



# City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120  
Telephone: 770-387-5616 – Fax 770-386-5841 – [www.cityofcartersville.org](http://www.cityofcartersville.org)

**COUNCIL PERSONS:**

Matt Santini – Mayor  
Dianne Tate – Mayor Pro Tem  
Kari Hodge  
Lindsey McDaniel, Jr.  
Lori Pruitt  
Jayce Stepp  
Louis Tonsmeire, Sr.

**AGENDA**

Council Chamber, Third Floor of City Hall– 7:00  
PM – 8/1/2013  
Work Session – 6:00 P.M.

**CITY MANAGER:**

Sam Grove

**CITY ATTORNEY:**

David Archer

**CITY CLERK:**

Connie Keeling

**I. Opening of Meeting**

- Invocation
- Pledge of Allegiance
- Roll Call

**II. Regular Agenda****A. Council Meeting Minutes**

1. July 18, 2013 (Pages 3-10)

[Attachments](#)

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**B. Appointments**

1. Deputy City Clerk (Page 11)

[Attachments](#)

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**C. Public Hearing**

1. City of Cartersville M&O Property Tax Millage Rate to be set at 1.38 Mills for 2013 (Pages 12-14)

[Attachments](#)

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2. Cartersville City School System Property Tax Millage to be set at 18.23 mills for 2013 (Pages 15-17)

[Attachments](#)

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3. Cartersville Business Improvement District Property Tax Millage to be set at 2.50 Mills for 2013 (Pages 18-20)

[Attachments](#)

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## **D. First Reading of Ordinances**

1. Ordinance Revision - Burial Vault Requirement (Pages 21-22)

[Attachments](#)

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## **E. Contracts/Agreements**

1. GDOT Off System Safety Project (Page 23)

[Attachments](#)

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## **F. Surplus Equipment**

1. Sale of Vehicles and Equipment (Pages 24-27)

[Attachments](#)

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## **G. Bid Award/Purchases**

1. Rear Drive Axle for Gas Dept. Backhoe (Pages 28-31)

[Attachments](#)

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2. Annual Website Hosting and Support (Pages 32-34)

[Attachments](#)

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3. Pipe for Hwy 20 Project (Pages 35-40)

[Attachments](#)

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4. Tapping and Stopping Operations on SR 20 (Pages 41-44)

[Attachments](#)

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5. Emergency Replacement of Water Treatment Plant Transformer (Pages 45-47)

[Attachments](#)

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## **H. Presentations**

1. Citizen Survey Results (Page 48)

[Attachments](#)

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**PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES OFFICE, ADA COORDINATOR, 48 HOURS IN ADVANCE OF THE MEETING AT 770-387-5616.**



# City of Cartersville

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**City Council Meeting**  
**8/1/2013 7:00:00 PM**  
**July 18, 2013**

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|                                           |                                                        |
|-------------------------------------------|--------------------------------------------------------|
| <b>SubCategory:</b>                       | Council Meeting Minutes                                |
| <b>Department Name:</b>                   | Clerk                                                  |
| <b>Department Summary Recommendation:</b> | Attached are the minutes for your review and approval. |
| <b>City Manager's Remarks:</b>            | Your approval of minutes from July 18 is recommended.  |
| <b>Financial/Budget Certification:</b>    | N/A                                                    |
| <b>Legal:</b>                             | N/A                                                    |
| <b>Associated Information:</b>            |                                                        |

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City Council Meeting  
 10 N. Public Square  
 July 18, 2013  
 6:00 P.M. – Work Session 7:00 P.M.

## **I. Opening Meeting**

Invocation by Council Member Tate

Pledge of Allegiance led by Council Member Stepp

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Lori Pruitt, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and David Archer, City Attorney.

## **II. Regular Agenda**

### **A. Council Meeting Minutes**

#### **1. July 1, 2013**

A motion to approve the July 1, 2013 City Council Meeting Minutes as presented was made by Council Member Hodge and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0

### **B. First Reading of Ordinances**

#### **1. Amendment to Parks and Recreation Ordinance Regarding Non-Resident Fees**

Greg Anderson, Parks and Recreation Superintendent stated that staff has been working with ActiveNet.com to give program patrons the ability to register on-line and the non-residence fee ordinance needed to be amended. Mr. Anderson stated that his department is changing the program structure and fee schedule so that patrons are paying for a program activity by the session instead of a monthly fee and the ordinance needed to be changed to reflect this new policy. Mr. Anderson stated that registration begins on July 22, 2013 with classes to begin on August 12, 2013 and recommended approval of this ordinance on an emergency basis.

A motion to approve Ordinance No. 16-13 on an emergency basis was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0

## **Ordinance**

of the  
City of Cartersville, Georgia

**Ordinance No. 16-03**

**NOW BE IT AND IT IS HEREBY ORDAINED** by the Mayor and City Council of the **CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 15. PARKS AND RECREATION. ARTICLE I. IN GENERAL. Section 15-13. Non-Resident Fee.** is hereby amended by deleting said section in its entirety and replacing it as follows:

**1.**

**Sec. 15-13. – Non-resident fee.**

The following additional fees will be imposed for all non-residents of the city to participate in programs offered by the city parks and recreation department.

(1) For all individual Youth Programs the non-resident fee shall be five dollars (\$5.00) per individual, per session, per program, except for swimming lessons for which no additional fee is charged.

(2) For all team youth programs the non-resident fee shall be twenty dollars (\$20.00) per individual.

(3) For all individual adult programs the non-resident fee shall be five dollars (\$5.00) per individual, per session, per program, except for swimming lessons for which no additional fee is charged.

(4) For all team adult programs the non-resident fee shall be one hundred dollars (\$100.00) per team.

(5) Non-resident means the following:

a. For an individual or individuals it is one who does not reside in the city;

b. For a team it means any team that has any individual participants who do not reside inside of the city.

(6) Programs are defined as baseball, softball, soccer, basketball, tennis, swim team, football, cheerleading, gymnastics, swim lessons, clinics, camps and any other programs established by the director in the future.

(7) The director may waive in his sole discretion the non-resident fee if he determines one (1) of the following conditions exist.

- a. The individual/team is indigent;
- b. The program, to function, needs additional participants;
- c. If the program is in conjunction with the city school system and a non-resident student is participating;
- d. If the director feels it is in the best interest for the public health, safety, and welfare that the program be opened to non-residents for the benefit of the city and its citizens.

**2.**

**It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia**

**BE IT AND IT IS HEREBY ORDAINED**

**ADOPTED this the 18<sup>th</sup> day of July 2013. Emergency Reading.**

**/s/ Matthew J. Santini**  
**Matthew J. Santini**  
**Mayor**

**ATTEST:**

**/s/ Connie Keeling**  
**Connie Keeling**  
**City Clerk**

**C. Other**

**1. NC13-01: Re-Establishment of Non-Conforming Use for property located at 320 North Dixie Avenue**

Randy Mannino, Planning and Development Director, stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that this tract is located at 320 N. Dixie Avenue and includes a single-family residence that is zoned GC (General Commercial). A used auto business has not been on this property in excess of twelve months; therefore the previous non-conforming use of the residential structure as a residence and as an office for the used auto business is no longer valid and the applicant has applied to once again allow this non-conforming use. Mr. Mannino recommended approval.

A motion to approve the re-establishment of the non-conforming use for property located at 320 North Dixie Avenue was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

## **D. Contracts/Agreements**

### **1. Excess Workers Compensation Insurance Renewal**

Dan Porta, Assistant City Manager stated that the city has been self-insured with a high deductible for workers compensation coverage since July 20, 2007. Through the promotion of a safe work environment and city departments conducting safety training meetings, the city has had very low insurance claims. Midwest Casualty Company provides insurance coverage for any claims that may exceed the \$400,000/\$500,000 deductible. The renewal premium for Midwest is \$48,447.00 which is 5% more than the expiring premium. Mr. Porta stated that this increase is due to higher payroll costs and an increase from the insurance company. The third party administrator that processes these claims in USIS, and the premium for this service is \$9,075.00. Mr. Porta stated that these renewals are for a shorter time period and will expire on June 30, 2014 so that future renewals will coincide with the city's fiscal year and recommended approval.

A motion to approve both contracts for Workers Compensation Insurance was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 6-0

### **2. GDOT Easement Limited Agreement - Highway 20**

Michael Hill, Assistant Gas Superintendent stated that this agreement with GDOT preserves the city's prior rights for the widening and relocation of the Natural Gas Main on SR20. Mr. Hill recommended approval.

A motion to approve the GDOT Agreement was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

### **3. GDOT Reimbursement of Main Relocation Cost – Highway 20**

Ed Mullinax, Assistant Water Superintendent stated that the water main along Highway 411 near Peeples Valley Road must be relocated due to conflicts with the proposed GDOT State Route 20 project. Portions of the existing water main are located in a private easement outside of State Road Right of Way and are therefore eligible for reimbursement of relocation costs. The GDOT has agreed to reimburse these costs in the amount of \$67,000.00 and Mr. Mullinax recommended approval.

A motion to approve GDOT Reimbursement of Main Relocation Cost was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

#### **4. Water Treatment Plant Filter Rehabilitation**

Ed Mullinax, Assistant Water Superintendent stated that bids were received for the Water Treatment Rehabilitation Filters 4,5,and 6 construction project. Mr. Mullinax recommended approval of the low bid from Haren Construction Company, Inc. in the amount of \$566,000.00.

A motion to approve the low bid from Haren Construction Company was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

#### **E. Bid Award/Purchases**

##### **1. Water Meters**

Ed Mullinax, Assistant Water Superintendent stated that this the is a sole source purchase from Delta Municipal Supply in the amount of \$8,306.00 to restock various meters for use in the water distribution system and recommended approval.

A motion to approve the purchase from Delta Municipal Supply was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 6-0

##### **2. Water Treatment Plant Production Meter Modification**

Ed Mullinax, Assistant Water Superintendent stated that the finished water production meter at the Water Treatment Plant requires modification work for calibration to accurately measure finished water production at the plant. Pricing was received from the meter manufacturer for the modification and Mr. Mullinax recommended approval of the repairs by Accusonic Technologies in the amount of \$17,279.00.

A motion to approve the bid from Accusonic Technologies was made by Council Member Hodge and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0

##### **3. Municipal Court Added Security – Telenet Systems**

Tom Rhinehart, Finance Director stated that after renovations to the court room were completed, added security features were needed in the municipal court area to include the installation of cameras in the court room. Telenet Systems has completed similar work on all of the building owned by the city and was asked to install the access controls and cameras in this area. Mr. Rhinehart stated that this work has been completed and even though it is an unbudgeted item it will be paid from court fees. Mr. Rhinehart recommended approval for Telenet Systems in the amount of \$8,099.48.

A motion to approve the added security for the Municipal Court was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously.

Vote 6-0

**F. Monthly Financial Statement**

**1. May 2013**

Mr. Tom Rhinehart, Finance Director, presented the May 2013 monthly financial statement with comparisons from the previous year of May 2012 by fund, along with supplemental financial information comparing the year to date revenues and expenses for each fund and a report of cash position through May 2013

Mayor Santini stated that there was one item to be added to the agenda. A motion to add an item to the agenda was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0

**G. Added Item**

**1. Authorizing Resolution to purchase property at 149 Etowah Drive**

David Archer, City Attorney stated that this is a resolution authorizing the Mayor and City Clerk to execute any and all documents pertaining to the purchase property at 149 Etowah Drive at a cost of \$49,000.00 plus reasonable closing costs. This also authorizes the City Attorney to attend the closing on the city's behalf. This property is the last of the three properties the city needs to acquire as a part of the Flood Protection Program and Mr. Archer recommended approval.

A motion to approve Resolution No. 13-13 was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0

**Resolution No. 13-13**

**WHEREAS, on May 10, 2013 Mayor and City Council made an offer to purchase 149 Etowah Drive, Cartersville, Georgia in the amount of \$49,000.00 plus reasonable closing costs;**

**WHEREAS, The City of Cartersville needs to acquire the property as a part of its Flood Protection Program;**

**WHEREAS, on June 17, 2013 the U.S. Department of Housing and Urban Authority approved the Office of Single Family Housing's request authorizing the sell of the HUD-owned property to the City of Cartersville;**

**NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and City Council that the City of Cartersville is hereby authorized to purchase said property and authorizes the City Attorney to attend the closing on its behalf and authorizes the**

**Mayor and City Clerk to execute any and all documents pertaining to said purchase on behalf of the City of Cartersville.**

**ADOPTED this the 18<sup>th</sup> day of July 2013.**

**/s/ Matthew J. Santini  
Matthew J. Santini  
Mayor**

**ATTEST:**

**/s/ Connie Keeling  
Connie Keeling  
City Clerk**

A motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 6-0

**Meeting Adjourned**

/s/ \_\_\_\_\_  
Matthew J. Santini  
Mayor

ATTEST:

/s/ \_\_\_\_\_  
Connie Keeling  
City Clerk



# City of Cartersville

City Council Meeting  
8/1/2013 7:00:00 PM  
Deputy City Clerk

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Appointments                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Department Name:</b>                   | Clerk                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Department Summary Recommendation:</b> | In years past the Clerk and Deputy City Clerk have been located in seperate buildings/departments making certain aspects of the position difficult to learn. By housing both positions in the same department (Planning and Development) the Deputy City Clerk will have hands on experience in all areas of the Clerks position. Therefore staff would like to recommend the appointment of Catheryn Hembree as Deputy City Clerk. |
| <b>City Manager's Remarks:</b>            | Your approval of Catheryn's appointment as Deputy City Clerk is recommended.                                                                                                                                                                                                                                                                                                                                                        |
| <b>Financial/Budget Certification:</b>    |                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Legal:</b>                             | Mr. Lovell is aware of this change                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Associated Information:</b>            | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                 |



# City of Cartersville

City Council Meeting

8/1/2013 7:00:00 PM

City of Cartersville M&O Property Tax Millage Rate to be set at 1.38 Mills for 2013

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Public Hearing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Department Name:</b>                   | Finance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Department Summary Recommendation:</b> | The property taxes received from the Cartersville M&O property tax millage are used for general city government operations, which include police, fire, recreation, public works, etc. The proposed 2013 millage rate of 1.38 mills is considered the property tax rollback rate for 2013. Homeowners will essentially be close to paying the same amount of M&O property taxes as they paid in 2011. I recommend approval of the Cartersville M&O property tax millage rate of 1.38 mills for 2013. |
| <b>City Manager's Remarks:</b>            | Your approval of the City's levy keeping it the same as last year is recommended.                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Financial/Budget Certification:</b>    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Legal:</b>                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Associated Information:</b>            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

**PT32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES - 2013**COUNTY **BARTOW**

TAXING JURISDICTION

**CARTERSVILLE M&O****INFORMATION FOR THE SHADED PORTIONS OF THIS SECTION MUST BE ENTERED****This information will be the actual values and millage rates certified to the Department of Revenue for the applicable tax years.**

| DESCRIPTION              | 2012 DIGEST | REASSESSMENT OF EXISTING REAL PROP | OTHER CHANGES TO TAXABLE DIGEST | 2013 DIGEST |
|--------------------------|-------------|------------------------------------|---------------------------------|-------------|
| REAL                     | 619,297,823 | 0                                  | -31,119,721                     | 588,178,102 |
| PERSONAL                 | 257,700,325 |                                    | -7,967,774                      | 249,732,551 |
| MOTOR VEHICLES           | 42,338,234  |                                    | 5,033,618                       | 47,371,852  |
| MOBILE HOMES             | 43,178      |                                    | 0                               | 43,178      |
| TIMBER -100%             | 0           |                                    | 0                               | 0           |
| HEAVY DUTY EQUIP         | 53,655      |                                    | -2,607                          | 51,048      |
| GROSS DIGEST             | 919,433,215 | 0                                  | -34,056,484                     | 885,376,731 |
| EXEMPTIONS               | 14,968,555  | 0                                  | 14,186,397                      | 29,154,952  |
| NET DIGEST               | 904,464,660 | 0                                  | -48,242,881                     | 856,221,779 |
| FLPA Reimbursement Value | 0           |                                    | 0                               | 0           |
| Adjusted NET DIGEST      | 904,464,660 | 0                                  | -48,242,881                     | 856,221,779 |
|                          | (PYD)       | (RVA)                              | (NAG)                           | (CYD)       |
| 2012 MILLAGE RATE >>>    | 1.380       | 2013 PROPOSED MILLAGE RATE >>>     |                                 | 1.380       |

| DESCRIPTION                                            | ABBREVIATION | AMOUNT      | FORMULA         |
|--------------------------------------------------------|--------------|-------------|-----------------|
| 2012 Net Digest                                        | PYD          | 904,464,660 |                 |
| Net Value Added-Reassessment of Existing Real Property | RVA          | 0           |                 |
| Other Net Changes to Taxable Digest                    | NAG          | -48,242,881 |                 |
| 2013 Net Digest                                        | CYD          | 856,221,779 | (PYD+RVA+NAG)   |
| 2012 Millage Rate                                      | PYM          | 1.380       |                 |
| Millage Equivalent of Reassessed Value Added           | ME           | 0.000       | (RVA/CYD) * PYM |
| Rollback Millage Rate for 2013                         | RR           | 1.380       | PYM - ME        |

**COMPUTATION OF PERCENTAGE INCREASE IN PROPERTY TAXES**

|                                                                                                                                                                                                                                                                          |                       |       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------|
| If the 2013 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. Section 48-5-32.1(c) (2) | Rollback Millage Rate | 1.380 |
|                                                                                                                                                                                                                                                                          | 2013 Millage Rate     | 1.380 |
|                                                                                                                                                                                                                                                                          | Percentage Increase   | 0.00% |

**CERTIFICATIONS**

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

\_\_\_\_\_  
Chairman, Board of Tax Assessors\_\_\_\_\_  
Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

\_\_\_\_\_  
Tax Collector or Tax Commissioner\_\_\_\_\_  
Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. Section 48-5-32.1 for the taxing jurisdiction for tax year 2013 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2013 is \_\_\_\_\_

**CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION**

\_\_\_\_ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2013 exceeds the rollback rate, I further certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. Sections 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published five year history and current digest advertisement, the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

\_\_\_\_ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2013 does not exceed the rollback rate, I further certify that the required five year history and current digest advertisement have been published in accordance with O.C.G.A. Section 48-5-32 as evidenced by the attached copy of such advertised report.

\_\_\_\_\_  
Signature of Responsible Party\_\_\_\_\_  
Title\_\_\_\_\_  
Date

Item # 3

**CITY OF CARTERSVILLE M & O  
NOTICE OF PUBLIC HEARING**

Tax Digest and M&O and Capital Levy History for Current and Past Five Years

The City of Cartersville City Council hereby announces that the M&O and Capital millage rate for the City of Cartersville for fiscal year 2014 will be established at the Council meeting on August 1, 2013 at 7:00 p.m. in the City Council Chambers located on the Third Floor, City Hall, 10 North Public Square. The 2013 tax digest figures are preliminary at the present time. Pursuant to the requirements of O.C.G.A. 48-5-32, the city hereby publishes the following schedule of the current year's tax digest and levy, in addition to the past five years' tax digest and levy. The information only applies to the operations of the city government.

| <b>Current 2013 Tax Digest and 5-Year History of Levy</b> |                 |                 |               |               |               |                     |
|-----------------------------------------------------------|-----------------|-----------------|---------------|---------------|---------------|---------------------|
| City Digest and Levy                                      | 2008            | 2009            | 2010          | 2011          | 2012          | Preliminary<br>2013 |
| Real & Personal                                           | \$960,108,024   | \$966,252,164   | \$912,703,762 | \$886,351,912 | \$867,188,750 | \$827,599,939       |
| Motor Vehicle                                             | \$47,924,571    | \$49,370,250    | \$42,000,562  | \$40,419,370  | \$42,338,234  | \$47,371,852        |
| Mobile Homes                                              | \$24,559        | \$24,559        | \$24,588      | \$24,399      | \$43,178      | \$43,178            |
| Timber - 100%                                             | \$19,736        | \$29,765        | \$42,160      | \$0           | \$0           | \$0                 |
| Heavy Duty Equipment                                      | \$443,740       | \$119,309       | \$15,720      | \$33,200      | \$53,655      | \$51,048            |
| Public Utilities                                          | \$10,542,715    | \$16,053,026    | \$10,017,913  | \$9,574,680   | \$9,809,398   | \$10,310,714        |
|                                                           |                 |                 |               |               |               |                     |
| Gross Digest                                              | \$1,019,063,345 | \$1,031,849,073 | \$964,804,705 | \$936,403,561 | \$919,433,215 | \$885,376,731       |
| Less: M&O Exemptions                                      | \$18,181,045    | \$17,919,726    | \$13,439,095  | \$13,594,461  | \$14,968,555  | \$29,154,952        |
| Net M&O Digest                                            | \$1,000,882,300 | \$1,013,929,347 | \$951,365,610 | \$922,809,100 | \$904,464,660 | \$856,221,779       |
|                                                           |                 |                 |               |               |               |                     |
| M&O Millage                                               | 1.38            | 1.38            | 1.38          | 1.38          | 1.38          | 1.38                |
| Dollars Generated                                         | \$1,381,218     | \$1,399,222     | \$1,312,885   | \$1,273,477   | \$1,248,161   | \$1,181,586         |
|                                                           |                 |                 |               |               |               |                     |
| Total \$ Increase/(Decrease)                              | \$53,539        | \$18,004        | (\$86,338)    | (\$39,408)    | (\$25,315)    | (\$66,575)          |
| % Increase/Decrease(-)                                    | 4.03%           | 1.30%           | -6.17%        | -3.00%        | -1.99%        | -5.33%              |
| Total Millage Rate                                        | 1.38            | 1.38            | 1.38          | 1.38          | 1.38          | 1.38                |



# City of Cartersville

**City Council Meeting**

**8/1/2013 7:00:00 PM**

**Cartersville City School System Property Tax Millage to be set at 18.23 mills for 2013**

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Public Hearing                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Department Name:</b>                   | Finance                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Department Summary Recommendation:</b> | The Cartersville City School System has recommended to their Board to keep the school system's millage rate for 2013 at 18.23 mills. The City Council approves the recommended tax millage rate for city residents where all of the property taxes collected are used by the Cartersville School System. I recommend approval of the Cartersville School System property tax millage rate of 18.23 mills for 2013. |
| <b>City Manager's Remarks:</b>            | Your approval of the School property tax levey as outlined above is recommended.                                                                                                                                                                                                                                                                                                                                   |
| <b>Financial/Budget Certification:</b>    |                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Legal:</b>                             |                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Associated Information:</b>            |                                                                                                                                                                                                                                                                                                                                                                                                                    |

**PT32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES - 2013**

|                      |                                                       |
|----------------------|-------------------------------------------------------|
| COUNTY <b>BARTOW</b> | TAXING JURISDICTION <b>CARTERSVILLE SCHOOL SYSTEM</b> |
|----------------------|-------------------------------------------------------|

**INFORMATION FOR THE SHADED PORTIONS OF THIS SECTION MUST BE ENTERED****This information will be the actual values and millage rates certified to the Department of Revenue for the applicable tax years.**

| DESCRIPTION              | 2012 DIGEST | REASSESSMENT OF<br>EXISTING REAL PROP | OTHER CHANGES<br>TO TAXABLE DIGEST | 2013 DIGEST |
|--------------------------|-------------|---------------------------------------|------------------------------------|-------------|
| REAL                     | 619,297,823 | 0                                     | -31,119,721                        | 588,178,102 |
| PERSONAL                 | 257,700,325 |                                       | -7,967,774                         | 249,732,551 |
| MOTOR VEHICLES           | 42,338,234  |                                       | 5,033,618                          | 47,371,852  |
| MOBILE HOMES             | 43,178      |                                       | 0                                  | 43,178      |
| TIMBER -100%             | 0           |                                       | 0                                  | 0           |
| HEAVY DUTY EQUIP         | 53,655      |                                       | -2,607                             | 51,048      |
| GROSS DIGEST             | 919,433,215 | 0                                     | -34,056,484                        | 885,376,731 |
| EXEMPTIONS               | 47,074,149  | 0                                     | 13,203,243                         | 60,277,392  |
| NET DIGEST               | 872,359,066 | 0                                     | -47,259,727                        | 825,099,339 |
| FLPA Reimbursement Value | 0           |                                       | 0                                  | 0           |
| Adjusted NET DIGEST      | 872,359,066 | 0                                     | -47,259,727                        | 825,099,339 |
|                          | (PYD)       | (RVA)                                 | (NAG)                              | (CYD)       |
| 2012 MILLAGE RATE >>>    | 18.230      | 2013 PROPOSED MILLAGE RATE >>>        |                                    | 18.230      |

| DESCRIPTION                                            | ABBREVIATION | AMOUNT      | FORMULA         |
|--------------------------------------------------------|--------------|-------------|-----------------|
| 2012 Net Digest                                        | PYD          | 872,359,066 |                 |
| Net Value Added-Reassessment of Existing Real Property | RVA          | 0           |                 |
| Other Net Changes to Taxable Digest                    | NAG          | -47,259,727 |                 |
| 2013 Net Digest                                        | CYD          | 825,099,339 | (PYD+RVA+NAG)   |
| 2012 Millage Rate                                      | PYM          | 18.230      |                 |
| Millage Equivalent of Reassessed Value Added           | ME           | 0.000       | (RVA/CYD) * PYM |
| Rollback Millage Rate for 2013                         | RR           | 18.230      | PYM - ME        |

**COMPUTATION OF PERCENTAGE INCREASE IN PROPERTY TAXES**

|                                                                                                                                                                                                                                                                          |                       |        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--------|
| If the 2013 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. Section 48-5-32.1(c) (2) | Rollback Millage Rate | 18.230 |
|                                                                                                                                                                                                                                                                          | 2013 Millage Rate     | 18.230 |
|                                                                                                                                                                                                                                                                          | Percentage Increase   | 0.00%  |

**CERTIFICATIONS**

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

\_\_\_\_\_  
Chairman, Board of Tax Assessors\_\_\_\_\_  
Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

\_\_\_\_\_  
Tax Collector or Tax Commissioner\_\_\_\_\_  
Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. Section 48-5-32.1 for the taxing jurisdiction for tax year 2013 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2013 is \_\_\_\_\_

**CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION**

\_\_\_\_ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2013 exceeds the rollback rate, I further certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. Sections 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published five year history and current digest advertisement, the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

\_\_\_\_ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2013 does not exceed the rollback rate, I further certify that the required five year history and current digest advertisement have been published in accordance with O.C.G.A. Section 48-5-32 as evidenced by the attached copy of such advertised report.

\_\_\_\_\_  
Signature of Responsible Party\_\_\_\_\_  
Title\_\_\_\_\_  
Date

Item # 4

**CITY OF CARTERSVILLE SCHOOL SYSTEM  
NOTICE OF PUBLIC HEARING**

Tax Digest and M&O and Capital Levy History for Current and Past Five Years

The City of Cartersville City Council hereby announces that the M&O and Capital millage rate for the City of Cartersville School System for fiscal year 2014 will be established at the Council meeting on August 1, 2013 at 7:00 p.m. in the City Council Chambers located on the Third Floor, City Hall, 10 North Public Square. The 2013 tax digest figures are preliminary at the present time. Pursuant to the requirements of O.C.G.A. 48-5-32, the city hereby publishes the following schedule of the current year's tax digest and levy, in addition to the past five years' tax digest and levy. The information only applies to the operations of the city school system.

**Current 2013 Tax Digest and 5-Year History of Levy**

| City School System Digest and Levy | 2008            | 2009            | 2010          | 2011          | 2012          | Preliminary 2013 |
|------------------------------------|-----------------|-----------------|---------------|---------------|---------------|------------------|
| Real & Personal                    | \$960,108,024   | \$966,252,164   | \$912,703,762 | \$886,351,912 | \$868,613,801 | \$827,599,939    |
| Motor Vehicle                      | \$47,924,571    | \$49,370,250    | \$42,000,562  | \$40,419,370  | \$42,338,234  | \$47,371,852     |
| Mobile Homes                       | \$24,559        | \$24,559        | \$24,588      | \$24,399      | \$43,178      | \$43,178         |
| Timber - 100%                      | \$19,736        | \$29,765        | \$42,160      | \$0           | \$0           | \$0              |
| Heavy Duty Equipment               | \$443,740       | \$119,309       | \$15,720      | \$33,200      | \$53,655      | \$51,048         |
| Public Utilities                   | \$10,542,715    | \$16,053,026    | \$10,017,913  | \$9,574,680   | \$9,809,398   | \$10,310,714     |
|                                    |                 |                 |               |               |               |                  |
| Gross Digest                       | \$1,019,063,345 | \$1,031,849,073 | \$964,804,705 | \$936,403,561 | \$920,858,266 | \$885,376,731    |
| Less: M&O Exemptions               | \$49,103,845    | \$47,339,526    | \$43,408,387  | \$43,751,261  | \$45,688,955  | \$60,277,392     |
| Net M&O Digest                     | \$969,959,500   | \$984,509,547   | \$921,396,318 | \$892,652,300 | \$875,169,311 | \$825,099,339    |
|                                    |                 |                 |               |               |               |                  |
| M&O Millage                        | 17.23           | 17.23           | 17.23         | 17.23         | 18.23         | 18.23            |
| Dollars Generated                  | \$16,712,402    | \$16,963,099    | \$15,875,659  | \$15,380,399  | \$15,954,337  | \$15,041,561     |
|                                    |                 |                 |               |               |               |                  |
| Total \$ Increase/(Decrease)       | \$859,698       | \$250,697       | (\$1,087,441) | (\$495,259)   | \$573,937     | (\$912,776)      |
| % Increase/Decrease(-)             | 5.42%           | 1.50%           | -6.41%        | -3.12%        | 3.73%         | -5.72%           |
| Total Millage Rate                 | 17.23           | 17.23           | 17.23         | 17.23         | 18.23         | 18.23            |



# City of Cartersville

City Council Meeting

8/1/2013 7:00:00 PM

Cartersville Business Improvement District Property Tax Millage to be set at 2.50 Mills for 2013

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Public Hearing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Department Name:</b>                   | Finance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Department Summary Recommendation:</b> | The Cartersville Business Improvement District (BID) is made up of the downtown Cartersville business district. These business owners have been self-assessing a property tax over the past several years to raise funds for the downtown area. The Downtown Development Authority (DDA) works with the local businesses to use these funds to improve the downtown area. DDA requests the Council's approval to keep the BID's property tax millage at 2.50 mills for 2013. I recommend approval of the Cartersville Business Improvement District property tax millage of 2.50 mills for 2013. |
| <b>City Manager's Remarks:</b>            | Your approval of the BID district levy outlined in this item is recommended for your approval.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Financial/Budget Certification:</b>    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Legal:</b>                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Associated Information:</b>            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

**PT32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES - 2013**COUNTY **BARTOW**

TAXING JURISDICTION

**DIST 11 - DDA****INFORMATION FOR THE SHADED PORTIONS OF THIS SECTION MUST BE ENTERED****This information will be the actual values and millage rates certified to the Department of Revenue for the applicable tax years.**

| DESCRIPTION              | 2012 DIGEST | REASSESSMENT OF EXISTING REAL PROP | OTHER CHANGES TO TAXABLE DIGEST | 2013 DIGEST |
|--------------------------|-------------|------------------------------------|---------------------------------|-------------|
| REAL                     | 9,902,088   | 0                                  | -732,848                        | 9,169,240   |
| PERSONAL                 | 0           |                                    | 0                               | 0           |
| MOTOR VEHICLES           | 0           |                                    | 0                               | 0           |
| MOBILE HOMES             | 0           |                                    | 0                               | 0           |
| TIMBER -100%             | 0           |                                    | 0                               | 0           |
| HEAVY DUTY EQUIP         | 0           |                                    | 0                               | 0           |
| GROSS DIGEST             | 9,902,088   | 0                                  | -732,848                        | 9,169,240   |
| EXEMPTIONS               |             | 0                                  | 0                               |             |
| NET DIGEST               | 9,902,088   | 0                                  | -732,848                        | 9,169,240   |
| FLPA Reimbursement Value | 0           |                                    | 0                               | 0           |
| Adjusted NET DIGEST      | 9,902,088   | 0                                  | -732,848                        | 9,169,240   |
|                          | (PYD)       | (RVA)                              | (NAG)                           | (CYD)       |
| 2012 MILLAGE RATE >>>    | 2.500       | 2013 PROPOSED MILLAGE RATE >>>     |                                 | 2.500       |

**THIS SECTION WILL CALCULATE AUTOMATICALLY UPON ENTRY OF INFORMATION ABOVE**

| DESCRIPTION                                            | ABBREVIATION | AMOUNT    | FORMULA         |
|--------------------------------------------------------|--------------|-----------|-----------------|
| 2012 Net Digest                                        | PYD          | 9,902,088 |                 |
| Net Value Added-Reassessment of Existing Real Property | RVA          | 0         |                 |
| Other Net Changes to Taxable Digest                    | NAG          | -732,848  |                 |
| 2013 Net Digest                                        | CYD          | 9,169,240 | (PYD+RVA+NAG)   |
| 2012 Millage Rate                                      | PYM          | 2.500     |                 |
| Millage Equivalent of Reassessed Value Added           | ME           | 0.000     | (RVA/CYD) * PYM |
| Rollback Millage Rate for 2013                         | RR           | 2.500     | PYM - ME        |

**COMPUTATION OF PERCENTAGE INCREASE IN PROPERTY TAXES**

|                                                                                                                                                                                                                                                                          |                       |       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------|
| If the 2013 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. Section 48-5-32.1(c) (2) | Rollback Millage Rate | 2.500 |
|                                                                                                                                                                                                                                                                          | 2013 Millage Rate     | 2.500 |
|                                                                                                                                                                                                                                                                          | Percentage Increase   | 0.00% |

**CERTIFICATIONS**

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

\_\_\_\_\_  
Chairman, Board of Tax Assessors\_\_\_\_\_  
Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

\_\_\_\_\_  
Tax Collector or Tax Commissioner\_\_\_\_\_  
Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. Section 48-5-32.1 for the taxing jurisdiction for tax year 2013 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2013 is \_\_\_\_\_

**CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION**

\_\_\_\_ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2013 exceeds the rollback rate, I further certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. Sections 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published five year history and current digest advertisement, the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

\_\_\_\_ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2013 does not exceed the rollback rate, I further certify that the required five year history and current digest advertisement have been published in accordance with O.C.G.A. Section 48-5-32 as evidenced by the attached copy of such advertised report.

\_\_\_\_\_  
Signature of Responsible Party\_\_\_\_\_  
Title\_\_\_\_\_  
Date

Item # 5

**CARTERSVILLE DOWNTOWN DEVELOPMENT AUTHORITY**  
**NOTICE OF PUBLIC HEARING**

Tax Digest and M&O and Capital Levy History for Current and Past Five Years

The City of Cartersville City Council hereby announces that the M&O and Capital millage rate for the Cartersville Downtown Development Authority for fiscal year 2014 will be established at the Council meeting on August 1, 2013 at 7:00 p.m. in the City Council Chambers located on the Third Floor, City Hall, 10 North Public Square. The 2013 tax digest figures are preliminary at the present time. Pursuant to the requirements of O.C.G.A. 48-5-32, the city hereby publishes the following schedule of the current years' tax digest and levy, in addition to the past five years' tax digest and levy. The information only applies to the Cartersville Downtown Development Authority.

| <b>Current 2013 Tax Digest and 5-Year History of Levy</b> |              |              |              |              |             |                  |
|-----------------------------------------------------------|--------------|--------------|--------------|--------------|-------------|------------------|
| Downtown Development Authority Digest and Levy            | 2008         | 2009         | 2010         | 2011         | 2012        | Preliminary 2013 |
| Real & Personal                                           | \$10,996,112 | \$10,513,472 | \$10,499,206 | \$10,105,502 | \$9,902,088 | \$9,169,240      |
| Motor Vehicle                                             |              |              |              |              |             |                  |
| Mobile Homes                                              |              |              |              |              |             |                  |
| Timber - 100%                                             |              |              |              |              |             |                  |
| Heavy Duty Equipment                                      |              |              |              |              |             |                  |
| Public Utilities                                          |              |              |              |              |             |                  |
|                                                           |              |              |              |              |             |                  |
| Gross Digest                                              | \$10,996,112 | \$10,513,472 | \$10,499,206 | \$10,105,502 | \$9,902,088 | \$9,169,240      |
| Less: M&O Exemptions                                      | \$0          | \$30,000     | \$30,000     | \$25,000     | \$15,000    | \$15,000         |
| Net M&O Digest                                            | \$10,996,112 | \$10,483,472 | \$10,469,206 | \$10,080,502 | \$9,887,088 | \$9,154,240      |
|                                                           |              |              |              |              |             |                  |
| M&O Millage                                               | 2.50         | 2.50         | 2.50         | 2.50         | 2.50        | 2.50             |
| Dollars Generated                                         | \$27,490     | \$26,209     | \$26,173     | \$25,201     | \$24,718    | \$22,886         |
|                                                           |              |              |              |              |             |                  |
| Total \$ Increase/(Decrease)                              | \$5,331      | (\$1,282)    | (\$35)       | (\$972)      | (\$484)     | (\$1,832)        |
| % Increase/Decrease(-)                                    | 24.06%       | -4.66%       | -0.13%       | -3.71%       | -1.92%      | -7.41%           |
| Total Millage Rate                                        | 2.50         | 2.50         | 2.50         | 2.50         | 2.50        | 2.50             |



# City of Cartersville

**City Council Meeting**  
**8/1/2013 7:00:00 PM**  
**Ordinance Revision - Burial Vault Requirement**

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | First Reading of Ordinances                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Department Name:</b>                   | Public Works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Department Summary Recommendation:</b> | <p>This proposed ordinance revision will require that a burial vault or grave liner shall be used in all sections of the cemetery and in any additions made to the cemetery, hereafter. Vaults and liners can be made of concrete, steel, plastic, or any other material approved by the cemetery sexton.</p> <p>The current ordinance only requires vaults or liners in the new section. The purpose of the burial vault is to protect the casket from the weight of the earth and the equipment used in the maintenance of the cemetery property. Burial vaults also maintain the beauty of the cemetery by eliminating soil settlement. Burial vaults are most commonly made from concrete, but are also made from steel and plastic.</p> <p>A burial liner is similar to a burial vault. The main difference between a burial vault and liner is that the liner only covers the top and sides of a casket, whereas a burial vault completely encloses a casket. In a burial liner, the bottom of the casket in this case is in direct contact with the ground. A burial liner serves to protect a casket during burial from being crushed and keeps the casket from being crushed when the heavy equipment that many modern cemeteries use pass over the grave. A liner helps keep the ground over the grave from sinking in, and helps keeps the ground even. To prevent sunken graves, most modern cemeteries require that either a burial liner or vault be used in burials.</p> <p>We recommend approval of this ordinance revision.</p> |
| <b>City Manager's Remarks:</b>            | Your approval of this item is recommended.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Financial/Budget Certification:</b>    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Legal:</b>                             | City Attorney has reviewed this Ordinance Revision.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Associated Information:</b>            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

Cover Memo

**Ordinance no. \_\_\_\_\_**

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendments to **CHAPTER 7. CEMETERIES** **ARTICLE II. MUNICIPAL CEMETERY.** **Section 7-26 SPECIAL REGULATIONS.** is hereby amended by deleting paragraph (13) in its entirety and replacing it as follows.

1.

Sec. 7-26.

(13) A burial vault or grave liner shall be used in all sections of the cemetery and in any additions made to the cemetery, hereafter. Vaults and liners can be made of concrete, steel, plastic, or any other material approved by the cemetery sexton.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia. The remaining provisions of Section 7-26 shall remain unaltered.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: \_\_\_\_\_  
SECOND READING: \_\_\_\_\_

\_\_\_\_\_  
MATTHEW J. SANTINI, MAYOR

ATTEST: \_\_\_\_\_  
CONNIE KEELING, CITY CLERK



# City of Cartersville

**City Council Meeting**  
**8/1/2013 7:00:00 PM**  
**GDOT Off System Safety Project**

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Contracts/Agreements                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Department Name:</b>                   | Public Works                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Department Summary Recommendation:</b> | <p>This Agreement is for sign replacement and striping and pavement markings on 9 City streets. This is a reimbursable grant for safety improvements for a total of \$93,862.68. The streets included are Bartow Street, Douglas Street, Douthit Ferry Road, Etowah Drive, Gilmer Street, Luckie Street, North Erwin Street, Porter Street, and South Erwin Street.</p> <p>We recommend approval for the Mayor to sign this agreement.</p> |
| <b>City Manager's Remarks:</b>            | Your approval of this item for grant money for striping is recommended.                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Financial/Budget Certification:</b>    | This is a reimbursable grant to be paid from the public works budget. It is a budgeted item and will be paid from the maintenance of streets.                                                                                                                                                                                                                                                                                              |
| <b>Legal:</b>                             | City Attorney has reviewed agreement.                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Associated Information:</b>            | Everify from the City is required by the State for this agreement.                                                                                                                                                                                                                                                                                                                                                                         |



# City of Cartersville

City Council Meeting  
8/1/2013 7:00:00 PM  
Sale of Vehicles and Equipment

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Surplus Equipment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Department Name:</b>                   | Police                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Department Summary Recommendation:</b> | <p>TO : Sam Grove, City Manager<br/>FROM: Chief T.N. Culpepper<br/>DATE: July 17, 2013<br/>SUBJECT: Surplus Vehicles/Equipment</p> <p>I am requesting that the following items be declared surplus by Council action and the Department be authorized to offer the items for sale through the gov.deals web site:</p> <p>1. Three (3) EZ-GO Golf Carts Four person capacity Gasoline engine Current condition – Fair Current Value: \$900.00 ea. 2. 2002 BMW X5 Color- Black VIN – 5UXFA53522LP38328 Current Condition –Rough Current value: \$4000.00 (Edmonds.com) 3. 2005 Chevrolet Impala Color: Gold VIN - 1G1WC581469171482 Current condition –Rough Current value: \$1500.00 (Edmonds.com)</p> <p>These vehicles are no longer serviceable for Police Department use. The sale should be coordinated through the Finance Department, pending the appropriate legal notifications that may be required.</p> <p>As these items were purchased with seized funds, or directly seized through federal asset sharing rules, the revenue generated by these items must be returned to that account.</p> <p>Your approval for the declaration of these items as surplus and the subsequent sale is requested</p> |
| <b>City Manager's Remarks:</b>            | Declaration of the above items as surplus is recommended for your approval.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Financial/Budget Certification:</b>    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Legal:</b>                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Associated Information:</b>            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

# REQUEST FOR DISPOSITION OF VEHICLE/EQUIPMENT

DEPT: POLICEDATE: 07-19-2013

Vehicle/Equipment to be disposed of:

Unit # \_\_\_\_\_

# Miles/Hours 150,000Year: 2005Avg. Miles per month 5Make: ChevCondition RoughModel: Impala**REQUESTED ACTION:**Trade-In \_\_\_\_\_ Sell/Auction ☒ Salvage \_\_\_\_\_ Transfer \_\_\_\_\_

Other \_\_\_\_\_

Estimated current value of vehicle/equipment being disposed of: \$ 1500.00

Estimated amount or credit to be received from disposition: \$ \_\_\_\_\_

Will vehicle/equipment be replaced? YES ☒ NO \_\_\_\_\_If yes, vehicle/equipment will be replaced by: Undetermined utility vehicle

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Cost: \_\_\_\_\_

**GARAGE RECOMMENDS:**

Retain: \_\_\_\_\_ Transfer: \_\_\_\_\_ Trade-In: \_\_\_\_\_ Sell/Auction: \_\_\_\_\_ Salvage: \_\_\_\_\_

Other: \_\_\_\_\_

Garage Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Signature**CITY MANAGER RECOMMENDS**

Retain: \_\_\_\_\_ Transfer: \_\_\_\_\_ Trade-In: \_\_\_\_\_ Sell/Auction: \_\_\_\_\_ Salvage: \_\_\_\_\_

Other: \_\_\_\_\_

Comments: \_\_\_\_\_

City Manager \_\_\_\_\_ DATE \_\_\_\_\_

# REQUEST FOR DISPOSITION OF VEHICLE/EQUIPMENT

DEPT: POLICEDATE: 07-19-2013

Vehicle/Equipment to be disposed of:

Unit # \_\_\_\_\_

# Miles/Hours 120,000Year: 2002Avg. Miles per month 10Make: BMWCondition RoughModel: X5**REQUESTED ACTION:**Trade-In \_\_\_\_\_ Sell/Auction ☒ \_\_\_\_\_ Salvage \_\_\_\_\_ Transfer \_\_\_\_\_

Other \_\_\_\_\_

Estimated current value of vehicle/equipment being disposed of: \$ 4000

Estimated amount or credit to be received from disposition: \$ \_\_\_\_\_

Will vehicle/equipment be replaced? YES ☒ NO \_\_\_\_\_If yes, vehicle/equipment will be replaced by: Undetermined utility vehicle

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Cost: \_\_\_\_\_

**GARAGE RECOMMENDS:**

Retain: \_\_\_\_\_ Transfer: \_\_\_\_\_ Trade-In: \_\_\_\_\_ Sell/Auction: \_\_\_\_\_ Salvage: \_\_\_\_\_

Other: \_\_\_\_\_

Garage Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Signature**CITY MANAGER RECOMMENDS**

Retain: \_\_\_\_\_ Transfer: \_\_\_\_\_ Trade-In: \_\_\_\_\_ Sell/Auction: \_\_\_\_\_ Salvage: \_\_\_\_\_

Other: \_\_\_\_\_

Comments: \_\_\_\_\_

City Manager \_\_\_\_\_ DATE \_\_\_\_\_

# REQUEST FOR DISPOSITION OF VEHICLE/EQUIPMENT

DEPT: POLICEDATE: 07-19-2013

Vehicle/Equipment to be disposed of:

Unit # \_\_\_\_\_

# Miles/Hours Unk

Year: \_\_\_\_\_

Avg. Miles per month 2Make: EZ-GoCondition FairModel: Golf Cart**REQUESTED ACTION:**Trade-In \_\_\_\_\_ Sell/Auction ☒ Salvage \_\_\_\_\_ Transfer \_\_\_\_\_

Other \_\_\_\_\_

Estimated current value of vehicle/equipment being disposed of: \$ 2,700.00

Estimated amount or credit to be received from disposition: \$ \_\_\_\_\_

Will vehicle/equipment be replaced? YES ☒ NO \_\_\_\_\_If yes, vehicle/equipment will be replaced by: Undetermined utility vehicle

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Cost: \_\_\_\_\_

**GARAGE RECOMMENDS:**

Retain: \_\_\_\_\_ Transfer: \_\_\_\_\_ Trade-In: \_\_\_\_\_ Sell/Auction: \_\_\_\_\_ Salvage: \_\_\_\_\_

Other: \_\_\_\_\_

Garage Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Signature**CITY MANAGER RECOMMENDS**

Retain: \_\_\_\_\_ Transfer: \_\_\_\_\_ Trade-In: \_\_\_\_\_ Sell/Auction: \_\_\_\_\_ Salvage: \_\_\_\_\_

Other: \_\_\_\_\_

Comments: \_\_\_\_\_

City Manager \_\_\_\_\_ DATE \_\_\_\_\_



# City of Cartersville

**City Council Meeting**  
**8/1/2013 7:00:00 PM**  
**Rear Drive Axle for Gas Dept. Backhoe**

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Bid Award/Purchases                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Department Name:</b>                   | Garage                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Department Summary Recommendation:</b> | The Gas Department has a 2004 John Deere backhoe that needed a rear axle replaced. The Garage Department purchased the rear axle from Flint Equipment for \$10,982.16 and replaced the rear axle at the city garage. Do to the need to get this piece of equipment back in service the item has already been purchased and the backhoe is back in service. I recommend approval of this purchase. |
| <b>City Manager's Remarks:</b>            | Your approval of this purchase from Flint Equipment is recommended.                                                                                                                                                                                                                                                                                                                               |
| <b>Financial/Budget Certification:</b>    | This is a budgeted item to be paid from the maintenance of equipment account.                                                                                                                                                                                                                                                                                                                     |
| <b>Legal:</b>                             |                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Associated Information:</b>            | Everify and SAVE forms are attached.                                                                                                                                                                                                                                                                                                                                                              |

### CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

344722  
EEV/Basic Pilot Program\* User Identification Number

Keith Hutchins  
BY: Authorized Officer or Agent  
(Contractor Name)

7/22/13  
Date

Flint Equipment Company  
Contractor/Entity Name

Controller  
Title of Authorized Officer or Agent of Contractor

1206 Blaylock street Albany GA 31706  
Contractor Address

Keith Hutchins  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

25<sup>th</sup> DAY OF July, 20 13

Gerriann Weeks

Notary Public

My Commission Expires:

1/9/15

**GERRIANN WEEKS**  
**NOTARY PUBLIC**  
**TIFT COUNTY, GEORGIA**

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

# AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Keith Hutchins

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Fleet Equipment Company

[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Keith Hutchins  
Signature of Applicant:

7/25/13  
Date

Keith Hutchins  
Printed Name:

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
25<sup>th</sup> DAY OF July, 2013

\*  
Alien Registration number for non-citizens

Berriann Weeks

Notary Public

My Commission Expires: 1/9/15

**BERRIANN WEEKS**  
**NOTARY PUBLIC**  
**TIFT COUNTY, GEORGIA**

\*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



Albany, GA - 229-432-7468  
 Americus, GA - 229-924-2141  
 Colquitt, GA - 229-758-3353  
 Cordele, GA - 229-273-3484  
 Cuthbert, GA - 229-732-2631  
 Pelham, GA - 229-294-2631  
 Sycamore, GA - 229-567-9641  
 Sylvester, GA - 229-776-5565

[www.albanytractor.com](http://www.albanytractor.com)



Albany, GA - 229-888-1212  
 Adairsville, GA - 770-773-9857  
 Andrews, SC - 843-221-4940  
 Atlanta, GA - 404-691-9445  
 Aynor, SC - 843-358-5688  
 Braselton, GA - 770-965-1889  
 Brunswick, GA - 912-264-6161  
 Columbus, GA - 706-687-3344  
 Cuthbert, GA - 229-732-2631  
 Dothan, AL - 334-794-8691  
 Grovetown, GA - 706-855-5440  
 Ladson, SC - 843-572-0400  
 Macon, GA - 478-788-1586  
 Perry, FL - 850-584-9200  
 Savannah, GA - 912-964-7370  
 Simpsonville, SC - 864-963-5835  
 Tallahassee, FL - 850-575-5600  
 Troy, AL - 334-566-4181  
 Walterboro, SC 843-539-1420  
 West Columbia, SC - 803-794-9340

[www.flintequipco.com](http://www.flintequipco.com)



Albany, GA - 229-888-1900  
 Toll Free - 800-821-4025  
 Alabama  
 Florida  
 Georgia  
 South Carolina  
 Tennessee  
 The Caribbean

[www.flintpower.com](http://www.flintpower.com)

## Fax Cover Sheet

Date: 7/25/13

To: Ted Guyant

Company: Flint Equipment

Fax #: \_\_\_\_\_

From: Keith Hutchins

Subject: Requested Information

Total pages, including cover: 3

### REMARKS

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# City of Cartersville

**City Council Meeting  
8/1/2013 7:00:00 PM  
Annual Website Hosting and Support**

|                                           |                                                                                                                                                                                                                                          |
|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Bid Award/Purchases                                                                                                                                                                                                                      |
| <b>Department Name:</b>                   | Administration                                                                                                                                                                                                                           |
| <b>Department Summary Recommendation:</b> | In January 2011 the City Council approved an agreement with Civic Plus to host the city's website and provide web support. The annual cost to host and support the website for this fiscal year is \$11,967.60 and I recommend approval. |
| <b>City Manager's Remarks:</b>            | Your approval of this item is recommended.                                                                                                                                                                                               |
| <b>Financial/Budget Certification:</b>    | This is a budgeted item.                                                                                                                                                                                                                 |
| <b>Legal:</b>                             |                                                                                                                                                                                                                                          |
| <b>Associated Information:</b>            | Everify and SAVE are attached.                                                                                                                                                                                                           |

# AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Jesse Manning, Director of Sales

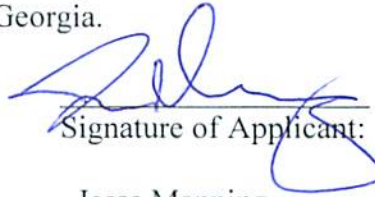
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Icon Enterprises, Inc., d/b/a CivicPlus

[Name of business, corporation, partnership]

- 1)   X   I am a United States citizen
- 2)        I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.



Signature of Applicant:

July 26, 2013

Date

Jesse Manning

Printed Name:

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

26th DAY OF July, 2013

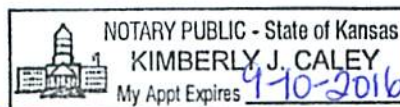
Kimberly J. Caley  
Notary Public

My Commission Expires:

9-10-2016

\*

Alien Registration number for non-citizens



\*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

# CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

170020  
EEV/Basic Pilot Program\* User Identification Number

BY [Signature]  
Authorized Officer or Agent  
(Contractor Name)

July 26, 2013  
Date

Icon Enterprises, Inc., d/b/a CivicPlus  
Contractor/Entity Name

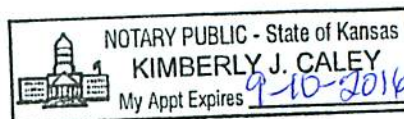
Director of Sales  
Title of Authorized Officer or Agent of Contractor

317 Houston Street, Suite E, Manhattan, KS 66502  
Contractor Address

Jesse Manning  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

26th DAY OF July, 2013  
Kimberly J. Caley  
Notary Public  
My Commission Expires: 9-10-2016



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



# City of Cartersville

City Council Meeting  
8/1/2013 7:00:00 PM  
Pipe for Hwy 20 Project

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Bid Award/Purchases                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Department Name:</b>                   | Gas Department                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Department Summary Recommendation:</b> | <p>In order to relocate our facilities on SR 20 between Hwy 411 and I-75, we will have to install approximately 4,600 ft of 6" steel pipe, 2,000 ft of 4" steel pipe, 250 ft of 2" steel pipe and 12,100 ft of 4" PE pipe. We have requested bids from 3 vendors and recommend awarding the pipe bid to Consolidated Pipe, which was the low bidder meeting our specifications. The total bid for the steel pipe is \$68,389.86 and the PE pipe is \$29,958.40.</p> <p>In addition, we requested bids for an 8" 300 lb. valve to replenish our stock. We recommend awarding the valve purchase to Consolidated Pipe, which was the low bidder at \$6,440.00.</p> |
| <b>City Manager's Remarks:</b>            | Bid award to Consolidated Pipe is recommended for your approval.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Financial/Budget Certification:</b>    | This is a budgeted item.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Legal:</b>                             | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Associated Information:</b>            | Everify and SAVE documents are attached.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

**TABULATION OF BIDS**

**CARTERSVILLE PROJECT NO.: CP-03-007**

**S.R. 20 From I-75 to S.R. 61**

**(Tennessee Street) STP-012-1(71)**

**BID DATE: 7/12/2013**

|              |                                          |           |      | 1                     |             | 2                     |             | 3                     |             |
|--------------|------------------------------------------|-----------|------|-----------------------|-------------|-----------------------|-------------|-----------------------|-------------|
|              |                                          |           |      | Southern Pipe         |             | Consolidated Pipe     |             | Edgen Murray          |             |
|              |                                          |           |      | BASE BID: \$66,528.42 |             | BASE BID: \$68,389.86 |             | BASE BID: \$68,762.40 |             |
| ITEM NO.     | DESCRIPTION                              | EST. QTY. | UNIT | UNIT PRICE            | TOTAL       | UNIT PRICE            | TOTAL       | UNIT PRICE            | TOTAL       |
| 1.           | 6-5/8" OD, .219"WT, FBE Coated Pipe      | 4,200     | ft.  | \$10.69               | \$44,898.00 | \$10.97               | \$46,074.00 | \$10.81               | \$45,402.00 |
| 2.           | 6-5/8" OD, .280"WT, FBE Dual Coated Pipe | 378       | ft.  | \$19.31               | \$7,299.18  | \$18.55               | \$7,011.90  | \$20.62               | \$7,794.36  |
| 3.           | 4-1/2" OD, .188"WT, FBE Coated Pipe      | 2,016     | ft.  | \$6.66                | \$13,426.56 | \$6.96                | \$14,031.36 | \$7.07                | \$14,253.12 |
| 4.           | 2-3/8" OD, .154"WT, FBE Coated Pipe      | 252       | ft.  | \$3.59                | \$904.68    | \$5.05                | \$1,272.60  | \$5.21                | \$1,312.92  |
|              |                                          |           |      | Does NOT meet SPEC    |             |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
|              |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
| Item # 11    |                                          |           |      |                       | \$0.00      |                       | \$0.00      |                       | \$0.00      |
| BID PROPOSAL |                                          |           |      | Total:                | \$66,528.42 | Total:                | \$68,389.86 | Total:                | \$68,762.40 |

**TABULATION OF BIDS**

**CARTERSVILLE PROJECT NO.: CP-03-007**

**S.R. 20 From I-75 to S.R. 61**

**(Tennessee Street) STP-012-1(71)**

**BID DATE: 7/12/2013**

|           |                                                  |           |      | 1                     |             | 2                     |             | 3                |        |
|-----------|--------------------------------------------------|-----------|------|-----------------------|-------------|-----------------------|-------------|------------------|--------|
|           |                                                  |           |      | G&C                   |             | Consolidated Pipe     |             | Southern Pipe    |        |
|           |                                                  |           |      | BASE BID: \$28,508.80 |             | BASE BID: \$29,958.40 |             | BASE BID: \$0.00 |        |
| ITEM NO.  | DESCRIPTION                                      | EST. QTY. | UNIT | UNIT PRICE            | TOTAL       | UNIT PRICE            | TOTAL       | UNIT PRICE       | TOTAL  |
| 1.        | 4" IPS-DR11, PE2406 Driscoplex Polyethylene Pipe | 12,080    | ft.  | \$2.36                | \$28,508.80 | \$2.48                | \$29,958.40 | NoBID            | \$0.00 |
|           |                                                  |           |      | Does NOT Meet SPEC    |             |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
|           |                                                  |           |      |                       | \$0.00      |                       | \$0.00      |                  | \$0.00 |
| Item # 11 | BID PROPOSAL                                     |           |      | Total:                | \$28,508.80 | Total:                | \$29,958.40 | Total:           | \$0.00 |

**TABULATION OF BIDS**

**CARTERSVILLE PROJECT NO.: CP-13-004**

**S.R. 293 8" High Pressure**

**Replacement at Bearden Road**

**BID DATE: 7/18/2013**

|              |                         |           |      | 1                    |            | 2                                 |            | 3                |        |
|--------------|-------------------------|-----------|------|----------------------|------------|-----------------------------------|------------|------------------|--------|
|              |                         |           |      | Consolidated Pipe    |            | Ed Young Sales/<br>Cameron Valves |            | G&C Supply       |        |
|              |                         |           |      | BASE BID: \$6,440.00 |            | BASE BID: \$9,439.00              |            | BASE BID: \$0.00 |        |
| ITEM NO.     | DESCRIPTION             | EST. QTY. | UNIT | UNIT PRICE           | TOTAL      | UNIT PRICE                        | TOTAL      | UNIT PRICE       | TOTAL  |
| 1.           | 8" Cooper Cameron Valve | 1         | each | \$6,440.00           | \$6,440.00 | \$9,439.00                        | \$9,439.00 | NO BID           | \$0.00 |
|              | Weld x Weld x 42        |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
|              |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
| Item # 11    |                         |           |      |                      | \$0.00     |                                   | \$0.00     |                  | \$0.00 |
| BID PROPOSAL |                         |           |      | Total:               | \$6,440.00 | Total:                            | \$9,439.00 | Total:           | \$0.00 |

**CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

189824  
EEV/Basic Pilot Program\* User Identification Number

Tim Hallmark  
BY: Authorized Officer or Agent  
(Contractor Name)

7-12-13  
Date

Southeast Regional Manager  
Title of Authorized Officer or Agent of Contractor

Tim Hallmark  
Printed Name of Authorized Officer or Agent

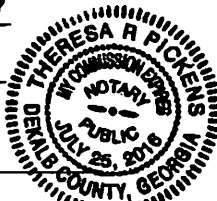
SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

11th DAY OF July, 2013

Theresa R. Pickens  
Notary Public

My Commission Expires:

7/25/16



\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

## Item # 11



# City of Cartersville

**City Council Meeting**  
**8/1/2013 7:00:00 PM**  
**Tapping and Stopping Operations on SR 20**

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Bid Award/Purchases                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Department Name:</b>                   | Gas Department                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Department Summary Recommendation:</b> | In order to relocate our facilities on SR 20, we will have to install our new facilities, tap those lines and put gas on them, move all of our services to the new facilities and then stop and abandon our old facilities. The steel facilities require specialized fittings and equipment for these operations, which is supplied by a single source vendor, SJ Patterson Co. I recommend accepting the bid of \$14,065.00 for the tapping and stopping required for this relocation project. |
| <b>City Manager's Remarks:</b>            | Your approval of SJ Patterson to do the work outlined above is recommended.                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Financial/Budget Certification:</b>    | This is a budgeted item.                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Legal:</b>                             | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Associated Information:</b>            | Everify - SAVE documents are attached.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |



# City of Cartersville

P.O. Box 1390 • 4 Cook Street • Cartersville, Georgia 30120  
Telephone: 770-387-5642 • Fax: 770-387-5638 • www.cityofcartersville.org

## TABULATION OF BIDS

CARTERSVILLE PROJECT NO.: CP-03-007

BID DATE: 7/12/2013

|           |                                               |           |      | 1                     |             | 2                |        | 3                |        |
|-----------|-----------------------------------------------|-----------|------|-----------------------|-------------|------------------|--------|------------------|--------|
|           |                                               |           |      | SJ Patterson          |             |                  |        |                  |        |
|           |                                               |           |      | BASE BID: \$14,065.00 |             | BASE BID: \$0.00 |        | BASE BID: \$0.00 |        |
| ITEM NO.  | DESCRIPTION                                   | EST. QTY. | UNIT | UNIT PRICE            | TOTAL       | UNIT PRICE       | TOTAL  | UNIT PRICE       | TOTAL  |
| 1.        | 4" Single Shortstopp 60 Plugging Operation    | 1         | ea   | \$2,796.00            | \$2,796.00  |                  | \$0.00 |                  | \$0.00 |
| 2.        | 3" Single Shortstopp 60 Plugging Application  | 1         | ea   | \$2,796.00            | \$2,796.00  |                  | \$0.00 |                  | \$0.00 |
| 3.        | Travel Charge per Trip                        | 2         | ea.  | \$565.00              | \$1,130.00  |                  | \$0.00 |                  | \$0.00 |
| 4.        | 3" 300D Spherical 3-Way Tee                   | 1         | ea.  | \$1,193.00            | \$1,193.00  |                  | \$0.00 |                  | \$0.00 |
| 5.        | 2" TOR Equalization Fitting                   | 1         | ea.  | \$252.00              | \$252.00    |                  | \$0.00 |                  | \$0.00 |
| 6         | 3" Shortstopp 275 Spherical 3-Way Tee         | 1         | ea.  | \$1,081.00            | \$1,081.00  |                  | \$0.00 |                  | \$0.00 |
| 7.        | 4" Shortstopp 275 Spherical 3-Way Tee         | 1         | ea.  | \$1,220.00            | \$1,220.00  |                  | \$0.00 |                  | \$0.00 |
| 8.        | 3" Single Short Stop 500 Plugging Application | 1         | ea.  | \$3,597.00            | \$3,597.00  |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
|           |                                               |           |      |                       | \$0.00      |                  | \$0.00 |                  | \$0.00 |
| Item # 12 | BID PROPOSAL                                  |           |      | Total:                | \$14,065.00 | Total:           | \$0.00 | Total:           | \$0.00 |

**AFFIDAVIT VERIFYING STATUS FOR  
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Stephen Judson Patterson  
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

SJ Patterson  
[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.



Stephen Judson Patterson July 15, 2013  
Signature of Applicant: Date

Stephen Judson Patterson July 15, 2013  
Printed Name: Date

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
15 DAY OF July, 2013

Rebecca J. Patterson  
Notary Public

My Commission Expires:

My Commission Expires 3-15-2014

\*  
Alien Registration number for non-citizens

\*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

**CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

310765  
EEV/Basic Pilot Program\* User Identification Number

BY: Stephon Judean Patterson  
Authorized Officer or Agent  
(Contractor Name)

President  
Title of Authorized Officer or Agent of Contractor

Stephon Judean Patterson  
Printed Name of Authorized Officer or Agent

July 15, 2013  
Date

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

15 DAY OF July, 2013

Rebecca Gb Patterson  
Notary Public

My Commission Expires:

My Commission Expires 3-15-2014

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



# City of Cartersville

City Council Meeting

8/1/2013 7:00:00 PM

## Emergency Replacement of Water Treatment Plant Transformer

|                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                            |                  |                 |                   |                 |             |
|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------------|-----------------|-------------------|-----------------|-------------|
| <b>SubCategory:</b>                        | Bid Award/Purchases                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                            |                  |                 |                   |                 |             |
| <b>Department Name:</b>                    | Water Department                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                            |                  |                 |                   |                 |             |
| <b>Department Summary Recommendation:</b>  | <p>MEMO<br/>TO: Sam Grove<br/>FROM: Jim Stafford<br/>DATE: July 24, 2013<br/>SUBJECT: Emergency Replacement of Water Treatment Plant Transformer Damaged in Storm</p> <p>A transformer at the Water Treatment Plant was destroyed by an electrical power surge during the storm event of June 27, 2013. This transformer is necessary for the operation of one the four high service pumps which delivers water from the plant to the distribution system. Quotes were received from three vendors for a replacement unit as follows:</p> <table><tr><td>Consolidated Electrical Distributors, Inc.</td><td>\$11,800.00 City</td></tr><tr><td>Electric Supply</td><td>\$12,675.82 Mayer</td></tr><tr><td>Electric Supply</td><td>\$13,718.19</td></tr></table> <p>Consolidated Electrical Distributors, Inc. was selected as the low bidder and proper E-Verify and SAVE documentation is attached.</p> <p>Approval of the purchase from Consolidated Electrical Distributors is requested. Due to the critical nature of this equipment for plant operation, a purchase order was obtained and the replacement unit ordered prior to Council approval. This piece of equipment will be paid for from the budget item for Maintenance to Water Treatment Plant.</p> | Consolidated Electrical Distributors, Inc. | \$11,800.00 City | Electric Supply | \$12,675.82 Mayer | Electric Supply | \$13,718.19 |
| Consolidated Electrical Distributors, Inc. | \$11,800.00 City                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                            |                  |                 |                   |                 |             |
| Electric Supply                            | \$12,675.82 Mayer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                            |                  |                 |                   |                 |             |
| Electric Supply                            | \$13,718.19                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                            |                  |                 |                   |                 |             |
| <b>City Manager's Remarks:</b>             | Your approval of this critical purchase is recommended.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                            |                  |                 |                   |                 |             |
| <b>Financial/Budget Certification:</b>     | This is an unbudgeted item. It was damaged during one of the electrical storms back in June and is will be turned into the insurance company for possible reimbursement. Until it is deemed to be reimbursable from the insurance company, it will be paid for from the budget item for Maintenance to Water Treatment Plant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                            |                  |                 |                   |                 |             |
| <b>Legal:</b>                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                            |                  |                 |                   |                 |             |
| <b>Associated Information:</b>             | eVerify and SAVE documentation is attached                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                            |                  |                 |                   |                 |             |

# CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

770.559191  
EEV/Basic Pilot Program\* User Identification Number

Bryan Lawton  
BY: Authorized Officer or Agent  
(Contractor Name)

7-11-13  
Date

Consolidated Electrical Distributors  
Contractor/Entity Name

Bryan Lawton  
Title of Authorized Officer or Agent of Contractor

211 Industrial Park Dr, Cumming, GA 30040  
Contractor Address

Bryan Lawton  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

11 DAY OF July, 20 13

Gloria Webb  
Notary Public

My Commission Expires:

GWINNETT COUNTY, GEORGIA

MY COMMISSION EXPIRES OCTOBER 18, 2013

\* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

# AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Bryan Lawton  
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Consolidated Electrical Distributors, Inc DBA JAM Electric, Inc  
[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Bryan Lawton  
Signature of Applicant:

2-11-13  
Date

Bryan Lawton  
Printed Name:

2-11-13

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

11 DAY OF July, 20 13

Gloria Webb  
Notary Public

My Commission Expires:

\*  
Alien Registration number for non-citizens

GLORIA WEBB  
NOTARY PUBLIC

GWINNETT COUNTY, GEORGIA

MY COMMISSION EXPIRES OCTOBER 18, 2013

\*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



# City of Cartersville

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**City Council Meeting  
8/1/2013 7:00:00 PM  
Citizen Survey Results**

---

|                                           |                                                                                                                                                            |
|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SubCategory:</b>                       | Presentations                                                                                                                                              |
| <b>Department Name:</b>                   | City Manager's Office                                                                                                                                      |
| <b>Department Summary Recommendation:</b> | Staff will be presenting a portion of the results from the recently completed Citizen Survey. Today's presentation will address Community Quality of Life. |
| <b>City Manager's Remarks:</b>            | This is the first portion of our recently completed survey results. No action is required by Council on this item.                                         |
| <b>Financial/Budget Certification:</b>    |                                                                                                                                                            |
| <b>Legal:</b>                             |                                                                                                                                                            |
| <b>Associated Information:</b>            |                                                                                                                                                            |

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