

City Council Meeting  
10 N. Public Square  
May 2, 2013  
6:00 P.M. – Work Session 7:00 P.M.

## **I. Opening Meeting**

Invocation by Council Member Tonsmeire

Pledge of Allegiance led by Council Member McDaniel

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Sam Grove, City Manager; Connie Keeling, City Clerk and Keith Lovell, Assistant City Attorney. David Archer, City Attorney; Kari Hodge, Council Member Ward One; and Lori Pruitt, Council Member Ward Six were absent.

## **II. Regular Agenda**

### **A. Council Meeting Minutes**

#### **1. April 18, 2013**

A motion to approve the April 18, 2013 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

### **B. Commendation/Recognition**

#### **1. Teachers of the Year**

Mayor Santini stated that it has become a tradition for Council honor the teachers of the year. Mayor Santini presented a resolution to the following 2014 Teachers of the year.

- Paige Robbins – Cartersville Primary
- Rachel Phillips – Cartersville Elementary
- Debbie Justus – Cartersville Middle School
- Michelle Stone – Cartersville High School

### **C. Proclamations**

#### **1. National Historic Preservation Month Pages**

Richard Osborne, City Planner stated that the National Trust for Historic Preservation has declared the month of May as National Preservation Month and asked that Mayor Santini read the Proclamation.

#### **Proclamation**

**Since the National Trust for Historic Preservation created Preservation Week in 1971 to spotlight grassroots preservation efforts in America, it has grown into an annual celebration observed by small towns and big cities with events ranging from architectural and historic tours and award ceremonies to educational programs and heritage travel opportunities.**

**Due to its popularity, in 2005 the National Trust for Historic Preservation extended the celebration to include the entire month of May and declared it Preservation Month to provide an even longer opportunity to celebrate the diverse and unique heritage of our country's cities and states, and enable more Americans to become involved in the growing preservation movement.**

By declaring National Preservation Month’s 2013 theme as “See it, Save it, Celebrate it,” communities from coast to coast like Cartersville, which are filled with historic treasures, will be celebrating. The National Trust for Historic Preservation has encouraged communities to reach out to our growing audience of neighbors, tourists, and preservationists by promoting historic places in our community, and encourage newcomers to learn more about Cartersville’s local preservation efforts.

/s/ Matthew J. Santini  
Matthew J. Santini  
Mayor

ATTEST:

/s/ Connie Keeling  
Connie Keeling  
City Clerk

**D. Presentations**

**1. Historic Preservation Commission Awards**

Richard Osborne, City Planner stated that the Cartersville Historic Preservation Commission had chosen three properties (two residential and one commercial) to be awarded for their excellent renovation projects. The two residential properties are 108 Lee Street owners Harry and Vandi White and 501 West Avenue owners Mike and Heather Ellington. The commercial property is 39 South Public Square, Andy Bowen with Cohutta Fishing Company. Daneise Archer presented the awards to the recipients.

**E. Public Hearing – 2<sup>nd</sup> Reading of Zoning/Annexation Requests**

**1. File SU13-01: Special use application by Aisha Alston for property located at 178 S. Morningside Drive (approximately 0.7 acres) to operate a Personal Care Home on property zoned G-C (General Commercial)**

Randy Mannino, Planning and Development Director, stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that this tract is located at 178 S. Morningside Drive. This property includes an auto repair shop and a single-family residence that dates from approximately 1940 that was used as a Personal Care Home from 1990 – 2000. Mr. Mannino stated that the applicant would like to use this as a Personal Care Home and a Special Use is required in the G-C Zoning District. The applicant has agreed that all required codes will be met. Mr. Mannino stated that there have been no additions or deletions since the first reading, and the Planning Commission recommended approval.

Mayor Santini opened the floor for a public hearing and with no comments Mayor Santini closed the public hearing.

A motion to approve the special use application Ordinance No. 07-13 was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

**Ordinance**

**of the**

**City of Cartersville, Georgia**

**Ordinance No. 07-13**

**Petition No. SU 13-01**

**NOW BE IT AND IT IS HEREBY ORDAINED** by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by John Veltre. Property is located 178 South Morningside Drive. Said property contains 0.68 acres located in the 4<sup>th</sup> District, 3<sup>rd</sup> Section, Land Lot(s) 480 as shown on the attached plat Exhibit “A”. Property is currently rezoned from G-C (General Commercial) to G-C (General Commercial) with a special use to Operate a Personal Care Home. Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

**BE IT AND IT IS HEREBY ORDAINED.**

**First Reading this the 18<sup>th</sup> day of April 2013.**

**ADOPTED this the 2<sup>nd</sup> day of May 2013. Second Reading.**

**/s/ Matthew J. Santini**

**Matthew J. Santini**

**Mayor**

**ATTEST:**

**/s/ Connie Keeling**

**Connie Keeling**

**City Clerk**

**2. File Z13-01: Rezoning application by John Waters for property located at 6 Porter Street (approximately 2.7 acres) from L-I (Light Industrial) and R-15 (Residential) to L-I (Light Industrial)**

Randy Mannino, Planning and Development Director, stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that this tract is located at 6 Porter Street and presently contains a prefabricated metal industrial building approximately 3,000 square feet in size, located near the road. Most of the 2.7 acres has been cleared or has few trees and Georgia Power transmission lines run along the rear of the property. Mr. Mannino stated that while there are no plans to redevelop this property the applicant seeks to rezone this property so that the entire tract is zoned L-I (Light Industrial). There have been no additions or deletions since the first reading and the Planning Commission has recommended approval.

Mayor Santini opened the floor for a public hearing and with no comments Mayor Santini closed the public hearing.

A motion to approve the rezoning Ordinance No. 08-13 was made by Council Member Tonsmeire and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0

**Ordinance**

**of the**

**City of Cartersville, Georgia**

**Ordinance No. 08-13**

**Petition No. Z13-01**

**NOW BE IT AND IT IS HEREBY ORDAINED** by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by John and Carolyn Waters Trust. Property is located 6 Porter Street. Said property contains 2.7 acres located in the 4<sup>th</sup> District, 3<sup>rd</sup> Section, Land Lot(s) 310 and 339 as shown on the attached plat Exhibit “A”. Property is hereby rezoned from L-I (Light Industrial) and R-15 (Single-family Residential) to L-I (Light Industrial). Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

**BE IT AND IT IS HEREBY ORDAINED.**

**First Reading this the 18<sup>th</sup> day of April.**

**ADOPTED this the 2<sup>nd</sup> day of May 2013. Second Reading.**

**/s/ Matthew J. Santini  
Matthew J. Santini  
Mayor**

**ATTEST:**

**/s/ Connie Keeling  
Connie Keeling  
City Clerk**

**F. Contracts/Agreements**

**1. Eddie Lee Wilkins Youth Association**

Tom Rhinehart, Finance Director stated that this is the annual contract with the Eddie Lee Wilkins Youth Summer Program for 2013. Mr. Rhinehart stated that one half of the \$18,000 funding was included in the 2012-2013 budget and the other half is included in the 2013-2014 budget and will be distributed if written documentation for the location is provided before the payout date. Mr. Rhinehart recommended approval.

A motion to approve the agreement with the Eddie Lee Wilkins Youth Association was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

A second motion to amend the contract with the correct contact person listed was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

**2. Arista Information Systems**

Dan Porta, Assistant City Manager stated that currently the printing and mailing of utility bills is done in house using a Pitney Bowes mailing machine that was purchased in March 2006. Unfortunately this machine is past its useful life and the cost of a new machine is approximately \$33,000 with an annual maintenance cost average of \$4,100 per year. After evaluating the option to purchase or lease another mailing machine Mr. Porta stated that he believed the best option for the city is to outsource this process and recommended approval of the agreement with Arista Information Systems

A motion to approve the agreement with Arista Information Systems was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0

**3. Facility/Dude Utility Tracking Software**

Dan Porta, Assistant City Manager stated the FacilityDude provides software for the purpose of tracking and analyzing utility consumption across groups of facilities and have an agreement with Johnson Controls to provide the service to local governments free for one year. In return Johnson Controls is given anonymized data for their research purposes and they place a logo in our version of the software. Mr. Porta stated that if the city does not wish to continue after one year then we cancel the service and there will be no charge. Mr. Porta recommended approval.

A motion to approve and amend the contract to add Rome and Cartersville respectively was made by Council Member Tate and seconded by Council Member Stepp. Motion carried unanimously. Vote 4-0

**G. Bid Award/Purchases**

**1. Asphalt Roller**

Jeff Geisen, Public Works Assistant Director stated that this Asphalt Roller with trailer will replace a 1972 roller that is no longer in service due to mechanical failures. G.J.&L. d/b/a Border Equipments has the State Contract for heavy equipment and Mr. Geisen recommended approval to purchase this equipment through the GMA Lease Pool for the amount of \$41,604.40.

A motion to approve the purchase from Border Equipments was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

**2. Municipal Court Renovations**

Tom Rhinehart, Finance Director stated that the asbestos flooring had been removed from the Municipal Court Building and bids were requested from three contractors for the continued renovations. Only one bid was received from Earl Hightower Construction in the amount of \$48,400. Mr. Rhinehart stated that he has requested that as many light fixtures and ceiling tiles be recycled as possible to reduce costs and recommended approval up to \$48,000.00.

A motion to approve the agreement with Earl Hightower Construction for an amount up to \$48,000.00 was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

**3. Vehicle Purchases**

Tom Rhinehart, Finance Director stated that bids had been placed on the website for new vehicles; however, since there were no local dealership bids in this group he recommended that all bids rejected and vehicles be rebid.

A motion to reject all bids and reopen bids was made by Council Member Tate and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

**H. Surplus Equipment**

**1. Surplus Equipment**

Tom Rhinehart, Finance Director presented a list of equipment to be declared surplus and advertised on GovDeals.com or disposed of as scrap metal after the items are advertised in the local paper. Mr. Rhinehart recommended approval.

A motion to approve the surplus list was made by Council Member Stepp and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

A motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 4-0

**Meeting Adjourned**

/s/ \_\_\_\_\_  
Matthew J. Santini  
Mayor

ATTEST:

/s/ \_\_\_\_\_  
Connie Keeling  
City Clerk