



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCILPERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Lindsey McDaniel, Jr.
Lori Pruitt
Jayce Stepp
Louis Tonsmeire, Sr.

AGENDA

Council Chamber, Third Floor of City Hall– 7:00
PM – 8/2/2012
Work Session – 6:00 PM

CITY MANAGER:

Sam Grove

CITY ATTORNEY:

David Archer

CITY CLERK:

Connie Keeling

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda**A. Council Meeting Minutes**

1. July 19, 2012 (Page 4-14)

[Attachments](#)

B. Second Reading of Ordinances

1. Amendment to Ordinance: Chapter 1. General Provisions. Section 1.6 General Penalty and Continuing Violations (Page 15-16)

[Attachments](#)

2. Amendment to Ordinance: Chapter 13. Municipal Court. Section 13-11 Corporation-Service of Process; Trial (Page 17-29)

[Attachments](#)

C. Public Hearing

1. Public Hearing to Set the City of Cartersville M&O Property Tax Millage of 1.38 Mills for 2012 (Page 30-32)

[Attachments](#)

2. Public Hearing to Set the Cartersville City School System Property Tax Millage of 18.23 for 2012 (Page 33-35)

[Attachments](#)

3. Public Hearing to Set the Cartersville Business Improvement District Property Tax Millage of 2.50 Mills for 2012 (Page 36-38)

[Attachments](#)

D. First Reading of Ordinances

1. Amendment to Alcoholic Beverages Ordinance Relating to Brown Bagging (Page 39-42)

[Attachments](#)

2. Amendment to Alcoholic Beverages Ordinance Related to ID Requirements (Page 43-44)

[Attachments](#)

3. Amendment to Administration Ordinance Regarding Records Retention (Page 45-47)

[Attachments](#)

E. Contracts/Agreements

1. Southland Engineering, Inc.: Etowah Riverwalk-Leake Mounds (Page 48-63)

[Attachments](#)

F. Change Order

1. Fire Station #4 - Change Order #1 (Page 64)

[Attachments](#)

2. Public Safety Headquarters - Change Order #4 (Page 65-66)

[Attachments](#)

G. Bid Award/Purchases

1. Workers Compensation Insurance Renewal (Page 67)

[Attachments](#)

2. Janitorial Services (Page 68)

[Attachments](#)

3. Natural Gas Main Extension: Toyo Phase III (Page 69-84)

[Attachments](#)

4. Natural Gas Main Extension: Main St. (Page 85-93)

[Attachments](#)

5. Pipe for Gas Department (Page 94-98)

[Attachments](#)

6. Bucket Truck Repair (Page 99-101)

[Attachments](#)

7. Transformers (Page 102-106)

[Attachments](#)



City of Cartersville

City Council Meeting
8/2/2012 7:00:00 PM
July 19, 2012

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	Attached are the minutes for your review and approval.
City Manager's Remarks:	Minutes have been generated and reviewed by staff and are recommended for your approval.
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 July 19, 2012
 6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Mayor Santini

Pledge of Allegiance led by Council Member Stepp

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Lori Pruitt, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and David Archer, City Attorney.

II. Regular Agenda

A. Council Meeting Minutes

1. July 5, 2012

A motion to approve the July 5, 2012 minutes as presented was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

B. First Reading of Ordinances

1. Amendment to Ordinance: Chapter 1. General Provisions. Section 1.6 General Penalty and Continuing Violations

Tom Rhinehart, Finance Director stated that this ordinance gives the Municipal Court the option of Community Service as a substitute for a fine with the rate of hourly work set to that of the federal minimum wage. Mr. Rhinehart recommended approval.

NO ACTION REQUIRED

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendments to **CHAPTER 1. GENERAL PROVISIONS. Section 1.6 General Penalty and Continuing Violations** is hereby amended by adding a new paragraph (F) as follows:

1.

(F) Community service may be substituted or the fine with the rate of hourly work set to that of the federal minimum wage.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia

BE IT AND IT IS HEREBY ORDAINED

First Reading this the 19th day of July 2012.

ADOPTED this the day of. Second Reading.

/s/ Matthew J. Santini

Matthew J. Santini

Mayor

ATTEST:

/s/ Connie Keeling

Connie Keeling

City Clerk

2. Amendment to Ordinance: Chapter 13. Municipal Court. Section 13-11 Corporation-Service of Process

Tom Rhinehart, Finance Director stated that this ordinance outlines a new municipal court fines and fees structure based on recommendations and resulting from a meeting with Judge Harry White. As a result of the meeting most of the fine amounts have increased. The fines that did not change are state mandated amounts and cannot be changed. In addition to the increase in fines an administrative fee of \$20.00 has been added to help offset the cost of a new court administrative clerk and a technology fee of \$28.00 which will help offset the cost of municipal court software and security updates. Mr. Rhinehart recommended approval.

NO ACTION REQUIRED

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendments to **CHAPTER 13. MUNICIPAL COURT. Section 13-11 Corporation-Service of Process; Trial** is hereby amended by deleting Section 13-11 in its entirety and replacing it as follow; by adding a new paragraph (5) to Section 13-14 as follows; by adding new sections 13-21, 13-22, 13-23, and 13-24 as follows; and deleting Section 13-18 in its entirety and replacing it as follows:

1.

Sec. 13-11 – Corporations-Service of process; trial.

Whenever a corporation shall violate any of the penal provisions of this Code or any ordinance of the city, a warrant shall be issued against such corporation for such violation. The clerk of the court shall issue a copy of the warrant to be served by any policeman of the city upon any officer of the corporation to be found in the city, or upon the agent, superintendent or person in charge of the business of the corporation in the city. The policeman serving such warrant shall, at the time of service, notify the person upon whom such service is made, in writing, of the time and place of trial and shall make an entry upon the warrant showing the time of service and upon whom made, and shall return the same to the court and docket the case. The case shall stand for trial in the order and manner as cases against individuals for the violation of ordinances of the city.

If on the trial, the defendant corporation fails to appear, or appearing fails to plead, the judge of the Municipal Court shall case to be entered a plea of not guilty, and trial shall proceed as though the defendant had appeared and pleaded, there shall be rendered judgment against it for the fine imposed by the judge of the Municipal Court, together with all costs of prosecution, upon which judgment the Clerk of Court shall issue an execution against the defendant, which shall be levied and collected by the Chief of Police as tax executions in favor of the City are levied and collected.

2.

Sec. 13-14(5).

(5) At the time of posting bail or bond in any case involving a violation of a criminal or traffic law of this city or state, all surcharges shall be included in the amount of said bail or bond.

3.

Sec. 13-21. - Weapons not allowed in municipal courtroom and adjacent facilities.

Firearms or other weapons, including, without limitation, any knife, razor, razor blade, ice pick or similar device having a sharp point, bat, baton, stun or tazer gun, any device capable of discharging harmful projectiles, pepper spray, and all similar items, shall not be worn or brought into the courtrooms of the municipal court or into the buildings in which they are located, except with the specific authorization of the court or the chief of police.

The following persons or groups are exempted from this prohibition:

- (1) Law enforcement officers employed by the State of Georgia;**
- (2) Local law enforcement officers employed by the City of Cartersville and Bartow County, including sheriff's deputies;**
- (3) District attorneys, assistant district attorneys, and the Attorney General of the State of Georgia;**
- (4) Law enforcement officers of the United States of America, including federal probation officers who are authorized by law or by federal court to wear or carry firearms;**
- (5) Any person appointed by the municipal court judge as a bailiff, provided such person is licensed to carry firearms or otherwise permitted to carry a firearm under state law;**
- (6) Any person otherwise authorized by law to carry firearms or weapons within a superior courtroom of the State of Georgia."**

Any person violating this section shall be punished as provided in Section 1-6 of the City of Cartersville Code of Ordinances.

4.

Sec. 13-22. - Conduct in municipal courtroom.

(a) No person shall, while present within the courtrooms of the municipal court or in the buildings in which they are located, engage in any conduct which may reasonably disturb or interfere with any session of the municipal court or interfere with the business of any municipal court employee, including, without limitation, engaging in actions which disturb or endanger the public peace or decency by any disorderly conduct, such as the use profane or obscene language, being noisy, boisterous, or engaging in any riotous conduct, engaging in, promoting, aiding, or abetting any fight, riot, or disorderly proceeding, acting in a violent or tumultuous manner, using opprobrious or abusive words of another person in such other person's presence which by their very utterance tend to incite to an immediate breach of the peace, or recklessly or knowingly committing any act which may

reasonably be expected to interfere with or disrupt proceedings before municipal court or interfere with its employees.

(b) The municipal court judge shall have the authority to preserve and enforce order in his or her immediate presence and, as near thereto as is necessary, to prevent interruption, disturbance, or hindrance to municipal court proceedings. In addition to the penalties which may be imposed pursuant to paragraph (d) below, any person who fails to comply with an order of the judge of municipal court as to such person's conduct while within the courtrooms of the municipal court or the buildings in which they are located shall be guilty of contempt and shall be subject to the appropriate disciplinary action.

(c) The municipal court judge shall have full power and authority to make reasonable rules and regulations necessary and proper to secure the peaceful, efficient and successful administration of the business of said court, including the power to delegate authority to law enforcement personnel to achieve such purpose.

(d) Any person violating this section shall be punished as provided in Section 1-6 of the City of Cartersville Code of Ordinances.

5.

Sec. 13-23. – Processing Fees; Fines.

(a) The municipal court chief judge may recommend a schedule of fees to assist the court in its operation and budget. The council must approve any such schedule, but if the council does not act within 30 days of the court's recommendation, the fee schedule will become effective.

(b) The council may set city fines for violations of city ordinances.

6.

Sec. 13-24. – Surcharges and Court Costs.

(a) **State Surcharges.** The Municipal Court shall impose all add-on fees or surcharges required by state, federal, or local law.

(b) **Interpreter Fees.** The Municipal Court shall be authorized to impose fees for providing an accused with the services of an interpreter in accordance with the rules and regulations set forth by the Georgia Supreme Court.

(c) **Administrative/Court Costs.** The Municipal Court shall impose a surcharge not to exceed twenty dollars (\$20.00) to any penalty imposed for a violation of city ordinance or codes or any other matter prosecuted in the Municipal Court to defray the costs of operation associated with the prosecution of such offense, except for O.C.G.A. § 40-8-76 and 40-8-76.1.

However, if the addition of the surcharge results in a total monetary penalty exceeding that which is allowed by law said surcharge shall be reduced to ensure compliance with applicable laws.

(d) **Technology Surcharge.** A technology surcharge in the amount of twenty-eight dollars (\$28.00) per offense for all offenses except O.C.G.A. § 40-8-76 and 40-8-76.1, shall be assessed. Said technology surcharge is to be in addition to all other fine and fees imposed by the Municipal Court. All revenue derived from the technology surcharge shall be utilized by the City to provide technology support for the police department and Municipal Court functions.

(e) **Bail or Bond.** In all cases in which bail or bond is posted, all required surcharges are to be added to same and shall be posted.

(f) All surcharges shall be paid into the City's General Fund or dedicated accounts as may be established from time to time and are to be disbursed as provided for by law.

7.

Sec. 13-18. – Judgment and Sentences.

Upon a judgment or plea of guilty the court shall impose sentence. The court may:

- (a) Impose a fine, with or without a commitment for confinement, compulsory work or both;
- (b) Commit the defendant to confinement, compulsory work or both;
- (c) Suspend the execution of the sentence in whole or in part;
- (d) Defer the execution of the sentence or any portion or portions thereof to one (1) or more fixed dates in the future.
- (e) May revoke, alter, amend or charge a sentence at any time, provided the sentence is not increased; or
- (f) Place on probation.
- (g) The court may punish for violations within its jurisdiction a fine not exceeding \$1,000.00 or imprisonment for six months, or both, except as otherwise provided by this Code or state law.

8.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia

BE IT AND IT IS HEREBY ORDAINED

First Reading this the 19th day of July 2012.

ADOPTED this the day of. Second Reading.

/s/ Matthew J. Santini

Matthew J. Santini

Mayor

ATTEST:

/s/ Connie Keeling

Connie Keeling

City Clerk

C. Contracts/Agreements

1. Subordination Agreement Regarding Jillian Arthur/Wingfoot Park

Randy Mannino, Planning and Development Director stated that this agreement will allow Jillian Arthur to refinance her home and maintain the primary and secondary subordinate agreement with the City of Cartersville. Mr. Mannino recommended approval.

A motion to approve the subordination Agreement was made by Council Member Pruitt and seconded by Council Member Hodge. Motion carried unanimously. Vote 6-0

2. Membership Renewal: ICMA Center for Performance Measurement

Tom Quist, Assistant to the City Manager stated that the annual subscription to ICMA's Center for Performance Measurement (CPM) is nearing its expiration. The city has participated in this program for over five years and continues to benefit from the data, best practices, and networking opportunities provided by CPM. The annual membership cost is \$5,500.00 and Mr. Quist recommended approval.

A motion to approve the ICMA Membership Renewal was made by Council Member Hodge and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0

3. Bartow County School System Regarding Adairsville Aquatic Center

Greg Anderson, Parks and Recreation Director stated that the Bartow County School System has agreed to extend the agreement for the use of the Adairsville High School Aquatic Center with allows members of the City's Cobia Swim Team to be year-round swimmers. The affordable monthly rental fee (\$500.00 per month for 9 months) allows the in-door swim

program to operate in the positive which was a condition of continuing the program and Mr. Anderson recommended approval.

A motion to approve the agreement with the Bartow County School System was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

4. Southern Natural Gas Discount

Gary Riggs, Gas Superintendent stated that the Federal Energy Regulatory Commission (FERC) ordered Bear Creek, one of the storage facilities used by the city, to file a rate case. A settlement agreement, lowering their rates has been reached. Mr. Riggs stated that once FERC approves the settlement agreement, Southern Natural will send the city a discount agreement to execute. The discount is expected to begin on September 1, 2012. Mr. Riggs asked that this be approved for the Mayor and City Clerk to sign the agreement contingent upon approval by the City Attorney.

A motion to approve the settlement pursuant to the City Attorney's approval was made by Council Member Hodge and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0

D. Bid Award/Purchases

1. McCord Communications Regarding FCC Compliant Radios for Warning Sirens

Scott Carter, Fire Chief stated that due to the FCC Narrow Band requirements effective January 1, 2013 the warning sirens for the city will not be compliant. This purchase is to install and set up the FCC Compliant Radios to operate the warning sirens located within the City. Multiple vendors were sought, however only one vendor had the capability of providing the proper equipment and installation. Chief Carter recommended approval of the bid from McCord Communications in the amount of \$13,300.00.

A motion to approve the bid from McCord Communications was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 6-0

E. Monthly Financial Statement

1. May 2012

Mr. Tom Rhinehart, Finance Director, presented the May 2012 monthly financial statement with comparisons from the previous year of May 2011, by fund, along with supplemental financial information comparing the year to date revenues and expenses for each fund and a report of cash position through May 2012.

F. Added Item

Mayor Santini stated that there was an item to be added to the agenda. A motion to add an item to the agenda was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion Carried Unanimously. Vote 6-0

1. Stormwater Right of Way

David Archer, City Attorney stated that the stormwater improvements in the Wansley Drive area required the purchase of easements. This resolution authorizes the City Attorney to purchase the two easements. Mr. Archer asked that council give the City Attorney the authority to close on these easements.

A motion to approve to give the City Attorney the authority to close on these easements was made by Council Member Tonsmeire and seconded by Council Member Pruitt. Motion Carried Unanimously. Vote 6-0

Resolution No. 12-12

WHEREAS, the City of Cartersville is doing a stormwater improvement project on or adjacent to Wansley Drive;

WHEREAS, it is necessary for the City of Cartersville to acquire easements to several properties to complete said project;

WHEREAS, it is recommended by the Public Works Director and City Engineer that the City of Cartersville acquire said properties to complete the project; and

WHEREAS, the project is in the best interest of the citizens of the City of Cartersville and promotes the public's general health, safety and welfare.

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Cartersville, Georgia, that the City Attorney's Office is hereby authorized to acquire said properties on the terms and conditions stated herein.

The following permanent and temporary easements are to be acquired at \$1.77 per square foot:

Parcel 2 being 895.19 square feet & Parcel 3 being 2,772.57 square feet – Ronald and Trisha Murphy (Century Bank – Lienholder) - \$6,500.00.

Parcel 6 being 209.75 square feet and Parcel 7 being 145.33 square feet – SS Partnership, LLC - \$628.49.

The easements are indicated on the drawing attached hereto and incorporated herein as Exhibit "A".

The City shall also pay all closing expenses and costs associated with the above easement purchases.

ADOPTED this the 19th day of July 2012.

**/s/ Matthew J. Santini
Matthew J. Santini
Mayor**

**ATTEST:
/s/ Connie Keeling
Connie Keeling
City Clerk**

Mayor Santini asked if there was anything else to come before council and William Llop, CPA and candidate for the 11th Congressional Seat came forward.

Mayor Santini stated that a closed session was necessary and that following the closed session the meeting would be adjourned.

A motion to adjourn the meeting was made by Council Member Stepp and needing no second. Motion carried unanimously. Vote 6-0

Meeting Adjourned

**/s/ _____
Matthew J. Santini
Mayor**

ATTEST:

**/s/ _____
Connie Keeling
City Clerk**



City of Cartersville

City Council Meeting

8/2/2012 7:00:00 PM

Amendment to Ordinance: Chapter 1. General Provisions. Section 1.6 General Penalty and Continuing Violations

SubCategory:	Second Reading of Ordinances
Department Name:	
Department Summary Recommendation:	During the issue of reviewing the municipal fines and fees, a revision was recommended to be made to the city code. The recommended change is to Chapter 1 section 1.6 and is adding a new paragraph (F) as stated: (F) Community service may be substituted for the fine with the rate of hourly work set to that of the federal minimum wage.
City Manager's Remarks:	As mentioned above this is an item that was discussed in this year's Council visioning session. We have tried to place these at a level comparable to other localities. Your approval of this update is recommended.
Financial/Budget Certification:	
Legal:	Prepared by City Attorney's office
Associated Information:	

Ordinance no. _____

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendments to **CHAPTER 1. GENERAL PROVISIONS. Section 1.6 General Penalty and Continuing Violations** is hereby amended by adding a new paragraph (F) as follows:

1.

(F) Community service may be substituted or the fine with the rate of hourly work set to that of the federal minimum wage.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
CONNIE KEELING, CITY CLERK



City of Cartersville

City Council Meeting

8/2/2012 7:00:00 PM

**Amendment to Ordinance: Chapter 13. Municipal Court. Section 13-11 Corporation-Service of Process;
Trial**

SubCategory:	Second Reading of Ordinances
Department Name:	Finance
Department Summary Recommendation:	As a result of the visioning session held in January 2012, a meeting was held several weeks ago with Municipal Court Judge Harry White to discuss the city's current municipal court fines and fees structure. The current fine and fee structure has not been addressed in many years, and Judge White stated that the current fines and fees are lower than the surrounding municipalities. Also, a portion of the current fine amounts are sent to the state as state surcharges, resulting in a smaller portion of the total fine paid remaining in the city revenues. Our current fines, net of the state surcharges and fees, average around 63% of the total fine (example-noise violation – total current fine and fee is \$213.00, less state surcharges and other fees of \$64.11 leaves \$148.89 for the city). As a result of the meeting, the attached ordinance outlines a new municipal court fines and fees structure. You will see a couple of changes. First, most of the fine amounts have increased based on Judge White's recommendations. The fines that didn't change are state mandated amounts and cannot be changed. Second, you will see the total of the fine amount along with the separate state surcharges and other charges, thus helping to increase the revenue of the city. Third, you will notice that there has also been added an administration fee of \$20.00 to help offset the cost of a new court administrative clerk and a technology fee of \$28.00 which will help offset the cost of municipal court software and security upgrades. (Example of new fine and fees – new fine for noise violation is \$200.00, estimated state surcharges of \$70.00, and administrative and technology fees of \$48.00. Total paid for the new noise violation fine is \$318.00 of which \$248.00 stays with the city as revenue). Attached are the ordinance and a comparative list of the old amounts versus the new amounts for your review. I recommend approval of the new municipal court fines and fees ordinance as submitted.
City Manager's Remarks:	As mentioned above this is an item that was discussed in this year's Council visioning session. We have tried to place these at a level comparable to other localities. Your approval of this update is recommended. Cover Memo
Financial/Budget	Item # 3

Certification:	
Legal:	Prepared by City Attorney's office
Associated Information:	

Ordinance no. _____

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, that the Code of Ordinances, City of Cartersville, Georgia is hereby amended by making the following amendments to **CHAPTER 13. MUNICIPAL COURT. Section 13-11 Corporation-Service of Process; Trial** is hereby amended by deleting Section 13-11 in its entirety and replacing it as follow; by adding a new paragraph (5) to Section 13-14 as follows; by adding new sections 13-21, 13-22, 13-23, and 13-24 as follows; and deleting Section 13-18 in its entirety and replacing it as follows:

1.

Sec. 13-11 – Corporations-Service of process; trial.

Whenever a corporation shall violate any of the penal provisions of this Code or any ordinance of the city, a warrant shall be issued against such corporation for such violation. The clerk of the court shall issue a copy of the warrant to be served by any policeman of the city upon any officer of the corporation to be found in the city, or upon the agent, superintendent or person in charge of the business of the corporation in the city. The policeman serving such warrant shall, at the time of service, notify the person upon whom such service is made, in writing, of the time and place of trial and shall make an entry upon the warrant showing the time of service and upon whom made, and shall return the same to the court and docket the case. The case shall stand for trial in the order and manner as cases against individuals for the violation of ordinances of the city.

If on the trial, the defendant corporation fails to appear, or appearing fails to plead, the judge of the Municipal Court shall case to be entered a plea of not guilty, and trial shall proceed as though the defendant had appeared and pleaded, there shall be rendered judgment against it for the fine imposed by the judge of the Municipal Court, together with all costs of prosecution, upon which judgment the Clerk of Court shall issue an execution against the defendant, which shall be levied and collected by the Chief of Police as tax executions in favor of the City are levied and collected.

2.

Sec. 13-14(5).

(5) At the time of posting bail or bond in any case involving a violation of a criminal or traffic law of this city or state, all surcharges shall be included in the amount of said bail or bond.

3.

Sec. 13-21. - Weapons not allowed in municipal courtroom and adjacent facilities.

Firearms or other weapons, including, without limitation, any knife, razor, razor blade, ice pick or similar device having a sharp point, bat, baton, stun or tazer gun, any device capable of discharging harmful projectiles, pepper spray, and all similar items, shall not be worn or brought into the courtrooms of the municipal court or into the buildings in which they are located, except with the specific authorization of the court or the chief of police.

The following persons or groups are exempted from this prohibition:

- (1) Law enforcement officers employed by the State of Georgia;
- (2) Local law enforcement officers employed by the City of Cartersville and Bartow County, including sheriff's deputies;
- (3) District attorneys, assistant district attorneys, and the Attorney General of the State of Georgia;
- (4) Law enforcement officers of the United States of America, including federal probation officers who are authorized by law or by federal court to wear or carry firearms;
- (5) Any person appointed by the municipal court judge as a bailiff, provided such person is licensed to carry firearms or otherwise permitted to carry a firearm under state law;
- (6) Any person otherwise authorized by law to carry firearms or weapons within a superior courtroom of the State of Georgia."

Any person violating this section shall be punished as provided in Section 1-6 of the City of Cartersville Code of Ordinances.

4.

Sec. 13-22. - Conduct in municipal courtroom.

(a) No person shall, while present within the courtrooms of the municipal court or in the buildings in which they are located, engage in any conduct which may reasonably disturb or interfere with any session of the municipal court or interfere with the business of any municipal court employee, including, without limitation, engaging in actions which disturb or endanger the public peace or decency by any disorderly conduct, such as the use profane or obscene language, being noisy, boisterous, or engaging in any riotous conduct, engaging in, promoting, aiding, or abetting any fight, riot, or disorderly proceeding, acting in a violent or tumultuous manner, using opprobrious or abusive words of another person in such other person's presence which by their very utterance tend to incite to an immediate breach of the peace, or recklessly or knowingly committing any act which may reasonably be expected to interfere with or disrupt proceedings before municipal court or interfere with its employees.

(b) The municipal court judge shall have the authority to preserve and enforce order in his or her immediate presence and, as near thereto as is necessary, to prevent interruption, disturbance, or hindrance to municipal court proceedings. In addition to the penalties which may be imposed pursuant to paragraph (d) below, any person who fails to comply with an order of the judge of municipal court as to such person's conduct while within the courtrooms of the municipal court or the buildings in which they are located shall be guilty of contempt and shall be subject to the appropriate disciplinary action.

(c) The municipal court judge shall have full power and authority to make reasonable rules and regulations necessary and proper to secure the peaceful, efficient and successful administration of the business of said court, including the power to delegate authority to law enforcement personnel to achieve such purpose.

(d) Any person violating this section shall be punished as provided in Section 1-6 of the City of Cartersville Code of Ordinances.

5.

Sec. 13-23. – Processing Fees; Fines.

(a) The municipal court chief judge may recommend a schedule of fees to assist the court in its operation and budget. The council must approve any such schedule, but if the council does not act within 30 days of the court's recommendation, the fee schedule will become effective.

(b) The council may set city fines for violations of city ordinances.

6.

Sec. 13-24. – Surcharges and Court Costs.

(a) State Surcharges. The Municipal Court shall impose all add-on fees or surcharges required by state, federal, or local law.

(b) Interpreter Fees. The Municipal Court shall be authorized to impose fees for providing an accused with the services of an interpreter in accordance with the rules and regulations set forth by the Georgia Supreme Court.

(c) Administrative/Court Costs. The Municipal Court shall impose a surcharge not to exceed twenty dollars (\$20.00) to any penalty imposed for a violation of city ordinance or codes or any other matter prosecuted in the Municipal Court to defray the costs of operation associated with the prosecution of such offense, except for O.C.G.A. § 40-8-76 and 40-8-76.1.

However, if the addition of the surcharge results in a total monetary penalty exceeding that which is allowed by law said surcharge shall be reduced to ensure compliance with applicable laws.

(d) Technology Surcharge. A technology surcharge in the amount of twenty-eight dollars (\$28.00) per offense for all offenses except O.C.G.A. § 40-8-76 and 40-8-76.1, shall be assessed. Said technology surcharge is to be in addition to all other fine and fees imposed by the Municipal Court. All revenue derived from the technology surcharge shall be utilized by the City to provide technology support for the police department and Municipal Court functions.

(e) Bail or Bond. In all cases in which bail or bond is posted, all required surcharges are to be added to same and shall be posted.

(f) All surcharges shall be paid into the City's General Fund or dedicated accounts as may be established from time to time and are to be disbursed as provided for by law.

7.

Sec. 13-18. – Judgment and Sentences.

Upon a judgment or plea of guilty the court shall impose sentence. The court may:

(a) Impose a fine, with or without a commitment for confinement, compulsory work or both;

(b) Commit the defendant to confinement, compulsory work or both;

(c) Suspend the execution of the sentence in whole or in part;

(d) Defer the execution of the sentence or any portion or portions thereof to one (1) or more fixed dates in the future.

(e) May revoke, alter, amend or change a sentence at any time, provided the sentence is not increased; or

(f) Place on probation.

(g) The court may punish for violations within its jurisdiction a fine not exceeding \$1,000.00 or imprisonment for six months, or both, except as otherwise provided by this Code or state law.

8.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____

SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
CONNIE KEELING, CITY CLERK

Code	Violation↓	Current						Estimated State Surcharges at 35%	DUI/Underage Alcohol Possession /Marijuana	
		Cartersville Fines Including Surcharges	Cartersville's Portion of Current Fines & Fees	Proposed New Fines and Fees Kept By Cartersville	Proposed New Cartersville Base Amount	Administrative Fee	Technology Fee		Possession 50% of Base Amount Per State Mandate 7/1/12	Total Estimated New Fines and Fees
11-101	NOISE VIOLATION	\$213.00	\$148.89	\$248.00	\$200.00		\$20.00	\$28.00	\$70.00	\$0.00 \$318.00
11-102	DISORDERLY CONDUCT	\$213.00	\$148.89	\$248.00	\$200.00		\$20.00	\$28.00	\$70.00	\$0.00 \$318.00
11-102B	DISORDERLY CONDUCT/OBST	\$213.00	\$148.89	\$348.00	\$300.00		\$20.00	\$28.00	\$105.00	\$0.00 \$453.00
11-143	DISCHARGING FIREARMS	\$213.00	\$148.89	\$348.00	\$300.00		\$20.00	\$28.00	\$105.00	\$0.00 \$453.00
12-2-F	SKATEBOARDING	\$221.00	\$154.82	\$248.00	\$200.00		\$20.00	\$28.00	\$70.00	\$0.00 \$318.00
13-10	FAILURE TO APPEAR	\$66.00	\$40.00	\$114.00	\$66.00		\$20.00	\$28.00	\$23.10	\$0.00 \$137.10
13-10	CONTEMPT	\$66.00	\$40.00	\$114.00	\$66.00		\$20.00	\$28.00	\$23.10	\$0.00 \$137.10
16-13-2B	POSSESSION OF MARIJUANA	\$1,000.00	\$536.00	\$888.00	\$840.00		\$20.00	\$28.00	\$0.00	\$420.00 \$1,308.00
16-13-30A	POSSESSION BY INGESTION	\$1,000.00	\$536.00	\$888.00	\$840.00		\$20.00	\$28.00	\$0.00	\$420.00 \$1,308.00
16-8-14	SHOPLIFTING 1ST	\$627.00	\$455.57	\$868.00	\$820.00		\$20.00	\$28.00	\$287.00	\$0.00 \$1,155.00
16-8-14	SHOPLIFTING 2ND	\$1,000.00	\$750.40	\$1,048.00	\$1,000.00		\$20.00	\$28.00	\$350.00	\$0.00 \$1,398.00
24-8B1	WATER BAN 1ST	\$147.00	\$100.00	\$147.00	\$147.00		\$20.00	\$28.00	\$0.00	\$0.00 \$195.00
24-8B2	WATER BAN 2ND	\$282.00	\$200.00	\$282.00	\$282.00		\$20.00	\$28.00	\$0.00	\$0.00 \$330.00
24-8B3	WATER BAN 3RD	\$687.00	\$500.00	\$687.00	\$687.00		\$20.00	\$28.00	\$0.00	\$0.00 \$735.00
24-8B4	WATER BAN 4TH	\$1,312.00	\$1,000.00	\$1,312.00	\$1,312.00		\$20.00	\$28.00	\$0.00	\$0.00 \$1,360.00
24-8B5	WATER BAN 5TH	\$1,312.00	\$1,000.00	\$1,312.00	\$1,312.00		\$20.00	\$28.00	\$0.00	\$0.00 \$1,360.00
3-3-23	POSSESSION OF ALCOHOL BY MINOR	\$478.00	\$345.18	\$1,048.00	\$1,000.00		\$20.00	\$28.00	\$0.00	\$500.00 \$1,548.00
3-3-23	SALE OF ALCOHOL TO MINOR	\$855.00	\$634.40	\$1,048.00	\$1,000.00		\$20.00	\$28.00	\$350.00	\$0.00 \$1,398.00
31-05	DISCHARGING FIREWORKS	\$213.00	\$345.18	\$261.00	\$213.00		\$20.00	\$28.00	\$74.55	\$0.00 \$335.55
32-6-1	OBSTRUCTING ROADWAY	\$100.00	\$65.18	\$148.00	\$100.00		\$20.00	\$28.00	\$35.00	\$0.00 \$183.00
4-120	SELLING ALC. AFTER HOURS	\$855.00	\$634.40	\$1,048.00	\$1,000.00		\$20.00	\$28.00	\$350.00	\$0.00 \$1,398.00
4-151	SERVING WITHOUT LICENSE	\$855.00	\$634.40	\$1,048.00	\$1,000.00		\$20.00	\$28.00	\$350.00	\$0.00 \$1,398.00
4-18	OPEN CONTAINER IN PUBLIC	\$351.00	\$251.11	\$399.00	\$351.00		\$20.00	\$28.00	\$122.85	\$0.00 \$521.85
40-1-3	PERMITTING UNLAWFUL OP	\$728.00	\$512.30	\$776.00	\$728.00		\$20.00	\$28.00	\$254.80	\$0.00 \$1,030.80
40-1-3	PERMITTING DUI	\$728.00	\$512.30	\$776.00	\$728.00		\$20.00	\$28.00	\$254.80	\$0.00 \$1,030.80
40-2-20	DRIVING WITHOUT TAG	\$100.00	\$62.85	\$148.00	\$100.00		\$20.00	\$28.00	\$35.00	\$0.00 \$183.00
40-2-29	UNREGISTERED VEHICLE	\$100.00	\$62.85	\$148.00	\$100.00		\$20.00	\$28.00	\$35.00	\$0.00 \$183.00
40-2-31	NO COUNTY DECAL	\$100.00	\$62.85	\$148.00	\$100.00		\$20.00	\$28.00	\$35.00	\$0.00 \$183.00
40-2-38	IMPROPER USE DEALER TAG	\$100.00	\$62.85	\$148.00	\$100.00		\$20.00	\$28.00	\$35.00	\$0.00 \$183.00
40-2-41	DISPLAY OF LICENSE PLATES	\$100.00	\$62.85	\$148.00	\$100.00		\$20.00	\$28.00	\$35.00	\$0.00 \$183.00
40-2-42	IMPROPER TRANSFER TAG	\$100.00	\$62.85	\$148.00	\$100.00		\$20.00	\$28.00	\$35.00	\$0.00 \$183.00
40-2-5	USE OF TAG TO CONCEAL	\$855.00	\$610.00	\$903.00	\$855.00		\$20.00	\$28.00	\$299.25	\$0.00 \$1,202.25
40-2-6	ALTERATION/IMPROPER TAG	\$100.00	\$62.85	\$148.00	\$100.00		\$20.00	\$28.00	\$35.00	\$0.00 \$183.00
40-2-7	REMOVING/AFFIXING TAG	\$100.00	\$62.85	\$148.00	\$100.00		\$20.00	\$28.00	\$35.00	\$0.00 \$183.00
40-2-8	EXPIRED TAG	\$100.00	\$62.85	\$148.00	\$100.00		\$20.00	\$28.00	\$35.00	\$0.00 \$183.00
40-2-90B	NEW RES-30 DAYS	\$100.00	\$62.85	\$148.00	\$100.00		\$20.00	\$28.00	\$35.00	\$0.00 \$183.00
40-2-90B1	IMPROPER REG OF VEH	\$100.00	\$62.85	\$148.00	\$100.00		\$20.00	\$28.00	\$35.00	\$0.00 \$183.00
40-22	SELLING ALC WITHOUT LIC	\$855.00	\$610.00	\$903.00	\$855.00		\$20.00	\$28.00	\$299.25	\$0.00 \$1,202.25
40-5-120	UNLAWFUL USE OF LIC	\$500.00	\$348.56	\$548.00	\$500.00		\$20.00	\$28.00	\$175.00	\$0.00 \$723.00
40-5-121	SUSP LIC 1ST	\$1,000.00	\$721.54	\$1,048.00	\$1,000.00		\$20.00	\$28.00	\$350.00	\$0.00 \$1,398.00

Penalty

Code	Violation↓	Current	Cartersville's Portion of Current Fines & Fees	Proposed New Fines and Fees Kept By Cartersville	Proposed New Cartersville Base Amount	Administrative Fee	Technology Fee	Estimated State Surcharges at 35%	DUI/Underage Alcohol Possession /Marijuana	Total		
		Cartersville Fines Including Surcharges							Possession 50%		of Base Amount	Estimated
									Per State Mandate 7/1/12		New Fines and Fees	
40-5-121	SUSP LIC 2ND	\$2,013.00	\$1,500.76	\$2,354.00	\$2,306.00	\$20.00	\$28.00	\$807.10	\$0.00	\$3,161.10		
40-5-121	SUSP LIC 3RD	\$3,312.00	\$2,500.00	\$2,548.00	\$2,500.00	\$20.00	\$28.00	\$875.00	\$0.00	\$3,423.00		
40-5-122	PERMIT UNLIC TO DRIVE	\$1,000.00	\$721.54	\$1,048.00	\$1,000.00	\$20.00	\$28.00	\$350.00	\$0.00	\$1,398.00		
40-5-20	NEW RES-30 DAYS LICENSE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-5-20	EXPIRED LICENSE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-5-20A	DRIVING UNLICENSED 1ST	\$1,000.00	\$721.54	\$1,048.00	\$1,000.00	\$20.00	\$28.00	\$350.00	\$0.00	\$1,398.00		
40-5-20A	DRIVING UNLICENSED 2ND	\$2,013.00	\$1,500.76	\$2,174.00	\$2,126.00	\$20.00	\$28.00	\$744.10	\$0.00	\$2,918.10		
40-5-20A	DRIVING UNLICENSED 3RD	\$3,312.00	\$2,500.00	\$2,548.00	\$2,500.00	\$20.00	\$28.00	\$875.00	\$0.00	\$3,423.00		
40-5-23	WRONG CLASS LICENSE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-5-24	OPERATING ON LEARNER'S	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-5-29	NO LICENSE ON PERSON	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-5-29B	LICENSE ON DEMAND	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-5-30	VIO OF LIC RESTRICTIONS	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-5-32	EXPIRED LICENSE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-5-33	60 DAYS TO CHANGE ADDRESS	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-10	NO INSURANCE	\$474.00	\$330.00	\$522.00	\$474.00	\$20.00	\$28.00	\$165.90	\$0.00	\$687.90		
40-6-10A4	NO PROOF OF INSURANCE	\$46.00	\$24.29	\$94.00	\$46.00	\$20.00	\$28.00	\$16.10	\$0.00	\$110.10		
40-6-11	MOTORCYCLE-NO INSURANCE	\$474.00	\$330.00	\$522.00	\$474.00	\$20.00	\$28.00	\$165.90	\$0.00	\$687.90		
40-6-11C	MOTORCYCLE NO PROOF	\$46.00	\$24.29	\$94.00	\$46.00	\$20.00	\$28.00	\$16.10	\$0.00	\$110.10		
40-6-120	IMPROPER TURN	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-120B	FAILURE TO OBEY TURN DEVICE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-121	IMPROPER U TURN	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-122	IMPROPER STARTING	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-123	IMPROPER LANE CHANGE/USE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-123C	IMPROPER STOPPING	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-124	FAIL TO USE SIGNAL	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-125	IMPROPER USE OF HAND SIGN	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-126	IMPROPER USE OF CENTRAL LN	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-14	BOOM BOX	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-140	RAILROAD CROSSING	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-142	CERTAIN VEH R.R. XING	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-144	DRIVING ON SIDEWALK	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-15	SUSPENDED TAG 1ST	\$1,000.00	\$721.54	\$1,048.00	\$1,000.00	\$20.00	\$28.00	\$350.00	\$0.00	\$1,398.00		
40-6-15	SUSPENDED TAG 2ND	\$2,013.00	\$1,500.76	\$2,154.00	\$2,106.00	\$20.00	\$28.00	\$737.10	\$0.00	\$2,891.10		
40-6-16	MV OVR FOR TRAFFIC ST	\$712.00	\$500.00	\$760.00	\$712.00	\$20.00	\$28.00	\$249.20	\$0.00	\$1,009.20		
40-6-163	FAIL STOP SCHOOL BUS	\$321.00	\$220.71	\$369.00	\$321.00	\$20.00	\$28.00	\$112.35	\$0.00	\$481.35		
40-6-180	TOO FAST FOR CONDITIONS	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-181	SPEEDING 1-15 1ST	\$108.00	\$68.56	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00		
40-6-181	SPEEDING 1-15 2ND	\$150.00	\$98.56	\$218.00	\$170.00	\$20.00	\$28.00	\$59.50	\$0.00	\$277.50		
40-6-181	SPEEDING 1-15 3RD	\$192.00	\$128.56	\$269.00	\$221.00	\$20.00	\$28.00	\$77.35	\$0.00	\$346.35		

Code	Violation↓	Current Cartersville Fines Including Surcharges	Cartersville's Portion of Current Fines & Fees	Proposed New Fines and Fees Kept By Cartersville	Proposed New Cartersville Base Amount	Administrative Fee	Technology Fee	Estimated State Surcharges at 35%	DUI/Underage Alcohol Possession /Marijuana Possession 50% of Base Amount Per State Mandate 7/1/12	Total Estimated New Fines and Fees
40-6-181	SPEEDING 1-15 4TH	\$248.00	\$168.56	\$338.00	\$290.00	\$20.00	\$28.00	\$101.50	\$0.00	\$439.50
40-6-181	SPEEDING 16-20 1ST	\$125.00	\$80.71	\$173.00	\$125.00	\$20.00	\$28.00	\$43.75	\$0.00	\$216.75
40-6-181	SPEEDING 16-20 2ND	\$167.00	\$110.71	\$323.00	\$275.00	\$20.00	\$28.00	\$96.25	\$0.00	\$419.25
40-6-181	SPEEDING 16-20 3RD	\$209.00	\$140.71	\$397.00	\$349.00	\$20.00	\$28.00	\$122.15	\$0.00	\$519.15
40-6-181	SPEEDING 16-20 4TH	\$265.00	\$180.71	\$496.00	\$448.00	\$20.00	\$28.00	\$156.80	\$0.00	\$652.80
40-6-181	SPEEDING 21-25 1ST	\$134.00	\$87.15	\$198.00	\$150.00	\$20.00	\$28.00	\$52.50	\$0.00	\$250.50
40-6-181	SPEEDING 21-25 2ND	\$176.00	\$117.15	\$585.00	\$537.00	\$20.00	\$28.00	\$187.95	\$0.00	\$772.95
40-6-181	SPEEDING 21-25 3RD	\$218.00	\$147.15	\$723.00	\$675.00	\$20.00	\$28.00	\$236.25	\$0.00	\$959.25
40-6-181	SPEEDING 21-35 4TH	\$274.00	\$187.15	\$907.00	\$859.00	\$20.00	\$28.00	\$300.65	\$0.00	\$1,207.65
40-6-181	SPEEDING 26-30 1ST	\$144.00	\$94.29	\$548.00	\$500.00	\$20.00	\$28.00	\$175.00	\$0.00	\$723.00
40-6-181	SPEEDING 26-30 2ND	\$186.00	\$124.29	\$707.00	\$659.00	\$20.00	\$28.00	\$230.65	\$0.00	\$937.65
40-6-181	SPEEDING 26-30 3RD	\$228.00	\$154.29	\$867.00	\$819.00	\$20.00	\$28.00	\$286.65	\$0.00	\$1,153.65
40-6-181	SPEEDING 26-30 4TH	\$284.00	\$194.29	\$1,048.00	\$1,000.00	\$20.00	\$28.00	\$350.00	\$0.00	\$1,398.00
40-6-181	SPEEDING 31-40 1ST	\$436.00	\$302.85	\$548.00	\$500.00	\$20.00	\$28.00	\$175.00	\$0.00	\$723.00
40-6-181	SPEEDING 31-40 2ND	\$480.00	\$334.29	\$599.00	\$551.00	\$20.00	\$28.00	\$192.85	\$0.00	\$791.85
40-6-181	SPEEDING 31-40 3RD	\$522.00	\$364.29	\$649.00	\$601.00	\$20.00	\$28.00	\$210.35	\$0.00	\$859.35
40-6-181	SPEEDING 31-40 4TH	\$578.00	\$404.29	\$715.00	\$667.00	\$20.00	\$28.00	\$233.45	\$0.00	\$948.45
40-6-184	IMPEDING FLOW OF TRAFFIC	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-186	RACING	\$626.00	\$438.56	\$674.00	\$626.00	\$20.00	\$28.00	\$219.10	\$0.00	\$893.10
40-6-2	FAIL OBEY PERSON DIRECTING	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-20	DISREGARD TRAFFIC CONTROL	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-200	IMPROPER PARKING	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-201	LEAVING M.V. UNATTENDED	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-202	PARK OUTSIDE BUS/RES DIST	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-202	ILLEGAL PARKING	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-203	IMPROPER STOPPING/PARKING	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-205	OBSTRUCTING INTERSECTION	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-226	HANDICAPPED PARKING	\$183.00	\$122.15	\$231.00	\$183.00	\$20.00	\$28.00	\$64.05	\$0.00	\$295.05
40-6-240	IMPROPER BACKING	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-241	DUE CARE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-241.2	TEXTING WHILE DRIVING	\$150.00	\$98.56	\$198.00	\$150.00	\$20.00	\$28.00	\$52.50	\$0.00	\$250.50
40-6-242	OBSTRUCTION OF DRIVER	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-242	PASSENGER INTERFERE W/DR	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-243	OPENING DOORS IN TRAFFIC	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-248	DRIVING OVER FIREHOSE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-249	LITTERING	\$168.00	\$111.44	\$216.00	\$168.00	\$20.00	\$28.00	\$58.80	\$0.00	\$274.80
40-6-250	DEVICE IMPAIR HEARING/VIS	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-251	LAYING DRAG	\$168.00	\$111.44	\$216.00	\$168.00	\$20.00	\$28.00	\$58.80	\$0.00	\$274.80
40-6-252	CRIM TRESPASS BY MV 1ST	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-252	CRIM TRESPASS BY MV 2ND	\$183.00	\$122.15	\$243.00	\$195.00	\$20.00	\$28.00	\$68.25	\$0.00	\$311.25

Code	Violation↓	Current							DUI/Underage	Total
		Cartersville Fines Including Surcharges	Cartersville's Portion of Current Fines & Fees	Proposed New Fines and Fees Kept By Cartersville	Proposed New Cartersville Base Amount	Administrative Fee	Technology Fee	Estimated State Surcharges at 35%	Alcohol Possession /Marijuana Possession 50% of Base Amount Per State Mandate 7/1/12	
40-6-252	CRIM TRESPASS BY MV 3RD	\$268.00	\$182.85	\$340.00	\$292.00	\$20.00	\$28.00	\$102.20	\$0.00	\$442.20
40-6-253	OPEN CONTAINER	\$351.00	\$242.15	\$399.00	\$351.00	\$20.00	\$28.00	\$122.85	\$0.00	\$521.85
40-6-254	FAILURE TO SECURE LOAD	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-255	GAS DRIVE OFF	\$152.00	\$100.00	\$200.00	\$152.00	\$20.00	\$28.00	\$53.20	\$0.00	\$253.20
40-6-26B	DRIVING ON CLOSED ROAD	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-270	LEAVING SCENE	\$938.00	\$673.86	\$986.00	\$938.00	\$20.00	\$28.00	\$328.30	\$0.00	\$1,314.30
40-6-271	STRIKING UNATTENDED VEH	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-272	STRIKING FIXED OBJECT	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-273	FAIL TO REPORT ACCIEDNT	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-312B	MC PASSING IN SAME LANE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-312C	MC PASSING BETWEEN LANES	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-312E	MC MUST HAVE LIGHTS ON	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-315	MC MUST HAVE HELMET	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-315	MC MUST HAVE EYE PROTECT	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-351	MOPED MUST HAVE LEARNER	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-352	MOPED MUST HAVE HELMET	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-390	RECKLESS DRIVING	\$626.00	\$438.56	\$674.00	\$626.00	\$20.00	\$28.00	\$219.10	\$0.00	\$893.10
40-6-391	DUI 1ST	\$882.00	\$549.29	\$888.00	\$840.00	\$20.00	\$28.00	\$0.00	\$420.00	\$1,308.00
40-6-391	DUI 2ND	\$1,395.00	\$915.71	\$1,048.00	\$1,000.00	\$20.00	\$28.00	\$0.00	\$500.00	\$1,548.00
40-6-391	DUI 3RD	\$2,343.00	\$1,592.85	\$2,693.00	\$2,645.00	\$20.00	\$28.00	\$0.00	\$1,322.50	\$4,015.50
40-6391L	DUI CHILD ENDANGERMENT	\$724.00	\$440.66	\$1,048.00	\$1,000.00	\$20.00	\$28.00	\$0.00	\$500.00	\$1,548.00
40-6-395	FLEEING/ATTEMPT ELUDE	\$626.00	\$438.56	\$848.00	\$800.00	\$20.00	\$28.00	\$280.00	\$0.00	\$1,128.00
40-6-397	AGGRESSIVE DRIVING	\$933.00	\$670.00	\$848.00	\$800.00	\$20.00	\$28.00	\$280.00	\$0.00	\$1,128.00
40-6-40	WRONG SIDE OF ROAD	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-41	VEH PASSING IN OP DIRECTION	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-42	IMPROPER PASSING ON LEFT	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-43	OVERTAKE & PASS ON RIGHT	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-43B	PASSING ON SHOULDER	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-44	PASSING W/IN 200 FT OF TRAF	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-45	PASSING ON HILL/CURVE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-45A2	PASSING W/IN 100 FT R.R.	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-46	PASSING IN NO PASSING ZONE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-47	ONE WAY ROADWAY	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-48	FAILURE TO MAINTAIN LANE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-49	FOLLOWING TOO CLOSE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-50	DRIVING IN GORE/MEDIAN	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-51	RESTRICTION ON CONTR ACC	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-70	FTY ENTRING INTERSECTION	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-71	FTY TURNING LEFT	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00
40-6-72B	STOP SIGN	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00	\$0.00	\$183.00

Item # 3

Item # 37

Code	Violation↓	Current	Cartersville's Portion of Current Fines & Fees	Proposed New Fines and Fees Kept By Cartersville	Proposed New Cartersville Base Amount					DUI/Underage Alcohol Possession /Marijuana	Total Estimated New Fines and Fees
		Cartersville Fines Including Surcharges				Estimated State Surcharges at 35%	Administrative Fee	Technology Fee	Possession 50% of Base Amount Per State Mandate 7/1/12		
40-6-72C	FTY AT YIELD SIGN	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-6-73	FTY ENTERING/CROSSING ROAD	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-6-74	FTY EMERGENCY VEHICLE	\$200.00	\$134.29	\$248.00	\$200.00	\$20.00	\$28.00	\$70.00		\$0.00	\$318.00
40-6-76	FTY FUNERAL PROCESSION	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-6-91`	FTY PEDESRIAN/CROSSWALK	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-6-91B	PEDESTRIAN-DART IN TRAFFIC	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-6-92	PED MUST YIELD/NO CROSSWALK	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-6-96	PED MUST WALK ON SIDEWALK	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-6-98	DRIVING THROUGH SAFETY ZONE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-181	VISIBLE EMISSIONS	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-20	HEADLIGHTS/OTHER REQUIRED	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-22	HEADLIGHT REQUIREMENTS	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-22D	HEADLIGHT COVERS PROHIBITED	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-23	TAILLIGHTS/LENSES REQUIRED	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-23D	TAG LIGHT REQUIRED	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-25	NO BRAKE LIGHTS/TURN SIGNALS	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-27	LIGHT/FLAG REQ ON PROJECTING	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-29	SPOTLIGHT/FOGLIGHTS/AUX LIGHT	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-31	FAIL TO DIM HEADLIGHTS	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-32	RURAL MAIL CARRIERS-AMBER LIGHTS	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-4	SLOW VEH MUST USE TRIANGLE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-50	BRAKES REQUIRED	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-6	ALTERED SUSPENSION	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-7	DEFECTIVE EQUIPMENT	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-70A	NO HORN/IMPROPER USE	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-71	IMPROPER EXHAUST	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-72	MIRROR REQUIRED/VIS OBSTRUCT	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-73	VIEW OBSTRUCTED/WINDSHIELD	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-73.1	WINDOW TINT 1ST	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-73.1	WINDOW TINT 2ND	\$183.00	\$122.15	\$243.00	\$195.00	\$20.00	\$28.00	\$68.25		\$0.00	\$311.25
40-8-73.1	WINDOW TINT 3RD	\$268.00	\$182.85	\$340.00	\$292.00	\$20.00	\$28.00	\$102.20		\$0.00	\$442.20
40-8-74	TIRE REQUIREMENTS	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-8-76	CHILD SAFETY RESTRAINT 1ST	\$50.00	\$50.00	\$98.00	\$50.00	\$20.00	\$28.00	\$0.00		\$0.00	\$98.00
40-8-76	CHILD SAFETY RESTRAINT 2ND	\$100.00	\$100.00	\$148.00	\$100.00	\$20.00	\$28.00	\$0.00		\$0.00	\$148.00
40-8-76.1	ADULT SAFETY RESTRAINT	\$15.00	\$15.00	\$63.00	\$15.00	\$20.00	\$28.00	\$0.00		\$0.00	\$63.00
40-8-76.1E3	SAFETY RESTRAINT 8-17	\$25.00	\$25.00	\$73.00	\$25.00	\$20.00	\$28.00	\$0.00		\$0.00	\$73.00
40-8-79	RIDING IN BACK OF PICKUP	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-7-39	DEFECTIVE 5TH WHEEL	\$100.00	\$62.85	\$148.00	\$100.00	\$20.00	\$28.00	\$35.00		\$0.00	\$183.00
40-7-7	ANIMAL AT LARGE 1ST	\$58.00	\$34.07	\$106.00	\$58.00	\$20.00	\$28.00	\$20.30		\$0.00	\$126.30
40-7-7	ANIMAL AT LARGE 2ND	\$147.00	\$100.00	\$195.00	\$147.00	\$20.00	\$28.00	\$51.45		\$0.00	\$246.45

Code	Violation↓	Current Cartersville Fines Including Surcharges	Cartersville's Portion of Current Fines & Fees	Proposed New Fines and Fees Kept By Cartersville	Proposed New Cartersville Base Amount	Administrative Fee	Technology Fee	Estimated State Surcharges at 35%	DUI/Underage Alcohol Possession /Marijuana Possession 50% of Base Amount Per State Mandate 7/1/12	Total Estimated New Fines and Fees
5-7	ANIMAL AT LARGE 3RD	\$215.00	\$150.36	\$263.00	\$215.00	\$20.00	\$28.00	\$75.25	\$0.00	\$338.25

Notes:

The yellow column is the amount of each offense that the city keeps under the current fee structure.

The orange column is the amount of each offense that the city will keep under the new proposed fee structure.

The green column is the base fine amount of each offense that was recommended by the Municipal Court Judge.



City of Cartersville

City Council Meeting

8/2/2012 7:00:00 PM

Public Hearing to Set the City of Cartersville M&O Property Tax Millage of 1.38 Mills for 2012

SubCategory:	Public Hearing
Department Name:	Finance
Department Summary Recommendation:	The property taxes received from the Cartersville M&O property tax millage are used for general city government purposes, which include police, fire, recreation, public works, etc. The proposed millage rate of 1.38 is considered the property tax rollback rate. Homeowners will essentially be close to the same amount of M&O property taxes as they did in 2011. I recommend approval of the Cartersville M&O property tax millage of 1.38 mills for 2012.
City Manager's Remarks:	Your approval of the City millage, as outlined above, is recommended after the public hearing is held.
Financial/Budget Certification:	
Legal:	
Associated Information:	

PT32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES - 2012COUNTY **BARTOW**

TAXING JURISDICTION

CARTERSVILLE M&O**INFORMATION FOR THE SHADED PORTIONS OF THIS SECTION MUST BE ENTERED****This information will be the actual values and millage rates certified to the Department of Revenue for the applicable tax years.**

DESCRIPTION	2011 DIGEST	REASSESSMENT OF EXISTING REAL PROP	OTHER CHANGES TO TAXABLE DIGEST	2012 DIGEST
REAL	641,643,448	0	-21,237,516	620,405,932
PERSONAL	254,283,144		3,734,123	258,017,267
MOTOR VEHICLES	40,419,370		1,918,864	42,338,234
MOBILE HOMES	24,399		18,779	43,178
TIMBER -100%	0		0	0
HEAVY DUTY EQUIP	33,200		20,455	53,655
GROSS DIGEST	936,403,561	0	-15,545,295	920,858,266
EXEMPTIONS	13,594,461	0	1,374,094	14,968,555
NET DIGEST	922,809,100	0	-16,919,389	905,889,711
FLPA Reimbursement Value	0		0	0
Adjusted NET DIGEST	922,809,100	0	-16,919,389	905,889,711
	(PYD)	(RVA)	(NAG)	(CYD)
2011 MILLAGE RATE >>>	1.380	2012 PROPOSED MILLAGE RATE >>>		1.380

THIS SECTION WILL CALCULATE AUTOMATICALLY UPON ENTRY OF INFORMATION ABOVE

DESCRIPTION	ABBREVIATION	AMOUNT	FORMULA
2011 Net Digest	PYD	922,809,100	
Net Value Added-Reassessment of Existing Real Property	RVA	0	
Other Net Changes to Taxable Digest	NAG	-16,919,389	
2012 Net Digest	CYD	905,889,711	(PYD+RVA+NAG)
2011 Millage Rate	PYM	1.380	
Millage Equivalent of Reassessed Value Added	ME	0.000	(RVA/CYD) * PYM
Rollback Millage Rate for 2012	RR	1.380	PYM - ME

COMPUTATION OF PERCENTAGE INCREASE IN PROPERTY TAXES

If the 2011 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. Section 48-5-32.1(c) (2)	Rollback Millage Rate	1.380
	2012 Millage Rate	1.380
	Percentage Increase	0.00%

CERTIFICATIONS

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

Chairman, Board of Tax Assessors_____
Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

Tax Collector or Tax Commissioner_____
Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. Section 48-5-32.1 for the taxing jurisdiction for tax year 2012 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2012 is _____

CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2012 exceeds the rollback rate, I further certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. Sections 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published five year history and current digest advertisement, the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2012 does not exceed the rollback rate, I further certify that the required five year history and current digest advertisement have been published in accordance with O.C.G.A. Section 48-5-32 as evidenced by the attached copy of such advertised report.

Signature of Responsible Party_____
Title_____
Date

Item # 4

CITY OF CARTERSVILLE M & O
CURRENT 2012 TAX DIGEST AND 5 YEAR HISTORY OF LEVY

* Reflects the millage rate rollback

<u>CITY</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	Proposed <u>2012</u>
Real & Personal	\$907,673,700	\$960,108,024	\$966,252,164	\$912,703,762	\$886,351,912	\$868,613,801
Motor Vehicle	\$46,233,895	\$47,924,571	\$49,370,250	\$42,000,562	\$40,419,370	\$42,338,234
Mobile Homes	\$30,719	\$24,559	\$24,559	\$24,588	\$24,399	\$43,178
Timber - 100%	\$0	\$19,736	\$29,765	\$42,160	\$0	\$0
Heavy Duty Equipment	\$523,402	\$443,740	\$119,309	\$15,720	\$33,200	\$53,655
Public Utilities	\$11,056,043	\$10,542,715	\$16,053,026	\$10,017,913	\$9,574,680	\$9,809,398
Gross Digest	\$965,517,759	\$1,019,063,345	\$1,031,849,073	\$964,804,705	\$936,403,561	\$920,858,266
Less: M&O Exemptions	\$17,175,809	\$18,181,045	\$17,919,726	\$13,439,095	\$13,594,461	\$14,968,555
Net M&O Digest	\$948,341,950	\$1,000,882,300	\$1,013,929,347	\$951,365,610	\$922,809,100	\$905,889,711
M&O Millage	1.40	1.38	1.38	1.38	1.38	1.38
Dollars Generated	\$1,327,679	\$1,381,218	\$1,399,222	\$1,312,885	\$1,273,477	\$1,250,128
Total \$ Increase/(Decrease)	\$72,879	\$53,539	\$18,004	(\$86,338)	(\$39,408)	(\$23,349)
% Increase/Decrease(-)	5.81%	4.03%	1.30%	-6.17%	-3.00%	-1.83%
Total Millage Rate	* 1.40	* 1.38	1.38	1.38	1.38	1.38

Millage Rate to be set by Cartersville City Council on Thursday, August 2, 2012
7:00 P.M. in the Council Chambers, 3rd Floor, City Hall, Public Square, Cartersville, GA



City of Cartersville

City Council Meeting

8/2/2012 7:00:00 PM

Public Hearing to Set the Cartersville City School System Property Tax Millage of 18.23 for 2012

SubCategory:	Public Hearing
Department Name:	Finance
Department Summary Recommendation:	This is the third and final public hearing for the increase in the Cartersville City School System millage rate. Georgia State law requires the levying authority to hold three public hearings when an authority elects to increase the millage rate above the rollback rate. The Cartersville City School Systems has recommended to their Board to increase their rate to 18.23 which is an increase of 5.80% over the rollback rate. The City Council approves a property tax millage rate for city residents where all of the property taxes collected are used by the Cartersville City School System. As stated above, the school system has recommended an increase of 1.0 mill to 18.23 mills. I recommend approval of the Cartersville City School System property tax millage rate of 18.23 mills for 2012.
City Manager's Remarks:	Your approval of the school millage, as outlined above, is recommended, after the final public hearing on this item.
Financial/Budget Certification:	
Legal:	
Associated Information:	

PT32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES - 2012COUNTY **BARTOW**

TAXING JURISDICTION

CARTERSVILLE SCHOOL**INFORMATION FOR THE SHADED PORTIONS OF THIS SECTION MUST BE ENTERED****This information will be the actual values and millage rates certified to the Department of Revenue for the applicable tax years.**

DESCRIPTION	2011 DIGEST	REASSESSMENT OF EXISTING REAL PROP	OTHER CHANGES TO TAXABLE DIGEST	2012 DIGEST
REAL	641,643,448	0	-21,237,516	620,405,932
PERSONAL	254,283,144		3,734,123	258,017,267
MOTOR VEHICLES	40,419,370		1,918,864	42,338,234
MOBILE HOMES	24,399		18,779	43,178
TIMBER -100%	0		0	0
HEAVY DUTY EQUIP	33,200		20,455	53,655
GROSS DIGEST	936,403,561	0	-15,545,295	920,858,266
EXEMPTIONS	43,751,261	0	1,937,694	45,688,955
NET DIGEST	892,652,300	0	-17,482,989	875,169,311
FLPA Reimbursement Value	0		0	0
Adjusted NET DIGEST	892,652,300	0	-17,482,989	875,169,311
	(PYD)	(RVA)	(NAG)	(CYD)
2011 MILLAGE RATE >>>	17.230	2012 PROPOSED MILLAGE RATE >>>		18.230

THIS SECTION WILL CALCULATE AUTOMATICALLY UPON ENTRY OF INFORMATION ABOVE

DESCRIPTION	ABBREVIATION	AMOUNT	FORMULA
2011 Net Digest	PYD	892,652,300	
Net Value Added-Reassessment of Existing Real Property	RVA	0	
Other Net Changes to Taxable Digest	NAG	-17,482,989	
2012 Net Digest	CYD	875,169,311	(PYD+RVA+NAG)
2011 Millage Rate	PYM	17.230	
Millage Equivalent of Reassessed Value Added	ME	0.000	(RVA/CYD) * PYM
Rollback Millage Rate for 2012	RR	17.230	PYM - ME

COMPUTATION OF PERCENTAGE INCREASE IN PROPERTY TAXES

If the 2012 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. Section 48-5-32.1(c) (2)	Rollback Millage Rate	17.230
	2012 Millage Rate	18.230
	Percentage Increase	5.80%

CERTIFICATIONS

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

Chairman, Board of Tax Assessors_____
Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

Tax Collector or Tax Commissioner_____
Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. Section 48-5-32.1 for the taxing jurisdiction for tax year 2012 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2012 is _____

CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2012 exceeds the rollback rate, I further certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. Sections 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published five year history and current digest advertisement, the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2012 does not exceed the rollback rate, I further certify that the required five year history and current digest advertisement have been published in accordance with O.C.G.A. Section 48-5-32 as evidenced by the attached copy of such advertised report.

Signature of Responsible Party_____
Title_____
Date

Item # 5

CITY OF CARTERSVILLE
CARTERSVILLE CITY SCHOOLS
CURRENT 2012 TAX DIGEST AND 5 YEAR HISTORY OF LEVY

* Reflects the millage rate rollback

<u>CITY SCHOOL</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	Proposed <u>2012</u>
Real & Personal	\$907,673,700	\$960,108,024	\$966,252,164	\$912,703,762	\$886,351,912	\$868,613,801
Motor Vehicle	\$46,233,895	\$47,924,571	\$49,370,250	\$42,000,562	\$40,419,370	\$42,338,234
Mobile Homes	\$30,719	\$24,559	\$24,559	\$24,588	\$24,399	\$43,178
Timber - 100%	\$0	\$19,736	\$29,765	\$42,160	\$0	\$0
Heavy Duty Equipment	\$523,402	\$443,740	\$119,309	\$15,720	\$33,200	\$53,655
Public Utilities	\$11,056,043	\$10,542,715	\$16,053,026	\$10,017,913	\$9,574,680	\$9,809,398
Gross Digest	\$965,517,759	\$1,019,063,345	\$1,031,849,073	\$964,804,705	\$936,403,561	\$920,858,266
Less: M&O Exemptions	\$45,453,676	\$49,103,845	\$47,339,526	\$43,408,387	\$43,751,261	\$45,688,955
Net M&O Digest	\$920,064,083	\$969,959,500	\$984,509,547	\$921,396,318	\$892,652,300	\$875,169,311
M&O Millage	17.23	17.23	17.23	17.23	17.23	18.23
Dollars Generated	\$15,852,704	\$16,712,402	\$16,963,099	\$15,875,659	\$15,380,399	\$15,954,337
Total \$ Increase/(Decrease)	\$1,091,510	\$859,698	\$250,697	(\$1,087,441)	(\$495,259)	\$573,937
% Increase/Decrease(-)	7.39%	5.42%	1.50%	-6.41%	-3.12%	3.73%
Total Millage Rate	17.23	17.23	17.23	17.23	17.23	18.23

Millage Rate to be set by Cartersville City Council on Thursday, August 2, 2012
7:00 P.M. in the Council Chambers, 3rd Floor, City Hall, Public Square, Cartersville, GA



City of Cartersville

City Council Meeting

8/2/2012 7:00:00 PM

Public Hearing to Set the Cartersville Business Improvement District Property Tax Millage of 2.50 Mills for 2012

SubCategory:	Public Hearing
Department Name:	Finance
Department Summary Recommendation:	The Business Improvement District (BID) is made up of the downtown Cartersville business district. These business owners have been self-assessing a property tax over the past several years to raise funds for this area. The Downtown Development Authority (DDA) works with the local businesses to use these funds to improve the downtown area. DDA requests the Council's approval to keep the BID's property tax millage at 2.50 mills for 2012. I recommend approval of the Cartersville Business Improvement District property tax millage of 2.50 mills for 2012.
City Manager's Remarks:	Your approval of the BID millage rate, as outlined above, is recommended, after the public hearing.
Financial/Budget Certification:	
Legal:	
Associated Information:	

PT32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES - 2012COUNTY **BARTOW**

TAXING JURISDICTION

DIST 11 - DDA**INFORMATION FOR THE SHADED PORTIONS OF THIS SECTION MUST BE ENTERED****This information will be the actual values and millage rates certified to the Department of Revenue for the applicable tax years.**

DESCRIPTION	2011 DIGEST	REASSESSMENT OF EXISTING REAL PROP	OTHER CHANGES TO TAXABLE DIGEST	2012 DIGEST
REAL	10,105,502	0	-203,414	9,902,088
PERSONAL	0		0	0
MOTOR VEHICLES	0		0	0
MOBILE HOMES	0		0	0
TIMBER -100%	0		0	0
HEAVY DUTY EQUIP	0		0	0
GROSS DIGEST	10,105,502	0	-203,414	9,902,088
EXEMPTIONS		0	0	
NET DIGEST	10,105,502	0	-203,414	9,902,088
FLPA Reimbursement Value	0		0	0
Adjusted NET DIGEST	10,105,502	0	-203,414	9,902,088
	(PYD)	(RVA)	(NAG)	(CYD)
2010 MILLAGE RATE >>>	2.500	2012 PROPOSED MILLAGE RATE >>>		2.500

THIS SECTION WILL CALCULATE AUTOMATICALLY UPON ENTRY OF INFORMATION ABOVE

DESCRIPTION	ABBREVIATION	AMOUNT	FORMULA
2011 Net Digest	PYD	10,105,502	
Net Value Added-Reassessment of Existing Real Property	RVA	0	
Other Net Changes to Taxable Digest	NAG	-203,414	
2012 Net Digest	CYD	9,902,088	(PYD+RVA+NAG)
2011 Millage Rate	PYM	2.500	
Millage Equivalent of Reassessed Value Added	ME	0.000	(RVA/CYD) * PYM
Rollback Millage Rate for 2012	RR	2.500	PYM - ME

COMPUTATION OF PERCENTAGE INCREASE IN PROPERTY TAXES

If the 2012 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. Section 48-5-32.1(c) (2)	Rollback Millage Rate	2.500
	2012 Millage Rate	2.500
	Percentage Increase	0.00%

CERTIFICATIONS

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

Chairman, Board of Tax Assessors_____
Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

Tax Collector or Tax Commissioner_____
Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. Section 48-5-32.1 for the taxing jurisdiction for tax year 2012 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2012 is _____

CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2012 exceeds the rollback rate, I further certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. Sections 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published five year history and current digest advertisement, the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2012 does not exceed the rollback rate, I further certify that the required five year history and current digest advertisement have been published in accordance with O.C.G.A. Section 48-5-32 as evidenced by the attached copy of such advertised report.

Signature of Responsible Party_____
Title_____
Date

Item # 6

CITY OF CARTERSVILLE
DOWNTOWN DEVELOPMENT AUTHORITY BUSINESS IMPROVEMENT DISTRICT
 CURRENT 2012 TAX DIGEST AND 5 YEAR HISTORY OF LEVY

* Reflects the millage rate rollback

<u>CITY - DDA</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	Proposed <u>2012</u>
Real & Personal	\$8,891,716	\$10,996,112	\$10,513,472	\$10,499,206	\$10,105,502	\$9,902,088
Motor Vehicle						
Mobile Homes						
Timber - 100%						
Heavy Duty Equipment						
Public Utilities						
Gross Digest	\$8,891,716	\$10,996,112	\$10,513,472	\$10,499,206	\$10,105,502	\$9,902,088
Less: M&O Exemptions	\$28,000	\$0	\$30,000	\$30,000	\$25,000	\$15,000
Net M&O Digest	\$8,863,716	\$10,996,112	\$10,483,472	\$10,469,206	\$10,080,502	\$9,887,088
M&O Millage	2.50	2.50	2.50	2.50	2.50	2.50
Dollars Generated	\$22,159	\$27,490	\$26,209	\$26,173	\$25,201	\$24,718
Total \$ Increase/(Decrease)	\$2,886	\$5,331	(\$1,281)	(\$36)	(\$972)	(\$484)
% Increase/Decrease(-)	14.97%	24.06%	-4.66%	-0.14%	-3.71%	-1.92%
Total Millage Rate	2.50	2.50	2.50	2.50	2.50	2.50

Millage Rate to be set by Cartersville City Council on Thursday, August 2, 2012
 7:00 P.M. in the Council Chambers, 3rd Floor, City Hall, Public Square, Cartersville, GA



City of Cartersville

City Council Meeting

8/2/2012 7:00:00 PM

Amendment to Alcoholic Beverages Ordinance Relating to Brown Bagging

SubCategory:	First Reading of Ordinances
Department Name:	Planning and Development
Department Summary Recommendation:	Over the past few months the Alcohol Control Board has been approached by the Arts Studios in Cartersville about conducting Brown Bagging events at their establishments. After many discussions between these establishments, the ACB, staff and the City Attorney, the attached ordinance has been drafted for your consideration. Brown Bag events will be limited to the arts and pottery studios. Events must be after hours and no one under the age of 21 will be admitted during one of these events. The alcohol must be turned over to and poured by the owner of the studio. Any left over beverages must be handled according to the laws of the State of Georgia. The ACB has recommended approval of this ordinance.
City Manager's Remarks:	This is an item that should enhance art and pottery studios. It is recommended by the ACB. Your approval is recommended.
Financial/Budget Certification:	
Legal:	Prepared by the City Attorney's office
Associated Information:	

Ordinance
of the
City of Cartersville, Georgia
Ordinance No.

Now be it and it is hereby **ORDAINED** by the Mayor and City Council of the City of Cartersville, that the **CITY OF CARTERSVILLE CODE OF ORDINANCES. CHAPTER 4. Alcoholic Beverages** is hereby amended as follows:

1.

That Chapter 4. Alcoholic Beverages. Article I. Division 1. General Sec. 4.1 Definitions. is hereby amended by adding the following definition for brown bagging and brown bag establishment to said **Section 4.1 Definitions** in alphabetical order, the remaining provisions of said section shall remain in full force and effect.

“Brown bag establishment: Any art studio or pottery studio which in the normal course of business in the owners or their employees or agents knowingly allow patrons to bring in and consume on the premises the patrons' own malt beverage and wine.

Brown bagging: The act of a patron or patrons entering any art studio or pottery studio which in the normal course of business in the owners or their employees or agents knowingly allow patrons to bring in and consume on the premises the patrons' own malt beverage and wine.”

2.

That Chapter 4. Alcoholic Beverages Article II. Licensing Requirements. Division 4. Premises Restrictions. Sections 4-113 – 4-119. Reserved is hereby amended by deleting said sections in their entirety and replacing them as follows:

“Section 4-113 Requirements for brown bagging establishment

(A) Brown Bagging Establishments must meet the following requirements:

- (1) Except as specifically provided for herein brown bagging and brown bag establishments except as defined in this chapter are prohibited within the City of Cartersville.**
- (2) It must not be licensed to sell or serve alcoholic beverages on the premises but only allows patrons to bring in and consume on the premises the patrons' own alcoholic beverages;**

- (3) No meals with substantial entrees to be selected by the patron from a full menu are to be served; although light snacks may be served
- (4) They do not charge patrons for admission to the establishment, for mixers, and/ or glasses; except that bottled water, sodas, coffee and teas are permitted only if provided by licensee at no cost to patron as part of the class registration fee.
- (5) Must be in a zoning district that allows alcohol sales by the drink as a legal use.
- (6) No licensee shall be authorized to operate a business until the license required in this section has been approved as required pursuant to this Chapter.
- (7) It shall be unlawful for any person to sell, serve, deliver, give or dispense to anyone ice, soft drinks, mixers or beverages of any kind or to provide setups for use or consumption on the premises with or in alcoholic beverages in any brown bag establishments unless the establishment or club holds an alcoholic beverage license issued by the City
- (8) It shall be unlawful for the operator of any brown bag establishments to operate, that is, to allow anyone to bring or keep alcoholic beverages on said premises for use or consumption thereat, unless said establishment or business holds an alcoholic beverage license issued by the City.
- (9) The Licensee must take custody of the alcoholic beverage and the Licensee or its employees shall be responsible for serving.
- (10) The Licensee may only allow brown-bagging after regular hours. The business must be closed to the public, except for the scheduled brown bag event.
- (11) Brown bag events are limited to scheduled art or pottery classes, not open to the general public which meet the following requirements:
 - 1. Must be after regular business hours.
 - 2. The location must be closed to the general public.
 - 3. Only allowed between 5:30 p.m. and 11:00 p.m. Monday through Saturday.
 - 4. No one under twenty-one (21) years of age will be allowed on premises during brown bag event.
 - 5. Only individuals pre-registered for the pottery or art class will be allowed on the premises.
 - 6. Licensee must check all identification of all patrons who are brown bagging to ensure that they are twenty-one years of age.

Section 4-114 – 4-119 Reserved. “

3.

That Chapter 4 Alcoholic Beverages. Article II. Licensing Requirements. Division 1. Generally. Section 4-33 Classification, Fees, and Terms is hereby amended by adding a new numbered paragraph (14) as follows:

“(14) *Brown Bagging License.* A Brown Bagging License shall permit only the consumption by drink of wine or malt beverages brought by a patron of the Brown Bagging Establishment. The fee for such license shall be two hundred dollars (\$200.00). The license provided by this section shall be issued by the Director of Community Development.

Section 4-114 – 4-119 Reserved. “

4.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____

SECOND READING: _____

**_____
MATTHEW J. SANTINI, MAYOR**

**ATTEST: _____
CONNIE KEELING , CITY CLERK**



City of Cartersville

City Council Meeting

8/2/2012 7:00:00 PM

Amendment to Alcoholic Beverages Ordinance Related to ID Requirements

SubCategory:	First Reading of Ordinances
Department Name:	Planning and Development
Department Summary Recommendation:	We have recently discovered that to get a letter of compliance for a license to sell or pour alcohol three forms of identification are required. This was established in 2004 at the request of then Police Chief McCain. After speaking with Chief Culpepper staff felt that with all of the new immigration law requirements this was redundant. Staff is asking that a change be made to eliminate the requirements for three forms of ID and instead require a State Issued Photo ID and a Social Security Number to receive this letter/background check from the Police Department.
City Manager's Remarks:	This changes the ID requirements to sell or pour liquor so that the requirement is 'sensible'. Your approval of this item is recommended.
Financial/Budget Certification:	
Legal:	Prepared by the City Attorney's office
Associated Information:	

Ordinance
of the
City of Cartersville, Georgia

Ordinance No. 66-04

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 4. ALCOHOLIC BEVERAGES. ARTICLE I. IN GENERAL Sec. 4-14 Reserved. is hereby amended by deleting said Sections in its entirety and replacing it with the following:

1.

Sec. 4.14 Required identification information with applications submitted pursuant to this Chapter.

(a) The following identification items shall be presented to the Cartersville Police Department prior to an application or renewal being filed for all licenses issued pursuant to this Chapter.

- 1) A picture identification being either a Naturalization documents, valid passport, valid driver's license or valid state identification card; and**
- 2) Social security number or work visa.**

(b) The Cartersville Police Department shall issue a certificate of compliance that all information is complete prior to the Department of Community Development accepting an application for review.

(c) If the Certificate of Compliance is not issued, the Department of Community Development is not authorized to accept an application or renewal.

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

ADOPTED this the 2nd day of August 2012. First Reading.
ADOPTED this the 16th day of August 2012. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting

8/2/2012 7:00:00 PM

Amendment to Administration Ordinance Regarding Records Retention

SubCategory:	First Reading of Ordinances
Department Name:	
Department Summary Recommendation:	MEMO To: Mayor and City Council From: E. Keith Lovell, Assistant City Attorney Date: July 27, 2012 Re: Record Retention Federal and State law requires the City to maintain various records for a length of time. The proposed Ordinance codifies the record retention and designates who will be responsible for implementation and oversight of said records. It is recommended for your approval. EKL/src
City Manager's Remarks:	This is reflective of what we actually do records-wise. Your approval of the ordinance is recommended.
Financial/Budget Certification:	
Legal:	Prepared by the City Attorney's office
Associated Information:	

Ordinance no. _____

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES, CHAPTER 2. ADMINISTRATION. is hereby amended by creating a new Article IX. Records retention as follows:

1.

ARTICLE IX. RECORDS RETENTION**“Sec. 2-250. Retention schedules for local government records--Adopted.**

“Retention Schedules For Local Government Records”, as promulgated by the Archives, Records and Information Management Section, Georgia Secretary of State, revised October 2010, as from time to time amended, are hereby adopted and incorporated by reference as the minimum retention schedules for public records of the city. For purposes of this section, definitions found at O.C.G.A. § 50-18-91 are hereby incorporated by reference. Municipal court records shall be maintained in accordance with those standards promulgated, from time to time, by the Georgia Administrative Office of Courts.

Notwithstanding an applicable records retention schedule to the contrary, records relevant to an actual or potential investigation, administrative proceeding, or lawsuit, shall be preserved until the city attorney or other legal representative of the city determines the records are no longer needed. This exception supersedes any previously or subsequently established retention schedule for those records.”

“Sec. 2-251. Compliance.

The city manager and each department head under the city manager will be responsible for overseeing implementation, maintenance, security and compliance with record retention requirements. The responsibility imposed by this section includes training and education of employees in the creation, storage, indexing or archival [archiving] of public records, records management and retention, compliance with open records laws, and production and disclosure of records in litigation.”

“Sec. 2-252. Records management officer.

The city manager is hereby appointed and designated as the records management officer for the city. It shall be the duty of the records management officer to promulgate policies and procedures governing public records management ("records management program") and the training, supervision and discipline of officers and employees for violations of such policies and procedures. Such policies and procedures shall include electronically stored information in addition to records created or maintained in tangible format. The records management officer may designate, in writing, such assistant or deputy officers as required to perform the duties of his office.”

“Sec. 2-253. Title vested in city.

Title to any public record created or required to be filed or recorded with the city or any department or agency thereof shall be vested in the city and no individual officer or employee shall acquire any property rights therein. Any records designated as "confidential" or "privileged" by law shall be so treated in their creation, maintenance, storage, dissemination, and disposal. Access to such records shall be restricted in the manner provided by law and disclosure thereof shall be made available only to authorized individuals. Unauthorized disclosure or the granting of access to any restricted public record of the city, except in strict accordance with this article and any records management program adopted pursuant thereto, shall constitute grounds for disciplinary action against city officers and employees responsible for such action, including removal from office or dismissal from employment.”

“Sec. 2-254. Destruction of records.

The destruction of public records shall occur only through the application of the appropriate retention schedule and after satisfying any administrative approvals necessary to authorize destruction. Alienation, alteration, theft or unauthorized destruction of public records of the city by any person or persons in a manner not authorized by an applicable records management program or retention schedule is prohibited, and may result in such person's criminal prosecution and/or removal from public office or dismissal from public employment.”

2.

It is the intention of the city council and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, City of Cartersville, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

BE IT AND IT IS HEREBY ORDAINED

FIRST READING: _____
SECOND READING: _____

MATTHEW J. SANTINI, MAYOR

ATTEST: _____
CONNIE KEELING, CITY CLERK



City of Cartersville

City Council Meeting

8/2/2012 7:00:00 PM

Southland Engineering, Inc.: Etowah Riverwalk-Leake Mounds

SubCategory:	Contracts/Agreements
Department Name:	Parks and Recreation
Department Summary Recommendation:	City of Cartersville Parks and Recreation was awarded a TE Grant in 2007 for the Etowah Riverwalk-Leake Mounds Link. Pharr Engineering was originally awarded the design and engineering for the project, but after failing to meet several of the latest deadlines (March & April 2012) for GA-DOT, I was notified by David Bacon, with Pharr Engineering, that he could no longer work on the project and was quitting. Since the Park Department had just gone through the process of selecting the most qualified for Pettit Creek Trail Phase III, GA-DOT allowed us to use that "Request for Qualifications" for the Etowah Riverwalk-Leake Mounds Link. Southland Engineering was selected "best qualified" out of the 21 firms that submitted RFQ's. Southland Engineering attended a meeting with Tommy Sanders, myself and GA-DOT concerning the project; from this meeting Southland was able to determine exactly what was needed to complete the design/engineering/permitting of the project and lead the City to the final phase of the project which would be the trail construction bid and the construction. GA-DOT will be submitting a letter to Mayor Santini, which includes a new timeline for the completion of the project and city's recommitment to the project. After receiving this letter/timeline, I will bring it to city council for approval. I recommend the proposal from Southland Engineering, in the amount of \$78,879.00 for design completion of the Etowah Riverwalk-Leake Mounds Link. E-verify documentation has been received and this is a budgeted item. This project is being done under the general service agreement with Southland Engineering that was previously approved by Cartersville City Council. Attachments: Agreement – Service Agreement - E-verify

Cover Memo

Item # 10

City Manager's Remarks:	Your approval of the arrangement outlined above is recommended.
Financial/Budget Certification:	Budgeted
Legal:	Submitted for review
Associated Information:	Everify and SAVE documentation has been recieved



July 25, 2012
 Greg Anderson
 Cartersville Parks and Recreation Department
 100 Pine Grove Road
 Cartersville, GA 30120
 Ph: (770) 386-5626

RE: Proposal for Leak Mounds Trail PI# 0008067

Dear Mr. Anderson,

Thank you for selecting Southland Engineering, Inc. (SEI) to present you with a proposal for the Leak Mounds Trail Project. On this project we are completing the plans that were initially being prepared by another consultant. After our meeting with GDOT, yourself and Tommy Sanders it was determined that the plans were between 50%-60% complete and that the right of way may or may not need to be adjusted. This alludes to possible updates to the environmental documentation, although MA mentioned that it was possible to avoid some of those components. Given the unknowns we have thoroughly thought through the scope for this project and developed a cost associated with the information that was available. A new timeline is being developed by GDOT and will be submitted to the city for approval. However further determination will need to be made on the amount of environmental re-evaluation that will need to be done.

This proposal has been budgeted with two Sub-consultants. One is Edwards Pitman for the Environmental updates, and Leming Acquisition Service to assist in the right of way process and acquisition. Currently Southland is still determining the amount of environmental updates that will be required which is dependent on the variation of right of way from the approved CE. However in the essence of time and given the circumstances to progress quickly our cost proposal for environmental is as quoted by Edwards Pitman to the former consultant. If these fees are not used then they will be credited back to the City.

There are six phases that must be followed in developing the plans for TE projects. These Phases are:

- **Phase I**– Database updating
- **Phase II** – Environmental Documentation updating
- **Phase III** – 90% Design Plans-completion
- **Phase IV** – Right of way Plans
- **Phase V** – Contract Documents

Each phase being a scope of work is summarized below and the complete breakdown of tasks are included in Appendix A.



A. Project Design Scope

1. Phase I – Database Preparation..... \$3,699.00

- The database preparation is the time required to review update or rebuild the terrain features.

2. Phase II – Environmental Documentation..... \$30,835.00

- The project has an approved Environmental CE,(by Edwards Pitman) however due to a shift in the alignment at the existing iron bridge a stream buffer variance and 404 permit are required. In addition an possible aquatic surveys and CE update is also required. The total fee for environmental will not exceed the amount listed above.

3. Phase III – 90% Design Plans..... \$27,095.00

- The 90 % design is typically the final design unless there are minor changes due to right of way acquisition. This scope includes final layout and alignment, cross sections, profiles, bridge selection/design(if applicable), geotechnical BFI, drainage, erosion control, final coordination with Railroad, all details, cost estimates, QA/QC and final submittal to GDOT for review, and approval.

4. Phase IV – Right of way..... \$9,880.00

- Preparation and completion of right of way plans.

5. Phase V – Contract Documents and Bid..... \$7,370.00

- The Southland shall have all construction plans completed and accepted by GDOT. At that time, Southland will submit one final copy of a bid documents that will include the advertisement, instructions to bidders, bid form, required contract provisions and supplemental specifications to the GDOT TE Project Manger for review and approval.

Once the GDOT TE Project Manager issues an Authorization to Advertise for Bid Proposals, Southland will advertise and hold the bid process with the City. Before awarding the contract, SEI will submit the following to the GDOT TE Project Manager:

- The bid tabulations for all bidders
- Construction cost estimate
- The completed DBE Goals Form for the lowest bidder
- Letter from low bidder to each DBE firm confirming its work on the project



- Request for construction engineering and inspections (CEI) costs
- Recommendation from Southland for the award to the lowest reliable bidder for a specific bid amount.

B. Schedule for Design

SEI is committed to providing an aggressive schedule however due to the many review and approval steps some items may be outside our control; thus based on the meeting with GDOT on the 19th of July, they will determine a schedule and submit to the City for commitment.

C. Design Assumptions and Reimbursable

- Assuming no creek crossing bridge or boardwalk.
- Assuming no Geotechnical service.
- Postage has been accounted for in APPENDIX A for budgetary purposes only, actual postage cost will be reimbursable.
- Printing or any materials need for presentations or advertisement will be reimbursable.
- Submittal, Review and Permit fees are reimbursable.
- Lighting if desired to be by City.
- Bridge to be a prefabricated bridge design and as approved by GDOT.

D. Immigration Reform Compliance Requirement

During the entire duration of this contract, Contractor and all sub-contractors will remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

E. Fee Payment

SLE Engineering invoices will be rendered each month based on a percent complete of each task listed in Item A.

F. Contract Acceptance

Thank you for allowing Southland Engineering Inc. to provide you with this proposal. Please sign below to accept and confirm the services requested. We anticipate beginning the work with-in one week upon acceptance of this proposal.

Southland Engineering Inc. looks forward to working with the City of Cartersville on this project. Should you have any questions or comments, please call me at (770)387-0440.

Sincerely,

Karl Lutjens, P.E.

Accepted by:

Printed Name

Signature

Date



Hourly Billing Rates

Engineering Services

Principal	\$ 125.00 / hr
Senior Engineer / Project Manager / Structural (5-6)	\$ 95.00 / hr
Staff Engineer (3-4)	\$ 75.00 / hr
Engineering Technician (1-2)	\$ 60.00 / hr
CADD Tech	\$ 45.00/hr
Landscape Architect	\$ 75.00/ hr
Construction Manager	\$ 65.00/ hr
Construction Inspector	\$ 45.00/hr
Administrative	\$ 25.00/ hr

Surveying Services

Registered Land Surveyor	\$ 60.00 / hr
Survey Technician	\$ 45.00 / hr
2-Man Crew	\$ 115.00 / hr
3-Man Crew	\$ 125.00 / hr

City of Cartersville
GDOT Project No. 0008067
Bartow County
Leak Mounds Trail

Exhibit "A" Fee Proposal

City of Cartersville
Leak Mound Trails
GDOT P.I. No 0008067 Bartow County.

Southland Engineering
Fee Proposal

0

Tasks	Total Cost	Labor Cost	Other Direct Expenses	Sub-Consultant Cost	Total Hours	Labor Rates and Hours									Other Direct Costs			Subconsultant Costs					
						Principal	Engineer 5-6	Engineer 3-4	Engineer 1-2	CADD Tech	Admin	Surveyor 3	Surveyor 2	Surveyor 1	Travel	Repro-duction	Postage & Delivery	Environ-mental	Bridge	Geotech	Appraisal	Landscape	Lighting
Totals = >>	\$ 78,879.00	\$ 47,594.00	\$ 905.00	\$ 30,380.00	730	68	47	230	18	280	-	-	63	24	\$ -	\$ 865.00	\$ 40.00	\$ 28,580.00	\$ -	\$ -	\$ 1,800.00	\$ -	\$ -
Phase I - Concept Development	\$ -	\$ -	\$ -	\$ -	-	-	-	-	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Phase II - Database Preparation	\$ 3,699.00	\$ 3,699.00	\$ -	\$ -	87	-	-	-	-	-	-	-	63	24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Phase III - Environmental Documentation	\$ 30,835.00	\$ 2,130.00	\$ 125.00	\$ 28,580.00	24	5	4	15	-	-	-	-	-	-	\$ -	\$ 100.00	\$ 25.00	\$ 28,580.00	\$ -	\$ -	\$ -	\$ -	\$ -
Phase IV - 90 % Plans	\$ 27,095.00	\$ 27,095.00	\$ -	\$ -	429	22	18	171	-	218	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Phase V - Right of Way Plans	\$ 9,880.00	\$ 7,950.00	\$ 130.00	\$ 1,800.00	120	18	-	34	6	62	-	-	-	-	\$ -	\$ 115.00	\$ 15.00	\$ -	\$ -	\$ -	\$ 1,800.00	\$ -	\$ -
Phase VI - Contract Document	\$ 7,370.00	\$ 6,720.00	\$ 650.00	\$ -	70	23	25	10	12	-	-	-	-	-	\$ -	\$ 650.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

STATE OF GEORGIA
CITY OF CARTERSVILLE
Bartow County, GA

AGREEMENT FOR GENERAL ENGINEERING AND CONSULTING SERVICES

THIS AGREEMENT, made and entered into by and between CITY OF CARTERSVILLE, Georgia, hereinafter called the "OWNER" and SOUTHLAND ENGINEERING, INC., a corporation chartered and existing under the laws of the State of Georgia, hereinafter called the "ENGINEER".

WITNESSETH:

WHEREAS, the OWNER has periodic need of professional advice and engineering services;

NOW, THEREFORE, for and in consideration of the covenants and promises to be carried out by each party herein, it is agreed by and between the parties that the OWNER shall and does hereby employ said ENGINEER to perform certain consulting engineering services as follows:

ITEM A - ENGINEER'S SERVICES

The specific services which the ENGINEER agrees to furnish and the terms the ENGINEER agrees to follow are set forth herein:

1. For each major project or task, the OWNER shall provide to the ENGINEER a detailed description of the services to be performed. The ENGINEER shall respond describing its proposed work procedure, schedule and estimated fee to complete the described services. If this response is acceptable, the OWNER shall issue a written Task Order to the ENGINEER containing the agreed upon description of the work and engineering services fee estimate. Each Task Order shall be assigned a project number, shall reference this Agreement, and shall be deemed an authorization for the ENGINEER to proceed with the work when signed by the OWNER, unless otherwise stated. The provisions of this Agreement shall control with respect to each Task Order. Each Task Order, after execution by both parties to this Agreement, shall be incorporated into and become a part to this Agreement.
2. Signature by a representative of the OWNER on each Task Order shall constitute authorization to proceed by the ENGINEER for services defined by that Task Order.

ITEM B - COMPENSATION

1. The OWNER shall compensate the ENGINEER for providing the services enumerated in Item A in accordance with the Compensation Method identified in each Task Order. The compensation method shall be one of the following:

- a. Lump Sum

The OWNER agrees to pay and the ENGINEER agrees to accept a lump sum amount, which constitutes compensation for all of the ENGINEER'S salary costs, general and administrative overhead, direct project expenses, and profit. The OWNER agrees to pay the ENGINEER monthly based on the estimated percentage of total work completed through the billing period as certified by the ENGINEER.

- b. Standard Billing Rates

The OWNER agrees to pay the ENGINEER monthly, for work completed, on the basis of the standard billing rates of those principals and employees engaged directly on the work. ENGINEER's current billing rate schedule is listed in Exhibit A. Billing rate schedule may be adjusted on an annual basis.

Direct project expenses including, but not limited to, travel, subsistence, printing, toll telephone calls, specialized equipment rental, and professional services are also reimbursable at actual cost. Outside professional services shall have prior approval of the OWNER.

2. If the OWNER does not make monthly payments in full to the ENGINEER, the ENGINEER may suspend services on the basis of non-performance on the part of the OWNER, except when payment is withheld by terms of Federal or State contracts. When such progress payments are restored, the ENGINEER will continue services.

ITEM C - GENERAL TERMS AND CONDITIONS

1. **COMMENCEMENT OF WORK.** The performance of engineering services described in Item A shall be commenced upon receipt by the ENGINEER of written authorization from the OWNER.
2. **PROFESSIONAL STANDARDS; WARRANTY.** ENGINEER shall be responsible, to the level of care and skill ordinarily used by practicing professional engineers in the same type of work, for the professional and technical soundness, accuracy, and adequacy of all designs, drawings, specifications, and other services and materials furnished under this AUTHORIZATION. ENGINEER will comply with Federal and State laws, regulations, codes and standards that apply to the project at the time the services are provided. ENGINEER makes no other warranty, express or implied, with regard to its capacity, the work performed under this Agreement, or the ultimate performance or compliance of the Project.

3. **PROJECT PROGRESS.** ENGINEER's services and compensation under this Agreement have been agreed to in anticipation of the orderly and continuous progress of the Project through completion.
4. **PROJECT TIME.** Should completion of the services be delayed for cause(s) beyond ENGINEER's responsible control, including force majeure, the time for performance shall be extended for a period at least equal to the delay and the parties will mutually agree on the terms and conditions upon which the services may be continued.
5. **PROJECT DELAYS.** The ENGINEER will prepare drawings, specifications and/or reports in a timely manner, but it is agreed between the parties to this Agreement that the ENGINEER cannot be responsible for delays occasioned by factors beyond ENGINEER's control, nor by factors which could not reasonably have been foreseen at the time this Agreement was prepared and executed.
6. **CONFIDENTIALITY.** The ENGINEER shall not disclose nor permit disclosure of any information designated by the OWNER as confidential, except to its employees and other consultants who need such information in order to properly execute the services of this Agreement.
7. **ASSIGNMENTS.** The OWNER and ENGINEER each binds himself and his partners, administrators and assigns to the other party of this Agreement, and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement. Neither the OWNER nor the ENGINEER shall assign his interest in this Agreement without the written consent of the other. ENGINEER may enter into subcontracts with respect to the services required by this Agreement but shall remain fully responsible to the OWNER in connection therewith. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be a party hereto.
8. **PERSONNEL.** The ENGINEER, an Equal Opportunity Employer, now has or will secure at his own expense, personnel required to perform the services under this contract. Such personnel are not employees of, nor have any contractual relationship with the OWNER.
9. **INSURANCE.** The ENGINEER shall, during the performance of the Agreement, keep in force insurance with the following minimum coverage: Workmen's Compensation Insurance, including Employer's Liability Insurance for its employees; Commercial General Liability Insurance covering bodily injury and property damage with a combined single limit of \$1,000,000 per accident; Comprehensive Automobile Liability Insurance, including operation of owned, non-owned and hired automobiles, covering bodily injury and property damage limits to \$1,000,000; Professional Liability Insurance with limits to \$1,000,000.
10. **INDEMNIFICATION.** The ENGINEER agrees to indemnify and hold harmless the OWNER from claims, losses, costs and expenses arising out of, and to the extent caused by, the ENGINEER's negligent performance of services.

11. **TERMINATION.** The OWNER may terminate this agreement at any time by giving thirty days notice to the ENGINEER. If this Agreement is terminated, the ENGINEER shall be compensated for work actually performed and expense incurred up to date of termination. Notice of termination shall be given by the terminating party by hand delivery or mailing certified mail, return receipt requested, to the principal office of the other. The effective date of termination shall be 33 days after the postmark, if mailed, or 30 days after date of receipt of notice, if hand delivered.
12. **COST ESTIMATES.** Since the ENGINEER has no control over the cost of labor, materials, equipment, or services furnished by others, or over competitive bidding or market conditions, ENGINEER's opinions of probable cost, are to be made on the basis of ENGINEER's experience and qualifications and represent ENGINEER's best judgment as a qualified professional engineer familiar with the construction industry; but the ENGINEER cannot and does not guarantee that proposals, bids, or the construction cost will not vary from opinions of probable cost prepared by ENGINEER.
13. **LIMITATION OF PROFESSIONAL SERVICES.** Unless expressly stated to the contrary, the professional services to be provided by the ENGINEER do not include meetings and consultations in anticipation of litigation or arbitration or attendance as an expert witness in any deposition, hearing or arbitration. If requested, these services will be provided at the normal rates in effect at the time of service.
14. **PRECEDENCE.** These GENERAL TERMS AND CONDITIONS shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding ENGINEER's services absent ENGINEER's express written agreement.

ITEM D - THE OWNER'S RESPONSIBILITIES

The OWNER shall:

1. Assist ENGINEER by placing at his disposal all known information available pertinent to the project including previous reports and any other data relative to design or construction of the project, which may be in possession of the OWNER.
2. Acquire all real estate interests and provide right-of-entry to all property necessary to perform this project.
3. Examine all studies, reports, sketches, opinions of the construction costs, specifications, drawings, proposals and other documents presented by the ENGINEER to the OWNER, and promptly render in writing the decisions pertaining thereto, provided however, ENGINEER agrees that OWNER is relying on ENGINEER's expertise for design and specifications and is not rendering an opinion as to the accuracy or efficiency thereof, provided further that the ENGINEER will indemnify and hold harmless the OWNER for any error or

omission from said studies, reports, sketches, specifications, drawing or other documents for which a claim for damages arises out of same.

4. Designate in writing a person to act as the OWNER's representative with respect to the services to be rendered under this agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define the OWNER's policies and decisions with respect to materials, equipment, elements and systems pertinent to the ENGINEER's services and to bind OWNER with respect to these items.
5. Give prompt written notice to the ENGINEER whenever the OWNER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER's services and any defect in the project or work of contractor(s), provided, however, nothing herein shall relieve the ENGINEER of his responsibilities.
6. Furnish all required approvals and permits from all governmental authorities having jurisdiction over the project, and such approvals and consents from others as may be necessary for completion of the project.
7. Bear all costs incident to compliance with the requirements of this item.

ITEM E - ENGINEER'S RESPONSIBILITIES

For which a Project or Task Order has been issued, the ENGINEER shall:

1. Upon identification by the ENGINEER and approval by the OWNER of the necessity and scope of information required, obtain the data, reports, surveys, and other materials and information required for this project.
2. Evaluate all proposed projects and prepare conceptual designs.
3. Develop overall master schedule and cost estimate for total program.
4. Assist in the coordination of right-of-way acquisitions.
5. Prepare construction and right-of-way plans and specifications.
6. Represent the OWNER during construction, providing the following, but not necessarily limited to, services:
 - a. Determine and certify percentage completion of projects and determine amount of money owed to Contractor.
 - b. Interpret design and specifications to Contractor, as necessary.
 - c. Reject unacceptable work, require special testing or inspections, and take appropriate action to protect OWNER's interest and assure successful completion of the project.

- d. Inspect the projects to assess the progress and quality of work being performed and to determine that the work is progressing according to plans and specifications and deficiencies in the work of the Contractor.
- e. Provide an on site representative on an on-call basis or as Project Manager if so required by the OWNER.

ITEM F - EXTENT OF AGREEMENT

This Agreement represents the entire and integrated agreement between the OWNER and the ENGINEER and supersedes all prior negotiations, representations or agreements, either written or oral, for this project.

ITEM G - GOVERNING LAW

The terms of this Agreement shall be construed and interpreted under, and all respective rights and duties of the parties shall be governed by, the laws of the State of Georgia. Venue and jurisdiction for any disputes or litigation related thereto shall be the Bartow County Superior Court.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this, the _____ day of _____, 20 ____.

WITNESS:

SOUTHLAND ENGINEERING, INC.:

By: _____

By: Kashter

Title: _____

Title: PRESIDENT

ATTEST:

CITY OF CARTERSVILLE:

By: Connie Keeling

By: Matthew S. Sisk

Title: City Clerk

Title: Mayor

EXHIBIT A
SOUTHLAND ENGINEERING, INC.
Standard Billing Rate Schedule
January 1, 2011 through December 31, 2012

<u>Staff Type</u>	<u>Rate</u>
Principal	\$ 125.00
Project Manager	\$ 105.00
Senior Engineer	\$ 95.00
Engineer	\$ 75.00
Planner	\$ 75.00
Designer	\$ 50.00
Field Engineer	\$ 45.00
Technician	\$ 40.00
Administrative	\$ 35.00

Hourly rates are subject to a yearly escalation factor not to exceed 5%, unless an alternate factor is approved by both parties.

Expenses are reimbursed cost. Included are printing, travel, long distance telephone, and other job-related expenses. Cost is either commercial invoice or the prevailing commercial rate for printing in-house by photocopy, City Blueprints, or CADD plotter. Automobile mileage is reimbursed at \$0.52 per mile without markup.

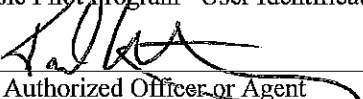
CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

58258181
EEV/Basic Pilot Program* User Identification Number

BY: 
Authorized Officer or Agent
(Contractor Name)

7/26/12
Date

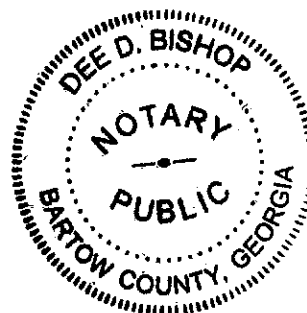
PRESIDENT
Title of Authorized Officer or Agent of Contractor

KARL LUTJENS
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
26 DAY OF July, 2012

Dee D. Bishop
Notary Public

My Commission Expires:
4-19-14



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

KARL LUTJENS

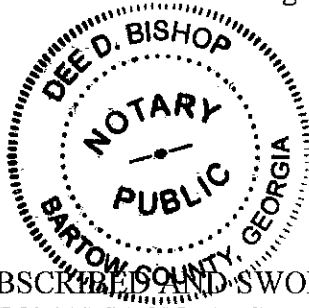
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

SOUTHLAND ENGINEERING INC

[Name of business, corporation, partnership]

- 1) X I am a United States citizen
- 2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.



[Signature]
Signature of Applicant:

7/26/12
Date

KARL LUTJENS
Printed Name:

7/26/12

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
26 DAY OF July, 2012

Dee D. Bishop
Notary Public

My Commission Expires: 4-19-14

* _____
Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



City of Cartersville

City Council Meeting
8/2/2012 7:00:00 PM
Fire Station #4 - Change Order #1

SubCategory:	Change Order				
Department Name:	Administration				
Department Summary Recommendation:	The construction plans for Fire Station #4 had a kitchen exhaust hood that was not up to building code. Also, changes had to be made to the construction plans for the sprinkler riser room, therefore, a change order is necessary. A breakdown of change order #1 is as follows: <table><tr><td>Install a kitchen exhaust hood and fire suppression</td><td>\$22,332.00</td></tr><tr><td>Sprinkler riser room -Concrete footing conflict</td><td>\$ 5,958.00</td></tr></table> I recommend approval of change order #1 in the amount of \$28,290.00.	Install a kitchen exhaust hood and fire suppression	\$22,332.00	Sprinkler riser room -Concrete footing conflict	\$ 5,958.00
Install a kitchen exhaust hood and fire suppression	\$22,332.00				
Sprinkler riser room -Concrete footing conflict	\$ 5,958.00				
City Manager's Remarks:	Your approval of this item is recommended.				
Financial/Budget Certification:	2007 SPLOST funds available.				
Legal:					
Associated Information:	E-verify and SAVE are on file.				



City of Cartersville

City Council Meeting
8/2/2012 7:00:00 PM
Public Safety Headquarters - Change Order #4

SubCategory:	Change Order
Department Name:	Administration
Department Summary Recommendation:	As construction continues on the new Public Safety Headquarters, there are items in the building that need to be modified in order to serve the Police and Fire Departments for many years. Several items have been discovered as the building is being erected, such as server room mechanical changes, 50 amp trailer outlets, and additional signal lights at apparatus bay doors. The attached list shows change order #4 items, as well as previously approved change orders. I recommend approval of change order #4 in the amount of \$48,175.02.
City Manager's Remarks:	Your approval of this change order is recommended.
Financial/Budget Certification:	2007 SPLOST funds are available.
Legal:	
Associated Information:	E-verify and SAVE are on file.

Cartersville Public Safety Headquarters

Change Order	Description	Submitted Total	Schedule Change
1	Extension of Harris Street	\$23,950.22	
2	PS - Remove & Replace Harris Street Paving Full-Depth	\$36,086.52	
3	Revisions to Storm Drainage Outfall	\$6,940.72	
3	Undercut DOT & Site for Paving	\$102,171.56	
3	Bullet Resistant Glass & Wall Changes	\$54,599.20	
3	Plumbing Roof Drain Changes	\$17,739.50	
3	Enlarge Mechanical Equipment Yard and Pave with Concrete	\$11,595.22	
3	Undercut Concrete Drive and Harris Street	\$40,637.31	
3	Relocate and Raise Water Meters along Harris Street	\$4,698.20	
3	New Kitchen Exhaust & Fire Suppression to Meet Code at PSHB	\$16,137.15	
3	New Concrete Flume System above Modular Block Retaining Wall	\$18,474.40	
3	PS - Guardrail & Drainage Items Along Cassville Road	\$16,556.55	
4	PS- Add Electric Heater in Storage Room	\$1,836.90	
4	PS - Additional Power for Mechanical Equipment	\$4,872.60	
4	PS - Change Power to Building & Sub Panels	\$15,305.40	35 day(s)
4	PS - Server Room Mechanical Changes	\$10,782.12	
4	PS - 50 amp Trailer Outlets	\$2,832.30	
4	PS & FS Add Signal Lights at App Bay Doors	\$6,646.00	
4	Sound Isolation for Office Walls next to PPE Extractor	\$4,450.70	
4	FS-Hallway Ceiling	\$1,449.00	
4	PS - Delete Brick from 2nd Floor behind Lobby	(\$1,398.46)	
	PS - Change Chiller Room Door - Alternate Pair of Doors	-	
	Bronze Plaque	-	
	Fire Rating of Mechanical Room Walls	-	
	Total Public Safety Headquarters Change Orders as of 7/30/2012	\$396,363.11	

Fire Station #4

Change Order	Description	Total
1	New Kitchen Exhaust Hood with Fire Suppression to Meet Code	\$22,332.00
1	FS- Footing and Steel Changes	\$5,958.00
	Total Fire Station #4 Change Orders as of 7/30/2012	\$28,290.00

Total of Change Orders for both Buildings **\$424,653.11**

Original Contract Total for Public Safety HQ & Fire Station #4 **\$14,866,125.00**

Percentage of Change Orders to Original Contract Total **2.86%**



City of Cartersville

City Council Meeting
8/2/2012 7:00:00 PM
Workers Compensation Insurance Renewal

SubCategory:	Bid Award/Purchases
Department Name:	Administration
Department Summary Recommendation:	Since 2007, the city has been self-insured with a high deductible for workers compensation coverage. This means that the city pays the first dollar of every workers compensation claim up to \$500,000 (Police, Fire, Water & Electric Departments) and \$400,000 (All other city departments). Through the promotion of a safe work environment and city departments conducting safety training meetings, the city has had very low insurance claims. The third party administrator that processes the city's workers compensation claims is USIS, and the premium for this service is \$9,900. Midwest Casualty Company provides insurance coverage for any claims that may exceed the \$400,000/\$500,000 deductible. The renewal premium for Midwest Casualty Company is \$48,017 which is \$6,846 more than the expiring premium. The increase in premium is due to higher payroll costs and an increase from the insurance company. An alternate insurance quote was received from another carrier, but it was higher than Midwest Casualty. I recommend the workers compensation insurance renewal be placed with Midwest Casualty Company and USIS be contracted to handle the insurance claims.
City Manager's Remarks:	Your approval of the Midwest Casualty quote as outlined above is recommended.
Financial/Budget Certification:	This is a budgeted item.
Legal:	
Associated Information:	E-verify and SAVE are on file.



City of Cartersville

City Council Meeting

8/2/2012 7:00:00 PM

Janitorial Services

SubCategory:	Bid Award/Purchases
Department Name:	City Manager
Department Summary Recommendation:	Bids were sent out for janitorial services for the following city buildings: City Manager's building, City Hall, Gas Department, Police Department, DTF, Police Investigations and the Police Firing Range. Bids were received on time from the following seven companies with a monthly cleaning fee of: • ICS, Inc (Suwanee).....\$3,785.00 • P&P Services (Tuskegee, AL)..... \$4,100.00 • GMI Group (Suwanee).....\$4,286.19 • American Facility Services (Alpharetta)...\$4,542.00 • SRP Company (Cartersville).....\$4,747.00 • Excel Cleaning Services (Cartersville).....\$4,997.25 • New Hope Janitorial (Cartersville).....\$8,900.00 Currently the city pays \$4,400.00 per month for these services. After reviewing the bids and contacting references, I recommend ICS, Inc. to provide janitorial services for the above city facilities.
City Manager's Remarks:	Your approval of the low bid as listed above is recommended.
Financial/Budget Certification:	This is a budgeted item and the cost is spread over several departments.
Legal:	
Associated Information:	E-verify and SAVE documents are on file.



City of Cartersville

City Council Meeting

8/2/2012 7:00:00 PM

Natural Gas Main Extension: Toyo Phase III

SubCategory:	Bid Award/Purchases
Department Name:	Gas Department
Department Summary Recommendation:	We requested bids from four contractors. We received one bid and two "No Bids". The "No Bids" were due to the current workloads of those contractors. The bid we received is within 2% of the estimated construction cost in 2010. We recommend accepting the bid of \$254,992.75 from Southeastern Natural Gas Services of Rome, Inc.
City Manager's Remarks:	Your approval of the bid listed above is recommended for your approval.
Financial/Budget Certification:	This is a budgeted item. The funds will come from the JDA bonds issued for this project.
Legal:	N/A
Associated Information:	All required E-Verify and Save forms are attached.

Memorandum

To: Gary Riggs, Gas System Director *via email*

cc: Michael Hill, Assistant Gas System Director *via email*
File

From: Brian Friery, Gas System Engineer

Date: July 5, 2012

RE: Natural Gas Main Extension
Toyo Tire North America/
Zion Road Development Area
Phase III: Busch Drive to Cassville-White Road
Cartersville Project No. CP-04-002-III

As you know, competitive sealed bid proposals for the above referenced project were received by the City on or before July 2, 2012 at 12:00 Noon for the above referenced project. As you further know, this project bid includes construction labor and all materials with the exception of the steel line pipe to be provided by the City. This project was advertised in accordance with O.C.G.A. §36-91-20 for a minimum of four weeks prior to the scheduled opening of the bid proposals. The project advertisement, furthermore, was located by and advertised in at least two online construction project information journals to which we provided electronic contract plans and specifications at their request. Lastly, we forwarded advertisements to four contractors which are qualified to perform natural gas facility construction for the City. Out of three contractors requesting contract plans and specifications of which attended the pre-bid meeting, a single bid proposal was submitted by Southeastern Natural Gas Services of Rome, Inc. of Rome, Georgia in the amount of \$254,992.75. The remaining two contractors responded with a "no bid" due to their current project obligations. Attached is a tabulation of the bid proposals.

As you know, I estimated the construction cost of this project in 2010 to be approximately \$250,000 not including the steel line pipe which will be provided by the City. As you can see, the low bid proposal is 2% of the estimated construction cost. Southeastern Natural Gas Services of Rome, Inc., furthermore, has satisfactorily completed several similar projects for the City in the past and is fully capable of satisfactorily completing this project. I, therefore, recommend the City award this proposal to Southeastern Natural Gas Services of Rome, Inc. of Rome, Georgia in the amount of \$254,992.75.

In accordance with O.C.G.A. §50-36-1 and O.C.G.A. §13-10-91 and DOL Rule 300-10-1-.02, attached are copies of the Everify and Esave documentation provided by the low bidder. The construction of this project will require multiple subcontractors, therefore, an Everify affidavit has been provided by each subcontractor that the low bidder intends to employ for the construction of this project.

TABULATION OF PROPOSALS

				1		2		3			
				Contractor:		S'eastern Natural Gas Serv. Rome, Georgia		Pride Utility Construction Gainesville, Georgia		InfraSource Ypsilanti, MI	
				Estimate : \$249,877.20		BASE BID: \$254,992.75		BASE BID: NO BID		BASE BID: NO BID	
ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.	6-5/8" O.D.-.219" W.T., F.B.E.	9,500	L.F.	\$15.76	\$149,699.00	\$17.53	\$166,535.00	\$0.00	\$0.00	\$0.00	\$0.00
	Coated, ERW X42 Steel Line Pipe										
	(Line Pipe Provided by Owner)										
2.	6" Bore (Bore Only)	620	L.F.	\$25.00	\$15,500.00	\$25.00	\$15,500.00	\$0.00	\$0.00	\$0.00	\$0.00
3.	6" C.P. Bond Station,	1	Ea.	\$1,335.00	\$1,335.00	\$2,200.00	\$2,200.00	\$0.00	\$0.00	\$0.00	\$0.00
	ANSI Class 300										
4.	C.P. Test Station	3	Ea.	\$140.00	\$420.00	\$350.00	\$1,050.00	\$0.00	\$0.00	\$0.00	\$0.00
5.	Connect to Existing 6"	1	Ea.	\$533.20	\$533.20	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00
	Valve, ANSI Class 300										
6.	Connect to Existing	1	Ea.	\$400.00	\$400.00	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00
	6" Steel										
7.	Gravel Driveway Removed &	80	S.Y.	\$20.00	\$1,600.00	\$6.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00
	Replaced										
8.	Erosion Control Monitoring,	1	L.S.	\$2,500.00	\$2,500.00	\$3,080.00	\$3,080.00	\$0.00	\$0.00	\$0.00	\$0.00
	Inspection & Reporting										
9.	Temporary Silt Fence	9,915	L.F.	\$1.60	\$15,864.00	\$1.10	\$10,906.50	\$0.00	\$0.00	\$0.00	\$0.00
	Type "B"										
10.	Temporary Silt Fence	4,305	L.F.	\$3.20	\$13,776.00	\$2.25	\$9,686.25	\$0.00	\$0.00	\$0.00	\$0.00
	Type "C"										
11.	Temporary Mulching (6")	2,500	S.Y.	\$0.90	\$2,250.00	\$1.92	\$4,800.00	\$0.00	\$0.00	\$0.00	\$0.00
12.	Temporary Grassing	5,000	S.Y.	\$1.00	\$5,000.00	\$0.24	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00
13.	Permanent Grassing	10,000	S.Y.	\$1.25	\$12,500.00	\$0.45	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00
14.	Removal of Temporary Silt &	1	L.S.	\$3,000.00	\$3,000.00	\$3,555.00	\$3,555.00	\$0.00	\$0.00	\$0.00	\$0.00
	Erosion Control Devices										
15.	Solid Rock Excavation	300	C.Y.	\$85.00	\$25,500.00	\$95.00	\$28,500.00	\$0.00	\$0.00	\$0.00	\$0.00
	m										
	#										

1

2

3

Item # 15

Natural Gas Main Extension
 Toyo Tire North America/
 Zion Road Development Area
 Phase III: Busch Drive to Cassville-White Road
 Cartersville Project No. CP-04-002-III

May 24, 2012

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

231340
 EEV/Basic Pilot Program* User Identification Number

Allen M. Kean
 BY: Authorized Officer or Agent
 (Contractor Name)

6/29/2012
 Date

President
 Title of Authorized Officer or Agent of Contractor

Allen M. Kean
 Printed Name of Authorized Officer or Agent

Personally appeared before the undersigned
 who after being duly sworn, deposes and says that
 the facts stated in the above affidavit are true.

This 29 day of June, 2012

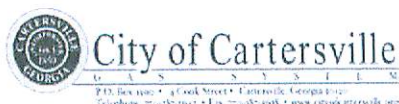
Notary Public: Julia D. Allen SEAL

My Commission Expires: 2-5-2013

Floyd County, Georgia

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

0200-6



Natural Gas Main Extension
 Toyo Tire North America/
 Zion Road Development Area
 Phase III: Busch Drive to Cassville-White Road
 Cartersville Project No. CP-04-002-III

May 24, 2012

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Allen M. Kean

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Southeastern Natural Gas Services of Rome, Inc.

[Name of business, corporation, partnership]

- 1) X I am a United States citizen
- 2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Allen M. Kean

6/29/2012

Signature of Applicant

Date

Allen M. Kean

Printed Name

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 29 day of June, 2012.

Notary Public: Julia D. Alves SEAL

My Commission Expires: 2-5-2013

Floyd

County, Georgia

* Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

0200-8



City of Cartersville

City of Cartersville
 100 South Main Street • Cartersville, Georgia 30130
 Telephone: (770) 429-1111 • Fax: (770) 429-1112 • www.cityofcartersville.org

Item # 15

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Natural Gas Main Extension
 Toyo Tire North America/
 Zion Road Development Area
 Phase III: Busch Drive to Cassville-White Road
 Cartersville Project No. CP-04-002-III

May 24, 2012

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Southeastern Natural Gas Services of Rome, Inc. (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

246298

EEV/Basic Pilot Program* User Identification Number

STEPHENSON ENGINEERING, INC.

BY: Authorized Officer or Agent
 (Contractor Name)

6/20/12

Date

PRESIDENT

Title of Authorized Officer or Agent of Contractor

KEVIN T. STEPHENSON

Printed Name of Authorized Officer or Agent

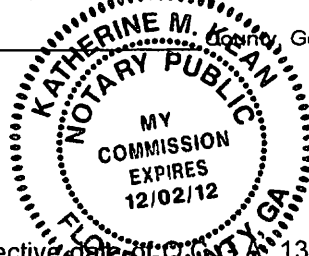
Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 20 day of JUNE, 2012

Notary Public: Katherine M. Kean SEAL

My Commission Expires: 12/02/2012

Floyd County, Georgia



*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

0200-7



City of Cartersville

Natural Gas Main Extension
 Toyo Tire North America/
 Zion Road Development Area
 Phase III: Busch Drive to Cassville-White Road
 Cartersville Project No. CP-04-002-III

May 24, 2012

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

KEVIN T. STEPHENSON

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

STEPHENSON ENGINEERING, INC.

[Name of business, corporation, partnership]

- 1) X I am a United States citizen
- 2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Kevin T. Stephenson
 Signature of Applicant

7/23/12
 Date

KEVIN T. STEPHENSON
 Printed Name

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 23rd day of July, 2012

Notary Public Katherine M. Kean SEAL

My Commission Expires: 12/02/2012
Floyd County, Georgia

*
 Alien Registration number for non-citizens



*Note: O.C.G.A. § 50-36-1(e)(2) requires that, ~~ships~~ under the Federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

0200-8



City of Cartersville

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Natural Gas Main Extension
 Toyo Tire North America/
 Zion Road Development Area
 Phase III: Busch Drive to Cassville-White Road
 Cartersville Project No. CP-04-C02-III

May 24, 2012

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Southeastern Natural Gas Services of Rome, Inc. (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

382817

EEV/Basic Pilot Program* User Identification Number

Bruce Shulen
 BY: Authorized Officer or Agent
 (Contractor Name)

7-23-2012
 Date

Owens
 Title of Authorized Officer or Agent of Contractor

Bruce Shulen
 Printed Name of Authorized Officer or Agent

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 23rd day of July, 2012

Notary Public Katherine M. Kean SEAL

My Commission Expires: 12/02/2012

Floyd County, Georgia



*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

0200-7



City of Cartersville

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Item # 15

Natural Gas Main Extension
 Toyo Tire North America/
 Zion Road Development Area
 Phase III: Busch Drive to Cassville-White Road
 Cartersville Project No. CP-04-002-III

May 24, 2012

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Bruce Shuler

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

CTS Construction Co Adamsville GA 30103

[Name of business, corporation, partnership]

1) 2 I am a United States citizen

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Bruce Shuler
 Signature of Applicant

7-23-2012
 Date

Bruce Shuler
 Printed Name

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 23rd day of July, 2012

Notary Public Katherine M. Kean SEAL

My Commission Expires: 12/02/2012

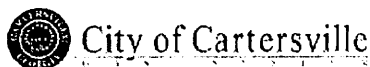
Floyd County, Georgia

* Alien Registration number for non-citizens



*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

0200-8



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Natural Gas Main Extension
 Toyo Tire North America/
 Zion Road Development Area
 Phase III: Busch Drive to Cassville-White Road
 Cartersville Project No. CP-04-002-III

May 24, 2012

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Southeastern Natural Gas Services of Rome, Inc. (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

CALM 2924

EEV/Basic Pilot Program* User Identification Number

[Signature]

BY: Authorized Officer or Agent
 (Contractor Name)

6/21/12

Date

President/Construction Testing and Analysis Inc.

Title of Authorized Officer or Agent of Contractor

Charles T. Almand

Printed Name of Authorized Officer or Agent

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 21 day of June, 2012.

Notary Public: Katherine M. Kean SEAL

My Commission Expires: 12/02/2012

Floyd County, Georgia



*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

0200-7



City of Cartersville

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Item # 15

Natural Gas Main Extension
 Toyo Tire North America/
 Zion Road Development Area
 Phase III: Busch Drive to Cassville-White Road
 Cartersville Project No. CP-04-002-III

May 24, 2012

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Charles T. Almand

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Construction Testing & Analysis Inc.

[Name of business, corporation, partnership]

- 1) X I am a United States citizen
- 2) I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.


 Signature of Applicant

7/16/12

Date

Charles T. Almand

Printed Name

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 16th day of July, 2012

Notary Public Katherine M. Kean SEAL

My Commission Expires: 12/02/2012

Floyd County, Georgia

* Alien Registration number for non-citizens



*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

0200-8



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Item # 15

Natural Gas Main Extension
 Toyo Tire North America/
 Zion Road Development Area
 Phase III: Busch Drive to Cassville-White Road
 Cartersville Project No. CP-04-002-III

May 24, 2012

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Southeastern Natural Gas Services of Rome, Inc. (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

538772
 EEV/Basic Pilot Program* User Identification Number

Cagle Erosion Services, LLC Le. 20.12
 BY: Authorized Officer or Agent (Contractor Name) Date

manager
 Title of Authorized Officer or Agent of Contractor

Tiffany B. Cagle
 Printed Name of Authorized Officer or Agent

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 20 day of June, 2012.

Notary Public: Katherine M. Keenan SEAL

My Commission Expires: 12/02/2012

Floyd County, Georgia



*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

0200-7



City of Cartersville

Natural Gas Main Extension
 Toyo Tire North America/
 Zion Road Development Area
 Phase III: Busch Drive to Cassville-White Road
 Cartersville Project No. CP-04-002-III

May 24, 2012

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Tiffany Cagle
 [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Cagle Erosion Services, LLC
 [Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Tiffany B. Cagle 7-17-12
 Signature of Applicant Date
Tiffany B. Cagle
 Printed Name

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 17th day of JULY, 2012
 Notary Public: Katherine M. Kean SEAL

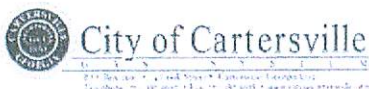
My Commission Expires: 12/02/2012
Floyd County, Georgia

* Alien Registration number for non-citizens



*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

0200-8



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Item # 15

Natural Gas Main Extension
 Toyo Tire North America/
 Zion Road Development Area
 Phase III: Busch Drive to Cassville-White Road
 Cartersville Project No. CP-04-002-III

May 24, 2012

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Southeastern Natural Gas Services of Rome, Inc. (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

231659

EEV/Basic Pilot Program* User Identification Number

Precision Blasting, LLC

BY: Authorized Officer or Agent
 (Contractor Name)

6/20/12

Date

owner/manager

Title of Authorized Officer or Agent of Contractor

Shante A. Martin

Printed Name of Authorized Officer or Agent

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 20 day of June, 2012.

Notary Public: Kum Jones SEAL

My Commission Expires: 8-3-15

Douglas County, Georgia

Notary Public Douglas County, Georgia
 My Commission Expires Aug. 3, 2015

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

0200-7



City of Cartersville

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Item # 15

Natural Gas Main Extension
 Toyo Tire North America/
 Zion Road Development Area
 Phase III: Busch Drive to Cassville-White Road
 Cartersville Project No. CP-04-002-III

May 24, 2012

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

SHANE A. MARTIN

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

PRECISION BLASTING LLC

[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.


Signature of Applicant

7/17/12
Date

Shane A. Martin
Printed Name

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

*
Alien Registration number for non-citizens

This 17 day of July, 2012

Notary Public: Kim Jones SEAL

My Commission Expires: _____

Notary Public Douglas County, Georgia
My Commission Expires Aug. 3, 2015

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

0200-8



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City of Cartersville

City Council Meeting
8/2/2012 7:00:00 PM
Natural Gas Main Extension: Main St.

SubCategory:	Bid Award/Purchases
Department Name:	Gas Department
Department Summary Recommendation:	We requested bids from four contractors. We received one bid and two "No Bids". The "No Bids" were due to the current workloads of those contractors. The bid we received is within 8.5% of the 2011 estimated construction cost of \$112,000. We recommend accepting the bid of \$121,484.40 from Southeastern Natural Gas Services of Rome, Inc.
City Manager's Remarks:	Your approval of the bid award outlined above is recommended for your approval.
Financial/Budget Certification:	The money for this project is from SPLOST.
Legal:	N/a
Associated Information:	E-Verify and SAVE are attached.

Memorandum

To: Gary Riggs, Gas System Director *via email*

cc: Michael Hill, Assistant Gas System Director *via email*
File

From: Brian Friery, Gas System Engineer

Date: July 18, 2012

RE: Natural Gas System Expansion
I-75 West HP Loop Phase III: Main Street
Shopping Center III to Canyon Parkway
Cartersville Project No. CP-07-006

As you know, competitive sealed bid proposals for the above referenced project were received by the City on or before July 16, 2012 at 12:00 Noon for the above referenced project. As you further know, this project bid includes construction labor and all materials with the exception of the steel line pipe, valves and stopper fitting which will be provided by the City. This project was advertised in accordance with O.C.G.A. §36-91-20 for a minimum of four weeks prior to the scheduled opening of the bid proposals. The project advertisement, furthermore, was located by and advertised in at least two online construction project information journals to which we provided electronic contract plans and specifications at their request. Lastly, we forwarded advertisements to four contractors which are qualified to perform natural gas facility construction for the City. Out of three contractors requesting contract plans and specifications, a single bid proposal was submitted by Southeastern Natural Gas Services of Rome, Inc. of Rome, Georgia in the amount of \$132,514.40. The remaining contractors responded with a "no bid" due to their current project obligations.

As you know, I estimated the construction cost of this project in October 2011 to be approximately \$112,000 not including the steel line pipe, valves and stopper fitting which will be provided by the City. As you can see, the single bid significantly exceeds the estimated cost. After a careful review of the bid with the single bidder, three bid items were successfully negotiated and the final bid was reduced to \$121,484.40 which is within 10% of the estimate. Attached is a tabulation of the negotiated bid proposal. Following a discussion with the City's Public Works Department and Electric Department, we anticipate no or negligible costs associated with permanent grassing and solid rock excavation, Bid Item Nos. 11 and 12, anticipating a construction cost virtually equaling the original estimate. Southeastern Natural Gas Services of Rome, Inc., furthermore, has satisfactorily completed several similar projects for the City in the past and is fully capable of satisfactorily completing this project. I, therefore, recommend the City award this proposal to Southeastern Natural Gas Services of Rome, Inc. of Rome, Georgia in the amount of \$121,484.40.

In accordance with O.C.G.A. §50-36-1 and O.C.G.A. §13-10-91 and DOL Rule 300-10-1-.02, attached are copies of the Everify and Esave documentation provided by the low bidder. The construction of this project will require subcontractors, therefore, an Everify and Esave affidavit has also been provided by each subcontractor that the sole bidder intends to employ for the construction of this project.

TABULATION OF PROPOSALS

				Contractor:		1		2		3	
						S'eastern Natural Gas Serv		Pride Utility Construction		InfraSource	
						Rome, Georgia		Gainesville, Georgia		Ypsilanti, MI	
				Estimate :		BASE BID: \$121,484.40		BASE BID: NO BID		BASE BID: NO BID	
ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.	6-5/8" O.D.-.219" W.T., F.B.E.	4,935	L.F.	\$17.25	\$85,128.75	\$20.24	\$99,884.40				
	Coated, ERW X42 Steel Line Pipe										
	(Line Pipe Provided by Owner)										
2.	4-1/2" O.D.-.188" W.T., F.B.E.	180	L.F.	\$12.30	\$2,214.00	\$14.25	\$2,565.00				
	Coated, ERW X42 Steel Line Pipe										
	(Line Pipe Provided by Owner)										
3.	4" Stopper Fitting w/Outlet	1	Ea.	\$4,250.00	\$4,250.00	\$4,250.00	\$4,250.00				
	ANSI Class 300 (Fitting										
	Provided by the Owner) ¹										
4.	6" Line Valve Assembly,	1	Ea.	\$500.00	\$500.00	\$550.00	\$550.00				
	ANSI Class 300 (Valve										
	Provided by the Owner)										
5.	4" Line Valve Assembly,	1	Ea.	\$350.00	\$350.00	\$425.00	\$425.00				
	ANSI Class 300 (Valve										
	Provided by the Owner)										
6.	6" Bore (Bore Only)	60	L.F.	\$25.00	\$1,500.00	\$25.00	\$1,500.00				
7.	Cathodic Protection Test Station ²	2	Ea.	-	-	\$350.00	\$700.00				
8.	Asphalt Pavement Removed	115	S.Y.	\$50.00	\$5,750.00	\$20.00	\$2,300.00				
	and Replaced (Roadway)										
9.	Temporary Mulch (6") ¹	1,000	S.Y.	\$0.50	\$500.00	\$0.00	\$0.00				
10.	Temporary Grassing ¹	7,600	S.Y.	\$0.50	\$3,800.00	\$0.00	\$0.00				
11.	Permanent Grassing	7,600	S.Y.	\$0.50	\$3,800.00	\$0.60	\$4,560.00				
12.	Solid Rock Excavation	50	C.Y.	\$80.00	\$4,000.00	\$95.00	\$4,750.00				
BID PROPOSAL				Total:	\$111,792.75	Total:	\$121,484.40	Total:	NO BID	Total:	NO BID

¹ Price bid reduced following negotiation with the sole bidder.

² Bid Item was not included in the original estimate since it was added to the design at a later date.

Natural Gas System Expansion
I-75 West HP Loop Phase III: Main Street
Shopping Center III to Canyon Parkway
Cartersville Project No. CP-07-006

June 12, 2012

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

231340
EEV/Basic Pilot Program* User Identification Number

Allen Monroe Kean
BY: Authorized Officer or Agent
(Contractor Name)

7/13/2012
Date

President
Title of Authorized Officer or Agent of Contractor

Allen Monroe Kean
Printed Name of Authorized Officer or Agent

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 13 day of July, 2012.

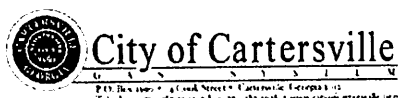
Notary Public: Julie S. Allen SEAL

My Commission Expires: 2-5-2013.

Floyd County, Georgia

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

0200-6



Item # 16

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Natural Gas System Expansion
I-75 West HP Loop Phase III: Main Street
Shopping Center III to Canyon Parkway
Cartersville Project No. CP-07-006

June 12, 2012

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Allen Monroe Kean

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Southeastern Natural Gas Services of Rome, Inc.

[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Allen Monroe Kean
Signature of Applicant

7/13/2012
Date

Allen Monroe Kean
Printed Name

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

*
Alien Registration number for non-citizens

This 13 day of July, 2012.

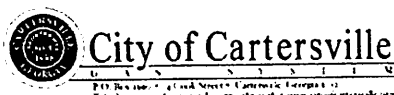
Notary Public: Juli D. Allen SEAL

My Commission Expires: 02-05-2013

Floyd County, Georgia

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

0200-8



Item # 16

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Natural Gas System Expansion
I-75 West HP Loop Phase III: Main Street
Shopping Center III to Canyon Parkway
Cartersville Project No. CP-07-008

June 12, 2012

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with South Eastern
Natural Gas Services of Rome, Inc. (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continue to use the federal work authorization program throughout the contract period.

310765

EEV/Basic Pilot Program* User Identification Number

SJPatterson Company LLC7-11-12BY: Authorized Officer or Agent
(Contractor Name)

Date

President

Title of Authorized Officer or Agent of Contractor

Stephen J. Patterson

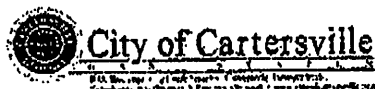
Printed Name of Authorized Officer or Agent

Personally appeared before the undersigned
who after being duly sworn, deposes and says that
the facts stated in the above affidavit are true.

This 11 day of July 2012Notary Public: Katherine M. Kean SEALMy Commission Expires: 12/02/2012Floyd County, Georgia

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

0200-7



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Natural Gas System Expansion
I-75 West HP Loop Phase III: Main Street
Shopping Center III to Canyon Parkway
Cartersville Project No. CP-07-006

June 12, 2012

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Stephen J. Patterson

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

S.J. Patterson Company LLC

[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Stephen J. Patterson 7-11-12
Signature of Applicant Date

Stephen J. Patterson
Printed Name

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 11th day of July, 2012

Notary Public: Katherine M. Kean SEAL

My Commission Expires: 12/02/2012

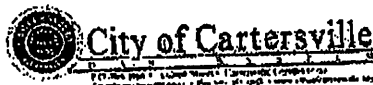
Floyd County, Georgia

Alien Registration number for non-citizens



*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the Federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

0200-8



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Item # 16

Natural Gas System Expansion
I-75 West HP Loop Phase III: Main Street
Shopping Center III to Canyon Parkway
Cartersville Project No. CP-07-006

June 12, 2012

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with South Eastern
Natural Gas Service of Rome (name of contractor) on behalf of City of Cartersville has registered with and is participating in federal work authorization program being* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned subcontractor is using and will continues to use the federal work authorization program throughout the contract period.

382817
EEV/Basic Pilot Program* User Identification Number

Bruce Shuler
BY: Authorized Officer or Agent
(Contractor Name)

July 14, 2012
Date

owner
Title of Authorized Officer or Agent of Contractor
Bruce Shuler
Printed Name of Authorized Officer or Agent

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 14th day of July, 2012
Notary Public: Katherine M. Kean SEAL

My Commission Expires: 12/02/2012

Floyd County, Georgia



*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

0200-7



City of Cartersville

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Natural Gas System Expansion
I-75 West HP Loop Phase III: Main Street
Shopping Center III to Canyon Parkway
Cartersville Project No. CP-07-006

June 12, 2012

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Bruce Shuler DBA C+S Construction

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

C+S Construction

[Name of business, corporation, partnership]

1) ☒ I am a United States citizen

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Bruce Shuler
Signature of Applicant

7-14-2012
Date

Bruce Shuler
Printed Name

Personally appeared before the undersigned who after being duly sworn, deposes and says that the facts stated in the above affidavit are true.

This 14th day of July, 2012
Notary Public Katherine M. Kean SEAL

My Commission Expires: 12/02/2012
Floyd County, Georgia

* Alien Registration Number for non-citizens



*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the Federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

0200-8



City of Cartersville

1100 Jackson Street • Cartersville, Georgia 30130
Telephone: (770) 382-1000 • Fax: (770) 382-1005 • www.cityofcartersville.org

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City of Cartersville

City Council Meeting
8/2/2012 7:00:00 PM
Pipe for Gas Department

SubCategory:	Bid Award/Purchases
Department Name:	Gas Department
Department Summary Recommendation:	We requested three bids and received two bids back for 5,000 ft. of 6" steel pipe. This pipe is for the Main St. expansion project. We recommend accepting the low bid of \$65,750 from Edgen Murray Corporation.
City Manager's Remarks:	Your approval of the pipe bid above is recommended for your approval.
Financial/Budget Certification:	This purchase is funded by SPLOST.
Legal:	N/A
Associated Information:	E-Verify and SAVE are attached.

Memorandum

To: Gary Riggs

From: Linda Sloan

Date: July 23, 2012

Re: Natural Gas System Expansion I-75 West HP Loop Phase III: Main Street
Shopping Center III to Canyon Parkway
CP-07-006

The Gas System is installing approximately 5,000 feet of 6-inch Steel Line Pipe for use on the Main Street Shopping Center III to Canyon Parkway project. We will need to purchase 5,000 linear feet of pipe. A total of three quotes were requested, two vendors submitted quotes and one did not submit. The lowest quote was submitted by Edgen Murray in the amount of \$65,750.00 for 5,000 linear feet of 6-inch ERW X42. It is my recommendation to place the order with Edgen Murray.

The bid tabulation form is attached as well as the e-verify and e-save for Edgen Murray.

TABULATION OF BIDS

CARTERSVILLE PROJECT NO.: CP-07-006 I-75 West HP Loop Phase III
Main Street Shopping Center III to
Canyon Parkway

BID DATE: 7/23/2012

				1		2		3	
				Edgen Murray		Consolidated Pipe		G & C Supply	
				BASE BID: \$65,750.00		BASE BID: \$66,650.00		BASE BID: \$0.00	
ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.	6" ERW X42 Steel Pipe	5,000	ft.	\$13.15	\$65,750.00	\$13.33	\$66,650.00	NoBID	\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
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					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
					\$0.00		\$0.00		\$0.00
Item # 17	BID PROPOSAL			Total:	\$65,750.00	Total:	\$66,650.00	Total:	\$0.00

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

133908690
EEV/Basic Pilot Program* User Identification Number

David L. Lorton, III
BY: Authorized Officer or Agent
(Contractor Name)

July 19, 2012
Date

Executive Vice President & Chief Financial Officer
Title of Authorized Officer or Agent of Contractor

David L. Lorton, III
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

19th DAY OF July, 2012

Joell M. Keller
Notary Public

My Commission Expires:

at death LA Notary ID NO. 41538

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

David L. Laxton, III

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Edgen Murray Corporation

[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

David L. Laxton, III 7-19-2012
Signature of Applicant: Date

David L. Laxton, III 7-19-2012
Printed Name: Date

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
19th DAY OF July, 2012

*
Alien Registration number for non-citizens

Joell M. Keller
Notary Public LA Notary ID No. 41538
My Commission Expires: at death
Joell M. Keller

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



City of Cartersville

City Council Meeting
8/2/2012 7:00:00 PM
Bucket Truck Repair

SubCategory:	Bid Award/Purchases
Department Name:	Electric
Department Summary Recommendation:	A bucket truck (vehicle #515) required rebuilding of the bucket assembly due to normal wear and tear. The invoice total is \$7,547.99 and is recommended for approval to be paid.
City Manager's Remarks:	Your approval of this repaqr is recommended.
Financial/Budget Certification:	This item was not budgeted but funds are available to cover expense.
Legal:	N/A
Associated Information:	E-verify/SAVE documentation has been received.

Invoice



Invoice Number: 0032143-IN

Invoice Date: 6/28/2012

Order Number: 0027382

Customer Number: 1030800

Order Date: 5/7/2012

Sold To:

CITY OF CARTERSVILLE
P.O. BOX 1390
Cartersville, GA 30120

Ship To:

CITY OF CARTERSVILLE
P.O. BOX 1390
Cartersville, GA 30120

Confirm To: DARYL INGRAM

Customer P.O.	Ship VIA	F.O.B.	Terms
			Net 30 Days
	Billable	Field Service	
Unit Year		Chassis Year	Truck # 515
Unit Make		Chassis Make	Odometer 58635
Unit Model	5HA-52PBI	Chassis Model	Miles
Unit Serial	079017224	Chassis Vin	License
PTO Hours		Crew	Shop N Field Y
			Travel Hours

Item Code	Description	Unit	Shipped	Price	Amount
REPAIR	CALLED OUT TO CHECK OUT AND MAKE REPAIRS TO UNIT #515. FOUND BUCKET WOULD HAVE TO BE REPLACED AND COULD NOT BE REPAIRED. UPPER BOOM LIFT CYLINDER LEAKING. ORDERED SEAL KIT . REMOVED CYLINDER AND RESEALED AND REINSTALLED. REDRILLED AND REMOUNTED COVERS WHICH WERE LOOSE AND MISSING BOLTS. REPLACED SUN AND CHECK VALVE ON LIFT CYLINDER. AFTER COMPLETION OF REPAIRS, TESTED UNIT OPERATION. UNIT IS OK AT THIS TIME. **PARTS SHIPPED UPS RED AM DELIVERY PER REQUEST** **BUCKET SHIPPED FED X FREIGHT** FOR SERVICE OR QUESTIONS, PLEASE CALL RANDY HARRIS @ 210-476-7768	EA	0.00	0.00	0.00

H18522	SEAL KIT 1991506 FOR CYL 18378	EA	1.00	469.65	469.65
H23938	NUT,ROD VFP#108111	EA	1.00	196.82	196.82
H18359	VALVE,PILOT CHECK SUN CKEV-LCN 30 PSI	EA	1.00	340.95	340.95
0427462	CHECK VALVE REPLACES HR18354	EA	1.00	41.56	41.56
H23953	BUCKET,24X38LH CL	EA	1.00	2,992.73	2,992.73
0427663	SEAL KIT	EA	1.00	60.41	60.41
0427461	CHECK VALVE CKCV LBN REPLACES	EA	1.00	181.35	181.35

Continued



Invoice

Invoice Number: 0032143-IN
Invoice Date: 6/28/2012
Order Number: 0027382
Customer Number: 1030800
Order Date: 5/7/2012

Sold To:
CITY OF CARTERSVILLE
P.O. BOX 1390
Cartersville, GA 30120

Ship To:
CITY OF CARTERSVILLE
P.O. BOX 1390
Cartersville, GA 30120

Confirm To: DARYL INGRAM

Customer P.O.	Ship VIA	F.O.B.	Terms			
			Net 30 Days			
Billable		Field Service		Truck #	515	
Unit Year		Chassis Year		Odometer	58635	
Unit Make		Chassis Make	IHT	Miles		
Unit Model	5HA-52PBI	Chassis Model	4900	License		
Unit Serial	079017224	Chassis Vin	1HTSDZ7N7MH322664	Shop N	Field	Y
PTO Hours		Crew		Travel Hours		
Item Code	Description	Unit	Shipped	Price	Amount	
0070777	1 1/2-12 3B NTU LOCKNUT	EA	1.00	23.72	23.72	
/LAB	Labor	HR	23.00	96.00	2,208.00	
	LABOR					
/LABTRVL	FS TRAVEL	EA	6.50	96.00	624.00	
	FS TRAVEL					
/65308986	SHIPPING AND HANDLING	EA	1.00	171.30	171.30	
/65306148	SUPPLIES,SHOP	EA	1.00	12.50	12.50	
/65327826	SURCHARGE,FUEL	EA	1.00	225.00	225.00	

APPROVED		DATE APPROVED / /	
ELECTRIC DEPT		DEPT HEAD:	
CHARGE ACCOUNT		BY MGR	
510 - 3500 - 52-2360		7,878.11	
510 - 3500 -		7,547.99	
- - -			
- - -			
TOTAL		7,878.11	

7,547.99

Remit Payment To:
Terex Utilities, Inc.
D/B/A Terex Equipment Services
12210 Collections Center Drive, Chicago, IL 60693

Net Invoice: 7,547.99
Less Discount: 0.00
Freight: 0.00
Sales Tax: 330.12
Invoice Total: 7,878.11



City of Cartersville

City Council Meeting
8/2/2012 7:00:00 PM
Transformers

SubCategory:	Bid Award/Purchases
Department Name:	Electric
Department Summary Recommendation:	The City of Cartersville Electric System requests to purchase a 150kVA padmount transformer to replace the unit used at John Lewis' renovation at Cook St./Erwin St. Four bids were requested and four bids were received. The bids are summarized as follows: • Ermco unit from Gresco, TOC = \$11,981.00, Actual Cost = 5,844.00 • ABB unit from H.D. Supply, TOC = \$12,699.50, Actual Cost = \$6,075.00 • GE unit from Irby, TOC = \$12,438.00, Actual Cost = \$6,334.00 • Cooper unit from Cooper, TOC = \$13,369.67, Actual Cost = \$7,352.17 Transformer bids are awarded by Total Ownership Cost (TOC) instead of Actual Cost. I recommend accepting the bid from Gresco for the ERMCO unit with the lowest TOC. This will be an actual expenditure of \$5,844.00.
City Manager's Remarks:	Approval to purchase the transformer, as outlined above, from Gresco, is recommended for your approval.
Financial/Budget Certification:	This is a budgeted item to be paid from the Transformer Expense account #510-3500-54-1512.
Legal:	N/A
Associated Information:	E-verify/SAVE documentation is on file.



PO Box 1228
Dyersburg, TN 38025-1228

Quote

Date	Quote #
7/24/2012	327504-00

Name / Address
Gresco Reynolds PO Box 398 Reynolds, GA 31076

Ship To
CITY OF CARTERSVILLE 320 S ERWIN ST CARTERSVILLE, GA 30120

Terms	Due Date	Rep	Manufacturer	FOB	Inquiry #
Net 30	7/24/2012	MG	ERMCO	destination	
Item	Description	Qty	Unit Price	Total	
150 KVA, 3PH PAD	12470gy/7200, 95 bil, ho/xo ground, no taps, 208/120, loop feed, fixed stud well, cp intrg 12h cu spd, kearney 124080-12 dual element, mild steel, silicon bronze pentabolt, nl:283 ll:1719 %Iz: 4.0 delivery: 10-12 wks aro, leadtimes are subject to change without notice quoted per spec for three phase padmount transformer March 2006 PRICING IS FIRM ON AN ORDER RECEIVED WITHIN 30 DAYS FROM BID DATE AND SHIPMENT WITHIN THE QUOTED LEADTIME. FOR ORDERS PLACED AFTER THE 30 DAY BID VALIDITY OR FOR SHIPMENTS DELAYED BEYOND THE QUOTED LEADTIME AT THE CUSTOMERS REQUEST, ESCALATION/DE-ESCALATION IS CALCULATED ON THE DIFFERENCE IN THE ERMCO MATERIAL COST FROM TIME OF QUOTE VERSUS REQUESTED TIME OF SHIPMENT. THE BASE INDEX FOR THIS QUOTE IS 3rd QUARTER 2012 MATERIAL COSTS. TOC = \$ 11,981.00	1	\$ 5,844.00	\$ 5,844.00	
		Subtotal \$ 5,844.00			
		Sales Tax (0.0%)			
		Total \$ 5,844.00			


www.hdsupply.com/utilities

Suite C - Utilities
3710 Atlanta Industrial Pkwy
Atlanta, GA 30331

Phone: 404.691.2605
Fax: 404.691.4736

Quotation: U00296388.00

To: **CITY OF CARTERSVILLE**
ELECTRIC DEPT.
320 SOUTH ERWIN ST
CARTERSVILLE, GA 30120

Attn:
Phone:
Fax:

Issued Date: **Jul 26, 2012**
Expiration Date: **Aug 25, 2012**

Sales Contact: **Mindy Castellanos**
(P) 404.223.1815
(F) 404.691.4736
Melinda.Castellanos@hdsupply.com

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
1		150 KVA TRAN 150KVA 7.62 120/208 PAD 3P DEL: 14 WEEKS	1	6,075.000	EA	6,075.00

SECTION TOTAL: \$6,075.00

QUOTE TOTAL: \$6,075.00

Special Notes

- 1) All items are In Stock unless otherwise noted.
- 2) All item pricing on this quote is valid for thirty days unless otherwise specified.
- 3) All applicable taxes apply.

TOT = \$12,698.50

As North America's largest electric utilities distributor, HD Supply Utilities offers the industry's broadest and most dynamic portfolio of products, services and solutions for the distribution, transmission and generation of electric power.



STUART C IRBY CO. BR743 MARIETTA
1060 TRIAD COURT SUITE D
MARIETTA GA 30062-2271
770-422-1005 Fax 770-427-8455

Quotation

QUOTE DATE	ORDER NUMBER
07/23/12	S006892814
REMIT TO: STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30384	PAGE NO. 1

SOLD TO:
CITY OF CARTERSVILLE
P. O. BOX 1390
CARTERSVILLE, GA 30120-1390

SHIP TO:
CITY OF CARTERSVILLE
ATTN: ELECTRICAL DEPARTMENT
320 S. ERWIN STREET
CARTERSVILLE, GA 30120

ORDERED BY:

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
129337						James A Narmore	
INSIDE SALESPERSON		TERMS CODE		REQD DATE	FRGHT ALLWD	SHIP VIA	
Neil Godfrey		NET.30		07/23/12	Yes		
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/Uom	Ext.Amt
1EA		1	*GE HG37G70A1 GE 150KVA 3-PH PADMOUNT TRANSFMR 12470GRDY/7200 TO 208Y/120 VOLTS DEAD FRONT, LOOP FEED, BAYONET FUSED, PER CITY OF CARTERSVILLE SPECS NL= 281 LL= 1711 				

* This is a quotation *

Prices firm for acceptance within 30 days with the exception of commodity prices which are subject to change daily. Quotation is void if changed. Complete quote must be used unless authorized in writing.

For Terms and Conditions, Please See our website.

Subtotal	6334.00
S&H CHGS	0.00
Sales Tax	0.00
TOTAL	6334.00



Cooper Power Systems Proposal Number: BED7215108
Revision 00

Date: July 24, 2012
Proposal Valid Through: August 23, 2012

Item Details

Item Number: 00001

Customer Specification: Specification, Dated: 3/1/2006: 3ph Pad
Email, Dated: 7/19/2012

Quantity	Unit Price	Extended Price
1	\$ 7,352.17 EACH	\$ 7,352.17

Lead-time (Per Lead-time definition in Proposal Details):

Product Lead-time (X): 6-8 weeks ex-factory

Optional Approval Drawing Lead-time (Y): 2-3 weeks plus time for customer review.

Description:

kVA	150 kVA 3 Phase Pad-Mounted Transformer
Temperature Rise	65 degree average winding rise
Cooling Class	ONAN
Insulating fluid	Mineral Oil
Efficiency Standard	DOE 2010, 10 CFR Part 431
Primary Voltage	12470GY/7200 Volts, 95 kV BIL
kV Class	15 kV
Primary Configuration	Dead Front, Loop Feed
Taps	No Taps
Primary Bushings	200 amp Cooper bushing well(s) (Qty: 6)
Inserts	15 kV, 95 kV BIL Cooper load-break inserts (Qty: 6)
Expulsion fuses	Bayonet fuses (Qty: 3)
Bayonet Holder	Copper Bayonet Fuse Holder (Qty: 3)
Secondary Voltage	208Y/120 Volts, 30 kV BIL
Secondary kV Class	1.2 kV
Sec Bushing Arrangement	Staggered
Secondary Bushings	5/8" copper stud with 12-hole screw-on spade bushing(s) (Qty: 4)
Bushing Supports	Standard LV Bushing Support Assembly
Cabinet	24in deep cabinet
Cabinet hardware	Penta-head cabinet door bolts
ANSI K-Dimension	Loop feed per ANSI C57.12.34 Figure 5(a) specific dimensions
Coatings	Munsell Green (Munsell 7GY 3.29/1.5) topcoat
Notifications	Additional nameplate
Notifications	Mr. Ouch Decal assembly--English
Notifications	Non-PCB decal
Gauges & Fittings	Liquid level gauge
Gauges & Fittings	Drain valve with sampler in LV Compartment (1")
Gauges & Fittings	Pressure relief device, 35 SCFM
Tank accessories	IEEE standard one-hole ground pads (Qty: 3)
Tank accessories	Ground connectors/lugs (#8 solid - 2/0 stranded) (Qty: 2)
Packaging	Pallet
Cover	Bolted cover

PERFORMANCE DATA:
Target Impedance (%)
No Load Losses @85 C
Load Losses @85 C

Losses are Guaranteed Average
2.63 +/- 7.5%
291
1650

Tot = \$ 13,368.67