City Council Meeting
10 N. Public Square
February 20, 2014
7:00 P.M.

I. Opening Meeting

Invocation by Council Member Tonsmeire

Pledge of Allegiance led by Council Member Pruitt

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Lori Pruitt, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and David Archer, City Attorney. Kari Hodge, Council Member Ward One and Dianne Tate, Council Member Ward Five were absent.

II. Regular Agenda

A. Council Meeting Minutes

1. February 6, 2014

A motion to approve the February 6, 2014 City Council Meeting Minutes as presented was made by Council Member Stepp and seconded by Council Member Pruitt. Motion carried unanimously. Vote 4-0

B. Resolutions

1. Annual Adoption of CIE in accordance with the impact fee requirements

Richard Osborne, City Planner stated that this is the annual update and resolution the City is required to file to the Capital Improvements Element of the Comprehensive Plan and recommended approval.

A motion to approve the update and Resolution No. 02-14 was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

Resolution No. 02-14

ADOPTION RESOLUTION
Capital Improvements Element

WHEREAS, The City of Cartersville adopted a Capital Improvements Element as an amendment to the *Cartersville Comprehensive Plan*; and

WHEREAS, The City of Cartersville has prepared an Annual Update to the adopted Capital Improvements Element; and

WHEREAS, the Capital Improvements Element Annual Update was prepared, submitted, and reviewed in accordance with the "Development Impact Fee Compliance Requirements" and the "Minimum Planning Standards and Procedures for Local Comprehensive Planning" adopted by the Board of Community Affairs pursuant to the Georgia Planning Act of 1989, and an advertised Public Hearing was held on November 7, 2013 at 7:00 P.M. in the City Council meeting room at Cartersville City Hall; and

BE IT THEREFORE RESOLVED, that the City Council of the City of Cartersville does hereby approve and adopt the Capital Improvements Element Annual Update attached hereto and incorporated herein as Exhibit "A" as per the requirements of the Development Impact Fee Compliance Requirements.

ADOPTED this the 20th day of February 2014.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

C. Other

1. Quit Claim Deed 19 Magnolia Drive

Richard Osborne, City Planner stated the current property owner of 19 Magnolia has requested that the City release the $10,000 lien that is part of the first-time homebuyer program. Mr. Osborne stated that the property owner will be repaying the City at closing for one year since the forgivable loan period has not yet been reached. Mr. Osborne recommended approval.

A motion to approve the lien release was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

2. GA DOT Utility Certification Letter – Leake Mounds – Etowah RiverWalk Link

Greg Anderson, Parks and Recreation Director stated that this is a letter to the Georgia Department of Transportation for utility certification on the Leake Mounds – Etowah RiverWalk Link trail and recommended approval of the Mayors signature on the document.

A motion to approve the Mayors signature on the GA DOT Utility Certification Letter was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0

D. Bid Award/Purchases

1. Canoe/Kayak Launch at Leake Mounds

Greg Anderson, Parks and Recreation Director stated that bids were requested for the construction of a Georgia Department of Natural Resources grant project titled Etowah River "Blue Trail" at Leake Mounds. The canoe/kayak launch will be located off State Highway 113/61, adjacent to the E.R. Bates Bridge. Mr. Anderson stated that since this project began in November 2010 the city has received $80,000 in grant money from the GA DNR; received a cash donation from the Coosa River Basin Initiative for $3,400 and a commitment from Bartow County Public Works for a Track Hoe and operator. Mr. Anderson stated that he and Southland Engineering had negotiated with the low bidder to an amount that would work within the Parks and Recreation budget and recommended approval for the mayor to sign all documents associated with this project and the low bid from CDB Construction in the amount of $89,150.00.

A motion to approve the low bid from CDB Construction as well as approval for the Mayor to sign all documents associated with this project was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 4-0

E. Grant Application/Acceptance

1. GDOT Gateway Grant Application

Tommy Sanders, Public Works Director stated that this is an application for a $50,000 Gateway Landscaping Grant from the Georgia Department of Transportation. Mr. Sanders stated that no local match is required for this grant and if awarded it would be used to further improve the Main Street at I-75 Interchange. Mr. Sanders recommended approval of the application and resolution as well as approval of the Mayors signature on any documents related to this grant.

A motion to approve of the grant application, Resolution No. 03-14 and the Mayors signature on any documents related to the grant was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0

Resolution No. 03-14

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CARTERSVILLE AUTHORIZING THE CITY TO APPLY FOR AND ACCEPT A GATEway GRANT. UPON AWARD OF THE GRANT, THE CITY SHALL ENTER INTO A MOWING AND MAINTENANCE AGREEMENT WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION.

WHEREAS, many roadside areas and median strips within Department of Transportation rights of way must be maintained and attractively landscaped; and

WHEREAS, the Mayor and City Council of the City of Cartersville beautify and improve various rights of way by landscaping within the City of Cartersville; and

WHEREAS, the Mayor and City Council of the City of Cartersville wish to authorize the Public Works Department to apply for a GATEway Grant from the Georgia Department of Transportation, and if awarded, to enter into a Mowing and Maintenance Agreement between the City of Cartersville and the Georgia Department of Transportation.

NOW THERE, BE IT RESOLVED by the Mayor and City Council of the City of Cartersville

Section 1. The Mayor and City Council of the City of Cartersville hereby authorize the Public Works Department to apply for a GATEway Grant. Upon award of the grant, the City of Cartersville shall enter into a Mowing and Maintenance Agreement between the City of Cartersville and the Georgia Department of Transportation.

Section 2. The City Clerk of the City of Cartersville is hereby directed to send copies of this resolution to the Department of Transportation and all other persons as directed by the Mayor and City Council of the City of Cartersville.

APPROVED AND ADOPTED by the Mayor and City Council of the City of Cartersville at the regular meeting assembled this the twentieth day of February 2014.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

*** This Resolution is an anticipatory document to allow the local government entity to be aware they will eventually be required to sign a Maintenance Agreement for the roadside enhancement site.**

F. Change Order

1. Change Order #1 – Etowah Drive 12" Water Main Replacement

Bob Jones, Water Department Superintendent stated that council had approved the Etowah Drive 12 inch Water Main Replacement contract in the amount of $1,295,319.98 on September 5, 2013 however due to field conditions and an error in the original bid specification, an increase of $21,106.66 is requested. Mr. Jones stated that the original bid was written to allow "leaded" brass but as of January 4, 2014 brass with a lead content of >0.25% is not allowed to be installed in potable water systems. Also the bid specification omitted a pay item of 1" copper tubing which is required on all dual meter settings by City code. Mr. Jones further stated that to preserve the root system of several very large/old trees near the new main would require boring approximately 120 feet. Mr. Jones recommended approval of this change order for a total project cost to $1,316,426.64.

A motion to approve the change order was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

G. Contracts/Agreements

1. Paint and Refurbish Exterior of City Administration Building

Sam Grove, City Manager stated that the city had received quotes to repaint/caulk/and re-glaze the windows and repaint the exterior trim at the City Manager's building. Mr. Grove recommended approval of Edwards Paint Contractors for an amount not to exceed $5,625.00.

A motion to approve the bid from Edwards Paint Contractors for an amount not to exceed $5,625.00 was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

2. Blackboard Connect

San Grove, City Manager stated that the Blackboard Connect program is continually used to keep the public informed of city events, parks and recreation information, road closures and much more. Mr. Grove stated that it has proven to be a successful medium and recommended approval of this modified agreement in the amount of $14,486.00.

A motion to approve the contract as presented was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

H. Monthly Financial Statement

1. December 2013

Mr. Tom Rhinehart, Finance Director, presented the December 2013 monthly financial statement with comparisons from the previous year of December 2012 by fund, along with supplemental financial information comparing the year to date revenues and expenses for each fund and a report of cash position through December 2013.

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 4-0

Meeting Adjourned

/s/ ____________________________
Matthew J. Santini
Mayor

ATTEST:

/s/ ________________________________
Connie Keeling
City Clerk