

City Council Meeting
10 N. Public Square
May 16, 2013
6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member McDaniel

Pledge of Allegiance led by Council Member Tate

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Lori Pruitt, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and Keith Lovell, Assistant City Attorney. David Archer, City Attorney was absent.

II. Regular Agenda

A. Council Meeting Minutes

1. May 2, 2013

A motion to approve the May 2, 2013 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

B. Commendation/Recognition

1. Quacky the Duck for Advocates for Bartow's Children

Mayor Santini recognized Quacky the Duck and Advocates for Bartow's Children regarding the upcoming Duck Derby and other work done by the Advocates in the community. Patty Eager with the Advocates came forward with Quacky to thank the Mayor and Council for their support.

2. Martin Luther King Jr. Committee

Linda Kellogg with the Martin Luther King Jr. Committee came forward and thanked the Mayor and Council for their continued support of the Martin Luther King Jr. Celebrations. Ms. Kellogg also thanked Chief Culpepper and his staff for keeping the citizens of Cartersville safe.

C. Appointments

1. Alcohol Control Board

Connie Keeling, City Clerk stated that currently there are three positions on the Alcohol Control Board set to expire in June 2013. Ms. Keeling stated that all three members have agreed to continue to serve on the board and recommended the reappointment of Richard Napps, Martha Wellsandt and Christine Brown. These terms will expire in June 2016.

A motion to approve the re-appointment of the ACB Members was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 6-0

D. Contracts/Agreements

1. Professional Probation Services Lease

Dan Porta, Assistant City Manager stated that the Professional Probation Services, who handles probation for the city, is interested in renting the back portion of the Municipal

Court Facility. If approved, the rental agreement will become effective on July 1, 2013 and continue through December 31, 2015 with a monthly rental rate of \$1,100 per month and the city providing internet, telecommunications, and utilities. Mr. Porta stated that the city has the option to modify, amend, or terminate the contract at any time and recommended approval. Keith Lovell, Assistant City Attorney stated that there are two amendments that needed to be added to the agreement before council approval.

- Change #4-A – Tenant agrees to provide the following services and rent...
- Add Paragraph 31 – Landlord may terminate this lease with a 30 day notice.

A motion to approve the agreement with Professional Probation Services as amended was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 6-0

E. Change Order

1. Tennessee Street – Walgreens Water Main Project Final Change Order

Ed Mullinax, Assistant Water Superintendent stated that this is the final adjustment change order for the Tennessee Street – Walgreens Water Main Project. Additional piping and connections installed resulted in an increase of \$10,851.20 to the original contract bringing the total cost to \$97,361.20. Mr. Mullinax recommended approval of this change order stating that this project will be paid for partially from Bond Funds and partially from a \$25,000 payment from Walgreens.

A motion to approve the Final Change Order was made by Council Member McDaniel and seconded by Council Member Hodge. Motion carried unanimously. Vote 6-0

F. Engineering Services

1. Water Main Relocation for DOT State Route 20 Widening and Relocation Project

Ed Mullinax, Assistant Water Superintendent stated that the water main along Highway 411 near Peebles Valley Road must be relocated due to conflicts with the proposed DOT State Route 20 Widening and Relocation Project. Mr. Mullinax stated that staff had received a proposal from Sweitzer Engineering for the design, permitting, and bidding of the necessary water main relocation in an amount not to exceed \$17,750.00. Mr. Mullinax stated that Sweitzer is familiar with the project having performed similar work for Bartow County on the same DOT project and recommended approval.

A motion to approve the agreement with Sweitzer Engineering was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

G. Bid Award/Purchases

1. Cleaning and Video of Four Water Storage Tanks

Ed Mullinax, Assistant Water Superintendent stated that bids were requested for cleaning four water storage tanks. This work was done approximately seven years ago and needed to be done again in order to inspect the condition of the interior of the tanks. Mr. Mullinax recommended approval of the low bid from Southeastern Underwater in the amount of \$13,500.00.

A motion to approve the agreement with Southeastern Underwater was made by Council Member McDaniel and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

2. Replacement of Sewer Inspection Push Camera

Ed Mullinax, Assistant Water Superintendent stated that the bids were received for a

replacement Sewer Inspection Push Camera to replace the current camera purchased in 1992. Mr. Mullinax stated that this camera is used to visually inspect small diameter pipes in the 4 -8 inch range and is a critical piece of equipment in diagnosing and repairing sewers. Mr. Mullinax recommended the low bid from P & H Supply in the amount of \$17,050.64.

A motion to approve the purchase from P & H Supply was made by Council Member Pruitt and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0

3. Sixty Inch Commercial Mower

Greg Anderson, Parks and Recreation Superintendent stated that staff had received bids for a 60 inch cut, zero-turn, rear discharge, commercial mower. Mr. Anderson recommended the low bid from Taylor Farm Supply in the amount of \$9,484.16.

A motion to approve the purchase from Taylor Farm Supply was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0

4. Field Groomer

Greg Anderson, Parks and Recreation Superintendent stated that staff had solicited bids for a field groomer that will be used daily for field preparation in the athletic programs baseball/softball fields. Mr. Anderson stated that only one bid was returned from Jerry Pate Turf and Irrigation in the amount of \$19,855.87 and recommended approval.

A motion to approve the purchase from Jerry Pate Turf and Irrigation was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

5. Vehicle Purchases

Tom Rhinehart, Finance Director stated that bids were solicited for replacement vehicles for the Water and Gas Departments and based on the overall total price Mr. Rhinehart recommended approval of the purchase of five vehicles be awarded to the lowest bidder, City Motors of Cartersville, in the amount of \$119,602.34.

A motion to approve the purchase from City Motors of Cartersville was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

H. Monthly Financial Statement

1. March 2013

Mr. Tom Rhinehart, Finance Director, presented the March 2013 monthly financial statement with comparisons from the previous year of March 2012 by fund, along with supplemental financial information comparing the year to date revenues and expenses for each fund and a report of cash position through March 2013

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 6-0

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk