City Council Meeting
10 N. Public Square
March 20, 2014
6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Pruitt

Pledge of Allegiance led by Council Member Tate

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Lori Pruitt, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and Keith Lovell, Assistant City Attorney. David Archer, City Attorney and Jayce Stepp, Council Member Ward Two were absent.

II. Regular Agenda

A. Council Meeting Minutes

1. March 6, 2014

A motion to approve the March 6, 2014 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

B. Appointments
(Items 1 – 3 voted as one motion)

1. Cartersville Development Authority and Development Authority of Cartersville

Sam Grove, City Manager stated that that there are two vacancies to be filled on the Cartersville Development Authority and the Development Authority of Cartersville and recommended the following. Mr. Grove recommended that Ralph "Sonny" H. Miller be appointed to fulfill the remaining term (that will expire on May 11, 2015) of retiring Gene Tilley on the Cartersville Development Authority. Also Mr. Grove recommended the appointment of Beth Tilley to the Development Authority of Cartersville and will fulfill the remaining term of the deceased member Charles Fluellen which will expire May 11, 2015.

2. Convention and Visitors Bureau

Sam Grove, City Manager stated that the Cartersville Visitors Bureau Board recommended the re-appointment of Kathy Lyles and Jeff Watkins to the board with a term to expire on December 31, 2015.

3. Etowah Area Consolidated Housing Authority

Sam Grove, City Manager stated that Philya Gray, Executive Director of the Etowah Area Consolidated Housing Authority has recommended the re-appointment of Lehmann Smith to the board for a five year term that will expire April 1, 2019.

A motion to approve all appointments as recommended was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

C. Public Hearing – 1st Reading of Zoning/Annexation Requests

1. File ZMA14-1: Zoning Map Amendment application by City of Cartersville to re-adopt the Official Zoning Map of the City of Cartersville

Randy Mannino, Planning and Development Director stated that the Public Official

Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that this is an application by the City of Cartersville to re-adopt the Official Zoning Map. This process will update the map to show changes in zoning for properties that have occurred since the map was last adopted in January 2013 and the Planning Commission has recommended approval.

Mayor Santini opened the floor for a public hearing and with no comments he closed the public hearing.

NO ACTION REQUIRED

2. File Z14-01: Rezoning application by Kimberly Johnston to rezone property at 7 South Bartow Street (approximately 0.17 acres) from R-7 (Single Family Residential) to P-S (Professional Services).

Randy Mannino, Planning and Development Director stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that the subject tract includes a single-family residence built in approximately 1940, located at 7 South Bartow Street. The property is currently zoned R-7 (Single Family Residential) and is also in the Cherokee-Cassville Historic District. The applicant proposes to rezone the property to P-S (Professional Services) so that she could use the structure as a mortgage office. Mr. Mannino stated that staff has no objections and the Planning Commission has recommended approval.

Mayor Santini opened the floor for a public hearing. Kimberly Johnston came forward to answer question by council and with no comments he closed the public hearing.

NO ACTION REQUIRED

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

Petition No. Z14-01

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Robert Steinart. Property is located 7 South Bartow Street. Said property contains 0.17 acres located in the 4th District, 3rd Section, Land Lot(s) 483 as shown on the attached plat Exhibit "A". Property is hereby rezoned from R-7 (Single Family Residential) to P-S (Professional Services). Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 20th day of March 2014.
ADOPTED this the day of. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling

Connie Keeling
City Clerk

D. Resolutions

1. Amendment to the ICMA-RC 457 Defined Contribution Plan

Sam Grove, City Manager stated that this resolution is amending the 457 Defined Contribution Plan administered by ICMA-RC to permit loans by participating employees. Mr. Grove recommended approval.

A motion to approve Resolution No. 05-14 was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 5-0

Resolution No. 05-14

RESOLUTION FOR A LEGISLATIVE BODY RELATING TO AMENDING A RETIREMENT PLAN TO PERMIT LOANS

Section 401 Money Purchase Plan or Section 457 Deferred Section 401 Profit-Sharing Plan Compensation Plan
ICMA-RC Plan #10 ICMA-RC Plan #30 306653

Name of Employer: City of Cartersville, Georgia

WHEREAS the City of Cartersville has employees rendering valuable services; and

WHEREAS the City of Cartersville has established a retirement plan (the "Plan") for such employees which serves the interest of the City of Cartersville by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, the City of Cartersville has determined that permitting participants in the retirement plan to take loans from the Plan will serve these objectives;

NOW THEREFORE BE IT RESOLVED that the Plan will permit loans.

ADOPTED this the 20th day of March 2014.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

E. Certification

1. Good Neighbor Homeless Shelter Grant Application

Sam Grove, City Manager stated that this is the annual approval/certification requested in order for the Good Neighbor Homeless Shelter to make application for grant funds from the Georgia Department of Community Affairs. Mr. Grove stated that approval of this will indicated that the Good Neighbor Homeless Shelter is within the jurisdiction of this local government, and they are approved for funding by DCA. Mr. Grove recommended approval.

A motion to approve the Good Neighbor Homeless Shelter Grant Application was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

F. Bid Award/Purchases

1. Air Bottles for Fire Department

Mark Bagley, Battalion Chief stated that this is a request to purchase eight air bottles that will be replacements for ones that have been taken out of service and cannot be repaired. Bids were requested from the only two vendors who can supply the Scott Brand SCBA bottle, and Chief Bagley recommended approval of the low bid from MES for eight bottles at $873.19 each for a total of $6,985.52.

A motion to approve the purchase from MES was made by Council Member Pruitt and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0

2. Replacement of Air Conditioning Unit at Drinking Water Lab

Bob Jones, Water Department Superintendent stated that this is a request for a new air conditioning unit for the Drinking Water Lab. Mr. Jones stated that this is necessary to keep the water samples at a consistent temperature and recommended approval of the low bid from Preferred Heating and Air Conditioning in the amount of $6,100.00.

A motion to approve the low bid from Preferred Heating and Air Conditioning was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

3. D&C Inventory Restock 2-2014

Bob Jones, Water Department Superintendent stated that bids were accepted to restock materials used in the replacement of several valves in the downtown area that failed during operation. Some of the valves were original equipment on the 4" main installed prior to 1932. Mr. Jones recommended approval of the low bid from HD Supply in the amount of $9,849.25.

A motion to approve the low bid from HD Supply was made by Council Member Hodge and seconded by Council Member Pruitt. Motion carried unanimously. Vote 5-0

4. Replacement Vehicle for Police Department

Tommy Culpepper, Police Chief stated that the Police Department needs to replace a vehicle that was destroyed in a collision on March 5, 2014 which was assigned to the School Resource Officer. Chief Culpepper recommended approval to purchase a re-conditioned Police Vehicle from Georgia Fleet Sales in an amount up to $18,000.00. The additional amount will allow for marking and miscellaneous items to install equipment.

A motion to approve the purchase from Georgia Fleet Sales for an amount up to $18,000 was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

5. New Vehicles for Parks and Recreation, Gas Department, and Public Works

Tom Rhinehart, Finance Director stated that bids were solicited for four vehicles for the Gas Department, Recreation Department and Public Works. Mr. Rhinehart stated that seven bids were returned and recommended approval of the overall low bid from Prater Ford in the amount of $101,339.10.

A motion to approve the overall low bid from Prater Ford was made by Council Member McDaniel and seconded by Council Member Pruitt. Motion carried unanimously. Vote 5-0

6. Copiers for Public Works and Municipal Court

Tom Rhinehart, Finance Director stated that bids were solicited for copiers at the Municipal Court and Public Works Department. Two bids were returned and Mr. Rhinehart stated that there was only $26.00 difference in the two bids and recommended approval of the best qualified low bid from Toshiba Business Solutions, Inc. in the amount of $6,125.00 each for a total of $12,250.00.

A motion to approve the purchase from Toshiba Business Solutions, Inc. was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0

G. Monthly Financial Statement

1. January 2014

Mr. Tom Rhinehart, Finance Director, presented the January 2014 monthly financial statement with comparisons from the previous year of January 2013 by fund, along with supplemental financial information comparing the year to date revenues and expenses for each fund and a report of cash position through January 2014

After announcements a motion to adjourn the meeting was made by Council Member Pruitt and needing no second. Motion carried unanimously. Vote 5-0

Meeting Adjourned

/s/ ___________________________
Matthew J. Santini
Mayor

ATTEST:

/s/ ______________________________
Connie Keeling
City Clerk