



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCIL PERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Lindsey McDaniel, Jr.
Lori Pruitt
Jayce Stepp
Louis Tonsmeire, Sr.

AGENDA

Council Chamber, Third Floor of City Hall – 7:00
PM – 4/18/2013
Work Session – 6:00 P.M.

CITY MANAGER:

Sam Grove

CITY ATTORNEY:

David Archer

CITY CLERK:

Connie Keeling

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda**A. Council Meeting Minutes**

1. April 4, 2013 (Page 3-15)

[Attachments](#)

B. Appointments

1. Swearing in of Assistant Municipal Court Judge Jay Choate (Page 16)

[Attachments](#)

C. Public Hearing - 1st Reading of Zoning/Annexation Requests

1. File SU13-01: Special use application by Aisha Alston for property located at 178 S. Morningside Drive (approximately 0.7 acres) to operate a Personal Care Home on property zoned G-C (General Commercial.) (Page 17-32)

[Attachments](#)

2. File Z13-01: Rezoning application by John Waters for property located at 6 Porter Street (approximately 2.7 acres) from L-I (Light Industrial) and R-15 (Residential) to L-I (Light Industrial) (Page 33-43)

[Attachments](#)

D. Resolutions

1. Downtown Development Authority Designation of "First Friday" Events (Page 44-45)

[Attachments](#)

E. Certification

1. Good Neighbor Homeless Shelter Grant Application (Page 46-47)

[Attachments](#)

F. Bid Award/Purchases

1. Network Support Software (Page 48-50)

[Attachments](#)

2. Emergency Replacement of Air Conditioning Unit at the WPCP Lab (Page 51-55)

[Attachments](#)

3. Sewer Manhole Rehabilitation Project (Page 56-58)

[Attachments](#)

4. Valve Actuator Equipment for the Water Pollution Control Plant (Page 59-62)

[Attachments](#)

G. Contracts/Agreements

1. Valve Actuator Installation and Electrical Connection for the Water Pollution Control Plant (Page 63-66)

[Attachments](#)

2. Amendment to Main Street Gateway Project (Page 67-68)

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3. Main Street Gateway Project Supplemental Agreements (Page 69)

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H. Monthly Financial Statement

1. February 2013 (Page 70-74)

[Attachments](#)



City of Cartersville

City Council Meeting
4/18/2013 7:00:00 PM
April 4, 2013

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	Attached are the minutes for your review and approval.
City Manager's Remarks:	Minutes from the April 4th meeting have been compiled and reveiwed by staff and are recommended for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 April 4, 2013
 6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Tonsmeire

Pledge of Allegiance led by Council Member Stepp

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Sam Grove, City Manager; Connie Keeling, City Clerk and David Archer, City Attorney. Lori Pruitt, Council Member Ward Six was absent.

II. Regular Agenda

A. Council Meeting Minutes

1. March 21, 2013

A motion to approve the March 21, 2013 City Council Meeting Minutes as presented was made by Council Member Tate and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

B. Proclamations

1. Recognition of Ray Southern by Keep Bartow Beautiful

Sherri Henshaw, Director of Keep Bartow Beautiful stated to honor and acknowledge Ray Southern's efforts to preserve the beauty of his community, Keep Bartow Beautiful would like to proclaim April 20, 2013 as "Ray Southern Day". Ms. Henshaw stated that Mr. Southern was always an integral part of the Atco Church and Community and KBB would like the annual clean up to be named the "Ray Southern Memorial Cleanup" in the Atco Community on this day. Mayor Santini read a Proclamation proclaiming this and presented it to the family of Ray Southern.

C. Commendation/Recognition

1. Citizen's Academy Graduation

Tom Quist, Assistant to the City Manager stated that the first Citizen's Academy has drawn to a close after a very successful inaugural effort. Mr. Quist stated that there was 21

deeply committed citizens attend the Academy and from the evaluations the participants were very pleased with the program. Mr. Quist formally recognized the participants with a certificate from the city and thanked them for their commitment to the community.

D. Appointments

1. Appointment and Swearing in of Municipal Court Judge

Mayor Santini stated that this is the annual reappointment of Municipal Court Judge Harry White as required according to the statute as well as David Archer, City Attorney. David Archer stated that he had been sworn in by the city in 1976 and this is just a formality for the record. Connie Keeling, City Clerk administered the Oaths of Office to Judge White and Mr. Archer.

OATH OF OFFICE

I solemnly swear (or affirm) that I will support the Constitution of the United States and of the State of Georgia; that I will in all respects, observe the provisions of the charter and ordinances of the City of Cartersville, and that I will faithfully discharge the duties of the office of Municipal Court Judge, and that I will truly, honestly, and faithfully discharge the duties of this office to the best of my ability without fear, favor or partiality. So help me God.

This 4th day of April, 2013.

/s/ Harry White
HARRY WHITE
MUNICIPAL COURT JUDGE
CITY OF CARTERSVILLE, GEORGIA

On this 4th day of April, 2013 at 7:20 p.m., before me appeared Harry White, the person who signed the above Oath of Office in my presence and who swore or affirmed that he understood the oath and freely declared it to be truthful.

By: Connie Keeling

Title: City Clerk

Notary Public

My Commission Expires: 6/21/15
(SEAL)

OATH OF OFFICE

I solemnly swear (or affirm) that I will support the Constitution of the United States and of the State of Georgia; that I will in all respects, observe the provisions of the charter and ordinances of the City of Cartersville, and that I will faithfully discharge the duties of the office of City Attorney. So help me God.

This 4th day of April, 2013.

/s/ David Archer
 DAVID G. ARCHER
 CITY ATTORNEY
 CITY OF CARTERSVILLE, GEORGIA

On this 4th day of April, 2013 at 7:22 p.m., before me appeared Harry White, the person who signed the above Oath of Office in my presence and who swore or affirmed that he understood the oath and freely declared it to be truthful.

By: Connie Keeling

Title: City Clerk

Notary Public
 My Commission Expires: 6/21/15
 (SEAL)

2. Historic Preservation Commission

Randy Mannino, Planning and Development Director stated that this appointment to the Historic Preservation Commission will fill the vacancy left after the term for Floyd Braid expired. Mr. Mannino recommended approval of Valerie Holt to the commission for a three year term to expire September 2015.

A motion to approve the appointment of Valerie Holt was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

E. Presentations

1. Fiscal Year 2012 Audit Presentation

Lloyd Williamson from Williamson and Company gave a brief presentation on the FY 2012 audit and included the Comprehensive Annual Financial Report for the year ended June 30, 2012.

F. Contracts/Agreements

1. Airport Engineering Assistance Grant with GDOT

Dan Porta, Assistant City Manager stated that the Cartersville-Bartow Airport Authority has received grant funding from the GDOT for Airport Engineering Assistance. The funding will be used to hire an engineering firm to design airfield drainage improvements at the airport. The grant is 97.5% funded from Federal Airport Administration and GDOT funds, and the balance of the grant \$1,351.00 (2.5%) will be paid for from the Cartersville-Bartow Airport Authority. Mr. Porta stated that the grant would be administered by the city and recommended approval.

A motion to approve the acceptance of the Airport Engineering Assistance Grant was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

2. Amendment to Intergovernmental Agreement Dated 04-11-07

Tom Rhinehart, Finance Director stated that on April 11, 2007, an intergovernmental agreement was signed with Bartow County that spelled out the SPLOST 2007 projects for the city. Item "E" in the attachment "R" was incorrectly stated as "Acquire property and rebuild Fire Headquarters and Station #3"; however, it should have stated "Acquire property and rebuild Fire Headquarters and Stations." Mr. Rhinehart stated that the error was found in the recent audit by the auditors who asked that the verbiage be amended. The other municipalities along with the County will also be approving the amendment as presented.

A motion to approve the amended agreement as presented was made by Council Member Stepp and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

G. Second Reading of Ordinances

1. Amendment to the Fiscal Year 2012-13 Budget Ordinance

Mr. Tom Rhinehart, Finance Director, explained there is a need for a budget amendment due to adding the Downtown Development Authority as a City department. Also, the remaining funds of the Impact Fee Fund must be spent in this current fiscal year. This budget amendment takes care of both of these issues.

The Impact Fee Fund budget is amended by allocating the remaining funds of \$153,668.73 to several other funds as stated in the ordinance. Mr. Rhinehart further explained that all of the projects these funds are being allocated to were listed in the original Impact Fee Fund documentation and are still considered eligible projects for use of these funds. Mr. Keith Lovell, Assistant City Attorney, stated there is a 6 year limit on spending these funds or we lose them. The Downtown Development Authority will be shown as a separate department within the General Fund; therefore, the General Fund Budget will need to be amended as shown in the ordinance. Mr. Rhinehart stated that there have been no additions or corrections since the first reading and recommended approval of the amendment to the Fiscal Year 2012-2013 Budget

Ordinance.

A motion to approve the amendment to the Fiscal Year 2012-13 Budget Ordinance No. 05-13 was made by Council Member Hodge and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 05-13

NOW BE IT HEREBY ORDAINED by the Mayor and City Council that pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year 2012 - 2013 budget amendment to the Impact Fee Fund.

Budget Amendment Report

Fiscal Year 2012 - 2013

Department: Impact Fees

Acct No-	Description	2012-13 Approved Budget	Amendments	2012-13 Amended Budget
<u>REVENUES</u>				
	Prior Year Carryover	150,000	153,668.73	303,668.73
	Total Revenues - Impact Fees	150,000	153,668.73	303,668.73
<u>Expenses</u>	Expense			
271-6120-52-1200	Administration		20,025.88	20,025.88
271-6120-54-2500	Fire Protection	110,000	7,475.74	117,475.74
271-6120-54-2501	Police		85,694.34	85,694.34
271-6120-54-2502	Parks & Recreation	40,000	9,433.59	49,433.59
271-6120-54-2503	Roads		31,039.18	31,039.18
	Total Expenses - Impact Fees	150,000	153,668.73	303,668.73

Department: General Fund, SPLOST 2003 Fund, and SPLOST 2007 Fund

Acct No-	Description	2012-13 Approved Budget	Amendments	2012-13 Amended Budget
<u>REVENUES</u>				
100-1000-39-1009	Transfer from Impact Fee Fund	150,000	36,935.21	186,935.21
321-9100-39-1009	Transfer from Impact Fee Fund	0	31,039.18	31,039.18
322-9300-39-1009	Transfer from Impact Fee Fund	0	85,694.34	85,694.34
	Total Revenues	150,000	153,668.73	303,668.73

Expenses	Expenses			
100-1300-52-1300	Other Professional Services	15,000	20,025.88	27,025.88
100-2400-54-2200	Vehicles	0	7,475.74	7,475.74
100-5100-54-3100	Pettit Creek Trail Phase II	0	9,433.59	9,433.59
321-9100-54-1601	Douthit Multi-Lane	250,000	31,039.18	281,039.18
322-9300-54-1627	Police/Fire Joint Station	3,500,000	85,694.34	3,585,694.34
	Total Expenses	3,765,000	153,668.73	3,918,668.73

General Fund - Downtown Development Authority

Account Number		2012-13 Approved Budget	Amendments	2012-13 Amended Budget
Revenues				
100-1000-38-3008	DDA Admin Fee-15% BID Funds	0	1,500	1,500
100-1000-38-3009	DDA Special Events Sponsorship	0	8,000	8,000
100-1000-38-3010	DDA - Concession Income	0	1,500	1,500
100-1000-38-3011	DDA Bartow County Contribution	0	8,000	8,000
100-1000-35-1160	Fine & Forfeitures	779,000	44,000	823,000
100-1000-39-3700	Proceeds from Capital Leases	236,760	7,500	244,260
100-1000-39-1012	Operating Trans In-Motor Vehicle Tax	0	30,000	30,000
	Total Revenues	1,015,760	100,500	1,116,260
Personnel Expenses				
100-6110-51-1100	Regular Salaries	0	44,535	44,535
100-6110-51-1101	Salaries-Part Time Employees	0	20,285	20,285
100-6110-51-2100	Health & Dental Insurance	0	7,025	7,025
100-6110-51-2120	Life & Disability Insurance	0	340	340
100-6110-51-2200	Social Security Contributions	0	4,960	4,960
100-6110-51-2300	Retirement Contributions	0	3,000	3,000
100-6110-51-2500	Unemployment Insurance	0	3,000	3,000
100-6110-51-2600	Worker's Compensation Insurance	0	50	50
	Total Personnel Expense	0	83,195	83,195
Operating Expenses				
100-6110-52-1200	Professional Services	0	7,500	7,500
100-6110-52-1300	Other Professional Services	0	15,000	15,000
100-6110-52-1301	Prof. Services-GIS Mapping	0	500	500
100-6110-52-2100	Utilities	0	3,000	3,000
100-6110-52-2210	Uniform/Clothing Allowance	0	250	250
100-6110-52-2310	Maintenance - Office Equipment	0	2,500	2,500
100-6110-52-2320	Maintenance - Computer	0	300	300
100-6110-52-2330	Maintenance - Software	0	300	300

100-6110-52-2340	Maintenance - Building & Grounds	0	500	500
100-6110-52-2350	Maintenance - Heating & A/C	0	300	300
100-6110-52-2410	Equipment Lease	0	5,000	5,000
100-6110-52-3210	Communication-Phones & Cellular	0	7,640	7,640
100-6110-52-3300	Advertising	0	5,000	5,000
100-6110-52-3400	Postage	0	1,000	1,000
100-6110-52-3510	Travel & Related Expenses	0	1,250	1,250
100-6110-52-3520	Convention & Seminar Registration	0	1,500	1,500
100-6110-52-3530	Employee Training	0	1,500	1,500
100-6110-53-1110	Office Equipment & Supplies	0	750	750
100-6110-53-1111	Minor Equipment & Office Machinery	0	1,500	1,500
100-6110-53-1120	Minor Computer Supplies	0	1,000	1,000
100-6110-53-1122	Computer Equipment & Software	0	2,365	2,365
100-6110-53-1130	Minor Equipment & Supplies	0	1,000	1,000
100-6110-53-1134	Special Events Expense	0	1,000	1,000
100-6110-53-1135	Concession Stand Supplies	0	1,500	1,500
100-6110-53-1140	Janitorial Supplies	0	500	500
100-6110-53-1260	Fuel Expense	0	250	250
100-6110-53-1400	Memberships & Subscriptions	0	1,750	1,750
100-6110-58-2150	Lease Pool Payment-Interest	0	150	150
Total Operating Expenses		0	64,805	64,805
Capital Outlay Exp				
100-6110-54-2300	Office Furniture & Equipment - Major	0	7,500	7,500
Total Capital Outlay Expenses		0	7,500	7,500
Total DDA Expenses		0	155,500	155,500
Other Expenses				
100-1100-57-1070	DDA Exp	55,000	(55,000)	0
280-1150-57-1070	DDA Exp-Motor Vehicle Tax Fund	30,000	(30,000)	0
280-1150-61-1100	Transfer to General Fund	0	30,000	30,000
Total Expenses		85,000	100,500	185,500

Net impact on the general fund budget is \$51,500 to incorporate the DDA budget of \$155,500

BE IT AND IT IS HEREBY ORDAINED.

ADOPTED, this 21st day of March 2013. First Reading.

ADOPTED, this 4th day of April 2013. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini

Mayor

ATTEST:

/s/ Connie Keeling

Connie Keeling

City Clerk

H. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. File T13-01: Text Amendment to add definitions to the Zoning Ordinance

Randy Mannino, Planning and Development Director, stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request.

Mr. Randy Mannino, Planning and Development Director, explained this is an application to amend the definitions section of the Zoning Ordinance. The applicant, Brooke Hodge, owner of Willow Day Spa, would like to offer permanent makeup, also known as cosmetic tattooing, as part of her spa services. This business is currently located downtown under the bridge. There are currently no definitions of tattoo parlors and piercing parlors. City staff has researched definitions from state governments and health departments for this information. The goal of adding these definitions, as well as defining permanent makeup, is to allow cosmetic tattooing while still limiting traditional tattooing and piercing. Mr. Mannino stated that there had been one change to alter the definition of camouflage tattoo and recommended approval of the revised amendment.

Mayor Santini opened the floor for a public hearing and with no comments he closed the public hearing.

A motion to approve Ordinance No. 06-13 as amended was made by Council Member Hodge and seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 06-13

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 26 ZONING. ARTICLE II. INTERPRETATION AND DEFINITIONS. Section 2.2

Definitions is hereby amended by adding the following definitions to Section 2.2 as indicated herein:

1.

That Article II. Interpretations and Definitions, Section 2.2.16.P, is hereby amended by adding the following definitions:

Permanent makeup is synonymous with cosmetic tattooing and includes the application of permanent eyeliner, eyebrows, full lip color, re-pigmentation or camouflage using tattooing techniques of placing pigments under the skin. Camouflage, a method of disguising or concealing permanently blotchy or irregularly pigmented skin, acne scarring or other permanent skin irregularities by the use of blending pigments into the skin, is allowed. Tattoo camouflage, using tattooing methods to cover up, mask, or alter an existing tattoo so that it is either rendered less noticeable or takes on a different design, thereby obliterating the original design, is prohibited.

Piercing parlor is any place in which a fee is charged for the act of penetrating the skin to make a hole, mark, or scar, generally permanent in nature. Does not include the use of a mechanized, pre-sterilized ear-piercing system that penetrates the outer perimeter or lobe of the ear or both.

2.

That Article II. Interpretations and Definitions, Section 2.2.20.T, is hereby amended by adding the following definition:

Tattoo parlor is any place in which is offered or practiced the placing of designs, letters, scrolls, figures, symbols or any other marks upon or under the skin of any person with ink or any other substance, resulting in the permanent coloration of the skin, excluding permanent makeup (also known as cosmetic tattooing), by the aid of needles or any other instrument designed to touch or puncture the skin.

3.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered or alphabetized to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 21st day of March 2013.

ADOPTED this the 4th day of April 2013. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

I. Other (Items 1 & 2 voted as one motion)

- 1. Quit Claim Deed 30 Ann Circle**
- 2. Quit Claim Deed 119 Mercer Lane**

Richard Osborne, City Planner stated that this item is needed to allow the release of two liens in the amount of \$10,000 each for properties located at 30 Ann Circle and 119 Mercer Lane. These liens, are for the first-time homebuyers forgivable loan program as part of a federal grant that the City received. The property owners have resided in the homes for the required five (5) year period, and the loan may now be forgiven by approval of Council. Mr. Osborne recommended approval.

A motion to approve the Quit Claim Deeds for both properties was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

J. Engineering Services

1. Water Treatment Plant Filter Rehab Project

Ed Mullinax, Assistant Water Superintendent stated that staff has retained the firm of Wiedeman and Singleton, Inc. to provide Engineering Design Services for the Water Treatment Plant Filter Rehab Project. Design work has been completed and the project is in the process of being advertised for bids. Mr. Mullinax requested approval of an amendment to their existing contract to include Construction Engineering Services for the Filter Rehab Project. The proposal is for an amount not to exceed \$69,010.00 and will be paid for with the 2012 Bond Funds. Mr. Mullinax recommended approval.

A motion to approve the Amended Engineering Services Contract for the Water Treatment Plant was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 5-0

K. Bid Award/Purchases

1. No-Lead Brass/Inventory Restock

Ed Mullinax, Assistant Water Superintendent stated that bids were accepted for materials to restock inventory and “pre-purchase” no-lead brass in advance of the January 4, 2014 compliance deadline. Mr. Mullinax recommended approval of the low bid from HD Supply in the amount of \$35,297.67.

A motion to approve the purchase from HD Supply was made by Council Member Tate and seconded by Council Member McDaniel. Motion carried unanimously. Vote 5-0

2. Dellinger Park Pool Lighting

Greg Anderson, Parks and Recreation Director stated that bids were solicited for lighting up-grades on the Dellinger Pool. Bids include security lighting for dusk to dawn deck/area lighting and an outdoor lighting system that meets the requirements of Georgia State Health Department for use of a public pool during night hours. Mr. Anderson recommended approval of the second lowest bid from West Georgia Lighting in the amount of \$51,106.00 because the low bid from North Georgia Electric Services did not meet specifications. Ken Mrozinski of North Cobb Electrictrical Services and Rob Staples representative of Musco Lighting came forward to explain the reason for their bid choices and to ask the Mayor and Council to reconsider their bid.

A motion to approve the bid from West Georgia Lighting was made by Council Member Stepp and seconded by Council Member McDaniel. Vote 3-1-1 with Council Member Tonsmeire abstaining and Council Member Hodge voting against. Mayor Santini stated that there had to be at least four (4) votes to pass and he voted for West Georgia Lighting making the vote 4-1-1 with Council Member Tonsmeire abstaining and Council Member Hodge voting against

Mayor Santini stated that there was one item to add to the agenda. A motion to add an item to the agenda was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

L. Added Item

1. Appointment of Public Works Director

Sam Grove, City Manager stated that he had received the resignation of Public Works Director Bobby Elliott to pursue other opportunities. Mr. Grove stated that Tommy Sanders has been working for the City as the City Engineer in the Public Works Department since 2007 and recommended that Mr. Sanders be appointed new Public Works Director.

A motion to approve the appointment of Tommy Sanders as the Public Works Director was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

Tim McClung with the Cartersville Fire Department wanted to thank the Mayor and Council and City Employees for their concern and support during his recent illness. After

announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 5-0

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting

4/18/2013 7:00:00 PM

Swearing in of Assistant Municipal Court Judge Jay Choate

SubCategory:	Appointments
Department Name:	Clerk
Department Summary Recommendation:	This is the annual appointment of the Assistant Municipal Court Judge Jay Choate as required.
City Manager's Remarks:	Your approval of this appointment is recommended.
Financial/Budget Certification:	
Legal:	Mr. Lovell has prepared the oath of office for Mr. Choate.
Associated Information:	



City of Cartersville

City Council Meeting
4/18/2013 7:00:00 PM

File SU13-01: Special use application by Aisha Alston for property located at 178 S. Morningside Drive (approximately 0.7 acres) to operate a Personal Care Home on property zoned G-C (General Commercial.)

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The subject tract is located at 178 S. Morningside Drive, located just south of the Comcast office. The property includes an auto repair shop and a single-family residence that dates from approximately 1940, based on Bartow County tax records. The property owner has stated in discussions and in a letter to the City (included in packet) that she operated a Personal Care Home in this residence from 1990 to 2000. At this time, the applicant would like to use this former residence as a Personal Care Home, and Special Use approval is required in the G-C zoning district. The applicant has stated that all required codes will be met. Planning Commission recommended approval.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

SPECIAL USE APPLICATION SYNOPSISPetition Number(s): SU13-01***APPLICANT INFORMATION AND PROPERTY DESCRIPTION***Applicant: Aisha AlstonRepresentative: NoneProperty Owner: John Veltre (deceased – wife is responsible)Property Location: 178 S. Morningside DriveAccess to the Property: Morningside Drive***Site Characteristics:***Tract Size: Acres: 0.68 acres District: 4th Section: 3rd LL(S): 480Ward: 1 Council Member: Kari Hodge***LAND USE INFORMATION***Current Zoning: G-C (General Commercial)Proposed Special Use: Operate a Personal Care Home.

Current Zoning of Adjacent Property:

North: G-CSouth: G-CEast: G-CWest: G-C

The Future Development Plan designates the subject property as:

Regional Activity Center, with recommended zoning districts O-C, G-C, P-D, RA-12, and MF-14.

ZONING ANALYSIS

City Departments Reviews

Water and Sewer:

No comments.

Public Works:

No comments.

Gas:

No comments.

Electric:

No comments.

Fire:

A State Fire Marshall's office inspector and I [CFD Fire Marshall Mark Hathaway] met with someone at this location a couple of years or so ago about this property. The number of proposed residents will be a driving factor for the extent of the work necessary to occupy again as a personal care home. All life safety fire code items would need to be satisfied (the extent is based on # of residents) as well as meeting the 2010 Federal ADA requirements.

Police:

No comments.

The subject tract is located at 178 S. Morningside Drive, located just south of the Comcast office. The property includes an auto repair shop and a single-family residence that dates from approximately 1940, based on Bartow County tax records.

The property owner has stated in discussions and in a letter to the City (included in packet) that she operated a Personal Care Home in this residence from 1990 to 2000. At this time, the applicant would like to use this former residence as a Personal Care Home, and Special Use approval is required in the G-C zoning district. The applicant has stated that all required codes will be met. Planning Commission recommended approval.

Please review the following findings, as stated in the Zoning Ordinance, that are to be utilized in determining justification for approval or denial of special use request(s).

ARTICLE XVI. SPECIAL USES

Sec. 16.1. Scope and intent.

- A. This article specifies uses which are not classified as permitted uses as a matter of right in zoning districts, and are therefore only allowed through the approval of a Special use. The standards which apply to each use are enumerated and must be met in order for an application to be granted.
- B. In granting a Special use, conditions may be attached as are deemed necessary in the particular case for the protection or benefit of neighbors in order to assimilate the proposed development or use into the neighborhood with minimal impact.

Sec. 16.2. Application of regulations and approval.

Uses allowable with a Special use and the minimum standards for such uses are listed in section 16.4 of this article.

Uses in the districts enumerated herein may be authorized by Special use only. The regulations contained in this article shall not apply to any permitted use as a matter of right in any zoning district.

Any use which may be authorized by Special use shall be approved by the Mayor and Council in accordance with section 16.1, scope and intent, provided:

- A. The standards for the Special use as specified herein can be met;
- B. Recommendations have been received from the planning and development staff and other appropriate City departments.
- C. A public hearing has been held in relation to the Special use before the Planning Commission in conformance with the advertising standards outlined in article XXIV of this chapter. The Planning Commission shall make recommendations to the Mayor and Council regarding the application for a Special use; and
- D. A public hearing has been held in relation to the Special use before the Mayor and Council in conformance with the advertising standards outlined in article XXIV of this chapter.

Sec. 16.3. Additional restrictions.

- A. In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site proposed for a use which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:
1. The effect of the proposed activity on traffic flow along adjoining streets;
 2. The availability, number and location of off-street parking;
 3. Protective screening;
 4. Hours and manner of operation of the proposed use;
 5. Outdoor lighting;
 6. Ingress and egress to the property; and
 7. Compatibility with surrounding land use.
- B. Any use which may be authorized by special use shall comply with all other City regulations, zoning district regulations and other regulations contained herein, and conditions of zoning approval if applicable. Whenever a standard contained in this section is in conflict with another provision of this chapter, the more restrictive provision shall prevail.

Sec.16.4. Minimum Special use standards.

16.4.10. *Personal care home.*

A. *Allowable districts:* R-20, R-15, R-10, R-10A, R-7, R-D, MF-14, P-S, M-U, N-C, O-C, and G-C.

B. *Standards:*

1. In a single-family dwelling district, a minimum site area of one (1) acre shall be provided.
2. If located in or adjacent to a single-family dwelling district, in addition to required setbacks, a minimum fifteen (15) foot wide buffer shall be required along all property lines to provide a visual screen in accordance with section 4.17 of this chapter.
3. If located in a single-family dwelling district, the design and maintenance of the structure used for the personal care home must be residential in appearance and in keeping with neighboring homes.
4. Such use shall comply with all applicable City building, housing, and fire codes, and shall fully comply with O.C.G.A., § 30-3-1, et seq, before a certificate of occupancy can be issued.
5. The operator of the personal care home shall be licensed by the State of Georgia Department of Human Resources.
6. Evidence shall be made available to the City annually that the personal care home maintains and is in compliance with state licensing requirements.

HOW GENERAL AND SPECIFIC STANDARDS ARE MET

General Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met: Traffic will be minimal – at most, during peak business hours.

General Standard #2: The availability, location, and number of off-street parking.

How Standard #2 has / will be met: Six (6) paved parking spots adjacent to former residence.

General Standard #3: Protective screening.

How Standard #3 has / will be met: G-C zoning adjacent to G-C zoning entirely, with all but one side adjacent to commercial, may be relevant. Adjacent to residence at 180 S. Morningside Dr (owned by same property owner as subject tract), there is chain link fencing, trees, and shrubbery.

General Standard #4: Hours and manner of operation:

How Standard #4 has / will be met: 24-hour care; however, visitors, nurses, and doctors will normally be at the center between 9:00 AM and 5:00 PM.

General Standard #5: Outdoor lighting

How Standard #5 has / will be met: Front and back porch lights. Floodlight on back of house.

General Standard #6: Ingress and egress to the property.

How Standard #6 has / will be met: Driveway is paved and allows for two-way traffic.

General Standard #7: Compatibility with surrounding land use.

How Standard #7 has / will be met: Existing auto body shop on property; nearby self-storage; nearby cable office may be similar to office & service use.

Specific Standards:

1. In a single-family dwelling district, a minimum site area of one (1) acre shall be provided.
 - Not applicable
2. If located in or adjacent to a single-family dwelling district, in addition to required setbacks, a minimum fifteen (15) foot wide buffer shall be required along all property lines to provide a visual screen in accordance with section 4.17 of this chapter.
 - Not applicable
3. If located in a single-family dwelling district, the design and maintenance of the structure used for the personal care home must be residential in appearance and in keeping with neighboring homes.
 - Not applicable
4. Such use shall comply with all applicable City building, housing, and fire codes, and shall fully comply with O.C.G.A., § 30-3-1, et seq, before a certificate of occupancy can be issued.
 - Applicant understands that all codes must be met prior to issuance of C.O.

5. The operator of the personal care home shall be licensed by the State of Georgia Department of Human Resources.
 - Applicant applied for her State license in February 2013 (applicant stated that she needed a physical location before applying).
6. Evidence shall be made available to the City annually that the personal care home maintains and is in compliance with state licensing requirements.
 - Applicant understands and agrees to compliance standard.

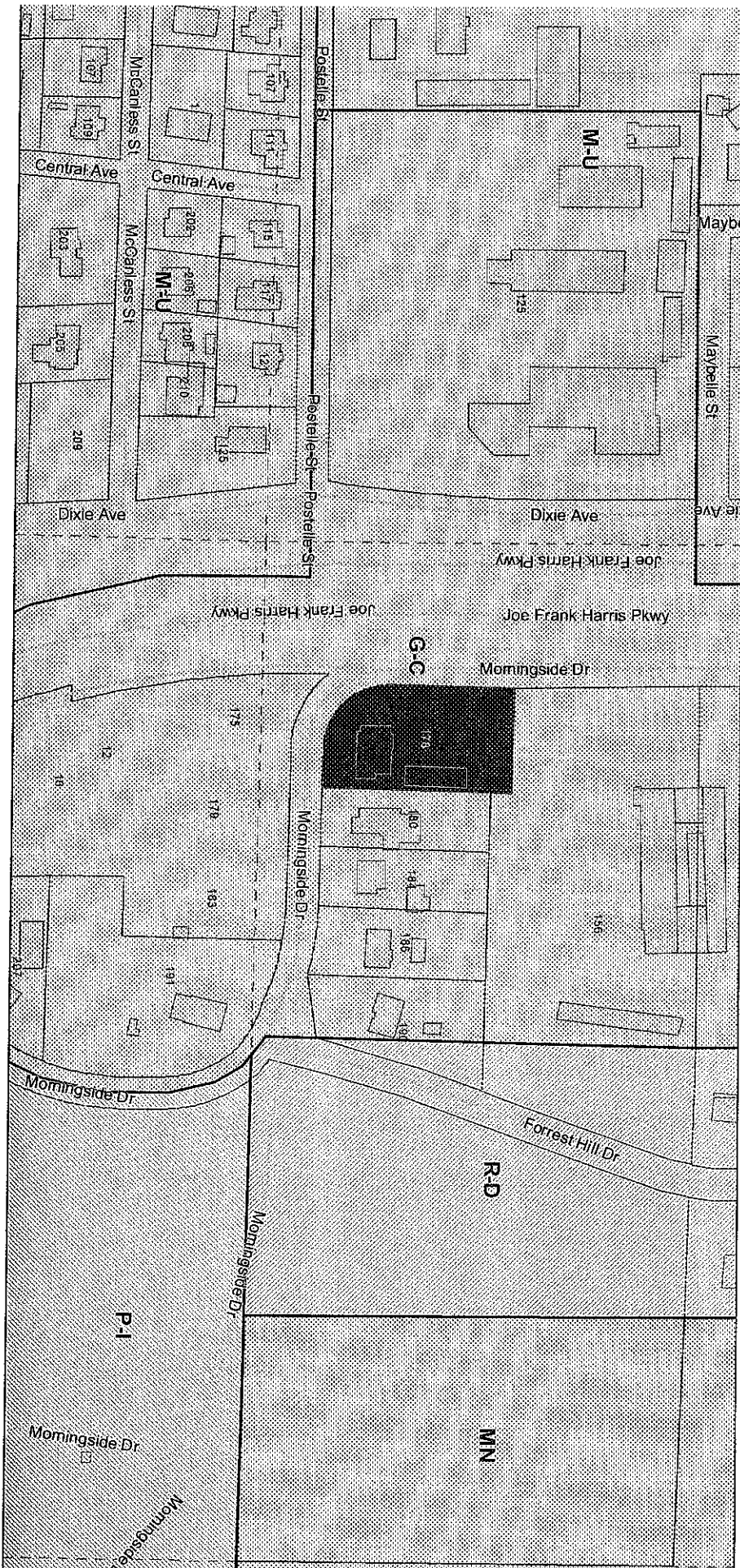
Staff Recommendation:

No objections if the applicant meets code compliance per CFD.

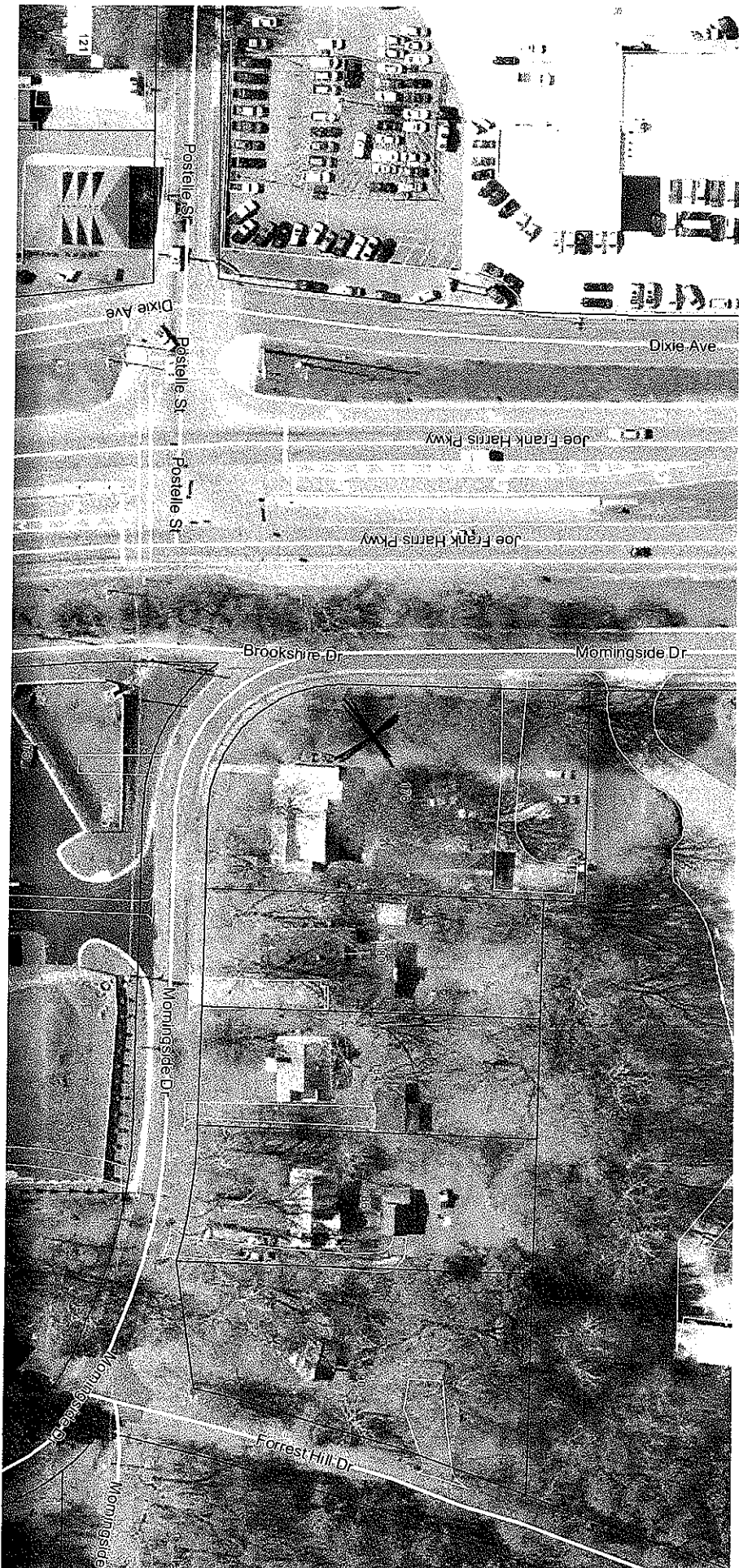
PLANNING COMMISSION recommendation:

APPROVE

178 S. Morningside Dr Special Use case SU13-01

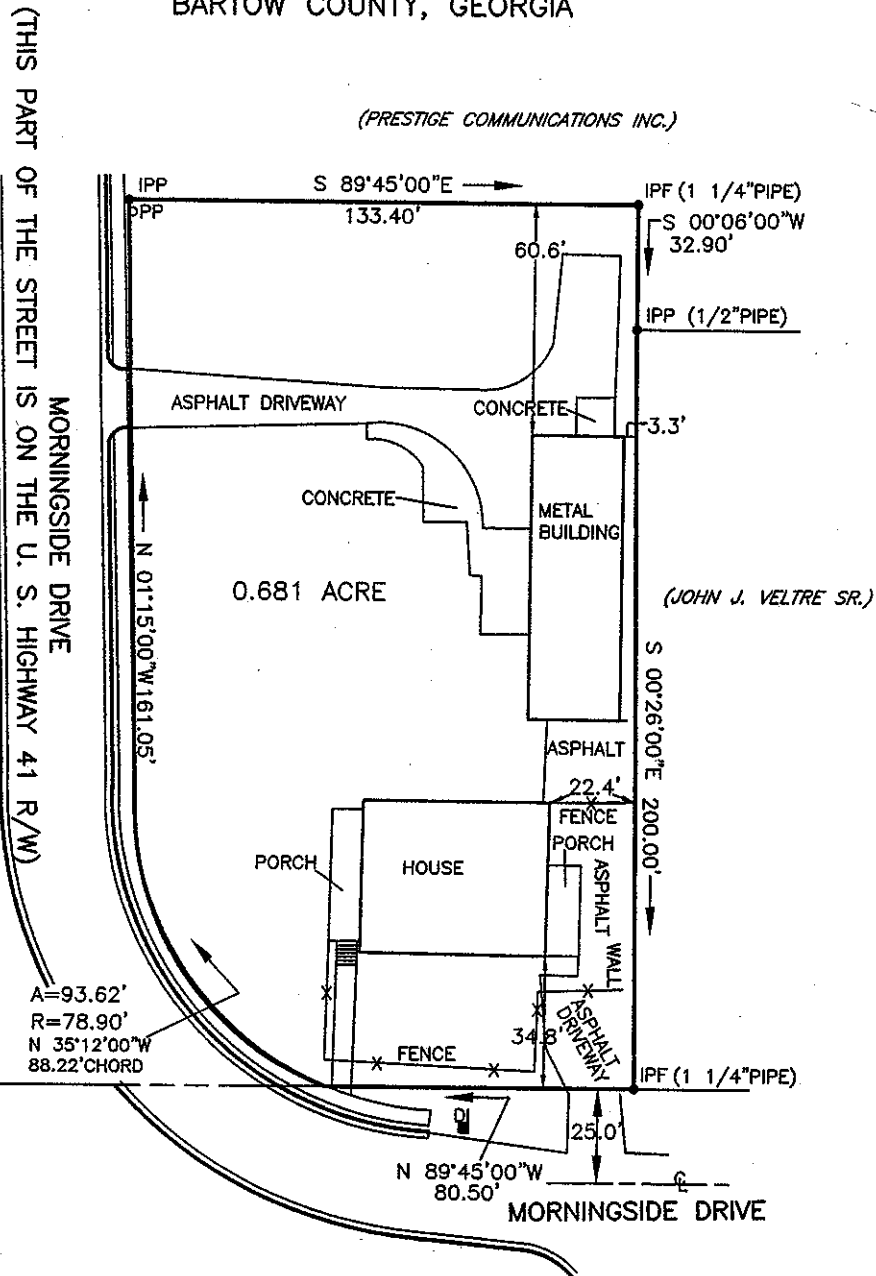


178 S. Morningside Dr Special Use case SU13-01



SURVEY FOR
JOHN J. VELTRE SR.
 PROPERTY IN THE CITY OF CARTERSVILLE
 IN LAND LOT 480
 4th DISTRICT, 3rd SECTION
 BARTOW COUNTY, GEORGIA

(PRESTIGE COMMUNICATIONS INC.)



FIELD TRAVERSE:
 CLOSURE; ONE FOOT IN 20,000 FEET
 USING A LIETZ SET 3.
 ANGULAR ERROR; 0°00'06"PER ANGLE
 POINT USING A LIETZ SET 3.
 ADJUSTED; USING THE COMPASS RULE.

SMITH & SMITH LAND SURVEYORS, P.C.
 2 SOUTH AVENUE, CARTERSVILLE, GA. 30120
 PHONE 770-382-0457

REGISTERED LAND SURVEYOR No. 1803

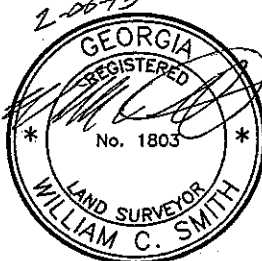
3185.CRD 3185.DWG
 FLOOD INSURANCE RATE MAP 13015C0266 G
 DATED SEPT.28,2007 SHOWS THIS PROPERTY
 IS NOT IN THE 100 YEAR FLOOD ZONE.

NOTE: IRON PINS ARE (1/2"RE-BAR)
 EXCEPT AS SHOWN.

PLAT CLOSURE;
 ONE FOOT IN
 25,000 FEET.

FEBRUARY 6, 2013

DI-DROP INLET	R-RADIUS LP-LIGHT POLE
R/W-RIGHT OF WAY	-X-X-FENCE
IPP-IRON PIN PLACED	— LAND LOT LINE
IPF-IRON PIN FOUND	— CENTER LINE
CM-CONCRETE MARKER	— POWER LINE
CH-CHORD	PP-POWER POLE
L OR A-LENGTH OF CURVE	



0 8 40 60
 4 20
 SCALE 1"=40'

FILE 3185

Item # 3

03/20/2013



Application for Special Use

Planning and Development Department
10 North Public Square
City of Cartersville
(770) 387-5600

All meetings in Council chambers 3rd Floor

Application Number

SU13-01

Hearing Dates

4-9-13 @ 5:30 PM
4-18-13 @ 7:00 PM
5-2-13 @ 7:00 PM

Paid Fee plus legal
2-19-13

Applicant Aisha Alston
(applicant's printed name)
Address 1704 Cumberland Valley Dr.
City Smyrna State GA Zip 30080
Business Phone —
Home Phone 404-707-4286
Phone — Fax # —
(Representative's printed name (if other than applicant))
Representative's signature —
Applicant's signature Aisha L. Alston

Signed, sealed and delivered in presence of:

Cathryn Hemblue
Notary Public

aishaalston17@yahoo.com
My commission expires:

6-20-14

Titleholder John Veltre (deceased)
(titleholder's printed name)
Business — Home —
*attach additional notarized signatures as needed on separate application page
Address —
Signature Lanelle Veltre signed on separate
Signed, sealed, delivered in presence of: notarized letter
Cathryn Hemblue
Notary Public
My commission expires:
6-20-14

Present Zoning District(s) G-C Requested Special Use Personal care home
Acreage 0.681 ac Land Lot(s) 480 District(s) 4 Section(s) 3
Location of Property 178 S. Morningside Dr.
(street address, nearest intersections, etc)
Reason for requested Special Use: Operate business providing service to people
(attach additional statement as necessary)
in need of special care

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements and confirmation of the availability of all public utilities. Said site must meet the proposed zoning district development standards and access requirements of the City's regulations.

SPECIAL USE JUSTIFICATION

The Mayor and City Council, upon review, may authorize a Special Use which is not classified as a permitted use as a matter of right in a zoning district.

Zoning Ordinance section 16.3.A

In the interest of the public health, safety and welfare, the Mayor and Council may exercise limited discretion in evaluating the site which requires a Special use. In exercising such discretion pertaining to the subject use, the Mayor and Council may consider the following, which shall be stated in writing by the applicant and submitted to the department of planning and development to initiate an application for a Special use:

1. The effect of the proposed activity on traffic flow along adjoining streets;
2. The availability, number and location of off-street parking;
3. Protective screening;
4. Hours and manner of operation of the proposed use;
5. Outdoor lighting;
6. Ingress and egress to the property; and
7. Compatibility with surrounding land use.

Zoning Ordinance section 16.4 states standards for specific uses – if the use you are applying for has additional standards, these must also be addressed below.

Use applied for: Personal care home

Standard #1: The effect of the proposed activity on traffic flow along adjoining streets.

How Standard #1 has / will be met:

Traffic will be minimal. At most, it would be during business hours for peak amount

Standard #2: The availability, number, and location of off-street parking.

How Standard #2 has / will be met:

Six ~~at seven~~ paved parking spots on lot.

Standard #3: Protective screening.

How Standard #3 has / will be met:

G-C zoning adjacent to G-C zoning may be a factor. Chain-link fencing 3 to 4 ft tall

Standard #4: Hours and manner of operation of the proposed use.

How Standard #4 has / will be met:

24-hour care but visitation and doctors,
nurses normally 9:00 AM to 5:00 PM.

Standard #5: Outdoor lighting.**How Standard #5 has / will be met:**

Front and back porch lights. Floodlight
on back of house.

Standard #6: Ingress and egress to the property.**How Standard #6 has / will be met:**

Driveway is paved and allows for two-way
traffic.

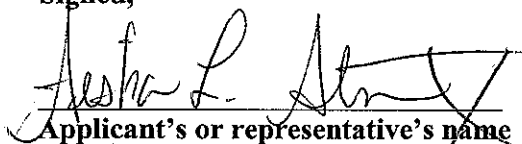
Standard #7: Compatibility with surrounding land use.**How Standard #7 has / will be met:**

Existing auto body shop on property; nearby self-storage;
nearby cable office; nearby houses

Additional standards from Zoning Ordinance section 16.4 for use applied for and how they are met:

- Specific standards 1, 2, and 3 do not apply (6-C zoning).
- Item 4 applicant understands all codes shall be met.
- Item 5 applicant stated state licence applied for in early February.
- Item 6 applicant understands and agrees to annually comply.

Signed,


Applicant's or representative's name

2-19-13
Date

February 14, 2013

To the City of Cartersville Zoning

My Name is Lanelle Veltre, and I am giving Alisa Alston permission to have the zoning changed at 178 South Morningside Drive , in Cartersville, Ga. It is now zone general commercial and will need to be changed for a Personal Care Home and that is for a Special Purpose for that alone. *Back in March of 1990 to 2000 I had and run a Personal Care Home there for 10 years.* That way you know it has been one before. I really need to rent my property each month to made it each month. I get Social Security and rent from one other property that is next door to the property. Aisha Alston wanted to rent for a Personal Care Home.

Sincerely and Thanks, Lanelle Veltre

Lanelle Veltre

Cathryn Hembree

Notary Public, Barrow County, Georgia
My Commis: 16-20-14



City of Cartersville

City Council Meeting
4/18/2013 7:00:00 PM

File Z13-01: Rezoning application by John Waters for property located at 6 Porter Street (approximately 2.7 acres) from L-I (Light Industrial) and R-15 (Residential) to L-I (Light Industrial)

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The subject tract is 6 Porter Street, located just east of the CSX rail line. A prefabricated metal industrial building, approximately 3,000 square feet in size, is located near the road. Most of the 2.7 acres has been cleared or has few trees. Georgia Power transmission lines run along the rear (north) of this property. The applicant seeks to rezone this property so that the entirety of the tract is L-I for consistency. The applicant has stated that he has no immediate plans for redevelopment of the property. Planning Commission recommended approval.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ZONING SYNOPSIS

Petition Number(s): **Z13-01**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **John Waters**

Representative: _____

Property Owner: **John & Carolyn Waters Trust**

Property Location: **6 Porter Street**

Access to the Property: **Porter Street**

Site Characteristics:

Tract Size: Acres: **2.7 acres** District: **4th** Section: **3rd** LL(S): **310,339**

Ward: **1** Council Member: **Kari Hodge**

LAND USE INFORMATION

Current Zoning: **L-I (Light Industrial) and R-15 (Single-family residential)**

Proposed Zoning: **L-I**

Proposed Use: **Eliminate current split zoning of property for consistency.**

Current Zoning of Adjacent Property:

North: **R-15**

South: **L-I**

East: **L-I**

West: **L-I**

The Future Development Plan designates the subject property as:
Workplace Center with recommended zoning districts L-I and H-I.

ZONING ANALYSIS

City Departments Reviews

Water and Sewer:

No objections.

Public Works:

No objections.

Gas:

No objections.

Electric:

No objections.

Fire:

In reference to the rezoning application for property located at 6 Porter Street (approximately 2.7 acres) from L-I and R-15 to L-I; the Cartersville Fire Department is concerned with the lack of adequate water sources (fire hydrants) in the area of the rezoning. There are two fire hydrants in the area, one is on Porter St. and it is around 991 ft. to the furthest corner of the property (per GIS). The other is on North Ave. and it is around 880 ft. to the furthest corner of the property (per GIS). If the applicant wants to further develop the parcel, additional water sources would be necessary to provide adequate fire protection.

Police:

No comments.

The subject tract is 6 Porter Street, located just east of the CSX rail line. A prefabricated metal industrial building, approximately 3,000 square feet in size, is located near the road. Most of the 2.7 acres has been cleared or has few trees. Georgia Power transmission lines run along the rear (north) of this property.

The applicant seeks to rezone this property so that the entirety of the tract is L-I for consistency. The applicant has stated that he has no immediate plans for redevelopment of the property. Planning Commission recommended approval.

STANDARDS FOR EXERCISE OF ZONING POWERS.

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*
The proposal may permit a use that is suitable in view of the adjacent properties that are being used for industrial purposes.
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*
The proposal would not create an isolated zoning district.
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*
The proposal may not adversely affect the existing use of adjacent properties.
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*
As currently zoned for L-I and R-15, the split zoning of a property for industrial and residential could have a negative economic impact on any future redevelopment of the property.
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*
The proposal may not cause an excessive use of existing streets and facilities. Utility, Public Works, and Planning & Development staff would review any future development based on possible use on roads, utilities, and other factors.
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*
The zoning proposal is in conformity with the Future Development Map of the comprehensive plan.

- G. Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.

The proposal may not result in a use which could adversely affect the environment. Utility, Public Works, and Planning & Development staff would review any future development/redevelopment.

- H. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

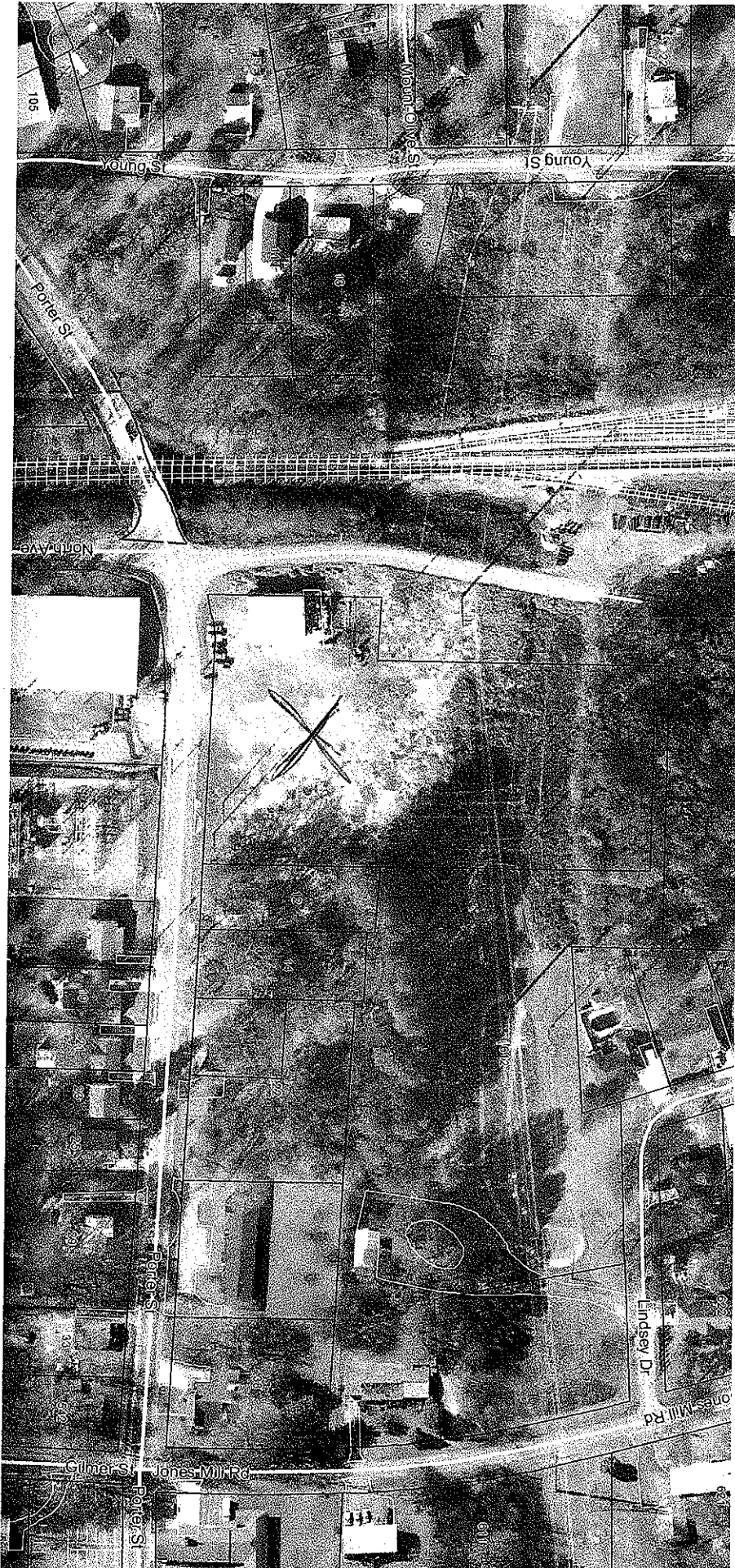
Consistency in zoning for a tract of land may be beneficial for both the local government and the property owner, since there may be a better understanding of development and use potential for a lot that has one zoning district rather than multiple districts.

STAFF RECOMMENDATION

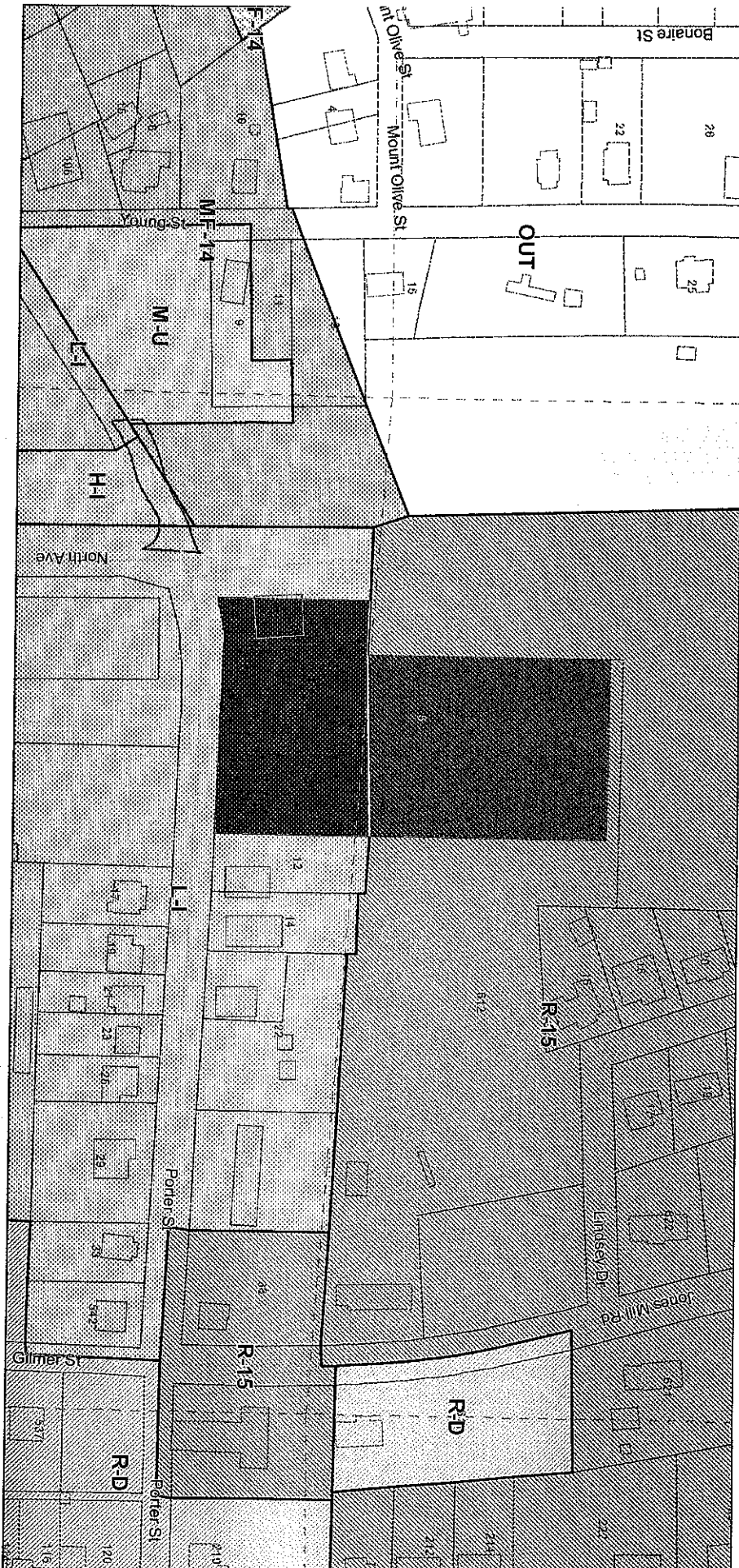
Staff has no objections.

PLANNING COMMISSION recommendation: APPROVE

6 Porter St Rezoning case Z13-01

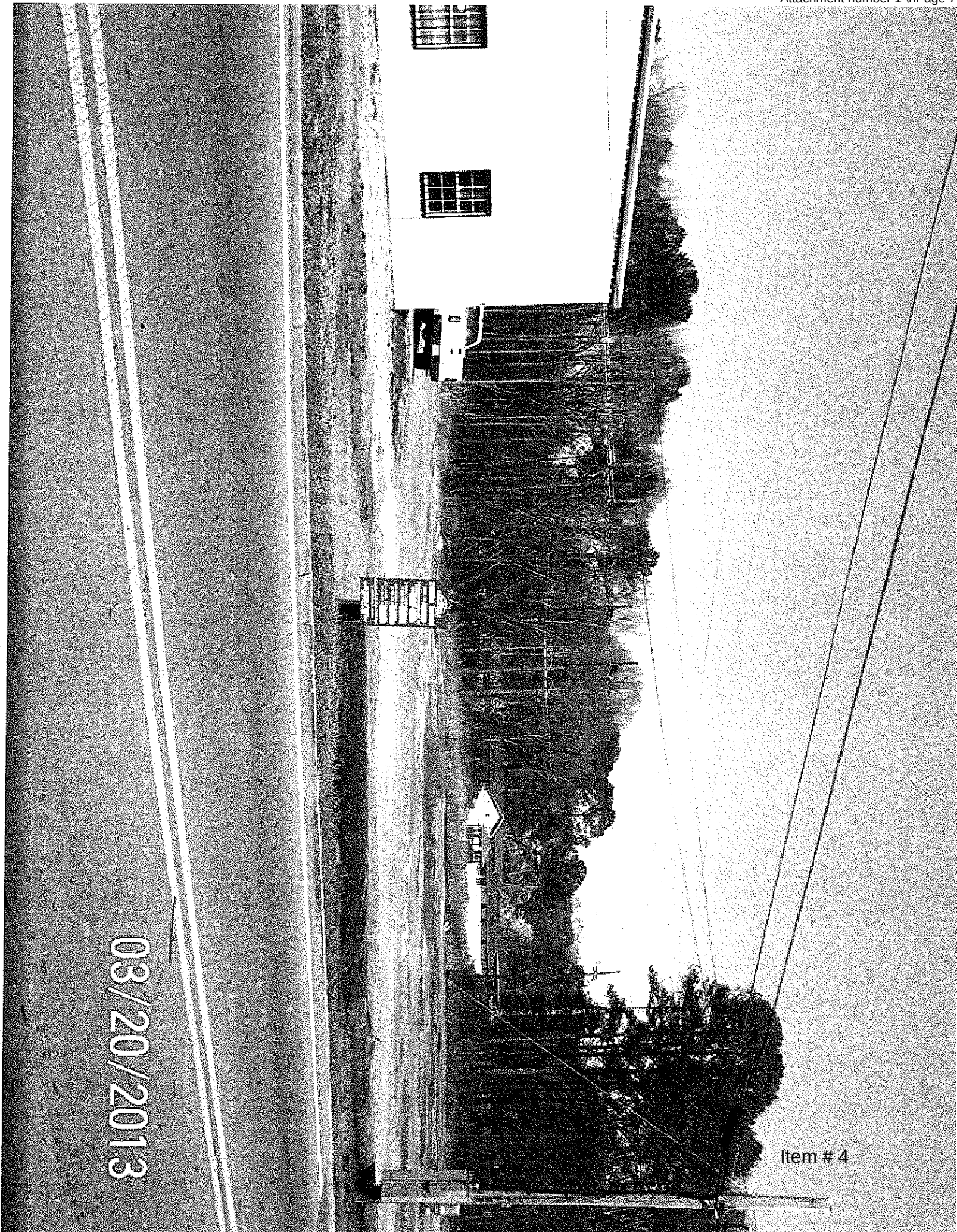


6 Porter St Rezoning case Z13-01



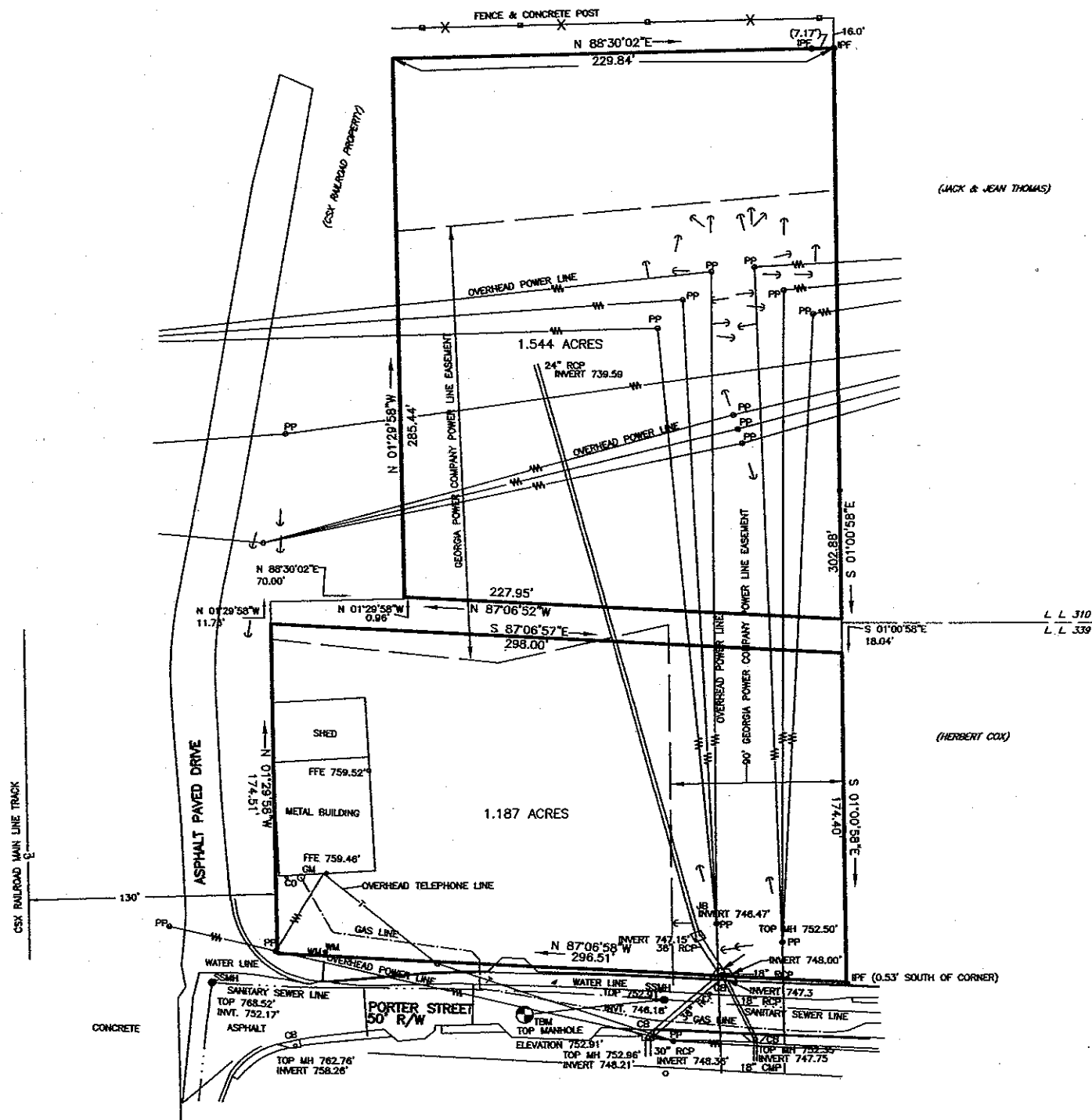
03/20/2013

Item # 4



TOPOGRAPHIC SURVEY FOR
JOHN C. WATERS
 (OWNER)
 PROPERTY IN THE CITY OF CARTERSVILLE
 IN LAND LOTS 310 & 339
 4th DISTRICT, 3rd SECTION
 BARTOW COUNTY, GEORGIA

(CSX RAILROAD PROPERTY)



(JACK & JEAN THOMAS)

L. L. 310
L. L. 339

(HERBERT COX)

FIELD TRAVERSE:
 CLOSURE; ONE FOOT IN 8,000 FEET
 USING A 100' STEEL TAPE
 ANGULAR ERROR; 0°00'04\"/>

SMITH & SMITH LAND SURVEYORS, P.C.
 2 SOUTH AVENUE, CARTERSVILLE, GA. 30120
 PHONE 770-382-0457

REGISTERED LAND SURVEYOR No. 1803

R/W	RIGHT OF WAY	R	RADIUS UP-- LIGHT POLE
IP	IRON PIN PLACED	-X-X-	FENCE
IPF	IRON PIN FOUND	---	LAND LOT LINE
CM	CONCRETE MARKER	---	CENTER LINE
CL	CHORD	---	POWER LINE

Total 2.7 ac

1021-1.CRD 1021-2.DWG
 FLOOD INSURANCE RATE MAP 13015C0266 G
 DATED SEPT.28,2007 SHOWS THIS PROPERTY
 IS NOT IN THE 100 YEAR FLOOD ZONE.

NOTE: IRON PINS ARE (1/2\"/>

PLAT CLOSURE;
 ONE FOOT IN
 65,000 FEET.

OCTOBER 15, 1980
 REVISED 11-22-2010



SCALE 1\"/>

GEORGIA ZONE WEST
 GRID NORTH

Application for Rezoning

Planning and Development Department
10 North Public Square
City of Cartersville
(770) 387-5600

Application Number

Z13-01

Hearing Dates

4-9 @ 5:30 PM
4-18 @ 7:00 PM
5-2 @ 7:00 PM

Paid 2-26-13

Applicant

John Waters
(applicant's printed name)

Business/Cell Phone

678-988-4545

Address

80 Glen Cove Dr

Home Phone

City

CartersvilleState GA

Zip

30120

Email

none

(Representative's printed name (if other than applicant))

Phone

Fax #

Representative's signature

Applicant's signature

Signed, sealed and delivered in presence of:

Notary Public

My commission expires:

6-20-14

Titleholder

John & Carolyn Waters Trust
(titleholder's printed name)

Business

Home

678-988-4545

*attach additional notarized signatures as needed on separate application page

Address

80 Glen Cove Dr

Signature

Cartersville, GA 30120

Signed, sealed, delivered in presence of:

Notary Public

My commission expires:

6-20-14

Present Zoning District(s)

L-I and R-15

Requested Zoning

L-I

Acreage

2.7 ac

Land Lot(s)

310, 339

District(s)

4

Section(s)

3

Location of Property

6 Porter St

(street address, nearest intersections, etc)

Reason for requested Rezoning:

Desire for all of property to be in one

(attach additional statement as necessary)

consistent zoning district

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements and confirmation of the availability of all public utilities. Said site must meet the proposed zoning district development standards and access requirements of the City's regulations.

APPLICANT FOR REZONING ACTION CAMPAIGN DISCLOSURE REPORT

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date of Application: 2-26-13

Date Two Years Prior to Application: 2-26-11

Date Five Years Prior to Application: 2-26-08

1. Has the applicant within the five (5) years preceding the filing of the rezoning action made campaign contributions aggregating \$250.00 or more to any of the following:

	YES	NO
Mayor Matt Santini	_____	_____
Council Member	_____	_____
Kari Hodge	_____	_____
Lindsey McDaniel, Jr.	_____	_____
Lori Pruitt	_____	_____
Jayce Stepp	_____	_____
Dianne Tate	_____	_____
Louis Tonsmeire, Sr.	_____	_____
Planning Commission	_____	_____
Sandra Cline	_____	_____
Harrison Dean	_____	_____
Ralph Miller, Jr.	_____	_____
Lamar Pendley	_____	_____
Lamar Pinson	_____	_____
Travis Popham	_____	_____
Steven Smith	_____	_____

2. If the answer to any of the above is Yes, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past five (5) years.


2-26-13
 Signature Date
John C. Waters
 Print Name



City of Cartersville

City Council Meeting

4/18/2013 7:00:00 PM

Downtown Development Authority Designation of "First Friday" Events

SubCategory:	Resolutions
Department Name:	Downtown Development Authority
Department Summary Recommendation:	Cartersville DDA board and staff request the approval of a resolution allowing 'First Friday' events in the downtown business district. These events, held on the first Friday of each month, would allow merchants to conduct sidewalk sales and the opportunity for outside vendors, musicians and/or demonstrators to set up on the sidewalks throughout the downtown district. DDA Manager recommends approval of this resolution.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Resolution No. XX-XXX

**RESOLUTION AUTHORIZING SIDEWALK SALES IN DOWNTOWN
CARTERSVILLE**

WHEREAS, the merchants of the historic downtown district believe that monthly “First Friday” events s would increase their business and make them more marketable; and

WHEREAS, the number of retail and specialty shops in the downtown district has increased and the merchants feel that a monthly event including sidewalk sales provide a special venue to show their products; and

Attachment number 1 \nPage 1

WHEREAS, the merchants and Downtown Development Authority board and staff believe that allowing demonstrators, musicians and vendors, which do not conflict with any business within the downtown district, would create a fun, festive atmosphere drawing more people downtown; and

WHEREAS, the CITY OF CARTERSVILLE believes this is another great opportunity to show that the city fathers support small business and our local merchants.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF
CARTERSVILLE THAT:**

- 1. The merchants located in the downtown business district will be allowed to have sidewalk sales, and vendors, musicians and/or demonstrators approved by the merchants may set up outside a business. There will be a maximum of 12 First Fridays per year, and would include sidewalk sales, and vendor/musician/demonstrator setup. These events may be held on the first Friday of the month.**
- 2. The Mayor and the City Council believe in the direction that the downtown is moving in and want to support the merchants and property owners in their efforts to enhance their business and the downtown community.**
- 3. Prior to the commencement of a First Friday event, the Downtown Development Authority Director must contact the City of Cartersville Police, Fire, and Public Works Department to insure that the event does not interfere with the public health, safety, and general welfare. If the sales layout and/or vendor/musician/demonstrator setup on the sidewalk is dangerous to the public, the merchant must modify the layout as directed by the City of Cartersville.**

ADOPTED this the 18th day of April 2013.

**/s/ _____
Matthew J. Santini
Mayor**

ATTEST:

**/s/ _____
Connie Keeling
City Clerk**



City of Cartersville

**City Council Meeting
4/18/2013 7:00:00 PM
Good Neighbor Homeless Shelter Grant Application**

SubCategory:	Certification
Department Name:	Administration
Department Summary Recommendation:	This is the annual approval/certification requested in order for the Good Neighbor Homeless Shelter to make application for grant funds from the Georgia Department of Community Affairs. By approving you are saying that based on a review of the application and/or supporting documents that: 1. The Good Neighbor Homeless Shelter is within the jurisdiction of this local government, and 2. They are approved for funding by DCA You will be provided a copy of the grant application at work session.
City Manager's Remarks:	This will assist the Good Neighbor Homeless Shelter with getting DCA funding. Your approval of this application is recommended.
Financial/Budget Certification:	N/A
Legal:	N/A
Associated Information:	N/A

Local Government Approval

To: Georgia Department of Community Affairs
Subject: 2013 Application for Emergency Solutions Grants (ESG) HMIS Agency Key: 4166
 Applicant: Good Neighbor Homeless Shelter

Based on a review of the application and/or supporting documents submitted by the above named applicant –

1. The programs named below are within the jurisdiction of the this local government; and
2. They are approved for funding by DCA.

Program Name	Program Type – I Shelter, II Transitional, III Services Only, IV Homelessness Prevention, V Rapid Re-Housing, VI Project Homeless Connect, VII Street Outreach, VII Hotel/Motel Vouchers, or IX HMIS	HMIS Program Key	Amount Requested
Good Neighbor Homeless Shelter	I Shelter	1807	\$ 50,000.00
	(Select)		
	(Select)		
	(Select)		
	(Select)		
	(Select)		
Total DCA Funds Requested:			\$ 50,000.00

In making this approval, we reserve the right to withdraw it, in whole or in part, at any time.

City of Cartersville

Name of Approving Local Government

By:

Matthew J. Santini

Name of Authorized Official

Signature of Authorized Official

Date

Note that local government approval is required for nonprofit ESG applicants by law. Local boards and authorities are encouraged to collaborate and plan with local governments, continuums of care and other organizations that serve persons experiencing or at risk of homelessness but do not have to obtain official local approval. Please return executed approval to Applicant. This format designed and administered by the GA Department of Community Affairs (DCA), 60 Executive Park South, NE, Atlanta, GA 30329. DCA Contact: John Bassett, (404) 679-3170, email john.bassett@dca.ga.gov.



City of Cartersville

City Council Meeting
4/18/2013 7:00:00 PM
Network Support Software

SubCategory:	Bid Award/Purchases
Department Name:	Fiber Department
Department Summary Recommendation:	The Fiber Department budgets annually for network support software that allows IT staff to be notified immediately if we experience any network server or system outages. The cost for this software is \$5,495 and I recommend approval of this purchase.
City Manager's Remarks:	This item is recommended for your approval.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	E-verify and SAVE documentation is attached.

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

52418
EEV/Basic Pilot Program* User Identification Number

BY: J. Barton Kabu
Authorized Officer or Agent
(Contractor Name)

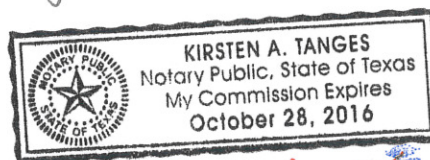
4/2/13
Date

Solarwinds, Inc.
Contractor/Entity Name

SVP Finance
Title of Authorized Officer or Agent of Contractor

3711 S. Mopac Expressway, Bldg Two, Austin, TX 78746
Contractor Address

J. Barton Kabu
Printed Name of Authorized Officer or Agent



SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

3rd DAY OF April, 2013

Kirsten A. Tanges
Notary Public

My Commission Expires:

10-28-2016

solarwinds
LEGAL DEPARTMENT

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

J. Barton Kalsu

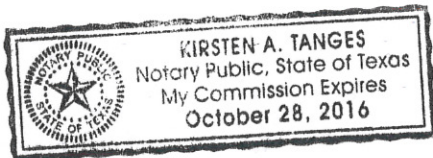
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

SolarWinds, Inc.

[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.



J. Barton Kalsu

Signature of Applicant:

Date

J. Barton Kalsu

Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

2nd DAY OF April, 2013

Kirsten A. Tanges

Notary Public

My Commission Expires: 10-28-2016

*

Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



City of Cartersville

City Council Meeting

4/18/2013 7:00:00 PM

Emergency Replacement of Air Conditioning Unit at the WPCP Lab

SubCategory:	Bid Award/Purchases
Department Name:	Water Department
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: April 12, 2013 SUBJECT: Emergency Replacement of Air Conditioning Unit at the Water Pollution Control Plant Lab The air conditioning unit for the Water Pollution Control Lab has stopped functioning. This unit has reached the end of its service life and is not cost effective to repair. Due to the temperature conditions in the laboratory, immediate replacement is deemed necessary. A quote for replacement was received from Preferred Heating & Air Conditioning in the amount of \$6,100.00. Preferred Heating & Air has consistently provided the lowest for most of the recent heating and air conditioning work for the Water Department and they are a local company. The Cartersville Water Department recommends approval of the agreement with Preferred Heating & Air Conditioning of Cartersville, Georgia in the amount of \$6,100. E-Verify and SAVE Documentation was submitted with the bid and is attached.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	This will be paid from the maintenance budget.
Legal:	
Associated Information:	E-Verify and SAVE Documentation was submitted with the bid and is attached.

**AFFIDAVIT VERIFYING STATUS FOR
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Thomas Riddle

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Preferred Heating & Air Conditioning, Inc.

[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Thomas D. Riddle 4-10-13
Signature of Applicant: Date

Thomas Riddle _____
Printed Name:

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

10 DAY OF April, 2013

*

Alien Registration number for non-citizens

Dawn Riddle

Notary Public

My Commission Expires: 8-30-16

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

660858

EEV/Basic Pilot Program* User Identification Number

Preferred Heating & Air Conditioning, Inc 4-10-13

BY: Authorized Officer or Agent
(Contractor Name)

Date

Thomas Riddle

Contractor/Entity Name

President

Title of Authorized Officer or Agent of Contractor

26 Waterstone Dr. SE, Cartersville, Ga. 30121

Contractor Address

Thomas Riddle

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

10 DAY OF April, 2013

Dawn Riddle

Notary Public

My Commission Expires:

8-30-16

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Preferred Heating & Air Conditioning, Inc. (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

660858

EEV/Basic Pilot Program* User Identification Number

Preferred Heating & Air Conditioning, Inc
BY: Authorized Officer or Agent Thomas Riddle
(Subcontractor Name)

4-10-13
Date

President

Title of Authorized Officer or Agent of Subcontractor

Thomas Riddle

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

30 DAY OF April, 2013

Dawn Riddle

Notary Public

My Commission Expires:

8-30-16

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



26 Waterstone Dr.
Cartersville, GA 30121
Ga. Reg. CN208931
Ph. 770-383-9001 Fax
770-387-4384

Estimate

Date	Estimate #
4/10/2013	Lab

City Of Cartersville
102 Walnut Grove Rd.
Cartersville, GA 30120

Ship To

City Of Cartersville
102 Walnut Grove Rd.
Cartersville, GA 30120
Bart Sears

			Terms
			Net 15
Item	Description	Cost	Total
Installation	Install Trane 5.0 Ton, 13.00 SEER heat pump 460v 3PH. Trane 5.0 Air handler, w/ 15 kw supplemental strip heaters.	6,100.00	6,100.00T
Thermostat	Install new digital programmable heat pump thermostat	0.00	0.00T
Warranty	"Preferred Protection Plan" 2 year parts and labor warranty. Addl. 3 year parts warranty.	0.00	0.00T
	Sales Tax	0.00%	0.00
Hoping to be favored with your valued business!		Total	\$6,100.00

Customer Signature _____



City of Cartersville

**City Council Meeting
4/18/2013 7:00:00 PM
Sewer Manhole Rehabilitation Project**

SubCategory:	Bid Award/Purchases
Department Name:	Water Department
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: April 24, 2012 SUBJECT: Sewer Manhole Rehabilitation Project The Water Department has an ongoing program for assessing and maintaining the sewer collection system to reduce Inflow and Infiltration as required by the Georgia EPD and the Metropolitan North Georgia Water Planning. An annual budget item of \$60,000 is allocated for this purpose. The Water Department has received a price quote from Concrete Conservation, Inc. for application of SpectraShield lining system, a proprietary product for manhole sealing. They have submitted a unit price of \$175 per vertical foot of lining. This unit price is comparable to prices received in previous years for alternate lining methods. The Water Department recommends award of the contract agreement with Concrete Conservation, Inc. to perform manhole rehabilitation for a price not to exceed \$60,000. This work will be paid for with the budget item for Sewer I&I Study and Remodeling. E-Verify and SAVE Documentation was submitted with the bid and is attached.
City Manager's Remarks:	Your approval of this project is recommended.
Financial/Budget Certification:	This will be paid for from the budget.
Legal:	
Associated Information:	E-verify and Save are attached.

CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Robert L. Klopfenstein

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

CONCRETE CONSERVATION INC.

[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.



Robert L. Klopfenstein 1 Apr 2013
Signature of Applicant: Date

Robert L. Klopfenstein
Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

1st DAY OF April, 2013

Jennifer G. Simmons

Notary Public

My Commission Expires:

*
Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

603930
EEV/Basic Pilot Program* User Identification Number

Robert L. Klopfer
BY: Authorized Officer or Agent
(Contractor Name)

1 Apr 2013
Date

CONCRETE CONSERVATION INC
Contractor/Entity Name

CEO
Title of Authorized Officer or Agent of Contractor

4527 SUNBEAM ROAD JACKSONVILLE, FLORIDA 32241
Contractor Address

Robert L. Klopfer
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
1st DAY OF April, 2013

Jennifer G. Simmons
Notary Public
My Commission Expires:
Nov. 20, 2015



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

AFFIDAVIT VERIFYING STATUS FOR



City of Cartersville

City Council Meeting

4/18/2013 7:00:00 PM

Valve Actuator Equipment for the Water Pollution Control Plant

SubCategory:	Bid Award/Purchases
Department Name:	Water Dept.
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: April 12, 2013 SUBJECT: Purchase of Valve Actuator Equipment for the Water Pollution Control Plant The Water Department has received price quotes for purchase of valve actuators for the Water Pollution Control Plant. This equipment is for a retrofit to allow for automated control of valves used in the treatment process. Price quotes were received from three different suppliers: • Charles Finch Valve Company - \$31,854.00 • Eco-Tech, Inc. - \$32,597.00 • FlowMatic, Inc. - \$33,750.50 The Water Department recommends approval of this purchase from Charles Finch Valve Company, in the amount of \$31,854.00. This work will be paid for from the budget item for maintenance to the Water Pollution Control Plant. E-Verify and SAVE Documentation was submitted with the bid and is on hand.
City Manager's Remarks:	Your approval of low bid on this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	Everify and Save documents are attached.

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Steven Shakar

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Southern Valued Metals

[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Steve Shakar
Signature of Applicant:

4/9/13
Date

Steve Shakar
Printed Name:

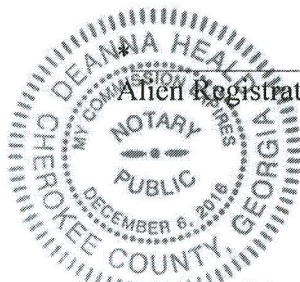
SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

5 DAY OF March, 2013

Deanna Heald

Notary Public

My Commission Expires:



Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

DHEA7745
EEV/Basic Pilot Program* User Identification Number

[Signature]
BY: Authorized Officer or Agent
(Contractor Name)

4/9/13
Date

Southern Valved Metals Vice President
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

300 Bell Park Dr. Woodstock GA 30188
Contractor Address

Steve Shakar
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

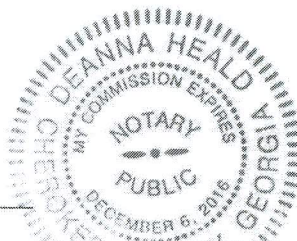
BEFORE ME ON THIS THE

9 DAY OF March, 2013

[Signature]

Notary Public

My Commission Expires:



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Southern Valved Metals (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

DHEA7745
EEV/Basic Pilot Program* User Identification Number

[Signature]
BY: Authorized Officer or Agent
(Subcontractor Name)

4/9/13
Date

Vice President
Title of Authorized Officer or Agent of Subcontractor

Steve Shakar
Printed Name of Authorized Officer or Agent

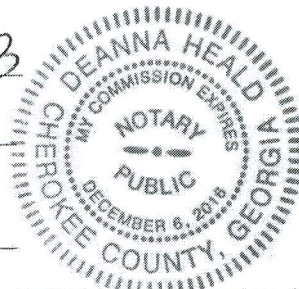
SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

9 DAY OF March, 2013

[Signature]

Notary Public

My Commission Expires:



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



City of Cartersville

City Council Meeting

4/18/2013 7:00:00 PM

Valve Actuator Installation and Electrical Connection for the Water Pollution Control Plant

SubCategory:	Contracts/Agreements
Department Name:	Water Dept
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: April 12, 2013 SUBJECT: Valve Actuator Installation and Electrical Connection for the Water Pollution Control Plant The Water Department has received quotes for installation of valve actuators and associated electrical wiring. This retrofit to allow for automated control of valves used in the treatment process. Quotes were received from three different electrical contractors: • Southeastern Industrial Contracting Co., Inc. - \$5,992.23 • Fox Systems, Inc. - \$7,750.00 • Womack Electric Company, Inc. - \$16,275.00 The Water Department recommends approval of this agreement with Southeastern Industrial Contracting Company in the amount of \$5,992.23. This work will be paid for from the budget item for maintenance to the Water Pollution Control Plant. E-Verify and SAVE Documentation was submitted with the bid and is on hand.
City Manager's Remarks:	Your approval of this bid item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	Everify and SAVE documents attached

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Cary McCoy

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Southeastern Industrial Contracting

[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Cary McCoy
Signature of Applicant:

4-9-13
Date

Cary McCoy
Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
9th DAY OF April, 2013

*

Alien Registration number for non-citizens

Debbie Steen
Notary Public

My Commission Expires:

June 26, 2016

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

399003
EEV/Basic Pilot Program* User Identification Number

BY: Cary McElroy
Authorized Officer or Agent
(Contractor Name)

4-9-13
Date

Southeastern Industrial Cont. Co-owner
Contractor/Entity Name Title of Authorized Officer or Agent of Contractor

539 Old Grassdale Rd. Cartersville, GA 30121
Contractor Address

Cary McElroy
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

9th DAY OF April, 2013

Robert J. Hecker
Notary Public

My Commission Expires:

June 26, 2016

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Southeastern Industrial Contracting (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

399003
EEV/Basic Pilot Program* User Identification Number

Cary McCoy
BY: Authorized Officer or Agent
(Subcontractor Name)

4-9-13
Date

Co-Owner
Title of Authorized Officer or Agent of Subcontractor

Cary McCoy
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

9th DAY OF April, 2013

Daniel Shale
Notary Public

My Commission Expires:

June 26, 2016

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



City of Cartersville

**City Council Meeting
4/18/2013 7:00:00 PM
Amendment to Main Street Gateway Project**

SubCategory:	Contracts/Agreements
Department Name:	Public Works
Department Summary Recommendation:	GDOT has requested this no cost contract amendment for the Main Street Gateway project which corrects an error in the asphalt specifications that were referenced in the original contract. The off system asphalt specifications are to be deleted from the contract and the on system asphalt specifications are to be added to the contract. We recommend approval of this contract amendment.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

D.O.T. 358
REVISED 11/2010
C11-10

Funds Requested
\$0.00

DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA
CONTRACT AMENDMENT

Amendment No. 001
Supplemental Agreement ☒
Extension Agreement ☐

Project No.: TSAP0-S008-00(271) C1 County: BARTOW
Contractor: City Of Cartersville C.T. I.D.: C38749-11-000-0
Contractor I.D.: 5CA780 PCN: S008271.C1000

WHEREAS the below Contractor entered into a contract with the Department of Transportation, on September 6, 2011, for the construction of Project No. TSAP0-S008-00(271)C1, Bartow County and,

WHEREAS, certain items of construction encountered are not covered by the original contract, the Parties hereby agree to the following amendment to the original contract:
MODIFY THE CONTRACT TO DELETE SPECIAL PROVISION 400 AND 402 OFF SYSTEM AND SPECIAL PROVISION 400 & 402 ON SYSTEMS.

It is agreed that as a result of this amendment the contract time will not be extended.
Time is extended as follows: N/A

Except as specifically amended herein, all terms and conditions of the original contract remain in full force and effect. The consideration set forth in this contract amendment constitutes full payment and settlement of all additional costs and expenses including delay and impact damages caused by, arising from or associated with the work described in this contract amendment.

Now Therefore, **City Of Cartersville**, Contractor, hereby agrees to said contract amendment consisting of the above mentioned items and prices, and agrees that this contract amendment is hereby made a part of the original contract to be performed under the specifications thereof.

Dated this **11** day of **OCTOBER 2012**.

By: City Of Cartersville
Contractor _____ (Seal)

By: Not Required
Surety _____ (Seal)

Recommended:

District Engineer
Approved: _____
Director of Construction/Office of Local Grants

Commissioner, Department of Transportation

Date



City of Cartersville

City Council Meeting

4/18/2013 7:00:00 PM

Main Street Gateway Project Supplemental Agreements

SubCategory:	Contracts/Agreements
Department Name:	Public Works
Department Summary Recommendation:	We request approval of the following Supplemental Agreements necessary to complete the construction of the Main Street Gateway Project: • Supplemental Agreement #2 - No cost agreement to substitute Concrete Barrier Wall pay item for Traffic Shift including signing and striping. • Supplemental Agreement #3 - \$24,408.00 for guardrail post installation by hand digging to protect underground utilities from damage in very tightly spaced shoulder area. • Supplemental Agreement #4 - \$3,312.00 for adjusting four (4) sanitary sewer manholes for our Water Department. • Supplemental Agreement #5 - \$79,390.20 for the addition of two pay items that were not included in original contract, \$24,722.70 for 7166 SY of milling and \$54,667.50 for the installation of bermuda sod. These items will be funded through SPLOST and grants obtained from GDOT. We recommend approval of these Supplemental Agreements.
City Manager's Remarks:	Your approval of these items is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting
4/18/2013 7:00:00 PM
February 2013

SubCategory:	Monthly Financial Statement
Department Name:	Finance
Department Summary Recommendation:	Attached is the financial report for February 2013. Also included is the supplemental financial information along with the cash position for the same time period.
City Manager's Remarks:	Tom Rhinehart will present this information
Financial/Budget Certification:	
Legal:	
Associated Information:	

MONTHLY SUMMARY

As of February 28, 2013

71 # water

		FY 2011 - 12 MONTH OF February-12	FY 2012 - 13 MONTH OF February-13	FY 2011 - 12 Year to Date February-12	FY 2012 - 13 Year to Date February-13	100.00% OF BUDGET (Year to Date)
GENERAL FUND <i>excluding SPLOST, DDA & School System Property Tax Revenue & Expenditures</i>						
REVENUE		\$2,080,129	\$1,904,506	\$16,336,505	\$14,940,075	67.10%
EXPENDITURE		\$1,647,329	\$1,601,009	\$15,526,333	\$14,811,470	66.53%
Gen. Fund Net Profit (Loss)		\$432,800	\$303,497	\$810,172	\$128,605	
WATER & SEWER						
REVENUE		\$990,809	\$987,863	\$8,752,237	\$8,960,084	43.26%
EXPENDITURE		\$1,266,659	\$1,181,470	\$8,295,331	\$8,987,964	43.40%
Wtr. & Swr. Fund Net Profit (Loss)		(\$275,850)	(\$193,607)	\$456,906	(\$27,880)	
GAS						
REVENUE		\$2,212,742	\$2,554,698	\$13,746,881	\$13,159,489	56.91%
EXPENDITURES		\$1,684,681	\$1,751,983	\$14,222,440	\$12,819,953	55.44%
Gas Fund Net Profit (Loss)		\$528,061	\$802,715	(\$475,559)	\$339,536	
ELECTRIC						
REVENUE		\$3,570,373	\$3,581,165	\$30,370,704	\$30,342,669	68.05%
EXPENDITURES		\$3,391,921	\$3,634,966	\$28,875,893	\$29,515,414	66.19%
Electric Fund Net Profit (Loss)		\$178,452	(\$53,801)	\$1,494,811	\$827,255	
STORMWATER						
REVENUE		\$102,538	\$245,946	\$814,855	\$985,954	74.52%
EXPENDITURE		\$88,370	\$75,364	\$725,309	\$982,605	74.27%
Stormwater Fund Net Profit (Loss)		\$14,168	\$170,582	\$89,546	\$3,349	
SOLID WASTE						
REVENUE		\$169,464	\$177,690	\$1,282,637	\$1,390,792	58.02%
EXPENDITURE		\$211,960	\$170,604	\$1,460,207	\$1,604,510	66.93%
Solid Waste Fund Net Profit (Loss)		(\$42,496)	\$7,086	(\$177,570)	(\$213,718)	
FIBER OPTICS						
REVENUE		\$134,114	\$134,930	\$1,053,045	\$1,074,674	65.72%
EXPENDITURE		\$106,051	\$136,127	\$784,671	\$970,093	59.32%
Fiber Fund Net Profit (Loss)		\$28,063	(\$1,197)	\$268,374	\$104,581	

				% of Monthly Totals to Budget
General Fund	Description	Through 2-28-13	FY 2013 Budget	
	Total Revenues	\$14,940,075	\$22,264,245	67.10%
	GO Bond Proceeds from School	\$921,625	\$1,147,975	80.28%
	Property Taxes-City Portion Only	\$1,207,328	\$1,274,730	94.71%
	Local Option Sales Tax (LOST)	\$2,639,583	\$4,077,475	64.74%
	Other Taxes	\$4,803,757	\$7,123,145	67.44%
	Building Permit & Inspection Fees	\$44,398	\$45,000	98.66%
	Fines and Forfeitures	\$518,804	\$779,000	66.60%
	Operating Transfers In-City Utilities	\$2,789,164	\$4,139,275	67.38%
	Other Revenues	\$2,015,416	\$3,677,645	54.80%
	Total Expenditures	\$14,811,469	\$22,264,245	66.53%
	Personnel Expenses	\$9,425,453	\$14,395,200	65.48%
	Operating Expenses	\$3,393,207	\$5,426,675	62.53%
	Capital Expenses	\$255,256	\$464,540	54.95%
	GO Bond Proceeds from School	\$921,625	\$1,147,975	80.28%
	Debt Pymt - JDA/CBA	\$474,153	\$374,155	126.73%
	Library Appropriations	\$341,775	\$455,700	75.00%
Water & Sewer Fund	Total Revenues	\$8,960,084	\$20,710,175	43.26%
	Water Sales	\$5,354,537	\$8,182,875	65.44%
	Sewer Sales	\$3,046,250	\$4,582,000	66.48%
	Bond Proceeds	\$0	\$0	#DIV/0!
	Prior Year Bond Proceeds	\$0	\$6,500,000	0.00%
	Prio Year Capacity Fees	\$0	\$800,000	0.00%
	Other Revenues	\$559,297	\$645,300	86.67%
	Total Expenditures	\$8,987,964	\$20,710,175	43.40%
	Personnel Expenses	\$1,953,998	\$3,065,725	63.74%
	Operating Expenses	\$1,814,980	\$3,104,175	58.47%
	Capital Expenses	\$858,718	\$8,236,000	10.43%
	Transfer To General Fund	\$1,842,903	\$2,734,650	67.39%
	Debt Payments	\$2,517,365	\$3,569,625	70.52%
Gas Fund	Total Revenues	\$13,159,488	\$23,123,195	56.91%
	Gas Sales	\$12,227,087	\$18,975,275	64.44%
	Gas Commodity Charge	\$738,568	\$1,245,000	59.32%
	Bond Proceeds	\$0	\$2,015,000	0.00%
	Proceeds from Capital Leases	\$0	\$227,920	0.00%
	Other Revenues	\$193,833	\$660,000	29.37%
	Total Expenses	\$12,819,954	\$23,123,195	55.44%
	Personnel Expenses	\$1,139,890	\$1,767,780	64.48%
	Operating Expenses	\$390,947	\$867,055	45.09%
	Purchase of Natural Gas	\$9,050,696	\$14,410,275	62.81%
	Transfer to General Fund	\$2,223,980	\$3,380,540	-7277.00%
	Capital Expenses	\$14,441	\$2,697,545	0.54%

				% of Monthly Totals to Budget
Electric Fund	Description	Through 2-28-13	FY 2013 Budget	
	Total Revenues	\$30,342,669	\$44,591,295	68.05%
	Electric Sales	\$29,248,082	\$43,249,495	67.63%
	Other Revenues	\$1,094,587	\$1,341,800	81.58%
	Total Expenses	\$29,515,414	\$44,591,295	66.19%
	Personnel Expenses	\$1,380,008	\$2,054,725	67.16%
	Operating Expenses	\$934,625	\$1,292,730	72.30%
	Purchase of Electricity	\$25,512,313	\$37,929,700	67.26%
	Capital Expenses	\$171,717	\$1,069,270	16.06%
	Transfer to General Fund	\$1,516,751	\$2,244,870	67.57%
Stormwater Fund	Total Revenues	\$985,954	\$1,323,050	74.52%
	Stormwater Revenues	\$839,938	\$1,236,450	67.93%
	Mitigation Grant Revenue	\$138,504	\$0	
	Other Revenues	\$7,512	\$11,600	64.76%
	Proceeds from Capital Leases	\$0	\$75,000	0.00%
	Prior Year Carryover	\$0	\$0	#DIV/0!
	Stormwater Improvement Funds	\$0	\$0	#DIV/0!
	Total Expenses	\$982,605	\$1,323,050	74.27%
	Personnel Expenses	\$228,728	\$441,320	51.83%
	Operating Expenses	\$292,530	\$601,240	48.65%
	Capital Expenses	\$461,347	\$280,490	164.48%
Solid Waste Fund	Total Revenues	\$1,390,792	\$2,397,270	58.02%
	Refuse Collections Revenues	\$1,357,950	\$2,129,070	63.78%
	Other Revenues	\$32,842	\$43,200	76.02%
	Proceeds From Capital Leases	\$0	\$225,000	0.00%
	Total Expenses	\$1,604,510	\$2,397,270	66.93%
	Personnel Expenses	\$644,146	\$1,025,970	62.78%
	Operating Expenses	\$758,564	\$1,146,300	66.17%
	Capital Expenses	\$201,800	\$225,000	89.69%
Fiber Optics Fund	Total Revenues	\$1,074,674	\$1,635,335	65.72%
	Fiber Optics Revenues	\$979,477	\$1,482,665	66.06%
	GIS Revenues	\$61,800	\$102,000	60.59%
	Other Revenues	\$33,397	\$50,670	
	Total Expenses	\$970,093	\$1,635,335	59.32%
	Personnel Expenses	\$395,107	\$596,445	66.24%
	Operating Expenses	\$311,938	\$692,075	45.07%
	MEAG Telecom Statewide Pymt	\$155,199	\$278,980	0.00%
	Capital Expenses	\$107,849	\$67,835	158.99%

Cash Position	6/30/12	7/31/12	8/31/12	9/30/12	10/31/12	11/31/12	12/31/12
Total Unrestricted Cash Balance	\$11,218,073.23	\$11,325,067.00	\$11,019,070.04	\$10,470,895.36	\$11,402,142.94	\$8,447,591.94	\$6,082,136.02
Total Restricted Cash Balance	\$56,044,692.13	\$55,431,121.36	\$54,179,565.40	\$52,909,942.48	\$52,598,197.41	\$52,526,265.06	\$53,721,732.69
Cash Position		1/31/13	2/28/13	3/31/13	4/30/13	5/31/13	6/30/13
Total Unrestricted Cash Balance		\$9,244,326.92	\$9,878,521.98				
Total Restricted Cash Balance		\$55,032,045.85	\$54,407,689.34				