions since the first reading and the Planning Commission has recommended approval.

Mayor Santini opened the floor for a public hearing and with no comments he closed the public hearing.

A motion to approve Ordinance No. 08-14 was made by Council Member Hodge and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 08-14

Petition No. Z14-01

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Robert Steinart. Property is located 7 South Bartow Street. Said property contains 0.17 acres located in the 4th District, 3rd Section, Land Lot(s) 483 as shown on the attached plat Exhibit “A”. Property is hereby rezoned from R-7 (Single Family Residential) to P-S (Professional Services). Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 20th day of March 2014.

ADOPTED this the 3rd day of April 2014. Second Reading.

**/s/ Matthew J. Santini
Matthew J. Santini
Mayor**

ATTEST:

**/s/ Connie Keeling
Connie Keeling
City Clerk**

E. Other

1. Georgia DCA PlanFirst Program Application

Randy Mannino, Planning and Development Director stated that Cartersville, along with other Georgia communities, has been invited to apply to be designated by the Georgia Department of Community Affairs as a PlanFirst Community. PlanFirst is DCA's new program to recognize and reward communities that demonstrate an established pattern of successfully implementing their comprehensive plan. Incentives provided to those achieving PlanFirst designation include statewide recognition; the ability to apply for federal CDBG funding annually; bonus points on DCA programs such as the Redevelopment Fund or Employment Incentive Program and more. Mr. Mannino stated that there is one application round each year, with applications due May 15. PlanFirst designation lasts for three years, and communities may reapply to extend access to the incentives. Mr. Mannino stated that as an incentives program, there are no additional DCA requirements if Cartersville is designated as a PlanFirst Community. Mr. Mannino stated that Planning and Development has prepared an application to Georgia DCA and recommended approval to submit the information and authorize the Mayor to sign any and all documents associated with the application.

A motion to approve the PlanFirst Program Application and the Mayor's Signature was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 6-0

2. Urban Redevelopment Plan Quarterly Update

Randy Mannino, Planning and Development Director stated that this item serves as a quarterly update to the Urban Redevelopment Plan as required in the plan adopted by Mayor and Council in 2010. This update includes information on North Town owner-occupied housing renovation project and the April 26 Ray Southern Memorial ATCO Cleanup and Festival.

NO ACTION REQUIRED

F. Contracts/Agreements

1. Academy Sports Water Line Extension

Keith Lovell, Assistant City Attorney stated that this is a maintenance agreement with Light Delaware, LLC for Academy Sports water line extension. Mr. Lovell stated that this is a basic maintenance agreement that the City holds developers to on all water line extensions and recommended approval.

A motion to approve agreement with Light Delaware, LLC was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

G. Change Order

1. McNeilus Truck Body

Tommy Sanders, Public Works Director stated that this change order is for work needed on the truck body for the commercial front loader for which a new cab and chassis was purchased. In the process of removing the truck body to install on the new truck, multiple deficiencies were found that needed repair before installation of the new truck. Mr. Sanders stated that this change order is for \$16,646.56 and is a significant savings over the purchase of a new truck body which would cost over \$100,000.00. Mr. Sanders recommended approval of the change order.

A motion to approve the change order was made by Council Member Tate and seconded by Council Member Pruitt. Motion carried unanimously. Vote 6-0

H. Bid Award/Purchases

1. Residential Garbage Cart Purchases

Tommy Sanders, Public Works Director stated that Solid Waste needs to restock residential brown garbage carts and requested bids from several companies. There were two bids returned and Mr. Sanders recommended approval of the low bid from Consolidated Disposal Systems for 400 – 95 gallon brown garbage carts in the amount of \$21,100.00.

A motion to approve the purchase from Consolidated Disposal Systems was made by Council Member Pruitt and seconded by Council Member McDaniel. Motion carried unanimously. Vote 6-0

2. Support Renewal for Bandwidth Shaper

Dan Porta, Assistant City Manager stated that this is the annual support renewal of the Allot Bandwidth Shaper in the amount of \$5,875.72. Mr. Porta stated that this device allows the city to provision internet bandwidth levels for Fibercom customers and city departments and recommended approval.

A motion to approve the Support Renewal for the Bandwidth Shaper was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

(Items 3-5 were voted as one motion)

3. Data Conversion Software for GIS

Dan Porta, Assistant City Manager stated that this bid is for the purchase of FME Software from Safe Software in the amount of \$9,500.00. This is multi-format data conversion software that converts different types of data into a GIS friendly format. Mr. Porta recommended approval.

4. ESRI Developer Subscription Software

Dan Porta, Assistant City Manager stated that this item is for the purchase of ESRI Developer Subscription software, which will allow more security access to the city's Arc GIS online maps. The additional security is needed to ensure the city's maps are protected. Mr. Porta recommended approval of this purchase at a cost of \$2,400.00.

5. Plotter for GIS

Dan Porta, Assistant City Manager stated that the current plotter that GIS is using is ten years old and past manufacturer life expectancy and parts are no longer available. Mr. Porta recommended approval to purchase a new plotter and ink cartridges in the amount of \$9,439.49.

A motion to approve all three items as presented was made by Council Member Pruitt and seconded by Council Member Hodge. Motion carried unanimously. Vote 6-0

6. Property and Casualty Insurance – Additional Premium

Dan Porta, Assistant City Manager stated that when the city renewed the annual property and casualty insurance for fiscal year 2013-14, the new automobiles, property and equipment schedules were being updated. After providing One Beacon Insurance Company with the updated records for new purchases, there was an additional insurance premium of \$5,557.00. Mr. Porta recommended approval of this additional premium.

A motion to approve the cost of the additional premium was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

7. Senior Aquatic Center – PoolPack Compressor Replacement

Greg Anderson, Parks and Recreation Superintendent stated that the Senior Aquatic Center PoolPack compressor #1 has stopped working. Honeywell, the PoolPack representative

gave a quote of \$8,820.00 to replace and install the new compressor and offered and extended warranty to 5-years for an additional \$724.00 for a total price of \$9,544.00. Mr. Anderson stated that the work was completed on an emergency basis and recommended approval of the new compressor and extended warranty.

A motion to approve the cost of repairs and extended warranty as presented was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0

After announcements a motion to adjourn the meeting was made by Council Member Tonsmeire and needing no second. Motion carried unanimously. Vote 6-0

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk