

City Council Meeting  
10 N. Public Square  
August 1, 2013  
6:00 P.M. – Work Session 7:00 P.M.

## **I. Opening Meeting**

Invocation by Council Member Pruitt

Pledge of Allegiance led by Mayor Santini

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Lori Pruitt, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and David Archer, City Attorney. Dianne Tate, Council Member Ward Five was absent.

## **II. Regular Agenda**

### **A. Council Meeting Minutes**

#### **1. July 18, 2013**

A motion to approve the July 18, 2013 City Council Meeting Minutes as presented was made by Council Member Hodge and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

### **B. Appointments**

#### **1. Deputy City Clerk**

Connie Keeling, City Clerk stated that in years past the City Clerk and Deputy City Clerk have been located in separate building and departments making certain aspects of the position difficult to learn. By having both positions in the same department the Deputy City Clerk will have hands on experience in all areas of the Clerks position. Ms. Keeling recommended approval of Catheryn Hembree as Deputy City Clerk.

A motion to approve the appointment of Catheryn Hembree as Deputy City Clerk was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

Ms. Keeling administered the oath of office to Catheryn Hembree.

### **C. Public Hearing**

#### **1. City of Cartersville M & O Property Tax Millage Rate to be set at 1.38 Mills for 2013**

Tom Rhinehart, Finance Director stated that the property taxes received for Maintenance and Operation is used for general city government operations, which include police, fire, recreation, public works etc. The proposed 2013 millage rate of 1.38 mills is considered the property tax rollback rate for 2013 and remained the same as the 2012 rate. Mr. Rhinehart recommended approval.

Mayor Santini opened the floor for a public hearing on the City of Cartersville M & O Property Tax Millage Rate to be set at 1.38 Mills for 2013 and with no comments Mayor Santini closed the public hearing.

A motion to approve the M & O Property Tax Millage Rate of 1.38 Mills was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 5-0

**2. Cartersville City School System Property Tax Millage to be set at 18.23 mills for 2013.**

Tom Rhinehart, Finance Director stated that the Cartersville City School System has recommended to their Board to keep the school system's millage rate for 2013 at 18.23 mills. Mr. Rhinehart recommended approval.

Mayor Santini opened the floor for a public hearing on the Cartersville City School System Property Tax Millage to be set at 18.23 mills for 2013 and with no comments Mayor Santini closed the public hearing.

A motion to approve the Cartersville City School System Property Tax Millage Rate of 18.23 Mills was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

**3. Cartersville Business Improvement District Property Tax Millage to be set at 2.50 Mills for 2013**

Tom Rhinehart, Finance Director stated that the Cartersville Business Improvement District is made up of the Downtown Cartersville Business District. These business owners have been self-assessing a property tax over the past several years to raise funds for the downtown area improvements. Mr. Rhinehart recommended approval of the Cartersville Business Improvement District property tax millage of 2.50 for 2013.

Mayor Santini opened the floor for a public hearing on the Cartersville Business Improvement District Property Tax Millage to be set at 2.50 Mills for 2013 and with no comments Mayor Santini closed the public hearing.

A motion to approve the Cartersville Business Improvement District Property Tax Millage Rate of 2.50 Mills was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

**D. First Hearing of Ordinances**

**1. Ordinance Revision – Burial Vault Requirement**

Tommy Sanders, Public Works Director stated that this proposed ordinance revision will require that a burial vault or grave liner shall be used in all sections of the cemetery and in any additions made to the cemetery hereafter. Vaults and liners can be made of concrete, steel, plastic, or any other material approved by the cemetery sexton. The current ordinance only requires vaults or liners in the new section. The purpose of the burial vaults or liners is to protect the casket from the weight of the earth and the equipment used in the maintenance of the cemetery property. Mr. Sanders recommended approval.

**NO ACTION REQUIRED**

**Ordinance**

**of the**

**City of Cartersville, Georgia**

**Ordinance No.**

**NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendments to CHAPTER 7. CEMETERIES ARTICLE II. MUNICIPAL CEMETERY. Section 7-26 SPECIAL REGULATIONS. is hereby amended by deleting paragraph (13) in its entirety and replacing it as follows.**

**1.**

Sec. 7-26.

(13) A burial vault or grave liner shall be used in all sections of the cemetery and in any additions made to the cemetery, hereafter. Vaults and liners can be made of concrete, steel, plastic, or any other material approved by the cemetery sexton.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia. The remaining provisions of Section 7-26 shall remain unaltered.

**BE IT AND IT IS HEREBY ORDAINED**

**First Reading this the day of.**

**ADOPTED this the day of. Second Reading.**

/s/ Matthew J. Santini  
Matthew J. Santini  
Mayor

**ATTEST:**

/s/ Connie Keeling  
Connie Keeling  
City Clerk

**E. Contracts/Agreements**

**1. GDOT Off System Safety Project**

Tommy Sanders, Public Works Director stated that this agreement is for sign replacement and striping and pavement markings on nine (9) city streets. This is a reimbursable grant for safety improvements for a total of \$93,862.68 and Mr. Sanders recommended approval to authorize the Mayor to sign all documents to accept the grant.

A motion to approve authorization for the Mayor to sign all documents to accept the grant was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 5-0

**F. Surplus Equipment**

**1. Sale of Vehicles and Equipment**

Tommy Culpepper, Police Chief requested that these items be declared surplus by the Mayor and Council and the Police Department be authorized to offer the items for sale through GovDeals.com. Chief Culpepper stated that these items are no longer serviceable for Police Department use. The items were purchased with seized funds, or directly seized through the federal asset sharing rules, therefore the revenue generated by these items must be returned to that account. Chief Culpepper recommended approval.

1. Three (3) EZ-GO Golf Carts Four person capacity – gasoline engine
2. 2002 BMW X5 Color Black
3. 2005 Chevrolet Impala – Gold in color

A motion to declare the items surplus and authorize the sale through GovDeals was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

**G. Bid Award/Purchases**

**1. Rear Drive Axle for Gas Department Backhoe**

Dan Porta, Assistant City Manager stated that the Gas Departments 2004 John Deere Backhoe needed a rear axle replaced. Due to the necessity to have this piece of equipment back in service as soon as possible the Garage Department purchase the axle from Flint Equipment for \$10,982.16. Mr. Porta recommended approval.

A motion to approve the purchase from Flint Equipment was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

## **2. Annual Website Hosting and Support**

Dan Porta, Assistant City Manager stated that in January 2011 the City Council approved an agreement with Civic Plus to host the city's website and provide web support. The annual cost to host and support the website for the fiscal year is \$11,967.60 and Mr. Porta recommended approval.

A motion to approve the agreement with Civic Plus was made by Council Member Hodge and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

## **3. Pipe for Highway 20 Project**

Gary Riggs, Gas Department Superintendent stated that in order to relocate the gas facilities on SR20 between Highway 411 and I-75 they will have to install approximately 4,600 feet of 6" Steel Pipe, 2,000 feet of 4" Steel Pipe, 250 feet of 2" Steel Pipe and 12,100 feet of 4" PE Pipe. Bids were solicited for this pipe and Mr. Riggs recommended approval of the low bid from Consolidated Pipe in the amount of \$68,389.86 for the Steel Pipe and \$29,958.40 for the PE Pipe. Also bids were requested for an 8"– 300 pound valve to replenish stock and Mr. Riggs recommended approval of the low bid from Consolidated Pipe in the amount of \$6,440.00.

A motion to approve the purchases from Consolidated Pipe was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

## **4. Tapping and Stopping Operations on SR 20**

Gary Riggs, Gas Department Superintendent stated that the relocation of facilities on SR20 will require specialized fittings and equipment. This work is performed by a single source vendor SJ Patterson Co. and Mr. Riggs recommended approval for the tapping and stopping for the steel facilities for this location in the amount of \$14,065.00.

A motion to approve the agreement with SJ Patterson Co. was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

## **5. Emergency Replacement of Water Treatment Plant Transformer**

Ed Mullinax, Assistant Water Superintendent stated that a transformer at the Water Treatment Plant was destroyed by an electrical power surge during the storm on June 27, 2013. This transformer is necessary for operation of one of the four high service pumps which delivers water from the plant to the distribution. Bids were solicited for a replacement unit and Mr. Mullinax recommended approval of the low bid from Consolidated Electrical Distributors, Inc. in the amount of \$11,800.00.

A motion to approve the purchase from Consolidated Electrical Distributors, Inc. was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

## **H. Presentations**

### **1. Citizen Survey Results**

Sam Grove, City Manager presented a portion of the results from the recently completed Citizens Survey pertaining to Community Quality of Life.

A motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 5-0

**Meeting Adjourned**

/s/ \_\_\_\_\_  
Matthew J. Santini  
Mayor

ATTEST:

/s/ \_\_\_\_\_  
Connie Keeling  
City Clerk