



# City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120  
Telephone: 770-387-5616 – Fax 770-386-5841 – [www.cityofcartersville.org](http://www.cityofcartersville.org)

**COUNCIL PERSONS:**

Matt Santini – Mayor  
Dianne Tate – Mayor Pro Tem  
Kari Hodge  
Lindsey McDaniel, Jr.  
Lori Pruitt  
Jayce Stepp  
Louis Tonsmeire, Sr.

**AGENDA**

Council Chamber, Third Floor of City Hall – 7:00  
PM – 8/15/2013  
Work Session – 6:00

**CITY MANAGER:**

Sam Grove

**CITY ATTORNEY:**

David Archer

**CITY CLERK:**

Connie Keeling

**I. Opening of Meeting**

- Invocation
- Pledge of Allegiance
- Roll Call

**II. Regular Agenda****A. Council Meeting Minutes**

1. August 1, 2013 (Pages 3-9)

[Attachments](#)

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**B. Second Reading of Ordinances**

1. Ordinance Revision - Burial Vault Requirement (Pages 10-11)

[Attachments](#)

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**C. Public Hearing - 1st Reading of Zoning/Annexation Requests**

1. File #AZ13-02: Annexation application by Marlon Lashawn Harris for property located at 11 Green Acre Lane (approximately 0.49 acres) to annex for City services (property would, if annexed, be zoned R-20). (Pages 12-25)

[Attachments](#)

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2. File #SU13-04: Special use application by Randy Wimpy (Shep Helton, rep.) for property located at 416 and 420 N. Tennessee Street (approximately 0.38 acres) to allow expansion of an auto business onto this property. (Pages 26-39)

[Attachments](#)

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**D. Grant Application/Acceptance**

1. GDOT Local Maintenance Improvement Grant (Pages 40-43)

[Attachments](#)

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## **E. Bid Award/Purchases**

1. Rebuild of Number 1 Screw Lift Pump at Water Pollution Control Plant (Pages 44-48)

[Attachments](#)

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2. Air Conditioner Replacement for the North Electrical Building at the Water Pollution Control Plant (Pages 49-51)

[Attachments](#)

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3. Roadway Lighting Materials for Highland 75 Industrial Park (Pages 52-55)

[Attachments](#)

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4. Vertical Separator for Gas Dept. (Pages 56-59)

[Attachments](#)

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5. State Board of Workers Compensation Annual Assessment (Pages 60-61)

[Attachments](#)

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## **F. Resolutions**

1. Dept. of Revenue Information Exchange (Pages 62-64)

[Attachments](#)

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## **G. Monthly Financial Statement**

1. June 2013 (Pages 65-69)

[Attachments](#)

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## **H. Presentations**

1. Citizen Survey Results (Page 70)

[Attachments](#)

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**PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.**



# City of Cartersville

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**City Council Meeting**  
**8/15/2013 7:00:00 PM**  
**August 1, 2013**

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|                                           |                                                                                                                                         |
|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Council Meeting Minutes                                                                                                                 |
| <b>Department Name:</b>                   | Clerk                                                                                                                                   |
| <b>Department Summary Recommendation:</b> | Attached are the minutes for your review and approval.                                                                                  |
| <b>City Manager's Remarks:</b>            | Minutes for the August 1st City Council meeting have been generated and reviewed by City staff. They are recommended for your approval. |
| <b>Financial/Budget Certification:</b>    | N/A                                                                                                                                     |
| <b>Legal:</b>                             | N/A                                                                                                                                     |
| <b>Associated Information:</b>            |                                                                                                                                         |

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City Council Meeting  
10 N. Public Square  
August 1, 2013  
6:00 P.M. – Work Session 7:00 P.M.

## **I. Opening Meeting**

Invocation by Council Member Pruitt

Pledge of Allegiance led by Mayor Santini

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Lori Pruitt, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and David Archer, City Attorney. Dianne Tate, Council Member Ward Five was absent.

## **II. Regular Agenda**

### **A. Council Meeting Minutes**

#### **1. July 18, 2013**

A motion to approve the July 18, 2013 City Council Meeting Minutes as presented was made by Council Member Hodge and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

### **B. Appointments**

#### **1. Deputy City Clerk**

Connie Keeling, City Clerk stated that in years past the City Clerk and Deputy City Clerk have been located in separate building and departments making certain aspects of the position difficult to learn. By having both positions in the same department the Deputy City Clerk will have hands on experience in all areas of the Clerks position. Ms. Keeling recommended approval of Catheryn Hembree as Deputy City Clerk.

A motion to approve the appointment of Catheryn Hembree as Deputy City Clerk was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

Ms. Keeling administered the oath of office to Catheryn Hembree.

### **C. Public Hearing**

**1. City of Cartersville M & O Property Tax Millage Rate to be set at 1.38 Mills for 2013**

Tom Rhinehart, Finance Director stated that the property taxes received for Maintenance and Operation is used for general city government operations, which include police, fire, recreation, public works etc. The proposed 2013 millage rate of 1.38 mills is considered the property tax rollback rate for 2013 and remained the same as the 2012 rate. Mr. Rhinehart recommended approval.

Mayor Santini opened the floor for a public hearing on the City of Cartersville M & O Property Tax Millage Rate to be set at 1.38 Mills for 2013 and with no comments Mayor Santini closed the public hearing.

A motion to approve the M & O Property Tax Millage Rate of 1.38 Mills was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 5-0

**2. Cartersville City School System Property Tax Millage to be set at 18.23 mills for 2013.**

Tom Rhinehart, Finance Director stated that the Cartersville City School System has recommended to their Board to keep the school system's millage rate for 2013 at 18.23 mills. Mr. Rhinehart recommended approval.

Mayor Santini opened the floor for a public hearing on the Cartersville City School System Property Tax Millage to be set at 18.23 mills for 2013 and with no comments Mayor Santini closed the public hearing.

A motion to approve the Cartersville City School System Property Tax Millage Rate of 18.23 Mills was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

**3. Cartersville Business Improvement District Property Tax Millage to be set at 2.50 Mills for 2013**

Tom Rhinehart, Finance Director stated that the Cartersville Business Improvement District is made up of the Downtown Cartersville Business District. These business owners have been self-assessing a property tax over the past several years to raise funds for the downtown area improvements. Mr. Rhinehart recommended approval of the Cartersville Business Improvement District property tax millage of 2.50 for 2013.

Mayor Santini opened the floor for a public hearing on the Cartersville Business Improvement District Property Tax Millage to be set at 2.50 Mills for 2013 and with no comments Mayor Santini closed the public hearing.

A motion to approve the Cartersville Business Improvement District Property Tax

Millage Rate of 2.50 Mills was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

#### **D. First Hearing of Ordinances**

##### **1. Ordinance Revision – Burial Vault Requirement**

Tommy Sanders, Public Works Director stated that this proposed ordinance revision will require that a burial vault or grave liner shall be used in all sections of the cemetery and in any additions made to the cemetery hereafter. Vaults and liners can be made of concrete, steel, plastic, or any other material approved by the cemetery sexton. The current ordinance only requires vaults or liners in the new section. The purpose of the burial vaults or liners is to protect the casket from the weight of the earth and the equipment used in the maintenance of the cemetery property. Mr. Sanders recommended approval.

#### **NO ACTION REQUIRED**

#### **Ordinance**

#### **of the**

#### **City of Cartersville, Georgia**

#### **Ordinance No.**

**NOW BE IT AND IT IS HEREBY ORDAINED** by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendments to **CHAPTER 7. CEMETERIES ARTICLE II. MUNICIPAL CEMETERY. Section 7-26 SPECIAL REGULATIONS.** is hereby amended by deleting paragraph (13) in its entirety and replacing it as follows.

#### **1.**

#### **Sec. 7-26.**

**(13) A burial vault or grave liner shall be used in all sections of the cemetery and in any additions made to the cemetery, hereafter. Vaults and liners can be made of concrete, steel, plastic, or any other material approved by the cemetery sexton.**

#### **2.**

**It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia. The remaining provisions of Section 7-26 shall remain unaltered.**

**BE IT AND IT IS HEREBY ORDAINED**

**First Reading this the day of.**  
**ADOPTED this the day of. Second Reading.**

**/s/ Matthew J. Santini**  
**Matthew J. Santini**  
**Mayor**

**ATTEST:**

**/s/ Connie Keeling**  
**Connie Keeling**  
**City Clerk**

**E. Contracts/Agreements**

**1. GDOT Off System Safety Project**

Tommy Sanders, Public Works Director stated that this agreement is for sign replacement and striping and pavement markings on nine (9) city streets. This is a reimbursable grant for safety improvements for a total of \$93,862.68 and Mr. Sanders recommended approval to authorize the Mayor to sign all documents to accept the grant.

A motion to approve authorization for the Mayor to sign all documents to accept the grant was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 5-0

**F. Surplus Equipment**

**1. Sale of Vehicles and Equipment**

Tommy Culpepper, Police Chief requested that these items be declared surplus by the Mayor and Council and the Police Department be authorized to offer the items for sale through GovDeals.com. Chief Culpepper stated that these items are no longer serviceable for Police Department use. The items were purchased with seized funds, or directly seized through the federal asset sharing rules, therefore the revenue generated by these items must be returned to that account. Chief Culpepper recommended approval.

1. Three (3) EZ-GO Golf Carts Four person capacity – gasoline engine
2. 2002 BMW X5 Color Black
3. 2005 Chevrolet Impala – Gold in color

A motion to declare the items surplus and authorize the sale through GovDeals was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

**G. Bid Award/Purchases**

### **1. Rear Drive Axle for Gas Department Backhoe**

Dan Porta, Assistant City Manager stated that the Gas Departments 2004 John Deere Backhoe needed a rear axle replaced. Due to the necessity to have this piece of equipment back in service as soon as possible the Garage Department purchase the axle from Flint Equipment for \$10,982.16. Mr. Porta recommended approval.

A motion to approve the purchase from Flint Equipment was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

### **2. Annual Website Hosting and Support**

Dan Porta, Assistant City Manager stated that in January 2011 the City Council approved an agreement with Civic Plus to host the city's website and provide web support. The annual cost to host and support the website for the fiscal year is \$11,967.60 and Mr. Porta recommended approval.

A motion to approve the agreement with Civic Plus was made by Council Member Hodge and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

### **3. Pipe for Highway 20 Project**

Gary Riggs, Gas Department Superintendent stated that in order to relocate the gas facilities on SR20 between Highway 411 and I-75 they will have to install approximately 4,600 feet of 6" Steel Pipe, 2,000 feet of 4" Steel Pipe, 250 feet of 2" Steel Pipe and 12,100 feet of 4" PE Pipe. Bids were solicited for this pipe and Mr. Riggs recommended approval of the low bid from Consolidated Pipe in the amount of \$68,389.86 for the Steel Pipe and \$29,958.40 for the PE Pipe. Also bids were requested for an 8"- 300 pound valve to replenish stock and Mr. Riggs recommended approval of the low bid from Consolidated Pipe in the amount of \$6,440.00.

A motion to approve the purchases from Consolidated Pipe was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

### **4. Tapping and Stopping Operations on SR 20**

Gary Riggs, Gas Department Superintendent stated that the relocation of facilities on SR20 will require specialized fittings and equipment. This work is performed by a single source vendor SJ Patterson Co. and Mr. Riggs recommended approval for the tapping and stopping for the steel facilities for this location in the amount of \$14,065.00.

A motion to approve the agreement with SJ Patterson Co. was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

### **5. Emergency Replacement of Water Treatment Plant Transformer**

Ed Mullinax , Assistant Water Superintendent stated that a transformer at the Water Treatment Plant was destroyed by an electrical power surge during the storm on June 27, 2013. This transformer is necessary for operation of one of the four high service pumps which delivers water from the plant to the distribution. Bids were solicited for a replacement unit and Mr. Mullinax recommended approval of the low bid from Consolidated Electrical Distributors, Inc. in the amount of \$11,800.00.

A motion to approve the purchase from Consolidated Electrical Distributors, Inc. was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

## **H. Presentations**

### **1. Citizen Survey Results**

Sam Grove, City Manager presented a portion of the results from the recently completed Citizens Survey pertaining to Community Quality of Life.

A motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 5-0

**Meeting Adjourned**

/s/ \_\_\_\_\_  
Matthew J. Santini  
Mayor

ATTEST:

/s/ \_\_\_\_\_  
Connie Keeling  
City Clerk



# City of Cartersville

**City Council Meeting**  
**8/15/2013 7:00:00 PM**  
**Ordinance Revision - Burial Vault Requirement**

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Second Reading of Ordinances                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Department Name:</b>                   | Public Works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Department Summary Recommendation:</b> | <p>This proposed ordinance revision will require that a burial vault or grave liner shall be used in all sections of the cemetery and in any additions made to the cemetery, hereafter. Vaults and liners can be made of concrete, steel, plastic, or any other material approved by the cemetery sexton.</p> <p>The current ordinance only requires vaults or liners in the new section. The purpose of the burial vault is to protect the casket from the weight of the earth and the equipment used in the maintenance of the cemetery property. Burial vaults also maintain the beauty of the cemetery by eliminating soil settlement. Burial vaults are most commonly made from concrete, but are also made from steel and plastic.</p> <p>A burial liner is similar to a burial vault. The main difference between a burial vault and liner is that the liner only covers the top and sides of a casket, whereas a burial vault completely encloses a casket. In a burial liner, the bottom of the casket in this case is in direct contact with the ground. A burial liner serves to protect a casket during burial from being crushed and keeps the casket from being crushed when the heavy equipment that many modern cemeteries use pass over the grave. A liner helps keep the ground over the grave from sinking in, and helps keeps the ground even. To prevent sunken graves, most modern cemeteries require that either a burial liner or vault be used in burials.</p> <p>We recommend approval of this ordinance revision.</p> |
| <b>City Manager's Remarks:</b>            | Your approval of this item is recommended.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Financial/Budget Certification:</b>    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Legal:</b>                             | City Attorney has reviewed this Ordinance Revision.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Associated Information:</b>            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

Cover Memo

**Ordinance no. \_\_\_\_\_**

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(13) A burial vault or grave liner shall be used in all sections of the cemetery and in any additions made to the cemetery, hereafter. Vaults and liners can be made of concrete, steel, plastic, or any other material approved by the cemetery sexton.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia. The remaining provisions of Section 7-26 shall remain unaltered.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: \_\_\_\_\_  
SECOND READING: \_\_\_\_\_

\_\_\_\_\_  
MATTHEW J. SANTINI, MAYOR

ATTEST: \_\_\_\_\_  
CONNIE KEELING, CITY CLERK



# City of Cartersville

City Council Meeting

8/15/2013 7:00:00 PM

File #AZ13-02: Annexation application by Marlon Lashawn Harris for property located at 11 Green Acre Lane (approximately 0.49 acres) to annex for City services (property would, if annexed, be zoned R-20).

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Public Hearing - 1st Reading of Zoning/Annexation Requests                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Department Name:</b>                   | Planning and Development                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Department Summary Recommendation:</b> | The subject tract is located at 11 Green Acre Lane, off Little Valley Road. This property includes a single-family residence built in the 1970s. This property is part of a donut hole in unincorporated Bartow County. The applicant has stated that he would like this property to be annexed for City services. The property would, if annexed, be zoned R-20 (Single-family Residential). Planning Commission recommended approval. |
| <b>City Manager's Remarks:</b>            | This annexation is recommended for your approval by the Planning Commission.                                                                                                                                                                                                                                                                                                                                                            |
| <b>Financial/Budget Certification:</b>    |                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Legal:</b>                             | City attorney attended the Planning Commission Meeting and is familiar with this case                                                                                                                                                                                                                                                                                                                                                   |
| <b>Associated Information:</b>            |                                                                                                                                                                                                                                                                                                                                                                                                                                         |

## ***ZONING & ANNEXATION SYNOPSIS***

Petition Number(s): **AZ13-02**

### ***APPLICANT INFORMATION AND PROPERTY DESCRIPTION***

Applicant: **Marlon Lashawn Harris (City annexation "donut hole" initiative)**  
 Representative: **None**  
 Property Owner: **Marlon Lashawn Harris**  
 Property Location: **11 Green Acre Lane**  
 Access to the Property: **Green Acre Lane off Little Valley Road**

#### ***Site Characteristics:***

Tract Size: Acres: **0.49 acres** District: **4<sup>th</sup>** Section: **3<sup>rd</sup>** LL(S): **17**  
 Ward: **6** Council Member: **Lori Pruitt**

### ***LAND USE INFORMATION***

Current Zoning: **County C-1 (Commercial)**  
 Proposed Zoning: **R-20 (Single-family Residential)**  
 Proposed Use: **Annex for City services**  
 Current Zoning of Adjacent Property:  
 North: **R-20 (Single-family Residential)**  
 South: **G-C (General Commercial)**  
 East: **R-20 (Single-family Residential)**  
 West: **County C-1 (Commercial)**

The Future Development Plan designates the subject property as: **Suburban Living with recommended zoning districts R-20 and R-15.**

## ***ZONING ANALYSIS***

### **City Departments Reviews**

#### **Water and Sewer:**

No objections.

#### **Public Works:**

No objections.

#### **Gas:**

No objections.

#### **Electric:**

No objections.

#### **Fire:**

No objections.

#### **Police:**

No comments.

*Bartow County government has also received information regarding the annexation request and finds no objection to the application. The property is currently zoned C-1 (Commercial) and is identified on the County's Future Land Use Map as Commercial.*

*The subject tract is located at 11 Green Acre Lane, off Little Valley Road. This property includes a single-family residence built in the 1970s. This property is part of a donut hole in unincorporated Bartow County. The applicant has stated that he would like this property to be annexed for City services. The property would, if annexed, be zoned R-20 (Single-family Residential). Planning Commission recommended approval.*

#### **STANDARDS FOR EXERCISE OF ZONING POWERS.**

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*  
**The proposed R-20 zoning may permit a use that is suitable in view of the existing residential development of adjacent properties.**
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*  
**The proposed R-20 zoning may not create an isolated district since there are adjacent and nearby properties that are zoned R-20.**
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*  
**The R-20 zoning proposal may not adversely affect the existing use of adjacent properties.**
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*  
**As currently zoned Commercial (C-1) in unincorporated Bartow County, it is not used for commercial purposes. This lot and other tracts on Green Acre Lane are used for single-family residential purposes. As proposed in the City for R-20 zoning, this proposal may be a reasonable economic use of the land.**
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*  
**The zoning proposal may not cause an excessive use of existing streets and facilities. Utility, Public Works, and Planning & Development staff would review any future development based on possible use on roads, utilities, and other factors.**
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*  
**The proposal is in conformity with the Future Development Map.**

- G. Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.  
**The R-20 zoning proposal may not result in a use which could adversely affect the environment. Utility, Public Works, and Planning & Development staff would review any future development based on possible environmental factors related to use.**
- H. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.  
**As part of the City donut-hole annexation initiative, two other properties on Green Acre Lane have been annexed for City services in the last several years. It may be appropriate for the subject tract to be within the City's jurisdiction for this same reason.**

**STAFF RECOMMENDATION**

Staff has no objections.

**PLANNING COMMISSION RECOMMENDATION**

**Approval**

**Application for Annexation/Zoning**

Planning and Development Department

10 North Public Square

City of Cartersville

(770) 387-5600

City Annexation Initiative Application Number AZ13-02  
5-31-13 July 9 @ 6:00 PM  
No Fee - RO July 18 @ 7:00 PM  
Hearing Date August 1 @ 7:00 PM

Applicant Marlon Lashawn Harris  
(applicant's printed name)Address 11 Green Acre LaneCity CartersvilleState GAcell Business Phone 578-522-7815Home Phone —Zip 30121

(Representative's printed name (if other than applicant))

Business Phone —Cell or Fax # —

Representative's signature

Applicant's signature

Signed, sealed and delivered in presence of:

Notary Public

GA

lashawn 717@yahoo.comMy commission expires: 6-20-14Titleholder Marlon Lashawn Harris  
(titleholder's printed name)Business Phone 578-522-7815Home Phone —

\*attach additional notarized signatures as needed on separate application page

Address 11 Green Acre Ln.

Signature

Cartersville, GA 30121

Signed, sealed, delivered in presence of:

Notary Public

GA

My commission expires: 6-20-14County Zoning District(s) R-1Proposed City Zoning District(s) R-20Acreage 1/4 - 0.49Land Lot(s) 17District(s) 4 Section(s) 3Location of Property 11 Green Acre Lane  
(street address, nearest intersections, etc)Utility Providers: Water CityGas —Sewer SepticElectric Georgia PowerReason for annexation: City services

(attach additional statement as necessary)

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements.

**Planning Commission Recommendation:**

Approved: \_\_\_\_\_

Disapproved: \_\_\_\_\_

Conditions: \_\_\_\_\_

Date: \_\_\_\_\_

**City Council Decision:**

Approved: \_\_\_\_\_

Disapproved: \_\_\_\_\_

Conditions: \_\_\_\_\_

Date: \_\_\_\_\_

Item # 3

PROPERTY IN LAND LOT 162  
5TH DISTRICT, 3RD SECTION  
AND

IN LAND LOTS 16&17  
4TH DISTRICT, 3RD SECTION  
BARTOW COUNTY, GEORGIA  
GORDON HOWREN: OWNER

GORDON HOWREN; OWNER

SCALE 1" = 100  
JULY 5, 1968

THE UNIVERSITY OF CHICAGO  
LIBRARY  
540 EAST 58TH STREET  
CHICAGO, ILL. 60637

*A. Lee Smith*  
REGISTERED LAND SURVEYOR  
No. 1309 & BARTOW COUNTY  
SURVEYOR, CARTERSVILLE, GA



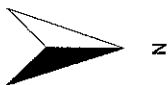
## STRICTIVE COVENANTS

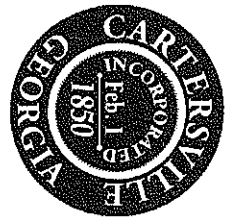
FRONT BUILDING LINE IS AS SHOWN  
SIDE LINE 15'.  
ONE-FAMILY DWELLING UNIT WITH  
MINIMUM OF 1200 SQ. FT. OF FLOOR  
AREA PER LOT.  
TH DEPT. APPROVED DISPOSAL FIELD  
3 SHALL BE CONSTRUCTED FOR EACH  
DENCE.  
DWELLINGS ARE TO BE BRICK OR 75%  
C VENER.

ALL CORNERS, P.C. & P.T. ARE  
MARKED WITH IRON PINS



# 11 Green Acre Lane - annexation AZ13-02





# 11 Green Acre Lane AZ13-02

Item # 3





CITY OF CARTERSVILLEZONING / ANNEXATION ANALYSISPETITION NUMBER AZ13-02APPLICANT INFORMATION AND PROPERTY DESCRIPTIONPROPERTY OWNER (S) Marlon Lashawn Harris PHONE NUMBER 678-522-7815PETITIONER same OWNER'S ADDRESS 11 Green Acre LaneCartersville GA 30121PROPERTY LOCATION 11 Green Acre Lane TRACT SIZE 0.49 acresDISTRICT 4 SECTION 3 LL(S) 17TAX MAP # 0071B0005003 PARCEL (S) 1 WARD (S) 6CURRENT LAND USE single-family residential PROPOSED LAND USE single-family residentialCURRENT ZONING R-1 PROPOSED ZONING R-20SPECIFICS OF PROPOSED USENUMBER OF DWELLING UNITS 1 NUMBER OF OCCUPANTS 4RACIAL COMPOSITION African-AmericanNUMBER OF SCHOOL AGED CHILDREN 0GRADE LEVEL (S) OF SCHOOL AGE CHILDREN —SCHOOL SYSTEM TO BE ATTENDED Cartersville when infants are old enoughOWNER OCCUPIED: YES X NO —UTILITY SERVICE (CITY, COUNTY, GEORGIA POWER, ATLANTA GAS)1. WATER City2. SEWER septic3. GAS —4. ELECTRICITY Georgia Power



# City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120

Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

## APPLICANT FOR ANNEXATION ACTION CAMPAIGN DISCLOSURE REPORT

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to an annexation and zoning action must make the following disclosures:

Date of Application: 5-31-13  
 Date Two Years Prior to Application: 5-31-11  
 Date Five Years Prior to Application: 5-31-08

1. Has the applicant within the two years preceding the filing of the annexation action made campaign contributions aggregating \$250.00 or more to any of the following:

|                       | YES   | NO    |
|-----------------------|-------|-------|
| Mayor Matt Santini    | _____ | _____ |
| Council Member        | _____ | _____ |
| Helen Cagle           | _____ | _____ |
| Jayce Stepp           | _____ | _____ |
| Louis Tonsmeire, Sr.  | _____ | _____ |
| Lindsey McDaniel, Jr. | _____ | _____ |
| Dianne Tate           | _____ | _____ |
| Lori Pruitt           | _____ | _____ |
| Planning Commission   | _____ | _____ |
| Lamar Pendley         | _____ | _____ |
| Robert Ed Hicks       | _____ | _____ |
| Steven Smith          | _____ | _____ |
| Ralph H. Miller, Jr.  | _____ | _____ |
| Harrison Dean         | _____ | _____ |
| Ronnie Turner         | _____ | _____ |
| Lamar Pinson          | _____ | _____ |

2. If the answer to any of the above is yes, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past (5) years.

 5-31-13  
 Signature Date

Marlon Lashawn Harris  
 Print Name



Bartow County Commissioner's Office • Steve Taylor, Commissioner

**CERTIFIED MAIL # 7006 3450 0001 5974 6472**

June 4, 2013

Mr. Richard Osborne  
Planning Department  
City of Cartersville  
P.O. Box 1390  
Cartersville, GA 30120

RE: AZ13-02  
Request by Marlon Lashawn Harris  
to annex approximately .49 acres  
located at 11 Green Acre Lane

Dear Richard:

This office has reviewed the above referenced annexation request and finds no objection to the application. The property is currently zoned C-1 (Commercial) and is identified on the County's Future Land Use Map as Commercial.

Please be advised that, pursuant to O.C.G.A. §36-36-7, there may exist county water and/or sewer lines within the area proposed to be annexed.

Also, be advised that the City will be responsible for maintenance of that portion of the roadway, where as a result of this annexation, property on both sides of the road is now within the city limits.

Sincerely,

**STEVE TAYLOR**  
Commissioner  
Bartow County

CB/kg

c. Zoning Department  
Bartow County Road Department  
Voter Registration  
Tax Assessor  
GIS Department

Item # 3



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File # **AZ13-02**

## **DISCLOSURE OF INTERESTS BY LOCAL OFFICIAL**

(To be completed by Mayor, City Council, and Planning Commission)

Marlon Lashawn Harris has made an annexation and zoning request on the following property:  
Approximately 0.49 acres located at 11 Green Acre Lane in Land Lot 17, 4<sup>th</sup> District, 3<sup>rd</sup> Section,  
from Bartow County C-1 to City R-20 (Single-family Residential).

Pursuant to O.C.G.A § 36-67A-2 any local government official considering a rezoning request must disclose if he has any of the following interest:

1. A Property interest in any real property affected by a rezoning request.  
 Yes \_\_\_\_\_ No \_\_\_\_\_ If the answer is Yes, please disclose the nature and extent of such interest.
  
2. A financial interest in any business entity which has a property interest in any real property affected by a rezoning action.  
 Yes \_\_\_\_\_ No \_\_\_\_\_  
 If the answer is Yes, please disclose the nature and extent of such interest.
  
3. A spouse, mother, father, brother, sister, son, or daughter with either of the above interests.  
 Yes \_\_\_\_\_ No \_\_\_\_\_ If the answer is Yes, please disclose the nature and extent of such interest.

\_\_\_\_\_  
 TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_



# City of Cartersville

## City Council Meeting

8/15/2013 7:00:00 PM

**File #SU13-04: Special use application by Randy Wimpy (Shep Helton, rep.) for property located at 416 and 420 N. Tennessee Street (approximately 0.38 acres) to allow expansion of an auto business onto this property.**

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Public Hearing - 1st Reading of Zoning/Annexation Requests                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Department Name:</b>                   | Planning and Development                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Department Summary Recommendation:</b> | The subject lots are 416 and 420 N. Tennessee Street, near the intersection with MLK Jr Drive. The former single-family residences were cleared from these lots many years ago, and these lots have remained vacant during the 2000's. The applicant has operated a used automotive business on the adjacent lot to the south at 414 N. Tennessee Street for many years, and now proposes to expand his business to operate on these lots. All City departments have reviewed this Special Use application and there have been no objections. Planning Commission recommended approval. |
| <b>City Manager's Remarks:</b>            | This special use permit is recommended for your approval by the Planning Commission.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Financial/Budget Certification:</b>    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Legal:</b>                             | The City Attorney attended the Planning Commission meeting and is aware of this application                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Associated Information:</b>            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

## ***SPECIAL USE APPLICATION SYNOPSIS***

Petition Number(s): SU13-04

### ***APPLICANT INFORMATION AND PROPERTY DESCRIPTION***

Applicant: Randy Wimpy

Representative: Shep Helton

Property Owner: Dad & His Daughter LLC

Property Location: 416 and 420 N. Tennessee Street

Access to the Property: Tennessee Street

#### ***Site Characteristics:***

Tract Size: Acres: 0.38 acres District: 4<sup>th</sup> Section: 3<sup>rd</sup> LL(S): 383

Ward: 1 Council Member: Kari Hodge

### ***LAND USE INFORMATION***

Current Zoning: M-U (Multiple Use)

Proposed Special Use: Expand the adjacent auto lot north onto these M-U lots.

Current Zoning of Adjacent Property:

North: M-U

South: M-U

East: M-U

West: R-D (Residential single-family and duplex)

The Future Development Plan designates the subject property as:

**Tennessee Street Corridor, with recommended zoning districts O-C, M-U, P-S, and P-D.**

## ***ZONING ANALYSIS***

### **City Departments Reviews**

#### **Water and Sewer:**

No objections.

#### **Public Works:**

No comments.

#### **Gas:**

No objections.

#### **Electric:**

No objections.

#### **Fire:**

No objections.

#### **Police:**

No comments.

*The subject lots are 416 and 420 N. Tennessee Street, near the intersection with MLK Jr Drive. The former single-family residences were cleared from these lots many years ago, and these lots have remained vacant during the 2000's. The applicant has operated a used automotive business on the adjacent lot to the south at 414 N. Tennessee Street for many years, and now proposes to expand his business to operate on these lots. All City departments have reviewed this Special Use application and there have been no objections. Planning Commission recommended approval.*

*Please review the following findings, as stated in the Zoning Ordinance, that are to be utilized in determining justification for approval or denial of special use request(s).*

## **ARTICLE XVI. SPECIAL USES**

### **Sec. 16.1. Scope and intent.**

- A. This article specifies uses which are not classified as permitted uses as a matter of right in zoning districts, and are therefore only allowed through the approval of a Special use. The standards which apply to each use are enumerated and must be met in order for an application to be granted.
- B. In granting a Special use, conditions may be attached as are deemed necessary in the particular case for the protection or benefit of neighbors in order to assimilate the proposed development or use into the neighborhood with minimal impact.

### **Sec. 16.2. Application of regulations and approval.**

Uses allowable with a Special use and the minimum standards for such uses are listed in section 16.4 of this article.

Uses in the districts enumerated herein may be authorized by Special use only. The regulations contained in this article shall not apply to any permitted use as a matter of right in any zoning district.

Any use which may be authorized by Special use shall be approved by the Mayor and Council in accordance with section 16.1, scope and intent, provided:

- A. The standards for the Special use as specified herein can be met;
- B. Recommendations have been received from the planning and development staff and other appropriate City departments.
- C. A public hearing has been held in relation to the Special use before the Planning Commission in conformance with the advertising standards outlined in article XXIV of this chapter. The Planning Commission shall make recommendations to the Mayor and Council regarding the application for a Special use; and
- D. A public hearing has been held in relation to the Special use before the Mayor and Council in conformance with the advertising standards outlined in article XXIV of this chapter.

### **Sec. 16.3. Additional restrictions.**

- A. In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site proposed for a use which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall

be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:

1. The effect of the proposed activity on traffic flow along adjoining streets;
2. The availability, number and location of off-street parking;
3. Protective screening;
4. Hours and manner of operation of the proposed use;
5. Outdoor lighting;
6. Ingress and egress to the property; and
7. Compatibility with surrounding land use.

- B. Any use which may be authorized by special use shall comply with all other City regulations, zoning district regulations and other regulations contained herein, and conditions of zoning approval if applicable. Whenever a standard contained in this section is in conflict with another provision of this chapter, the more restrictive provision shall prevail.

#### **Sec.16.4. Minimum Special use standards.**

None related to expansion of used automotive businesses.

#### **HOW GENERAL AND SPECIFIC STANDARDS ARE MET**

**General Standard #1:** The effect of the proposed activity on traffic flow along adjoining streets.

**How Standard #1 has / will be met:** The applicant has stated that traffic flow will be minimally impacted in this area. If anything, the applicant has stated that the impact should be positive since customers will have more room to negotiate entry and exit from the property.

**General Standard #2:** The availability, location, and number of off-street parking.

**How Standard #2 has / will be met:** Applicant does not anticipate this expansion will result in the need for more parking. However, by adding this property, applicant will have more room for parking.

**General Standard #3:** Protective screening.

**How Standard #3 has / will be met:** Applicant does not anticipate the need for any protective screening. Staff notes that this is residential zoned property (R-D) to the west (rear) of the property along Douglas Street. However, this property has a nonresidential use (religious institution).

**General Standard #4:** Hours and manner of operation:

**How Standard #4 has / will be met:** Applicant anticipates maintaining the same hours of operation currently used on the applicant's adjacent property (approximately 10:00 AM to 7:00 PM).

**Application for Special Use**

**Planning and Development Department**  
**10 North Public Square**  
**City of Cartersville**  
 (770) 387-5600

Application Number

5U13-04

Hearing Dates

July 9 @ 5:30 PM  
July 18 @ 7:00 PM  
August 1, 5<sup>th</sup> @ 7:00 PM

*Paid \$400 6-7-13  
 -RO*

Applicant RANDY WIMPY Business Phone (770) 382-6144  
 (applicant's printed name)  
 Address 414 North Tennessee Street Home Phone \_\_\_\_\_  
 City Cartersville State GA Zip 30120  
Shepard Helton Phone 770-382-6144 Fax # 770-382-1085  
 (Representative's printed name (if other than applicant))  
[Signature] Representative's signature [Signature] Applicant's signature

Signed, sealed and delivered in presence of:

[Signature]  
 DONNA BARRETT  
 NOTARY PUBLIC  
 Bartow County  
 State of Georgia  
 My Comm. Expires March 19, 2017

My commission expires:

Titleholder Dad & His Daughter, LLC Business 770-382-6144 Home \_\_\_\_\_  
 (titleholder's printed name)  
 \*attach additional notarized signatures as needed on separate application page  
 Address 422 N. TN Street, 30120  
 Signature [Signature] for DAD & HIS DAUGHTER LLC

Signed, sealed, delivered in presence of:

[Signature]  
 SHEPARD HELTON  
 NOTARY PUBLIC  
 Bartow County  
 State of Georgia  
 My Comm. Expires November 6, 2016

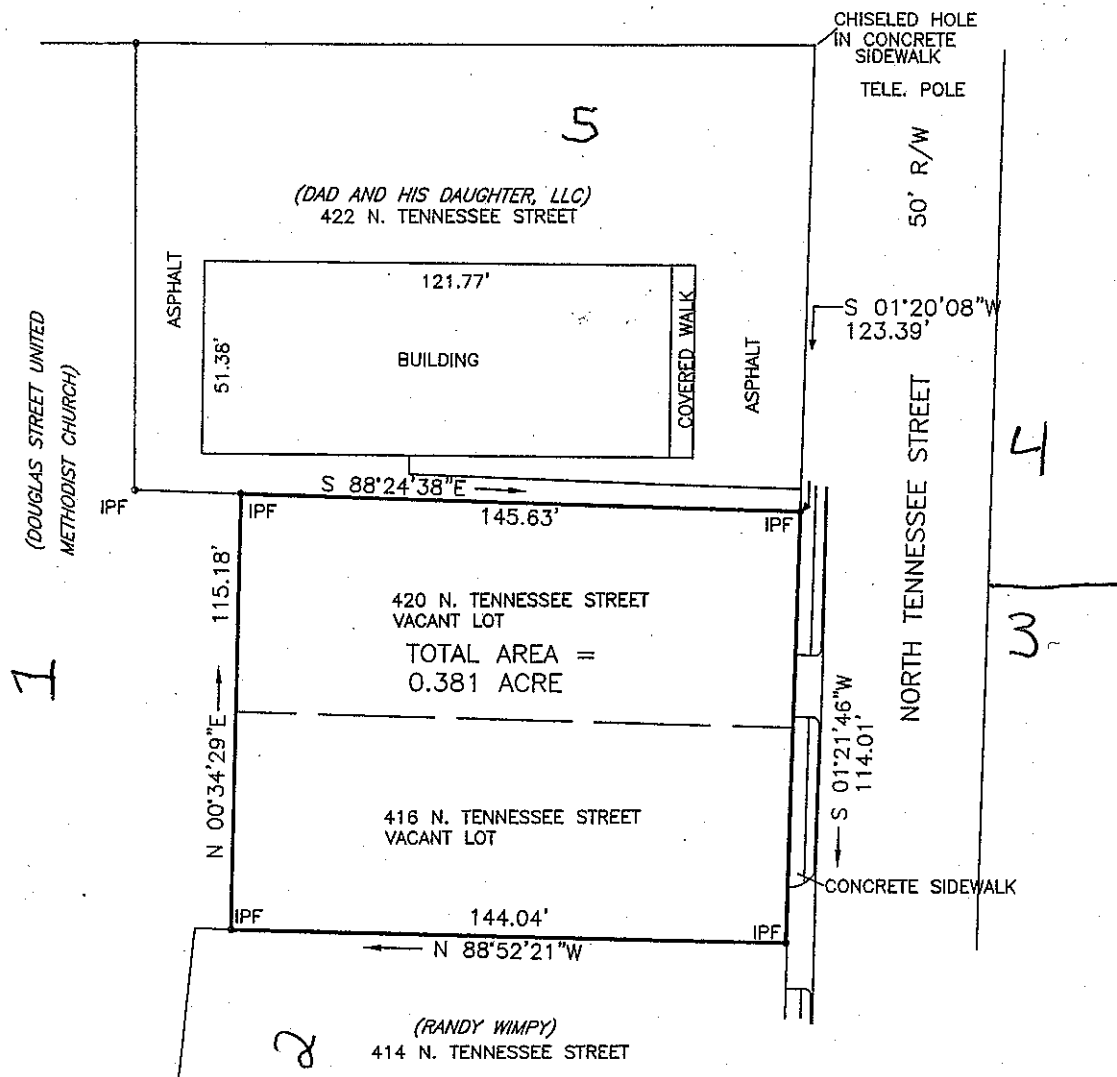
My commission expires:

Present Zoning District(s) M-U Requested Special Use Automobile and Truck Sales  
 Acreage .381 Land Lot(s) 383 District(s) 4 Section(s) 3  
 Location of Property 416 & 420 North Tennessee Street, Cartersville, 30120  
 (street address, nearest intersections, etc)  
 Reason for requested Special Use: Expand current car lot to better accomodate current  
customers and traffic flow. (attach additional statement as necessary)

**Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements and confirmation of the availability of all public utilities. Said site must meet the proposed zoning district development standards and access requirements of the City's regulations.**

SURVEY FOR  
**DAD AND HIS DAUGHTER, LLC**  
 PROPERTY IN THE CITY OF CARTERSVILLE,  
 IN LAND LOT 383, 4th DISTRICT,  
 3rd SECTION, BARTOW COUNTY, -GEORGIA

MARTIN LUTHER KING, JR. DRIVE 35' R/W



FIELD TRAVERSE:  
 CLOSURE; ONE FOOT IN 20,000 FEET  
 USING A LIETZ SET 3.  
 ANGULAR ERROR; 0°00'06"PER ANGLE  
 POINT USING A LIETZ SET 3.  
 ADJUSTED; USING THE COMPASS RULE.

SMITH & SMITH LAND SURVEYORS, P.C.  
 2 SOUTH AVENUE, CARTERSVILLE, GA. 30120  
 PHONE 770-382-0457

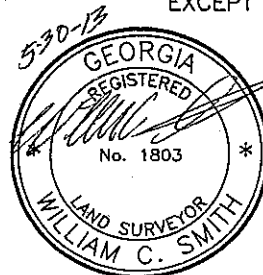
REGISTERED LAND SURVEYOR No. 1803

2623-1.CRD 2623-5.DWG  
 FLOOD INSURANCE RATE MAP 13015C0266 G  
 DATED SEPT. 28, 2007 SHOWS THIS PROPERTY  
 IS NOT IN THE 100 YEAR FLOOD ZONE.

NOTE: IRON PINS ARE (1/2"RE-BAR)  
 EXCEPT AS SHOWN.

PLAT CLOSURE;  
 ONE FOOT IN  
 50,000 FEET.

MAY 30, 2013



R/W — RIGHT OF WAY  
 IPP — IRON PIN PLACED  
 IPF — IRON PIN FOUND  
 CM — CONCRETE MARKER  
 CH — CHORD  
 L OR A — LENGTH OF CURVE  
 R — RADIUS LP — LIGHT POLE  
 -X-X- FENCE  
 — LAND LOT LINE  
 — CENTER LINE  
 — POWER LINE  
 PP — POWER POLE

0 8 40 60  
 4 20  
 SCALE 1"=40'

FILE 2623-5

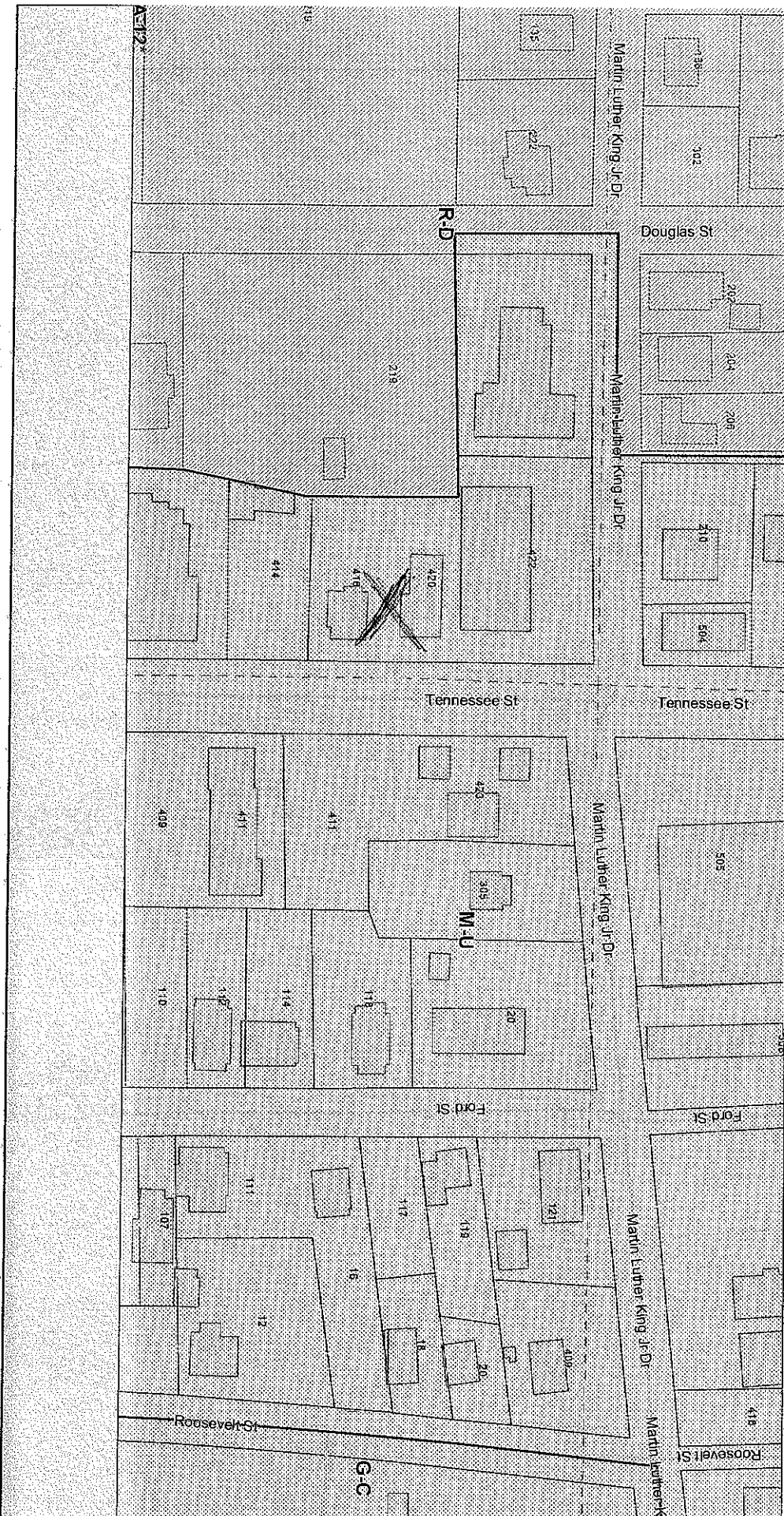
Item # 4

MAG. NORTH



# 416 and 420 N. Tennessee St SU13-04

Item # 4





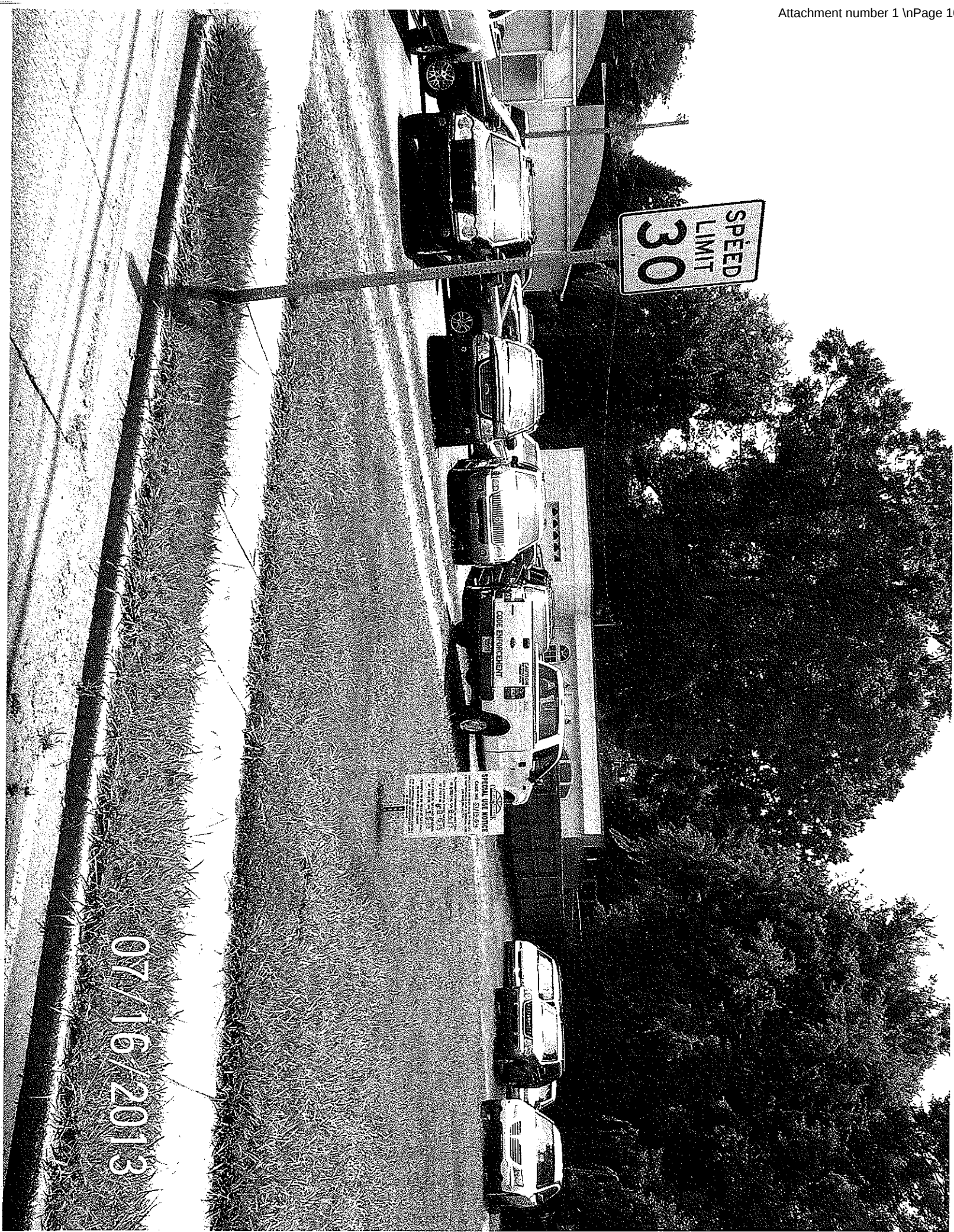
# 416 and 420 N. Tennessee St SU13-04

Item # 4



Item # 4

07/16/2014



# SPECIAL USE JUSTIFICATION

*The Mayor and City Council, upon review, may authorize a Special Use which is not classified as a permitted use as a matter of right in a zoning district.*

## Zoning Ordinance section 16.3.A

*In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:*

1. *The effect of the proposed activity on traffic flow along adjoining streets;*
2. *The availability, number and location of off-street parking;*
3. *Protective screening;*
4. *Hours and manner of operation of the proposed use;*
5. *Outdoor lighting;*
6. *Ingress and egress to the property; and*
7. *Compatibility with surrounding land use.*

*Zoning Ordinance section 16.4 states standards for specific uses – if the use you are applying for has additional standards, these must also be addressed below.*

**Use applied for:** Automobile and Truck Sales

**Standard #1:** The effect of the proposed activity on traffic flow along adjoining streets.

**How Standard #1 has / will be met:**

If there is any impact, it should be a positive one, in that customers will have more room to negotiate entry to and exit from the property.

**Standard #2:** The availability, number, and location of off-street parking.

**How Standard #2 has / will be met:**

Applicant does not anticipate that this expansion will result in the need for more parking.  
However, by adding this property, applicant will have more room for parking.

**Standard #3:** Protective screening.

**How Standard #3 has / will be met:**

Applicant does not anticipate the need for any protective screening.

**Standard #4:** Hours and manner of operation of the proposed use.

**How Standard #4 has / will be met:**

Applicant anticipates maintaining the same hours of operation currently used on

Applicant's adjacent property. Approximately 10 A.M. - 7 P.M.

**Standard #5: Outdoor lighting.****How Standard #5 has / will be met:**

Applicant intends to erect security lights on the property. However, the lights will

be directed away from any residences and away from any street.

**Standard #6: Ingress and egress to the property.****How Standard #6 has / will be met:**

Ingress and egress will be in the same location as currently used.

**Standard #7: Compatibility with surrounding land use.****How Standard #7 has / will be met:**

Applicant currently operates a car lot immediately adjacent to the subject property and

has operated it continuously for many years. This use is compatible with surrounding uses.

**Additional standards from Zoning Ordinance section 16.4 for use applied for and how they are met:**

N/A

Signed,



Applicant's or representative's name

6/7/13

Date



# City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120

Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

File # **SU13-04**

## **DISCLOSURE OF INTERESTS BY LOCAL OFFICIAL**

(To be completed by Mayor, City Council, and Planning Commission)

Randy Wimpy (Shep Helton, representative) has made a Special use request on the following property: Approximately 0.38 acres located at 416 and 420 N. Tennessee Street in Land Lot 383, 4<sup>th</sup> District, 3<sup>rd</sup> Section, to allow expansion of the adjacent used automotive business north onto these M-U lots.

Pursuant to O.C.G.A § 36-67A-2 any local government official considering a rezoning request must disclose if he has any of the following interest:

1. A Property interest in any real property affected by a rezoning request.  
 Yes \_\_\_\_\_ No \_\_\_\_\_ If the answer is Yes, please disclose the nature and extent of such interest.
  
2. A financial interest in any business entity which has a property interest in any real property affected by a rezoning action.  
 Yes \_\_\_\_\_ No \_\_\_\_\_  
 If the answer is Yes, please disclose the nature and extent of such interest.
  
3. A spouse, mother, father, brother, sister, son, or daughter with either of the above interests.  
 Yes \_\_\_\_\_ No \_\_\_\_\_ If the answer is Yes, please disclose the nature and extent of such interest.

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_



# City of Cartersville

**City Council Meeting  
8/15/2013 7:00:00 PM  
GDOT Local Maintenance Improvement Grant**

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Grant Application/Acceptance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Department Name:</b>                   | Public Works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Department Summary Recommendation:</b> | <p>We request approval for the Mayor to sign the Local Maintenance Improvement Grant Application. The grant amount is determined by an allocation formula that includes population and road miles, our allocation this fiscal year is \$178,580.06.</p> <p>This money will be used for our resurfacing program. Roads to be considered for resurfacing are rated by deducting points for deficiencies and the roads with the lowest ratings are chosen for resurfacing.</p> <p>This grant does require a 30% match, \$51,000 was set up in the budget for this purpose.</p> |
| <b>City Manager's Remarks:</b>            | Your approval of this application and grant is recommended.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Financial/Budget Certification:</b>    | This is a budgeted item.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Legal:</b>                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Associated Information:</b>            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

Revised 6/18/2013

**GEORGIA DEPARTMENT OF TRANSPORTATION  
LOCAL MAINTENANCE & IMPROVEMENT GRANT (LMIG)  
APPLICATION FOR FISCAL YEAR 2014  
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.**

All Applications must be submitted by the Local Governing Official to the Georgia Department of Transportation, Office of Local Grants, 600 West Peachtree Street NW, Atlanta, Georgia 30308.

**LOCAL GOVERNMENT INFORMATION**

Date of Application: AUGUST 15, 2013

Name of local government: CITY OF CARTERSVILLE

Address: PO BOX 1390, CARTERSVILLE, GA 30120

Contact Person and Title: WADE WILSON, PE. - CITY ENGINEER

Contact Person's Phone Number: 770-383-7432

Contact Person's Fax Number: 770-387-5697

Contact Person's Email: wwilson@cityofcartersville.org

Is the Priority List attached? ☒ Yes ☐ No

**LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION**

I, MATTHEW J. SANTINI (Name), the MAYOR (Title), on behalf of CITY OF CARTERSVILLE (local government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-1 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

Revised 6/18/2013

**GEORGIA DEPARTMENT OF TRANSPORTATION  
LOCAL MAINTENANCE & IMPROVEMENT GRANT (LMIG)  
APPLICATION FOR FISCAL YEAR 2013**

**LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION**

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made.

Local Government:

\_\_\_\_\_  
E-Verify Number\_\_\_\_\_  
(Signature)

Sworn to and subscribed before me,

\_\_\_\_\_  
(Print)

This \_\_\_\_ day of \_\_\_\_, 20 \_\_\_\_.

Mayor / Commission Chairperson

In the presence of:

\_\_\_\_\_  
(Date)

NOTARY PUBLIC

SEAL:

\_\_\_\_\_  
My Commission Expires:

**FOR GDOT USE ONLY**

The local government's Application is hereby granted and the amount allocated to the local government is \_\_\_\_\_. Such allocation must be spent on any or all of those projects listed in the Project List.

This \_\_\_\_ day of \_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Terry L Gable  
Local Grants Administrator

**City of Cartersville**  
**FY 2013 LMIG Project List**

| Priority | Road Name                                            | Length(FT) | Begin               | End                 | Type of Work                 | Project Costs | Scheduled Let |
|----------|------------------------------------------------------|------------|---------------------|---------------------|------------------------------|---------------|---------------|
| 1        | Oxford Drive                                         | 1100       | Cul-de-sac          | Cul-de-sac          | Patch, Mill, Level,Resurface | \$ 27,500.00  | Nov-13        |
| 2        | Devon Court                                          | 285        | Westchester Drive   | Cul-de-sac          | Patch, Mill, Level,Resurface | \$ 8,550.00   | Nov-13        |
| 3        | Hastings Drive                                       | 1950       | Westchester Drive   | Oxford Drive        | Patch, Mill, Level,Resurface | \$ 39,000.00  | Nov-13        |
| 4        | Industrial Park Drive                                | 5,775      | Peeples Valley Rd   | Pettit Creek        | Patch, Mill, Level,Resurface | \$ 158,812.50 | Nov-13        |
| 5        | Bridge Over Pettit Creek<br>on Industrial Park Drive | 150        | West side of bridge | East side of bridge | Patch, Mill, Level,Resurface | \$ 6,750.00   | Nov-13        |
| 9260     |                                                      |            |                     |                     |                              | \$ 240,612.50 |               |

1.75 miles



# City of Cartersville

City Council Meeting

8/15/2013 7:00:00 PM

## Rebuild of Number 1 Screw Lift Pump at Water Pollution Control Plant

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Bid Award/Purchases                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Department Name:</b>                   | Water Department                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Department Summary Recommendation:</b> | <p>MEMO<br/>TO: Sam Grove<br/>FROM: Jim Stafford<br/>DATE: August 7, 2013<br/>SUBJECT: Rebuild of Number 1 Screw Lift Pump Repair at WPC Plant</p> <p>The Primary Screw Lift Pump Number 1 at the Water Pollution Control Plant is in need of rebuilding. This work involves welding of steel plate to the edges of a large auger. Quotes for the work were requested from three local welding contractors. Two of the contractors declined to submit bids. Southern Machine &amp; Fabrication submitted a quote in the amount of \$22,600.00. This price is considered to be reasonable given the scope of work and is in line with previous bids for the same repairs performed on other pumps.</p> <p>The Water Department recommends approval of the agreement with Southern Machine &amp; Fabrication for rebuilding of Primary Screw Lift Pump Number 1 in the amount of \$22,600.00. This work will be paid for with the budget item for Water Pollution Control Plant Maintenance and Repairs.</p> <p>E-Verify and SAVE Documentation is attached.</p> |
| <b>City Manager's Remarks:</b>            | Your approval of the screw pump rebuild bid to Southern Machine is recommended.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Financial/Budget Certification:</b>    | This work will be paid for with the budget item for Water Pollution Control Plant Maintenance and Repairs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Legal:</b>                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Associated Information:</b>            | E-Verify and SAVE Documentation has been received and is attached.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

**Directions for completing the E-Verify (Contractor Affidavit and Agreement) and E-Save (Affidavit Verifying Status for City of Cartersville Benefit Application) Documents**

Register your company at:

<https://e-verify.uscis.gov/enroll/StartPage.aspx?JS=YES>

After completing this you will receive an **EEV/Basic Pilot Program\* User Identification Number**, enter this on your E-Verify documentation. This will be your permanent number.

The E-Save document will have to be filled out and notarized each time a bid/purchase is awarded for your establishment.

If you will be using Subcontractors you will also have to have your subcontractor fill out the Subcontractor Affidavit.

If you have any further questions please call 770-387-5653.

## CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

399231  
EEV/Basic Pilot Program\* User Identification Number

Michael Stephens Jr.  
BY: Authorized Officer or Agent  
(Contractor Name)

8/7/13  
Date

SOUTHERN MACHINE & FABRICATION CO.  
Contractor/Entity Name

VICE PRESIDENT  
Title of Authorized Officer or Agent of Contractor

18 Commerce Drive Cartersville GA 30120  
Contractor Address

MICHAEL STEPHENS  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

7<sup>th</sup> DAY OF August, 2013

Cynthia Farmer  
Notary Public

My Commission Expires:

07-06-2015

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

## SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Southern Machine & Fabrication Co. (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continue to use the federal work authorization program throughout the contract period.

399231  
EEV/Basic Pilot Program\* User Identification Number

Michael Stephens  
BY: Authorized Officer or Agent  
(Subcontractor Name)

8/7/13  
Date

VICE PRESIDENT  
Title of Authorized Officer or Agent of Subcontractor

MICHAEL STEPHENS  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

7<sup>th</sup> DAY OF August, 2013

Cynthia Farnum  
Notary Public

My Commission Expires:

7-6-2015

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**AFFIDAVIT VERIFYING STATUS FOR  
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

MICHAEL STEPHENS JR  
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

SOUTHERN MACHINE & FABRICATION CO.  
[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☒ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Michael Stephens Jr 8/7/13  
Signature of Applicant: Date

MICHAEL STEPHENS JR 8/7/13  
Printed Name: Date

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
7<sup>th</sup> DAY OF Aug., 20 13

Cynthia G. Farmer  
Notary Public

My Commission Expires:

\*  
Alien Registration number for non-citizens

\*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



# City of Cartersville

City Council Meeting

8/15/2013 7:00:00 PM

## Air Conditioner Replacement for the North Electrical Building at the Water Pollution Control Plant

|                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                              |            |                               |            |                                              |            |
|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|------------|-------------------------------|------------|----------------------------------------------|------------|
| <b>SubCategory:</b>                          | Bid Award/Purchases                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                              |            |                               |            |                                              |            |
| <b>Department Name:</b>                      | Water Department                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                              |            |                               |            |                                              |            |
| <b>Department Summary Recommendation:</b>    | <p>MEMO<br/>TO: Sam Grove<br/>FROM: Jim Stafford<br/>DATE: August 7, 2013<br/>SUBJECT: Air Conditioner Replacement for the North Electrical Building at the Water Pollution Control Plant</p> <p>The air conditioner for the North Electrical Building at the Water Pollution Control Plant is in need of replacement. There are electrical drives housed in this building which require cooling. The Water Department has received quotes for installation of a replacement air conditioner from three different vendors. Quotes received are as follows:</p> <table><tr><td>Weaver Heating and Air, Inc.</td><td>\$8,395.93</td></tr><tr><td>Meadows Heating and Air, Inc.</td><td>\$8,679.00</td></tr><tr><td>Preferred Heating and Air Conditioning, Inc.</td><td>\$9,250.00</td></tr></table> <p>The Water Department recommends approval of this agreement with Weaver Heating and Air in the amount of \$8,395.93. This work will be paid for from the budget item for maintenance to the Water Pollution Control Plant.<br/>E-Verify and SAVE Documentation is on hand.</p> | Weaver Heating and Air, Inc. | \$8,395.93 | Meadows Heating and Air, Inc. | \$8,679.00 | Preferred Heating and Air Conditioning, Inc. | \$9,250.00 |
| Weaver Heating and Air, Inc.                 | \$8,395.93                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                              |            |                               |            |                                              |            |
| Meadows Heating and Air, Inc.                | \$8,679.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                              |            |                               |            |                                              |            |
| Preferred Heating and Air Conditioning, Inc. | \$9,250.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                              |            |                               |            |                                              |            |
| <b>City Manager's Remarks:</b>               | Your approval of the low bid to Weaver Heating and Air is recommended.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                              |            |                               |            |                                              |            |
| <b>Financial/Budget Certification:</b>       | This work will be paid for from the budget item for maintenance to the Water Pollution Control Plant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                              |            |                               |            |                                              |            |
| <b>Legal:</b>                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                              |            |                               |            |                                              |            |
| <b>Associated Information:</b>               | E-Verify and SAVE Documentation is attached.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                              |            |                               |            |                                              |            |

## CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

#454804  
EEV/Basic Pilot Program\* User Identification Number

Rudy Weaver  
BY: Authorized Officer or Agent  
(Contractor Name)

8/7/13  
Date

Weaver Heating & Air Inc  
Contractor/Entity Name  
180 Wansley Dr SE  
Cartersville, GA 30121

President  
Title of Authorized Officer or Agent of Contractor

Contractor Address

Rudy Weaver  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

7th DAY OF AUGUST, 2013

Justin Williams  
Notary Public

My Commission Expires: 7/12/15

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

# AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Rudy Weaver

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Weaver Heating & Air, INC

[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Rudy Weaver 8/7/13  
Signature of Applicant: Date

Rudy Weaver 8/7/13  
Printed Name: Date

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

7th DAY OF August, 2013

[Signature]  
Notary Public

My Commission Expires: 7/12/15

\*  
Alien Registration number for non-citizens

\*Note: O.C.G.A. § 50-36-1(c)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



# City of Cartersville

**City Council Meeting**

**8/15/2013 7:00:00 PM**

**Roadway Lighting Materials for Highland 75 Industrial Park**

---

|                                           |                                                                                                                                                                                                                                                            |
|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Bid Award/Purchases                                                                                                                                                                                                                                        |
| <b>Department Name:</b>                   | Electric Department                                                                                                                                                                                                                                        |
| <b>Department Summary Recommendation:</b> | Electric Department recommends the purchase of poles, bases and lighting fixtures from Stuart C. Irby Company. Stuart C. Irby Company is the sole provider for GE lighting fixtures and Valmont poles. See attached quotation from Stuart C. Irby Company. |
| <b>City Manager's Remarks:</b>            | Your approval of this purchase from Irby and Company is recommended.                                                                                                                                                                                       |
| <b>Financial/Budget Certification:</b>    | This is a budgeted item.                                                                                                                                                                                                                                   |
| <b>Legal:</b>                             |                                                                                                                                                                                                                                                            |
| <b>Associated Information:</b>            | E-verify and SAVE documents are attached.                                                                                                                                                                                                                  |

---



STUART C IRBY BR743 MARIETTA  
1060 TRIAD COURT SUITE D  
MARIETTA GA 30062-2271  
770-422-1005 Fax 770-427-8455

# Quotation

|                                                                |              |
|----------------------------------------------------------------|--------------|
| QUOTE DATE                                                     | ORDER NUMBER |
| 07/23/13                                                       | S007697104   |
| REMIT TO:                                                      | PAGE NO.     |
| STUART C IRBY CO<br>POST OFFICE BOX 741001<br>ATLANTA GA 30384 | 1            |

SOLD TO:  
CITY OF CARTERSVILLE  
P. O. BOX 1390  
CARTERSVILLE, GA 30120-1390

SHIP TO:  
CITY OF CARTERSVILLE  
ATTN: ELECTRICAL DEPARTMENT  
320 S. ERWIN STREET  
CARTERSVILLE, GA 30120

ORDERED BY:

| CUSTOMER NUMBER    |          | CUSTOMER ORDER NUMBER |                                                                                                                                                                  | JOB/RELEASE NUMBER |             | OUTSIDE SALESPERSON |         |
|--------------------|----------|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------|---------------------|---------|
| 129337             |          |                       |                                                                                                                                                                  |                    |             | James A Narmore     |         |
| INSIDE SALESPERSON |          |                       |                                                                                                                                                                  | REQD DATE          | FRGHT ALLWD | SHIP VIA            |         |
| Neil Godfrey       |          |                       |                                                                                                                                                                  | 07/23/13           | Yes         |                     |         |
| ORDER QTY          | SHIP QTY | LINE                  | DESCRIPTION                                                                                                                                                      |                    |             | Prc/Uom             | Ext.Amt |
| 14EA               |          | 1                     | *GELI MSRL24S0A22RMS3027 GE<br>250/400W HPS M-VOLT COBRAHEAD<br>PAINTED DARK BRONZE                                                                              |                    |             | 149.900EA           | 2098.60 |
| 7EA                |          | 2                     | ^*VALI 35FT MOUNTING HEIGHT ANCHOR<br>BASE, ROUND TAPERED ALUMINUM POLE,<br>WITH 2MA0832B45 DOUBLE 8FT MAST<br>ARM AND 08R1315B17 T-BASE, PAINTED<br>DARK BRONZE |                    |             | 1261.000EA          | 8827.00 |
| 7EA                |          | 3                     | *PRCA 7FT X 18 PRECAST CONCRETE<br>POLE BASE, 18" DIAMETER X 7FT LONG,<br>12" BOLT CIRCLE USING 1" BOLTS<br>*<br>DELIVERY 5-6 WEEKS A.R.O.                       |                    |             | 343.000EA           | 2401.00 |

**\* This is a quotation \***

Prices firm for acceptance within 30 days with the exception of commodity prices which are subject to change daily. Quotation is void if changed. Complete quote must be used unless authorized in writing.

For Terms and Conditions, Please See our website.

|              |                 |
|--------------|-----------------|
| Subtotal     | 13326.60        |
| S&H CHGS     | 0.00            |
| Sales Tax    | 0.00            |
| <b>TOTAL</b> | <b>13326.60</b> |

## VENDOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned vendor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is selling goods or services to the City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this sale with the City of Cartersville, Vendor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Vendor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Vendor is using the federal work authorization program.

# 128519

EEV/Basic Pilot Program\* User Identification Number

BY: Jeff Dubbey  
Authorized Officer or Agent  
(Vendor Name)

1-2-13

Date

Branch Operation Manager  
Title of Authorized Officer or Agent of Vendor

Jeff Dubbey  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

2<sup>nd</sup> DAY OF January, 2013

Timothy H Long Jr  
Notary Public

My Commission Expires:

Sept 26 2015



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

# CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Jeff Dubberly  
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

STUART C. IRBY Co.  
[Name of business, corporation, partnership]

- 1) X I am a United States citizen
- 2) X I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.



Jeff Dubberly 1-2-13  
Signature of Applicant: Date

Jeff Dubberly 1-2-13  
Printed Name: Date

**SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE**

2nd DAY OF January, 2013

\*  
\_\_\_\_\_  
Alien Registration number for non-citizens

Timothy H. Long, Jr.  
Notary Public

My Commission Expires: Sept 26, 2015

\*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may complete another



# City of Cartersville

City Council Meeting  
8/15/2013 7:00:00 PM  
Vertical Separator for Gas Dept.

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Bid Award/Purchases                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Department Name:</b>                   | Gas Department                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Department Summary Recommendation:</b> | Due to high instantaneous flow rates, we have been experiencing problems with particulates being carried into the metering station at Gerdau. This is causing an erosion problem in the pressure regulators. The Peerless Dry Scrubber should allow the particulates to drop out and not be carried into the metering station. I recommend accepting the bid of \$17,823.00 from Bartlett Controls. |
| <b>City Manager's Remarks:</b>            | Your approval of this purchase is recommended.                                                                                                                                                                                                                                                                                                                                                      |
| <b>Financial/Budget Certification:</b>    | This is not a budgeted item, however there are funds in the budget to cover this purchase.                                                                                                                                                                                                                                                                                                          |
| <b>Legal:</b>                             | N/A                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Associated Information:</b>            |                                                                                                                                                                                                                                                                                                                                                                                                     |

---

# **Memorandum .....**

To: Gary Riggs, Gas System Director

cc: Michael Hill, Assistant Gas System Director

From: Brian Friery, Gas System Engineer

Date: August 7, 2013

**RE:** Vertical Separator Purchase  
Gerdau Ameristeel Metering Station

---

As you know, we have been experiencing particulates in the natural gas flow stream through the above referenced metering station. This metering station is located at the end of the City's high pressure distribution system and this customer is one of our system's largest users. With a high instantaneous flow rate, the result is the accumulation of particulates at the end of the line. These particulates in the flow stream has been resulting in a slow eroding damage to our regulating equipment in this station.

In an effort to resolve this damage from further occurring, we have requested a quotation for a separator designed to remove such particulates from the flow stream. Attached is the quotation for a Peerless Vertical Dry Scrubber in the amount of \$17,823.00 submitted by Bartlett Controls of Waxhaw, North Carolina. I have had experience in the past with this manufacturer and a similar model of separator resolving a similar issue with particulates in the flow stream and this particular unit has been in operation for the past 25 years. Bartlett Controls, furthermore, is the Georgia representative for Peerless Manufacturing Company and is considered a sole source for acquiring this unit. I, therefore, recommend the purchase of a Peerless Vertical Dry Scrubber from Bartlett Controls of Waxhaw, North Carolina in the amount of \$17,823.00.



P. O. Box 400  
Waxhaw, NC 28173

(P) 704-843-2299 (F) 704-843-1220  
www.bartlettcontrols.com

## QUOTE

Quote # BARQ11345

Date 07/23/13

Sales Rep. Chad Millinor

**Company:** City of Cartersville Gas System

**To:** Brian Friery

**Phone:** 770-387-5642

**Fax:** 770-387-5638

**bfriery@cityofcartersville.org**

*Customer Reference:*

*We appreciate the opportunity to quote the following items:*

| Item | Qty | Description | Unit Price  | Ext. Price  |
|------|-----|-------------|-------------|-------------|
| 1    | 1   |             | \$17,823.00 | \$17,823.00 |

One (1) Peerless Vertical Dry Scrubber Vessel as shown in attached data sheet 28060A.

Includes a base suitable for slab mountin with bolt hole provisions.

Coating to be equal or similar to the following specification:  
Primer and intermediate primer coats shall be an polyamidoamine epoxy coating, Series 69 Hi-Build Epoxyline II as manufactured by Tnemec Company, Inc. of Kansas City, Missouri. Primer coat color shall be similar to finish coat color to assure maximum hiding and aesthetics.

Finish coats shall be an aliphatic acrylic polyurethane, Series 1075 Endura-Shield as manufactured by Tnemec Company, Inc. of Kansas City, Missouri. Finish coat color shall be IN05, Gray-ANSI No. 61 (ANSI Z55.1-R73).

Final (clear) coat shall be an aliphatic acrylic polyurethane, Series 76 Endura-Clear as manufactured by Tnemec Company, Inc. of Kansas City, Missouri.

#### Dry Film Thickness

|                           |              |
|---------------------------|--------------|
| hop or Field Primer Coat: | 3.0-5.0 mils |
| Intermediate Coat:        | 4.0-6.0 mils |
| Finish Coat:              | 3.0-5.0 mils |
| Clear Coat:               | 1.0-2.0 mils |

|               |                |
|---------------|----------------|
| Total System: | 11.0-18.0 mils |
|---------------|----------------|

Dry film thickness shall be confirmed with a dry film gauge after each coat has been applied.

"M Drain" shall be 2" ANSI Class 300 RF flanded in leiu of 2" NPT as shown in the quotation dated 07.23.2013.

Price includes freight to Cartersville, GA. Unloading by others.

| Item | Qty | Description | Unit Price | Ext. Price |
|------|-----|-------------|------------|------------|
|------|-----|-------------|------------|------------|

Schedule, Shipment, and Delivery:

Approval drawings submitted: 3 weeks ARO

Approval drawing review, return and Design Freeze: 2 weeks Assumption  
for your review

Fabrication Time: 11 weeks After Final Drawing Approval/Design Freeze

Readiness to Ship: 16 weeks After Receipt of Order (ARO) based on above  
Design Freeze schedule

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**Total**

**\$17,823.00**

**Availability:**

**FOB: Factory (Prepay and Add)**

**Terms: N-10**

**Note:**



# City of Cartersville

**City Council Meeting**  
**8/15/2013 7:00:00 PM**  
**State Board of Workers Compensation Annual Assessment**

|                                           |                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Bid Award/Purchases                                                                                                                                                                                                                                                                                              |
| <b>Department Name:</b>                   | Administration                                                                                                                                                                                                                                                                                                   |
| <b>Department Summary Recommendation:</b> | Since the city is self insured under workers compensation coverage, we are assessed annually a fee from the State Board of Workers' Compensation. This fee is based on job classification and payroll. For fiscal year 2013-14 the annual assessment is \$5,301.43 and I recommend approval to pay this invoice. |
| <b>City Manager's Remarks:</b>            | Your approval of this item is recommended.                                                                                                                                                                                                                                                                       |
| <b>Financial/Budget Certification:</b>    | This is budgeted in the Workers Compensation Self-Insurance Fund.                                                                                                                                                                                                                                                |
| <b>Legal:</b>                             |                                                                                                                                                                                                                                                                                                                  |
| <b>Associated Information:</b>            |                                                                                                                                                                                                                                                                                                                  |

## STATE BOARD OF WORKERS' COMPENSATION

7/18/2013

CARTERSVILLE, CITY OF  
 DAN PORTA  
 P. O. BOX 1390  
 CARTERSVILLE, GA 30120

## DUE 30 DAYS FROM DATE OF THIS INVOICE

Re: F.Y. 2014 Annual Assessment

The F. Y. 2014 Annual Assessment totals \$22,588,360

Your Company's share of this amount, is as follows:

F. Y. 2014 Annual Assessment Calculations  
 $\$424,418 \text{ premium writing} \times 0.0124910615 = \$5,301.43$   
 Total due for F. Y. 2014 Annual Assessment is \$5,301.43

Make your check payable to the STATE BOARD OF WORKERS' COMPENSATION  
 and forward it to the following address which will go directly to our bank:

State Board of Workers' Compensation  
 Post Office Box 101427  
 Atlanta, Georgia 30392

Workers  
 Comp Fund

|                                  |          |
|----------------------------------|----------|
| DATE APPROVED<br>8/1/13          |          |
| DEPT HEAD:<br><i>[Signature]</i> |          |
| 605-1555-55-2400                 |          |
| 100 -                            | 5,301.43 |
| TOTAL<br>5,301.43                |          |

Questions regarding this assessment should be directed to:  
 Thomas M. Risko, Chief Financial Officer at (404) 656-2314.

AIR40



# City of Cartersville

**City Council Meeting**  
**8/15/2013 7:00:00 PM**  
**Dept. of Revenue Information Exchange**

|                                           |                                                                                                                                                                                                                     |
|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Resolutions                                                                                                                                                                                                         |
| <b>Department Name:</b>                   | Planning and Development                                                                                                                                                                                            |
| <b>Department Summary Recommendation:</b> | Passage of this resolution will allow the City to share information with the Georgia Department of Revenue. This is being proposed in an effort to insure that local sales taxes are paid and collected accurately. |
| <b>City Manager's Remarks:</b>            | This resolution is recommended for your approval.                                                                                                                                                                   |
| <b>Financial/Budget Certification:</b>    |                                                                                                                                                                                                                     |
| <b>Legal:</b>                             |                                                                                                                                                                                                                     |
| <b>Associated Information:</b>            |                                                                                                                                                                                                                     |

**STATE OF GEORGIA  
COUNTY BARTOW**

**Resolution No.**

**RESOLUTION TO PARTNER WITH THE GEORGIA DEPARTMENT OF  
REVENUE IN AN EFFORT TO ENSURE PROPER PAYMENT OF SALES TAX**

**WHEREAS, O.C.G.A. § 48-13-20.1 provides for cities and counties that levy an occupation tax or regulatory fee under Title 48, Chapter 13, Article I of the Code of Georgia to collect and submit certain information to enable the Georgia Department of Revenue to ensure that businesses are properly compliant with state and local sales tax laws; and**

**WHEREAS, in order to participate in this voluntary program, the governing authority of the city or county must adopt a resolution consenting to the applicability of O.C.G.A. § 48-13-20.1; and**

**WHEREAS, the City of Cartersville levies an occupation tax and/or regulatory fee under Title 48, Chapter 13, Article I of the Code of Georgia; and**

**WHEREAS, the Mayor and the Council of the City of Cartersville desire to have the City of Cartersville participate in this voluntary program;**

**NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council that they hereby consent to the applicability of O.C.G.A. § 48-13-20.1 and pursuant thereto the City of Cartersville shall participate in the Georgia Department of Revenue's program to verify that businesses paying occupation taxes and regulatory fees are also paying their state and local sales tax.**

**BE IT FURTHER RESOLVED that, upon adoption of this Resolution, any person who performs any business, occupation or profession subject to an occupation tax or regulatory fee under Title 48, Chapter 13, Article I of the Code of Georgia is required to provide the City of Cartersville the following information when paying such occupation tax or regulatory fee:**

- (a) The legal name of the business;**
- (b) Any associated trade names for the business;**
- (c) The mailing address for the business;**
- (d) The actual physical address of each location of the business, if it is different**

than the mailing address;

- (e) The North American Industry Classification System Code (NAICS) applicable to such business; and,
- (f) The sales and use tax identification number assigned to the business by the Georgia Department of Revenue, if the business is required by law to have such a number pursuant to Title 48, Chapter 8, Article I, of the Code of Georgia.

**BE IT FURTHER RESOLVED** that the City of Cartersville shall provide written notice to all persons subject to the City of Cartersville occupation taxes or regulatory fees and that:

- (a) This information shall be provided to the Georgia Department of Revenue; and
- (b) If the person refuses or fails to provide the required information, the City shall notify the Georgia Department of Revenue of this fact.

**BE IT FURTHER RESOLVED** that, within thirty (30) days after receiving the payment of occupation taxes or regulatory fees, the City of Cartersville shall electronically submit the information received from each business to the Georgia Department of Revenue.

**BE IT FURTHER RESOLVED** that a copy of this executed Resolution shall be immediately transmitted to the Commissioner of the Georgia Department of Revenue.

**ADOPTED** this the 15<sup>th</sup> day of August 2013.

/s/ \_\_\_\_\_  
**Matthew J. Santini**  
**Mayor**

**ATTEST:**

/s/ \_\_\_\_\_  
**Connie Keeling**  
**City Clerk**



# City of Cartersville

**City Council Meeting**  
**8/15/2013 7:00:00 PM**  
**June 2013**

|                                           |                                                                                                                                                                                                                                             |
|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Monthly Financial Statement                                                                                                                                                                                                                 |
| <b>Department Name:</b>                   | Finance                                                                                                                                                                                                                                     |
| <b>Department Summary Recommendation:</b> | Attached is the June 2013 financial report. Also attached is the supplemental financial report along with the cash position for the same time period. Remember that this report is based on the cash method of accounting and is unaudited. |
| <b>City Manager's Remarks:</b>            | Tom R. will present this information at Thursday's meeting.                                                                                                                                                                                 |
| <b>Financial/Budget Certification:</b>    |                                                                                                                                                                                                                                             |
| <b>Legal:</b>                             |                                                                                                                                                                                                                                             |
| <b>Associated Information:</b>            |                                                                                                                                                                                                                                             |

# MONTHLY SUMMARY

As of June 30, 2013

21 # wat

|                                                                                                               |  | FY 2011 - 12<br>MONTH OF<br>June-12 | FY 2012 - 13<br>MONTH OF<br>June-13 | FY 2011 - 12<br>Year to Date<br>June-12 | FY 2012 - 13<br>Year to Date<br>June-13 | 100.00%<br>OF BUDGET<br>(Year to Date) |
|---------------------------------------------------------------------------------------------------------------|--|-------------------------------------|-------------------------------------|-----------------------------------------|-----------------------------------------|----------------------------------------|
| <b>GENERAL FUND</b> <i>excluding SPL/OST, DDA &amp; School System Property Tax Revenue &amp; Expenditures</i> |  |                                     |                                     |                                         |                                         |                                        |
| REVENUE                                                                                                       |  | \$2,346,809                         | \$1,457,378                         | \$23,641,414                            | \$21,529,472                            | 96.70%                                 |
| EXPENDITURE                                                                                                   |  | \$1,745,351                         | \$1,038,761                         | \$22,805,683                            | \$21,368,522                            | 95.98%                                 |
| Gen. Fund Net Profit (Loss)                                                                                   |  | \$601,458                           | \$418,617                           | \$835,731                               | \$160,950                               |                                        |
| <b>WATER &amp; SEWER</b>                                                                                      |  |                                     |                                     |                                         |                                         |                                        |
| REVENUE                                                                                                       |  | \$1,113,109                         | \$1,209,569                         | \$19,596,191                            | \$13,303,614                            | 64.24%                                 |
| EXPENDITURE                                                                                                   |  | \$1,554,375                         | \$1,266,500                         | \$13,419,196                            | \$13,993,358                            | 67.57%                                 |
| Wtr. & Swr. Fund Net Profit (Loss)                                                                            |  | (\$441,266)                         | (\$56,931)                          | \$6,176,995                             | (\$689,744)                             |                                        |
| <b>GAS</b>                                                                                                    |  |                                     |                                     |                                         |                                         |                                        |
| REVENUE                                                                                                       |  | \$1,101,363                         | \$1,481,411                         | \$19,952,241                            | \$21,472,419                            | 92.86%                                 |
| EXPENDITURES                                                                                                  |  | \$1,305,424                         | \$1,692,539                         | \$19,588,510                            | \$19,776,110                            | 85.52%                                 |
| Gas Fund Net Profit (Loss)                                                                                    |  | (\$204,061)                         | (\$211,128)                         | \$363,731                               | \$1,696,309                             |                                        |
| <b>ELECTRIC</b>                                                                                               |  |                                     |                                     |                                         |                                         |                                        |
| REVENUE                                                                                                       |  | \$3,689,296                         | \$3,829,115                         | \$44,398,426                            | \$44,426,597                            | 99.63%                                 |
| EXPENDITURES                                                                                                  |  | \$3,391,040                         | \$4,009,206                         | \$43,006,171                            | \$45,761,704                            | 102.62%                                |
| Electric Fund Net Profit (Loss)                                                                               |  | \$298,256                           | (\$180,091)                         | \$1,392,255                             | (\$1,335,107)                           |                                        |
| <b>STORMWATER</b>                                                                                             |  |                                     |                                     |                                         |                                         |                                        |
| REVENUE                                                                                                       |  | \$102,882                           | \$107,647                           | \$1,226,793                             | \$1,422,646                             | 107.53%                                |
| EXPENDITURE                                                                                                   |  | \$100,092                           | \$64,418                            | \$1,042,390                             | \$1,306,628                             | 98.76%                                 |
| Stormwater Fund Net Profit (Loss)                                                                             |  | \$2,790                             | \$43,229                            | \$184,403                               | \$116,018                               |                                        |
| <b>SOLID WASTE</b>                                                                                            |  |                                     |                                     |                                         |                                         |                                        |
| REVENUE                                                                                                       |  | \$281,776                           | \$289,340                           | \$2,299,377                             | \$2,460,667                             | 102.64%                                |
| EXPENDITURE                                                                                                   |  | \$199,902                           | \$193,520                           | \$2,229,080                             | \$2,439,127                             | 101.75%                                |
| Solid Waste Fund Net Profit (Loss)                                                                            |  | \$81,874                            | \$95,820                            | \$70,297                                | \$21,540                                |                                        |
| <b>FIBER OPTICS</b>                                                                                           |  |                                     |                                     |                                         |                                         |                                        |
| REVENUE                                                                                                       |  | \$133,679                           | \$115,861                           | \$1,658,717                             | \$1,645,281                             | 100.61%                                |
| EXPENDITURE                                                                                                   |  | \$166,289                           | \$137,849                           | \$1,354,272                             | \$1,592,183                             | 97.36%                                 |
| Fiber Fund Net Profit (Loss)                                                                                  |  | (\$32,610)                          | (\$21,988)                          | \$304,445                               | \$53,098                                |                                        |

|                               |                                       |                        |                       | <b>% of Monthly<br/>Totals to<br/>Budget</b> |
|-------------------------------|---------------------------------------|------------------------|-----------------------|----------------------------------------------|
| <b>General Fund</b>           | <b>Description</b>                    | <b>Through 6-30-13</b> | <b>FY 2013 Budget</b> |                                              |
|                               | <b>Total Revenues</b>                 | <b>\$21,529,473</b>    | <b>\$22,401,680</b>   | <b>96.11%</b>                                |
|                               | GO Bond Proceeds from School          | \$1,147,975            | \$1,147,975           | 100.00%                                      |
|                               | Property Taxes-City Portion Only      | \$1,346,317            | \$1,274,730           | 105.62%                                      |
|                               | Local Option Sales Tax (LOST)         | \$3,801,605            | \$4,431,765           | 85.78%                                       |
|                               | Other Taxes                           | \$6,742,800            | \$6,768,855           | 99.62%                                       |
|                               | Building Permit & Inspection Fees     | \$65,510               | \$45,000              | 145.58%                                      |
|                               | Fines and Forfeitures                 | \$815,040              | \$823,000             | 99.03%                                       |
|                               | Operating Transfers In-City Utilities | \$4,182,289            | \$4,139,275           | 101.04%                                      |
|                               | Other Revenues                        | \$3,427,937            | \$3,771,080           | 90.90%                                       |
|                               | <b>Total Expenditures</b>             | <b>\$21,368,522</b>    | <b>\$22,401,680</b>   | <b>95.39%</b>                                |
|                               | Personnel Expenses                    | \$13,676,149           | \$14,478,395          | 94.46%                                       |
|                               | Operating Expenses                    | \$5,067,113            | \$5,456,505           | 92.86%                                       |
|                               | Capital Expenses                      | \$547,432              | \$488,950             | 111.96%                                      |
|                               | GO Bond Proceeds from School          | \$1,147,975            | \$1,147,975           | 100.00%                                      |
|                               | Debt Pymt - JDA/CBA                   | \$474,153              | \$374,155             | 126.73%                                      |
|                               | Library Appropriations                | \$455,700              | \$455,700             | 100.00%                                      |
| <b>Water &amp; Sewer Fund</b> | <b>Total Revenues</b>                 | <b>\$13,303,614</b>    | <b>\$20,710,175</b>   | <b>64.24%</b>                                |
|                               | Water Sales                           | \$7,936,985            | \$8,182,875           | 97.00%                                       |
|                               | Sewer Sales                           | \$4,524,895            | \$4,582,000           | 98.75%                                       |
|                               | Bond Proceeds                         | \$0                    | \$0                   | #DIV/0!                                      |
|                               | Prior Year Bond Proceeds              | \$0                    | \$6,500,000           | 0.00%                                        |
|                               | Prio Year Capacity Fees               | \$0                    | \$800,000             | 0.00%                                        |
|                               | Other Revenues                        | \$841,734              | \$645,300             | 130.44%                                      |
|                               | <b>Total Expenditures</b>             | <b>\$13,993,358</b>    | <b>\$20,710,175</b>   | <b>67.57%</b>                                |
|                               | Personnel Expenses                    | \$2,997,107            | \$3,065,725           | 97.76%                                       |
|                               | Operating Expenses                    | \$2,958,086            | \$3,104,175           | 95.29%                                       |
|                               | Capital Expenses                      | \$1,870,014            | \$8,236,000           | 22.71%                                       |
|                               | Transfer To General Fund              | \$2,734,651            | \$2,734,650           | 100.00%                                      |
|                               | Debt Payments                         | \$3,433,500            | \$3,569,625           | 96.19%                                       |
| <b>Gas Fund</b>               | <b>Total Revenues</b>                 | <b>\$21,472,419</b>    | <b>\$23,123,195</b>   | <b>92.86%</b>                                |
|                               | Gas Sales                             | \$19,577,346           | \$18,975,275          | 103.17%                                      |
|                               | Gas Commodity Charge                  | \$1,107,841            | \$1,245,000           | 88.98%                                       |
|                               | Bond Proceeds                         | \$0                    | \$2,015,000           | 0.00%                                        |
|                               | Proceeds from Capital Leases          | \$0                    | \$227,920             | 0.00%                                        |
|                               | Other Revenues                        | \$787,232              | \$660,000             | 119.28%                                      |
|                               | <b>Total Expenses</b>                 | <b>\$19,776,110</b>    | <b>\$23,123,195</b>   | <b>85.52%</b>                                |
|                               | Personnel Expenses                    | \$1,728,628            | \$1,767,780           | 97.79%                                       |
|                               | Operating Expenses                    | \$603,492              | \$867,055             | 69.60%                                       |
|                               | Purchase of Natural Gas               | \$13,791,442           | \$14,410,275          | 95.71%                                       |
|                               | Transfer to General Fund              | \$3,380,537            | \$3,380,540           | -7277.00%                                    |
|                               | Capital Expenses                      | \$272,011              | \$2,697,545           | 10.08%                                       |

|                          | Description                  | Through 6-30-13     | FY 2013 Budget      | % of Monthly<br>Totals to<br>Budget |
|--------------------------|------------------------------|---------------------|---------------------|-------------------------------------|
| <b>Electric Fund</b>     | <b>Total Revenues</b>        | <b>\$44,426,597</b> | <b>\$44,591,295</b> | <b>99.63%</b>                       |
|                          | Electric Sales               | \$42,958,551        | \$43,249,495        | 99.33%                              |
|                          | Other Revenues               | \$1,468,046         | \$1,341,800         | 109.41%                             |
|                          | <b>Total Expenses</b>        | <b>\$45,761,704</b> | <b>\$44,591,295</b> | <b>102.62%</b>                      |
|                          | Personnel Expenses           | \$2,130,041         | \$2,054,725         | 103.67%                             |
|                          | Operating Expenses           | \$1,365,471         | \$1,292,730         | 105.63%                             |
|                          | Purchase of Electricity      | \$39,023,594        | \$37,929,700        | 102.88%                             |
|                          | Capital Expenses             | \$997,728           | \$1,069,270         | 93.31%                              |
|                          | Transfer to General Fund     | \$2,244,870         | \$2,244,870         | 100.00%                             |
| <b>Stormwater Fund</b>   | <b>Total Revenues</b>        | <b>\$1,422,646</b>  | <b>\$1,323,050</b>  | <b>107.53%</b>                      |
|                          | Stormwater Revenues          | \$1,265,208         | \$1,236,450         | 102.33%                             |
|                          | Mitigation Grant Revenue     | \$146,390           | \$0                 |                                     |
|                          | Other Revenues               | \$11,048            | \$11,600            | 95.24%                              |
|                          | Proceeds from Capital Leases | \$0                 | \$75,000            | 0.00%                               |
|                          | Prior Year Carryover         | \$0                 | \$0                 | #DIV/0!                             |
|                          | Stormwater Improvement Funds | \$0                 | \$0                 | #DIV/0!                             |
|                          | <b>Total Expenses</b>        | <b>\$1,306,628</b>  | <b>\$1,323,050</b>  | <b>98.76%</b>                       |
|                          | Personnel Expenses           | \$346,946           | \$441,320           | 78.62%                              |
|                          | Operating Expenses           | \$439,601           | \$601,240           | 73.12%                              |
|                          | Capital Expenses             | \$520,081           | \$280,490           | 185.42%                             |
|                          |                              |                     |                     |                                     |
| <b>Solid Waste Fund</b>  | <b>Total Revenues</b>        | <b>\$2,460,667</b>  | <b>\$2,397,270</b>  | <b>102.64%</b>                      |
|                          | Refuse Collections Revenues  | \$2,098,352         | \$2,129,070         | 98.56%                              |
|                          | Other Revenues               | \$47,680            | \$43,200            | 110.37%                             |
|                          | Proceeds From Capital Leases | \$314,635           | \$225,000           | 139.84%                             |
|                          | <b>Total Expenses</b>        | <b>\$2,439,127</b>  | <b>\$2,397,270</b>  | <b>101.75%</b>                      |
|                          | Personnel Expenses           | \$1,019,143         | \$1,025,970         | 99.33%                              |
|                          | Operating Expenses           | \$1,105,297         | \$1,146,300         | 96.42%                              |
|                          | Capital Expenses             | \$314,687           | \$225,000           | 139.86%                             |
|                          |                              |                     |                     |                                     |
| <b>Fiber Optics Fund</b> | <b>Total Revenues</b>        | <b>\$1,645,281</b>  | <b>\$1,635,335</b>  | <b>100.61%</b>                      |
|                          | Fiber Optics Revenues        | \$1,459,259         | \$1,482,665         | 98.42%                              |
|                          | GIS Revenues                 | \$89,500            | \$102,000           | 87.75%                              |
|                          | Other Revenues               | \$96,522            | \$50,670            |                                     |
|                          | <b>Total Expenses</b>        | <b>\$1,592,183</b>  | <b>\$1,635,335</b>  | <b>97.36%</b>                       |
|                          | Personnel Expenses           | \$602,128           | \$596,445           | 100.95%                             |
|                          | Operating Expenses           | \$574,836           | \$692,075           | 83.06%                              |
|                          | MEAG Telecom Statewide Pymt  | \$231,543           | \$278,980           | 0.00%                               |
|                          | Capital Expenses             | \$183,676           | \$67,835            | 270.77%                             |

Cash Position

|                                 | 6/30/12         | 7/31/12         | 8/31/12         | 9/30/12         | 10/31/12        | 11/31/12        | 12/31/12        |
|---------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Total Unrestricted Cash Balance | \$11,218,073.23 | \$11,325,067.00 | \$11,019,070.04 | \$10,470,895.36 | \$11,402,142.94 | \$8,447,591.94  | \$6,082,136.02  |
| Total Restricted Cash Balance   | \$56,044,692.13 | \$55,431,121.36 | \$54,179,565.40 | \$52,909,942.48 | \$52,598,197.41 | \$52,526,265.06 | \$53,721,732.69 |

Cash Position

|                                 | 1/31/13         | 2/28/13         | 3/31/13         | 4/30/13         | 5/31/13         | 6/30/13         |
|---------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Total Unrestricted Cash Balance | \$9,244,326.92  | \$9,878,521.98  | \$9,283,102.66  | \$9,897,551.66  | \$8,913,799.16  | \$9,625,909.26  |
| Total Restricted Cash Balance   | \$55,032,045.85 | \$54,407,689.34 | \$55,266,689.28 | \$56,219,252.70 | \$56,500,659.56 | \$55,265,509.97 |



# City of Cartersville

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**City Council Meeting  
8/15/2013 7:00:00 PM  
Citizen Survey Results**

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|                                           |                                                                                                                                                  |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Presentations                                                                                                                                    |
| <b>Department Name:</b>                   | City Manager's Office                                                                                                                            |
| <b>Department Summary Recommendation:</b> | Staff will be presenting a portion of the results from the recently completed Citizen Survey. Today's presentation will address Transportation.. |
| <b>City Manager's Remarks:</b>            |                                                                                                                                                  |
| <b>Financial/Budget Certification:</b>    |                                                                                                                                                  |
| <b>Legal:</b>                             |                                                                                                                                                  |
| <b>Associated Information:</b>            |                                                                                                                                                  |

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