



P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
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COUNCILPERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Lindsey McDaniel, Jr.
Lori Pruitt
Jayce Stepp
Louis Tonsmeire, Sr.

AGENDA

Council Chamber, Third Floor of City Hall– 7:00
PM – 6/20/2013
Work Session – 6:00 P.M.

CITY MANAGER:

Sam Grove

CITY ATTORNEY:

David Archer

CITY CLERK:

Connie Keeling

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda

A. Council Meeting Minutes

1. June 6, 2013 (Pages 4-19)

[Attachments](#)

B. Second Reading of Ordinances

1. Amendment to Utilities Ordinance Regarding Water/Sewer Rates (Pages 20-25)

[Attachments](#)

2. Amendment to Utility Ordinance Regarding Deposit Requirements (Pages 26-32)

[Attachments](#)

C. Other

1. Appeal of Historic Preservation Commission case COP13-06 for 601 West Ave (Pages 33-39)

[Attachments](#)

D. Public Hearing - 1st Reading of Zoning/Annexation Requests

1. File #T13-03 : Text amendment application by City of Cartersville to allow Pawn shops and/or title pawn in the M-U (Multiple Use) district with Special use approval (Pages 40-42)

[Attachments](#)

2. File #SU13-03: Special use application by John Peyton for property located at 624 N.

Tennessee Street (approximately 0.55 acres) to allow a Pawn shop and/or title pawn in the M-U (Multiple Use) district. (Pages 43-61)

[Attachments](#)

3. File #SU13-02: Special use application by Andy Postell for property located at 801 West Avenue building 100 (approximately 2.94 acres) to allow a Religious institution in the O-C (Office Commercial) district. (Pages 62-75)

[Attachments](#)

4. File #Z13-03: Rezoning application by Jacob & Lauren Johnson (Jeff Watkins, rep.) for property located on the south side of Mission Road near Pettit Creek (approximately 31.77 acres) from RSL (Residential Senior Living) with conditions to AG (Agricultural). (Pages 76-90)

[Attachments](#)

E. Grant Application/Acceptance

1. Replacement Intoxilyzer for the Police Dept. (Pages 91-92)

[Attachments](#)

F. Surplus Equipment

1. Auction of Motorcycle (Pages 93-94)

[Attachments](#)

G. Contracts/Agreements

1. Renewal of Software Support Agreement for Police Dept. (Pages 95-99)

[Attachments](#)

2. Property & Casualty Insurance Renewal with One Beacon (Pages 100-104)

[Attachments](#)

3. Task Order on Fox Environmental Agreement for Professional Services (Pages 105-109)

[Attachments](#)

H. Bid Award/Purchases

1. Mowers and Trailer for Public Works (Pages 110-112)

[Attachments](#)

2. Replacement of Sewer Inspection Crawler Camera (Pages 113-118)

[Attachments](#)

3. UV-254 Monitor for Water Treatment Plant (Page 119)

[Attachments](#)

4. Resetter/Repair Clamp Restock for D&C (Pages 120-122)

[Attachments](#)

5. Valve Vaults for Water Treatment Plant (Pages 123-125)

[Attachments](#)

6. Installation of Valve Vaults at Water Treatment Plant (Pages 126-128)

[Attachments](#)

7. Sanitary Sewer Manhole Installations (Pages 129-132)

[Attachments](#)

I. Monthly Financial Statement

1. April 2013 (Pages 133-137)

[Attachments](#)



City of Cartersville

City Council Meeting
6/20/2013 7:00:00 PM
June 6, 2013

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	Attached are the minutes for your review and approval
City Manager's Remarks:	Minutes have been developed and compiled by staff and are recommended for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 June 6, 2013
 6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Tonsmeire

Pledge of Allegiance led by Council Member Tate

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Lori Pruitt, Council Member Ward Six; Dan Porta, Assistant City Manager; Connie Keeling, City Clerk and David Archer, City Attorney. Jayce Stepp, Council Member Ward Two; and Sam Grove, City Manager were absent.

II. Regular Agenda

A. Council Meeting Minutes

1. May 16, 2013

A motion to approve the May 16, 2013 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

B. Proclamations

1. Recognition of Cartersville High School's Baseball Team Class AAA State Championship

Mayor Santini congratulated the Cartersville High School Baseball Team and presented the coach and each team member with a Proclamation from the City of Cartersville for winning the Class AAA State Baseball Championship.

C. Appointments

1. Electric Director

Dan Porta, Assistant City Manager stated that he had received the resignation of Electric Systems Director David Myers to pursue other opportunities. Mr. Porta stated that Don Hassebrock has been working for the City as the Assistant Director since 2006 and recommended that Mr. Hassebrock be appointed new Electric Systems Director.

A motion to approve the appointment of Don Hassebrock as the Electric Systems Director was made by Council Member Hodge and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

D. Public Hearing

1. North Towne CDBG Grant Project Proposed Amendment

Richard Osborne, City Planner stated that the City of Cartersville is considering submitting an amendment request to the Georgia Department of Community Affairs (DCA) to revise the homeowners participating in the City's Community Development Block Grant (CDBG) project for the North Towne area.

Mayor Santini opened the floor for the public hearing. With no comments Mayor Santini closed the public hearing.

NO ACTION REQUIRED

E. First Reading of Ordinances

1. Budget Ordinance for the Fiscal Year 2013-14

Tom Rhinehart, Finance Director presented the Fiscal Year 2013-14. Mr. Rhinehart stated that the budget is balanced and has been reduced from the FY 2012-13 Budget by \$121,185 or 0.08%. The budget includes no salary adjustments, no city property tax increase, School System funds, no increased staff, increased health insurance premiums for both the city and employees, an increase in the residential water and sewer rate, an increase in the water basic monthly rate, and an increase in the water fire service rates. Mr. Rhinehart stated that for the first time in many years, reserves in the amount of \$284,180 will be used to balance the general fund and recommended approval.

NO ACTION REQUIRED

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

NOW BE IT HEREBY ORDAINED by the Mayor and City Council that pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year 2013 - 2014 budget.

2013 - 2014 Budget Summary

<u>General Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
Revenues	\$39,085,395	
Expenditures:		
Legislative		\$19,153,235
Administration		\$ 889,885
Finance Dept.		\$ 1,105,875
Customer Service Dept.		\$ 570,955
Police		\$ 5,222,020
Fire		\$ 5,786,700
Municipal Court		\$ 276,895
Public Works		\$ 2,280,355
Recreation		\$ 2,931,605
Planning & Development		\$ 724,230
Downtown Development Authority		\$ 143,640
<u>Special Revenue Funds</u>		
SPLOST – 2003	\$ 790,000	\$ 790,000
SPLOST – 2007	\$ 4,341,330	\$ 4,341,330
SPLOST – 2014	\$ 840,000	\$ 840,000
DEA	\$ 31,020	\$ 31,020
State Forfeiture	\$ 3,000	\$ 3,000
Hotel/Motel Tax	\$ 443,000	\$ 443,000
Motor Vehicle Rental Tax	\$ 50,000	\$ 50,000
Grant Funds	\$ 0	\$ 0
Impact Fees	\$ 0	\$ 0
Business Improve Dist Tax	\$ 24,940	\$ 24,940
Development Fees	\$ 5,000	\$ 5,000
<u>Enterprise Funds</u>		
Fiber Optics	\$ 1,665,775	\$ 1,665,775
Electric	\$46,939,100	\$46,939,100
Gas	\$25,438,015	\$25,438,015
Solid Waste	\$ 2,219,575	\$ 2,219,575
Stormwater	\$ 1,402,065	\$ 1,402,065
Water & Sewer	\$20,443,865	\$15,588,035
Water Pollution Control Plant		\$ 2,024,365
Water Treatment Plant		\$ 2,831,465
<u>Internal Service Fund</u>		
Garage	\$ 1,486,155	\$ 1,486,155

BE IT AND IT IS HEREBY ORDAINED.

ADOPTED, this 6th day of June 2013. First Reading.

ADOPTED this day of June 2013. Second Reading.

/s/ Matthew J. Santini

Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

2. Amendment to Utilities Ordinance Regarding Water/Sewer Rates

Tom Rhinehart, Finance Director stated that in order to balance the FY 2013-14 Water and Sewer Fund Budget a 5% proposed increase in the water and sewer rates is needed. The increase will allow the City to continue to maintain the existing water and sewer system as well as update the system by completing projects needed to fulfill the needs of existing customers. Also in the fund budget is a proposed increase of 15% in the monthly residential base water rate from \$6.00 to \$6.90 per month. On the commercial side, a proposed increase in the fire service rates has been incorporated in the Water and Sewer Budget. The fire service rates have never been changed since its inception and it is felt that the fees are not in line with the cost of maintaining the water lines and meters. Mr. Rhinehart stated that with these proposed small increases in the rates, City of Cartersville residential customers will remain one of the lowest rates in the surrounding areas and recommended approval of the rates effective July 1, 2013.

NO ACTION REQUIRED

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

Now be it and it is hereby **ORDAINED** by the Mayor and City Council of the City of Cartersville, that the **CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 24. UTILITIES. ARTICLE IV. WATER SERVICE Section 24-64 (a), (b), (c), (d), (e), and (f) Water and Sewage Rate and Section 24-147 (a.) Sewage Rates** is hereby amended by deleting said Section 24-64 (a), (b), (c), (d), (e), and (f), and Section 24-147 (a) in their entirety and replacing them with the following:

Sec. 24-64. Water & Sewage Utility Rates.

(a.) Water Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 6.90	\$ 12.65
3/4" full flow	\$ 10.35	\$ 18.40
1"	\$ 16.10	\$ 29.90
1 ¼" or 1 ½"	\$ 32.20	\$ 55.20

2"	\$ 62.10	\$113.85
4"	\$115.00	\$222.53
6"	\$179.40	\$322.00
8"	\$230.00	\$445.05
Plus consumption as follows:		
(i) Residential Meters		
(a) 0 – 10 consumptions per month	\$1.39/100 cu. ft.	\$2.78/100 cu. ft.
(b) 11 – 14 consumptions per month	\$2.57/100 cu. ft.	\$3.24/100 cu. ft.
(c) 15 – 19 consumptions per month	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(d) 20 + consumptions per month	\$6.50/100 cu. ft.	\$6.50/100 cu. ft.
(ii) Apartments, Multiples & Commercial Meters		
	\$2.30/100 cu. ft.	\$3.39/100 cu. ft.
(iii) Irrigation System Meters		
	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(iv) Industrial and All Other Meters		
	\$1.39/100 cu. ft.	\$2.78/100 cu. ft.

(b.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 6.90	\$ 6.90
3/4" full flow	\$ 10.35	\$ 10.35
1"	\$ 16.10	\$ 16.10
1 ¼" or 1 ½"	\$ 32.20	\$ 32.20
2"	\$ 62.10	\$ 62.10
4"	\$115.00	\$115.00
6"	\$179.40	\$179.40
8"	\$230.00	\$230.00
Plus consumption	\$1.53/100 cu. ft.	\$3.07/100 cu. ft.

(c)	Tap Fees—Prior to the issuance of a tap, the following fees are required:				
	(in inches)	Water Tap Inside City	Water Tap Outside City	Sewer Tap Inside City	Sewer Tap Outside City
	¾	\$1,100.00	\$1,200.00	\$950.00	\$1,200.00
	1	1,200.00	1,400.00	1,000.00	1,300.00
	1½	1,500.00	1,600.00	1,150.00	1,600.00
	2	2,000.00	2,250.00	1,200.00	1,900.00
	4	2,250.00	2,750.00	1,775.00	3,050.00

6	2,500.00	3,000.00	2,150.00	3,800.00
8	3,000.00	3,500.00	2,620.00	4,740.00
Multi-unit, per unit	1,100.00	1,200.00	950.00	1,200.00

Other provisions:

For commercial taps and industrial taps (service or sprinklers and residential sprinklers) the fee shall be the cost of installation plus ten (10) percent on materials and one hundred fifty (150) percent on labor (percentages double for outside city) the estimate to be paid in advance.

If developer installs residential taps and meter settings on property to city specifications, then the fee for the city to set meter shall be the cost of metering equipment and installation

(d)	Capacity fees—A capacity fee for water and/or sewer service shall be requested for each new tap or on any increase in volume with respect to an existing tap.		
	<i>Water Capacity Fee (in inches)</i>	<i>City</i>	<i>Outside City</i>
	$\frac{3}{4}$	\$1,020.00	\$930.00
	1	\$1,700.00	\$1,540.00
	1½	\$3,500.00	\$3,090.00
	2	\$5,590.00	\$4,940.00
	3	N/A	\$7,410.00
	4	\$10,100.00	\$9,030.00
	6	\$15,600.00	\$14,450.00
	8	\$20,280.00	\$18,780.00
	multi-unit/per unit	\$1,020.00	\$930.00
	<i>Sewer Capacity Fee (in inches)</i>	<i>City</i>	<i>Outside City</i>
	$\frac{3}{4}$	\$1,300.00	\$1,260.00
	1	\$2,160.00	\$2,520.00
	1½	\$4,320.00	\$4,030.00
	2	\$6,910.00	\$8,050.00
	3	N/A	\$10,040.00
	4	\$13,470.00	\$13,050.00
	6	\$20,200.00	\$19,580.00

	8	\$26,260.00	\$25,454.00
	multi-unit/per unit	\$1,300.00	\$1,260.00

Other provisions:

Apartments and hotels per unit calculations.

All hotel and apartment units with refrigerator and stove are to be calculated as a single (1) unit (¾" water meter equivalent) for capacity fees.

All hotel and apartment units without refrigerator and stove are to be calculated as one-half unit (¾" water meter equivalent) for capacity fees. The following, if part of an apartment or hotel and served by a single meter are to be considered a separate unit for capacity fees. The capacity fee will be calculated as a single (1) unit based on meter size. If the following are served by a master meter, they are considered to be a separate unit to be calculated as a single (1) unit (¾" water meter equivalent):

- (a) Restaurant;**
- (b) Lounge;**
- (c) Car wash;**
- (d) Lobby;**
- (e) Full kitchen (not part of restaurant).**

(e.) Unmetered Private fire service charges – Monthly Billing	City	Outside City
In Inches:		
2	\$ 15.00	\$ 30.00
4	\$ 22.50	\$ 45.00
6	\$ 30.00	\$ 60.00
8	\$ 60.00	\$120.00
10	\$150.00	\$300.00
12	\$225.00	\$450.00

(f)	Fire hydrant flow test.	City	Outside City
		\$250.00	\$250.00

Any new or upgraded fire services will be required to install full flow meters and will pay the normal monthly minimum on meter service. This fee will be in lieu of the sprinkler charges referred in subsection (e) above.

Sec. 24-147. Sewage rates.

(a.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 6.90	\$ 6.90
3/4" full flow	\$ 10.35	\$ 10.35
1"	\$ 16.10	\$ 16.10
1 ¼" or 1 ½"	\$ 32.20	\$ 32.20
2"	\$ 62.10	\$ 62.10
4"	\$115.00	\$115.00
6"	\$179.40	\$179.40
8"	\$230.00	\$230.00
Plus consumption	\$1.53/100 cu. ft.	\$3.07/100 cu. ft.

This Ordinance shall become effective on July 1, 2013.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 6th day of June 2013.

ADOPTED this the day of June 2013. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

3. Amendment to Utility Ordinance Regarding Deposit Requirements

Tom Rhinehart, Finance Director stated that the Public Service Commission (PSC) has mandated new deposit requirements for residential gas customers. The city is required to adopt the policies for its customers in Floyd County. These policies are in many ways more lenient than out current policies in regard to fees, cut offs, etc. Staff has reviewed and decided that the policy should be put in place for all utility customers, however the city did keep the exemption for credit scores. Mr. Rhinehart stated that this ordinance is time sensitive since it has to be filed with the PSC before the July 1, 2013 City Council Meeting. Mr. Rhinehart recommended approval.

NO ACTION REQUIRED

Ordinance
of the
City of Cartersville, Georgia
Ordinance No.

Now be it and it is hereby **ORDAINED** by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendments to **CHAPTER 24. UTILITIES. ARTICLE II. RATES, CHARGES, BILLING AND COLLECTION PROCEDURES.** Section 24-21. Schedule of Charges, etc. 14(g), and Section 24-23. Billing and Due Dates, cutoff for Non-payment. Are hereby amended by deleting Section 24-21 paragraph (g) and Section 24-23 in their entirety and replacing them as follows:

1.

Sec. 24-21.

G. Residential Accounts:

1. APPLICABILITY

The policies and procedures contained in this ordinance shall be applied equitably and uniformly to all residential customers regardless of the county or community in which the service address lies and without regard to city limits. Likewise, all charges and rates are applied equitably and uniformly to all residential customers regardless of the county or community in which the service address lies and without regard to city limits.

2. ESTABLISHING NEW ACCOUNT

a. An application for utility service shall be completed and submitted by the applicant prior to service being established. A deposit, the total of which shall not exceed three (3) twelfths of the estimated charges for utility service for the ensuing twelve months, shall be required of the applicant to establish an account, or of the customer seeking to re-establish an account upon disconnection of service for non-payment; except as provided for herein.

b. For Residential accounts meeting the following credit ratings prior to service being turned on, determined from the customer's individual credit information obtained from an independent credit reporting agency; the deposit requirements are as follows:

i. Credit score of six hundred eighty (680) or higher, no deposit is required.

ii. Credit score between five hundred ninety (590) and six hundred seventy-nine (679), a deposit of two (2) twelfths of the estimated charges for utility service for the ensuing twelve months shall be required of the of the applicant to establish an account.

iii. Credit score below five hundred eighty-nine (589), a deposit of three (3) twelfths of the estimated charges for utility service for the ensuing twelve months shall be required of the of the applicant to establish an account

c. Upon discontinuance of service, the deposit amount in excess of any unpaid bills for utility service shall be promptly refunded to the customer. Where the customer has utility service at the same location for at least twenty-four (24) consecutive months and has paid each bill for service promptly, the deposit shall be automatically returned or credited to the customer's account within thirty (30) days of the end of that consecutive 24-month period.

d. Customers who have had their service disconnected for non-payment one (1) time in a twelve-month period will be charged standard reconnection fees and a ten dollar (\$10.00) service charge for a new credit check. They will be required to pay a deposit if their credit rating has fallen below six hundred eight (680).

e. The customer shall receive a receipt, which may be in the form of an approved application or other form of documentation displaying, among other information, the following:

- i. Name of Customer;
- ii. Amount of Deposit;
- iii. Date of Receipt;
- iv. Municipal Utility Name;
- v. Statement that the deposit collected is non-interest bearing to customer;
- vi. Address to where service is to be rendered; and
- vii. Statement of terms under which the deposit may be refunded or applied to the customer's account.

3. SERVICE CHARGES AND RATES

Applicable service charges and rates, which may change from time to time, and are established by ordinance and are contained in a the City of Cartersville Code of Ordinances, Minutes and Ordinance Books of the City of Cartersville, which are available to the public upon request.

4. METER READING AND BILLING

All meters are read monthly and all active accounts are billed monthly. Bills may be mailed to the service address or to another mailing address, as requested by the customer whose name in which the account is established.

5. SERVICE DISCONNECTION

A. Reasons for Disconnection

- a. Utility service may be disconnected for one or more of the following reasons:**
 - i. At the request of the customer;**
 - ii. When service to the customer constitutes an immediate hazard to persons or property;**
 - iii. By order of the Georgia Public Service Commission, any Court, or any other authorized public agency;**
 - iv. Violation of applicable City of Cartersville Ordinances, rules and regulations;**
 - v. A bill for past service is not paid within fifteen (15) days after the bill has been issued.**

B. Limitations on Disconnection

- a. Prior to disconnecting or interrupting service for non-payment, the following information will be provided to the account holder:**
 - i. Written notice of the pending disconnection of the proposed disconnection at least five (5) days prior to the date of disconnection. Such notice, which may be displayed on the most recent customer's bill and not necessarily provided as a separate or supplemental notice, will include:**
 - 1. The earliest date for the proposed disconnection;**
 - 2. The amount due and the reason for the proposed disconnection;**
 - 3. A telephone number the customer may call for information about the proposed disconnection; and**
 - 4. The proposed procedure for preventing disconnection of service.**
- b. Customer service will make available whatever information it has concerning any programs through which a customer may apply for assistance in paying past due gas bills.**

C. Disconnection During Illness

- a. Special consideration will be given where utility service may not be disconnected for past due residential accounts when the customer**

provides verifiable documentation from a medical professional (licensed medical doctor) that the utility customer is experiencing a serious illness, or has experienced a serious accident, where disconnection of utility service would be detrimental to the customer's health. However, if such accommodation is granted, the customer will not be relieved of the obligation to pay all past due bills for utility service. Accommodation under this policy will be at the discretion of the Finance Director.

D. Seasonal Gas Restrictions

- a. Gas service to residential customers will not be disconnected or interrupted during winter months, November 1 – March 31 if:

 - i. The customer has a payment agreement in effect and is current under the terms of the agreement;**
 - ii. The customer agrees to pay all bills by the due date for current service. If a payment agreement extends beyond the current service due date, the customer agrees to pay for current service by the due date during the term of the agreement. If the customer fails to comply with the payment agreement, service may be terminated;**
 - iii. The forecasted local low temperature for the ensuing 24-hour period is below 32-degrees Fahrenheit.****

6. CUSTOMER'S RIGHT TO APPEAL

- a. If a customer disputes a bill, he or she should approach customer service with an inquiry as soon as possible. If the customer is not satisfied with the response from customer service, he or she may prepare a written complaint and appeal to management. If the customer is still dissatisfied, he or she may appeal to the elected body governing the utility.**
- b. Special provision for residential customers receiving natural gas service outside of Bartow County: Only after exhausting all local and direct measures of appeal have not satisfactorily resolved the dispute, the customer may submit a written request, or orally to be followed by a request in writing, that the Georgia Public Service Commission investigate the dispute either before or after service has been terminated.**
- c. Nothing herein shall relieve the customer of being current with said account and continuing to remit payment for service received while the accuracy of a disputed bill is being investigated or appealed. If a**

disputed bill is determined to be in error, no late fees, penalties, or interest shall accrue and the same shall be refunded where applicable.

2.

Sec. 24-23. Reserved.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered or alphabetized to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

First Reading this the 6th day of June 2013.
ADOPTED this the day of. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

F. Change Order

1. Dellinger Park Pool Improvements

Greg Anderson, Parks and Recreation Director stated that during the demolition and renovation of the Dellinger Park Pool, Pool Bathhouse and Concession, there were four change orders that increased the contract amount with Dockery Group. Mr. Anderson stated that the four change orders totaled \$9,327.00 and recommended approval.

A motion to approve the change orders in the amount of \$9,327.00 was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 5-0

G. Contracts/Agreements

1. Optimists for July 4, 2013 Celebration

Dan Porta, Assistant City Manager stated that this is the annual agreement between the

City and the Optimist Club for festivities at Dellinger Park for the July 4th Celebration. Mr. Porta stated that there were no changes from last year and recommended approval.

A motion to approve the agreement with the Optimist Club was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0

2. Solid Waste Intergovernmental Agreement

Tommy Sanders, Public Works Director stated that this Intergovernmental Agreement with Bartow County is a new tiered rate structure for solid waste disposal at the Bartow County Landfill. Mr. Sanders stated that this new agreement will save the city approximately \$35,000 per year and recommended approval.

A motion to approve the Solid Waste Agreement with Bartow County was made by Council Member Pruitt and seconded by Council Member McDaniel. Motion carried unanimously. Vote 5-0

H. Bid Award/Purchases

1. Gas Meters

Gary Riggs, Gas Department Superintendent stated that these meters are to replenish stock and recommended approval of the low bid from Equipment Controls in the amount of \$13,600.00.

A motion to approve the purchase from Equipment Controls was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

2. Stopper Fittings and Tapping Operation

Gary Riggs, Gas Department Superintendent stated that in order to abandon an unused stub and a shorted casing it is necessary to install two 8" stopper fittings and approximately 500 feet of 8" pipe. Both the fittings and tapping machines are specialized equipment and are from a sole source supplier. Mr. Riggs recommended approval of the bid from S. J. Patterson Company in the amount of \$15,746.00.

A motion to approve agreement with S. J. Patterson Company was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

3. Emergency Replacement of Air Conditioning Unit at the Distribution and Collections Building

Ed Mullinax, Assistant Water and Sewer Superintendent stated that the air conditioning

unit at the Distribution and Collection Center needed to be replaced on an emergency basis and recommended approval of the low bid from Meadows Heating & Air Conditioning, Inc. in the amount of \$6,139.00.

A motion to approve the purchase from Meadows Heat and Air was made by Council Member McDaniel and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

Ricky Brooks came forward with concerns about the mid-year increase in health insurance premiums and asked if there could possibly be other alternatives for budget cuts without putting a hardship on the employees and retirees.

A motion to adjourn the meeting was made by Council Member Tonsmeire and needing no second. Motion carried unanimously. Vote 5-0

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting

6/20/2013 7:00:00 PM

Amendment to Utilities Ordinance Regarding Water/Sewer Rates

SubCategory:	Second Reading of Ordinances
Department Name:	Finance
Department Summary Recommendation:	In order to balance the FY 2014 Water and Sewer Fund budget, a 5% proposed increase in water and sewer rates is needed. The increase will allow the City to continue to maintain the existing water and sewer system as well as update the system by completing projects that are needed to fulfill the needs of existing customers. For residential customers, the water increase equates to \$0.07 per 100 cubic feet consumed for city residents and \$0.14 per 100 cubic feet consumed for outside the city residents. For sewer rates, the increase equates to \$0.07 per 100 cubic feet discharged by city residents and \$0.15 per 100 feet discharged by outside city residents. This is estimated to add \$1.40 per month to a residential customer that consumes 7500 gallons of water. Also in the Water and Sewer fund budget is a proposed increase of 15% in the monthly residential base water rate. There have been no changes to the current base rate of \$6.00 in many years. The new monthly base rate is proposed at \$6.90, which is a \$0.90 increase per month. On the commercial side, a proposed increase in the fire service rates has also been incorporated into the Water and Sewer budget. The fire service rates have never been changed since its inception and it is felt that the fees are not in line with the cost of maintaining these water lines and meters. The proposed increase is reflected in the following rates by size of pipe: in city limits- 2 inch pipe increase of \$5.00 to \$15.00; 4 inch pipe increase of \$7.50 to \$22.50; 6 inch pipe increase of \$10.00 to \$30.00; 8 inch pipe increase of \$20.00 to \$60.00, 10 inch pipe increase of \$50.00 to \$150.00; and 12 inch pipe increase of \$75.00 to \$225.00, outside city limits - 2 inch pipe increase of \$10.00 to \$30.00; 4 inch pipe increase of \$15.00 to \$45.00; 6 inch pipe increase of \$30.00 to \$60.00; 8 inch pipe increase of \$40.00 to \$120.00, 10 inch pipe increase of \$100.00 to \$300.00; and 12 inch pipe increase of \$150.00 to \$450.00. With these proposed small increases in the rates, City of Cartersville residential customers will remain one of the lowest water and sewer rates in the surrounding areas. These increases are

Cover Memo

Item #2

	needed to maintain the existing systems and plan for any necessary future water and sewer system expansions. I recommend approval of the proposed water and sewer rate increases to begin July 1, 2013.
City Manager's Remarks:	As discussed in the budget work session, these rate increases are necessary to provide funding to maintain our water and sewer system. I recommend approval of this rate change.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance
of the
City of Cartersville, Georgia

Ordinance No.

Now be it and it is hereby **ORDAINED** by the Mayor and City Council of the City of Cartersville, that the **CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 24. UTILITIES. ARTICLE IV. WATER SERVICE Section 24-64 (a), (b), (c), (d), (e), and (f) Water and Sewage Rate and Section 24-147 (a.) Sewage Rates** is hereby amended by deleting said Section 24-64 (a), (b), (c), (d), (e), and (f), and Section 24-147 (a) in their entirety and replacing them with the following:

Sec. 24-64. Water & Sewage Utility Rates.

(a.) Water Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 6.90	\$ 12.65
3/4" full flow	\$ 10.35	\$ 18.40
1"	\$ 16.10	\$ 29.90
1 ¼" or 1 ½"	\$ 32.20	\$ 55.20
2"	\$ 62.10	\$113.85
4"	\$115.00	\$222.53
6"	\$179.40	\$322.00
8"	\$230.00	\$445.05
Plus consumption as follows:		
(i) Residential Meters		
(a) 0 – 10 consumptions per month	\$1.39/100 cu. ft.	\$2.78/100 cu. ft.
(b) 11 – 14 consumptions per month	\$2.57/100 cu. ft.	\$3.24/100 cu. ft.
(c) 15 – 19 consumptions per month	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(d) 20 + consumptions per month	\$6.50/100 cu. ft.	\$6.50/100 cu. ft.
(ii) Apartments, Multiples & Commercial Meters	\$2.30/100 cu. ft.	\$3.39/100 cu. ft.
(iii) Irrigation System Meters	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(iv) Industrial and All Other Meters	\$1.39/100 cu. ft.	\$2.78/100 cu. ft.

(b.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 6.90	\$ 6.90
3/4" full flow	\$ 10.35	\$ 10.35
1"	\$ 16.10	\$ 16.10
1 ¼" or 1 ½"	\$ 32.20	\$ 32.20
2"	\$ 62.10	\$ 62.10
4"	\$115.00	\$115.00
6"	\$179.40	\$179.40
8"	\$230.00	\$230.00
Plus consumption	\$1.53/100 cu. ft.	\$3.07/100 cu. ft.

(c)	Tap Fees—Prior to the issuance of a tap, the following fees are required:				
	(in inches)	Water Tap Inside City	Water Tap Outside	Sewer Tap Inside City	Sewer Tap Outside City

			City		
	³ / ₄	\$1,100.00	\$1,200.00	\$950.00	\$1,200.00
	1	1,200.00	1,400.00	1,000.00	1,300.00
	1½	1,500.00	1,600.00	1,150.00	1,600.00
	2	2,000.00	2,250.00	1,200.00	1,900.00
	4	2,250.00	2,750.00	1,775.00	3,050.00
	6	2,500.00	3,000.00	2,150.00	3,800.00
	8	3,000.00	3,500.00	2,620.00	4,740.00
	Multi-unit, per unit	1,100.00	1,200.00	950.00	1,200.00

Attachment number 1 \nPage 2

Other provisions:

For commercial taps and industrial taps (service or sprinklers and residential sprinklers) the fee shall be the cost of installation plus ten (10) percent on materials and one hundred fifty (150) percent on labor (percentages double for outside city) the estimate to be paid in advance.

If developer installs residential taps and meter settings on property to city specifications, then the fee for the city to set meter shall be the cost of metering equipment and installation

(d)	Capacity fees—A capacity fee for water and/or sewer service shall be requested for each new tap or on any increase in volume with respect to an existing tap.			
	<i>Water Capacity Fee (in inches)</i>	<i>City</i>	<i>Outside City</i>	
	³ / ₄	\$1,020.00	\$930.00	
	1	\$1,700.00	\$1,540.00	
	1½	\$3,500.00	\$3,090.00	
	2	\$5,590.00	\$4,940.00	
	3	N/A	\$7,410.00	
	4	\$10,100.00	\$9,030.00	
	6	\$15,600.00	\$14,450.00	
	8	\$20,280.00	\$18,780.00	
	multi-unit/per unit	\$1,020.00	\$930.00	
	<i>Sewer Capacity Fee (in inches)</i>	<i>City</i>	<i>Outside City</i>	
	³ / ₄	\$1,300.00	\$1,260.00	
	1	\$2,160.00	\$2,520.00	
	1½	\$4,320.00	\$4,030.00	
	2	\$6,910.00	\$8,050.00	
	3	N/A	\$10,040.00	
	4	\$13,470.00	\$13,050.00	
	6	\$20,200.00	\$19,580.00	
	8	\$26,260.00	\$25,454.00	
	multi-unit/per unit	\$1,300.00	\$1,260.00	

Other provisions:

Apartments and hotels per unit calculations.

All hotel and apartment units with refrigerator and stove are to be calculated as a single (1) unit (¾" water meter equivalent) for capacity fees.

All hotel and apartment units without refrigerator and stove are to be calculated as one-half unit (¾" water meter equivalent) for capacity fees. The following, if part of an apartment or hotel and served by a single meter are to be considered a separate unit for capacity fees. The capacity fee will be calculated as a single (1) unit based on meter size. If the following are served by a master meter, they are considered to be a separate unit to be calculated as a single (1) unit (¾" water meter equivalent):

Attachment number 1 \nPage 3

- (a) Restaurant;
- (b) Lounge;
- (c) Car wash;
- (d) Lobby;
- (e) Full kitchen (not part of restaurant).

(e.) Unmetered Private fire service charges – Monthly Billing		City	Outside City
In Inches:			
2		\$ 15.00	\$ 30.00
4		\$ 22.50	\$ 45.00
6		\$ 30.00	\$ 60.00
8		\$ 60.00	\$120.00
10		\$150.00	\$300.00
12		\$225.00	\$450.00

(f)	Fire hydrant flow test.	City	Outside City
		\$250.00	\$250.00

Any new or upgraded fire services will be required to install full flow meters and will pay the normal monthly minimum on meter service. This fee will be in lieu of the sprinkler charges referred in subsection (e) above.

Sec. 24-147. Sewage rates.

(a.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 6.90	\$ 6.90
3/4" full flow	\$ 10.35	\$ 10.35
1"	\$ 16.10	\$ 16.10
1 ¼" or 1 ½"	\$ 32.20	\$ 32.20
2"	\$ 62.10	\$ 62.10
4"	\$115.00	\$115.00
6"	\$179.40	\$179.40
8"	\$230.00	\$230.00
Plus consumption	\$1.53/100 cu. ft.	\$3.07/100 cu. ft.

This Ordinance shall become effective on July 1, 2013.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 6th day of June 2013.
ADOPTED this the day of June 2013. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

Attachment number 1 \nPage 4

/s/ _____
Connie K. Keeling
City Clerk



City of Cartersville

City Council Meeting
6/20/2013 7:00:00 PM

Amendment to Utility Ordinance Regarding Deposit Requirements

SubCategory:	Second Reading of Ordinances
Department Name:	Administration
Department Summary Recommendation:	MEMO To: Mayor and City Council cc: Sam Grove, City Manager From: E. Keith Lovell, Assistant City Attorney Date: May 31, 2013 Re: Deposit Ordinance Revision The PSC has mandated new deposit requirements for residential gas customers. The city is required to adopt the policies for its customers in Floyd County. These policies are in many ways more lenient than our current policies in regard to fees, cut offs, etc. Staff has reviewed and decided that it make no sense to have lesser requirements for Floyd County customers versus Bartow County and City of Cartersville customers. Therefore, we are adopting the new PSC recommended standard for all customers of the City. Additionally, it made no sense to have one standard for electric and water and a different one for gas. So we are providing the same standard for all utilities. The City did keep the exemption for credit scores above 680 and a reduction for those with credit scores from 590-679 of 1/12th. Irregardless, we must adopt the Gas requirements by our last meeting in June. It is submitted for your consideration. EKL/saa Cover Memo Item # 3

**City Manager's
Remarks:**

The Public Service Commission has mandated new deposit requirements for city gas customers that we serve in Floyd County. Due to the difficulty of city staff maintaining two sets of deposit requirements for customers within Bartow County and those outside, the City Attorney has drafted a new ordinance that will modify deposit requirements for all city customers. This change in deposit requirements could potentially cause our delinquent account balances to increase because utility customers no longer have a deposit on their account and then they leave the city with an outstanding amount due on their account. We will try to manage this situation but it is not an easy task. Due to the ease of having one set of deposit requirements, I recommend approval of the amendment to utilities ordinance.

**Financial/Budget
Certification:**

Legal:

Associated Information:

Ordinance No.

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendments to CHAPTER 24. UTILITIES. ARTICLE II. RATES, CHARGES, BILLING AND COLLECTION PROCEDURES. Section 24-21. Schedule of Charges, etc. 14(g), and Section 24-23. Billing and Due Dates, cutoff for Non-payment. Are hereby amended by deleting Section 24-21 paragraph (g) and Section 24-23 in their entirety and replacing them as follows:

1.

Sec. 24-21.

G. Residential Accounts:

1. APPLICABILITY

The policies and procedures contained in this ordinance shall be applied equitably and uniformly to all residential customers regardless of the county or community in which the service address lies and without regard to city limits. Likewise, all charges and rates are applied equitably and uniformly to all residential customers regardless of the county or community in which the service address lies and without regard to city limits.

2. ESTABLISHING NEW ACCOUNT

- a. An application for utility service shall be completed and submitted by the applicant prior to service being established. A deposit, the total of which shall not exceed three (3) twelfths of the estimated charges for utility service for the ensuing twelve months, shall be required of the applicant to establish an account, or of the customer seeking to re-establish an account upon disconnection of service for non-payment; except as provided for herein.
- b. For Residential accounts meeting the following credit ratings prior to service being turned on, determined from the customer's individual credit information obtained from an independent credit reporting agency; the deposit requirements are as follows:
 - i. Credit score of six hundred eighty (680) or higher, no deposit is required.
 - ii. Credit score between five hundred ninety (590) and six hundred seventy-nine (679), a deposit of two (2) twelfths of the estimated charges for utility service for the

ensuing twelve months shall be required of the of the applicant to establish an account.

iii. Credit score below five hundred eighty-nine (589), a deposit of three (3) twelfths of the estimated charges for utility service for the ensuing twelve months shall be required of the of the applicant to establish an account

c. Upon discontinuance of service, the deposit amount in excess of any unpaid bills for utility service shall be promptly refunded to the customer. Where the customer has utility service at the same location for at least twenty-four (24) consecutive months and has paid each bill for service promptly, the deposit shall be automatically returned or credited to the customer's account within thirty (30) days of the end of that consecutive 24-month period.

d. Customers who have had their service disconnected for non-payment one (1) time in a twelve-month period will be charged standard reconnection fees and a ten dollar (\$10.00) service charge for a new credit check. They will be required to pay a deposit if their credit rating has fallen below six hundred eight (680).

e. The customer shall receive a receipt, which may be in the form of an approved application or other form of documentation displaying, among other information, the following:

- i. Name of Customer;
- ii. Amount of Deposit;
- iii. Date of Receipt;
- iv. Municipal Utility Name;
- v. Statement that the deposit collected is non-interest bearing to customer;
- vi. Address to where service is to be rendered; and
- vii. Statement of terms under which the deposit may be refunded or applied to the customer's account.

3. SERVICE CHARGES AND RATES

Applicable service charges and rates, which may change from time to time, and are established by ordinance and are contained in a the City of Cartersville Code of Ordinances, Minutes and Ordinance Books of the City of Cartersville, which are available to the public upon request.

4. METER READING AND BILLING

All meters are read monthly and all active accounts are billed monthly. Bills may be mailed to the service address or to another mailing address, as requested by the customer whose name in which the account is established.

5. SERVICE DISCONNECTION

A. Reasons for Disconnection

- a. Utility service may be disconnected for one or more of the following reasons:
 - i. At the request of the customer;
 - ii. When service to the customer constitutes an immediate hazard to persons or property;
 - iii. By order of the Georgia Public Service Commission, any Court, or any other authorized public agency;
 - iv. Violation of applicable City of Cartersville Ordinances, rules and regulations;
 - v. A bill for past service is not paid within fifteen (15) days after the bill has been issued.

B. Limitations on Disconnection

- a. Prior to disconnecting or interrupting service for non-payment, the following information will be provided to the account holder:
 - i. Written notice of the pending disconnection of the proposed disconnection at least five (5) days prior to the date of disconnection. Such notice, which may be displayed on the most recent customer's bill and not necessarily provided as a separate or supplemental notice, will include:
 1. The earliest date for the proposed disconnection;
 2. The amount due and the reason for the proposed disconnection;
 3. A telephone number the customer may call for information about the proposed disconnection; and
 4. The proposed procedure for preventing disconnection of service.
- b. Customer service will make available whatever information it has concerning any programs through which a customer may apply for assistance in paying past due gas bills.

C. Disconnection During Illness

- a. Special consideration will be given where utility service may not be disconnected for past due residential accounts when the customer provides verifiable documentation from a medical professional (licensed medical doctor) that the utility customer is experiencing a serious illness, or has experienced a serious accident, where disconnection of utility service

would be detrimental to the customer's health. However, if such accommodation is granted, the customer will not be relieved of the obligation to pay all past due bills for utility service. Accommodation under this policy will be at the discretion of the Finance Director.

D. Seasonal Gas Restrictions

- a. Gas service to residential customers will not be disconnected or interrupted during winter months, November 1 – March 31 if:
 - i. The customer has a payment agreement in effect and is current under the terms of the agreement;
 - ii. The customer agrees to pay all bills by the due date for current service. If a payment agreement extends beyond the current service due date, the customer agrees to pay for current service by the due date during the term of the agreement. If the customer fails to comply with the payment agreement, service may be terminated;
 - iii. The forecasted local low temperature for the ensuing 24-hour period is below 32-degrees Fahrenheit.

6. CUSTOMER'S RIGHT TO APPEAL

- a. If a customer disputes a bill, he or she should approach customer service with an inquiry as soon as possible. If the customer is not satisfied with the response from customer service, he or she may prepare a written complaint and appeal to management. If the customer is still dissatisfied, he or she may appeal to the elected body governing the utility.
- b. Special provision for residential customers receiving natural gas service outside of Bartow County: Only after exhausting all local and direct measures of appeal have not satisfactorily resolved the dispute, the customer may submit a written request, or orally to be followed by a request in writing, that the Georgia Public Service Commission investigate the dispute either before or after service has been terminated.
- c. Nothing herein shall relieve the customer of being current with said account and continuing to remit payment for service received while the accuracy of a disputed bill is being investigated or appealed. If a disputed bill is determined to be in error, no late fees, penalties, or interest shall accrue and the same shall be refunded where applicable.

2.

Sec. 24-23. Reserved.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered or alphabetized to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
CONNIE KEELING, CITY CLERK



City of Cartersville

City Council Meeting

6/20/2013 7:00:00 PM

Appeal of Historic Preservation Commission case COP13-06 for 601 West Ave

SubCategory:	Other
Department Name:	
Department Summary Recommendation:	Andrew Turner, property owner of a single-family residence at 601 West Avenue, has appealed the April 23rd decision of the Historic Preservation Commission regarding a privacy fence installed adjacent to Fite Street on this corner lot. The 8 feet tall screening fence, located along the north property line perpendicular to Fite Street (see pictures) required HPC approval and BZA approval of a variance to remain as installed. On April 23rd, HPC voted to allow the fence to remain with the condition that the fence be reduced to 6 feet in height. On May 20th, BZA voted to allow the fence to remain at its current height of 8 feet. On May 21st, the applicant informed City staff in writing that he wished to appeal the HPC decision to Council. The written appeal and a copy of the April 23rd HPC minutes are included for reference.
City Manager's Remarks:	The approval of the height variance on this fence required the approval of both the Board of Zoning Appeals and the HPC. Only the BZA approved it. As allowed under the ordinances the applicant is now appealing the HPC's denial to you.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MINUTES OF
THE CARTERSVILLE HISTORIC PRESERVATION COMMISSION

The Cartersville Historic Preservation Commission met in a called meeting on April 23, 2013, at 5:30 PM, City Hall Council Chambers, 3rd Floor, 10 North Public Square.

Present: Daneise Archer, Lelia Johnson, Larry Gregory, Susan McLeod, Greg Frisbee, Valerie Holt, Catheryn Hembree, and Richard Osborne

Guests: Emily Burgess, Wayne Owen, Andrew Turner and Roger Beard

Chairman Archer called the meeting to order. She then asked for a motion on the minutes of the March 19, 2013 and the April 16, 2013 meetings. A motion was made by Mrs. Johnson to approve the March 19, 2013 minutes. The motion was seconded by Mr. Frisbee and it pass unanimously. A motion was made my Mr. Gregory to approve the April 16, 2013 minutes. The motion was seconded by Mrs. McLeod and it passed unanimously.

Mr. Osborne addressed the commission to explain the zoning ordinance sections that pertain to fences to clarify issues that were brought up at the April 16, 2013 meeting. Mr. Osborne explained the variance process and that these two cases would need to get a variance if the fence stayed as built. Mr. Frisbee addressed concerns about potential conflicts with corner lots and the definition of front yards as written in the zoning ordinance. Chairman Archer wished to table the cases until variance and zoning issues could get worked out. Mr. Osborne explained that there was a 45 day window in which cases had to be voted on or that got approved by default. The council will not discuss the fence guidelines and vote on them before that time period is over.

Chairman Archer called the first item on the agenda, COP 13-05, for property located at 507 West Ave. Homeowner, Roger Beard, was present to address the Commission. Mr. Beard is wishing to maintain a previously installed 8 foot tall wood privacy fence on his property. The idea of having the fence go back 20ft at a 6ft height was brought back up from the April 16, 2013 meeting. Chairman Archer called for a motion to untangle the item. Mr. Frisbee made the motion and it was seconded by Mr. Gregory. It passed unanimously. Chairman Archer asked the commissioners for their thoughts. Mrs. McLeod felt that if he came to the HPC first, the commission would not have approved the 8ft fence. Mr. Gregory felt that having the fence for 6ft in height for 20 feet from the property line is a good compromise because there is a 6ft tall privacy fence there already that is grandfathered in the commission cannot so anything about. Mrs. Holt said she agreed with Mr. Gregory and agrees with Mr. Frisbee that the ordinances need to be reviewed. Mr. Frisbee agrees with Mr. Gregory's idea about having a 6ft tall fence for 20 feet because there isn't a design that would match the existing grandfathered fence. Mrs. Johnson said that the commission needs to look at the human factor when voting and realize that Mr. Beard lived in a rough area. A motion to approve the fence being 6 feet tall for the first 20 feet from the property line and then can be 8 feet tall was made by Mr. Gregory. A second was made by Mr. Frisbee and it passed 4-1 with Mrs. McLeod voting against.

Chairman Archer call the second item on the agenda, COP 13-06, for property located at 601 West Ave. Owner, Andrew Tuner, was present to address the Commission. A motion to untangle the item was made by Mr. Frisbee. It was seconded by Mrs. McLeod and it passed unanimously. Mr. Turner explained the fence starts 9 feet back from the property line. Mrs. McLeod expressed that it would look strange if the fence started any further back than it does now. Chairman Archer said it needs to be treated the same as Mr. Beard's case, have the fence at 6 feet tall for 20 feet. Mrs. McLeod said this situation is different. It's a side part and only parking beside it. Mr. Frisbee made a motion to allow the fence to stay but reduce the height to 6ft for the length of the fence. Mrs. Johnson asked Mr. Turner if this was acceptable. Mr. Turner said it was better than having the fence start 20 feet back from the property line. Mrs. Johnson seconded the motion and it passed 4-1 with Mr. Gregory voting against. The completion date will be determined by the Board of Zoning appeals after they hear the case.

Chairman Archer called the third item on the agenda, COP 13-09, for property located at 5 Fite Street. Mr. Wayne Owen was present to address the commission. Mr. Owen explained that Fite Living Center wanted to build a utility building in the rear yard. They started but was issued a stop work order until the HPC could approve the application. The building would be 16 X 12 and be 8 feet from the property line and the materials would match those of the main structure. Mrs. Johnson asked about fire safety and if a fire truck could access all parts of the building with this building in the rear yard. Mr. Osborne explained the Fire Marshall is OK with the utility building being constructed. Mr. Frisbee made a motion to approve the construction of a utility building as presented. Mrs. McLeod seconded the motion. There was some further discussion. Mrs. Burgess addressed the commission and asked about distance from the property line. Mr. Osborne explained that the zoning ordinance states only 5 feet so the Fite Living Center is going beyond by having it 8 feet back. Mrs. McLeod asked about the siding material. Mr. Owen said it would be hardiplank. Chairman Archer called for a vote. The motion to allow a 16 X 12 utility building with vertical hardiplank siding and asphalt shingle passed with a vote 4-1 with Mrs. Johnson voting against.

Mr. Owen had a second request in his application. He wished to replace the stamped tin portion of the roof with asphalt shingle to fix leaks and to have the roof be made of the same material for the whole structure. He explained that he could have new stamped tin custom made, but it was too expensive. Mrs. Johnson made a motion to approve the change of materials on a portion of the roof from stamped tin to asphalt shingles. Mr. Gregory seconded the motion and it passed unanimously.

Chairman Archer asked if there was any other business. Mr. Osborne explained that the City was handling the clean-up of 142 Cassville Road and was just informing the Commission about this issue. Mr. Osborne then addressed the Commission about adding to what could be approved by staff in an administrative review. After discussion the commission agreed to add pools and accessory structures under 200 square feet. The Commission was adamant about reviewing any structures larger than that, using the Ellington's garage as an example. Mr. Gregory said that there needs to be clarification for sake of consistency about the visibility rule. Mr. Frisbee said that in the ordinance there is nothing

stated about visibility. Mr. Frisbee also wanted children's play structures not be reviewed by the HPC because for the most part they are temporary and not permanent additions to the property.

Other business for the evening was a reminder to training this upcoming weekend in Milledgeville. Those attending will leave from City Hall at 6:30 Friday morning.

The final business for the evening was about next City Council Meeting. The fence guidelines will be handed out to council before the meeting. They will not be reviewed at that meeting. A motion to present the fence guidelines to Council was made by Mrs. McLeod. The motion was seconded by Mr. Gregory and it passed 4-1 with Mr. Frisbee voting against. Mr. Frisbee stated that he felt council would not approve them as written. At the Thursday council meeting the Mayor will sign a declaration of May being Historic Preservation Month and the awards will be handed out. If any members could come it would be appreciated.

There being no further business the meeting adjourned at 7:10 PM.

Chairman

Date Approved



Appeal to Council: HPC case COP13-06 601 West Ave



Fence is located along north property line
near Fite St frontage of this corner lot.



Item # 4

From: [Turner Greenscapes Landscape Management](#)
To: [Richard Osborne](#)
Subject: RE: follow-up re: fence HPC
Date: Tuesday, May 21, 2013 9:12:54 AM

Mr. Osborne / City Staff,

This email is to inform you of my wishes to appeal the HPC decision of lowering my 8 foot fence to 6 feet, located at 601 West Avenue, Cartersville, Ga. I wish to to keep the fence at it's current 8 foot height. Please let me know if you have any questions/comments. The best email to reach me is turnergreenscapes@yahoo.com. Thank you.

Sincerely,

Andrew Turner
Turner Greenscapes
601 Weat Ave
Cartersville, Ga 30120
(770) 547-9238

From: rosborne@cityofcartersville.org
To: turnergreenscapes@hotmail.com
CC: ekl11@bellsouth.net; rmannino@cityofcartersville.org
Subject: follow-up re: fence HPC
Date: Tue, 21 May 2013 12:58:39 +0000

Mr. Turner,

The Board of Zoning Appeals approved your application to allow the newly-installed eight (8) feet tall fence to remain in the front yard area adjacent to the north property line on May 20.

However, the Historic Preservation Commission, during their April 23 meeting, approved your application for the fence to remain with the condition that the fence be reduced to six (6) feet in height.

On May 20, you verbally stated to me that you would like to appeal the decision of HPC to the Mayor & Council during the June 20 Council meeting. As a follow-up, City staff needs written confirmation of this request to appeal in the form of an email response.

Please confirm that you would like to appeal the HPC decision.

Richard Osborne, AICP

Item # 4

City Planner
Cartersville Planning & Development
770-387-5614
770-387-5605 (f)
www.cityofcartersville.org



City of Cartersville

City Council Meeting
6/20/2013 7:00:00 PM

File #T13-03: Text amendment application by City of Cartersville to allow Pawn shops and/or title pawn in the M-U (Multiple Use) district with Special use approval

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning & Zoning
Department Summary Recommendation:	Text Amendment T13-03 is an application by the City of Cartersville to add the following as possible permitted use in the M-U (Multiple Use) district with Special use approval: Pawn shops and/or title pawn (SU)*. City staff has been directed by Planning Commission to draft this proposed text amendment based on the outcome of the May 7, 2013 Planning Commission meeting. During the meeting, there was a rezoning application for property located at the corner of N. Tennessee Street and Porter Street to change the zoning from M-U to G-C (General Commercial) to allow the use of the building on the lot as a pawn shop and/or title pawn. Rather than or recommend denial, Planning Commission directed City staff to draft this text amendment. After the meeting, the applicant withdrew his rezoning application and applied for a Special use to allow the building to be used as a pawn shop and/or title pawn, if the text amendment is first approved. Planning Commission recommended approval
City Manager's Remarks:	This is a text amendment which if approved will allow pawn shops as a permitted use in MU districts. A pawn shop according to the amendment could only be allowed by special use permitted by City Council. Your approval of this amendment is recommended by the Planning Commission.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120

Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

MEMO

To: Mayor Santini & Council
From: Randy Mannino and Richard Osborne
Date: June 12, 2013
Re: Text Amendment T13-03

Text Amendment T13-03 is an application by the City of Cartersville to add the following as possible permitted use in the M-U (Multiple Use) district with Special use approval:

- Pawn shops and/or title pawn (SU)*

City staff has been directed by Planning Commission to draft this proposed text amendment based on the outcome of the May 7, 2013 Planning Commission meeting. During the meeting, there was a rezoning application for property located at the corner of N. Tennessee Street and Porter Street to change the zoning from M-U to G-C (General Commercial) to allow the use of the building on the lot as a pawn shop and/or title pawn. Rather than or recommend denial, Planning Commission directed City staff to draft this text amendment.

At the same time, the rezoning applicant, John Peyton, has withdrawn his rezoning application and applied for a Special use to allow the use of the building, located at 624 N. Tennessee Street, to be used as a Pawn shop and/or title pawn.

Planning Commission recommended approval.

Ordinance
of the
City of Cartersville, Georgia

Ordinance No.

Now be it and it is hereby **ORDAINED** by the Mayor and City Council of the City of Cartersville, that the **CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 26 ZONING. ARTICLE IX. COMMERCIAL DISTRICT REGULATIONS. Section 9.2.2. Use Regulations** is hereby amended by adding the following use to Section 9.2.2 as indicated herein:

1.

That Article IX. Commercial District Regulations, Section 9.2.2., is hereby amended by adding the following use:

Pawn shops and/or title pawn (SU).*

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered or alphabetized to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 20th day of June 2013.

ADOPTED this the --st day of July 2013. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk

Item # 5



City of Cartersville

City Council Meeting
6/20/2013 7:00:00 PM

File #SU13-03: Special use application by John Peyton for property located at 624 N. Tennessee Street (approximately 0.55 acres) to allow a Pawn shop and/or title pawn in the M-U (Multiple Use) district.

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	
Department Summary Recommendation:	The subject tract is 624 N. Tennessee Street, located at the intersection with Porter Street. A one-story brick office building, constructed around 2000, is located on the property and was most recently the office of Slocum Dental. The applicant previously applied to rezone this property from M-U to G-C to relocate the existing pawn shop at 319 N. Tennessee Street to this location. However, based on the May 2013 recommendation of Planning Commission, he withdrew the rezoning application. The City of Cartersville has applied for a text amendment to allow Pawn shops and/or title pawn in M-U with a Special use. If the text amendment is approved, Mr. Peyton would like to be granted a Special use to operate a Pawn shop and/or title pawn at this location. All City departments have reviewed the application and there have been no objections. Planning Commission recommended approval with conditions that Council must first approve a text amendment related to this case and that there shall be no on-site storage.
City Manager's Remarks:	This item works with the text amendment that is on the agenda. This request will allow a pawn shop at the referenced location if the text amendment to the zoning code is approved by City Council.
Financial/Budget Certification:	
Legal:	
Associated Information:	

SPECIAL USE APPLICATION SYNOPSIS

Petition Number(s): SU13-03

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: John Peyton

Representative: None

Property Owner: Terry Slocum

Property Location: 624 N. Tennessee Street

Access to the Property: Tennessee Street and Porter Street

Site Characteristics:

Tract Size: Acres: 0.55 acres District: 4th Section: 3rd LL(S): 338

Ward: 1 Council Member: Kari Hodge

LAND USE INFORMATION

Current Zoning: M-U (Multiple Use)

Proposed Special Use: Allow a Pawn shop and/or title pawn in M-U.

Current Zoning of Adjacent Property:

North: M-U

South: M-U

East: M-U

West: M-U

The Future Development Plan designates the subject property as:

Tennessee Street Corridor, with recommended zoning districts O-C, M-U, P-S, and P-D.

ZONING ANALYSIS

City Departments Reviews

Water and Sewer:

No objections.

Public Works:

No comments.

Gas:

No objections.

Electric:

No objections.

Fire:

No objections.

Police:

No comments.

The subject tract is 624 N. Tennessee Street, located at the intersection with Porter Street. A one-story brick office building, constructed around 2000, is located on the property and was most recently the office of Slocum Dental. The applicant previously applied to rezone this property from M-U to G-C to relocate the existing pawn shop at 319 N. Tennessee Street to this location. However, based on the May 2013 recommendation of Planning Commission, he withdrew the rezoning application. The City of Cartersville has applied for a text amendment to allow Pawn shops and/or title pawn in M-U with a Special use. If the text amendment is approved, Mr. Peyton would like to be granted a Special use to operate a Pawn shop and/or title pawn at this location. All City departments have reviewed the application and there have been no objections. Planning Commission recommended approval with conditions that Council must first approve a text amendment related to this case and that there shall be no on-site storage.

Please review the following findings, as stated in the Zoning Ordinance, that are to be utilized in determining justification for approval or denial of special use request(s).

ARTICLE XVI. SPECIAL USES

Sec. 16.1. Scope and intent.

- A. This article specifies uses which are not classified as permitted uses as a matter of right in zoning districts, and are therefore only allowed through the approval of a Special use. The standards which apply to each use are enumerated and must be met in order for an application to be granted.
- B. In granting a Special use, conditions may be attached as are deemed necessary in the particular case for the protection or benefit of neighbors in order to assimilate the proposed development or use into the neighborhood with minimal impact.

Sec. 16.2. Application of regulations and approval.

Uses allowable with a Special use and the minimum standards for such uses are listed in section 16.4 of this article.

Uses in the districts enumerated herein may be authorized by Special use only. The regulations contained in this article shall not apply to any permitted use as a matter of right in any zoning district.

Any use which may be authorized by Special use shall be approved by the Mayor and Council in accordance with section 16.1, scope and intent, provided:

- A. The standards for the Special use as specified herein can be met;
- B. Recommendations have been received from the planning and development staff and other appropriate City departments.
- C. A public hearing has been held in relation to the Special use before the Planning Commission in conformance with the advertising standards outlined in article XXIV of this chapter. The Planning Commission shall make recommendations to the Mayor and Council regarding the application for a Special use; and
- D. A public hearing has been held in relation to the Special use before the Mayor and Council in conformance with the advertising standards outlined in article XXIV of this chapter.

Sec. 16.3. Additional restrictions.

- A. In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site proposed for a use which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:
1. The effect of the proposed activity on traffic flow along adjoining streets;
 2. The availability, number and location of off-street parking;
 3. Protective screening;
 4. Hours and manner of operation of the proposed use;
 5. Outdoor lighting;
 6. Ingress and egress to the property; and
 7. Compatibility with surrounding land use.
- B. Any use which may be authorized by special use shall comply with all other City regulations, zoning district regulations and other regulations contained herein, and conditions of zoning approval if applicable. Whenever a standard contained in this section is in conflict with another provision of this chapter, the more restrictive provision shall prevail.

Sec.16.4. Minimum Special use standards.

None related to Pawn shops and/or title pawn.

HOW GENERAL AND SPECIFIC STANDARDS ARE MET

General Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met: Traffic flow will be minimally impacted at this intersection.

General Standard #2: The availability, location, and number of off-street parking.

How Standard #2 has / will be met: Existing number of parking spaces is adequate.

General Standard #3: Protective screening.

How Standard #3 has / will be met: There are existing trees to the rear (west) of the property; also, all adjacent properties are zoned M-U and do not have single-family residential zoning.

General Standard #4: Hours and manner of operation:

How Standard #4 has / will be met: Open at regular hours; busiest in afternoons.

General Standard #5: Outdoor lighting

How Standard #5 has / will be met: Existing lighting, which may be sufficient and does not negatively impact surrounding lots, will not be modified.

General Standard #6: Ingress and egress to the property.

How Standard #6 has / will be met: Adequate from Tennessee Street and Porter Street.

General Standard #7: Compatibility with surrounding land use.

How Standard #7 has / will be met: The nearby commercial uses may be compatible with a pawn shop.

Specific Standards:

None for Pawn shops and/or title pawn.

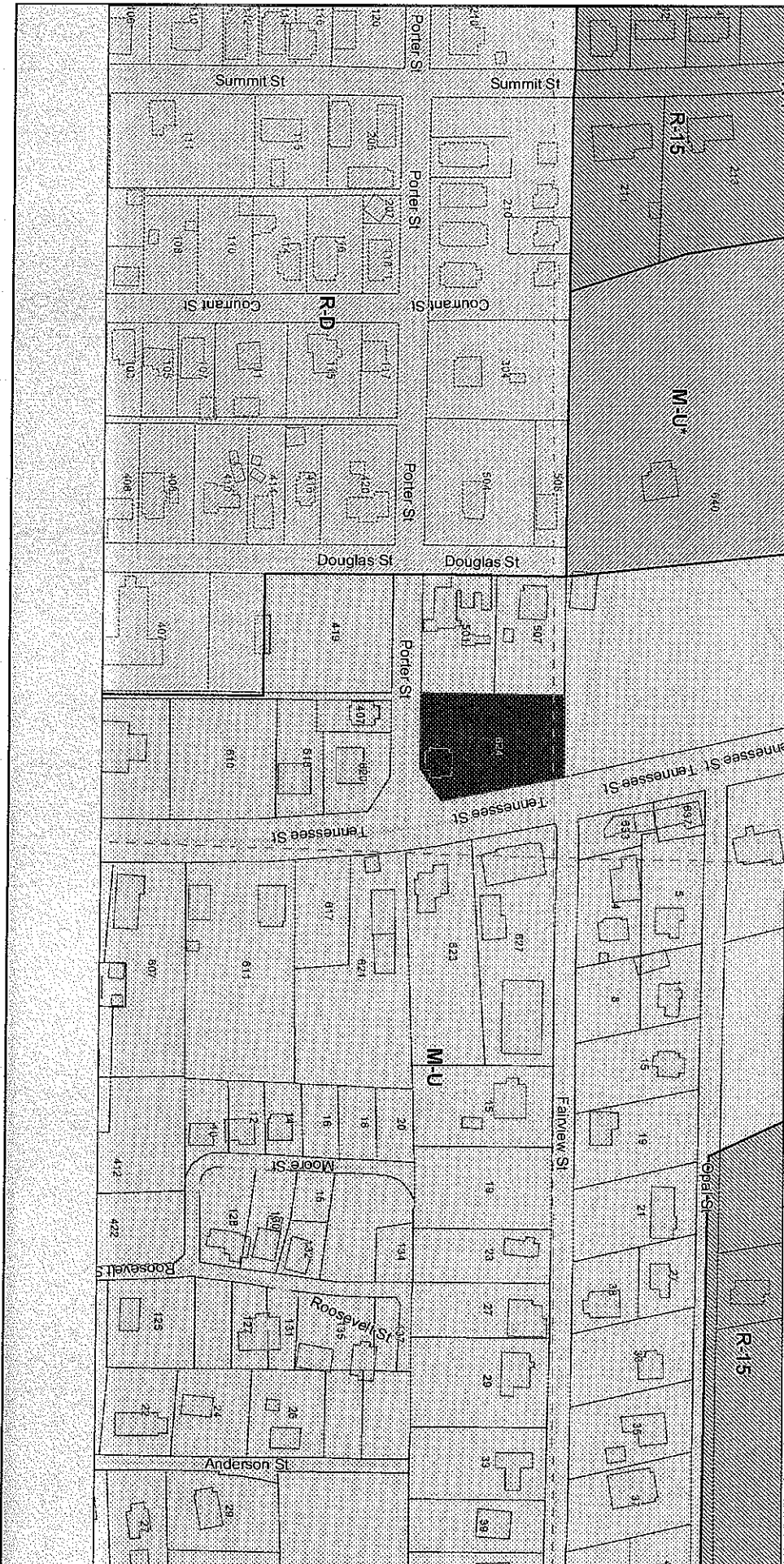
Staff Recommendation: No objections.

Planning Commission Recommendation: Approval with conditions that Council must first approve a text amendment related to this case and that there shall be no on-site storage.



624 N. Tennessee St SU13-03

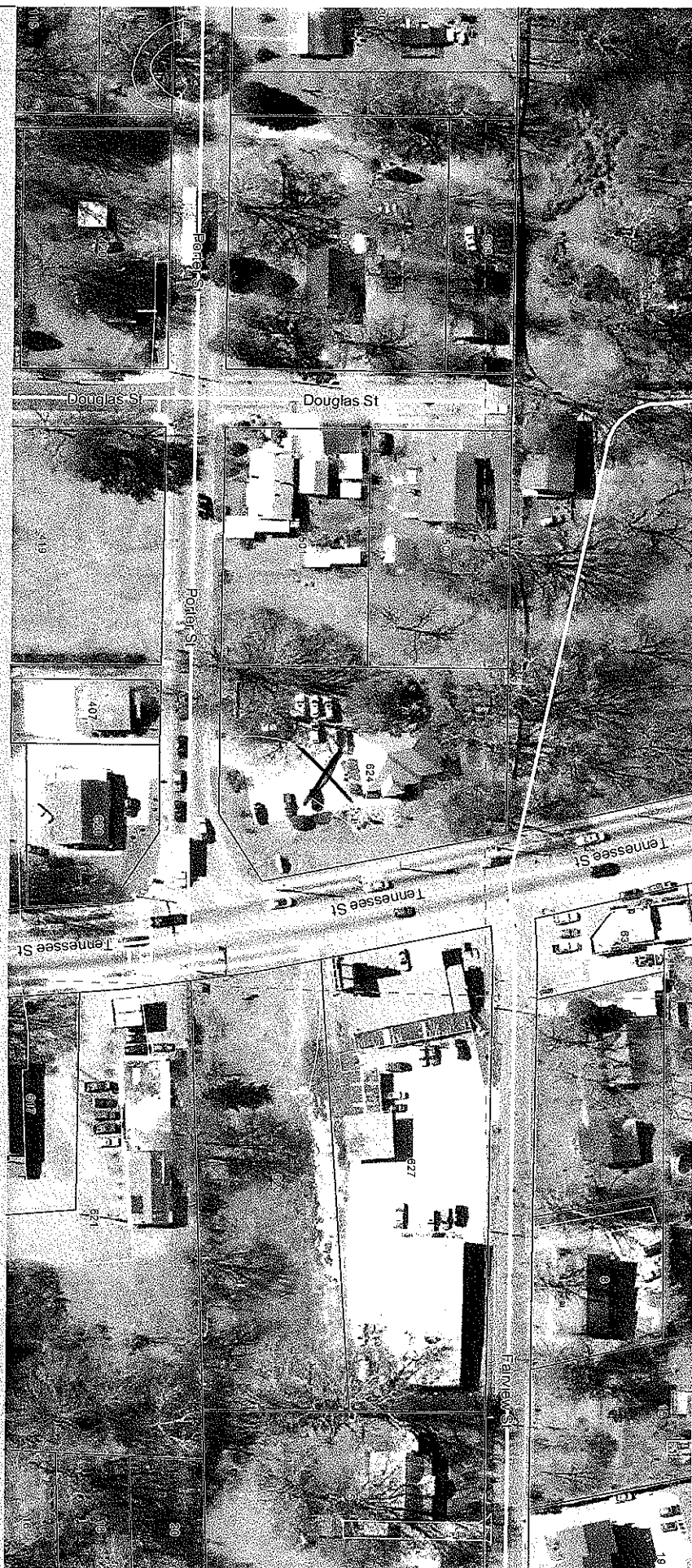
Item # 6

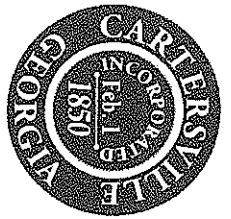




624 N. Tennessee St SU13-03

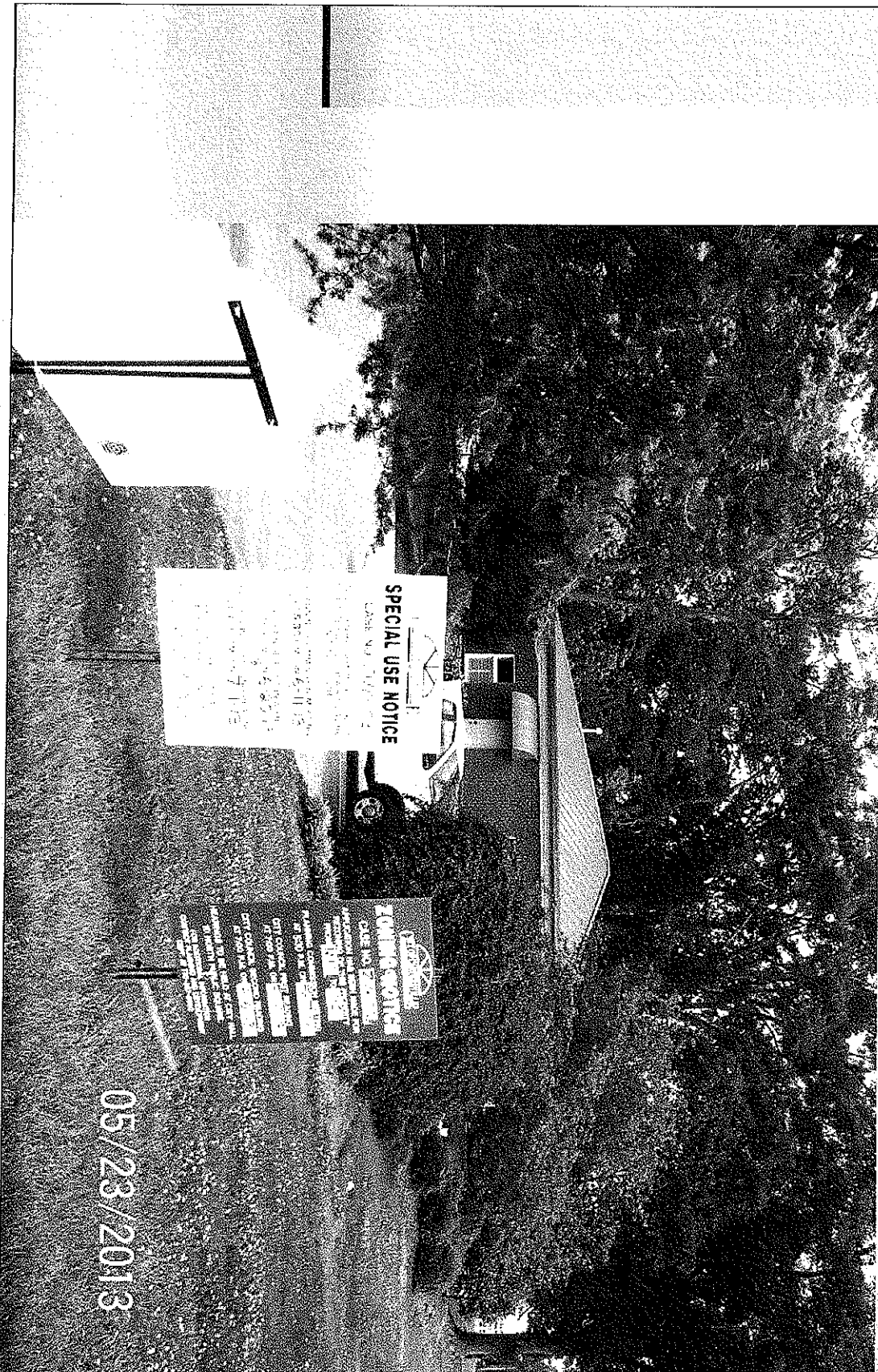
Item # 6





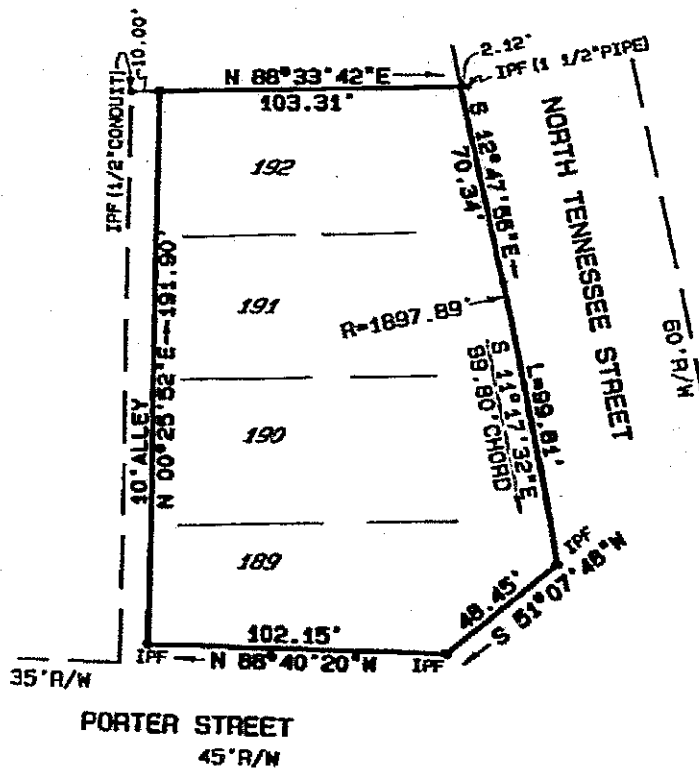
624 N. Tennessee St SU13-03

Item # 6



**SURVEY FOR
BILLY WOMACK & C. L. TIDWELL
PARTS OF LOTS 189, 190, 191, & 192,
GEORGE S. LOWNDES SUBDIVISION,
IN THE CITY OF CARTERSVILLE,
IN LAND LOT 338,
4th DISTRICT, 3rd SECTION,
BARTOW COUNTY, GEORGIA**

TOTAL AREA 23,771 SQ.FT. OR 0.546 ACRE



Rec'd 98-102169
GEORGIA, S.M.C.
CLERK'S OFFICE SURVEYING
FILED FOR RECORD THIS
1998 OCT 27
RECORDED IN PLAT BOOK NO. 19
PAGE 53
TISH JOHNSON, CLERK
C.M.C.

A. c3323-4, p3323-5, n789.2, e999.9

**NOTE: IRON PINS ARE (1/2" RE-BAR)
EXCEPT AS SHOWN.**

**FLOOD INSURANCE RATE MAP 13015C0087 F
DATED SEPT. 29, 1989 SHOWS THIS PROPERTY
IS NOT IN THE 100 YEAR FLOOD ZONE.**

11-16-98

**FLAT CLOSURE:
ONE FOOT IN
58,000 FEET.**

NOVEMBER 16, 1998

FIELD TRAVERSE:

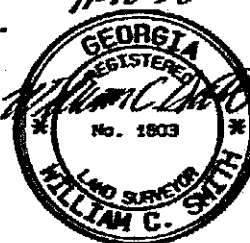
**CLOSURE; ONE FOOT IN 20,000 FEET
USING A LIETZ SET 3.
ANGULAR ERROR; 0°00'01" PER ANGLE
POINT USING A LIETZ SET 3.
ADJUSTED; USING THE COMPASS RULE.**

**SMITH & SMITH LAND SURVEYORS, P.C.
SURVEYORS & ENGINEERS**

**2 SOUTH AVENUE, CARTERSVILLE, GA. 30120
PHONE 770-382-0457**

REGISTERED LAND SURVEYOR No. 1803

R/W — RIGHT OF WAY	R — RADIUS
IPP — IRON PIN PLACED	— — — — — FENCE
IPF — IRON PIN FOUND	— — — — — LAND LOT LINE
CM — CONCRETE MARKER	— — — — — CENTER LINE
CH — CHORD	— — — — — POWER LINE
L — LENGTH OF CURVE	



0 10' 50' 100' 150' 200' 250' 300' 350' 400' 450' 500' 550' 600' 650' 700' 750' 800' 850' 900' 950' 1000'
SCALE 1"=50'
FILE 3323-5

MAG. NORTH

Application for Special Use

Planning and Development Department
10 North Public Square
City of Cartersville
 (770) 387-5600

Application Number

SW 13-03

6-11-13

Hearing Dates

6-20-13

7-1-13

Paid-RO

Applicant John Peyton Business Phone 770-865-5888
 (applicant's printed name)
 Address 319 N. Tennessee St Home Phone _____
 City Cartersville State GA Zip 30120
 Phone _____ Fax # 770-607-5718
 (Representative's printed name (if other than applicant))
 Representative's signature _____
 Signed, sealed and delivered in presence of: on separate sheet
gapt9@hotmail.com
 My commission expires: _____
 Notary Public _____

Titleholder _____ Business _____ Home _____
 (titleholder's printed name)
 *attach additional notarized signatures as needed on separate application page
 Address _____
 Signature _____
 Signed, sealed, delivered in presence of: on separate page
 My commission expires: _____
 Notary Public _____

Present Zoning District(s) M-U Requested Special Use Pawn shop and/or title pawn
 Acreage 0.55 Land Lot(s) 338 District(s) 4 Section(s) 3
 Location of Property 624 N. Tennessee St
 (street address, nearest intersections, etc)
 Reason for requested Special Use:
Relocate existing Great American Pawn and Title from
319 N. Tennessee to this location
 (attach additional statement as necessary)

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements and confirmation of the availability of all public utilities. Said site must meet the proposed zoning district development standards and access requirements of the City's regulations.

Application for Rezoning

Planning and Development Department
10 North Public Square
City of Cartersville
(770) 387-5600

Application Number 213-02 5:30
5-7-13 @ ~~6:00~~ PM
Hearing Dates 5-16-13 @ 7:00 PM
6-6-13 @ 7:00 PM

Paid \$450
4-4-13 -RO

Applicant <u>John Peyton</u> (applicant's printed name)		Business/Cell Phone <u>770-607-8207</u>	
Address <u>319 IV Tennessee St</u>		Home Phone _____	
City <u>Cartersville</u>	State <u>GA</u>	Zip <u>30120</u>	Email <u>GAPT9@hotmail.com</u>
Phone <u>770-865-5888</u>		Fax # <u>770-607-5718</u>	
(Representative's printed name (if other than applicant))			
Representative's signature _____		Applicant's signature _____	
Signed, sealed and delivered in presence of: <u>Connie Keeling</u> Notary Public			
My commission expires: <u>6/21/15</u>			

Titleholder _____ (titleholder's printed name)	Business _____	Home _____
*attach additional notarized signatures as needed on separate application page		
Address _____		
Signature _____		
Signed, sealed, delivered in presence of: <u>on separate page</u>		
My commission expires: _____		
Notary Public		

Present Zoning District(s) <u>M-U</u>	Requested Zoning <u>G-C</u>
Acreage <u>0.55</u>	Land Lot(s) <u>338</u>
District(s) <u>4</u>	Section(s) <u>3</u>
Location of Property <u>624 N. Tennessee St</u> (street address, nearest intersections, etc)	
Reason for requested Rezoning: <u>Relocate existing Great American Pawn and Title From 319 N. Tennessee St to this location</u> (attach additional statement as necessary)	

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements and confirmation of the availability of all public utilities. Said site must meet the proposed zoning district development standards and access requirements of the City's regulations.

**PROFESSIONAL
REALTY
GROUP, INC.**

770-387-1706

25 Stonewall St.
Cartersville, Georgia 30120

March 20, 2013

City of Cartersville
10 N Public Square
Cartersville, GA 30120

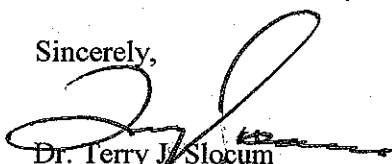
RE: Consent for Rezoning

Dear Sir or Madam:

Please accept this letter as my approval for application of rezoning for my property located at 624 N. Tennessee Street in Cartersville. I understand that the applicant will be applying to change the zoning from the current zoning of M-U to Commercial.

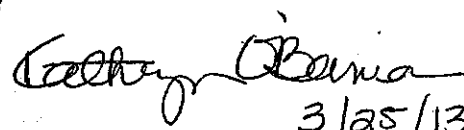
Feel free to contact me if you have questions at 770-547-4404.

Sincerely,


Dr. Terry J. Slocum
Property Owner

Notarized:

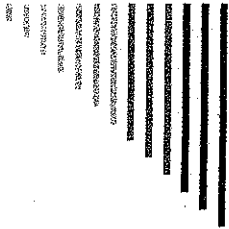



3/25/13

Richard Osborne

From: John Peyton <gapt9@hotmail.com>
Sent: Thursday, May 09, 2013 12:12 PM
To: Richard Osborne
Subject: Withdrawal

I would like to withdraw Z13-02
Instead, I would like to apply for a special use permit.
Thank you,
John Peyton
Great American Pawn & Title
P:770-607-3383
F:770-607-3758

**Great American Pawn & Title**

319 N. Tennessee Street
Cartersville, GA 30120
770-607-3383

Great American Pawn & Title began operation in Cartersville in 1999. We opened for business at 17 Public Square in the downtown area. We are currently located at 319 N Tennessee St and have been in operation at this location for the past seven years. The company as a whole has been in business for over twenty years with sixty locations in four states.

Being in a strip complex it is difficult to expand business and gain exposure. To better accommodate our customers and the business we are looking to move to a free standing location at 624 N Tennessee St. This location would benefit our company by offering heightened exposure, greater convenience and easier accessibility to our customers.

Great American Pawn & Title offers an alternative to traditional lending with superior customer satisfaction. Our services allow customers who have a clean and clear title to borrow money on their vehicle.

As members of the Bartow County Chamber of Commerce we regularly attend functions within the community. We give back to our community by participating in charities and fund raisers.

We would greatly appreciate your support and acceptance of the request before you. This would allow us to further assist our customers and successfully grow our business.

Sincerely,

John Peyton
Store Manager
Great American Pawn & Title

Special Use
APPLICANT FOR REZONING ACTION CAMPAIGN DISCLOSURE REPORT

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date of Application: 4-4-13

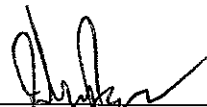
Date Two Years Prior to Application: 4-4-11

Date Five Years Prior to Application: 4-4-08

1. Has the applicant within the five (5) years preceding the filing of the rezoning action made campaign contributions aggregating \$250.00 or more to any of the following:

	YES	NO
Mayor Matt Santini	☐	☒
Council Member	☐	☒
Kari Hodge	☐	☒
Lindsey McDaniel, Jr.	☐	☒
Lori Pruitt	☐	☒
Jayce Stepp	☐	☒
Dianne Tate	☐	☒
Louis Tonsmeire, Sr.	☐	☒
Planning Commission	☐	☒
Sandra Cline	☐	☒
Harrison Dean	☐	☒
Ralph Miller, Jr.	☐	☒
Lamar Pendley	☐	☒
Lamar Pinson	☐	☒
Travis Popham	☐	☒
Steven Smith	☐	☒

2. If the answer to any of the above is Yes, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past five (5) years.


 Signature

4-4-13
 Date

Sam Peyton
 Print Name

SPECIAL USE JUSTIFICATION

The Mayor and City Council, upon review, may authorize a Special Use which is not classified as a permitted use as a matter of right in a zoning district.

Zoning Ordinance section 16.3.A

In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:

1. The effect of the proposed activity on traffic flow along adjoining streets;
2. The availability, number and location of off-street parking;
3. Protective screening;
4. Hours and manner of operation of the proposed use;
5. Outdoor lighting;
6. Ingress and egress to the property; and
7. Compatibility with surrounding land use.

Zoning Ordinance section 16.4 states standards for specific uses – if the use you are applying for has additional standards, these must also be addressed below.

Use applied for: Pawn shop and/or title pawn

Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met:

Traffic Flow will be minimally impacted
at this intersection

Standard #2: The availability, number, and location of off-street parking.

How Standard #2 has / will be met:

Existing number of parking spaces is adequate.

Standard #3: Protective screening.

How Standard #3 has / will be met:

There are existing trees to the rear (west) of the
property; also, all adjacent properties are zoned M-U

Standard #4: Hours and manner of operation of the proposed use.

How Standard #4 has / will be met:

Open at ^{regular} ~~different~~ hours; busiest in
afternoons.

Standard #5: Outdoor lighting.

How Standard #5 has / will be met:

Adequate and will not change.

Standard #6: Ingress and egress to the property.

How Standard #6 has / will be met:

Adequate from Tenn St and
Porter St

Standard #7: Compatibility with surrounding land use.

How Standard #7 has / will be met:

There are a variety of commercial uses in the
surrounding area

Additional standards from Zoning Ordinance section 16.4 for use applied for and how they are met:

None

Signed,

John Peyton authorized

Applicant's or representative's name

Richard Osborne

Date

5-31-13 by phone

Item # 6



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120
Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

File # **SU13-03**

DISCLOSURE OF INTERESTS BY LOCAL OFFICIAL

(To be completed by Mayor, City Council, and Planning Commission)

John Peyton has made a special use request on the following property: Approximately 0.55 acres located at 624 N. Tennessee Street in Land Lot 338, 4th District, 3rd Section. The applicant requests to allow a Pawn shop and/or title pawn on a lot zoned M-U (Multiple Use).

Pursuant to O.C.G.A § 36-67A-2 any local government official considering a rezoning request must disclose if he has any of the following interest:

1. A Property interest in any real property affected by a rezoning request.
Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.
2. A financial interest in any business entity which has a property interest in any real property affected by a rezoning action.
Yes _____ No _____
If the answer is Yes, please disclose the nature and extent of such interest.
3. A spouse, mother, father, brother, sister, son, or daughter with either of the above interests.
Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

TITLE: _____

DATE: _____



City of Cartersville

City Council Meeting
6/20/2013 7:00:00 PM

File #SU13-02: Special use application by Andy Postell for property located at 801 West Avenue building 100 (approximately 2.94 acres) to allow a Religious institution in the O-C (Office Commercial) district.

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The subject tract is located at 801 West Avenue, which includes a three-building development behind Waffle House. The buildings were constructed in approximately 2006. At this time, the buildings are vacant and are owned by different representatives. The applicant, Andy Postell, is pastor of Church at the Well, which has been meeting at Excel Christian Academy. The applicant proposes to lease Building 100 for this church. The Cartersville Fire Marshall and Building Official have met with the applicant, reviewed the current condition of building 100, and have no concerns at this time. All City departments have reviewed the application and there have been no objections. Planning Commission recommended approval.
City Manager's Remarks:	Planning Commission recommends this item for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

SPECIAL USE APPLICATION SYNOPSIS

Petition Number(s): **SU13-02**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **Andy Postell**

Representative: **None (Jacob Burson may attend when Mr. Postell is unavailable)**

Property Owner: **Reid & Brenda Dunn**

Property Location: **801 West Avenue, building 100**

Access to the Property: **West Avenue**

Site Characteristics:

Tract Size: Acres: **2.94 acres** District: **4th** Section: **3rd** LL(S): **522-523**

Ward: **5** Council Member: **Dianne Tate**

LAND USE INFORMATION

Current Zoning: **O-C (Office Commercial)**

Proposed Special Use: **Allow a Religious institution in this building on O-C lot.**

Current Zoning of Adjacent Property:

North:	<u>O-C</u>
South:	<u>O-C</u>
East:	<u>O-C</u>
West:	<u>O-C</u>

The Future Development Plan designates the subject property as:

Community Village Center, with recommended zoning districts O-C, M-U and P-S.

ZONING ANALYSIS

City Departments Reviews

Water and Sewer:

No objections.

Public Works:

No comments.

Gas:

No objections.

Electric:

No objections.

Fire:

No objections.

Police:

No comments.

The subject tract is located at 801 West Avenue, which includes a three-building development behind Waffle House. The buildings were constructed in approximately 2006. At this time, the buildings are vacant and are owned by different representatives. The applicant, Andy Postell, is pastor of Church at the Well, which has been meeting at Excel Christian Academy. The applicant proposes to lease Building 100 for this church. The Cartersville Fire Marshall and Building Official have met with the applicant, reviewed the current condition of building 100, and have no concerns at this time. All City departments have reviewed the application and there have been no objections. Planning Commission recommended approval.

Please review the following findings, as stated in the Zoning Ordinance, that are to be utilized in determining justification for approval or denial of special use request(s).

ARTICLE XVI. SPECIAL USES

Sec. 16.1. Scope and intent.

- A. This article specifies uses which are not classified as permitted uses as a matter of right in zoning districts, and are therefore only allowed through the approval of a Special use. The standards which apply to each use are enumerated and must be met in order for an application to be granted.
- B. In granting a Special use, conditions may be attached as are deemed necessary in the particular case for the protection or benefit of neighbors in order to assimilate the proposed development or use into the neighborhood with minimal impact.

Sec. 16.2. Application of regulations and approval.

Uses allowable with a Special use and the minimum standards for such uses are listed in section 16.4 of this article.

Uses in the districts enumerated herein may be authorized by Special use only. The regulations contained in this article shall not apply to any permitted use as a matter of right in any zoning district.

Any use which may be authorized by Special use shall be approved by the Mayor and Council in accordance with section 16.1, scope and intent, provided:

- A. The standards for the Special use as specified herein can be met;
- B. Recommendations have been received from the planning and development staff and other appropriate City departments.
- C. A public hearing has been held in relation to the Special use before the Planning Commission in conformance with the advertising standards outlined in article XXIV of this chapter. The Planning Commission shall make recommendations to the Mayor and Council regarding the application for a Special use; and
- D. A public hearing has been held in relation to the Special use before the Mayor and Council in conformance with the advertising standards outlined in article XXIV of this chapter.

Sec. 16.3. Additional restrictions.

- A. In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site proposed for a use which requires a Special use. In exercising such

discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:

1. The effect of the proposed activity on traffic flow along adjoining streets;
 2. The availability, number and location of off-street parking;
 3. Protective screening;
 4. Hours and manner of operation of the proposed use;
 5. Outdoor lighting;
 6. Ingress and egress to the property; and
 7. Compatibility with surrounding land use.
- B. Any use which may be authorized by special use shall comply with all other City regulations, zoning district regulations and other regulations contained herein, and conditions of zoning approval if applicable. Whenever a standard contained in this section is in conflict with another provision of this chapter, the more restrictive provision shall prevail.

Sec.16.4. Minimum Special use standards.

16.4.12. Religious institution.

A. Allowable districts: AG, R-20, R-15, R-10, R-7, R-D, RA-12, MF-14, P-S, M-U, N-C, DBD, O-C, G-C, L-I, and P-I.

B. Standards:

1. In addition to required setbacks, a minimum fifteen (15) foot wide buffer shall be required along all property lines adjoining a residential district or use to provide a visual screen in accordance with section 4.17 of this chapter.
2. A cemetery use in conjunction with a religious institution in a residential district shall not be allowed.
3. Noise levels in decibels measured at the property line adjacent to single-family residential uses shall not exceed 70 decibels. Noise levels are measured as constant, consistent sounds and not intermittent noise. All measurements shall be taken at property lines. It is the intent of this section to regulate noise in a manner to prohibit it from exceeding levels of sound that could become a nuisance to adjacent property under Georgia law.

HOW GENERAL AND SPECIFIC STANDARDS ARE MET

General Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met: Traffic effect will be minimal – at most, during non-peak business hours.

General Standard #2: The availability, location, and number of off-street parking.

How Standard #2 has / will be met: There is adequate parking.

General Standard #3: Protective screening.

How Standard #3 has / will be met: Building 100 is not close to residential. Northern edge of development has tree buffer adjacent to residential property.

General Standard #4: Hours and manner of operation:

How Standard #4 has / will be met: Non-peak business hours. Church mostly operates on Sunday.

General Standard #5: Outdoor lighting

How Standard #5 has / will be met: Existing lighting, which may be sufficient and does not negatively impact surrounding lots, will not be modified.

General Standard #6: Ingress and egress to the property.

How Standard #6 has / will be met: Existing access may be adequate with development driveway leading to West Avenue (driveway allows for two-way traffic).

General Standard #7: Compatibility with surrounding land use.

How Standard #7 has / will be met: There are nearby churches (Trinity UMC, Jehovah's Witness building). The nearby medium-intensity commercial uses (shops, restaurants, offices) may be compatible with a church.

Specific Standards:

1. In addition to required setbacks, a minimum fifteen (15) foot wide buffer shall be required along all property lines adjoining a residential district or use to provide a visual screen in accordance with section 4.17 of this chapter.
 - This building is not near residential. However, residential adjacent to northeast corner of overall development has a tree buffer that may not need to be modified.
2. A cemetery use in conjunction with a religious institution in a residential district shall not be allowed.
 - Not applicable; no cemetery for this church
3. Noise levels in decibels measured at the property line adjacent to single-family residential uses shall not exceed 70 decibels. Noise levels are measured as constant, consistent sounds and not intermittent noise. All measurements shall be taken at property lines. It is the intent of this section to regulate noise in a manner to prohibit it from exceeding levels of sound that could become a nuisance to adjacent property under Georgia law.
 - This church maintains activities inside the building, not in the parking lot. This building is farthest away from any residential district or use. The closest uses are a small fitness center, Waffle House, and Subway – these uses may not be affected by any possible noises from the church.

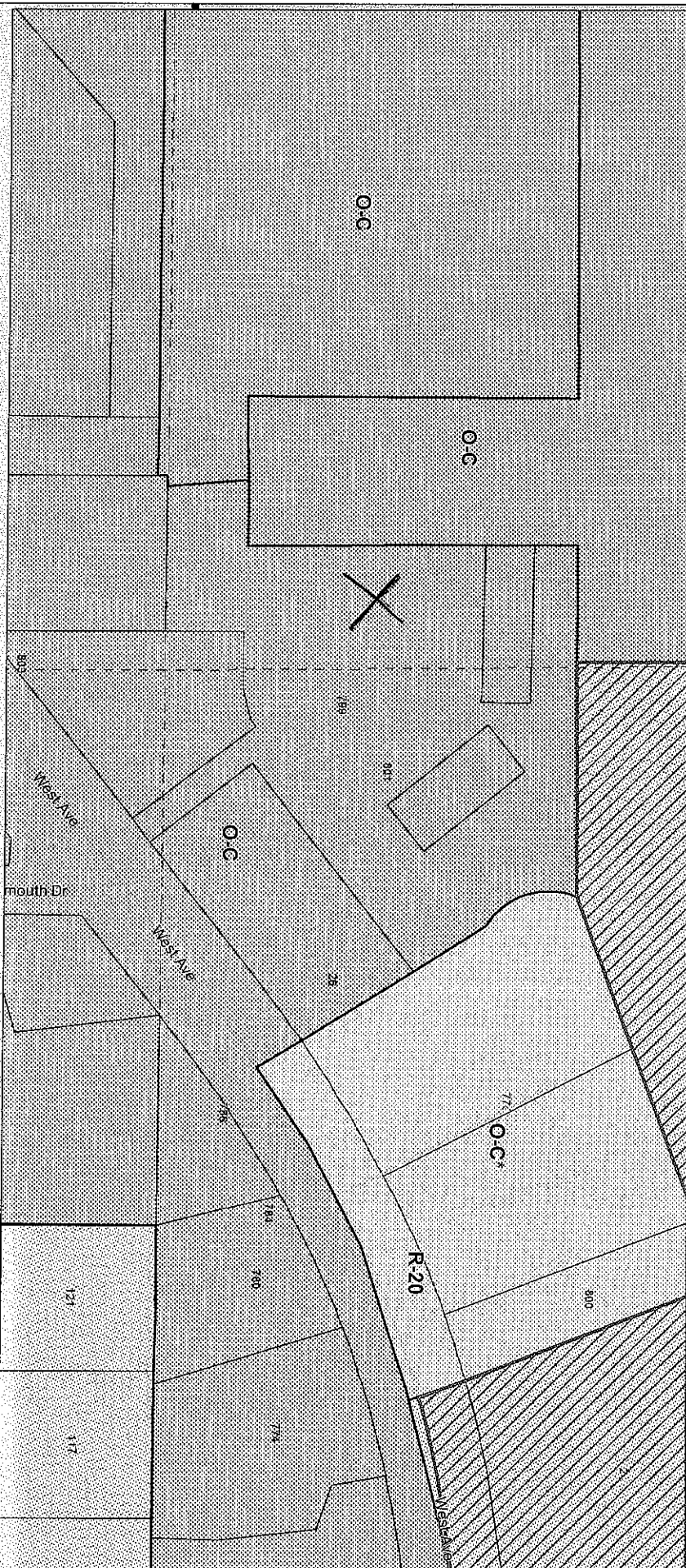
Staff Recommendation: No objections.

Planning Commission Recommendation: **Approval**



801 West Ave bldg 100 SU13-02

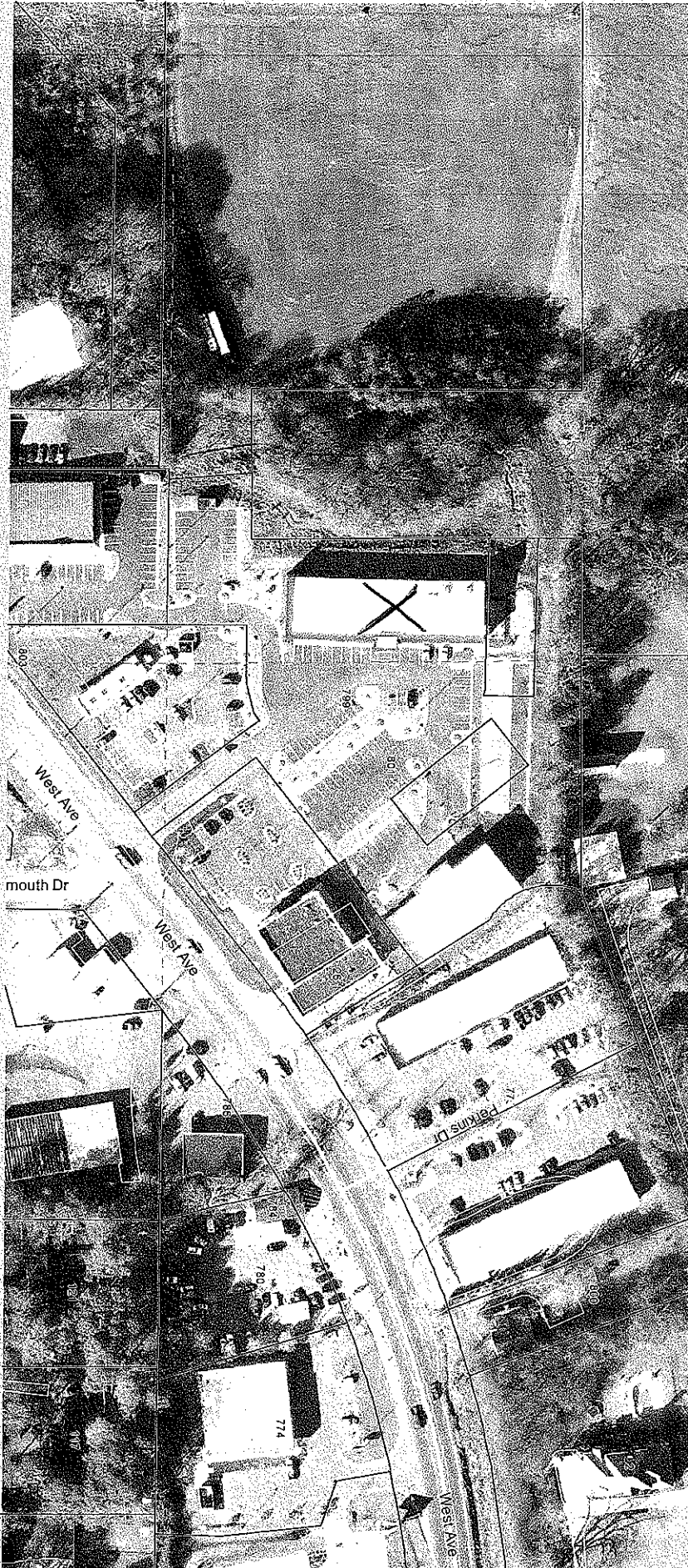
Item # 7





801 West Ave bldg 100 SU13-02

Item # 7





801 West Ave bldg 100 SU13-02

Item # 7



Application for Special Use

Planning and Development Department
10 North Public Square
City of Cartersville
(770) 387-5600

Application Number

SU13-02

6-11-13 @ ~~5:30 PM~~ 5:30 PM

6-20-13 @ 7:00 PM

Hearing Dates 7-1-13 @ 7:00 PM

Applicant

Andy Postell

(applicant's printed name)

Address

175 Pine Grove Rd ste 110

City

Cartersville

State

GA

Zip

30120

Business Phone

678-721-2500

Home Phone

678-314-7994

(Representative's printed name (if other than applicant))

Phone

Fax #

Representative's signature

Applicant's signature

Signed, sealed and delivered in presence of:

andy@discoverthewell.org

My commission expires:

Titleholder

Resid Own / Bank Own

Business

Home

(titleholder's printed name)

*attach additional notarized signatures as needed on separate application page

Address

P.O. Box 595, Cartersville, GA 30120

Signature

Paul Dunn / Brenda Dunn

Signed, sealed, delivered in presence of:

Travis Popham

Notary Public

My commission expires: DEC. 10, 2016

Present Zoning District(s)

O-C

Requested Special Use

Allow religi

Acreage

2.94 ac

Land Lot(s)

522, 523

District(s)

4

Section(s)

3

Location of Property

801 West Ave bldg 100

(street address, nearest intersections, etc)

Reason for requested Special Use:

Allow religious institution in this building

(attach additional statement as necessary)

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements and confirmation of the availability of all public utilities. Said site must meet the proposed zoning district development standards and access requirements of the City's regulations.

SPECIAL USE JUSTIFICATION

The Mayor and City Council, upon review, may authorize a Special Use which is not classified as a permitted use as a matter of right in a zoning district.

Zoning Ordinance section 16.3.A

In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:

1. The effect of the proposed activity on traffic flow along adjoining streets;
2. The availability, number and location of off-street parking;
3. Protective screening;
4. Hours and manner of operation of the proposed use;
5. Outdoor lighting;
6. Ingress and egress to the property; and
7. Compatibility with surrounding land use.

Zoning Ordinance section 16.4 states standards for specific uses – if the use you are applying for has additional standards, these must also be addressed below.

Use applied for: Religious institution in O-C district

Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met:

Effect on West Ave traffic flow will be minimal. Main church activities will occur during non-rush hour times

Standard #2: The availability, number, and location of off-street parking.

How Standard #2 has / will be met:

There is adequate parking in this large, defined surface lot

Standard #3: Protective screening.

How Standard #3 has / will be met:

Overall development has tree buffer to the north adjacent to house off Attaway Dr.

Standard #4: Hours and manner of operation of the proposed use.

How Standard #4 has / will be met:

Church operates nights and weekends.

Standard #5: Outdoor lighting.

How Standard #5 has / will be met:

Existing lighting will not be modified. Lighting does not negatively impact surrounding lots.

Standard #6: Ingress and egress to the property.

How Standard #6 has / will be met:

Existing access is adequate

Standard #7: Compatibility with surrounding land use.

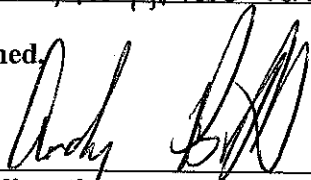
How Standard #7 has / will be met:

There are nearby religious institutions. Nearby medium commercial uses (shops, restaurants, offices) are compatible with a church.

Additional standards from Zoning Ordinance section 16.4 for use applied for and how they are met:

- ① Buffer - existing along north property line.
- ② Cemetery - not applicable
- ③ Noise - this church maintains activities inside the building which will reduce any noise. This building is closest to Waffle House and Subway shopping center, which are not residential.

Signed



Applicant's or representative's name

5-14-13

Date

Item # 7



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120
Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

File # **SU13-02**

DISCLOSURE OF INTERESTS BY LOCAL OFFICIAL

(To be completed by Mayor, City Council, and Planning Commission)

Andy Postell has made a special use request on the following property: Approximately 2.94 acres located at 801 West Avenue, building 100, in Land Lot 522-523, 4th District, 3rd Section. The applicant requests to allow a Religious institution in building 100 on a lot zoned O-C (Office Commercial).

Pursuant to O.C.G.A § 36-67A-2 any local government official considering a rezoning request must disclose if he has any of the following interest:

1. A Property interest in any real property affected by a rezoning request.
Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

2. A financial interest in any business entity which has a property interest in any real property affected by a rezoning action.
Yes _____ No _____
If the answer is Yes, please disclose the nature and extent of such interest.

3. A spouse, mother, father, brother, sister, son, or daughter with either of the above interests.
Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

TITLE: _____

DATE: _____



City of Cartersville

City Council Meeting
6/20/2013 7:00:00 PM

File #Z13-03: Rezoning application by Jacob & Lauren Johnson (Jeff Watkins, rep.) for property located on the south side of Mission Road near Pettit Creek (approximately 31.77 acres) from RSL (Residential Senior Living) with conditions to AG (Agricultural)

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	
Department Summary Recommendation:	The subject tract is located on the south side of Mission Road, and is located near Granger Drive. In 2008, the property was rezoned from R-10 (Conservation subdivision with conditions) to RSL, a new zoning district for senior living. The property was rezoned to RSL with nine (9) zoning conditions, many of which were related to floodplain and utility concerns. Although some infrastructure and improvements were made to the property, in the last few years no work has been completed on the proposed senior development. The current property owner proposes to rezone the property to AG (Agriculture) to operate a horse farm on the property. Public Works and Gas department representatives have concerns regarding the infrastructure and utilities. The City Attorney has informed staff that these matters are related to development rather than zoning. Planning Commission recommended approval.
City Manager's Remarks:	Planning Commission recommends approval of this zoning change.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ZONING SYNOPSIS

Petition Number(s): **Z13-03**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **Jacob Johnson**

Representative: **Jeff Watkins**

Property Owner: **Jacob Johnson**

Property Location: **Mission Road (south side) near Granger Drive**

Access to the Property: **Mission Road**

Site Characteristics:

Tract Size: Acres: **31.8 acres** District: **4th** Section: **3rd** LL(S): **486-487**

Ward: **5** Council Member: **Dianne Tate**

LAND USE INFORMATION

Current Zoning: **RSL (Residential Senior Living) with conditions**

Proposed Zoning: **AG (Agricultural)**

Proposed Use: **Rezone to allow the property to be used as a horse farm.**

Current Zoning of Adjacent Property:

North: **Bartow County jurisdiction**

South: **O-C (Office Commercial)**

East: **R-20 (Single-family residential)**

West: **R-20 (Single-family residential)**

The Future Development Plan designates the subject property as:
Neighborhood Living with recommended zoning districts R-15, R-10, R-7, RA-12, and P-S.

ZONING ANALYSIS

City Departments Reviews

Water and Sewer:

No objections.

Public Works:

We are in favor of this zoning, but there are several issues that need to be resolved first due to the prior partial construction. I have the following comments on the case.

1. There is partially completed storm drainage infrastructure on this site that drains storm water from the Granger Hill Subdivision. The plat for this rezoning should show drainage easements that will be necessary to ensure that any future development does not impede the flow of storm water from the Granger Hill Subdivision lots. These GH lots are low and in the floodplain and any obstruction of the drainage could result in flooding. The property owner also needs to finish/complete the drainage structures, as you can see from the attached pictures there are boxes with tops and outlets without headwalls.
2. The applicant needs to provide a letter from FEMA stating the property can be left in its current condition or an approved LOMR (Letter of Map Revision).
3. The applicant should consult with local EPD District Mountain Office on whether he needs to file NOT or NOI on existing permit, or start new permit.

Gas:

The Gas department would like to add the excessive backfill placed over the City's existing easement and 6" HP natural gas main located on the southern side of the property to the Public Works list of concerns. Such fill has greatly impeded access to our facilities.

Electric:

No objection. (NOTE: Expenses incurred ordering material, all material available for former S/D; however, no electric facilities were installed).

Fire:

No objections.

Police:

No comments.

NOTE: City Attorney Keith Lovell has stated the following: The comments by Public Works and Gas are not appropriate matters for zoning - drainage easements are not required to be shown on plats, and zoning does not equal the right to develop. All of these matters should be addressed at the appropriate permit and inspection phase. However, since the site is currently in noncompliance with applicable regulations, a zoning recommendation could be held until the existing violations were corrected.

The subject tract is located on the south side of Mission Road, and is located near Granger Drive. In 2008, the property was rezoned from R-10 (Conservation subdivision with conditions) to RSL, a new zoning district for senior living. The property was rezoned to RSL with nine (9) zoning conditions, many of which were related to floodplain and utility concerns. Although some infrastructure and improvements were made to the property, in the last few years no work has been completed on the proposed senior development. The current property owner proposes to rezone the property to AG (Agriculture) to operate a horse farm on the property. Public Works and Gas department representatives have concerns regarding the infrastructure and utilities. The City Attorney has informed staff that these matters are related to development rather than zoning. Planning Commission recommended approval.

STANDARDS FOR EXERCISE OF ZONING POWERS.

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*
The AG zoning proposal for a horse farm may permit a use that is suitable in view of the floodplain and other concerns in this area.
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*
The AG zoning proposal would create an isolated zoning district.
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*
The AG zoning proposal may not adversely affect the existing use of adjacent properties.
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*
As currently zoned for RSL (Residential Senior Living) with conditions, the property may have a reasonable economic use.
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*
The proposal may not cause an excessive use of existing streets and facilities. Utility, Public Works, and Planning & Development staff would review any future development based on possible use on roads, utilities, and other factors.
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*
The zoning proposal is not in conformity with the Future Development Map of the comprehensive plan.

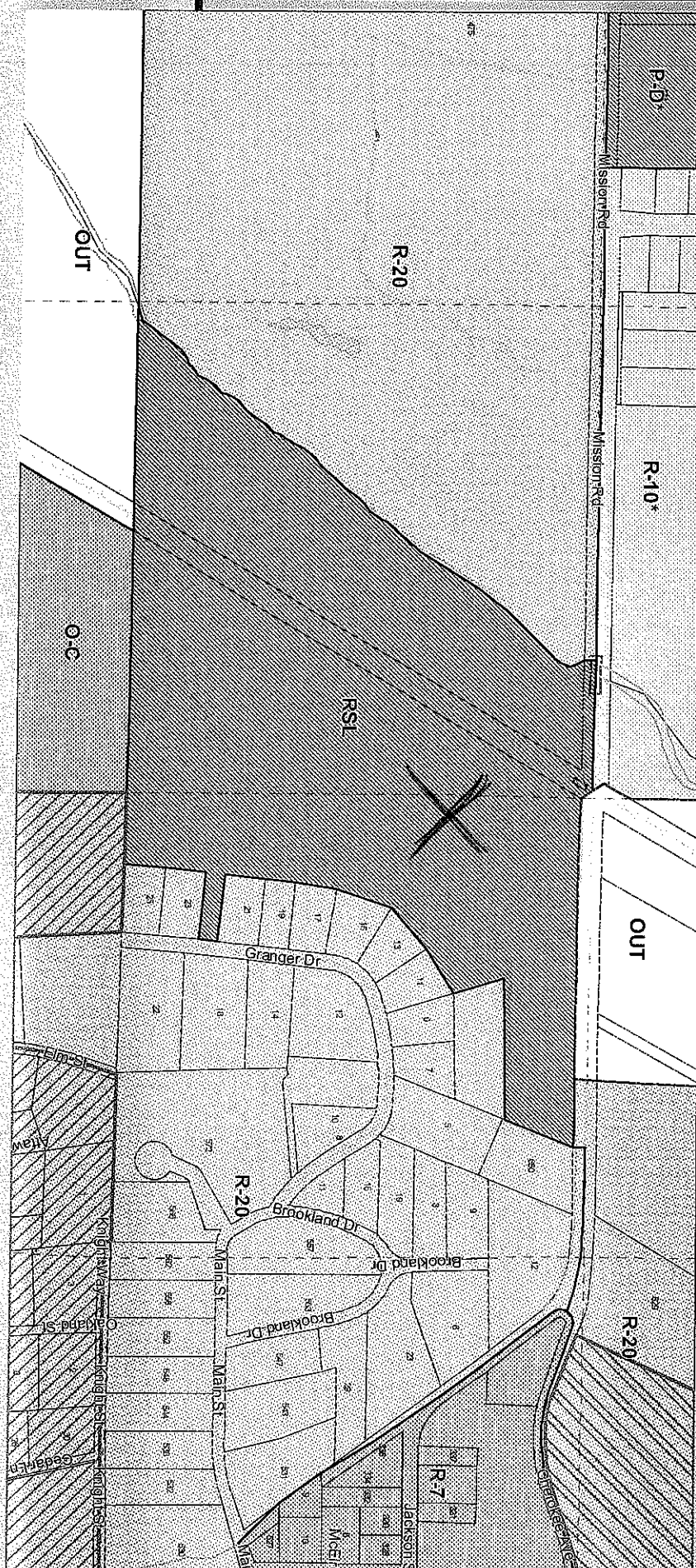
- G. Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.
The proposal may not result in a use which could adversely affect the environment. Utility, Public Works, and Planning & Development staff would review any future development/redevelopment.
- H. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.
Portions of this area have recently been, and some continue to be, used for agricultural purposes although zoned for residential. Rezoning the property to a less intense use that would not have potentially 81 homes in the area may be positive given the floodplain on and adjacent to the property.

STAFF RECOMMENDATION: Staff has no objections to the rezoning request.

Planning Commission Recommendation: Approval

Mission Rd near Pettit Creek
Z13-03

Item # 8





Mission Rd near Pettit Creek Z13-03

Item # 8





Mission Rd near Pettit Creek Z13-03

Item # 8



05/23/2013

AVLON LAKE PROPERTIES, LLC

SUBMITTED FOR

TRACT 11
10.482 ACRES IN LAND LOT 487, 4TH DISTRICT, 3RD SECTION,
BARTON COUNTY, GEORGIA

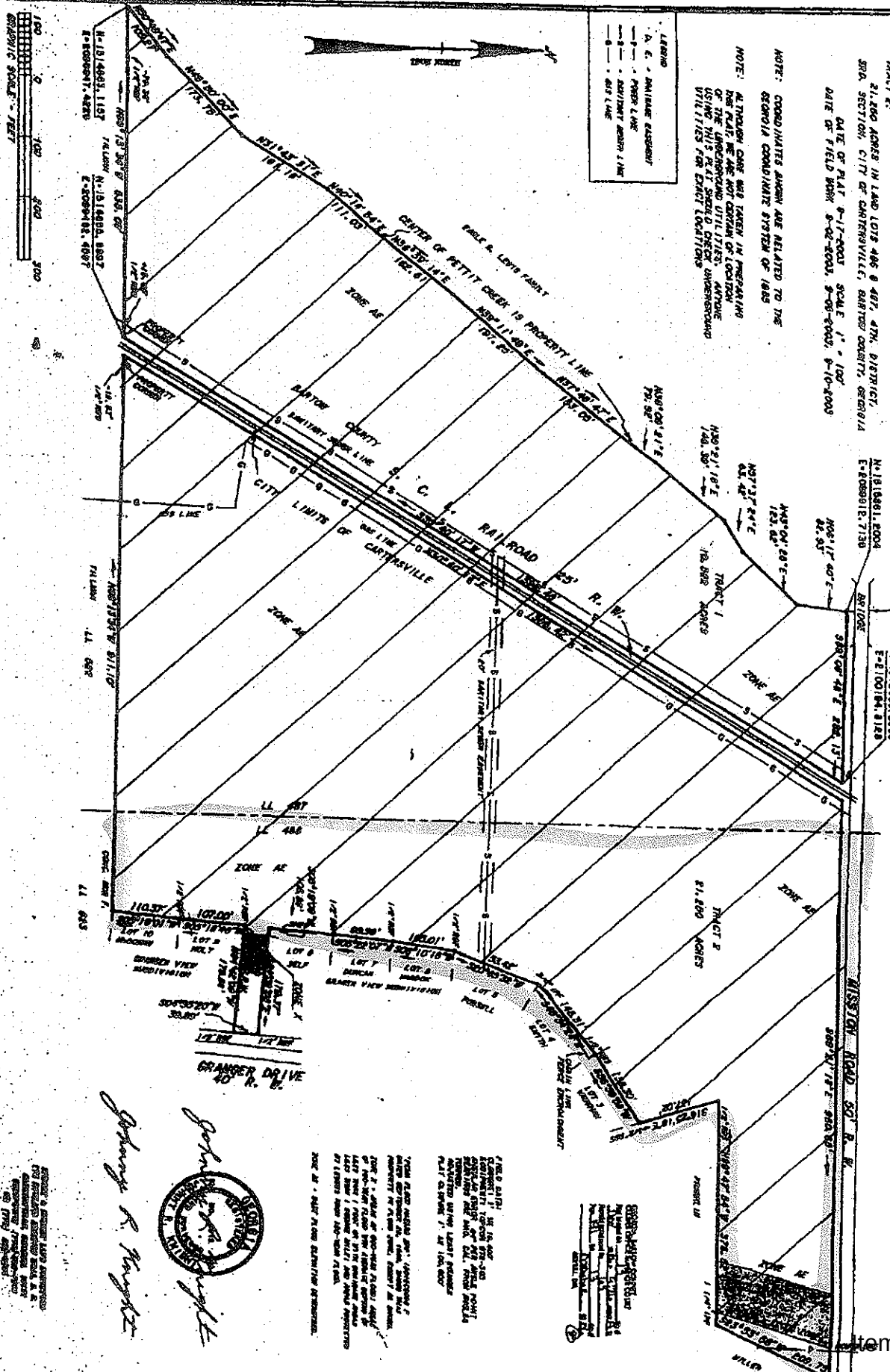
TRACT 2:
21.280 ACRES IN LAND LOTS 486 & 481, 4TH DISTRICT,
3RD SECTION, CITY OF CARTERSVILLE, BARTON COUNTY, GEORGIA

DATE OF PLAT 8-17-2003 SCALE 1" = 100'
DATE OF FIELD WORK 8-02-2003, 8-08-2003, 8-10-2003

NOTE: COORDINATES SHOWN ARE RELATED TO THE
GEORGIA COORDINATE SYSTEM OF 1885

NOTE: ALTHOUGH CARE WAS TAKEN IN PREPARING
THIS PLAT, WE ARE NOT GUARANTEEING THE
ACCURACY OF THE UNDERGROUND UTILITIES. ANYONE
USING THIS PLAT SHOULD CHECK UNDERGROUND
UTILITIES FOR EXACT LOCATIONS

LEGEND
A. C. - PAVED ROADWAY
B. - POWER LINE
C. - SANITARY SEWER LINE
D. - GAS LINE



John R. Taylor
Surveyor
BARTON COUNTY, GEORGIA

NOTES:
1. THIS PLAT WAS PREPARED BY JOHN R. TAYLOR, SURVEYOR, BARTON COUNTY, GEORGIA, ON 8-17-2003.
2. THE PLAT WAS PREPARED FROM A FIELD BOOK CONTAINING THE FOLLOWING INFORMATION:
a. A FIELD BOOK CONTAINING THE FOLLOWING INFORMATION:
b. A FIELD BOOK CONTAINING THE FOLLOWING INFORMATION:
c. A FIELD BOOK CONTAINING THE FOLLOWING INFORMATION:

Application for Rezoning

Planning and Development Department
10 North Public Square
City of Cartersville
 (770) 387-5600

Application Number

213-03

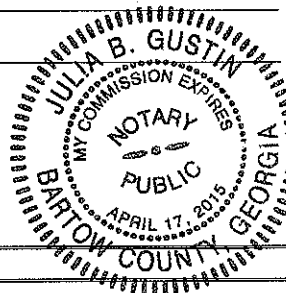
Hearing Dates

6-11 @ 6:00 PM
6-20 @ 7:00 PM
7-1 @ 7:00 PM

Paid \$400
5-7-13

Applicant <u>JACOB JOHNSON</u> (applicant's printed name)		Business/Cell Phone <u>404-630-1215</u>	
Address <u>903 N TENNESSEE STREET</u>		Home Phone _____	
City <u>CARTERSVILLE</u>	State <u>GA</u>	Zip <u>30120</u>	Email _____
JEFFREY A. WATKINS (Representative's printed name (if other than applicant))		Phone <u>770-382-9591</u>	Fax # <u>770-382-3833</u>
Representative's signature <i>Jeffrey A. Watkins</i>		Applicant's signature <i>Jacob Johnson</i>	
Signed, sealed and delivered in presence of: <i>Julia B. Gustin</i> Notary Public			

My commission expires:



Titleholder <u>JACOB R. JOHNSON AND LAUREN R. JOHNSON</u> (titleholder's printed name)		Business <u>404-630-1215</u>		Home _____	
*attach additional notarized signatures as needed on separate application page		Address <u>SAME</u>			
Signature <i>Lauren Johnson</i>		_____			
Signed, sealed, delivered in presence of: <i>Julia B. Gustin</i> Notary Public		My commission expires:			

Present Zoning District(s) <u>RSL (Residential Senior Living)</u>		Requested Zoning <u>AG (Agricultural)</u>	
Tract 1, 10.522		_____	
Acreage	Land Lot(s) <u>486 and 487</u>	District(s) <u>4th</u>	Section(s) <u>3rd</u>
Tract 2, 21.250		_____	
Location of Property <u>SOUTH SIDE OF MISSION ROAD, CARTERSVILLE, GA (C014-0011-014)</u> (street address, nearest intersections, etc)			
Reason for requested Rezoning: <u>TO ALLOW FOR THE OPERATION OF A HORSE FARM.</u> (attach additional statement as necessary)			

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements and confirmation of the availability of all public utilities. Said site must meet the proposed zoning district development standards and access requirements of the City's regulations.

APPLICANT FOR REZONING ACTION CAMPAIGN DISCLOSURE REPORT

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date of Application: MAY 3, 2013

Date Two Years Prior to Application: MAY 3, 2011

Date Five Years Prior to Application: MAY 3, 2008

1. Has the applicant within the five (5) years preceding the filing of the rezoning action made campaign contributions aggregating \$250.00 or more to any of the following:

	YES	NO
Mayor Matt Santini	<u> </u>	<u>✓</u>
Council Member	<u> </u>	<u>✓</u>
Kari Hodge	<u> </u>	<u>✓</u>
Lindsey McDaniel, Jr.	<u> </u>	<u>✓</u>
Lori Pruitt	<u> </u>	<u>✓</u>
Jayce Stepp	<u> </u>	<u>✓</u>
Dianne Tate	<u> </u>	<u>✓</u>
Louis Tonsmeire, Sr.	<u> </u>	<u>✓</u>
Planning Commission		
Sandra Cline	<u> </u>	<u>✓</u>
Harrison Dean	<u> </u>	<u>✓</u>
Ralph Miller, Jr.	<u> </u>	<u>✓</u>
Lamar Pendley	<u> </u>	<u>✓</u>
Lamar Pinson	<u> </u>	<u>✓</u>
Travis Popham	<u> </u>	<u>✓</u>
Steven Smith	<u> </u>	<u>✓</u>

2. If the answer to any of the above is Yes, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past five (5) years.

Lauren Johnson 5-3-13
Signature Date

Lauren Johnson
Print Name

APPLICANT FOR REZONING ACTION CAMPAIGN DISCLOSURE REPORT

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date of Application: MAY 3, 2013

Date Two Years Prior to Application: MAY 3, 2011

Date Five Years Prior to Application: MAY 3, 2008

1. Has the applicant within the five (5) years preceding the filing of the rezoning action made campaign contributions aggregating \$250.00 or more to any of the following:

	YES	NO
Mayor Matt Santini	_____	<u>✓</u>
Council Member	_____	<u>✓</u>
Kari Hodge	_____	<u>✓</u>
Lindsey McDaniel, Jr.	_____	<u>✓</u>
Lori Pruitt	_____	<u>✓</u>
Jayce Stepp	_____	<u>✓</u>
Dianne Tate	_____	<u>✓</u>
Louis Tonsmeire, Sr.	_____	<u>✓</u>
Planning Commission		
Sandra Cline	_____	<u>✓</u>
Harrison Dean	_____	<u>✓</u>
Ralph Miller, Jr.	_____	<u>✓</u>
Lamar Pendley	_____	<u>✓</u>
Lamar Pinson	_____	<u>✓</u>
Travis Popham	_____	<u>✓</u>
Steven Smith	_____	<u>✓</u>

2. If the answer to any of the above is Yes, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past five (5) years.

Jacob Johnson 5-3-13
Signature Date

Jacob Johnson
Print Name

APPLICANT FOR REZONING ACTION CAMPAIGN DISCLOSURE REPORT

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date of Application: MAY 3, 2013

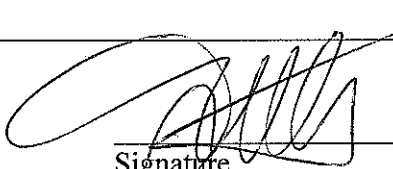
Date Two Years Prior to Application: MAY 3, 2011

Date Five Years Prior to Application: MAY 3, 2008

1. Has the applicant within the five (5) years preceding the filing of the rezoning action made campaign contributions aggregating \$250.00 or more to any of the following:

	YES	NO
Mayor Matt Santini	_____	<u>✓</u>
Council Member	_____	
Kari Hodge	_____	<u>✓</u>
Lindsey McDaniel, Jr.	_____	<u>✓</u>
Lori Pruitt	_____	<u>✓</u>
Jayce Stepp	_____	<u>✓</u>
Dianne Tate	_____	<u>✓</u>
Louis Tonsmeire, Sr.	_____	<u>✓</u>
Planning Commission		
Sandra Cline	_____	<u>✓</u>
Harrison Dean	_____	<u>✓</u>
Ralph Miller, Jr.	_____	<u>✓</u>
Lamar Pendley	_____	<u>✓</u>
Lamar Pinson	_____	<u>✓</u>
Travis Popham	_____	<u>✓</u>
Steven Smith	_____	<u>✓</u>

2. If the answer to any of the above is Yes, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past five (5) years.



 Signature Date
 Jeff Watkins

 Print Name

Ordinance
of the
City of Cartersville, Georgia
Ordinance No. 50-08
Petition No. Z08-11

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Avalon Lake Properties, LLC. Property is located on the south side of Mission Road. Said property contains 31.77 acres located in the 4th District, 3rd Section, Land Lot(s) 487 as shown on the attached plat Exhibit "A". Property is hereby rezoned from R-10 (Conservation Subdivision with conditions) to RSL (Residential Senior Living) with the following conditions. Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

1. No access (roadway/driveway) to be allowed to Granger Drive.
2. Development of the area will require a tie-in with the existing 6-inch water main on Granger Drive at developer's expense.
3. At developer's expense, require relocation of the existing line to the interceptor sewer on the western side of the railroad and replacement with a larger pipe installed at a greater depth to accommodate gravity service to the entire site. The railroad crossing will also require replacement.
4. A maximum of 81 lots as shown on the submitted concept plan.
5. Landscape berm or other feature for lots adjacent to Mission Road as required by staff.
6. Amenities to include swimming pool.
7. No single-family building permits are to be issued until a "Letter of Map Revision" (LOMR) has been issued by the Federal Emergency Management Agency (FEMA).
8. Qualified consultant (Professional Engineer / Civil Engineer) must be utilized during all phases of construction to provide verification and consistency with approved plans and assure construction in accordance with data submitted to FEMA.
9. The pond on the east side of the railroad tracks (within development) shall include a fountain or other aeration feature.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 20th day of November 2008.

ADOPTED this the 4th day of December 2008. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Sandra E. Cline
Sandra E. Cline
City Clerk



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120
Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

File # **Z13-03**

DISCLOSURE OF INTERESTS BY LOCAL OFFICIAL

(To be completed by Mayor, City Council, and Planning Commission)

Jacob & Lauren Johnson have made a rezoning request on the following property: Approximately 31.77 acres located on the south side of Mission Road near Granger Drive in Land Lots 486-487, 4th District, 3rd Section. The applicants request to rezone the property from RSL (Residential Senior Living) with conditions to AG (Agricultural).

Pursuant to O.C.G.A § 36-67A-2 any local government official considering a rezoning request must disclose if he has any of the following interest:

1. A Property interest in any real property affected by a rezoning request.
Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

2. A financial interest in any business entity which has a property interest in any real property affected by a rezoning action.
Yes _____ No _____
If the answer is Yes, please disclose the nature and extent of such interest.

3. A spouse, mother, father, brother, sister, son, or daughter with either of the above interests.
Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

TITLE: _____

DATE: _____



City of Cartersville

City Council Meeting
6/20/2013 7:00:00 PM
Replacement Intoxilyzer for Police Dept.

SubCategory:	Grant Application/Acceptance
Department Name:	Police Dept.
Department Summary Recommendation:	TO : Sam Grove, City Manager FROM : T.N. Culpepper, Chief of Police DATE : June 20, 2013 SUBJECT : Authorization for Mayor to sign grant award for intoxilyzer. The City of Cartersville has been awarded a \$9000.00 grant to cover the cost of the replacement intoxilyzer mandated by the State of Georgia. This grant will cover the entire cost of the instrument and initial supplies. The grant application was approved by Council on March 7, 2013, and I am requesting the Mayor be authorized to sign all necessary forms in order for the grant award to be activated.
City Manager's Remarks:	Your approval of the Mayor's signature re: the grant outlined above is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	Award letter attached.

Rec'd
6/10/13

CRIMINAL JUSTICE COORDINATING COUNCIL

104 Marietta Street, NW • Suite 440 • Atlanta, GA • 30303-2743
404/657-1956 • 877/231-6590 • 404/657-1957 (Fax) • 404/463-7650 (TTY)

* Registered on GMS - 6-11-13

Nathan Deal
Governor

Braxton T. Cotton
Executive Director

June 5, 2013

Mr. Matt Santini
Mayor
CITY OF CARTERSVILLE
P. O. Box 1390
Cartersville, GA 30120

RE: ARRA EDWARD BYRNE MEMORIAL - JAG / INTOXILYZER GRANT
GRANT #: B82-8-416 / AMOUNT: \$9000

Dear Mayor Santini:

Congratulations on receiving an Intoxilyzer award under the American Recovery and Reinvestment Act-Edward Byrne Memorial Justice Assistance Grant program. Please note that the Project Director copied on this letter will receive the complete award package; however, your signature is required to execute the award documents. Please pay close attention to the Special Conditions which are the terms and conditions that govern your award.

The completed award package must be returned to the Criminal Justice Coordinating Council at the following address by **July 15, 2013**:

Criminal Justice Coordinating Council
104 Marietta Street, Suite 440
Atlanta, Georgia 30303
ATTN: INTOXILYZER GRANT PROGRAM

If you have any questions regarding the execution of the award documents or the administration of the project, please feel free to contact Renita Camp at renita.camp@cjcc.ga.gov or (404) 657-1976. We look forward to working with you during the upcoming grant period.

Sincerely,

CRIMINAL JUSTICE COORDINATING COUNCIL


Aisha Ford, Program Director
Criminal Justice Services Unit / Grants and Policy Division

CC: **CHIEF THOMAS CULPEPPER**
CITY OF CARTERSVILLE POLICE DEPARTMENT

Item # 9



City of Cartersville

City Council Meeting
6/20/2013 7:00:00 PM
Auction of Motorcycle

SubCategory:	Surplus Equipment
Department Name:	Police
Department Summary Recommendation:	TO: Sam Grove, City Manager FROM: T.N. Culpepper, Chief of Police DATE: May 30, 2013 SUBJECT: Declaration of Surplus Property I am requesting that the following item be declared surplus by the City Council and authorization be granted to sell the item at a public auction: 2005 Harley-Davidson Road King Motorcycle VIN – 1HD1FWW135V709J588 Current Mileage – 29,801 Color – Silver Original Purchase - \$16,892.00 This vehicle is no longer critical to the operation of the agency. The cost of training and outfitting personnel has become too expensive and the vehicle gets little use. This vehicle should generate revenue of \$7,500 or more, based upon an evaluation by the local Harley-Davidson dealer. The proceeds from the sale of this vehicle should be made available to the Police Department for the purchase of equipment that will enable Officers to more easily patrol crowds during special events. As the funds to purchase this vehicle were from asset forfeiture, any proceeds from the sale of this vehicle must be returned to the asset forfeiture account, in accordance with the guidelines for Equitable Sharing of Federally Seized Assets. Your approval to declare this item surplus and authorize its sale via public auction is requested.
City Manager's Remarks:	The motorcycle is no longer used and with your approval will be placed on GovDeals for auction. Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

REQUEST FOR DISPOSITION OF VEHICLE/EQUIPMENT

DEPT: Police

DATE: _____

Vehicle/Equipment to be disposed of:

Unit # 12 # Miles/Hours 27,801
 Year: 2005 Avg. Miles per Month _____
 Make: Harley-Davidson Condition Good
 Model: Road King Police FLHPY
1451#NW135V7092588

REQUEST ACTION:

Trade-in _____ Sell/Auction ☒ Salvage _____ Transfer _____
 Other _____

Estimated current value of vehicle/equipment being disposed: _____
 Estimated amount or credit to be received from disposition _____

Will vehicle be replaced? Yes _____ No ☒

If yes, vehicle/equipment will be replaced by:

Year: _____ Make: _____ Model: _____ Cost: _____

GARAGE RECOMMENDS:

Retain _____ Transfer _____ Trade-in _____ Sell/Auction _____
 Salvage _____ Other _____

Explanation: _____

Garage Superintendent _____
 Signature _____ Date _____

CITY MANAGER RECOMMENDS:

Retain _____ Transfer _____ Trade-in _____ Sell/Auction _____
 Salvage _____ Other _____

Comments: _____

City Manager _____
 Signature _____ Date _____



City of Cartersville

City Council Meeting

6/20/2013 7:00:00 PM

Renewal of Software Support Agreement for Police Dept.

SubCategory:	Contracts/Agreements
Department Name:	Police
Department Summary Recommendation:	TO: Sam Grove, City Manager FROM: T.N. Culpepper, Chief of Police : SUBJECT: Software Support Agreement Renewal DATE: June 20, 2013 I am requesting the approval of the renewal of the 2013-14 support contract with USA Software for our in-house data system. This is the same system and provider we have used for nearly twenty years. This is a budgeted item, in the amount of \$28,876.30 annually. Current E-Verify and SAVE documents are attached.
City Manager's Remarks:	Your approval of USA software support in the amount of \$28,876.30 is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	Everify and SAVE documents are attached.



June 03, 2013

CARTERSVILLE POLICE DEPARTMENT
PO BOX 1390
CARTERSVILLE, GA 30120

Computer System Manager:

This letter is to inform you that your USA Software, Inc. **Annual Software Support & Maintenance Agreement will expire 08/09/2013**. Please plan accordingly as you prepare your new budget.

Annual Support & Maintenance Agreements are available from USA Software, Inc. and are for one-year periods. Your Agreement is **\$ 28,876.30 per year** (price subject to change).

SUPPORT & MAINTENANCE AGREEMENT FEATURES

* Unlimited telephone technical support on products listed in the USA Software Software Support & Maintenance Agreement, Schedule A.

* Customers who upgrade to, or purchase, Version 6 or higher of USA Software products and who keep their Annual Software Support & Maintenance Agreement active and current, will receive future version releases of, as well as upgrades and bug fixes to, USA Software products of the same database type at no cost for the software. There may, however, be some costs associated with these version releases, upgrades, etc., that are beyond USA Software, Inc. control, such as third party user licensing fees, etc., which are passed on to the customer. Upgrades to other databases, such as Microsoft SQL Server, Oracle, etc., will be chargeable upgrades.

Referral Policy - if another agency (Police/Fire/EMS) purchases a USA Software, Inc. system as a result of a qualified sales lead furnished by ur agency, we will give you a standard USA Software, Inc. module free of charge.

If you would like additional information on the USA Software, Inc. Annual Software Support & Maintenance Agreement, please feel free to call us at 954-436-3911.

To renew your agreement, please send a check or purchase order to USA Software, Inc. in the amount listed above.

Please mail remittance to: USA Software, Inc.
9900 Stirling Road
Suite 302
Cooper City, FL 33024



Item # 11

**AFFIDAVIT VERIFYING STATUS FOR
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

F. A. Spencer, Jr.

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

USA Software, Inc.

[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

[Signature]
Signature of Applicant

6/5/2013
Date

F. A. Spencer, Jr.
Printed Name

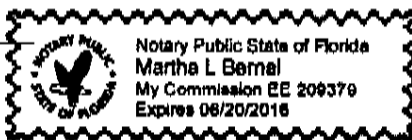
SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

5 DAY OF June, 2013

* N/A
Alien Registration number for non-citizens

[Signature]
Notary Public

My Commission Expires:



*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with USA Software, Inc. (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

3023510
EEV/Basic Pilot Program* User Identification Number

x
BY: Authorized Officer or Agent
(Subcontractor Name)

President
Title of Authorized Officer or Agent of Subcontractor

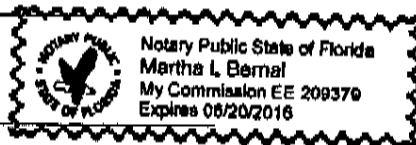
F. A. Spencer, Jr.
Printed Name of Authorized Officer or Agent

6/4/2013
Date

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

4 DAY OF June, 2013

[Signature]
Notary Public
My Commission Expires:



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

302356
EEV/Basic Pilot Program* User Identification Number

X
BY: [Signature]
Authorized Officer or Agent
(Contractor Name)

6/4/2013
Date

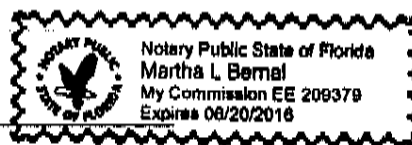
President
Title of Authorized Officer or Agent of Contractor

E.A. Spencer, Jr.
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

4 DAY OF June, 2013

[Signature]
Notary Public
My Commission Expires:



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



City of Cartersville

City Council Meeting

6/20/2013 7:00:00 PM

Property & Casualty Insurance Renewal with One Beacon

SubCategory:	Contracts/Agreements				
Department Name:	Administration				
Department Summary Recommendation:	The city is currently covered with Travelers Insurance for all of our property and casualty claims and has been since July 2007. Our insurance broker, Public Risk Underwriters, has again taken the time to shop our account with several companies to ensure that Travelers Insurance was providing the best coverage at a fair price. Unlike in past years we received a notice by Travelers Insurance that the city will be receiving a 20% increase in insurance premiums. This increase did not have to do with the city's claim history as our claims are minimal compared to similar sized cities. The current expiring annualized premium with Travelers is \$382,717 (includes the addition of Public Safety Headquarters and Fire Station #4) and provides full replacement cost for any city building that is destroyed by a storm, etc. After reviewing competitive proposals and working with Travelers on their insurance renewal number, Travelers final number was 16.7% increase over the prior year expiring premium. The insurance proposals received from the two main companies are: <table><tr><td>One Beacon Insurance</td><td>\$400,495</td></tr><tr><td>Travelers Insurance</td><td>\$446,621</td></tr></table> Due to the complexity of our insurance account with the various utility enterprises, it is hard to get many companies to quote on the city's property and casualty insurance coverage. After reviewing the insurance renewal with the broker and discussing the coverage's offered through One Beacon, I recommend approval of this renewal with One Beacon Insurance.	One Beacon Insurance	\$400,495	Travelers Insurance	\$446,621
One Beacon Insurance	\$400,495				
Travelers Insurance	\$446,621				
City Manager's Remarks:	Your approval of the change to One Beacon is recommended.				
Financial/Budget Certification:					
Legal:					
Associated Information:	Everify and SAVE are attached.				

**City of Cartersville
Premium Summary
Fiscal Year 2013-14**

COVERAGE	Travelers Proposed PREMIUM	One Beacon Proposed PREMIUM	One Beacon Proposed LIMITS	NOTES	One Beacon Proposed DEDUCTIBLE
GENERAL LIABILITY	\$84,229	\$26,674	\$1,000,000/\$2,000,000	<i>Each Occurrence/ General Aggregate</i>	\$25,000
Products/Completed Operations	Included	Included	\$2,000,000	<i>Aggregate</i>	\$25,000
Personal & Advertising Injury	Included	Included	\$1,000,000	<i>Each Occurrence</i>	\$25,000
Damage to Premises Rented to You	Included	Included	\$1,000,000	<i>Each Occurrence</i>	\$25,000
Failure to Supply	Included	Included	\$1,000,000	<i>Each Occurrence</i>	\$25,000
Sexual Abuse Coverage	Included	Included	\$1,000,000	<i>Each Occurrence</i>	\$25,000
AUTOMOBILE LIABILITY	\$83,046	\$174,236	\$1,000,000	<i>Any Auto (Symbol 1)</i>	\$25,000
Uninsured/ Underinsured Motorist	Included	Included	\$75,000	<i>Bodily Injury and Property Damage</i>	\$0
Hired Auto	Included	Included	Covered		\$0
Non-Owned Auto	Included	Included	Covered		\$0
Medical Payments	Included	Included	\$5,000		\$0
Number of Units with Liability	Included	Included	322	<i>Includes Trailers</i>	-
AUTOMOBILE PHYSICAL DAMAGE	\$32,084		-		-
Comprehensive/Collision	Included	Included	\$12,844,702	<i>Symbol 10</i>	\$1,000/\$1,000
PROPERTY	\$91,400	\$54,597	-		-
Blanket Building	Included	Included	\$44,413,810	<i>Replacement Cost/Agreed Value</i>	\$10,000
Blanket Personal Property	Included	Included	\$7,424,800	<i>Replacement Cost/Agreed Value</i>	\$10,000
Scheduled Buildings (ACV)	Included	Included	\$2,345,082	<i>Actual Cash Value</i>	\$10,000
Scheduled Buildings (RC)	Included	Included	\$2,301,877	<i>Replacement Cost/Agreed Value</i>	\$10,000
Scheduled Buildings (FRC)	Included	Included	\$3,764,605	<i>Functional Replacement Cost</i>	\$10,000
Blanket Business Income/Extra Expense	Included	Included	\$100,000		72 Hours
Hardware & Media	Included	Included	\$375,000	<i>Actual Cash Value</i>	\$10,000
Miscellaneous Tools & Equipment	Included	Included	\$86,523		\$1,000
Contractors Equipment	Included	Included	\$2,787,758		\$1,000
FLOOD/ SURFACE WATER	Included	Included	\$5,000,000	<i>FEMA Flood Zones A and V are Excluded</i>	\$100,000
EARTHQUAKE/ VOLCANO	Included	Included	\$5,000,000		\$100,000
EQUIPMENT BREAKDOWN			\$60,250,174	<i>Subject to Policy Limits</i>	\$10,000
Expediting Expenses	Included	Included	\$250,000		\$10,000
Hazardous Substances	Included	Included	\$250,000		\$10,000
Perishable Goods	Included	Included	\$250,000		\$10,000
CFC Refrigerants	Included	Included	\$250,000		\$10,000
Business Income	Included	Included	\$100,000		\$10,000
CRIME	Included	Included	-		-
Employee Theft	Included	Included	\$25,000	<i>Per Occurrence</i>	\$10,000
Forgery & Alterations	Included	Included	\$25,000	<i>Per Occurrence</i>	\$10,000
Money & Securities, Money Order, Counterfeit Paper	Included	Included	\$25,000	<i>Per Occurrence</i>	\$10,000
Computer Fraud	Included	Included	\$25,000	<i>Per Occurrence</i>	\$10,000
INLAND MARINE	\$11,800	\$9,310	-		-
Contractors Equipment	Included	Included	\$2,858,826		\$10,000
Miscellaneous Scheduled/ Unscheduled Property	Included	Included	\$153,602		\$10,000
Data Breach		Included	\$25,000/\$25,000	<i>Any One Occurrence/Annual Aggregate Limit</i>	\$10,000
PROFESSIONAL LIABILITY	\$32,846	\$116,758	-		-
Law Enforcement Liability	Included	Included	\$1,000,000/\$2,000,000	<i>Each Wrongful Act/Aggregate</i>	\$25,000
Public Officials Errors & Omissions <i>Retro Date: 06/30/1998</i>	\$15,029	Included	\$1,000,000/\$2,000,000	<i>Each Wrongful Act/Aggregate</i>	\$25,000
Public Officials Employment Practices <i>Retro Date: 06/30/1998</i>	\$29,683	Included	\$1,000,000/\$2,000,000	<i>Each Offense Limit/Aggregate</i>	\$25,000
Public Officials Employee Benefits <i>Retro Date: 06/30/1998</i>	\$381	Included	\$1,000,000/\$3,000,000	<i>Each Claim/ Annual Aggregate</i>	\$1,000
EXCESS LIABILITY	\$64,594	\$17,391	\$4,000,000/\$4,000,000	<i>Each Claim/Aggregate; Excess limits go over the General Liability, Professional & Auto. Failure to Supply is capped at \$2,000,000 / \$2,000,000. Coverage does not extend to Sexual Abuse</i>	\$0
TERRORISM COVERAGE	Included	\$1,529			
TOTAL PREMIUM	\$445,092	\$400,495			

IMPORTANT: This summary sheet is for informational purposes only and does not supersede the proposal or policy.



Item # 12

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

354746
EEV/Basic Pilot Program* User Identification Number

BY: *Michael H. White*
(Contractor Name)

06/17/2013
Date

Public Risk Underwriters
Contractor/Entity Name

President
Title of Authorized Officer or Agent of Contractor

4725 Peachtree Corners Circle, Suite 370, Norcross, GA 30092
Contractor Address

Michael H. White
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
17th DAY OF June, 20 13

Sheila Parker
Notary Public

My Commission Expires: April 10, 2014



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Michael H. White

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Public Risk Underwriters

[Name of business, corporation, partnership]

- 1) X I am a United States citizen
- 2) I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.


Signature of Applicant:

June 17, 2013

Date

Michael H. White

Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

17th DAY OF June, 2013

*

Alien Registration number for non-citizens



Sheila Parker
Notary Public

My Commission Expires: April 10, 2014

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



Welcome
Michael White

User ID
MWH1778

Last Login
11:10 AM - 09/01/2010 [Log Out](#)

- [Home](#)
- [My Cases](#)
- [New Case](#)
- [View Cases](#)
- [My Profile](#)
- [Edit Profile](#)
- [Change Password](#)
- [Change Security Questions](#)
- [My Company](#)
- [Edit Company Profile](#)
- [Add New User](#)
- [View Existing Users](#)
- [Close Company Account](#)
- [My Reports](#)
- [View Reports](#)
- [My Resources](#)
- [View Essential Resources](#)
- [Take Tutorial](#)
- [View User Manual](#)
- [Contact Us](#)

Company Information

Company Name: Public Risk Underwriters of Georgia, Inc.

[View / Edit](#)

Company ID Number: 354746

Doing Business As (DBA) Name:

DUNS Number:

Physical Location:

Address 1: 4725 Peachtree Corners Circle

Address 2: Suite 370

City: Norcross

State: GA

Zip Code: 30092

County: GWINNETT

Mailing Address:

Address 1:

Address 2:

City:

State:

Zip Code:

Additional Information:

Employer Identification Number: 260897337

Total Number of Employees: 10 to 19

Parent Organization: Brown & Brown, Inc.

Administrator:

Organization Designation:

Employer Category: None of these categories apply

NAICS Code: 524 - INSURANCE CARRIERS AND RELATED ACTIVITIES

[View / Edit](#)

Total Hiring Sites: 1

[View / Edit](#)

Total Points of Contact: 1

[View / Edit](#)

[View MOU](#)



City of Cartersville

City Council Meeting
6/20/2013 7:00:00 PM

Task Order on Fox Environmental Agreement for Professional Services

SubCategory:	Contracts/Agreements
Department Name:	Public Works
Department Summary Recommendation:	This agreement is a continuation of the original agreement for professional services approved in Fall of 2012; we are continuing to fill existing data gaps in the City's storm sewer geodatabase through a combination of field and office work. This is one of the requirements of the MS4 designation from EPD that we are about to receive. The total cost of work within this agreement is \$34,500. This order includes three separate tasks and we plan to only give a notice to proceed on task one at this time, and will analyze budgetary status before giving a notice to proceed for task two and three. This is a budgeted item and a portion of this work will be encumbered this fiscal year with the remaining in next fiscal year. Public Works recommends approval of this task order.
City Manager's Remarks:	As outlined above, we are continuing to fill existing data gaps in the City's storm sewer geodatabase through a combination of field and office work. This is one of the requirements of the MS4 designation from EPD that we are about to receive. The total cost of work within this agreement from Fow Environmental is \$34,500.
Financial/Budget Certification:	
Legal:	
Associated Information:	Everify and SAVE documents are attached.

TASK ORDER NO. 1
STORMWATER MANAGEMENT PROGRAM
TECHNICAL SUPPORT FOR 2013
JUNE 1, 2013

I. PURPOSE

The purpose of this proposal is to describe the specific tasks, timelines, deliverables and associated costs for the following technical support services to Cartersville, GA. The terms of this task order are identical to those presented and approved by the Mayor and Council of the City of Cartersville, GA to FOX Environmental, LLC by agreement on September 20, 2012.

II. SCOPE OF WORK

As you know, we are in the process of inspecting and mapping storm sewer system structures as required by EPD. Our analysis indicates that there are a total of 12 grids where storm sewer system structures need to be inventoried and mapped. These include 293 pipes missing material type. These are located across city in a mix of public and private areas. There are also 481 unconnected structures in the geodatabase. Finally, there are numerous areas located throughout the City where both public and private structures exist but have not been mapped at all.

We have an experienced GIS Analyst and an intern performing this work with me serving as the project manager. As presented, we are using available funding to focus on inspecting and mapping public structures first and private structures second unless they are right next to each other (e.g., detention ponds). The field data collected includes: location; type of structure; size; material; condition; presence/absence of an illicit discharge; and maintenance and repair needs. The results can be used to prepare work orders; capital improvement project planning; and letters to known private owners requesting maintenance and repair. *The inventory, maps, inspections, dry weather outfall screenings and maintenance activities are all required to meet your current requirements per the Metropolitan North GA Water Planning District (MNGWPD) and the pending MS4 Phase II Permit.*

Task 1. Phase I - Public and Nearby Private Structures

Our GIS Analyst is continuing to fill existing data gaps in the City's storm sewer system geodatabase through a combination of field and office work. We are estimating perhaps 8-10 field days and 3 office days to complete inspections and mapping of public and nearby private structures. The estimated fee to complete this task beyond currently available funds is \$12,500.

Task 2. Phase II - Remaining Private Structures

There are approximately 3,200 additional private structures. We estimate field time for one person to inspect and map these structures is 30 days. If two people are in the field, it would take approximately 20 days. It would take an additional 5 days of office time to process and QA/QC data. The estimated fee for this task is \$18,500.

Task 3. Prepare Map Books (2 copies)

We estimate that once the geodatabase is complete, it would take approximately 3 days of effort (GIS Analyst and Senior Scientist) to prepare the draft map book for your review and approval. The printing expense for each map book would be approximately \$350 (double-sided with front and back covers laminated). The estimated fee for this task is \$3,500.

III. SCHEDULE AND FEE

TASK	SCHEDULE	COST
1. Phase I – Public and Nearby Private Structures	By 7/31/13	\$12,500
2. Phase II – Private Structures	By 9/30/13	\$18,500
3. Map Books (2 copies)	By 10/15/13	\$3,500
TOTAL COST ESTIMATE		\$34,500

**Current Rates: \$125 per hour for stormwater engineer; \$105.00 per hour for senior level scientist, \$65 per hour for Stormwater Inspector/GIS Analyst; \$45 per hour for an intern. No additional work will be performed without prior approval from the Mayor or her designee.*

III. AUTHORIZATION**Cartersville GA**

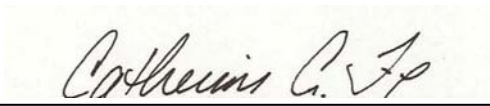
Signature

Printed Name

Title

Date

FOX Environmental, LLC



Signature

Catherine A. Fox

Printed Name

Principal

Title

June 1, 2013

Date

**AFFIDAVIT VERIFYING STATUS FOR
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

CATHERINE FOX

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

FOX ENVIRONMENTAL, LLC

[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

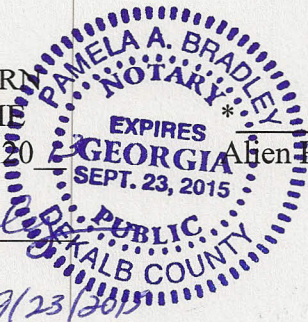
In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Catherine Fox 6/6/13
Signature of Applicant: Date

CATHERINE FOX 6/6/13
Printed Name: Date

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE 6 DAY OF 6, 2013 Alien Registration number for non-citizens

Pamela A. Bradley
Notary Public
My Commission Expires: 9/23/2015



*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

266561
EEV/Basic Pilot Program* User Identification Number

Catherine Fox
BY: Authorized Officer or Agent
(Contractor Name)

6/6/13
Date

PRINCIPAL
Title of Authorized Officer or Agent of Contractor

CATHERINE FOX
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

6 DAY OF 6, 2013

Pamela A. Bradley

Notary Public

My Commission Expires:

9-23-2015



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

The link to register for E-verify is: http://www.dhs.gov/files/programs/gc_1185221678150.shtm.



City of Cartersville

**City Council Meeting
6/20/2013 7:00:00 PM
Mowers and Trailer for Public Works**

SubCategory:	Bid Award/Purchases
Department Name:	Public Works
Department Summary Recommendation:	The primary mowers our grounds crews use for maintaining city facilities were purchased in 2001 and are getting toward the end of their useful life. We would like to purchase the following equipment from the low bidder Taylor Farm Supply. 60" Rear Discharge Mower Taylor Farm Supply \$9,484.16 John Deere \$12,776.00 48" Walk Behind Mower Taylor Farm Supply \$3,977.77 Action Rent All \$5,524.13 16' Landscape Trailer Taylor Farm Supply \$2,300.00 Action Rent All \$2,570.00 The total for these items from Taylor Farm Supply is \$15,761.93. This is a non-budgeted item, but we have under run on the cemetery contract and desire to make a budget transfer from the cemetery contract to capital equipment in order to facilitate this purchase.
City Manager's Remarks:	The low bid on these tractors is Taylor Farm Supply in the amount of \$15,761.93. The funds will be moved from the cemetery mowing account to fund this.
Financial/Budget Certification:	
Legal:	
Associated Information:	Everify and Save documents are attached.

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

406418

EEV/Basic Pilot Program* User Identification Number

Sandy Taylor
BY: Authorized Officer or Agent
(Contractor Name)

5-2-13
Date

Taylor Farm Supply
Contractor/Entity Name

OFO
Title of Authorized Officer or Agent of Contractor

12 Leake St. Cartersville, GA. 30120
Contractor Address

Sandy Taylor
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
2nd DAY OF May, 2013
[Signature]
Notary Public
My Commission Expires:
July 21, 2014



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Sandy Taylor
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Taylor Farm Supply
[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Sandy Taylor 5-2-13
Signature of Applicant: Date

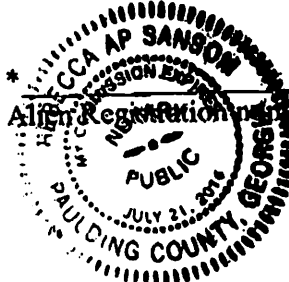
Sandy Taylor
Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
2nd DAY OF May, 2013

[Signature]

Notary Public

My Commission Expires: July 21, 2014



*Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



City of Cartersville

City Council Meeting
6/20/2013 7:00:00 PM
Replacement of Sewer Inspection Crawler Camera

SubCategory:	Bid Award/Purchases
Department Name:	Water Department
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: June 20, 2013 SUBJECT: Replacement of Sewer Inspection Crawler Camera We need to replace our current trailer mounted crawler camera which was purchased in 1999 for \$50,215.00 from Adam's Equipment. The camera is a CUES-CUBE model which is obsolete. This is a sole source supplier quote (Adam's is the CUES distributor for Georgia) as we are retrofitting the existing equipment to the current CUES technology. By retrofitting, we save an estimated \$28,787 (total replacement cost \$80,000 – retrofit cost \$51,213) and make use of certain components in our existing unit which are still good. The camera has lasted well beyond its expected lifetime of 10 years. It has been used multiple times per week for the last 13 years. This is a critical piece of equipment in diagnosing and repairing sewer lines from 6" – 16". Bids received for a replacement camera were as follows: Adam's Equipment \$51,213.00 I recommend approval of this purchase from Adam's Equipment in the amount of \$51,213.00. This is a budgeted item. Proper E-verify and SAVE documentation is attached.
City Manager's Remarks:	Your approval of the retrofit of this equipment from Adam's Equipment in the amount of \$51,213.00 is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	Proper E-verify and SAVE documentation is attached for this vendor.

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

224309
EEV/Basic Pilot Program* User Identification Number

James T. Conger
BY: Authorized Officer or Agent
(Contractor Name)

06/10/2013
Date

Adams Equipment Co., Inc. President
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

1431 Adams Equipment Co., Inc.
Contractor Address

James T. Conger
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
10 DAY OF June, 2013
Althea C. Gresham
Notary Public
My Commission Expires:
June 23, 2016



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

James T. Conger

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Adams Equipment Co., Inc.

[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

James T. Conger
Signature of Applicant:

06/19/2013
Date

James T. Conger
Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
10 DAY OF June, 2013

Althea C. Gresham
Notary Public

My Commission Expires:



Then Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may comply another

Adams Equipment Co., Inc.

**1431 Lanier Road
White Plains, GA 30678
Phone: 800-868-1313
Fax: 706-467-2351**

**Website: www.adamsequipmentco.com
Email: tconger@adamsequipmentco.com**

March 25, 2013

City of Cartersville, GA
Attention: Terry Jordan
100 Walnut Grove Road
Cartersville, GA 30120

Dear Mr. Jordan,

We are pleased to provide the following proposal for your consideration:

**ONE (1) RETRO-FIT OF EXISTING QUBE WITH K2 PORTABLE COMPONENTS.
Reuse Qube frame, TV Cable, Cable reel components including slip-ring and footage meter. Customer to keep existing equipment. Note: K2 Portable components requires a minimum 3Kw generator. The following items are included:**

1 P&T ZOOM M/C CAMERA

- 1 Solid State Color Sewer TV Camera
- 1 Pan & Rotate Camera Head, 40:1 Zoom Ratio, 10x Optical Zoom, 4x Digital Zoom
- 1 NTSC Color Standard with 4x Light Integration
- 1 Camera Lighting System
- 1 Camera Transportation and Storage Case

1 21" TRAC TRANSPORTER M/C TO INCLUDE:

- 1 6" Trac Transporter with Freewheel and Powered Reverse
- 1 Y Eliminator

1 8"-15" EXTENDERS FOR 21" TRAC TRANSPORTER

1 SPARE PARTS KIT FOR TRAC TRANSPORTER TO INCLUDE:

- 1 Additional Chain Links And Rubber Cleats

1 12/5/4 ADAPTER CABLE

1 PCU ASSEMBLY, NTSC

Combination Color Camera Control System / Monitor (110 VAC or 220 VAC, 50 Hz or 60 Hz,

NTSC or PAL)

- 1 Mounted in Transportation Cabinet
- 1 10" Flat Screen Monitor & Set of Connecting Jacks for Video In and Video Out
- 1 Integral Data Display System to Include:
 - 1 Alpha Numeric Information Display & Multi Paging and Defect Coding
 - 1 Remote "QWERTY" Keyboard for Dat Entry with WRC and PACP Codes
- 1 Test Cable

1 WIRED USB CONTROLLER

- 1 Joystick Control for Pan and Tilt Zoom Camera to Include:
 - 1 360 Degree Rotate
 - 1 330 Degree Optical Pan
- 1 Joystick Control for All Steering Functions & Forward / Reverse Directions for Transporter
- 1 Camera Lift Control for Optional Electronic Camera Lift
- 1 All Other Controls for Camera to Include:
 - 1 Camera Iris and Focus Override & Zoom
 - 1 Camera Lights & Shutter Control for Light Enhancement
 - 1 Camera Diagnostics & Auto Home
- 1 Cruise Control to Set Speed of the Transporter for Hands Off Operation
- 1 All Reel Controls to Include: Retrieve, Release, and Variable Speed [Excluding Dolly Systems]

1 WIRELESS CONTROLLER

- 1 Joystick Control for Pan and Tilt Zoom Camera to Include:
 - 1 360 Degree Rotate
 - 1 330 Degree Optical Pan
- 1 Joystick Control for All Steering Functions & Forward / Reverse Directions for Transporter
- 1 Camera Lift Control for Optional Electronic Camera Lift
- 1 All Other Controls for Camera to Include:
 - 1 Camera Iris and Focus Override & Zoom
 - 1 Camera Lights & Shutter Control for Light Enhancement
 - 1 Camera Diagnostics & Auto Home
- 1 Cruise Control to Set Speed of the Transporter for Hands Off Operation
- 1 All Reel Controls to Include: Retrieve, Release, and Variable Speed [Excluding Dolly Systems]

1 DVR / SD ASSEMBLY KIT WITH HARDWARE

1 PCU ENCLOSURE FOR DOLLY TO INCLUDE

- 1 Gooseneck Microphone
- 1 Mini Keyboard
- 1 Power Cable

1 12P TERMINATION REPAIR KIT METAL PR, SPR, SMM

1 ON-SITE TRAINING AND INSTALLATION PROVIDED BY ADAMS EQUIPMENT CO., INC.

1 SHIPPING AND HANDLING

TOTAL **\$48,351.00**

OPTIONAL ITEMS (not included in pricing above)

1 3.0 KW GENERATOR (PORTABLE) TO INCLUDE: **\$2,862.00**
1 1120-Volt 60 Hz 3000-Watt (Minimum) Commercial Grade Generator, Gas

If you have any questions or need additional information, please contact me at 800-868-1313 or 404-307-6927.

Sincerely,

Tim Conger
Adams Equipment Co., Inc.
404-307-6927



City of Cartersville

City Council Meeting

6/20/2013 7:00:00 PM

UV-254 Monitor for Water Treatment Plant

SubCategory:	Bid Award/Purchases						
Department Name:	Water Department						
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: June 20, 2013 SUBJECT: Purchase of UV-254 monitor for Water Treatment Plant An in-line UV-254 monitor is the best and most cost effective technology for detecting dissolved and suspended organic contaminants in both Lake and treated drinking water. It will be used to limit the formation of disinfection by-products, and to predict and prevent taste and odor problems caused by algae and other organic contaminants. Bids received for an in-line UV-254 monitor were as follows: <table><tr><td>Real Tech</td><td>\$7,909.00</td></tr><tr><td>Aqua Summit</td><td>\$7,994.25</td></tr><tr><td>ASA Analytics</td><td>\$15,200.00</td></tr></table> I recommend approval of this purchase from Real Tech in the amount of \$7,909.00. This is a budgeted item. Real Tech is a Canadian company and therefore exempt from E-Verify and SAVE requirements. This has been verified in correspondence with Connie Keeling and Dwight Hale.	Real Tech	\$7,909.00	Aqua Summit	\$7,994.25	ASA Analytics	\$15,200.00
Real Tech	\$7,909.00						
Aqua Summit	\$7,994.25						
ASA Analytics	\$15,200.00						
City Manager's Remarks:	Approval of this purchase in the amount of approval of this purchase from Real Tech in the amount of \$7,909.00 is recommended for your approval.						
Financial/Budget Certification:	This is a budgeted item.						
Legal:							
Associated Information:	Canadian company and therefore exempt from E-Verify and SAVE requirements. This has been verified with Keith Lovell.						



City of Cartersville

City Council Meeting
6/20/2013 7:00:00 PM
Resetter/Repair clamp restock for D&C

SubCategory:	Bid Award/Purchases								
Department Name:	Water Department								
Department Summary Recommendation:	Memo To: Sam Grove From: Jim Stafford Date: 5/29/13 Subject: Resetter / Repair Clamp Restock Bids were accepted for materials to restock inventory and “pre-purchase” no-lead resetters in advance of the January 1, 2014 compliance deadline (more info on this below). Bids were as follows: <table><tr><td>Kendall Municipal</td><td>\$ 10,736.60</td></tr><tr><td>Ferguson Waterworks</td><td>\$ 11,158.07</td></tr><tr><td>HD Supply</td><td>\$ 11,832.40</td></tr><tr><td>Consolidated Pipe</td><td>\$ NO BID</td></tr></table> I recommend purchase of materials from Kendall Municipal at a cost of \$10,736.60. This is a budget item. All E-verify and Save documentation information is attached. No-lead Brass Background Info: Beginning in January of 2014, standard 85-5-5 alloy brass will no longer be allowed for direct contact with potable water. This means that all water systems nationwide will have to change their entire brass stock or be in violation of the law. This change has not been widely publicized and many agencies are just now learning about the change through their vendors. The link below gives a thorough background on the legislation or you can Google “no-lead brass deadline” and find copious amounts of information. http://www.waterworld.com/articles/print/volume-27/issue-8/departments/wasda/frequently-asked-questions-on-the-federal-lead-rule.html	Kendall Municipal	\$ 10,736.60	Ferguson Waterworks	\$ 11,158.07	HD Supply	\$ 11,832.40	Consolidated Pipe	\$ NO BID
Kendall Municipal	\$ 10,736.60								
Ferguson Waterworks	\$ 11,158.07								
HD Supply	\$ 11,832.40								
Consolidated Pipe	\$ NO BID								
City Manager's Remarks:	Low bid of purchase of materials from Kendall Municipal at a cost of \$10,736.60 is recommended for your approval.								
Financial/Budget Certification:	This is a budget item.								
Legal:									
Associated Information:	Everify and Save are attached.								

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

James E. Kendall

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

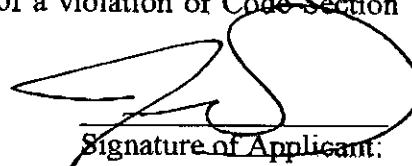
Kendall Supply, Inc.

[Name of business, corporation, partnership]

1) I am a United States citizen

2) I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.


Signature of Applicant:

5-22-13
Date

James E. Kendall
Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

22 DAY OF May, 2013


Notary Public

My Commission Expires:

August 19th 2016

*
Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

EEV/Basic Pilot Program* User Identification Number

BY: [Signature]
Authorized Officer or Agent
(Contractor Name)

5-22-13
Date

Vice President, Kendall Supply, Inc.
Title of Authorized Officer or Agent of Contractor

Jason E. Kendall
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

22 DAY OF May, 2013

[Signature]
Notary Public

My Commission Expires:

AUGUST 19, 2016

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



City of Cartersville

City Council Meeting
6/20/2013 7:00:00 PM
Valve Vaults for Water Treatment Plant

SubCategory:	Bid Award/Purchases
Department Name:	Water Department
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: June 20, 2013 SUBJECT: Valve Vaults for Water Treatment Plant The drain valves to a treatment unit at the Water Treatment Plant are in need of repair. Access vaults need be installed over these valves to allow for repair or replacement due to their depth. These vaults must be custom fabricated. Bartow Precast has provided a design and agreed to fabricate the vaults for this project at a quoted price of \$44,255.00. Bartow Precast is a local company and the only custom concrete fabricator in Bartow County. They have always provided competitive pricing on City projects. The Water Department recommends approval of this purchase from Bartow Precast, in the amount of \$44,255.00. These repairs will restore 4 million gallons per day in treatment capacity which is currently off line. This work will be paid for from the budget item for maintenance to the Water Treatment Plant. E-Verify and SAVE Documentation was submitted with the quote and is on hand.
City Manager's Remarks:	Your approval of this purchase from Bartow Precast, in the amount of \$44,255.00 is recommended.
Financial/Budget Certification:	This work will be paid for from the budget item for maintenance to the Water Treatment Plant.
Legal:	
Associated Information:	E-Verify and SAVE Documentation was submitted with the quote and are attached.

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Michael L Tidwell

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Bartow Precast, Inc.

[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Michael L Tidwell 6-13-13
Signature of Applicant: Date

Michael L Tidwell 6-13-13
Printed Name: Date

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
13 DAY OF June, 2013

Donna Dudley
Notary Public
My Commission Expires:

*
Alien Registration number for non-citizens

Notary Public, Bartow County, Georgia
My Commission Expires May 22, 2015

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

52167

EEV/Basic Pilot Program* User Identification Number

Michael L Tidwell, PresidentBY: Authorized Officer or Agent
(Contractor Name)6-13-13

Date

Bartow Precast, Inc.

Contractor/Entity Name

President

Title of Authorized Officer or Agent of Contractor

PO Box 200067, Cartersville, Georgia 30120

Contractor Address

Michael L Tidwell

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

13 DAY OF June, 2013Donna Dudley
Notary Public

My Commission Expires:

May 22, 2015Notary Public, Bartow County, Georgia
My Commission Expires May 22, 2015

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



City of Cartersville

City Council Meeting

6/20/2013 7:00:00 PM

Installation of Valve Vaults at Water Treatment Plant

SubCategory:	Bid Award/Purchases						
Department Name:	Water Department						
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: June 20, 2013 SUBJECT: Installation of Valve Vaults at Water Treatment Plant The drain valves to a treatment unit at the Water Treatment Plant are in need of repair. Access vaults need be installed over these valves to allow for repair or replacement due to their depth. These repairs will restore 4 million gallons per day in treatment capacity which is currently off line. Bids were received for labor and equipment for the installation of custom fabricated vaults to be provided by the City. Bids received are as follows: <table><tr><td>C & L Contractors</td><td>\$76,067.50</td></tr><tr><td>T.J. Lyle and Company, Inc.</td><td>\$87,000.00</td></tr><tr><td>C.H. Kirkpatrick & Sons</td><td>\$95,991.00</td></tr></table> The Water Department recommends approval of this agreement with C&L Contractors, in the amount of \$76,067.50. This work will be paid for from the budget item for maintenance to the Water Treatment Plant. E-Verify and SAVE Documentation was submitted with the bid and are attached.	C & L Contractors	\$76,067.50	T.J. Lyle and Company, Inc.	\$87,000.00	C.H. Kirkpatrick & Sons	\$95,991.00
C & L Contractors	\$76,067.50						
T.J. Lyle and Company, Inc.	\$87,000.00						
C.H. Kirkpatrick & Sons	\$95,991.00						
City Manager's Remarks:	C&L Contractors is the recommended low bid in the amount of \$76,067.50.						
Financial/Budget Certification:	This work will be paid for from the budget item for maintenance to the Water Treatment Plant.						
Legal:							
Associated Information:	E-Verify and SAVE Documentation was submitted with the bid and are attached.						

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Lori Corley
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Corley Contractors, Inc. dba C-L Contractors
[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Lori Corley
Signature of Applicant

6-10-13
Date

Lori Corley
Printed Name:

Vice-President

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

10th DAY OF June 2013

Shannon J. Ragdale
Notary Public

My Commission Expires:

April 23, 2017



* _____
Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

322305
EEV/Basic Pilot Program* User Identification Number

Corley Contractors, Inc. dba G+L Contractors 6-10-13
BY: Authorized Officer or Agent Date
(Contractor Name)

Lori Corley, Vice President
Title of Authorized Officer or Agent of Contractor

Lori Corley
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

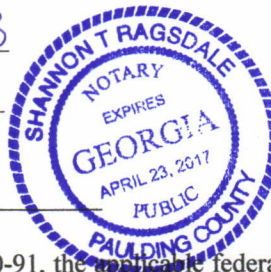
BEFORE ME ON THIS THE

10th DAY OF June, 2013

Shannon J Rapole
Notary Public

My Commission Expires:

April 23, 2017



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



City of Cartersville

City Council Meeting
6/20/2013 7:00:00 PM
Sanitary Sewer Manhole Installations

SubCategory:	Bid Award/Purchases								
Department Name:	Water Department								
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: June 14, 2013 SUBJECT: Sanitary Sewer Manhole Installations This project consists of providing the labor and equipment for installation of twelve manholes at various locations in the sanitary sewer system. This work is needed to replace some existing manholes in deteriorated condition and to provide terminal manholes and some dead end lines. The City will be providing materials. Bids received from four contractors to construct these sewer improvements are: <table><tr><td>Hill City Utilities, Inc.</td><td>\$28,600.00</td></tr><tr><td>C&L Contractors, Inc.</td><td>\$42,474.86</td></tr><tr><td>C.H. Kirkpatrick & Sons</td><td>\$45,500.00</td></tr><tr><td>T.J. Lyle & Co., Inc.</td><td>\$88,075.00</td></tr></table> The Water Department recommends award of the contract to Hill City Utilities, Inc. of Jasper, Georgia in the amount of \$28,600.00 for labor and equipment to install these improvements. The City will be providing the manhole materials which are estimated to cost \$24,000. This work will be paid from the Water Department's budget item for Maintenance and Repair of Sewers. E-Verify and SAVE Documentation was submitted with the bid and is on hand.	Hill City Utilities, Inc.	\$28,600.00	C&L Contractors, Inc.	\$42,474.86	C.H. Kirkpatrick & Sons	\$45,500.00	T.J. Lyle & Co., Inc.	\$88,075.00
Hill City Utilities, Inc.	\$28,600.00								
C&L Contractors, Inc.	\$42,474.86								
C.H. Kirkpatrick & Sons	\$45,500.00								
T.J. Lyle & Co., Inc.	\$88,075.00								
City Manager's Remarks:	Your approval of Hill City Utilities, Inc. bid in the amount of \$28,600.00 for labor and equipment to install these improvements is recommended.								
Financial/Budget Certification:	This work will be paid from the Water Department's budget item for Maintenance and Repair of Sewers.								
Legal:									
Associated Information:	E-Verify and SAVE Documentation was submitted with the bid and are attached.								

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Stacy L. Mullins

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

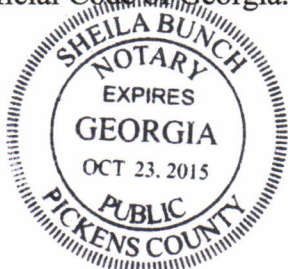
Hill City Utilities, Inc.

[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.



Stacy L. Mullins
Signature of Applicant:

6/14/13
Date

Stacy L. Mullins
Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

14 DAY OF June, 2013

Sheila Bunch

Notary Public

My Commission Expires: 10-23-2015

*

Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

530347

EEV/Basic Pilot Program* User Identification Number

BY: Stacy L. Mullins
Authorized Officer or Agent
(Contractor Name)

6/14/13

Date

Hill City Utilities, Inc.
Contractor/Entity Name

President
Title of Authorized Officer or Agent of Contractor

180 Woodman Rd, Jasper, GA 30143
Contractor Address

Stacy L. Mullins
Printed Name of Authorized Officer or Agent

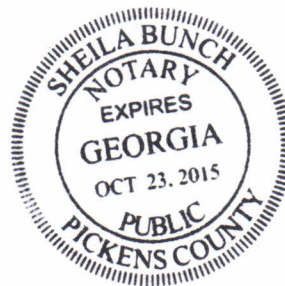
SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

14th DAY OF June, 2013Sheila Bunch

Notary Public

My Commission Expires: 10-23-2015



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

530347
EEV/Basic Pilot Program* User Identification Number

BY: Stacy L. Mullins
Authorized Officer or Agent
(Subcontractor Name)

6/14/13
Date

President
Title of Authorized Officer or Agent of Subcontractor

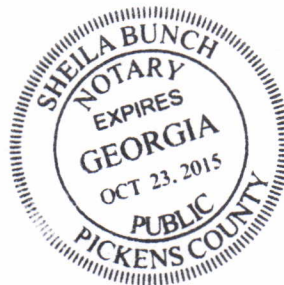
Stacy L. Mullins
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

14th DAY OF June, 20 13

Sheila Bunch
Notary Public

My Commission Expires: 10-23-2015



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



City of Cartersville

City Council Meeting
6/20/2013 7:00:00 PM
April 2013

SubCategory:	Monthly Financial Statement
Department Name:	Finance
Department Summary Recommendation:	Attached is the April 2013 financial report along with the supplemental financial information and the cash position for the same time period.
City Manager's Remarks:	Tom R. will present this information on Thursday.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MONTHLY SUMMARY

As of March 31, 2013

T2 # wptl

		FY 2011 - 12 MONTH OF April-12	FY 2012 - 13 MONTH OF April-13	FY 2011 - 12 Year to Date April-12	FY 2012 - 13 Year to Date April-13	100.00% OF BUDGET (Year to Date)
GENERAL FUND <i>excluding SPLOST, DDA & School System Property Tax Revenue & Expenditures</i>						
REVENUE		\$1,607,552	\$1,827,598	\$19,669,812	\$18,505,895	83.12%
EXPENDITURE		\$1,601,396	\$1,266,732	\$18,695,855	\$18,073,655	81.18%
Gen. Fund Net Profit (Loss)		\$6,156	\$560,866	\$973,957	\$432,240	
WATER & SEWER						
REVENUE		\$1,025,838	\$1,080,346	\$10,703,249	\$10,970,898	52.97%
EXPENDITURE		\$1,106,385	\$1,159,090	\$10,351,787	\$11,587,840	55.95%
Wtr. & Swr. Fund Net Profit (Loss)		(\$80,547)	(\$78,744)	\$351,462	(\$616,942)	
GAS						
REVENUE		\$1,722,315	\$2,494,283	\$17,572,393	\$18,198,159	78.70%
EXPENDITURES		\$1,237,758	\$1,675,460	\$16,946,311	\$16,424,379	71.03%
Gas Fund Net Profit (Loss)		\$484,557	\$818,823	\$626,082	\$1,773,780	
ELECTRIC						
REVENUE		\$3,489,033	\$3,476,556	\$37,281,385	\$37,187,041	83.40%
EXPENDITURES		\$3,410,532	\$3,930,133	\$35,768,771	\$37,816,091	84.81%
Electric Fund Net Profit (Loss)		\$78,501	(\$453,577)	\$1,512,614	(\$629,050)	
STORMWATER						
REVENUE		\$103,313	\$115,299	\$1,021,576	\$1,208,672	91.35%
EXPENDITURE		\$59,324	\$98,440	\$857,933	\$1,169,867	88.42%
Stormwater Fund Net Profit (Loss)		\$43,989	\$16,859	\$163,643	\$38,805	
SOLID WASTE						
REVENUE		\$379,016	\$176,116	\$1,832,476	\$1,787,342	74.56%
EXPENDITURE		\$144,291	\$144,002	\$1,815,489	\$1,949,094	81.30%
Solid Waste Fund Net Profit (Loss)		\$234,725	\$32,114	\$16,987	(\$161,752)	
FIBER OPTICS						
REVENUE		\$188,233	\$189,396	\$1,391,396	\$1,379,806	84.37%
EXPENDITURE		\$164,535	\$118,148	\$1,068,801	\$1,251,021	76.50%
Fiber Fund Net Profit (Loss)		\$23,698	\$71,248	\$322,595	\$128,785	

				% of Monthly Totals to Budget
General Fund	Description	Through 4-30-13	FY 2013 Budget	
	Total Revenues	\$18,505,896	\$22,401,680	82.61%
	GO Bond Proceeds from School	\$1,147,975	\$1,147,975	100.00%
	Property Taxes-City Portion Only	\$1,239,744	\$1,274,730	97.26%
	Local Option Sales Tax (LOST)	\$3,231,979	\$4,431,765	72.93%
	Other Taxes	\$5,892,191	\$6,768,855	87.05%
	Building Permit & Inspection Fees	\$56,074	\$45,000	124.61%
	Fines and Forfeitures	\$709,370	\$823,000	86.19%
	Operating Transfers In-City Utilities	\$3,478,824	\$4,139,275	84.04%
	Other Revenues	\$2,749,739	\$3,771,080	72.92%
	Total Expenditures	\$18,073,654	\$22,401,680	80.68%
	Personnel Expenses	\$11,760,581	\$14,478,395	81.23%
	Operating Expenses	\$4,176,710	\$5,456,505	76.55%
	Capital Expenses	\$284,885	\$488,950	58.26%
	GO Bond Proceeds from School	\$921,625	\$1,147,975	80.28%
	Debt Pymt - JDA/CBA	\$474,153	\$374,155	126.73%
	Library Appropriations	\$455,700	\$455,700	100.00%
Water & Sewer Fund	Total Revenues	\$10,970,898	\$20,710,175	52.97%
	Water Sales	\$6,571,291	\$8,182,875	80.31%
	Sewer Sales	\$3,746,221	\$4,582,000	81.76%
	Bond Proceeds	\$0	\$0	#DIV/0!
	Prior Year Bond Proceeds	\$0	\$6,500,000	0.00%
	Prio Year Capacity Fees	\$0	\$800,000	0.00%
	Other Revenues	\$653,386	\$645,300	101.25%
	Total Expenditures	\$11,587,840	\$20,710,175	55.95%
	Personnel Expenses	\$2,448,990	\$3,065,725	79.88%
	Operating Expenses	\$2,298,523	\$3,104,175	74.05%
	Capital Expenses	\$1,530,743	\$8,236,000	18.59%
	Transfer To General Fund	\$2,288,786	\$2,734,650	83.70%
	Debt Payments	\$3,020,798	\$3,569,625	84.63%
Gas Fund	Total Revenues	\$18,198,159	\$23,123,195	78.70%
	Gas Sales	\$16,717,990	\$18,975,275	88.10%
	Gas Commodity Charge	\$925,407	\$1,245,000	74.33%
	Bond Proceeds	\$0	\$2,015,000	0.00%
	Proceeds from Capital Leases	\$0	\$227,920	0.00%
	Other Revenues	\$554,762	\$660,000	84.05%
	Total Expenses	\$16,424,379	\$23,123,195	71.03%
	Personnel Expenses	\$1,421,089	\$1,767,780	80.39%
	Operating Expenses	\$473,849	\$867,055	54.65%
	Purchase of Natural Gas	\$11,494,639	\$14,410,275	79.77%
	Transfer to General Fund	\$2,809,997	\$3,380,540	-7277.00%
	Capital Expenses	\$224,805	\$2,697,545	8.33%

				% of Monthly Totals to Budget
Electric Fund	Description	Through 4-30-13	FY 2013 Budget	
	Total Revenues	\$37,187,041	\$44,591,295	83.40%
	Electric Sales	\$35,899,505	\$43,249,495	83.01%
	Other Revenues	\$1,287,536	\$1,341,800	95.96%
	Total Expenses	\$37,816,091	\$44,591,295	84.81%
	Personnel Expenses	\$1,726,853	\$2,054,725	84.04%
	Operating Expenses	\$1,168,530	\$1,292,730	90.39%
	Purchase of Electricity	\$32,156,130	\$37,929,700	84.78%
	Capital Expenses	\$883,760	\$1,069,270	82.65%
	Transfer to General Fund	\$1,880,818	\$2,244,870	83.78%
Stormwater Fund	Total Revenues	\$1,208,672	\$1,323,050	91.35%
	Stormwater Revenues	\$1,052,968	\$1,236,450	85.16%
	Mitigation Grant Revenue	\$146,327	\$0	
	Other Revenues	\$9,377	\$11,600	80.84%
	Proceeds from Capital Leases	\$0	\$75,000	0.00%
	Prior Year Carryover	\$0	\$0	#DIV/0!
	Stormwater Improvement Funds	\$0	\$0	#DIV/0!
	Total Expenses	\$1,169,867	\$1,323,050	88.42%
	Personnel Expenses	\$284,794	\$441,320	64.53%
	Operating Expenses	\$366,577	\$601,240	60.97%
	Capital Expenses	\$518,496	\$280,490	184.85%
Solid Waste Fund	Total Revenues	\$1,787,342	\$2,397,270	74.56%
	Refuse Collections Revenues	\$1,746,425	\$2,129,070	82.03%
	Other Revenues	\$40,917	\$43,200	94.72%
	Proceeds From Capital Leases	\$0	\$225,000	0.00%
	Total Expenses	\$1,949,094	\$2,397,270	81.30%
	Personnel Expenses	\$829,292	\$1,025,970	80.83%
	Operating Expenses	\$918,002	\$1,146,300	80.08%
	Capital Expenses	\$201,800	\$225,000	89.69%
	Total Revenues	\$1,379,806	\$1,635,335	84.37%
	Fiber Optics Revenues	\$1,226,471	\$1,482,665	82.72%
Fiber Optics Fund	GIS Revenues	\$75,100	\$102,000	73.63%
	Other Revenues	\$78,235	\$50,670	
	Total Expenses	\$1,251,021	\$1,635,335	76.50%
	Personnel Expenses	\$490,413	\$596,445	82.22%
	Operating Expenses	\$454,942	\$692,075	65.74%
	MEAG Telecom Statewide Pymt	\$193,371	\$278,980	0.00%
	Capital Expenses	\$112,295	\$67,835	165.54%

Cash Position							
	6/30/12	7/31/12	8/31/12	9/30/12	10/31/12	11/31/12	12/31/12
Total Unrestricted Cash Balance	\$11,218,073.23	\$11,325,067.00	\$11,019,070.04	\$10,470,895.36	\$11,402,142.94	\$8,447,591.94	\$6,082,136.02
Total Restricted Cash Balance	\$56,044,692.13	\$55,431,121.36	\$54,179,565.40	\$52,909,942.48	\$52,598,197.41	\$52,526,265.06	\$53,721,732.69
Cash Position		1/31/13	2/28/13	3/31/13	4/30/13	5/31/13	6/30/13
Total Unrestricted Cash Balance		\$9,244,326.92	\$9,878,521.98	\$9,283,102.66	\$9,897,551.66		
Total Restricted Cash Balance		\$55,032,045.85	\$54,407,689.34	\$55,266,689.28	\$56,219,252.70		