



City of Cartersville

P.O Box 1390 – 10 Public Square – Cartersville, Georgia 30120
Telephone: 770-387-5616 – Fax 770-386-5841 – www.cityofcartersville.org

COUNCIL PERSONS:

Matt Santini – Mayor
Dianne Tate – Mayor Pro Tem
Kari Hodge
Lindsey McDaniel, Jr.
Lori Pruitt
Jayce Stepp
Louis Tonsmeire, Sr.

AGENDA

Council Chambers, Third Floor of City Hall– 7:00
PM – 6/21/2012
Work Session – 6:00 PM

CITY MANAGER:

Sam Grove

CITY ATTORNEY:

David Archer

CITY CLERK:

Connie Keeling

I. Opening of Meeting

- Invocation
- Pledge of Allegiance
- Roll Call

II. Regular Agenda**A. Council Meeting Minutes**

1. June 7, 2012 (Page 4-15)

[Attachments](#)

B. Second Reading of Ordinances

1. Budget Ordinance for Fiscal Year 2012-13 (Page 16-19)

[Attachments](#)

2. Amendment to Utilities Ordinance Regarding Water/Sewer Rates (Page 20-22)

[Attachments](#)

C. Public Hearing - 1st Reading of Zoning/Annexation Requests

1. File AZ12-04: Annexation and zoning application by the City of Cartersville (donut hole initiative) for property owned by Womack Three, LLC and located at 5, 7, 9, 11 and 13 Corinth Road (5 unit apartment building on a 0.49 acre lot) from Bartow County jurisdiction to City MF-14 (Multi-family) (Page 23-35)

[Attachments](#)

2. File Z12-02: Rezoning application by Terry Tumlin (Gene Vance, representative) for properties located at 2 Dixie Avenue and 329 East Cherokee Avenue (two lots total 0.71 acres) from M-U (Multiple Use) to G-C (General Commercial) (Page 36-47)

[Attachments](#)

D. Other

1. Urban Redevelopment Plan Quarterly Report (Page 48-49)

[Attachments](#)

E. Appointments

1. Board of Zoning Appeals (Page 50)

[Attachments](#)

2. Cartersville-Bartow Library Board (Page 51-52)

[Attachments](#)

3. Airport Authority (Page 53)

[Attachments](#)

F. Contracts/Agreements

1. PT Solutions, LLC (Page 54-62)

[Attachments](#)

2. DataRx Agreement for Pharmacy Claims Processing (Page 63-68)

[Attachments](#)

3. Property & Casualty Insurance Renewal with Travelers Insurance (Page 69)

[Attachments](#)

G. Bid Award/Purchases

1. Manager Plus Fleet Maintenance Software Upgrade (Page 70-71)

[Attachments](#)

2. Electric Transformers (Page 72)

[Attachments](#)

3. VHF Repeater for Radio System - Public Works (Page 73)

[Attachments](#)

4. Civic Center Roof (Page 74-81)

[Attachments](#)

5. Gymnastic Equipment (Page 82-86)

[Attachments](#)

6. No Lead Brass Fittings for Distribution and Collections (Page 87-89)

[Attachments](#)

7. One Ton Truck - Water Department (Page 90-94)

[Attachments](#)



City of Cartersville

City Council Meeting
6/21/2012 7:00:00 PM
June 7, 2012

SubCategory:	Council Meeting Minutes
Department Name:	Clerk
Department Summary Recommendation:	Attached are the minutes for your review and approval.
City Manager's Remarks:	
Financial/Budget Certification:	
Legal:	
Associated Information:	

City Council Meeting
 10 N. Public Square
 June 7, 2012
 6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member Tonsmeire

Pledge of Allegiance led by Council Member Tate

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Sam Grove, City Manager; Connie Keeling, City Clerk and David Archer, City Attorney. Lori Pruitt, Council Member Ward Six was absent.

II. Regular Agenda

A. Council Meeting Minutes

1. May 17, 2012

A motion to approve the May 17, 2012 City Council Meeting minutes as presented was made by Council Member Tate and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0

B. Public Hearing – 2nd Reading of Zoning/Annexation Requests

1. SU12-02: Special Use application by Chris McDowell for property located at 49 North Avenue (1.029 acres) to allow a religious institution on property zoned L-I (Light Industrial)

Randy Mannino, Planning and Development Director, stated that the Public Official Forms have been received and there are no conflicts of interest. All adjacent property owners have been notified and the required legal notices have been advertised. Mr. Mannino requested that the application and zoning ordinance be made part of the official record. Copies of the adopted procedures and zoning standards are available upon request. Mr. Mannino stated that this property is located at 49 North Avenue includes a structure built in approximately 1960 for office use which has a windowless basement. Approximately two years ago new tenants began using the building as a church, without the knowledge of City staff. As a church the use would not have needed a business license; however the use of a property zoned L-I (Light Industrial) as a religious institution is not allowed by right. When City staff was informed of the current use it was discovered that the basement was being used as a transitional house. In February, City Fire and Planning staff met with church members regarding the use as well as code compliance

matters. The applicant seeks a special use to allow the church to continue operating and church members are working with the Cartersville Fire Department staff regarding code compliance matters. Mr. Mannino stated that there have been no changes since the first reading and the Planning Commission recommended approval with the condition that code compliance issues are met per the Cartersville Fire Department.

Mayor Santini opened the floor for a public hearing. With no comments Mayor Santini closed the public hearing

A motion to approve the request was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

A motion to amend the motion was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

A motion was made to approve the Special Use Permit with the conditions recommended by the Planning Commission was made by Council Member Hodge and Seconded by Council Member Stepp. Motion carried unanimously. Vote 5-0

Ordinance

of the

City of Cartersville, Georgia

Ordinance No. 27-12

Petition No. SU 12-02

NOW BE IT AND IT IS HEREBY ORDAINED by the Mayor and City Council of the City of Cartersville, Georgia, that all that certain tract of land owned by T. P. Strickland. Property is located at 49 North Avenue. Said property contains 1.03 acres located in the 4th District, 3rd Section, Land Lot(s) 339 as shown on the attached plat Exhibit "A". Zoning will be duly noted on the official zoning map of the City of Cartersville, Georgia.

- 1. Allow property to be used as a religious institution with the condition that code compliance issues are met per Cartersville Fire Department**

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 17th day of May 2012.

ADOPTED this the 7th day of June 2012. Second Reading.

/s/ **Matthew J. Santini**
Matthew J. Santini

Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

C. Appointments

1. Alcohol Control Board

Mayor Santini stated that the term of Jack Reeves on the Alcohol Control Board has expired and Mr. Reeves did not wish to be reappointed. Mayor Santini recommended Dan Heilman be appointed to replace Mr. Reeves.

A motion to approve the appointment of Dan Heilman to the Alcohol Control Board was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

D. Resolutions

1. Municipal Court Prosecuting Attorney

Sam Grove, City Manager stated that the City of Cartersville is now required by resolution to appoint a prosecuting attorney for Municipal Court. Keith Lovell currently performs these duties and it is the recommendation of the Judge and Chief of Police for him to continue to do so. Mr. Grove recommended approval of the resolution.

A motion to approve Resolution No. 11-12 appointing Keith Lovell as Municipal Court Prosecuting Attorney was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

Resolution No. 11-12

WHEREAS, pursuant to House Bill 352, the City of Cartersville is now required by Resolution to appoint a prosecuting attorney for its Municipal Court.

NOW THEREFORE BE IT HEREBY RESOLVED that Keith Lovell, the Assistant City Attorney, is hereby appointed as the prosecuting attorney for the City of Cartersville Municipal Court. Additionally he may employ any staff or use city staff, that he feels are necessary in order to accomplish his duties and may appoint any assistant prosecuting attorney which he deems necessary in order to fulfill his obligations to the Court.

They shall be remunerated as follows:

Prosecuting Attorney - \$125 per hour

Prosecuting Attorney Staff - \$85 per hour
Assistant Prosecuting Attorney - \$100 per hour

BE IT AND IT IS HEREBY RESOLVED this 7th day of June, 2012

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

E. Easements

1. Quitclaim Deed – West Avenue

David Archer, City Attorney stated that this is a quitclaim for property which was to be an easement for utilities, but no utilities were located on the property. This property is currently bank owned and the city is reverting it back to the owner. Mr. Archer stated that new utility easements are being granted to the City in their place and recommended approval.

A motion to approve the quitclaim deed was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0

F. Contracts/Agreements

1. Eddie Lee Wilkins Youth Association

Sam Grove, City Manager stated that this contract is for the Eddie Lee Wilkins Youth Summer Program for 2012. Mr. Grove stated that one half of the \$18,000.00 funding for this program was included in the FY 2011-2012 budget and the other half included in the FY 2012-2013 budget. Mr. Grove recommended approval.

A motion to approve the funding for the Eddie Lee Wilkins Youth Summer Program was made by Council Member McDaniel and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

2. Georgia Emergency Management Agreement

Scott Carter, Fire Chief stated the Georgia Emergency Management Agency is in the process of updating all mutual aid agreements in Georgia dealing with disaster and disaster mitigation. This agreement will provide a mutual assistance between all participating parties in managing any emergency or disaster that is duly declared by the governing authority of any

political subdivision that is participating in this agreement. Chief Carter stated that this agreement also establishes a response relationship between the City of Cartersville and Georgia Homeland Security and recommended approval.

A motion to approve GMA Agreement was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

G. Bid Awards/Purchases

1. Firefighter Uniforms

Scott Carter, Fire Chief stated that this is the purchase of uniforms for the twelve (12) new firefighters. This is an annually bid item with T & T Uniforms of Smyrna being the current vendor. Chief Carter recommended approval of the purchase in the amount of \$11,574.00.

A motion to approve the purchase from T & T Uniforms was made by Council Member McDaniel and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

2. Railroad Spur Repairs

Bobby Elliott, Public Works Director stated that the repairs to the CSX Railroad crossings at Old Mill Road, Sugar Valley Road, and South Erwin Street required more asphalt than originally estimated. The spur at Old Mill Road was raised nine (9) inches and South Erwin twelve (12) inches requiring the taper to be lengthened. Mr. Elliott stated that CSX requires a certified company to repave crossings back to their specifications and Johnny's Grading and Hauling made the repairs. The total cost to repair these crossings came to a total of \$110,050.00 and Mr. Elliott recommended approval.

A motion to approve cost of the Railroad Crossing repairs was made by Council Member Stepp and seconded by Council Member McDaniel. Motion carried unanimously. Vote 5-0

3. Replacement Materials for Water Distribution and Collections

Ed Mullinax, Assistant Water Superintendent stated that bids were received for replacement of miscellaneous fittings, clamps, and other stock items for Distribution and Collection. Mr. Mullinax recommended the low bid from MSC Waterworks in the amount of \$10,577.70.

A motion to approve the purchase from MSC Waterworks was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

4. Johnson Street Sewer Replacement Project

Ed Mullinax, Assistant Water Superintendent stated that the sewer line on the east side of Johnson Street is in a deteriorated condition and in need of replacement. Bids were received

from four contractors to construct this project. Mr. Mullinax recommended the low bid from C & L Contractors, Inc. in the amount of \$54,118.20.

A motion to approve the bid from C & L Contractors was made by Council Member Tonsmeire and seconded by Council Member Tate. Motion carried unanimously. Vote 5-0

5. Ford Street Sewer Replacement Project

Ed Mullinax, Assistant Water Superintendent stated that the sewer line on Ford Street is in a deteriorated condition and in need of replacement. Bids were received from four contractors to construct this project. Mr. Elliott recommended the low bid from C & L Contractors, Inc. in the amount of \$67,479.11.

A motion to approve the bid from C & L Contractors was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 5-0

6. Erwin Street Repair

Ed Mullinax, Assistant Water Superintendent stated that a section of existing sewer on Erwin Street near Main Street has collapsed and raw sewage is seeping into the ground. Also near this area a section of sewer is located underneath the legion Theater and adjacent buildings on Main Street. This section of sewer needs to be relocated to prevent possible stoppages in the line from flooding these buildings with sewage. Mr. Mullinax stated that C & L Contractors has agreed to perform the necessary work at the unit prices they bid for the other sewer projects. Mr. Mullinax recommended approval of C & L Contractors in the amount of \$58,900.00.

A motion to approve repairs by C & L Contractors was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

7. Hydrants

Ed Mullinax, Assistant Water Superintendent stated that bids were received for hydrants to replace those used out of inventory. Mr. Mullinax recommended approval of the low bid from Kendall Municipal Supply in the amount of \$15,788.45.

A motion to approve the bid from Kendall Municipal Supply was made by Council Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

8. Small Truck Purchase for Recreation Department

Tom Rhinehart, Finance Director stated that bids were sent out for the purchase of a small/mid size truck for the Recreation Department. Mr. Rhinehart stated that only one bid was returned from Wynn Buick GMC in the amount of \$17,642.43 and he recommended approval.

A motion to approve the purchase from Wynn Buick GMC was made by Council

Member Tate and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

H. Other

1. Second Library Reimbursement Request

Tom Rhinehart, Finance Director stated that the Cartersville/Bartow County Library has submitted a second request for reimbursement from the impact fees fund in the amount of \$13,580.11. The current balance of the library portion of the impact fees is equal to the reimbursement request which will bring the remaining balance of the impact fees earmarked for the library to zero. Mr. Rhinehart stated that the library personnel is aware of this fact and that if approved there will be no more funds available from the impact fee fund. Mr. Rhinehart recommended approval.

A motion to approve the reimbursement to the library was made by Council Member Hodge and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 5-0

I. First Reading of Ordinances

1. Budget Ordinance for Fiscal Year 2012-2013

Tom Rhinehart, Finance Director presented the Fiscal Year 2012 – 2013 Budget and stated that it is a balanced budget. The budget decreased from FY 2011-12 budget by \$12,623,255 (8%) and includes no salary adjustments, no city property tax increase, Cartersville School System funds, no increased staff, and a small increase in the water and sewer rate structure. Mr. Rhinehart stated that the city has taken over the Business Improvement District Taxes, a new special revenue fund for this was created and it totals \$24,645. Mr. Rhinehart recommended approval of the FY 2012 – 2013 Budget.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

NOW BE IT HEREBY ORDAINED by the Mayor and City Council that pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year 2012 - 2013 budget.

2012 - 2013 Budget Summary

General Fund

Revenues

Expenditures

Revenues

\$39,151,915

Expenditures:

Legislative		\$19,520,370
Administration		\$ 1,007,410
Finance Dept.		\$ 1,088,640
Customer Service Dept.		\$ 700,585
Police		\$ 5,039,630
Fire		\$ 5,435,375
Municipal Court		\$ 81,370
Public Works		\$ 2,368,125
Recreation		\$ 3,165,460
Planning & Development		\$ 744,950

Special Revenue Funds

SPLOST – 2003	\$ 2,860,000	\$ 2,860,000
SPLOST – 2007	\$ 6,815,000	\$ 6,815,000
DEA	\$ 218,460	\$ 218,460
State Forfeiture	\$ 3,000	\$ 3,000
Hotel/Motel Tax	\$ 405,000	\$ 405,000
Motor Vehicle Rental Tax	\$ 50,000	\$ 50,000
Grant Funds	\$ 36,800	\$ 36,800
Impact Fees	\$ 163,585	\$ 163,585
Business Improve Dist Tax	\$ 24,645	\$ 24,645
Development Fees	\$ 5,000	\$ 5,000

Enterprise Funds

Fiber Optics	\$ 1,635,335	\$ 1,635,335
Electric	\$44,591,295	\$44,591,295
Gas	\$23,123,195	\$23,123,195
Solid Waste	\$ 2,397,270	\$ 2,397,270
Stormwater	\$ 1,323,050	\$ 1,323,050
Water & Sewer	\$20,710,175	\$16,263,215
Water Pollution Control Plant		\$ 2,254,970
Water Treatment Plant		\$ 2,191,990

BE IT AND IT IS HEREBY ORDAINED.

ADOPTED, this 7th day of June 2012. First Reading.

ADOPTED this day of June 2012. Second Reading.

/s/ Matthew J. Santini

Matthew J. Santini

Mayor

ATTEST:

/s/ **Connie Keeling**
Connie Keeling
 City Clerk

NO ACTION REQUIRED

2. Amendment to Utilities Ordinance Regarding Water/Sewer Rates

Tom Rhinehart, Finance Director stated that in order to balance the FY 2013 Water and Sewer Fund budget a 5% proposed increase in water and sewer rates is needed. The increase will allow the City to continue to maintain the existing system as well as update the system by completing projects that are needed to fulfill the needs of existing customers along with any future needs of the water and sewer system. Mr. Rhinehart stated that even with this small increase in rates, the City of Cartersville will remain one of the lowest water and sewer rates in the surrounding area. Without the proposed rate increase, the city water and sewer department will not be able to maintain the existing system, plan for any needed future expansion, or possibly be unable to make future bond payments. Mr. Rhinehart recommended approval.

Ordinance

of the

City of Cartersville, Georgia

Ordinance No.

Now be it and it is hereby **ORDAINED** by the Mayor and City Council of the City of Cartersville, that the **CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 24. UTILITIES. ARTICLE IV. WATER SERVICE Section 24-64 (a) and (b) Water and Sewage Rate and Section 24-147 (a.) Sewage Rates** is hereby amended by deleting said Section 24-64 (a) and (b), and Section 24-147 (a) in their entirety and replacing them with the following:

Sec. 24-64. Water & Sewage Utility Rates.

(a.) Water Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 6.00	\$ 11.00
3/4" full flow	\$ 9.00	\$ 16.00
1"	\$ 14.00	\$ 26.00
1 1/4" or 1 1/2"	\$ 28.00	\$ 48.00
2"	\$ 54.00	\$ 99.00
4"	\$101.00	\$185.00
6"	\$156.00	\$280.00
8"	\$200.00	\$387.00

Plus consumption as follows:		
(i) Residential Meters		
(a) 0 – 10 consumptions per month	\$1.32/100 cu. ft.	\$2.64/100 cu. ft.
(b) 11 – 14 consumptions per month	\$2.57/100 cu. ft.	\$3.24/100 cu. ft.
(c) 15 – 19 consumptions per month	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(d) 20 + consumptions per month	\$6.50/100 cu. ft.	\$6.50/100 cu. ft.
(ii) Apartments, Multiples & Commercial Meters	\$2.19/100 cu. ft.	\$3.23/100 cu. ft.
(iii) Irrigation System Meters	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(iv) Industrial and All Other Meters	\$1.32/100 cu. ft.	\$2.64/100 cu. ft.

(b.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 6.00	\$ 6.00
3/4" full flow	\$ 9.00	\$ 9.00
1"	\$ 14.00	\$ 14.00
1 ¼" or 1 ½"	\$ 28.00	\$ 28.00
2"	\$ 54.00	\$ 54.00
4"	\$101.00	\$101.00
6"	\$156.00	\$156.00
8"	\$200.00	\$200.00
Plus consumption	\$1.46/100 cu. ft.	\$2.92/100 cu. ft.

Sec. 24-147. Sewage rates.

(a.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 6.00	\$ 6.00
3/4" full flow	\$ 9.00	\$ 9.00
1"	\$ 14.00	\$ 14.00
1 ¼" or 1 ½"	\$ 28.00	\$ 28.00
2"	\$ 54.00	\$ 54.00
4"	\$101.00	\$101.00
6"	\$156.00	\$156.00
8"	\$200.00	\$200.00
Plus consumption	\$1.46/100 cu. ft.	\$2.92/100 cu. ft.

This Ordinance shall become effective on July 1, 2012.

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 7th day of June 2012.

ADOPTED this the day of June 2011. Second Reading.

/s/ Matthew J. Santini

Matthew J. Santini

Mayor

ATTEST:

/s/ Connie Keeling

Connie K. Keeling

City Clerk

NO ACTION REQUIRED

After announcements, Mayor and Council expressed their condolences to the family of Robert Ed Hicks. A motion to adjourn the meeting was made by Council Member Hodge and needing no second. Motion carried unanimously. Vote 5-0

Meeting Adjourned

/s/ _____

Matthew J. Santini

Mayor

ATTEST:

/s/ _____

Connie Keeling

City Clerk



City of Cartersville

City Council Meeting
6/21/2012 7:00:00 PM
Budget Ordinance for Fiscal Year 2012-13

SubCategory:	Second Reading of Ordinances
Department Name:	Finance
Department Summary Recommendation:	As discussed in the budget work session on May 10, 2012, the fiscal year 2012-2013 budget ordinance is attached. The budget is a balanced budget which means that the revenues equal the expenses. The budget decreased from the FY 2011-12 budget by \$12,623,255 or 8.00%. The budget includes: no salary adjustments; no city property tax increase, Cartersville School System funds; no increased staff; and a small increase in the water and sewer rate structure. The 12 firefighters that were scheduled to be hired in the fourth quarter of FY 2012 have been delayed until the end of July 2012. The following are the FY 2013 totals by fund and changes from FY 2012 budget: General Fund \$39,176,560, decrease of \$355,855; Special Revenue Funds \$881,845, decrease of \$1,283,795; Electric Fund \$44,591,295, increase of \$991,000; Fiber Optics Fund \$1,635,335, decrease of \$11,565; Gas Fund \$23,123,195, decrease of \$5,722,660; Solid Waste Fund \$2,397,270, decrease of \$190,630; Stormwater Fund \$1,323,050, increase of \$142,050; Water and Sewer Fund \$20,710,175, increase of 1,658,230; Internal Service Fund (Garage) \$1,592,565, increase of \$229,970; and SPLOST Funds \$9,675,000, decrease of \$8,080,000. Budget comparison by type for FY 2013 and changes from FY 2012 budget include: personnel expenses \$23,650,345, increase of \$29,340; operating expenses \$17,611,310, decrease of \$2,110,095; purchase of commodities expense \$52,339,975, decrease of \$5,614,235, school board appropriations \$16,887,670, increase of \$1,525,930; DDA property taxes \$0, (moved to separate fund); debt service expenses \$3,848,605, increase of \$15,810; capital expenses \$22,837,680, decrease of \$6,623,145; and transfer to general fund \$7,906,060, increase of \$152,215. One other note-since the city has taken over the Business Improvement District Taxes, a new special revenue fund for this was created and it totals \$24,645 (this was previously included in the General Fund). I recommend approval of the proposed fiscal year 2012-13 budget.
	The key features of the 2012-13 budget are: 1) overall decrease of \$12,623,255 from the FY 2011-12 budget (due mainly to decreased capital expenses, decreased purchase of commodities, and decreased operating expenses); 2) no city property tax Cover Memo Item # 2

**City Manager's
Remarks:**

increase; 3) a small increase in the water and sewer fund rate structure; 4) no increase to the current staffing levels and no salary increases or cuts; 5) no cuts in any services to the citizens; 6) even though there is a small increase in the water and sewer rates, all utility rates remain at or below comparable rates charged by other private or municipal service delivery entities; and 7) funding for the goals established in our vision session held in January 2012.

Your ultimate approval of this budget is recommended. As always, staff is to be commended for the hard work on this budget.

**Financial/Budget
Certification:**

Legal:

Associated Information:

Ordinance
of the
City of Cartersville, Georgia

Ordinance No.

NOW BE IT HEREBY ORDAINED by the Mayor and City Council that
pursuant to the City of Cartersville Charter; the City of Cartersville Fiscal Year
2012 - 2013 budget.

2012 - 2013 Budget Summary

<u>General Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
Revenues	\$39,151,915	
Expenditures:		
Legislative		\$19,520,370
Administration		\$ 1,007,410
Finance Dept.		\$ 1,088,640
Customer Service Dept.		\$ 700,585
Police		\$ 5,039,630
Fire		\$ 5,435,375
Municipal Court		\$ 81,370
Public Works		\$ 2,368,125
Recreation		\$ 3,165,460
Planning & Development		\$ 744,950
 <u>Special Revenue Funds</u>		
SPLOST – 2003	\$ 2,860,000	\$ 2,860,000
SPLOST – 2007	\$ 6,815,000	\$ 6,815,000
DEA	\$ 218,460	\$ 218,460
State Forfeiture	\$ 3,000	\$ 3,000
Hotel/Motel Tax	\$ 405,000	\$ 405,000
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Electric	\$44,591,295	\$44,591,295
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Water & Sewer	\$20,710,175	\$16,263,215
Water Pollution Control Plant		\$ 2,254,970
Water Treatment Plant		\$ 2,191,990

BE IT AND IT IS HEREBY ORDAINED.

ADOPTED, this 7th day of June 2012. First Reading.

ADOPTED this day of June 2012. Second Reading.

/s/ _____
Matthew J. Santini
Mayor

ATTEST:

/s/ _____
Connie Keeling
City Clerk



City of Cartersville

City Council Meeting

6/21/2012 7:00:00 PM

Amendment to Utilities Ordinance Regarding Water/Sewer Rates

SubCategory:	Second Reading of Ordinances
Department Name:	Finance
Department Summary Recommendation:	In order to balance the FY 2013 Water and Sewer Fund budget, a 5% proposed increase in water and sewer rates is needed. The increase will allow the City to continue to maintain the existing system as well as update the system by completing projects that are needed to fulfill the needs of existing customers along with any future needs of the water and sewer system. For residential customers, the water increase equates to \$0.06 per 100 cubic feet consumed for city residents and \$0.12 increase per 100 cubic feet consumed for outside the city limit residents. For apartments/commercial water customers, the increase is \$0.10 per 100 cubic feet consumed for city customers and \$0.15 per 100 cubic feet consumed for outside the city limit customers. For sewer rate, the increase equates to \$0.07 increase per 100 cubic feet discharged by city customers and \$0.14 increase per 100 cubic feet discharged by outside city limit customers. Even with this small increase in rates, the City of Cartersville will remain one of the lowest water and sewer rates in the surrounding area. Without the proposed rate increase, the city water and sewer department will not be able to maintain the existing system, plan for any needed future expansion, or possibly be unable to make future bond payments. I recommend approval of the proposed water and sewer rate increases to begin July 1, 2012.
City Manager's Remarks:	I recommend your approval of this rate adjustment.
Financial/Budget Certification:	
Legal:	
Associated Information:	

Ordinance
of the
City of Cartersville, Georgia
Ordinance No.

Now be it and it is hereby ORDAINED by the Mayor and City Council of the City of Cartersville, that the CITY OF CARTERSVILLE CODE OF ORDINANCES CHAPTER 24. UTILITIES. ARTICLE IV. WATER SERVICE Section 24-64 (a) and (b) Water and Sewage Rate and Section 24-147 (a.) Sewage Rates is hereby amended by deleting said Section 24-64 (a) and (b), and Section 24-147 (a) in their entirety and replacing them with the following:

Attachment number 1 \nPage 1

Sec. 24-64. Water & Sewage Utility Rates.

(a.) Water Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 6.00	\$ 11.00
3/4" full flow	\$ 9.00	\$ 16.00
1"	\$ 14.00	\$ 26.00
1 ¼" or 1 ½"	\$ 28.00	\$ 48.00
2"	\$ 54.00	\$ 99.00
4"	\$101.00	\$185.00
6"	\$156.00	\$280.00
8"	\$200.00	\$387.00
Plus consumption as follows:		
(i) Residential Meters		
(a) 0 – 10 consumptions per month	\$1.32/100 cu. ft.	\$2.64/100 cu. ft.
(b) 11 – 14 consumptions per month	\$2.57/100 cu. ft.	\$3.24/100 cu. ft.
(c) 15 – 19 consumptions per month	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(d) 20 + consumptions per month	\$6.50/100 cu. ft.	\$6.50/100 cu. ft.
(ii) Apartments, Multiples & Commercial Meters	\$2.19/100 cu. ft.	\$3.23/100 cu. ft.
(iii) Irrigation System Meters	\$4.66/100 cu. ft.	\$4.66/100 cu. ft.
(iv) Industrial and All Other Meters	\$1.32/100 cu. ft.	\$2.64/100 cu. ft.

(b.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 6.00	\$ 6.00
3/4" full flow	\$ 9.00	\$ 9.00
1"	\$ 14.00	\$ 14.00
1 ¼" or 1 ½"	\$ 28.00	\$ 28.00
2"	\$ 54.00	\$ 54.00
4"	\$101.00	\$101.00
6"	\$156.00	\$156.00
8"	\$200.00	\$200.00
Plus consumption	\$1.46/100 cu. ft.	\$2.92/100 cu. ft.

Sec. 24-147. Sewage rates.

(a.) Sewage Monthly Billing	City	Outside City
Minimum bill according to meter size:		
5/8" or 3/4"	\$ 6.00	\$ 6.00

3/4" full flow	\$ 9.00	\$ 9.00
1"	\$ 14.00	\$ 14.00
1 ¼" or 1 ½"	\$ 28.00	\$ 28.00
2"	\$ 54.00	\$ 54.00
4"	\$101.00	\$101.00
6"	\$156.00	\$156.00
8"	\$200.00	\$200.00
Plus consumption	\$1.46/100 cu. ft.	\$2.92/100 cu. ft.

This Ordinance shall become effective on July 1, 2012.

Attachment number 1 \nPage 2

BE IT AND IT IS HEREBY ORDAINED.

First Reading this the 7th day of June 2012.

ADOPTED this the day of June 2011. Second Reading.

/s/_____
Matthew J. Santini
Mayor

ATTEST:

/s/_____
Connie K. Keeling
City Clerk



City of Cartersville

City Council Meeting

6/21/2012 7:00:00 PM

File AZ12-04: Annexation and zoning application by the City of Cartersville (donut hole initiative) for property owned by Womack Three LLC and located at 5, 7, 9, 11 and 13 Corinth Road (5 unit apartment building on a 0.49 acre lot) from Bartow County ju

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The subject tract is located at 5, 7, 9, 11, and 13 Corinth Road off Rowland Springs Road. The lot includes a 5-unit apartment building constructed in approximately 1998. This property is part of the City Annexation Initiative to incorporate "donut hole" tracts into the City limits for improved public safety coverage. The applicants, working with City staff through the City Annexation Initiative, seek to be annexed for City schools and police protection. The property would, if annexed, be zoned MF-14 (Multi-family Residential). Planning Commission recommended approval.
City Manager's Remarks:	This annexation and re-zoning application is a continuation of the city's efforts to incorporate "donut hole" tracts into the city limits. The property would be zoned MF-14 and has been recommended for approval by the Planning Commission.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ZONING & ANNEXATION SYNOPSIS

Petition Number(s): **AZ12-04**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **City of Cartersville (Annexation Initiative)**

Representative: **None**

Property Owner: **Womack Three LLC (Ray Womack)**

Property Location: **5-13 Corinth Rd**

Access to the Property: **Corinth Rd, off Rowland Springs Rd**

Site Characteristics:

Tract Size: Acres: **0.49 acres** District: **4th** Section: **3rd** LL(S): **314, 335**

Ward: **1** Council Member: **Kari Hodge**

LAND USE INFORMATION

Current Zoning: **County R-3 (Residential mixed-use)**

Proposed Zoning: **MF-14 (Multi-family Residential)**

Proposed Use: **Annex for City schools and City police protection**

Current Zoning of Adjacent Property:

North: **R-15 (Single-family Residential)**

South: **County R-3 (Residential mixed-use)**

East: **County R-3 (Residential mixed-use)**

West: **County R-3 (Residential mixed-use)**

The Future Development Plan designates the subject property as: **Regional Activity Center with recommended zoning districts G-C, O-C, P-D, RA-12, MF-14.**

ZONING ANALYSIS

City Departments Reviews

Water and Sewer:

No objections.

Public Works:

No objections.

Gas:

No objections.

Electric:

No objections.

Fire:

No objections.

Police:

No comments.

Bartow County government has also received information regarding the annexation request and finds no objection to the application. The property is currently zoned R-3 (Residential mixed-use) and is identified on the County's Future Land Use Map as Residential mixed-use.

The subject tract is located at 5, 7, 9, 11, and 13 Corinth Road off Rowland Springs Road. The lot includes a 5-unit apartment building constructed in approximately 1998. This property is part of the City Annexation Initiative to incorporate "donut hole" tracts into the City limits for improved public safety coverage. The applicants, working with City staff through the City Annexation Initiative, seek to be annexed for City schools and City police protection. The property would, if annexed, be zoned MF-14 (Multi-family Residential).

STANDARDS FOR EXERCISE OF ZONING POWERS.

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*
The proposed MF-14 zoning may permit a use that is suitable in view of the existing mix of single-family and multi-family residential development of adjacent properties.
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*
The proposed MF-14 zoning may not create an isolated district since there are adjacent and nearby properties that are zoned in a similar manner in the properties still located in unincorporated Bartow County.
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*
The MF-14 zoning proposal may not adversely affect the existing use of adjacent properties.
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*
As currently zoned in unincorporated Bartow County for residential mixed-use, the property may be appropriately zoned. As proposed in the City for MF-14 zoning, this proposal would be similar to the current county zoning and may be a reasonable economic use of the land.
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*
The zoning proposal may not cause an excessive use of existing streets and facilities. Utility, Public Works, and Planning & Development staff would review any future development based on possible use on roads, utilities, and other factors.
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*
The property is in conformity with the Future Development Map.

- G. Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.

The MF-14 zoning proposal may not result in a use which could adversely affect the environment. Utility, Public Works, and Planning & Development staff would review any future development/redevelopment.

- H. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

Annexation of this property would fill in one of the properties that is part of a larger donut hole of unincorporated land that extends north adjacent to Rowland Springs Rd beginning near the intersection with MLK Jr Drive. For improved public safety service, it may be appropriate for this property to be in the City, and the MF-14 zoning is similar to the current zoning in Bartow County.

RECOMMENDATION

Staff has no objections.

PLANNING COMMISSION RECOMMENDATION:

ANNEXATION:

APPROVAL

ZONING:

APPROVAL

Check same and notarized signature **Application for Annexation/Zoning**

Planning and Development Department
10 North Public Square
City of Cartersville
(770) 387-5600

Annexation Initiative

Application Number AZ12-04
6-12 @ 6:00 pm
Hearing Date 6-21 @ 7:00 pm
7-5 @ 7:00 pm

Applicant City of Cartersville
(applicant's printed name)

Business Phone _____

Address _____

Home Phone _____

City _____

State _____

Zip _____

Ray Womack
(Representative's printed name (if other than applicant))

Business Phone 770-386-6060

Cell or Fax # SAME

RW
Representative's signature

Billy Womack
Applicant's signature

Signed, sealed and delivered in presence of:

Doreen M. Womack
Notary Public

rwomackinspect@aol.com

Notary Public, Bartow County, Georgia
My commission expires March 29, 2014

Titleholder Womack Three, LLC
(titleholder's printed name)

Business Phone 770-382-0859

Home Phone SAME

*attach additional notarized signatures as needed on separate application page

Address 23 CRESTWOOD RD.
CARTERSVILLE, GA.

Signature Billy Womack Billy Womack

Signed, sealed, delivered in presence of:

Doreen M. Womack
Notary Public

Notary Public, Bartow County, Georgia
My commission expires March 29, 2014

County Zoning District(s) County R-3

Proposed City Zoning District(s) MF-14

Acreage 0.99 ac Land Lot(s) 314, 335

District(s) 4 Section(s) 3

Location of Property 5-13 Corinth Rd
(street address, nearest intersections, etc)

Utility Providers: Water City

Gas City

Sewer City

Electric City

Reason for annexation:

City schools and police protection
(attach additional statement as necessary)

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements.

5-unit apartment building constructed in 1998.

Planning Commission Recommendation:

Approved: _____

Conditions: _____

Disapproved: _____

Date: _____

City Council Decision:

Approved: _____

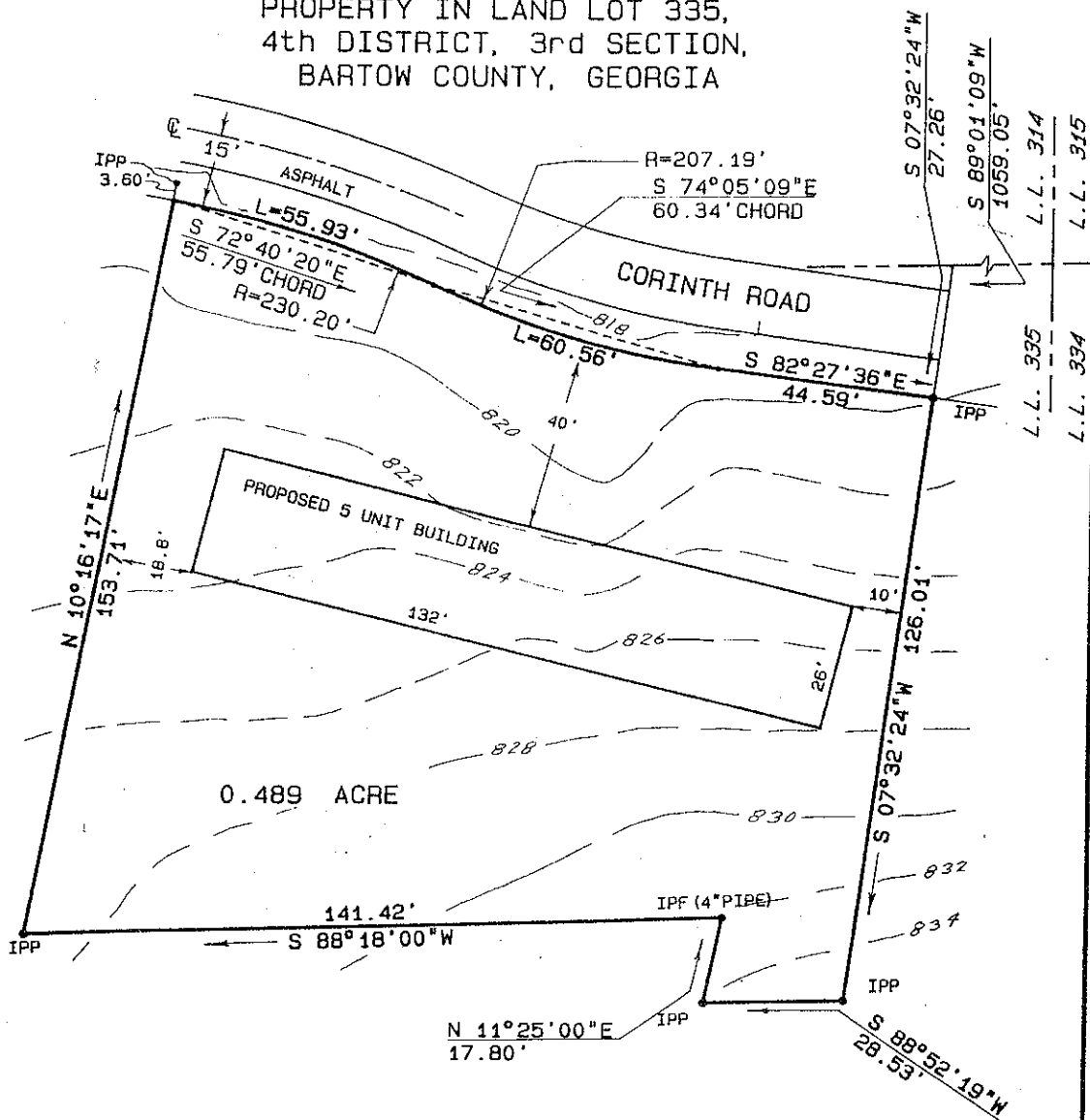
Conditions: _____

Disapproved: _____

Date: _____

Item # 4

SURVEY FOR
BILLY WOMACK
PROPERTY IN LAND LOT 335,
4th DISTRICT, 3rd SECTION,
BARTOW COUNTY, GEORGIA



A. c4290, p4290-2, n4594.1, s3477.0

NOTE: IRON PINS ARE (1/2\"RE-BAR)
EXCEPT AS SHOWN.

FLOOD INSURANCE RATE MAP 13015C0087 F
DATED SEPT. 29, 1989 SHOWS THIS PROPERTY
IS NOT IN THE 100 YEAR FLOOD ZONE.

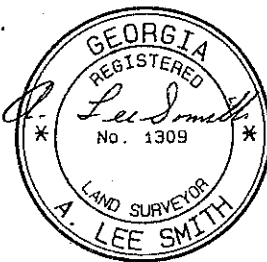
FIELD TRAVERSE:

CLOSURE; ONE FOOT IN 20,000 FEET
USING A LIETZ SET 4.
ANGULAR ERROR; 0°00'06\" PER ANGLE
POINT USING A LIETZ SET 4.
ADJUSTED; USING THE COMPASS RULE.

SMITH & SMITH LAND SURVEYORS, P.C.
SURVEYORS & ENGINEERS
2 SOUTH AVENUE, CARTERSVILLE, GA. 30120
PHONE 770-382-0457

REGISTERED LAND SURVEYOR No. 1309

R/W — RIGHT OF WAY	R — RADIUS
IPP — IRON PIN PLACED	— X — FENCE
IPF — IRON PIN FOUND	— — — LAND LOT LINE
CM — CONCRETE MARKER	⊙ — CENTER LINE
CH — CHORD	— — — POWER LINE
L — LENGTH OF CURVE	

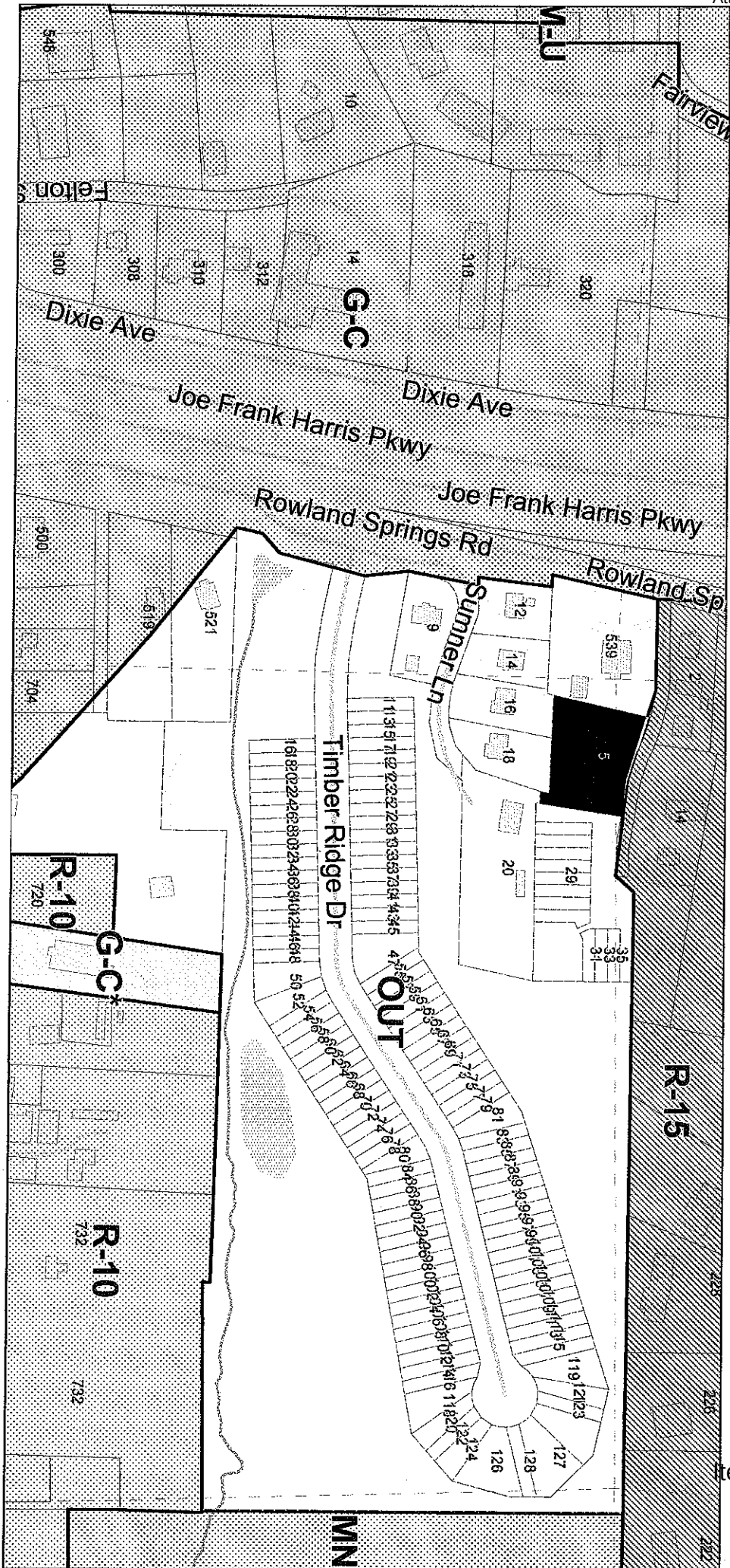


PLAT CLOSURE;
ONE FOOT IN
100,000 FEET.
SEPTEMBER 12, 1997

0 6' 30'
3' 15' 45'
SCALE 1\"=30'
FILE 4290-2

Item # 4

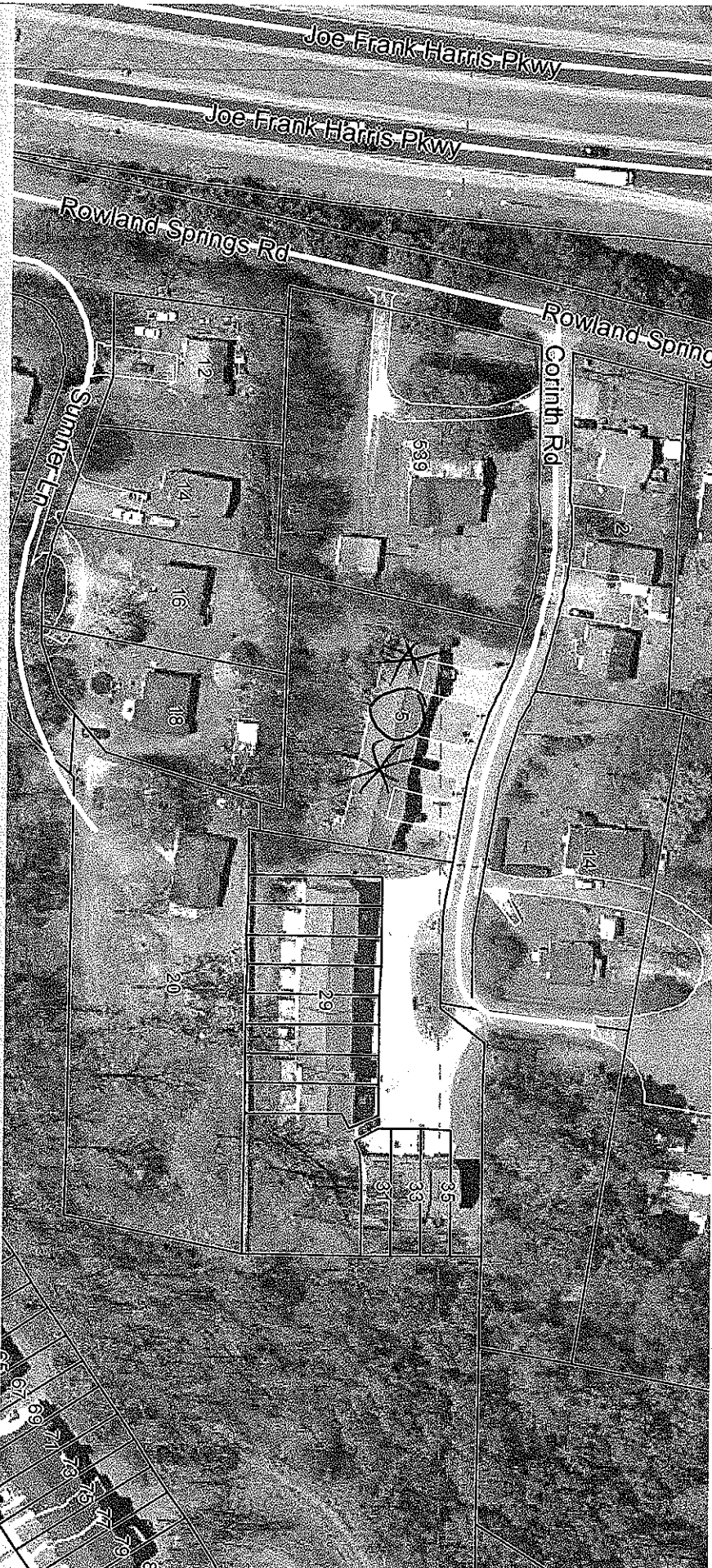
AZ12-04 Annexation - 5,7,9,11,13 Corinth Rd





5-13 Corinth Rd case AZ12-04

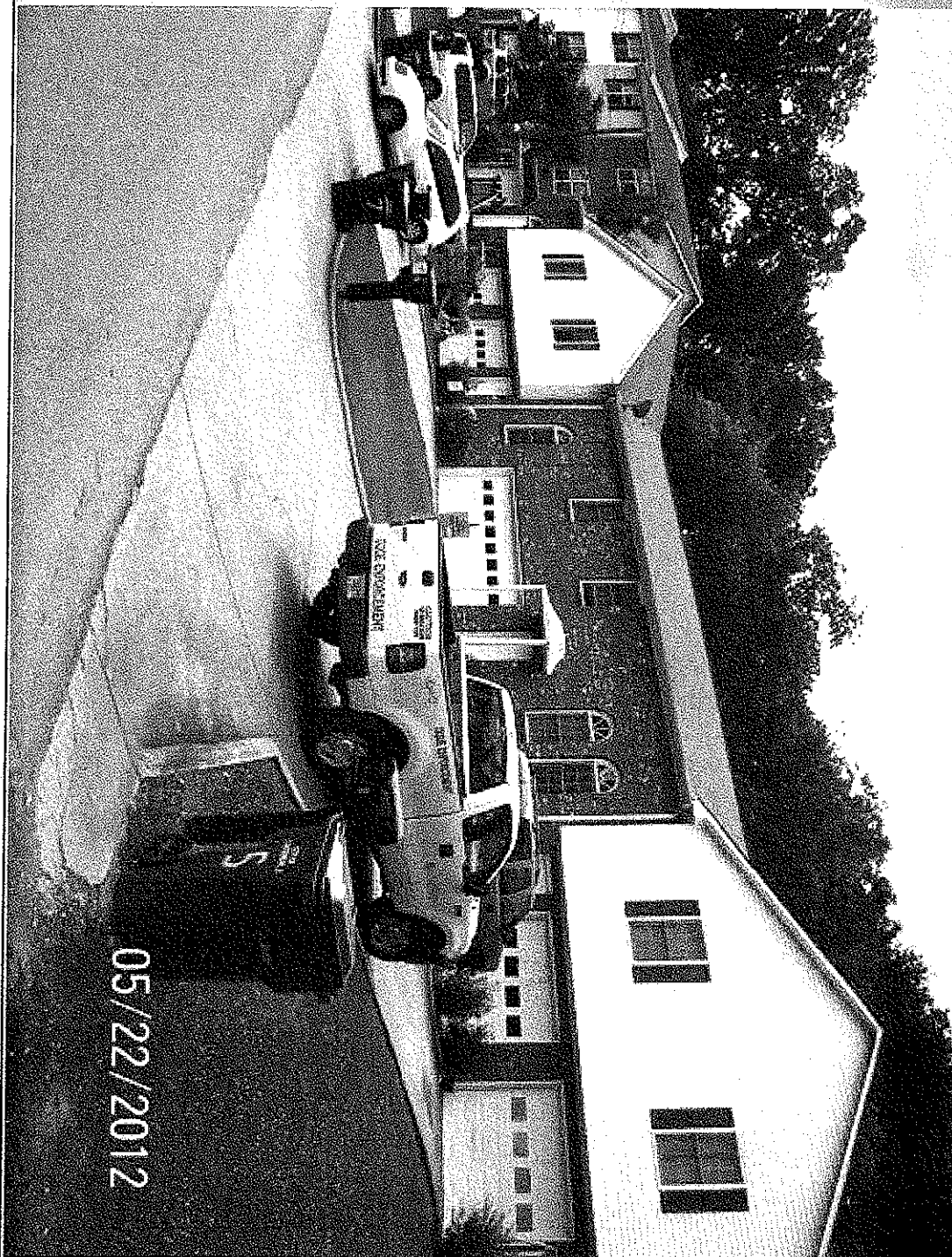
Item # 4





5-13 Corinth Rd case AZ12-04

Item # 4



CITY OF CARTERSVILLEZONING / ANNEXATION ANALYSISPETITION NUMBER AZ12-04APPLICANT INFORMATION AND PROPERTY DESCRIPTIONPROPERTY OWNER (S) Womack Three LLC PHONE NUMBER 770-386-6060PETITIONER Ray Womack OWNER'S ADDRESS 23 Crestwood Rd
(city donut hole initiative) Cartersville, GA 30120PROPERTY LOCATION 5,7,9,11,13 Corinth Rd TRACT SIZE 0.49DISTRICT 4 SECTION 3 LL(S) 314,335TAX MAP # ~~0078E0001020~~ PARCEL (S) 1 WARD (S) 1
0078E0001020CURRENT LAND USE 5-unit apt building PROPOSED LAND USE remain sameCURRENT ZONING County R-3 PROPOSED ZONING City MF-14SPECIFICS OF PROPOSED USENUMBER OF DWELLING UNITS 5 NUMBER OF OCCUPANTS 11RACIAL COMPOSITION 8 white 3 blackNUMBER OF SCHOOL AGED CHILDREN 2 as of Fall 2012GRADE LEVEL (S) OF SCHOOL AGE CHILDREN 8th and Pre-K as of Fall 2012SCHOOL SYSTEM TO BE ATTENDED Cartersville SchoolsOWNER OCCUPIED: YES _____ NO XUTILITY SERVICE (CITY, COUNTY, GEORGIA POWER, ATLANTA GAS)1. WATER City2. SEWER City3. GAS City4. ELECTRICITY City



Bartow County Commissioner's Office • Clarence Brown, Commissioner

CERTIFIED MAIL # 7006 3450 0001 5974 6410

May 4, 2012

Mr. Richard Osborne
Planning Department
City of Cartersville
P.O. Box 1390
Cartersville, GA 30120

RE: Request to annex approximately .489 acres
located on Corinth Road, LL 314 & 335

Dear Richard:

This office has reviewed the above referenced annexation request and finds no objection to the application. The property is currently zoned R-3 (Residential Mixed Use) and is identified on the County's Future Land Use Map as Residential Mixed Use.

Please be advised that, pursuant to O.C.G.A. §36-36-7, there may exist county water and/or sewer lines within the area proposed to be annexed.

Also, be advised that the City will be responsible for maintenance of that portion of the roadway, where as a result of this annexation, property on both sides of the road is now within the city limits.

Sincerely,

CLARENCE BROWN

Commissioner
Bartow County

CB/kg

- c. Brandon Johnson, Zoning Department
Randy Gray, Bartow County Road Department
Mary Milam, Voter Registration
Jarrod Roberts, Tax Assessor
Tim Poe, GIS Department

Item # 4



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120

Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

File # **AZ12-04**

DISCLOSURE OF INTERESTS BY LOCAL OFFICIAL

(To be completed by Mayor, City Council, and Planning Commission)

Womack Three LLC has made an annexation/zoning request on the following property:
Approximately 0.49 acres located at 5 - 13 Corinth Rd in the 4th District, 3rd Section, Bartow
County jurisdiction to City MF-14 (Multi-family Residential).

Pursuant to O.C.G.A § 36-67A-2 any local government official considering a rezoning request must disclose if he has any of the following interest:

1. A Property interest in any real property affected by a rezoning request.
 Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

2. A financial interest in any business entity which has a property interest in any real property affected by a rezoning action.
 Yes _____ No _____
 If the answer is Yes, please disclose the nature and extent of such interest.

3. A spouse, mother, father, brother, sister, son, or daughter with either of the above interests.
 Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

TITLE: _____

DATE: _____



City of Cartersville

City Council Meeting
6/21/2012 7:00:00 PM

File Z12-02: Rezoning application by Terry Tumlin (Gene Vance, representative) for properties located at 2 Dixie Avenue and 329 East Cherokee Avenue (two lots total 0.71 acres) from M-U (Multiple Use) to G-C (General Commercial)

SubCategory:	Public Hearing - 1st Reading of Zoning/Annexation Requests
Department Name:	Planning and Development
Department Summary Recommendation:	The subject tracts are located at 2 Dixie Avenue and 329 E. Cherokee Avenue, adjacent to JFH Parkway and E. Main Street. The property at 2 Dixie Avenue includes a now-vacant structure previously used as a bank, built in approximately 1985. Property at 329 E. Cherokee Avenue includes a former residence constructed in approximately 1950 that has been used as an office in recent years. The applicant seeks to rezone the property from M-U to G-C to allow for a greater variety of possible uses for the buildings. Planning Commission recommended approval.
City Manager's Remarks:	These two properties are adjacent to the JFH Parkway corridor and have been approved for re-zoning by the Planning Commission.
Financial/Budget Certification:	
Legal:	
Associated Information:	

ZONING SYNOPSIS

Petition Number(s): **Z12-02**

APPLICANT INFORMATION AND PROPERTY DESCRIPTION

Applicant: **Terry Tumlin**
Representative: **Gene Vance**
Property Owner: **Same as applicant**
Property Location: **2 Dixie Ave and 329 E. Cherokee Ave**
Access to the Property: **Dixie Ave, Cherokee Ave, Main St**

Site Characteristics:

Tract Size: Acres: **0.71 acres** District: **4th** Section: **3rd** LL(S): **456-457**
Ward: **4** Council Member: **Lindsey McDaniel**

LAND USE INFORMATION

Current Zoning: **M-U (Multiple Use)**
Proposed Zoning: **G-C (General Commercial)**
Proposed Use: **Allow rezoning for highest and best use of properties.**

Current Zoning of Adjacent Property:
North: **M-U**
South: **M-U**
East: **G-C**
West: **M-U**

The Future Development Plan designates the subject property as:
Parkway Corridor with recommended zoning districts G-C, O-C, P-D, RA-12, MF-14

ZONING ANALYSIS

City Departments Reviews

Water and Sewer:

No objections.

Public Works:

No objections.

Gas:

No objections.

Electric:

No objections.

Fire:

No objections.

Police:

No comments.

The subject tracts are located at 2 Dixie Avenue and 329 E. Cherokee Avenue, adjacent to JFH Parkway and E. Main Street. The property at 2 Dixie Avenue includes a now-vacant structure previously used as a bank, which was built in approximately 1985. Property at 329 E. Cherokee Avenue includes a former residence constructed in approximately 1950 that has been used as an office in recent years. The applicant seeks to rezone the property from M-U to G-C to allow for a greater variety of possible uses for the buildings.

STANDARDS FOR EXERCISE OF ZONING POWERS.

- A. *Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.*
The proposed G-C zoning may permit a use that is suitable in view of the existing mix of commercial uses of nearby properties.
- B. *Whether the zoning proposal will create an isolated district unrelated to adjacent and nearby districts.*
The proposed G-C zoning may not create an isolated district since some the adjacent properties across the street are zoned G-C. In addition, properties to the north along JFH Pkwy, including the Hobby Lobby shopping center, and to the south along JFH Pkwy, including the Wynn GMC dealership, are zoned G-C.
- C. *Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.*
The G-C zoning proposal may not adversely affect the existing use of adjacent properties.
- D. *Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.*
As currently zoned for M-U, the properties may not have a reasonable economic use given their close proximity to the arterials JFH Pkwy and E. Main St.
- E. *Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.*
The G-C zoning proposal may not cause an excessive use of existing streets and facilities. Utility, Public Works, and Planning & Development staff would review any future development based on possible use on roads, utilities, and other factors.
- F. *Whether the zoning proposal is in conformity with the adopted local Comprehensive Land Use Plan.*
The zoning proposal for G-C is in conformity with the adopted Future Development Map of the Cartersville 2030 Comprehensive Plan.

- G. Whether the zoning proposal will result in a use which will or could adversely affect the environment, including but not limited to drainage, wetlands, groundwater recharge areas, endangered wildlife habitats, soil erosion and sedimentation, floodplain, air quality, and water quality and quantity.
The G-C zoning proposal may not result in a use which could adversely affect the environment. Utility, Public Works, and Planning & Development staff would review any future development/redevelopment.
- H. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.
Commercial development on and adjacent to JFH Pkwy (US 41) and E. Main St (SR 113) will continue to occur and evolve in these high-traffic arterial thoroughfares. Properties across JFH Pkwy from these tracts, as well as north and south of them on the same side of the road, are zoned G-C. It may be appropriate for these properties to be rezoned from M-U to G-C.

STAFF RECOMMENDATION

Staff has no objections.

PLANNING COMMISSION RECOMMENDATION:
APPROVAL

Application for Rezoning

Planning and Development Department
10 North Public Square
City of Cartersville
 (770) 387-5600

Application Number Z12-02

Hearing Dates 6-12 @ 6:00 Planning, Commission

*Paid \$450
 Fee plus legal*

*6-21 @ 7:00
 City Council
 7-5 @ 7:00
 City Council*

Applicant <u>Terry N. Tumlin</u> (applicant's printed name)	Business/Cell Phone <u>770-382-0100</u> <u>770-547-9780</u>
Address <u>60 Glen Cove Drive</u>	Home Phone <u>770-386-2586</u>
City <u>Cartersville</u> State <u>GA</u> Zip <u>30120</u> Email <u>ttumlin@bellsouth.net</u>	
<u>Gene Vance</u> (Representative's printed name (if other than applicant))	Phone <u>770-655-3205</u> Fax # _____
Representative's signature _____	Applicant's signature <u>Terry N. Tumlin</u> <u>Luann G. Tumlin</u>
Signed, sealed and delivered in presence of: <u>TAMARA SMITHERS</u> Notary Public	Notary Public, Bartow County, Georgia My Commission Expires Jan. 13, 2013

Titleholder <u>Terry N. Tumlin</u> (titleholder's printed name)	Business _____	Home <u>60 Glen Cove</u> <u>Cartersville, GA</u>
*attach additional notarized signatures as needed on separate application page Address _____		
Signature <u>Terry N. Tumlin</u> <u>Luann G. Tumlin</u>		
Signed, sealed, delivered in presence of: <u>TAMARA SMITHERS</u> Notary Public	Notary Public, Bartow County, Georgia My Commission Expires Jan. 13, 2013	

Present Zoning District(s) <u>MU</u>	Requested Zoning <u>GC</u>
Acreage <u>0.514/0.196</u> Land Lot(s) <u>456-457</u>	District(s) <u>4</u> Section(s) <u>3</u>
Location of Property <u>2 Dixie Avenue / 329 East Cheokce Ave</u> (street address, nearest intersections, etc)	
Reason for requested Rezoning: <u>highest and best use</u> (attach additional statement as necessary)	

Attach a copy of a current boundary survey showing metes and bounds and indicating all existing site improvements and confirmation of the availability of all public utilities. Said site must meet the proposed zoning district development standards and access requirements of the City's regulations.

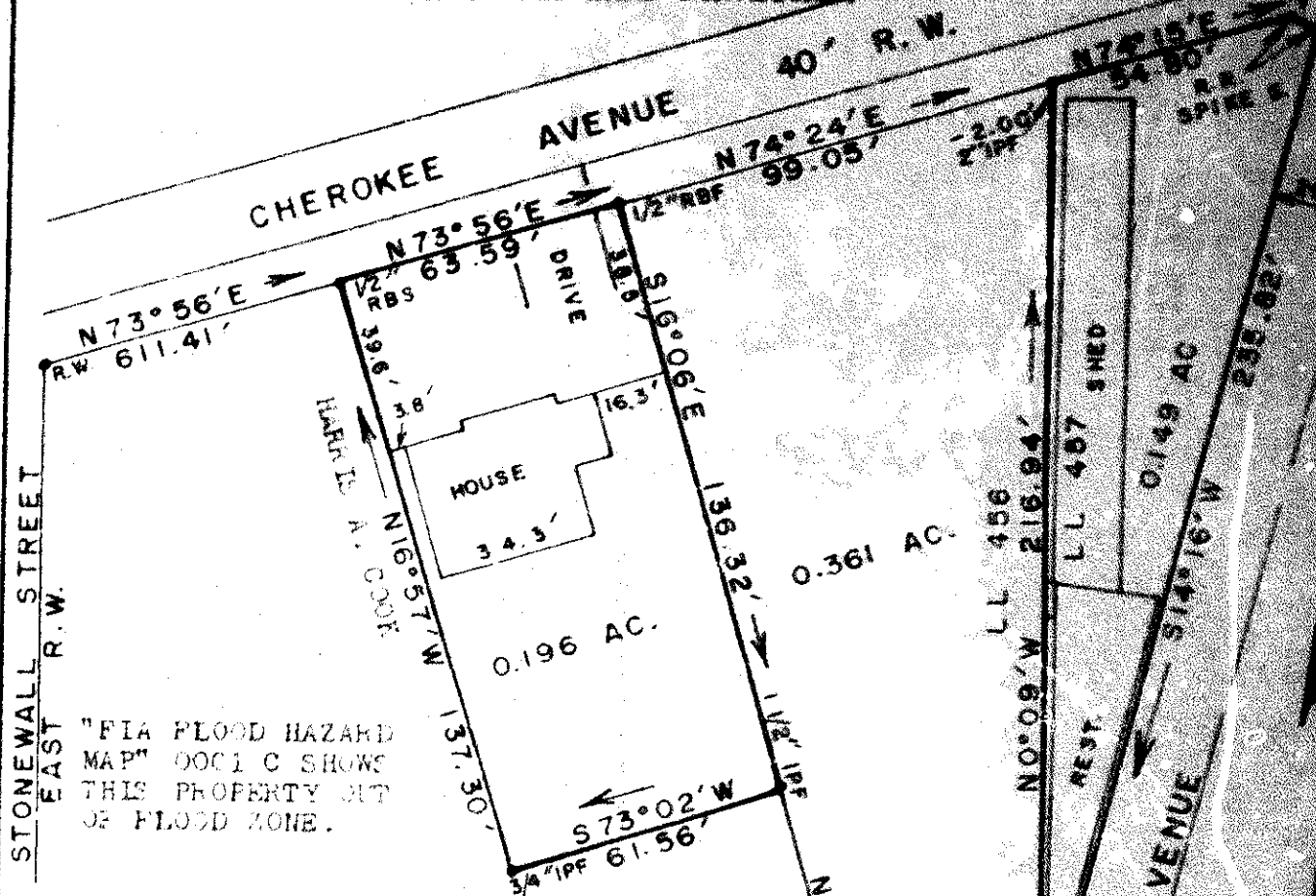
TERRY N. TOMLIN

IN LAND LOT 456 & 457, 4th. DISTRICT, 3rd.
SECTION, CITY OF CARTERSVILLE, BARTOW
COUNTY, GEORGIA.

DATE 1-31-84

SCALE 1"=40'

KNIGHT & KNIGHT LAND SURVEYORS



"FIA FLOOD HAZARD
MAP" 0001 C SHOWS
THIS PROPERTY OUT
OF FLOOD ZONE.

FIELD DATA:

CLOSURE: 1 in 51,200

EQUIPMENT: TOPCON, JTS-2

ANGULAR ERROR 02" PER ANGLE POINT
BEARINGS ARE MAG. CAL. FROM ANGLES
TURNED.



John R. Knight

GEORGIA, BARTOW COUNTY
CLERK'S OFFICE SUPERIOR COURT
Filed for record this

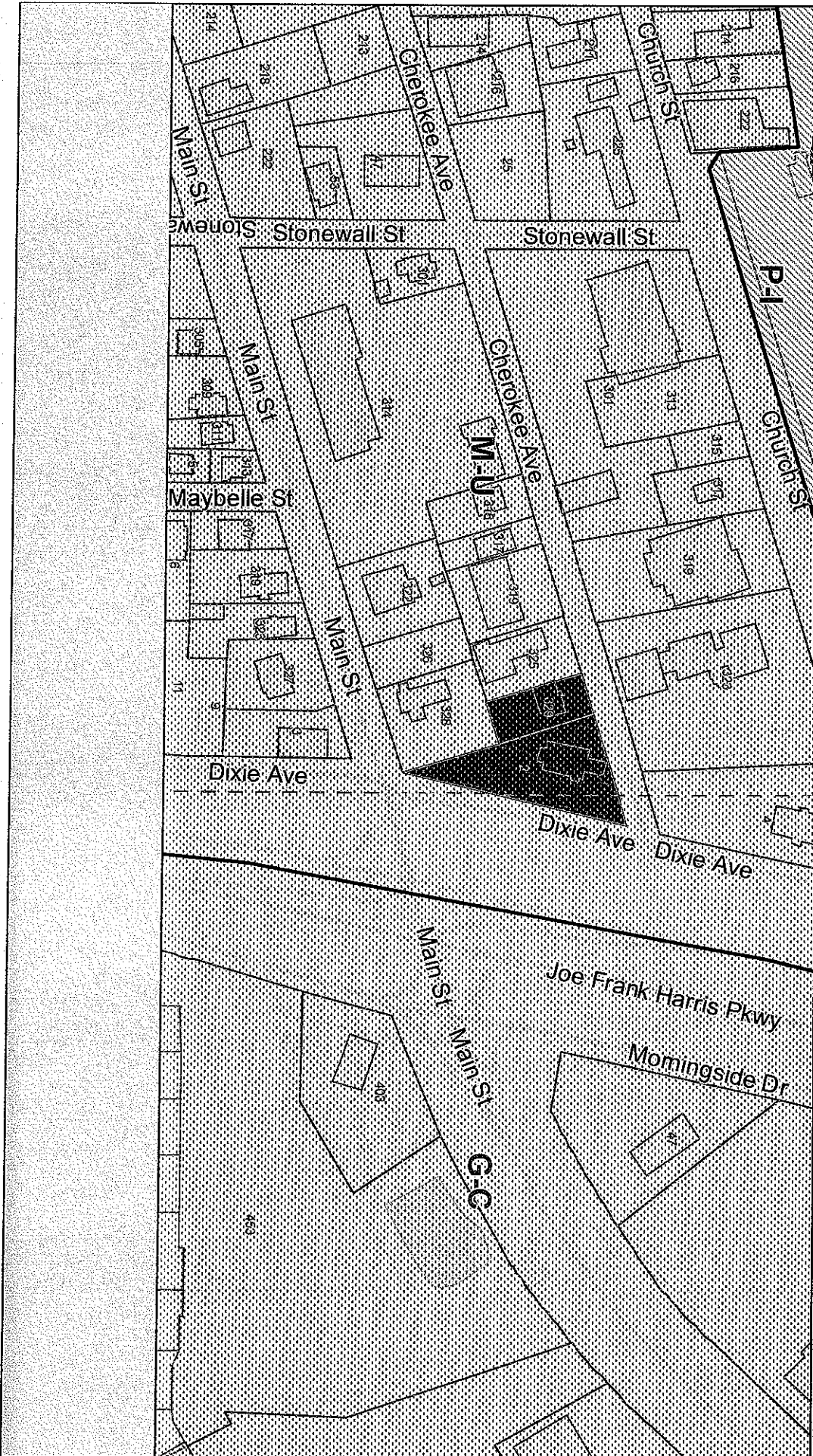
IN 1984 JAN 31 1984
Recorded in Plat record No. 14
Page 81 this 4

176
15 17
NEXT # 5



2 Dixie Ave and 329 E. Cherokee Ave case Z12-02

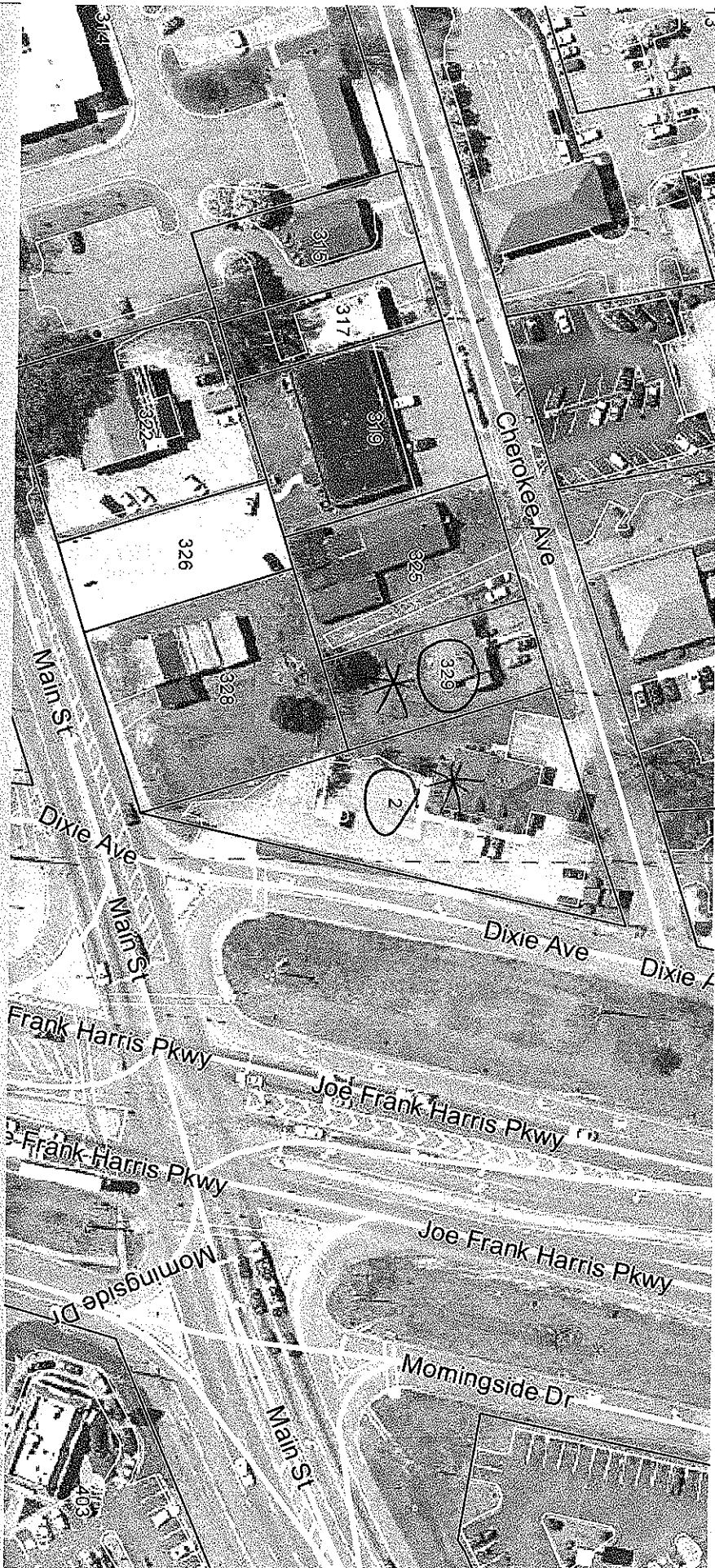
Item 5





2 Dixie Ave and 329 E. Cherokee Ave case Z12-02

Item 5

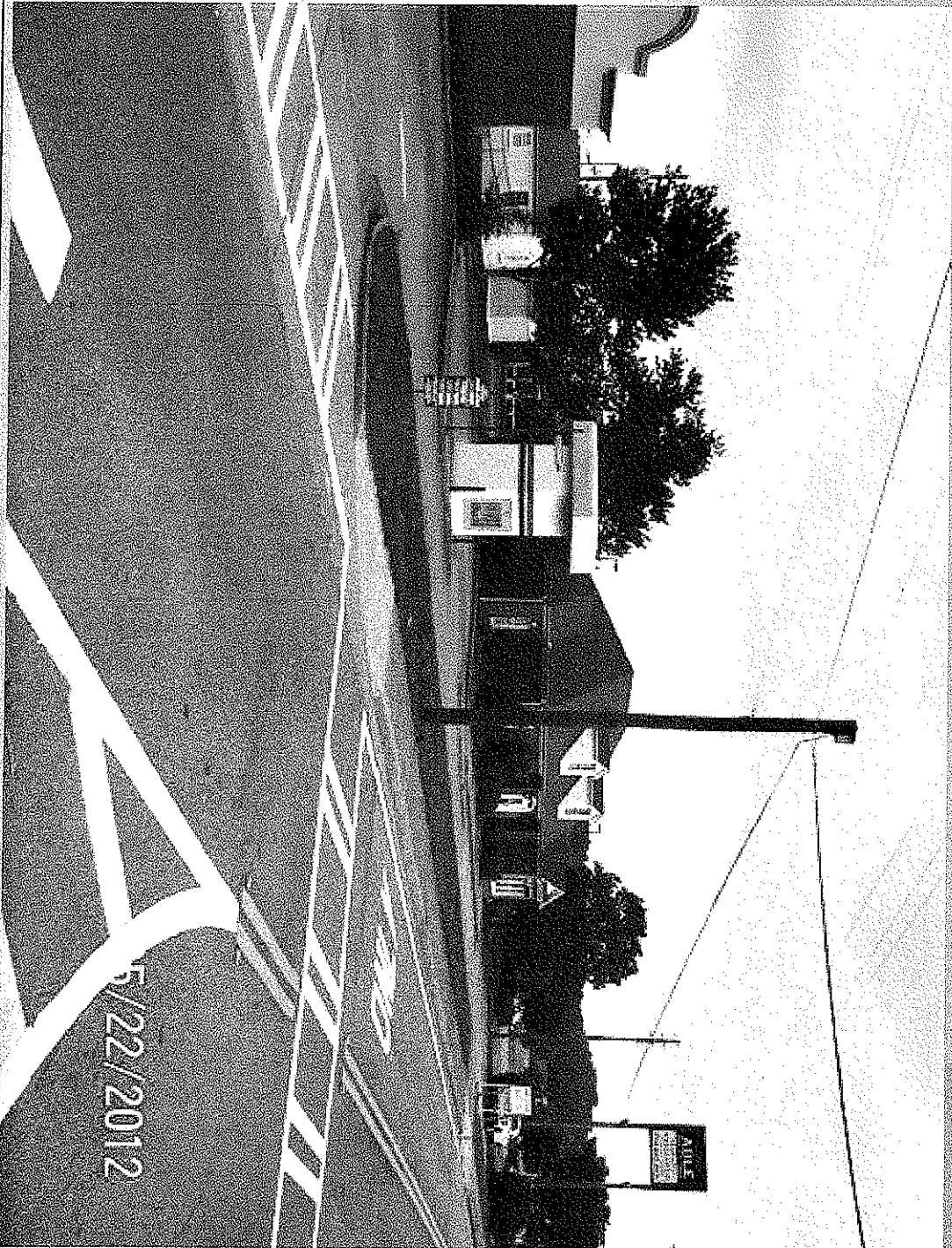


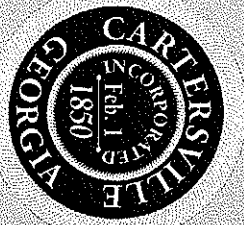


2 Dixie Ave and 329 E. Cherokee Ave

case Z12-02

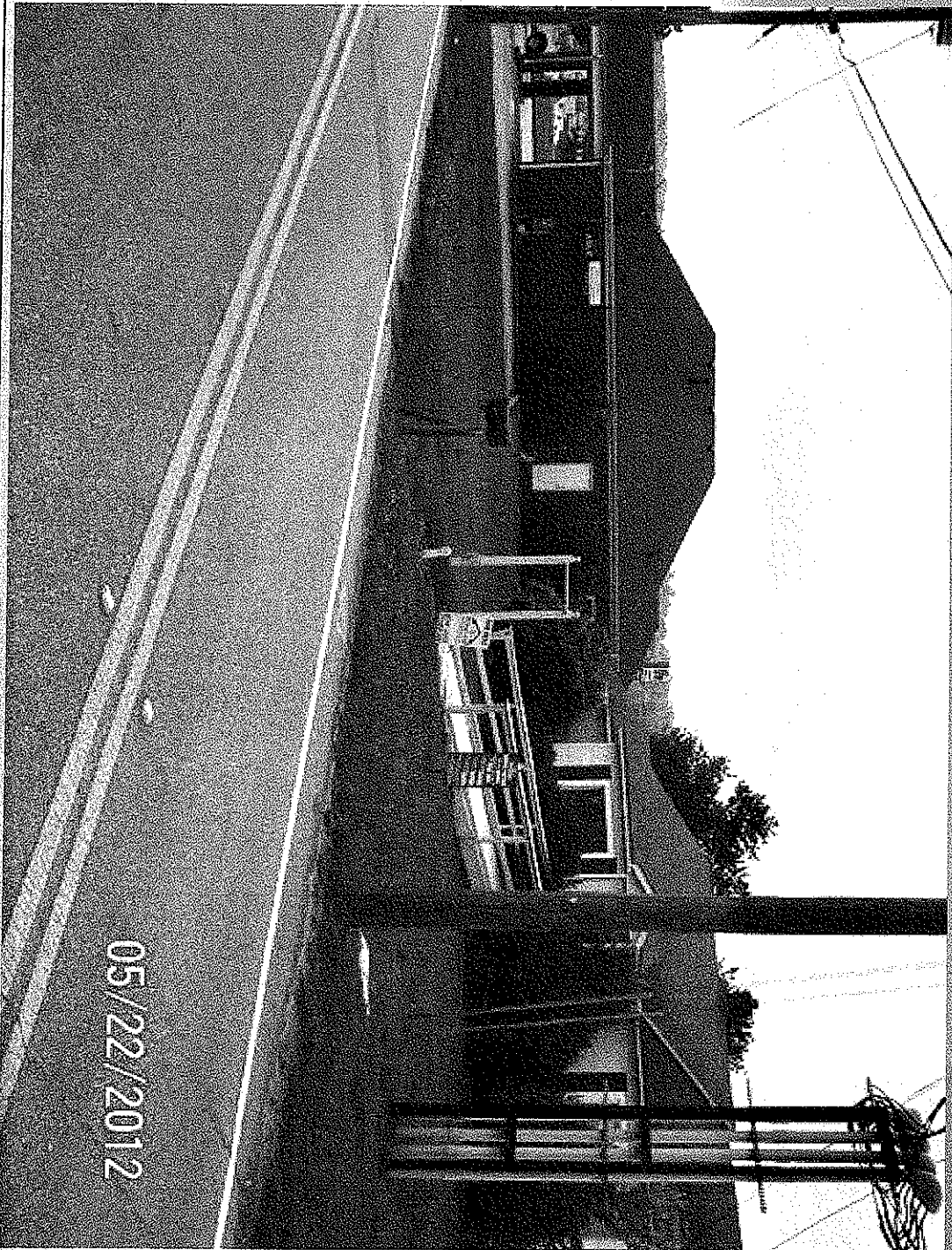
Item 5





2 Dixie Ave and 329 E. Cherokee Ave
case Z12-02

Item 5



05/22/2012



City of Cartersville

PLANNING AND DEVELOPMENT

P.O. Box 1390 • 10 North Public Square • Cartersville, Georgia 30120

Telephone: 770-387-5600 • Fax: 770-387-5605 • www.cityofcartersville.org

File # **Z12-02**

DISCLOSURE OF INTERESTS BY LOCAL OFFICIAL

(To be completed by Mayor, City Council, and Planning Commission)

Terry Tumlin (Gene Vance, representative) has made a rezoning request on the following property: Approximately 0.71 acres located at 2 Dixie Avenue and 329 E. Cherokee Ave in the 4th District, 3rd Section, M-U (Multiple Use) to G-C (General Commercial).

Pursuant to O.C.G.A § 36-67A-2 any local government official considering a rezoning request must disclose if he has any of the following interest:

1. A Property interest in any real property affected by a rezoning request.
Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

2. A financial interest in any business entity which has a property interest in any real property affected by a rezoning action.
Yes _____ No _____
If the answer is Yes, please disclose the nature and extent of such interest.

3. A spouse, mother, father, brother, sister, son, or daughter with either of the above interests.
Yes _____ No _____ If the answer is Yes, please disclose the nature and extent of such interest.

TITLE: _____

DATE: _____



City of Cartersville

**City Council Meeting
6/21/2012 7:00:00 PM
Urban Redevelopment Plan Quarterly Report**

SubCategory:	Other
Department Name:	Planning and Development
Department Summary Recommendation:	Staff will present information on the current residential and industrial revitalization activities in the City for the required quarterly report of the Urban Redevelopment Plan, adopted by Mayor & Council in 2010.
City Manager's Remarks:	This is the required quarterly update on the Urban Redevelopment Plan.
Financial/Budget Certification:	N/A
Legal:	N/A
Associated Information:	



City of Cartersville

PLANNING AND DEVELOPMENT

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Urban Redevelopment Plan Quarterly Report June 2012

Cartersville staff, by working with residents, nonprofits, and others, is moving forward on redevelopment activities based on the Urban Redevelopment Plan adopted by Mayor Santini and the Council in 2010.

Based on discussions with residents in the North Towne area near downtown, the community is concerned about the lack of home maintenance. In 2011, the City received almost \$200,000 in grants for improvement projects for owner-occupied homes in North Towne - specifically, homes adjacent to Gilmer St, Mary St, and MLK Jr Dr. Renovations on approximately seven houses, such as roof and window repair, will be occurring in fall 2012.

Before receiving the recent funds, the City in 2009 received CDBG Disaster Recovery Supplemental funds for almost \$750,000. Homes are being built in the North Towne and adjacent areas in partnership with Habitat for Humanity and the Etowah Housing Authority.

- 118 Courrant St house corner of Porter St completed early 2011
- 407 Douglas St house just east of N. Tennessee St completed fall 2011
- 26 MLK Jr Dr house near Gilmer St completed end of 2011
- 145 Douglas St new house construction ongoing
- 105 MLK Jr Dr new house construction ongoing
- 23 Fairview St house just east of N. Tennessee St house demolished, new house late 2012

The Opportunity Zones program continues to be a popular incentive program for industrial growth. Through this program, industries in the following areas can receive State job tax credits of \$3,500 per job for hiring two (2) or more new full-time employees:

- Northwest Industrial area adjacent to North Towne
- South Industrial area just south of downtown

Since the program began in December 2010, City staff has worked with six industries to help them receive State job tax credits. Examples of growing industries that took advantage of these tax credits in 2011 are Southern Yarn Dyers off Old Mill Rd (added 25 jobs) and Aquafil USA off Redcomb Dr (added 42 jobs). In addition, businesses in the former Spring City industrial complex adjacent to North Towne are doing well.

In late 2011, the Northwest Industrial Opportunity Zone boundaries were expanded to include the former Goodyear mill property on Cassville Rd. The adjacent ATCO mill village serves as another area to spotlight redevelopment activities. Keep Bartow Beautiful and City staff organize the annual spring cleanup of the ATCO village, in which between 50 and 75 people volunteer to help improve their community.

In between North Towne and the ATCO mill village, a 51,000 sqft landmark public safety building is under construction to serve the functional needs of Fire and Police and to serve as a neighborhood anchor. This LEED Silver building will benefit the entire community with positive environmental and architectural features.

Cartersville will be the host city for the Georgia Initiative for Community Housing (GICH) conference from September 11 to 13 at the Brown Conference Center. Cartersville was a participating GICH community from 2005 to 2007. The conference will be an opportunity for City officials to discuss ongoing revitalization activities as well as lead a mobile workshop of North Towne and the adjacent Northwest Industrial area.



City of Cartersville

**City Council Meeting
6/21/2012 7:00:00 PM
Board of Zoning Appeals**

SubCategory:	Appointments
Department Name:	Planning and Development
Department Summary Recommendation:	Appointments to the Board of Zoning Appeals are necessary as the terms of the following are expiring: Gene Lewis - Ward 6 Ken Frasier - Ward 2 Lamar Pendley - Mayor's choice It is our understanding that the Mayor is to re-appoint Lamar Pendley, Jayce will appoint Hans Lutjens and Lori's appointment is pending.
City Manager's Remarks:	Mayor and City Council will need to make the appointments to the BZA in order to have a quorum to conduct the required meetings.
Financial/Budget Certification:	N/A
Legal:	N/A
Associated Information:	



City of Cartersville

**City Council Meeting
6/21/2012 7:00:00 PM
Cartersville-Bartow Library Board**

SubCategory:	Appointments
Department Name:	Administration
Department Summary Recomendation:	The term of Bryan Canty on the Library Board expires on June 30, 2012. It has been suggested that Nikki Murphy be appointed as his replacement. Nikki Murphy's application is attached for your consideration.
City Manager's Remarks:	This appointment is necessary to have city representation on the Library Board.
Financial/Budget Certification:	
Legal:	
Associated Information:	



City of Cartersville

City Council Meeting
6/21/2012 7:00:00 PM
Airport Authority

SubCategory:	Appointments
Department Name:	Administration
Department Summary Recommendation:	Hans Lutjens term on the Airport Authority expires on June 19, 2012 and he has expressed his desire to continue to serve. If reappointed his term would be extended until June 19, 2016.
City Manager's Remarks:	Hans has done a great job for the city on the Airport Authority Board and I approve of his reappointment.
Financial/Budget Certification:	N/A
Legal:	
Associated Information:	N/A



City of Cartersville

City Council Meeting
6/21/2012 7:00:00 PM
PT Solutions, LLC

SubCategory:	Contracts/Agreements
Department Name:	Parks and Recreation
Department Summary Recommendation:	I have been meeting with a representative from PT Solutions, LLC about renting pool time at the Senior Aquatic Center for the purpose of making water therapy available to some of their patients. The agreement (6 months) will benefit PT Solutions patients and generate some revenue for the city. The only hours available are 1:30 – 3:30 PM on Thursdays. The Senior Aquatic Center doesn't open until 4:00 pm on Thursday as the morning is used for cleaning and needed maintenance. The pool use during hours indicated will not interfere with CPRD staff keeping the pool and building clean and inviting for our regular patrons. I recommend this agreement with PT Solutions, LLC for rental of pool time at the Senior Aquatic Center. City attorney has reviewed the agreement. All insurance certifications and E-verify documentation has been received.
City Manager's Remarks:	PT Solutions has approached the city about renting our Senior Aquatic Center periodically for their patient care. The rental times will not conflict with any of our current class schedules and I recommend approval.
Financial/Budget Certification:	This item will generate some revenue for the city.
Legal:	Reviewed by City Attorney
Associated Information:	Everify and SAVE documentation has been received

LICENSE AGREEMENT

THIS LICENSE AGREEMENT (the "Agreement") is made as of this _____ day of _____, 2012, by and between CITY OF CARTERSVILLE ("Licensor"), located at 1 South Erwin Street, Cartersville, Georgia 30120 and PT SOLUTIONS & INDUSTRY RELATIONS , for itself and on behalf of its subsidiaries and affiliates, ("Licensee") located at 4900 Ivey Road, Suite 1001, Acworth, GA 30101.

WITNESSETH:

Licensor hereby licenses to Licensee, and Licensee does hereby take from Licensor, that certain portion of the Master Premises (the "Premises") hereinafter described.

SECTION 1 THE PREMISES

The Premises consists of an indoor pool, a men's locker room, a women's locker room, a men's restroom, a women's restroom and waiting areas of the Senior Aquatic Center, located at 1155 Douthit Ferry Road, Cartersville, GA 30120.

SECTION 2 THE TERM

The Agreement shall commence on July 1, 2012 ("Commencement Date") and shall terminate on December 31, 2012 (the "Termination Date"), unless sooner terminated in accordance with this Agreement. Either party may terminate this Agreement upon thirty (30) days prior written notice.

SECTION 3 LICENSE FEE

Licensee shall pay to Licensor a Fee of an hourly rate that will be set on a tier pay scale (see chart) below. Licensor shall invoice Licensee on a monthly basis. Licensee shall have 30 days to pay invoice.

Pay Scale:

1	Therapist w/ 1 patient	\$25.00 per hour
1 - 2	Therapists w/ 2-3 patients	\$50.00 per hour
1 - 2	Therapists w/ 4-6 patients	\$75.00 per hour

SECTION 4 USE OF THE PREMISES

Licensee represents that the use of the Premises shall be for conducting physical therapy and occupational therapy exercises in the designated pool with Licensee's patients.

- (a) Licensee may reserve and use the Swimming Pool only at pre-determined blocks of time to be agreed upon by both the licensor and licensee and not to be utilized at any other time.
- (b) Licensee must provide CPRD with a list of clients, their dates, and times of use. The clients must check in at the front desk of the Senior Aquatic Center before using the Swimming Pool. The clients may also use the locker rooms of the Senior Aquatic Center in connection with using the Swimming Pool.
- (c) Licensee's clients must be accompanied by at least one certified physical or occupational therapist at all times when using the Swimming Pool.

SECTION 5 AFFIRMATIVE COVENANTS OF LICENSEE

Licensee shall: (i) pay to Licensor all amounts due under this Agreement, when and as the same are due and payable; (ii) keep the pool area clean; (iii) surrender the Premises at the termination of this Agreement in the same condition in which Licensee has agreed to keep them during the term hereof, reasonable wear and tear expected; and (iv) comply with all laws and regulations of any government authority or agency relating to Licensee's occupancy of the Premises and shall indemnify Licensor from any liability arising from their failure to comply with this provision. However, notwithstanding the foregoing, Licensee shall not be required to make any capital expenditures at the Premises.

SECTION 6 AFFIRMATIVE COVENANTS OF LICENSOR

Licensor shall comply with all laws and regulations of any governmental authority or agency relating to the Premises, including compliance with the Americans with Disabilities Act.

Further, Licensor shall provide Licensee with a sanitary pool, locker rooms, restrooms, waiting areas, and a certified lifeguard as attendant during rental hours.

SECTION 7 ASSIGNMENT

Licensee shall not assign all or any part of the Premises without the prior written consent of Licensor.

SECTION 8 LICENSEE'S USE AND OPERATIONS

Licensee shall use the Premises for the performance of physical therapy and occupational therapy services in designated pool. Licensee shall not use or permit the Premises to be used for any other purpose without the prior written consent of Licensor.

Licensee shall do nothing on the Premises that tends unreasonably to injure or depreciate the Premises, or that affects or endangers Licensor's insurance or that is illegal, unlawful or prohibited by any law.

SECTION 9 LIABILITY INSURANCE

Licensee shall maintain at its sole expense adequate professional and general liability insurance coverage in the amount of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate, which insurance shall cover Licensee and its employees or anyone engaged by or acting on behalf of Licensee on the Premises. Licensee may obtain such insurance through a single policy or combination of policies with a self-insured retention provision.

Licensor shall maintain at its sole expense adequate professional and general liability insurance coverage in the amount of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate, which insurance shall cover Licensor and its employees or anyone acting on behalf of Licensor on the Premises.

SECTION 10 INSURANCE

Licensee and Licensor shall provide each other copies of their respective coverage. Each policy must be issued by companies having an A.M. Best Company rating of "A" or better.

SECTION 11 NOTICES

All notices shall be in writing and shall be delivered in person or by certified mail at the following address:

If to Licensors: Cartersville Parks & Recreation Department
 PO Box 1390
 Cartersville, GA 30120
 Attn: Greg Anderson

If to Licensee: PT Solutions & Industrial Therapy
 4900 Ivey Road, Suite 1001
 Acworth, GA 30101
 Attn: Mary Wannell

SECTION 12 BINDING EFFECT

The covenants, conditions, and agreements contained in the Agreement shall bind and inure to the benefit of Licensors and Licensee and their respective heirs, distributes, executors, administrators, successors, and assigns.

SECTION 13 ENTIRE AGREEMENT

This Agreement contains the entire agreement between Licensors and Licensee with respect to the subject matter contained herein, and any agreement hereafter made between Licensors and Licensee shall be ineffective to modify, waive, release, discharge, terminate this Agreement, in whole or in part, unless such agreement is in writing and signed by both Licensors and Licensee.

SECTION 14 LICENSOR REPRESENTATION AND WARRANTIES

Licensors represents and warrants the following: (i) the Property is and will continue to be in compliance with the Americans with Disabilities Act, and (ii) there are no hazardous substances as defined by any federal, state or local code, statute, ordinance, law or regulation present on the Premises.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

ATTEST:

CITY OF CARTERSVILLE, GEORGIA

Connie Keeling, City Clerk

BY: _____
The Hon. Matt Santini, Mayor of Cartersville

Dale M. Yake, PT Solutions & Ind. Relations

**AFFIDAVIT VERIFYING STATUS FOR
CITY OF CARTERSVILLE BENEFIT APPLICATION**

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Dale Yake
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

PT Solutions, LLC
[Name of business, corporation, partnership]

- 1) X I am a United States citizen
- 2) X I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

[Signature]
Signature of Applicant:

6/12/12
Date

DALE YAKE
Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
08 DAY OF June, 2012

Candace Davis
Notary Public

My Commission Expires: 04/04/10

*

Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

EEV/Basic Pilot Program* User Identification Number

BY: [Signature]
Authorized Officer or Agent
(Contractor Name)

6/12/12
Date

CEO PT SOLUTIONS
Title of Authorized Officer or Agent of Contractor

DALE YACE
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

08 DAY OF June, 20 12

Candace Davis
Notary Public

My Commission Expires:

04/04/16

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

Item # 10



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/3/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Security Group, Inc. 4216 Carmichael Road Montgomery AL 36106		CONTACT NAME: Debbie Trawick PHONE (A/C, No, Ext): (334) 272-1200 FAX (A/C, No): (334) 277-6114 E-MAIL ADDRESS: dtrawick@securitygroup.com	
INSURED PT SOLUTIONS HOLDINGS LLC 6715 TAYLOR COURT MONTGOMERY AL 36117		INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Fire Insurance Co NAIC # 19682 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: GL Only (12/13) REVISION NUMBER: 10

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY						EACH OCCURRENCE \$ 2,000,000
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	☐ CLAIMS-MADE ☒ OCCUR	X		21SBAUF9007	1/22/2012	1/22/2013	MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 2,000,000
							GENERAL AGGREGATE \$ 4,000,000
							PRODUCTS - COM/OP AGG \$ 4,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	☐ POLICY ☐ PRO-JECT ☒ LOC						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	☐ OCCUR ☐ CLAIMS-MADE						
	DED ☐ RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS ☐ OTH-ER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The City of Cartersville is an additional insured under the general liability coverage as respects insured's use of senior pool for aquatic therapy sessions.

CERTIFICATE HOLDER

CANCELLATION

City of Cartersville Parks & Recreation Dept. PO Box 1390 Cartersville, GA 30120	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Debbie Trawick/DPP <i>Debbie Trawick</i>



City of Cartersville

City Council Meeting

6/21/2012 7:00:00 PM

DataRx Agreement for Pharmacy Claims Processing

SubCategory:	Contracts/Agreements
Department Name:	Administration
Department Summary Recommendation:	Currently city employees prescriptions are processed through an agreement with our medical insurance carrier, United Health Care (UHC). After meeting with representatives from DataRx, 13 months of data for actual filled prescription costs from city employees was compared and DataRx pricing showed that the city could save approximately \$10,000 per month over UHC prescription costs. Also, I had another company, Kroger Prescription Plan provide a quote for these services and their savings over UHC was not as much as DataRx. Local pharmacists will not be impacted by the change in prescription processing companies from UHC to Data Rx. In order to move prescription services to DataRx, UHC has a one-time charge of approximately \$10,000, which includes fees to reproduce the insurance cards for city employees so they only carry one insurance card for doctor visits and prescription services. With estimated monthly savings of \$10,000 from DataRx over the current UHC costs, I approve of the change to DataRx for pharmacy claims processing.
City Manager's Remarks:	This item was discussed during our strategic visioning session and provides an annual savings of approximately \$120,000 over the current prescription plan. I approve of this change to DataRx for pharmacy claims processing.
Financial/Budget Certification:	Budgeted through medical insurance fund.
Legal:	
Associated Information:	E-verify and SAVE documents are on file.



PHARMACY CLAIMS PROCESSING AGREEMENT

This Agreement (this "Agreement") is entered into as of August 1, 2012, by and between Data Rx Management, Incorporated, a Texas corporation, whose principal place of business is 5920 Odell, Cumming, GA, 30040 ("Data Rx"), and the City of Cartersville, Georgia, whose principal place of business is _____ ("Client").

WHEREAS, Data Rx is in the business of, among other things, providing certain claims processing, rebate, and other data services;

WHEREAS, Client desires to utilize certain Data Rx services ("Data Rx Services") described herein below and in the Plan Setup (attached hereto as Exhibit "A" and incorporated herein by reference) set up according to Client's plan design prior to this Agreement with best efforts to insure continuity of services to the Plan members; and

WHEREAS, Data Rx desires to provide such Data RX Services to Client;

NOW THEREFORE, for and in consideration of the mutual promises, covenants and conditions contained herein, the parties agree as follows:

1. SCOPE OF AGREEMENT Data Rx agrees to provide the Data Rx Services pursuant and subject to the terms and conditions set forth in this Agreement. It is expressly understood that Data Rx's Services shall be provided without the sale, lease, or license of any Data Rx property.

2. TERM. The term ("Term") of this Agreement shall commence as of the date first written above and shall continue through December 31, 2012, and thereafter (commencing January 1, 2013) shall be automatically renewed for up to three (3) one-year terms, except those terms that survive the Term as set forth under section 5 below, provided that the Mayor and City Council do not take action at a public meeting in December or January of the renewable year to terminate or either party gives written notice to the other party of its intention not renew at least ninety (90) days prior to the expiration of the then-current period of the Term. Client shall provide Data Rx with at least sixty (60) days written notice in the event it terminates the Term pursuant an action at a public meeting by the Mayor or City Council as set forth in the previous sentence.

3. DATA RX SERVICES AND CLIENT PLAN RESPONSIBILITIES. Data Rx shall provide managed care prescription services for Client's Plan according to the Plan Setup. "Plan" shall mean any one or more of the various funded health plans or benefits operated, offered or provided by Client that entitle eligible members to receive reimbursement for, or payment of, pharmacy services.

- a. Data Rx shall maintain a formulary as agreed with Client in the Plan Setup.
- b. Data Rx pricing calculations shall include a national AWP price verification service, which is updated weekly.
- c. Client shall be responsible for maintaining the eligibility for all enrollees.

d. Data Rx shall provide remote internet access to assist in maintaining eligibility as per correlating Plan Setup, and as a condition thereof, Client agrees to execute any systems access and acceptable use policies reasonably requested by Data Rx.

e. Data Rx shall adjudicate each prescription according to the terms in the correlating Plan Setup.

f. All fees, including transaction fees, adjudication fees, any RxSense Software Fee, etc., shall be set up on a plan-by-plan basis and set forth in the Plan Setup. Data Rx desires to be transparent to the Client with regard to pricing, and pricing will be as a result of services and requirements per plan as set forth in more detail in the Plan Setup. The parties agree that the Plan Setup shall contain the following pricing:

- Brands at AWP - 15%
- Generics at MAC or AWP -45%
- Dispensing fee of \$2.00
- Administration fee of \$3.00

g. Member ID cards shall be provided if requested or Client may provide the Member ID cards. If Data Rx provides the cards, the price shall be set forth in the Plan Setup.

h. The BIN, PCN, Group number, and ID number shall be as set forth in the Plan Setup.

i. Data Rx shall bill Client for cost of drugs which shall be Data Rx's network-contracted prices plus transaction and administration fees as specified in the correlating Plan Setup twice per month.

j. A late fee of 1.5% per month may be assessed for any payments received more than 30 days after the date of invoice.

k. Changes to the any initially agreed-upon Plan parameters may result in a programming fee as set forth in the Plan Setup.

l. Data Rx shall pay Client a rebate for each qualified prescription per specifications as specified in correlating Plan Setup. This rebate shall be paid by Data Rx after receipt from the manufacturer, typically 9 months after the service date and then once per quarter thereafter. Notwithstanding the preceding sentence of this section on rebates, the payments of such rebates are conditioned on an exclusive arrangement and all other specified conditions expressly incorporated in the Plan Exhibit and Plan Set-up Order, including, but not limited to, the adoption by Data Rx of the specified network, qualifying co-payment structures, formulary, maintaining a membership level of at least 90% of the number of members initially enrolled in the applicable Client program implemented on the date of this Agreement, and no members in a 100% co-payment plan (if applicable). In the event one or more of the following occurs, Data Rx will have the right, upon notice, to make an equitable adjustment to the rates, guarantees, administrative fees and/or rebates, solely as necessary to return Data Rx to its contracted economic position as of the effective date of such event:

- (i) There is a material change in: (A) the conditions or assumptions stated in this

Agreement; or (B) the size, demographics or gender distribution of the Plan's membership compared to data provided by Client;

(ii) Client changes its formulary, benefit designs, implements OTC plans, clinical or trend programs or otherwise takes an action that has the effect of lowering the amount of rebates earned by Client;

(iii) Client elects to use on-site clinics or pharmacies to dispense prescription drugs to members which materially reduces rebates and/or the number of covered drug claims submitted on-line;

(iv) Client requests Data Rx to add a particular participating pharmacy in the network, which materially impacts any pricing guarantee; and/or

(v) Rebate revenue is materially decreased because brand drugs move off-patent to generic status.

4. INVOICING AND PAYMENT

Client shall be entitled to funds generated by Data Rx Services as set forth in the Plan Setup, and Data Rx shall likewise be entitled to the fees set forth in the Plan Setup. No such funds shall be payable to Client unless and until such gross funds are received by Data Rx. Data Rx shall be entitled to deduct its fees from such funds received. The net funds owed to Client shall become due and payable two (2) times per calendar month, not later than as follows: (a) the first day of each calendar month for funds received by Data Rx in the first fifteen days of the preceding calendar month; and (b) the sixteenth calendar day of each month for funds received between the sixteenth and last days of the preceding calendar month.

5. COMPLIANCE WITH ALL LAWS AND CONTRACTS

a. Data Rx and Client shall each comply with the provisions of all applicable federal, state, and local laws, ordinances, regulations, rules, and codes, including, without limitation, the federal Health Insurance Portability and Accountability Act (HIPAA) Privacy and Security Rules and the federal Health Information Technology for Economic and Clinical Health Act (the "HITECH Act"), as well as any laws, ordinances, regulations, rules, and codes relating to the handling and/or processing or discounting of pharmaceutical claims and the information contained in such claims, including private health information, in fulfillment of their obligations under this Agreement. Each party's respective obligations pursuant to this section 5.a. shall survive any termination of this Agreement.

b. **Immigration Reform Compliance Requirement.** During the entire duration of this Agreement, DataRx shall remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

6. INDEMNIFICATION

Each party hereby agrees to indemnify, defend and hold the other party, its agents and/or employees harmless from and against any and all liability, expense (including court costs and attorneys' fees) and claims for damage of any nature whatsoever whether known or unknown and whether direct or indirect, as though expressly set forth and described herein, which such party to be indemnified may incur, suffer, become liable for or which may be asserted or claimed

against either party by any third party in connection with the indemnifying party's breach of this Agreement, errors or omissions, negligence or statutory violations of such party, its agents and/or employees.

7. NOTICES

All notices required or permitted under this Agreement shall be in writing and shall be deemed to have been properly given or served and shall be effective when: delivered by personal service; delivered by overnight mail; or, deposited in the United States Postal Service, postage pre-paid and registered or certified with return receipt requested, all of the preceding to the following addresses (or to such other addresses as may be designated by notice):

To Data Rx:

Danny Toth, President/CEO
Data Rx Management, Incorporated
5920 Odell Street
Cumming, GA 30040

To Client:

8. NONDISCLOSURE OF TERMS AND CONDITIONS

The parties agree and acknowledge that this Agreement, together with its specific terms and conditions, including but not limited to pricing terms and conditions, shall not be disclosed to any person or entity not a party to this Agreement. The parties shall each take measures to ensure that its respective employees having access to this Agreement shall not disclose this Agreement or any of its contents to any non-party.

9. CHOICE OF LAW; VENUE

This Agreement shall be governed by the law of the State of Texas pertaining to contracts (except, for the avoidance of doubt, subject matter that is part of and must be interpreted according to the HHS Privacy Regulations). Proper venue shall be the appropriate state or federal district courts in Grayson County, Texas.

10. MISCELLANEOUS

(a) All customer service orders are subject to acceptance by Data Rx in writing, and upon such written acceptance, shall specifically be incorporated as part of this Agreement. This agreement sets forth your and our entire understanding relating to its subject matter. No modification, amendment, waiver, termination or discharge of this Agreement or of any its terms shall be binding upon either party unless confirmed by a document signed by by a duly authorized officer of each party. No waiver by either party of any term of this Agreement or of any default hereunder shall affect the party's respective rights thereafter to enforce that term or to exercise any right or remedy in the event of any other default, whether or not similar;

(b) If any provision of this Agreement is held void, invalid, illegal or inoperative, no other provision of this Agreement shall be affected as a result, and, accordingly, the remaining provisions shall remain in full force and effect as though the void, invalid, illegal or inoperative provision had not been contained herein;

(c) The parties shall each have the status of independent contractors under this agreement and nothing contained herein shall constitute a partnership or joint venture, nor is either party an agent or employee of the other party. No third party is intended to be nor shall be a third party beneficiary of this Agreement; and

(d) The paragraph headings herein are solely for the purpose of convenience and shall be disregarded completely in the interpretation of this agreement or any of its terms.

11. EXECUTION

This Agreement, including Appendix A, may be executed in multiple counterparts, each of which shall be deemed an original and all of which, taken together, shall be deemed one instrument. To facilitate their execution, the parties may execute and exchange counterparts of this Agreement and Appendix A by facsimile transmission or by electronic mail in “portable document format” (or .PDF) or similar format.

IN WITNESS WHEREOF, the signatories executing this Agreement on behalf of Data Rx and Client hereby represent and warrant that they have full power and authority to enter into and bind their respective entities and each of the parties has so directed its representative to cause this Agreement to be executed on its behalf by its duly authorized officer, as of the day and year written below.

DATA RX MANAGEMENT, INCORPORATED

CLIENT: City of Cartersville, Georgia

By: _____

By: _____

Danny A. Toth President
Print Name Title

Matthew J. Santini Mayor
Print Name Title

Attest:

Connie Keeling, City Clerk



City of Cartersville

City Council Meeting

6/21/2012 7:00:00 PM

Property & Casualty Insurance Renewal with Travelers Insurance

SubCategory:	Contracts/Agreements
Department Name:	Administration
Department Summary Recommendation:	City is currently covered with Travelers Insurance for all of our property and casualty claims. Our insurance broker shopped our account with several companies to ensure that Travelers Insurance was providing the best coverage at a fair price. The current expiring annual premium with Travelers is \$324,209 and provides full replacement cost for any city building that is destroyed by a storm, etc. Due to the storms that have damaged or destroyed buildings in the country, Travelers has reviewed our building values and based on current material and labor costs have increased a number of building values. Travelers recommends an increase of \$9.8 million in building value to bring the city building total to \$44.5 million. This increase in building values along with insurance claims and a general increase in premiums by Travelers has raised the insurance premium to \$359,940. Other companies that quoted on our account were either close to the Travelers Insurance renewal premium amount or higher. Due to the complexity of our insurance account with the various utility enterprises, it is hard to get many companies to quote on the city's property and casualty insurance coverage. After reviewing the insurance renewal with the broker and having the annual premium reduced, I recommend approval of this renewal with Travelers Insurance.
City Manager's Remarks:	This is the annual renewal of insurance coverage for the city's property and casualty. Travelers Insurance has been the city's insurance carrier for several years and I recommend renewal of this policy.
Financial/Budget Certification:	Budgeted in Property and Casualty Insurance Fund.
Legal:	
Associated Information:	E-verify and SAVE documents are on file.



City of Cartersville

**City Council Meeting
6/21/2012 7:00:00 PM
Manager Plus Fleet Maintenance Software Upgrade**

SubCategory:	Bid Award/Purchases
Department Name:	Garage
Department Summary Recommendation:	The Garage Department currently uses Manager Plus software to track the purchase and sale of fuel and vehicle parts (tires, oil, etc.). The current software version has been in use since approximately 2006 and a new enterprise based version that will provide more reporting and tracking of city assets is available. The total cost of this software upgrade including training is \$7,723.73 and I recommend approval of this purchase.
City Manager's Remarks:	The upgraded software will allow for better tracking of vehicles and equipment that are repaired at the city garage. I approve of this purchase.
Financial/Budget Certification:	Funds are available in the Garage Fund.
Legal:	
Associated Information:	E-verify and SAVE on file.



ManagerPlus

Manage + Maintain Your Assets With Simplicity + Power

Quote for City of Cartersville

Valid through June 30th 2012

Prepared For:

Bill Trott
City of Cartersville
1 North Erwin Street
Cartersville, Georgia 30120

Prepared By:

Brandon Gunn
ManagerPlus
9350 South 150 East
Salt Lake City, Utah 84070

software

Description	Quantity	Price	Total
Enterprise - ManagerPlus Upgrade Server License	1	4,796.00	4796.00
Enterprise - Users	2	0.00	0.00
Enterprise - ManagerPlus Manual	1	0.00	0.00
		Subtotal	4,796.00

software module

Description	Quantity	Price	Total
Enterprise - Entities	1	0.00	0.00
Enterprise - Automated Alert	1	0.00	0.00
Enterprise - Bar Coding	1	0.00	0.00
Enterprise - Fuel Tracking Importer	1	0.00	0.00
		Subtotal	0.00

services

Description	Quantity	Price	Total
AdvantagePlus Online Implementation Package 6 One Hour Online Training Sessions, Discovery Call, Configuration Survey, use of an assigned implementation Representative and phone number, Configuration and/or Data Import, 2 online follow-up Training and Consulting Sessions	1	2,495.00	2495.00
Pro-rated Extended Service Agreement through March 6th, 2013	1	407.73	407.73
		Subtotal	2,902.73
		Total	\$7,698.73
		Sales Tax	\$0.00
		Shipping (FedEx saver) & Handling	\$25.00
		Grand Total	\$7,723.73

Item # 13



City of Cartersville

City Council Meeting
6/21/2012 7:00:00 PM
Electric Transformers

SubCategory:	Bid Award/Purchases
Department Name:	Electric Department
Department Summary Recommendation:	A used 2500kVA padmount transformer previously designated as spare is no longer suitable due to leaks, age, and cost to retrofit. A new unit is requested to replace this unit. Bids are as follows: • ERMCO from GRESCO: TOC = \$80,533.50, Actual = \$30,081.00 • GE from IRBY: TOC = \$88,340.50, Actual = \$29,677.00 • ABB from HD SUPPLY: TOC = \$94,485.00, Actual = \$29,059.00 Large transformers are purchased based on the lowest Total Ownership Cost (TOC) which includes the internal losses of the unit. It is recommended to purchase the ERMCO unit with the lowest TOC at a purchase price of \$30,081.
City Manager's Remarks:	I approve of this purchase of the electric transformer.
Financial/Budget Certification:	Funds exist in current budget for purchase.
Legal:	N/A
Associated Information:	E-verify and SAVE information is on file for all three vendors.



City of Cartersville

**City Council Meeting
6/21/2012 7:00:00 PM
VHF Repeater for Radio System - Public Works**

SubCategory:	Bid Award/Purchases
Department Name:	Public Works Department
Department Summary Recommendation:	In moving toward being "Narrow Band" compliant as required by the FCC by January 2013, it is necessary to upgrade the VHF repeater presently being utilized by the Public Works Department. We have a price quote from Coosa Valley Communications, Inc. for the amount of \$6,880 for the 100-watt repeater. This vendor is one of a couple that we have used all along to maintain our Public Safety communications system of which our Public Works and Utilities also use to communicate to personnel in the field. It is our recommendation to proceed with this purchase from Coosa Valley Communications, Inc. for the amount of \$6,880.00. Funds are available from our current PW Budget.
City Manager's Remarks:	The Federal Communications System is requiring all governments to be narrow band compliant by January 1, 2013. This VHF repeater for one of the city frequencies is necessary to get us narrow band compliant and I approve of this purchase.
Financial/Budget Certification:	This item is a budgeted item and will be paid from Instruments and Implements account #100-3100-54-2320.
Legal:	
Associated Information:	Everify and SAVE documentation are on file for this vendor.



City of Cartersville

City Council Meeting
6/21/2012 7:00:00 PM
Civic Center Roof

SubCategory:	Bid Award/Purchases
Department Name:	Parks and Recreation
Department Summary Recommendation:	Bids were taken for the removal of existing roof system and installation of new roof system for the Cartersville Civic Center. A claim was filed with city's insurance due to hail damage and bid price will be covered, less \$10,000.00 deductible. I recommend the low bid of \$54,960.00 from All Top Roofing. The low bid meets all specifications and all insurance and Everify documentation has been received. • All Top Roofing – Cartersville: \$54,960.00; meets bid specifications • All Solutions Roofing – Kennesaw: \$68,400.00; meets bid specifications • West Georgia Roofing – Carrollton: \$94,110.00; meets bid specifications
City Manager's Remarks:	A few months ago the Recreation Department had the civic center roof checked by a roofing contractor and found that it had hail damage. Staff then contacted our insurance carrier, Travelers, who processed this damage as an insurance claim and will reimburse the roof replacement at 100% less the city's \$10,000 deductible. I recommend approval of this bid award.
Financial/Budget Certification:	Deductible is budgeted in the Property and Casualty Insurance fund.
Legal:	
Associated Information:	Everify and SAVE documents are in hand.

City of Cartersville
CARTERSVILLE CIVIC CENTER
ROOF REPLACEMENT
PROPOSAL FORM

TO: GREG ANDERSON
CITY OF CARTERSVILLE PARKS & RECREATION
P O BOX 1390
CARTERSVILLE GA 30120-1390

BIDDERS:

IN ACCORDANCE WITH REQUIREMENTS OF YOUR INVITATION TO BID, INSTRUCTIONS TO BIDDERS, AND WORK SCOPE, AND SUBJECT TO THE CONDITIONS THEREOF, I, THE UNDERSIGNED, HEREBY PROPOSE TO PROVIDE THE SUPERVISION, REMOVAL OF EXISTING ROOF SYSTEMS, AND INSTALLATION AND MATERIAL INVOLVED IN THE TASK OF PROVIDING TPO Roof System THAT WILL PROVIDE A WATERTIGHT, LEAK-FREE ROOF FOR THE CARTERSVILLE CIVIC CENTER, PER WORK SCOPE SPECIFICATIONS.

A. LUMP SUM BID PRICE FOR WORK SCOPE ITEMS LISTED HEREIN:

\$ 54,960.⁰⁰

BIDDER: All Top Roofing Service BY: Joe Whorton

TITLE: President SIGNATURE: Joe Whorton

ADDRESS: 251 River Drive Cartersville, GA. 30120

PHONE NUMBER: 770-382-7008

Reference Page

NAME, ADDRESS, AND PHONE NUMBER OF FOUR- (4) SUCCESSFUL PROJECTS THE BIDDER HAS COMPLETED AS STIPULATED ON PAGE 4.

1. COMPANY NAME: (NEW) City of Cartersville Public Safety Bldg.
ADDRESS: CITERSVILLE ROAD CARTERSVILLE, GA. 30120
PHONE NO. _____

 2. COMPANY NAME: Applied Thermo Resources
ADDRESS: 707 South Edwin Street Cartersville, GA. 30120
PHONE NO. 404 307-4677 DAVID HOIT

 3. COMPANY NAME: Tellus Museum
ADDRESS: Hwy 411 Cartersville, GA. 30120
PHONE NO. 678-744-0309 GRASSY HAMPER

 4. COMPANY NAME: Benny College
ADDRESS: 2277 Martha Benny Hwy Rome, GA.
PHONE NO. 706-676-1103
-



Company ID Number: 531255
Client Company ID Number: 534181

The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer, the E-Verify Employer Agent and DHS respectively.

If you have any questions, contact E-Verify at 1-888-464-4218.

Approved by:

Employer ALL TOP ROOFING

Joe Whorton
Name (Please Type or Print)

Owner
Title

Joe Whorton
Signature

4/4/12
Date

E-Verify Employer Agent Specialty Accounting

Karen A Pickel

Karen A Pickel
Name (Please Type or Print)

Title

Electronically Signed
Signature

04/01/2012
Date

Department of Homeland Security – Verification Division

Name (Please Type or Print)

Title

Signature

Date

**Information Required
For the E-Verify E-Verify Employer Agent Program**

Information relating to your Company:

All Top Roofing Service, Inc.

P.O Box 1463 • 251 River Drive
Cartersville, GA 30120



FACSIMILE

DATE: *June 12/2012*

TO: *City of Cartersville*

FROM: *All Top Roofing*

REF: *Material List*

130 sq. 1" ISO Insulation

130 sqs 40 mil. T.P.D. (Firestone)

10 Sheets 24 gauge Kynar Finish Metal

70' 6" Gutters

40' 3" x 4" Downspout

Adhesives & Accessories



CERTIFICATE OF LIABILITY INSURANCE

ALLTO-1

OP ID: TW

DATE (MM/DD/YYYY)

06/12/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Parmenter & Watkins Insurance P. O. Box 1179 Cartersville, GA 30120		770-382-1972	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
INSURED All Top Roofing Services, Inc. PO Box 1463 Cartersville, GA 30120		INSURER(S) AFFORDING COVERAGE INSURER A : CNA Insurance Company		NAIC #
		INSURER B :		
		INSURER C :		
		INSURER D :		
		INSURER E :		
		INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

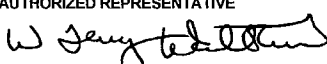
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC	X	X	4032455800	08/11/11	08/11/12	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS	X	X	4032455814	08/11/11	08/11/12	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10000	X	X	4032455828	08/11/11	08/11/12	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	4032455795	08/15/11	08/15/12	☒ WC STATUTORY LIMITS ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Inland Marine			4032455800	08/11/11	08/11/12	Equipment 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Cartersville Civic Center

CERTIFICATE HOLDER

CANCELLATION

CITYC-1 City of Cartersville P O Box 1390 Cartersville, GA 30120	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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 Item # 16

City of Cartersville
CARTERSVILLE CIVIC CENTER
ROOF REPLACEMENT
PROPOSAL FORM

TO: GREG ANDERSON
CITY OF CARTERSVILLE PARKS & RECREATION
P O BOX 1390
CARTERSVILLE GA 30120-1390

BIDDERS:

IN ACCORDANCE WITH REQUIREMENTS OF YOUR INVITATION TO BID, INSTRUCTIONS TO BIDDERS, AND WORK SCOPE, AND SUBJECT TO THE CONDITIONS THEREOF, I, THE UNDERSIGNED, HEREBY PROPOSE TO PROVIDE THE SUPERVISION, REMOVAL OF EXISTING ROOF SYSTEMS, AND INSTALLATION AND MATERIAL INVOLVED IN THE TASK OF PROVIDING TPO Roof System THAT WILL PROVIDE A WATERTIGHT, LEAK-FREE ROOF FOR THE CARTERSVILLE CIVIC CENTER, PER WORK SCOPE SPECIFICATIONS.

A. LUMP SUM BID PRICE FOR WORK SCOPE ITEMS LISTED HEREIN:

\$ 68,400.⁰⁰

BIDDER: All Roof Solutions, Inc BY: Dusty Brock

TITLE: Production Manager SIGNATURE: [Signature]

ADDRESS: 3700 Kennesaw South Industrial Parkway, Kennesaw GA 30144

PHONE NUMBER: 678/945-0030

City of Cartersville
CARTERSVILLE CIVIC CENTER
ROOF REPLACEMENT
PROPOSAL FORM

TO: GREG ANDERSON
CITY OF CARTERSVILLE PARKS & RECREATION
P O BOX 1390
CARTERSVILLE GA 30120-1390

BIDDERS:

IN ACCORDANCE WITH REQUIREMENTS OF YOUR INVITATION TO BID, INSTRUCTIONS TO BIDDERS, AND WORK SCOPE, AND SUBJECT TO THE CONDITIONS THEREOF, I, THE UNDERSIGNED, HEREBY PROPOSE TO PROVIDE THE SUPERVISION, REMOVAL OF EXISTING ROOF SYSTEMS, AND INSTALLATION AND MATERIAL INVOLVED IN THE TASK OF PROVIDING TPO Roof System THAT WILL PROVIDE A WATERTIGHT, LEAK-FREE ROOF FOR THE CARTERSVILLE CIVIC CENTER, PER WORK SCOPE SPECIFICATIONS.

A. LUMP SUM BID PRICE FOR WORK SCOPE ITEMS LISTED HEREIN:

\$ 94,110.00

Ninety four thousand one hundred ten & 00/100

BIDDER: West Georgia Roofing II, Inc. BY: Robert Fulford

TITLE: President SIGNATURE: 

ADDRESS: P. O. Box 767, Carrollton, GA 30112

PHONE NUMBER: (770) 832-7118



City of Cartersville

**City Council Meeting
6/21/2012 7:00:00 PM
Gymnastic Equipment**

SubCategory:	Bid Award/Purchases
Department Name:	Parks and Recreation
Department Summary Recommendation:	Several mats and other pieces of equipment must be replaced in our gymnastics program. These mats/equipment are in need of replacement so we can maintain acceptable/safe landing zones on several of the apparatuses for our gymnasts. Because our gymnastic equipment is manufactured by AAI (American Athletic, Inc.) this is a sole source bid as "The Equipment Guy" is the state/southeast distributor of AAI. This purchase is being funded through a donation from the Cartersville Twister Booster Club. I recommend this purchase of gymnastic equipment in the amount of \$10,175.00 from "The Equipment Guy". E-verify documentation has been received.
City Manager's Remarks:	The Cartersville Twister Booster Club is providing the funds for this gymnastic equipment and I approve of this purchase.
Financial/Budget Certification:	This purchase is being funded through a donation from the Cartersville Twister Booster Club.
Legal:	
Associated Information:	E-Verify and SAVE documents have been received.

May 30, 2012

City of Cartersville
Park and Rec. Department
1 North Erwin Street
Cartersville, GA 30120

To whom it may concern;

The Cartersville Twisters Booster Club would like to donate \$ 10175.00 for the purchase of the attached list of equipment from The Equipment Guy, 4775 Thompson Mill Rd., Buford, GA. This equipment will continue to keep our gym at a high level of safety.

I would also like to thank you on behalf of all the parents of the Cartersville Twisters Booster Club for your continual support of our gymnasts. The city's support is a large part of allowing our gymnasts the opportunity to not only dream their dreams but also make their dreams a reality.

Sincerely,

A handwritten signature in black ink that reads "Lisa Primuth". The signature is written in a cursive, flowing style.

Lisa Primuth
Cartersville Twisters Booster Club

The Equipment Guy

4775 Thompson Mill Rd
Buford, GA 30518**Estimate**

Date	Estimate #
5/31/2012	83

Name / Address
City of Cartersville Gymnastics PO Box 1390 Cartersville, GA 30120

			Project
Description	Qty	Cost	Total
8' x 15.5' x 12cm Landing Mat - Firm	4	1,270.00	5,080.00T
Elite Beam Filler System- 12cm	3	500.00	1,500.00T
5' x 10' x 8' Anti Skid SC	3	685.00	2,055.00T
AAI Vault Board Spring - Large	10	10.00	100.00T
6'x12'x1 3/8" V2 Panel Mat - Blue	2	350.00	700.00T
5'x10'x4" Foam Only	1	290.00	290.00T
Shipping Charge	1	450.00	450.00T
Tax Exempt Organization		0.00%	0.00
		Total	\$10,175.00

Customer Signature _____

Item # 17

Cartersville Gymnastics Booster Club
 770-387-5629
 P.O. Box 200625
 Cartersville, GA 30120-9010

5210

DATE 05-31-1264-243/611
02

PAY
TO THE
ORDER OF

City of Cartersville Rec. Dept

\$ 10,175.00

Ten thousand one hundred seventy five & 00/100 DOLLARS

Security
Features
Details on
Back.

HAMILTON
State Bank

www.hamiltonstatebank.com

Lisa J. Funnith
Terri Durcan

FOR _____

MP

⑈005210⑈ ⑆061102439⑆

550 037⑈



Welcome
Kenneth Keener III

User ID
KKEE1103

Last Login
10:46 AM - 06/13/2012

Log Out



Click any for help

Home

My Cases

New Case

View Cases

Search Cases

My Profile

Edit Profile

Change Password

Change Security Questions

My Company

Edit Company Profile

Add New User

View Existing Users

Close Company Account

My Reports

View Reports

My Resources

View Essential Resources

Take Tutorial

View User Manual

Contact Us

Company Information

Company Name: The Equipment Guy

[View / Edit](#)

Company ID Number: 557605

Doing Business As (DBA)
Name:

DUNS Number:

Physical Location:

Address 1: 4775 Thompson Mill Rd

Address 2:

City: Buford

State: GA

Zip Code: 30518

County: GWINNETT

Mailing Address:

Address 1:

Address 2:

City:

State:

Zip Code:

Additional Information:

Employer Identification Number: 452622458

Total Number of Employees: 1 to 4

Parent Organization:

Administrator:

Organization Designation:

Employer Category: None of these categories apply

NAICS Code: 451 - SPORTING GOODS, HOBBY, BOOK, AND MUSIC
STORES

[View / Edit](#)

Total Hiring Sites: 1

[View / Edit](#)

Total Points of Contact: 2

[View / Edit](#)

[View MCU](#)



City of Cartersville

City Council Meeting

6/21/2012 7:00:00 PM

No Lead Brass Fittings for Distribution and Collections

SubCategory:	Bid Award/Purchases
Department Name:	Water Department
Department Summary Recommendation:	Memo To: Sam Grove From: Jim Stafford Date: 5-13-12 Subject: Purchase no lead brass for D&C Council Approval: The Water Dept. received bids for no lead brass. This is being required by the Federal Government. Bids were received as follows: • Kendall Municipal Supply \$20,099.34 • MSC Waterworks \$20,506.32 • HD Supply Waterworks, Ltd. \$20,799.79 • Ferguson Waterworks \$21,078.15 These fittings will be paid for from budget and all E-verify and SAVE documentation are attached. I recommend approval of this purchase from Kendall Municipal Supply in the amount of \$20,099.34.
City Manager's Remarks:	These materials are necessary for stock and to ensure that the city is compliant with some new Federal regulations. I approve of this purchase.
Financial/Budget Certification:	This item a budgeted item and will be paid from the Maintenance - Meters and Settings account #505-3320-52-2390.
Legal:	
Associated Information:	E-verify and SAVE documentation are attached.

AFFIDAVIT VERIFYING STATUS FOR CITY OF CARTERSVILLE BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Cartersville, Georgia Occupation Tax Certificate, Alcohol License or other public benefits as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Cartersville, Georgia Occupational Tax Certificate, Alcohol License or other public benefit (circle one) for

Jason E. Kendall

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

Kendall Supply, Inc.

[Name of business, corporation, partnership]

- 1) I am a United States citizen
- 2) I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

7/8/11
Date

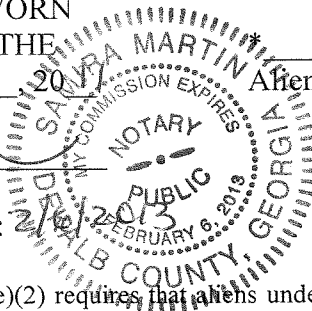
Jason E. Kendall
Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

12th DAY OF July, 2011

Notary Public

My Commission Expires: 2/6/2013



Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with City of Cartersville has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Cartersville, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Cartersville at the time the subcontractor(s) is retained to perform such service.

The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

231384
EEV/Basic Pilot Program* User Identification Number

[Signature]
BY: Authorized Officer or Agent
(Contractor Name)

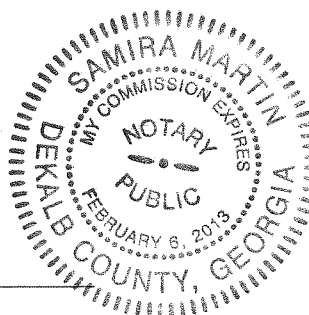
7/8/11
Date

Vice President
Title of Authorized Officer or Agent of Contractor

Jason E. Kendall
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
12th DAY OF July, 20 11

[Signature]
Notary Public
My Commission Expires: 2/6/2013



* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



City of Cartersville

City Council Meeting
6/21/2012 7:00:00 PM
One Ton Truck - Water Department

SubCategory:	Bid Award/Purchases
Department Name:	Water Department
Department Summary Recommendation:	Memo To: Sam Grove From: Jim Stafford Date: 5-13-12 Subject: Purchase 1 Ton Truck Approved By Council: Bids were received for a one ton truck with a dump bed which will replace a vehicle that was totaled in a wreck. It will actually be used by the manhole raising crew and the truck that they are presently using will be sent to the WPCP to become a fuel truck which is driven to our farm daily. Bids were as follows: • Wade Ford \$31,998.00 • Carl Black \$34,350.00 • Wynn GMC \$35,895.00 • City Motors \$40,499.46 I recommend that we make this purchase from Wade Ford at a price of \$31,998.00 This will be paid from budget and all E-verify and SAVE documents were submitted with the bids.
City Manager's Remarks:	This is a replacement truck that needs to be replaced due to an accident caused by the other driver. I approve of this purchase.
Financial/Budget Certification:	This is an unbudgeted item due to the accident and will be charged to Motor Vehicles account #505-3320-54-2200.
Legal:	
Associated Information:	Everify and SAVE are attached.



City of Cartersville

W A T E R D E P A R T M E N T

Distribution & Collection Division

1 Ton Dump Truck

Bid Closing Date: 6/12/2012

Bid Closing Time: 3:00 PM

Vendor Name	Bid Rec'd	E-Save	E-Verify	Net Amount of Bid
City Motors	6/11/12 11:56	✓	✓	40,499.46
Wade Ford	6/12/12 9:41	✓	✓	31,998.00
Carl Black	6/12/12 9:38	✓	✓	34,350.00
Wynn GMC	6/12/12 2:51	✓	✓	35,895.30

City of Cartersville
Water Department
 Contact: Bob Jones 770-607-1148

1 Ton 2WD Truck
Model Year: 2011 or 2012

Quantity: 1

Vendor Information:

The vehicle offered shall be comparable with detailed requirements listed below (unless otherwise noted). Bidders are to indicate in the "Meets or Exceeds Specifications" column if bid specifications are met and can provide additional comments if necessary. **If the Meets or Exceeds Specifications column is not properly marked, or it is incomplete, your bid will not be considered for award.**

Supporting Data:

Bidders must furnish catalog pages, specification sheets, or similar data to support statements made in Meets or Exceeds Specifications Column. Failure to furnish required data may be considered as a cause for rejection of bid.

Water Dept. - 1 Ton Dump Truck	<u>Meets Specifications</u>		COMMENTS
	<u>YES</u>	<u>NO</u>	
GVWR - min 13,000 lbs.	✓		
Full Float Rear Axle - Dual Rear Wheels	✓		
Cab to Axle - min 60"	✓		
Wheelbase less than 155"	✓		
8 cylinder Diesel Engine - min 300 HP	✓		
HD Cooling - Max capacity engine cooling w/ recovery tank	✓		
6 Speed Automatic Transmission w/ transmission cooler	✓		
Limited Slip Axle - (4.10 preferred - specify in comments)	✓		4.10 :)
Exterior Back-Up Alarm	✓		
Power Steering	✓		
Power Disc Brakes	✓		
Factory Air Conditioning	✓		
Manual Adjust Tow Mirrors	✓		
AM/FM Radio	✓		
Vinyl Bench Seat	✓		
Intermittent Wipers	✓		
Full Coverage Rubber Floor Mat	✓		
Full size spare tire	✓		
Interior Color - Grey	✓		
Exterior Color - White	✓		
All Terrain BSW Tires	✓		
Tire Jack and tools	✓		
HD Receiver Hitch w/ 7-round pin light connector (Pollack or similar)	✓		
Dump Bed			
Minimum 9' Stake Side Dump Bed	✓		
Electric Hoist	✓		
2' Removable Wood Sides	✓		

Total Per Unit Price \$ 31,998.00

Anticipated number of weeks until delivery (after approval): 12-14 wks

List additional options or other pertinent information.

FINAL ORDER DATE 7-20-12

Bid Submitted By: Vendor

Contact Person

Telephone Number

WADE FORD INC
JACK EASTLAND
(678) 385-3452

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The undersigned Contractor is using and will continue to use the federal work authorization program throughout the contract period.

314470

EEV/Basic Pilot Program* User Identification Number

BY: 
Authorized Officer or Agent
(Contractor Name)

Date

GOV'T SALES

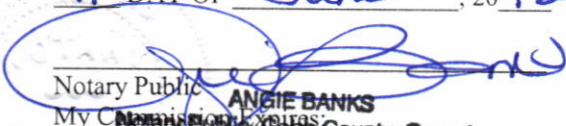
Title of Authorized Officer or Agent of Contractor

JACK EASTLAND

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

11 DAY OF June, 20 12


Notary Public **ANGIE BANKS**
My Commission Expires **Jan. 13, 2015**

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

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CITY OF CARTERSVILLE BENEFIT APPLICATION**

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JACK EASTLAND
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

WADE FORD INC
[Name of business, corporation, partnership]

- 1) ☒ I am a United States citizen
- 2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

[Signature]
Signature of Applicant: _____ Date _____

JACK EASTLAND
Printed Name: _____

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
11 DAY OF June, 2012

[Signature]
Notary Public
My Commission Expires: Jan. 13, 2015
Notary Public, Cobb County, Georgia

* _____
Alien Registration number for non-citizens

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below: