



P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCIL PERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Lindsey McDaniel, Jr.
Lori Pruitt
Jayce Stepp
Louis Tonsmeire, Sr.

AGENDA

Council Chamber, Third Floor of City Hall – 7:00
PM – 1/16/2014
Work Session – 6:00 P.M.

CITY MANAGER:

Sam Grove

CITY ATTORNEY:

David Archer

CITY CLERK:

Connie Keeling

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda

A. Council Meeting Minutes

1. January 2, 2014 (Pages 1-12)

[Attachments](#)

B. Presentations

1. Fiscal Year 2013 Audit Presentation (Page 13)

[Attachments](#)

C. First Reading of Ordinances

1. Fire Hydrant Ordinance Revision - Section 9-34 (Pages 14-17)

[Attachments](#)

2. Fire Prevention Code Ordinance Revision Sec. 9-27 (Pages 18-21)

[Attachments](#)

D. Deed of Gift

1. Quit Claim Deed for Abandoned Unopened Alley (Pages 22-25)

[Attachments](#)

E. Contracts/Agreements

1. Memorandum of Understanding with Department of Community Affairs (Pages 26-30)

[Attachments](#)

2. Georgia Dept. of Natural Resources - Contract Amendment (Pages 31-33)

[Attachments](#)

3. Contract with EPD for Water Testing (Pages 34-35)

[Attachments](#)

F. Bid Award/Purchases

1. D&C Inventory Restock 1-2014 (Page 36)

[Attachments](#)

2. Main Boom for 2001 Backhoe (Pages 37-39)

[Attachments](#)

G. Monthly Financial Statement

1. November 2013 Financial Report (Pages 40-41)

[Attachments](#)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.



City of Cartersville

City Council Meeting
1/16/2014 7:00:00 PM
January 2, 2014

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	Attached are the minutes for your review and approval.
City Manager's Remarks:	Minutes have been developed and reviewed by staff and are recommended for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 January 2, 2014
 6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member McDaniel

Pledge of Allegiance led by Council Member Tate

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Sam Grove, City Manager; Connie Keeling, City Clerk and David Archer, City Attorney. Lori Pruitt, Council Member Ward Six was absent.

II. Regular Agenda

A. Swearing in of Elected Officials

Connie Keeling, City Clerk administered the Oath of Office to city officials, Matthew J. Santini, Mayor; Kari Hodge, Council Member Ward One; Louis Tonsmeire, Sr., Council Member Ward Three; and Dianne Tate, Council Member Ward Five – Mayor Pro-Tem who were elected in the November 3, 2013 General Election.

B. Council Meeting Minutes

1. December 19, 2013

A motion to approve the December 19, 2013 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

B. Appointments

1. Appointment and Swearing in of Municipal Court Judge

Mayor Santini stated that this is the annual reappointment of Municipal Court Judge, Harry White, as required according to statute.

A motion to approve the reappointment of Harry White was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

2. Appointment and Swearing in of Assistant Municipal Court Judge

Mayor Santini stated that this is the annual reappointment of Assistant Municipal Court Judge, Jay Choate, as required according to statute.

A motion to approve the appointment of Jay Choate was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

Connie Keeling, City Clerk administered the Oaths of Office to Judge White and Judge Choate.

3. Development Authority

Sam Grove, City Manager stated that the Development Authority of Cartersville has three members whose terms will expire and all but Gene Tilley have agreed to stay on if reappointed. Mr. Grove recommended approval of the appointment of Ralph “Sonny” Miller as well as the reappointment of Tommy Strickland, and Walter Mahone for a new term to expire January 6, 2018.

A motion to approve the appointments of Ralph Miller, Tommy Strickland and Walter Mahone was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

4. Recreation Advisory Board

James Gordy, Parks and Recreation Assistant Director stated that there are four members of the Parks and Recreation Advisory Board whose terms are expiring and recommended the following appointments: Brian Thomas, Ward 1; Kathy Hayes, Ward 3; Tommy Hall, Ward 5; and Howard Smith, Mayor. All terms coincide with those of the council members who appoint the members.

A motion to approve the recommended members to the Recreation Advisory Board was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

5. Water Superintendent

Sam Grove, City Manager stated that with the recent retirement of Jim Stafford council would need to appoint a new Water Superintendent. Mr. Grove stated that Bob Jones had been with the Water Department since 1999; he holds a Bachelor Degree in Environmental Science from UGA; a Bachelor of Business Administration from KSU; and is currently the Assistant Superintendent. Mr. Grove recommended the appointment of Bob Jones as the new Water Department Superintendent.

A motion to approve the appointment of Bob Jones as the new Water Department Superintendent was made by Council Member Stepp and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0

Mr. Jones came forward and introduced his wife Lanna and son Owen and thanked the Mayor and Council for this opportunity.

D. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. File SU13-06: Special Use Application by James Forte to operate a pawn shop with no outdoor storage at 617 North Tennessee Street (approximately 0.26 acres).

Randy Mannino, Planning and Development Director stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that this property is located at 617 North Tennessee Street, near the intersection with Porter Street. The property includes a freestanding, single-use commercial building constructed in approximately 1969. The applicant proposes to operate a pawn shop in this building without outdoor storage. Mr. Mannino stated that there have been no additions or changes since the last meeting and the Planning Commission has recommended approval.

Mayor Santini opened the floor for a public hearing and with no comments he closed the public hearing.

A motion to approve Ordinance No. 01-14 as recommended by the Planning Commission was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 01-14

Petition No. SU13-06

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Kathy Allen. Property is located 617 North Tennessee Street. Said property contains 0.26 acres located in the 4th District, 3rd Section, Land Lot(s) 337 as shown on the attached plat Exhibit “A”. Property is hereby rezoned from M-U (Multiple Use) to M-U (Multiple Use) with the following conditions. Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

- 1. To allow pawn and/or title pawn shop with no outdoor storage.**

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 19th day of December 2013.

ADOPTED this the 2nd day of January 2014. Second Reading.

/s/ Matthew J. Santini

Matthew J. Santini

Mayor

ATTEST:

/s/ Connie Keeling

Connie Keeling

City Clerk

2. File T13-05: Text Amendment application by the City of Cartersville to amend various sections of the Zoning Ordinance

Randy Mannino, Planning and Development Director stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that this application by the City of Cartersville is to revise the Optional Density Bonus section of various residential district portions of the Zoning Ordinance, as requested by the City Attorney's Office. The Optional Density Bonus allow single family houses to be built on smaller lots than would normally be allowed in a residential zoning district if a builder chooses to use one of the options written into the ordinance. Mr. Mannino stated that the City Attorney's Office has requested that item three (3), one of the options used to obtain the density bonus related to donation of land be removed from the list. This removal would affect the R-20, R-15, R-10, R-7, and R-D Districts. Mr. Mannino stated that there have been no additions or changes since the last meeting and the Planning Commission has recommended approval.

Mayor Santini opened the floor for a public hearing and with no comments he closed the public hearing.

A motion to approve Ordinance No. 02-14 was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 02-14

Petition No. T13-05

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia **CHAPTER 26. ZONING. ARTICLE VI. SINGLE FAMILY DWELLING DISTRICT REGULATIONS.** is hereby amended by deleting the following subsections:

1.

Sec. 6-1. R-20 Single-Family Dwelling District 6.1.3 Development Standards K. Optional Density Bonus (3).

2.

Sec. 6.2.R-15 Single-Family Dwelling District 6.2.3 Development Standards K. Optional Density Bonus (3).

3.

Sec.6.3.R-10 Single-Family Dwelling District 6.3.3 Development Standards K. Optional Density Bonus (3).

4.

Sec. 6.5.3.R-7 Single-Family Dwelling District 6.5.3 Development Standards N. Optional Density Bonus (3).

5.

Sec. 6.6. R-D Single Family Dwelling District 6.6.3 Development Standards L. Optional Redevelopment Density Bonus (3).

6.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

First Reading this the 19th day of December 2013.

ADOPTED this the 2nd day of January 2014. Second Reading.

**/s/ Matthew J. Santini
Matthew J. Santini
Mayor**

ATTEST:

/s/ Connie Keeling

Connie Keeling
City Clerk

3. File Z13-08: Rezoning application by Randy Cochran for property located at 150 Old Mill Road (approximately 20.3 acres). Applicant proposes to delete condition two (2) from this property zoned MF-14 with conditions.

Randy Mannino, Planning and Development Director stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino this is an amendment for the Hillendale Senior Condo Complex located at 150 Old Mill Road. This property was rezoned from the industrial to multi-family residential in 1998 with a timeframe on the use of River Drive for construction access to the property for a maximum of two years from the issuance of a Certificate of Occupancy on the first units completed. Mr. Mannino stated that only a portion of this complex has been constructed and the applicant seeks to temporarily use River Drive and an industrial property to the south for construction access. Mr. Mannino stated that there have been no additions or changes since the last meeting and the Planning Commission has recommended approval of modifying the zoning condition (keeping the property zoned MF-14) with the condition that the rear access expires two (2) years from the issuance of the first building permit.

Mayor Santini opened the floor for a public hearing and with no comments he closed the public hearing.

A motion to approve Ordinance No. 03-14 as recommended by the Planning Commission was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 03-14

Petition No. Z13-08

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Hillendale – Cartersville LLC. Property is located at 150 Old Mill Road. Said property contains 20.28 acres located in the 4th District, 3rd Section, Land Lot(s) 627 and 670 as shown on the attached plat Exhibit “A”. Property is hereby rezoned from MF-14 with conditions to MF-

14 with conditions the following conditions. Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

- 1. Allow the use of River Drive for temporary construction vehicle access to complete the final phase of the Hillendale Senior Condo Complex with access limited to two years from the issuance of the first building permit.**

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 19th day of December 2013.

ADOPTED this the 2nd day of January 2014. Second Reading.

/s/ Matthew J. Santini

Matthew J. Santini

Mayor

ATTEST:

/s/ Connie Keeling

Connie Keeling

City Clerk

E. Second Reading of Ordinances

1. Amendment to Swimming Pool and Spa Code

Randy Mannino, Planning and Development Director stated that on January 1, 2014 the now codes adopted by the DCA (Department of Community Affairs) will be in effect. Mr. Mannino stated that the code for pools, spas, and water parks was last amended in 2001 and these new codes apply to new construction not pools in existence. Mr. Mannino stated that there have been no changes or additions since the first reading and recommended approval.

A motion to approve Ordinance No. 04-14 was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 04-14

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 6. BUILDINGS AND BUILDING REGULATIONS VIII. SWIMMING POOLS. Sec. 6-161

Standard Swimming Pool Code-Adopted is hereby amended by deleting said Section Sec. 6-161 in its entirety and replacing it with the following:

1.

Sec. 6-161. - Standard Swimming Pool Code—Adopted.

The International Swimming Pool and Spa Code 2012 Edition, and all amendments thereto, are adopted by reference.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 19th day of December 2013.

ADOPTED this the 2nd day of January 2014. Second Reading.

**/s/ Matthew J. Santini
Matthew J. Santini
Mayor**

ATTEST:

**/s/ Connie Keeling
Connie Keeling
City Clerk**

2. Revision to Ordinance Chap 4, Art II, Div 2, Sec 4-56

Randy Mannino, Planning and Development Director stated that the Bartow County Tax Commissioner has adopted a policy to not issue occupation tax certificates (business license) or alcohol license until proof of payment of outstanding ad valorem taxes have been paid. This policy has cleared up a great number of backlogs in the county and felt that the same policy would be beneficial to the City. Mr. Mannino stated after a review of city ordinances this is already required for Occupation Taxes; however no similar provision exists under the alcohol license. Mr. Mannino stated that there have been no additions or changes since the first reading and recommended approval of this amendment to the Alcohol License Ordinance.

A motion to approve Ordinance No. 05-14 was made by Council Member McDaniel and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

Ordinance

of the
City of Cartersville, Georgia

Ordinance No. 05-14

Now be it and it is hereby **ORDAINED** by the Mayor and City Council of the City of Cartersville, that the **CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 4. ALCOHOLIC BEVERAGES. ARTICLE II. LICENSING REQUIRMENTS. DIVISION 2. APPLICATION AND ISSUANCE. Section 4-56. Limitations on issuance** is hereby amended by adding a new paragraph (d) as follows:

1.

(d) Upon the payment of all occupation, specific, special, or ad valorem taxes due the City by such person or entity being the applicant or other parties of interest in the application for any previous year

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 19th day of December 2013.

ADOPTED this the 2nd day of January 2014. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

F. Resolutions

1. Amendment to Cartersville Pension Plan Document

Dan Porta, Assistant City Manager stated that this resolution will amend the Pension Plan to delete section 6.10 Terminal Pay. This provision of the Pension Plan was added in June 2011 to pay vacation and other termination compensation from the pension plan and not from regular

city operating funds. This provision was added to the Pension Plan as a savings mechanism to the city but was not consistently followed by city staff. Mr. Porta recommended approval.

A motion to approve Resolution No. 01-14 was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

Resolution No. 01- 14

WHEREAS, The City of Cartersville (“Employer”) maintains The City of Cartersville Pension Plan (“Plan”) for the benefit of such of its employees as are eligible thereunder; and

WHEREAS, in accordance with the power reserved to it in Section 12.1 of the Plan, the Employer may amend the Plan at any time, subject to certain conditions not now relevant; and

WHEREAS, the Employer deems it advisable to amend the Plan to reflect the deletion of Section 6.10 Terminal Pay;

NOW, THEREFORE, it is RESOLVED, that the plan shall be, and hereby is, amended, and it is further

RESOLVED, that the proper officers of the Employer are hereby authorized and directed to take such other and further actions on the advice of counsel, including the making of additional amendments not inconsistent with the general tenor of the foregoing, so that the Plan, as amended, continues to meet the qualification requirements of Section 401(a) of the Internal Revenue Code of 1986, as amended (“Code”), and the implementing trust thereunder continues to be tax-exempt under said Code.

ADOPTED this the 2nd day of January 2014.

**/s/ Matthew J. Santini
Matthew J. Santini
Mayor**

ATTEST:

**/s/ Connie Keeling
Connie Keeling
City Clerk**

G. Contracts/Agreements

1. Immigration and Customs Enforcement

Frank McCann, Assistant Police Chief stated that as part of the Bartow-Cartersville Drug Task Force it is often necessary to have Immigration and Custom’s Enforcement involved in cases where suspects are discovered to be illegal aliens or have outstanding orders for

deportation in existence. Chief McCann stated that this Memorandum of Understanding will make certain ICE filed resources available to the Drug Task Force and Police Department at no cost to the city. Chief McCann recommended approval.

A motion to approve the MOU with Immigration and Customs Enforcement was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

H. Bid Award/Purchases

1. Industrial Park Road Railroad Crossing Repair

Tommy Sanders, Public Works Superintendent stated that this is an invoice from Vorst Paving, Inc. in the amount of \$9,024.75 for services rendered in the repair of the railroad crossing on Industrial Park Road. Mr. Sanders stated that CSX agreed to repair the crossing if the City paid for the asphalt. Mr. Sanders stated that this will be paid from the 2003 SPLOST and recommend approval.

A motion to approve the invoice with Vorst Paving Inc. was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

2. Line Truck Rebuild – Additional Repairs

Don Hassebrock, Electric Department Director stated that at the November 7, 2013 City Council Meeting an estimate was approved to rebuild a twelve (12) year old line truck. After Terex took the truck apart additional repair items were found in the amount of \$5,596.01. Mr. Hassebrock stated that the total cost of repairs is under the budgeted amount and recommended approval.

A motion to approve the additional repairs was made by Council Member McDaniel and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 5-0

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting
1/16/2014 7:00:00 PM
Fiscal Year 2013 Audit Presentation

SubCategory:	Presentations
Department Name:	Finance
Department Summary Recommendation:	Lloyd Williamson from Williamson and Company, the city's external audit firm, will present a brief presentation on the FY 2013 audit and include the Comprehensive Annual Financial Report for the year ended June 30, 2013.
City Manager's Remarks:	It is recommended that Council accept and approve this report.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting
1/16/2014 7:00:00 PM
Fire Hydrant Ordinance Revision - Section 9-34

SubCategory:	First Reading of Ordinances
Department Name:	Fire Department
Department Summary Recommendation:	This ordinance will enhance the City's ISO Rating, water quality and Firefighter safety. It provides for fire hydrants to be coded in compliance with NFPA 291 and recommended practices of ISO. This ordinance has been reviewed and approved by legal and City of Cartersville Water Department. We respectfully request the approval of this revision.
City Manager's Remarks:	Your approval of this revision is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the **CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 9. FIRE PREVENTION AND PROTECTION. ARTICLE III. FIRE PREVENTION CODE.** is hereby amended by adding a new section 9-34 as follows:

1.

Section 9-34 Fire Hydrant Testing, Maintenance and Identification

(a) PURPOSE

This is to provide a standard system for hydrant color identification and establish a practice of maintenance for fire hydrants within the jurisdiction of the Cartersville Fire Department. This system shall be referenced to AWWA manual M17, *Installation, Field Testing, and Maintenance of Fire Hydrants* and NFPA 291 latest edition or latest referenced section defining Fire Flow Testing and Marking Hydrants.

(b) POLICY

1. All hydrants shall be flowed and tested in accordance with approved practices of I.S.O., AWWA and the N.F.P.A. At the conclusion of such a test of the water system it shall determine the GPM flow for that hydrant. Hydrants then will be color coded in the following fashion in accordance NFPA 291:

Barrels: Safety Yellow

Bonnets and Caps: GPM flow 0 to 499 – Safety Red
 GPM flow 500 to 999 – Safety Orange
 GPM flow 1000 to 1499 – Safety Green
 GPM flow 1500 + - Safety Blue
 Out of Service – Safety Yellow

Trim of bonnet: Silver or White Reflective (if available)

NOTE: Color coding is only descriptive of what the GPM flow was at the time of the last documented test. It in no way guarantees that the hydrant will flow that GPM at the time of an incident and does not take into account any high demands, broken mains, closed valves or other events that could affect the GPM flow. Color coding is only used as a general reference to what the potential flow may be at any given time and citizens and staff shall be aware and prepared for GPM changes.

2. Special Colors: If a Non-National Standard Thread hydrant is located, caps are to be painted gloss black. All out of serve hydrants shall be solid yellow with no

reflective strip until placed in serve or removed. All Private Hydrants are to be painted a solid red barrels, bonnets and caps.

3. Annual flow testing is to be coordinated between the Cartersville Fire Department and Cartersville Water Department.

4. Property public notification will be issued well in advance of any testing or flowing to insure that the public is aware of potential water discoloration.

5. An annual maintenance schedule and visual check program shall be established by Cartersville Fire Department each and every year.

(c) RECORDING

1. A system shall be established where all test data is properly recorded within Cartersville Fire Department's record system. All test data shall also be supplied to the Cartersville Water Department.

2. A record of malfunctions, corrections and system changes shall be recorded. This information is to be correct, consistent and transparent between Cartersville Fire Department and Cartersville Water Department.

3. Any malfunctions of the system, while performing work on the system, is to be immediately reported Battalion Chief or Acting B/C. In turn they will insure that the proper water department officials have been notified.

(d) SAFETY

1. Personnel and citizen safety shall maintain a high priority.

2. All fire hydrants are to be opened and closed very slowly to prevent water hammer, line damage and equipment failure.

(e) EFFECTIVE DATE

This Ordinance is effective upon adoption, and all hydrants are to be color coded within thirty (30) days of the adoption of this Ordinance.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia

BE IT AND IT IS HEREBY ORDAINED.

FIRST READING _____

SECOND READING _____

Mayor, Matthew Santini

Attest: _____
City Clerk, Connie Keeling



City of Cartersville

City Council Meeting

1/16/2014 7:00:00 PM

Fire Prevention Code Ordinance Revision Sec. 9-27

SubCategory:	First Reading of Ordinances
Department Name:	Fire Department
Department Summary Recommendation:	This is a housekeeping ordinance revision to bring the current Fire & Life Safety Codes utilized by the City of Cartersville up to the current standards adopted by the State of Georgia Fire Marshal's office on January 1st, 2014. We respectfully request approval for this ordinance revision.
City Manager's Remarks:	Your aproval of the revision to the fire code is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the **CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 9. FIRE PREVENTION AND PROTECTION. ARTICLE III. FIRE PREVENTION CODE. SECTION 9-27. FIRE CODES ADOPTED.** is hereby amended by deleting said section in its entirety and replacing it as follows:

1.

Sec. 9-27. - Fire prevention code.

(a) There is hereby adopted by the city for the purpose of establishing rules and regulations for the alteration and repair of existing buildings and other similar work in the city, the latest edition of the International Fire Code referenced in O.C.G.A. § 8-2-20(9)(B), as adopted and amended from time to time by the state department of community affairs, and the same is incorporated as fully as if set out at length herein. A current copy of said code shall be maintained on file in the office of the city clerk, where it shall be available for public inspection.

(b) The following revisions are hereby made to the International Fire Code:

(1) 101.1: Replace the phrase "NAME OF JURISDICTION" with the phrase "the City of Cartersville, Georgia."

(2) 109.3: Replace the phrase "SPECIFY OFFENSE" with the phrase "violation of the City Code." Replace the phrase "AMOUNT" with the phrase "one thousand dollars (\$1,000)." Replace the phrase "NUMBER OF DAYS" with the phrase "six (6) months."

(3) 111.4: Replace the first instance of the phrase "AMOUNT" with the phrase "one thousand dollars (\$1,000)." Replace the second instance of the phrase "AMOUNT" with the phrase "one thousand dollars (\$1,000)."

(4) The geographic limits referred to in the below sections of the International Fire Code shall be as follows:

(i) 3204.3.1.1 (Geographic limits in which the storage of flammable cryogenic fluids in stationary containers is prohibited): All zoning districts other than L-I and H-I, except as may be approved by the City Fire Marshal as otherwise conforming to the requirements of this Code.

(ii) 3404.2.9.5.1 (Geographic limits in which the storage of Class I and Class II liquids in above-ground tanks outside of buildings is prohibited): All zoning districts other than L-I and L-I, except as may be approved by the City Fire Marshal as otherwise conforming to the requirements of this Code.

(iii) 3406.2.4.4 (Geographic limits in which the storage of Class I and Class II liquids in above-ground tanks is prohibited): All zoning districts other than L-I and L-I, except as may be approved by the City Fire Marshal as otherwise conforming to the requirements of this Code.

(iv) 3804.2 (Geographic limits in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas): All zoning districts other than L-I and L-I, except as may be approved by the City Fire Marshal as otherwise conforming to the requirements of this Code.

(v) Throughout the Code replace the words “Fire Official” with “Fire Marshal”, and the words “board of appeals”, shall mean the “City of Cartersville Board of Zoning Appeals”.

(c) *Same—New materials, processes or occupancies which require permits.*

(1) The city manager and the chief of the fire department shall act as a committee to determine and specify, after giving affected persons an opportunity to be heard, any new materials, processes or occupancies, which shall require permits, in addition to those enumerated in said code.

(2) The chief shall post such list in a conspicuous place in such chief's office, and distribute copies thereof to interested persons.

(d) The following revisions are hereby made to the National Fire Code:

(1) Throughout the Code the words “Board of Adjustments and Appeals” shall mean the “City of Cartersville Board of Zoning Appeals” and the words “Fire Official” shall mean “Fire Marshal”.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

FIRST READING _____

SECOND READING _____

Mayor, Matthew Santini

Attest: _____
City Clerk, Connie Keeling



City of Cartersville

City Council Meeting
1/16/2014 7:00:00 PM
Quit Claim Deed for Abandoned Unopened Alley

SubCategory:	Deed of Gift
Department Name:	Public Works
Department Summary Recommendation:	This quit claim deed is for the abandoned alley off Porter Street and conveys this property to the adjoining property owner. Public Works recommends approval for the Mayor to sign this quit claim deed.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ARCHER & LOVELL, P.C.
ATTORNEYS AT LAW
336 S. TENNESSEE STREET
P. O. BOX 1024
CARTERSVILLE, GEORGIA 30120

DAVID G. ARCHER
E. KEITH LOVELL

(770) 386-1116
FAX (770) 382-7484

MEMO

To: Mayor and City Council

From: E. Keith Lovell

Date:

Re: Abandoned Alley Off Porter Street

The attached is to quitclaim the unopened alley and as of now abandoned alley to the adjoining property owner as recommended by the Public Works Director.

EKL/src

ARCHER & LOVELL, P.C.
P.O. Box 1024
Cartersville, GA 30120
Title Examination Not Performed

STATE OF GEORGIA
COUNTY OF BARTOW

QUITCLAIM DEED

THIS INDENTURE, made this _____ day of _____, 2014 between CITY OF CARTERSVILLE, a municipal corporation of the State of Georgia (hereinafter called "Grantor") and JOHN AND CAROLYN WATERS TRUST (hereinafter called "Grantee").

(The words "Grantor" and "Grantee" shall include their respective heirs, successors and assigns, where the context requires or permits, and shall include the singular and plural, and the masculine, feminine, and neuter, as the context requires.)

WITNESSETH that Grantor, for and in consideration of the sum of One Dollar and other good and valuable consideration, the receipt of which is hereby acknowledged, has bargained, sold, and does by these presents, bargain, sell, remise, release, and forever quitclaim to Grantee all the right, title, interest, claim, or demand which the Grantor has or may have in and to the following described Property, to wit:

All that tract or parcel of land lying and being Land Lots 310 & 339 of the 4th District, 3rd Section of Bartow County, Georgia containing 0.117 acre being more particularly described on a survey for John C. Waters by William C. Smith G. R. L. S. No. 1803, on October 15, 1980, revised on November 22, 2010 and revised on May 29, 2013 and recorded in Plat Book _____, Page _____ in the office of the Clerk of Superior Court, Bartow County, Georgia.

The City of Cartersville hereby reserves any and all easements on said property and said easements shall continue in perpetuity.

TOGETHER WITH all the rights, members, and appurtenances to the said described Property in anywise appertaining or belonging.

TO HAVE AND TO HOLD the said Property unto the said Grantee so that neither the Grantor nor its successors or assigns nor any other person or persons claiming under Grantor shall at any time claim or demand any right, title, or interest to the said Property or its appurtenances.

IN WITNESS WHEREOF the said Grantor has signed and sealed this Deed the day and year above written.

Signed, sealed and delivered
in presence of:

Witness

Notary Public
My Commission Expires: _____

CITY OF CARTERSVILLE
a municipal corporation of the
State of Georgia

By: _____ (Seal)
Matthew Santini
Title: Mayor

Attest: _____ (Seal)
By: Connie Keeling
Title:: City Clerk



City of Cartersville

City Council Meeting

1/16/2014 7:00:00 PM

Memorandum of Understanding with Department of Community Affairs

SubCategory:	Contracts/Agreements
Department Name:	Downtown Development Authority
Department Summary Recommendation:	Cartersville has been a member of the Georgia Main Street Program since 1987. To remain in good standing of that program, both the DDA board and the city must sign a yearly Memorandum of Understanding with the Georgia Department of Community Affairs. The term of the agreement is for 2014, with an ending date of December 31, 2014. DDA board requests your approval of the 2014 MOU with the DCA.
City Manager's Remarks:	Your approval of this MOU is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



GEORGIA CLASSIC MAIN STREET PROGRAM

MEMORANDUM OF UNDERSTANDING

2014 Program Year

This agreement is entered into and executed by the Georgia Department of Community Affairs' Office of Downtown Development (hereinafter referred to as "DCA"), the City/Town of _____, Georgia (hereinafter referred to as "Community"), the Local Main Street Program Board of Directors, and the Downtown Manager for the Community. DCA will enter into this agreement with the above parties to provide services in return for active and meaningful participation in the Georgia Main Street Program by the Community as specified below.

This agreement outlines the necessary requirements set forth by DCA for the Community's participation in the Georgia Classic Main Street Program for 2014. DCA is the sponsoring state agency for the Georgia Classic Main Street program and is licensed by the National Main Street Center (hereinafter referred to as "National Program") to designate, assess, and recommend for accreditation Main Street programs within the State of Georgia.

In recognition of the agreement by DCA, the Community, the Board of Directors, and the Downtown Manager to maintain an active Local Main Street Program, the parties have agreed to the following:

ARTICLE 1: THE COMMUNITY AGREES TO—

1. Appoint or contract with an entity to serve as the Board of Directors for the local Main Street Program. The city council may not serve as the Main Street Board.
2. Set and review boundaries for the target area of the local Main Street Program.
 - A. A copy of these boundaries should be on file with DCA at all times.
 - B. The Community should work with the Board of Directors to review boundaries at least once every three years.
3. Employ a paid professional downtown manager responsible for the daily administration of the local Main Street Program.
 - A. The downtown manager must have a job description that provides for at least half of their duties (if a full time employee) or all of their duties (if a part-time employee) that are directly related to Main Street activities. A copy of the job description should be on file with DCA at all times.
 - B. The downtown manager should be paid a rate that is on par with other city staff or downtown managers in the surrounding area.
 - C. The Community must notify DCA within one week of any downtown manager vacancy and the Community must appoint an interim downtown manager until the position is filled. DCA must have accurate contact information for the downtown manager at all times.
 - D. Provide an annual evaluation of the downtown manager. If the manager is paid for by an entity other than the local government, require that entity to provide an annual evaluation and performance review.
4. Provide for local Main Street Program solvency through a variety of direct and in-kind financial support.
 - A. If the downtown manager is an employee of the local Main Street Program and not the Community, the Community assures that the program has the financial means to pay for said manager for the period of this agreement.
 - B. The local Main Street program must have a physical office presence. DCA encourages this space to be in the local Main Street program area.
 - C. The local Main Street program must have funding sufficient to provide for travel and training for the downtown manager and the Board of Directors.
5. Assist the downtown manager in compiling data required as part of the monthly reporting process.
 - A. Provide for a positive relationship between the downtown manager and key city staff to access the following information in a timely manner:
 - i. Business license data
 - ii. Building permit data
 - iii. Property tax data
 - B. Review reported data submitted by the downtown manager to assure accuracy.
6. Use the "Main Street" name in accordance with the National Main Street Policy on the Use of the Name Main Street (attached as Exhibit A).

ARTICLE 2: THE BOARD OF DIRECTORS AGREES TO—

1. Assist the downtown manager in creating an annual work plan that incorporates incremental and meaningful goals related to the Main Street 4 Point Approach™ to downtown revitalization: organization, design, promotion and economic restructuring.
 - A. The work plan should include specific tasks, committee assignments or a point of contact for the task, related budget needs, and a timeline.
 - B. The work plan should be created on a Calendar Year format in concurrence with this Agreement (2014).
 - C. A copy of the work plan should be on file and updated with DCA monthly as part of the monthly reporting process.
2. Provide opportunities for regular public engagement and support of the Local Main Street Program.
 - A. DCA recommends a public downtown visioning event/town hall meeting at least once every three years.
 - B. The Board should identify opportunities for volunteer support and assistance in executing the work plan.
 - C. The Board should actively engage the community for financial and in-kind support of the local program.
3. Conduct at least one board training, orientation or planning retreat per year for the local program.
4. Attend training when possible to become better informed about the Main Street approach, trends for downtown revitalization and to support the downtown manager.
5. Assure the financial solvency and effectiveness of the Local Main Street Program.
 - A. Adopt an annual budget that is adequate to support the annual work plan, maintain an office, support staff, provide for training and travel.
 - B. The local Main Street Program must have a current membership to the National Main Street Center to be eligible for accreditation.
 - C. Provide for policies to expend funds, enter into debt, and provide programming support for the local Main Street Program.

ARTICLE 3: THE DOWNTOWN MANAGER AGREES TO—

1. Complete all reporting required by DCA to maintain National Accreditation of the local Main Street Program.
 - A. Complete monthly economic and programming activity reports, including portions of said reports that are required as part of the local program assessment process by DCA. These reports must be completed by the 15th of the following month. (Example: January report due by February 15th) Failure to complete monthly reports in a timely manner may result in program probation, the loss of accreditation or removal of program designation.
 - B. Participate in occasional surveys by DCA related to Main Street Programming.
 - C. Provide documentation of all meetings, work plans, budgets, job descriptions, mission and vision statements for the organization.
 - D. Provide documentation to support the work of the organization as it relates to the Main Street 4 Point Approach™, including information related to historic preservation as required by the National Main Street Center.
 - E. Provide, from time to time, documentation related to local ordinances, plans, codes, and policies that are specific to the Community's downtown area.
2. Participate in training to broaden the impact of the local Main Street Program.
 - A. DCA requires the manager to attend at least 3 Regional Managers meetings per year.
 - B. DCA requires the manager to attend at least 2 DCA sponsored trainings per year.
 - C. A current list of training opportunities through DCA can be obtained at any time from the agency.
 - D. The downtown manager and/or board members should attend at least one preservation-related training annually.
 - E. DCA expects managers to attend at least 30 hours of training annually (including webinars, regional managers meetings, annual trainings, workshops, etc.)
3. Respond to requests by DCA in a timely manner.
4. Take advantage of the Georgia Classic Main Street network of professional downtown managers.
5. All newly hired managers must complete Main Street 101 training with DCA within the first 12 months of employment in the local community.
6. Provide regular updates between the local Main Street Program and the Community.
 - A. Managers are encouraged to provide at least quarterly reports to the local government.
 - B. Managers are encouraged to provide copies of all minutes, budgets, and work plans to the local government in a timely manner.
7. DCA recommends that downtown managers become a member of the Georgia Downtown Association, a professional organization of downtown development practitioners.

ARTICLE 4: DCA AGREES TO—

1. Supervise all communications to the Community, state government agencies and the National Main Street Center as it relates to the local Main Street Program.
2. Conduct a curriculum of training on an annual basis to assist the downtown manager, the Main Street Board, and the Community with the local downtown revitalization program.
 - A. DCA offers a monthly webinar series on a diverse set of downtown related topics in a live format and recordings of such training online.
 - B. DCA offers an annual spring training event with curriculum set to beginner, intermediate and advanced levels. DCA encourages all downtown managers, Board members and the Community to attend the training covered under this agreement **February 24-28, 2014 in Douglasville, Georgia.**
 - C. DCA partners with the Georgia Downtown Association to co-host the annual Georgia Downtown Conference and encourages all downtown managers, Board members and the Community to attend the event covered under this agreement **August 20-22 in Decatur, Georgia.**
 - D. DCA offers monthly Regional Managers Meetings statewide. There are 15 said meetings scheduled for 2014.
 - E. DCA offers a New Managers Retreat for all managers with less than 3 years of experience for a date to be determined in 2014.
 - F. DCA offers a Seasoned Managers Retreat for all managers with at least 3 years of experience for a date to be determined in 2014.
 - G. DCA offers technical assistance training throughout the year related to the Main Street 4 Point Approach™, either directly instructed by DCA staff or through a partner agency.
3. Assist local Main Street Programs through organizational issues that may prevent the successful progress of the Community's downtown revitalization strategy.
 - A. As needed, DCA may provide for local organization strategy sessions, trainings, retreats, and community visioning sessions.
 - B. DCA may assist communities in selecting candidates for the position of downtown manager as requested.
 - C. DCA may require a local Main Street Program to host an on-site assessment visit if the program has had a major leadership or organization change, is currently in a probationary status, or is in jeopardy of losing accreditation or designation status.
4. Provide timely assistance and guidance to the Community as a result of requests for service, monthly reports, or the annual assessment process.
 - A. DCA may contact a community based on monthly reporting abnormalities, missing data or missing reports.
 - B. DCA may assist in training local staff or volunteers in the reporting process.
 - C. DCA provides unlimited telephone consultations with local programs.
 - D. DCA will attempt to provide on-site assistance as feasible.
5. Provide ongoing press coverage of the Georgia Classic Main Street Program, including social media outreach and to recognize and publicize the work of local programs.
6. Provide access to resource materials, sample codes and ordinances, organizational documents, and templates for local programs.
7. Conduct an annual program assessment for the Community highlighting success and opportunities for improvement.
8. Provide design services to the local program at a discounted rate. Services may include phone consultations, site visits, design training, services for local property owners and merchants, conceptual drawings, property plans and layouts, corridor plans and strategies, historic preservation plans, and historic research, among other services as requested.
9. Provide economic development assistance to encourage small business development, real estate development and property rehabilitation within the downtown area.

ARTICLE 5: ALL PARTIES AGREE THAT—

1. This agreement shall be valid through December 31, 2014.
2. This agreement may be terminated by DCA or the Community by notice of 60 days. Termination of this agreement by the Community will result in the loss of local Main Street Designation.
3. If the Community, Board of Directors and/or Downtown Manager fail to fulfill their obligations set forth in this agreement, DCA reserves the right to determine a course of action for the local Main Street Program as it deems appropriate. Such course may include probation, loss of accreditation or termination of designation.
4. Any change in the terms of this agreement must be made in writing and approved by both parties.

GEORGIA CLASSIC MAIN STREET PROGRAM**MEMORANDUM OF UNDERSTANDING: 2014 Program Year**

THIS AGREEMENT IS HEREBY EXECUTED BY AND BETWEEN THE PARTIES BELOW:

LOCAL GOVERNMENT (COMMUNITY): _____

Mayor/Chief Elected Official's Signature

Date

Printed Name

Date Term Expires

MAIN STREET BOARD OF DIRECTORS

Organizational Name

President/Board Chairperson's Signature

Date

Printed Name

Date Term Expires

DOWNTOWN MANAGER

Manager's Signature

Date

Printed Name

Date Hired

☐ Please check here if this position is vacant.

GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS
OFFICE OF DOWNTOWN DEVELOPMENT
GEORGIA CLASSIC MAIN STREET PROGRAM

Director's Signature

Date

Billy Peppers,
Director, Office of Downtown Development
Georgia Department of Community Affairs
60 Executive Park South, NE
Atlanta, Georgia 30329

Phone: 404-679-3101
Email: billy.peppers@dca.ga.gov

Item # 6



City of Cartersville

City Council Meeting

1/16/2014 7:00:00 PM

Georgia Dept. of Natural Resources - Contract Amendment

SubCategory:	Contracts/Agreements
Department Name:	Parks and Recreation
Department Summary Recommendation:	Cartersville Parks & Recreation was awarded a Georgia DNR Trails grant for Etowah River "Blue Trail" @ Leake Mounds with agreement being accepted by City Council on 10-20-2011. Contract was amended City Council in October 3, 2013 for the purpose of accepting additional grant dollars for the project. I am recommended amending the contract again with GADNR for the purpose of changing grant project completion time from December 31, 2013 to December 31, 2014. Attached contract amendment from GADNR. I recommend acceptance of amendment to agreement with Georgia Department of Natural Resources related the Etowah River "Blue Trail" @ Leake Mounds.
City Manager's Remarks:	Your approval of the time extension and the related contract amendment outlined above is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

STATE OF GEORGIA
COUNTY OF BARTOW

AMENDMENT # 2

AMENDMENT TO ARTICLES OF AGREEMENT

THIS AMENDMENT to an Agreement for Project Grant No. NRT-10(11) dated the 31st day of October, in the year TWO THOUSAND AND ELEVEN (2011), made and entered into this ___ day of _____, 2013, by and between the Department of Natural Resources (hereinafter DEPARTMENT), whose address is 2600 Hwy. 155 SW, Suite C, Stockbridge, GA 30281, acting for and on behalf of the State of Georgia, and the City of Cartersville, (hereinafter referred to as the GRANTEE), whose address is Post Office Box 1390, Cartersville, Georgia 30120.

WITNESSETH

WHEREAS the purpose of the agreement between the parties was for the construction of a canoe/kayak launch and parking area with signage and informational kiosks; and

WHEREAS the DEPARTMENT originally allocated grant funds in the amount of THIRTY-TWO THOUSAND NINE HUNDRED TWENTY-FOUR DOLLARS (\$32,924) from the Georgia Recreational Trails Fund to assist the GRANTEE with the above project; and

WHEREAS the Department approved the GRANTEE'S request on October 3, 2013 for additional funding due to high project bids that exceeded the grant amount, amending the grant to EIGHTY THOUSAND DOLLARS (\$80,000).

NOW, THEREFORE, in consideration of the request from the GRANTEE and the premises, conditions and covenants set forth in the original AGREEMENT, the parties agree to amend said AGREEMENT as follows:

- 1) The project deadline will be extended ONE (1) year to December 31, 2014 to allow for additional project bids and construction; and
- 2) The GRANTEE and DEPARTMENT mutually agree that all other terms and conditions of the original agreement and subsequent applicable amendments shall be and remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this AMENDMENT, to be given effect as of the day and year first above written.

**GEORGIA DEPARTMENT OF
NATURAL RESOURCES**

BY _____
BECKY KELLEY, DIRECTOR
PARKS, RECREATION & HISTORIC SITES

WITNESS

DATE

**CITY OF CARTERSVILLE,
GEORGIA**

BY _____
MATTHEW J. SANTINI, MAYOR

WITNESS

DATE

(Seal)



City of Cartersville

City Council Meeting
1/16/2014 7:00:00 PM
Contract with EPD for Water Testing

SubCategory:	Contracts/Agreements
Department Name:	Water Department
Department Summary Recommendation:	Memo To: Sam Grove From: Bob Jones Date: 2014.01.16 Subject: Contract with EPD for Water Testing The attached invoice is for water quality testing performed by the Department of Natural Resources – Drinking Water Program. The State laboratory has performed this testing for the City annually for years. The annual fee is the same as last year (\$9,200.00). This fee is cheaper than contracting the same analyses with a private lab and has the added benefit of being method compliant for regulatory purposes. I recommend approval of this contract with the State of Georgia. This will be paid from budget. The Department of Natural Resources was exempted from the Georgia Security and Immigrations Compliance Act in 2010.
City Manager's Remarks:	Your approval of this contract is recommended.
Financial/Budget Certification:	This will be paid for from the budget.
Legal:	
Associated Information:	

Invoice 62563**Invoice Date 12/16/13****STATE OF GEORGIA DNR - EPD**

DRINKING WATER PROGRAM

P.O. BOX 101788

ATLANTA, GA 30392 USA

Telephone: 404/657-3190

Bill To:

0150002 City of Cartersville

James R. Stafford

Box 1390

Cartersville, GA 30120-1390

770/606-2386 fx

Ship To:

0150002 City of Cartersville

James R. Stafford

Box 1390

Cartersville, GA 30120-1390

770/606-2386 fx

Customer	Ship Via	F.O.B.	Terms														
GA0150002	Delivered	Origin	DUE ON RECEIPT														
Purchase Order Number		Salesperson	Order Date	Our Order Number													
DW Service Contract																	
Quantity Ordered	Quantity Shipped	Item Number	Unit of Measure	Unit Price	Extended Price												
	Back Ordered	Item Description		Discount % Tax													
1		1 DW-FEE-CONTRACT 0 7D ~ Chemical Analysis Contract - Annual ~ 7D		9200.00 N	9200.00												
(GA EPD) Drinking Water Service Contract APPROVED WATER DEPARTMENT LAB DATE APPROVED 1 1 2 1 1 4 DEPT HEAD: CITY MGR <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>CHARGE ACCOUNT(S)</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>505 - 3330 -</td> <td>-</td> </tr> <tr> <td>505 - 3310 - 52 - 1600</td> <td>9200.00</td> </tr> <tr> <td>- - -</td> <td>-</td> </tr> <tr> <td>- - -</td> <td>-</td> </tr> <tr> <td>TOTAL</td> <td>9200.00</td> </tr> </tbody> </table> Jan A Eung 1-2-14 DEC 19 2013 Ch Water						CHARGE ACCOUNT(S)	AMOUNT	505 - 3330 -	-	505 - 3310 - 52 - 1600	9200.00	- - -	-	- - -	-	TOTAL	9200.00
CHARGE ACCOUNT(S)	AMOUNT																
505 - 3330 -	-																
505 - 3310 - 52 - 1600	9200.00																
- - -	-																
- - -	-																
TOTAL	9200.00																
Contract Period: July 1, 2013 through June 30, 2014 Send checks payable to: Drinking Water Fees DUE UPON RECEIPT P.O. Box 101788 Atlanta, GA 30392 Include on Check: Customer and Invoice Numbers (See Above) DON'T INCLUDE CORRESPONDENCE WITH PAYMENT. Send to: erik.kind@dnr.state.ga.us																	
Nontaxable Subtotal 9200.00 Taxable Subtotal 0.00 Tax 0.00 Total Invoice					Item # 8 9200.00												



City of Cartersville

City Council Meeting
1/16/2014 7:00:00 PM
D&C Inventory Restock 1-2014

SubCategory:	Bid Award/Purchases
Department Name:	Water Department
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Bob Jones DATE: 2014.01.16 SUBJECT: D&C Inventory Restock 1_2014 Bids were accepted for materials needed to restock the repair parts inventory for Distribution and Collection. Bids were as follows: Kendall Municipal \$40,194.91 Ferguson Waterworks \$41,341.19 Hayes Pipe Supply \$42,325.39 HD Supply \$42,687.39 I recommend purchase of materials from Kendall Municipal at a cost of \$40,194.91. This is a budget item.
City Manager's Remarks:	Your approval of the low recommended bid to Kendall Municipal is recommended.
Financial/Budget Certification:	This is a budget item.
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting
1/16/2014 7:00:00 PM
Main Boom for 2001 Backhoe

SubCategory:	Bid Award/Purchases
Department Name:	Garage
Department Summary Recommendation:	The Gas Department's 2001 Backhoe needed the main boom replaced. The cost for the main boom from Franklin Tractor was \$6,988.01 and the work to replace the main boom was done by Garage personnel. Due to the need for this piece of equipment, the work has been completed on this item, and I recommend approval of this purchase of the main boom from Franklin Tractor.
City Manager's Remarks:	Your approval of payment for the work outlined above is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	Everify and SAVE forms are attached.

01/10/2014 FRI 9:34 FAX 770 387 7409 Carters.. vehicle maint.

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.03 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

352079
EEV/Basic Pilot Program* User Identification Number

1-10-14
BY: Authorized Officer or Agent
(Contractor Name)

Date

Franklin Tractor
Contractor/Entity Name

Pres
Title of Authorized Officer or Agent of Contractor

2221 Hwy 411 NE, Cartersville, GA 30120
Contractor Address

Chris Brock
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

10 DAY OF Jan, 2014

Paul L. Taylor
Notary Public

My Commission Expires:

8-31-16

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

01/10/2014 FRI 9:35 FAX 770 387 7409 Carters.. vehicle maint.

002/002

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Chris Brock

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Tractor's Inc. DBA Franklin Tractor

[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

[Signature]
Signature of Applicant:

1-10-14
Date

Chris Brock
Printed Name:

1-10-14

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
10 DAY OF Jan, 2014

[Signature]
Notary Public

My Commission Expires: 8-31-16

*
Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

SAVE Form

Item # 10



City of Cartersville

City Council Meeting
1/16/2014 7:00:00 PM
November 2013 Financial Report

SubCategory:	Monthly Financial Statement
Department Name:	Finance
Department Summary Recommendation:	Attached is the November 2013 financial report along with the November 2013 supplemental financial information report and the cash position report.
City Manager's Remarks:	Mr. Rhinehart will present this information. No action is required of City Council on this item.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MONTHLY SUMMARY
As of November 30, 2013

T1 # water

	FY 2012 - 13 MONTH OF November-12	FY 2013 - 14 MONTH OF November-13	FY 2012 - 13 Year to Date November-12	FY 2013 - 14 Year to Date November-13	100.00% OF BUDGET (Year to Date)
GENERAL FUND <i>excluding SPLOST, DDA & School System Property Tax Revenue & Expenditures</i>					
REVENUE	\$2,221,717	\$2,138,573	\$10,042,321	\$10,610,398	46.67%
EXPENDITURE	\$3,120,914	\$2,790,116	\$10,044,561	\$10,399,438	45.74%
Gen. Fund Net Profit (Loss)	(\$899,197)	(\$651,543)	(\$2,240)	\$210,960	
WATER & SEWER					
REVENUE	\$997,604	\$1,098,149	\$5,949,835	\$5,962,067	29.16%
EXPENDITURE	\$1,522,099	\$1,422,029	\$6,202,820	\$6,156,599	30.11%
Wtr. & Swr. Fund Net Profit (Loss)	(\$524,495)	(\$323,880)	(\$252,985)	(\$194,532)	
GAS					
REVENUE	\$1,544,010	\$1,778,981	\$6,291,588	\$6,946,559	27.31%
EXPENDITURES	\$1,760,969	\$2,216,581	\$7,089,846	\$8,529,564	33.53%
Gas Fund Net Profit (Loss)	(\$216,959)	(\$437,600)	(\$798,258)	(\$1,583,005)	
ELECTRIC					
REVENUE	\$3,622,825	\$3,464,032	\$19,466,707	\$19,536,940	41.62%
EXPENDITURES	\$3,516,486	\$3,509,340	\$18,895,537	\$19,173,256	40.85%
Electric Fund Net Profit (Loss)	\$106,339	(\$45,308)	\$571,170	\$363,684	
STORMWATER					
REVENUE	\$106,869	\$106,841	\$525,463	\$584,524	41.69%
EXPENDITURE	\$266,429	\$71,522	\$707,292	\$441,560	31.49%
Stormwater Fund Net Profit (Loss)	(\$159,560)	\$35,319	(\$181,829)	\$142,964	
SOLID WASTE					
REVENUE	\$171,696	\$173,678	\$865,223	\$884,764	39.86%
EXPENDITURE	\$316,510	\$144,587	\$912,921	\$853,441	38.45%
Solid Waste Fund Net Profit (Loss)	(\$144,814)	\$29,091	(\$47,698)	\$31,323	
FIBER OPTICS					
REVENUE	\$132,216	\$138,213	\$669,697	\$720,765	43.27%
EXPENDITURE	\$158,094	\$99,766	\$603,434	\$569,177	34.17%
Fiber Fund Net Profit (Loss)	(\$25,878)	\$38,447	\$66,263	\$151,588	