



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCILPERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Lindsey McDaniel, Jr.
Lori Pruitt
Jayce Stepp
Louis Tonsmeire, Sr.

AGENDA

Council Chambers, Third Floor of City Hall– 7:00
PM – 9/20/2012
Work Session – 6:00 PM

CITY MANAGER:

Sam Grove

CITY ATTORNEY:

David Archer

CITY CLERK:

Connie Keeling

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda

A. Council Meeting Minutes

1. September 6, 2012 (pg 1-13)

[Attachments](#)

B. Public Hearing - 1st Reading of Zoning/Annexation Requests

1. File AZ12-07: Annexation and zoning application by Greg & Tracey Beach for property located at 77 Star Dust Trail off Summit Ridge Drive (total approximately 1.86 acres) from Bartow County Jurisdiction to City R-20 (Single Family Residential) (pg 14-26)

[Attachments](#)

2. File AZ12-08 Annexation and zoning application by Sean & Rhonda Ireland for property located at 13 Mission Hills Drive in the Mission Estates subdivision (total approximately 0.8 acres) from Bartow County Jurisdiction to City R-20 (Single Family Residential) (Pg 27-38)

[Attachments](#)

C. Resolutions

1. Council Meeting Time Change for Christmas Parade (Pg. 39-40)

[Attachments](#)

D. Grant Application/Acceptance

1. Storm Drain System and Land Acquisition Services for Airport (pg 41-43)

[Attachments](#)

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2. Pre-Disaster Mitigation Grant (pg 44)

[Attachments](#)

3. Georgia Department of Transportation Regarding LMIG (formerly LARP) (pg 45-48)

[Attachments](#)

E. Engineering Services

1. Technical Support for Stormwater Management Program (pg 49-53)

[Attachments](#)

2. Tennessee Street Water Main Replacement (pg 54-55)

[Attachments](#)

3. West Avenue Water Main Replacement (pg 56-58)

[Attachments](#)

F. Contracts/Agreements

1. Georgia Department of Transportation Regarding Leake Mounds-Etowah RiverWalk Link (pg 59-61)

[Attachments](#)

2. U. S. Department of Justice Asset Forfeiture Report (pg 62)

[Attachments](#)

G. Change Order

1. Final Adjustment Erwin Street Sewer Repair (pg 63)

[Attachments](#)

H. Bid Award/Purchases

1. Repair #2 High Service Pump at Water Treatment Plant (pg 64)

[Attachments](#)

2. Electric Department Bucket Truck #516 Rebuild (Pg 65-70)

[Attachments](#)

3. Electric Department Uniforms 2012 (pg 71-72)

[Attachments](#)

4. Recreation Department Truck Purchase (pg 73-83)

[Attachments](#)

5. Fiber Department Truck Purchase (pg 73-83)

[Attachments](#)

I. Monthly Financial Statement

1. July 2012 (pg 96-102)

[Attachments](#)



City of Cartersville

City Council Meeting
9/20/2012 7:00:00 PM
September 6, 2012

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	Attached are the minutes for your review and approval.
City Manager's Remarks:	Minutes for the Sept. 6 City Council meeting have been generated and reviewed by staff and are recommended for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 September 6, 2012
 6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member McDaniel

Pledge of Allegiance led by Council Member Tonsmeire

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Lori Pruitt, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and Keith Lovell, Assistant City Attorney. David Archer, City Attorney; Kari Hodge, Council Member Ward One; and Jayce Stepp, Council Member Ward Two were absent.

II. Regular Agenda

A. Council Meeting Minutes

1. August 16, 2012

A motion to approve the August 16, 2012 City Council Meeting minutes as presented was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

B. Resolutions

1. Vosetalpine Welcome

Mayor Santini stated that this resolution was written to officially welcome Vosetalpine to our community and the Highland 75 Industrial Park.

A motion to approve Resolution No 14-12 was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

Resolution No. 14-12

WHEREAS, the City of Cartersville, Bartow County and the Bartow Cartersville Joint Development Authority are partners in the Highland 75 Industrial Park off of Cass White Road and Great Valley Parkway;

WHEREAS, VOESTALPINE has entered into a Memorandum of Understanding to purchase fifteen (15) acres with an option of then (10) additional acres in the Highland 75 Industrial Park;

WHEREAS, VOESTALPINE will be constructing and investing plus sixty million dollars (\$60,000,000) into a facility in the Highland 75 Industrial Park which will have two hundred twenty (220) employees in their Metal Forming Division;

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Mayor and City Council of the City of Cartersville that Bartow County's newest industry VOESTALPINE is hereby officially welcomed into our community.

Thank you to VOESTALPINE for considering our community for their new facility and the City of Cartersville looks forward to a long and promising mutual partnership with VOESTALPINE, as part of our community.

BE IT AND IT IS HEREBY RESOLVED this 6th day of September, 2012.

**/s/ Matthew J. Santini
Matthew J. Santini, Mayor
City of Cartersville, Georgia**

**Dianne Tate
Dianne Tate, Council Member**

**Lori Pruitt
Lori Pruitt, Council Member**

**Kari Hodge
Kari Hodge, Council Member**

**Lindsey McDaniel
Lindsey McDaniel, Council Member**

**Louis Tonsmeire Sr.
Louis Tonsmeire Sr., Council Member**

**Jayce Stepp
Jayce Stepp, Council Member**

**ATTEST:
/s/ Connie Keeling
Connie Keeling, City Clerk
City of Cartersville, Georgia**

C. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. File AZ12-05: De-annexation application by City of Cartersville for property located on State Route 293 and Paga Mine Road (total approximately 12.1 acres) from City P-I (Public Institutional) to Bartow County jurisdiction.

Randy Mannino, Planning and Development Director stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that this tract is located on the road right of way on State Road 293 and Paga Mine Road as well as a narrow strip of property coming off SR 293 running West – Southwest. This property is adjacent to land on Paga Mine Road that is in the incorporated area of Cartersville. This property was annexed by the city in 2005 and the city is now requesting the de-annexation. Mr. Mannino stated that there have been no changes since the first reading and the Planning Commission has recommended approval.

Mayor Santini opened the floor for a public hearing on the de-annexation. With no comments Mayor Santini closed the public hearing.

A motion to approve Ordinance No. 37-12 was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 37-12

Petition No. AZ12-05

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by City of Cartersville. Property is located at SR 293 and Paga Mine Road. Said property contains 12.1 acres located in the 4th District, 3rd Section, Land Lot(s) 676, 677, 678, 747, 748, 750, 751, 762, 763, 766, and 767 as shown on the attached plat Exhibit “A”. De-Annexation will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 16th day of August 2012.

ADOPTED this the 6th day of September 2012. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

2. File AZ12-06: Annexation and zoning application by Mark Harris for seven (7) adjoining properties located on Martin Luther King Jr. Drive east of US Highway 41 and at 519 and 521 Rowland Springs Road (total approximately 5.095 acres) from Bartow County jurisdiction, City G-C (General Commercial), and City R-10 (Residential) to City G-C.

Randy Mannino, Planning and Development Director stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that this is part of the city donut hole initiative to incorporate tracts into the city limits for improved public safety coverage. In addition, there has been potential for confusion for zoning in this area since most of these lots are shown having split zoning (in this case, not all of certain tracts are shown to be 100% zoned G-C). Mr. Mannino stated that the applicants seek to be annexed and zoned G-C (General Commercial) so that all tracts are in the same jurisdiction and zoning district. Mr. Mannino stated that there have been no changes since the first reading and the Planning Commission recommended approval.

Mayor Santini opened the floor for a public hearing on the zoning. With no comments Mayor Santini closed the public hearing.

Mayor Santini opened the floor for a public hearing on the annexation. With no comments Mayor Santini closed the public hearing.

A motion to approve Ordinance No. 38-12 for the annexation was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 4-0

A motion to approve Ordinance No. 39-12 for the zoning was made by Council Member Pruitt and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 38-12

Petition No. AZ12-06

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Annie Canty, Richard Cole, and WCW. Property is located at 519 and 521 Rowland Springs Road; 704 MLK Jr. Drive; and four (4) other lots on MLK Jr. Drive. Said property contains 5.09 acres located in the 4th District, 3rd Section, Land Lot(s) 335 as shown on the attached plat Exhibit "A". Annexation will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 16th day of August 2012.

ADOPTED this the 6th day of September 2012. Second Reading.

/s/ Matthew J. Santini

Matthew J. Santini

Mayor

ATTEST:

/s/ Connie Keeling

Connie Keeling

City Clerk

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 39-12

Petition No. AZ12-06

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by Annie Canty, Richard Cole, and WCW. Property is located at 519 and 521 Rowland Springs Road; 704 MLK Jr. Drive; and four (4) other lots on MLK Jr. Drive. Said property contains 5.095 acres located in the 4th District, 3rd Section, Land Lot(s) 335 as shown on the attached plat Exhibit "A". Property is hereby rezoned from County R-3 (Residential mixed-use); City G-C (General Commercial; and City R-10 (Residential) to G-C (General Commercial). Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 16th day of August 2012.

ADOPTED this the 6th day of September 2012. Second Reading.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

D. Second Reading of Ordinances

1. Amendment to Alcohol Ordinance Regarding Pouring License Fee

Randy Mannino, Planning and Development Director stated that currently when a business has a pouring license and a change of management occurs the company has to pay the entire fee (up to \$2,700.00). This ordinance will change that to a \$100.00 transfer fee. The applicant will still be required to go through the application process with the background check and appearance before the Alcohol Control Board the same as a new applicant. Mr. Mannino stated that there have been no changes since the first reading and the Alcohol Control Board has recommended approval.

A motion to approve Ordinance No. 40-12 was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 40-12

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendments to CHAPTER 4. ALCOHOLIC BEVERAGES. ARTICLE II. LICENSING REQUIREMENTS. DIVISION 3. LICENSE. Section 4-84. Limitations on Transfer is hereby amended by adding a new subparagraph (g) as follows:

1.

(g) For Pouring Licenses only, if there is a change of managers, the license may be transferred subject to a new licensee paying a fee of \$100.00 and completing the application for the license holder and upon approval by the Alcohol Control Board. This is not applicable to license holders who are also owners of the establishment.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia

BE IT AND IT IS HEREBY ORDAINED

First Reading this the 16th day of August 2012.

ADOPTED this the 6th day of September 2012. Second Reading.

**/s/ Matthew J. Santini
Matthew J. Santini
Mayor**

ATTEST:

**/s/ Connie Keeling
Connie Keeling
City Clerk**

2. Amendment to Utilities Ordinance Regarding Capacity Fees

Ed Mullinax, Assistant Water Superintendent stated that this ordinance change is provided to clarify the cost for capacity fees for hotel and apartment units. Mr. Mullinax stated that there have been no changes since the first reading and recommended approval.

A motion to approve Ordinance No. 41-12 was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 4-0

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 41-12

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendments to CHAPTER 24. UTILITIES. ARTICLE IV. WATER SERVICE. Section 24-64 Water and Sewer Utility Rates subparagraph (d) is hereby amended by adding the following to the end of said paragraph and all other provisions of Section 24-64 shall remain in full force and effect as stated therein.

1.

other provisions:

Apartments and hotels per unit calculations.

All hotel and apartment units with refrigerator and stove are to be calculated as a single (l) unit (3/4" water meter equivalent) for capacity fees.

All hotel and apartment units without refrigerator and stove are to be calculated as one half (ll2) unit (3/4" water meter equivalent) for capacity fees. The following, if part of an apartment or hotel are to be considered a separate unit for capacity fees:

- (a) Restaurant**
- (b) Lounge**
- (c) Car Wash**
- (d) Lobby**
- (e) Full Kitchen (not part of restaurant)**

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia

First Reading this the 16th day of August 2012.

ADOPTED this the 6th day of September 2012. Second Reading.

**/s/ Matthew J. Santini
Matthew J. Santini
Mayor**

ATTEST:

**/s/ Connie Keeling
Connie Keeling
City Clerk**

E. Contracts/Agreements

1. Environmental Protection Division for Water Testing

Ed Mullinax, Assistant Water Superintendent stated that this agreement is for drinking water quality testing that is required by the Department on Natural Resources. The state laboratory will do the work at a reduced rate compared to a private contractor. The fee for providing this testing service for a period of one year is \$9,200.00 and Mr. Mullinax recommended approval.

A motion to approve the agreement for water testing with the State of Georgia was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried

unanimously. Vote 4-0

2. Supplemental Power 2013

David Myers, Electric Superintendent stated that this is an annual MEAG Supplemental Power subscription for the calendar year 2013. This agreement will make the excess power available to be sold on the wholesale market and Mr. Myers recommended approval.

A motion to approve the annual MEAG Supplemental Power Subscription was made by Council Member Pruitt and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

3. Installation of Fiber Optic Cable to Industrial Park (This item was removed from the agenda)

F. Appointments

1. Convention and Visitors Bureau Board

Sam Grove, City Manager stated that Scott Mahr has resigned his position at Barnsley Gardens Resort in May 2012 to accept a new career opportunity, thus eliminating his eligibility to serve on the CVB Board of Directors. Mr. Grove recommended approval of the appointment of Michael Gordon to fill the vacated seat which will expire on December 31, 2014.

A motion to approve the appointment of Michael Gordon was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

G. Bid Award/Purchases

1. Flex Wing Rotary Cutter for Public Works

Bobby Elliott, Public Works Superintendent stated that staff had solicited bids from several vendors for a 15-foot width Flex Wing Rotary Cutter. Mr. Elliott recommended the low bid from Franklin Tractor Co. in the amount of \$9,660.00.

A motion to approve the purchase from Franklin Tractor Co. was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 4-0

2. Pre-Cast Concrete Box Culvert for Wansley Drive

Bobby Elliott, Public Works Superintendent stated since all easements have been secured for the Wansley Drive Culvert project bids were solicited for a precast concrete box culvert. The culvert is 3 feet x 10 feet and 54 feet in length. Mr. Elliott recommended the low bid from Old Castle Precast in the amount of \$436.33 per foot for a total of \$23,561.82.

A motion to approve the purchase from Old Castle Precast was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0

3. Customer Service Drive-thru Equipment Replacement

Tom Rhinehart, Finance Director stated that the drive through equipment in the customer service department is old and in need of replacement. Mr. Rhinehart stated that the city's IT department has been maintaining the equipment and the last time it was replaced was in April 2003. Mr. Rhinehart stated that bids were solicited and only one vendor placed a bid. He recommended approval of Consolidated Banking Services Inc. in the amount of \$18,059.00 (this includes \$750.00 extra for completing the installation of the equipment on the weekend.)

A motion to approve the purchase from Consolidated Banking Services, Inc. was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion carried unanimously. Vote 4-0

4. Vehicle for Electric Department

David Myers, Electric Superintendent stated that bids were solicited for a vehicle to replace a 1999 Ford Pickup with \$167,000 miles and transmission trouble. Mr. Myers recommended the low bid from City Motors Inc. in the amount of \$22,996.00.

A motion to approve the purchase from City Motors was made by Council Member McDaniel and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

5. Restock Inventory for Distributions and Collections

Ed Mullinax, Assistant Water Superintendent stated that bids were solicited for materials to restock inventory for Distribution and Collection. Mr. Mullinax recommended the low bid from Ferguson Waterworks in the amount of \$19,997.37.

A motion to approve the purchase from Ferguson Waterworks was made by Council Member Pruitt and seconded by Council Member McDaniel. Motion carried unanimously. Vote 4-0

H. Change Order

1. Ford Street Sewer Replacement

Ed Mullinax, Assistant Water Superintendent stated that the sewer project on Ford Street was complicated by the fact all sewer taps from houses on Roosevelt Street were tied to the Ford Street sewer. This almost doubled the number of taps that had to be made when the Ford Street Sewer was replaced and it increased the price of the project by \$37,086.21. Mr. Mullinax stated that this was done on an emergency basis and the adjustment brings the total project to \$104,565.21. Mr. Mullinax recommended approval.

A motion to approve the Emergency Change Order was made by Council Member Tate and seconded by Council Member Pruitt. Motion carried unanimously. Vote 4-0

I. Grant Application/Acceptance

1. 2009 CDBG Disaster Grant Extension Request

Sam Grove, City Manager stated that the 2009 CDBG Disaster Recovery Grant is set to expire on November 17, 2012. To date, the City has built, in partnership with Habitat for Humanity, four of the six homes using these funds with the fifth house in progress. Mr. Grove stated that an opportunity has presented itself to the City, using leftover acquisition funds, along with a generous donation from Anheuser-Busch, to partner on an additional home. Given the additional work, a six month extension on the grant period is desired. Mr. Grove recommended approval of this extension.

A motion to approve the Six (6) Month 2009 CDBG Disaster Grant Extension was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0

J. Discussion

1. DDA Budget for Fiscal Year 2012-13

Dan Porta, Assistant City Manager presented council with the proposed fiscal year 2012-2013 DDA Budget with a comparison to the actual revenues and expenses from 2011-2012. Mr. Porta stated that he will be presenting an ordinance and contract at the next meeting.

Mayor Santini stated that there was one item to be added to the agenda. A motion to add an item to the agenda was made by Council Member Pruitt and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 4-0

K. Added Item

1. Emergency Purchase of Air Release Valves for Sewer Pump Station Force Main

Ed Mullinax, Assistant Water Superintendent stated that the air release valves on the sewer force main conveying flow from the Brown's Farm Road Pump Station were found to be in inoperable condition. These are a proprietary type of equipment with a sole source supplier. Mr. Mullinax stated that the cost for the four replacement units, including shipping is \$5,164.00 from Temsco and recommended approval.

A motion to approve the emergency purchase from Temsco was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 4-0

After announcements a motion to adjourn the meeting was made by Council Member Tonsmeire and needing no second. Motion carried unanimously. Vote 4-0

Meeting Adjourned

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting

9/20/2012 7:00:00 PM

File AZ12-07: Annexation and zoning application by Greg & Tracey Beach for property located at 77 Star Dust Trail off Summit Ridge Drive (total approximately 1.86 acres) from Bartow County Jurisdiction to City R-20 (Single Family Residential)

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	
Department Summary Recommendation:	The subject tract is located at 77 Star Dust Trail and is near the end of the road, off Summit Ridge Circle which comes off Summit Ridge Drive (connects SR 61 / Dallas Hwy through the golf course to the rear of Carter Grove Plantation). This property includes a single-family residence built in approximately 1996. The applicants would like to be annexed for City schools. The property would, if annexed, be zoned R-20 (Single-family Residential). Planning Commission recommended approval.
City Manager's Remarks:	Your approval of the annexation outlined above is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ZONING & ANNEXATION SYNOPSIS

Petition Number(s): **AZ12-07**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **Greg & Tracey Beach**

Representative: **None**

Property Owner: **Same as applicant**

Property Location: **77 Star Dust Trail**

Access to the Property: **Star Dust Trail, off Summit Ridge Circle, off Summit Ridge Dr**

Site Characteristics:

Tract Size: Acres: **1.86 acres** District: **4th** Section: **3rd** LL(S): **1139**

Ward: **3** Council Member: **Louis Tonsmeire**

LAND USE INFORMATION

Current Zoning: **County A-1 (Agricultural)**

Proposed Zoning: **R-20 (Single-family Residential)**

Proposed Use: **Annex for City schools**

Current Zoning of Adjacent Property:

North: **County A-1 (Agricultural)**

South: **County A-1 (Agricultural)**

East: **R-20 (Single-family Residential)**

West: **County A-1 (Agricultural)**

The Future Development Plan designates the subject property as: **Not identified**

ZONING ANALYSIS

City Departments Reviews

Water and Sewer:

No objections.

Public Works:

No objections.

Gas:

No objections.

Electric:

No objections.

Fire:

Cartersville Fire Department does not oppose the request but we must voice our concern. The area in which this residence is located is only served by two fire hydrants; one is a half a mile away and the other is 1 mile away. In the city of Cartersville, fire hydrants are typically no further than 500 ft. apart in residential areas. Additionally, the residence is over the 2 ½ mile service range of the closest city fire station.

Police:

No comments.

Bartow County government has also received information regarding the annexation request and finds no objection to the application. The property is currently zoned A-1 (Residential) and is identified on the County's Future Land Use Map as Single-Family Residential.

The subject tract is located at 77 Star Dust Trail and is near the end of the road, off Summit Ridge Circle which comes off Summit Ridge Drive (connects SR 61 / Dallas Hwy through the golf course to the rear of Carter Grove Plantation). This property includes a single-family residence built in approximately 1996. The applicants would like to be annexed for City schools. The property would, if annexed, be zoned R-20 (Single-family Residential).

STANDARDS FOR EXERCISE OF ZONING POWERS.

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*
The proposed R-20 zoning may permit a use that is suitable in view of the existing residential development of adjacent properties.
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*
The proposed R-20 zoning may not create an isolated district since there are adjacent and nearby properties that are zoned for single-family residential purposes.
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*
The R-20 zoning proposal may not adversely affect the existing use of adjacent properties.
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*
As currently zoned in unincorporated Bartow County for residential use, the property may be appropriately zoned; however, as property zoned Agricultural (A-1), it is not currently used for agricultural purposes. As proposed in the City for R-20 zoning, this proposal may be a reasonable economic use of the land.
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*
The zoning proposal may not cause an excessive use of existing streets and facilities. Utility, Public Works, and Planning & Development staff would review any future development based on possible use on roads, utilities, and other factors.
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*
The property is not identified on the Future Development Map.

- G. Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.

The R-20 zoning proposal may not result in a use which could adversely affect the environment. Utility, Public Works, and Planning & Development staff would review any future development based on possible environmental factors related to use.

- H. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

Cartersville Fire Department has concerns about this request. However, this annexation would be for a residence in a portion of the single-family residential development adjacent to the Woodland Hills Golf Club. There are other single-family residences in this development that have been in the City limits for years, and staff is not aware of any concerns related to their being in the City jurisdiction.

RECOMMENDATION

Staff has no objections.

PLANNING COMMISSION RECOMMENDATION:

ANNEXATION:	APPROVAL
ZONING:	APPROVAL

Application for Annexation/Zoning

Planning and Development Department
10 North Public Square
City of Cartersville
(770) 387-5600

Paid \$400 Fee
\$50 legal ads

Application Number AZ12-07
9-11 @ 6:00 pm PC
Hearing Date 9-20 @ 7:00 pm Council
10-4 @ 7:00 pm Council

Applicant Greg and Tracey Beach
(applicant's printed name)

Address 77 Star Dust Trail

City Cartersville State GA

cell 404-304-7051
Business Phone

Home Phone 770-386-0788

Zip 30120

(Representative's printed name (if other than applicant))

Business Phone

Cell or Fax #

Representative's signature

Applicant's signature

Signed, sealed and delivered in presence of:

Notary Public

My commission expires: 6/21/15

Titleholder Greg & Tracey Beach
(titleholder's printed name)

Business Phone same above

Home Phone same above

*attach additional notarized signatures as needed on separate application page

Address same as above

Signature

Signed, sealed and delivered in presence of:

Notary Public

My commission expires: 6/21/15

County Zoning District(s) R-1

Proposed City Zoning District(s) R-20

Acreage 1.856 ac Land Lot(s) 1139

District(s) 4 Section(s) 3

Location of Property 77 Star Dust Trail, Cartersville GA 30120
(street address, nearest intersections, etc)

Utility Providers: Water

County

Gas

none

Sewer

septic

Electric

Greystone Power

Reason for annexation:

city schools

(attach additional statement as necessary)

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements.

Planning Commission Recommendation:

Approved: _____

Conditions: _____

Disapproved: _____

Date: _____

City Council Decision:

Approved: _____

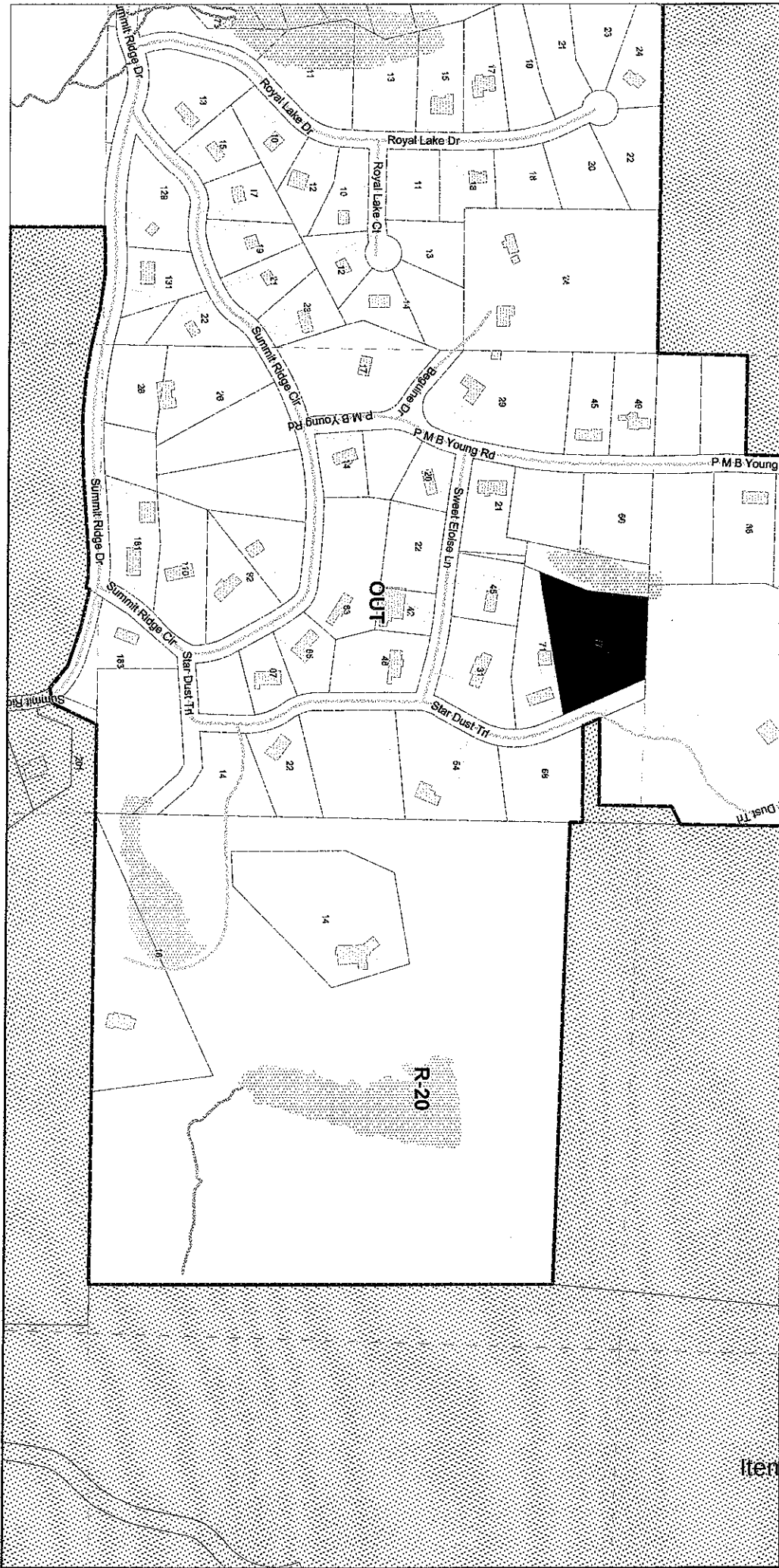
Conditions: _____

Disapproved: _____

Date: _____

Item # 2

AZ12-07 annexation 77 Star Dust Tr off Summit Ridge Dr



Item # 2



AZ12-07 annexation 77 Star Dust Tr off Summit Ridge Dr



Item # 2





77 Star Dust Trail case AZ12-07

Item # 2



CITY OF CARTERSVILLEZONING / ANNEXATION ANALYSISPETITION NUMBER AZ12-07APPLICANT INFORMATION AND PROPERTY DESCRIPTIONPROPERTY OWNER (S) Greg & Tracey Beach PHONE NUMBER 404-304-7051PETITIONER same OWNER'S ADDRESS 77 Star Dust Trail
Cartersville, GA 30120PROPERTY LOCATION 77 Star Dust Trail TRACT SIZE 1.856 acDISTRICT 4 SECTION 3 LL(S) 1139TAX MAP # 0074A0003025 PARCEL (S) 1 WARD (S) 3CURRENT LAND USE residential PROPOSED LAND USE residentialCURRENT ZONING County R-1 PROPOSED ZONING City R-20SPECIFICS OF PROPOSED USENUMBER OF DWELLING UNITS 1 NUMBER OF OCCUPANTS 4RACIAL COMPOSITION WhiteNUMBER OF SCHOOL AGED CHILDREN 2GRADE LEVEL (S) OF SCHOOL AGE CHILDREN 5th (Mission Rd Elem for 2012-13),
6th CMS

SCHOOL SYSTEM TO BE ATTENDED _____

OWNER OCCUPIED: YES X NO _____UTILITY SERVICE (CITY, COUNTY, GEORGIA POWER, ATLANTA GAS)1. WATER county2. SEWER septic3. GAS none4. ELECTRICITY Greystone



Bartow County Commissioner's Office • Clarence Brown, Commissioner

CERTIFIED MAIL # 7006 3450 0001 5974 6441

August 7, 2012

Mr. Richard Osborne
Planning Department
City of Cartersville
P.O. Box 1390
Cartersville, GA 30120

RE: Request to annex approximately 1.856 acres
located on 77 Star Dust Trail

Dear Richard:

This office has reviewed the above referenced annexation request and finds no objection to the application. The property is currently zoned A-1 (Agriculture) and is identified on the County's Future Land Use Map as Single Family Residential.

Please be advised that, pursuant to O.C.G.A. §36-36-7, there may exist county water and/or sewer lines within the area proposed to be annexed.

Also, be advised that the City will be responsible for maintenance of that portion of the roadway, where as a result of this annexation, property on both sides of the road is now within the city limits.

Sincerely,



CLARENCE BROWN

Commissioner
Bartow County

CB/kg

c. Brandon Johnson, Zoning Department
Randy Gray, Bartow County Road Department
Mary Milam, Voter Registration
Jarrod Roberts, Tax Assessor
Tim Poe, GIS Department

Item # 2



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120

Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

File # **AZ12-07**

DISCLOSURE OF INTERESTS BY LOCAL OFFICIAL

(To be completed by Mayor, City Council, and Planning Commission)

Greg & Tracey Beach have made an annexation/zoning request on the following property:
Approximately 1.86 acres located at 77 Stardust Trail in the 4th District, 3rd Section, Bartow
County jurisdiction to City R-20 (Single-family Residential).

Pursuant to O.C.G.A § 36-67A-2 any local government official considering a rezoning request must disclose if he has any of the following interest:

1. A Property interest in any real property affected by a rezoning request.
 Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

2. A financial interest in any business entity which has a property interest in any real property affected by a rezoning action.
 Yes _____ No _____
 If the answer is Yes, please disclose the nature and extent of such interest.

3. A spouse, mother, father, brother, sister, son, or daughter with either of the above interests.
 Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

TITLE: _____

DATE: _____



City of Cartersville

City Council Meeting

9/20/2012 7:00:00 PM

File AZ12-08 Annexation and zoning application by Sean & Rhonda Ireland for property located at 13 Mission Hills Drive in the Mission Estates subdivision (total approximately 0.8 acres) from Bartow County Jurisdiction to City R-20 (Single Family Residential)

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	
Department Summary Recommendation:	The subject tract is located at 13 Mission Hills Drive, near the entrance to the Mission Estates subdivision. This property includes a single-family residence built in approximately 1996. The applicants would like to be annexed for City schools. The property would, if annexed, be zoned R-20 (Single-family Residential). Planning Commission recommended approval.
City Manager's Remarks:	Your approval of the annexation outlined above is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ZONING & ANNEXATION SYNOPSIS

Petition Number(s): **AZ12-08**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **Sean & Rhonda Ireland**

Representative: **None**

Property Owner: **Same as applicant**

Property Location: **13 Mission Hills Drive**

Access to the Property: **Mission Hills Drive off Mission Road**

Site Characteristics:

Tract Size: Acres: **0.8 acres** District: **4th** Section: **3rd** LL(S): **441**

Ward: **5** Council Member: **Dianne Tate**

LAND USE INFORMATION

Current Zoning: **County A-1 (Agricultural)**

Proposed Zoning: **R-20 (Single-family Residential)**

Proposed Use: **Annex for City schools**

Current Zoning of Adjacent Property:

North: **County A-1 (Agricultural)**

South: **R-20 (Single-family Residential)**

East: **R-20 (Single-family Residential)**

West: **County A-1 (Agricultural)**

The Future Development Plan designates the subject property as: **Suburban Living with recommended zoning districts R-20 and R-15.**

ZONING ANALYSIS

City Departments Reviews

Water and Sewer:

No objections.

Public Works:

No objections.

Gas:

No objections.

Electric:

No objections.

Fire:

No objections.

Police:

No comments.

Bartow County government has also received information regarding the annexation request and finds no objection to the application. The property is currently zoned A-1 (Residential) and is identified on the County's Future Land Use Map as Low-Density Residential.

The subject tract is located at 13 Mission Hills Drive, near the entrance to the Mission Estates subdivision. This property includes a single-family residence built in approximately 1996. The applicants would like to be annexed for City schools. The property would, if annexed, be zoned R-20 (Single-family Residential).

STANDARDS FOR EXERCISE OF ZONING POWERS.

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*
The proposed R-20 zoning may permit a use that is suitable in view of the existing residential development of adjacent properties.
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*
The proposed R-20 zoning may not create an isolated district since there are adjacent and nearby properties that are zoned R-20.
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*
The R-20 zoning proposal may not adversely affect the existing use of adjacent properties.
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*
As currently zoned in unincorporated Bartow County for residential use, the property may be appropriately zoned; however, as property zoned Agricultural (A-1), it is not currently used for agricultural purposes. As proposed in the City for R-20 zoning, this proposal may be a reasonable economic use of the land.
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*
The zoning proposal may not cause an excessive use of existing streets and facilities. Utility, Public Works, and Planning & Development staff would review any future development based on possible use on roads, utilities, and other factors.
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*
The proposal is in conformity with the Future Development Map.

- G. Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.

The R-20 zoning proposal may not result in a use which could adversely affect the environment. Utility, Public Works, and Planning & Development staff would review any future development based on possible environmental factors related to use.

- H. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

Almost all of the lots in the Mission Estates subdivision were annexed into the City limits (at property owner request) during the late 1980s and 1990s. It may be appropriate for properties like the subject tract at 13 Mission Hills Drive to be within the City's jurisdiction for public safety coverage.

RECOMMENDATION

Staff has no objections.

PLANNING COMMISSION RECOMMENDATION:

ANNEXATION:	APPROVAL
ZONING:	APPROVAL

Application for Annexation/Zoning

Planning and Development Department
10 North Public Square
City of Cartersville
(770) 387-5600

Application Number AZ/2-08

9-11 @ 6:00 PM (PC)

9-20 @ 7:00 PM (Council)

Hearing Date 10-4 @ 7:00 PM (Council)

Applicant Sean Ireland
(applicant's printed name)

Business Phone 770-316-0944

Address 13 Mission Hills Dr

Home Phone _____

City Cartersville State GA

Zip 30120

(Representative's printed name (if other than applicant))

Business Phone _____

Cell or Fax # _____

Representative's signature

Applicant's signature

Signed, sealed and delivered in presence of:

Notary Public

My commission expires: 6/21/15

Titleholder Sean & Rhonda Ireland
(titleholder's printed name)

Business Phone same

Home Phone same

*attach additional notary signatures as needed on separate application page

Address 13 Mission Hills Dr

Signature

Signed, sealed, delivered in presence of:

Notary Public

My commission expires: 6/21/15

County Zoning District(s) R-1

Proposed City Zoning District(s) R-20

Acreage +/- 0.8 ac Land Lot(s) 441

District(s) 4 Section(s) 3

Location of Property 13 Mission Hills Dr
(street address, nearest intersections, etc)

Utility Providers: Water county

Gas Walton Gas

Sewer county

Electric Georgia Power

Reason for annexation: City schools

(attach additional statement as necessary)

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements.

Planning Commission Recommendation:

Approved: _____

Conditions: _____

Disapproved: _____

Date: _____

City Council Decision:

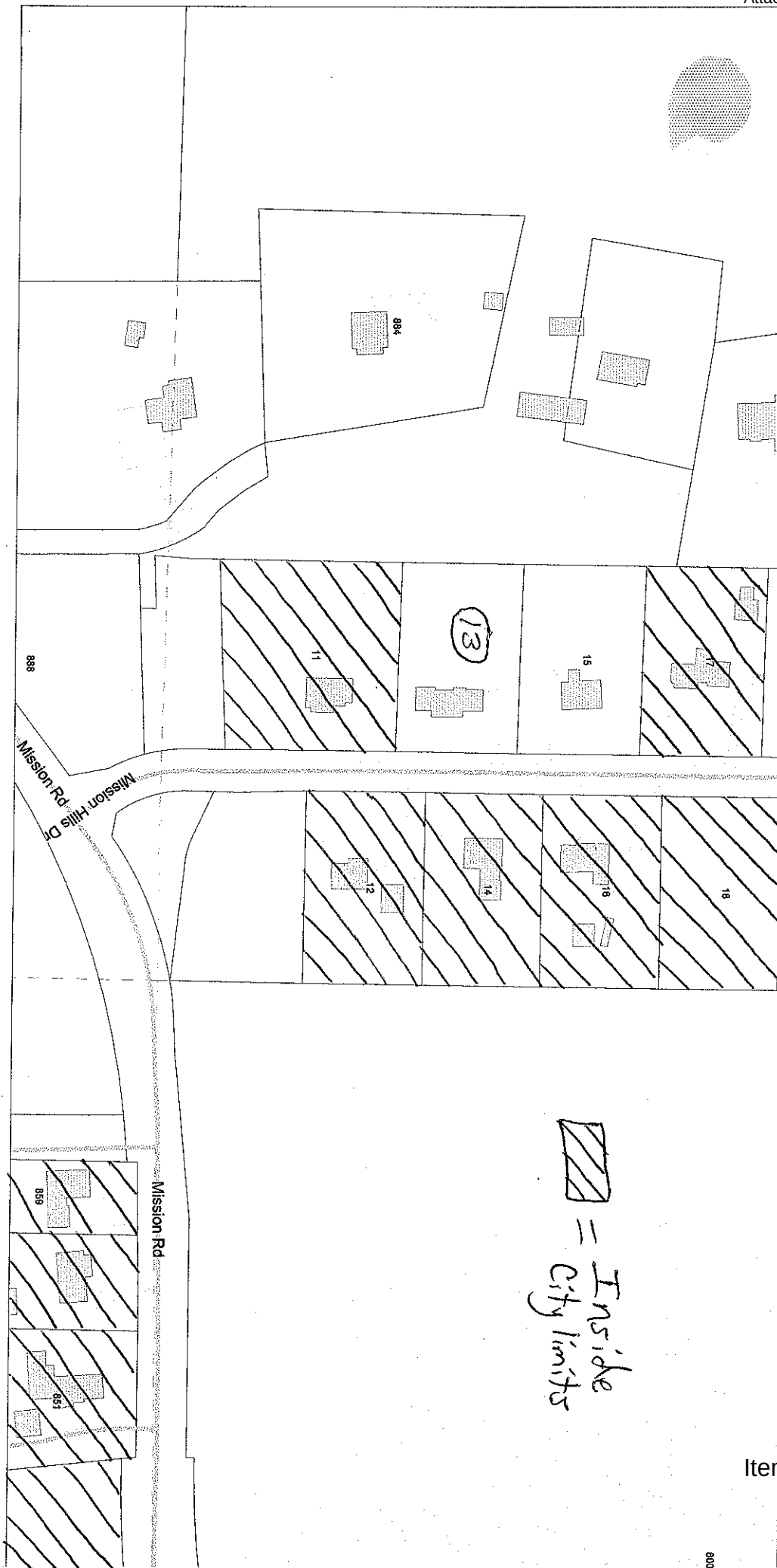
Approved: _____

Conditions: _____

Disapproved: _____

Date: _____ Item # 3

AZ12-08 annexation - 13 Mission Hills Dr

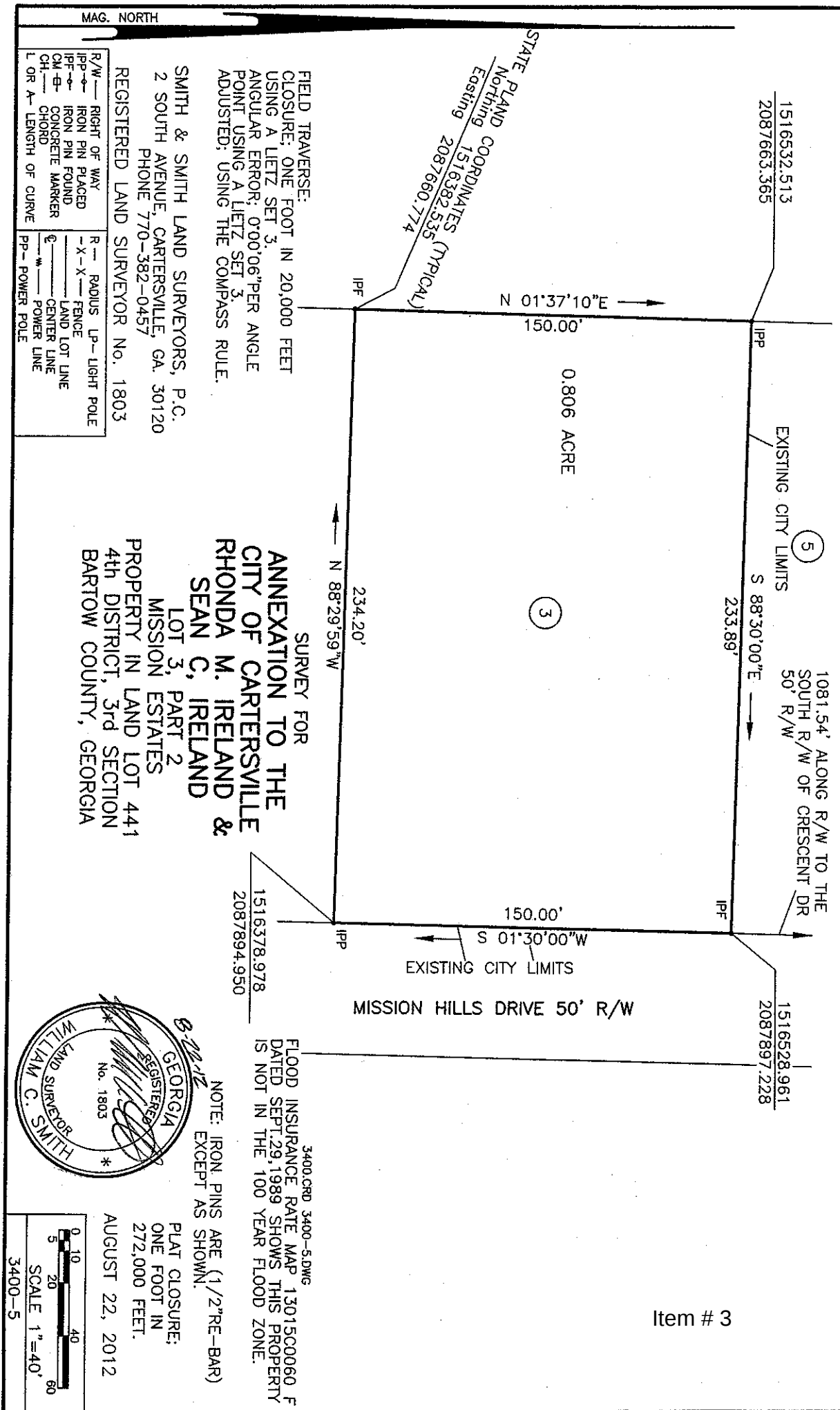


AZ12-08 annexation 13 Mission Hills Dr



Item # 3





Item # 3

CITY OF CARTERSVILLEZONING / ANNEXATION ANALYSISPETITION NUMBER AZ12-08APPLICANT INFORMATION AND PROPERTY DESCRIPTIONPROPERTY OWNER (S) Sean & Rhonda Ireland PHONE NUMBER 770-316-0944PETITIONER same OWNER'S ADDRESS 13 Mission Hills DrCartersville, GA 30120PROPERTY LOCATION 13 Mission Hills Dr TRACT SIZE 0.8 acDISTRICT 4 SECTION 3 LL(S) 441TAX MAP # 00570441007 PARCEL (S) 1 WARD (S) 5CURRENT LAND USE residential PROPOSED LAND USE residentialCURRENT ZONING R-1 PROPOSED ZONING R-20SPECIFICS OF PROPOSED USENUMBER OF DWELLING UNITS 1 NUMBER OF OCCUPANTS 4RACIAL COMPOSITION whiteNUMBER OF SCHOOL AGED CHILDREN 2 (6th CMS)GRADE LEVEL (S) OF SCHOOL AGE CHILDREN (2nd Mission Rd Elem)SCHOOL SYSTEM TO BE ATTENDED " "OWNER OCCUPIED: YES X NO UTILITY SERVICE (CITY, COUNTY, GEORGIA POWER, ATLANTA GAS)1. WATER county2. SEWER county3. GAS Walton Gas4. ELECTRICITY Georgia Power



Bartow County Commissioner's Office • Clarence Brown, Commissioner

CERTIFIED MAIL # 7006 3450 0001 5974 6458

August 7, 2012

Mr. Richard Osborne
Planning Department
City of Cartersville
P.O. Box 1390
Cartersville, GA 30120

RE: Request to annex approximately .8 acres
located on 13 Mission Hills Drive

Dear Richard:

This office has reviewed the above referenced annexation request and finds no objection to the application. The property is currently zoned A-1 (Agriculture) and is identified on the County's Future Land Use Map as Low Density Residential.

Please be advised that, pursuant to O.C.G.A. §36-36-7, there may exists county water and/or sewer lines within the area proposed to be annexed.

Also, be advised that the City will be responsible for maintenance of that portion of the roadway, where as a result of this annexation, property on both sides of the road is now within the city limits.

Sincerely,



CLARENCE BROWN

Commissioner
Bartow County

CB/kg

- c. Brandon Johnson, Zoning Department
Randy Gray, Bartow County Road Department
Mary Milam, Voter Registration
Jarrod Roberts, Tax Assessor
Tim Poe, GIS Department

Item # 3



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120

Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

File # **AZ12-08**

DISCLOSURE OF INTERESTS BY LOCAL OFFICIAL

(To be completed by Mayor, City Council, and Planning Commission)

Sean & Rhonda Ireland have made an annexation/zoning request on the following property:
Approximately 0.8 acres located at 13 Mission Hills Drive in the 4th District, 3rd Section, Bartow
County jurisdiction to City R-20 (Single-family Residential).

Pursuant to O.C.G.A § 36-67A-2 any local government official considering a rezoning request must disclose if he has any of the following interest:

1. A Property interest in any real property affected by a rezoning request.
 Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

2. A financial interest in any business entity which has a property interest in any real property affected by a rezoning action.
 Yes _____ No _____
 If the answer is Yes, please disclose the nature and extent of such interest.

3. A spouse, mother, father, brother, sister, son, or daughter with either of the above interests.
 Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

TITLE: _____

DATE: _____



City of Cartersville

City Council Meeting
9/20/2012 7:00:00 PM
Council Meeting Time Change for Christmas Parade

SubCategory:	Resolutions
Department Name:	Administration
Department Summary Recommendation:	The City of Cartersville's annual Christmas Parade is on the first Thursday night in December which conflicts with the regularly scheduled City Council Meeting. Attached is a resolution to change the meeting time for the December 6, 2012 City Council Meeting to 9:00 AM
City Manager's Remarks:	Your approval of the December 6 meeting time change is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Resolution No.

WHEREAS, The Mayor and City Council has determined that it is in the best interest of the City of Cartersville and it's inhabitants and their general health, safety and welfare to reschedule the below referenced meetings of the Mayor and City Council pursuant to the authority provided by the CODE OF ORDINANCES, CITY OF CARTERSVILLE, GEORGIA; and

THEREFORE, NOW BE IT RESOLVED, by the Mayor and City Council of the City of Cartersville that the meetings listed below of the Mayor and City Council are hereby rescheduled pursuant to Section 2-17 of the City of Cartersville Code of Ordinances:

- **December 6, 2012 at 7 PM rescheduled to December 6, 2012 at 9 AM**

NOW BE IT AND IT IS HEREBY RESOLVED.

ADOPTED this 20 day of September, 2012.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting

9/20/2012 7:00:00 PM

Storm Drain System and Land Acquisition Services for Airport

SubCategory:	Grant Application/Acceptance
Department Name:	
Department Summary Recommendation:	The Airport Authority has received notice of tentative federal funding assistance in the amount of \$100,225 for designing storm drain system and land acquisition services at the airport. The grant requires a matching contribution of \$2,637, which will be paid from Airport Authority Funds. Therefore, the grant will not impact the city budget, other than personnel time to process the grant documents and track the expenditures. I recommend approval of this grant application.
City Manager's Remarks:	Your approval of the grant application for storm drainage and land acquisition at the airport is recommended.
Financial/Budget Certification:	No impact to the city's budget.
Legal:	
Associated Information:	

Keith Golden, P.E., Commissioner



GEORGIA DEPARTMENT OF TRANSPORTATION

One Georgia Center, 600 West Peachtree Street, NW
Atlanta, Georgia 30308
Telephone: (404) 631-1000

August 14, 2012

Matt Santini, Mayor
City of Cartersville
PO Box 1390
Cartersville, GA 30120

Dear Mayor Santini:

The Department is pleased to announce a tentative allocation of federal funding assistance in the amount of \$100,225 for the following project at the Cartersville Airport:

Design Storm Drain System and Land Acquisition Services

Please confirm, by letter, no later than **August 31, 2012**, your intent to proceed with and fund this project in the state's Fiscal Year 2013, which ends June 30, 2013. State and/or federal funding for this project if unconfirmed by this date may be reassigned.

As you are aware, the federal funding participation percentage changed from 95% to 90% in Federal Fiscal year 2012. If your project contains federal funds from prior fiscal years the federal participation percentage is 95%. For all FY12 federal funds, the federal funding participation is 90%.

State funding assistance to match the federal share of this project is also available and must be formally requested by letter to the GDOT Commissioner. See attached sample letter. **This project will require matching funds from the City of Cartersville estimated in the amount of \$2,637.** This is a tentative allocation of funds, the actual contract amount will be based on preapproved design, planning and engineering costs and/or competitive bids received to accomplish the project.

Based on the information contained in your application, the Department expects this project to be ready for contract in January, 2013. Please provide a schedule to meet this contract date or submit a revised contract date and schedule for consideration.

Katie Eleam has been assigned from our Aviation Programs office to this TA award as project manager. She is available to assist with project coordination, federal and state guidance that relates to this project and to help establish a performance schedule. Please contact Katie at 404-631-1345 if you have any questions. We look forward to the successful completion of this project.

Sincerely,

Carol L. Comer, Director
Division of Intermodal

CLC:ske

cc: Jeff Lewis, State Transportation Board: Bob Hite, Chairman Airport Authority

Item # 5

September 12, 2012

Keith Golden, P.E., Commissioner
Georgia Department of Transportation
600 W. Peachtree St., NW
Atlanta, GA 30308

Attn: Carla Sands, Acting Aviation Program Manager

Dear Commissioner,

By copy of this letter we confirm our intent to proceed with and fund "Design Storm Drain System and Land Acquisition Services" at the Cartersville Airport. In accordance with department policy, we respectfully request state funding assistance in the amount of 50% of the non-federal share of the total eligible cost of the project.

Our project schedule below will meet a contract date of January 2013.

Schedule as follows:

- | | |
|--|---------------|
| 1. Design Storm Drain System | |
| a. Field Run Topo | Oct. 1 |
| b. Preliminary Design/Coordination with GDOT | Nov. 1 |
| c. Final Design | Dec. 1 |
| d. Submit Contract Documents | Jan. 1 |
| 2. Property Acquisition Services | |
| a. Preliminary Engineering/Property Survey | Oct. 1 |
| b. Appraisal | Nov. 1 |
| c. Review Appraisal & Attorney Fees | Dec. 1 |
| d. Summary Cost | Jan. 1 |

Sincerely,

Matthew J. Santini
Mayor

cc: Katie Eleam, Aviation Project Manager
Nader Bagheri, Robert and Company



City of Cartersville

City Council Meeting
9/20/2012 7:00:00 PM
Pre-disaster Mitigation Grant

SubCategory:	Grant Application/Acceptance
Department Name:	City Manager's Office
Department Summary Recommendation:	The City has been awarded up to \$247,531.12 in funding from the Pre-Disaster Mitigation Grant. The purpose of this grant is to acquire and demolish three flood-prone properties/homes, located at 135 Etowah Drive, 149 Etowah Drive, and 242 Lee Street. These properties will be maintained as open space in perpetuity. The total cost of this project is estimated to be \$330,059.12 with the City's match being \$82,528 (25%). Your approval of this item is recommended.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	The matching funds for this grant are unbudgeted, and will be charged to the Stormwater fund.
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting

9/20/2012 7:00:00 PM

Georgia Department of Transportation Regarding LMIG (formerly LARP)

SubCategory:	Grant Application/Acceptance
Department Name:	Public Works
Department Summary Recommendation:	This application is required by GDOT to receive our annual LMIG (formerly LARP) funds for resurfacing. Our allotment this year is \$166,116.81 and we have to supply a 30% match bringing the total for LMIG projects to \$215,951.85. We also have \$13,000 that they will add that we were shorted last year bringing the grand total to \$228,951.85. We recommend approval of this Grant Application. Matching funds will come from a combination of SPLOST and budgeted items.
City Manager's Remarks:	Your approval of the LMIG grant application with the state for street paving is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

**GEORGIA DEPARTMENT OF TRANSPORTATION
LOCAL MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 2013
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.**

All Applications must be submitted by the Local Governing Official to the Georgia Department of Transportation, Office of Local Grants, 600 West Peachtree Street NW, Atlanta, Georgia 30308.

LOCAL GOVERNMENT INFORMATION

Date of Application: _____

Name of local government: _____

Address: _____

Contact Person and Title: _____

Contact Person's Phone Number: _____

Contact Person's Fax Number: _____

Contact Person's Email: _____

Is the Priority List attached? ☐ Yes ☐ No

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, _____ (Name), the _____ (Title), on behalf of _____ (local government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-1 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

**GEORGIA DEPARTMENT OF TRANSPORTATION
LOCAL MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 2013**

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made.

Local Government:

E-Verify Number

(Signature)

Sworn to and subscribed before me,

(Print)

This ____ day of ____, 20__.

Mayor / Commission Chairperson

In the presence of:

(Date)

NOTARY PUBLIC

SEAL:

My Commission Expires:

FOR GDOT USE ONLY

The local government's Application is hereby granted and the amount allocated to the local government is _____. Such allocation must be spent on any or all of those projects listed in the Project List.

This ____ day of ____, 20__.

Terry L Gable
Local Grants Administrator

City of Cartersville**FY 2013 LMIG Project List**

Priority	Road Name	Length(FT)	Begin	End	Type of Work	Project Costs	Scheduled Let
1	Wansley Drive	200	Center Rd	200' N of Cnt Rd	Culvert Replacement Project	\$ 103,980.51	Nov-12
2	West Avenue	1257	Terrell Dr	Plymoth Dr	Sidewalk Extension	\$ 62,455.12	Jan-13
3	Tabernacle Street	1377	Etowah Dr	School St	Resurfacing	\$ 23,684.40	Jun-13
4	Davis Street	478	Grandview Dr	Larkwood Dr	Resurfacing	\$ 8,221.60	Jun-13
5	Twin Leaf Court	156	Brairpatch Cir	Cul-de-sac	Resurfacing	\$ 2,683.20	Jun-13
6	Mercer Lane	990	Joint @ Bartlett	Dead End	Resurfacing	\$ 17,028.00	Jun-13
7	Bartlett Lane	800	Mercer Ln	Miles Dr	Resurfacing	\$ 13,760.00	Jun-13
8	Miles Dr	1291	Cul-de-sac	Cul-de-sac	Resurfacing	\$ 22,205.20	Jun-13
9	Church Street	4574	Wofford St	Dixie Ave	Resurfacing	\$ 105,202.00	Jun-13
10	South Erwin Street	2993	Main Street	South Bridge Dr	Resurfacing	\$ 51,479.60	Jun-13
						\$ 410,699.63	



City of Cartersville

City Council Meeting

9/20/2012 7:00:00 PM

Technical Support for Stormwater Management Program

SubCategory:	Engineering Services
Department Name:	Public Works
Department Summary Recomendation:	The City is required to meet several obligations concerning inspection, monitoring and reporting on our Stormwater Management Program. The Metropolitan North Georgia Water Planning District conducts an Audit of our Stormwater Management Program and reports to EPD. This contract with Fox Environmental provides technical assistance on meeting all these requirements. Ms. Fox does similar work with counties and municipalities throughout Georgia and is an expert in meeting these requirements. She is a former employee of EPD and helped develop the requirements and is in constant contact with changes in policy and procedures regarding stormwater management. This contract is hourly not to exceed \$21,000. We recommend approval of this budgeted item.
City Manager's Remarks:	Your approval of the contract with fox Environmental is recommended.
Financial/Budget Certification:	This is a budgeted item in the Stormwater fund and will be charged to Professional Services.
Legal:	
Associated Information:	E-Verify and Benefit Affidavits are on file.



September 11, 2012

Tommy Sanders
City Engineer
City of Cartersville Public Works
330 S. Erwin Street
Cartersville, GA 30120

**RE: TECHNICAL SUPPORT FOR STORMWATER MANAGEMENT
PROGRAM PLANNING AND IMPLEMENTATION**

Dear Tommy:

As you know, the City of Cartersville is currently required with requirements set forth by the Metropolitan North Georgia Water Planning District (MNGWPD) per the Environmental Protection Division (EPD) schedules established in the City's most recent MNGWPD Audit Checklist. In addition, FOX Environmental, LLC (FOX) is currently under contract with Jim Stafford, Water and Wastewater Director, to prepare a Watershed Assessment and Protection Plan (WAPP) for the City of Cartersville per the NPDES Permit for the Cartersville Wastewater Treatment Plant. The WAPP includes numerous stormwater management program activities and an annual reporting requirement to EPD. Also of note are pending requirements of the City's Municipal Separate Storm Sewer System (MS4) Permit to be issued in 2013. To ensure efficient use of the City's resources, it is critical that the Stormwater Management Programs required under the three mandates are consistent and implemented per EPD-approved procedures and timelines. Over the past five years, I have been fortunate to have the opportunity to provide high quality, cost-effective technical support to the City of Cartersville and Bartow County (Gene Camp and Lamont Kiser) to facilitate compliance with these and other regulatory requirements.

The purpose of this letter is to document our agreement that FOX will continue providing technical support for stormwater program planning and implementation to the City of Cartersville. The following is a description of the specific tasks, deliverables and associated costs of providing these services, as well as the terms and conditions of the proposed agreement.

I. PROPOSED SCOPE OF WORK

Provide Technical Support for Stormwater Program Implementation – FOX Environmental, LLC will continue to provide the City of Cartersville with high quality technical assistance on various stormwater management activities to facilitate compliance

with the Metropolitan North Georgia Water Planning District (MNGWPD) requirements. Tasks will include, but are not limited to the following:

1. Assist Stormwater Management Program Manager, as needed, to respond to regulatory rules and policies received from EPD regarding the City's stormwater management program. This includes requirements related to the MNGWPD;
2. Conduct stream walks and dry weather outfall inspections to meet annual commitments to the GA EPD. Document all results in hard copy and electronic format.
3. Identify all potential illicit discharges and other code violations identified during stream walks and outfall inspections and provide documented results to the City for appropriate follow-up activities. Laboratory costs for surfactants, fecal and fluoride are an additional fee of approximately \$125 per outfall).
4. Work with the Stormwater Program Manager to update the Storm Sewer System Inspection, Operations and Maintenance Procedures, including Extent and level of Service Policies, as needed;
5. Assist City staff, as needed, on inspections various components of the City's storm sewer system, including stormwater management facilities such as ponds, catch-basins, etc.
6. Conduct businesses inspections, as needed, to ensure annual goals are met. Provide educational materials to businesses how to prevent polluted stormwater runoff and document results for internal planning and reporting needs;
7. Conduct inspections of potential pollutant generating municipal facilities and operations to identify and implement effective BMPs to eliminate potential polluted stormwater runoff. Document all results in hard copy and/or electronic format.
8. Plan and present customized training for City staff on various aspects of stormwater management and pollution prevention;
9. Identification and preparation of proposals for grant funds such as the CWA 319 Non-point Source Grant to help implement the Stormwater Management and Watershed Protection Programs;
10. Assist with a variety of other tasks related to effective planning and implementation of the City of Cartersville's Stormwater Management Program.

II. CONTRACT RATES FOR PROPOSED SERVICES

POSITION	FEE
Principal/Senior Environmental Scientist	\$105/hr
Principal Engineer	\$125/hr
Field Inspector/Biologist/GIS Analyst	\$65/hr
College Intern	\$45/hr

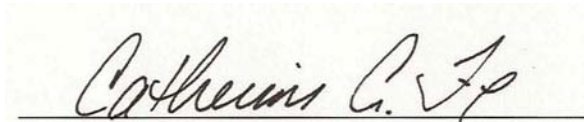
III. COST ESTIMATE

	COST
TOTAL COST ESTIMATE	Not to Exceed \$21,000*

* Assumptions: If the effort required completing the above tasks is greater than 200 hours, additional work will be billed at the specified contract rates. No additional work will be completed without prior approval from the City of Cartersville Public Works Director or his designee.

Thank you for the opportunity to provide these services to you. If you have any questions or require any additional information regarding this cost estimate, please call me at your convenience. You may indicate your acceptance of this proposal by signing below and returning this letter to me. FOX Environmental, LLC is prepared to initiate these services immediately upon receipt of the following notice to proceed.

Sincerely,



Catherine A. Fox, Principal
FOX Environmental, LLC

PROPOSAL ACCEPTED FOR: TECHNICAL SUPPORT FOR STORMWATER MANAGEMENT PROGRAM PLANNING AND IMPLEMENTATION

Signature: _____

Title: _____

Date: _____

TERMS & CONDITIONS

FOX Environmental shall perform the services outlined in this agreement for the stated fee arrangement.

Billings/Payment: Invoices for FOX Environmental LLC's services shall be submitted, at FOX Environmental's option, either upon completion of such services or on a monthly basis (unless noted otherwise and are due when rendered. Invoices shall be considered "Past Due" if not paid within 30 days after the invoice date. If the invoice is not paid within 30 days, FOX Environmental may, without waiving any claim or right against the Owner, and without liability whatsoever to the Owner, terminate the performance of the service. Unpaid accounts shall be subject to a monthly service charge of 1.5% on the unpaid balance at the sole election of FOX Environmental. In the event any portion or all of an account remains unpaid 90 days after billing, the Owner shall pay all costs of collection, including attorney's fees.

Additional Services: Additional services include increase or change in scope of project, major revisions when such revisions are inconsistent with written approvals or instructions previously given, services after award of contract in evaluation of substitutions proposed by the construction contractor, and other services that are not included under professional services; provided, however, that additional services shall not be classified as reimbursable expenses and will be billed at FOX Environmental's cost incurred or normal prevailing rate. FOX Environmental will only perform additional services when authorized in writing by the Owner.

Reimbursable Expenses: Any expenses that are required beyond those identified under professional services will be billed at a multiple of 1.15 times the cost incurred.

Indemnification: The Owner shall indemnify and hold harmless FOX Environmental and all of its personnel from and against any claims, damages, losses and expenses (including attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss or expense is caused by the negligent act, omission, and/or strict liability of the Owner, anyone directly employed by the Owner (except FOX Environmental), or anyone for whose acts any of them may be liable. Any unauthorized use or distribution shall be at Client's and Recipient's sole risk and without liability to FOX Environmental.

FOX Environmental shall indemnify and hold harmless Owner and all of Owner's personnel from and against any claims, damages, losses and expenses (including attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss or expense is caused by the negligent act, omission, and/or strict liability of FOX Environmental, anyone directly employed by FOX Environmental, or anyone for whose acts any of them may be liable.

Termination of Services: This agreement may be terminated by written notice by either the Client or FOX Environmental should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay FOX Environmental for all services rendered to the date of termination and all reimbursable expenses.

Client Initial _____

FOX Environmental, LLC Initial **CF**



City of Cartersville

City Council Meeting
9/20/2012 7:00:00 PM
Tennessee Street Water Main Replacement

SubCategory:	Engineering Services
Department Name:	Water Department
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: September 11, 2012 SUBJECT: Proposal for Engineering Services for Tennessee Street Water Main Replacement The system of water mains serving the Tennessee Street corridor is in need of replacement. Funding for this project was included in the Water Department's recent bond issue. This project will involve design of up to 6,000 feet of 12-inch diameter mains and 6,000 feet of 8-inch diameter mains. The Water Department has completed an evaluation of engineering firms for the design, bidding, construction services and inspection of this project. Four firms were selected to participate in a request for proposal process. In addition to submitting documentation of experience with previous engineering projects of similar scope, a stipulation of using a local survey firm for design surveys and easement plats was included. Based on a selection process with evaluating the proposed technical approach, project team, qualifications, experience and price, the Water Department has selected Prime Engineering to provide the engineering services for the Tennessee Street Water Main Replacement Project. The proposal from Prime Engineering is for an amount not to exceed \$280,708.18 for design engineering, permitting, surveys, construction management and inspection. This amount also includes allowances for geotechnical, underground locating, and easement plats. This price is considered reasonable given the scope of the project. The cost is to be paid from the budget for capital improvements with bond issue funds. I recommend approval of this contract. E-Verify and SAVE Documentation was submitted with the proposal and are attached. Council Approval Date: _____

Cover Memo

Item # 9

City Manager's Remarks:	Your approval of the engineering contract with Prime Engineering is recommended.
Financial/Budget Certification:	The cost is to be paid from the budget for capital improvements with bond issue funds.
Legal:	
Associated Information:	E-Verify and SAVE Documentation was submitted with the proposal and are attached.



City of Cartersville

City Council Meeting
9/20/2012 7:00:00 PM
West Avenue Water Main Replacement

SubCategory:	Engineering Services
Department Name:	Water Department
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: September 11, 2012 SUBJECT: Proposal for Engineering Services for West Avenue Water Main Replacement The Water Department has requested Southland Engineering to provide a proposal for Engineering Services for design, permitting and contract administration for the West Avenue Water Main Replacement Project. This project will involve the installation of approximately 3,200 of existing water mains along West Avenue between Plymouth Drive and Lee Street. Southland will be designing this water main replacement project in conjunction with a sidewalk project they are currently designing for the Public Works Department. Bidding the sidewalk and water main project together will allow for the water main to be constructed without sidewalk removal and replacement costs and will provide a fifty per cent savings. The existing water lines are in need of replacement. The proposal from Southland Engineering is for an amount of \$19,550.00 which includes an allowance for easement plat preparation. This price is considered reasonable given the scope of the project. The cost is to be paid from the budget for capital improvements with bond issue funds. I recommend approval of this contract. E-Verify and SAVE Documentation was submitted with the proposal and is on hand. Council Approval Date: _____
City Manager's Remarks:	Your approval of the engineering contract with Southland for the West Av. water main replacement is recommended.
Financial/Budget Certification:	The cost is to be paid from the budget for capital improvements with bond issue funds.
Legal:	
Associated Information:	E-Verify and SAVE Documentation was submitted with the proposal and are attached.

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

KARL LUTJENS

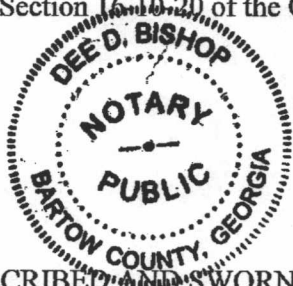
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

SOUTHLAND ENGINEERING INC.

[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.



[Signature]
Signature of Applicant:

9/12/12
Date

KARL LUTJENS
Printed Name:

9/12/12

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
12 DAY OF Sept., 2012

*
Alien Registration number for non-citizens

[Signature]
Notary Public

My Commission Expires: 4-19-14

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

58258181

EEV / Basic Pilot Program* User Identification Number

9/12/12
Date

BY: [Signature]
Authorized Officer or Agent
(Contractor Name)

PRESIDENT

Title of Authorized Officer or Agent of Contractor

KARL LUTJENS

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

12 DAY OF Sept., 2012

[Signature]
Notary Public

My Commission Expires:



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



City of Cartersville

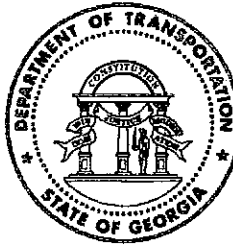
City Council Meeting

9/20/2012 7:00:00 PM

Georgia Department of Transportation Regarding Leake Mounds-Etowah RiverWalk Link

SubCategory:	Contracts/Agreements
Department Name:	Parks and Recreation
Department Summary Recommendation:	Cartersville City Council approved a contract with Southland Engineering last month to finish the engineering/design/permitting for the Leake Mounds-Etowah Riverwalk Link. This trail project is partially funded through 2006 GA DOT TE Grant (\$750,000.00). The attached letter is a new schedule that is proposed by GA DOT. Southland Engineering has reviewed the schedule and has determined that we will be able to meet the new schedule and move forward towards completion of this project. I recommend approval of new schedule as set forth by GA DOT.
City Manager's Remarks:	Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Keith Golden, P.E., Commissioner



GEORGIA DEPARTMENT OF TRANSPORTATION

One Georgia Center, 600 West Peachtree Street, NW
Atlanta, Georgia 30308
Telephone: (404) 631-1000

September 4, 2012

Mayor Matt Santini
City of Cartersville
P.O. Box 1390
Cartersville, Georgia 30120

Re: CSTEE-0008-00(067); PI 0008067, Leake Mounds-Etowah Riverwalk Link, Bartow County

Dear Mayor Santini:

The above referenced project is funded with Transportation Enhancement (TE) funds provided through the Georgia Department of Transportation (GDOT). In order to promote the highest level of delivery for TE projects, GDOT has developed a toolkit of resources that includes the TE Sponsor Guidebook, a comprehensive instructional guide through all phases of project development and contracted with a TE Project Management Consultant team (MAAI). Our TE Project delivery goal is that all TE projects begin construction approximately two years after the Notice to Proceed with Preliminary Engineering (NTP-PE) is issued. The NTP-PE for this project was issued in July 2006.

Additionally, last year, a schedule was prepared for every TE project. The purpose of the schedule was to establish construction bid advertising dates and to assist in budgeting the allocation of funds for TE projects. The anticipated advertising date for this project is December 2012. However, based upon a review of the project progress to date, several key project milestones have not been met. Therefore, a new schedule must be established. The proposed new advertising date is February 2014. We are requesting your concurrence that the appropriate resources will be provided to meet the revised schedule.

The proposed schedule for project completion is:

- Revised Right of Way (ROW) Plan Submission: November 2012
- ROW Acquisition Complete: August 2013
- Final Plan Submission: July 2013
- Construction Funds Authorization: January 2014
- Authority to Advertise for Bids: February 2014

Please note we have developed these dates for completion of the specified activity based upon conservative estimates of the time needed for completion. If the project milestones are met earlier than indicated here, we will consider adjusting the advertising date.

If this schedule is acceptable, please sign below indicating your concurrence and return the original form to MAAI at 2211 Beaver Ruin Road, Suite 190, Norcross, Georgia 30071 to the attention of Jeanne Kerney.

We are looking forward to the successful completion of this TE project. If your project designer has technical questions regarding project submissions please contact Ms. Jeanne Kerney, P.E., jkerney@maai.net or 678-728-9027. If you have questions regarding the TE project schedule, approval and funding process please contact your GDOT project manager, Mr. Robert Hughes, at (404) 631-1799 or rhughes@dot.ga.gov.

Sincerely,

Elaine E. Armster
Special Projects Chief

JK:sa

cc: Mr. Greg Anderson, Director of Parks and Recreation, City of Cartersville
Mr. David Moore, Southland Engineering, Inc.
Mr. Robert Hughes, GDOT Project Manager
Ms. Jeanne Kerney, Moreland Altobelli Associates, Inc.

Item # 11

Concur: _____
Mayor

Date: _____

0008067, Bartow County, Leake
Mounds-Etowah Riverwalk LinkTE 2 Month Timeline w/o Gantt Active
Last Updated: 08-08-12

08-08-12 10:03

Activity ID	Activity Name	Original Duration	Remaining Duration	Start	Finish	BL Project Start	BL Project Finish
Leake Mounds-Etowah Riverwalk L...		2152	560	05-05-06 A	10-15-14	05-05-06	10-15-14
Project Setup		108	0	05-05-06 A	10-06-06 A	05-05-06	10-06-06
1000	Receive Notification of Selection	0	0	05-05-06 A		05-05-06	
1010	Complete the MOU	45	0	05-05-06 A	07-10-06 A	05-05-06	07-10-06
1020	NTP for PE	5	0	07-11-06 A	07-14-06 A	07-11-06	07-17-06
1030	Consultant Selection	60	0	07-14-06 A	10-06-06 A	07-14-06	10-06-06
Concept		846	0	10-09-06 A	01-29-10 A	10-09-06	02-04-10
1040	Concept Verification	20	0	10-09-06 A	11-03-06 A	10-09-06	11-03-06
1050	Submit Concept Report	0	0	11-06-06 A		11-06-06	
1060	GDOT Review/Approval of Concept	30	0	10-01-07 A	11-28-07 A	11-06-06	12-19-06
1070	Design Variance	0	0	01-29-10 A	01-29-10 A	02-04-10	02-04-10
Environmental		975	0	11-06-06 A	01-20-11 A	11-06-06	09-02-10
1080	Section 106 Documents	40	0	11-06-06 A	01-21-09 A	11-06-06	01-04-07
1090	Ecological Documents	40	0	06-01-09 A	06-21-10 A	03-03-10	04-27-10
1100	Air Documents	40	0	02-17-10 A	05-06-10 A	03-03-10	04-27-10
1110	CE Approval Process	90	0	06-08-10 A	01-20-11 A	04-28-10	09-02-10
Design		1774	340	11-28-09 A	12-10-13	12-20-06	12-10-13
1120	Survey/Database Development	30	0	11-28-09 A	10-26-10 A	12-20-06	02-01-07
1130	Preliminaries Plan Development	30	0	02-01-11 A	02-02-11 A	12-05-11	01-17-12
1190	Request DBE Goal	15	0	12-27-11 A	12-28-11 A	03-21-12	04-10-12
1170	Construction Plans	50	50	08-08-12	10-17-12	08-08-12	10-17-12
1200	Bid Package Preparation	30	30	10-28-13	12-10-13	10-28-13	12-10-13
ROW		814	340	04-15-10 A	12-10-13	09-27-10	12-10-13
1140	ROW Plan Development	45	0	04-15-10 A	12-16-10 A	09-27-10	11-30-10
1150	ROW Plan Approval	80	80	12-16-10 A	11-30-12	12-01-10	03-24-11
1160	ROW Acquisition	180	180	12-03-12	08-15-13	12-03-12	08-15-13
1180	ROW Certification	80	80	08-16-13	12-10-13	08-16-13	12-10-13
Funds Authorization		50	50	12-11-13	02-20-14	12-11-13	02-20-14
1210	GDOT Funding Approval	20	20	12-11-13	01-08-14	12-11-13	01-08-14
1220	Federal Work Authorization Request...	20	20	01-09-14	02-05-14	01-09-14	02-05-14
1280	Execute TE Agreement	30	30	01-09-14	02-19-14	01-09-14	02-19-14
1230	NTP to Bid	0	0	02-20-14		02-20-14	
Bid		50	50	02-20-14	05-01-14	02-20-14	05-01-14
1240	Bid Phase Activities	45	45	02-20-14	04-23-14	02-20-14	04-23-14
1250	Bid Evaluation	5	5	04-24-14	04-30-14	04-24-14	04-30-14
1260	NTP to Award Construction Contract	0	0	05-01-14		05-01-14	
Construction		120	120	05-01-14	10-15-14	05-01-14	10-15-14
1270	Construction	120	120	05-01-14	10-15-14	05-01-14	10-15-14
1290	Closeout	0	0		10-15-14		10-15-14



City of Cartersville

City Council Meeting

9/20/2012 7:00:00 PM

U. S. Department of Justice Asset Forfeiture Report

SubCategory:	Contracts/Agreements
Department Name:	Police Department
Department Summary Recommendation:	Memorandum To : Sam Grove, City Manager From : Assistant Chief Frank L. McCann Date : August 31, 2012 Ref : Federal annual report. As you know, the Cartersville Police Department has to complete the federal annual report for the U.S. Department of Justice each year to account for the federal asset forfeiture money received and spent. The report is for fiscal year starting July 1, 2011 and ending June 30, 2012. This report was prepared by the police department with the assistance of Tom Rhinehart, Finance Director. I am requesting that you and the Mayor review this report and then have the Mayor sign it so it can be sent to the U.S. Department of Justice. Because of technical issues the report is provided loose for you in the Agenda packet and not attached to the Agenda.
City Manager's Remarks:	Your approval of this report and authorization of the Mayor's signature are recommended. Note, that the report is included loose in Council materials due to issues encountered uploading the report.
Financial/Budget Certification:	No financial impact.
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting
9/20/2012 7:00:00 PM
Final Adjustment Erwin Street Sewer Repair

SubCategory:	Change Order
Department Name:	Water Department
Department Summary Recommendation:	MEMO TO: Sam Grove FROM: Jim Stafford DATE: September 11, 2012 SUBJECT: Final Adjustment Change Order Erwin Street Sewer Repair The Council approved the Erwin Street Repair contract with C & L Contractors for an amount of \$58,900.00. Additional work involved in locating the sewer, additional sewer connections and removal of concrete resulted in a \$24,437.64 increase to the originally approved contract. The Final Adjusted contract amount for this project is \$83,337.64 with this increase. The Water Department recommends approval of the Final Adjustment Change Order in the amount of \$24,437.64. This additional work will be paid for with the budget item for maintenance to sewers. E-Verify and SAVE Documentation was submitted with the bid and is on hand. Council Approved Date: _____
City Manager's Remarks:	Your approval of the final adjustment listed above is recommended.
Financial/Budget Certification:	This additional work will be paid for with the budget item for maintenance to sewers.
Legal:	
Associated Information:	E-Verify and SAVE Documentation was submitted with the bid and is on hand.



City of Cartersville

City Council Meeting

9/20/2012 7:00:00 PM

Repair #2 High Service Pump at Water Treatment Plant

SubCategory:	Bid Award/Purchases
Department Name:	Water Department
Department Summary Recommendation:	Memo To: Sam Grove From: Jim Stafford Date: 9-12-12 Subject: Repair #2 High Service Pump at WTP Council Approved: Bids were accepted for rebuilding one of the high service pumps at the water plant. The bids were as follows: • Cole Electric Technology, Inc.- \$16,420.42 • Southeast Pump Specialist - \$20,000.00 • Goforth, Williamson, Inc.- \$25,000.00 I recommend this project be awarded to Cole Electric Technology, Inc. in the amount of \$16,420.42. This will be paid out of maintenance to WTP equipment from the budget. All E-Verify and SAVE information are attached.
City Manager's Remarks:	Low bid award to Cole Electric for the WTP High service pump rebuild is recommended for your approval.
Financial/Budget Certification:	This will be paid out of maintenance to WTP equipment from the budget.
Legal:	
Associated Information:	All E-Verify and SAVE information are attached.



City of Cartersville

City Council Meeting
9/20/2012 7:00:00 PM
Electric Department Bucket Truck #516 Rebuild

SubCategory:	Bid Award/Purchases
Department Name:	Electric
Department Summary Recommendation:	Electric Bucket Truck #516 is due for rebuild. Attached is a proposal from Terex to perform the necessary inspection and rebuild in the amount of \$30,805.65. Note this is an estimate, actual price will differ depending on actual items needing to be replaced during the rebuild. In addition to the rebuild, we have requested several modifications to this truck to be performed while it is in the shop being rebuilt. The vendor will price these modifications after receiving the truck for rebuild for a more accurate estimate. The modifications will be brought to Council at a later date. Your approval of the rebuild is recommended.
City Manager's Remarks:	Your Approval of the truck rebuild outlined above is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	N/A
Associated Information:	E-verify/SAVE is on file.



2012-13

ESTIMATE PROPOSAL

March 13, 2012

City of Cartersville Ele. Dept.
P.O. Box 1390
Cartersville, GA. 30120

Phone: 770-387-5606
Fax: 770-387-5630

Attention: Tim Shepherd

Proposal Number: 8551-1

TK 516

\$25,405.65

PAINT \$5,400.00

This is an estimate to perform a 5yr. Inspection/Rebuild on your unit Model: 5TC-55 sn. 2020318968 as outlined within this proposal.

5 year Inspection/Rebuild

- **Electrical**
 - Check operation of emergency power.
 - Check outrigger warning alarm operation.
 - Check back-up alarm.
 - Check strobe light operation.
 - Check operation of start/stop.
 - Check outrigger safety interlock operation.
- **PTO/Pump**
 - Check PTO for proper operation.
 - Check pump for proper operation.
- **Hoses**
 - Replace hoses above rotation. (OEM. Parker hose)
 - Replace hoses below rotation. (OEM. Parker hose)
- **Hydraulic reservoir.**
 - Drain, clean and refill with new hydraulic oil.
 - Replace seals on tank.
 - Replace seals on hydraulic filter(s).
 - Replace hydraulic filter(s).
 - Clean suction strainer.
 - Replace breather cap.
- **Controls.**
 - Replace bushings in upper control.
 - Replace rubber boot and spring on upper control single stick.
 - Reseal upper control valve.
 - Reseal lower control valve.
 - Inspect outrigger control valves.
 - Inspect mounting and weldment pieces for damages.
 - Inspect welds on all mounting weldments and attachments.

**Proposal Number: 8551-1**

- **Fiberglass.**
 - Inspect finish on fiberglass platform.
 - Inspect mounting on platform for looseness in fiberglass.
 - Inspect fiberglass on upper and lower boom.
 - Inspect fiberglass on jib arm.
- **Jib winch.**
 - Inspect structural welds.
 - Disassemble, inspect and reseal.
 - Set preload on bearings.
 - Inspect bearings and internal gears for wear.
 - Inspect all fasteners.
 - Inspect rope for serviceability.
 - Lubricate winch gearbox.
 - Inspect for smooth operation.
 - Inspect orbit motor for leaks.
 - Torque all fasteners as required.
- **Rotation gear box.**
 - Disassemble, inspect and reseal.
 - Set preloads.
 - Inspect internal gears and bearings for wear.
 - Inspect all fasteners.
 - Lubricate rotation gearbox.
 - Inspect for smooth operation.
 - Inspect orbit motor for leaks.
 - Torque all fasteners as required.
- **Collector**
 - Reseal hydraulic swivel.
 - Clean and inspect electrical rings and brushes.
 - Reseal wires at top of hydraulic swivel.
- **Turntable and pedestal.**
 - Supply and install new rotation bearing bolts.
 - Inspect structural welds.
 - Inspect hydraulic swivel mounting hardware.
 - Inspect rotation bearing for damage, metal particles in grease, noise, and rough rotation.
 - Inspect rotation bearing for deflection.
- **Leveling system.**
 - Remove leveling chains and insulator rods.
 - Furnish and install new leveling chains.
 - Furnish and install new leveling rods.
 - Furnish and install new chain guides.
 - Clean inside of booms.



Proposal Number: 8551-1

- **Hydraulic cylinders.**
 - Reseal upper boom lift cylinder.
 - Replace piston nut on upper boom lift cylinder.
 - Reseal lower boom lift cylinder.
 - Replace piston nut on lower boom lift cylinder.
 - Inspect platform rotator cylinder.
 - Inspect master leveling cylinder.
 - Inspect slave leveling cylinder.
 - Inspect outrigger cylinders.
 - Inspect jib tilt cylinder.
 - Inspect cylinder rods for cracks and damaged chrome plating.
 - Inspect fasteners and fittings.
 - Torque fasteners as required.
- **Pins and bushings.**
 - Inspect all pins for excessive wear.
 - Inspect all bushings.
 - Lubricate points with new grease.
- **Perform operational check.**
- **Perform drift/load test.**
- **Lubricate all points per lube chart.**
- **Check/set system pressure.**
- **Perform dielectric test per ANSI guidelines.**
- **Complete annual test form.**
- **Replace as needed unit danger, caution, warning, and operational decals.**

Estimated Cost-----\$ 25,405.65

Option: Paint unit, & Body-----\$ 5,400.00

Above estimate is for stated repairs only. If during the repair cycle other items are found needing attention, the customer will be advised of costs BEFORE ADDITIONAL WORK IS PERFORMED.

Above estimated prices are good for thirty (30) days from the date of this proposal.

Price does not include any FET charges, environmental fees, shop supplies, applicable taxes, shipping, and handling charges.

Payment Terms: Net 10 days. ****SPECIAL NOTE: All replacement parts supplied are the original manufacturer's approved replacement parts.****

Terex Equipment Services 4120 Lewisburg Rd. Birmingham, AL. 35207 Tel (800) 800-6411 Fax (205) 841-6077
www.terexutilitie.com



Proposal Number: 8551-1

Payment Terms: Net 10 days.
TERMS AND CONDITIONS

Customer hereby authorizes Terex Equipment Services ("Seller") to perform the disassembly and inspection of the equipment described herein, and any repair work indicated herein (including provision of all necessary parts and labor) and agrees that Seller is not responsible for any damage or loss to the equipment or any personal property left in the equipment in the case of fire, theft, or any other cause beyond Seller's control, nor for any delays caused by unavailability of parts or other causes. Customer hereby authorizes Seller and its employees to operate the equipment on streets, highways or elsewhere for the purpose of testing and/or inspection. Customer will be subject to a storage fee of \$20 per day for any equipment left on Seller's premises more than 15 days after completion of repairs. Customer grants Seller a security interest and lien in the equipment and any parts supplied until payment in full of any amounts owed by Customer to Seller. Seller is entitled to all remedies of a secured party after default under the Delaware Uniform Commercial Code in addition to all other rights provided by contract and by operation of law. Customer agrees to pay to Seller, in addition to interest at the rate of 18% annually on overdue sums (or the maximum rate permitted by law), reasonable attorney fees, court costs and other expenses of Seller incurred in enforcing Seller's rights. Customer agrees to execute any instrument or document considered necessary by Seller to perfect its security interest in the equipment. In the event Customer fails to retrieve its equipment within 90 days of the completion of repairs, Customer grants Seller a power of attorney to sell, or otherwise dispose of, such equipment and to convey title to a purchaser of such equipment, and to apply the proceeds against any amount owed by Customer to Seller. In the event of default by Customer, all unpaid sums owed to Seller shall, at the Seller's sole option, become immediately due and payable without notice of any kind to Customer. Customer hereby agrees to indemnify Seller, its directors, officers, employees, agents, representatives, successors, and assigns against any and all claims, demands, suits, actions, expenses or liabilities, to any person whatsoever, or damage to any property, arising out of or related to Customer's negligence or willful misconduct. This agreement constitutes the entire agreement between the parties regarding the subject matter hereto and shall be construed and enforced in accordance with the laws of the State of Delaware. The parties agree that the proper and exclusive forum and venue in all legal actions brought to enforce or construe any of the provisions of this agreement shall be in the state and federal courts of the State of Delaware.

PARTS AND SERVICE WARRANTY: Seller warrants its new parts to be free of defects in materials or workmanship for a period of 12 months after purchase by Customer. Seller will repair or replace, at its sole option, any parts which shall, within 12 months after purchase by Customer, appear to Seller after inspection to be defective. If requested by Seller, Customer must return the defective parts to Seller for inspection. Seller warrants, for a period of 30 days, that repairs performed by its employees shall be of good workmanship. Any repairs required within 30 days after completion of the original repairs performed by Seller that are due to poor workmanship shall be provided at no charge to Customer. This Warranty is extended only to the original Customer identified herein and is not transferable.



Proposal Number: 8551-1

This Warranty shall be null and void if the defect or need for repair results from: (1) the intentional or negligent action or inaction by Customer, its agents or employees; or (2) improper maintenance, improper use, abuse, improper storage, operation beyond rated capacity, operation after discovery of defective or worn parts, accident, sabotage or alteration or repair of the equipment by persons not authorized by Seller. Wear parts and maintenance services including, but not limited to: lamps, lenses, seals, gaskets, hoses, filters, breathers, belts, nozzles, friction plates, glass, clutch and brake linings, wire rope, nuts and fittings, exterior coatings, proper tightening of bolts, adding or replacing of fluids, adjustments of any kind, services, inspections, diagnostic time, travel time and supplies such as hand cleaners, towels and lubricants are not covered under this Warranty.

THIS WARRANTY IS EXPRESSLY IN LIEU OF AND EXCLUDES ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND ALL OTHER STATUTORY, CONTRACTUAL, TORTIOUS AND COMMON LAW OBLIGATIONS OR LIABILITY ON SELLER'S PART ARE HEREBY EXPRESSLY EXCLUDED TO THE MAXIMUM EXTENT PERMITTED BY LAW. THERE ARE NO WARRANTIES THAT EXTEND BEYOND THE LIMITED WARRANTY CONTAINED HEREIN. IN NO EVENT SHALL SELLER, OR ANY AFFILIATE, SUBSIDIARY OR DIVISION THEREOF BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OR LOSSES RESULTING

FROM ANY BREACH OF WARRANTY, REPRESENTATION OR CONDITION, EXPRESS OR IMPLIED,

OR ANY TERMS OF THIS WARRANTY, OR ANY BREACH OF ANY DUTY OR OBLIGATION IMPOSED BY STATUTE, CONTRACT, TORT, COMMON LAW OR OTHERWISE (WHETHER OR NOT CAUSED BY THE NEGLIGENCE OF THE SELLER, ITS EMPLOYEES, AGENTS OR OTHERWISE), INCLUDING, WITHOUT LIMITATION, LOSS OF USE, LOST PROFITS OR REVENUES, LABOR OR EMPLOYMENT COSTS, LOSS OF USE OF OTHER EQUIPMENT, DOWNTIME OR HIRE CHARGES, THIRD PARTY REPAIRS, IMPROPER PERFORMANCE OR WORK, LOSS OF SERVICE OF PERSONNEL, LOSS OF CONTRACTOR OPPORTUNITY AND PENALTIES OF ANY KIND, PERSONAL INJURY, EMOTIONAL OR MENTAL DISTRESS, OR FAILURE OF EQUIPMENT TO COMPLY WITH ANY APPLICABLE LAWS

Offer made by Terex Utilities:

Sign: *Tim Quick*

Print: Tim Quick

Date: March 13, 2012

tim.quick@terex.com

Accepted by:

PO No. _____

Sign: _____

Print: _____

Date: _____

Terex Equipment Services 4120 Lewisburg Rd. Birmingham, AL. 35207 Tel (800) 800-6411 Fax (205) 841-6077
www.terexutilitie.com



City of Cartersville

City Council Meeting
9/20/2012 7:00:00 PM
Electric Department Uniforms 2012

SubCategory:	Bid Award/Purchases
Department Name:	Electric
Department Summary Recommendation:	Attached is a maintenance invoice over \$5,000 for required flame retardent uniform clothing purchased for Electric crews. The invoice total is \$5,233.75. Your approval is recommended.
City Manager's Remarks:	Your approval of the Electric Department uniforms is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	N/A
Associated Information:	E-verify/SAVE is on file.



Your Source For Quality Uniforms

Original Customer Copy

Page Attachment number 1 in Page 1

Remit To: **Riverside Manufacturing Company**
P.O. Box 102690
Atlanta, GA 30368-2690

HOME OFFICE:

P.O. Box 460
Moultrie, GA 31776-0460
USA (229) 985-5210

No. 5090800 001

Purchase Order Number	Date Entered	Date Shipped	Date Billed	Branch	Account Number
	9/05/12	9/06/12	9/07/12	ATLANTA DIS	166595

Bill To

CARTERSVILLE ELECTRIC SYSTEM
PO BOX 1390
CARTERSVILLE GA 30120-1390

Shipped To

CARTERSVILLE ELECTRIC SYSTEM
320 S ERWIN ST
CARTERSVILLE GA 30120-3914

USA - - 301201390902 MI-592
Special Instructions

Terms: **NET 30 DAYS**

Please Pay by Invoice

Salesman: **WESTON, GWENDOLYN**

Ship Via: **UPS GROUND**

F.O.B. Origin

Past Due Policy: A charge will be made on all unpaid balances after 30 days. This charge is computed at the rate of 1.5 % per month which is 18 % annually.
The billing date is used to determine if an invoice is past due.

DESCRIPTION	ITEM NO.	QUANTITY ORDERED	QUANTITY SHIPPED	CATALOG PRICE	YOUR PRICE	AMOUNT
SHIRT L/S GRAY 5.5OZ ULT 157FR		8	8	62.00	42.95	343.60
SHIRT KNIT S/S GRAY RELI 921FR		41	41	56.00	36.95	1,514.95
SHIRT T L/S GRAY RELIANT 961FR		79	79	53.00	36.95	2,919.05
EMBROIDERY						
F/R (99)	E3026	120	120		.00	.00
F/R (01)	E3876	8	8		.00	.00
Subtotal						4,777.60

Non-Standard Size Charges -----
Subtotal 206.92
4,984.52

Shipping 249.23

APPROVED		DATE APPROVED / /
ELECTRIC DEPT		DEPT HEAD:
CHARGE ACCOUNT		CITY MGR
510 - 3500 - 52 - 2210	AMOUNT	
510 - 3500 -	5,233.75	
-		
-		
TOTAL	5,233.75	

Your Invoice reflects a discount of
\$2,201.40

Please pay this amount **\$5,233.75**
Thank you for your Order!!!

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT, PLEASE DETACH AND RETURN THIS STUB WITH YOUR REMITTANCE

Remit To Riverside Manufacturing Company P.O. Box 102690 Atlanta, GA 30368-2690 PAY BY CHECK ONLY TO ABOVE	Check Number	Invoice Number	5090800-001
	Amount of Check	Bill-To Number	21000
		Invoice Total	\$5,233.75

GARMENTS SOLD ARE NOT MAUFACTURED FOR PROTECTION FROM FLAMES, SPARKS, FLAMMABLE FLUIDS, HIGH TEMPERATURES OR CAUSTIC MATERIALS
UNLESS SPECIFICALLY STATED ON THE GARMENT.

All claims must be made within 10 days after receipt of goods. Check carefully all packaging material before disposal of shipping container. In case of shortage notify us within 10 days.
Report any damage to the transportation company immediately in writing. Our responsibility ceases when delivery is made to transportation companies.



City of Cartersville

City Council Meeting
9/20/2012 7:00:00 PM
Recreation Truck Purchase

SubCategory:	Bid Award/Purchases
Department Name:	Finance
Department Summary Recommendation:	The Recreation Department has solicited bids for a half ton pick-up truck for its daily operations. Bids were sent to local vendors and also posted on the city's website as well as a link on the GMA's website. We received four bids back from vendors. The vendors are: City Motors of Cartersville, Wade Ford from Smyrna, Butler Chrysler Dodge from Beaufort, SC, and Stokes Brown Toyota from Bluffton, SC. The cost from each vendor is as follows: • City Motors \$24,960.79 • Wade Ford \$23,247.00 • Butler Chrysler Dodge \$23,346.00 • Brown Stokes Toyota \$28,800.00. The bid from City Motors included an upgraded radiator and a class four towing package. All documents have been completed correctly and include the E-Verify and SAVE documents. City Motors is a local dealer and it is more economical when the vehicle has to have warranty work. Bill Trott reviewed the bids and acknowledged the fact that the added towing package and the upgraded cooling system are worth the minor increase in price over the other vendors. I recommend the purchase of the Recreation Department half ton pick-up truck to be purchased from City Motors of Cartersville in the amount of \$24,960.79.
City Manager's Remarks:	your approval of the bid award outlined above to City Motors is recommended.
Financial/Budget Certification:	This is a budgeted item and will be charged to Vehicles account number 100-5100-54-2200.
Legal:	
Associated Information:	All E-Verify and SAVE documents are on file.

CITY OF CARTERSVILLE
SUMMARY OF VEHICLE BIDS - September 7, 2012

TOTAL PER UNIT COST OF VEHICLE

	City Motors	Wade Ford	Butler Chrysler	Whiteside Chevrolet	Wynn Pontiac	Chuck Clancey Dodge	Stokes Brown Toyota
Fiber Department							
Ecoboost Engine	30,304.00						
1/2 Ton 4X4 Pick-Up Truck (1)	28,329.12						\$29846/\$28648
Recreation Dept.							
Heavy Duty 6.5' bed		24,898.00					
1/2 Ton Pick-Up Truck (1)	25,125.79	23,247.00	23,346.00				28,800.00
Finance Dept							
Half Ton Pick up Truck V-6-not what bid out	36,516.00						
Small/Mid-Sized Pick-Up Truck (2)				41,776.00			40,728.00
Total of all vehicle purchases	120,274.91	48,145.00	23,346.00	41,776.00	0.00	0.00	69,528.00

Vehicle Specifications
City of Cartersville
Parks & Recreation
Greg Anderson 770-607-6173

1/2 Ton 4x2 Pickup (Crew Cab)

Quantity: 1

Model Year 2012 or 2013. Specify what year model: 13

Vehicle to be delivered to City of Cartersville Garage located at 500 S. Tennessee St,
 Cartersville, GA 30120

Contact Bill Trott 770-387-5786 at the Garage to arrange delivery

Vendor Information:

The vehicle offered shall be comparable with detailed requirements listed below (unless otherwise noted). Bidders are to indicate in the "Meets Specifications" column if bid specifications are met and can provide additional comments if necessary.

If the Meets Specification column is not marked, or it is incomplete, your bid will not be considered for award until all the information is furnished.

City of Cartersville reserves the right to reject any or all bids.

All bid specifications are minimum specifications.

Supporting Data:

Bidders must furnish catalog pages, specification sheets, or similar data to support statements made in Meets Specifications Column. Failure to furnish required data may be considered as a cause for rejection of bid.

Parks & Recreation-1/2 Ton 4x2 Pickup (Crew Cab)	Meets Specifications		COMMENTS
	YES	NO	
1/2 Ton Crew Cab 4x2 Pickup (White/Pearl Color)	✓	✓	White Pearl
Fleetside Body; 66" minimum cargo box	✓		
Engine: 5.0 Liter Minimum; V8 w/ FlexFuel	✓		
6-Speed Automatic Transmission	✓		
Power Steering; Rack & Pinion	✓		
4-Wheel Anti-Lock; Front-Disc; Rear-Drum	✓		
Front Chrome/Rear Step Bumper	✓		
Heavy Duty Rear Springs	✓		max payload
Air Conditioning	✓		
Head Curtain Side-Impact Airbags	✓		
Heavy Duty /Towing Package	✓		class IV inc.
Front Split-Bench Seat (Cloth) no console	✓		
Rear 60/40 Folding Bench Seat (Cloth)	✓		
AM/FM Radio	✓		CD
Standard Cab Trim	✓		XLT
Cargo Light	✓		
4 sets keys	✓		
Color-Keyed Carpet w/Rubberized Floor Mats	✓		
Cruise Control	✓		
Power Windows/Locks	✓		
Intermittent Windshield Wipers	✓		

1790 lbs.
 3350 lbs GAWR
 7100 lbs GVWR
 TRANS. COOLER
 & upgrade
 Radiator

Item # 17

Exterior Color - Pearl White		✓	oxford white
Tire Jack and tools	✓		
18" Style-Steel Wheels w/ Black-Wall Tires	✓		
Full-size Spare Tire	✓		
Accessory - Tonneau Bed Cover (Bakflip style)	✓		Black-undercover

Total Per Unit Price

\$251,257.79

Anticipated number of weeks until delivery (after approval): 12-14 est.

List additional options or other pertinent information.

4 sets of Keys with built in remotes are \$200. This is what I Bid. 2 Keys with + 2 keys without built in Remotes are \$35.00 or \$165. Less

w/2 extra keys \$24,960.79
no remotes

All bids submitted shall be subject to acceptance or rejection and the City of Cartersville specifically reserves the right to accept or reject any and all bids, to waive any technicalities and formalities in the bidding.

The undersigned understands that any conditions stated above, clarifications made to the above or information other than that requested should be under separate cover and to be considered only at the discretion of the City of Cartersville.

Danny Moss City Motors
Name of Individual, Partner, or Corporation Company

Sales Mgr 352 N. Tr. St
Title Address

D. Moss Cartersville, Ga. 30120
Authorized Signature City, State, and Zip Code

770 382 5780
Company Phone Number

Item # 17

CNGP530

VEHICLE ORDER CONFIRMATION

09/07/12 08:5

==>

Dealer: F2

2013 F-150

Page: 1

Order No: C002 Priority: K3 Ord FIN: QD456 Order Type: 5B Price Level:

Ord PEP: 300A Cust/Flt Name: CARTERSVILLE PO Number: REC DEPT

RETAIL DLR INV

RETAIL DLR I

W1C	F150 4X2 CREW	\$33755	\$30632.00	26 GAL TANK		
	145" WHEELBASE			FRT LICENSE BKT	NC	
YZ	OXFORD WHITE - <i>white pearl is not available</i>	47R		FULL RUBBER MAT	95	81.
M	PREM CLOTH	535		TRAILER TOW PKG	375	320.
S	STEEL GRAY INT			SP DLR ACCT ADJ		(1410.
300A	EQUIP GRP			SP FLT ACCT CR		(441.
	.XLT SERIES			FUEL CHARGE		14.
	.CD W/ SYNC BASE			B4A NET INV FLT OPT	NC	7.
	.17" ALUM W/ACC			DEST AND DELIV	995	995.
99F	5.0L V8 FFV ENG	1000	853.00	TOTAL BASE AND OPTIONS	36220	31051.
446	ELEC 6-SPD AUTO			TOTAL	36220	31051.
	.P255 OWL A-S			*THIS IS NOT AN INVOICE*		
X27	3.31 REG AXLE	NC	NC			
	7100# GVWR					
	SLCT SHFT TRANS					

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC003

Bid
\$25,125.79

with 2 extra keys without remotes
\$24,960.79

Item # 17

**AFFIDAVIT VERIFYING STATUS FOR
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

SANDRA LYNNE JOHNSTON

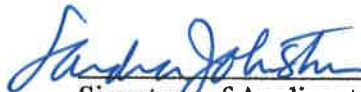
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

CITY MOTORS OF CARTERSVILLE INC

[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.


Signature of Applicant:

9-6-12
Date

SANDRA LYNNE JOHNSTON

Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

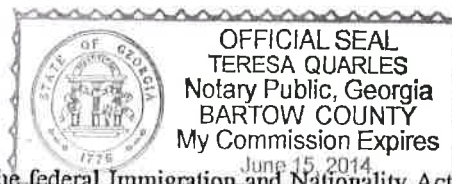
6th DAY OF SEPTEMBER 2012

Teresa Quarles

Notary Public

My Commission Expires: June 15, 2014

*
Alien Registration number for non-citizens



*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

Item # 17

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

33258

EEV/Basic Pilot Program* User Identification Number

CITY MOTORS OF CARTERSVILLE INC

BY: Authorized Officer or Agent
(Contractor Name)

Sandra Lynne Johnston
COMPLIANCE CLERK

Title of Authorized Officer or Agent of Contractor

SANDRA LYNNE JOHNSTON

Printed Name of Authorized Officer or Agent

9-6-12

Date

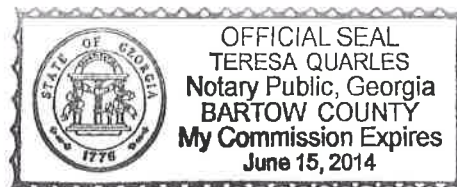
SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

6th DAY OF *SEPTEMBER*, 20*12*

Teresa Quarles

Notary Public

My Commission Expires: *June 15, 2014*



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidder's non-compliance with this non-discrimination clause, the contract may be canceled or terminated by the City of Cartersville. The bidders may be declared, by the City of Cartersville, ineligible for further contracts with the City of Cartersville until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

CITY MOTORS OF CARTERSVILLE INC

Bidder


Signature

SECRETARY/TREASURER

Title

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF **GEORGIA**

COUNTY OF **BARTOW**

Owner, Partner or Officer of Firm **JANET C THORNBROUGH**

Company Name, Address, City and State **CITY MOTORS OF CARTERSVILLE INC
352 N TENNESSEE ST
CARTERSVILLE GA 30120**

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of the City of Cartersville or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of the City of Cartersville or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

CITY MOTORS OF CARTERSVILLE INC

Firm Name


Signature

SECRETARY/TREASURER

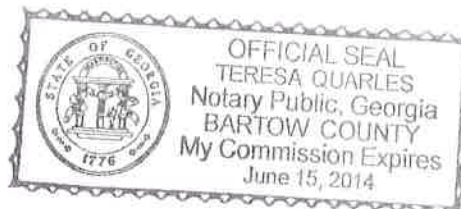
Title

Subscribed and sworn to before me this 6th day of SEPT. 20 12.



Notary Public

June 15, 2014



Item # 17

CITY OF CARTERSVILLE
DRUG-FREE WORKPLACE CERTIFICATE

By signature on this certificate, the Bidder certifies that the provisions of O.C.G.A. Section 50-24-1 through 50-24-6 related to the "Drug-Free Workplace Act" will be complied with in full. The Bidder further certifies that:

1. A drug-free workplace will be provided for the Bidder's employees during the performance of the contract; and

2. Each contractor who hires a subcontractor to work in a drug-free workplace shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with (contractor's name), (subcontractor's name) certifies to the contractor that a drug-free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to O.C.G.A. Section 50-24-3(b)(7)."

By signature on this certificate, the Bidder further certifies that it will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

CITY MOTORS OF CARTERSVILLE INC

Bidder


Authorized Signature

JANET C THORNBROUGH

Printed Name

SECRETARY/TREASURER

Title

Date

9-6-12

Item # 17

BIDDERS DECLARATION

The bidder understands, agrees and warrants:

That the bidder has carefully read and fully understands the full scope of the specifications.

That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That the bidder has liability insurance and a declaration of insurance form is included in the bid package

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **August, 23, 2012 at 3:30 p.m.** but may not be withdrawn after such date and time.

That the City of Cartersville reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. The City of Cartersville reserves the right to waive any technicalities and formalities in the bidding.

That by submission of this bid the bidder acknowledges that the City of Cartersville has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

BIDDER: **CITY MOTORS OF CARTERSVILLE INC**

 **SECRETARY/TREASURER**
Name Title

Name

Title

AFFIX CORPORATE SEAL (If Applicable)



City of Cartersville

City Council Meeting
9/20/2012 7:00:00 PM
Fiber Department Truck Purchase

SubCategory:	Bid Award/Purchases
Department Name:	Finance
Department Summary Recommendation:	The Fiber Department has solicited bids for a four wheel drive half ton pick-up truck for its daily operations. Bids were sent to local vendors and also posted on the city's website as well as a link on the GMA's website. We received two bids back from vendors. The vendors are: City Motors of Cartersville and Stokes Brown Toyota from Bluffton, SC. The cost from each vendor is as follows: City Motors \$28,329.12 and Brown Stokes Toyota \$28,648.00. All documents have been completed correctly and include the E-Verify and SAVE documents. I recommend the purchase of the Fiber Department half ton pick-up truck to be purchased from City Motors of Cartersville in the amount of \$28,329.12.
City Manager's Remarks:	Your approval of the fiber truck bid as outlined below is recommended.
Financial/Budget Certification:	This is a budgeted item and will charged to Vehicles account number 570-3900-54-2200.
Legal:	
Associated Information:	E-Verify and SAVE documents are on file.

CITY OF CARTERSVILLE
SUMMARY OF VEHICLE BIDS - September 7, 2012

TOTAL PER UNIT COST OF VEHICLE

	City Motors	Wade Ford	Butler Chrysler	Whiteside Chevrolet	Wynn Pontiac	Chuck Clancey Dodge	Stokes Brown Toyota
Fiber Department							
Ecoboost Engine	30,304.00						
1/2 Ton 4X4 Pick-Up Truck (1)	28,329.12						\$29846/\$28648
Recreation Dept.							
Heavy Duty 6.5' bed		24,898.00					
1/2 Ton Pick-Up Truck (1)	25,125.79	23,247.00	23,346.00				28,800.00
Finance Dept							
Half Ton Pick up Truck V-6-not what bid out	36,516.00						
Small/Mid-Sized Pick-Up Truck (2)				41,776.00			40,728.00
Total of all vehicle purchases	120,274.91	48,145.00	23,346.00	41,776.00	0.00	0.00	69,528.00

Item # 18

Full size spare tire	✓		
Towing Package (receiver hitch, 4/7 pin connector, trailer brakes)	✓		
Limited Slip Axle	✓		
Tow Hooks & Skid Plates	✓		
Spray on bedliner	✓		
Fog Lamps	✓		
Cargo Light	✓		
4 sets keys	✓		

Total Per Unit Price

\$28,494.12

Anticipated number of weeks until delivery (after approval): 10-14 wks

List other pertinent information or options:

\$28,329.12 with 2 keys w/o Remotes

Bid Submitted By: Vendor

Contact Person

Contact Phone Number

City Motors

Danny Moss

770 382 5780

All bids submitted shall be subject to acceptance or rejection and the City of Cartersville specifically reserves the right to accept or reject any and all bids, to waive any technicalities and formalities in the bidding.

The undersigned understands that any conditions stated above, clarifications made to the above or information other than that requested should be under separate cover and to be considered only at the discretion of the City of Cartersville.

Danny Moss
Name of Individual, Partner,
or Corporation

City Motors of Cartersville
Company

Sales Mgr.
Title

352 N. Twp St
Address

[Signature]
Authorized Signature

Cartersville, Ga 30120
City, State, and Zip Code

770 382 5780
Company Phone Number

Item # 18

CNGP530

VEHICLE ORDER CONFIRMATION

09/07/12 10:0

==>

Dealer: F2

2013 F-150

Page: 1

Order No: C004 Priority: K3 Ord FIN: QD456 Order Type: 5B Price Level:

Ord PEP: 300A Cust/Flt Name: CARTERSVILLE

PO Number: FIBER V2

RETAIL DLR INV

RETAIL DLR I

W1E	F150 4X4 CREW	\$37965	\$34455.00	36 GAL TANK		
	145" WHEELBASE			18C CHROME STEP BAR	635	541.
LQ	PALE ADOBE			413 SKID PLATES	160	137.
M	PREM CLOTH			47R FULL RUBBER MAT	95	81.
A	ADOBE INTERIOR			535 TRAILER TOW PKG	375	320.
300A	EQUIP GRP			SP DLR ACCT ADJ		(1585.
	.XLT SERIES			SP FLT ACCT CR		(495.
	.CD W/ SYNC BASE			FUEL CHARGE		14.
	.17" ALUM W/ACC			B4A NET INV FLT OPT	NC	7.
99F	5.0L V8 FFV ENG			DEST AND DELIV	995	995.
446	ELEC 6-SPD AUTO			TOTAL BASE AND OPTIONS	40575	34769.
	.P265 OWL A/T			TOTAL	40575	34769.
XH9	3.55 LTD SLIP	350	299.00	*THIS IS NOT AN INVOICE*		
	7350# GVWR					
	SLCT SHFT TRANS					

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC003

Item # 18

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

33258

EEV/Basic Pilot Program* User Identification Number

CITY MOTORS OF CARTERSVILLE INC

BY: Authorized Officer or Agent
(Contractor Name)

Sandra Lynne Johnston
COMPLIANCE CLERK

Title of Authorized Officer or Agent of Contractor

9-6-12

Date

SANDRA LYNNE JOHNSTON

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

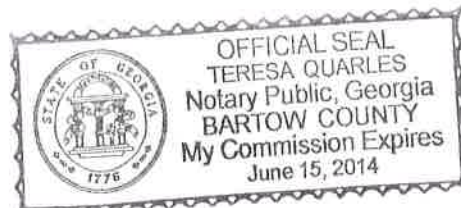
BEFORE ME ON THIS THE

6th DAY OF *SEPTEMBER*, 20*12*

Teresa Quarles

Notary Public

My Commission Expires: *June 15, 2014*



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**AFFIDAVIT VERIFYING STATUS FOR
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefit (circle one) for

SANDRA LYNNE JOHNSTON

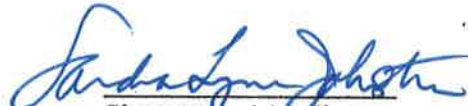
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

CITY MOTORS OF CARTERSVILLE INC

[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

 9-6-12
Signature of Applicant: Date

SANDRA LYNNE JOHNSTON

Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

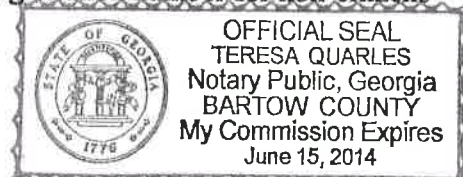
6th DAY OF SEPTEMBER 20 12

Teresa Quarles

Notary Public

My Commission Expires: June 15, 2014

*
Alien Registration number for non-citizens



*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

BIDDERS DECLARATION

The bidder understands, agrees and warrants:

That the bidder has carefully read and fully understands the full scope of the specifications.

That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That the bidder has liability insurance and a declaration of insurance form is included in the bid package

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **August, 23, 2012 at 3:30 p.m.** but may not be withdrawn after such date and time.

That the City of Cartersville reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. The City of Cartersville reserves the right to waive any technicalities and formalities in the bidding.

That by submission of this bid the bidder acknowledges that the City of Cartersville has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

BIDDER: **CITY MOTORS OF CARTERSVILLE INC**

 **SECRETARY/TREASURER**
Name Title

Name

Title

AFFIX CORPORATE SEAL (If Applicable)

CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidder's non-compliance with this non-discrimination clause, the contract may be canceled or terminated by the City of Cartersville. The bidders may be declared, by the City of Cartersville, ineligible for further contracts with the City of Cartersville until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

CITY MOTORS OF CARTERSVILLE INC

Bidder

Signature 

SECRETARY/TREASURER

Title

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF **GEORGIA**

COUNTY OF **BARTOW**

Owner, Partner or Officer of Firm **JANET C THORNBROUGH**

Company Name, Address, City and State **CITY MOTORS OF CARTERSVILLE INC
352 N TENNESSEE ST
CARTERSVILLE GA 30120**

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of the City of Cartersville or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of the City of Cartersville or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

CITY MOTORS OF CARTERSVILLE INC

Firm Name


Signature

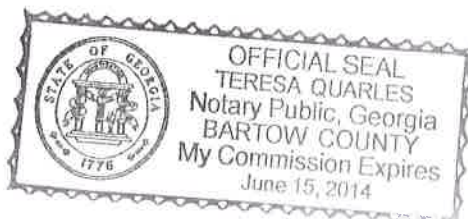
SECRETARY/TREASURER

Title

Subscribed and sworn to before me this 6th day of SEPT 2012.


Notary Public

June 15, 2014



CITY OF CARTERSVILLE
DRUG-FREE WORKPLACE CERTIFICATE

By signature on this certificate, the Bidder certifies that the provisions of O.C.G.A. Section 50-24-1 through 50-24-6 related to the "Drug-Free Workplace Act" will be complied with in full. The Bidder further certifies that:

1. A drug-free workplace will be provided for the Bidder's employees during the performance of the contract; and

2. Each contractor who hires a subcontractor to work in a drug-free workplace shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with (contractor's name), (subcontractor's name) certifies to the contractor that a drug-free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to O.C.G.A. Section 50-24-3(b)(7)."

By signature on this certificate, the Bidder further certifies that it will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

CITY MOTORS OF CARTERSVILLE INC

Bidder


Authorized Signature

JANET C THORNBROUGH

Printed Name

SECRETARY/TREASURER

Title

Date

9-6-12

Item # 18

BIDDERS DECLARATION

The bidder understands, agrees and warrants:

That the bidder has carefully read and fully understands the full scope of the specifications.

That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That the bidder has liability insurance and a declaration of insurance form is included in the bid package

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **August, 23, 2012 at 3:30 p.m.** but may not be withdrawn after such date and time.

That the City of Cartersville reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. The City of Cartersville reserves the right to waive any technicalities and formalities in the bidding.

That by submission of this bid the bidder acknowledges that the City of Cartersville has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

BIDDER: **CITY MOTORS OF CARTERSVILLE INC**

 **SECRETARY/TREASURER**
Name Title

Name

Title

AFFIX CORPORATE SEAL (If Applicable)



City of Cartersville

City Council Meeting
9/20/2012 7:00:00 PM
July 2012

SubCategory:	Monthly Financial Statement
Department Name:	Finance
Department Summary Recommendation:	Attached is the July 2012 financial report along with the supplemental financial information report and the cash position report for the same time period.
City Manager's Remarks:	Tom R. will cover these numbers at the meeting for you.
Financial/Budget Certification:	
Legal:	
Associated Information:	

MONTHLY SUMMARY

As of July 31, 2012

	FY 2010 - 11 MONTH OF July-11	FY 2011 - 12 MONTH OF July-12	FY 2010 - 11 Year to Date July-11	FY 2011 - 12 Year to Date July-12	100.00% OF BUDGET (Year to Date)
<u>GENERAL FUND</u> <i>excluding SPLOST, DDA & School System Property Tax Revenue & Expenditures</i>					
REVENUE	\$1,396,324	\$1,412,464	\$1,396,324	\$1,412,464	6.34%
EXPENDITURE	\$1,454,797	\$1,673,113	\$1,454,797	\$1,673,113	7.51%
Gen. Fund Net Profit (Loss)	(\$58,473)	(\$260,649)	(\$58,473)	(\$260,649)	
<u>WATER & SEWER</u>					
REVENUE	\$1,269,057	\$1,356,093	\$1,269,057	\$1,356,093	6.55%
EXPENDITURE	\$909,770	\$964,576	\$909,770	\$964,576	4.66%
Wtr. & Swr. Fund Net Profit (Loss)	\$359,287	\$391,517	\$359,287	\$391,517	
<u>GAS</u>					
REVENUE	\$1,449,727	\$1,181,512	\$1,449,727	\$1,181,512	5.11%
EXPENDITURES	\$1,539,723	\$1,240,040	\$1,539,723	\$1,240,040	5.36%
Gas Fund Net Profit (Loss)	(\$89,996)	(\$58,528)	(\$89,996)	(\$58,528)	
<u>ELECTRIC</u>					
REVENUE	\$4,346,260	\$4,099,646	\$4,346,260	\$4,099,646	9.19%
EXPENDITURES	\$3,887,480	\$4,059,732	\$3,887,480	\$4,059,732	9.10%
Electric Fund Net Profit (Loss)	\$458,780	\$39,914	\$458,780	\$39,914	
<u>STORMWATER</u>					
REVENUE	\$100,802	\$102,901	\$100,802	\$102,901	7.78%
EXPENDITURE	\$56,579	\$70,096	\$56,579	\$70,096	5.30%
Stormwater Fund Net Profit (Loss)	\$44,223	\$32,805	\$44,223	\$32,805	
<u>SOLID WASTE</u>					
REVENUE	\$160,058	\$176,434	\$160,058	\$176,434	7.36%
EXPENDITURE	\$105,047	\$146,620	\$105,047	\$146,620	6.12%
Solid Waste Fund Net Profit (Loss)	\$55,011	\$29,814	\$55,011	\$29,814	
<u>FIBER OPTICS</u>					
REVENUE	\$135,356	\$138,905	\$135,356	\$138,905	8.49%
EXPENDITURE	\$85,731	\$75,783	\$85,731	\$75,783	4.63%
Fiber Fund Net Profit (Loss)	\$49,625	\$63,122	\$49,625	\$63,122	

				% of Monthly Totals to Budget
General Fund	Description	Through 7-31-12	FY 2013 Budget	
	Total Revenues	\$1,412,465	\$22,264,245	6.34%
	GO Bond Proceeds from School	\$0	\$1,147,975	0.00%
	Property Taxes-City Portion Only	\$4,012	\$1,274,730	0.31%
	Local Option Sales Tax (LOST)	\$354,290	\$4,077,475	8.69%
	Other Taxes	\$363,668	\$7,123,145	5.11%
	Building Permit & Inspection Fees	\$7,074	\$45,000	15.72%
	Fines and Forfeitures	\$93,090	\$779,000	11.95%
	Operating Transfers In-City Utilities	\$344,940	\$4,139,275	8.33%
	Other Revenues	\$245,391	\$3,677,645	6.67%
	Total Expenditures	\$1,673,113	\$22,264,245	7.51%
	Personnel Expenses	\$1,084,058	\$14,395,200	7.53%
	Operating Expenses	\$473,715	\$5,426,675	8.73%
	Capital Expenses	\$1,415	\$464,540	0.30%
	GO Bond Proceeds from School	\$0	\$1,147,975	0.00%
	Debt Pymt - JDA/CBA	\$0	\$374,155	0.00%
	Library Appropriations	\$113,925	\$455,700	25.00%
Water & Sewer Fund	Total Revenues	\$1,356,093	\$20,710,175	6.55%
	Water Sales	\$781,173	\$8,182,875	9.55%
	Sewer Sales	\$461,116	\$4,582,000	10.06%
	Bond Proceeds	\$0	\$0	#DIV/0!
	Prior Year Bond Proceeds	\$0	\$6,500,000	0.00%
	Prio Year Capacity Fees	\$0	\$800,000	0.00%
	Other Revenues	\$113,804	\$645,300	17.64%
	Total Expenditures	\$964,576	\$20,710,175	4.66%
	Personnel Expenses	\$227,861	\$3,065,725	7.43%
	Operating Expenses	\$195,843	\$3,104,175	6.31%
	Capital Expenses	\$102	\$8,236,000	0.00%
	Transfer To General Fund	\$243,933	\$2,734,650	8.92%
	Debt Payments	\$296,837	\$3,569,625	8.32%
Gas Fund	Total Revenues	\$1,181,512	\$23,123,195	5.11%
	Gas Sales	\$1,032,270	\$18,975,275	5.44%
	Gas Commodity Charge	\$97,384	\$1,245,000	7.82%
	Bond Proceeds	\$0	\$2,015,000	0.00%
	Proceeds from Capital Leases	\$0	\$227,920	0.00%
	Other Revenues	\$51,858	\$660,000	7.86%
	Total Expenses	\$1,240,040	\$23,123,195	5.36%
	Personnel Expenses	\$133,289	\$1,767,780	7.54%
	Operating Expenses	\$71,603	\$867,055	8.26%
	Purchase of Natural Gas	\$785,393	\$14,410,275	5.45%
	Transfer to General Fund	\$257,032	\$3,380,540	-7277.00%
	Capital Expenses	(\$7,277)	\$2,697,545	-0.27%

				% of Monthly Totals to Budget
Electric Fund	Description	Through 7-31-12	FY 2013 Budget	
	Total Revenues	\$4,099,646	\$44,591,295	9.19%
	Electric Sales	\$3,946,136	\$43,249,495	9.12%
	Other Revenues	\$153,510	\$1,341,800	11.44%
	Total Expenses	\$4,059,732	\$44,591,295	9.10%
	Personnel Expenses	\$163,358	\$2,054,725	7.95%
	Operating Expenses	\$129,125	\$1,292,730	9.99%
	Purchase of Electricity	\$3,562,705	\$37,929,700	9.39%
	Capital Expenses	\$3,503	\$1,069,270	0.33%
	Transfer to General Fund	\$201,041	\$2,244,870	8.96%
Stormwater Fund	Total Revenues	\$102,901	\$1,323,050	7.78%
	Stormwater Revenues	\$101,937	\$1,236,450	8.24%
	Other Revenues	\$964	\$11,600	8.31%
	Proceeds from Capital Leases	\$0	\$75,000	0.00%
	Prior Year Carryover	\$0	\$0	#DIV/0!
	Stormwater Improvement Funds	\$0	\$0	#DIV/0!
	Total Expenses	\$70,096	\$1,323,050	5.30%
	Personnel Expenses	\$32,715	\$441,320	7.41%
	Operating Expenses	\$36,181	\$601,240	6.02%
	Capital Expenses	\$1,200	\$280,490	0.43%
Solid Waste Fund	Total Revenues	\$176,434	\$2,397,270	7.36%
	Refuse Collections Revenues	\$172,575	\$2,129,070	8.11%
	Other Revenues	\$3,859	\$43,200	8.93%
	Proceeds From Capital Leases	\$0	\$225,000	0.00%
	Total Expenses	\$146,620	\$2,397,270	6.12%
	Personnel Expenses	\$74,018	\$1,025,970	7.21%
	Operating Expenses	\$72,602	\$1,146,300	6.33%
	Capital Expenses	\$0	\$225,000	0.00%
Fiber Optics Fund	Total Revenues	\$138,905	\$1,635,335	8.49%
	Fiber Optics Revenues	\$125,454	\$1,482,665	8.46%
	GIS Revenues	\$7,650	\$102,000	7.50%
	Other Revenues	\$5,801	\$50,670	
	Total Expenses	\$75,783	\$1,635,335	4.63%
	Personnel Expenses	\$46,040	\$596,445	7.72%
	Operating Expenses	\$10,239	\$692,075	1.48%
	MEAG Telecom Statewide Pymt	\$19,504	\$278,980	0.00%
	Capital Expenses	\$0	\$67,835	0.00%

2697545

67835

Cash Position							
	6/30/12	7/31/12	8/31/12	9/30/12	10/31/12	11/31/12	12/31/12
Total Unrestricted Cash Balance	\$11,218,073.23	\$11,325,067.00					
Total Restricted Cash Balance	\$56,044,692.13	\$55,118,066.54					
Cash Position		1/31/13	2/28/13	3/31/13	4/30/13	5/31/13	6/30/13
Total Unrestricted Cash Balance							
Total Restricted Cash Balance							