City Council Meeting
10 N. Public Square
July 21, 2011
6:00 P.M. – Work Session 7:00 P.M.

I. Opening Meeting

Invocation by Council Member McDaniel

Pledge of Allegiance led by Council Member Hodge

The City Council met in Regular Session with Matt Santini, Mayor presiding and the following present: Kari Hodge, Council Member Ward One; Jayce Stepp, Council Member Ward Two; Louis Tonsmeire, Sr., Council Member Ward Three; Lindsey McDaniel Council Member Ward Four; Dianne Tate, Council Member Ward Five; Lori Pruitt, Council Member Ward Six; Sam Grove, City Manager; Connie Keeling, City Clerk and Keith Lovell, Assistant City Attorney. David Archer, City Attorney was absent.

II. Regular Agenda

A. Council Meeting Minutes

1. July 7, 2011

A motion to approve the July 7, 2011 City Council minutes as presented was made by Council Member Hodge and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0

B. Other

1. CDBG Disaster Recovery Grant Extension Request

Tom Quist, Assistant to the City Manager asked for the councils approval to request an extension of the grant period for the CDBG Disaster Recovery project (the Habitat Project). The grant was awarded in November of 2009 and is set to expire on November 17, 2011; unfortunately the project got off to a slow start while working with DCA to satisfy all of the grant requirements. Mr. Quist stated that all indications are that the DCA is likely to grant an extension provided that the city is showing adequate progress on the projects. Mr. Quist asked for an additional year which will allow for the completion of three (3) Habitat Houses this year, along with the rental house to be built by the Etowah Area Housing Authority, and the final three (3) Habitat Houses by Fall 2012. Mr. Quist recommended approval.

A motion to approve the request for a one year extension on the CDBG Disaster Recover Grant was made by Council Member Tonsmeire and seconded by Council Member Hodge. Motion carried unanimously. Vote 6-0

2. Transfer of Properties to Habitat

Tom Quist, Assistant to the City Manager stated that as part of the CDBG Disaster Recovery grant project the city acquired two properties located at 407 Johnson Street and 26 Martin Luther King Blvd. The dilapidated structures were demolished and the site cleared; and the acquisition and demolition expenses were covered fully by the grant. Mr. Quist stated that these properties are now ready to transfer ownership to Habitat for Humanity so that they can begin construction. The transfer of ownership of these properties via a quit claim deed is needed and the city will retain a deed to secure debt as collateral for the construction loans which is also being paid for by the grant**.** Mr. Quist recommended approval of the transfer and to authorize the Mayor and City Clerk to execute documents.

A motion to approve the transfer of properties and to authorize the Mayor and City Clerk to execute documents was made by Council Member Tonsmeire and seconded by Council Member McDaniel. Motion carried unanimously. Vote 6-0

C. Contracts/Agreements

1. Intergovernmental Agreement with Bartow County for 2014 SPLOST

Keith Lovell, Assistant City Attorney stated that the city has been working with Bartow County and the other municipalities within the county on the 2014 SPLOST revenue estimates, revenue allocations and the city project list. Mr. Lovell stated that this is the format of the Intergovernmental Agreement and Resolution that must be approved in order to place this item on the November 2011 election. A portion of this SPLOST may be used for transportation; railroad crossing improvements and to pay off the debt for the joint industrial park, which needs to be added to the final agreement. Mr. Lovell recommended approval of this agreement subject to the Mayor and City Managers approval of the final documents as there are still changes to be made and the attached Resolution.

A motion to accept the initial agreement for the 2014 SPLOST with the addition of transportation subject to the Mayor and City Managers approval of the final documents and to approve Resolution No.16-11 was made by Council Member Tate and seconded by Council Member Pruitt. Motion carried unanimously. Vote 6-0

Resolution No. 16-11

WHEREAS, the Mayor and City Council for the City of Cartersville has a list of SPLOST projects for approval subject to the November SPLOST election, and

WHEREAS, an Intergovernmental Agreement between various entities within Bartow County including the City of White is necessary in connection therewith,

NOW THEREFORE BE IT RESOLVED, that the attached form of Intergovernmental Agreement is hereby approved and the Mayor is authorized to sign the

final version thereof in substantially the form submitted to the Mayor and Council with such changes, corrections, deletions, insertions, variations, additions, or omissions as may be approved by the Mayor.

BE IT FURTHER RESOLVED, that this is a "form" of Agreement and the final version will be attached hereto.

BE IT FURTHER RESOLVED, that the attached exhibit of projects for the City of Cartersville are hereby approved and authorized.

BE IT AND IT IS HEREBY RESOLVED, this 21st day of July, 2011.

/s/ Matthew J. Santini
Matthew J. Santini
Mayor

ATTEST:

/s/ Connie Keeling
Connie Keeling
City Clerk

2. Memorandum of Understanding with Appalachian Valley Fiber Network (No Action Taken on This Item)

D. Bid Award/Purchases

1. Workers Compensation Insurance Renewal

Dan Porta, Assistant City Manager stated that since 2007 the city has been fully self insured for workers compensation claims. By self-insuring the city pays for the cost of all insurance claims up to the first $350,000.00 for most departments, but for the high risk departments (electric, water, police, and fire) the city pays claims up to the first $500,000.00. To self-insure, the city pays an insurance company a premium for catastrophic claims along with fees to a third party administrator (TPA) to process the insurance claims. To date, for the fiscal year that just ended, the total cost of catastrophic claims insurance ($45,331), plus TPA services ($11,000), plus claims and other fees ($47,954.02), the city paid a total of $104,285.02 for this type of insurance coverage. If the city had been fully insured through GMA or another insurance provider, the annual insurance premium would have been approximately $600,000.00.

Mr. Porta stated that with this year's insurance renewal the company that provides the catastrophic insurance coverage, Safety National, has raised its premium and changed its self-insured retention amounts. A second alternative is to move this coverage to Midwest Employers at the same self-insured retention of $400,000/$500,000 with a lesser premium of $41,171.00. In addition to renewing the insurance coverage, the city needs to renew with a TPA provider to process insurance claims. The current renewal premium is the same as last year at $9,900.00 with USIS. Mr. Porta recommended approval of both Midwest Employers and USIS.

A motion to approve the insurance renewals with Midwest and USIS was made by Council Member Pruitt and seconded by Council Member Tate. Motion carried unanimously. Vote 6-0

2. Deep Patch Project

Bobby Elliott, Public Works Director stated that Public Works held a public bid opening for a Deep Patching Project. This is a unit price contract (per ton) for deep patching various roads in the city that have pavement failures. Mr. Elliott recommended approval of the low bid from Butch Thompson Enterprises in the amount of $88,917.22.

A motion to approve the bid from Butch Thompson Enterprises was made by Council Member Stepp and seconded by Council Member Tonsmeire. Motion carried unanimously. Vote 6-0

3. Ductile Iron Pipe – Water Department

Ed Mullinax, Assistant Water Superintendent stated that the City of Cartersville currently has a SPLOST funded water main project under design to connect the existing high pressure water main on East Main Street with the existing high pressure water main and storage tank on Center Road. This project involves installation of approximately 7,000 feet of 16 inch diameter ductile iron pipe. The pipe foundries announced a 10 percent increase in pipe prices is expected within the next 30 days. Mr. Mullinax requested approval to pre-purchase the pipe material for this project in order to avoid the 10 percent price increase. Purchase of the pipe by the City versus having the Contractor furnish the material will also avoid payment of sales tax on the purchase. Mr. Mullinax recommended approval to purchase pipe from Kendall Municipal Supply in the amount of $270,830.00 (a savings of approximately $40,000.00).

A motion to approve the purchase from Kendall Municipal Supply was made by Council Member Stepp and seconded by Council Member McDaniel. Motion carried unanimously. Vote 6-0

E. Monthly Financial Statement

1. May 2011

Tom Rhinehart, Finance Director, presented the May 2011 monthly financial statement with comparisons from the previous year of May 2010, by fund, along with supplemental financial information comparing the year to date revenues and expenses for each fund and a report of cash position through May 2011.

F. Presentations

1. Citizen Survey

Tom Quist, Assistant to the City Manager presented a portion of the results from the recently completed Citizen Survey pertaining to the Citizen Perceptions of the Economy, Transportation, and Education.

After announcements a motion to adjourn the meeting was made by Council Member Hodge and needing no second. Motion carried unanimously. Vote 6-0

Meeting Adjourned

/s/ ___________________________
Matthew J. Santini
Mayor

ATTEST:

/s/ ______________________________
Connie Keeling
City Clerk