City Council Meeting
10 N. Public Square
March 7, 2013
6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Tate

Pledge of Allegiance led by Council Member Pruitt

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Lori Pruitt, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and David Archer, City Attorney.

II. Regular Agenda

A. Council Meeting Minutes

1. February 21, 2013

A motion to approve the February 2, 2013 City Council Meeting Minutes as presented was made by Council Member Hodge and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0

B. Proclamations

1. Recognition of Gene Lewis for Service on Board of Zoning Appeals

Mayor Santini stated that Gene Lewis had served on the City of Cartersville Board of Zoning Appeals for 30 years from May 1992 through June 2012. Randy Mannino, Planning and Development Director commended Mr. Lewis for his dedication and service to the City of Cartersville. Ken Wilson, BZA Chairman stated that it had been his pleasure to serve with Mr. Lewis for 23 years. Mayor Santini presented Mr. Lewis with the proclamation and plaque commemorating his service and dedication to the City of Cartersville.

C. Discussion

1. Request for School Resource Officer

Mayor Santini stated that the City Manager's Office had received a request from the PTC Board for Cartersville Primary and Elementary schools to speak to the City Council regarding their request for a School Resource Officer to be shared between the two facilities. Mayor Santini stated that in an earlier request it was suggested that this be a shared cost between the City Board of Education and the City of Cartersville.

Tommy Culpepper, Chief of Police stated that the school resource officer was employed by the police department and assigned to the school. The current agreement is a 50/50 cost share between the city and school board to provide onsite security for the school. Nicky Murphy, President of the PTC at Cartersville Elementary and Elizabeth Bowen President of the PTC at Cartersville Primary both came forward and asked for a shared officer between the two schools.

David Archer, City Attorney stated that he has spent several days looking for a legal answer pertaining to this issue and will talk with the school board attorney. Mayor Santini assured everyone that the city is taking this issue seriously and will continue to search for solutions to keep our children safe.

D. Second Reading of Ordinance

1. Revised Fee Schedule for Municipal Court

Tom Rhinehart, Finance Director stated that in July 2012 the city council approved a municipal court fine schedule based on recommendations from a committee established to revamp the fine schedule. After using the new schedule for several months, Judge White asked the committee to revisit the schedule because he felt that some of the fines did not agree with the crime. Mr. Rhinehart stated that the schedule of fines is used by Judge White as a starting point to fine the clients based on what he feels is appropriate. Mr. Rhinehart stated that there have been no changes or additions since the first reading and recommended approval.

A motion to approve the revised fee schedule for Municipal Court was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

E. Contracts/Agreements

1. Cogsdale Annual Software Maintenance

Tom Rhinehart, Finance Director stated that since 1998 the city has used Cogsdale as a third party computer software provider. This includes customer service, utility billing, and Microsoft Dynamics GP Software. This maintenance agreement covers the cost of software upgrades and corrections throughout the calendar year. Mr. Rhinehart stated that the 2013 invoice is almost $4,100.00 less than the 2012 invoice and recommended approval of this agreement in the amount of $50,031.65.

A motion to approve the Annual Maintenance Agreement was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 6-0

2. Fiber Lease Agreement with Cartersville City Schools

Dan Porta, Assistant City Manager stated that the Cartersville City Schools have leased dark fiber from the city for several years and the three year agreement is up for renewal. The new agreement will start July 1, 2013 and run through June 30, 2016 and Mr. Porta recommended approval.

A motion to approve the Fiber Lease Agreement was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 6-0

F. Other

1. North Towne Housing Rehabilitation Program Policies Manual

Richard Osborne, City Planner stated that the purpose of the North Towne Rehabilitation Program is to target funds and activities in a way that will address the affordable housing needs of the North Towne neighborhood with the greatest possible impact. This document will serve as the policies and procedures manual for the program. Mr. Osborne stated that prior to receiving any federal funds for this project, City Council must approve this manual during a regular scheduled meeting to be sent to the Department of Community Affairs. Mr. Osborne recommended approval of the document.

A motion to approve the Manual for the North Towne Housing Program was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 6-0

G. Bid Award/Purchases

1. LMIG Resurfacing Project 2013

Tommy Sanders, City Engineer stated that this bid award is for project PW-2013-LMIG. The project includes variable depth milling, leveling, resurfacing and striping of various city streets for approximately 2.51 miles and he recommended approval of the low bid from Bartow Paving Company in the amount of $352, 383.24. Mr. Sanders stated that this will be paid for with 2003 SPLOST money, City General Fund and LMIG money

A motion to approve the 2013 LMIG Resurfacing Project was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

Mayor Santini stated that there was one item to be added to the agenda. A motion to add an item to the agenda was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

H. Grant Application

Tommy Culpepper, Chief of Police stated that the Cartersville Police Department is being required to replace their intoxilyzer (DUI breath testing instrument) in the up-coming budget year. There is a competitive Byrne JAG Grant available that would cover the cost of this equipment (cost is $9,000.00) that requires the Mayors signature. Chief Culpepper requested that council authorize the Mayor to sign the documents to allow him to submit the application as early as possible.

A motion to approve the Mayor's signature on the grant application was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

After announcements a motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 6-0

Meeting Adjourned

/s/ ___________________________
Matthew J. Santini
Mayor

ATTEST:

/s/ ______________________________
Connie Keeling
City Clerk