



P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCILPERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Lindsey McDaniel, Jr.
Lori Pruitt
Jayce Stepp
Louis Tonsmeire, Sr.

AGENDA

Council Chamber, Third Floor of City Hall– 7:00
PM – 9/5/2013
Work Session – 6:00

CITY MANAGER:

Sam Grove

CITY ATTORNEY:

David Archer

CITY CLERK:

Connie Keeling

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda

A. Council Meeting Minutes

1. August 15, 2013 (Pages 4-15)

[Attachments](#)

B. Public Hearing - 2nd Reading of Zoning/Annexation Requests

1. File #AZ13-02: Annexation application by Marlon Lashawn Harris for property located at 11 Green Acre Lane (approximately 0.49 acres) to annex for City services (property would, if annexed, be zoned R-20). Pages 16-29)

[Attachments](#)

2. File #SU13-04: Special use application by Randy Wimpy (Shep Helton, rep.) for property located at 416 and 420 N. Tennessee Street (approximately 0.38 acres) to allow expansion of an auto business onto this property. (Pages 30-43)

[Attachments](#)

C. Grant Application/Acceptance

1. GDOT Grant for Airport Drainage (Pages 44-45)

[Attachments](#)

D. Bid Award/Purchases

1. Install Access Points by Telenet Systems (Pages 46-47)

[Attachments](#)

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2. Firehouse Software Annual Support (Pages 48-50)

[Attachments](#)

3. Dellinger Park Tennis/Basketball/Track Resurfacing (Pages 51-59)

[Attachments](#)

4. Intoxilyzer for Police Department (Pages 60-61)

[Attachments](#)

5. Etowah Drive 12-Inch Water Main Replacement Project – Construction Contract (Page 62)

[Attachments](#)

6. Tennessee Street Water Main Replacement Project – Construction Contract (Page 63)

[Attachments](#)

7. Mission Road Gravity Sewer Replacement Project Phase 1 – Construction Contract (Page 64)

[Attachments](#)

8. Relocation of Water Main on North Hwy 411 – Construction Contract (Page 65)

[Attachments](#)

9. Pump Repair for Water Pollution Control Plant (Page 66)

[Attachments](#)

10. Automatic Opening Doors at Municipal Court (Pages 67-70)

[Attachments](#)

E. Surplus Equipment

1. Surplus Equipment (Pages 71-73)

[Attachments](#)

F. Resolutions

1. Resolution on Unopened Alley (Pages 74-83)

[Attachments](#)

G. Contracts/Agreements

1. Southern Natural Gas Contract Extension (Pages 84-90)

[Attachments](#)

2. Bartow Co. School System - Adairsville High School Pool (Pages 91-92)

[Attachments](#)

3. ICMA Comparative Performance Measurement Program Renewal (Pages 93-95)

[Attachments](#)

H. Presentations

1. Citizen Survey Results (Page 96)

[Attachments](#)

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.



City of Cartersville

City Council Meeting
9/5/2013 7:00:00 PM
August 15, 2013

SubCategory:	Council Meeting Minutes
Department Name:	Clrk
Department Summary Recommendation:	Attached are the minutes for your review and approval.
City Manager's Remarks:	Staff has prepared and reviewed Minutes from the 8.15.13 meeting. They are now ready for your review and approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 August 15, 2013
 6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Tonsmeire

Pledge of Allegiance led by Council Member Hodge

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Lori Pruitt, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and Keith Lovell, Assistant City Attorney. David Archer, City Attorney was absent.

II. Regular Agenda

A. Commendation/Recognition

Tommy Culpepper, Police Chief stated that on August 9, 2013 an off duty officer, Josh Downer came upon an accident on Highway 411 in Cartersville. When Officer Downer removed the victim from the vehicle he noticed that he had no pulse and immediately began CPR and continued until Emergency Personnel arrived. Chief Culpepper stated that he would like to commend Officer Downer for his heroic actions. Officer Downer thanked the Chief, Mayor, and Council for their support.

B. Council Meeting Minutes

1. August 1, 2013

A motion to approve the August 1, 2013 City Council Meeting Minutes as presented was made by Council Member Hodge and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0

C. Second Reading of Ordinances

1. Ordinance Revision – Burial Vault Requirement

Tommy Sanders, Public Works Director stated that this proposed ordinance revision will require that a burial vault or grave liner shall be used in all sections of the cemetery and in any additions made to the cemetery hereafter. Vaults and liners can be made of concrete, steel, plastic, or any other material approved by the cemetery sexton. The current ordinance only requires vaults or liners in the new section. The purpose of the burial vaults or liners is to protect

the casket from the weight of the earth and the equipment used in the maintenance of the cemetery property. Mr. Sanders stated that there have been no additions or corrections since the first reading and recommended approval

A motion to approve Ordinance No. 17-13 was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 17-13

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendments to **CHAPTER 7. CEMETERIES ARTICLE II. MUNICIPAL CEMETERY. Section 7-26 SPECIAL REGULATIONS.** is hereby amended by deleting paragraph (13) in its entirety and replacing it as follows.

1.

Sec. 7-26.

(13) A burial vault or grave liner shall be used in all sections of the cemetery and in any additions made to the cemetery, hereafter. Vaults and liners can be made of concrete, steel, plastic, or any other material approved by the cemetery sexton.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia. The remaining provisions of Section 7-26 shall remain unaltered.

BE IT AND IT IS HEREBY ORDAINED

First Reading this the 1st day of August 2013.

ADOPTED this the 15th day of August 2013. Second Reading.

**/s/ Matthew J. Santini
Matthew J. Santini
Mayor**

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

D. Public Hearing – 1st Reading of Zoning/Annexation Requests

1. File AZ13-02: Annexation application by Marlon Lashawn Harris for property located at 11 Green Acre Lane (approximately 0.49 acres) to annex for City Services (property would, if annexed be zoned R-20)

Randy Mannino, Planning and Development Director, stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that this tract is located at 11 Green Acre Lane off Little Valley Road includes a single-family residence built in the 1970's. This property is part of a donut hole in unincorporated Bartow County and if the annexation is approved the zoning would be R-20 (Single Family Residential). The applicant has stated that he would like to be annexed in for City Services. Mr. Mannino stated that staff had no objections for this use and the Planning Commission recommended approval.

Mayor Santini opened the floor for a public hearing on File AZ13-02 and with no comments Mayor Santini closed the public hearing.

NO ACTION REQUIRED

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

Petition No. AZ13-02

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Marlon Lashawn Harris. Property is located 11 Greenacre Lane. Said property contains 0.49 acres located in the 4th District, 3rd Section, Land Lot(s) 17 as shown on the attached plat Exhibit "A". Annexation will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

**First Reading this the 15th day of August 2013.
ADOPTED this the day of. Second Reading.**

**/s/ Matthew J. Santini
Matthew J. Santini
Mayor**

ATTEST:

**/s/ Connie Keeling
Connie Keeling
City Clerk**

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

Petition No. AZ13-02

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Marlon Lashawn Harris. Property is located 11 Greenacre Lane. Said property contains 0.49 acres located in the 4th District, 3rd Section, Land Lot(s) 17 as shown on the attached plat Exhibit "A". Property is hereby rezoned from County C-1 (Commercial) to R-20 (Single Family Residential). Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

**First Reading this the 15th day of August 2013.
ADOPTED this the day of. Second Reading.**

**/s/ Matthew J. Santini
Matthew J. Santini
Mayor**

ATTEST:

**/s/ Connie Keeling
Connie Keeling
City Clerk**

2. File SU13-04: Special use application by Randy Wimpy (Shep Helton, representative) for property located at 416 and 420 North Tennessee Street (approximately

0.38 acres) to allow expansion of an auto business onto this property.

Randy Mannino, Planning and Development Director, stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that these lots near the intersection of Martin Luther King Junior Drive formerly contained single family residences which were cleared from the lots many years ago. The applicant has operated a used automotive business on the adjacent lot for many years and now proposes to expand his business to operate on these lots. Mr. Mannino stated that staff had no objections for this use and the Planning Commission recommended approval.

Mayor Santini opened the floor for a public hearing on the Special Use Application. Shep Helton came forward on behalf of Mr. Wimpy and stated that Mr. Wimpy has been at his current location for many years and is aware of the required changes should this Special Use application be granted. With no further comments Mayor Santini closed the public hearing.

NO ACTION REQUIRED

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

Petition No. SU13-04

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Randy Wimpy. Property is located 416 and 420 North Tennessee Street. Said property contains 0.38 acres located in the 4th District, 3rd Section, Land Lot(s) 383 as shown on the attached plat Exhibit "A". Property is hereby granted a Special Use to expand the adjacent auto lot north onto these M-U Lots. Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 15th day of August 2013.
ADOPTED this the day of. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

E. Grant Application/Acceptance

1. GDOT Local Maintenance Improvement Grant

Tommy Sanders, Public Works Director stated that this is a request for approval for the Mayor to sign the Local Maintenance Improvement Grant Application. The grant amount is determined by an allocation formerly that includes population and road miles with the City's allocation for this fiscal year being \$178,580.06. This grant does require a 30% match of \$51,000.00 and will be used for the city's resurfacing program. Mr. Sanders recommended approval.

A motion to approve the Mayor to sign for the Local Maintenance Improvement Grant Application was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

F. Bid Award/Purchases

1. Rebuild of Number 1 Screw Lift Pump at Water Pollution Control Plant

Ed Mullinax, Assistant Water Superintendent stated that the Primary Screw Lift Pump Number 1 at the Water Pollution Control Plant is in need of rebuilding. This work involves welding of a steel plate to the edges of a large auger. Bid requests were sent out to three local welding contractors; however two declined to submit bids. Therefore Mr. Mullinax recommended approval of the bid from Southern Machine & Fabrication in the amount of \$22,600.00.

A motion to approve the bid from Southern Machine & Fabrication was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

2. Air Conditioner Replacement for the North Electrical Building at the Water Pollution Control Plant

Ed Mullinax, Assistant Water Superintendent stated that the air conditioner for the North Electrical Building at the Water Pollution Control Plant is in need of replacement. There are electrical drives housed in this building which require cooling. Staff requested bids from local companies and Mr. Mullinax recommended approval of the low bid from Weaver Heating and Air, Inc. in the amount of \$8,395.93.

A motion to approve the low bid from Weaver Heating and Air, Inc. was made by Council Member McDaniel and seconded by Council Member Tonsmeire. Motion carried

unanimously. Vote 6-0

3. Roadway Lighting Materials for Highland 75 Industrial Park

Don Hassebrock, Electric Department Director stated that the staff needs to purchase poles, bases, and lighting fixtures for the Highland 75 Industrial Park. Stuart C. Irby Company is the sole source provider for the standard GE Lighting Fixtures and Valmont Poles used by the City Electric Department. Mr. Hassebrock recommended approval of this purchase in the amount of \$13,326.60

A motion to approve the purchase from Stuart C. Irby Company was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

4. Vertical Separator for Gas Department

Gary Riggs, Gas Superintendent stated that due to high instantaneous flow rates, they have been experiencing problems with particulates being carried into the metering station at Gerdau. This is causing an erosion problem in the pressure regulators. Mr. Riggs stated that the Peerless Dry Scrubber should allow the particulates to drop out and not be carried into the metering station. Mr. Riggs recommended approval of this purchase from the sole source provider, Bartlett Controls, in the amount of \$17,823.00.

A motion to approve the purchase from Bartlett Controls was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0

5. State Board of Workers Compensation Annual Assessment

Tom Rhinehart, Finance Director stated that since the city is self insured under workers compensation coverage, the city is assessed annually a fee from the State Board of Workers Compensation. This fee is based on job classification and payroll. For the fiscal year 2013-14 the annual assessment is \$5,301.43 and Mr. Rhinehart recommended approval.

A motion to approve the Workers Compensation Annual Assessment Payment was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

G. Resolutions

1. Department of Revenue Information Exchange

Sam Grove, City Manager stated that passage of this resolution will allow the City to share information with the Georgia Department of Revenue. Mr. Grove stated that this is being proposed in an effort to insure that local sales taxes are paid and collected accurately and recommended approval.

A motion to approve Resolution No. 14-13 was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0

**STATE OF GEORGIA
COUNTY BARTOW**

Resolution No. 14-13

**RESOLUTION TO PARTNER WITH THE GEORGIA DEPARTMENT OF
REVENUE IN AN EFFORT TO ENSURE PROPER PAYMENT OF SALES TAX**

WHEREAS, O.C.G.A. § 48-13-20.1 provides for cities and counties that levy a n occupation tax or regulatory fee under Title 48, Chapter 13, Article of the Code of Georgia to collect and submit certain information to enable the Georgia Department of Revenue to ensure that businesses are properly compliant with state and local sales tax laws; and

WHEREAS, in order to participate in this voluntary program, the governing authority of the city or county must adopt a resolution consenting to the applicability of O.C.G.A. § 48-13-20.1; and

WHEREAS, the City of Cartersville levies an occupation tax and/or regulatory fee under Title 48, Chapter 13, Article I of the Code of Georgia; and

WHEREAS, the Mayor and the Council of the City of Cartersville desire to have the City of Cartersville participate in this voluntary program;

NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council that they hereby consent to the applicability of O.C.G.A. § 48-13-20.1 and pursuant thereto the City of Cartersville shall participate in the Georgia Department of Revenue's program to verify that businesses paying occupation taxes and regulatory fees are also paying their state and local sales tax.

BE IT FURTHER RESOLVED that, upon adoption of this Resolution, any person who performs any business, occupation or profession subject to an occupation tax or regulatory fee under Title 48, Chapter 13, Article I of the Code of Georgia is required to provide the City of Cartersville the following information when paying such occupation tax or regulatory fee:

- (a) The legal name of the business;**
- (b) Any associated trade names for the business;**
- (c) The mailing address for the business;**
- (d) The actual physical address of each location of the business, if it is different**

than the mailing address;

- (e) The North American Industry Classification System Code (NA ICS) applicable to such business; and,
- (f) The sales and use tax identification number assigned to the business by the Georgia Department of Revenue, if the business is required by law to have such a number pursuant to Title 48, Chapter 8, Article I, of the Code of Georgia.

BE IT FURTHER RESOLVED that the City of Cartersville shall provide written notice to all persons subject to the City of Cartersville occupation taxes or regulatory fees and that:

- (a) This information shall be provided to the Georgia Department of Revenue; and
- (b) If the person refuses or fails to provide the required information, the City shall notify the Georgia Department of Revenue of this fact.

BE IT FURTHER RESOLVED that, within thirty (30) days after receiving the payment of occupation taxes or regulatory fees, the City of Cartersville shall electronically submit the information received from each business to the Georgia Department of Revenue.

BE IT FURTHER RESOLVED that a copy of this executed Resolution shall be immediately transmitted to the Commissioner of the Georgia Department of Revenue.

ADOPTED this the 15th day of August 2013.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

Mayor Santini stated that there were two items to be added to the agenda. A motion to add an item to the agenda was made by Council Member Stepp and seconded by Council Member McDaniel. Motion carried unanimously. Vote 6-0

H. Added Item

1. Etowah Drive Water Main Replacement Project Bid Withdrawal Request

Ed Mullinax, Assistant Water Superintendent stated that they had received bids for construction of the Etowah Drive Water main Replacement Project on August 8, 2013. Astra Grading and Pipe, LLC of Woodstock, Georgia was the apparent low bidder. Their bid was approximately \$340,000.00 lower than the next lowest bidder. After subsequent review of their bid Astra submitted a request to withdrawal of their bid without forfeiture of their bid bond due to an appreciable error they discovered. Mr. Mullinax stated that they had submitted this request within 48 hours of the bid opening and provided documentation and evidence of their error as required by law. Mr. Mullinax recommended that council grant the request to withdraw their bid and refund the bid bond.

A motion to approve the withdrawal of the bid and reimbursement of the bid bond was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

2. Ante Litem Notice from Curtis Law Group, P.C. concerning Juan Nunez Morales

Keith Lovell, Assistant City Attorney stated that on July 31, 2013 Juan Nunez Morales filed a claim that he had fractured his elbow due to an incident at the Cartersville Civic Center at 435 West Main Street on March 10, 2013. Mr. Lovell stated that based on the information available he is recommending approval of this Ante Litem Notice,

A motion to approve Resolution No. 15-13 was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

RESOLUTION NO. 15-13

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF CARTERSVILLE, GEORGIA

WHEREAS, on or about July 31, 2013, the City of Cartersville received an Ante Litem Notice from Curtis Law Group, P.C. concerning Juan Nunez Morales' alleged claim against the City relating to a fractured elbow due to an incident that occurred on March 10, 2013 at the Civic Center – 435 West Main Street, Cartersville, Georgia 30120.

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and City Council that the City of Cartersville denies the Ante Litem Notice claim submitted as referenced above based on the information currently available to it, and directs the City Attorney's Office to inform Curtis Law Group, P.C. of said denial.

BE IT AND IT IS HEREBY RESOLVED this 15th day of August, 2013.

**/s/Matthew J. Santini
Matthew J. Santini
Mayor**

ATTEST:

/s/ **Connie Keeling**
Connie Keeling
City Clerk

I. Monthly Financial Statement

1. June 2013

Mr. Tom Rhinehart, Finance Director, presented the June 2013 monthly financial statement with comparisons from the previous year of June 2012 by fund, along with supplemental financial information comparing the year to date revenues and expenses for each fund and a report of cash position through June 2013

J. Presentations:

1. Citizen Survey Results

Sam Grove, City Manager presented a portion of the results from the recently completed Citizens Survey pertaining to transportation.

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 6-0

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting

9/5/2013 7:00:00 PM

File #AZ13-02: Annexation application by Marlon Lashawn Harris for property located at 11 Green Acre Lane (approximately 0.49 acres) to annex for City services (property would, if annexed, be zoned R-20).

SubCategory:	Public Hearing - 2nd Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The subject tract is located at 11 Green Acre Lane, off Little Valley Road. This property includes a single-family residence built in the 1970s. This property is part of a donut hole in unincorporated Bartow County. The applicant has stated that he would like this property to be annexed for City services. The property would, if annexed, be zoned R-20 (Single-family Residential). Planning Commission recommended approval.
City Manager's Remarks:	This item is unchanged from first reading and is recommended for your approval by the Planning Commission.
Financial/Budget Certification:	
Legal:	City attorney attended the Planning Commission Meeting and is familiar with this case
Associated Information:	

ZONING & ANNEXATION SYNOPSIS

Petition Number(s): **AZ13-02**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **Marlon Lashawn Harris (City annexation "donut hole" initiative)**
Representative: **None**
Property Owner: **Marlon Lashawn Harris**
Property Location: **11 Green Acre Lane**
Access to the Property: **Green Acre Lane off Little Valley Road**

Site Characteristics:

Tract Size: Acres: **0.49 acres** District: **4th** Section: **3rd** LL(S): **17**
Ward: **6** Council Member: **Lori Pruitt**

LAND USE INFORMATION

Current Zoning: **County C-1 (Commercial)**
Proposed Zoning: **R-20 (Single-family Residential)**
Proposed Use: **Annex for City services**
Current Zoning of Adjacent Property:
North: **R-20 (Single-family Residential)**
South: **G-C (General Commercial)**
East: **R-20 (Single-family Residential)**
West: **County C-1 (Commercial)**

The Future Development Plan designates the subject property as: **Suburban Living with recommended zoning districts R-20 and R-15.**

ZONING ANALYSIS

City Departments Reviews

Water and Sewer:

No objections.

Public Works:

No objections.

Gas:

No objections.

Electric:

No objections.

Fire:

No objections.

Police:

No comments.

Bartow County government has also received information regarding the annexation request and finds no objection to the application. The property is currently zoned C-1 (Commercial) and is identified on the County's Future Land Use Map as Commercial.

The subject tract is located at 11 Green Acre Lane, off Little Valley Road. This property includes a single-family residence built in the 1970s. This property is part of a donut hole in unincorporated Bartow County. The applicant has stated that he would like this property to be annexed for City services. The property would, if annexed, be zoned R-20 (Single-family Residential). Planning Commission recommended approval.

STANDARDS FOR EXERCISE OF ZONING POWERS.

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*
The proposed R-20 zoning may permit a use that is suitable in view of the existing residential development of adjacent properties.
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*
The proposed R-20 zoning may not create an isolated district since there are adjacent and nearby properties that are zoned R-20.
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*
The R-20 zoning proposal may not adversely affect the existing use of adjacent properties.
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*
As currently zoned Commercial (C-1) in unincorporated Bartow County, it is not used for commercial purposes. This lot and other tracts on Green Acre Lane are used for single-family residential purposes. As proposed in the City for R-20 zoning, this proposal may be a reasonable economic use of the land.
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*
The zoning proposal may not cause an excessive use of existing streets and facilities. Utility, Public Works, and Planning & Development staff would review any future development based on possible use on roads, utilities, and other factors.
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*
The proposal is in conformity with the Future Development Map.

- G. Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.

The R-20 zoning proposal may not result in a use which could adversely affect the environment. Utility, Public Works, and Planning & Development staff would review any future development based on possible environmental factors related to use.

- H. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

As part of the City donut-hole annexation initiative, two other properties on Green Acre Lane have been annexed for City services in the last several years. It may be appropriate for the subject tract to be within the City's jurisdiction for this same reason.

STAFF RECOMMENDATION

Staff has no objections.

PLANNING COMMISSION RECOMMENDATION

Approval

Application for Annexation/Zoning

Planning and Development Department

10 North Public Square

City of Cartersville

(770) 387-5600

City Annexation Initiative Application Number AZ13-02
5-31-13 July 9 @ 6:00 PM
No Fee - RO July 18 @ 7:00 PM
Hearing Date August 1 @ 7:00 PM

Applicant Marlon Lashawn Harris
(applicant's printed name)Address 11 Green Acre LaneCity CartersvilleState GAcell Business Phone 578-522-7815Home Phone —Zip 30121

(Representative's printed name (if other than applicant))

Business Phone —Cell or Fax # —

Representative's signature

Applicant's signature

Signed, sealed and delivered in presence of:

Notary Public

GA

lashawn 717@yahoo.comMy commission expires: 6-20-14Titleholder Marlon Lashawn Harris
(titleholder's printed name)Business Phone 578-522-7815Home Phone —

*attach additional notarized signatures as needed on separate application page

Address 11 Green Acre Ln.

Signature

Cartersville, GA 30121

Signed, sealed, delivered in presence of:

Notary Public

GA

My commission expires: 6-20-14County Zoning District(s) R-1Proposed City Zoning District(s) R-20Acreage 1/4 - 0.49Land Lot(s) 17District(s) 4 Section(s) 3Location of Property 11 Green Acre Lane
(street address, nearest intersections, etc)Utility Providers: Water CityGas —Sewer SepticElectric Georgia PowerReason for annexation: City services

(attach additional statement as necessary)

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements.

Planning Commission Recommendation:

Approved: _____

Disapproved: _____

Conditions: _____

Date: _____

City Council Decision:

Approved: _____

Disapproved: _____

Conditions: _____

Date: _____

Item # 2

PART - 5

WRENS MEADOWVIEW ESTATES

PROPERTY IN LAND LOT 162
5TH DISTRICT, 3RD SECTION
AND
IN LAND LOTS 168, 17
4TH DISTRICT, 3RD SECTION
BARTOW COUNTY, GEORGIA
GORDON HOWREN, OWNER

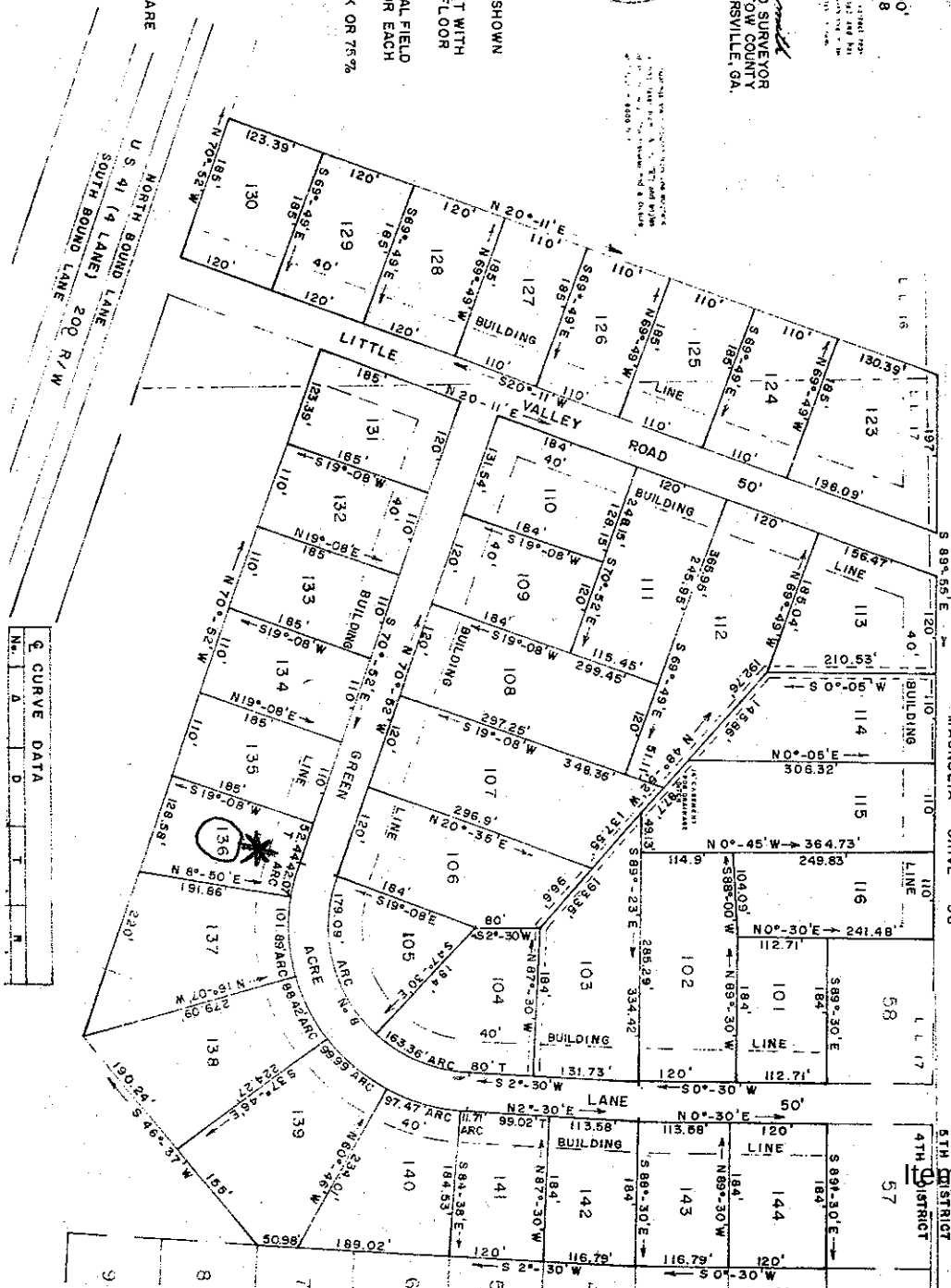
SCALE 1" = 100'
JULY 5, 1968

D. Lee Smith
REGISTERED LAND SURVEYOR
No. 12038 BARTOW COUNTY
SURVEYOR, CARTERSVILLE, GA.



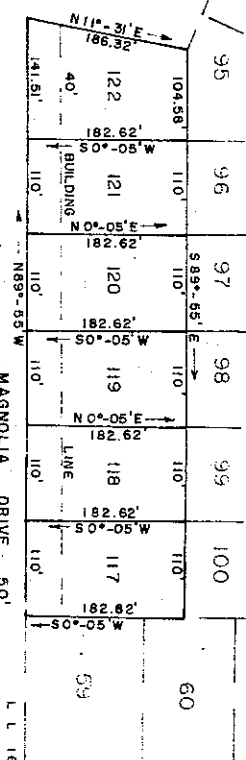
STRICTIVE COVENANTS
FRONT BUILDING LINE IS AS SHOWN
SIDE LINE IS:
ONE-FAMILY DWELLING UNIT WITH
MINIMUM OF 1200 SQ. FT. OF FLOOR
E PER LOT.
TH DEPT. APPROVED DISPOSAL FIELD
SHALL BE CONSTRUCTED FOR EACH
DWELLINGS ARE TO BE BRICK OR 75%
< VENEER.

ALL CORNERS, P.C. & P.T. ARE
MARKED WITH IRON PINS



CURVE DATA

N	A	D	T	M
1	110	110	110	110
2	110	110	110	110
3	110	110	110	110
4	110	110	110	110
5	110	110	110	110
6	110	110	110	110
7	110	110	110	110
8	110	110	110	110
9	110	110	110	110



#2





11 Green Acre Lane AZ13-02

Item # 2





CITY OF CARTERSVILLEZONING / ANNEXATION ANALYSISPETITION NUMBER AZ13-02APPLICANT INFORMATION AND PROPERTY DESCRIPTIONPROPERTY OWNER (S) Marlon Lashawn Harris PHONE NUMBER 678-522-7815PETITIONER same OWNER'S ADDRESS 11 Green Acre LaneCartersville, GA 30121PROPERTY LOCATION 11 Green Acre Lane TRACT SIZE 0.49 acresDISTRICT 4 SECTION 3 LL(S) 17TAX MAP # 0071B0005003 PARCEL (S) 1 WARD (S) 6CURRENT LAND USE single-family residential PROPOSED LAND USE single-family residentialCURRENT ZONING R-1 PROPOSED ZONING R-20SPECIFICS OF PROPOSED USENUMBER OF DWELLING UNITS 1 NUMBER OF OCCUPANTS 4RACIAL COMPOSITION African-AmericanNUMBER OF SCHOOL AGED CHILDREN 0GRADE LEVEL (S) OF SCHOOL AGE CHILDREN —SCHOOL SYSTEM TO BE ATTENDED Cartersville when infants are old enoughOWNER OCCUPIED: YES X NO —UTILITY SERVICE (CITY, COUNTY, GEORGIA POWER, ATLANTA GAS)1. WATER City2. SEWER septic3. GAS —4. ELECTRICITY Georgia Power



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120

Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

APPLICANT FOR ANNEXATION ACTION CAMPAIGN DISCLOSURE REPORT

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to an annexation and zoning action must make the following disclosures:

Date of Application: 5-31-13
 Date Two Years Prior to Application: 5-31-11
 Date Five Years Prior to Application: 5-31-08

1. Has the applicant within the two years preceding the filing of the annexation action made campaign contributions aggregating \$250.00 or more to any of the following:

	YES	NO
Mayor Matt Santini	_____	_____
Council Member	_____	_____
Helen Cagle	_____	_____
Jayce Stepp	_____	_____
Louis Tonsmeire, Sr.	_____	_____
Lindsey McDaniel, Jr.	_____	_____
Dianne Tate	_____	_____
Lori Pruitt	_____	_____
Planning Commission	_____	_____
Lamar Pendley	_____	_____
Robert Ed Hicks	_____	_____
Steven Smith	_____	_____
Ralph H. Miller, Jr.	_____	_____
Harrison Dean	_____	_____
Ronnie Turner	_____	_____
Lamar Pinson	_____	_____

2. If the answer to any of the above is yes, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past (5) years.

 5-31-13
 Signature Date

Marlon Lashawn Harris
 Print Name



Bartow County Commissioner's Office • Steve Taylor, Commissioner

CERTIFIED MAIL # 7006 3450 0001 5974 6472

June 4, 2013

Mr. Richard Osborne
Planning Department
City of Cartersville
P.O. Box 1390
Cartersville, GA 30120

RE: AZ13-02
Request by Marlon Lashawn Harris
to annex approximately .49 acres
located at 11 Green Acre Lane

Dear Richard:

This office has reviewed the above referenced annexation request and finds no objection to the application. The property is currently zoned C-1 (Commercial) and is identified on the County's Future Land Use Map as Commercial.

Please be advised that, pursuant to O.C.G.A. §36-36-7, there may exist county water and/or sewer lines within the area proposed to be annexed.

Also, be advised that the City will be responsible for maintenance of that portion of the roadway, where as a result of this annexation, property on both sides of the road is now within the city limits.

Sincerely,

STEVE TAYLOR
Commissioner
Bartow County

CB/kg

c. Zoning Department
Bartow County Road Department
Voter Registration
Tax Assessor
GIS Department

Item # 2



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120

Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

File # **AZ13-02**

DISCLOSURE OF INTERESTS BY LOCAL OFFICIAL

(To be completed by Mayor, City Council, and Planning Commission)

Marlon Lashawn Harris has made an annexation and zoning request on the following property:
Approximately 0.49 acres located at 11 Green Acre Lane in Land Lot 17, 4th District, 3rd Section,
from Bartow County C-1 to City R-20 (Single-family Residential).

Pursuant to O.C.G.A § 36-67A-2 any local government official considering a rezoning request must disclose if he has any of the following interest:

1. A Property interest in any real property affected by a rezoning request.
 Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

2. A financial interest in any business entity which has a property interest in any real property affected by a rezoning action.
 Yes _____ No _____
 If the answer is Yes, please disclose the nature and extent of such interest.

3. A spouse, mother, father, brother, sister, son, or daughter with either of the above interests.
 Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

 TITLE: _____

DATE: _____



City of Cartersville

City Council Meeting

9/5/2013 7:00:00 PM

File #SU13-04: Special use application by Randy Wimpy (Shep Helton, rep.) for property located at 416 and 420 N. Tennessee Street (approximately 0.38 acres) to allow expansion of an auto business onto this property.

SubCategory:	Public Hearing - 2nd Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The subject lots are 416 and 420 N. Tennessee Street, near the intersection with MLK Jr Drive. The former single-family residences were cleared from these lots many years ago, and these lots have remained vacant during the 2000's. The applicant has operated a used automotive business on the adjacent lot to the south at 414 N. Tennessee Street for many years, and now proposes to expand his business to operate on these lots. All City departments have reviewed this Special Use application and there have been no objections. Planning Commission recommended approval.
City Manager's Remarks:	This item is unchanged from first meeting and is recommended for your approval by the Planning Commission.
Financial/Budget Certification:	
Legal:	The City Attorney attended the Planning Commission meeting and is aware of this application
Associated Information:	

SPECIAL USE APPLICATION SYNOPSIS

Petition Number(s): SU13-04

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: Randy Wimpy

Representative: Shep Helton

Property Owner: Dad & His Daughter LLC

Property Location: 416 and 420 N. Tennessee Street

Access to the Property: Tennessee Street

Site Characteristics:

Tract Size: Acres: 0.38 acres District: 4th Section: 3rd LL(S): 383

Ward: 1 Council Member: Kari Hodge

LAND USE INFORMATION

Current Zoning: M-U (Multiple Use)

Proposed Special Use: Expand the adjacent auto lot north onto these M-U lots.

Current Zoning of Adjacent Property:

North: M-U

South: M-U

East: M-U

West: R-D (Residential single-family and duplex)

The Future Development Plan designates the subject property as:

Tennessee Street Corridor, with recommended zoning districts O-C, M-U, P-S, and P-D.

ZONING ANALYSIS

City Departments Reviews

Water and Sewer:

No objections.

Public Works:

No comments.

Gas:

No objections.

Electric:

No objections.

Fire:

No objections.

Police:

No comments.

The subject lots are 416 and 420 N. Tennessee Street, near the intersection with MLK Jr Drive. The former single-family residences were cleared from these lots many years ago, and these lots have remained vacant during the 2000's. The applicant has operated a used automotive business on the adjacent lot to the south at 414 N. Tennessee Street for many years, and now proposes to expand his business to operate on these lots. All City departments have reviewed this Special Use application and there have been no objections. Planning Commission recommended approval.

Please review the following findings, as stated in the Zoning Ordinance, that are to be utilized in determining justification for approval or denial of special use request(s).

ARTICLE XVI. SPECIAL USES

Sec. 16.1. Scope and intent.

- A. This article specifies uses which are not classified as permitted uses as a matter of right in zoning districts, and are therefore only allowed through the approval of a Special use. The standards which apply to each use are enumerated and must be met in order for an application to be granted.
- B. In granting a Special use, conditions may be attached as are deemed necessary in the particular case for the protection or benefit of neighbors in order to assimilate the proposed development or use into the neighborhood with minimal impact.

Sec. 16.2. Application of regulations and approval.

Uses allowable with a Special use and the minimum standards for such uses are listed in section 16.4 of this article.

Uses in the districts enumerated herein may be authorized by Special use only. The regulations contained in this article shall not apply to any permitted use as a matter of right in any zoning district.

Any use which may be authorized by Special use shall be approved by the Mayor and Council in accordance with section 16.1, scope and intent, provided:

- A. The standards for the Special use as specified herein can be met;
- B. Recommendations have been received from the planning and development staff and other appropriate City departments.
- C. A public hearing has been held in relation to the Special use before the Planning Commission in conformance with the advertising standards outlined in article XXIV of this chapter. The Planning Commission shall make recommendations to the Mayor and Council regarding the application for a Special use; and
- D. A public hearing has been held in relation to the Special use before the Mayor and Council in conformance with the advertising standards outlined in article XXIV of this chapter.

Sec. 16.3. Additional restrictions.

- A. In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site proposed for a use which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall

be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:

1. The effect of the proposed activity on traffic flow along adjoining streets;
2. The availability, number and location of off-street parking;
3. Protective screening;
4. Hours and manner of operation of the proposed use;
5. Outdoor lighting;
6. Ingress and egress to the property; and
7. Compatibility with surrounding land use.

- B. Any use which may be authorized by special use shall comply with all other City regulations, zoning district regulations and other regulations contained herein, and conditions of zoning approval if applicable. Whenever a standard contained in this section is in conflict with another provision of this chapter, the more restrictive provision shall prevail.

Sec.16.4. Minimum Special use standards.

None related to expansion of used automotive businesses.

HOW GENERAL AND SPECIFIC STANDARDS ARE MET

General Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met: The applicant has stated that traffic flow will be minimally impacted in this area. If anything, the applicant has stated that the impact should be positive since customers will have more room to negotiate entry and exit from the property.

General Standard #2: The availability, location, and number of off-street parking.

How Standard #2 has / will be met: Applicant does not anticipate this expansion will result in the need for more parking. However, by adding this property, applicant will have more room for parking.

General Standard #3: Protective screening.

How Standard #3 has / will be met: Applicant does not anticipate the need for any protective screening. Staff notes that this is residential zoned property (R-D) to the west (rear) of the property along Douglas Street. However, this property has a nonresidential use (religious institution).

General Standard #4: Hours and manner of operation:

How Standard #4 has / will be met: Applicant anticipates maintaining the same hours of operation currently used on the applicant's adjacent property (approximately 10:00 AM to 7:00 PM).

Application for Special Use

Planning and Development Department
10 North Public Square
City of Cartersville
 (770) 387-5600

Application Number

5U13-04

Hearing Dates

July 9 @ 5:30 PM
July 18 @ 7:00 PM

August 1, 2013 @ 7:00 PM

*Paid \$400 6-7-13
 -RO*

Applicant RANDY WIMPY

(applicant's printed name)

Business Phone (770) 382-6144Address 414 North Tennessee Street

Home Phone _____

City CartersvilleState GAZip 30120Shepard HeltonPhone 770-382-6144 Fax # 770-382-1085

(Representative's printed name (if other than applicant))

Representative's signature

Applicant's signature

Signed, sealed and delivered in presence of:

Donna Barrett
 DONNA BARRETT
 NOTARY PUBLIC
 Bartow County
 State of Georgia
 My Comm. Expires March 19, 2017

My commission expires:

Titleholder Dad & His Daughter, LLC

(titleholder's printed name)

Business 770-382-6144

Home _____

*attach additional notarized signatures as needed on separate application page

Address 422 N. TN Street, 30120Signature *Randy Wimpy*

Signed, sealed, delivered in presence of:

Shepard Helton
 SHEPARD HELTON
 NOTARY PUBLIC
 Bartow County
 State of Georgia
 My Comm. Expires November 6, 2015

My commission expires:

Present Zoning District(s) M-URequested Special Use Automobile and Truck SalesAcreage .381Land Lot(s) 383District(s) 4Section(s) 3Location of Property 416 & 420 North Tennessee Street, Cartersville, 30120

(street address, nearest intersections, etc)

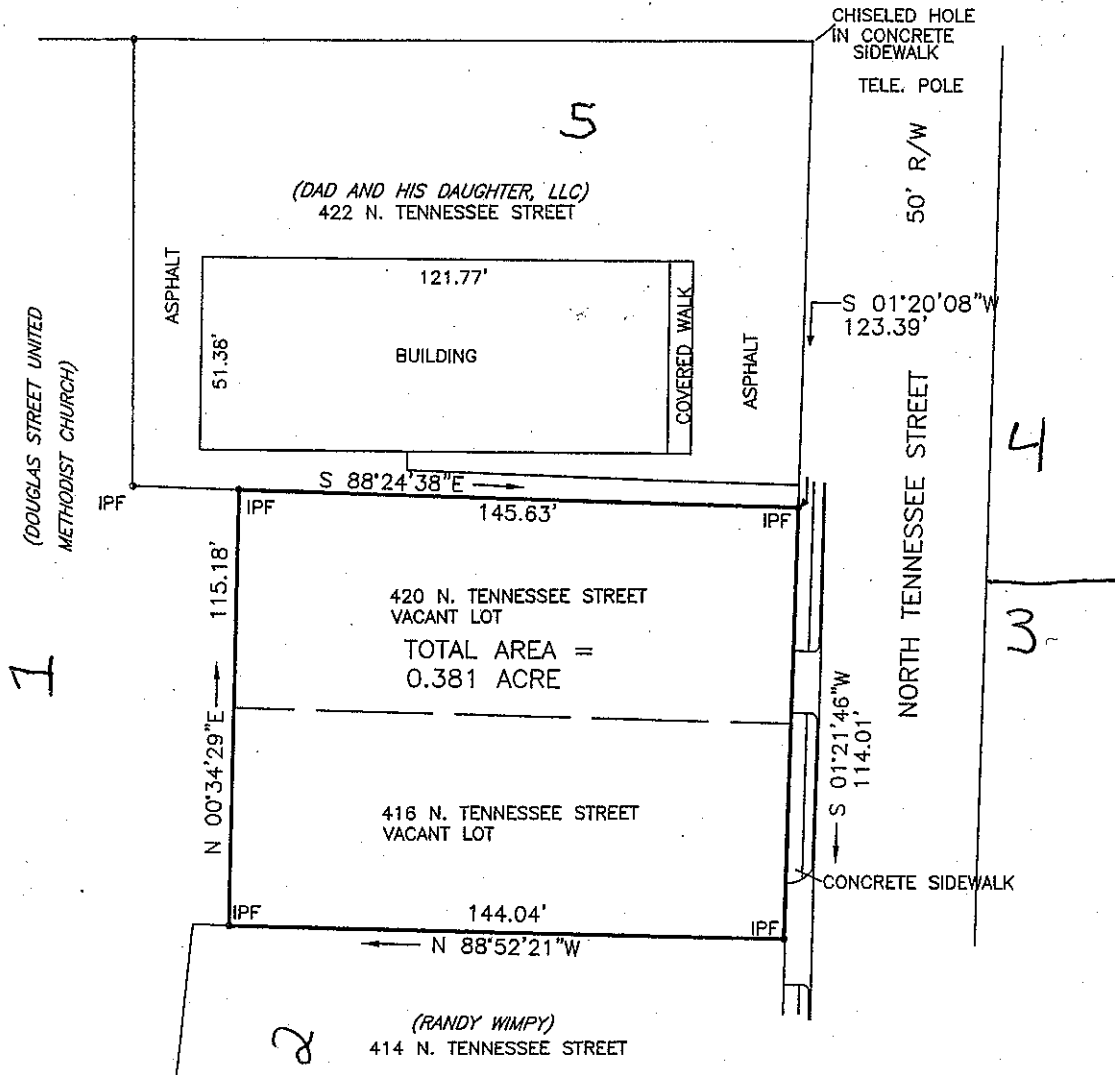
Reason for requested Special Use: Expand current car lot to better accomodate currentcustomers and traffic flow.

(attach additional statement as necessary)

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements and confirmation of the availability of all public utilities. Said site must meet the proposed zoning district development standards and access requirements of the City's regulations.

SURVEY FOR
DAD AND HIS DAUGHTER, LLC
 PROPERTY IN THE CITY OF CARTERSVILLE,
 IN LAND LOT 383, 4th DISTRICT,
 3rd SECTION, BARTOW COUNTY, -GEORGIA

MARTIN LUTHER KING, JR. DRIVE 35' R/W



FIELD TRAVERSE:
 CLOSURE; ONE FOOT IN 20,000 FEET
 USING A LIETZ SET 3.
 ANGULAR ERROR; 0°00'06"PER ANGLE
 POINT USING A LIETZ SET 3.
 ADJUSTED; USING THE COMPASS RULE.

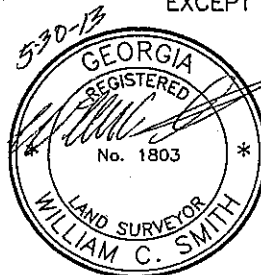
SMITH & SMITH LAND SURVEYORS, P.C.
 2 SOUTH AVENUE, CARTERSVILLE, GA. 30120
 PHONE 770-382-0457

REGISTERED LAND SURVEYOR No. 1803

R/W — RIGHT OF WAY
 IPP — IRON PIN PLACED
 IPF — IRON PIN FOUND
 CM — CONCRETE MARKER
 CH — CHORD
 L OR A — LENGTH OF CURVE
 R — RADIUS LP — LIGHT POLE
 -X-X- FENCE
 — LAND LOT LINE
 — CENTER LINE
 — POWER LINE
 PP — POWER POLE

2623-1.CRD 2623-5.DWG
 FLOOD INSURANCE RATE MAP 13015C0266 G
 DATED SEPT. 28, 2007 SHOWS THIS PROPERTY
 IS NOT IN THE 100 YEAR FLOOD ZONE.

NOTE: IRON PINS ARE (1/2"RE-BAR)
 EXCEPT AS SHOWN.



PLAT CLOSURE;
 ONE FOOT IN
 50,000 FEET.

MAY 30, 2013

0 8 40 60
 4 20
 SCALE 1"=40'

FILE 2623-5

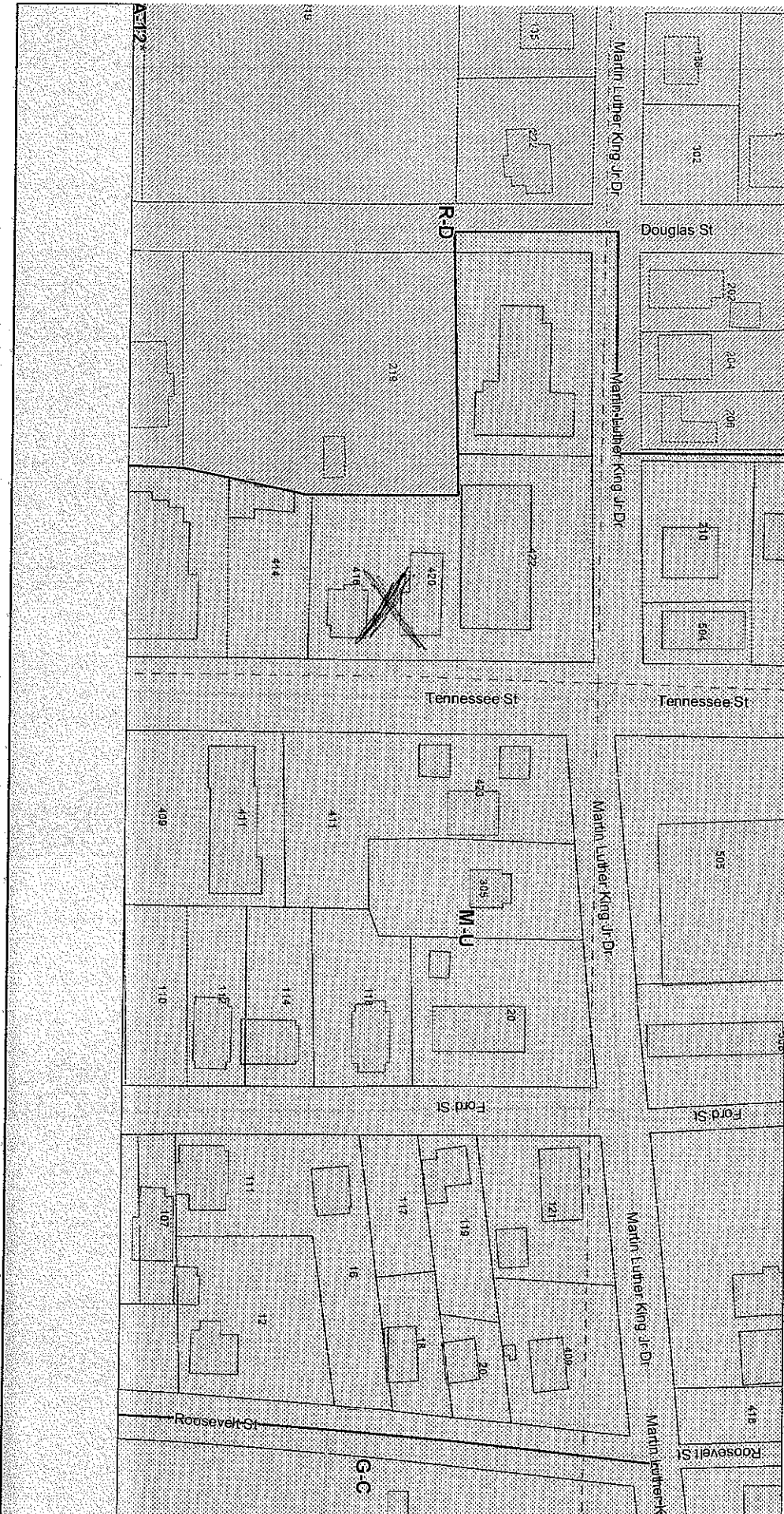
Item # 3

MAG. NORTH



416 and 420 N. Tennessee St SU13-04

Item # 3





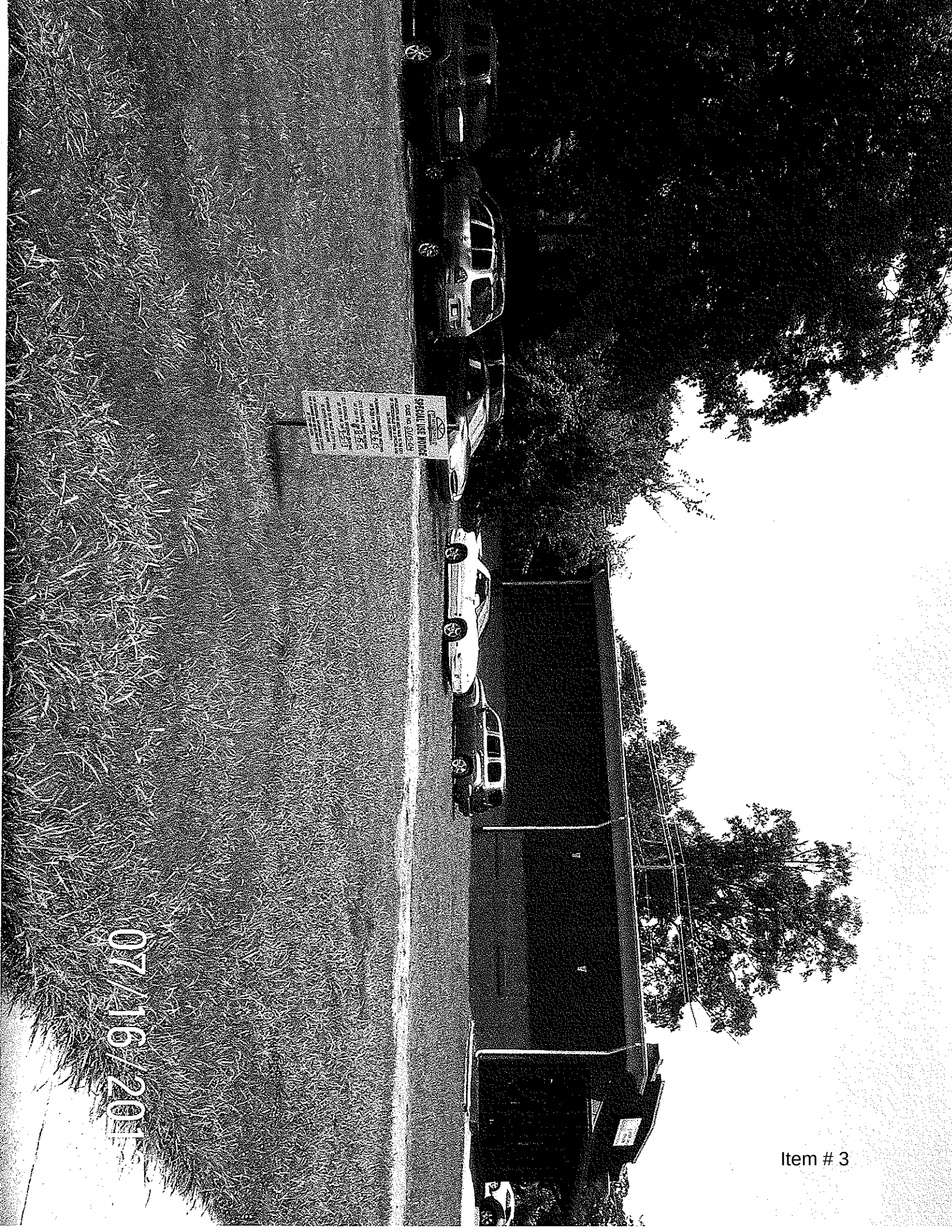
416 and 420 N. Tennessee St SU13-04

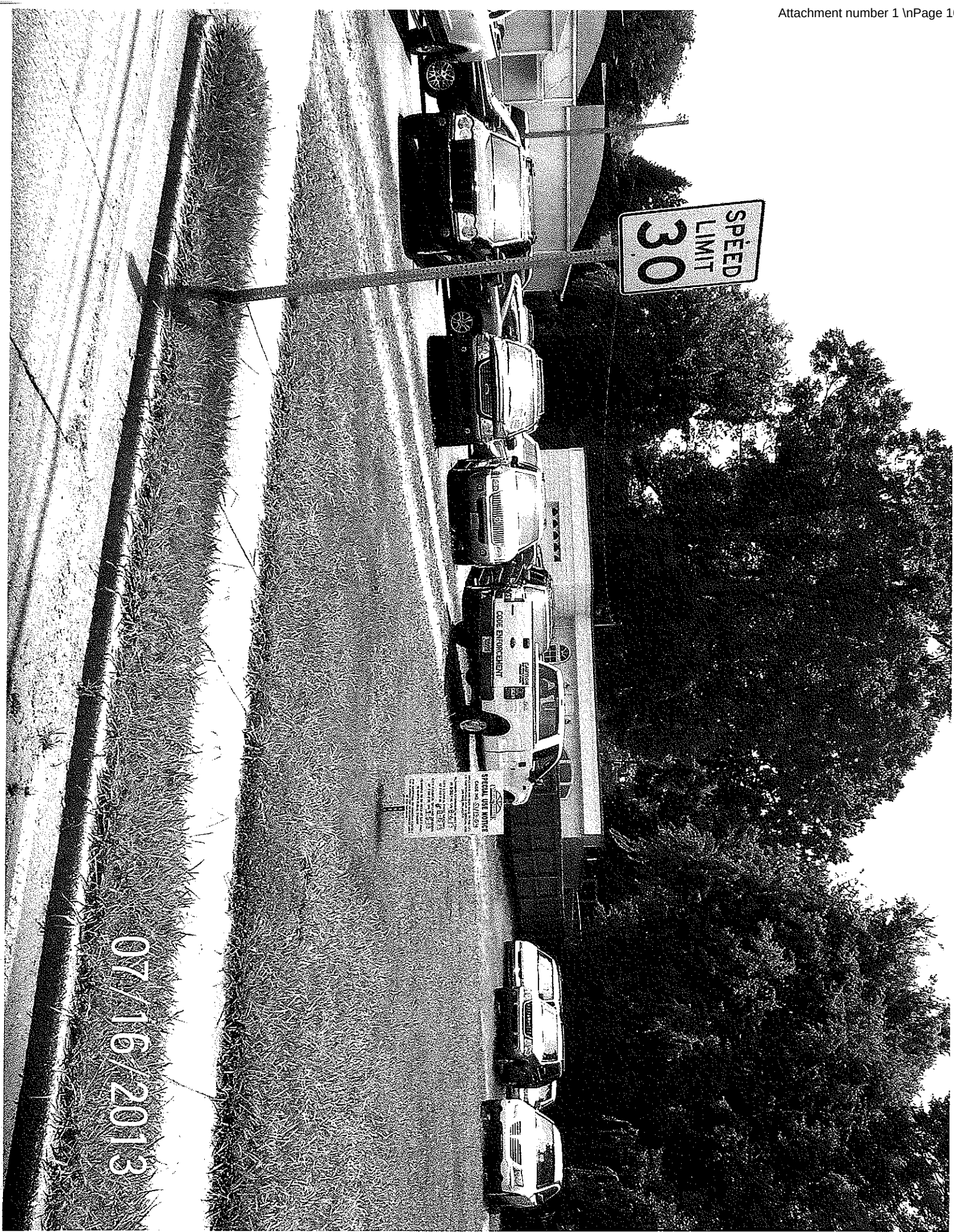
Item # 3



07/16/2015

Item # 3





SPECIAL USE JUSTIFICATION

The Mayor and City Council, upon review, may authorize a Special Use which is not classified as a permitted use as a matter of right in a zoning district.

Zoning Ordinance section 16.3.A

In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:

1. *The effect of the proposed activity on traffic flow along adjoining streets;*
2. *The availability, number and location of off-street parking;*
3. *Protective screening;*
4. *Hours and manner of operation of the proposed use;*
5. *Outdoor lighting;*
6. *Ingress and egress to the property; and*
7. *Compatibility with surrounding land use.*

Zoning Ordinance section 16.4 states standards for specific uses – if the use you are applying for has additional standards, these must also be addressed below.

Use applied for: Automobile and Truck Sales

Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met:

If there is any impact, it should be a positive one, in that customers will have more room to negotiate entry to and exit from the property.

Standard #2: The availability, number, and location of off-street parking.

How Standard #2 has / will be met:

Applicant does not anticipate that this expansion will result in the need for more parking.
However, by adding this property, applicant will have more room for parking.

Standard #3: Protective screening.

How Standard #3 has / will be met:

Applicant does not anticipate the need for any protective screening.

Standard #4: Hours and manner of operation of the proposed use.

How Standard #4 has / will be met:

Applicant anticipates maintaining the same hours of operation currently used on

Applicant's adjacent property. Approximately 10 A.M. - 7 P.M.

Standard #5: Outdoor lighting.**How Standard #5 has / will be met:**

Applicant intends to erect security lights on the property. However, the lights will

be directed away from any residences and away from any street.

Standard #6: Ingress and egress to the property.**How Standard #6 has / will be met:**

Ingress and egress will be in the same location as currently used.

Standard #7: Compatibility with surrounding land use.**How Standard #7 has / will be met:**

Applicant currently operates a car lot immediately adjacent to the subject property and

has operated it continuously for many years. This use is compatible with surrounding uses.

Additional standards from Zoning Ordinance section 16.4 for use applied for and how they are met:

N/A

Signed,



Applicant's or representative's name

6/7/13

Date



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120

Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

File # **SU13-04**

DISCLOSURE OF INTERESTS BY LOCAL OFFICIAL

(To be completed by Mayor, City Council, and Planning Commission)

Randy Wimpy (Shep Helton, representative) has made a Special use request on the following property: Approximately 0.38 acres located at 416 and 420 N. Tennessee Street in Land Lot 383, 4th District, 3rd Section, to allow expansion of the adjacent used automotive business north onto these M-U lots.

Pursuant to O.C.G.A § 36-67A-2 any local government official considering a rezoning request must disclose if he has any of the following interest:

1. A Property interest in any real property affected by a rezoning request.
Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

2. A financial interest in any business entity which has a property interest in any real property affected by a rezoning action.
Yes _____ No _____
If the answer is Yes, please disclose the nature and extent of such interest.

3. A spouse, mother, father, brother, sister, son, or daughter with either of the above interests.
Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

TITLE: _____

DATE: _____



City of Cartersville

City Council Meeting
9/5/2013 7:00:00 PM
GDOT Grant for Airport Drainage

SubCategory:	Grant Application/Acceptance
Department Name:	Administration
Department Summary Recommendation:	The Georgia Department of Transportation has tentatively allocated \$95,000 of federal funding assistance for a Design Airfield Drainage Improvement project at the Cartersville-Bartow Airport. This grant has a requirement of matching funds estimated in the amount of \$2,500. These matching funds will be paid from the Cartersville-Bartow Airport Authority account. I recommend approval for the Mayor to sign a letter confirming the city's intent to proceed with and fund this project. Also, I request that the Mayor and City Clerk be authorized to approve and sign any grant paperwork related to this project after it has been reviewed by the City Attorney.
City Manager's Remarks:	This is a grant for drainage work at the airport. The local match is 5%, and is paid by the airport authority. Your approval of this item is recommended.
Financial/Budget Certification:	No funding required by city.
Legal:	
Associated Information:	



Keith Golden, P.E., Commissioner

GEORGIA DEPARTMENT OF TRANSPORTATION

One Georgia Center, 600 West Peachtree Street, NW
Atlanta, Georgia 30308
Telephone: (404) 631-1000

August 1, 2013

The Honorable Matt Santini, Mayor
City of Cartersville
PO Box 1390
1 N Erwin Street
Cartersville, GA 30120

Dear Mayor Santini:

The Department is pleased to announce a tentative allocation of federal funding assistance in the amount of \$95,000 for the following project at the Cartersville Airport:

Design Airfield Drainage Improvements

Please confirm, by letter, no later than **September 1, 2013**, your intent to proceed with and fund this project in the state's Fiscal Year 2014, which ends June 30, 2014. State and/or federal funding for this project if unconfirmed by this date may be reassigned.

As you are aware, the federal funding participation percentage changed from 95% to 90% in Federal Fiscal year 2012. If your project contains federal funds from fiscal years prior to FY12, the federal participation percentage is 95%. For all FY12 and FY13 federal funds, the funding participation is 90%.

State funding assistance to match the federal share of this project is also available and must be formally requested by letter to the Department's Commissioner. See attached sample letter. **This project will require matching funds from the City of Cartersville estimated in the amount of \$2,500.** This is a tentative allocation of funds, the actual contract amount will be based on preapproved design, planning and engineering costs and/or competitive bids received to accomplish the project.

Based on your application, the Department expects this project to be ready for contract in January, 2014. Please provide a schedule to meet this contract date or submit a revised contract date and schedule for consideration. Katie Eleam has been assigned from our Aviation Programs office as project manager to assist in this tentative allocation award including but not limited to, project coordination, federal and state guidance, and performance schedule establishment.

As acknowledgement to this tentative allocation award, please provide one letter (see attachment) with the following:

1. Confirmation of intent to proceed with and fund this project in the state's Fiscal Year 2014
2. Formal request for state funding assistance to match the federal share of this project
3. A schedule to meet this contract date or submit a revised contract date and schedule for consideration

Please contact Katie Eleam at 404-631-1345 if you have any questions. We look forward to the successful completion of this project.

Sincerely,

Carol L. Comer, Director
Division of Intermodal

CLC:SKE

cc: Jeff Lewis, State Transportation Board
Bob Hite, Chairman, Cartersville – Bartow County Airport Authority

Attachment

Item # 4



City of Cartersville

City Council Meeting
9/5/2013 7:00:00 PM
Install Access Points by Telenet Systems

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	The Fiber Department contracted with Telenet Systems to install access points at the city's Water Treatment Plant to serve a new fiber customer. The cost to install the new access points was \$5,245.45 and I recommend approval of this work. The return on investment for the new access points is less than eight months.
City Manager's Remarks:	Your approval of this bid/installtion is recommended.
Financial/Budget Certification:	Funds are available in the Fiber Fund.
Legal:	
Associated Information:	Everify is attached.

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

193736

EEV/Basic Pilot Program* User Identification Number

BY: Chuck Moore
(Authorized Officer or Agent
(Contractor Name)

8/28/13
Date

Telenet Systems, Inc
Contractor/Entity Name

Sales manager
Title of Authorized Officer or Agent of Contractor

86 Center Rd Cartersville, GA 30121
Contractor Address

Chuck Moore
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

28 DAY OF Aug, 2013

Jennifer Statton
Notary Public

My Commission Expires: **MY COMMISSION EXPIRES
APRIL 4TH, 2016**

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



City of Cartersville

**City Council Meeting
9/5/2013 7:00:00 PM
Firehouse Software Annual Support**

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	The Fire Department uses this software to do incident reports and for inspectors to maintain up to date files on buildings, as well as other features. This is for the annual software support to continue use of Firehouse Software and I recommend approval of this renewal at the annual cost of \$6,400.
City Manager's Remarks:	This is the annual update to the maintenance of software used by the Fire Department. Your approval is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	Everify documentation is attached.

Xerox Government Systems, LLC
 2900 100th St Suite 309
 Urbandale, Iowa 50322
 Phone: 800-921-5300
 Fax: 515-288-4825
 E-Mail: roger.dedoncker@xerox.com



Estimate 42523

CUSTOMER NO. 330638

2013 / 2014 SUPPORT RENEWAL

BILL TO:

Cartersville Fire Dept (GA)(VSL)
 PO Box 1390
 Cartersville, GA 30120

SHIP TO:

Cartersville Fire Dept
 Scott Carter
 19 N. Erwin St
 Cartersville, GA 30120
 US Phone: 770-387-5635 Fax: 770-387-7413

REP P.O. NUMBER TERMSQUOTE DATE EXPIRATION DATE SHIP VIA

DeDoncker, Roger Net 15 8/8/2013 9/8/2013

Part Number	Description	Qty	Each	Amount
373005	FH Web - Complete System Support	1	\$1,700.00	\$1,700.00
373001	FH Web Additional User Support	9	\$250.00	\$2,250.00
373006	FH Web Module Support (Staff Scheduling)	1	\$1,200.00	\$1,200.00
375007	FH Sketch Support	1	\$800.00	\$800.00
375509	FH Inspector for iPad Renewal Support dates 8/1/2013 to 8-1-2014	3	\$150.00	\$450.00

Sales Tax (0%) :	\$0.00
Quotation Total:	\$6,400.00

Quotation Acceptance:

Signature :

Print Name:

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

510810342
EEV/Basic Pilot Program* User Identification Number

BY: [Signature]
Authorized Officer or Agent
(Contractor Name)

8/21/13
Date

Xerox Government Solutions VP
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

2900 100th St. Ste. 309 Urbandale IA 50322
Contractor Address

Sanjay Kalasa
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

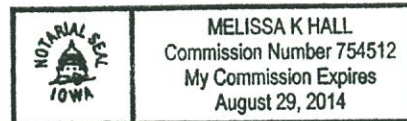
BEFORE ME ON THIS THE

21st DAY OF August, 2013

[Signature]
Notary Public

My Commission Expires:

Aug 29, 2014



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



City of Cartersville

City Council Meeting

9/5/2013 7:00:00 PM

Dellinger Park Tennis/Basketball/Track Resurfacing

SubCategory:	Bid Award/Purchases
Department Name:	Parks and Recreation
Department Summary Recommendation:	Bids were advertised for Dellinger Park Tennis/Basketball/Track Repair/Resurface/Stripe. The Dellinger Park venues (Tennis Courts #1-14, Outdoor Basketball Courts #1-2 and 440-yard track) are all in need of repairs. Tennis courts 8-10 were resurfaced in Spring of 2010 with remaining other courts and basketball courts were last resurfaced in 2005 and track in 1999. This project has been in the works for 2 years, but budget did not allow. For our tennis program, both youth and adult, to continue with the quality facility our patrons deserve, the repair of our courts is a must! I have spoken extensively with the 2 lowest bidders and followed up with their references and would be comfortable with either contractor. We have spoken with Etowah Valley Tennis Association and although we don't have a letter of commitment as this time our partner has expressed a willingness to assist monetarily. CPRD has also applied for a USTA tennis court maintenance grant that would reimburse city for 20% of expenses on the amount we spend on tennis court maintenance for this project. I recommend that low bid from Signature Tennis Courts, Inc. for Work Scope I (\$52,000.00) and portions of Work Scope II, with priority courts listed in order: Tennis Courts #6-7 (\$18,000.00), Tennis Courts #1-5 (\$22,500.00), Tennis Courts #8-10 (\$750.00), and contingent on receiving the USTA grant for the approximate \$18,000.00, also add Tennis Courts #11-14 (\$18,000.00). The total bid award would be \$111,250.00, if grant is received; if grant is not received the total bid award would be \$93,250.00. I have spoken with the Finance Director and either scenario would require an approximate \$8,250.00 budget transfer within the Parks and Recreation budget as there was only \$85K budgeted for this project. A 100% Performance and Payment Bond will be provided before "Notice to Proceed" is issued.
City Manager's Remarks:	Given the above, I recommend the low bid to Signature Tennis Courts with the money available. Any bid award above the money that we have presently on hand will need to be made expressly contingent on our receipt of funding from grants or private groups Cover Memo Item # 7

	to cover the cost.
Financial/Budget Certification:	
Legal:	
Associated Information:	Everify documentation is attached.

Dellinger Park
Tennis/Basketball/Track
Repair/Resurface/Stripe
Bid Results - August 27, 2013

	Bartow Paving	Court Makers	Signature Tennis	Sunbelt Asphalt
Work Scope I				
Tennis Courts #1 - 14	\$44,891.00	\$28,800.00	\$30,800.00	\$58,348.00
2 - Outdoor Basketball Courts	\$7,260.00	\$5,600.00	\$4,800.00	\$8,923.00
440-yard Track	\$35,090.00	\$14,667.00	\$16,400.00	\$30,228.00
Total Work Scope I	\$87,241.00	\$49,067.00	\$52,000.00	\$97,499.00
Work Scope II				
Tennis Courts #1 - 5	\$65,780.00	\$49,500.00	\$22,500.00	\$59,865.00
Tennis Courts #6 - 7	\$20,556.25	\$21,468.00	\$18,000.00	\$28,511.00
Tennis Courts #8 - 10	\$2,846.25	\$2,400.00	\$750.00	\$11,682.00
Tennis Courts #11 - 14	\$27,956.50	\$21,924.00	\$18,000.00	\$37,921.00
2 - Outdoor Basketball Courts	\$20,742.10	No Bid	\$12,000.00	\$46,305.00
440-Yard Track	\$56,925.00	No Bid	\$13,200.00	\$53,315.00
Completed Proposal Form				
Cert. Liability of Insurance	x	x	x	x
Cert. Workers Comp.	x	x	x	x
SAVE Affidavit	x	x	x	x
E-Verify Contractor	x	x	x	x
E-Verify Subcontractor	x	x	x	x
Reference List	X	x	x	x

DELLINGER PARK
TENNIS/BASKETBALL/TRACK
REPAIR/RESURFACE/STRIPE
PROPOSAL FORM – REVISED 8/1/13

TO: THE CITY OF CARTERSVILLE, GEORGIA
P O BOX 1390, CARTERSVILLE GA 30120-1390

BIDDERS:

IN ACCORDANCE WITH REQUIREMENTS OF YOUR INVITATION TO BID, INSTRUCTIONS TO BIDDERS, AND PROJECT SPECIFICATION, AND SUBJECT TO THE CONDITIONS THEREOF, I, THE UNDERSIGNED, HEREBY PROPOSE TO PROVIDE THE SUPERVISION, INSTALLATION AND MATERIAL INVOLVED IN THE REPAIR/RESURFACING/STRIPING OF 14-TENNIS COURTS, 2-OUTDOOR BASKETBALL COURTS, AND 1-440 YARD TRACK, AT DELLINGER PARK.

C. LUMP SUM BID PRICE FOR WORK SCOPE I ITEMS LISTED HEREIN FOR REPAIR/RESURFACING/STRIPING OF ABOVE MENTIONED COURTS & TRACK:

TENNIS COURTS #1 – 14	\$ <u>30,800</u>
2-OUTDOOR BASKETBALL COURTS	\$ <u>4,800</u>
1-440 YARD TRACK	\$ <u>16,400</u>
<u>TOTAL WORK SCOPE I</u>	\$ <u>52,000</u>

D. ITEMIZED LUMP SUM BID PRICE FOR WORK SCOPE II ITEMS LISTED HEREIN FOR CRACK REPAIR WITH RITE WAY CRACK REPAIR SYSTEM FOR:

TENNIS COURTS #1-5	\$ <u>22,500</u>	<u>WORK SCOPE II</u>
TENNIS COURTS #6-7	\$ <u>18,000</u>	<u>WORK SCOPE II</u>
TENNIS COURTS #8-10	\$ <u>750</u>	<u>WORK SCOPE II</u>
TENNIS COURTS #11-14	\$ <u>18,000</u>	<u>WORK SCOPE II</u>
BASKETBALL COURTS #1-2	\$ <u>12,000</u>	<u>WORK SCOPE II</u>
440-YARD TRACK	\$ <u>13,200</u>	<u>WORK SCOPE II</u>

BIDDER: Signature Tennis Courts, Inc BY: Mike Imbornone

TITLE: Owner SIGNATURE: [Signature]

ADDRESS: 1025 Rose Creek Dr. Suite 620-244 Woodstock, GA 30189

PHONE NUMBER: 404-642-5002 EMAIL mike@signaturetennis.com

NAME, ADDRESS, AND PHONE NUMBER OF FOUR (4) SUCCESSFUL PROJECTS THE BIDDER HAS COMPLETED AS STIPULATED ON PAGE 4.

1. COMPANY NAME: Seven Oaks
 ADDRESS: 12275 Seven Oaks Pkwy PHONE NO. 770-664-9421
 CONTACT: Janet Jankowski EMAIL: propertymanager@7-oaks.com
Ryan Jones ryanj@stellar-alliance.com
2. COMPANY NAME: St. Mario Country Club
 ADDRESS: 7765 St Mario CC Drive PHONE NO. 678-475-9890
 CONTACT: Meg Baer EMAIL: mbaer@accessmgt.com
Scott Stoops stmarlotennis@hotmail.com
3. COMPANY NAME: Cherokee Town & Country Club
 ADDRESS: 155 West Paces Ferry Rd PHONE NO. 404-237-5427
 CONTACT: Beth Clay EMAIL: bclay@cherokeetcc.org
4. COMPANY NAME: Woodmont Country Club
 ADDRESS: 805 Gaddis Rd PHONE NO. 770-345-3658
 CONTACT: Larry Schnall EMAIL: larryschnall@gmail.com

AFFIDAVIT VERIFYING STATUS FOR

CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Mike Imbornone

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

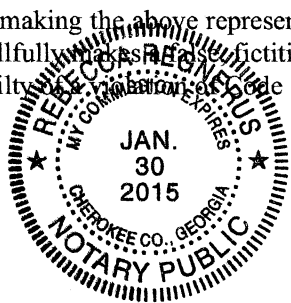
Signature Tennis Courts, Inc

[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a misdemeanor under Code Section 16-10-20 of the Official Code of Georgia.



Mike Imbornone
Signature of Applicant:

8/22/13
Date

Mike Imbornone
Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

22 DAY OF August, 2013

Rebecca Feagery
Notary Public

My Commission Expires: January 30, 2015

*

Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACTOR/VENDOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

261205 (MIMB8200)
EEV/Basic Pilot Program* User Identification Number

BY: [Signature]
Authorized Officer or Agent
(Contractor Name)

8/22/13
Date

Mike Imbornone / Signature Tennis Courts, Inc. Owner
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

1075 Rose Creek Drive Suite 620-244 Woodstock, GA 30189
Contractor Address

Mike Imbornone
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
22 DAY OF August, 2013
Rebecca Regner
Notary Public

My Commission Expires:
January 30, 2015



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Signature Tennis Courts, Inc (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

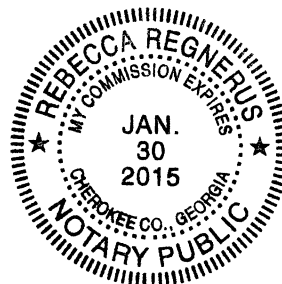
The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

261205 (MIMB8200)
EEV/Basic Pilot Program* User Identification Number

[Signature]
BY: Authorized Officer or Agent
(Subcontractor Name)

8/22/13
Date

Owner
Title of Authorized Officer or Agent of Subcontractor
Mikel Imbornone
Printed Name of Authorized Officer or Agent



SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
22 DAY OF August, 2013

[Signature]
Notary Public

My Commission Expires:
January 30, 2015

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

note: we will not use a subcontractor

CITY OF CARTERSVILLE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/19/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 678.904.6621 866.626.8974

Boykin Insurance
674 B N Highland Avenue NE

Atlanta, GA 30306

INSURED 404-642-5002
SIGNATURE TENNIS COURTS INC
1025 Rose Creek Drive
Woodstock, GA 30189

CONTACT NAME: Laurie Ward

PHONE (A/C, No, Ext): 678.904.6621

E-MAIL ADDRESS: law@boykininsurance.com

FAX (A/C, No): 866.626.8974

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Nationwide Mutual Fire Insurance

05578

INSURER B: Atlantic Casualty Insurance Co

INSURER C:

INSURER D: Auto Owners Insurance Co

80600

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC	☒	L216001500	02/28/2013	02/28/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS	☒	ACP2305502819	05/15/2013	05/15/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$	☐				EACH OCCURRENCE \$ AGGREGATE \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☒ Y/N ☐ N/A If yes, describe under DESCRIPTION OF OPERATIONS below	☐	69IOUB-47-49PO1-0-12	07/18/2013	07/18/2014	☒ WC STATUTORY LIMITS ☐ OTHER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Court resurfacing and repairs

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Laurie Ward



City of Cartersville

City Council Meeting
9/5/2013 7:00:00 PM
Intoxilyzer for Police Department

SubCategory:	Bid Award/Purchases
Department Name:	Police
Department Summary Recommendation:	TO : Sam Grove, City Manager FROM : Thomas Culpepper, Chief of Police DATE : September 5, 2013 SUBJECT :Purchase of Intoxilyzer The Cartersville Police Department has been awarded a grant to purchase a new Intoxilyzer, as required by State mandate. This grant, which was approved by the Council on 03-07-2013 and accepted on 06-20-2013, will reimburse the City for the complete cost of the machine and initial supplies. The total purchase amount is \$8,833.00 and must be made to the manufacturer prior to the grant reimbursing the City. I am requesting approval to make this expenditure with the grant reimbursement to replace the funds expended.
City Manager's Remarks:	Your approval of the Chief's request as outlined above is recommended.
Financial/Budget Certification:	The funding for this equipment is through a grant.
Legal:	
Associated Information:	



316 EAST 9TH STREET
OWENSBORO, KY 42303
1 866 835 0690
FAX: 270-685-6678 (orders)
FAX: 270-685-6214 (billing)
creditdept@mpdinc.com
A subsidiary of MPD, Inc.

Date:

07/02/2013

INVOICE #

KJ 782014

Please ref this number
when making payment

Due Date:

08/01/2013

Bill To 301203
CARTERSVILLE POLICE DEPARTMENT

PO BOX 1390
CARTERSVILLE GA 30120-1390

CMI ORDER #		TERMS	PURCHASE ORDER #	
782014		NET 30 DAYS	102358	
Qty	Stock #	Description	Unit Price	Total
1	009000GA	UNIT ASSY, I9000, GEORGIA	\$6,875.00	\$6,875.00
1	150040	KYBD, FULL SIZE, 104 KEY, USB, BLK	\$0.00	0.00
1	015007	MOUTHPIECE, LOT OF 100	\$0.00	0.00
1	011161	GAS SYSTEM, I9000	\$480.00	480.00
1	340257	CYL, EGS, .080g/210L, 67L, AL	\$0.00	0.00
1	690066	PRINTER, LASER, BLACK, W/WIFI	\$344.00	344.00
1	330540	CABLE ASSY, USB, AMALE-BFEMALE, 3 M	\$0.00	0.00
1	015206	CALIBRATION, ISO 17025	\$299.00	299.00
1	140138	READER, 2D BARCODE, HANDHELD, USB	\$400.00	400.00
1	013012	WARRANTY, EXTENDED, INTOX	\$125.00	125.00
1	340257	CYL, EGS, .080g/210L, 67L, AL	\$110.00	110.00
8	015007	MOUTHPIECE, LOT OF 100	\$25.00	200.00

Subtotal \$8,833.00

Freight

\$8,833.00

Tax

0.00%

Total**\$8,833.00**

Please mail remittance to: **CMI, INC.**

**2090 RELIABLE PARKWAY
CHICAGO, IL 60686**

QUESTIONS PLEASE CONTACT:

LANEESA LANDOLT
1 800 545 4572 EXT 3

TOTAL DUE \$8,833.00

PAY THIS AMOUNT

We accept Visa, Mastercard, Discover, and American Express.
To pay by credit card, please contact: 270-685-6374 or Lhhudson@mpdinc.com

Item # 8



City of Cartersville

City Council Meeting

9/5/2013 7:00:00 PM

Etowah Drive 12-Inch Water Main Replacement Project – Construction Contract

SubCategory:	Bid Award/Purchases								
Department Name:	Water Department								
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: Sept.5, 2013 SUBJECT: Etowah Drive 12-Inch Water Main Replacement Project – Construction Contract The water main on Etowah Drive between Old Mill Road and West Main Street is in deteriorated condition and in need of replacement. The Water Department has designed and received bids on construction of this project. Bids were submitted by four contractors and are listed as follows: <table><tr><td>C.H. Kirkpatrick & Sons</td><td>\$1,295,319.98</td></tr><tr><td>T.J. Lyle & Co., Inc.</td><td>\$1,354,642.71</td></tr><tr><td>Corley Contractors, Inc.</td><td>\$1,381,661.35</td></tr><tr><td>Site Engineering, Inc.</td><td>\$1,525,880.00</td></tr></table> The Water Department recommends award of this contract to C.H. Kirkpatrick & Sons of Rydal, Georgia in the amount of \$1,295,319.98. This project will be paid from Bond funds.	C.H. Kirkpatrick & Sons	\$1,295,319.98	T.J. Lyle & Co., Inc.	\$1,354,642.71	Corley Contractors, Inc.	\$1,381,661.35	Site Engineering, Inc.	\$1,525,880.00
C.H. Kirkpatrick & Sons	\$1,295,319.98								
T.J. Lyle & Co., Inc.	\$1,354,642.71								
Corley Contractors, Inc.	\$1,381,661.35								
Site Engineering, Inc.	\$1,525,880.00								
City Manager's Remarks:	This project is needed for adequate water flow and fire protection in this area. Your approval of the low bid from C.H. Kirkpatrick is recommended.								
Financial/Budget Certification:	This project will be paid from Bond funds.								
Legal:									
Associated Information:									



City of Cartersville

City Council Meeting

9/5/2013 7:00:00 PM

Tennessee Street Water Main Replacement Project – Construction Contract

SubCategory:	Bid Award/Purchases				
Department Name:	Water Department				
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: Sept. 5, 2013 SUBJECT: Tennessee Street Water Main Replacement Project – Construction Contract The water main on Tennessee Street between Leake Street and Opal Street is in deteriorated condition and in need of replacement. A design for replacement of these mains has been completed and bids have been received for construction of this project. Bids were submitted by two contractors and are listed as follows: <table><tr><td>Site Engineering, Inc.</td><td>\$2,934,230.00</td></tr><tr><td>Wade Coots Company</td><td>\$3,792,115.00</td></tr></table> The Water Department recommends award of this contract to Site Engineering, Inc. of Atlanta, Georgia in the amount of \$2,934,230.00. This project will be paid from Bond funds.	Site Engineering, Inc.	\$2,934,230.00	Wade Coots Company	\$3,792,115.00
Site Engineering, Inc.	\$2,934,230.00				
Wade Coots Company	\$3,792,115.00				
City Manager's Remarks:	Your approval of the low bid to Site Engineering is recommended.				
Financial/Budget Certification:	This project will be paid from Bond funds.				
Legal:					
Associated Information:					



City of Cartersville

City Council Meeting

9/5/2013 7:00:00 PM

Mission Road Gravity Sewer Replacement Project Phase 1 – Construction Contract

SubCategory:	Bid Award/Purchases								
Department Name:	Water Department								
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: August 16, 2013 SUBJECT: Mission Road Gravity Sewer Replacement Project Phase 1 – Construction Contract The sewer serving the drainage basin extending from Mission Road near Pettit Creek to the areas above Etowah Drive is in deteriorated condition and in need of replacement. The Water Department has received bids on construction of Phase 1 of a sewer replacement project which extends from West Avenue to Etowah Drive. Bids were submitted by four contractors to construct this project and are listed below: <table><tr><td>Corley Contractors, Inc.</td><td>\$66,727.10</td></tr><tr><td>K.M. Davis Contracting Co., Inc.</td><td>\$87,535.00</td></tr><tr><td>T.J. Lyle & Co., Inc.</td><td>\$87,843.20</td></tr><tr><td>Site Engineering, Inc.</td><td>\$126,750.00</td></tr></table> The Water Department recommends award of the contract to Corley Contractors, Inc. of Dallas, Georgia in the amount of \$66,727.10. This project will be paid for partially from Bond funds.	Corley Contractors, Inc.	\$66,727.10	K.M. Davis Contracting Co., Inc.	\$87,535.00	T.J. Lyle & Co., Inc.	\$87,843.20	Site Engineering, Inc.	\$126,750.00
Corley Contractors, Inc.	\$66,727.10								
K.M. Davis Contracting Co., Inc.	\$87,535.00								
T.J. Lyle & Co., Inc.	\$87,843.20								
Site Engineering, Inc.	\$126,750.00								
City Manager's Remarks:	Your approval of the low bid as outlined above to Corley Contractors is recommended.								
Financial/Budget Certification:	This project will be paid for partially from Bond funds.								
Legal:									
Associated Information:									



City of Cartersville

City Council Meeting

9/5/2013 7:00:00 PM

Relocation of Water Main on North Hwy 411 – Construction Contract

SubCategory:	Bid Award/Purchases
Department Name:	Water Department
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: Sept. 5, 2013 SUBJECT: Relocation of Water Main on North Hwy 411 – Construction Contract Portions of the water main on north Hwy 411 between Apex Drive and Peebles Valley Road require relocation due to the DOT project for widening and relocating Hwy 20. The Water Department has designed and received bids on construction of this project. Bids were submitted by four contractors and are listed as follows: John Pruett Construction Co. \$243,363.05 Corley Contractors, Inc. \$277,608.57 T.J. Lyle & Co., Inc. \$282,094.16 Wade Coots Construction Co. \$341,335.00 The Water Department recommends award of this contract to John Pruett Construction Co. of Marietta, Georgia in the amount of \$243,363.05. Portions of this project will be paid for with reimbursement funds to be received from the Georgia Department of Transportation in the amount of \$67,000 for the sections of the line located on private easement. The remainder of the project will be paid from the budget.
City Manager's Remarks:	Your approval of award of the low bid above to John Pruett Construction is recommended.
Financial/Budget Certification:	Portions of this project will be paid for with reimbursement funds to be received from the Georgia Department of Transportation in the amount of \$67,000 for the sections of the line located on private easement. The remainder of the project will be paid from the budget.
Legal:	
Associated Information:	

Cover Memo

Item # 12



City of Cartersville

City Council Meeting
9/5/2013 7:00:00 PM
Pump Repair for Water Pollution Control Plant

SubCategory:	Bid Award/Purchases
Department Name:	Water Department
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: September 5, 2013 SUBJECT: Pump Repair for Water Pollution Control Plant One of the major process pumps for the Water Pollution Control Plant is in need of a rebuild. This unit is one of a pair of pumps that were originally put in service in 1990 and is needed for the operation of the plant. It was sent to the manufacturer for diagnostic inspection. They have provided a quote of \$16,031.60 for the needed repairs. This is a considerable savings over replacement of the pump with a new unit. The Water Department recommends approval of the agreement with Xylem Water Solutions for repair and rebuilding of the Flygt Submersible Waste Pump in the amount of \$16,031.60. This work will be paid for with the budget item for Water Pollution Control Plant Maintenance and Repairs.
City Manager's Remarks:	Your approval of the agreement with Xylem Water Solutions as outlined above is recommended.
Financial/Budget Certification:	This work will be paid for with the budget item for Water Pollution Control Plant Maintenance and Repairs.
Legal:	
Associated Information:	



City of Cartersville

**City Council Meeting
9/5/2013 7:00:00 PM
Automatic Opening Doors at Municipal Court**

SubCategory:	Bid Award/Purchases
Department Name:	Finance
Department Summary Recommendation:	The municipal court building is in need of the installation of two automatic door openers, one at the front entrance and the other at the back entrance. This is a requirement to become ADA compliant. I have talked to Public Works and they informed me that they are not knowledgeable enough to complete the installation of the needed doors. I talked to Earl Hightower and asked if he knew of any companies that install the automatic door openers. After some time searching for a vendor, he informed me that it is a specialized market and there are not too many vendors. He did locate a vendor that agreed to install the openers for the city. I have attached the quote from Earl Hightower for the installation of the doors. Since it is a specialized market, I am asking for approval of the quote in the amount of \$7,950.00
City Manager's Remarks:	This is an ADA required item for the Municipal Court. Your approval of the item outlined above is recommended.
Financial/Budget Certification:	This is an unbudgeted item and will be paid from the current administrative fees being collected.
Legal:	
Associated Information:	All e-verify forms are on file.

Earl Hightower Construction

City of Cartersville proposal: 8/9/2013

To: Tom Rhinehart

Re: Court ADA doors

Scope of work:

Furnish and install 2 Stanley magic ADA Door operators with interior and exterior activation buttons for each door. All low voltage wiring provided in proposal.

Power source above ceiling for doors to be provided by others.

Total proposal amount \$7950.00

Thank you for this opportunity.

Earl Hightower

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

369850
EEV/Basic Pilot Program* User Identification Number

8-22-13

BY: Authorized Officer or Agent
(Contractor Name)

Date

Earl Hightower Construction
Contractor/Entity Name

OWNER
Title of Authorized Officer or Agent of Contractor

P.O. Box 200763 Cartersville, GA. 30120
Contractor Address

Earl Hightower
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

23 DAY OF Aug
Cheryl Jackson
Notary Public
My Commission Expires: 2/7/17



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**AFFIDAVIT VERIFYING STATUS FOR
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Earl Hightower

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Earl Hightower Construction

[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia

Earl Hightower
Signature of Applicant:

8-22-13
Date

Earl Hightower
Printed Name:

8-22-13

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

23 DAY OF Aug, 2013

Cheryl Jackson
Notary Public

My Commission Expires: 2/7/14



* Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



City of Cartersville

City Council Meeting
9/5/2013 7:00:00 PM
Surplus Equipment

SubCategory:	Surplus Equipment
Department Name:	Finance
Department Summary Recommendation:	Attached is a list of surplus vehicles and equipment. The city departments have advised me that the items on the list are no longer usable or needed by them. I am seeking your approval to declare these items as surplus and for the items to be sold on the GovDeals website.
City Manager's Remarks:	Your approval of declaring the attached list as surplus is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Surplus Equipment and Vehicles August 2013

Vehicles

<u>VIN#</u>	<u>DESCRIPTION</u>	<u>Reason for Surplus</u>
1GBJC34KXLE213431	1990 CHEVROLET 3500 Dump	old and worn out
1GCGD34J7GF440747	1986 CHEVROLET K 2500	old and worn out
1FTRF17W01NA45854	2001 FORD F150	Leaks oil too costly to repair
1GCEC14W51Z262031	2001 CHEVROLET C 1500	large repairs over the last several years
1FTRF17W1XNA55897	1999 FORD F 150	old and worn out
4S6CM58W7W4415635	1998 HONDA PASSPORT	old and worn out
1GAHG39R8X1030605	1998 CHECROLET VAN	old and worn out
1JTD205JA200001	1988 LOW BOY TRAILER	no longer used
1HTSDN2N8RH563401	1993 INTERNATIONAL 4900	old and worn out
1FTYR10U73PA16936	2003 FORD RANGER	worn out-needs major repairs
1FTRF17W3XNA51401	1999 FORD F 150	worn out-needs major repairs

Equipment

<u>VIN#</u>	<u>DESCRIPTION</u>	<u>Reason for Surplus</u>
46Z867	1983 Catepillar 615 Scraper Pan	no longer needed
BD109986600	2002 Tree Spade Model 636	no longer needed
81M2062185	1987 Backhoe Attachment for Skid Steer	no longer needed
1JKTD205JA200001	Interstate Tilt Bed Trailer	no longer needed
21245	Roscoe Vibrastat Roller	Replaced with updated model
SCL800TM25 993-1491	1993 Leafrac 25 Yard Leaf Trailer Vacuum	no longer needed
SC801TM25 1296-2160	1996 Leafrac 25 Yard Leaf Trailer Vacuum	parted out-doesn't run
	131 Motorola Radios	outdated
	3 Whelen Radios	outdated
	1 Kustom Elec. Radio	outdated
	1 Kennwood Radio	outdated
	11 Center police car partitions	outdated
	1 Gemini in-car radar unit	outdated
	11 kustom signal in-car radar units	outdated
	11 Plastic car seats	outdated
	11 Filler panels for various model cars	outdated
	1 Whelen speaker	outdated

Item # 15

<u>VIN#</u>	<u>DESCRIPTION</u>	<u>Reason for Surplus</u>
	1 Galls speaker	outdated
	2 Nextel speakers	outdated
	2 Sony camera units	outdated
	1 Brake lathe	bent shaft-has been replaced w/new model
	6 used diagnostic equip not opperational	not operational-used for parts on other machines
	3 Rear van seats	No longer own the vehicles they fit in
	1 Yanaka Pro Force Model TED262R Utility 2-Cycle Drill	works-not needed
	6 payphones	outdated
	3 Extreme Networks Alpine 3808 Blade Switches	outdated
	1 Extreme Networks Alpine 3804 Blade Switch	outdated
	1 Extreme Networks Alpine 6808 Blade Switch	outdated
	Parts for Extreme Networks Alpine 3800 Series Blade Switch	used some parts
	Tool bins for a Ford E-Series van	No longer have the van
	1 HP Laser Jet 5550n Printer	Worn out-replaced with new unit
	15 bed frames and mattresses	Worn out-replaced with new ones in new building



City of Cartersville

City Council Meeting
9/5/2013 7:00:00 PM
Resolution on Unopened Alley

SubCategory:	Resolutions
Department Name:	Public Works
Department Summary Recommendation:	Mr. J.C. Waters requested that we declare the unopened alley adjacent to his properties at 6 Porter Street to be no longer necessary for the municipal street system. To our knowledge this alley is only on paper and was never actually constructed or used by the City. Therefore we concur with Mr. Waters request. Public Works recommends approval for the Mayor to sign this resolution.
City Manager's Remarks:	Your approval of closing of this unused alley is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

RESOLUTION NO. _____

WHEREAS, the Mayor and City Council after certification from the City Staff that an unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia shall be closed; and

WHEREAS, the notice is attached hereto as Exhibit "A"; and

WHEREAS, the Certification from the Director of Public Works that an unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia is no longer needed for public purposes as attached hereto as Exhibit "B"; and,

WHEREAS, the Mayor and City Council has determined that the surrounding streets in the corporate limits of the City of Cartersville provide substitute and adequate access; and,

WHEREAS, based upon the above, the Mayor and City Council feels it is in the best interest of the citizens of the City of Cartersville, and to provide for better traffic flow to protect the health, safety, and welfare of its inhabitants; and,

WHEREAS, the City of Cartersville has caused a copy of this resolution to be published in the Daily Tribune on Thursday, August 22, 2013 and August 29, 2013 and posted a sign indicating the closing on August 21, 2013, and mailed notices to adjacent property owners on an unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia prior to August 15, 2013; and,

WHEREAS, the Mayor and City Council will consider this Resolution to close an unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia on Thursday September 5, 2013 at 7:00 p.m. at the City Council Chambers, 3rd Floor, City Hall, 10 Public Square, Cartersville, Georgia.

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and City Council of the City of Cartersville declares that the unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia as indicated on Exhibit "C" is no longer necessary for the municipal street system and no substantial public purpose is served by it and that the City shall be relocating traffic in the adjacent area and as such; that an unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia indicated on Exhibit "C" is declared to longer be part of the City of Cartersville Municipal Street System and the rights of the public in and to that section of the Municipal Street Section shall cease as of September 5, 2013.

The City shall reserve any and all utility easements located thereon.

BE IT AND IT IS HEREBY RESOLVED this ____ day of _____,
2013.

/s/_____
Matthew J. Santini, Mayor
City of Cartersville, Georgia

ATTEST:

/s/_____
Connie Keeling, City Clerk
City of Cartersville, Georgia

EXHIBIT A

PUBLIC NOTICE

The Mayor and City Council of the City of Cartersville will hold a public hearing and consider a Resolution to close a portion of an unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia.

Any members of the public who wish to attend said hearing may do so.

The hearing is at City Hall, Third Floor, City Council Chambers at 10 North Public Square, Cartersville, Georgia on Thursday, September 5, 2013 at 7:00 p.m.

The Resolution is as follows:

RESOLUTION NO. _____

WHEREAS, the Mayor and City Council after certification from the City Staff that an unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia shall be closed; and

WHEREAS, the notice is attached hereto as Exhibit "A"; and

WHEREAS, the Certification from the Director of Public Works that an unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia is no longer needed for public purposes as attached hereto as Exhibit "B"; and,

WHEREAS, the Mayor and City Council has determined that the surrounding streets in the corporate limits of the City of Cartersville provide substitute and adequate access; and,

WHEREAS, based upon the above, the Mayor and City Council feels it is in the best interest of the citizens of the City of Cartersville, and to provide for better traffic flow to protect the health, safety, and welfare of its inhabitants; and,

WHEREAS, the City of Cartersville has caused a copy of this resolution to be published in the Daily Tribune on Thursday, August 22, 2013 and August 29, 2013 and posted a sign indicating the closing on August 21, 2013, and mailed notices to adjacent property owners on an unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia prior to August 15, 2013; and,

WHEREAS, the Mayor and City Council will consider this Resolution to close an unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia on Thursday September 5, 2013 at 7:00 p.m. at the City Council Chambers, 3rd Floor, City Hall, 10 Public Square, Cartersville, Georgia.

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and City Council of the City of Cartersville declares that the unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia as indicated on Exhibit "C"

Exhibit "C" is no longer necessary for the municipal street system and no substantial public purpose is served by it and that the City shall be relocating traffic in the adjacent area and as such; that an unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia indicated on Exhibit "C" is declared to longer be part of the City of Cartersville Municipal Street System and the rights of the public in and to that section of the Municipal Street Section shall cease as of September 5, 2013.

The City shall reserve any and all utility easements located thereon.

If you have any questions, please do not hesitate to contact the individual listed below.

E. Keith Lovell
Assistant City Attorney
City of Cartersville, GA
770-386-1116

EXHIBIT B

CERTIFICATION

I am the Public Works Director of the City of Cartersville, pursuant to the City of Cartersville Code of Ordinances, Section 2-101(b)(5) my duties are as follows:

(5) *Public works director.* The public works director shall supervise the personnel and be responsible for building and maintenance of all city streets, sidewalks, storm drainage, bridges, city buildings, and the city cemetery. His duties also include collection of residential and commercial garbage, and trash collection and disposal. In addition, his duties shall also include the maintenance of city-owned buildings. The position is under the direction of the city manager.

In my capacity of being responsible for all City streets, I have reviewed the unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia, as said alley is not and has not been used by the public for access.

Therefore, pursuant to O.C.G.A. § 32-7-2(c) I have determined and hereby certify that a portion of an unopened alley in Land Lots 310 & 339, 4th District, 3rd Section, City of Cartersville, Bartow County, Georgia indicated on Exhibit "A" attached hereto and incorporated herein by reference is no longer needed and no substantial public purpose is served by it and that this portion of the City of Cartersville Municipal Street System should be abandoned, excepting any utility easements thereon should be reserved for the City.

This 5th day of August, 2013.

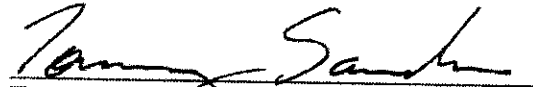

Tommy Sanders, Public Works Director

EXHIBIT C

TOPOGRAPHIC SURVEY FOR
JOHN C. WATERS
 (OWNER)
 PROPERTY IN THE CITY OF CARTERSVILLE
 IN LAND LOTS 310 & 339
 4th DISTRICT, 3rd SECTION
 BARTOW COUNTY, GEORGIA

(CSX RAILROAD PROPERTY)

(MCK & JOHN THOMAS)

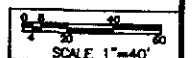
(HERBERT COX)

1021-1.0ND 1021-2.0ND
 FLOOD INSURANCE RATE MAP 13015C0266 G
 DATED SEPT.29,2007 SHOWS THIS PROPERTY
 IS NOT IN THE 100 YEAR FLOOD ZONE.

NOTE: IRON PINS ARE (1/2" RE-BAR)
 EXCEPT AS SHOWN.



PLAT CLOSURE;
 ONE FOOT IN
 65,000 FEET.
 OCTOBER 15, 1980
 REVISED 11-22-2010



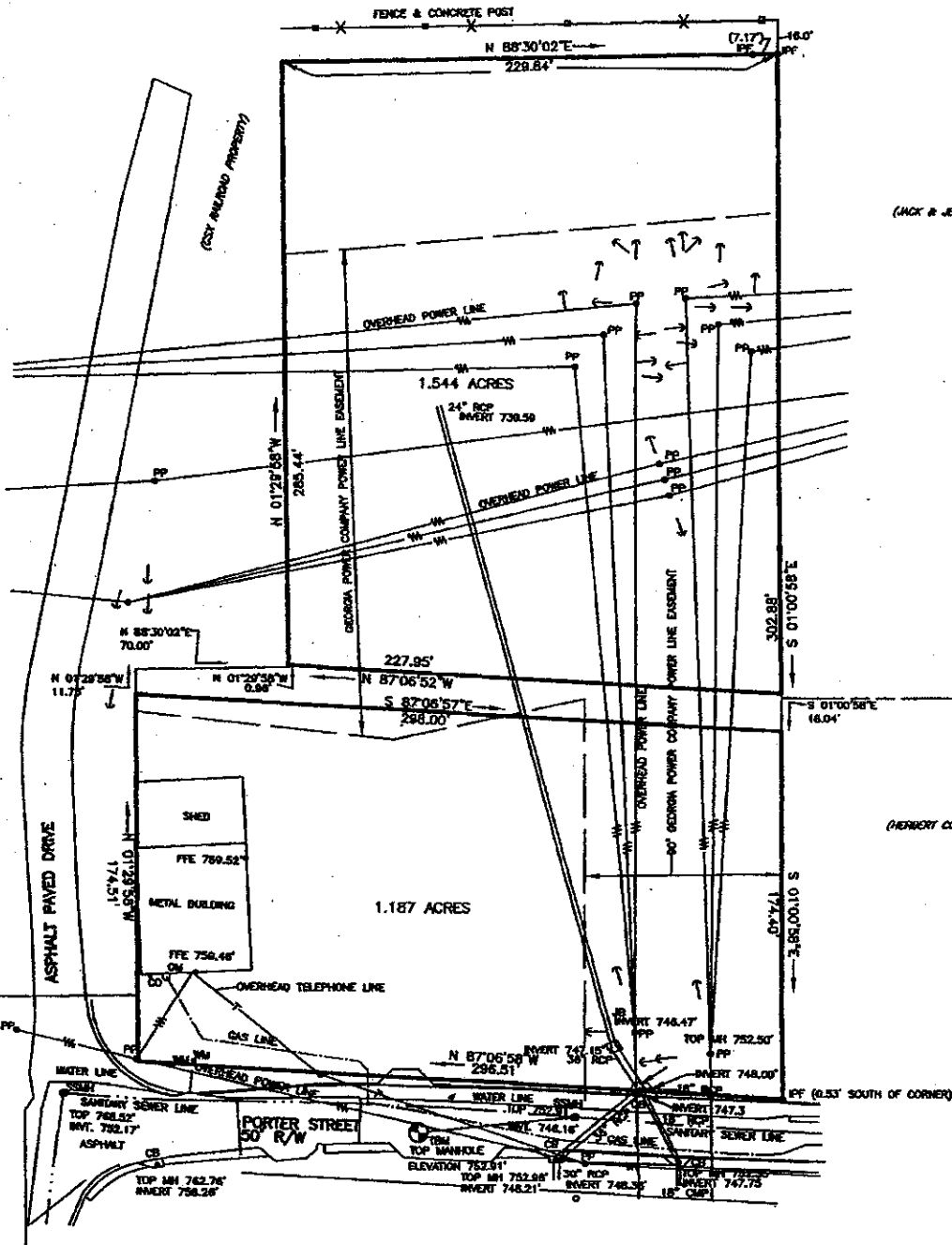
Item # 16

FIELD TRAVERSE:
 CLOSURE: ONE FOOT IN 5,000 FEET
 USING A 100' STEEL TAPE
 ANGULAR ERROR: 0'00'04" PER ANGLE
 POINT-USING A 30" TRANSIT
 ADJUSTED; USING THE COMPASS RULE.

SMITH & SMITH LAND SURVEYORS, P.C.
 2 SOUTH AVENUE, CARTERSVILLE, GA. 30120
 PHONE 770-382-0457

REGISTERED LAND SURVEYOR No. 1803

R/W—RIGHT OF WAY	R—RADIUS LP—LIGHT POLE
PP—IRON PIN PLACED	X—X—FENCE
FP—IRON PIN FOUND	—LAND LOT LINE
CM—CONCRETE MARKER	—CENTER LINE
CH—CHORD	—POWER LINE



GEORGIA ZONE WEST
 6800 NORTH



City of Cartersville

**City Council Meeting
9/5/2013 7:00:00 PM
Southern Natural Gas Contract Extension**

SubCategory:	Contracts/Agreements
Department Name:	Gas Department
Department Summary Recommendation:	Since November 2012, Southern Natural has been negotiating a rate settlement with their customers, in lieu of filing a rate case. The result of these negotiations is a 7% reduction in transportation charges and a 17.2% reduction in storage charges effective September 1, 2013 with an additional 4% reduction in transportation charges effective November 1, 2015. As part of the settlement, customers are required to extend their contracts to at least August 31, 2016 but no longer than August 31, 2018. Our contract extension is until August 31, 2017 and preserves an additional discount we receive on a portion of our firm transport. I recommend council approval of these extensions.
City Manager's Remarks:	The overall impact of this contract extension is that it will help keep our gas costs low. Your approval of this contract is recommended.
Financial/Budget Certification:	N/A
Legal:	The City Attorney's office has reviewed and approved the contract extensions.
Associated Information:	E-Verify is attached.



August 14, 2013

City of Cartersville
Attn: Gary Riggs
4 Cook Street
Cartersville, Georgia 30120

Re: Firm Contract Extensions and Amended Discount

Dear Gary,

Southern Natural Gas Company, L.L.C. (Southern) filed its agreed-upon rate case settlement at FERC in Docket No. RP13-886 on May 2, 2013. On July 12, 2013, the FERC issued an order approving the settlement without any changes or conditions. Accordingly the settlement will be implemented September 1, 2013.

A condition to each shipper's entitlement to the settlement's benefits, including the lower settlement rates, is the extension of firm contract quantities through at least August 31, 2016, or up to August 31, 2018, if the customer so chooses.

Enclosed are duplicate originals of the contract documents that you need to sign and return to Southern to receive the settlement benefits. Under Article IV, Section B, of the Stipulation & Agreement, you must return the executed documents within 60 days after the later of (i) the Approval Date which is defined as the first day of the month following the date on which the order becomes final, or (ii) receipt of the contract term exhibits along with any E-Verify and SAVE documentation requested by the customer to comply with laws or regulations. We expect the Approval Date to be September 1, 2013 since there were no protests.

We have also enclosed a revised Exhibit E to reflect your discount effective September 1, 2013. Article VI, Section A, requires you to return an executed copy to Southern within the later of (i) the Approval Date, or (ii) 30 days after receipt of this amended Exhibit E.

Please sign all originals and return to Leslie Hancock using the stamped addressed envelope enclosed for your convenience. Under the settlement, **we must receive your executed Exhibit E by September 13, 2013 and your executed contract extensions by November 1, 2013.** After execution by Southern, a fully executed original of each document will be returned to you for your files.

We appreciate your support of the settlement as well as the opportunity to serve you. As always please do not hesitate to call me (205-325-3509), Leslie Hancock (205-325-3864), or your Account Manager if you have any questions.

Sincerely,

Janice H. Parker
Commercial Director

Enclosures

Southern Natural Gas Company
Colonial Brookwood Center
569 Brookwood Village, Suite 501 Birmingham, Alabama 35209
PO Box 2563 Birmingham, Alabama 35202-2563

Item # 17

AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

206979
EEV/Basic Pilot Program* User Identification Number

BY: Mary Burton 5/6/13
Authorized Officer or Agent Date
(Contractor Name)

Kinder Morgan HR Analyst
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

1001 Louisiana, Ste. 1000, Houston, TX 77002
Contractor Address

Mary Burton
Printed Name of Authorized Officer or Agent

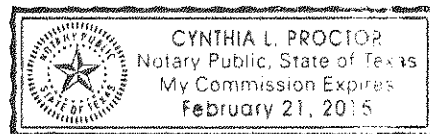
Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 6th day of May, 2013

Notary Public: Cynthia L. Proctor SEAL

My Commission Expires: 2/21/2015

Harris County, Georgia Texas



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**SOUTHERN NATURAL GAS COMPANY
FIRM TRANSPORTATION SERVICE AGREEMENT
CONTRACT CODE FSNG129
EXHIBIT B**

SERVICE TYPE	SERVICE TYPE CODE	START DATE	PRIMARY TERM	PRIMARY NOTICE REQUIRED	EVERGREEN TERM	EVERGREEN NOTICE REQUIRED	DELIVERY POINTS		MDDQ (MCF)/Mo.	CONTRACT PRESSURE	HOURLY FLOW RATE ENTITLEMENT
							POINT CODE	POINT NAME			
FT	1	1-Nov-96	31-Aug-17	365 DAYS	YEARLY	365 DAYS	940039	CARTERSVILLE AREA	3,000		
FT	2	1-Nov-96	31-Aug-17	365 DAYS	YEARLY	365 DAYS	940039	CARTERSVILLE AREA	2,000		
FT	3	1-Jul-97	31-Aug-17	365 DAYS	YEARLY	365 DAYS	940039	CARTERSVILLE AREA	2,276		
FTNN	4	1-Nov-97	31-Aug-17	365 DAYS	YEARLY	365 DAYS	940039	CARTERSVILLE AREA	7,899		
FT	5	1-Nov-97	31-Aug-17	365 DAYS	YEARLY	365 DAYS	940039	CARTERSVILLE AREA	3,000		
FT	7	1-Nov-05	31-Aug-17	730 DAYS	YEARLY	365 DAYS	940039	CARTERSVILLE AREA	5,000		

Total Transportation Demand: 23,175 MCF

By: _____ CITY OF CARTERSVILLE

By: _____  SOUTHERN NATURAL GAS COMPANY, L.L.C.

Effective Date: September 1, 2013
Supersedes the previous Exhibit B

ATTEST: _____
CITY CLERK

Item # 17

EXHIBIT B

This supplement to Exhibit B details the meter station restrictions, hourly flow rate entitlements and firm contract pressure underlying each Delivery Point MDDQ to this Exhibit B.

Point Name	Point Code	Meter Station Code	MDDQ (Mcf)/Mo.	Hourly Flow Rate Entitlement	Daily Delivery Capacity	Contract Pressure	For Information Purposes Only			
							Meter Station Design Capability			Pressure Used for Station Capability
							Line Pressure Information	Max. Daily Capacity	Max. Hourly Capacity	
Cartersville Area	940039		23,175	1,391						
Cartersville #1		905600			9,545	290		13,748	573	290
Cartersville #2		905700			13,630	300		24,864	1,036	300
GRAND TOTAL:										
								23,175	23,175	

Service Agreement No. FSNG129
Service Type Code No. 2

Exhibit E
Second Revised
Discount Information

Discounted Transportation Rate:

1. Reservation Charge of \$11.52 for 2,042 Dth per day (2,000 Mcf per day) of FT Transportation Demand. All other transportation charges, surcharges and fuel retention percentages shall be assessed at the maximum applicable rates set forth in Southern's currently effective FERC Gas Tariff applicable to Rate Schedule FT.

Discounted transportation rate effective from September 1, 2013 to October 31, 2015.

2. Reservation Charge of \$11.03 for 2,042 Dth per day (2,000 Mcf per day) of FT Transportation Demand. All other transportation charges, surcharges and fuel retention percentages shall be assessed at the maximum applicable rates set forth in Southern's currently effective FERC Gas Tariff applicable to Rate Schedule FT.

Discounted transportation rate effective from November 1, 2015 to August 31, 2017.

CITY OF CARTERSVILLE

CITY OF CARTERSVILLE

SOUTHERN NATURAL GAS COMPANY, L.L.C.

**SOUTHERN NATURAL GAS COMPANY
SERVICE AGREEMENT UNDER RATE SCHEDULE CSS
CONTRACT CODE: SSNG68
EXHIBIT A**

TYPE	SERVICE TYPE CODE	MSQ (Mcf)	MDIQ (Mcf) (*)	MDWQ (Mcf) (*)	START DATE	PRIMARY TERM	PRIMARY		EVERGREEN	
							NOTICE REQUIRED	365 DAYS	TERM	EVERGREEN NOTICE REQUIRED
Company's Muidon Storage Field located in Monroe County, Mississippi, and/or the Bear Creek Storage Field located in Bienville Parish, Louisiana	1	391,165	3,009	7,899	1-Jul-1997	31-Aug-2017	365 DAYS		YEARLY	365 DAYS

Total Maximum Storage Quantity (Mcf): 391,165

By: _____ CITY OF CARTERSVILLE By: gm SOUTHERN NATURAL GAS COMPANY, L.L.C.

Effective Date: _____
Supersedes the previous Exhibit A

(*) Shipper's MDIQ and MDWQ shall be subject to adjustment each day based on the quantity of gas Shipper has in Storage pursuant to the ratchet percentages set forth in Rate Schedule CSS.



City of Cartersville

City Council Meeting

9/5/2013 7:00:00 PM

Bartow Co. School System - Adairsville High School Pool

SubCategory:	Contracts/Agreements
Department Name:	Parks and Recreation
Department Summary Recommendation:	Facility Agreement – Bartow Co. School System – August 2013 Bartow County School System has agreed to extend the agreement with Cartersville Parks and Recreation Department for use of the Adairsville High School Aquatic Center. As last year this agreement allows our members of our Cobias swim team to be year- round swimmers. The affordable month rental fee (\$500.00 per month for 7 months) allows the in-door swim program to operate in the positive which was a condition of continuing the program. I recommend continuance of the “Use of Facility Contract – AHS Aquatic Center” with the Bartow County School system.
City Manager's Remarks:	This is a proposed agreement with the County School system. It will continue the year round swim program. It is proposed at the same cost as last year and is recommended for your approval.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	



**Bartow County School System
Use Of Facility Contract – AHS Aquatic Center**



Facility: **Adairsville High School Aquatic Center, 519 Old Highway 41, Adairsville GA 30103**

Phone: 770-606-5841 Fax: 770-773-2722

Contract #: _____

Date: 8-16-13

Facility Administrator: _____

Organization Name/Address: City of Cartersville
PO Box 1390

Classification of Organization:
(Check all that apply)

Profit: _____ Non-Profit: _____
Government Agency: ☒ ✓
Business: _____

Civic Group: _____
Religious Group: _____
Other (Specify): _____

Organization Representative: Greg Anderson Phone: 770-607-6173 Fax: 770-387-5624

Describe the purpose and what will be conducted in Facility:

Recreation Swim Team practice

Date of Facility Use (attach schedule if necessary): Sept. 30, 2013 - April 18, 2014 Time: From: 3 hrs. daily To: _____
(Day of wk, Day, Mo, Yr) Coordinate w/ Bartow Co High School Swim Teams during season.

Life Guard Certification Submitted: ☒ YES ☐ NO

Estimated Attendance: 40-45 Admission Charged: yes Total Hours of Use: _____

Cost Analysis (Refer to current Facility Use Price List):

Facility Use Charge:	\$ _____	Security Charge:	\$ _____
Custodial Charge:	\$ _____	Technical Charge:	\$ _____
Supervisory Charge:	\$ _____	Other Charges:	\$ _____

Total Charges: \$ 500.00 monthly @ 7 months Deposit: \$ _____ ~~Balance Due:~~ \$3,500.00/season
(Make Check Payable to the Bartow County School System. Please refer to #6 on terms and Conditions)

I, Greg Anderson have read and agree to the facility use terms and conditions attached to this agreement.
(Please Print or Type)

Greg Anderson Director of Parks & Rec 8-16-13
(Organization Representative's Signature) (Title) (Date)

(A minimum of \$1,000,000 in Liability Insurance is required by O.G.G.A 51-1-52)

This Section Is Only For Bartow County School System Use

Application Approved: Yes _____ No _____ School Related: Yes _____ No _____

Reason for Denial: Time Conflict _____ No employee available for supervision or custodial _____
Previous unsatisfactory experience w/group _____ No Certified Lifeguard _____
Proposed use incompatible with building design _____
Insufficient insurance certificate _____ Other reason(s) _____

(Facility Administrator)

(Date)

(Central Office Designee)

Item # 18



City of Cartersville

City Council Meeting

9/5/2013 7:00:00 PM

ICMA Comparative Performance Measurement Program Renewal

SubCategory:	Contracts/Agreements
Department Name:	
Department Summary Recommendation:	This is for the renewal of the ICMA Comparative Performance Measurement Program. This program is designed to help cities and counties obtain accurate, fair and comparable data about the quality and efficiency of service delivery to the citizens. It is grounded in the belief that appointed managers, elected officials, department heads, staff and citizens all need a way to access how well government services are being delivered, and establish priorities for the future.
City Manager's Remarks:	This allows for our continued participation in ICMA's performance measurement program. Your approval is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	Everify documentation is attached.

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

Dan 10219951
EEV/Basic Pilot Program* User Identification Number

Carla R. Mariquee
BY: Authorized Officer or Agent
(Contractor Name)

8/15/2013
Date

Director, Human Resources
Title of Authorized Officer or Agent of Contractor

Carla R. Mariquee
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

15 DAY OF August, 2013

Alan Do
Notary Public

My Commission Expires:

LAN DO
NOTARY PUBLIC DISTRICT OF COLUMBIA
My Commission Expires July 14, 2018

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).





City of Cartersville

**City Council Meeting
9/5/2013 7:00:00 PM
Citizen Survey Results**

SubCategory:	Presentations
Department Name:	City Manager's Office
Department Summary Recommendation:	Staff will be presenting a portion of the results from the recently completed Citizen Survey. Today's presentation will address Housing, Land Use and Zoning.
City Manager's Remarks:	This meetings presentation will deal with the subject of Housing.
Financial/Budget Certification:	
Legal:	
Associated Information:	
